

PLUMAS COUNTY

Board of Supervisors

First District
B.J. PEARSON
Chair

Second District
ROBERT A. MELCHER

Third District
WILLIAM R. DERRISON

Fourth District
KERRIE R. NELSON

Fifth District
OLE OLSEN



2003-2004 BUDGET

TO THE CITIZENS OF PLUMAS COUNTY:

In accordance with the provisions of Sections 29000 to 29171, inclusive, of the Government Code as amended, known as the County Budget Act, the Board of Supervisors herewith presents to the citizens of Plumas County the Final County Budget for the fiscal year beginning July 1, 2003 and ending on June 30, 2004.

This budget has been compiled in accordance with statutory provisions, including Governmental Accounting Standards Board change number 34, and shows the amounts that have been approved for Salaries and Employee Benefits, Services and Supplies, Other Charges, Fixed Assets, and provisions for Contingencies.

Also included are statements exhibiting estimates of the revenues, including property taxes that are expected to accrue during this fiscal period, their sources, and the available fund balances that are to be applied in the budget.

As a matter of general information, the budget document contains a brief narrative for each County department describing their function. Additionally, the Budget Committee/County Administrative Officer's recommendations to the Board of Supervisors are included, as well as a note of the Board's action for each budget.

This year the Board approved a spending plan for the 2003/2004 Fiscal Year of \$ 74,205,072. This reflects a decrease of \$6,754,857 from the budgeted amount for the prior fiscal year. Included in this is a General Fund budget of \$19,167,512. This reflects a reduction in the 2002/2003 General Fund budget of \$2,195,037.

In addition to the General Fund there are other funds in the budget including Roads, Social Services, Child Support, Drug Court, Self Insurance, Workers' Comp., Unemployment, and Lake Davis Settlement that involve restricted funding that the Board is not allowed to divert to general government use or exercise unrestricted control, except within very narrow parameters.

It is our hope that this information makes the County budget easier to understand, a useful tool and a more meaningful historic record, which will engender greater public interest and participation in its government in the future.

Respectfully submitted,

**BOARD OF SUPERVISORS
COUNTY OF PLUMAS**

Chair, B.J. Pearson, District 1

Robert Meacher, District 1

Bill Dennison, District 3

Ken Nelson, District 4

Ole Olsen, District 5

RESOLUTION NO. 03 – 6931

A RESOLUTION AMENDING RESOLUTION 03-6886 THAT ADOPTED THE FINAL BUDGET FOR PLUMAS COUNTY AND THE DEPENDENT SPECIAL DISTRICTS THEREIN FOR FISCAL YEAR 2003-2004, IN ACCORDANCE WITH GOVERNMENT CODE §29092, AND OTHER BUDGETARY ADMINISTRATIVE CONTROLS IN ACCORDANCE WITH §29092

WHEREAS, the Board adopted the Final Budget for FY 2003/04 on July 8, 2003 and said Budget was prepared and distributed according to law; and,

WHEREAS, the Board of Supervisors hearing on the Final Budget commenced on June 23, 2003 and continued from day to day for the full consideration and discussion of all relevant matters, and was closed on June 30, 2003; and,

WHEREAS, the Board of Supervisors now seeks to amend the Final Budget to reflect the Auditor-Controller's actual fund balances

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, County of Plumas, State of California, as follows:

1. The Adopted Final Budget has been modified as the result of the Auditors determining the actual fund balances as of June 30, 2003
2. The Final Budget contains **445,338 Full Time Equivalent** positions and totals **\$ 74,205,072** for all funds, and **\$7,221,630** for all dependent districts.
3. Exhibit "A" to the Final Budget shall be the Clerk's minutes of the Public Hearings wherein the Board of Supervisors discussed each budget unit and tentatively approved each budget unit as they progressed, incorporated herein by reference.
4. Exhibit "B" to the Final Budget provides the budget specifications required by subdivisions (a) through (g) of Government Code §29089 are hereby adopted as the amended 2003/04 Final Budget.
5. To the Final Budget shall be added Exhibit "C" of this Resolution, which is incorporated herein by reference, showing appropriations limits to conform to the specifications required by Government Code §20089 (h).
6. To the amended Final Budget shall be added Exhibit "D", which is incorporated by reference, showing additional budgetary assumptions and administrative controls authorized pursuant to Government Code §29092 and §29125.
7. Exhibit "E" is the Position Allocation which sets forth the number and classification of all positions approved by the Board of Supervisors.

8. A copy of the Final Budget shall be filed with the County Clerk and State Controller as required by law.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 8th day of July, 2003, by the following vote:

AYES: Supervisors

NOES: Supervisors

ABSENT: Supervisors

Chair, Board of Supervisors

ATTEST:

Executive Clerk/Board of Supervisors

**EXHIBIT "C" TO THE RESOLUTION ADOPTING
THE FINAL BUDGET FOR THE COUNTY OF PLUMAS
FOR THE FISCAL YEAR 2003 – 2004**

This exhibit reflects decisions made by the Board of Supervisors during the Public Hearing and discussion phase of the 2003-2004 budget for fiscal year 2003-2004 and ensuing fiscal years. The fiscal plan is constrained because of the taking of local property tax revenue since 1992-93 by the State of California for their purposes and the impact of the State of California under reimbursing local agencies for services they have mandated we provide.

1. No County employee shall take a County vehicle home unless specifically authorized by County Policy or by the Board of Supervisors or County Administrative Officer to do so. In no case shall a County vehicle or County equipment be used directly or indirectly for any purpose unrelated to County business.
2. The County may utilize short-term work furlough employees on a case-by-case basis throughout the fiscal year in order to produce needed salary and benefit savings, subject to meet and confer requirements.
3. Fixed assets approved in each budget unit shall be designated in a line item, setting forth the general class, respective quantity and approved appropriation. Once the specific fixed asset(s) approved in the budget is acquired, no remaining balance in the account may be spent, obligated or transferred for any item or purpose unless specifically approved by the Board of Supervisors.

The department head shall be responsible to insure that no expenditure be made nor obligation incurred in excess of the specific budget appropriation approved by the Board. The Auditor/Controller shall issue no warrant for any fixed asset unless specifically approved by the Board and County Administrative Officer.

The disposition, lease, sale or trade-in of all personal property belonging to the County shall be the sole responsibility of the Purchasing Agent or his designee, in accordance with Government Code Section 25504 and Plumas County Code Section 3-1.10.

4. County Administrative Officer approval is required to approve by internal transfer the appropriation of \$750 or more in any Special Travel account per fiscal year.
5. Contracts, agreements and leases that range from dollar-value \$0 to \$10,000 must have County Administrative Officer approval, over \$10,000 must have board approval.
6. In accordance with Government Code Section 29092, the Board designates the County Administrative Officer as the County Official to administer the 2003-2004 final County Budget and all policies and procedures attendance therein. Furthermore, as provided by Government Code Section 29125, the County Administrative Officer is authorized to approve transfers and revisions within an appropriation, except for transfers from Contingency Funds and Fixed Assets as set forth in Item 3 above.
7. No position may be filled and no employee may be hired in any department, regardless of the source of funds unless reviewed and approved, in advance, by the County Administrative Officer and Board of Supervisors.

County and Judicial District Officers

Board of Supervisors

B. J. Pearson, Chair	District I	Portola
Robert A. Meacher	District II	Greenville
William N. Dennison	District III	Chester
Kenneth Nelson	District IV	Quincy
Ole Olsen	District V	Graeagle

County Officers

Administrative Officer, General Services	Robert W. Conen
Agricultural Commissioner/Sealer of Weights & Measures	Karl F. Bishop
Alcohol and Drug (Interim)	Janice Stafford
Assessor	Chuck Leonhardt
Auditor/Controller	Michael Tedrick
Building & Planning Services	John S. McMorrow
Clerk/Recorder	Kathleen Williams
District Attorney & Public Administrator	Jeff Cunan
Environmental Health Director	Jerry Sipe
Facility Services	Sid Roberts
Fair	David Cline
Farm Advisor	Holly George
Human Resources	Gayla Trumbo
Judge of the Superior Court	Garret Olney
Judge of the Superior Court	Ira Kaufman
Librarian	Margaret Miles
Mental Health	John Sebold
Museum	Scott Lawson
Probation	Thomas D. Frady
Public Health	Rita Scardaci
Public Works	Tom Hunter
Sheriff/Coroner	Terry Bergstrand
Social Services & Public Guardian	Elliott Smart
Treasurer/Tax Collector/Collections	Ginny Dunbar
Veterans' Service	Richard Turner

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County of PLUMAS
AUDITOR CERTIFIED VALUES BY TAX BASE
MODEL NUM Final AND TAX YEAR 2003
AIRCRAFT VALUES INCLUDED

TAX CODE: 00001 BASIC TAX			TAX CODE: 00002 Unitary Rate		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: OPERATING			TYPE: OPERATING		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	2,267,992,650	68,815,172	LOCAL		
UTILITY	38,301,240		UTILITY	314,302,581	
TOTAL	2,306,293,890	68,815,172	TOTAL	314,302,581	
PLUS HOX	37,301,222	159,958	PLUS HOX		
TOTAL	2,343,595,112	68,975,130	TOTAL	314,302,581	

TAX CODE: 10001 UNITARY BOND			TAX CODE: 10010 PUSD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: OPERATING			TYPE: OPERATING		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	2,267,992,650	68,815,172	LOCAL	2,206,872,198	67,869,159
UTILITY	38,301,240		UTILITY	36,194,113	
TOTAL	2,306,293,890	68,815,172	TOTAL	2,243,066,311	67,869,159
PLUS HOX	37,301,222	159,958	PLUS HOX	36,548,279	159,958
TOTAL	2,343,595,112	68,975,130	TOTAL	2,279,614,590	68,029,117

TAX CODE: 10020 BECKWORTH CSA			TAX CODE: 10030 CHESTER PU		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: OPERATING			TYPE: OPERATING		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	5,048,320	26,529	LOCAL	172,156,614	5,618,419
UTILITY	24,830		UTILITY		
TOTAL	5,073,150	26,529	TOTAL	172,156,614	5,618,419
PLUS HOX	182,000	7,000	PLUS HOX	3,757,600	
TOTAL	5,255,150	33,529	TOTAL	175,914,214	5,618,419

TAX CODE: 10040 CHESTER PU ZONE A			TAX CODE: 10050 EASTERN PLUMAS HOSP		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: OPERATING			TYPE: OPERATING		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	108,452,639	5,323,439	LOCAL	781,278,436	13,110,741
UTILITY			UTILITY	7,997,276	
TOTAL	108,452,639	5,323,439	TOTAL	789,275,712	13,110,741
PLUS HOX	3,281,600		PLUS HOX	12,230,464	21,000
TOTAL	111,734,239	5,323,439	TOTAL	801,506,176	13,131,741

TAX CODE: 10070 School Bond Measure A			TAX CODE: 19930 PORTOLA		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: OPERATING			TYPE: OPERATING		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	2,206,872,198	67,869,159	LOCAL	80,543,156	3,069,869
UTILITY	36,194,113		UTILITY	1,287,038	
TOTAL	2,243,066,311	67,869,159	TOTAL	81,830,194	3,069,869
PLUS HOX	36,548,279	159,958	PLUS HOX	3,048,700	
TOTAL	2,279,614,590	68,029,117	TOTAL	84,878,894	3,069,869

County of PLUMAS
AUDITOR CERTIFIED VALUES BY TAX BASE
MODEL NUM Final AND TAX YEAR 2003
AIRCRAFT VALUES INCLUDED

TAX CODE: 19940 EAST QUINCY SERVICES			TAX CODE: 19960 PENINSULA FIRE		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: OPERATING			TYPE: OPERATING		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	110,665,350	2,171,428	LOCAL	424,773,618	6,002,623
UTILITY			UTILITY		
TOTAL	110,665,350	2,171,428	TOTAL	424,773,618	6,002,623
PLUS HOX	3,649,052	42,128	PLUS HOX	2,765,000	
TOTAL	114,314,402	2,213,556	TOTAL	427,538,618	6,002,623
TAX CODE: 19970 SENECA HOSPITAL			TAX CODE: 20001 COUNTY		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: OPERATING			TYPE: OPERATING		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	914,317,355	22,947,792	LOCAL	2,267,992,650	68,815,172
UTILITY	9,852,382		UTILITY	38,301,240	
TOTAL	924,169,737	22,947,792	TOTAL	2,306,293,890	68,815,172
PLUS HOX	9,410,800		PLUS HOX	37,301,222	159,958
TOTAL	933,580,537	22,947,792	TOTAL	2,343,595,112	68,975,130
TAX CODE: 20100 BECKWOURTH CSA			TAX CODE: 20110 BECKWOURTH FIRE		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	5,048,320	26,529	LOCAL	10,787,071	140,531
UTILITY	24,830		UTILITY	237,750	
TOTAL	5,073,150	26,529	TOTAL	11,024,821	140,531
PLUS HOX	182,000	7,000	PLUS HOX	308,000	7,000
TOTAL	5,255,150	33,529	TOTAL	11,332,821	147,531
TAX CODE: 20115 'C' ROAD CSD			TAX CODE: 20120 CENTRAL PLUMAS REC		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	14,628,768	27,060	LOCAL	341,610,827	13,793,066
UTILITY			UTILITY	4,031,619	
TOTAL	14,628,768	27,060	TOTAL	345,642,446	13,793,066
PLUS HOX	315,000		PLUS HOX	10,104,046	120,517
TOTAL	14,943,768	27,060	TOTAL	355,746,492	13,913,583
TAX CODE: 20130 CHESTER CEMETERY			TAX CODE: 20140 CHESTER FIRE		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	914,317,355	22,947,792	LOCAL	126,184,125	5,596,449
UTILITY	9,852,382		UTILITY		
TOTAL	924,169,737	22,947,792	TOTAL	126,184,125	5,596,449
PLUS HOX	9,410,800		PLUS HOX	3,750,600	
TOTAL	933,580,537	22,947,792	TOTAL	129,934,725	5,596,449

County of PLUMAS
AUDITOR CERTIFIED VALUES BY TAX BASE
MODEL NUM Final AND TAX YEAR 2003
AIRCRAFT VALUES INCLUDED

TAX CODE: 20150 CHESTER PU			TAX CODE: 20160 CHESTER PU ZONE A		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	172,156,614	5,618,419	LOCAL	108,452,639	5,323,439
UTILITY			UTILITY		
TOTAL	172,156,614	5,618,419	TOTAL	108,452,639	5,323,439
PLUS HOX	3,757,600		PLUS HOX	3,281,600	
TOTAL	175,914,214	5,618,419	TOTAL	111,734,239	5,323,439
TAX CODE: 20170 CLIO PU			TAX CODE: 20175 CRESCENT MILLS CEMETERY		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	7,060,113	20,781	LOCAL	19,824,445	103,165
UTILITY	126,749		UTILITY	750,206	
TOTAL	7,186,862	20,781	TOTAL	20,574,651	103,165
PLUS HOX	182,000		PLUS HOX	782,600	
TOTAL	7,368,862	20,781	TOTAL	21,357,251	103,165
TAX CODE: 20180 CRESCENT MILLS FIRE			TAX CODE: 20190 CRESCENT MILLS LIGHT		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	22,382,948	109,014	LOCAL	4,236,723	51,016
UTILITY	487,150		UTILITY	127,020	
TOTAL	22,870,098	109,014	TOTAL	4,363,743	51,016
PLUS HOX	957,600		PLUS HOX	224,000	
TOTAL	23,827,698	109,014	TOTAL	4,587,743	51,016
TAX CODE: 20200 CROMBERG CEMETERY			TAX CODE: 20210 CSA #11		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	25,905,881	986,988	LOCAL	385,442,169	25,479,509
UTILITY	928,475		UTILITY	11,192,182	
TOTAL	26,834,356	986,988	TOTAL	396,634,351	25,479,509
PLUS HOX	631,400	7,000	PLUS HOX	10,966,446	127,517
TOTAL	27,465,756	993,988	TOTAL	407,600,797	25,607,026
TAX CODE: 20220 EAST QUINCY CSD			TAX CODE: 20230 EP HOSPITAL		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	110,665,350	2,171,428	LOCAL	781,278,436	13,110,741
UTILITY			UTILITY	7,997,276	
TOTAL	110,665,350	2,171,428	TOTAL	789,275,712	13,110,741
PLUS HOX	3,649,052	42,128	PLUS HOX	12,230,464	
TOTAL	114,314,402	2,213,556	TOTAL	801,506,176	13,110,741

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TAX CODE: 20240 EP RURAL FIRE			TAX CODE: 20245 FEATHER RIVER CANYON CSD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	83,248,333	817,658	LOCAL	4,864,196	3,450
UTILITY	758,047		UTILITY		
TOTAL	84,006,380	817,658	TOTAL	4,864,196	3,450
PLUS HOX	2,663,621		PLUS HOX	140,000	
TOTAL	86,670,001	817,658	TOTAL	5,004,196	3,450
TAX CODE: 20250 FLOOD CONTROL			TAX CODE: 20255 GOLD MOUNTAIN CSD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	2,256,575,883	68,812,114	LOCAL	76,619,679	897,600
UTILITY	37,390,434		UTILITY		
TOTAL	2,293,966,317	68,812,114	TOTAL	76,619,679	897,600
PLUS HOX	37,231,222	159,958	PLUS HOX	130,200	
TOTAL	2,331,197,539	68,972,072	TOTAL	76,749,879	897,600
TAX CODE: 20260 GRAEAGLE CSD			TAX CODE: 20270 GRAEAGLE FIRE		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	70,560,452	289,757	LOCAL	133,955,152	1,785,603
UTILITY			UTILITY	235,924	
TOTAL	70,560,452	289,757	TOTAL	134,191,076	1,785,603
PLUS HOX	833,000		PLUS HOX	2,107,000	
TOTAL	71,393,452	289,757	TOTAL	136,298,076	1,785,603
TAX CODE: 20280 GREENHORN CREEK CSD			TAX CODE: 20290 GREENVILLE CEMETERY		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	11,052,702	63,381	LOCAL	64,126,710	2,056,832
UTILITY			UTILITY	3,091,416	
TOTAL	11,052,702	63,381	TOTAL	67,218,126	2,056,832
PLUS HOX	390,600		PLUS HOX	2,554,312	11,441
TOTAL	11,443,302	63,381	TOTAL	69,772,438	2,068,273
TAX CODE: 20300 GRIZZLY LAKE RESORT			TAX CODE: 20310 HAMILTON BRANCH FIRE		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	26,603,015	457,127	LOCAL	127,320,172	940,549
UTILITY	59,925		UTILITY	1,767,058	
TOTAL	26,662,940	457,127	TOTAL	129,087,230	940,549
PLUS HOX	866,321		PLUS HOX	1,754,200	
TOTAL	27,529,261	457,127	TOTAL	130,841,430	940,549

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TAX CODE: 20320 INDIAN VALLEY CSD			TAX CODE: 20330 INDIAN VALLEY HOSP		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	101,047,779	2,231,237	LOCAL	142,807,026	5,878,924
UTILITY	826,483		UTILITY	6,051,437	
TOTAL	101,874,262	2,231,237	TOTAL	148,858,463	5,878,924
PLUS HOX	4,189,512	11,441	PLUS HOX	4,539,512	11,441
TOTAL	106,063,774	2,242,678	TOTAL	153,397,975	5,890,365
TAX CODE: 20335 INDIAN VALLEY PARKS & REC			TAX CODE: 20340 JOHNSVILLE PU		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	138,637,721	5,571,615	LOCAL	5,331,360	150,684
UTILITY	3,850,358		UTILITY		
TOTAL	142,488,079	5,571,615	TOTAL	5,331,360	150,684
PLUS HOX	4,497,512	11,441	PLUS HOX	56,000	
TOTAL	146,985,591	5,583,056	TOTAL	5,387,360	150,684
TAX CODE: 20350 LAPORTE FIRE			TAX CODE: 20355 LONG VALLEY CSD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	12,552,133	52,713	LOCAL	21,430,335	901,917
UTILITY			UTILITY	389,399	
TOTAL	12,552,133	52,713	TOTAL	21,819,734	901,917
PLUS HOX	98,000		PLUS HOX	631,400	7,000
TOTAL	12,650,133	52,713	TOTAL	22,451,134	908,917
TAX CODE: 20360 MEADOW VALLEY CEM			TAX CODE: 20370 MEADOW VALLEY FIRE		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	41,492,548	11,115,118	LOCAL	28,523,438	360,351
UTILITY	4,223,273		UTILITY		
TOTAL	45,715,821	11,115,118	TOTAL	28,523,438	360,351
PLUS HOX	1,201,660	14,000	PLUS HOX	1,145,660	7,000
TOTAL	46,917,481	11,129,118	TOTAL	29,669,098	367,351
TAX CODE: 20380 MOHAWK VALLEY CEM			TAX CODE: 20390 PENINSULA FIRE		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	407,358,005	3,754,712	LOCAL	424,773,618	6,002,623
UTILITY	1,360,117		UTILITY		
TOTAL	408,718,122	3,754,712	TOTAL	424,773,618	6,002,623
PLUS HOX	4,585,000	7,000	PLUS HOX	2,765,000	
TOTAL	413,303,122	3,761,712	TOTAL	427,538,618	6,002,623

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TAX CODE: 20400 PLUMAS EUREKA CSD			TAX CODE: 20410 PLUMAS HOSPITAL		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	87,249,460	170,346	LOCAL	385,442,169	25,479,509
UTILITY			UTILITY	11,215,935	
TOTAL	87,249,460	170,346	TOTAL	396,658,104	25,479,509
PLUS HOX	861,000		PLUS HOX	10,966,446	127,517
TOTAL	88,110,460	170,346	TOTAL	407,624,550	25,607,026
TAX CODE: 20420 PORTOLA CEMETERY			TAX CODE: 20430 PORTOLA, CITY OF		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	332,424,512	8,100,042	LOCAL	80,930,105	3,069,869
UTILITY	6,071,656		UTILITY	1,287,038	
TOTAL	338,496,168	8,100,042	TOTAL	82,217,143	3,069,869
PLUS HOX	7,302,464	7,000	PLUS HOX	3,048,700	
TOTAL	345,798,632	8,107,042	TOTAL	85,265,843	3,069,869
TAX CODE: 20440 PRATTVILLE-ALMANOR F			TAX CODE: 20445 PUBLIC WORKS DEPARTMENT		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	11,429,302	3,146,858	LOCAL	2,187,062,545	65,745,303
UTILITY	2,362,814		UTILITY	37,014,202	
TOTAL	13,792,116	3,146,858	TOTAL	2,224,076,747	65,745,303
PLUS HOX	84,000		PLUS HOX	34,252,522	159,958
TOTAL	13,876,116	3,146,858	TOTAL	2,258,329,269	65,905,261
TAX CODE: 20450 QUINCY-LAPORTE CEMETERY			TAX CODE: 20460 QUINCY CSD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	351,079,291	15,389,195	LOCAL	82,238,755	9,699,999
UTILITY	3,206,787		UTILITY		
TOTAL	354,286,078	15,389,195	TOTAL	82,238,755	9,699,999
PLUS HOX	9,224,386	113,517	PLUS HOX	2,464,600	1,945
TOTAL	363,510,464	15,502,712	TOTAL	84,703,355	9,701,944
TAX CODE: 20470 QUINCY FIRE			TAX CODE: 20480 QUINCY LIGHT		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	278,962,568	12,361,851	LOCAL	77,950,255	9,438,821
UTILITY	533,942		UTILITY		
TOTAL	279,496,510	12,361,851	TOTAL	77,950,255	9,438,821
PLUS HOX	8,189,786	58,073	PLUS HOX	2,324,600	1,945
TOTAL	287,686,296	12,419,924	TOTAL	80,274,855	9,440,766

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TAX CODE: 20490 SENECA HOSPITAL			TAX CODE: 20500 SIERRA VALLEY FIRE		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	914,317,355	22,947,792	LOCAL	44,036,033	360,359
UTILITY	9,852,382		UTILITY	1,630,011	
TOTAL	924,169,737	22,947,792	TOTAL	45,666,044	360,359
PLUS HOX	9,410,800		PLUS HOX	661,943	
TOTAL	933,580,537	22,947,792	TOTAL	46,327,987	360,359
TAX CODE: 20510 TAYLORSVILLE CEM			TAX CODE: 20515 WALKER RANCH CSD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	50,088,639	2,218,757	LOCAL	42,285,687	22,000
UTILITY	123,281		UTILITY		
TOTAL	50,211,920	2,218,757	TOTAL	42,285,687	22,000
PLUS HOX	1,055,600		PLUS HOX	42,000	
TOTAL	51,267,520	2,218,757	TOTAL	42,327,687	22,000
TAX CODE: 20520 WEST ALMANOR CSD			TAX CODE: 20525 WHITEHAWK RANCH CSD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	157,055,942	1,249,430	LOCAL	67,386,731	93,120
UTILITY			UTILITY		
TOTAL	157,055,942	1,249,430	TOTAL	67,386,731	93,120
PLUS HOX	1,022,000		PLUS HOX	280,000	
TOTAL	158,077,942	1,249,430	TOTAL	67,666,731	93,120
TAX CODE: 20600 ALMANOR PARK & REC			TAX CODE: 20525 WHITEHAWK RANCH CSD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	914,317,355	22,947,792	LOCAL	700,348,331	10,040,872
UTILITY	9,852,382		UTILITY	6,710,238	
TOTAL	924,169,737	22,947,792	TOTAL	707,058,569	10,040,872
PLUS HOX	9,410,800		PLUS HOX	9,181,764	21,000
TOTAL	933,580,537	22,947,792	TOTAL	716,240,333	10,061,872
TAX CODE: 30100 EDUCATION			TAX CODE: 30020 FEATHER RIVER COLLEGE		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	2,206,872,198	67,869,159	LOCAL	2,206,872,198	67,869,159
UTILITY	36,194,113		UTILITY	36,194,113	
TOTAL	2,243,066,311	67,869,159	TOTAL	2,243,066,311	67,869,159
PLUS HOX	36,548,279	159,958	PLUS HOX	36,548,279	159,958
TOTAL	2,279,614,590	68,029,117	TOTAL	2,279,614,590	68,029,117

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TAX CODE: 30030 PLUMAS UNIFIED SD			TAX CODE: 30040 S/P UNIFIED SD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	2,206,872,198	67,869,159	LOCAL	61,120,452	946,013
UTILITY	36,194,113		UTILITY	2,107,127	
TOTAL	2,243,066,311	67,869,159	TOTAL	63,227,579	946,013
PLUS HOX	36,548,279	159,958	PLUS HOX	752,943	
TOTAL	2,279,614,590	68,029,117	TOTAL	63,980,522	946,013
TAX CODE: 40010 CROCKER MOUNTAIN ESTATES			TAX CODE: 40020 DIXIE VALLEY CSD		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	3,962,272	4,730	LOCAL	4,375,258	
UTILITY			UTILITY		
TOTAL	3,962,272	4,730	TOTAL	4,375,258	
PLUS HOX	91,000		PLUS HOX		
TOTAL	4,053,272	4,730	TOTAL	4,375,258	
TAX CODE: 40030 HAMILTON BRANCH CSD			TAX CODE: 40040 CSA #3		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	80,797,088	714,073	LOCAL	16,054,907	84,450
UTILITY			UTILITY		
TOTAL	80,797,088	714,073	TOTAL	16,054,907	84,450
PLUS HOX	1,230,600		PLUS HOX	397,600	
TOTAL	82,027,688	714,073	TOTAL	16,452,507	84,450
TAX CODE: 40050 CSA #6			TAX CODE: 40060 CSA NO. 7		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	3,006,726	69,580	LOCAL	490,686	
UTILITY			UTILITY		
TOTAL	3,006,726	69,580	TOTAL	490,686	
PLUS HOX	21,000		PLUS HOX		
TOTAL	3,027,726	69,580	TOTAL	490,686	
TAX CODE: 40070 CSA NO. 10 (BIG MEADOWS)			TAX CODE: 40080 Last Chance Creek Water		
VALUE BASE: 7 Net of All			VALUE BASE: 7 Net of All		
TYPE: SPECIAL			TYPE: SPECIAL		
	<u>SECURED</u>	<u>UNSECURED</u>		<u>SECURED</u>	<u>UNSECURED</u>
LOCAL	595,705	764,820	LOCAL	11,416,767	3,058
UTILITY			UTILITY	910,806	
TOTAL	595,705	764,820	TOTAL	12,327,573	3,058
PLUS HOX			PLUS HOX	70,000	
TOTAL	595,705	764,820	TOTAL	12,397,573	3,058

2003 Bond Rates

Tax Rate Area	Total Taxrate	Prop 13 Rate	Beckworth County Service Area	School Measure "A"	Tax Rate Area	Total Taxrate	Prop 13 Rate	Beckworth County Service Area	School Measure "A"
1	1.0373%	1.0000%		0.03725%	53081	1.0370%	1.0000%		0.03067%
1001	1.0370%	1.0000%		0.03067%	53082	1.0927%	1.0000%		0.03067%
1002	1.0370%	1.0000%		0.03067%	53083	1.0307%	1.0000%		0.03067%
1003	1.0370%	1.0000%		0.03067%	53084	1.0307%	1.0000%		0.03067%
1004	1.0370%	1.0000%		0.03067%	53085	1.0307%	1.0000%		0.03067%
1005	1.0370%	1.0000%		0.03067%	53086	1.0307%	1.0000%		0.03067%
53000	1.0370%	1.0000%		0.03067%	53087	1.0307%	1.0000%		0.03067%
53001	1.0370%	1.0000%		0.03067%	53088	1.0307%	1.0000%		0.03067%
53002	1.0370%	1.0000%		0.03067%	53089	1.0307%	1.0000%		0.03067%
53003	1.0370%	1.0000%		0.03067%	53090	1.0307%	1.0000%		0.03067%
53004	1.0370%	1.0000%		0.03067%	53091	1.0307%	1.0000%		0.03067%
53005	1.0370%	1.0000%		0.03067%	53092	1.0307%	1.0000%		0.03067%
53006	1.0370%	1.0000%		0.03067%	53093	1.0307%	1.0000%		0.03067%
53007	1.0370%	1.0000%		0.03067%	53094	1.0307%	1.0000%		0.03067%
53008	1.0370%	1.0000%		0.03067%	53095	1.0307%	1.0000%		0.03067%
53009	1.0370%	1.0000%		0.03067%	53096	1.0307%	1.0000%		0.03067%
53010	1.0370%	1.0000%		0.03067%	53097	1.0307%	1.0000%		0.03067%
53011	1.0370%	1.0000%		0.03067%	53098	1.0307%	1.0000%		0.03067%
53012	1.0370%	1.0000%		0.03067%	53099	1.0307%	1.0000%		0.03067%
53013	1.0370%	1.0000%		0.03067%	53100	1.0307%	1.0000%		0.03067%
53014	1.0370%	1.0000%		0.03067%	53101	1.0307%	1.0000%		0.03067%
53015	1.0370%	1.0000%		0.03067%	53102	1.0307%	1.0000%		0.03067%
53016	1.0370%	1.0000%		0.03067%	53103	1.0307%	1.0000%		0.03067%
53017	1.0370%	1.0000%		0.03067%	53104	1.0307%	1.0000%		0.03067%
53018	1.0370%	1.0000%		0.03067%	53105	1.0307%	1.0000%		0.03067%
53019	1.0370%	1.0000%		0.03067%	53106	1.0307%	1.0000%		0.03067%
53020	1.0370%	1.0000%		0.03067%	53107	1.0307%	1.0000%		0.03067%
53021	1.0370%	1.0000%		0.03067%	53108	1.0307%	1.0000%		0.03067%
53022	1.0370%	1.0000%		0.03067%	53109	1.0307%	1.0000%		0.03067%
53023	1.0370%	1.0000%		0.03067%	53110	1.0307%	1.0000%		0.03067%
53024	1.0370%	1.0000%		0.03067%	53111	1.0307%	1.0000%		0.03067%
53025	1.0370%	1.0000%		0.03067%	53112	1.0307%	1.0000%		0.03067%
53026	1.0370%	1.0000%		0.03067%	53113	1.0307%	1.0000%		0.03067%
53027	1.0370%	1.0000%		0.03067%	53114	1.0307%	1.0000%		0.03067%
53028	1.0370%	1.0000%		0.03067%	53115	1.0307%	1.0000%		0.03067%
53029	1.0370%	1.0000%		0.03067%	53116	1.0307%	1.0000%		0.03067%
53030	1.0370%	1.0000%		0.03067%	53117	1.0307%	1.0000%		0.03067%
53031	1.0370%	1.0000%		0.03067%	53118	1.0307%	1.0000%		0.03067%
53032	1.0370%	1.0000%		0.03067%	53119	1.0307%	1.0000%		0.03067%
53033	1.0370%	1.0000%		0.03067%	53120	1.0307%	1.0000%		0.03067%
53034	1.0370%	1.0000%		0.03067%	53121	1.0307%	1.0000%		0.03067%
53035	1.0370%	1.0000%		0.03067%	53122	1.0307%	1.0000%		0.03067%
53036	1.0370%	1.0000%		0.03067%	53123	1.0307%	1.0000%		0.03067%
53037	1.0370%	1.0000%		0.03067%	53124	1.0307%	1.0000%		0.03067%
53038	1.0370%	1.0000%		0.03067%	53125	1.0307%	1.0000%		0.03067%
53039	1.0370%	1.0000%		0.03067%	53126	1.0307%	1.0000%		0.03067%
53040	1.0370%	1.0000%		0.03067%	53127	1.0307%	1.0000%		0.03067%
53041	1.0370%	1.0000%		0.03067%	53128	1.0307%	1.0000%		0.03067%
53042	1.0370%	1.0000%		0.03067%	53129	1.0307%	1.0000%		0.03067%
53043	1.0370%	1.0000%		0.03067%	53130	1.0307%	1.0000%		0.03067%
53044	1.0370%	1.0000%		0.03067%	53131	1.0307%	1.0000%		0.03067%
53045	1.0370%	1.0000%		0.03067%	53132	1.0307%	1.0000%		0.03067%
53046	1.0370%	1.0000%		0.03067%	53133	1.0307%	1.0000%		0.03067%
53047	1.0370%	1.0000%		0.03067%	53134	1.0307%	1.0000%		0.03067%
53048	1.0370%	1.0000%		0.03067%	53135	1.0307%	1.0000%		0.03067%
53049	1.0370%	1.0000%		0.03067%	53136	1.0307%	1.0000%		0.03067%

2003 Bond Rates

Tax Rate Area	Total Taxrate	Prop 13 Rate	Beckworth County Service Area	School Measure "A"	Tax Rate Area	Total Taxrate	Prop 13 Rate	Beckworth County Service Area	School Measure "A"
53050	1.0370%	1.0000%		0.03067%	53137	1.0307%	1.0000%		0.03067%
53051	1.0370%	1.0000%		0.03067%	53138	1.0307%	1.0000%		0.03067%
53052	1.0370%	1.0000%		0.03067%	53139	1.0307%	1.0000%		0.03067%
53053	1.0370%	1.0000%		0.03067%	53140	1.0307%	1.0000%		0.03067%
53054	1.0370%	1.0000%		0.03067%	53141	1.0307%	1.0000%		0.03067%
53055	1.0370%	1.0000%		0.03067%	53142	1.0307%	1.0000%		0.03067%
53056	1.0370%	1.0000%		0.03067%	53143	1.0307%	1.0000%		0.03067%
53057	1.0370%	1.0000%		0.03067%	53144	1.0307%	1.0000%		0.03067%
53058	1.0370%	1.0000%		0.03067%	53145	1.0307%	1.0000%		0.03067%
53059	1.0370%	1.0000%		0.03067%	53146	1.0307%	1.0000%		0.03067%
53060	1.0370%	1.0000%		0.03067%	53147	1.0307%	1.0000%		0.03067%
53061	1.0370%	1.0000%		0.03067%	53148	1.0307%	1.0000%		0.03067%
53062	1.0370%	1.0000%		0.03067%	53149	1.0307%	1.0000%		0.03067%
53063	1.0370%	1.0000%		0.03067%	53150	1.0307%	1.0000%		0.03067%
53064	1.0370%	1.0000%		0.03067%	53151	1.0307%	1.0000%		0.03067%
53065	1.0370%	1.0000%		0.03067%	53152	1.0307%	1.0000%		0.03067%
53066	1.0370%	1.0000%		0.03067%	53153	1.0307%	1.0000%		0.03067%
53067	1.0370%	1.0000%		0.03067%	53154	1.0307%	1.0000%		0.03067%
53068	1.0370%	1.0000%		0.03067%	53155	1.0307%	1.0000%		0.03067%
53069	1.0370%	1.0000%		0.03067%	53156	1.0307%	1.0000%		0.03067%
53070	1.0370%	1.0000%		0.03067%	53157	1.0307%	1.0000%		0.03067%
53071	1.0370%	1.0000%		0.03067%	53158	1.0307%	1.0000%		0.03067%
53072	1.0370%	1.0000%		0.03067%	53159	1.0307%	1.0000%		0.03067%
53073	1.0370%	1.0000%		0.03067%	53160	1.0307%	1.0000%		0.03067%
53074	1.0370%	1.0000%		0.03067%	53161	1.0307%	1.0000%		0.03067%
53075	1.0370%	1.0000%		0.03067%	53162	1.0307%	1.0000%		0.03067%
53076	1.0370%	1.0000%		0.03067%	53163	1.0307%	1.0000%		0.03067%
53077	1.0370%	1.0000%		0.03067%	53164	1.0307%	1.0000%		0.03067%
53078	1.0370%	1.0000%		0.03067%	53165	1.0307%	1.0000%		0.03067%
53079	1.0370%	1.0000%		0.03067%	53166	1.0307%	1.0000%		0.03067%
53080	1.0370%	1.0000%		0.03067%	53167	1.0307%	1.0000%		0.03067%
					55000	1.0000%	1.0000%		0.000%
					55002	1.0000%	1.0000%		0.000%
					55005	1.0000%	1.0000%		0.000%
					55006	1.0000%	1.0000%		0.000%
					55007	1.0000%	1.0000%		0.000%
					55011	1.0000%	1.0000%		0.000%
					55012	1.0000%	1.0000%		0.000%
					55013	1.0000%	1.0000%		0.000%

2003 – 2004

PERSONNEL ALLOCATIONS

AND

SALARY SCHEDULE

FY 03/04 ALLOCATION LIST

GENERAL

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
BOARD OF SUPERVISORS	20010			
Supervisor	5.000	5.000	5.000	5.000
Executive Assistant/Board of Supervisors	1.000	1.000	1.000	1.000
	6.000	6.000	6.000	6.000
ADMINISTRATIVE OFFICE	20030			
County Administrative Officer	1.000	1.000	1.000	1.000
Management Support Analyst I/II	1.000	1.000	0.250	0.250
Executive Assistant	1.000	1.000	1.000	1.000
	3.000	3.000	2.250	2.250
HUMAN RESOURCES	20035			
Human Resources Director	1.000	1.000	1.000	1.000
Human Resources Analyst II	0.000	0.000	0.000	0.000
Human Resources Analyst I	1.000	1.000	1.000	1.000
Human Resources Technician III	0.000	0.000	0.000	0.000
Human Resources Technician II	1.000	1.000	1.000	1.000
Human Resources Technician I	0.000	1.000	1.000	1.000
	4.000	4.000	4.000	4.000
AUDITOR-CONTROLLER	20040			
Auditor/Controller	1.000	1.000	1.000	1.000
Assistant Auditor Controller	1.000	1.000	0.000	0.000
Accountant/Auditor II OR	0.000	0.000	0.000	0.000
Accountant/Auditor I	0.000	0.000	0.000	0.000
Accountant	1.000	1.000	1.000	1.000
Payroll Specialist II or	1.000	1.000	1.000	1.000
Payroll Specialist I	0.000	0.000	0.000	0.000
Lead Fiscal & Technical Services Asst.	1.000	1.000	1.000	1.000
Fiscal and Technical Services Assistant III OR	3.000	3.000	3.000	3.000
Fiscal and Technical Services Assistant II OR	0.000	0.000	0.000	0.000
Fiscal and Technical Services Assistant I	0.000	0.000	0.000	0.000
	8.000	8.000	7.000	7.000
TREASURER-TAX COLLECTOR	20050			
Treasurer/Tax Collector	1.000	1.000	1.000	1.000
Assistant Treasurer/Tax Collector	1.000	1.000	1.000	1.000
Collections Officer	0.000	1.000	1.000	1.000
Accounting Technician	1.000	1.000	1.000	1.000
Treasurer/Tax Technician	0.000	0.000	0.000	0.000
Treasurer/Tax Specialist II or	2.000	4.000	4.000	4.000
Treasurer/Tax Specialist I	0.000	0.000	0.000	0.000
	5.000	8.000	8.000	8.000

GENERAL					
CLASSIFICATION		02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
ASSESSOR	20060				
Assessor		1.000	1.000	1.000	1.000
Chief Appraiser		1.000	1.000	1.000	1.000
Auditor/Appraiser III/ II/I or		0.000	0.000	0.000	0.000
Appraiser III OR		3.000	3.000	2.000	3.000
Appraiser II OR		0.000	0.000	0.000	0.000
Appraiser I		0.000	0.000	0.000	0.000
Appraiser Assistant		0.000	0.000	0.000	0.000
Department Fiscal Officer I		1.000	1.000	1.000	1.000
Cadastral Drafting Specialist		1.000	1.000	1.000	1.000
Fiscal and Technical Services Assistant III or		2.000	2.000	2.000	2.000
Fiscal and Technical Services Assistant II or		0.000	0.000	0.000	0.000
Fiscal and Technical Services Assistant I		0.000	0.000	0.000	0.000
		9.000	9.000	8.000	9.000
ASSESSOR APPRAISAL	70060				
Appraiser III or II or I		0.000	0.000	0.000	0.000
Appraiser Assistant		1.000	1.000	1.000	1.000
Fiscal & Technical Services Asst. II or I		0.000	1.000	1.000	1.000
		1.000	2.000	2.000	2.000
COUNTY COUNSEL	20080				
County Counsel		1.000	1.000	0.800	1.000
Deputy County Counsel III OR		1.000	1.000	1.000	1.000
Deputy County Counsel II OR		0.000	0.000	0.000	0.000
Deputy County Counsel I		0.000	0.000	0.000	0.000
Paralegal II OR		1.000	1.000	1.000	1.000
Paralegal I		0.000	0.000	0.000	0.000
		3.000	3.000	2.800	3.000
ELECTIONS-COUNTY CLERK	20100				
Clerk/Recorder		0.450	0.450	0.450	0.450
Assistant County Clerk/Recorder		0.330	0.330	0.330	0.330
Elections Specialist		0.750	0.750	0.750	0.750
Deputy Clerk/Recorder II or		0.500	0.500	0.500	0.500
Deputy Clerk/Recorder I		0.000	0.000	0.000	0.000
		2.030	2.030	2.030	2.030
DEPARTMENT OF FACILITY SERVICES	20120				
Director of Facility Services		1.000	1.000	1.000	1.000
Superintendent of Buildings & Grounds		0.000	0.000	0.000	0.000
Department Fiscal Officer I		0.000	0.000	0.000	0.000
Building & Grounds Maintenance Supervisor II OR		1.000	1.000	1.000	1.000
Building & Grounds Maintenance Supervisor I		0.000	0.000	0.000	0.000
Building & Grounds Maintenance Technician		1.000	1.000	1.000	1.000
Building & Grounds Maintenance Worker II OR		5.000	5.000	4.000	4.000
Building & Grounds Maintenance Worker I		1.000	1.000	0.000	0.000
Fiscal & Technical Services Asst. III		1.000	1.000	1.000	1.000
Administrative Assistant II or		1.000	1.000	0.000	0.000
Administrative Assistant I		0.000	0.000	0.000	0.000
		11.000	11.000	8.000	8.000

GENERAL

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
FAIR***	20190			
County Fair Manager	1.000	1.000	1.000	1.000
Department Fiscal Officer I	1.000	1.000	1.000	1.000
Building & Grounds Maintenance Supervisor II or	1.000	1.000	1.000	1.000
Building & Grounds Maintenance Supervisor I	0.000	0.000	0.000	0.000
County Fair Office Supervisor	0.000	0.000	0.000	0.000
Building & Grounds Maintenance Worker II OR	2.000	1.000	1.000	1.000
Building & Grounds Maintenance Worker I	0.000	0.000	0.000	0.000
Administrative Assistant I	0.000	0.000	0.000	0.000
	5.000	4.000	4.000	4.000
ENGINEERING-PUBLIC WORKS	20210			
Senior Engineering Technician	1.000	1.000	1.000	1.000
Engineering Technician II or I	1.000	1.000	1.000	1.000
Fiscal & Technical Services Asst. III or	1.000	1.000	1.000	1.000
Fiscal & Technical Services Asst. II or	0.000	0.000	0.000	0.000
Fiscal & Technical Services Asst. I	0.000	0.000	0.000	0.000
	3.000	3.000	3.000	3.000
INFORMATION TECHNOLOGY	20220			
Information Systems Manager	1.000	1.000	1.000	1.000
Systems Analyst II OR	1.000	1.000	1.000	1.000
Systems Analyst I	1.000	1.000	1.000	1.000
Office Automation Analyst	1.000	1.000	1.000	1.000
Programmer Analyst	1.000	1.000	1.000	1.000
Technical Support Analyst II OR	1.000	1.000	1.000	1.000
Technical Support Analyst I	0.000	0.000	0.000	0.000
	6.000	6.000	6.000	6.000
RECORDS MANAGEMENT	20469			
Clerk/Recorder	0.100	0.100	0.100	0.100
Asst. County Clerk/Recorder	0.330	0.330	0.330	0.330
Records Coordinator	1.000	1.000	1.000	1.000
Records Management Technician	1.500	1.500	1.000	1.000
	2.930	2.930	2.430	2.430
GENERAL TOTALS	66.960	71.960	65.510	68.210

PUBLIC PROTECTION

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
CHILD SUPPORT SERVICES	70280			
Director of Child Support Services	1.000	1.000	1.000	1.000
Deputy Child Support Attorney II or	1.000	1.000	1.000	1.000
Deputy Child Support Attorney I	0.000	0.000	0.000	0.000
Assistant Director of Child Support Services	0.000	1.000	1.000	1.000
Department Fiscal Officer I	1.000	1.000	1.000	1.000
Supervising Child Support Specialist	1.000	0.000	0.000	0.000
Program Training Compliance Analyst	0.000	0.000	0.000	0.000
Community Outreach Coordinator	2.000	2.000	2.000	2.000
Child Support Specialist III or	1.000	1.000	1.000	1.000
Child Support Specialist II or	3.000	3.000	3.000	3.000
Child Support Specialist I	1.000	1.000	1.000	1.000
Legal Services Assistant II OR	1.000	1.000	1.000	1.000
Legal Services Assistant I	0.000	0.000	0.000	0.000
Administrative Assistant II or	1.000	1.000	1.000	1.000
Administrative Assistant I	0.000	0.000	0.000	0.000
Fiscal and Technical Services Assistant III OR	1.000	1.000	1.000	1.000
Fiscal and Technical Services Assistant II	0.000	0.000	0.000	0.000
Office Assistant II or	1.000	1.000	1.000	1.000
Office Assistant I	0.000	0.000	0.000	0.000
	15.000	15.000	15.000	15.000
LAW LIBRARY	20300			
Law Librarian	0.500	0.500	0.500	0.500
Law Library Assistant	0.000	0.000	0.000	0.000
	0.500	0.500	0.500	0.500
ANIMAL CONTROL	20428			
Animal Control Supervisor	0.000	0.000	0.000	0.000
Animal Control Officer II OR	3.000	3.000	3.000	3.000
Animal Control Officer I	0.000	0.000	0.000	0.000
Shelter Attendant	0.375	0.375	0.375	0.375
Office Assistant III or	1.000	1.000	1.000	1.000
Office Assistant II or	0.000	0.000	0.000	0.000
Office Assistant I	0.000	0.000	0.000	0.000
	4.375	4.375	4.375	4.375
COLLECTIONS	20055			
Collections Officer	1.000	0.000	0.000	0.000
Treasurer/Tax Specialist II or	2.000	0.000	0.000	0.000
Treasurer/Tax Specialist I	0.000	0.000	0.000	0.000
	3.000	0.000	0.000	0.000

PUBLIC PROTECTION

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
DISTRICT ATTORNEY/CRIMINAL	70310			
District Attorney	1.000	1.000	1.000	1.000
Deputy District Attorney III OR	2.000	2.000	1.000	2.000
Deputy District Attorney II or	0.000	0.000	0.000	0.000
Deputy District Attorney I	0.000	0.000	0.000	0.000
Sr. DA Investigator	0.750	0.750	0.750	0.750
District Attorney Investigator	0.000	0.000	0.000	0.000
District Attorney Administrator/Asst. Public Admin	0.700	0.700	0.700	0.700
Family Violence Officer	0.000	0.095	0.095	0.095
Department Fiscal Officer I	0.400	0.400	0.400	0.400
Grant Compliance Officer	0.000	0.000	0.000	0.000
Investigative Assistant	0.600	0.600	0.600	0.600
Grant Compliance Assistant	0.050	0.250	0.000	0.000
Legal Services Assistant II OR	2.000	2.000	2.000	2.000
Legal Services Assistant I	0.000	0.000	0.000	0.000
	7.500	7.795	6.545	7.545
DISTRICT ATTORNEY/OCJP-ADA***	70311			
Sr. District Attorney Investigator	0.750	0.750	0.050	0.050
Department Fiscal Officer I	0.025	0.025	0.130	0.130
Family Violence Officer	0.195	0.195	0.030	0.300
Grant Compliance Assistant	0.025	0.025	0.000	0.000
	0.995	0.995	0.210	0.480
DISTRICT ATTORNEY/SAPP	70312			
Sr. District Attorney Investigator	0.065	0.100	0.100	0.100
District Attorney Investigator	0.000	0.000	0.000	0.000
Family Violence Officer	0.415	0.305	0.305	0.305
	0.480	0.405	0.405	0.405
DA/AUTO INSURANCE FRAUD	70313			
DA/Investigator	0.004	0.004	0.000	0.000
Department Fiscal Officer I	0.038	0.035	0.035	0.035
Grant Compliance Officer	0.000	0.000	0.000	0.000
Investigative Assistant	0.050	0.050	0.050	0.050
Grant Compliance Assistant	0.003	0.000	0.000	0.000
	0.095	0.089	0.085	0.085
DA/WORKERS COMP. FRAUD	70314			
Sr. District Attorney Investigator	0.004	0.000	0.000	0.000
Department Fiscal Officer I	0.038	0.035	0.035	0.035
Grant Compliance Officer	0.000	0.000	0.000	0.000
Investigative Assistant	0.050	0.050	0.050	0.050
Grant Compliance Assistant	0.013	0.000	0.000	0.000
	0.105	0.085	0.085	0.085
DA/SRVP GRANT	70315			
Sr. District Attorney Investigator	0.103	0.100	0.100	0.100
DA/Investigator	0.000	0.000	0.000	0.000
Department Fiscal Officer I	0.175	0.200	0.200	0.200
Family Violence Officer	0.285	0.300	0.300	0.300
Community Outreach Coordinator	0.000	0.000	0.000	0.000
Grant Compliance Assistant	0.013	0.000	0.000	0.000
	0.576	0.600	0.600	0.600

PUBLIC PROTECTION

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
COPS	70316			
Family Violence Officer	0.105	0.950	0.095	0.095
Grant Compliance Assistant	0.005	0.000	0.000	0.000
	0.110	0.950	0.095	0.095
JUVENILE DRUG COURT	70326			
Alcohol & Drug Therapist II/I	0.750	0.750	0.750	0.750
Department Fiscal Officer I	0.225	0.200	0.200	0.200
Grant Compliance Officer	0.000	0.000	0.000	0.000
Community Care Case Manager	1.000	1.000	1.000	1.000
	1.975	1.950	1.950	1.950
Drug Court	70630			
Alcohol & Drug Therapist II/I	0.850	1.000	1.000	1.000
Community Care Case Manager	0.100	0.400	0.400	0.400
Department Fiscal Officer I	0.100	0.200	0.200	0.200
Grant Compliance Officer	0.000	0.000	0.000	0.000
Grant Compliance Assistant	0.300	0.000	0.000	0.000
	1.350	1.600	1.600	1.600
INTENSIVE DRUG OCJP-PROB.***	20370			
Deputy Probation Officer III OR	0.945	0.945	0.945	0.945
Deputy Probation Officer II OR	0.000	0.000	0.000	0.000
Deputy Probation Officer I	0.000	0.000	0.000	0.000
	0.945	0.945	0.945	0.945
PROP 36 TREATMENT	70586			
Director of Alcohol & Drug	0.300	0.300	0.300	0.300
Alcohol and Drug Program Chief	0.300	0.300	0.300	0.300
Probation Assistant	1.000	1.000	1.000	1.000
Alcohol and Drug Therapist II/I	1.000	1.000	1.000	1.000
Department Fiscal Officer I	0.300	0.300	0.300	0.300
Grant Compliance Assistant	1.000	1.000	0.000	0.000
Community Care Case Manager	0.750	0.600	0.600	0.600
Probation Officer III	1.000	0.500	0.500	0.500
Probation Officer II	0.000	0.500	0.500	0.500
Fiscal & Technical Services Asst. III or	0.300	0.300	0.300	0.300
Fiscal & Technical Services Asst. II or	0.000	0.000	0.000	0.000
Fiscal & Technical Services Asst. I	0.000	0.000	0.000	0.000
Office Assistant I or II	0.000	0.300	0.300	0.300
	5.950	6.100	5.100	5.100
PROBATION	20400			
Chief Probation Officer*	1.000	1.000	1.000	1.000
Supervising Deputy Probation Officer	2.000	2.000	2.000	2.000
Department Fiscal Officer I	0.000	1.000	1.000	1.000
Deputy Probation Officer III or	5.000	5.000	5.000	5.000
Deputy Probation Officer II or	0.000	0.000	0.000	0.000
Deputy Probation Officer I	0.000	0.000	0.000	0.000
Report Writer	0.750	0.750	0.750	0.750
Probation Program Coordinator/Admin. Asst.	1.000	0.000	0.000	0.000
Detention Coordinator	1.000	1.000	1.000	1.000
Probation Assistant	0.750	0.750	0.750	0.750
Legal Services Assistant II OR	2.000	2.000	2.000	2.000
Legal Services Assistant I	0.000	0.000	0.000	0.000
Office Assistant III	0.750	0.750	0.750	0.750
	14.250	14.250	14.250	14.250

PUBLIC PROTECTION

CLASSIFICATION		02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
VICTIM WITNESS-SHERIFF	20420				
Victim/Witness Coordinator		0.988	0.750	0.750	0.750
Victim/Witness Advocate		1.975	0.750	0.750	0.750
Secretary		0.988	0.500	0.500	0.500
		3.951	2.000	2.000	2.000
PUB. GUARDIAN/CONS./SOCIAL SERV.	20430				
Chief Deputy Public Guardian/Conservator		1.000	1.000	1.000	1.000
Deputy Public Guardian/Conservator II		1.000	1.000	0.750	0.750
Chief Probation Officer		0.000	0.000	0.000	0.000
		2.000	2.000	1.750	1.750
SHERIFF	70330				
Sheriff/Coroner		1.000	1.000	1.000	1.000
Undersheriff		1.000	1.000	1.000	1.000
Patrol Commander		1.000	1.000	1.000	1.000
Sheriff Administrative Sergeant		1.000	1.000	1.000	1.000
Sheriff Investigator Sergeant		1.000	1.000	1.000	1.000
Sheriff's Sergeant		6.000	6.000	6.000	6.000
Sheriff's Investigator		3.000	3.000	3.000	3.000
Deputy Sheriff II OR		23.250	24.000	16.000	20.000
Deputy Sheriff I		0.000	0.000	0.000	0.000
Sheriff Fiscal Officer I or II		1.000	1.000	1.000	1.000
Grant Compliance Officer		0.000	0.000	0.000	0.000
Communications Supervisor		1.000	1.000	1.000	1.000
Sheriff Office Supervisor		1.000	1.000	1.000	1.000
Crime Analyst		1.000	1.000	1.000	1.000
Sheriff's Dispatcher II OR		6.000	8.000	6.000	6.000
Sheriff's Dispatcher I		0.000	0.000	0.000	0.000
Sheriff Services Assistant II or		2.000	2.000	2.000	2.000
Sheriff Services Assistant I		2.500	2.500	2.500	2.500
		51.750	54.500	44.500	48.500
COPS IN SCHOOLS	70336				
Deputy Sheriff I		0.750	0.750	0.750	0.750
		0.750	0.750	0.750	0.750
SLESF	70354				
Deputy Sheriff I		1.000	1.000	1.000	1.000
		1.000	1.000	1.000	1.000
AB 443	70346				
Deputy Sheriff I		1.000	1.000	1.000	1.000
		1.000	1.000	1.000	1.000
OCJP DRUG ENFORCEMENT	70337				
Sheriff Investigator		1.000	1.000	1.000	1.000
		1.000	1.000	1.000	1.000
LLEBG-SHERIFF	70386				
Sheriff Service Assistant		1.000	1.000	1.000	1.000
		1.000	1.000	1.000	1.000
AGRICULTURAL COMMISSIONER	20425				
Agricultural Commissioner/Sealer of Weights & Measures		1.000	1.000	1.000	1.000
Agricultural Weights & Measures Inspector III OR		1.000	1.000	1.000	1.000
Agricultural Weights & Measures Inspector II OR		0.000	0.000	0.000	0.000
Agricultural Weights & Measures Inspector I		0.000	0.000	0.000	0.000
Agricultural Weights & Measures Technician		1.000	1.000	1.000	1.000
Administrative Assistant II or		1.000	1.000	1.000	1.000
Administrative Assistant I		0.000	0.000	0.000	0.000
		4.000	4.000	4.000	4.000

PUBLIC PROTECTION

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
BUILDING INSPECTION SERVICES	20426			
(A Division of Building and Planning Services)				
Building Official	1.000	1.000	1.000	1.000
Assistant Building Official	1.000	1.000	1.000	1.000
Associate Engineer	0.000	0.000	0.000	0.000
Code Compliance Officer	1.000	1.000	1.000	1.000
Senior Planner	0.000	0.000	0.750	0.750
Building Plans Checker II	1.000	1.000	1.000	1.000
Building Plans Checker I or	1.000	1.000	1.000	1.000
Senior Building Inspector	2.000	2.000	2.000	2.000
Building Inspector II or	3.000	3.000	3.000	3.000
Building Inspector I	1.000	1.000	1.000	1.000
Permit Technician	2.000	2.000	2.000	2.000
Administrative Assistant II or	2.000	2.000	2.000	2.000
Administrative Assistant I	0.000	0.000	0.000	0.000
Secretary	0.000	0.000	0.000	0.000
	15.000	15.000	15.750	15.750
PUBLIC ADMINISTRATOR-D.A.	20432			
District Attorney Administrator/Asst. Public Admin	0.300	0.300	0.300	0.300
	0.300	0.300	0.300	0.300
CLERK-RECORDER	20460			
Clerk/Recorder	0.450	0.450	0.450	0.450
Assistant County Clerk/Recorder	0.340	0.340	0.340	0.340
Supervising Deputy Recorder	0.000	0.000	0.000	0.000
Elections Specialist	0.250	0.250	0.250	0.250
Deputy Clerk/Recorder II or	2.500	2.500	2.500	2.500
Deputy Clerk/Recorder I	0.500	0.500	0.500	0.500
	4.040	4.040	4.040	4.040
OFFICE OF EMERGENCY SERVICES	20470			
Emergency Services Director	0.500	0.500	0.500	0.500
Secretary	0.500	0.500	0.500	0.500
	1.000	1.000	1.000	1.000
PLANNING AND BUILDING SERVICES	20490			
Planning Director/Zoning Director*	0.830	0.830	0.830	0.830
Associate Engineer	0.000	0.000	0.000	0.000
Supervising Planner	1.000	1.000	1.000	1.000
Senior Planner OR	2.000	2.000	2.000	2.000
Associate Planner OR	0.000	0.000	0.000	0.000
Assistant Planner	1.000	1.000	1.000	1.000
Geographic Information System Planner II or	0.700	0.000	0.000	0.000
Geographic Information System Planner I	0.000	0.700	0.700	0.700
Planning Technician	0.000	0.000	0.000	0.000
Executive Assistant-Planning	1.000	1.000	1.000	1.000
	6.530	6.530	6.530	6.530

PUBLIC PROTECTION

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
BAILIFF-SHERIFF	70350			
Correctional Officer II	2.000	2.000	2.000	2.000
Correctional Officer I	0.000	0.000	0.000	0.000
	2.000	2.000	2.000	2.000
JAIL***	70380			
Jail Commander	1.000	1.000	1.000	1.000
Correctional Corporal	5.000	5.000	5.000	5.000
Sheriff Facility Coordinator	0.000	0.000	0.000	0.000
Building & Grounds Maintenance Supervisor I	0.000	0.000	0.000	0.000
Correctional Officer II OR	11.000	11.000	11.000	11.000
Correctional Officer I	0.000	0.000	0.000	0.000
Assistant Program Manager	0.000	0.000	0.000	0.000
	17.000	17.000	17.000	17.000
PUBLIC PROTECTION TOTALS	169.523	168.009	153.365	159.135

PUBLIC WAYS AND FACILITIES

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
PUBLIC WORKS DEPARTMENT***	20521			
Director of Public Works*	1.000	1.000	1.000	1.000
Assistant Director of Public Works	1.000	1.000	1.000	1.000
Deputy Director of Public Works	1.000	1.000	1.000	1.000
Associate Engineer OR	4.000	4.000	4.000	4.000
Assistant Engineer	0.000	0.000	0.000	0.000
Equipment Maintenance Supervisor	1.000	1.000	1.000	1.000
Department Fiscal Officer II or	1.000	1.000	1.000	1.000
Department Fiscal Officer I	0.000	0.000	0.000	0.000
Lead Power Equipment Mechanic	1.000	1.000	1.000	1.000
Public Works Maintenance Supervisor	6.000	6.000	6.000	6.000
Engineering Technician II	1.000	1.000	1.000	1.000
Engineering Technician I	0.000	0.000	0.000	0.000
Power Equipment Mechanic II OR	8.000	8.000	8.000	8.000
Power Equipment Mechanic I	0.000	0.000	0.000	0.000
Public Works Maintenance Leadworker	6.000	6.000	6.000	6.000
Welder	1.000	1.000	1.000	1.000
Public Works Maintenance Worker III OR	30.000	30.000	30.000	30.000
Public Works Maintenance Worker II OR	0.000	0.000	0.000	0.000
Public Works Maintenance Worker I	0.000	0.000	0.000	0.000
Equipment Service Worker	1.000	1.000	1.000	1.000
Fiscal and Technical Services Assistant III or	2.000	2.000	2.000	2.000
Fiscal and Technical Services Assistant II or	0.000	0.000	0.000	0.000
Fiscal and Technical Services Assistant I	0.000	0.000	0.000	0.000
Secretary	0.000	0.000	0.000	0.000
Engineering Aide	2.000	2.000	2.000	2.000
	67.000	67.000	67.000	67.000
FLOOD CONTROL & WATER CONSERVATION	26102			
Natural Resources Analyst	1.000	1.000	1.000	1.000
	1.000	1.000	1.000	1.000
AIRPORTS	20891			
(A Division of Planning and Building Services)				
Planning Director	0.170	0.170	0.170	0.170
Airport Manager	2.000	2.000	2.000	2.000
Associate Engineer	0.000	0.000	0.000	0.000
Geographic Information System Planner	0.300	0.300	0.300	0.300
	2.470	2.470	2.470	2.470
PUBLIC WAYS AND FACILITIES TOTALS	70.470	70.470	70.470	70.470

PUBLIC ASSISTANCE

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
VETERAN'S SERVICE	20640			
Veterans Service Officer	1.000	1.000	1.000	1.000
Veterans Service Representative II OR	2.000	1.700	1.700	2.000
Veterans Service Representative I	0.000	0.000	0.000	0.000
	3.000	2.700	2.700	3.000
SENIOR TRANSPORTATION	20830			
(Division of Public Health)				
Senior Services Director	1.000	1.000	1.000	1.000
Office Supervisor	0.500	0.500	0.000	0.000
Driver III	0.680	0.680	0.680	0.680
Driver II	0.940	0.940	0.940	0.940
Driver I	0.830	0.830	0.530	0.830
Site Manager	3.000	3.000	3.000	3.000
Head Cook	3.000	3.000	3.000	3.000
Assistant Cook	1.800	1.800	1.800	1.800
	11.750	11.750	10.950	11.250
SOCIAL SERVICES ***	70590			
Social Services Director/Pub. Guardian/Pub. Conser	1.000	1.000	1.000	1.000
Program Manager Services/Asst. Dir.	1.000	1.000	1.000	1.000
Staff Services Manager	1.500	1.500	1.500	1.500
Program Manager/AFDC/Gain	1.000	1.000	1.000	1.000
Social Services Supervisor II or	1.000	1.000	1.000	1.000
Social Services Supervisor I	0.000	0.000	0.000	0.000
Senior Social Worker	1.000	1.000	1.000	1.000
Welfare Fraud Investigator II OR	1.000	1.000	1.000	1.000
Welfare Fraud Investigator I	0.000	0.000	0.000	0.000
Department Fiscal Officer II or	0.000	0.000	0.000	0.000
Department Fiscal Officer I	0.000	0.000	0.000	0.000
Employment and Training Supervisor	1.000	1.000	1.000	1.000
Systems Support Analyst	0.000	0.000	0.000	0.000
Staff Services Analyst II	1.000	1.000	1.000	1.000
Staff Services Analyst I or	0.000	0.000	0.000	0.000
Social Worker III OR	3.000	3.000	3.000	3.000
Social Worker II OR	3.000	3.000	3.000	3.000
Social Worker I	0.000	0.000	0.000	0.000
Benefit Assistance Counselor Supervisor	1.000	1.000	1.000	1.000
Employment and Training Worker III OR	1.000	1.000	1.000	1.000
Employment and Training Worker II OR	3.000	3.000	3.000	3.000
Employment and Training Worker I	0.000	0.000	0.000	0.000
Legal Services Assistant II	1.000	1.000	1.000	1.000
Office Supervisor	1.000	1.000	1.000	1.000

PUBLIC ASSISTANCE

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
SOCIAL SERVICES CON'T	70590			
Benefits Assistance Counselors III or	1.000	1.000	1.000	1.000
Benefits Assistance Counselors II or	5.000	5.000	5.000	5.000
Benefits Assistance Counselors I	0.000	0.000	0.000	0.000
Social Services Aid	1.000	1.000	1.000	1.000
Administrative Assistant II or	1.000	1.000	1.000	1.000
Administrative Assistant I	0.000	0.000	0.000	0.000
Fiscal and Technical Services Assistant III OR	1.000	1.000	1.000	1.000
Fiscal and Technical Services Assistant II OR	1.000	1.000	1.000	1.000
Fiscal and Technical Services Assistant I	0.000	0.000	0.000	0.000
Office Assistant III OR	4.000	4.000	4.000	4.000
Office Assistant II OR	0.000	0.000	0.000	0.000
Office Assistant I	0.000	0.000	0.000	0.000
	36.500	36.500	36.500	36.500
PUBLIC ASSISTANCE TOTALS	51.250	50.950	50.150	50.750

HEALTH AND SANITATION

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
ENVIRONMENTAL HEALTH	20550			
(Division of Public Health)				
Division Chief of Environmental Health	1.000	1.000	1.000	1.000
Senior Environmental Health Specialist	2.000	2.000	2.000	2.000
Environmental Health Specialist III or	0.000	0.000	0.000	0.000
Environmental Health Specialist II or	2.000	2.000	2.000	2.000
Environmental Health Specialist I	0.000	0.000	0.000	0.000
Hazardous Materials Specialist II	1.000	1.000	1.000	1.000
Hazardous Materials Specialist I	0.000	0.000	0.000	0.000
Environmental Health Technician II or	0.000	0.000	0.000	0.000
Environmental Health Technician I	0.000	0.000	0.000	0.000
Environmental Health Aide	1.000	1.000	1.000	1.000
Administrative Assistant II or	1.000	1.000	1.000	1.000
Administrative Assistant I	0.000	0.000	0.000	0.000
Office Assistant III, II or I	1.500	1.500	1.500	1.500
	9.500	9.500	9.500	9.500
HEALTH-STATE AID	70559			
Health Education Coordinator II	0.250	0.232	0.232	0.232
Fiscal & Technical Service Assistant III	0.140	0.188	0.188	0.188
	0.390	0.420	0.420	0.420
PUBLIC HEALTH***	70560			
Public Health Director	1.000	1.000	1.000	1.000
Director of Nursing	1.000	1.000	1.000	1.000
Public Health Program Chief	1.000	1.000	1.000	0.000
Physicians Assistant	0.500	0.500	0.500	0.500
Nurse Practitioner	0.000	0.000	0.000	0.000
Public Health Nurse III, Supervisor	1.000	1.000	1.000	1.000
Public Health Nurse II or Registered Nurse II or	7.550	7.550	7.550	5.550
Public Health Nurse I	0.000	0.000	0.000	0.000
Health Education Coordinator II or	6.000	4.518	4.518	4.218
Health Education Coordinator I or	0.000	0.000	0.000	0.000
Health Education Specialist	0.000	0.000	0.000	0.000
Management Analyst II/I	1.000	1.000	1.000	1.000
Department Fiscal Officer II or	2.000	2.000	2.000	1.000
Department Fiscal Officer I	0.000	0.000	0.000	1.000
Registered Nurse II OR	0.000	0.000	0.000	0.000
Registered Nurse I	0.000	0.000	0.000	0.000
Grant Compliance Officer	1.880	0.880	0.880	0.880
Community Outreach Coordinator	2.000	2.000	2.000	2.000
Office Supervisor	1.000	1.000	1.000	1.000
Fiscal and Technical Services Assistant III OR	1.660	1.612	1.612	1.612
Fiscal and Technical Services Assistant II OR	0.000	0.000	0.000	0.000
Fiscal and Technical Services Assistant I	0.000	0.000	0.000	0.000
Administrative Assistant II or	1.000	1.000	1.000	1.000
Administrative Assistant I	0.000	0.000	0.000	0.000
Office Assistant III OR	2.000	2.000	2.000	2.000
Office Assistant II OR	0.000	0.000	0.000	0.000
Office Assistant I	0.000	0.000	0.000	0.000
Secretary	0.000	0.000	0.000	0.000
	30.590	28.060	28.060	24.760

HEALTH AND SANITATION

CLASSIFICATION		02/03	03/04	03/04	03/04
		Positions	Positions Requested	Positions Recommended	Positions Adopted
CHILDREN AND FAMILIES FIRST	70562				
Grants Compliance Officer		0.000	0.120	0.120	0.120
Office Assistant III		0.750	0.700	0.700	0.700
		0.750	0.820	0.820	0.820
MENTAL HEALTH***	70570				
Director of Mental Health		0.600	0.600	0.600	0.600
Mental Health Program Chief		1.000	1.000	1.000	1.000
Program Manager		0.000	0.200	0.200	0.200
Continuing Care Coordinator-LCSW		0.600	0.600	0.600	0.600
Licensed Clinical Social Worker		0.000	0.000	0.000	0.000
Mental Health Therapist II OR		5.180	5.530	5.530	5.530
Mental Health Therapist I		0.000	0.000	0.000	0.000
Department Fiscal Officer II or		0.800	0.800	0.800	0.800
Department Fiscal Officer I		0.000	0.000	0.000	0.000
Psychiatric Nurse II OR		2.000	2.000	2.000	2.000
Psychiatric Nurse I		0.000	0.000	0.000	0.000
Licensed Vocational Nurse OR		0.400	1.000	1.000	1.000
Psychiatric Technician		0.000	0.000	0.000	0.000
Grant Compliance Officer		0.000	0.000	0.000	0.000
Community Care Case Manager		1.300	2.300	1.300	1.300
Fiscal and Technical Services Assistant III OR		1.000	1.000	1.000	1.000
Fiscal and Technical Services Assistant II OR		2.000	2.000	2.000	2.000
Fiscal and Technical Services Assistant I		0.000	0.000	0.000	0.000
Secretary		0.000	0.000	0.000	0.000
Office Assistant III or		0.500	0.500	0.500	0.500
Office Assistant II or		0.000	0.000	0.000	0.000
Office Assistant I		0.000	0.000	0.000	0.000
		15.380	17.530	16.530	16.530
SAMSHA***	70575				
Director of Mental Health		0.050	0.050	0.050	0.050
Mental Health Program Chief		0.000	0.000	0.000	0.000
Continuing Care Manager		0.400	0.400	0.400	0.400
Licensed Clinical Social Worker		0.000	0.000	0.000	0.000
Mental Health Therapist II OR		0.000	0.000	0.000	0.000
Mental Health Therapist I		0.000	0.000	0.000	0.000
Department Fiscal Officer II OR		0.050	0.050	0.050	0.050
Department Fiscal Officer I		0.000	0.000	0.000	0.000
Psychiatric Nurse II OR		0.000	0.000	0.000	0.000
Psychiatric Nurse I		0.000	0.000	0.000	0.000
Psychiatric Technician OR		0.000	0.000	0.000	0.000
Licensed Vocational Nurse		0.100	0.000	0.000	0.000
Community Care Case Manager		1.700	1.700	1.700	1.700
Fiscal and Technical Services Assistant III OR		0.000	0.000	0.000	0.000
Fiscal and Technical Services Assistant II OR		0.000	0.000	0.000	0.000
Fiscal and Technical Services Assistant I		0.000	0.000	0.000	0.000
Program Assistant/Receptionist		0.000	0.000	0.000	0.000
Office Assistant III or		0.500	0.500	0.500	0.500
Office Assistant II or		0.000	0.000	0.000	0.000
Office Assistant I		0.000	0.000	0.000	0.000
		2.800	2.700	2.700	2.700
SIERRA HOUSE	70574				
Community Care House Manager		1.000	1.000	1.000	1.000
Lead Community Care House Attendant		1.000	1.000	1.000	1.000
Community Care House Attendant II or		4.000	4.000	4.000	4.000
Community Care House Attendant I		0.000	0.000	0.000	0.000
		6.000	6.000	6.000	6.000

HEALTH AND SANITATION

CLASSIFICATION	02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
CALWORKS MENTAL HEALTH	70577			
Mental Health Director	0.000	0.050	0.050	0.050
Mental Health Therapist II/I	1.400	1.400	1.400	1.400
Program Chief	0.050	0.000	0.000	0.000
Department Fiscal Officer	0.000	0.050	0.050	0.050
	1.450	1.500	1.500	1.500
WRAP AROUND	70578			
Mental Health Director	0.050	0.250	0.250	0.250
Program Manager	0.600	0.100	0.100	0.100
Clinical Program Manager	0.000	0.100	0.100	0.100
Department Fiscal Officer II	0.050	0.050	0.050	0.050
Community Care Case Manager	2.000	1.000	1.000	1.000
Fiscal Technical Service Assistant III	0.300	0.300	0.300	0.300
Parent Aides	0.200	0.200	0.200	0.200
	3.200	2.000	2.000	2.000
CHILDREN SYSTEM OF CARE	70572			
Director of Mental Health	0.250	0.050	0.050	0.050
Mental Health Program Chief	0.000	0.000	0.000	0.000
Program Manager	0.200	0.000	0.000	0.000
Department Fiscal Officer II	0.050	0.050	0.050	0.050
Department Fiscal Officer I	0.000	0.000	0.000	0.000
Mental Health Therapist II or	1.220	0.970	0.970	0.970
Mental Health Therapist I	0.000	0.000	0.000	0.000
Deputy Probation Officer II	1.000	1.000	1.000	1.000
Community Care Case Manager	2.000	1.000	1.000	1.000
Parent Advocate	2.000	1.000	1.000	1.000
Fiscal & Technical Services Assistant III or	0.000	0.000	0.000	0.000
Fiscal & Technical Services Assistant II or	0.000	0.000	0.000	0.000
Fiscal & Technical Services Assistant I	0.700	0.700	0.700	0.700
Office Assistant I	0.500	0.500	0.500	0.500
	7.920	5.270	5.270	5.270
ALCOHOL & DRUG***	70580			
Director of Alcohol & Drug Program Services	0.700	0.700	0.700	0.700
Alcohol and Drug Program Chief	0.700	0.700	0.700	0.700
Alcohol and Drug Therapist II OR	4.750	3.750	3.750	3.750
Alcohol and Drug Therapist I	1.000	0.000	0.000	0.000
Department Fiscal Officer II or	0.700	0.500	0.500	0.500
Department Fiscal Officer I	0.000	0.000	0.000	0.000
Community Outreach Coordinator	1.000	1.000	1.000	1.000
Alcohol and Drug Prevention Coordinator OR	2.000	1.000	1.000	1.000
Mentoring Coordinator	0.500	0.500	0.500	0.500
Fiscal and Technical Services Assistant III OR	1.700	1.000	1.000	1.000
Fiscal and Technical Services Assistant II OR	0.000	0.000	0.000	0.000
Fiscal and Technical Services Assistant I	0.000	0.000	0.000	0.000
Office Assistant III OR	0.000	0.000	0.000	0.000
Office Assistant II OR	0.000	0.700	0.700	0.700
Office Assistant I	0.000	0.000	0.000	0.000
	13.050	9.850	9.850	9.850
DRUG COURT INITIATIVE	70582			
Alcohol & Drug Therapist II/I	0.000	0.250	0.250	0.250
Community Care Case Manager	0.000	0.150	0.150	0.150
	0.000	0.400	0.400	0.400

HEALTH AND SANITATION

CLASSIFICATION		02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
MENTOR PROGRAM ALCOHOL & DRUG		70583			
Mentor Coordinator		1.000	0.500	0.500	0.500
		1.000	0.500	0.500	0.500
HEALTH AND SANITATION TOTALS		92.030	84.500	83.500	80.200

EDUCATION

CLASSIFICATION		02/03 Positions	03/04 Positions Requested	03/04 Positions Recommended	03/04 Positions Adopted
LIBRARY	20670				
County Librarian		1.000	1.000	1.000	1.000
Librarian		1.750	1.750	1.750	1.750
Fiscal & Technical Services Asst. II or		1.000	1.000	1.000	1.000
Fiscal & Technical Services Asst. I		0.000	0.000	0.000	0.000
Branch Library Assistant		3.000	3.000	3.000	3.000
Library Technician		1.000	1.000	1.000	1.000
Library Clerk II		0.000	0.000	0.000	0.000
Library Aide		0.600	0.600	0.600	0.600
		8.350	8.350	8.350	8.350
LITERACY	20675				
Literacy Director		0.000	0.000	0.000	0.000
Lib./Literacy Program Coordinator		0.750	0.750	0.750	0.750
Lib./Literacy Program Assistant or		0.350	0.350	0.350	0.350
Lib./Literacy Program Assistant		1.350	1.225	1.225	1.225
Library Clerk II		0.000	0.000	0.000	0.000
Literacy Clerk		0.000	0.000	0.000	0.000
		2.450	2.325	2.325	2.325
SIERRA COUNTY LITERACY	20678				
Literacy Program Coordinator		0.750	0.750	0.750	0.750
Literacy Program Assistant		0.650	0.650	0.650	0.650
		1.400	1.400	1.400	1.400
FARM ADVISOR	20680				
Administrative Assistant II or		1.000	1.000	1.000	1.000
Administrative Assistant I		0.000	0.000	0.000	0.000
4H Program Asst.		0.500	0.500	0.500	0.500
Office Assistant II/I		0.000	0.000	0.000	0.000
		1.500	1.500	1.500	1.500
EDUCATION TOTALS		13.700	13.575	13.575	13.575

RECREATION AND CULTURE

CLASSIFICATION		02/03	03/04	03/04	03/04
		Positions	Positions Requested	Positions Recommended	Positions Adopted
MUSEUM	20780				
Museum Director		1.000	1.000	1.000	1.000
Assistant Museum Curator		1.000	1.000	1.000	1.000
Museum Registrar		1.000	1.000	1.000	1.000
Museum Aide		0.000	0.000	0.000	0.000
		3.000	3.000	3.000	3.000
RECREATION AND CULTURE TOTALS		3.000	3.000	3.000	3.000

GRAND TOTALS:	466.933	462.464	439.570	445.340
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Last Updated 7/8/03

RESOLUTION NO. 03 – 990

**AN ORDINANCE AMENDING ARTICLE 2 OF CHAPTER 5 OR TITLE 2 OF THE
PLUMAS COUNTY CODE
(SALARIES: ELECTED OFFICIALS)**

The Board of Supervisors of the County of Plumas, State of California, ORDAINS as follows:

Section 2 – 5.201 Assessor

The salary of the Assessor shall be \$64,303 from May 4, 2003 through May 1, 2004 and \$66,875 from May 2, 2004 through January 7, 2005 and \$67,878 thereafter.

Section 2 – 5.202 Auditor/Controller

The salary of the Auditor/Controller shall be \$66,383 from May 4, 2003 through May 1, 2004 and \$69,038 from May 2, 2004 through January 7, 2005 and \$70,074 thereafter.

Section 2 – 5.203 County Clerk/Recorder

The salary of the County Clerk/Recorder shall be \$64,303 from May 4, 2003 through May 1, 2004 and \$66,875 from May 2, 2004 through January 7, 2005 and \$67,878 thereafter.

Section 2 – 5.204 District Attorney/Public Administrator

The salary of the District Attorney/Public Administrator shall be \$82,303 from May 4, 2003 through May 1, 2004 and \$85,595 from May 2, 2004 through January 7, 2005 and \$86,879 thereafter.

Section 2 – 5.206 Sheriff/Coroner

The salary of the Sheriff/Coroner shall be \$81,855 from May 4, 2003 through May 1, 2004 and \$85,129 from May 2, 2004 through January 7, 2005 and \$86,406 thereafter.

Section 2 – 5.207 Treasurer/Tax Collector

The salary of the Treasurer/Tax Collector shall be \$64,303 from May 4, 2003 through May 1, 2004 and \$66,875 from May 2, 2004 through January 7, 2005 and \$67,878 thereafter.

Section 2 – 5.208 (UNCHANGED)

**Section II. OPERATIVE DATE; EFFECTIVE DATE; PULICATION;
CODIFICATION**

The Operative Date of this Ordinance is May 1, 2003.

The Ordinance shall become effective 30 days after its final date of final adoption. It shall be published in the Feather River Bulletin, a newspaper of general circulation in Plumas County, within 15 days of final adoption. Section I of this Ordinance shall be codified; the remainder shall be uncodedified.

Introduced at a regular meeting of the Board of Supervisors on the 6th day of May, 2003 and passed and adopted by the Board of Supervisors of the County of Plumas, State of California, on the 13 day of May, 2003 by the following vote:

AYES:	Supervisors	Dennison, Nelson, Meacher, Olsen and Pearson
NOES:	Supervisors	None
ABSENT:	Supervisors	None

Chair, Board of Supervisors

ATTEST:

Clerk of the Board

RESOLUTION NO. 03 – 6851

A RESOLUTION AUTHORIZING SALARY, STIPEND AND BENEFIT ADJUSTMENTS FOR APPOINTED DEPARTMENT HEADS

WHEREAS, the Board of Supervisors has taken action to increase salaries and enhance certain benefits for represented employees; and

WHEREAS, it is appropriate that the Board of Supervisors also adjust salaries, stipends and benefits for its appointed department heads in both the classified and unclassified services, excluding County Administrative Officer and County Counsel/

NOW THEREFORE, BE IT RESOLVED by the Plumas County Board of as follows:

1. Effective the first pay period in May (May 4, 2003) salary ranges or salaries for department heads will be increased by 4% and will be as follows:
 - a. Agricultural Commissioner/Sealer of Weights and Measures
(5/03 \$4330.90-\$5263.78 – 5/04 \$4504.14-\$5474.33 – 1/05 \$4571.70-\$5556.45)
 - b. Director of Alcohol & Drug Program Services
(5/03 \$4977.55 – 5/04 \$5176.66 – 1/05 \$5254.31)
 - c. Chief Probation Officer
(5/03 \$4330.90-\$5263.78 – 5/04 \$4504.14-\$5474.33 – 1/05 \$4571.70-\$5556.45)
 - d. Director of Child Support Services
(5/03 \$5137.96 – 5/04 \$5343.48 – 1/05 \$5423.63)
 - e. County Librarian
(5/03 \$3652.17-\$4236.82 – 5/04 \$3798.76-\$4614.29 – 1/05 \$3855.74-\$4683.50)
 - f. Directory of Emergency Services (part-time)
(5/03 \$1295.84 – 5/04 \$1347.67 – 1/05 \$1367.89)
 - g. Fair Manager
(5/03 \$4680.00 – 5/04 \$4867.20 – 1/05 \$4940.21)
 - h. Director of Facility Services
(5/03 \$5137.86 – 5/04 \$5343.37 – 1/05 \$5423.53)
 - i. Director of Human Resources
(5/03 \$5200.00 – 5/04 \$5408.00 – 1/05 \$5489.12)
 - j. Director of Information Technology
(5/03 \$4355.70-\$5295.34 – 5/04 \$4529.92-\$5507.15 – 1/05 \$4597.87-\$5589.76)
 - k. Directory of Mental Health
(5/03 \$6129.36 – 5/04 \$6374.54 – 1/05 \$6470.16)
 - l. Museum Director
(5/03 \$3005.94-\$3652.66 – 5/04 \$3126.18-\$3798.76 – 1/05 \$3173.07-\$3855.74)
 - m. Director of Planning and Building Services
(5/03 \$4921.28-\$5980.34 – 5/04 \$5118.13-\$6219.56 – 1/05 \$5194.90-\$6312.85)
 - n. Public Health Director
(5/03 \$5664.88-\$6886.18 – 5/04 \$5891.48-\$7161.63 – 1/05 \$5979.85-\$7269.05)
 - o. Director of Public Works
(5/03 \$5696.08 – 5/04 \$5923.92-\$7201.48 – 1/05 \$6012.78-\$7309.50)

- p. Director of Social Services/Public Guardian
(5/03 \$5137.60 – 5/04 \$5343.10-\$6496.09 – 1/05 \$5423.25-\$6593.53)
 - q. Veterans Services Officer
(5/03 \$3314.66-\$4026.70 – 5/04 \$3447.24-\$4187.77 – 1/05 \$3498.95-\$4250.59)
- 2. Effective the first full pay period commencing in May, 2004 (5-2-2004) salary ranges and salaries for the above mentioned Department Heads will be increased by 4% as set forth above.
 - 3. Effective the first full pay period in January 2005 salary ranges and salaries for the above mentioned Department Heads will be increased by 1.5% as set forth above.
 - 4. Effective with the pay period that includes May 1st, 2003, the county's contribution to health plan cost will be increased by \$16.00 per month to \$648.64 per month.
 - 5. Effective the pay period that included May 1st, 2004, the county's contribution to health plan cost will be increased by \$16.00 per month.
 - 6. Effective at the same time as any general change of health plan rates adopted by the Board of Supervisors of the County will share, on a 50-50 basis, the rate increases approved for the county health plan in the same manner as for represented employees.
 - 7. All stipends shall remain subject to future salary adjustments including merit and longevity provisions.
 - 8. At such time as the County's payroll system changes from the current multiple salary grid system to a single salary grid (penny table) the salaries set forth above will be adjusted to fit within the new single salary grid.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 6th day of May, 2003, by the following vote:

AYES:	Supervisors	Dennison, Nelson, Meacher, and Pearson
NOES:	Supervisors	None
ABSENT:	Supervisors	Olsen

Chair, Board of Supervisors

ATTEST:

Clerk of the Board

**BOARD AND BOARD APPOINTED
UNCLASSIFIED EMPLOYEES
SALARIES**

Board of Supervisors	\$35,992.85 & \$38,508.75
County Administrative Officer	\$8478
County Counsel	\$7596
Clerk of the Board	\$3309

SECTION I

2003 – 2004

OPERATING FUNDS SUMMARY

County of Plumas
State of California
Summary of County Budget
2003-04

Fund	County Fund	Fund Balance Unreserved Undesignated 6/30/03	Cancellation of Prior Year Reserve / Designations	Estimated Additional Financing Sources	Total Available Financing	Estimated Financing Uses	Provisions for Reserve &/or Designations (New or Incr)	Total Financing
0001 General		3,034,881	0	16,132,631	19,167,512	19,167,512	0	19,167,512
0002 Road		1,215,749	0	7,031,256	8,247,005	8,247,005	0	8,247,005
0003 Fish & Game		25,921	0	7,000	32,921	32,921	0	32,921
0004 Child Abuse		46,253	0	105,694	151,947	151,947	0	151,947
0005 County Fair		36,669	0	555,040	591,739	591,739	0	591,739
0006 Capital Improvements		0	0	0	0	0	0	0
0006A Cap IMP Animal Shelter		(346,138)	0	619,302	273,164	273,164	0	273,164
0006B Cap IMP County Permit Center		0	0	980,000	980,000	980,000	0	980,000
0006C Cap IMP Courthouse Remodel		0	0	500,000	500,000	500,000	0	500,000
0006D Courthouse Annex Project		0	0	9,017,019	9,017,019	9,017,019	0	9,017,019
0007 Law Library		6,153	0	13,297	19,450	19,450	0	19,450
0009 S. W. Planning and Operation		263,034	0	569,000	832,034	832,034	0	832,034
0010 Airports		(33,479)	0	413,677	380,198	380,198	0	380,198
0011 Airport Cap. Imp		11,476	0	1,362,000	1,373,476	1,373,476	0	1,373,476
0012 Trial Court		0	0	0	0	0	0	0
0013 Social Service		(719,629)	0	8,281,725	7,562,096	7,562,096	0	7,562,096
0014 Mental Health		429,508	0	1,742,617	2,172,125	2,172,125	0	2,172,125
0015 Public Health		(596,230)	0	3,390,428	2,794,198	2,794,198	0	2,794,198
0016 Alcohol		333,297	0	1,172,123	1,505,420	1,505,420	0	1,505,420
0017 Public Protection		727,501	0	7,087,221	7,814,722	7,814,722	0	7,814,722
0018 IGS Clearing		12,115	0	0	12,115	12,115	0	12,115
0019 Assessors Appraisal		90,682	0	81,900	172,582	172,582	0	172,582
0020 Supervisors Comm. Svc. Fund		18,538	0	52,272	70,810	70,810	0	70,810
0023 Criminal Justice Const.		93,409	0	126,899	220,308	220,308	0	220,308
0026 Tobacco Education		0	0	0	0	0	0	0
0028 Perinatal A&D		8,953	0	0	8,953	8,953	0	8,953
0029 SAMSHA		26,909	0	219,921	246,830	246,830	0	246,830
0030 Incentive Savings		305,026	0	1,000	306,026	306,026	0	306,026
0031 Children System of Care		11,653	0	245,250	256,903	256,903	0	256,903
0032 CAL-Works M.H. & A.D.		(2,771)	0	106,500	103,729	103,729	0	103,729
0033 Sierra House Board & Care		(7,027)	0	304,100	297,073	297,073	0	297,073
0035 Child Support		95,594	0	884,934	980,528	980,528	0	980,528
0038 Court Mandated Treatment		(65,512)	0	247,283	181,771	181,771	0	181,771
0039 Wrap Around		0	0	202,068	202,068	202,068	0	202,068
0040 Tobacco Settlement Oper.		53,206	0	230,300	283,506	283,506	0	283,506
0043 Senior Citizens		(12,934)	0	561,954	549,020	549,020	0	549,020
0044 Unemployment Insurance Reserve		(5,138)	0	129,888	124,750	124,750	0	124,750
0045 Insurance IGS		292,984	0	207,000	499,984	499,984	0	499,984
0046 Workers Comp IGS		(340,247)	0	1,00,247	750,000	750,000	0	750,000
0047 Self Insurance Health		(70,518)	0	2,787,818	2,717,300	2,717,300	0	2,717,300
0048 Recorders Micrographics		18,587	0	7,483	26,070	26,070	0	26,070
0049 Recorders Office Modernization		145,306	0	21,533	166,839	166,839	0	166,839
0050 Narcotics Fund		27,881	0	6,685	34,566	34,566	0	34,566
0051 Homicide Trials		594,933	0	7,000	601,933	601,933	0	601,933
0052 Lake Davis Settlement		1,092,521	0	25,000	1,117,521	1,117,521	0	1,117,521
0053 Tobacco Settlement Fund		222,233	0	233,000	455,233	455,233	0	455,233
0054 Taylorsville School Preservation		6,320	0	180	6,500	6,500	0	6,500

County of Plumas
State of California
Summary of County Budget
2003-04

Fund	County Fund	Fund Balance Unreserved Undesignated 6/30/03	Cancellation of Prior Year Reserve / Designations	Estimated Additional Financing Sources	Total Available Financing	Estimated Financing Uses	Provisions for Reserve &/or Designations (New or Incr)	Total Financing
	0055 Local Transportation Planning			4,877 0	228,800	233,677	233,677 0	233,677
	0056 Local Transportation			0 0	0	0	0 0	0
	0057 P.W. Ca. Used Oil Recycle			24,152 0	10,100	34,252	34,252 0	34,252
	0058 Inmate Welfare Fund			28,510 0	43,650	72,160	72,161 0	72,161
	0059 Civil Operations			6,878 0	2,320	9,198	9,198 0	9,198
	0061 Health Vital Statistics			1,699 0	1,220	2,919	2,919 0	2,919
	0062 Recorders Vital Statistics			4,992 0	(350)	4,642	4,642 0	4,642
	0063 Animal Spay/Neuter			14,316 0	0	14,316	14,316 0	14,316
	0064 Domestic Violence Assist.			20,963 0	5,000	25,963	25,963 0	25,963
0000	TOTAL			7,154,086 0	67,050,985	74,205,071	74,205,072 0	74,205,072

Fiscal Year	Appropriation Limit	Adjustments	Adjusted Appropriation	Appropriation Subject to Limitation	Amount Under Limit
2003-2004	23,061,305		23,061,305	12,569,000	10,492,305
2002-2003	22,765,182		22,765,182	11,581,015	11,184,167

County of Plumas
State of California
Summary of County Budget
2003-04

Fund	County Fund	Fund Balance 6/30/03	Encumbrances	Reserves	Designations Accounts Payable	Fund Balance Unreserved Undesignated 6/30/03
0001	General	5,533,146	156,667	1,688,052	653,546	3,034,881
0002	Road	7,509,534	2,670	6,000,000	291,115	1,215,749
0003	Fish & Game	71,155	0	44,193	1,041	25,921
0004	Child Abuse	47,165	0	0	912	46,253
0005	County Fair	59,147	0	0	22,448	36,699
0006	Capital Improvements	5,339	0	0	351,477	(346,138)
0006A	Cap IMP Animal Shelter	0	0	0	0	0
0006B	Cap IMP County Permit Center	0	0	0	0	0
0006C	Cap IMP Courthouse Remodel	0	0	0	0	0
0006D	Courthouse Annex Project	0	0	0	0	0
0007	Law Library	8,003	0	0	1,850	6,153
0009	S. W. Planning and Operation	4,201,929	0	3,934,241	4,654	263,034
0010	Airports	(28,040)	0	0	5,439	(33,479)
0011	Airport Cap. Imp	11,476	0	0	0	11,476
0012	Trial Court	0	0	0	0	0
0013	Social Service	985,446	0	1,586,207	118,868	(719,629)
0014	Mental Health	2,870,416	0	2,381,399	59,509	429,508
0015	Public Health	105,983	0	502,141	200,072	(596,230)
0016	Alcohol	384,417	0	0	51,120	333,297
0017	Public Protection	1,063,487	0	0	335,986	727,501
0018	IGS Clearing	16,381	0	0	4,266	12,115
0019	Assessors Appraisal	93,750	0	0	3,068	90,682
0020	Supervisors Comm. Svc. Fund	91,184	0	0	72,646	18,538
0023	Criminal Justice Const.	93,409	0	0	0	93,409
0026	Tobacco Education	0	0	0	0	0
0028	Perinatal A&D	8,953	0	0	0	8,953
0029	SAMSHA	33,851	0	0	6,942	26,909
0030	Incentive Savings	305,026	0	0	0	305,026
0031	Children System of Care	17,842	0	0	6,189	11,653
0032	CAL-Works M.H. & A.D.	(166)	0	0	2,605	(2,771)
0033	Sierra House Board & Care	1,456	0	0	8,483	(7,027)
0035	Child Support	474,626	0	339,814	39,218	95,594
0038	Court Mandated Treatment	(61,715)	0	0	3,797	(65,512)
0039	Wrap Around	13,804	0	0	3,405	
0040	Tobacco Settlement Oper.	53,206	0	0	0	53,206
0043	Senior Citizens	14,039	0	0	26,973	(12,934)
0044	Unemployment Insurance Reserve	136,619	0	141,656	101	(5,138)
0045	Insurance IGS	1,290,723	0	788,821	208,918	292,984
0046	Workers Comp IGS	865,925	0	0	1,206,172	(340,247)
0047	Self Insurance Health	380,282	0	0	450,800	(70,518)
0048	Recorders Micrographics	18,587	0	0	0	18,587
0049	Recorders Office Modernization	145,306	0	0	0	145,306
0050	Narcotics Fund	27,881	0	0	0	27,881
0051	Homicide Trials	594,933	0	0	0	594,933

County of Plumas
State of California
Summary of County Budget
2003-04

Fund	County Fund	Fund Balance 6/30/03	Encumbrances	Reserves	Designations Accounts Payable	Fund Balance Unreserved Undesignated 6/30/03
0052 Lake Davis Settlement		1,092,521	0	0	0	1,092,521
0053 Tobacco Settlement Fund		564,229	0	341,996	0	222,233
0054 Taylorsville School Preservation		6,320	0	0	0	6,320
0055 Local Transportation Planning		5,762	0	0	885	4,877
0056 Local Transportation		0	0	0	0	0
0057 P.W. Ca. Used Oil Recycle		24,152	0	0	0	24,152
0058 Inmate Welfare Fund		29,224	0	0	714	28,510
0059 Civil Operations		6,878	0	0	0	6,878
0061 Health Vital Statistics		1,731	0	0	32	1,699
0062 Records Vital Statistics		4,992	0	0	0	4,992
0063 Animal Spay/Neuter		14,556	0	0	240	14,316
0064 Domestic Violence Assist.		21,859	0	0	896	20,963
TOTAL		29,216,729	159,337	17,748,520	4,144,387	7,154,086

County of Plumas
State of California
Summary of County Budget
2003-04

[] Encumbrances Included
[X] Encumbrances not Included

Amounts made available for Inc. or new Reserves/Design Financing by Cancellation to be Provided in Budget Year							
Description	Reserve/ Designation Balance as of 6/30/03	Decrease Required Recommended	Approved/ Adopted by the Board of Supervisors	Increase Requested Recommended	Approved/ Adopted by the Board of Supervisors	Total Reserved/ Designations for Budget Year	Fund
General	1,488,052	0	0	200,000	200,000	1,688,052	0001
Road	3,000,000	0	0	3,000,000	3,000,000	6,000,000	0002
Fish & Game	44,193	0	0	0	0	44,193	0003
S.W. Planning and Operation	3,934,241	0	0	0	0	3,934,241	0009
Social Service	1,586,207	0	0	0	0	1,586,207	0013
Mental Health	381,399	0	0	2,000,000	2,000,000	2,381,399	0014
Public Health	502,141	0	0	0	0	502,141	0015
Child Support	339,814	43,400	43,400	0	0	296,414	0035
Unemployment Insurance Reserve	141,656	0	0	0	0	141,656	
Insurance IGS	788,821	0	0	0	0	788,821	0045
Tobacco Settlement Fund	341,996	0	0	0	0	341,996	
Grand Total	12,548,520	43,400	43,400	5,200,000	5,200,000	17,705,120	

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
PROPERTY TAXES				
TOTAL PROPERTY TAXES	5,087,732	5,234,348	5,781,368	5,936,368
PENALTIES				
TOTAL PENALTIES	1,773,980	289,312	278,122	278,122
OTHER TAXES				
TOTAL OTHER TAXES	4,229,698	4,506,078	4,426,100	4,432,700
LICENSES				
TOTAL LICENSES	27,782	19,975	16,250	16,250
PERMITS				
TOTAL PERMITS	992,234	1,351,936	1,268,213	1,268,213
MARRIAGE LICENSE				
TOTAL MARRIAGE LICENSE	0	3,343	5,000	5,000
FINES				
TOTAL FINES	1,073	3,375	6,185	6,185
OTHER COURT FINES				
TOTAL OTHER COURT FINES	146,550	128,306	136,329	138,329
PENALTIES				
TOTAL PENALTIES	307,184	290,373	261,000	261,000
FINES & PENALTIES				
TOTAL FINES & PENALTIES	0	13,426	1	1
INTEREST				
TOTAL INTEREST	466,627	651,287	354,552	353,852
USE OF MONEY & PROPERTY				
TOTAL USE OF MONEY & PROPERTY	0	2,554	2,010	2,010
RENTS & CONC. GENERAL				
TOTAL RENTS & CONC. GENERAL	95,166	111,129	113,364	135,250
MISCELLANEOUS				

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
TOTAL MISCELLANEOUS	316,564	215,446	266,492	266,492
RENTS & CONCESSIONS SPACE				
TOTAL RENTS & CONCESSIONS SPACE	5,825	2,030	7,645	7,645
RENTS & CONC. CONC. SPACE				
TOTAL RENTS & CONC. CONC. SPACE	71,252	69,787	69,605	69,605
RENTS & CONC. NON-FAIR				
TOTAL RENTS & CONC. NON-FAIR	2,954	1,953	1,500	1,500
RENTS & CONC. INTERIM				
TOTAL RENTS & CONC. INTERIM	73,766	89,806	71,100	71,100
STATE AID				
TOTAL STATE AID	11,966,621	14,421,400	12,786,898	13,372,599
STATE & FEDERAL AID				
TOTAL STATE & FEDERAL AID	0	11,115	24,473	24,473
STATE AID				
TOTAL STATE AID	4,411,175	5,303,972	3,922,932	4,235,189
FEDERAL AID				
TOTAL FEDERAL AID	8,575,600	7,522,075	7,591,641	8,016,242
STATE AID				
TOTAL STATE AID	19,202	34,889	21,700	21,700
FEDERAL AID				
TOTAL FEDERAL AID	3,037,654	5,278,288	2,525,864	2,593,041
ASSESSMENT & TAX COLL. FEE				
TOTAL ASSESSMENT & TAX COLL. FEE	368,112	362,537	330,540	330,540
HUMANE SERVICES				
TOTAL HUMANE SERVICES	10,933	17,677	35,480	35,480
AUDITING & ACCOUNTING FEE				

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
TOTAL AUDITING & ACCOUNTING FEE	47,374	56,514	47,500	47,500
ASSESSMENT & TAX COLL. FEE				
TOTAL ASSESSMENT & TAX COLL. FEE	6,290	6,780	7,200	7,200
HUMANE SERVICES				
TOTAL HUMANE SERVICES	0	6,443	0	0
ELECTION SERVICES				
TOTAL ELECTION SERVICES	33,762	47,971	34,600	34,600
INST. CARE & SERVICES				
TOTAL INST. CARE & SERVICES	705	691	650	650
LEGAL SERVICES				
TOTAL LEGAL SERVICES	10,114	11,775	13,500	13,500
PLANNING & ENGRG SERVICES				
TOTAL PLANNING & ENGRG SERVICES	51,321	35,212	52,500	52,500
LIBRARY SERVICES				
TOTAL LIBRARY SERVICES	558	180	0	0
CALIFORNIA CHILDREN SEVR.				
TOTAL CALIFORNIA CHILDREN SEVR.	3,088	3,686	3,000	3,000
PLANNING & ENGRG SERVICES				
TOTAL PLANNING & ENGRG SERVICES	42	2,337	273	273
AGRICULTURAL SERVICES				
TOTAL AGRICULTURAL SERVICES	52,461	69,033	60,311	60,311
OTHER SERVICES				
TOTAL OTHER SERVICES	10,817	9,900	11,200	11,200
CIVIL PROCESSING SERVICES				
TOTAL CIVIL PROCESSING SERVICES	56,615	67,753	10,500	11,000
LAW ENFORCEMENT SERVICES				
TOTAL LAW ENFORCEMENT SERVICES	0	5,053	3,600	5,100

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
COURT FEES & COST				
TOTAL COURT FEES & COST	0	0	0	0
ASSESSMENT & TAX COLL. FEE				
TOTAL ASSESSMENT & TAX COLL. FEE	36,288	29,341	40,000	40,000
COURT FEES & COST				
TOTAL COURT FEES & COST	24,144	33,082	16,000	21,000
ESTATE FEES				
TOTAL ESTATE FEES	852	775	2,000	2,000
COURT FEES & COST				
TOTAL COURT FEES & COST	32,988	45,316	20,000	27,500
LAW ENFORCEMENT SERVICES				
TOTAL LAW ENFORCEMENT SERVICES	146,647	247,912	214,123	140,980
RECORDING FEES				
TOTAL RECORDING FEES	111,443	215,212	127,785	147,785
HEALTH FEES				
TOTAL HEALTH FEES	5,293	8,621	8,380	8,380
CALIFORNIA CHILDREN SEVR.				
TOTAL CALIFORNIA CHILDREN SEVR.	6	159	130	130
COURT FEES & COST				
TOTAL COURT FEES & COST	0	0	0	0
HEALTH FEES				
TOTAL HEALTH FEES	79,921	99,933	81,000	84,100
MENTAL HEALTH SERVICES				
TOTAL MENTAL HEALTH SERVICES	297,028	341,041	275,996	528,010
HEALTH FEES				
TOTAL HEALTH FEES	218,767	153,772	229,709	236,736

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
MENTAL HEALTH SERVICES				
TOTAL MENTAL HEALTH SERVICES	1,221	0	500	500
HUMANE SERVICES				
TOTAL HUMANE SERVICES	19,588	42,470	61,214	61,214
SANITATION SERVICES				
TOTAL SANITATION SERVICES	139,384	173,722	165,000	165,000
INST. CARE & SERVICES				
TOTAL INST. CARE & SERVICES	17,385	25,794	14,000	14,000
LAW ENFORCEMENT SERVICES				
TOTAL LAW ENFORCEMENT SERVICES	0	0	600	600
INST. CARE & SERVICES				
TOTAL INST. CARE & SERVICES	21,132	18,331	17,000	17,000
OTHER SERVICES				
TOTAL OTHER SERVICES	59,026	23,798	0	10,000
LIBRARY SERVICES				
TOTAL LIBRARY SERVICES	29,294	30,261	28,000	28,000
OTHER SERVICES				
TOTAL OTHER SERVICES	151,531	83,900	118,223	120,223
PLANNING & ENGRG SERVICES				
TOTAL PLANNING & ENGRG SERVICES	0	6,895	45,831	45,831
OTHER SERVICES				
TOTAL OTHER SERVICES	51,840	14,760	10,000	10,000
PARK & REC. FEES				
TOTAL PARK & REC. FEES	2,605	2,740	2,650	2,650
OTHER SERVICES				
TOTAL OTHER SERVICES	590	500,247	0	0
ROAD & STREET SERVICES				

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
TOTAL ROAD & STREET SERVICES	33,790	257,854	85,000	85,000
HEALTH FEES				
TOTAL HEALTH FEES	66,585	88,841	75,000	75,000
MENTAL HEALTH SERVICES				
TOTAL MENTAL HEALTH SERVICES	0	650	0	0
OTHER SERVICES				
TOTAL OTHER SERVICES	61,991	60,211	60,000	60,000
SANITATION SERVICES				
TOTAL SANITATION SERVICES	553,294	676,350	563,000	563,000
OTHER SERVICES				
TOTAL OTHER SERVICES	1,397	5,523	3,000	3,000
PARK & REC. FEES				
TOTAL PARK & REC. FEES	3,320	4,199	8,000	8,000
OTHER SERVICES				
TOTAL OTHER SERVICES	7,707	6,116	6,000	6,000
HEALTH FEES				
TOTAL HEALTH FEES	28,056	22,671	23,000	23,000
OTHER SERVICES				
TOTAL OTHER SERVICES	451	579	415	415
LAW ENFORCEMENT SERVICES				
TOTAL LAW ENFORCEMENT SERVICES	43,079	37,382	31,500	31,500
ESTATE FEES				
TOTAL ESTATE FEES	9,774	2,739	5,040	5,040
MENTAL HEALTH SERVICES				
TOTAL MENTAL HEALTH SERVICES	15,000	0	15,000	15,000
AUDITING & ACCOUNTING FEE				

PLUMAS COUNTY
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SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
TOTAL AUDITING & ACCOUNTING FEE	0	5,574	5,073	5,073
COURT FEES & COST				
TOTAL COURT FEES & COST	0	1,020	822	822
PLANNING & ENGRG SERVICES				
TOTAL PLANNING & ENGRG SERVICES	1,960	1,880	895	895
LAW ENFORCEMENT SERVICES				
TOTAL LAW ENFORCEMENT SERVICES	9,796	8,182	29,888	29,888
PLANNING & ENGRG SERVICES				
TOTAL PLANNING & ENGRG SERVICES	613	1,192	1,300	1,300
PARK & REC. FEES				
TOTAL PARK & REC. FEES	790	570	1,000	1,000
PLANNING & ENGRG SERVICES				
TOTAL PLANNING & ENGRG SERVICES	13,198	14,666	12,000	12,000
OTHER SERVICES				
TOTAL OTHER SERVICES	830	690	800	800
LAW ENFORCEMENT SERVICES				
TOTAL LAW ENFORCEMENT SERVICES	1,213	174	200	200
OTHER SERVICES				
TOTAL OTHER SERVICES	580,300	542,252	494,547	494,547
LAW ENFORCEMENT SERVICES				
TOTAL LAW ENFORCEMENT SERVICES	147,969	134,157	134,642	147,069
FAIR ADMISSION FEES				
TOTAL FAIR ADMISSION FEES	36,837	32,561	15,000	15,000
FAIR EXHIBIT FEES				
TOTAL FAIR EXHIBIT FEES	6,393	14,803	14,000	14,000
FAIR HORSE SHOW				
TOTAL FAIR HORSE SHOW	3,995	2,863	2,500	2,500

PLUMAS COUNTY
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SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
FAIR ATTRACTION REVENUE				
TOTAL FAIR ATTRACTION REVENUE	32,656	16,537	28,000	28,000
INTERIM ATTRACTION REV.				
TOTAL INTERIM ATTRACTION REV.	10,091	5,344	4,200	4,200
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	221,055	243	338,727	338,727
OTHER SALES				
TOTAL OTHER SALES	4,760	7,777	120	120
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	0	8	0	0
OTHER SALES				
TOTAL OTHER SALES	70,520	0	0	0
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	2,562	3,910	1,000	1,000
PREMIUMS				
TOTAL PREMIUMS	0	3,956,499	720,000	1,060,247
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	79,417	944,880	368,281	427,986
CONT. FROM OTHER AGENCYS				
TOTAL CONT. FROM OTHER AGENCYS	219,750	681,078	408,132	408,132
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	0	1,326,898	10,734,339	11,116,321
OTHER SALES				
TOTAL OTHER SALES	0	0	0	0
CONT. FROM OTHER AGENCYS				
TOTAL CONT. FROM OTHER AGENCYS	57,450	147,233	197,000	180,847

PLUMAS COUNTY
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SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
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REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	9,520	7,150	8,600	8,600
TRANSFERED-IN				
TOTAL TRANSFERED-IN	196,740	272,197	188,000	199,888
REPAYMENT OF AID				
TOTAL REPAYMENT OF AID	67,548	81,114	56,000	56,000
TRANSFERED-IN				
TOTAL TRANSFERED-IN	5,467,318	5,330,972	4,392,594	4,741,037
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	6,846	8,706	0	0
TRANSFERED-IN				
TOTAL TRANSFERED-IN	0	0	0	0
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	162,826	108,563	112,657	112,657
TRANSFERED-IN				
TOTAL TRANSFERED-IN	111,200	0	0	0
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	44,955	0	0	50,000
CONT. FROM OTHER AGENCYS				
TOTAL CONT. FROM OTHER AGENCYS	11,124	91,487	2,712,000	2,782,518
FAIR MISCELLANEOUS				
TOTAL FAIR MISCELLANEOUS	50,080	101,917	39,460	39,460
RESIDUAL EQUITY TRF-IN				
TOTAL RESIDUAL EQUITY TRF-IN	0	222,365	0	0
INTERFUND TRANSFERS				
TOTAL INTERFUND TRANSFERS	0	0	57,837	57,837
REVENUE GRAND TOTAL	52,162,560	63,596,404	63,981,909	67,050,986

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Fund:				
GENERAL	17,817,580	17,821,309	16,278,069	16,132,631
ROAD	9,558,957	9,726,578	7,031,256	7,031,256
FISH AND GAME	19,175	8,875	4,500	7,000
CHILD ABUSE PREVENTION	128,828	112,611	105,694	105,694
COUNTY FAIR	639,077	669,685	541,600	555,040
CAPITAL IMPROVEMENTS	673,287	1,616,197	0	0
CAP IMP ANIMAL SHELTER	0	0	237,320	619,302
CAP IMP COUNTY PERMIT CTR	0	0	980,000	980,000
CAP IMP COURTHOUSE REMOD	0	0	500,000	500,000
COURTHOUSE ANNEX PROJECT	0	0	9,017,019	9,017,019
LAW LIBRARY	39,379	38,923	29,450	13,297
S. W. PLANNING/OPERATIONS	578,379	1,381,417	569,000	569,000
AIRPORTS	449,865	346,344	391,791	413,677
AIRPORTS-CAP IMPROVEMENTS	447,571	3,794,299	1,362,000	1,362,000
DEPT. SOCIAL SERVICES	5,714,826	5,721,987	7,562,096	8,281,725
MENTAL HEALTH	2,141,231	2,498,568	1,686,565	1,742,617
PUBLIC HEALTH	2,396,594	2,676,845	2,522,458	3,390,428
ALCOHOL & DRUG	990,206	1,219,544	1,186,984	1,172,123
PUBLIC SAFETY	7,064,269	7,374,562	6,667,017	7,087,222
IGS OFFICE CLEARING	27,000	23,988	0	0
ASSESSOR APPRAISAL	83,936	82,178	81,900	81,900
SUPERVISOR COMM. SVC. FUND	63,359	169,194	50,000	52,272
STATE BOND - RECREATION	108	118	0	0
COURTHOUSE CONST. FUND	43	15	0	0
CRIMINAL JUS. CONST. FUND	414,774	114,304	126,899	126,899
COURT AUTOMATION FUND	0	0	0	0
RHS - STATE	20	14	0	0

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Fund:				
CLOSED-TOBACCO EDUCATION	187,368	0	0	0
PERINATAL A&D	74,668	0	0	0
SAMSHA	173,670	241,649	207,902	219,921
INCENTIVE SAVINGS FUND	68,831	2,196	1,000	1,000
CHILDRENS SYSTEMS OF CARE	344,418	273,545	245,250	245,250
CAL-WORKS M.H. & A.D.	105,759	105,767	106,500	106,500
SIERRA HOUSE BOARD & CARE	223,252	245,541	297,073	304,100
CHILD SUPPORT	1,239,641	889,851	884,934	884,934
CLOSED FUND-LAFCO	75,981	0	0	0
COURT MANDATED TREATMENT	131,902	134,339	177,353	247,283
WRAP AROUND	0	49,341	202,068	202,068
TOBACCO SETTLEMENT OPER.	1,424	314,893	7,000	230,300
SENIOR CITIZENS NUTRITION	287,181	618,393	537,291	561,954
UNEMPLOYMENT INS. RESERVE	0	97,152	118,000	129,888
INSURANCE IGS	0	158,533	207,000	207,000
WORKER'S COMP IGS	0	606,903	750,000	1,090,247
SELF INSURANCE HEALTH	0	3,391,002	2,717,300	2,787,818
RECORDER MICROGRAPHICS	0	15,922	7,483	7,483
RECORDER'S OFFICE MODERN	0	65,572	21,532	21,532
NARCOTICS FUND	0	5,002	6,685	6,685
HOMICIDE TRIALS GC15201	0	16,517	7,000	7,000
LAKE DAVIS SETTLEMENT FND	0	-20,847	25,000	25,000
TOBACCO SETTLEMENT FUND	0	272,454	233,000	233,000
TAYLORSVILLE SCH PRESER	0	172	180	180
LOCAL TRANSP. PLAN	0	122,866	228,800	228,800
CLSD LOCAL TRANSPR	0	513,926	0	0

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Fund:				
P.W. CA USED OIL RECYCLE	0	11,117	10,100	10,100
INMATE WELFARE FUND	0	49,743	43,650	43,650
SHERIFF CIVIL OPERATIONS	0	2,241	2,320	2,320
ALCOHOL & DRUG PROP 36	0	0	0	0
HEALTH VITAL STATISTICS	0	1,698	1,220	1,220
RECORDERS VITAL STATISTIC	0	2,144	-350	-350
ANIMAL CONT. SPAY/NEUTER	0	6,873	0	0
DOMESTIC VIOL ASSISTANCE	0	4,344	5,000	5,000
REVENUE GRAND TOTAL	52,162,560	63,596,404	63,981,909	67,050,986

PLUMAS COUNTY
State of California
ANALYSIS OF REVENUE BY SOURCE
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)	FUND

PROPERTY TAXES					
40010 CURRENT SECURED TAXES	4,895,687	5,096,444	5,552,688	5,707,688	0001
40020 CURRENT UNSECURED TAXES	168,962	118,986	208,586	208,586	0001
40020 CURRENT UNSECURED TAXES	14,653	14,653	15,094	15,094	0017
40040 PRIOR UNSECURED TAXES	8,430	4,264	5,000	5,000	0001
40040 PRIOR UNSECURED TAXES	0	0	0	0	0046
40040 PRIOR UNSECURED TAXES	0	0	0	0	0047
TOTAL PROPERTY TAXES	5,087,732	5,234,348	5,781,368	5,936,368	
PENALTIES					
40050 PENALTIES	0	12,030	15,000	15,000	0001
40051 TEETER PENALTIES	1,773,980	277,282	263,122	263,122	0001
TOTAL PENALTIES	1,773,980	289,312	278,122	278,122	
OTHER TAXES					
40060 USE TAX	1,721,902	1,859,066	1,925,000	1,925,000	0001
40061 SALES TAX 1/2% PUB SAFETY	944,293	985,364	972,000	978,600	0017
40070 TIMBER YIELD TAX	186,533	151,026	150,000	150,000	0001
40070 TIMBER YIELD TAX	1,543	1,249	800	800	0002
40070 TIMBER YIELD TAX	3,031	2,454	1,500	1,500	0005
40070 TIMBER YIELD TAX	4,139	3,351	4,000	4,000	0010
40070 TIMBER YIELD TAX	1,094	886	0	0	0020
40080 AIRCRAFT TAX	16,220	15,129	14,000	14,000	0001
40090 HOTEL TAX	986,479	1,017,645	988,800	988,800	0001
40100 DOCUMENTARY STAMP TAX	205,480	242,820	220,000	220,000	0001
40130 CURRENT ACCEL. TAXES	158,983	216,137	150,000	150,000	0001
40170 CDC PILT-ARREARS	0	10,950	0	0	0001
TOTAL OTHER TAXES	4,229,698	4,506,078	4,426,100	4,432,700	
TOTAL TAX REVENUE	11,091,410	10,029,737	10,485,590	10,647,190	

LICENSES					
41000 ANIMAL LICENSES	26,332	18,525	15,000	15,000	0001
41010 BUSINESS LICENSES	1,450	1,450	1,250	1,250	0001
TOTAL LICENSES	27,782	19,975	16,250	16,250	
PERMITS					
41020 CONSTRUCTION PERMITS	792,767	1,047,277	1,069,296	1,069,296	0001
41030 ZONING PERMITS	76,423	180,671	83,067	83,067	0001
41031 LAFCO APPLICATIONS	0	0	0	0	0036
41040 OTHER LICENSES & PERMITS	0	0	0	0	0001
41040 OTHER LICENSES & PERMITS	944	604	850	850	0017
41050 FRANCHISES	70,101	67,639	75,000	75,000	0001
41050 FRANCHISES	51,999	55,745	40,000	40,000	0002
TOTAL PERMITS	992,234	1,351,936	1,268,213	1,268,213	
MARRIAGE LICENSE					
41055 MARRIAGE LICENSE	0	3,343	5,000	5,000	0064

S-5a
State Controller
County Budget
Act of 1985

PLUMAS COUNTY
State of California
ANALYSIS OF REVENUE BY SOURCE
BUDGET FOR FISCAL YEAR 2003-2004

County Budget Form
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	REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)	FUND
TOTAL	MARRIAGE LICENSE	0	3,343	5,000	5,000	
TOTAL	LICENSES & PERMITS	1,020,016	1,375,253	1,289,463	1,289,463	
DEVELOPER FEE						
42085	DEVELOPER FEE	0	13,426	1	1	0002
TOTAL	DEVELOPER FEE	0	13,426	1	1	
FINES						
42010	VEHICLE CODE FINES	280	1,071	0	0	0001
42011	COURT COST ADMIN 16028	790	690	0	0	0001
42014	ASSETS FORFEITURE	0	204	0	0	0017
42014	ASSETS FORFEITURE	0	1,308	6,185	6,185	0050
42015	FINES-ANIMAL CONTROL	0	0	0	0	0063
42016	FISH AND GAME DECOY FINE	3	102	0	0	0003
TOTAL	FINES	1,073	3,375	6,185	6,185	
OTHER COURT FINES						
42020	OTHER CRT. FINES-JUST. CRT.	500	0	0	0	0001
42030	OTHER CRT. FINES-SUPER. CRT	0	0	0	0	0001
42040	OTHER COURT FINES	17,874	5,793	3,000	5,000	0003
42040	OTHER COURT FINES	9,293	9,472	9,400	9,400	0007
42040	OTHER COURT FINES	28	0	0	0	0022
42040	OTHER COURT FINES	118,856	113,026	123,899	123,899	0023
42041	OTHER FINES	0	15	30	30	0017
TOTAL	OTHER COURT FINES	146,550	128,306	136,329	138,329	
PENALTIES						
42043	T. C. REALIGNMENT AB233	289,356	273,064	250,000	250,000	0001
42060	CO ALC ABUSE/PREV. 1463.25	9,892	7,828	11,000	11,000	0016
42070	PROOF OF CORRECTION	7,936	9,481	0	0	0001
TOTAL	PENALTIES	307,184	290,373	261,000	261,000	
TOTAL	FINES & PENALTIES	454,807	435,480	403,515	405,515	
INTEREST INCOME						
43016	INTEREST INCOME	0	2,554	2,010	2,010	0001
TOTAL	INTEREST INCOME	0	2,554	2,010	2,010	
INTEREST						
43010	INTEREST-INVESTED FUNDS	174,563	118,999	126,262	126,262	0001
43010	INTEREST-INVESTED FUNDS	184,089	136,951	60,000	60,000	0002
43010	INTEREST-INVESTED FUNDS	1,111	2,037	1,500	2,000	0003
43010	INTEREST-INVESTED FUNDS	1,581	939	1,500	1,500	0004
43010	INTEREST-INVESTED FUNDS	5,506	1,600	1,400	1,400	0005

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43010 INTEREST-INVESTED FUNDS	4,933-4,918		0	0 0006	
43010 INTEREST-INVESTED FUNDS	0	0	0	0	0006A
43010 INTEREST-INVESTED FUNDS	0	0	0	0	0006B
43010 INTEREST-INVESTED FUNDS	0	0	0	0	0006C
43010 INTEREST-INVESTED FUNDS	0	0	0	0	0006D
43010 INTEREST-INVESTED FUNDS	46	-29	50	50	0007
43010 INTEREST-INVESTED FUNDS	21,915	108,922	8,000	8,000	0009
43010 INTEREST-INVESTED FUNDS	3,056	-1,010	0	0	0010
43010 INTEREST-INVESTED FUNDS	-2,292	-7,723	0	0	0011
43010 INTEREST-INVESTED FUNDS	0	35,618	0	0	0013
43010 INTEREST-INVESTED FUNDS	16,050	59,328	0	0	0014
43010 INTEREST-INVESTED FUNDS	0	10,089	0	0	0015
43010 INTEREST-INVESTED FUNDS	10,722	9,651	12,200	12,200	0016
43010 INTEREST-INVESTED FUNDS	0	7	0	0	0017
43010 INTEREST-INVESTED FUNDS	3,336	1,578	1,300	1,300	0019
43010 INTEREST-INVESTED FUNDS	2,265	1,308	0	0	0020
43010 INTEREST-INVESTED FUNDS	108	118	0	0	0021
43010 INTEREST-INVESTED FUNDS	15	15	0	0	0022
43010 INTEREST-INVESTED FUNDS	13,604	1,278	3,000	3,000	0023
43010 INTEREST-INVESTED FUNDS	0	0	0	0	0024
43010 INTEREST-INVESTED FUNDS	20	14	0	0	0025
43010 INTEREST-INVESTED FUNDS	-132	0	0	0	0026
43010 INTEREST-INVESTED FUNDS	-386	-320	0	0	0029
43010 INTEREST-INVESTED FUNDS	1,468	-1,210	0	0	0031
43010 INTEREST-INVESTED FUNDS	-117	-430	0	0	0032
43010 INTEREST-INVESTED FUNDS	776	-24	0	0	0033
43010 INTEREST-INVESTED FUNDS	14,064	16,246	0	0	0035
43010 INTEREST-INVESTED FUNDS	481	0	0	0	0036
43010 INTEREST-INVESTED FUNDS	1,424	1,393	2,000	800	0040
43010 INTEREST-INVESTED FUNDS	366	-248	0	0	0043
43010 INTEREST-INVESTED FUNDS	0	4,552	5,000	5,000	0044
43010 INTEREST-INVESTED FUNDS	0	33,162	30,000	30,000	0045
43010 INTEREST-INVESTED FUNDS	0	33,670	30,000	30,000	0046
43010 INTEREST-INVESTED FUNDS	0	12,101	17,300	17,300	0047
43010 INTEREST-INVESTED FUNDS	0	491	249	249	0048
43010 INTEREST-INVESTED FUNDS	0	3,438	1,181	1,181	0049
43010 INTEREST-INVESTED FUNDS	0	723	500	500	0050
43010 INTEREST-INVESTED FUNDS	0	16,517	7,000	7,000	0051
43010 INTEREST-INVESTED FUNDS	0	31,380	25,000	25,000	0052
43010 INTEREST-INVESTED FUNDS	0	16,287	20,000	20,000	0053
43010 INTEREST-INVESTED FUNDS	0	172	180	180	0054
43010 INTEREST-INVESTED FUNDS	0	996	0	0	0055
43010 INTEREST-INVESTED FUNDS	0	4,517	0	0	0056
43010 INTEREST-INVESTED FUNDS	0	517	100	100	0057
43010 INTEREST-INVESTED FUNDS	0	703	400	400	0058
43010 INTEREST-INVESTED FUNDS	0	206	220	220	0059
43010 INTEREST-INVESTED FUNDS	0	0	0	0	0060
43010 INTEREST-INVESTED FUNDS	0	47	60	60	0061
43010 INTEREST-INVESTED FUNDS	0	195	150	150	0062
43010 INTEREST-INVESTED FUNDS	0	430	0	0	0063
43010 INTEREST-INVESTED FUNDS	0	1,001	0	0	0064
43011 TRANS INTEREST	8,055	5	0	0	0001
43012 INTEREST SOCIAL SERVICES	0	0	0	0	0013
43015 INTEREST ON TAXES	0	0	0	0	0001

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TOTAL	INTEREST	466,627	651,287	354,552	353,852	
MI SCELLANEOUS						
43030	SALE OF FUEL	316,564	215,446	266,492	266,492	0010
TOTAL	MI SCELLANEOUS	316,564	215,446	266,492	266,492	
RENTS & CONC. GENERAL						
43020	RENTS & CONCESSIONS	217	1,126	8,000	8,000	0001
43020	RENTS & CONCESSIONS	9,517	11,930	8,365	8,365	0002
43020	RENTS & CONCESSIONS	335	0	0	0	0005
43020	RENTS & CONCESSIONS	72,266	83,078	81,099	102,985	0010
43020	RENTS & CONCESSIONS	0	0	0	0	0043
43021	RENTS & CONC. -CHESTER	2,770	2,550	3,400	3,400	0001
43022	RENTS & CONC. -GREENVILLE	2,033	2,060	2,500	2,500	0001
43023	RENTS & CONC. -PORTOLA	2,035	5,465	4,000	4,000	0001
43024	RENTS & CONC. -QUINCY	5,493	4,370	5,650	5,650	0001
43026	RENTS & CONC. -COURTHOUSE	500	550	350	350	0001
TOTAL	RENTS & CONC. GENERAL	95,166	111,129	113,364	135,250	
RENTS & CONCESSIONS SPACE						
43061	OUTSIDE CONCESSIONS SPACE	2,440	1,850	0	0	0005
43062	INSIDE CONCESSIONS SPACE	3,385	180	7,645	7,645	0005
TOTAL	RENTS & CONCESSIONS SPACE	5,825	2,030	7,645	7,645	
RENTS & CONC. CONC. SPACE						
43071	CARNIVAL	11,975	13,415	13,000	13,000	0005
43072	CARNIVAL PRE-SALE	20,506	19,185	19,000	19,000	0005
43073	FOOD CONCESSIONS	31,430	28,696	29,830	29,830	0005
43074	NON-FOOD CONCESSIONS	7,341	8,491	7,775	7,775	0005
TOTAL	RENTS & CONC. CONC. SPACE	71,252	69,787	69,605	69,605	
RENTS & CONC. NON-FAIR						
43081	PICNIC	2,954	1,953	1,500	1,500	0005
TOTAL	RENTS & CONC. NON-FAIR	2,954	1,953	1,500	1,500	
RENTS & CONC. INTERIM						
43091	RENTAL OF BUILDINGS	22,338	22,220	19,000	19,000	0005
43092	GROUNDS RENTAL	35,470	60,981	50,000	50,000	0005
43093	EQUIPMENT RENTAL	1,469	914	100	100	0005
43094	OTHER INTERIM RENTALS	10,025	5,691	2,000	2,000	0005
43095	HIGH SCHOOL RODEO CONC.	4,465	0	0	0	0005
TOTAL	RENTS & CONC. INTERIM	73,766	89,806	71,100	71,100	
TOTAL	USE OF MONEY & PROPERTY	1,032,155	1,143,992	886,269	907,455	
SIERRA COUNTY CUPA CONTRA						
44157	SIERRA COUNTY CUPA CONTRA	0	11,115	24,473	24,473	0001

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TOTAL SIERRA COUNTY CUPA CONTRA	0	11,115	24,473	24,473	
STATE AID					
44010 STATE - SB90 MANDATES	42,421	0	450	450	0001
44011 STATE BECKWOURTH AIR - 03	0	0	13,500	13,500	0011
44012 STATE QUINCY AIR - 02	0	0	30,375	30,375	0011
44013 STATE CHESTER AIR - 08	0	0	16,065	16,065	0011
44019 STATE AID ASPHALT MAINT.	0	0	0	0	0011
44020 STATE-AID FOR AVIATION	0	30,000	30,000	30,000	0010
44020 STATE-AID FOR AVIATION	100,000	20,000	0	0	0011
44022 STATE-SB910	0	0	0	0	0015
44025 ST. GRANT SPEED TRAILER	12,008	0	0	0	0002
44030 STATE-HIGHWAY USERS TAX	2,094,960	2,003,571	1,900,000	1,900,000	0002
44032 STATE AID AB-2928	240,347	254,609	300,000	300,000	0002
44033 STATE AID STIP	728,529	2,615,307	342,000	342,000	0002
44034 STATE AID SEISMIC	76,866	42,515	0	0	0002
44035 STATE TRANS ENHANCEMENT	0	0	0	0	0002
44035 STATE TRANS ENHANCEMENT	0	121,870	155,800	155,800	0055
44035 STATE TRANS ENHANCEMENT	0	469,529	0	0	0056
44036 STATE GRANT RTP	0	0	0	0	0002
44039 PP&M STIP	0	0	73,000	73,000	0055
44040 STATE-MOTOR VEH. IN-LIEU	1,430,090	1,515,497	1,400,000	1,047,062	0001
44042 ST VEH THEFT SEC 9250.14	21,779	35,464	25,000	25,000	0017
44043 STATE-FEMA AIRPORTS	0	0	0	0	0011
44044 STATE-VEH LIC FEES	0	0	0	0	0001
44044 STATE-VEH LIC FEES	0	64,254	28,866	28,866	0013
44044 STATE-VEH LIC FEES	61,906	260,750	100,000	100,000	0014
44044 STATE-VEH LIC FEES	0	288,372	0	0	0015
44047 STATE - CHESTER FENCE	0	0	0	0	0011
44048 STATE OBSTRUCTION LIGHTS	0	23,264	0	0	0011
44049 ST. AID - HOMICIDE TRIAL	0	0	0	0	0001
44049 ST. AID - HOMICIDE TRIAL	0	0	0	0	0017
44055 STATE AID AB 443	500,000	500,000	500,000	500,000	0017
44060 STATE-WELFARE PUB. ADMIN	1,547,342	1,581,995	1,838,178	2,162,012	0013
44065 STATE-JOB CREATION INV.	12,780	0	0	0	0013
44070 STATE-REBATE RESTIT. FINE	3,721	3,469	2,400	2,400	0001
44090 STATE-PUBLIC ASST. PROGRAM	855,890	730,573	1,342,654	1,342,654	0013
44090 STATE-PUBLIC ASST. PROGRAM	0	49,341	202,068	202,068	0039
44101 STATE-AID FOR ALCOHOL	112,156	122,016	106,899	106,899	0016
44109 STATE-AID OHV	0	460	300	300	0002
44110 STATE-OHV GRANT SHERIFF	147,718	30	30,000	57,466	0017
44121 STATE-WELFARE REALIGN REV	847,867	-21,500	32,229	32,229	0013
44132 STATE HOMELAND DEFENSE	0	84,548	0	0	0001
44140 STATE-HEALTH ADMIN.	9,200	0	0	0	0001
44140 STATE-HEALTH ADMIN.	51,456	15,823	14,515	14,515	0015
44141 ST. -AID HLTH CAT. PROGRAM	0	0	10,000	10,000	0001
44141 ST. -AID HLTH CAT. PROGRAM	1,432,996	1,143,717	1,486,456	2,008,874	0015
44142 ST. -AID HLTH REALIGN. REV	149,204	1,159,207	1,403,525	1,403,525	0013
44142 ST. -AID HLTH REALIGN. REV	0	583,384	500,000	500,000	0014
44142 ST. -AID HLTH REALIGN. REV	436,390	270,475	414,140	458,997	0015
44143 ST. -AID ENV HLTH REAL REV	240,000	209,037	240,000	240,000	0001
44143 ST. -AID ENV HLTH REAL REV	0	0	0	0	0015
44144 STATE-AID PERINATAL D&A	0	24,884	0	0	0016
44144 STATE-AID PERINATAL D&A	74,668	0	0	0	0028

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44145 STATE-CHILD LEAD GRANT	3,150	3,132	3,116	3,116	0001
44145 STATE-CHILD LEAD GRANT	6,370	5,751	6,884	6,884	0015
44146 STATE-HAZ MAT GRANT	0	0	0	0	0001
44148 STATE-MENTAL HEALTH REAL.	479,789	0	0	0	0014
44149 STATE-HEALTH ADMIN-TCS	0	150,000	178,448	198,512	0015
44149 STATE-HEALTH ADMIN-TCS	187,500	0	0	0	0026
44152 JAIL REPORTING SYSTEM	15	56	30	30	0017
44153 STATE-LEA GRANT 98-99	0	0	0	0	0001
44156 CUPA GRANT	59,504	60,000	60,000	60,000	0001
44170 STATE-CHILD SUPPORT	0	0	0	0	0001
44170 STATE-CHILD SUPPORT	257,507	249,483	300,878	300,878	0035
44171 HEALTH INS. INCENTIVES/ST	14,000	0	0	0	0035
44180 STATE-AID FOR AGRICULTURE	109,197	127,533	133,130	133,130	0001
44190 STATE-AID CIVIL DEFENSE	21,504	17,226	12,500	12,500	0001
44200 STATE-AID FOR CO. FAIRS	150,000	172,958	150,000	150,000	0005
44204 STATE - LIVESTOCK RESTRM	0	0	0	0	0005
44205 STATE-TES-ADA PROJ. FAIR	0	0	0	0	0005
44206 STATE-EQUESTRIAN CENTER	0	0	0	0	0005
44207 STATE TES ROOF FAIR	0	0	0	0	0005
44209 STATE-ARENA UPGRADES	0	0	0	0	0005
44211 STATE-AID APPRAISAL FEE	80,600	80,600	80,600	80,600	0019
44212 STATE - USDA FUNDS (AAA)	25,519	30,983	24,592	24,592	0043
44213 STATE - TITLE III (AAA)	119,949	212,714	176,185	190,948	0043
44220 STATE-AID VETERANS AFFAIR	16,624	17,039	17,500	17,500	0001
44225 STATE-SMIP/Education	218	215	0	0	0001
44226 STATE - DRUG COURT	369,254	475,482	542,748	527,887	0016
44230 STATE-HOMEOWNERS PROP. TAX	79,712	75,080	77,500	77,500	0001
44235 STATE ERAF AB1661	0	0	0	0	0001
44255 STATE-SHERIFF CLEEP	36,503	18,480	0	0	0017
44260 STATE-BOAT PATROL	117,566	145,196	118,687	167,482	0017
44263 STATE-OCJP S.O. DC	88,355	84,046	88,607	95,000	0017
44266 D.A. WORKER'S COMP. FRAUD	5,316	4,897	4,897	4,897	0017
44267 D.A. AUTO INS. FRAUD	6,391	4,937	4,576	4,576	0017
44268 D.A. SRVP GRANT	83,712	63,342	59,150	59,150	0017
44269 STATE - BOAT PURCHASE SO	0	0	0	0	0017
44275 STATE REIMBURSEMENT	0	61,854	0	0	0001
44275 STATE REIMBURSEMENT	2,001	3,699	2,000	2,000	0017
44276 STATE - TIRE GRANT	7,001	0	0	0	0001
44279 STATE BOTTLE GRANT SW	10,000	10,000	10,000	10,000	0001
44280 STATE-PROB JAIL DETEN. JR	81,024	74,524	86,400	86,400	0001
44281 STATE-STC JAIL TRAINING	6,181	5,781	0	0	0001
44282 STATE CAPITAL IMPROVEMENT	0	0	0	0	0005
44283 WASTE CLEAN-UP CHESTER GT	0	0	0	0	0001
44288 STATE - CAL WORKS	0	18,337	18,337	18,337	0001
44288 STATE - CAL WORKS	21,322	0	0	0	0014
44288 STATE - CAL WORKS	0	0	0	0	0016
44288 STATE - CAL WORKS	105,876	106,197	106,500	106,500	0032
44290 STATE-OTHER	75,895	324,626	69,738	69,738	0001
44290 STATE-OTHER	4,500	4,500	60,000	60,000	0004
44290 STATE-OTHER	70,867	0	0	0	0005
44290 STATE-OTHER	0	0	0	0	0013
44290 STATE-OTHER	0	0	0	0	0016
44290 STATE-OTHER	30,603	4,507	0	0	0017
44290 STATE-OTHER	237,500	131,488	125,250	125,250	0031
44290 STATE-OTHER	0	0	0	0	0043

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44291	STATE-OCJP D.A. DC	20,299	35,143	34,956	34,956	0017
44292	STATE - LITERACY GRANT	58,119	87,642	132,070	132,070	0001
44294	ST. CLUB ALIVE A & D	14,844	18,789	27,500	27,500	0016
44295	STATE-MENTAL HEALTH	1,135,697	1,286,965	693,621	693,621	0014
44295	STATE-MENTAL HEALTH	84,000	120,000	120,000	120,000	0031
44295	STATE-MENTAL HEALTH	0	0	0	0	0039
44297	STATE SIERRA CO. LITERACY	32,939	0	0	0	0001
44298	STATE-AID PARKS	0	107,000	0	22,272	0020
44300	OPEN SPACE-WILLIAMSON ACT	0	210,566	105,000	105,000	0001
44301	STATE PUBLIC LIBRARY FUND	31,538	22,863	10,300	10,300	0001
44331	STATE-OCJP VICTIM WIT. VW	128,664	122,762	130,649	130,649	0001
44334	SSI ADMIN. REPORTING	600	800	700	700	0017
44340	STATE-JUVENILE PREV. PROB.	21,500	21,500	29,836	29,836	0001
44341	STATE-OCJP PROB. DC	354,476	36,219	52,526	52,526	0001
44342	ST. D. A. SPOUSAL ABUSE PRG	44,503	37,489	33,200	43,594	0017
44344	STATE JUDICIAL COUNCIL	0	0	30,000	30,000	0001
44354	STATE-TEA21	28,085	3,746	20,000	20,000	0002
44356	ST. OIL RECYCLE GRANT/HHW	6,698	0	10,600	10,600	0001
44356	ST. OIL RECYCLE GRANT/HHW	0	10,600	10,000	10,000	0057
44365	TOBACCO SETTLEMENT	0	313,500	5,000	229,500	0040
44392	STATE PROP. 36	0	0	0	0	0016
44392	STATE PROP. 36	0	0	0	0	0060
44393	SLESF CHAPTER 134	214,518	214,366	207,200	207,200	0017
44396	STATE BECKWORTH RECONS	0	128,298	0	0	0011
44513	STATE-LEA GRANT	19,202	34,889	21,700	21,700	0001
TOTAL	STATE AID	16,396,997	19,760,261	16,731,530	17,629,488	
FEDERAL AID						
44400	FEDL-WELFARE PUB. ADMIN.	1,170,928	1,033,427	1,812,684	2,208,479	0013
44409	FED. - TANF PROBATION	24,443	16,560	47,650	47,650	0001
44410	ROAD-SNOW/DEBRIS DMG/RMVL	41,861	0	0	0	0002
44411	FED-CHILD SUPPORT	0	0	0	0	0001
44411	FED-CHILD SUPPORT	950,165	624,206	584,056	584,056	0035
44413	FED TITLE IV-E PROB.	201,978	237,411	240,000	260,000	0001
44416	FEDERAL PROB. OCJP CARS	73,810	68,601	0	0	0001
44417	FED. SECTION 130/RR XING	0	0	0	0	0002
44418	USFS CLEAN-UP GRANT SW	0	18,302	0	0	0001
44421	FED. FEMA FLOOD/STRM 95 RD	53,749	0	0	0	0002
44425	FED. 97 DISASTER	567,670	0	0	0	0002
44427	FED. AID HEALTH CAT.	29,634	105,597	19,653	16,440	0015
44430	FEDL-PUBLIC ASST. PROGRAM	949,912	1,053,157	1,047,960	1,047,960	0013
44431	FEDERAL - SAMHSA	172,835	241,969	207,402	219,421	0029
44433	FED-AID PERINATAL D & A	0	0	0	0	0028
44440	FEDL. -IN LIEU TAXES	687,757	769,841	209,841	209,841	0001
44455	FED - ECONOMIC RECOVERY	20,750	6,250	0	0	0015
44480	FEDL-FOREST RESERVE REV.	0	0	0	0	0002
44490	FEDL-GRAZING FEES	188	203	0	0	0003
44500	FEDL-LAW ENFORCEMENT	32,517	51,000	58,000	58,000	0017
44501	HEALTH INS INCENTIVES	0	250	0	0	0035
44502	FEDL ASSET SEIZURE	6,083	0	0	0	0017
44503	IRS INTERCEPT	4,027	-549	0	0	0035
44505	FED-MAPPING NOXIOUS WEEDS	0	20,959	26,000	26,000	0001
44510	FEDL- ISTE A	338,395	0	338,395	338,395	0002
44512	HR 2389	263,424	265,532	0	0	0001

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44512 HR 2389	2,985,476	3,009,359	3,000,000	3,000,000	0002
44514 FED. BLOCK GRANT	67,177	84,643	14,125	14,125	0001
44515 FED-MENTAL HEALTH	191,898	194,028	177,852	175,099	0014
44515 FED-MENTAL HEALTH	0	0	0	0	0029
44516 FED-BLOCK GRANT ALCOHOL	377,270	443,209	366,249	366,249	0016
44520 FEDL-OTHER	0	0	30,000	30,000	0001
44520 FEDL-OTHER	1,703,205	905,758	493,000	493,000	0002
44520 FEDL-OTHER	106,841	88,503	27,694	27,694	0004
44520 FEDL-OTHER	26,495	0	0	0	0017
44533 FEDERAL - CHESTER FENCE	0	0	0	0	0011
44536 FED OBSTRUCTION LIGHTS	161,650	6,943	0	0	0011
44538 FED AID ASPHALT MAINT.	0	220,552	0	0	0011
44540 FED - DRUG COURT	58,278	0	0	0	0017
44540 FED - DRUG COURT	131,045	134,339	177,353	247,283	0038
44542 FED. -COPS IN SCHOOL	34,083	50,417	10,791	10,791	0017
44544 BECKWOURTH FAA RECONSTRUCT	179,712	3,149,896	0	0	0011
44546 FED BECKWOURTH AIR - 03	0	0	300,000	300,000	0011
44547 FED QUINCY AIR - 02	0	0	607,500	607,500	0011
44548 FED CHESTER AIR - 08	0	0	321,300	321,300	0011
TOTAL FEDERAL AID	11,613,254	12,800,363	10,117,505	10,609,283	
TOTAL STATE & FEDERAL AID	28,010,251	32,571,740	26,873,509	28,263,244	
ASSESSMENT & TAX COLL. FEE					
45002 INTEREST INV. ADMIN. CHG.	169,293	154,797	159,700	159,700	0001
45003 TOT 3% COLLECTION FEE	34,773	31,473	33,000	33,000	0001
45005 SB 2557 COLLECTION CHARGE	12,138	6,363	16,000	16,000	0001
45006 5% SUPP. ADMIN. FEE	14,845	26,443	14,500	14,500	0001
45007 TREAS. 10.00 DEL COST	29,076	30,000	22,000	22,000	0001
45008 SPEC. ASSMT. HANDLING CHG	10,614	12,674	11,000	11,000	0001
45010 ASSM-TAX COLLECTOR FEES	36,999	40,466	14,340	14,340	0001
45011 ASSM-CHARGE ASSESSOR	60,374	60,321	60,000	60,000	0001
45022 REP PAYEE FEES	6,290	6,780	7,200	7,200	0001
45023 ADULT PROTECTIVE SVC.	0	0	0	0	0001
45091 TREAS. COLLECTION FEES	36,288	29,341	40,000	40,000	0001
TOTAL ASSESSMENT & TAX COLL. FEE	410,690	398,658	377,740	377,740	
AUDITING & ACCOUNTING FEE					
45020 AUDITING-ACCOUNTING FEES	47,374	56,514	47,500	47,500	0001
45374 PROBATION EVALUATION FEES	0	5,574	5,073	5,073	0001
TOTAL AUDITING & ACCOUNTING FEE	47,374	62,088	52,573	52,573	
ELECTION SERVICES					
45030 ELECTION SERVICES	33,762	47,971	34,600	34,600	0001
TOTAL ELECTION SERVICES	33,762	47,971	34,600	34,600	
LEGAL SERVICES					
45050 LEGAL FEES - P. D.	10,114	11,775	13,500	13,500	0001

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TOTAL	LEGAL SERVICES	10,114	11,775	13,500	13,500	
PLANNING & ENGRG SERVICES						
45060	ENGINEERING SERVICES	51,321	32,112	47,500	47,500	0001
45061	PLANNING FEES	0	3,100	5,000	5,000	0001
45065	BLDG: BUILDING PRINTS	42	2,112	273	273	0001
45065	BLDG: BUILDING PRINTS	0	225	0	0	0006
45220	PLANNING-EIR REPORTS	0	6,895	45,831	45,831	0001
45410	PERMIT LIST/BLDG DEPT	1,960	1,880	895	895	0001
45422	PLANNING COPIES	613	1,192	1,300	1,300	0001
45424	ENGINEERING COPIES	13,198	14,666	12,000	12,000	0001
TOTAL	PLANNING & ENGRG SERVICES	67,134	62,181	112,799	112,799	
AGRICULTURAL SERVICES						
45070	AGRICULTURAL SERVICES	52,461	69,033	60,311	60,311	0001
TOTAL	AGRICULTURAL SERVICES	52,461	69,033	60,311	60,311	
CIVIL PROCESSING SERVICES						
45080	CIVIL PROCESS SERVICES	64	69	0	0	0001
45080	CIVIL PROCESS SERVICES	10,607	11,801	10,500	11,000	0017
45081	CIVIL ASSESS. P. C. 1214.1	45,944	55,883	0	0	0001
TOTAL	CIVIL PROCESSING SERVICES	56,615	67,753	10,500	11,000	
COURT FEES & COST						
45090	COURT FEES-JUSTICE COURTS	0	0	0	0	0001
45094	COURT CONSTRUCT. SURCHRG	0	0	0	0	0022
45096	COURT CONSTRUCT. PENALTY	0	0	0	0	0022
45100	COURT FEES-CLERK	24,144	33,082	16,000	21,000	0001
45118	SB21 RECORDING FEES	32,988	45,316	20,000	27,500	0001
45138	RESTITUTION	0	0	0	0	0004
45390	SMALL CLAIMS FILING FEE	0	1,020	822	822	0001
TOTAL	COURT FEES & COST	57,132	79,418	36,822	49,322	
ESTATE FEES						
45110	ESTATE FEES	852	775	2,000	2,000	0001
45370	CONSERVATOR FEES	9,774	2,739	5,040	5,040	0001
TOTAL	ESTATE FEES	10,626	3,514	7,040	7,040	
HUMANE SERVICES						
45012	ANIMAL BOARD	2,765	2,970	2,700	2,700	0001
45013	ANIMAL REDEMPTIONS	3,429	3,867	7,000	7,000	0001
45014	ANIMAL ADOPTIONS	1,160	780	1,100	1,100	0001
45015	ANIMAL DISPOSAL	3,579	5,947	3,100	3,100	0001
45016	ANIMAL CONT. FOR PORTOLA	0	4,113	21,580	21,580	0001
45024	ANIMAL CNTRL FEES & FINES	0	6,443	0	0	0063
45156	M. H. OUT OF COUNTY MATCH	19,588	42,470	61,214	61,214	0014
TOTAL	HUMANE SERVICES	30,521	66,590	96,694	96,694	
LAW ENFORCEMENT SERVICES						

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45082	S. O. CIVIL OPERATIONS	0	2,035	2,100	2,100	0059
45084	CIVIL VEHICLE REPLACEMENT	0	3,008	1,500	3,000	0017
45086	CIVIL OPER. AUXILIARY(\$5)	0	10	0	0	0017
45120	LAW ENFORCMT-CITY-COUNTY	139,458	241,254	206,623	133,480	0017
45121	FINGERPRINTING FEES	7,189	6,658	7,500	7,500	0017
45171	JUVENILE ELECTRONIC MONT.	0	0	600	600	0001
45350	SUPERVISION FEE/PROB.	25,877	24,229	15,000	15,000	0001
45351	BOOKING FEE	17,201	13,152	16,500	16,500	0017
45419	DRUG TESTING FEES	0	0	19,388	19,388	0016
45420	TESTING FEES - D.A. -DUI	9,487	7,750	10,100	10,100	0017
45421	TESTING FEES - PROBATION	308	432	400	400	0001
45427	PROB. -DIVERSION	1,213	174	200	200	0001
45510	BAI L I F F S E R V I C E S	147,969	134,157	134,642	147,069	0017
TOTAL	LAW ENFORCEMENT SERVICES	348,704	432,859	414,553	355,337	
RECORDING FEES						
45130	RECORDING FEES	111,443	137,649	80,200	100,200	0001
45130	RECORDING FEES	0	15,431	9,734	9,734	0048
45130	RECORDING FEES	0	62,132	37,851	37,851	0049
45130	RECORDING FEES	0	0	0	0	0050
45130	RECORDING FEES	0	0	0	0	0051
45130	RECORDING FEES	0	0	0	0	0052
45130	RECORDING FEES	0	0	0	0	0053
TOTAL	RECORDING FEES	111,443	215,212	127,785	147,785	
ROAD & STREET SERVICES						
45260	ROAD & STREET SERVICE	19,915	235,543	75,000	75,000	0002
45261	TRANSP. & ENCROAC. PERMITS	13,875	22,311	10,000	10,000	0002
TOTAL	ROAD & STREET SERVICES	33,790	257,854	85,000	85,000	
HEALTH FEES						
45131	HLTH. B & D BASE	3,805	4,626	4,500	4,500	0001
45132	HLTH. VRIP H & S 10605.3	1,047	0	0	0	0015
45132	HLTH. VRIP H & S 10605.3	0	1,497	1,040	1,040	0061
45132	HLTH. VRIP H & S 10605.3	0	1,949	2,500	2,500	0062
45133	HLTH. H&S 10610 REGULAR	378	490	300	300	0001
45134	HLTH. CROSS FILING	27	15	15	15	0001
45135	HLTH. CROSS FILING COD	36	45	25	25	0001
45140	HEALTH FEES - OTHER	79,921	99,933	81,000	84,100	0015
45150	MENTAL HEALTH-PATIENT FEE	95,287	42,776	81,508	81,508	0014
45150	MENTAL HEALTH-PATIENT FEE	123,480	110,996	148,201	155,228	0033
45270	ALCOHOL PARTICIPATION FEE	61,997	81,805	68,000	68,000	0016
45272	CLIENT FEES DRUG/ALCOHOL	4,493	4,347	6,000	6,000	0016
45273	MISC. DRUG/ALCOHOL	95	2,689	0	0	0016
45274	CLIENT FEES DIVERSION	0	0	1,000	1,000	0016
45330	DRUG PROG. FEE/DIVERSION	28,056	22,671	23,000	23,000	0016
TOTAL	HEALTH FEES	398,622	373,838	417,089	427,216	
MENTAL HEALTH SERVICES						
45143	MISC. HEALTH CONTRACTS	297,028	341,041	275,996	528,010	0015
45151	MT. VISIONS - MENTAL HLTH	0	0	0	0	0014

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45152 DROP IN CENTER - SAMHSA	1,221	0	500	500	0029
45152 DROP IN CENTER - SAMHSA	0	0	0	0	0033
45280 RED RIBBON DONATIONS	0	650	0	0	0016
45371 MENTAL HLTH REP PAYEE P.G	15,000	0	15,000	15,000	0001
TOTAL MENTAL HEALTH SERVICES	313,249	341,691	291,496	543,510	
CALIFORNIA CHILDREN SEVR.					
45064 CHILDREN'S TRUST FEES	3,088	3,686	3,000	3,000	0004
45136 HLTH. CHILDRENS TR FUND	6	5	10	10	0001
45137 HLTH B & D 1605.5	0	154	120	120	0061
TOTAL CALIFORNIA CHILDREN SEVR.	3,093	3,845	3,130	3,130	
SANITATION SERVICES					
45160 SANITATION SERVICES	139,384	173,722	165,000	165,000	0001
45300 SOLID WASTE ADMIN. FEE	4,537	2,311	8,000	8,000	0001
45300 SOLID WASTE ADMIN. FEE	545,427	669,954	550,000	550,000	0009
45301 TIPPING FEE	3,330	4,084	5,000	5,000	0009
45303 SOLID WASTE-RCRC	0	0	0	0	0001
TOTAL SANITATION SERVICES	692,678	850,071	728,000	728,000	
INST. CARE & SERVICES					
45043 INMATE MEDICAL	705	691	650	650	0017
45170 INSTITUTIONAL CARE	11,685	10,277	10,000	10,000	0001
45170 INSTITUTIONAL CARE	5,699	15,517	4,000	4,000	0017
45173 CARE & MAIN. JUVENILE	21,132	18,331	17,000	17,000	0001
TOTAL INST. CARE & SERVICES	39,221	44,816	31,650	31,650	
LIBRARY SERVICES					
45063 VIDEO CONFERENCE FEES	558	180	0	0	0001
45190 LIBRARY SERVICES	29,294	30,261	28,000	28,000	0001
TOTAL LIBRARY SERVICES	29,852	30,441	28,000	28,000	
PARK & REC. FEES					
45230 PARK & RECREATION FEES	2,605	2,740	2,650	2,650	0001
45310 MUSEUM FEE	3,320	4,199	8,000	8,000	0001
45423 MUSEUM COPIES	790	570	1,000	1,000	0001
TOTAL PARK & REC. FEES	6,715	7,509	11,650	11,650	
OTHER SERVICES					
45078 CAMPING FEES	10,817	9,900	11,200	11,200	0001
45180 EDUC. SVCS. / POST	48,194	12,311	0	10,000	0017
45181 STC JAIL TRAINING	10,832	11,487	0	0	0017
45200 OTHER	93,996	107,221	105,935	105,935	0001
45200 OTHER	56,030	-28,191	9,288	9,288	0014
45200 OTHER	1,505	4,870	3,000	5,000	0017
45225 LANDING FEES	51,840	14,760	10,000	10,000	0010
45240 REIMB. OFFICE EXPENSES	0	0	0	0	0001
45240 REIMB. OFFICE EXPENSES	590	247	0	0	0007
45250 SERVICE CHARGES	0	500,000	0	0	0009

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45290	OTHER-C. S. RECOUP 2 1/2%	61,991	60,211	60,000	60,000	0001
45305	DRUG COURT FEE	0	0	0	0	0001
45305	DRUG COURT FEE	1,397	5,523	3,000	3,000	0016
45320	GREEN WASTE REBATE	7,707	6,116	6,000	6,000	0009
45338	SB1818 DNA DATABASE	73	89	40	40	0001
45340	INDIGENT BURIAL	378	490	375	375	0001
45426	S.O. COPIES OF REPORTS	830	690	800	800	0017
45428	COST PLAN REIM.	580,300	542,252	494,547	494,547	0001
TOTAL	OTHER SERVICES	926,480	1,247,976	704,185	716,185	
FAIR ADMISSION FEES						
45601	FAIR ADMISSION	30,379	27,347	15,000	15,000	0005
45602	FAIR ADMISSION-DISCOUNT	6,458	5,214	0	0	0005
TOTAL	FAIR ADMISSION FEES	36,837	32,561	15,000	15,000	
FAIR EXHIBIT FEES						
45610	ENTRY FEES	4,740	7,770	7,000	7,000	0005
45611	DONATED FEES	1,653	7,033	7,000	7,000	0005
TOTAL	FAIR EXHIBIT FEES	6,393	14,803	14,000	14,000	
FAIR HORSE SHOW						
45621	ENTRY FEES	2,640	1,725	1,500	1,500	0005
45622	STALL FEES	1,355	1,138	1,000	1,000	0005
TOTAL	FAIR HORSE SHOW	3,995	2,863	2,500	2,500	
FAIR ATTRACTION REVENUE						
45632	BULL RIDING	13,008	12,386	10,000	10,000	0005
45633	SATURDAY SHOW	19,648	4,151	0	0	0005
45634	OTHER ADMISSIONS	0	0	18,000	18,000	0005
TOTAL	FAIR ATTRACTION REVENUE	32,656	16,537	28,000	28,000	
INTERIM ATTRACTION REV.						
45641	AUTO RACES	10,091	5,344	4,200	4,200	0005
TOTAL	INTERIM ATTRACTION REV.	10,091	5,344	4,200	4,200	
TOTAL	CHARGES FOR SERVICES	3,770,249	4,747,201	3,708,817	3,956,742	
REPAYMENT OF AID						
46210	REPAYMENT OF AID	67,548	81,114	56,000	56,000	0013
TOTAL	REPAYMENT OF AID	67,548	81,114	56,000	56,000	
OTHER SALES						
46020	SALE OF FIXED ASSETS	0	6,514	0	0	0001
46020	SALE OF FIXED ASSETS	4,700	0	0	0	0005
46020	SALE OF FIXED ASSETS	0	1,263	0	0	0017
46022	CODE CHECK BOOK SALES	60	0	120	120	0001

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46026	SALE OF PROPERTY	70,520	0	0	0	0001
46081	SALE OF PROPERTY	0	0	0	0	0001
TOTAL	OTHER SALES	75,280	7,777	120	120	
PREMIUMS						
46038	INSURANCE PREMIUMS	0	89,218	0	0	0044
46038	INSURANCE PREMIUMS	0	123,765	0	0	0045
46038	INSURANCE PREMIUMS	0	560,954	720,000	1,060,247	0046
46038	INSURANCE PREMIUMS	0	3,182,562	0	0	0047
TOTAL	PREMIUMS	0	3,956,499	720,000	1,060,247	
MISCELLANEOUS REVENUE						
46010	REVENUE APPL. TO PRIOR YR	2,682	129	332	332	0001
46010	REVENUE APPL. TO PRIOR YR	211,416	0	338,395	338,395	0002
46010	REVENUE APPL. TO PRIOR YR	0	0	0	0	0003
46010	REVENUE APPL. TO PRIOR YR	0	0	0	0	0004
46010	REVENUE APPL. TO PRIOR YR	166	0	0	0	0005
46010	REVENUE APPL. TO PRIOR YR	0	0	0	0	0011
46010	REVENUE APPL. TO PRIOR YR	2,142	0	0	0	0013
46010	REVENUE APPL. TO PRIOR YR	3,750	0	0	0	0014
46010	REVENUE APPL. TO PRIOR YR	0	0	0	0	0015
46010	REVENUE APPL. TO PRIOR YR	31	0	0	0	0016
46010	REVENUE APPL. TO PRIOR YR	-81	0	0	0	0017
46010	REVENUE APPL. TO PRIOR YR	0	0	0	0	0026
46010	REVENUE APPL. TO PRIOR YR	0	0	0	0	0029
46010	REVENUE APPL. TO PRIOR YR	0	0	0	0	0033
46010	REVENUE APPL. TO PRIOR YR	92	0	0	0	0035
46010	REVENUE APPL. TO PRIOR YR	856	0	0	0	0038
46010	REVENUE APPL. TO PRIOR YR	0	0	0	0	0043
46013	GRANT-COMPUTER EQUIP.	0	0	0	0	0001
46016	CREDIT CARD REBATE	0	114	0	0	0001
46024	OTHER - SERVICE PROVIDED	0	8	0	0	0001
46029	PROB: ELK RESTITUTION	0	740	0	0	0003
46030	PROB / RESTIT COLLECT FEE	2,562	3,169	1,000	1,000	0001
46046	SENIOR CONNECTION	0	29,887	37,185	37,185	0043
46050	OTHER-COMP. INSURANCE	0	12,268	0	0	0046
46051	EXCESS LIABILITY DIVIDEND	0	0	0	0	0045
46055	UNCLAIMED TAXES & FEES	0	1,029	0	0	0001
46057	BECKWORTH RECONST.	500	3,070	0	0	0011
46060	OTHER-MISCELLANEOUS	17,663	376,408	41,396	41,396	0001
46060	OTHER-MISCELLANEOUS	48,208	145,275	30,000	30,000	0002
46060	OTHER-MISCELLANEOUS	1,795	1,835	1,500	1,500	0004
46060	OTHER-MISCELLANEOUS	2,000	0	0	0	0007
46060	OTHER-MISCELLANEOUS	2,000	719	200	200	0010
46060	OTHER-MISCELLANEOUS	12	4,142	0	0	0013
46060	OTHER-MISCELLANEOUS	5,018	16,575	0	58,805	0014
46060	OTHER-MISCELLANEOUS	2,303	0	0	0	0015
46060	OTHER-MISCELLANEOUS	130	826	1,000	1,000	0017
46060	OTHER-MISCELLANEOUS	0	0	0	0	0030
46060	OTHER-MISCELLANEOUS	-214	214	0	0	0035
46060	OTHER-MISCELLANEOUS	0	2,950	750	1,650	0043
46060	OTHER-MISCELLANEOUS	0	7	0	0	0044
46060	OTHER-MISCELLANEOUS	0	1,606	0	0	0045

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46060 OTHER-MI SCELLANEOUS	0	11	0	0	0046
46060 OTHER-MI SCELLANEOUS	0	0	0	0	0047
46060 OTHER-MI SCELLANEOUS	0	0	0	0	0048
46060 OTHER-MI SCELLANEOUS	0	2	0	0	0049
46060 OTHER-MI SCELLANEOUS	0	2,972	0	0	0050
46060 OTHER-MI SCELLANEOUS	0	0	0	0	0051
46060 OTHER-MI SCELLANEOUS	0	0	0	0	0052
46060 OTHER-MI SCELLANEOUS	0	256,167	213,000	213,000	0053
46060 OTHER-MI SCELLANEOUS	0	0	0	0	0054
46060 OTHER-MI SCELLANEOUS	0	0	0	0	0055
46060 OTHER-MI SCELLANEOUS	0	39,880	0	0	0056
46060 OTHER-MI SCELLANEOUS	0	0	0	0	0057
46060 OTHER-MI SCELLANEOUS	0	49,040	43,250	43,250	0058
46060 OTHER-MI SCELLANEOUS	0	0	0	0	0059
46060 OTHER-MI SCELLANEOUS	0	0	0	0	0060
46078 REVENUE FROM LOANS	0	1,326,898	0	0	0006
46078 REVENUE FROM LOANS	0	0	237,320	619,302	0006A
46078 REVENUE FROM LOANS	0	0	980,000	980,000	0006B
46078 REVENUE FROM LOANS	0	0	500,000	500,000	0006C
46078 REVENUE FROM LOANS	0	0	9,017,019	9,017,019	0006D
46110 JUDGEMENTS & DAMAGES	0	0	0	0	0001
46130 SHERF / WORK RELEASE	1,080	660	900	900	0017
46170 SHERF / RESERV CONTRACT	7,200	5,440	6,000	6,000	0017
46180 MI SC. - PERS CREDIT	0	0	0	0	0017
46190 OTHER REVENUE - COUNSEL	1,240	1,050	1,700	1,700	0001
46230 LIBRARY DONATIONS	6,238	8,062	0	0	0001
46231 LIBRARY-LOST BOOKS	608	645	0	0	0001
46239 DONATIONS	93,995	106,368	111,657	111,657	0043
46242 REIMBURSEMENT COMPUTER	68,831	2,196	1,000	1,000	0030
46245 MEDICAL REIMBURSEMENT	0	0	0	0	0001
46251 REIMBURSEMENTS	1,000	0	0	0	0023
46255 REIMB. LAKE DAVIS ISSUES	43,955	0	0	0	0001
46270 SERV. RENDERED OUTSIDE SO	0	0	0	50,000	0017
TOTAL MI SCELLANEOUS REVENUE	527,182	2,400,360	11,563,604	12,055,291	
FAIR MI SCELLANEOUS					
46604 EXHIBIT GUIDE REVENUE	4,950	825	4,000	4,000	0005
46605 CAMPING FAIR	6,380	7,762	6,460	6,460	0005
46606 SPONSORSHIPS	27,700	24,650	19,000	19,000	0005
46607 OTHER MI SCELLANEOUS	11,050	68,680	10,000	10,000	0005
TOTAL FAIR MI SCELLANEOUS	50,080	101,917	39,460	39,460	
CONT. FROM OTHER AGENCYS					
46070 CONTRIB. FROM OTHER AGENCY	0	500	0	0	0001
46070 CONTRIB. FROM OTHER AGENCY	0	92,341	0	0	0009
46070 CONTRIB. FROM OTHER AGENCY	8,000	250,000	73,260	73,260	0011
46070 CONTRIB. FROM OTHER AGENCY	43,813	14,400	52,000	52,000	0014
46070 CONTRIB. FROM OTHER AGENCY	21,450	23,267	0	0	0031
46070 CONTRIB. FROM OTHER AGENCY	98,996	134,570	148,872	148,872	0033
46070 CONTRIB. FROM OTHER AGENCY	45,500	0	0	0	0036
46070 CONTRIB. FROM OTHER AGENCY	1,991	166,000	134,000	134,000	0043
46090 CONTRIB. FR GENERAL FUND	27,450	29,233	20,000	3,847	0007
46090 CONTRIB. FR GENERAL FUND	30,000	0	0	0	0036

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ANALYSIS OF REVENUE BY SOURCE
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Schedule 5

	REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)	FUND
46090	CONTRIB. FR GENERAL FUND	0	0	177,000	177,000	0045
46090	CONTRIB. FR GENERAL FUND	0	118,000	0	0	0047
46300	EMP. CONTRIB. -HEALTH INS.	0	78,340	2,700,000	2,770,518	0047
46500	CONTRIBS. FROM PUBLIC	11,024	13,147	12,000	12,000	0004
46500	CONTRIBS. FROM PUBLIC	100	0	0	0	0015
TOTAL	CONT. FROM OTHER AGENCYS	288,324	919,798	3,317,132	3,371,497	
TRANSFERED-IN						
46200	TRANSFERED-IN	0	0	0	0	0001
46200	TRANSFERED-IN	147,246	268,822	75,000	75,000	0002
46200	TRANSFERED-IN	0	0	0	0	0005
46200	TRANSFERED-IN	0	0	0	0	0030
46200	TRANSFERED-IN	0	3,375	113,000	124,888	0044
46200	TRANSFERED-IN	0	0	0	0	0045
46200	TRANSFERED-IN	0	0	0	0	0046
46200	TRANSFERED-IN	0	0	0	0	0048
46200	TRANSFERED-IN	0	0	0	0	0049
46200	TRANSFERED-IN	0	0	0	0	0050
46200	TRANSFERED-IN	0	0	0	0	0052
46200	TRANSFERED-IN	0	0	0	0	0056
46200	TRANSFERED-IN	0	0	0	0	0058
46200	TRANSFERED-IN	0	0	0	0	0059
46200	TRANSFERED-IN	0	0	0	0	0063
46203	TRANSFER FROM W. C. TF#6002	0	0	0	0	0007
46203	TRANSFER FROM W. C. TF#6002	0	0	0	0	0015
46203	TRANSFER FROM W. C. TF#6002	0	0	0	0	0017
46203	TRANSFER FROM W. C. TF#6002	0	0	0	0	0029
46203	TRANSFER FROM W. C. TF#6002	0	0	0	0	0043
46207	TRANSFER FR 5028 MICRO TR	10,850	0	0	0	0001
46208	TRNSFER FR 5031 RECDRS TR	38,644	0	0	0	0001
46208	TRNSFER FR 5031 RECDRS TR	0	0	0	0	0022
46211	TRANSFER FROM GENERAL	0	0	0	0	0002
46211	TRANSFER FROM GENERAL	110,622	155,074	135,690	149,130	0005
46211	TRANSFER FROM GENERAL	259,018	76,430	0	0	0006
46211	TRANSFER FROM GENERAL	0	0	0	0	0013
46211	TRANSFER FROM GENERAL	11,082	11,082	11,082	11,082	0014
46211	TRANSFER FROM GENERAL	29,833	68,796	45,366	74,096	0015
46211	TRANSFER FROM GENERAL	4,219,040	4,648,301	4,097,534	4,414,807	0017
46211	TRANSFER FROM GENERAL	27,000	23,988	0	0	0018
46211	TRANSFER FROM GENERAL	60,000	60,000	50,000	30,000	0020
46211	TRANSFER FROM GENERAL	281,314	0	0	0	0023
46211	TRANSFER FROM GENERAL	45,361	69,740	52,922	61,922	0043
46217	TRANSFER FROM 5517	2,947	0	0	0	0001
46219	TRANSFER FROM TRUST 5027	3,000	0	0	0	0001
46222	TRANSFER FROM SOC. SEC.	409,335	217,562	0	0	0006
46222	TRANSFER FROM SOC. SEC.	0	0	0	0	0006D
46223	TRANSFER FROM (5525)	8,765	0	0	0	0015
46227	TRANS FROM 5056	0	0	0	0	0001
46228	TRANSFERS FROM 5527	0	0	0	0	0001
46229	TRANS. FR. CONTRIB. TO FAIR	0	0	0	0	0006
46235	TRANSFER FROM 5075	0	0	0	0	0017
46238	TRANSFER FROM 5531	0	0	0	0	0015
46243	TRANSFER FROM 5545	111,200	0	0	0	0013

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PLUMAS COUNTY
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ANALYSIS OF REVENUE BY SOURCE
BUDGET FOR FISCAL YEAR 2003-2004

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Schedule 5

	REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)	FUND
TOTAL	TRANSFERED-IN	5,775,257	5,603,170	4,580,594	4,940,925	
TOTAL	OTHER REVENUE	6,783,672	13,070,636	20,276,910	21,523,540	
RESIDUAL	TRANSFER-IN					
47000	RESIDUAL TRANSFER-IN	0	15,000	0	0	0001
TOTAL	RESIDUAL TRANSFER-IN	0	15,000	0	0	
RESIDUAL	TRANSFER-IN					
47000	RESIDUAL TRANSFER-IN	0	21,364	0	0	0001
TOTAL	RESIDUAL TRANSFER-IN	0	21,364	0	0	
RESIDUAL	TRANSFER-IN					
47000	RESIDUAL TRANSFER-IN	0	15,000	0	0	0014
TOTAL	RESIDUAL TRANSFER-IN	0	15,000	0	0	
RESIDUAL	TRANSFER-IN					
47000	RESIDUAL TRANSFER-IN	0	171,001	0	0	0015
TOTAL	RESIDUAL TRANSFER-IN	0	171,001	0	0	
TOTAL	RESIDUAL EQUITY TRF-IN	0	222,365	0	0	
INTERFUND TRF IN						
48000	INTERFUND TRF IN	0	0	23,000	23,000	0001
TOTAL	INTERFUND TRF IN	0	0	23,000	23,000	
INTERFUND TRF IN						
48000	INTERFUND TRF IN	0	52,227	57,837	57,837	0001
TOTAL	INTERFUND TRF IN	0	52,227	57,837	57,837	
INTERFUND TRF OUT						
48001	INTERFUND TRF OUT	0	0	-2,500	-2,500	0048
TOTAL	INTERFUND TRF OUT	0	0	-2,500	-2,500	
INTERFUND TRF OUT						
48001	INTERFUND TRF OUT	0	0	-17,500	-17,500	0049
TOTAL	INTERFUND TRF OUT	0	0	-17,500	-17,500	
INTERFUND TRF OUT						
48001	INTERFUND TRF OUT	0	-52,227	0	0	0052
TOTAL	INTERFUND TRF OUT	0	-52,227	0	0	

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REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)	FUND

INTERFUND TRF OUT					
48001 INTERFUND TRF OUT	0		0-3,000-3,000	0062	
TOTAL INTERFUND TRF OUT	0		0-3,000-3,000		

TOTAL INTERFUND TRANSFERS	0	0	57,837	57,837	

REVENUE GRAND TOTAL	52,162,560	63,596,404	63,981,909	67,050,986	

County of Plumas
State of California
Summary of County Budget
2003-04

County Funds	Current Secured Property Taxes				Current Unsecured Property Taxes			
	Apportionment from Countywide Taxrate	Voter Approved Debt			Apportionment from Countywide Taxrate	Voter Approved Debt		
		Rate	Amount	Total Secured		Rate	Amount	Total Unsecured
0002 General	5,707,688			5,707,688	208,586			208,856
0017 Public Safety					15,000			15,000

Countywide Tax Base

	Secured Roll			Unsecured Roll	Total Secured & Unsecured
	Locally Assessed	State Assessed	Total Secured		
Land	872,528,139	56,298,679	928,826,818	8,614,051	937,440,869
Improvements	1,435,196,511	285,788,130	1,720,984,641	28,772,641	1,749,757,561
Personal Property	19,258,431	10,517,012	29,775,443	33,498,843	63,274,286
Total Gross Assessed Valuation	2,326,983,081	352,603,821	2,679,586,902	70,885,814	2,750,472,716
Less Exemptions:					
Homeowners	37,301,222		37,301,222	159,958	37,461,180
Other	21,689,209		21,689,209	1,910,684	23,599,893
Total Net Assessed Valuation	2,267,992,650	352,603,821	2,620,596,471	68,815,172	2,689,411,643

County of Plumas
State of California
Summary of County Budget
2003-04

Description	Actual 2001-02	Actual 2002-03	Recommended 2003-2004	Approved/ Adopted by the Board of Supervisors 2003-2004
Summarization by Function:				
General	12,574,956	18,981,983	26,141,787	27,092,846
Public Protection	13,153,733	12,465,081	13,226,648	14,817,238
Public Ways and Facilities	8,876,720	13,171,231	9,400,808	9,502,113
Health and Sanitation	7,083,901	8,029,149	9,979,564	11,140,221
Public Assistance	6,606,817	7,226,000	8,540,952	8,556,952
Education	626,755	660,063	622,978	630,545
Recreation and Cultural	361,181	603,906	437,537	455,351
Total Specific Financing Uses	49,284,063	61,137,413	68,350,274	72,194,479
Appropriation for Contingencies				
General	0	0	1,193,099	1,244,099
Road	0	0	87,339	766,494
Provisions for Reserves & Designations				
General				0
Alcohol				0
Total Financing Requirements	49,284,063	61,137,413	69,630,772	74,205,072
Analysis by Fund:				
General	16,564,767	18,127,976	18,512,780	19,167,512
Road	7,748,826	8,560,071	7,567,909	8,247,005
Fish & Game	12,405	15,357	38,859	32,921
Child Abuse	131,893	112,482	148,360	151,947
County Fair	656,285	679,598	554,540	591,739
Capital Improvement	1,338,115	2,026,128	0	0
Cap Imp Animal Shelter	0	0	237,320	237,164
Cap Imp County Permit Center	0	0	980,000	980,000
Cap Imp Courthouse Remodel	0	0	500,000	500,000
Courthouse Annex Project	0	0	9,017,019	9,017,019
Law Library	42,202	31,932	29,450	19,450
S.W. Planning/Operations	264,774	795,648	879,432	832,034
Airports	475,702	361,356	380,198	380,198
Airports Cap. Imp.	652,192	3,577,159	1,362,000	1,373,476
Social Service	5,895,665	6,213,012	7,562,096	7,562,096
Mental Health	1,361,328	1,400,225	1,976,689	2,172,125
Public Health	2,305,853	2,444,356	2,585,763	2,794,198
Alcohol	1,097,354	1,179,802	1,324,849	1,505,420
Public Protection	6,769,866	6,811,951	6,667,436	7,814,722
IGS Clearing	23,814	14,233	0	12,115
Assessor Appraisal	108,946	91,392	161,432	172,582
Supervisor Comm. Svc. Fund	48,900	195,360	80,800	70,810
Criminal Justice Const.	1,115,758	10,943	197,325	220,308
Tobacco Education	125,943	0	0	0
Perinatal A&D	103,274	0	0	8,953
SAMSHA	216,152	189,069	207,297	246,830

County of Plumas
State of California
Summary of County Budget
2001-02

Description	Actual 1999-00	Actual 2000-01	Recommended 2001-2002	Approved/ Adopted by the Board of Supervisors 2001-2002
Incentive Savings Fund	0	0	1,000	306,026
Childrens System of Care	415,811	272,406	250,679	256,903
CAL-Works M.H. & D.A.	127,038	108,290	106,519	103,729
Sierra House Board & Care	239,812	252,011	297,134	297,074
Child Support	811,062	883,043	887,291	980,528
LAFCO	52,170	0	0	0
Court Mandated Treatment	172,331	152,812	181,771	181,771
Wrap Around	0	38,942	152,290	202,068
Tobacco Settlement Oper.	113,750	269,500	5,000	283,506
Senior Citizens	292,075	628,987	537,291	549,020
Unemployment Ins. Reserve	0	133,017	124,750	124,750
Insurance IGS	0	65,776	381,797	499,984
Worker's Comp IGS	0	779,022	750,000	750,000
Self Insurance Health	0	3,631,313	2,717,300	2,717,300
Recorder Micrographics	0	6,946	7,483	26,070
Recorder's Office Moden.	0	11,419	34,000	166,839
Narcotics Fund	0	0	10,965	34,566
Homicide Trials	0	0	595,390	601,933
Lake Davis Settlement Fund	0	4,213	1,097,983	1,117,521
Tobacco Settlement Fund	0	313,500	233,000	455,233
Taylorsville Sch Preser	0	0	6,329	6,500
Local Transp. Plan	0	154,172	168,000	233,677
Local Transpr	0	518,473	0	0
P.W. Ca Used Oil Recycle	0	0	10,100	34,252
Inmate Welfare Fund	0	36,858	71,545	72,161
Sheriff Civil Operations	0	1,830	8,643	9,198
Health Vital Statistics	0	1,541	1,220	2,919
Recorder's Vital Statistics	0	3,000	0	4,642
Animal Cont. Spay/Neuter	0	7,277	0	14,316
Domestic Violence Assistant	0	25,014	21,739	25,962
Total	49,284,063	61,137,412	69,630,772	74,169,072

PLUMAS COUNTY
State of California
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 2003-04

-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	RECOMMENDED 2003-04	ADOPTED 2003-04	FUND
BOARD OF SUPERVISORS	360,741	466,677	365,032	375,032	0001
TAYLORSVILLE SCH PRESER	0	0	6,329	6,500	0054
GENERAL SERVICES	69,003	109,418	775,950	775,950	0001
COMPUTER INCENTIVE DEPT.	0	0	1,000	306,026	0030
ADMINISTRATIVE OFFICER	203,668	208,996	213,614	213,614	0001
CONTRIBUTIONS	5,879,560	6,165,692	5,129,863	5,461,245	0001
HUMAN RESOURCES	295,336	310,244	316,770	316,770	0001
INCENTIVE SVGS/CO. COUNSEL	0	0	0	0	0030
INCENTIVE SVGS/ENVIR. HLTH	0	0	0	0	0030
UNEMPLOYMENT INS. RESERVE	0	133,017	124,750	124,750	0044
WORKER'S COMP IGS	0	779,022	750,000	750,000	0046
INSURANCE IGS	0	65,776	381,797	499,984	0045
SELF INSURANCE HEALTH	0	3,631,313	2,717,300	2,717,300	0047
INCENTIVE SVGS/D. A.	0	0	0	0	0030
TOTAL LEGISLATIVE & ADMIN.	6,808,308	11,870,155	10,782,405	11,547,171	
AUDITOR-CONTROLLER	478,257	474,315	451,314	451,314	0001
TREASURER-TAX COLLECTOR	462,527	457,077	437,659	604,321	0001
clsdcollections	154,749	167,528	166,658	0	0001
ASSESSOR	496,530	587,774	542,632	616,369	0001
ASSESSOR APPRAISAL	108,946	91,392	161,431	172,582	0019
TOTAL FINANCE	1,701,010	1,778,086	1,759,694	1,844,586	
COUNTY COUNSEL	283,490	295,089	274,918	274,918	0001
TOTAL COUNSEL	283,490	295,089	274,918	274,918	
ELECTIONS	312,764	408,222	221,441	225,041	0001
TOTAL ELECTIONS	312,764	408,222	221,441	225,041	
DEPT. OF FACILITY SERVICES	1,044,596	1,260,016	1,118,959	1,126,959	0001
TOTAL PROPERTY MANAGEMENT	1,044,596	1,260,016	1,118,959	1,126,959	
COUNTY FAIR	656,289	679,598	554,540	591,739	0005
TOTAL PROMOTION	656,289	679,598	554,540	591,739	
ENGINEER	101,073	123,132	182,812	182,812	0001
INFORMATION TECHNOLOGY	119,280	271,635	176,986	176,986	0001
INSURANCE & BONDS	186,218	252,688	335,692	335,692	0001
IGS OFFICE CLEARING	-3,185	-9,755	0	12,115	0018
IGS VEHICLE REPLACEMENT	26,999	23,988	0	0	0018
TOTAL OTHER GENERAL	430,385	661,689	695,490	707,605	
VRIP	0	3,000	0	4,642	0062
TOTAL ADMINISTRATION	0	3,000	0	4,642	
COURTHOUSE ANNEX PROJECT	0	0	9,017,019	9,017,019	0006D
COURTHOUSE REMODEL	0	0	500,000	500,000	0006C
COUNTY PERMIT CENTER	0	0	980,000	980,000	0006B

PLUMAS COUNTY
State of California
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 2003-04

-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	RECOMMENDED 2003-04	ADOPTED 2003-04	FUND
ANIMAL SHELTER PROJECT	0	0	237,320	273,164	0006A
CAPITAL IMPROVE. PROG.	1,338,115	2,026,128	0	0	0006
TOTAL PLANT ACQUISITION	1,338,115	2,026,128	10,734,339	10,770,183	
TOTAL GENERAL	12,574,956	18,981,983	26,141,787	27,092,846	
GRAND JURY	16,677	24,612	23,450	23,450	0001
CLOSED-FAM. SPRT DIVISN	0	0	0	0	0001
CRIMINAL JUS. CONST. FUND	1,115,758	10,943	197,325	220,308	0023
AUTOMATIC WARRANT PROCESS	0	0	0	0	0027
LAW LIBRARY	42,202	31,932	29,450	19,450	0007
PUBLIC DEFENDER	349,251	599,479	420,402	420,402	0001
C.S. COMM. TITLE IV-D	0	0	0	0	0034
FAM. LAW FACILITATOR IV-D	0	0	0	0	0034
TRIAL COURTS	0	0	0	0	0012
CHILD SUPPORT DIVISION	811,062	883,043	887,291	980,528	0035
DISTRICT ATTORNEY	516,726	574,142	513,290	593,290	0017
DIST. ATTORNEY OCJP - ADA	19,883	23,411	34,955	42,808	0017
D.A. SPOUSAL ABUSE PROG.	45,000	33,200	33,200	33,200	0017
D.A. AUTO INS. FRAUD	4,120	4,938	11,394	11,754	0017
D.A. WORKER'S COMP. FRAUD	4,384	5,388	13,031	13,031	0017
D.A. SRVP GRANT	49,708	44,070	59,149	61,459	0017
SLESF CHAPTER 134 D.A.	7,259	7,183	7,200	7,192	0017
CLOSED-JUVNL DRUG COURT	0	0	0	0	0017
JURY SERVICES NON TCTF	0	0	0	0	0034
TOTAL JUDICIAL	2,982,029	2,242,340	2,230,137	2,426,872	
CIVIL OPERATIONS	0	1,830	8,643	9,198	0059
NARCOTICS	0	0	10,965	34,566	0050
SHERIFF & CORONER	3,797,182	4,016,492	3,553,912	3,912,454	0017
SCAAP OJP BJA SHERIFF	25,224	936	0	1,118	0017
COPS IN SCHOOLS SHF'S OFC	33,924	42,367	14,791	8,454	0017
OCJP SHERIFF	107,664	88,682	93,275	68,243	0017
SHERIFF AB443	213,504	186,477	500,000	1,100,019	0017
OHV GRANT	24,946	19,840	6,802	16,047	0017
BOAT PATROL	149,454	137,589	133,781	133,781	0017
SLESF CHAPTER 134 SHERIFF	101,283	68,646	100,000	169,683	0017
SLESF CHPTR. 134 S.O./PORT	200,660	100,000	100,000	100,000	0017
97 BLOCK GRANT	0	0	0	0	0017
SUMMER OHV SHERIFF'S OFC	0	0	0	0	0017
ABC GRANT SHERIFF'S OFC.	0	0	0	3,680	0017
BAILIFF	152,171	127,756	134,642	151,184	0017
SLESF CHPTR. 134 S.O./JAIL	5,017	12,895	0	2,948	0017
SHF. ABC 15 MIN. PROGRAM	4,507	4,466	0	0	0017
SCHOOL BASED PARTNERSHIP	0	0	0	0	0017
SHERIFF'S TECHNOLOGY GRT	40	0	0	0	0017
LLEBG BLOCK GRT 99/00	0	9,454	0	8,797	0017
SHERIFF CLEEF	106,497	8,330	0	17,568	0017
TOTAL POLICE PROTECTION	4,922,073	4,825,763	4,656,810	5,737,737	
HOMICIDE TRIALS GC15201	0	0	595,390	601,933	0051
INTENSIVE DRUG SUPERVISIO	49,454	51,708	52,526	52,526	0001
PROBATION OFFICE	764,455	815,053	921,450	957,355	0001

PLUMAS COUNTY
State of California
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 2003-04

-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	RECOMMENDED 2003-04	ADOPTED 2003-04	FUND
I . V. PROBATION ASSISTANT	341,424	9,260	9,263	9,263	0001
PROBATION OCJP CARS	84,203	82,658	-0	-0	0001
P.O. CASE ASSISTANT D.V.	2,378	2,189	18,337	18,337	0001
JUVENILE DRUG CRT ENHANC	0	8,899	30,000	30,000	0001
DOMESTIC VIOLENCE EMER.	3,274	0	0	0	0001
PROBATION INT SUPERVISION	74,860	67,721	71,000	80,350	0001
VICTIM WITNESS	130,469	135,802	136,298	136,298	0001
DV CONTRACT SERVICES	0	0	0	0	0001
INMATE WELFARE	0	36,858	71,545	72,161	0058
JAILS	1,200,714	1,295,686	1,358,014	1,358,014	0017
TOTAL DETENTION & CORRECTION	2,651,231	2,505,834	3,263,824	3,316,238	
AGRICULTURAL COMMISSION	242,370	292,233	289,258	289,258	0001
BUILDING SERVICES	864,114	937,090	1,232,536	1,232,536	0001
TOTAL PROTECTION INSPECTION	1,106,484	1,229,323	1,521,793	1,521,793	
DOMESTIC VIOL ASSISTANCE	0	25,018	21,739	25,963	0064
ANIMAL CONTROL	0	7,277	0	14,316	0063
ANIMAL CONTROL	182,782	219,013	229,473	243,473	0001
PUBLIC GUARDIAN	135,303	118,531	108,397	108,397	0001
PUBLIC ADMINISTRATOR	23,159	34,459	28,381	28,381	0001
LOCAL AGCY. FORMATION COMM	0	0	0	0	0001
COUNTY CLERK-RECORDER	311,061	283,699	247,570	280,070	0001
RECORDS MANAGEMENT DEPT.	114,243	134,934	127,838	172,838	0001
OFFICE OF EMERG. SERVICES	93,627	227,318	75,616	77,016	0001
PLANNING DEPT.	435,274	465,369	486,368	486,368	0001
FISH AND GAME	12,405	15,357	38,859	32,921	0003
RECORDER MICROGRAPHICS	0	6,946	7,483	26,070	0048
CHILD ABUSE PREVENTION	131,893	112,482	148,360	151,947	0004
RECORDER'S MODERNIZATION	0	11,419	34,000	166,839	0049
LAFCO	52,170	0	0	0	0036
TOTAL OTHER PROTECTION	1,491,917	1,661,821	1,554,083	1,814,598	
TOTAL PUBLIC PROTECTION	13,153,733	12,465,081	13,226,648	14,817,238	
ROAD DEPARTMENT	7,748,826	8,560,071	7,480,510	7,480,510	0002
P.W. CA USED OIL RECYCLE	0	0	10,100	34,252	0057
CLSD LOCAL TRANS**	0	518,473	0	0	0056
LOCAL TRANSP. PLAN	0	82,897	95,000	160,677	0055
PP&M	0	71,275	73,000	73,000	0055
TOTAL PUBLIC WAYS	7,748,826	9,232,716	7,658,610	7,748,439	
AIRPORTS	475,702	361,356	380,198	380,198	0010
AIRPORTS-CAP IMPROVEMENTS	652,192	3,577,159	1,362,000	1,373,476	0011
TOTAL TRANSPORTATION TERMINALS	1,127,894	3,938,514	1,742,198	1,753,674	
TOTAL PUBLIC WAYS & FACILITIES	8,876,720	13,171,231	9,400,808	9,502,113	
LAKE DAVIS SETTLEMENT	0	4,213	1,097,983	1,117,521	0052
ENVIRONMENTAL HEALTH	522,247	561,289	659,337	659,337	0001
HI th VRIP H&S 10605.3	0	1,541	1,220	2,919	0061

PLUMAS COUNTY
State of California
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 2003-04

-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	RECOMMENDED 2003-04	ADOPTED 2003-04	FUND
TOBACCO EDUCATION	125,943	0	0	0	0026
TOBACCO SETTLEMENT	0	313,500	233,000	455,233	0053
DRUG COURT INFO	15,230	0	0	0	0038
JUVENILE DRUG COURT-DA	157,101	152,812	181,771	181,771	0038
FEDL AID TITLE III.	36,396	99,202	19,653	16,440	0015
HEALTH DEPARTMENT	901,917	2,345,154	2,566,110	2,777,758	0015
TOBACCO SETTLEMENT OPER.	113,750	269,500	5,000	283,506	0040
HLTH-AIDS PROGRAMS, RW	344,569	0	0	0	0015
HIGH CO. HLTH. COURT.	203,848	0	0	0	0015
AIDS CARE ACT	160,791	0	0	0	0015
MENTAL HEALTH	1,361,328	1,400,225	1,976,689	2,172,125	0014
CHILDRENS SYS. OF CARE MH	415,811	272,406	250,679	256,903	0031
SIERRA HOUSE BOARD & CARE	239,812	252,011	297,134	297,074	0033
SAMSHA M. H.	216,152	189,069	207,297	246,830	0029
CAL-WORKS ALCOHOL & DRUG	0	0	0	0	0032
CAL-WORKS MENTAL HEALTH	127,038	108,290	106,519	103,729	0032
WRAP AROUND PRG.	0	38,942	152,290	202,068	0039
ALCOHOL & DRUG	685,072	706,430	723,148	925,869	0016
DRUG COURT INITIATIVE	33,144	20,192	0	0	0016
FRIDAY NIGHT LIVE MENTOR	32,055	25,338	27,500	27,500	0016
CAL-WORKS ALCOHOL & DRUG	138	0	0	0	0016
HEALTH ADMINISTRATION	658,333	0	0	0	0015
PROPOSITION 36 (A&D)	177,940	297,459	414,622	392,472	0016
ALCOHOL & DRUG PEOP 36	0	0	0	0	0060
PERINATAL A & D	103,274	0	0	8,953	0028
DRUG COURT (A&D)	169,005	130,384	159,579	159,579	0016
CLOSED-CDCI DRUG COURT	0	0	0	0	0038
TOTAL HEALTH	6,800,891	7,187,955	9,079,532	10,287,587	
S.W. PLAN/OPER.	264,774	795,648	879,432	832,034	0009
SOLID WASTE GRANTS	18,236	45,546	20,600	20,600	0001
SOLID WASTE GENERATION	0	0	0	0	0009
TOTAL SANITATION	283,010	841,194	900,032	852,634	
TOTAL HEALTH & SANITATION	7,083,901	8,029,149	9,979,564	11,140,221	
SOCIAL SERVICES	5,895,665	6,212,962	7,331,884	7,331,884	0013
PUBLIC AUTHORITY	0	50	230,212	230,212	0013
TOTAL ADMINISTRATION	5,895,665	6,213,012	7,562,096	7,562,096	
CARE OF COURT WARDS/JUV.	81,994	86,400	86,400	86,400	0001
COURT/CARE OF COURT WARDS	189,030	133,489	200,000	184,096	0001
TOTAL CARE OF COURT WARDS	271,024	219,889	286,400	270,496	
VETERANS SERVICE	148,053	164,113	155,164	174,553	0001
TOTAL VETERANS SERVICE	148,053	164,113	155,164	174,553	
SENIOR SERVICES	292,075	628,987	537,291	549,020	0043
TOTAL OTHER ASSISTANCE	292,075	628,987	537,291	549,020	

PLUMAS COUNTY
State of California
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 2003-04

-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	RECOMMENDED 2003-04	ADOPTED 2003-04	FUND
TOTAL PUBLIC ASSISTANCE	6,606,817	7,226,000	8,540,952	8,556,165	
COUNTY LIBRARY	425,857	455,780	407,557	415,124	0001
COUNTY LITERACY	73,569	71,168	76,154	76,154	0001
SIERRA COUNTY LITERACY	49,542	54,169	62,120	62,120	0001
TOTAL LIBRARY SERVICES	548,967	581,117	545,831	553,398	
FARM ADVISOR	77,787	78,946	77,147	77,147	0001
TOTAL AGRICULTURAL EDUCATION	77,787	78,946	77,147	77,147	
TOTAL EDUCATION	626,755	660,063	622,978	630,545	
MUSEUM	173,819	175,723	160,037	169,707	0001
TOTAL CULTURAL SERVICES	173,819	175,723	160,037	169,707	
CHESTER MEMORIAL HALL	14,794	12,827	10,690	10,690	0001
GREENVILLE TOWNHALL	16,377	15,993	17,261	17,261	0001
PORTOLA MEMORIAL HALL	18,084	17,106	20,107	20,107	0001
QUINCY MEMORIAL HALL	20,016	18,648	22,198	22,198	0001
TOTAL MEMORIAL BUILDINGS	69,270	64,574	70,256	70,256	
B. J. PEARSON	8,772	15,634	11,500	7,233	0020
R. MEACHER	11,189	16,046	11,800	7,984	0020
DIST. 2 FAC. GRNV. /TYLRSVL	21,906	104,420	27,625	35,758	0001
B. DENNISON	11,397	14,244	25,000	22,734	0020
DIST. 3 FACILITIES CHESTER	16,286	14,390	16,740	16,740	0001
K. NELSON	8,641	8,382	18,000	17,727	0020
DIST. 4 FAC. QUINCY/M. V.	31,000	49,440	57,080	57,080	0001
OLE OLSON	8,900	16,412	14,500	15,132	0020
DIST. 5 FAC. QNCY/GRAEAGLE	0	0	25,000	35,000	0001
RECREATION GRANT PROJECTS	0	124,642	0	0	0020
TOTAL RECREATION FACILITIES	118,092	363,610	207,245	215,388	
TOTAL RECREATION/CULTURAL SERVI	361,181	603,906	437,537	455,351	
PROVISIONS FOR CONTG. -GEN	0	0	1,193,099	1,244,099	0001
PROVISION FOR CONTG. ROAD	0	0	87,399	766,495	0002
TOTAL DISTRICT ACTIVITY	0	0	1,280,498	2,010,594	
TOTAL DISTRICT FUNCTION	0	0	1,280,498	2,010,594	
TOTAL SPECIFIC EXPENDITURE REQUIREMENTS	49,284,063	61,137,412	69,630,772	74,205,072	

SECTION II

2003 – 2004

**DEPARTMENTAL OPERATING
BUDGETS**

<u>Budget Unit:</u>	Board of Supervisors (20010)
<u>Fund:</u>	0001 - General
<u>Department Head:</u>	B.J. Pearson, Chair

Statement of Function

The Plumas County Board of Supervisors is established by State Law and consists of 5 elected members. Each member represents a geographic area in the County equal to approximately 20% of the population as determined in the last decennial census. Members of the Board of Supervisors are considered non-partisan and are elected for four year, staggered terms.

The Board of Supervisors is responsible for the enactment of Ordinances and Resolutions, the adoption of the annual budget for County departments and dependent special districts for which they sit as the governing Board of Directors, approval of new programs and grants, and the adoption of land use and zoning plans. The Board of Supervisors is the policy making body within the County, not including schools and independent special districts. Between 90-95% of the County budget which the Board adopts each fiscal year is a result of State mandates.

Comments and Recommendations

The recommended budget for the Board of Supervisors is over 10% below the computer generated budget with reductions in Communications, Office Expense, Routine and Special Travel and In-County Hosting.

There are no Fixed Assets requested or recommended in this budget.

Policy Items

Board Action

Increase Special Travel by \$10,000.
Budget approved as adjusted.

BUDGET CODE 20010

UNIT TITLE - BOARD OF SUPERVISORS

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL

ACTIVITY - 10 - LEGISLATIVE & ADMIN.

FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	189,430	223,690	224,317	224,317	224,317
51020	OTHER WAGES	0	0	500	500	500
TOTAL	SALARIES	189,430	223,690	224,817	224,817	224,817
51070	UNEMPLOYMENT INSURANCE	190	245	403	403	403
51080	RETIREMENT	12,423	15,349	17,538	17,538	17,538
51090	GROUP INSURANCE	37,642	43,935	37,898	37,898	37,898
51100	OASDI	13,956	16,624	17,198	17,198	17,198
51110	COMPENSATION INSURANCE	1,437	1,695	2,109	2,109	2,109
TOTAL	BENEFITS	65,647	77,848	75,146	75,146	75,146
TOTAL	SALARIES & BENEFITS	255,078	301,538	299,962	299,962	299,962
52020	COMMUNICATIONS	13,569	12,071	13,800	12,000	12,000
52040	HOUSEHOLD EXPENSE	593	546	600	600	600
52090	MAINTENANCE-EQUIPMENT	188	200	200	200	200
52123	OFFICE FURNITURE/EQUIP.	0	500	0	0	0
52160	MEMBERSHIPS	15,356	16,396	16,396	16,396	16,396
52175	FITNESS & WELLNESS	0	461	0	0	0
52180	OFFICE EXPENSE	7,488	6,324	6,550	6,550	6,003
52190	PROFESSIONAL SERVICES	28,000	88,907	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	8,831	4,714	5,172	5,172	5,172
52740	TRAVEL-ROUTINE	10,829	12,127	11,685	10,000	10,000
52750	TRAVEL-SPECIAL	17,466	21,039	12,700	10,000	20,000
52775	IN-CNTY HOSTING EVENTS	0	0	1,000	500	1,047
TOTAL	SERVICES & SUPPLIES	102,319	163,286	68,103	61,418	71,418
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
57000	INTRAFUND TRANSFER-IN	3,344	1,854	3,652	3,652	3,652
TOTAL	TRANSFER IN	3,344	1,854	3,652	3,652	3,652
TOTAL	BOARD OF SUPERVISORS	360,741	466,677	371,717	365,032	375,032

<u>Budget Unit:</u>	General Services (20020)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Robert W. Conen, CAO

Statement of Function

This budget unit contains expenditures for several general requirements applicable to the entire County service, and specifically to several program areas which are not assignable to any other County Department. The budget contains appropriations for the cost of the central duplicating machines in the Courthouse, including supplies and maintenance, and the County's postage machine which are significant costs on a Countywide basis. The budget also funds the Professional Services for the County Labor Negotiator.

In 1991, the Board of Supervisors undertook a Certificate of Participation (C.O.P.) program as a means to finance major capital improvements and equipment. The annual payment to retire that debt is found in this budget.

Comments and Recommendations

The General Services budget is the "catchall" budget for the County. County revenues, including Property Tax, Sales Tax, Transient Occupancy Tax and other incomes are reflected in this budget.

Recommended revenues for FY 2003-04 down from budgeted revenues 2001-02 and 2002-03.

There are no employees allocated to this budget.

Services and Supplies budget includes funding for our contract with the Ferguson Group and for our annual audit. In addition it contains funding for Title III projects.

There are no Fixed Assets associated with this budget.

Policy Items

None.

Board Action

Adjusted Property Tax Revenue by \$155,000.
Approve budget as adjusted.

BUDGET CODE 20020

UNIT TITLE - GENERAL SERVICES

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL

ACTIVITY - 10 - LEGISLATIVE & ADMIN.

FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51090	GROUP INSURANCE	0	0	0	0	0
51111	COMPENSATED ABSENCE EXP	48,151	0	0	0	0
TOTAL	BENEFITS	48,151	0	0	0	0
TOTAL	SALARIES & BENEFITS	48,151	0	0	0	0
52020	COMMUNICATIONS	0	0	4,000	1,250	1,250
52123	OFFICE FURNITURE/EQUIP.	0	412	0	0	0
52180	OFFICE EXPENSE	395	1,665	2,526	1,250	1,250
52190	PROFESSIONAL SERVICES	20,182	36,638	134,500	134,500	134,500
52247	Prof SVC Title III Proj.	0	11,600	322,566	322,566	322,566
52370	PUBLICATIONS-LEGAL NOTICE	0	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	0	0	1,100	100	100
52440	SPECIAL DEPT. EXPENSE	0	15,472	0	6,600	6,600
52516	SPEC.DEPT. RP-ASAP	325	0	25,000	5,000	5,000
52530	SPEC.DEPT. BLDG. ABATE	0	0	5,000	0	0
52574	SPEC DEPT T-III FIRE PREV	0	0	0	0	0
52576	SPEC DEPT T-III CLASSROOM	0	42,000	0	0	0
52577	SPEC DEPT T-III FIRE SAFE	0	1,000	0	0	0
52578	SPEC DEPT T-III ECONOMIC	0	0	30,000	30,000	30,000
52579	SPEC DEPT T-III GIS	0	406	89,684	89,684	89,684
52581	SPEC DEPT T-III CSD DEPT.	0	0	32,200	32,200	32,200
52740	TRAVEL-ROUTINE	0	0	250	50	50
52750	TRAVEL-SPECIAL	0	225	2,000	750	750
52950	LOAN REPAYMENT	0	0	152,000	152,000	152,000
TOTAL	SERVICES & SUPPLIES	20,902	109,418	800,826	775,950	775,950
54010	PROPERTY ACQUISITION	-50	0	0	0	0
54930	SOFTWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	-50	0	0	0	0
R52190	PROFESSIONAL SERVICES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
TOTAL	GENERAL SERVICES	69,003	109,418	800,826	775,950	775,950

<u>Budget Unit:</u>	County Administrative Officer (20030)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Robert W. Conen, CAO

Statement of Function

The County Administrative Office was created by Ordinance 92-794 and is set forth in more description in Resolution 92-5376 passed on November 12, 1992. The County Administrative Officer administers the Board's policy throughout the County service, undertakes studies and investigations for the Board of Supervisors, sets the Board's weekly agenda, reviews leases, contracts and renewals, recommends new positions and staffing levels for the departments, monitors legislative affairs in the County's interest, etc. In addition, the County Administrative Officer is the Budget Officer for the County, the Insurance/Risk Manager and County Purchasing Agent.

Comments and Recommendations

The recommended budget for the Administrative Office reflects a reduction of 13.8% from the computer generated budget. Much of this reduction is in the area of Salaries and Benefits and was achieved by reducing the Management Analyst from a 1.0 FTE position to .25 FTE. In addition we have recommended reduced appropriations for Communications, Office Expense, Professional Services and Special Travel. There are no Fixed Assets requested.

Policy Items

Decrease the Management Analyst personnel allocation by .75 FTE.

Board Action

Approved budget as recommended.

BUDGET CODE 20030

UNIT TITLE - ADMINISTRATIVE OFFICER

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL

ACTIVITY - 10 - LEGISLATIVE & ADMIN.

FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	138,250	134,064	171,389	140,615	140,615
51020	OTHER WAGES	39	12,027	2,000	1,500	1,500
51060	OVERTIME PAY	0	49	0	0	0
TOTAL	SALARIES	138,290	146,140	173,389	142,115	142,115
51070	UNEMPLOYMENT INSURANCE	691	731	857	724	724
51080	RETIREMENT	9,061	10,428	16,090	13,435	13,435
51090	GROUP INSURANCE	22,458	22,552	33,759	27,887	27,887
51100	OASDI	10,298	10,239	12,650	10,434	10,434
51110	COMPENSATION INSURANCE	1,045	1,105	1,611	1,359	1,359
TOTAL	BENEFITS	43,554	45,054	64,967	53,839	53,839
51400	REPAYMENT OF WORKERS COMP	0	0	0	0	0
TOTAL	REGULAR WAGES	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	181,844	191,194	238,356	195,954	195,954
52020	COMMUNICATIONS	1,693	1,577	2,500	1,750	1,750
52090	MAINTENANCE-EQUIPMENT	188	200	500	250	250
52123	OFFICE FURNITURE/EQUIP.	1,607	600	0	0	0
52160	MEMBERSHIPS	1,132	100	1,132	1,132	1,132
52175	FITNESS & WELLNESS	300	0	300	0	0
52180	OFFICE EXPENSE	2,623	3,000	3,028	2,750	2,750
52190	PROFESSIONAL SERVICES	0	30	2,665	1,000	1,000
52370	PUBLICATIONS-LEGAL NOTICE	280	106	365	250	250
52740	TRAVEL-ROUTINE	99	17	225	25	25
52750	TRAVEL-SPECIAL	4,321	3,290	4,500	2,200	2,200
52775	IN-CNTY HOSTING EVENTS	73	0	100	25	25
TOTAL	SERVICES & SUPPLIES	12,316	8,920	15,315	9,382	9,382
54040	OFFICE FURNITURE	1,822	0	0	0	0
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	1,822	0	0	0	0
57000	INTRAFUND TRANSFER-IN	7,686	8,882	8,278	8,278	8,278
TOTAL	TRANSFER IN	7,686	8,882	8,278	8,278	8,278
TOTAL	ADMINISTRATIVE OFFICER	203,668	208,996	261,949	213,614	213,614

Budget Unit:
Fund:
Department Head

Contributions (20031)
0001 - General Fund
Robert W. Conen, CAO

Statement of Function

The Contributions budget unit provides for a mechanism to capture all of the County's contributions to other governmental funds, agencies and non-profit organizations in one budget unit.

Comments and Recommendations

This budget unit contains contributions that the County makes to Arts Commission, Chambers of Commerce, IGS, Visitors Bureau, Economic Development, Public Protection, Fair and other areas.

Overall this budget was reduced by over 8% from the computer budget. I am recommending reduced contributions to the Arts Commission and Chambers of Commerce (\$29,000), Visitors Bureau, Plumas Corporation, Law Library, Board of Supervisors Recreation Funds, County Fair, Public Protection and Senior Nutrition.

Policy Items

Board Action

Reduced contributions to Economic Development by \$55,178
Reduced Visitor's Bureau by \$20,000
Reduced contributions to Law Library by \$10,000
Reduced contributions to Board of Supervisors Recreation Funds by \$20,000
Increased contribution to Fair by \$68,810 which includes money to offset the projected deficit for 02-03.
Increased contribution to Public Protection
Increased contribution to Senior Nutrition by \$9,000
Increased contribution to Public Health by \$29,000
Approved budget as amended.

BUDGET CODE 20031

UNIT TITLE - CONTRIBUTIONS

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL

ACTIVITY - 10 - LEGISLATIVE & ADMIN.

FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
53309	CONTRIB. ARTS COUNSEL	25,000	25,000	25,000	22,500	22,500
53310	CONTRIB. TO CHAMBER COMM.	123,600	132,000	132,325	116,000	116,000
53311	CONTRIB. OLG 99	15,000	0	0	0	0
53312	CONTRIB TO LAFCO	30,000	30,000	30,000	30,000	30,000
53315	CONTRIB. TO TOURISM	269,441	256,635	274,790	240,740	220,740
53316	CONTRIB. TO ECONOMIC DEV	99,000	88,273	55,178	55,178	0
53317	CONTRIB TO MUSIC FESTIVAL	2,000	0	0	0	0
53350	CONTRIB. AIR POLL. CONTROL	14,300	14,300	14,300	14,300	14,300
53360	CONTRIB. MEDICAL SERVICE	16,149	17,026	16,149	16,149	16,149
53380	CONTRIB. TO LAW LIBRARY	27,450	29,233	25,142	20,000	3,847
53420	CONTRIB. TO FAIR CAP. IMP.	20,000	0	20,000	0	0
53425	CONT TO SIERRA VALLEY FR.	12,000	0	0	0	0
53430	CONTRIB. B. OF S. REC.	60,000	60,000	60,000	50,000	30,000
53490	CONTRIB. WILDWOOD SENIORS	4,630	4,630	4,630	4,630	4,630
53492	CONTRIB. TO CAP IMP 0006	259,018	76,430	0	0	0
53495	CONTRIB. TRIAL COURT	193,772	193,772	193,772	193,772	193,772
53496	CONTRIB. FAIR	90,622	155,074	208,385	135,690	149,130
53497	CONTRIB. PUBLIC PROT.	4,219,040	4,648,301	5,066,252	4,097,534	4,414,807
53498	CONT. TO MENTAL HEALTH	11,082	11,082	11,082	11,082	11,082
53499	TRANSFERS TO IGS OFFICE	27,000	23,988	27,000	0	0
53501	CONTRIB. TO PUBLIC HEATH	29,833	68,796	87,101	45,366	74,366
53520	CONTRIB. -INSURANCE RESERV	0	118,000	0	0	0
53532	CONT. FLOOD CONTROL	0	43,412	43,412	0	74,000
53537	CONTRIB. -TO SR. NUTRITION	45,361	69,740	92,927	52,922	61,922
53539	CONTRIB TO 0023	281,314	0	0	0	0
53540	CONTRIB. TO LAKE DAVIS	0	0	0	0	0
53545	CONTRIB. SENIOR & TRANSP	2,948	0	0	0	0
53549	CONT. CRESCENT MILLS LIGH	1,000	2,000	0	0	0
53550	CONT. I.V. REC. & PARK	0	24,000	0	0	0
53551	CONT. EAST PL REC & PARK	0	8,000	8,000	8,000	8,000
53552	CONT. CENTRAL PL REC&PARK	0	8,000	8,000	8,000	8,000
53553	CONT. ALMANOR REC & PARK	0	8,000	8,000	8,000	8,000
53555	CONTRIB. TO I.V. CSD	0	50,000	0	0	0
TOTAL	OTHER CHARGES	5,879,560	6,165,692	6,411,445	5,129,863	5,461,245
TOTAL	CONTRIBUTIONS	5,879,560	6,165,692	6,411,445	5,129,863	5,461,245

<u>Budget Unit:</u>	Human Resources (20035)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Gayla Trumbo, Director

Statement of Function:

The Human Resources Department was created by Ordinance 92-794 and was given the status of a separate department from the County Administrator's office on June 15, 1999. The mission of this department is to provide County employees and County departments with strategic human resource services that are effective, efficient and professional.

The Human Resources Department conducts the personnel recruitment's for all County offices and positions except positions in the Departments of Social Services, Office of Emergency Services and Child Support Services which are covered under the State Merit System. This recruitment process includes testing applicants for various positions throughout County departments providing a qualified list of candidates to department heads from which they conduct interviews and make their selection. Human Resources staff is available to sit on the Oral Board when necessary. The office is the official depository for each employee's personnel file, prepares job classifications reviews, arranges for employee training, administers the County's benefits programs, including the Self-Funded Health Insurance Program, and advises departments on hiring, discipline actions and other personnel procedures set forth in the Personnel Rules. This also includes investigations of employee or department issues and complaints regarding personnel matters. They produce the "Employee Handbook" given to all employee's at the time of hire. This information includes benefits, vacation, sick leave, retirement, Workers' Compensation, leave of absences, and overtime, etc. The Human Resources Director is the County's Affirmative Action Officer.

This office is responsible for the automated data entry of all information pertaining to payroll, except the input of time cards and the distribution of checks. This department is responsible for notifying PERS when we have a new hire, resignation, retiree, military leave position allocation change and on non paid status. Along with the other duties, this office files the State and Federal forms associated payroll, unemployment and Workers' Compensation, EEO/EEOC, ADA, FMLA, FLSA, OSHA & CAL-OSHA and State Disability.

This Department also assists the Administrative Officer with budget preparation by providing current position allocation; salary and benefit information affecting position control. They also assist the County Administrative Officer with coordination of our Employee Relations Program using an outside consultant.

Comments and Recommendations

The recommended budget for Human Resources reflects a reduction of 14.6% from the computer generated budget. The department submitted a requested budget that was less than the computer generated budget however in order to achieve a recommended balanced budget to the Board it was necessary to make further reductions.

The most significant cuts took place in the area of Professional Services, Publications and Legal Notices and Special Travel. In addition I am reducing funds in Salaries and Benefits including some funding for Regular Wages and reducing other wages by approximately 60%.

There are no Fixed Assets requested or recommended for this unit.

Policy Items

Board Action

Adopted budget as recommended.

BUDGET CODE 20035

UNIT TITLE - HUMAN RESOURCES

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL

ACTIVITY - 10 - LEGISLATIVE & ADMIN.

FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	117,902	161,145	176,613	171,613	171,613
51020	OTHER WAGES	8,838	3,533	5,000	2,000	2,000
51060	OVERTIME PAY	0	66	0	0	0
TOTAL	SALARIES	126,740	164,744	181,613	173,613	173,613
51070	UNEMPLOYMENT INSURANCE	634	824	883	883	883
51080	RETIREMENT	7,823	12,524	16,580	16,580	16,580
51090	GROUP INSURANCE	20,041	27,096	30,366	30,366	30,366
51100	OASDI	9,167	11,785	13,893	13,893	13,893
51110	COMPENSATION INSURANCE	958	1,246	1,660	1,660	1,660
TOTAL	BENEFITS	38,623	53,475	63,383	63,383	63,383
TOTAL	SALARIES & BENEFITS	165,362	218,218	244,996	236,996	236,996
52020	COMMUNICATIONS	1,664	1,696	2,100	1,900	1,900
52090	MAINTENANCE-EQUIPMENT	73	0	150	150	150
52123	OFFICE FURNITURE/EQUIP.	5,629	351	0	0	0
52125	COMMUNICATION EQUIPMENT	133	0	0	0	0
52160	MEMBERSHIPS	0	529	3,550	3,550	3,550
52175	FITNESS & WELLNESS	0	300	300	300	300
52180	OFFICE EXPENSE	25,964	18,437	17,964	17,964	17,964
52190	PROFESSIONAL SERVICES	41,271	36,943	29,125	20,000	20,000
52370	PUBLICATIONS-LEGAL NOTICE	36,999	20,618	30,000	16,000	16,000
52420	RENTS & LEASES-STRUCTURE	0	0	1,000	750	750
52470	SPECIAL DEPT. -OTHER	30	0	0	0	0
52700	SPEC. DEPT. -TRAINING	498	0	0	0	0
52740	TRAVEL-ROUTINE	0	0	100	100	100
52750	TRAVEL-SPECIAL	4,130	2,959	3,500	3,250	3,250
52775	IN-CNTY HOSTING EVENTS	245	208	250	250	250
TOTAL	SERVICES & SUPPLIES	116,636	82,040	88,039	64,214	64,214
54180	MINI-COMPUTER & SOFTWARE	0	0	0	0	0
54182	PRINTER	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
57000	INTRAFUND TRANSFER-IN	13,338	9,986	15,560	15,560	15,560
TOTAL	TRANSFER IN	13,338	9,986	15,560	15,560	15,560
R52700	SPEC. DEPT. -TRAINING	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
TOTAL	HUMAN RESOURCES	295,336	310,244	348,595	316,770	316,770

<u>Budget Unit:</u>	Auditor/Controller (20040)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Michael Tedrick, Auditor/Controller

Statement of Function

The Auditor/Controller is the County's chief accounting officer and maintains all basic financial information for all public agencies. The Auditor portion of the position is elected under the State Constitution. This office exercises general supervision over accounting forms and methods and is responsible to receipt and disperse all County funds in the County treasury, maintain the tax roll, prepare taxory calculations, prepare the payroll and process the payment of claims.

Comments and Recommendations

The recommended budget reflects a 12.5% reduction from the computer generated budget and involves a reduction of 1 FTE in the department. (Assistant Auditor/Controller)

Additional reductions include Office Expense and Special Travel. It is necessary to recommend an increase in Professional Services to offset the loss of the professional level position in the department.

There are no Fixed Assets recommended or requested.

Policy Items

Reduce the position allocation by 1.0 FTE and eliminate the Assistant Auditor/Controller.

Board Action

Adopted budget as recommended.

BUDGET CODE 20040

UNIT TITLE - AUDITOR-CONTROLLER

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
 ACTIVITY - 11 - FINANCE
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	238,035	285,609	300,275	251,018	251,018
51020	OTHER WAGES	760	408	2,800	2,800	2,800
51060	OVERTIME PAY	121	333	0	0	0
TOTAL	SALARIES	238,916	286,350	303,075	253,818	253,818
51070	UNEMPLOYMENT INSURANCE	1,056	1,091	1,166	919	919
51080	RETIREMENT	15,788	21,885	28,190	23,565	23,565
51090	GROUP INSURANCE	52,788	60,359	61,129	53,537	53,537
51100	OASDI	17,310	20,571	23,185	19,416	19,416
51110	COMPENSATION INSURANCE	1,806	2,164	2,823	2,450	2,450
TOTAL	BENEFITS	88,749	106,070	116,492	99,886	99,886
TOTAL	SALARIES & BENEFITS	327,665	392,421	419,567	353,704	353,704
52020	COMMUNICATIONS	2,849	2,839	3,500	3,000	3,000
52090	MAINTENANCE-EQUIPMENT	181	0	260	0	0
52123	OFFICE FURNITURE/EQUIP.	9,272	91	0	0	0
52175	FITNESS & WELLNESS	0	300	300	300	300
52180	OFFICE EXPENSE	21,750	20,462	21,800	18,524	18,524
52190	PROFESSIONAL SERVICES	9,650	19,517	18,000	23,000	23,000
52700	SPEC. DEPT. - TRAINING	54	0	200	0	0
52740	TRAVEL-ROUTINE	0	0	35	0	0
52750	TRAVEL-SPECIAL	7,690	4,749	7,500	4,500	4,500
52755	IN-COUNTY HOSTING EVENT	0	0	300	0	0
TOTAL	SERVICES & SUPPLIES	51,445	47,959	51,895	49,324	49,324
54050	OFFICE EQUIPMENT	0	0	0	0	0
54950	COMPUTER HARDWARE	11,023	0	0	0	0
TOTAL	FIXED ASSETS	11,023	0	0	0	0
57000	INTRAFUND TRANSFER-IN	88,124	33,935	48,286	48,286	48,286
TOTAL	TRANSFER IN	88,124	33,935	48,286	48,286	48,286
TOTAL	AUDITOR-CONTROLLER	478,257	474,315	519,748	451,314	451,314

<u>Budget Unit:</u>	Treasurer/Tax Collector (20050)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Ginny Dunbar, Treas./Tax Collector

Statement of Function

The Office of Treasurer is an elected office that has been combined with the function of Tax Collector. The Treasurer is responsible for the cash management investment, and safekeeping of all funds of Plumas County and public agencies in the County treasury.

The Tax Collector function involves responsibility for the billing, collection and accounting for all personal and real property taxes levied in the County. Further, the Tax Collector collects taxes on mobile homes, business license fees in the unincorporated area, franchise tax, transient occupancy tax, and various other taxes and special assessments.

The Collections Division of the Treasurer/Tax Collector's Office involves responsibility for the billing, collection and accounting of all fines, fees, and restitution ordered by the Courts. Further, collection services are offered to all County departments needing this service.

Comments and Recommendations

The recommended budget reflects a 20% reduction in net County cost and 6.7% in expenditures from the computer generated budget. This is accomplished because of a forecast increase in revenues, a decrease in Intra Fund transfers to the Information Technology Department and recommended reductions in Office Expense and Special Travel. There are no staff reductions recommended as part of this budget.

No Fixed Assets were requested or recommended.

Policy Items

Combine the Treasurer/Tax Collector and Collections budgets into one budget unit.

Board Action

Combined the Treasurer/Tax Collector and the Collections Budget into one cost center.
Adopted budget revised.

BUDGET CODE 20050

UNIT TITLE - TREASURER-TAX COLLECTOR

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
 ACTIVITY - 11 - FINANCE
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	209,301	221,662	223,657	223,657	333,022
51020	OTHER WAGES	0	9,844	0	0	0
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	209,301	231,506	223,657	223,657	333,022
51070	UNEMPLOYMENT INSURANCE	692	777	726	726	1,224
51080	RETI REMENT	14,112	16,005	20,997	20,997	31,264
51090	GROUP INSURANCE	39,221	46,468	37,641	37,641	61,656
51100	OASDI	15,465	16,958	17,035	17,035	25,392
51110	COMPENSATION INSURANCE	1,582	1,750	2,102	2,102	3,130
TOTAL	BENEFITS	71,072	81,958	78,501	78,501	122,666
TOTAL	SALARIES & BENEFITS	280,373	313,464	302,158	302,158	455,688
52020	COMMUNI CATIONS	2,697	2,027	4,200	4,200	3,200
52090	MAINTENANCE-EQUI PMENT	2,233	4,167	5,700	4,200	4,200
52175	FITNESS & WELLNESS	0	300	300	300	300
52180	OFFICE EXPENSE	47,974	30,952	44,371	40,000	41,098
52190	PROFESSIONAL SERVICES	21,140	23,578	20,000	20,000	20,000
52370	PUBLICATIONS-LEGAL NOTICE	4,545	2,408	3,686	3,686	2,686
52440	SPECIAL DEPT. EXPENSE	0	0	150	150	150
52470	SPECIAL DEPT. -OTHER	25,893	26,168	22,000	22,000	22,000
52740	TRAVEL-ROUTINE	241	47	250	250	450
52750	TRAVEL-SPECIAL	12,380	9,707	12,900	10,000	6,000
52775	IN-CNTY HOSTING EVENTS	0	63	300	300	300
TOTAL	SERVICES & SUPPLIES	117,105	99,416	113,857	105,086	100,384
54566	CASHIERING SYSTEM	29,998	0	0	0	0
54950	COMPUTER HARDWARE	0	15,687	0	0	0
TOTAL	FIXED ASSETS	29,998	15,687	0	0	0
57000	INTRAFUND TRANSFER-IN	48,301	28,439	43,665	43,665	61,499
TOTAL	TRANSFER IN	48,301	28,439	43,665	43,665	61,499
58001	INTERFUND TRF OUT	-13,250	-13,250	-13,250	-13,250	-13,250
TOTAL	INTERFUND TRANSFERS	-13,250	-13,250	-13,250	-13,250	-13,250
R54566	CASHIERING SYSTEM	0	13,320	0	0	0
TOTAL	FIXED ASSETS	0	13,320	0	0	0
TOTAL	TREASURER-TAX COLLECTOR	462,527	457,077	446,430	437,659	604,321

<u>Budget Unit:</u>	Treasurer - Collections Fund (20055)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Ginny Dunbar, Treasurer/Tax Collector

Statement of Function

The collections function of the Treasurer/Tax Collector's office has been divided out and established in the Trial Court Operations Fund as the collection function for the Trial Court System.

Comments and Recommendations

The recommended budget reflects a reduction of 9.8% in expenditures and an overall reduction in net County costs from the computer generated of 12.5%.

The primary reduction area for this department includes reduction in Salaries and Benefits of \$24,616 or the equivalent of 1.0 FTE staff. The Services and Supplies budget was reduced by \$1,000 from Special Travel. Intra Fund transfers from the department to Information Technology increased by \$7,500.

There are no Fixed Assets requested or recommended.

Policy Items

Consider combining the Collections Unit with the Treasurer/Tax Collector into one budget unit.

Board Action

Adopted budget as recommended.

BUDGET CODE 20055

UNIT TITLE - ***clsd***collections

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL

ACTIVITY - 11 - FINANCE

FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	100,119	99,325	109,362	84,746	0
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	100,119	99,325	109,362	84,746	0
51070	UNEMPLOYMENT INSURANCE	456	449	498	498	0
51080	RETIREMENT	6,661	7,553	10,267	10,267	0
51090	GROUP INSURANCE	19,703	22,288	24,015	24,015	0
51100	OASDI	7,299	7,202	8,357	8,357	0
51110	COMPENSATION INSURANCE	757	751	1,028	1,028	0
TOTAL	BENEFITS	34,877	38,243	44,164	44,164	0
TOTAL	SALARIES & BENEFITS	134,996	137,568	153,526	128,910	0
52020	COMMUNICATIONS	712	761	1,000	1,000	0
52090	MAINTENANCE-EQUIPMENT	0	0	83	0	0
52180	OFFICE EXPENSE	17,976	18,487	17,414	17,414	0
52740	TRAVEL-ROUTINE	0	127	200	200	0
52750	TRAVEL-SPECIAL	1,065	1,052	2,300	1,300	0
TOTAL	SERVICES & SUPPLIES	19,753	20,427	20,997	19,914	0
57000	INTRAFUND TRANSFER-IN	0	9,533	17,834	17,834	0
TOTAL	TRANSFER IN	0	9,533	17,834	17,834	0
TOTAL	***clsd***collections	154,749	167,528	192,357	166,658	0

<u>Budget Unit:</u>	Assessor (20060)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Chuck Leonhardt, Assessor

Statement of Function

The work of the County Assessor is governed by laws passed by the Legislature and by rules adopted by the State Board of Equalization. The duties of the County Assessor are to discover all taxable property, to value it, and to enroll it on the local assessment roll.

Comments and Recommendations

The recommended budget reflects a reduction in the net County cost of 13% from the computer generated budget. The Services and Supplies budget was reduced by \$1,000 from the computer generated and \$1,500 from the requested budget. Primary reduction involves Salaries and Benefits and a reduction in the number of full time positions allocated to the department. The reductions would equal between 1 and 1.5 FTE's depending on the level of positions involved.

There are no Fixed Assets requested or recommended.

Policy Items

Position allocation reductions to meet budget.

Board Action

Added \$73,737 to recommended budget.
Adopted budget as adjusted.

BUDGET CODE 20060

UNIT TITLE - ASSESSOR

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 11 - FINANCE
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	317,237	380,593	399,395	327,158	399,395
51020	OTHER WAGES	4,392	0	0	0	0
TOTAL	SALARIES	321,629	380,593	399,395	327,158	399,395
51070	UNEMPLOYMENT INSURANCE	1,312	1,580	1,688	1,688	1,688
51080	RETIREMENT	21,317	29,348	37,495	37,495	37,495
51090	GROUP INSURANCE	43,129	53,109	53,933	53,933	53,933
51100	OASDI	23,717	28,040	30,554	30,554	30,554
51110	COMPENSATION INSURANCE	4,536	5,687	9,364	9,364	9,364
TOTAL	BENEFITS	94,011	117,764	133,033	133,033	133,033
TOTAL	SALARIES & BENEFITS	415,641	498,357	532,429	460,192	532,429
52020	COMMUNICATIONS	3,650	3,582	4,000	3,750	4,000
52090	MAINTENANCE-EQUIPMENT	1,789	1,508	1,900	1,900	1,900
52175	FITNESS & WELLNESS	293	270	300	300	300
52180	OFFICE EXPENSE	17,086	18,528	16,500	16,500	16,500
52420	RENTS & LEASES-STRUCTURE	0	375	500	500	500
52700	SPEC. DEPT. - TRAINING	823	400	500	500	500
52740	TRAVEL-ROUTINE	1,351	1,555	2,500	2,000	2,500
52750	TRAVEL-SPECIAL	3,460	5,752	7,000	6,250	7,000
52755	IN-COUNTY HOSTING EVENT	0	0	300	300	300
TOTAL	SERVICES & SUPPLIES	28,451	31,969	33,500	32,000	33,500
54040	OFFICE FURNITURE	0	2,681	0	0	0
54273	PICK-UP TRUCKS	0	0	0	0	0
54950	COMPUTER HARDWARE	2,508	16,833	0	0	0
TOTAL	FIXED ASSETS	2,508	19,514	0	0	0
57000	INTRAFUND TRANSFER-IN	49,931	37,933	50,440	50,440	50,440
TOTAL	TRANSFER IN	49,931	37,933	50,440	50,440	50,440
TOTAL	ASSESSOR	496,530	587,774	616,369	542,632	616,369

<u>Budget Unit:</u>	County Counsel (20080)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Rob Shulman, County Counsel

Statement of Function

The Office of County Counsel is an in-house department serving the government of Plumas County and, indirectly, the people of the County. The primary client is the Board of Supervisors. The main program is simple, to provide legal services to the Board of Supervisors, County officers and department heads. This includes Court appearances, legal advice and opinions, preparations and review of legal documents, attending meetings and hearings, handling legal correspondence and other duties as assigned.

Comments and Recommendations

The recommended budget for this department reflects a reduction of 12.8% in net County costs from the computer generated budget. Some reductions in the Services and Supplies area. The majority of the reduction takes place in the Salaries and Benefits accounts. In order to achieve its reduction budget the department has requested that the position of County Counsel be reduced from 1.0 FTE to approximately .8 FTE.

There was some reduction in the Services and Supplies accounts from the requested, primarily in Special Travel and Office Expense.

The department requested funds for a new computer however I am not including those funds in the recommended budget.

Policy Items

Reduce the County Counsel from 1.0 to .80.

Board Action

Added \$32,352 to Salaries and Benefits
Charged \$32,352 to Water Issues.
Adopted budget as adjusted.

BUDGET CODE 20080

UNIT TITLE - COUNTY COUNSEL

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
 ACTIVITY - 12 - COUNSEL
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	190,519	208,210	209,775	181,000	209,775
51020	OTHER WAGES	289	0	0	0	0
51060	OVERTIME PAY	326	0	0	0	0
TOTAL	SALARIES	191,134	208,210	209,775	181,000	209,775
51070	UNEMPLOYMENT INSURANCE	956	1,041	1,049	1,049	1,049
51080	RETIREMENT	12,845	16,246	19,694	17,637	19,694
51090	GROUP INSURANCE	16,875	21,168	22,775	21,255	22,775
51100	OASDI	12,655	13,859	14,955	14,955	14,955
51110	COMPENSATION INSURANCE	1,445	1,574	1,972	1,972	1,972
TOTAL	BENEFITS	44,776	53,888	60,444	56,867	60,444
TOTAL	SALARIES & BENEFITS	235,910	262,098	270,219	237,867	270,219
52020	COMMUNICATIONS	2,276	2,813	3,000	3,000	3,000
52090	MAINTENANCE-EQUIPMENT	73	0	250	250	250
52160	MEMBERSHIPS	2,985	2,595	3,030	3,030	3,030
52175	FITNESS & WELLNESS	0	160	300	300	300
52180	OFFICE EXPENSE	8,547	8,080	12,500	8,500	8,500
52190	PROFESSIONAL SERVICES	830	82	1,195	1,195	1,195
52460	SPEC. DEPT. -LITIGATIONS	21,674	6,180	8,000	8,000	8,000
52700	SPEC. DEPT. -TRAINING	0	0	0	0	0
52703	SMALL CLAIM TRAINING	260	862	0	0	0
52704	SMALL CLAIMS ADVISOR PRG	0	24	2,334	2,334	2,334
52740	TRAVEL-ROUTINE	181	0	300	300	300
52750	TRAVEL-SPECIAL	5,787	7,199	6,700	6,250	6,250
52775	IN-CNTY HOSTING EVENTS	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	42,613	27,995	37,609	33,159	33,159
54950	COMPUTER HARDWARE	0	1,783	2,088	0	0
TOTAL	FIXED ASSETS	0	1,783	2,088	0	0
57000	INTRAFUND TRANSFER-IN	4,967	3,214	3,892	3,892	3,892
TOTAL	TRANSFER IN	4,967	3,214	3,892	3,892	3,892
58001	INTERFUND TRF OUT	0	0	0	0	-32,352
TOTAL	INTERFUND TRANSFERS	0	0	0	0	-32,352
TOTAL	COUNTY COUNSEL	283,490	295,089	313,808	274,918	274,918

<u>Budget Unit:</u>	Elections (20100)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Kathleen Williams, Clerk/Recorder

Statement of Function

The Registrar of Voters serves the public by assuring all District, County, State and Federal elections are conducted according to law. This division provides for individuals most basic right, the “Right to Vote”, by a secure ballot. Voters are now afforded the option of voting electronically by touch screen or via “Vote by Mail” ballot. The Elections Division also handles the candidate nomination process, Fair Political Practices Commission requirements, election calendaring and official ballot preparation.

Comments and Recommendations

The recommended budget request is the same as the requested budget. With the Primary Election to be held during the next fiscal year an the County’s responsibility to carry out that election, I do not believe that we can cut the budget at this time. Any reductions in Regular Wages or Other Wages, Office Expense, Equipment Maintenance or Special Department expenses would need to be returned to the budget from Contingencies at a later date. There were no Fixed Assets requested or recommended for this budget.

Policy Items

None.

Board Action

Added \$3,600 to overtime.
Adopted budget as adjusted.

BUDGET CODE 20100

UNIT TITLE - ELECTIONS

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
 ACTIVITY - 13 - ELECTIONS
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	83,918	83,539	85,475	85,475	85,475
51020	OTHER WAGES	13,510	10,027	7,488	7,488	7,488
51060	OVERTIME PAY	3,093	1,937	0	0	3,600
TOTAL	SALARIES	100,521	95,504	92,963	92,963	96,563
51070	UNEMPLOYMENT INSURANCE	326	299	270	270	270
51080	RETIREMENT	7,128	5,994	5,084	5,084	5,084
51090	GROUP INSURANCE	13,063	13,471	19,122	19,122	19,122
51100	OASDI	7,475	7,094	6,836	6,836	6,836
51110	COMPENSATION INSURANCE	768	740	760	760	760
TOTAL	BENEFITS	28,760	27,598	32,073	32,073	32,073
TOTAL	SALARIES & BENEFITS	129,281	123,102	125,036	125,036	128,636
52020	COMMUNICATIONS	1,841	2,261	1,650	1,650	1,650
52090	MAINTENANCE-EQUIPMENT	698	7,865	7,900	7,900	7,900
52180	OFFICE EXPENSE	9,057	5,426	8,000	8,000	8,000
52190	PROFESSIONAL SERVICES	463	25	500	500	500
52370	PUBLICATIONS-LEGAL NOTICE	1,773	1,143	1,800	1,800	1,800
52420	RENTS & LEASES-STRUCTURE	15	0	165	165	165
52440	SPECIAL DEPT. EXPENSE	68,487	43,992	69,000	69,000	69,000
52740	TRAVEL-ROUTINE	186	362	390	390	390
52750	TRAVEL-SPECIAL	962	1,226	2,000	2,000	2,000
TOTAL	SERVICES & SUPPLIES	83,483	62,300	91,405	91,405	91,405
54045	ELECTION EQUIPMENT	100,000	222,821	0	0	0
54800	SCANNERS	0	0	0	0	0
TOTAL	FIXED ASSETS	100,000	222,821	0	0	0
57000	INTRAFUND TRANSFER-IN	0	0	5,000	5,000	5,000
TOTAL	TRANSFER IN	0	0	5,000	5,000	5,000
TOTAL	ELECTIONS	312,764	408,222	221,441	221,441	225,041

<u>Budget Unit:</u>	Facility Services (20120)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Sid Roberts, Director

Statement of Function

The mission of this department is to provide an acceptable environment where other County departments are able to carry out their missions. At the same time, preserving and extending the life of our existing facilities, while being flexible and adaptive to the changing needs of the County departments and being as cost effective as possible.

This budget unit funds personnel and facility maintenance costs for over thirty County facilities in four communities located throughout Plumas County including the Chester Park and Taylorsville Campground. It provides for major and minor repairs, general maintenance, grounds keeping, contract custodial services, improvements, accessibility improvements, fleet management of County pool vehicles and direct labor assistance to all County departments.

Comment and Recommendations

The recommended budget for this department reflects a reduction of 16.5% from the computer generated budget. This was accomplished by reducing the number of FTE's by 3 including 2 maintenance workers and 1 office support person. This year I am recommending reductions in funds for Maintenance, Professional Services as well as Routine and Special travel. The lease/purchase amount reflects a payment on the funding for our energy, retrofits and upgrades and cannot be reduced.

The department requested a tractor, miscellaneous equipment and a vehicle under Fixed Assets, however none of these are recommended. The department also proposed improvements of \$191,000 and ADA improvements of \$125,000. These requests have been scaled back to \$71,000 and \$50,000 respectively.

Recommended FY 2003-04 Maintenance Projects are:

1. Relocate/reconfigure Modular Building	Annex	\$20,000
2. Repair roof gutters and shingle areas	Courthouse	21,000
3. Repair siding/trim & paint	Portola Mem. Hall	22,000
4. Repaint exterior Greenville Town Hall	Greenville	<u>8,000</u>
	Total	\$71,000

Recommended ADA Projects are:

1. Complete remaining ADA upgrades	Greenville	\$25,000
2. ADA accessibility construction (Annex modular unit and staff house)	Annex	25,000

Policy Items

Reduce the position allocation by 3.0 FTE. Approve the reduced improvements programs as recommended.

Board Action

Added \$8,000 to Utilities

Adopted budget as adjusted.

BUDGET CODE 20120

UNIT TITLE - DEPT. OF FACILITY SERVICES

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL

ACTIVITY - 14 - PROPERTY MANAGEMENT

FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	257,173	332,148	365,250	282,356	282,356
51020	OTHER WAGES	10,912	6,564	10,600	13,240	13,240
51060	OVERTIME PAY	183	0	0	0	0
TOTAL	SALARIES	268,267	338,712	375,850	295,596	295,596
51070	UNEMPLOYMENT INSURANCE	1,342	1,694	1,826	1,451	1,451
51080	RETIREMENT	16,989	25,402	34,290	26,977	26,977
51090	GROUP INSURANCE	35,743	49,624	54,065	38,618	38,618
51100	OASDI	20,241	25,316	28,753	22,997	22,997
51110	COMPENSATION INSURANCE	14,620	17,069	34,792	28,649	28,649
TOTAL	BENEFITS	88,935	119,104	153,725	118,692	118,692
TOTAL	SALARIES & BENEFITS	357,202	457,816	529,575	414,288	414,288
52010	CLOTHING-PERSONAL SUPPLY	4,182	4,319	4,550	3,550	3,550
52020	COMMUNICATIONS	7,445	8,578	9,275	9,000	9,000
52040	HOUSEHOLD EXPENSE	155,017	158,394	161,017	161,017	161,017
52090	MAINTENANCE-EQUIPMENT	27,661	23,262	27,616	27,616	27,616
52123	OFFICE FURNITURE/EQUIP.	4,268	0	0	0	0
52130	MAINT. -BLDG. & GROUNDS	85,057	60,944	82,559	80,000	80,000
52160	MEMBERSHIPS	150	285	285	285	285
52180	OFFICE EXPENSE	3,521	4,327	3,500	3,000	3,000
52190	PROFESSIONAL SERVICES	7,983	8,948	10,000	8,000	8,000
52370	PUBLICATIONS-LEGAL NOTICE	45	1,356	1,350	1,350	1,350
52373	LEASE PURCHASE	0	84,440	125,127	125,127	125,127
52420	RENTS & LEASES-STRUCTURE	935	1,349	1,020	1,020	1,020
52430	SMALL TOOLS & INSTRUMENT	4,746	6,352	5,000	4,000	4,000
52440	SPECIAL DEPT. EXPENSE	544	1,730	1,730	1,730	1,730
52740	TRAVEL-ROUTINE	8,450	8,224	8,000	7,000	7,000
52750	TRAVEL-SPECIAL	5,676	8,203	7,750	5,000	5,000
52775	IN-CNTY HOSTING EVENTS	10	133	250	250	250
52780	UTILITIES	132,054	139,006	136,000	136,000	144,000
TOTAL	SERVICES & SUPPLIES	447,742	519,850	585,029	573,945	581,945
54011	CAPITAL IMPROVEMENTS	70,000	28,278	0	0	0
54070	LAWN MOWER	12,688	0	0	0	0
54150	VEHICLE	0	19,987	25,000	0	0
54260	MISC. EQUIPMENT	0	0	2,000	0	0
54289	TRUCK PARTS & TOOL BOXES	0	0	0	0	0
54413	GENERATOR	0	0	0	0	0
54821	TRACTOR	0	6,221	45,000	0	0
54880	IMPROVEMENTS	46,146	108,467	191,800	71,000	71,000
54881	ADA IMPROVEMENTS	19,017	110,778	125,000	50,000	50,000
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	147,850	273,730	388,800	121,000	121,000
57000	INTRAFUND TRANSFER-IN	751	8,620	9,727	9,727	9,727
TOTAL	TRANSFER IN	751	8,620	9,727	9,727	9,727
R54413	GENERATOR	91,051	0	0	0	0
R54881	ADA IMPROVEMENTS	0	0	0	0	0
TOTAL	FIXED ASSETS	91,051	0	0	0	0
TOTAL	DEPT. OF FACILITY SERVICES	1,044,596	1,260,016	1,513,131	1,118,959	1,126,959

BUDGET CODE 20120

UNIT TITLE - DEPT.OF FACILITY SERVICES

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 14 - PROPERTY MANAGEMENT
FUND - 0001 - GENERAL

ACCOUNT -----TITLE-----

ACTUAL
2001- 2

ACTUAL
2002-03

REQUESTED
2003-04

RECOMMENDED
2003-04

ADOPTED
2003-04

<u>Budget Unit:</u>	Engineering (20210)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Tom Hunter, Public Works Director

Statement of Function

The Engineering Division is responsible for review of approval of surveys of records, parcel and subdivision maps, and improvement plans. They administer the conditions of plan approvals as well as inspect subdivision improvements. The office also administers the County Service Area and the Greenhorn Creek Community Service District.

Comments and Recommendations

The recommended budget reflects a reduction in the net County cost of 12.5% from the computer generated budget. This was accomplished by increasing revenues and a small reduction in the Salaries and Benefits area. The Salary and Benefit reductions can be accomplished through use of furlough.

There is no reduction in the recommended Services and Supplies budget.

The department included in its request, and I have included in my recommendation, that they be allowed to purchase a new large format scanner copier as a replacement for their current equipment. They anticipate being able to obtain a grant and/or other funding to cover the cost of this machine. In the event that they are not able to obtain the funding necessary to purchase the machine it will not be purchased.

As part of the increase in the Revenues requested and recommended to support this budget, we are requesting that Board governed Special Districts be assessed a charge for the services of this department. Otherwise, it will be necessary to further reduce the funding available in Salaries and Benefits in order to achieve the reduction in the budget.

Policy Items

Implement a change to Special Districts for department services..

Board Action

Adopted budget as recommended.

BUDGET CODE 20210

UNIT TITLE - ENGINEER

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 16 - OTHER GENERAL
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	58,106	77,210	94,305	91,805	91,805
51020	OTHER WAGES	729	0	0	0	0
51060	OVERTIME PAY	219	0	0	0	0
TOTAL	SALARIES	59,054	77,210	94,305	91,805	91,805
51070	UNEMPLOYMENT INSURANCE	295	386	472	472	472
51080	RETIREMENT	3,827	5,931	8,853	8,853	8,853
51090	GROUP INSURANCE	19,804	21,205	23,171	23,171	23,171
51100	OASDI	4,224	5,537	7,214	7,214	7,214
51110	COMPENSATION INSURANCE	1,572	1,865	3,480	3,480	3,480
TOTAL	BENEFITS	29,722	34,924	43,190	43,190	43,190
TOTAL	SALARIES & BENEFITS	88,776	112,134	137,494	134,994	134,994
52020	COMMUNICATIONS	838	969	1,000	1,000	1,000
52090	MAINTENANCE-EQUIPMENT	2,340	2,803	2,800	2,800	2,800
52123	OFFICE FURNITURE/EQUIP.	0	468	0	0	0
52180	OFFICE EXPENSE	2,224	2,989	3,000	3,000	3,000
52190	PROFESSIONAL SERVICES	1,530	1,600	1,600	1,600	1,600
52430	SMALL TOOLS & INSTRUMENT	0	0	500	500	500
52740	TRAVEL-ROUTINE	135	254	400	400	400
52750	TRAVEL-SPECIAL	432	0	1,000	1,000	1,000
TOTAL	SERVICES & SUPPLIES	7,499	9,083	10,300	10,300	10,300
54370	COPY MACHINE	0	0	35,000	35,000	35,000
TOTAL	FIXED ASSETS	0	0	35,000	35,000	35,000
57000	INTRAFUND TRANSFER-IN	4,798	1,915	2,518	2,518	2,518
TOTAL	TRANSFER IN	4,798	1,915	2,518	2,518	2,518
TOTAL	ENGINEER	101,073	123,132	185,312	182,812	182,812

<u>Budget Unit:</u>	Information Technology (20220)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Dave Preston, Supervisor

Statement of Function

The Plumas County Department of Information Technology is responsible for all information services, and technical operations in support of those services, for all County departments. Established in the early 1970's to assist the Auditor in the conversion of accounting procedures to electronic computer equipment, the Information Technology Department today operates the County Data Center, located in the Courthouse, as well as providing both system development, and support services for all levels of computing systems throughout all County offices. In addition to support of computer systems, the I.T. Department has assumed responsibility for County telecommunication services and support.

Comments and Recommendations

The recommended budget reflects reductions in expenditures and transfers from the current 2002-03 fiscal year budget and also reflects a reduction in Revenues from the 02-03 budget.

The department has requested, and I am recommending that we fund an upgrade/replacement for the County's web server hardware. The current server was installed in 1998 and is no longer supported by the manufacturer. The current server does not support features needed in order to expand citizen access to County data, tax bills or assessment information, etc. and currently serves as more of a bottleneck than we would like to see.

The Services and Supplies budget for this department reflects significant reductions from the computer generated budget in the area of Communications, Rents and Leases of Equipment and a small reduction in Special Travel.

Policy Items

Approve the Fixed Asset expenditure to purchase a new web server (\$35,000).

Board Action

Adopted budget as recommended.

BUDGET CODE 20220

UNIT TITLE - INFORMATION TECHNOLOGY

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL

ACTIVITY - 16 - OTHER GENERAL

FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	325,318	336,057	343,316	343,316	343,316
51060	OVERTIME PAY	0	689	0	0	0
TOTAL	SALARIES	325,318	336,746	343,316	343,316	343,316
51070	UNEMPLOYMENT INSURANCE	1,627	1,684	1,717	1,717	1,717
51080	RETIREMENT	21,978	25,793	32,231	32,231	32,231
51090	GROUP INSURANCE	37,979	42,719	45,945	45,945	45,945
51100	OASDI	24,218	25,099	26,264	26,264	26,264
51110	COMPENSATION INSURANCE	2,459	2,546	3,227	3,227	3,227
TOTAL	BENEFITS	88,261	97,841	109,383	109,383	109,383
TOTAL	SALARIES & BENEFITS	413,579	434,587	452,699	452,699	452,699
52020	COMMUNICATIONS	64,833	62,620	55,000	55,000	55,000
52090	MAINTENANCE-EQUIPMENT	9,770	24,712	25,000	25,000	25,000
52180	OFFICE EXPENSE	8,642	10,038	7,500	7,500	7,500
52380	RENTS & LEASES-EQUIPMENT	152,498	190,134	178,050	178,050	178,050
52700	SPEC. DEPT. -TRAINING	2,519	0	3,000	3,000	3,000
52740	TRAVEL-ROUTINE	1,260	351	1,000	1,000	1,000
52750	TRAVEL-SPECIAL	1,972	673	1,000	1,000	1,000
TOTAL	SERVICES & SUPPLIES	241,494	288,529	270,550	270,550	270,550
54180	MINI-COMPUTER & SOFTWARE	24,491	22,835	35,000	35,000	35,000
TOTAL	FIXED ASSETS	24,491	22,835	35,000	35,000	35,000
56000	INTRAFUND TRANSFER-OUT	-386,267	-294,331	-366,155	-366,155	-366,155
56001	INTERFUND TRANSFER-OUT	0	0	0	0	0
TOTAL	TRANSFER OUT	-386,267	-294,331	-366,155	-366,155	-366,155
58001	INTERFUND TRF OUT	-174,017	-179,984	-215,108	-215,108	-215,108
TOTAL	INTERFUND TRANSFERS	-174,017	-179,984	-215,108	-215,108	-215,108
TOTAL	INFORMATION TECHNOLOGY	119,280	271,635	176,986	176,986	176,986

<u>Budget Unit:</u>	Insurance and Bonds (20240)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Robert W. Conen, CAO

Statement of Function

This budget unit serves as the parent budget for insurance premiums and administrative costs related to property damage insurance coverage for the County and Special Districts for which they reimburse us their cost, malpractice insurance related to the Health, Mental Health, Alcohol and Drug Programs and Employee Assistance Program, and provides for contributions from the General Fund to the Liability Self-Insurance Fund reserve to keep the program solvent.

Comments and Recommendations

This budget unit serves as a cost center for the County's property insurance coverage, liability coverage, special department litigations, employee assistance program, life insurance benefits currently available for certain employees.

There are no Fixed Assets associates with this budget, nor are their any staff allocated to this budget.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20240

UNIT TITLE - INSURANCE & BONDS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 16 - OTHER GENERAL
FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51150	LIFE INSURANCE	7,932	9,766	9,200	10,000	10,000
TOTAL	BENEFITS	7,932	9,766	9,200	10,000	10,000
TOTAL	SALARIES & BENEFITS	7,932	9,766	9,200	10,000	10,000
52194	PROF SERV (LOSS PREVENT.)	0	0	2,600	2,600	2,600
52260	PROPERTY INSURANCE	14,191	23,910	33,096	33,096	33,096
52270	BOILER/MACHINERY INS.	1,111	1,534	2,400	2,400	2,400
52280	BLANKET BOND-EMPLOYEE	5,777	5,858	12,000	12,000	12,000
52313	EMPLOYEES' ASSIST. PROG.	15,709	17,035	18,596	18,596	18,596
52320	EXCESS LIABILITY SERVICE	141,499	141,499	177,000	177,000	177,000
52460	SPEC. DEPT. -LITIGATIONS	0	53,087	100,000	80,000	80,000
TOTAL	SERVICES & SUPPLIES	178,287	242,922	345,692	325,692	325,692
53240	JUDGMENT & DAMAGES	0	0	9,890	0	0
TOTAL	OTHER CHARGES	0	0	9,890	0	0
TOTAL	INSURANCE & BONDS	186,218	252,688	364,782	335,692	335,692

<u>Budget Unit:</u>	Grand Jury (20270)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Diane Trainor, Foreman

Statement of Function

The primary function of the Grand Jury is the examination of all aspects of County government and special districts, seeing that the County's monies are handled judiciously and that all accounts are properly audited assuring honest, efficient government in the best interests of the people.

Comments and Recommendations

The requested and recommended Grand Jury budget reflects a 13.5% reduction from FY 2002-03 as adjusted.

The requested and recommended budget reflects funding for the higher per diem and mileage reimbursement rate for Grand Jurors.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20270

UNIT TITLE - GRAND JURY

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 17 - JUDICIAL
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52020	COMMUNI CATI ONS	0	0	1,200	50	50
52030	FOOD	438	488	500	0	0
52080	JURY	11,176	16,405	12,400	17,400	17,400
52180	OFFICE EXPENSE	1,832	1,177	2,290	1,000	1,000
52190	PROFESSIONAL SERVICES	0	1,973	0	2,000	2,000
52440	SPECIAL DEPT. EXPENSE	2,083	1,040	846	1,000	1,000
52750	TRAVEL-SPECIAL	1,149	3,529	3,889	2,000	2,000
TOTAL	SERVICES & SUPPLIES	16,677	24,612	21,125	23,450	23,450
TOTAL	GRAND JURY	16,677	24,612	21,125	23,450	23,450

<u>Budget Unit:</u>	Child Support Services (20280)
<u>Fund:</u>	0035 – Child Support
<u>Department Head:</u>	Judi Mault, Director

Statement of Function

This Department provides a full range of child support services for County residents. Under a State and Federally mandated program, all public assistance cases involving an absent parent are, as a condition of eligibility, referred to the Family Support office. Custodial parents who are not receiving public assistance may request the same services without cost.

Comments and Recommendations

As a result of changes in State law this function was removed from the District Attorney's Office and a separate stand-alone department was created in 2001. The new department is reflected in budget unit 70280.

Policy Items

None.

Board Action

Adopt budget as recommended.

<u>Budget Unit:</u>	Municipal Court (20290)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Superior Court

Statement of Function

This budget unit serves as a cost center for Trial Court realignment.

<u>Budget Unit:</u>	Public Defender (20320)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Superior Court

Statement of Function

The State is constitutionally required to provide indigent defendants with counsel. Government Code Section 277067 delegates that responsibility to County government. This service may be provided by establishing a Public Defender's office or contracting with private counsel. Public Defender costs are related to indigent clients in adult, juvenile and mental health proceedings.

The County contracts with four defense attorneys to provide for indigent defense.

Comments and Recommendations

The recommended budget for this department reflects County charges for Public Defender services for those persons who cannot afford an attorney. Currently the biggest single item in this budget is cost for the contracts of the four contracted Public Defenders.

It should be noted that FY 2003-04 is the last year of a three year contract with the current four Public Defenders.

There are no Fixed Assets requested or recommended.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20320

UNIT TITLE - PUBLIC DEFENDER

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 17 - JUDICIAL
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52100	WITNESS	819	2,308	2,400	2,400	2,400
52190	PROFESSIONAL SERVICES	1,670	2,521	5,520	5,520	5,520
52245	PROF SVC SPECIAL CIR CASE	0	0	0	0	0
52250	Prof SVC SCC 01-26107	32,024	223,978	50,000	50,000	50,000
52440	SPECIAL DEPT. EXPENSE	337	21	450	450	450
52445	SPEC. DEPT. EXCESS HOURS	4,063	3,701	2,950	2,950	2,950
52446	SPEC. DEPT. F. S. COUNSEL	12,538	16,326	12,450	12,450	12,450
52570	SPEC. DEPT. CONFLICT COUNS.	24,895	40,864	24,500	24,500	24,500
52580	SPEC. DEPT. JUVENILE COUNS.	2,424	2,275	10,400	10,400	10,400
52590	SPEC. DEPT. CONSERV. COUNSEL	9,120	9,174	9,900	9,900	9,900
52610	SPEC. DEPT. INVESTIGATION	16,191	18,722	10,100	10,100	10,100
52650	SPEC. DEPT. EVULATIONS	12,179	29,125	17,500	17,500	17,500
52690	SPEC. DEPT. -CONTRACTS	232,992	250,464	279,484	274,232	274,232
TOTAL	SERVICES & SUPPLIES	349,251	599,479	425,654	420,402	420,402
TOTAL	PUBLIC DEFENDER	349,251	599,479	425,654	420,402	420,402

<u>Budget Unit:</u>	OCJP Anti-Drug Abuse Program (20370)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Thomas Frady, Chief Probation Officer

Statement of Function

This OCJP grant is administered by the State Office of Criminal Justice Planning and provides funds locally for a Probation Officer to work directly with the Narcotics Task Force deputies to share information and enforcing probation orders. The Probation Aide will conduct drug testing of all probationers each week.

Comments and Recommendations

This is a grant funded budget with no direct County fund costs. The budget does fund a 1.0 FTE Deputy Probation Officer.

There are no Fixed Assets requested or recommended.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20370

UNIT TITLE - INTENSIVE DRUG SUPERVISIO

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 19 - DETENTION & CORRECTION
FUND - 0001 - GENERAL

ACCOUNT	TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	32,410	28,757	38,415	38,415	38,415
51020	OTHER WAGES	0	0	0	0	0
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	32,410	28,757	38,415	38,415	38,415
51070	UNEMPLOYMENT INSURANCE	162	144	192	192	192
51080	RETIREMENT	2,151	2,166	3,618	3,618	3,618
51090	GROUP INSURANCE	5,695	3,792	3,781	3,781	3,781
51100	OASDI	2,352	2,103	2,939	2,939	2,939
51110	COMPENSATION INSURANCE	884	715	1,055	1,055	1,055
TOTAL	BENEFITS	11,244	8,919	11,585	11,585	11,585
TOTAL	SALARIES & BENEFITS	43,654	37,677	50,000	50,000	50,000
52180	OFFICE EXPENSE	400	0	0	0	0
52480	LABORATORY TESTING FEES	5,400	14,032	2,526	2,526	2,526
52750	TRAVEL-SPECIAL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	5,800	14,032	2,526	2,526	2,526
TOTAL	INTENSIVE DRUG SUPERVISIO	49,454	51,708	52,526	52,526	52,526

<u>Budget Unit:</u>	Probation (20400)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Thomas Frady, Chief Probation Officer

Statement of Function

Under the general direction of the Judge of the Superior Court, to administer the adult and juvenile probation programs of the County. The goals of the Probation Department are to protect the community, rehabilitate probationers, prevent crimes and delinquency, and protect non-delinquent youth. The Office of County Probation is established by Section 1203 of the Penal Code.

Comments and Recommendations

The recommended budget for this department reflects a 13% reduction in the net County costs from the computer generated budget and an 11.9% reduction from the departments requested budget.

The reduction came primarily from Salaries with the reduction of 1.0 FTE as well as a small reduction in Other Wages.

In addition, I am recommending the reductions in the areas of Communications, Office Expense, Professional Services, Laboratory Testing Fees, Routine Travel and Special Travel.

It should be noted there was a significant increase in costs in Intra Fund transfers going into the Information Technology Department.

There were no Fixed Assets requested or recommended.

Policy Items

Reduce the position allocation by 1.0 FTE.

Board Action

Adjusted per department recommendation to maintain existing staff levels.
Adopted budget as recommended.

BUDGET CODE 20400

UNIT TITLE - PROBATION OFFICE

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 19 - DETENTION & CORRECTION
 FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	442,138	498,213	588,284	524,684	588,284
51020	OTHER WAGES	80,958	58,528	70,000	68,500	60,000
51060	OVERTIME PAY	19,892	21,149	22,000	22,000	20,000
TOTAL	SALARIES	542,988	577,889	680,284	615,184	668,284
51070	UNEMPLOYMENT INSURANCE	2,715	2,890	3,402	3,402	3,342
51080	RETIREMENT	29,649	38,774	55,228	55,228	55,228
51090	GROUP INSURANCE	46,311	67,423	84,464	84,464	84,464
51100	OASDI	41,237	44,124	52,042	52,042	51,124
51110	COMPENSATION INSURANCE	11,850	12,773	25,507	25,507	18,090
51130	FITNESS & WELLNESS BENEFIT	258	280	300	300	300
TOTAL	BENEFITS	132,020	166,264	220,943	220,943	212,548
TOTAL	SALARIES & BENEFITS	675,008	744,153	901,228	836,128	880,833
52020	COMMUNICATIONS	4,927	6,272	10,000	6,000	7,000
52030	FOOD	319	166	400	400	300
52090	MAINTENANCE-EQUIPMENT	663	2,301	2,000	2,000	1,800
52123	OFFICE FURNITURE/EQUIP.	2,958	1,975	0	0	0
52130	MAINT. -BLDG. & GROUNDS	1,450	0	400	400	400
52180	OFFICE EXPENSE	8,682	10,443	10,000	9,000	8,000
52190	PROFESSIONAL SERVICES	764	3,481	4,000	3,500	3,500
52440	SPECIAL DEPT. EXPENSE	1,534	2,546	2,000	2,000	2,000
52480	LABORATORY TESTING FEES	15,143	3,475	20,000	18,500	10,000
52482	JUVENILE DRUG TESTING	0	0	50	50	50
52700	SPEC. DEPT. - TRAINING	1,015	2,675	4,000	4,000	4,000
52702	SPEC. DEPT. TRAINING STC	1,000	1,000	0	0	0
52740	TRAVEL-ROUTINE	856	1,622	5,000	3,500	3,500
52743	TRAVEL IN-CO/OUT TRANSPRT	1,020	1,014	1,500	1,500	1,500
52750	TRAVEL-SPECIAL	5,574	7,652	13,000	8,000	8,000
52754	SPECIAL TRAVEL - STC	5,181	4,333	0	0	0
52755	IN-COUNTY HOSTING EVENT	132	12	300	300	300
52780	UTILITIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	51,218	48,966	72,650	59,150	50,350
54040	OFFICE FURNITURE	0	0	0	0	0
54950	COMPUTER HARDWARE	1,657	0	0	0	0
TOTAL	FIXED ASSETS	1,657	0	0	0	0
57000	INTRAFUND TRANSFER-IN	36,572	21,934	26,172	26,172	26,172
TOTAL	TRANSFER IN	36,572	21,934	26,172	26,172	26,172
58001	INTERFUND TRF OUT	0	0	0	0	0
TOTAL	INTERFUND TRANSFERS	0	0	0	0	0
R52440	SPECIAL DEPT. EXPENSE	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
TOTAL	PROBATION OFFICE	764,455	815,053	1,000,050	921,450	957,355

Budget Unit:

Sierra Valley Probation Assistant (20404)

Fund:

0001 – General Fund

Department Head:

Thomas Frady, Chief Probation Officer

Statement of Function

The Sierra Valley Probation Assistant is funded by an OCJP grant (plus 10% County hard match) to establish a resident Probation Assistant in Indian Valley to supervise community service work crews, monitor curfew and house arrest for wards, monitor school attendance of probationers and perform other tasks as directed by the supervising Probation Officer, such as drug testing, escorting minors to and from school and similar duties.

Comments and Recommendations

This is a grant funded budget with no direct General Fund impact.

There are no Fixed Assets requested or recommended.

This budget funds extra help Probation Assistants for use in monitoring probationers.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20404

UNIT TITLE - I.V. PROBATION ASSISTANT

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 19 - DETENTION & CORRECTION
 FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51020	OTHER WAGES	6,803	7,707	7,199	7,199	7,199
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	6,803	7,707	7,199	7,199	7,199
51070	UNEMPLOYMENT INSURANCE	34	39	36	36	36
51100	OASDI	520	590	552	552	552
51110	COMPENSATION INSURANCE	116	199	198	198	198
TOTAL	BENEFITS	670	827	786	786	786
TOTAL	SALARIES & BENEFITS	7,474	8,534	7,985	7,985	7,985
52020	COMMUNICATIONS	5,286	120	120	120	120
52090	MAINTENANCE-EQUIPMENT	1,631	0	0	0	0
52123	OFFICE FURNITURE/EQUIP.	13,065	0	0	0	0
52125	COMMUNICATION EQUIPMENT	8,877	0	0	0	0
52180	OFFICE EXPENSE	6,571	209	209	209	209
52190	PROFESSIONAL SERVICES	2,200	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	5,518	0	0	0	0
52480	LABORATORY TESTING FEES	4,411	0	0	0	0
52700	SPEC. DEPT. -TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	420	396	949	949	949
52750	TRAVEL-SPECIAL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	47,979	725	1,278	1,278	1,278
53120	SUPPORT-JUVENILE WARDS	181,030	0	0	0	0
TOTAL	OTHER CHARGES	181,030	0	0	0	0
54015	STORAGE UNIT	1,920	0	0	0	0
54150	VEHICLE	81,811	0	0	0	0
54950	COMPUTER HARDWARE	21,212	0	0	0	0
TOTAL	FIXED ASSETS	104,942	0	0	0	0
TOTAL	I.V. PROBATION ASSISTANT	341,424	9,260	9,263	9,263	9,263

Budget Unit:

Probation OCJP C.A.R.S. - 20405

Fund:

0001 – General Fund

Department Head:

Thomas Frady, Chief Probation Officer

Statement of Function:

This three year project is funded 100% by an OCJP grant. It will allow the Probation Department to purchase at least two vehicles a year for the three years of the grant. Each new vehicle will be used to transport minors in custody to and from juvenile halls and camps. As new vehicles are purchased, the older vehicles will be used by Probation Officers during their daily supervision of probationers.

The grant includes maintenance costs, the purchase of gasoline, certain equipment and a computer to track statistics and maintenance records for the vehicles. There is also money for .25 FTE Probation Assistant as the Grant Manager.

Comments and Recommendations

This grant funded program has expired.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20405

UNIT TITLE - PROBATION OCJP CARS

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION

ACTIVITY - 19 - DETENTION & CORRECTION

FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	48	6,227	0	0	0
51020	OTHER WAGES	10,633	15,480	0	0	0
51060	OVERTIME PAY	472	788	0	0	0
TOTAL	SALARIES	11,153	22,495	0	0	0
51070	UNEMPLOYMENT INSURANCE	56	112	0	0	0
51080	RETIREMENT	3	486	0	0	0
51100	OASDI	853	1,721	0	0	0
51110	COMPENSATION INSURANCE	263	584	0	0	0
TOTAL	BENEFITS	1,175	2,904	0	0	0
TOTAL	SALARIES & BENEFITS	12,327	25,399	0	0	0
52020	COMMUNICATIONS	1,139	1,272	0	0	0
52090	MAINTENANCE-EQUIPMENT	9,160	4,942	0	0	0
52180	OFFICE EXPENSE	1,274	1,423	-0	-0	-0
52190	PROFESSIONAL SERVICES	1,000	1,000	0	0	0
52440	SPECIAL DEPT. EXPENSE	0	700	0	0	0
52500	OVERHEAD	0	500	0	0	0
52740	TRAVEL-ROUTINE	0	0	0	0	0
52743	TRAVEL IN-CO/OUT TRANSPRT	4,794	9,060	0	0	0
52750	TRAVEL-SPECIAL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	17,367	18,897	-0	-0	-0
53040	SUPPORT-SPL. CIRCUMSTANCES	0	5,497	0	0	0
TOTAL	OTHER CHARGES	0	5,497	0	0	0
54150	VEHICLE	54,508	30,526	0	0	0
54950	COMPUTER HARDWARE	0	2,338	0	0	0
TOTAL	FIXED ASSETS	54,508	32,864	0	0	0
TOTAL	PROBATION OCJP CARS	84,203	82,658	-0	-0	-0

<u>Budget Unit:</u>	Domestic Violence – Case Asst. (20407)
<u>Fund:</u>	0001 – General Fund
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

Intensive supervision of domestic violence cases of defendants on supervised probation.

Comments and Recommendations

This is a grant funded budget by the Plumas County Social Services Department CalWorks funding. There is no General Fund cost.

This budget funds part of a Probation Officer and extra help Probation Assistants.

The department has requested and I am recommending that funding be included for the Fixed Assets purchase of a computer.

Policy Items

Fixed Asset purchase for computer.

Board Action

Adopted budget as recommended.

BUDGET CODE 20407

UNIT TITLE - P. O. CASE ASSISTANT D. V.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 19 - DETENTION & CORRECTION
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	4,231	4,231	4,231
51020	OTHER WAGES	1,368	9	5,000	5,000	5,000
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	1,368	9	9,231	9,231	9,231
51070	UNEMPLOYMENT INSURANCE	7	0	55	55	55
51080	RETIREMENT	0	0	445	445	445
51090	GROUP INSURANCE	0	0	1,160	1,160	1,160
51100	OASDI	105	1	706	706	706
51110	COMPENSATION INSURANCE	29	0	251	251	251
TOTAL	BENEFITS	141	1	2,617	2,617	2,617
TOTAL	SALARIES & BENEFITS	1,508	10	11,848	11,848	11,848
52020	COMMUNICATIONS	597	0	400	400	400
52090	MAINTENANCE-EQUIPMENT	0	0	0	0	0
52180	OFFICE EXPENSE	273	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	0	0	4,089	4,089	4,089
52480	LABORATORY TESTING FEES	0	0	0	0	0
52700	SPEC. DEPT. - TRAINING	0	0	400	400	400
52740	TRAVEL-ROUTINE	0	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	869	0	4,889	4,889	4,889
54040	OFFICE FURNITURE	0	0	0	0	0
54950	COMPUTER HARDWARE	0	2,178	1,600	1,600	1,600
TOTAL	FIXED ASSETS	0	2,178	1,600	1,600	1,600
TOTAL	P. O. CASE ASSISTANT D. V.	2,378	2,189	18,337	18,337	18,337

Budget Unit:

Juvenile Drug Court Enhancement (20408)

Fund:

0001 – General Fund

Department Head:

Tom Frady, Chief Probation Officer

Statement of Function

This is a Federal Grant funded budget through the State Judicial Council.

Comments and Recommendations

Funds in this budget pay for salaries of extra help Probation Assistants who do drug testing, transportation and monitoring of minors in Juvenile Drug Court.

There are no Fixed Assets requested or recommended.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20408

UNIT TITLE - JUVENILE DRUG CRT ENHANC

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION

ACTIVITY - 19 - DETENTION & CORRECTION

FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	0	0	7,000
51020	OTHER WAGES	0	3,412	10,000	10,000	10,000
51060	OVERTIME PAY	0	0	200	200	200
TOTAL	SALARIES	0	3,412	10,200	10,200	17,200
51070	UNEMPLOYMENT INSURANCE	0	17	55	55	90
51080	RETIREMENT	0	0	0	0	657
51090	GROUP INSURANCE	0	0	0	0	960
51100	OASDI	0	261	785	785	1,321
51110	COMPENSATION INSURANCE	0	94	285	285	477
TOTAL	BENEFITS	0	372	1,125	1,125	3,505
TOTAL	SALARIES & BENEFITS	0	3,784	11,325	11,325	20,705
52090	MAINTENANCE-EQUIPMENT	0	0	300	300	300
52190	PROFESSIONAL SERVICES	0	0	750	750	750
52205	PROF SVC RESIDENTIAL TX	0	0	0	0	0
52330	EDUCATIONAL NAT/INCENTIVE	0	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	0	0	1,000	1,000	1,000
52480	LABORATORY TESTING FEES	0	2,890	2,990	2,990	3,605
52700	SPEC. DEPT. -TRAINING	0	0	200	200	200
52740	TRAVEL-ROUTINE	0	785	2,000	2,000	2,000
52741	TRAVEL-ROUTINE (CLIENT)	0	0	0	0	0
52750	TRAVEL-SPECIAL	0	1,440	1,440	1,440	1,440
TOTAL	SERVICES & SUPPLIES	0	5,116	8,680	8,680	9,295
53010	SUPPORT-CARE OF PERSONS	0	0	9,995	9,995	0
TOTAL	OTHER CHARGES	0	0	9,995	9,995	0
TOTAL	JUVENILE DRUG CRT ENHANC	0	8,899	30,000	30,000	30,000

Budget Unit:

Domestic Violence-Emergency (20409)

Fund:

0001 – General Fund

Department Head:

Terry Bergstrand, Sheriff/Coroner

Statement of Function:

This budget unit will provide for special domestic violence services when immediate assistance and relocation are necessary. The program provides emergency shelter, food, clothing and transportation. It is funded from monies collected from marriage licenses per Government Code Sections 26840.7 and 26840.8. These services are directed specifically to victims of domestic violence and their children.

Comments and Recommendations

This budget unit is closed and no longer funded.

Policy Items

None.

Board Action

BUDGET CODE 20409

UNIT TITLE - DOMESTIC VIOLENCE EMER.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 19 - DETENTION & CORRECTION
FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	2,229	0	0	0	0
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	2,229	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	13	0	0	0	0
51080	RETIREMENT	122	0	0	0	0
51090	GROUP INSURANCE	0	0	0	0	0
51100	OASDI	196	0	0	0	0
51110	COMPENSATION INSURANCE	19	0	0	0	0
TOTAL	BENEFITS	349	0	0	0	0
TOTAL	SALARIES & BENEFITS	2,578	0	0	0	0
52010	CLOTHING-PERSONAL SUPPLY	8	0	0	0	0
52020	COMMUNICATIONS	103	0	0	0	0
52030	FOOD	37	0	0	0	0
52180	OFFICE EXPENSE	37	0	0	0	0
52190	PROFESSIONAL SERVICES	300	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	31	0	0	0	0
52740	TRAVEL-ROUTINE	180	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	696	0	0	0	0
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	DOMESTIC VIOLENCE EMER.	3,274	0	0	0	0

<u>Budget Unit:</u>	Probation Intensive Supervision (20412)
<u>Fund:</u>	Program-Crime Prevention Act of 2000
<u>Department Head:</u>	0001 – General Fund
	Thomas Frady, Chief Probation Officer

Statement of Function

This budget is funded by State Funds from the Crime Prevention Act of 2000 (AB1913). These funds will be used as startup funds and can roll over from year to year. The chief source of on-going revenue will be from MediCal.

Funds will be used to hire a full-time Therapist II, who will be a Mental Health employee, but stationed in the Probation Department. Primary duties will be to provide assessments of minors for the Courts, assist Probation Officers in the development of case plans for wards, and provide individual and family counseling for those wards and their families.

Funds will also be used to contract with a local clinical psychologist to provide testing and evaluation for wards. Evaluations will be prepared within days, instead of the weeks it has taken in the past to contract with a psychologist from out of the area.

Comments and Recommendations

This budget is 100% grant funded. The money covers the costs of regular and extra help Probation staff as well as contracts for Professional Services.

There are no Fixed Assets requested.

Policy Items

Board Action

Adopted budget as recommended.

BUDGET CODE 20412

UNIT TITLE - PROBATION INT SUPERVISION

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 19 - DETENTION & CORRECTION
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	31,470	44,997	40,000	40,000	46,569
51020	OTHER WAGES	7,424	759	4,000	9,100	9,100
51060	OVERTIME PAY	80	0	0	0	0
TOTAL	SALARIES	38,974	45,756	44,000	49,100	55,669
51070	UNEMPLOYMENT INSURANCE	195	229	170	170	210
51080	RETIREMENT	2,167	3,259	2,083	2,083	2,819
51090	GROUP INSURANCE	4,688	6,081	4,926	4,926	6,115
51100	OASDI	2,982	3,500	2,585	2,585	3,185
51110	COMPENSATION INSURANCE	348	366	110	110	326
TOTAL	BENEFITS	10,380	13,435	9,874	9,874	12,655
TOTAL	SALARIES & BENEFITS	49,354	59,190	53,874	58,974	68,324
52020	COMMUNICATIONS	855	1,200	1,000	1,000	1,000
52090	MAINTENANCE-EQUIPMENT	0	23	700	700	700
52180	OFFICE EXPENSE	1,652	1,810	700	700	700
52190	PROFESSIONAL SERVICES	3,150	4,500	12,426	7,326	7,326
52440	SPECIAL DEPT. EXPENSE	0	100	0	0	0
52500	OVERHEAD	0	400	400	400	400
52740	TRAVEL-ROUTINE	1,161	185	700	700	700
52743	TRAVEL IN-CO/OUT TRANSPRT	0	0	500	500	500
52750	TRAVEL-SPECIAL	840	312	700	700	700
TOTAL	SERVICES & SUPPLIES	7,658	8,530	17,126	12,026	12,026
54040	OFFICE FURNITURE	1,829	0	0	0	0
54150	VEHICLE	14,527	0	0	0	0
54950	COMPUTER HARDWARE	1,492	0	0	0	0
TOTAL	FIXED ASSETS	17,848	0	0	0	0
TOTAL	PROBATION INT SUPERVISION	74,860	67,721	71,000	71,000	80,350

<u>Budget Unit:</u>	OCJP Victim Witness (20420)
<u>Fund:</u>	0001 – General Fund
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

The Victim Witness Program is funded by an OCJP Grant to assist victims and witnesses of crimes to cope with the trauma and the subsequent Court process. Victims are also assisted with Restraining Orders and emergency housing.

Comments and Recommendations

With the exception of \$5,649 in rent/lease payments, this budget is grant funded. At this time and in order to stay within their available grant funding, none of the staff in this department is considered a full time employee. All are scheduled to work less than 40 hours per week. However, on-call and call-back regularly push the employees over the less than 40 hour per week total. The total FTE for three staff is 2.0 FTE.

There are no Fixed Assets requested.

Policy Items

Continued General Fund contributions for rent payments.

Board Action

Adopted budget as recommended.

BUDGET CODE 20420

UNIT TITLE - VICTIM WITNESS

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 19 - DETENTION & CORRECTION
 FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	66,734	56,271	64,371	64,371	64,371
51020	OTHER WAGES	745	522	4,388	4,388	4,388
51060	OVERTIME PAY	20,768	25,483	17,059	17,059	17,059
TOTAL	SALARIES	88,247	82,276	85,818	85,818	85,818
51070	UNEMPLOYMENT INSURANCE	440	411	322	322	322
51080	RETIREMENT	4,063	3,976	5,711	5,711	5,711
51090	GROUP INSURANCE	0	3,218	13,609	13,609	13,609
51100	OASDI	6,726	6,294	4,925	4,925	4,925
51110	COMPENSATION INSURANCE	590	528	681	681	681
TOTAL	BENEFITS	11,819	14,428	25,247	25,247	25,247
TOTAL	SALARIES & BENEFITS	100,066	96,704	111,065	111,065	111,065
52020	COMMUNICATIONS	3,393	3,943	4,000	4,000	4,000
52123	OFFICE FURNITURE/EQUIP.	2,845	0	0	0	0
52126	CAMERAS/CAMERA SUPPLIES	386	0	0	0	0
52180	OFFICE EXPENSE	4,542	5,611	5,300	5,300	5,300
52340	MEDIA/PROMOTIONAL ITEMS	0	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	5,400	5,586	5,649	5,649	5,649
52740	TRAVEL-ROUTINE	357	688	2,216	2,216	2,216
52750	TRAVEL-SPECIAL	3,475	3,821	4,000	4,000	4,000
TOTAL	SERVICES & SUPPLIES	20,397	19,649	21,165	21,165	21,165
54150	VEHICLE	0	15,997	0	0	0
54950	COMPUTER HARDWARE	8,801	0	0	0	0
TOTAL	FIXED ASSETS	8,801	15,997	0	0	0
57000	INTRAFUND TRANSFER-IN	1,205	3,453	4,068	4,068	4,068
TOTAL	TRANSFER IN	1,205	3,453	4,068	4,068	4,068
TOTAL	VICTIM WITNESS	130,469	135,802	136,298	136,298	136,298

Budget Unit:

D.V. Contract Services (20422)

Fund:

0001 - General Fund

Department Head:

Terry Bergstrand, Sheriff/Coroner

Statement of Function:

The MOU between the Plumas County Department of Social Services and the Plumas County Victim/Witness Assistance Program expired on June 30, 2001.

Comments and Recommendations

This Program was grant funded.

Policy Items:

None.

Board Action

Adopted budget as recommended.

<u>Budget Unit:</u>	Agricultural Commissioner/Sealer of Weights & Measures (20425)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Karl Bishop, Commissioner

Statement of Function

The overall mission of the Agricultural Commissioner/Sealer of Weights & Measures is to promote and protect the agricultural industry, the State of California, and the Counties of Plumas and Sierra, while also protecting the environment, and to provide equity in the marketplace through the fair and equitable enforcement of the provision of the Food and Agriculture Code and the Business and Professions Code (Weights and Measures).

Comments and Recommendations

The recommended budget reflects a 13.2% reduction in net County cost from the computer generated budget.

The primary impact due to this reduction falls under the Professional Services line item reduction in the funding to support Animal Damage Control provided by the USDA Wildlife Services. The State has pulled out of the contract and the Federal Government can only pickup what they originally agreed to. Minor reductions are recommended in Office Expense, Special Travel and Salaries and Benefits. It is felt the Salaries and Benefits reduction can be handled very well.

A Fixed Asset of a computer and software is requested and recommended. The funding for this item will be reimbursed through the SB 1740 contract.

Policy Items

Approve Fixed Asset purchase.

Board Action

Adopted budget as recommended.

BUDGET CODE 20425

UNIT TITLE - AGRICULTURAL COMMISSION

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 20 - PROTECTION INSPECTION
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	117,117	146,480	157,924	155,584	155,584
51020	OTHER WAGES	10,504	10,940	0	0	0
51060	OVERTIME PAY	236	0	0	0	0
TOTAL	SALARIES	127,857	157,420	157,924	155,584	155,584
51070	UNEMPLOYMENT INSURANCE	639	787	790	790	790
51080	RETIREMENT	7,800	11,239	14,826	14,826	14,826
51090	GROUP INSURANCE	15,192	22,348	23,040	23,040	23,040
51100	OASDI	9,781	11,817	12,082	12,082	12,082
51110	COMPENSATION INSURANCE	3,723	4,566	7,458	7,458	7,458
TOTAL	BENEFITS	37,135	50,757	58,197	58,197	58,197
TOTAL	SALARIES & BENEFITS	164,992	208,177	216,121	213,781	213,781
52000	AGRICULTURAL	12,417	24,911	25,050	25,050	25,050
52020	COMMUNICATIONS	2,434	2,544	2,250	2,250	2,250
52025	COPY MACHINE LEASE	987	960	978	978	978
52040	HOUSEHOLD EXPENSE	459	527	300	300	300
52090	MAINTENANCE-EQUIPMENT	3,253	2,798	2,700	2,700	2,700
52094	SAFETY EQUIPMENT	0	0	300	300	300
52124	TOOLS AND EQUIPMENT	508	375	150	150	150
52160	MEMBERSHIPS	715	765	750	750	750
52180	OFFICE EXPENSE	3,569	2,734	2,800	2,600	2,600
52190	PROFESSIONAL SERVICES	32,903	33,055	24,958	24,958	24,958
52440	SPECIAL DEPT. EXPENSE	1,489	1,015	620	620	620
52740	TRAVEL-ROUTINE	4,974	4,831	4,500	4,500	4,500
52750	TRAVEL-SPECIAL	1,866	1,985	1,900	1,500	1,500
52755	IN-COUNTY HOSTING EVENT	38	44	50	50	50
52780	UTILITIES	1,891	1,952	1,900	1,900	1,900
TOTAL	SERVICES & SUPPLIES	67,502	78,496	69,206	68,606	68,606
53240	JUDGMENT & DAMAGES	125	0	0	0	0
TOTAL	OTHER CHARGES	125	0	0	0	0
54180	MINI-COMPUTER & SOFTWARE	0	0	4,149	4,149	4,149
54280	TRUCKS	4,543	0	0	0	0
54311	PROVER TEST EQ.	0	3,222	0	0	0
54567	ELECTRONIC SCALES	2,271	0	0	0	0
TOTAL	FIXED ASSETS	6,814	3,222	4,149	4,149	4,149
57000	INTRAFUND TRANSFER-IN	2,936	2,337	2,722	2,722	2,722
TOTAL	TRANSFER IN	2,936	2,337	2,722	2,722	2,722
TOTAL	AGRICULTURAL COMMISSION	242,370	292,233	292,198	289,258	289,258

<u>Budget Unit:</u>	Building Services Division (20426)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	John McMorrow, Building and Planning Agencies Director

Statement of Function:

The Building Services Division of the Planning and Building Services Department functions to protect the public health and safety against hazards associated with the construction, use and occupancy of buildings and structures located within the unincorporated area of the County.

This is accomplished through review and approval of building plans for new construction or additions or modifications to residential, commercial and industrial buildings and signs, and inspection of work during various stages of construction and upon completion for Code compliance.

Comments and Recommendations

The recommended budget for Building Services reflects a decrease in the net County cost in part by increasing the cost recovery from 83% to 87%. This would result in an increase in departmental fees in order to achieve the revenue increases necessary.

In addition, the department has proposed, and I have agreed, that we would transfer .75 FTE, Senior Planner, from the Planning Department to the Building Department. This position would then be responsible for all counter contact and planning review of building permits. The review is directly related to the issuing of building permits and is presently done by all of the Planners. The remaining 25% of the Senior Planner would remain on project work in the Planning Department. In the event Revenues in the Building Services Division did not meet expectations, position eliminations would be proposed.

The department has proposed, and I am recommending Fixed Asset purchases totaling \$30,550. These include a vehicle for use by field staff, computer software and hardware and digital camera.

This budget also needs to be reviewed in conjunction with the Planning Department budget.

Policy Items

Approve Fixed Asset purchases as requested. Approve the change in cost recovery from 83% to 87%. Approve the position allocation change by adding .75 FTE, Sr. Planner.

Board Action

Adopted as recommended including setting the cost recovery at 87%.

BUDGET CODE 20426

UNIT TITLE - BUILDING SERVICES

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 20 - PROTECTION INSPECTION
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	425,981	504,924	608,493	647,636	647,636
51020	OTHER WAGES	6,873	0	10,500	10,500	10,500
51060	OVERTIME PAY	2,472	5,424	0	0	0
TOTAL	SALARIES	435,325	510,348	618,993	658,136	658,136
51070	UNEMPLOYMENT INSURANCE	2,177	2,552	3,042	3,328	3,328
51080	RETIREMENT	28,298	38,549	57,125	60,800	60,800
51090	GROUP INSURANCE	60,254	74,472	99,116	104,908	104,908
51100	OASDI	31,723	37,387	47,353	50,398	50,398
51110	COMPENSATION INSURANCE	9,295	7,926	15,751	15,751	15,751
TOTAL	BENEFITS	131,747	160,887	222,387	235,185	235,185
51400	REPAYMENT OF WORKERS COMP	0	0	0	0	0
TOTAL	REGULAR WAGES	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	567,073	671,235	841,380	893,321	893,321
52010	CLOTHING-PERSONAL SUPPLY	0	2,719	1,852	1,852	1,852
52020	COMMUNICATIONS	9,564	9,556	10,509	10,509	10,509
52090	MAINTENANCE-EQUIPMENT	6,313	10,832	8,250	8,250	8,250
52123	OFFICE FURNITURE/EQUIP.	0	968	0	0	0
52160	MEMBERSHIPS	710	1,152	1,000	1,000	1,000
52180	OFFICE EXPENSE	23,217	33,239	25,000	25,000	25,000
52190	PROFESSIONAL SERVICES	172,004	112,448	254,098	202,000	202,000
52370	PUBLICATIONS-LEGAL NOTICE	666	572	731	731	731
52380	RENTS & LEASES-EQUIPMENT	0	209	0	0	0
52420	RENTS & LEASES-STRUCTURE	0	720	720	720	720
52430	SMALL TOOLS & INSTRUMENT	293	659	500	500	500
52440	SPECIAL DEPT. EXPENSE	548	2,128	2,000	2,000	2,000
52700	SPEC. DEPT. - TRAINING	2,653	3,048	3,500	3,500	3,500
52740	TRAVEL-ROUTINE	7,498	9,205	9,295	9,295	9,295
52750	TRAVEL-SPECIAL	8,046	7,114	10,500	10,500	10,500
TOTAL	SERVICES & SUPPLIES	231,513	194,568	327,955	275,857	275,857
54040	OFFICE FURNITURE	0	0	0	0	0
54280	TRUCKS	22,748	20,000	23,000	23,000	23,000
54370	COPY MACHINE	0	0	0	0	0
54390	CAMERAS	0	441	550	550	550
54520	DESKS	0	0	0	0	0
54950	COMPUTER HARDWARE	1,783	7,574	7,000	7,000	7,000
TOTAL	FIXED ASSETS	24,530	28,015	30,550	30,550	30,550
57000	INTRAFUND TRANSFER-IN	40,998	43,273	32,808	32,808	32,808
TOTAL	TRANSFER IN	40,998	43,273	32,808	32,808	32,808
TOTAL	BUILDING SERVICES	864,114	937,090	1,232,693	1,232,536	1,232,536

<u>Budget Unit:</u>	Animal Control (20428)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

The Animal Control budget unit was re-established as a County administered program at the end of fiscal year 1992-93 and provides a minimal level of service. The program was placed under the Sheriff/Coroner in May, 2000. The program funds two Animal Control Officers, in the field, an Office Assistant and a Supervisor. The City of Portola contracts with the County for Animal Control services.

Comments and Recommendations

The recommended budget reflects a 9% reduction from the computer generated budget and a little over a 16% reduction from the requested budget. Except for the contract with Portola revenues are down.

Primary reduction involves Salaries and Benefits. I've also recommended a \$1,000 reduction in the Services and Supplies budget in the Special Travel account.

No Fixed Assets were requested or recommended.

Policy Items

Consider position allocation reduction of .50 FTE.

Board Action

Added \$14,000 to original County Administrative Officer recommended.
Adopted budget as revised.

BUDGET CODE 20428

UNIT TITLE - ANIMAL CONTROL

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION

ACTIVITY - 21 - OTHER PROTECTION

FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	78,418	104,690	130,492	95,492	119,492
51020	OTHER WAGES	13,917	362	1,000	1,000	1,000
51040	HOLIDAY PAY	0	73	100	100	100
51060	OVERTIME PAY	16,685	18,056	20,000	20,000	10,000
TOTAL	SALARIES	109,020	123,180	151,592	116,592	130,592
51070	UNEMPLOYMENT INSURANCE	545	616	762	762	762
51080	RETIREMENT	4,998	7,451	11,673	11,673	11,673
51090	GROUP INSURANCE	17,671	29,257	30,895	30,895	30,895
51100	OASDI	7,945	8,613	11,661	11,661	11,661
51110	COMPENSATION INSURANCE	2,381	2,729	4,563	4,563	4,563
TOTAL	BENEFITS	33,540	48,666	59,555	59,555	59,555
TOTAL	SALARIES & BENEFITS	142,560	171,846	211,147	176,147	190,147
52010	CLOTHING-PERSONAL SUPPLY	824	389	842	842	842
52020	COMMUNICATIONS	3,441	2,289	3,500	3,500	3,500
52040	HOUSEHOLD EXPENSE	955	931	1,100	1,100	1,100
52090	MAINTENANCE-EQUIPMENT	6,356	7,059	6,900	6,900	6,900
52123	OFFICE FURNITURE/EQUIP.	539	1,473	0	0	0
52124	TOOLS AND EQUIPMENT	278	3,407	0	0	0
52125	COMMUNICATION EQUIPMENT	37	0	0	0	0
52150	MEDICAL, DENTAL & LAB.	1,329	875	2,000	2,000	2,000
52160	MEMBERSHIPS	211	371	250	250	250
52180	OFFICE EXPENSE	3,118	3,464	3,500	3,500	3,500
52190	PROFESSIONAL SERVICES	4,386	5,448	4,650	4,650	4,650
52370	PUBLICATIONS-LEGAL NOTICE	246	80	300	300	300
52430	SMALL TOOLS & INSTRUMENT	644	829	1,000	1,000	1,000
52440	SPECIAL DEPT. EXPENSE	248	270	500	500	500
52441	SPEC. DEPT. FOOD/LITTER	1,865	1,417	1,900	1,900	1,900
52442	SPEC. DEPT. EUTHANASIA	477	47	700	700	700
52700	SPEC. DEPT. - TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	3,635	5,523	4,500	4,500	4,500
52750	TRAVEL-SPECIAL	1,973	2,265	4,400	3,400	3,400
52780	UTILITIES	1,507	2,653	4,500	4,500	4,500
TOTAL	SERVICES & SUPPLIES	32,068	38,791	40,542	39,542	39,542
54021	PRESSURE WASHER	0	3,496	0	0	0
54280	TRUCKS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	3,496	0	0	0
57000	INTRAFUND TRANSFER-IN	8,154	4,880	13,784	13,784	13,784
TOTAL	TRANSFER IN	8,154	4,880	13,784	13,784	13,784
TOTAL	ANIMAL CONTROL	182,782	219,013	265,473	229,473	243,473

<u>Budget Unit:</u>	Public Guardian (20430)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Elliott Smart, Director of Social Services/ Public Guardian/Conservator

Statement of Function

The Office of the Public Guardian/Conservator is a division of the Department of Social Services. The Public Guardian/Conservator provides management services for the personal and financial affairs of persons whose physical and/or mental condition renders them incapable of managing these matters on their own. The Public Guardian/Conservator provides such services when there is no other person with legal responsibility for the conservatee's affairs and who is capable of performing them.

The activities undertaken by the office include attending to all legal matters, handling financial affairs and arranging for personal services such as medical care. The activities of the office are approved of and monitored by the Superior Court. The services provided by the Office of the Public Guardian are delivered conscientiously and humanely with the best interests of the conservatee directing the course of action.

Comments and Recommendations

The recommended budget for this department reflects 12.5% reduction from the computer generated budget. These cuts occur primarily in the area of Salaries and Benefits including Regular and overtime/on call pay. In addition, cuts were made in the Services and Supplies budget including Communications, Office Expense, Professional Services, Special Department Training and Special Travel.

No Fixed Assets were requested or recommended.

Note: I am recommending that most of the overtime/on call pay in the Salaries and Benefits line items be deleted and responsibility transferred to the on call Social Workers in the Social Services Department.

In addition, the recommended budget would also reduce the full time equivalents in the department from 2.0 to between 1.5 and 1.75.

Policy Items

Reduce the position allocation. Transfer the on-call responsibility to Social Services.

Board Action

Adopted budget as recommended.

BUDGET CODE 20430

UNIT TITLE - PUBLIC GUARDIAN

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 21 - OTHER PROTECTION
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	64,403	70,207	78,363	63,927	70,322
51060	OVERTIME PAY	11,279	13,213	16,060	1,060	1,060
TOTAL	SALARIES	75,682	83,419	94,423	64,987	71,382
51070	UNEMPLOYMENT INSURANCE	378	417	472	472	357
51080	RETIREMENT	4,280	5,372	7,357	7,357	6,602
51090	GROUP INSURANCE	15,053	15,166	15,741	15,741	13,048
51100	OASDI	5,514	6,229	7,357	7,357	5,524
51110	COMPENSATION INSURANCE	1,925	2,115	2,595	2,595	1,962
TOTAL	BENEFITS	27,150	29,298	33,522	33,522	27,493
TOTAL	SALARIES & BENEFITS	102,832	112,718	127,945	98,509	98,875
52020	COMMUNICATIONS	2,189	2,314	2,364	2,250	2,250
52090	MAINTENANCE-EQUIPMENT	33	106	260	260	260
52160	MEMBERSHIPS	300	300	350	350	350
52180	OFFICE EXPENSE	2,565	1,259	2,725	2,000	1,634
52190	PROFESSIONAL SERVICES	0	15	1,100	250	250
52380	RENTS & LEASES-EQUIPMENT	0	0	1,500	1,500	1,500
52420	RENTS & LEASES-STRUCTURE	520	370	720	720	720
52430	SMALL TOOLS & INSTRUMENT	-40	0	0	0	0
52431	OFFICE FURNITURE UND.300	0	408	0	0	0
52440	SPECIAL DEPT. EXPENSE	0	0	200	50	50
52700	SPEC. DEPT. -TRAINING	0	0	500	250	250
52740	TRAVEL-ROUTINE	108	136	300	200	200
52750	TRAVEL-SPECIAL	1,099	80	1,500	1,000	1,000
52775	IN-CNTY HOSTING EVENTS	0	0	200	50	50
TOTAL	SERVICES & SUPPLIES	6,773	4,987	11,719	8,880	8,514
54150	VEHICLE	24,180	0	0	0	0
TOTAL	FIXED ASSETS	24,180	0	0	0	0
57000	INTRAFUND TRANSFER-IN	1,518	826	1,008	1,008	1,008
TOTAL	TRANSFER IN	1,518	826	1,008	1,008	1,008
TOTAL	PUBLIC GUARDIAN	135,303	118,531	140,672	108,397	108,397

<u>Budget Unit:</u>	Public Administrator (20432)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Jeff Cunan, District Attorney

Statement of Function

It is the responsibility of the Public Administrator to handle the estates of deceased persons in the absence of a legally responsible individual. The function requires the detailed cross-checking and verification of the deceased's physical assets and money. This budget also includes the costs for indigent burials and may vary slightly from year to year depending on the number or size of estates.

Comments and Recommendations

The department submitted and I am recommending a budget for 2003-04 that reflects a 32% reduction in net County costs. This was accomplished through increased revenues and a significant reduction in special departmental expense.

There are no Fixed Assets requested or recommended.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20432

UNIT TITLE - PUBLIC ADMINISTRATOR

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - OTHER PROTECTION
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	12,165	12,652	13,652	13,652	13,652
TOTAL	SALARIES	12,165	12,652	13,652	13,652	13,652
51070	UNEMPLOYMENT INSURANCE	61	63	68	68	68
51080	RETI REMENT	818	976	1,282	1,282	1,282
51090	GROUP INSURANCE	1,900	2,235	2,317	2,317	2,317
51100	OASDI	888	904	1,044	1,044	1,044
51110	COMPENSATION INSURANCE	92	96	128	128	128
TOTAL	BENEFITS	3,759	4,274	4,840	4,840	4,840
TOTAL	SALARIES & BENEFITS	15,924	16,926	18,492	18,492	18,492
52020	COMMUNI CATIONS	375	0	375	375	375
52110	VEHI CLE FUEL	75	0	0	0	0
52160	MEMBERSHI PS	175	175	175	175	175
52180	OFFICE EXPENSE	1,040	1,084	760	760	760
52190	PROFESSIONAL SERVICES	5,177	8,871	6,824	6,824	6,824
52440	SPECIAL DEPT. EXPENSE	-558	5,724	400	400	400
52700	SPEC. DEPT. - TRAI NING	0	0	0	0	0
52740	TRAVEL-ROUTI NE	0	51	175	175	175
52750	TRAVEL-SPECIAL	951	1,628	1,180	1,180	1,180
TOTAL	SERVICES & SUPPLIES	7,235	17,533	9,889	9,889	9,889
54390	CAMERAS	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	PUBLIC ADMINI STRATOR	23,159	34,459	28,381	28,381	28,381

<u>Budget Unit:</u>	LAFCO (20450)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	*****

Statement of Function

The Local Agency Formation Commission (LAFCO) is now a separate agency funded by the County and City of Portola. See Budget Unit (70450)

Comments and Recommendations

This budget is no longer active.

<u>Budget Unit:</u>	County Clerk/Recorder (20460)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Kathleen Williams, Clerk/Recorder

Statement of Function

Since 1854, the Plumas County Recorders' Office continues to be the cornerstone of all land transactions within the County. Contained in this department is the history of each land parcel, maps depicting creation of subdivisions, record of all prior owners and documentation regarding current title holders. The historic Hall of Records located in the Courthouse preserves the history of citizens in the County by maintaining records and vital statistics starting with birth, marriage, military service, business propriety, home and property ownership, family genealogy and eventually, death. This is a fundamental department generating substantial revenue to County government requiring no cost to the General Fund.

Comments and Recommendations

The recommended budget reflects a reduction in Expenditures of 13%. I am not recommending any reduction in their Services and Supplies therefore, the reduction takes place in the Salaries and Benefits accounts and will result in a reduction in the FTE's of .50.

There are no Fixed Assets requested or recommended.

Revenues in this department are revenues to the General Fund and not Revenues restricted to that department.

Policy Items

Reduce the position allocation by .50 FTE.

Board Action

Increased Revenues by \$32,500

Increased Salaries and Benefits by \$32,500 and did not reduce the position allocation.

Adopted budget as revised.

BUDGET CODE 20460

UNIT TITLE - COUNTY CLERK-RECORDER

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 21 - OTHER PROTECTION
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	123,792	126,014	126,967	95,700	128,200
51020	OTHER WAGES	13,331	17,469	20,850	19,425	19,425
51060	OVERTIME PAY	52	-0	0	0	0
TOTAL	SALARIES	137,175	143,483	147,817	115,125	147,625
51070	UNEMPLOYMENT INSURANCE	503	545	562	562	562
51080	RETIREMENT	9,550	9,157	8,005	8,005	8,005
51090	GROUP INSURANCE	25,456	26,835	34,647	34,647	34,647
51100	OASDI	10,103	10,677	11,308	11,308	11,308
51110	COMPENSATION INSURANCE	1,021	1,093	1,276	1,276	1,276
TOTAL	BENEFITS	46,634	48,306	55,798	55,798	55,798
TOTAL	SALARIES & BENEFITS	183,809	191,789	203,615	170,923	203,423
52020	COMMUNICATIONS	737	863	1,600	1,600	1,600
52090	MAINTENANCE-EQUIPMENT	6,709	0	7,000	7,000	7,000
52180	OFFICE EXPENSE	14,015	13,315	14,650	14,650	14,650
52190	PROFESSIONAL SERVICES	27,702	11,496	0	0	0
52420	RENTS & LEASES-STRUCTURE	942	1,406	966	966	966
52750	TRAVEL-SPECIAL	1,801	893	1,755	1,755	1,755
52775	IN-CNTY HOSTING EVENTS	0	0	100	100	100
TOTAL	SERVICES & SUPPLIES	51,907	27,972	26,071	26,071	26,071
54800	SCANNERS	0	17,147	0	0	0
54930	SOFTWARE	28,942	0	0	0	0
54950	COMPUTER HARDWARE	0	2,785	0	0	0
TOTAL	FIXED ASSETS	28,942	19,931	0	0	0
57000	INTRAFUND TRANSFER-IN	46,404	44,006	50,576	50,576	50,576
TOTAL	TRANSFER IN	46,404	44,006	50,576	50,576	50,576
TOTAL	COUNTY CLERK-RECORDER	311,061	283,699	280,262	247,570	280,070

<u>Budget Unit:</u>	Records Management Department (20469)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Kathleen Williams, County Clerk/Recorder

Statement of Function

Upon the creation of the Records Management Division in 1997, a multitude of documentation has been successfully stored on electronic media. Record retention schedules have been designed for various County departments allowing valuable storage space to be converted to better use. Access to historic County information such as prior Board of Supervisors Agendas, Minutes, Resolutions and County Ordinances are now easily available with a simple database search. Similar programs have been accomplished for other departments such as the Auditor, Museum, Registrar of Voters and the Superior Court for Plumas County.

Comments and Recommendations

The recommended budget for this department reflects a 10% reduction in net County cost from the computer generated budget and the 7% reduction from the departments requested budget. The primary area of reduction is in Salary and Benefits and will result in a reduction in the allocation of .50 FTE. No modification was made in the Services and Supplies request which reflected reductions in the areas of Maintenance of Equipment, Special Services and Special Travel.

No Fixed Assets were requested or recommended.

Note: If one time funding is available, it will be appropriate to fund additional staff hours in this department so that they can complete work for the Courts that was previously committed to and for which payment has been previously received and “spent”.

Policy Items

Reduction in position allocation of .50 FTE.

Board Action

Added \$45,000 to Salaries and Benefits, did not reduce the position allocation by .50 FTE and added a 1.0 FTE Records Management Tech.
Adopted budget as revised.

BUDGET CODE 20469

UNIT TITLE - RECORDS MANAGEMENT DEPT.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - OTHER PROTECTION
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	73,638	93,723	88,757	78,920	123,920
51020	OTHER WAGES	1,891	0	0	0	0
51060	OVERTIME PAY	36	30	0	0	0
TOTAL	SALARIES	75,565	93,753	88,757	78,920	123,920
51070	UNEMPLOYMENT INSURANCE	337	420	403	403	403
51080	RETIREMENT	4,853	6,893	5,465	5,465	5,465
51090	GROUP INSURANCE	11,054	14,982	15,744	15,744	15,744
51100	OASDI	5,639	6,941	6,790	6,790	6,790
51110	COMPENSATION INSURANCE	570	708	866	866	866
TOTAL	BENEFITS	22,454	29,944	29,268	29,268	29,268
TOTAL	SALARIES & BENEFITS	98,019	123,697	118,025	108,188	153,188
52020	COMMUNICATIONS	437	498	500	500	500
52090	MAINTENANCE-EQUIPMENT	5,314	2,693	2,800	2,800	2,800
52123	OFFICE FURNITURE/EQUIP.	3,689	1,392	0	0	0
52180	OFFICE EXPENSE	4,243	2,277	5,000	5,000	5,000
52190	PROFESSIONAL SERVICES	2,252	713	1,000	1,000	1,000
52740	TRAVEL-ROUTINE	0	0	250	250	250
52750	TRAVEL-SPECIAL	288	3,665	1,000	1,000	1,000
TOTAL	SERVICES & SUPPLIES	16,223	11,237	10,550	10,550	10,550
54800	SCANNERS	0	0	0	0	0
54930	SOFTWARE	0	0	0	0	0
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
57000	INTRAFUND TRANSFER-IN	0	0	9,100	9,100	9,100
TOTAL	TRANSFER IN	0	0	9,100	9,100	9,100
R52190	PROFESSIONAL SERVICES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
TOTAL	RECORDS MANAGEMENT DEPT.	114,243	134,934	137,675	127,838	172,838

<u>Budget Unit:</u>	Office of Emergency Services (20470)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	R.G. Anderson, OES Director

Statement of Function

This department provides for the planning and coordination of emergency response for all County departments as well as assistance from outside agencies when major disasters or emergencies occur. The goal of the Emergency Services activity is to coordinate preparedness planning for emergency response within the County when there is endangerment to persons and/or destruction to property. The program is coordinated with the California Office of Emergency Services and also the Federal Emergency Management Agency at that level.

Comments and Recommendations

I am recommending a 5% reduction in County costs in this budget unit. These reductions are in the areas of Communications, Office Expense and Special Travel.

No Fixed Assets were requested or recommended.

Policy Items

None.

Board Action

Added \$1,400 to Communications
Adopted budget as revised.

BUDGET CODE 20470

UNIT TITLE - OFFICE OF EMERG. SERVICES

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 21 - OTHER PROTECTION
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	15,850	16,460	15,850	15,850	15,850
TOTAL	SALARIES	15,850	16,460	15,850	15,850	15,850
51070	UNEMPLOYMENT INSURANCE	79	82	79	79	79
51080	RETI REMENT	998	1,190	1,488	1,488	1,488
51090	GROUP INSURANCE	6,333	7,447	7,592	7,592	7,592
51100	OASDI	1,212	1,112	1,213	1,213	1,213
51110	COMPENSATION INSURANCE	1,187	1,233	2,214	2,214	2,214
TOTAL	BENEFITS	9,809	11,063	12,586	12,586	12,586
TOTAL	SALARIES & BENEFITS	25,659	27,523	28,436	28,436	28,436
52020	COMMUNI CATIONS	1,741	2,431	3,615	2,200	3,600
52050	I NSURANCE	0	0	0	0	0
52090	MAINTENANCE-EQUI PMENT	1,302	97	322	322	322
52145	FEMA - FLOOD 1997	0	0	0	0	0
52180	OFFICE EXPENSE	3,156	3,130	4,939	3,250	3,250
52190	PROFESSIONAL SERVICES	45,233	87,256	2,516	2,516	2,516
52370	PUBLI CATIONS-LEGAL NOTICE	3,798	3,794	2	2	2
52420	RENTS & LEASES-STRUCTURE	1,275	1,275	1,275	1,275	1,275
52440	SPECIAL DEPT. EXPENSE	50	2,045	106	106	106
52500	OVERHEAD	150	9,503	7,178	7,178	7,178
52690	SPEC. DEPT. -CONTRACTS	0	600	29,281	29,281	29,281
52740	TRAVEL-ROUTINE	0	1,251	100	100	100
52750	TRAVEL-SPECIAL	542	331	1,952	950	950
TOTAL	SERVICES & SUPPLIES	57,248	111,713	51,286	47,180	48,580
54010	PROPERTY ACQUI SITION	0	0	0	0	0
54200	RADIO	4,492	0	0	0	0
54220	COMMUNI CATIONS EQUI P.	6,228	0	0	0	0
54470	SAFETY EQUI PMENT	0	84,548	0	0	0
54950	COMPUTER HARDWARE	0	3,534	0	0	0
TOTAL	FIXED ASSETS	10,720	88,082	0	0	0
TOTAL	OFFICE OF EMERG. SERVICES	93,627	227,318	79,722	75,616	77,016

<u>Budget Unit:</u>	Planning (20490)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	John McMorrow, Director

Statement of Function

The Planning Department's overall mission is to administer the County General Plan through permit review and issuance. Additionally, the department maintains the plan and assures that the zoning Ordinance remains consistent with the plan. Administration of the General Plan requires timely processing of permits for land divisions, special use permits, variances, recreation facilities, building permits and other such applications. The department is the environmental review agency for the County assuring compliance with the California Environmental Quality Act so as to protect the integrity of project approvals both public and private.

The department additionally provides support for other departments and districts by maintaining Countywide maps, census data, and historical data necessary for their operations. Public assistance is the perceived primary goal.

Comments and Recommendations

The recommended budget for this department reflects a 13% reduction in net County cost from the computer generated budget.

\$2,000 was reduced out of the Services and Supplies budget with most of the reduction coming in the Salaries and Benefits area. The result of the recommended reductions will be reducing the department by .75 FTE (See Building Services budget) .

No Fixed assets were requested or recommended.

Policy Items

Reduce the position allocation by .75 FTE, Sr. Planner.

Board Action

Adopted budget as recommended.

BUDGET CODE 20490

UNIT TITLE - PLANNING DEPT.

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 21 - OTHER PROTECTION
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	316,379	340,651	353,371	299,138	299,138
51020	OTHER WAGES	0	0	0	0	0
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	316,379	340,651	353,371	299,138	299,138
51070	UNEMPLOYMENT INSURANCE	1,582	1,704	1,767	1,767	1,767
51080	RETIREMENT	21,417	26,442	33,174	33,174	33,174
51090	GROUP INSURANCE	41,422	45,145	45,000	45,000	45,000
51100	OASDI	22,736	24,420	26,208	26,208	26,208
51110	COMPENSATION INSURANCE	3,972	4,322	6,529	6,529	6,529
TOTAL	BENEFITS	91,128	102,033	112,678	112,678	112,678
TOTAL	SALARIES & BENEFITS	407,508	442,683	466,048	411,815	411,815
52020	COMMUNICATIONS	2,604	2,576	2,700	2,700	2,700
52090	MAINTENANCE-EQUIPMENT	9	98	650	650	650
52180	OFFICE EXPENSE	10,801	9,516	10,900	10,900	10,900
52190	PROFESSIONAL SERVICES	0	0	2,993	993	993
52370	PUBLICATIONS-LEGAL NOTICE	7,137	3,757	7,900	7,900	7,900
52640	SPECIAL DEPT. -EIR	0	0	41,331	41,331	41,331
52740	TRAVEL-ROUTINE	494	1,012	1,200	1,200	1,200
52750	TRAVEL-SPECIAL	2,425	821	2,048	2,048	2,048
52775	IN-CNTY HOSTING EVENTS	0	0	300	300	300
TOTAL	SERVICES & SUPPLIES	23,470	17,780	70,022	68,022	68,022
54260	MISC. EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
57000	INTRAFUND TRANSFER-IN	4,296	4,905	6,530	6,530	6,530
TOTAL	TRANSFER IN	4,296	4,905	6,530	6,530	6,530
TOTAL	PLANNING DEPT.	435,274	465,369	542,601	486,368	486,368

<u>Budget Unit:</u>	Environmental Health (20550)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Rita Scardaci, Director

Statement of Function

There are nine major State-mandated programs administered by the Plumas County Public Health Agency Environmental Health Division, including; Solid Waste, Food and Consumer Protection, Land Development and Use, Hazardous Materials Management (CUPA program), Housing and Institutions, Liquid Waste, Small Water Systems and Individual Wells, Recreational Health, and Vector and Rabies Control.

Comments and Recommendations

The department requested and I am recommending a reduction in the net County cost of 39.7% for this budget unit.

The reduction is the result of increased Revenues and Inter Fund transfers in. The department is proposing an increase in sanitation services fees of approximately \$21,000.

There are no Fixed Assets requested or recommended.

Policy Items

As noted above.

Board Action

Adopted budget as recommended.

BUDGET CODE 20550

UNIT TITLE - ENVIRONMENTAL HEALTH

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	283,432	319,591	385,841	385,841	385,841
51020	OTHER WAGES	201	372	500	500	500
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	283,633	319,964	386,341	386,341	386,341
51070	UNEMPLOYMENT INSURANCE	1,419	1,600	1,929	1,929	1,929
51080	RETIREMENT	18,584	24,688	34,734	34,734	34,734
51090	GROUP INSURANCE	57,801	66,659	74,640	74,640	74,640
51100	OASDI	20,406	22,878	29,517	29,517	29,517
51110	COMPENSATION INSURANCE	6,768	7,271	14,073	14,073	14,073
TOTAL	BENEFITS	104,978	123,096	154,893	154,893	154,893
51400	REPAYMENT OF WORKERS COMP	0	0	0	0	0
TOTAL	REGULAR WAGES	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	388,611	443,060	541,234	541,234	541,234
52020	COMMUNICATIONS	7,190	8,001	8,000	8,000	8,000
52090	MAINTENANCE-EQUIPMENT	1,781	3,544	3,000	3,000	3,000
52123	OFFICE FURNITURE/EQUIP.	9,272	2,192	0	0	0
52160	MEMBERSHIPS	445	445	445	445	445
52180	OFFICE EXPENSE	11,630	10,126	8,000	8,000	8,000
52190	PROFESSIONAL SERVICES	52,860	59,327	70,350	70,350	70,350
52198	PROF. SERV. MED SERV.	350	445	0	0	0
52215	PROF. SVC. WELL TESTING	0	0	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	386	0	0	0	0
52380	RENTS & LEASES-EQUIPMENT	400	1,200	1,200	1,200	1,200
52430	SMALL TOOLS & INSTRUMENT	2,585	729	0	0	0
52440	SPECIAL DEPT. EXPENSE	410	0	0	0	0
52740	TRAVEL-ROUTINE	5,245	6,347	6,500	6,500	6,500
52750	TRAVEL-SPECIAL	4,860	5,605	1,950	1,950	1,950
52971	STATE FEES & FINE PAYBACK	0	3,535	4,000	4,000	4,000
TOTAL	SERVICES & SUPPLIES	97,413	101,496	103,445	103,445	103,445
54150	VEHICLE	25,438	0	0	0	0
54950	COMPUTER HARDWARE	0	3,941	0	0	0
TOTAL	FIXED ASSETS	25,438	3,941	0	0	0
57000	INTRAFUND TRANSFER-IN	10,785	12,792	14,658	14,658	14,658
TOTAL	TRANSFER IN	10,785	12,792	14,658	14,658	14,658
TOTAL	ENVIRONMENTAL HEALTH	522,247	561,289	659,337	659,337	659,337

<u>Budget Unit:</u>	Public Health (20560)
<u>Fund:</u>	0001 –Public Health
<u>Department Head:</u>	Rita Scardaci, Director

Statement of Function

The goal of the Plumas County Public Health Agency is to improve the health of citizens of Plumas County through medical care, prevention activities, health education and promotion of healthy life-styles. Programs administered and services provided include: Communicable Disease Control, Immunizations, Family Planning, Child Health Disability Prevention, California Children's Services, Maternal Child Health, Perinatal Outreach Education, Medi-Cal Administrative Activities (MAA), Nurse Case Management in HIV/AIDS, Child and Adult Protective Services and In-Home Support Services, and community-based programs such as: Childhood Injury Prevention, Plumas Children's Network, Childhood Lead Poisoning Prevention, Teen Pregnancy Prevention, Correctional Facility Medical Services, and Public Health Preparedness. These Public Health programs offer comprehensive health services prevention and referral. Contracts with community-based organizations expand the Department's ability to deliver services County-wide. The Public Health Department is funded primarily by State categorical grants, realignment funds, contracts with other agencies, fees for services, and private foundations.

Comments And Recommendations

This budget unit serves as a cost center for receipt of certain revenues in the Health Department.

Board Action

Adopted budget as recommended.

<u>Budget Unit:</u>	Solid Waste Planning (20578)
<u>Fund:</u>	0006 - Solid Waste Plant/Operations
<u>Department Head:</u>	Tom Hunter, Public Works Director

Statement of Function

This budget has been transferred to Solid Waste Planning, Fund 0009.

Comments and Recommendations

See above.

Policy Items

None.

Board Action

<u>Budget Unit:</u>	Care of Court Wards/Juveniles (20630)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Thomas Frady, Chief Probation Officer

Statement of Function

The OCJP grant portion of this budget (Jail Detention Alternatives) pays for all costs associated with the detention of minors, including salaries of transportation officers, detention workers and the detention coordinator. Maintenance of transportation vehicles and costs associated with the operation of the Special Purpose Juvenile Hall are also included.

Comments and Recommendations

This is a 100% grant funded budget with no General Fund costs.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20630

UNIT TITLE - CARE OF COURT WARDS/JUV.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 30 - CARE OF COURT WARDS
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52010	CLOTHING-PERSONAL SUPPLY	709	397	200	200	200
52020	COMMUNICATIONS	720	1,000	1,000	1,000	1,000
52090	MAINTENANCE-EQUIPMENT	4,268	952	4,000	4,000	4,000
52180	OFFICE EXPENSE	300	1,372	650	650	650
52190	PROFESSIONAL SERVICES	900	1,000	900	900	900
52440	SPECIAL DEPT. EXPENSE	0	0	0	0	0
52743	TRAVEL IN-CO/OUT TRANSPRT	7,594	1,127	8,500	8,500	8,500
52750	TRAVEL-SPECIAL	0	0	-600	0	0
52780	UTILITIES	1,326	1,556	1,950	1,350	1,350
TOTAL	SERVICES & SUPPLIES	15,816	7,403	16,600	16,600	16,600
53040	SUPPORT-SPL. CIRCUMSTANCES	66,178	78,997	69,800	69,800	69,800
R53120	SUPPORT-JUVENILE WARDS	0	0	0	0	0
TOTAL	OTHER CHARGES	66,178	78,997	69,800	69,800	69,800
TOTAL	CARE OF COURT WARDS/JUV.	81,994	86,400	86,400	86,400	86,400

<u>Budget Unit:</u>	Court - Care of Court Wards (20639)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Tom Frady, Chief Probation Officer

Statement of Function

The primary function of this budget is the secure detention of minors in out-of-County juvenile halls. We have set up a separate budget from 20630 - Care of Court Wards, to make future budgeting and audit trails easier. 20630 is now 100% grant monies, which will eventually not be available.

This budget also includes all County General Fund money for the detention and commitment of minors in juvenile halls and camps/ranches.

Comments and Recommendations

The recommended budget reflects a 30% reduction in net County costs from the computer generated budget. This reduction was achieved by reducing the amount of money in the budget for costs of detaining minors. There are some risks associated with these reductions because the County will be responsible for the charges whether or not they exceed the budget. The recommended net expenditure level for this budget exceeds actual expenditures for the 2002-03 fiscal year as well as the 2001-02 fiscal year and we are hopeful that charges will remain at these lower levels, at least through the 2003-04 fiscal year.

There are no Fixed Asset requests.

Policy Items

None.

Board Action

Adopted budget per department head recommended adjustments.

BUDGET CODE 20639

UNIT TITLE - COURT/CARE OF COURT WARDS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 30 - CARE OF COURT WARDS
FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52750	TRAVEL-SPECIAL	0	0	2,000	2,000	0
TOTAL	SERVICES & SUPPLIES	0	0	2,000	2,000	0
53044	SUPPORT-TANF	57,650	46,000	47,650	47,650	47,650
53120	SUPPORT-JUVENILE WARDS	131,380	87,489	172,076	150,350	136,446
TOTAL	OTHER CHARGES	189,030	133,489	219,726	198,000	184,096
TOTAL	COURT/CARE OF COURT WARDS	189,030	133,489	221,726	200,000	184,096

Budget Unit:

Veterans' Service Office (20640)

Fund:

0001 - General Fund

Department Head:

Richard Turner, Veterans' Service Officer

Statement of Function

The Mission of the Veteran's Service Office is to assist veterans and/or their dependents in filing for and obtaining benefits, as a result of military service. Available benefits include compensation for service connected disabilities, pension benefits resulting from wartime service, educational benefits, application for discharge review and upgrade, life insurance, medical treatment, transportation to medical appointments at the VAMC Reno, NV, and home loans. California veterans programs include; home loans, employment assistance, inter departmental referrals, college fee waiver, and veterans' license plates. The Veteran's Service Office also provides referrals to numerous Federal, State, and local agencies concerning a wide variety of social issues as well as full case management services to veteran clients in need of these services.

Comments and Recommendations

The recommended budget for this department reflects a 13% reduction from the computer generated budget.

Most of the reduction comes from the Salaries and Benefits accounts and will result in a reduction of at least .5 FTE's plus it may also be necessary for the remaining staff to take furlough days in order to meet the recommended budget.

The recommended budget also contains a small reduction in the Services and Supplies benefits through a reduction in the Special Travel Account.

There are no Fixed Assets requested or recommended.

Policy Items

Reduce the position allocation.

Board Action

Adopted budget as recommended.

BUDGET CODE 20640

UNIT TITLE - VETERANS SERVICE

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 5 - PUBLIC ASSISTANCE
 ACTIVITY - 31 - VETERANS SERVICE
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	96,245	107,211	112,614	93,650	112,614
TOTAL	SALARIES	96,245	107,211	112,614	93,650	112,614
51070	UNEMPLOYMENT INSURANCE	272	292	319	319	319
51080	RETI REMENT	6,403	8,215	10,572	10,572	10,572
51090	GROUP INSURANCE	18,999	22,346	23,039	23,039	23,039
51100	OASDI	6,899	7,578	8,615	8,615	8,615
51110	COMPENSATION INSURANCE	766	772	1,059	1,059	1,059
TOTAL	BENEFITS	33,339	39,203	43,603	43,603	43,603
TOTAL	SALARIES & BENEFITS	129,584	146,414	156,217	137,253	156,217
52020	COMMUNI CATIONS	1,098	1,694	1,900	1,900	1,900
52090	MAINTENANCE-EQUIPMENT	875	890	1,500	1,500	1,500
52123	OFFICE FURNITURE/EQUIP.	1,069	0	0	0	0
52160	MEMBERSHIPS	350	350	410	410	410
52175	FITNESS & WELLNESS	0	0	300	300	300
52180	OFFICE EXPENSE	3,352	3,894	3,000	3,000	3,000
52190	PROFESSIONAL SERVICES	10	5	15	15	15
52380	RENTS & LEASES-EQUIPMENT	400	459	400	400	400
52430	SMALL TOOLS & INSTRUMENT	0	0	300	300	300
52740	TRAVEL-ROUTINE	468	450	650	650	650
52750	TRAVEL-SPECIAL	4,871	5,261	5,595	5,395	5,595
52775	IN-CNTY HOSTING EVENTS	0	36	250	25	250
TOTAL	SERVICES & SUPPLIES	12,492	13,038	14,320	13,895	14,320
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
57000	INTRAFUND TRANSFER-IN	5,977	4,660	4,016	4,016	4,016
TOTAL	TRANSFER IN	5,977	4,660	4,016	4,016	4,016
TOTAL	VETERANS SERVICE	148,053	164,113	174,553	155,164	174,553

<u>Budget Unit:</u>	Library (20670)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Margaret Miles, County Librarian

Statement of Function

The purpose of the Plumas County Library is to collect and make available educational, informational, and recreational materials for the common use of the general community. This collection serves to support the democratic principle of sharing information, the research needs of the local community, and the recreational needs of those who simply enjoy reading.

The Plumas County Literacy Program provides free, confidential tutoring or small group instruction in Adult Reading and basic skills, G.E.D. preparation as well as programs for youth, both adult and youth English Language Learners, workplace literacy and Family Literacy.

Since it was established in 1992 with a five-year establishment grant from the California State Library the Plumas County Literacy Program has served over 700 learners of all ages at branch libraries throughout the County.

The Sierra County Literacy Program provides free, confidential tutoring or small group instruction in Adult Reading and basic skills, G.E.D. preparation as well as programs for youth, both adult and youth English Language Learners, workplace literacy and Family Literacy.

It was established in 1995/96 with a five-year establishment grant from the California State Library in collaboration with the Plumas County Library. The Plumas County Librarian has fiscal and administrative responsibility for all Sierra County Literacy's State funded programs.

Literacy offices or tutoring sites are located in Sierra City, Loyalton and Downieville. A Family Literacy outreach program brings monthly programs to other communities in Sierra County.

Comments and Recommendations

The recommended budget reflects a 13.9% decrease in net County costs from the computer generated budget.

The recommended budget includes a \$20,000 reduction in the Salaries and Benefits accounts as well as a significant reduction in Services and Supplies. The Services and Supplies cuts mainly involve Office Expense, Professional Services and Special Department Expense which is the book budget. The recommended budget also reduces their Special Travel account to zero.

In addition, this department will suffer as the result of State funding cuts for libraries. The estimated revenue from the State for 2003-04 is ½ of what it was for 2002-03 and 1/3 of what it was for 2001-02.

There are no Fixed Assets requested or recommended.

Policy Items

Reduced Branch hours.

Board Action

Adopted budget as recommended.

BUDGET CODE 20670

UNIT TITLE - COUNTY LIBRARY

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 6 - EDUCATION
 ACTIVITY - 32 - LIBRARY SERVICES
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	234,040	249,814	262,505	256,215	256,215
51020	OTHER WAGES	14,554	15,575	15,856	2,496	2,496
51060	OVERTIME PAY	0	18	0	0	0
TOTAL	SALARIES	248,594	265,408	278,360	258,711	258,711
51070	UNEMPLOYMENT INSURANCE	1,244	1,327	1,392	1,397	1,397
51080	RETIREMENT	15,097	18,447	24,224	24,224	24,224
51090	GROUP INSURANCE	25,332	32,673	30,894	30,894	38,461
51100	OASDI	18,877	20,093	21,295	20,609	20,609
51110	COMPENSATION INSURANCE	1,879	2,006	2,617	2,560	2,560
TOTAL	BENEFITS	62,428	74,547	80,422	79,684	87,251
TOTAL	SALARIES & BENEFITS	311,022	339,954	358,782	338,395	345,962
52020	COMMUNICATIONS	15,036	18,022	14,775	14,775	14,775
52040	HOUSEHOLD EXPENSE	847	921	870	870	870
52090	MAINTENANCE-EQUIPMENT	418	7,994	0	0	0
52180	OFFICE EXPENSE	11,348	8,016	7,887	4,885	4,885
52190	PROFESSIONAL SERVICES	10,410	11,088	7,388	7,388	7,388
52198	PROF. SERV. MED SERV.	40	60	200	200	200
52360	PROF. -MICROFILMING	100	300	100	100	100
52440	SPECIAL DEPT. EXPENSE	48,516	38,593	46,073	12,342	12,342
52740	TRAVEL-ROUTINE	646	735	740	590	590
52750	TRAVEL-SPECIAL	1,635	480	1,660	0	0
52780	UTILITIES	24,459	25,169	25,600	25,600	25,600
TOTAL	SERVICES & SUPPLIES	113,456	111,378	105,293	66,750	66,750
54180	MINI-COMPUTER & SOFTWARE	0	1,403	0	0	0
TOTAL	FIXED ASSETS	0	1,403	0	0	0
57000	INTRAFUND TRANSFER-IN	1,379	3,045	2,412	2,412	2,412
TOTAL	TRANSFER IN	1,379	3,045	2,412	2,412	2,412
R52190	PROFESSIONAL SERVICES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
TOTAL	COUNTY LIBRARY	425,857	455,780	466,487	407,557	415,124

<u>Budget Unit:</u>	Literacy (20675)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Margaret Miles, County Librarian

Statement of Function

The aim of the Plumas-Sierra County Literacy Programs is to serve the 20 to 48 percent of the population that needs improved skills in reading, writing and comprehension in order to be functionally literate. It joins 98 other State Library systems in the California Literacy Campaign and was established in Plumas County with a five year California Library Services Act Grant, now ended. The Sierra County program administered in Plumas County began in 1995-96.

Comments and Recommendations

The requested and recommended budget for this department reflects an 18.8% decrease in net County cost.

The dollar amounts are small but the reductions come as a result of an increased Revenues and a decrease in Special Departmental expense.

There are no Fixed Assets being requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20675

UNIT TITLE - COUNTY LITERACY

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 6 - EDUCATION
ACTIVITY - 32 - LIBRARY SERVICES
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	42,294	54,049	55,312	55,312	55,312
51020	OTHER WAGES	13,335	736	1,296	1,296	1,296
TOTAL	SALARIES	55,629	54,784	56,608	56,608	56,608
51070	UNEMPLOYMENT INSURANCE	278	274	277	277	277
51080	RETIREMENT	2,177	2,468	3,368	3,368	3,368
51090	GROUP INSURANCE	5,414	6,530	6,804	6,804	6,804
51100	OASDI	4,256	4,040	4,331	4,331	4,331
51110	COMPENSATION INSURANCE	421	414	520	520	520
TOTAL	BENEFITS	12,545	13,727	15,299	15,299	15,299
TOTAL	SALARIES & BENEFITS	68,175	68,511	71,908	71,908	71,908
52020	COMMUNICATIONS	236	436	400	400	400
52030	FOOD	189	27	200	200	200
52160	MEMBERSHIPS	0	0	25	25	25
52180	OFFICE EXPENSE	1,135	630	1,000	1,000	1,000
52440	SPECIAL DEPT. EXPENSE	2,798	966	1,621	1,621	1,621
52740	TRAVEL-ROUTINE	550	23	500	500	500
52750	TRAVEL-SPECIAL	487	575	500	500	500
TOTAL	SERVICES & SUPPLIES	5,394	2,657	4,246	4,246	4,246
TOTAL	COUNTY LITERACY	73,569	71,168	76,154	76,154	76,154

<u>Budget Unit:</u>	Sierra County Literacy (20678)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Margaret Miles, County Librarian

Statement of Function

The Sierra County Literacy Program provides free, confidential tutoring in basic skills and G.E.D. preparation for residents in all areas of the County, regardless of age or native language. The Sierra County Literacy Program is administered by the Plumas County Library per an agreement for services between the Plumas Library System and Sierra County.

A five-year establishment grant for Sierra County was awarded to the Plumas County Library System (which provides service to Sierra) in 1996. Additional grant and private funding is used to serve youth and ESL (non-English speaking) students.

The Plumas County Librarian has fiscal and administrative responsibility for both Plumas and Sierra programs. Each program is managed by Literacy Coordinators in Quincy and Sierra City, respectively. Literacy offices and/or tutoring sites have been established in the branch libraries in Portola, Chester, Greenville and library stations in Sierra City and Downieville with an additional office in Loyalton.

Comments and Recommendations

This budget is funded by a grant from Sierra County. There is no Plumas County General Fund cost.

There are no Fixed Assets being requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20678

UNIT TITLE - SIERRA COUNTY LITERACY

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 6 - EDUCATION
 ACTIVITY - 32 - LIBRARY SERVICES
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	32,420	35,612	35,937	35,937	35,937
TOTAL	SALARIES	32,420	35,612	35,937	35,937	35,937
51070	UNEMPLOYMENT INSURANCE	162	178	175	175	175
51080	RETI REMENT	2,046	2,619	3,281	3,281	3,281
51090	GROUP INSURANCE	5,414	6,530	6,804	6,804	6,804
51100	OASDI	2,365	2,460	2,674	2,674	2,674
51110	COMPENSATION INSURANCE	245	269	329	329	329
TOTAL	BENEFITS	10,232	12,057	13,263	13,263	13,263
TOTAL	SALARIES & BENEFITS	42,652	47,669	49,200	49,200	49,200
52020	COMMUNI CATIONS	982	1,256	1,500	1,500	1,500
52030	FOOD	28	85	200	200	200
52160	MEMBERSHI PS	0	0	25	25	25
52180	OFFICE EXPENSE	1,512	1,110	1,440	1,440	1,440
52190	PROFESSIONAL SERVICES	0	0	3,855	3,855	3,855
52420	RENTS & LEASES-STRUCTURE	0	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	1,441	829	2,450	2,450	2,450
52700	SPEC. DEPT. -TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	1,824	1,609	1,500	1,500	1,500
52750	TRAVEL-SPECIAL	1,103	1,611	1,950	1,950	1,950
52775	IN-CNTY HOSTING EVENTS	0	0	0	0	0
52780	UTILITIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	6,890	6,500	12,920	12,920	12,920
TOTAL	SIERRA COUNTY LITERACY	49,542	54,169	62,120	62,120	62,120

<u>Budget Unit:</u>	Farm Advisor (20680)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Holly George, Farm Advisor

Statement of Function

Established in 1914, Cooperative Extension is the informal off-campus educational and outreach arm of the University of California, Division of Agriculture and Natural Resources (DANR). It is a Statewide network of researchers and educators dedicated to the creation, development and application of knowledge on agricultural, natural and human resources. DANR campus-based and County-based unit deliver research and practical information from UC to growers, consumers, resource managers, youth and families, governmental agencies and other users in every community in the State. Instead of teaching students in classrooms, Cooperative Extension advisors and specialists conduct applied research; facilitate problem solving and decision making of communities, groups, and individuals; as well as extend research-based knowledge to local residents through public meetings, individual contacts, newsletters, media releases, field demonstrations and publications. University of California Cooperation Extension (UCCE) has been operative in Plumas-Sierra Counties since 1946. The University of California pays the salary and benefits of UCCE employees as well as provides some nominal money for in-service training and workgroup activities. US Department of Agriculture provides money for postage and envelopes used by our department and bulk mailings of newsletters and flyers. The UCCE North Coast and Mountain Regional Office located on the UC Davis Campus manages this money in conjunction with the Plumas-Sierra County Director (department head) and Administrative Assistant. Based upon an agreed formula, Sierra County pays Plumas County a portion of expenses for the UCCE office for services rendered to Sierra County.

Comments and Recommendations

The recommended budget for this department reflects a 22% reduction in the net County cost from the computer generated budget. Net Expenditures are already reduced by 15% but Revenues are projected to increase resulting in an overall 22% reduction in net County cost.

The reductions are reflected mainly in the Salary and Benefits area which would require a reduction of .25 FTE in allocated staff. Reductions in the Services and Supplies account were primarily in Office Expense and Routine and Special Travel.

There is no request for Fixed Assets.

Policy Items

Reduce position allocation by .25 FTE.

Board Action

Adopted budget as recommended except no allocation reduction.

BUDGET CODE 20680

UNIT TITLE - FARM ADVISOR

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 6 - EDUCATION
 ACTIVITY - 33 - AGRICULTURAL EDUCATION
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	38,632	43,317	45,268	38,768	41,711
51020	OTHER WAGES	2,294	726	1,800	1,250	1,473
51060	OVERTIME PAY	4	0	0	0	0
TOTAL	SALARIES	40,930	44,043	47,068	40,018	43,184
51070	UNEMPLOYMENT INSURANCE	205	220	226	226	216
51080	RETIREMENT	2,481	3,222	4,250	4,250	3,899
51090	GROUP INSURANCE	6,333	6,162	7,724	7,724	5,288
51100	OASDI	3,131	3,369	3,601	3,601	3,304
51110	COMPENSATION INSURANCE	309	333	426	426	326
TOTAL	BENEFITS	12,459	13,307	16,226	16,226	13,033
TOTAL	SALARIES & BENEFITS	53,389	57,350	63,293	56,243	56,217
52000	AGRICULTURAL	45	103	150	150	150
52020	COMMUNICATIONS	2,973	3,095	3,100	3,100	3,100
52025	COPY MACHINE LEASE	1,167	977	960	960	980
52040	HOUSEHOLD EXPENSE	217	288	250	250	290
52090	MAINTENANCE-EQUIPMENT	1,299	173	1,280	1,280	746
52123	OFFICE FURNITURE/EQUIP.	2,393	1,464	0	0	500
52180	OFFICE EXPENSE	7,112	5,682	6,880	6,500	6,500
52190	PROFESSIONAL SERVICES	0	173	200	200	200
52430	SMALL TOOLS & INSTRUMENT	268	266	300	300	300
52440	SPECIAL DEPT. EXPENSE	328	1,255	300	300	300
52740	TRAVEL-ROUTINE	1,193	890	1,550	1,250	1,050
52750	TRAVEL-SPECIAL	919	1,535	1,450	1,250	1,450
52775	IN-CNTY HOSTING EVENTS	0	43	50	50	50
52780	UTILITIES	1,684	1,745	1,766	1,766	1,766
TOTAL	SERVICES & SUPPLIES	19,596	17,689	18,236	17,356	17,382
57000	INTRAFUND TRANSFER-IN	4,802	3,907	3,548	3,548	3,548
TOTAL	TRANSFER IN	4,802	3,907	3,548	3,548	3,548
TOTAL	FARM ADVISOR	77,787	78,946	85,077	77,147	77,147

<u>Budget Unit:</u>	Solid Waste Operations (20700)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Tom Hunter, Public Works Director

Statement of Function

The function of the operations portion of Solid Waste is to administer the solid waste facilities as economically as possible, while meeting the requirements of the State and Federal agencies.

Comments and Recommendations

As of 7/1/2000 this department was moved to department 20579 in the Solid Waste Fund 0009

Policy Items

None.

Board Action

Adopted budget as recommended.

Budget Unit:
Fund:
Department Head:

Solid Waste Grants (20702)
0001 - General Fund
Tom Hunter, Public Works Director

Statement of Function

The Solid Waste Grant Fund Dept. (20702) was created to be able to track the revenues and expenditures of the grants that are received from the California Integrated Water Management Board.

Comments and Recommendations

This budget is funded by State grants and there are no General Fund costs associated with this budget unit.

There are no Fixed Asset requests.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20702

UNIT TITLE - SOLID WASTE GRANTS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 25 - SANITATION
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52180	OFFICE EXPENSE	7	0	120	120	120
52190	PROFESSIONAL SERVICES	10,176	27,873	8,000	8,000	8,000
52202	RECYCLING PURCHASES	7,280	17,027	10,000	10,000	10,000
52370	PUBLICATIONS-LEGAL NOTICE	774	516	1,600	1,600	1,600
52440	SPECIAL DEPT. EXPENSE	0	130	880	880	880
52750	TRAVEL-SPECIAL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	18,236	45,546	20,600	20,600	20,600
TOTAL	SOLID WASTE GRANTS	18,236	45,546	20,600	20,600	20,600

Budget Unit:

District 2 Facilities

Greenville/Taylorsville(20725)

Fund:

0001 - General Fund

Department Head:

Sid Roberts, Facilities Services Director

Statement of Function

This budget unit funds personnel, maintenance operations, improvements and utility costs for the Taylorsville Campground.

Comments and Recommendations

As recommended, this budget includes an increase in net County costs for the 2003-04 fiscal year. Primary cost increases occur in the area of Other Wages for staffing the campground in Taylorsville. Services and Supplies cost increases are primarily in the area of Household Expense and Maintenance of Buildings and Grounds.

A minimal increase in revenue from camping fees is included in the recommended budget. However, in order to reduce the net County cost, I am further recommending that the department prepare and submit as part of the Master Fee Schedule increased camping rates to place us in a more competitive position. These fee increases will be submitted in August.

There are no Fixed Assets requested or recommended.

Policy Items

Increase County fees per Master Fee Schedule.

Board Action

Adopted budget as recommended.

BUDGET CODE 20725

UNIT TITLE - DIST. 2 FAC. GRNV. /TYLRSVL

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51020	OTHER WAGES	11,320	14,030	9,000	13,800	13,800
TOTAL	SALARIES	11,320	14,030	9,000	13,800	13,800
51070	UNEMPLOYMENT INSURANCE	57	70	45	69	69
51100	OASDI	866	1,073	689	1,056	1,056
51110	COMPENSATION INSURANCE	464	771	85	700	700
TOTAL	BENEFITS	1,386	1,914	818	1,825	1,825
TOTAL	SALARIES & BENEFITS	12,706	15,944	9,818	15,625	15,625
52040	HOUSEHOLD EXPENSE	1,964	2,524	2,800	2,800	2,800
52130	MAINT. -BLDG. & GROUNDS	687	1,175	1,500	1,500	1,500
52190	PROFESSIONAL SERVICES	1,821	1,450	2,600	2,600	2,600
52740	TRAVEL-ROUTINE	1,037	954	1,100	1,100	1,100
52780	UTILITIES	3,690	4,043	4,000	4,000	4,000
TOTAL	SERVICES & SUPPLIES	9,199	10,146	12,000	12,000	12,000
54880	IMPROVEMENTS	0	78,330	0	0	8,133
TOTAL	FIXED ASSETS	0	78,330	0	0	8,133
TOTAL	DIST. 2 FAC. GRNV. /TYLRSVL	21,906	104,420	21,818	27,625	35,758

<u>Budget Unit:</u>	District 3 Facilities-Chester (20735)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Sid Roberts, Facilities Services Director

Statement of Function

This budget unit funds maintenance operations and utility costs for the Chester Park and softball field.

Comments and Recommendations

The recommended budget for this department reflects an 11.6% decrease in the net County cost from the computer generated budget.

The cost reductions were accomplished through a minimal increase in Revenues and a reduction in anticipated utility costs for the year.

As with District 2 facilities, Greenville/Taylorsville, I am recommending that we review the fees we receive and adjust them upwards when we adopt a Master Fee Schedule for 2003-04.

No Fixed Assets were requested.

Policy Items

Increase County fees per Master Fee Schedule.

Board Action

Adopted budget as recommended.

BUDGET CODE 20735

UNIT TITLE - DIST.3 FACILITIES CHESTER

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52020	COMMUNI CATIONS	456	463	500	500	500
52040	HOUSEHOLD EXPENSE	1,291	1,250	1,550	1,550	1,550
52130	MAINT. -BLDG. & GROUNDS	9,847	1,246	1,250	1,250	1,250
52190	PROFESSIONAL SERVICES	0	8,225	9,000	9,000	9,000
52780	UTILITIES	4,691	3,205	6,440	4,440	4,440
TOTAL	SERVICES & SUPPLIES	16,286	14,390	18,740	16,740	16,740
TOTAL	DIST.3 FACILITIES CHESTER	16,286	14,390	18,740	16,740	16,740

<u>Budget Unit:</u>	District 4 Facilities-Quincy/M.V. (20745)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Sid Roberts, Facilities Services Director

Statement of Function

This budget unit funds grounds maintenance for Gansner Park and utility costs for local Little League fields.

Comments and Recommendations

This budget reflects an increase in County costs for the 2003-04 fiscal year. This increase in cost is primarily the result of an increase in our contract costs for maintenance of Gansner Park and the Little League fields.

There are no Fixed Asset requests.

Policy Items

Continue contract with Central Plumas Recreation District.

Board Action

Adopted budget as recommended.

BUDGET CODE 20745

UNIT TITLE - DIST. 4 FAC. QUINCY/M. V.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52130	MAINT. -BLDG. & GROUNDS	30,000	48,500	49,000	56,080	56,080
52780	UTILITIES	1,000	940	1,000	1,000	1,000
TOTAL	SERVICES & SUPPLIES	31,000	49,440	50,000	57,080	57,080
TOTAL	DIST. 4 FAC. QUINCY/M. V.	31,000	49,440	50,000	57,080	57,080

<u>Budget Unit:</u>	District 5 Facilities, Quincy/Graeagle (20755)
<u>Fund:</u>	0001 – General Fund
<u>Department Head:</u>	Sid Roberts, Facility Services Director

Statement of Function

This budget unit provides start-up funds to help establish County office space in District 5.

Comments and Recommendations

This budget unit reflects a significant drop in County costs for the 2003-04 fiscal year. The 2002-03 fiscal year budget included \$50,000 to use to help offset any startup costs associated with County use of a new community facility in Blairsden/Graeagle area.

The recommendation for the 2003-04 fiscal year reduces that funding in half.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Reduced appropriation to \$20,000.
Adopted budget as revised.

BUDGET CODE 20755

UNIT TITLE - DIST. 5 FAC. QNCY/GRAEAGLE

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52190	PROFESSIONAL SERVICES	0	0	0	0	15,000
52420	RENTS & LEASES-STRUCTURE	0	0	0	0	18,500
52780	UTILITIES	0	0	45,000	25,000	1,500
TOTAL	SERVICES & SUPPLIES	0	0	45,000	25,000	35,000
TOTAL	DIST. 5 FAC. QNCY/GRAEAGLE	0	0	45,000	25,000	35,000

<u>Budget Unit:</u>	Museum (20780)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Scott Lawson, Curator

Statement of Function

The Museum is officially designated as a cultural department, though one of its major functions is to also serve as a tourist information center. Beyond providing general and specific tourist information, referrals and services, the Museum also conducts school tours, Elderhostel receptions, various civic and business group tours and other related visitor services. As the County archival repository, the Museum houses an enormous collection of historic photographs, negatives, documents, diaries, letters, local and regional histories and official County records from the 1850's to circa 1945. One of the finest Maidu Indian basket collections in California can be found at the museum along with thousands of pioneer era artifacts representing Plumas County's history for present and future generations. Continual changing of the Museum's displays encourages visitors back time and again, as well as allowing many artifacts to be rotated out of storage. The museum's motto developed in 1964 is still true today: The Plumas County Museum is YOUR museum and "YOU ARE PLUMAS COUNTY HISTORY."

Comments and Recommendations

The recommended budget reflects a 13.1% reduction in the net County cost.

This was accomplished through a projected increase in Revenues which would include an increase in the Museum's entrance fee and a 6% reduction of Salary and Benefits and a 45% reduction in Services and Supplies.

The reduction in Salaries and Benefits would require a reduction of between .25 and .50 FTE's. The Services and Supplies reductions eliminate the Small Tools and Equipment, Media/Promotional items and Special Departmental Expense. In addition it significantly reduces Routine and Special Travel.

There are no Fixed Asset requested.

Policy Items

Reduce position allocation by .25 to .50 FTE. Increase County fees through Master Fee Schedule.

Board Action

Added \$9,670 to Salaries and Benefits, did not reduce the position allocation.
Adopted budget as revised.

BUDGET CODE 20780

UNIT TITLE - MUSEUM

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
 ACTIVITY - 34 - CULTURAL SERVICES
 FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	101,920	99,715	101,551	93,167	102,837
51020	OTHER WAGES	2,101	2,506	3,000	2,000	2,000
51060	OVERTIME PAY	0	483	0	0	0
TOTAL	SALARIES	104,021	102,704	104,551	95,167	104,837
51070	UNEMPLOYMENT INSURANCE	520	514	508	508	508
51080	RETIREMENT	6,800	7,533	9,534	9,534	9,534
51090	GROUP INSURANCE	27,705	31,202	34,022	34,022	34,022
51100	OASDI	7,676	7,298	7,998	7,998	7,998
51110	COMPENSATION INSURANCE	786	775	955	955	955
TOTAL	BENEFITS	43,487	47,322	53,016	53,016	53,016
TOTAL	SALARIES & BENEFITS	147,507	150,026	157,566	148,182	157,852
52020	COMMUNICATIONS	2,548	2,481	2,200	2,000	2,000
52040	HOUSEHOLD EXPENSE	211	239	250	240	240
52123	OFFICE FURNITURE/EQUIP.	2,857	2,838	0	0	0
52124	TOOLS AND EQUIPMENT	1,487	1,814	1,400	0	0
52125	COMMUNICATION EQUIPMENT	0	0	0	0	0
52180	OFFICE EXPENSE	2,185	2,152	2,200	1,000	1,000
52340	MEDIA/PROMOTIONAL ITEMS	1,815	365	1,000	0	0
52380	RENTS & LEASES-EQUIPMENT	840	864	864	564	564
52440	SPECIAL DEPT. EXPENSE	2,587	5,278	4,000	0	0
52740	TRAVEL-ROUTINE	749	584	700	250	250
52750	TRAVEL-SPECIAL	1,901	1,478	1,500	250	250
52780	UTILITIES	7,687	7,604	7,550	7,550	7,550
TOTAL	SERVICES & SUPPLIES	24,866	25,697	21,664	11,854	11,854
54950	COMPUTER HARDWARE	1,446	0	0	0	0
TOTAL	FIXED ASSETS	1,446	0	0	0	0
TOTAL	MUSEUM	173,819	175,723	179,231	160,037	169,707

<u>Budget Unit:</u>	Chester Memorial Hall (20790)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Sid Roberts, Facilities Services Director

Statement of Function

The Chester Memorial Hall is owned and maintained by the County of Plumas for veterans' activities and community use.

Comments and Recommendations

The recommended budget reflects a reduction in net County costs of 11.4%.

These reductions were achieved in the area of Household Expense, Maintenance-Buildings and Grounds and Utilities.

Revenues are not forecasted to change however, I am recommending that the rates we charge at Chester Memorial Hall be reviewed and that any adjustments be included in our Master Fee Schedule process in August of this year.

There are no Fixed Assets requested.

Policy Items

Increase County fees through Master Fee Schedule.

Board Action

Adopted budget as recommended.

BUDGET CODE 20790

UNIT TITLE - CHESTER MEMORIAL HALL

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 35 - MEMORIAL BUILDINGS
FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	0	0	0
51060	OVERTIME PAY	2,438	2,633	0	0	10
TOTAL	SALARIES	2,438	2,633	0	0	10
51070	UNEMPLOYMENT INSURANCE	12	13	0	0	0
51080	RETIREMENT	150	188	0	0	1
51090	GROUP INSURANCE	460	479	0	0	2
51100	OASDI	170	186	0	0	1
51110	COMPENSATION INSURANCE	18	19	0	0	0
TOTAL	BENEFITS	810	885	0	0	4
TOTAL	SALARIES & BENEFITS	3,249	3,518	0	0	14
52040	HOUSEHOLD EXPENSE	4,759	3,096	4,000	3,600	3,586
52130	MAINT. -BLDG. & GROUNDS	400	500	500	400	400
52780	UTILITIES	6,386	5,714	7,000	6,690	6,690
TOTAL	SERVICES & SUPPLIES	11,545	9,309	11,500	10,690	10,676
TOTAL	CHESTER MEMORIAL HALL	14,794	12,827	11,500	10,690	10,690

<u>Budget Unit:</u>	Greenville Town Hall (20800)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Sid Roberts, Facilities Services Director

Statement of Function

The Greenville Town Hall is a County community facility which is cleaned by contract and maintained by County personnel.

Comments and Recommendations

The recommended budget for this department reflects an 8.9% decrease in net County cost.

The reduction was achieved through reduced Services and Supplies costs of approximately \$600 and a projected small increase in Revenues.

There are no Fixed Assets being requested.

I am recommending that rents and concessions for this building be reviewed and adjusted as part of the Master Fee Schedule process.

Policy Items

Increase County fees through Master Fee Schedule.

Board Action

Adopted budget as recommended.

BUDGET CODE 20800

UNIT TITLE - GREENVILLE TOWNHALL

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 35 - MEMORIAL BUILDINGS
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51020	OTHER WAGES	1,890	1,750	1,820	1,820	1,820
TOTAL	SALARIES	1,890	1,750	1,820	1,820	1,820
51070	UNEMPLOYMENT INSURANCE	9	9	9	10	10
51080	RETI REMENT	98	128	171	145	145
51090	GROUP INSURANCE	0	0	800	800	800
51100	OASDI	145	113	139	140	140
51110	COMPENSATION INSURANCE	19	24	45	45	45
TOTAL	BENEFITS	271	274	1,164	1,139	1,139
TOTAL	SALARIES & BENEFITS	2,161	2,024	2,984	2,959	2,959
52040	HOUSEHOLD EXPENSE	3,551	3,356	3,600	3,200	3,200
52130	MAINT. -BLDG. & GROUNDS	162	394	400	300	300
52780	UTILITIES	10,504	10,218	10,923	10,802	10,802
TOTAL	SERVICES & SUPPLIES	14,216	13,968	14,923	14,302	14,302
TOTAL	GREENVILLE TOWNHALL	16,377	15,993	17,907	17,261	17,261

<u>Budget Unit:</u>	Portola Memorial Hall (20810)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Sid Roberts, Facilities Services Director

Statement of Function

The Portola Memorial Hall is owned and maintained by the County of Plumas for veterans' activities and community use. The building is also the meeting place of the Senior Nutrition program 5 days per week for which they reimburse the County \$62.50 per month or \$750 per year. This is the only Memorial Hall with an on-site manager who is paid \$180 per month to schedule events, perform minor maintenance and to insure that the hall is clean after being rented.

Comments and Recommendations

The recommended budget this department reflects a reduction of 7.1% in the net County cost. This was achieved through projecting a Revenue increase from that which was contained in the computer generated budget.

There are no Fixed Assets requested.

Policy Items

Increase County fees through Master Fee Schedule.

Board Action

Adopted budget as recommended.

BUDGET CODE 20810

UNIT TITLE - PORTOLA MEMORIAL HALL

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 35 - MEMORIAL BUILDINGS
FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	0	0	0
51020	OTHER WAGES	3,698	3,640	3,640	3,640	3,640
TOTAL	SALARIES	3,698	3,640	3,640	3,640	3,640
51070	UNEMPLOYMENT INSURANCE	18	18	18	18	18
51080	RETIREMENT	235	271	342	342	342
51090	GROUP INSURANCE	1,141	0	1,300	1,300	1,300
51100	OASDI	283	278	278	278	278
51110	COMPENSATION INSURANCE	28	28	34	34	34
TOTAL	BENEFITS	1,705	595	1,973	1,973	1,973
TOTAL	SALARIES & BENEFITS	5,403	4,235	5,613	5,613	5,613
52040	HOUSEHOLD EXPENSE	820	1,000	1,680	1,680	1,680
52130	MAINT. -BLDG. & GROUNDS	327	399	400	400	400
52780	UTILITIES	11,534	11,472	12,414	12,414	12,414
TOTAL	SERVICES & SUPPLIES	12,681	12,871	14,494	14,494	14,494
TOTAL	PORTOLA MEMORIAL HALL	18,084	17,106	20,107	20,107	20,107

<u>Budget Unit:</u>	Quincy Memorial Hall (20820)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Sid Roberts, Facilities Services Director

Statement of Function

The Quincy Memorial Hall is owned and maintained by the County of Plumas for veterans' activities and community use. The building is also used as a meeting place for the Senior Nutrition Program 5 days per week for which they reimburse the County a nominal sum.

Comments and Recommendations

The recommended budget for this department reflects a 9.3% reduction in net County costs from the computer generated budget. This was accomplished through projected increases in Revenues for the 2003-04 fiscal year. In addition, I am recommending that the rates charged for use of the Memorial Hall be reviewed and adjustments presented and adopted by the Board when we do the Master Fee Schedule in August.

There are no Fixed Assets requested.

Policy Items

1. Capital Improvements associated with ADA requirements and other improvements considered elsewhere in this budget.
2. Increase fees through Master Fee Schedule.

Board Action

Adopted budget as recommended.

BUDGET CODE 20820

UNIT TITLE - QUINCY MEMORIAL HALL

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 35 - MEMORIAL BUILDINGS
FUND - 0001 - GENERAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51020	OTHER WAGES	3,966	3,598	3,900	3,900	3,900
TOTAL	SALARIES	3,966	3,598	3,900	3,900	3,900
51070	UNEMPLOYMENT INSURANCE	20	18	20	20	20
51100	OASDI	303	275	298	298	298
51110	COMPENSATION INSURANCE	30	37	545	545	545
TOTAL	BENEFITS	353	331	863	863	863
TOTAL	SALARIES & BENEFITS	4,319	3,928	4,763	4,763	4,763
52040	HOUSEHOLD EXPENSE	1,733	1,949	2,550	2,550	2,550
52130	MAINT. -BLDG. & GROUNDS	500	298	300	300	300
52780	UTILITIES	13,464	12,472	15,735	14,585	14,585
TOTAL	SERVICES & SUPPLIES	15,696	14,719	18,585	17,435	17,435
TOTAL	QUINCY MEMORIAL HALL	20,016	18,648	23,348	22,198	22,198

<u>Budget Unit:</u>	Contingencies (20980)
<u>Fund:</u>	0001 - General Fund
<u>Department Head:</u>	Robert W. Conen, CAO

Statement of Function

The provision for the Contingencies budget provides for emergency funds to the various funds in the County budget. It is this budget unit that is considered the emergency account for unforeseen circumstances that require additional funding. Such expenditures may be the result of activity in the Criminal Justice System which were unforeseeable and uncontrollable, the County's local match requirement for Social Services programs which are caseload driven beyond local control, storm damage or other emergencies, equipment failure, etc.

The government code provides that contingency amounts for the various funds may not exceed 15% of the operating budget.

Comments and Recommendations

The Contingency amount is consistent with the computer generated budget.

It is imperative that the Board approve the maximum possible Contingency Fund for the upcoming fiscal year. Department budgets have been significantly reduced in a number of areas and it is entirely possible that greater demands on the Contingency Fund will be made in the upcoming year because of this. It is necessary to keep our Contingency Fund as high as possible in order to help build a larger fund balance available for next year to try to minimize cuts necessary to balance the 2004-05 fiscal year budget.

In addition, as employees retire, departments may need to use Contingency Funds to cover the cost of payoffs.

Policy Items

Within the discretion provided by the State Budget Act, the amount and use of the Contingency is all a policy item.

Board Action

Adopted budget as recommended.

BUDGET CODE 20980

UNIT TITLE - PROVISIONS FOR CONTG. -GEN

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION
ACTIVITY - 99 - DISTRICT ACTIVITY
FUND - 0001 - GENERAL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52840	CONTINGENCIES	0	0	1,193,099	1,193,099	1,244,099
TOTAL	SERVICES & SUPPLIES	0	0	1,193,099	1,193,099	1,244,099
TOTAL	PROVISIONS FOR CONTG. -GEN	0	0	1,193,099	1,193,099	1,244,099

<u>Budget Unit:</u>	Road Department (20521)
<u>Fund:</u>	0002 - General Fund
<u>Department Head:</u>	Tom Hunter, Public Works Director

Statement of Function

The mission and goals of the Road Department are to provide the best, safest and most convenient road and bridge system possible. The major activities are system maintenance, improvement through maintenance and construction, acquisition and maintenance of equipment, and the administration of these functions. Many rules are set by statute, yet the Board of Supervisors is the policy maker. Some funding comes from a formula share of the gas tax, while other revenue sources may require competing with other agencies for project amounts. 12.5 % of the USFS timber receipts have traditionally provided a big portion of the Road Fund, but have been reduced substantially since 1993-94.

Comments and Recommendations

This is not a General Fund Department and I am recommending that the Board approve the budget as submitted and recommended.

As a result of cuts in the State Transportation Improvement Program a number of projects have been significantly reduced. There are no changes in the position allocations.

There are several Fixed Asset purchases requested and recommended as follows:

7 sanders	\$100,000
7 plow trucks	\$525,000
copy machine	\$ 11,000
shop equipment	\$ 12,000
surplus equipment	\$ 20,000
7 radios	\$ 15,000
auto cad upgrade	\$ 9,231
software auto cad maint.	\$ 1,600
computer hardware server	\$ 1,800
Total	\$827,065

Policy Items

Approve Fixed Assets totaling \$827,065. (see above)

Board Action

Adopted budget as recommended.

BUDGET CODE 20521

UNIT TITLE - ROAD DEPARTMENT

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 3 - PUBLIC WAYS & FACILITIES

ACTIVITY - 22 - PUBLIC WAYS

FUND - 0002 - ROAD

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	2,171,761	2,321,563	2,509,300	2,509,300	2,509,300
51020	OTHER WAGES	3,766	12,429	50,000	50,000	50,000
51060	OVERTIME PAY	148,340	126,116	250,000	250,000	250,000
TOTAL	SALARIES	2,323,867	2,460,107	2,809,300	2,809,300	2,809,300
51070	UNEMPLOYMENT INSURANCE	11,584	12,432	14,050	14,050	14,050
51080	RETIREMENT	145,149	178,669	169,000	169,000	169,000
51090	GROUP INSURANCE	344,097	399,596	476,500	476,500	476,500
51100	OASDI	174,243	184,544	196,350	196,350	196,350
51110	COMPENSATION INSURANCE	68,376	73,199	180,125	180,125	180,125
51111	COMPENSATED ABSENCE EXP	22,977	0	0	0	0
TOTAL	BENEFITS	766,425	848,439	1,036,025	1,036,025	1,036,025
TOTAL	SALARIES & BENEFITS	3,090,292	3,308,546	3,845,325	3,845,325	3,845,325
52020	COMMUNICATIONS	15,860	18,205	18,000	18,000	18,000
52040	HOUSEHOLD EXPENSE	12,670	12,514	13,000	13,000	13,000
52050	INSURANCE	0	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	733,953	737,185	850,000	750,000	750,000
52094	SAFETY EQUIPMENT	4,622	21,399	21,000	21,000	21,000
52120	REC.MINES DEVILS ELBOW	0	0	0	0	0
52121	REC.MINES WILLOW CREEK	235	241	20,000	20,000	20,000
52122	REC.MINES ROCKY POINT	251	241	10,000	10,000	10,000
52123	OFFICE FURNITURE/EQUIP.	1,050	8,766	15,000	15,000	15,000
52130	MAINT.-BLDG. & GROUNDS	16,456	18,852	18,000	18,000	18,000
52175	FITNESS & WELLNESS	216	0	300	300	300
52180	OFFICE EXPENSE	15,061	12,002	18,000	18,000	18,000
52190	PROFESSIONAL SERVICES	2,482,250	3,168,067	3,021,800	1,043,800	1,043,800
52260	PROPERTY INSURANCE	0	0	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	5,232	4,056	5,000	5,000	5,000
52380	RENTS & LEASES-EQUIPMENT	7,828	5,003	7,000	7,000	7,000
52420	RENTS & LEASES-STRUCTURE	2,635	2,642	4,000	4,000	4,000
52430	SMALL TOOLS & INSTRUMENT	5,034	6,898	6,000	6,000	6,000
52440	SPECIAL DEPT. EXPENSE	759,352	836,883	1,000,000	568,000	568,000
52500	OVERHEAD	136,329	125,000	131,892	131,892	131,892
52700	SPEC. DEPT. - TRAINING	0	610	1,000	1,000	1,000
52740	TRAVEL-ROUTINE	1,632	259	2,000	2,000	2,000
52750	TRAVEL-SPECIAL	6,871	5,953	8,000	8,000	8,000
52775	IN-CNTY HOSTING EVENTS	0	0	1,000	1,000	1,000
52780	UTILITIES	87,091	94,714	90,000	90,000	90,000
52963	REIMBURSE FUEL	-17,460	-15,309	-12,000	-12,000	-12,000
52964	REIMBURSE OTHER CHARGES	-17,562	-6,429	-2,500	-2,500	-2,500
TOTAL	SERVICES & SUPPLIES	4,259,605	5,057,753	5,246,492	2,736,492	2,736,492
53240	JUDGMENT & DAMAGES	10,063	1,216	10,000	10,000	10,000
53250	RIGHT OF WAY	4,300	1,500	10,000	10,000	10,000
53520	CONTRIB.-INSURANCE RESERV	0	0	0	0	0
TOTAL	OTHER CHARGES	14,363	2,716	20,000	20,000	20,000
54195	ROAD EQUIPMENT	131,434	131,434	131,434	131,434	131,434
54200	RADIO	0	0	15,000	15,000	15,000
54273	PICK-UP TRUCKS	132,942	0	0	0	0
54275	PLOW TRUCKS	0	0	525,000	525,000	525,000
54330	SANDER	0	0	100,000	100,000	100,000

BUDGET CODE 20521

UNIT TITLE - ROAD DEPARTMENT

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
ACTIVITY - 22 - PUBLIC WAYS
FUND - 0002 - ROAD

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
54370	COPY MACHINE	0	0	11,000	11,000	11,000
54430	SHOP EQUIPMENT	5,244	9,914	12,000	12,000	12,000
54480	SURPLUS	16,086	0	20,000	20,000	20,000
54765	BOILER	0	0	0	40,000	40,000
54823	ROAD SPEED TRAILER	0	0	0	0	0
54825	TRAILER	0	18,233	0	0	0
54886	TOTAL STA. SURVEY EQUIP.	0	0	0	0	0
54930	SOFTWARE	0	28,199	1,600	1,600	1,600
54950	COMPUTER HARDWARE	4,047	1,978	1,800	1,800	1,800
54951	AUTO CAD	0	0	9,231	9,231	9,231
54981	LEASE/BUY-BACK EQUIP	94,613	0	0	0	0
TOTAL	FIXED ASSETS	384,366	189,757	827,065	867,065	867,065
58000	INTERFUND TRF IN	200	1,298	11,628	11,628	11,628
TOTAL	INTERFUND TRANSFERS	200	1,298	11,628	11,628	11,628
TOTAL	ROAD DEPARTMENT	7,748,826	8,560,071	9,950,510	7,480,510	7,480,510

Budget Unit:
Fund:
Department Head:

Road Department (20981)
Contingencies
Tom Hunter, Public Works Director

Comments and Recommendations

Approve as recommended.

Policy Items

The amount of the Road Contingency Fund and its use are all policy items decided by the Board of Supervisors.

Board Action

Adopted budget as recommended.

BUDGET CODE 20981

UNIT TITLE - PROVISION FOR CONTG. ROAD

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION
ACTIVITY - 99 - DISTRICT ACTIVITY
FUND - 0002 - ROAD

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52841	CONTINGENCIES ROAD	0	0	87,399	87,399	766,495
TOTAL	SERVICES & SUPPLIES	0	0	87,399	87,399	766,495
TOTAL	PROVISION FOR CONTG. ROAD	0	0	87,399	87,399	766,495

<u>Budget Unit:</u>	Fish and Game (20500)
<u>Fund:</u>	0003 - Fish and Game
<u>Department Head:</u>	Fish & Game Advisory Commission

Statement of Function

The Fish & Game Advisory Commission was first established in 1950 for the purpose of investigating all requests for the expenditure of Fish & Game funds, and to make a written recommendation to the Board of Supervisors pertaining thereto. Membership to the Commission is comprised of two members from each supervisorial district, serving at the pleasure of the Board.

Comments and Recommendations

Approve as requested and recommended.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20500

UNIT TITLE - FISH AND GAME

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION

ACTIVITY - 21 - OTHER PROTECTION

FUND - 0003 - FISH AND GAME

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51020	OTHER WAGES	1,638	1,617	1,638	1,638	1,638
TOTAL	SALARIES	1,638	1,617	1,638	1,638	1,638
51070	UNEMPLOYMENT INSURANCE	8	3	8	8	8
51100	OASDI	125	124	125	125	125
51110	COMPENSATION INSURANCE	12	12	12	12	12
TOTAL	BENEFITS	146	139	145	145	145
TOTAL	SALARIES & BENEFITS	1,784	1,756	1,783	1,783	1,783
52140	SNOW REMOVAL	0	0	2,000	2,000	2,000
52180	OFFICE EXPENSE	479	498	650	650	650
52440	SPECIAL DEPT. EXPENSE	8,502	10,105	14,636	14,636	14,636
52461	SPEC. DEPT. R. V. FISH DERBY	0	0	1,000	1,000	1,000
52462	SPEC. DEPT. GRAEAGLE FISH D	0	1,000	1,000	1,000	1,000
52463	SPEC. DEPT. ALMANOR FISH D	0	1,000	1,000	1,000	1,000
52464	SPEC. DEPT. JR. PHEASANT HNT	0	0	1,000	1,000	1,000
52500	OVERHEAD	0	0	0	0	0
52721	FISH ENHANCEMENT	601	0	900	900	900
52722	BIRD ENHANCEMENT	0	0	1,000	1,000	1,000
52723	MAMMAL ENHANCEMENT	0	0	1,500	1,500	1,500
52740	TRAVEL-ROUTINE	1,039	999	1,300	1,300	1,300
52750	TRAVEL-SPECIAL	0	0	200	200	200
52840	CONTINGENCIES	0	0	10,890	10,890	4,952
TOTAL	SERVICES & SUPPLIES	10,621	13,602	37,076	37,076	31,138
TOTAL	FISH AND GAME	12,405	15,357	38,859	38,859	32,921

<u>Budget Unit:</u>	Child Abuse Prevention (22341)
<u>Fund:</u>	0004 - Child Abuse Prevention
<u>Department Head:</u>	Colleen Davis, Coordinator

Statement of Function

According to the Plumas County Child Abuse Prevention by-laws, the purpose and mission of the Council is to advise and assist the Board of Supervisors in matters relating to the prevention of child abuse, endangerment and neglect, and to administer the County Children's Trust Fund. The mission of the Council is to prevent the abuse of children in Plumas County and to facilitate the development of effective systems for prevention, intervention and treatment of child abuse and neglect.

Comments and Recommendations

Adopt the budget as requested and recommended.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 22341

UNIT TITLE - CHILD ABUSE PREVENTION

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - OTHER PROTECTION
FUND - 0004 - CHILD ABUSE PREVENTION

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52020	COMMUNI CATIONS	466	471	750	750	750
52180	OFFICE EXPENSE	1,109	1,291	850	850	850
52190	PROFESSIONAL SERVICES	9,000	13,867	16,975	16,975	16,975
52300	PROMOTIONAL MATERIAL	1,842	1,765	2,300	2,300	2,300
52350	CHILDRENS FAIR	2,500	2,300	2,500	2,500	2,500
52440	SPECIAL DEPT. EXPENSE	1,500	0	0	0	0
52690	SPEC. DEPT. -CONTRACTS	113,401	91,029	91,100	91,100	91,100
52700	SPEC. DEPT. -TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	48	17	0	0	0
52750	TRAVEL-SPECIAL	2,027	107	-2,000	-2,000	-2,000
52775	IN-CNTY HOSTING EVENTS	0	1,635	1,685	1,685	1,685
52840	CONTINGENCIES	0	0	34,200	34,200	37,787
TOTAL	SERVICES & SUPPLIES	131,893	112,482	148,360	148,360	151,947
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	CHILD ABUSE PREVENTION	131,893	112,482	148,360	148,360	151,947

<u>Budget Unit:</u>	County Fair (20190)
<u>Fund:</u>	0005 - County Fair
<u>Department Head:</u>	Dave Cline, Fair Manager

Statement of Function

The overall mission of the Plumas-Sierra County Fair is to develop educational exhibits and promote our agricultural resources. It is also the goal of the Fair to promote the use of the fairgrounds at a reasonable cost to the community on a year-round basis.

Comments and Recommendations

The recommended transfer from the General Fund to the County Fair has been reduced by \$20,000 from the amount contributed in fiscal year 2002-03 and by \$73,000 from the requested General Fund contribution. The recommended General Fund contribution for 2003-04 appears to be the same as the computer generated General Fund contribution for 2002-03. However, we did not recommend that the County make the \$20,000 contribution to Capital Projects and instead folded the amount from that contribution into our recommended General Fund contribution.

As a result of this recommendation cuts were made in several areas of the Fair's budget, primarily in the area of Salaries and Benefits. This will require a reduction in the number of full time employees allocated to the department which we believe can be accomplished after September.

There are no Fixed Assets requested or recommended.

It should also be noted that we have been advised by Sierra County that they will not be contributing any funds this year.

Policy Items

Adopt the position allocation reducing the number of FTE's by 1.0.

Board Action

Increased County contributions by \$68,810.
Reduce allocation to 4.0 FTE.
Adopted the budget as adjusted.

BUDGET CODE 20190

UNIT TITLE - COUNTY FAIR

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 15 - PROMOTION
FUND - 0005 - COUNTY FAIR

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	195,768	184,818	168,600	152,723	170,000
51020	OTHER WAGES	51,982	35,972	45,976	45,976	54,976
51060	OVERTIME PAY	6,595	10,234	4,000	4,000	4,000
TOTAL	SALARIES	254,346	231,024	218,576	202,699	228,976
51070	UNEMPLOYMENT INSURANCE	1,272	1,157	1,095	1,095	1,095
51080	RETIREMENT	10,733	13,260	13,156	13,156	15,828
51090	GROUP INSURANCE	22,636	33,257	31,160	31,160	31,160
51100	OASDI	18,905	16,879	16,748	16,748	16,748
51110	COMPENSATION INSURANCE	11,400	14,805	15,000	15,000	23,000
51111	COMPENSATED ABSENCE EXP	1,914	0	0	0	0
TOTAL	BENEFITS	66,861	79,359	77,159	77,159	87,831
51300	REPAYMENT OF SDI	0	0	0	0	0
TOTAL	REGULAR WAGES	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	321,207	310,383	295,735	279,858	316,807
52020	COMMUNICATIONS	2,530	4,650	4,870	4,870	4,870
52030	FOOD	0	0	0	0	0
52040	HOUSEHOLD EXPENSE	12,136	5,327	8,000	8,000	8,000
52050	INSURANCE	4,013	3,892	4,200	4,200	4,200
52090	MAINTENANCE-EQUIPMENT	8,937	5,787	6,800	6,800	6,800
52094	SAFETY EQUIPMENT	0	300	0	0	0
52124	TOOLS AND EQUIPMENT	1,872	0	0	0	0
52130	MAINT. -BLDG. & GROUNDS	32,939	27,472	26,000	26,000	26,000
52131	FEMA BLDG/GRNDS REPAIRS	0	0	0	0	0
52150	MEDICAL, DENTAL & LAB.	225	0	0	0	0
52160	MEMBERSHIPS	2,420	1,550	3,205	3,205	3,205
52170	MISCELLANEOUS EXPENSE	850	0	0	0	0
52180	OFFICE EXPENSE	7,609	8,463	9,700	9,200	9,200
52190	PROFESSIONAL SERVICES	117,621	185,860	125,000	125,000	116,000
52291	H. S. RODEO-MAINTENANCE	12,638	1,110	0	0	0
52430	SMALL TOOLS & INSTRUMENT	820	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	36,846	36,026	31,800	31,800	31,800
52611	SPEC. DEPT. TIRE REMOVAL	0	0	0	0	0
52740	TRAVEL-ROUTINE	84	213	1,000	750	1,000
52750	TRAVEL-SPECIAL	8,140	807	3,000	3,000	3,000
52775	IN-CNTY HOSTING EVENTS	0	0	0	0	0
52780	UTILITIES	41,598	38,111	40,000	40,000	40,000
52840	CONTINGENCIES	0	0	15,000	1,000	10,000
52900	FUEL	3,369	3,789	4,200	4,200	4,200
52975	REFUNDABLE DEPOSITS	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	294,646	323,356	282,774	268,024	268,274
54035	CAP IMP ARENA UPGRADES	5,628	0	0	0	0
54110	LOADERS	0	0	0	0	0
54260	MISC. EQUIPMENT	13,140	0	0	0	0
54370	COPY MACHINE	803	0	0	0	0
54430	SHOP EQUIPMENT	1,609	0	0	0	0
54735	LANDSCAPING	13,580	39,926	0	0	0
54950	COMPUTER HARDWARE	2,999	0	0	0	0
TOTAL	FIXED ASSETS	37,758	39,926	0	0	0

BUDGET CODE 20190

UNIT TITLE - COUNTY FAIR

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 15 - PROMOTION
FUND - 0005 - COUNTY FAIR

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
58000	INTERFUND TRF IN	2,678	5,934	6,658	6,658	6,658
TOTAL	INTERFUND TRANSFERS	2,678	5,934	6,658	6,658	6,658
TOTAL	COUNTY FAIR	656,289	679,598	585,167	554,540	591,739

Budget Unit:	Courthouse Annex Project (20136)
Fund:	0006 – Capital Improvement
Department Head:	Robert W. Conen, CAO

Comments and Recommendation

Adopt the budget as recommended. The projected expenditures have been developed in conjunction with the County engineer and the County architect and the amount we believe will be expended during the upcoming fiscal year.

Funds for this project are proceeds from the recently completed bond sale.

Board Action

Adopted as recommended.

BUDGET CODE 20136

UNIT TITLE - COURTHOUSE ANNEX PROJECT

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 36 - PLANT ACQUISITION
FUND - 0006D - COURTHOUSE ANNEX PROJECT

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52180	OFFICE EXPENSE	0	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	500,000
52370	PUBLICATIONS-LEGAL NOTICE	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	500,000
54019	CAP IMP COURTHOUSE ANNEX	0	0	9,017,019	9,017,019	8,517,019
TOTAL	FIXED ASSETS	0	0	9,017,019	9,017,019	8,517,019
TOTAL	COURTHOUSE ANNEX PROJECT	0	0	9,017,019	9,017,019	9,017,019

Budget Unit:	Courthouse Remodel (20137)
Fund:	0006 – Capital Improvement
Department Head:	Robert W. Conen, CAO

Comments and Recommendation

This cost center contains funding for the Courthouse remodel to be undertaken and completed once the County Permit Center is open and the Planning, Building, Engineering and Assessors offices have moved to their permit center.

The Courthouse remodel is intended to convert space vacated by Planning and Engineering into a Courtroom and Judges offices, more appropriate than what currently exists on the 1st floor.

Board Action

Adopted as recommended.

BUDGET CODE 20137

UNIT TITLE - COURTHOUSE REMODEL

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 36 - PLANT ACQUISITION
FUND - 0006C - CAP IMP COURTHOUSE REMOD

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52180	OFFICE EXPENSE	0	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	150,000
52370	PUBLICATIONS-LEGAL NOTICE	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	150,000
54490	COURTHOUSE REMODELING	0	0	500,000	500,000	350,000
TOTAL	FIXED ASSETS	0	0	500,000	500,000	350,000
TOTAL	COURTHOUSE REMODEL	0	0	500,000	500,000	500,000

Budget Unit:
Fund:
Department Head:

County Permit Center (20138)
0006 – Capital Improvement
Robert W. Conen, CAO

Comments and Recommendation

Adopted as recommended. Funds for this project are a result of proceeds from the recently completed bond issue. Construction/remodel is scheduled to begin shortly and we anticipate that the project will be completed well before the end of the fiscal year.

Board Action

Adopted as recommended.

BUDGET CODE 20138

UNIT TITLE - COUNTY PERMIT CENTER

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 36 - PLANT ACQUISITION
FUND - 0006B - CAP IMP COUNTY PERMIT CTR

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52180	OFFICE EXPENSE	0	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	250,000
52370	PUBLICATIONS-LEGAL NOTICE	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	250,000
54491	PERMIT CENTER REMODEL	0	0	900,000	980,000	730,000
TOTAL	FIXED ASSETS	0	0	900,000	980,000	730,000
TOTAL	COUNTY PERMIT CENTER	0	0	900,000	980,000	980,000

Budget Unit:	Animal Shelter Project (20139)
Fund:	0006 – Capital Improvement
Department Head:	Robert W. Conen, CAO

Comments and Recommendation

Most of the expenditures for this project will have been completed by June 30, 2003. The remaining costs associated with construction and opening of the shelter are contained in the recommended budget for this center.

Board Action

Adopted as adjusted.

BUDGET CODE 20139

UNIT TITLE - ANIMAL SHELTER PROJECT

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 36 - PLANT ACQUISITION
FUND - 0006A - CAP IMP ANIMAL SHELTER

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52180	OFFICE EXPENSE	0	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
54026	CAP IMP ANIMAL SHELTER	0	0	237,320	237,320	273,164
TOTAL	FIXED ASSETS	0	0	237,320	237,320	273,164
TOTAL	ANIMAL SHELTER PROJECT	0	0	237,320	237,320	273,164

Budget Unit:	Capital Improvement Program (20140)
Fund:	0006 - Capital Improvement
Department Head:	Robert W. Conen, CAO

Statement of Function

This budget unit is intended to fund the Capital Improvement requirements of the County General Fund.

Comments and Recommendations

We are not recommending any transfer from the County's General Fund to the Capital Improvement Programs for this year. In addition, as indicated in the recommendations regarding the Fair's budget I am not recommending that the County transfer General Funds to the Fair for any Capital Improvements.

Funding for Capital Improvements will come from the proceeds of a bond sale and will be reflected in specific cost centers for each project.

Policy Items

Adopt as recommended.

Board Action

Adopted budget as recommended.

BUDGET CODE 20140

UNIT TITLE - CAPITAL IMPROVE. PROG.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 36 - PLANT ACQUISITION
FUND - 0006 - CAPITAL IMPROVEMENTS

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52020	COMMUNI CATIONS	0	0	0	0	0
52130	MAINT. -BLDG. & GROUNDS	392	0	0	0	0
52190	PROFESSIONAL SERVICES	611,946	558,440	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	0	631	0	0	0
52844	CONTINGENCIES FAIR	0	0	20,000	0	0
TOTAL	SERVICES & SUPPLIES	612,338	559,071	20,000	0	0
54001	ANIMAL SHLTR SITE/FCILITY	0	0	0	0	0
54010	PROPERTY ACQUISITION	717,968	0	0	0	0
54018	CAP IMP QUINCY HOTEL	1,642	67,365	0	0	0
54019	CAP IMP COURTHOUSE ANNEX	4,232	468,952	0	0	0
54026	CAP IMP ANIMAL SHELTER	1,935	910,916	0	0	0
54490	COURTHOUSE REMODELING	0	0	0	0	0
54491	PERMIT CENTER REMODEL	0	19,824	0	0	0
TOTAL	FIXED ASSETS	725,777	1,467,057	0	0	0
TOTAL	CAPITAL IMPROVE. PROG.	1,338,115	2,026,128	20,000	0	0

<u>Budget Unit:</u>	Law Library (20301)
<u>Fund:</u>	0007 - Law Library
<u>Department Head:</u>	Karen Oglesby, Law Librarian

Statement of Function

The Law Library is the depository for government legal publications, including codes, regulations, case reporters, treatises, et cetera. Its purpose is to make the sources of the law available for legal research with the best law collection and supporting services possible within the scope of the funds available, and to provide free public access for the judiciary, State and County officials, members of the State Bar and all residents and citizens.

The Law Library is held to be a "public entity" distinct from County government, and is administered by the Board of Law Library Trustees.

Comments and Recommendations

The recommended budget reflects a 38% reduction in the County's General Fund contribution.

This reduction will reflect money available for wages as well as the money available for other expenditures including books and periodicals for the library.

There are no Fixed Assets requested.

Policy Items

Board Action

Reduced contribution to \$10,000.

Adopted budget as adjusted.

BUDGET CODE 20301

UNIT TITLE - LAW LIBRARY

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 17 - JUDICIAL
FUND - 0007 - LAW LIBRARY

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	10,376	7,635	8,600	6,677	6,677
51020	OTHER WAGES	145	0	0	0	0
TOTAL	SALARIES	10,521	7,635	8,600	6,677	6,677
51070	UNEMPLOYMENT INSURANCE	54	36	54	54	54
51080	RETIREMENT	664	491	664	664	664
51100	OASDI	833	556	833	833	833
51110	COMPENSATION INSURANCE	82	55	103	103	103
51111	COMPENSATED ABSENCE EXP	152	0	0	0	0
TOTAL	BENEFITS	1,785	1,138	1,653	1,653	1,653
TOTAL	SALARIES & BENEFITS	12,306	8,773	10,253	8,330	8,330
52020	COMMUNICATIONS	271	241	300	300	300
52440	SPECIAL DEPT. EXPENSE	29,133	21,975	23,000	19,620	9,620
TOTAL	SERVICES & SUPPLIES	29,404	22,217	23,300	19,920	9,920
58000	INTERFUND TRF IN	492	941	1,200	1,200	1,200
TOTAL	INTERFUND TRANSFERS	492	941	1,200	1,200	1,200
TOTAL	LAW LIBRARY	42,202	31,932	34,753	29,450	19,450

Budget Unit:
Fund:
Department Head:

Solid Waste Planning (20579)
0009 – Solid Waste Plant/Operations
Tom Hunter, Public Works Director

Statement of Function

The function of the Solid Waste Planning Program is to; (1) insure compliance with the Integrated Waste Management Act (AB939) including quarterly disposal reporting to the State and preparation of annual report on the status of diversion program implementation; (2) provide staff support to the County Integrated Waste Management Task Force – a citizens’ committee appointed by the Board of Supervisors to advise them on solid waste management; and (3) to administer the claims and appeal process and provide land use classification for the County Waste Generation Fee. The program is funded by the Waste Generation Fee assessed against parcels of occupied land.

Comments and Recommendations

Adopt the budget as requested and recommended except for the Fixed Asset which was purchased just prior to the end of the fiscal year.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20579

UNIT TITLE - S.W. PLAN/OPER.

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 25 - SANITATION

FUND - 0009 - S.W. PLANNING/OPERATIONS

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52020	COMMUNICATIONS	0	0	0	0	0
52123	OFFICE FURNITURE/EQUIP.	0	228	0	0	0
52130	MAINT. -BLDG. & GROUNDS	0	0	1,000	1,000	1,000
52180	OFFICE EXPENSE	508	144	100	100	100
52190	PROFESSIONAL SERVICES	91,637	72,383	60,000	60,000	60,000
52199	COMPOSTING OPERATIONS	40	0	1,000	1,000	1,000
52370	PUBLICATIONS-LEGAL NOTICE	0	53	100	100	100
52420	RENTS & LEASES-STRUCTURE	0	52,314	0	0	0
52440	SPECIAL DEPT. EXPENSE	131,525	52,602	50,000	50,000	50,000
52500	OVERHEAD	0	3,818	3,264	3,264	3,264
52740	TRAVEL-ROUTINE	16	0	200	200	200
52750	TRAVEL-SPECIAL	72	117	200	200	200
52775	IN-CNTY HOSTING EVENTS	0	0	100	100	100
52780	UTILITIES	0	0	0	0	0
52790	ADMINISTRATION	27,725	29,602	28,000	28,000	28,000
52840	CONTINGENCIES	0	0	155,418	155,418	173,020
TOTAL	SERVICES & SUPPLIES	251,524	211,261	299,382	299,382	316,984
53548	CONTRIB. TO POST CLOSURE	0	500,000	500,000	500,000	500,000
TOTAL	OTHER CHARGES	0	500,000	500,000	500,000	500,000
54010	PROPERTY ACQUISITION	0	10,350	0	0	0
54011	CAPITAL IMPROVEMENTS	0	60,787	65,000	65,000	0
TOTAL	FIXED ASSETS	0	71,137	65,000	65,000	0
58000	INTERFUND TRF IN	13,250	13,250	15,050	15,050	15,050
TOTAL	INTERFUND TRANSFERS	13,250	13,250	15,050	15,050	15,050
TOTAL	S.W. PLAN/OPER.	264,774	795,648	879,432	879,432	832,034

Budget Unit:
Fund:
Department Head:

Solid Waste Generation (20707)
0009 – Solid Waste Plant/Operations
Tom Hunter, Public Works Director

Statement of Function:

This is a new budget unit for FY 2002-03. The department was established to capture the interest Revenue generated from invested funds.

Comments and Recommendations

The requested and recommended budget totals \$85,000 and is being placed into a Contingency Account.

Policy Items

None.

Board Action

Adopted budget as recommended.

<u>Budget Unit:</u>	Airport Operations (20891)
<u>Fund:</u>	0010 - Airports
<u>Department Head:</u>	John McMorrow, Director

Statement of Function

The airports budget reflects the required fund necessary to maintain the three County airports. Airport managers are provided at Chester and Beckwourth and management at the Quincy airport is provided by the airport coordinator.

Comments and Recommendations

The requested and recommended budget is the same as the computer generated budget which requires no General Fund contributions.

I am recommending that the Board adopt the budget as requested and recommended.

The department has alerted us to a situation that could require some General Fund participation in the event that landing fees fall below the \$10,000 estimate. It should be pointed out that landing fees, in the past, have varied between \$51,000 and \$15,000 and we do not anticipate that this will be a problem during the upcoming fiscal year.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20891

UNIT TITLE - AIRPORTS

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
 ACTIVITY - 23 - TRANSPORTATION TERMINALS
 FUND - 0010 - AIRPORTS

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	59,303	63,066	61,659	61,659	61,659
TOTAL	SALARIES	59,303	63,066	61,659	61,659	61,659
51070	UNEMPLOYMENT INSURANCE	296	315	308	308	308
51080	RETIREMENT	1,834	2,605	3,521	3,521	3,521
51090	GROUP INSURANCE	9,242	9,271	8,873	8,873	8,873
51100	OASDI	4,213	4,452	4,561	4,561	4,561
51110	COMPENSATION INSURANCE	2,918	3,084	5,409	5,409	5,409
TOTAL	BENEFITS	18,502	19,728	22,671	22,671	22,671
TOTAL	SALARIES & BENEFITS	77,806	82,794	84,330	84,330	84,330
52020	COMMUNICATIONS	2,158	2,210	2,560	2,560	2,560
52040	HOUSEHOLD EXPENSE	2,133	2,124	2,000	2,000	2,000
52050	INSURANCE	4,412	6,618	8,300	8,300	8,300
52090	MAINTENANCE-EQUIPMENT	3,903	4,646	5,500	5,500	5,500
52130	MAINT. -BLDG. & GROUNDS	24,199	21,048	26,099	26,099	26,099
52134	FUEL SPILL	19,087	10,062	7,500	7,500	7,500
52170	MISCELLANEOUS EXPENSE	8,038	49	100	100	100
52180	OFFICE EXPENSE	801	493	500	500	500
52197	MANAGERS FUEL PUMPING FEE	12,488	12,125	11,609	11,609	11,609
52740	TRAVEL-ROUTINE	37	73	300	300	300
52750	TRAVEL-SPECIAL	215	0	0	0	0
52780	UTILITIES	14,820	13,592	15,900	15,900	15,900
52900	FUEL	283,070	197,023	207,000	207,000	207,000
52935	INTEREST ON LOAN	9,230	8,500	8,500	8,500	8,500
52950	LOAN REPAYMENT	13,307	0	0	0	0
TOTAL	SERVICES & SUPPLIES	397,897	278,562	295,868	295,868	295,868
TOTAL	AIRPORTS	475,702	361,356	380,198	380,198	380,198

<u>Budget Unit:</u>	Airports - Capital Improvements (20892)
<u>Fund:</u>	0011 - Airport Capital Improvements
<u>Department Head:</u>	John McMorrow, Airport Coordinator

Statement of Function

The Capital Improvements budget separates airport improvement funds from the normal operation and maintenance activities.

Comments and Recommendations

The requested and recommended budget for this cost center provides for completion of all projects funded in the 2002-03 fiscal year and includes improvements at each of the County's 3 airports.

These projects a local match of 5.5% or approximately \$73,260. We have not yet determined which agency will be the source of our local match. Prior to any expenditure of funds on these projects the final determination of the source of the local match will be made.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20892

UNIT TITLE - AIRPORTS-CAP IMPROVEMENTS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
ACTIVITY - 23 - TRANSPORTATION TERMINALS
FUND - 0011 - AIRPORTS-CAP IMPROVEMENTS

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52129	CHSTR OBSTRUCTION LGT FAA	179,954	0	0	0	0
52162	BECKWOURTH AIR - 03	0	0	330,000	330,000	341,476
52163	QUINCY AIR - 02	0	0	675,000	675,000	675,000
52164	CHESTER AOR - 08	0	0	357,000	357,000	357,000
52840	CONTINGENCIES	0	0	0	0	0
52854	BECKWOURTH FAA RECONSTRUCT	471,872	3,303,063	0	0	0
52858	ASPHALT MAINT.	0	224,096	0	0	0
TOTAL	SERVICES & SUPPLIES	651,825	3,527,159	1,362,000	1,362,000	1,373,476
54761	BECKWOURTH FUEL TANK	366	50,000	0	0	0
TOTAL	FIXED ASSETS	366	50,000	0	0	0
TOTAL	AIRPORTS-CAP IMPROVEMENTS	652,192	3,577,159	1,362,000	1,362,000	1,373,476

<u>Budget Unit:</u>	Social Services (70590)
<u>Fund:</u>	0013 - Public Assistance
<u>Department Head:</u>	Elliott Smart, Director

Statement of Function

The purpose of the Department of Social Services is to administer State mandated social services, public assistance and employment training programs as required by Federal and State laws and by County resolutions and Board of Supervisors policy. The department's mission includes administering such programs in an effective and compassionate manner while encouraging those served to recognize personal responsibility and to achieve self sufficiency.

The programs offered by the Department of Social Services include: Child Protective Services (CPS), Adult Protective Services (APS), In-home Supportive Services (IHSS), Temporary Cash Assistance under the Federal TANF block grant (CalWORKs), Employment Assistance and Support Services under CalWORKs, food assistance (food stamps), medical assistance (Medi-Cal and the County Medical Assistance Program (CMSP) and temporary cash loans for indigent adults under the County General Assistance Program. The Department also participates in an integrated Systems of Care project operated by the Mental Health Department.

Nearly all of the funds that support department programs are derived from State and Federal government sources. In aggregate, revenue offsets over 85% of department costs. The funds are allocated and monitored through a State cost plan that sets targets and controls expenditures for staffing and other administrative expenses as approved by the State Department of Finance.

Comments and Recommendations

The requested and recommended budget does not include any direct County General Fund contributions and therefore I am recommending that the Board adopt the budget as requested and recommended.

Prior to realignment in the early 1990's, Counties were expected to pay a percentage of the Department of Social Services costs. Since that time the County's contribution has been made through the use of realignment funds.

Should the adoption of the State budget cause the need to make adjustments the department will return to the Board to make these needed changes.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70590

UNIT TITLE - SOCIAL SERVICES

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 5 - PUBLIC ASSISTANCE

ACTIVITY - 26 - ADMINISTRATION

FUND - 0013 - DEPT. SOCIAL SERVICES

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	1,125,799	1,208,265	1,417,724	1,417,724	1,417,724
51020	OTHER WAGES	2,831	5,903	6,280	6,280	6,280
51060	OVERTIME PAY	22,244	27,179	37,098	37,098	37,098
TOTAL	SALARIES	1,150,874	1,241,347	1,461,102	1,461,102	1,461,102
51070	UNEMPLOYMENT INSURANCE	5,756	6,208	7,306	7,306	7,306
51080	RETIREMENT	75,016	93,016	133,096	133,096	133,096
51090	GROUP INSURANCE	168,585	182,397	283,845	283,845	283,845
51100	OASDI	85,449	91,717	108,346	108,346	108,346
51110	COMPENSATION INSURANCE	19,951	21,408	30,624	30,624	30,624
51111	COMPENSATED ABSENCE EXP	20,049	0	0	0	0
TOTAL	BENEFITS	374,806	394,746	563,217	563,217	563,217
51300	REPAYMENT OF SDI	0	0	0	0	0
TOTAL	REGULAR WAGES	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	1,525,681	1,636,093	2,024,318	2,024,318	2,024,318
52020	COMMUNICATIONS	32,502	35,244	52,017	52,017	52,017
52090	MAINTENANCE-EQUIPMENT	12,760	19,001	29,670	29,670	29,670
52160	MEMBERSHIPS	5,813	6,107	6,705	6,705	6,705
52175	FITNESS & WELLNESS	300	300	300	300	300
52180	OFFICE EXPENSE	47,179	57,579	76,184	76,184	76,184
52190	PROFESSIONAL SERVICES	325,796	324,668	315,237	315,237	315,237
52207	CALWORKS INCENTIVE PROJ.	81,200	32,062	31,821	31,821	31,821
52380	RENTS & LEASES-EQUIPMENT	22,954	20,761	26,280	26,280	26,280
52420	RENTS & LEASES-STRUCTURE	30,440	24,908	42,370	42,370	42,370
52430	SMALL TOOLS & INSTRUMENT	0	0	0	0	0
52431	OFFICE FURNITURE UND. 300	4,380	1,500	1,000	1,000	1,000
52440	SPECIAL DEPT. EXPENSE	4,659	6,591	8,100	8,100	8,100
52500	OVERHEAD	167,773	172,224	202,640	202,640	202,640
52508	SPEC. DEPT CAPIT EXPENSE	0	0	65,000	65,000	65,000
52510	SPEC. DEPT. -ANCILLARY, ETC.	8,320	5,304	24,402	24,402	24,402
52513	SPEC. DEPT.-AFDC CHILD CARE	162,289	138,274	139,621	139,621	139,621
52520	SPEC DEPT - DATA PROCESSI	6,690	8,621	15,600	15,600	15,600
52690	SPEC. DEPT. -CONTRACTS	98,873	114,155	165,000	165,000	165,000
52700	SPEC. DEPT. -TRAINING	33,190	28,405	45,049	45,049	45,049
52740	TRAVEL-ROUTINE	11,247	13,106	13,000	13,000	13,000
52741	TRAVEL-ROUTINE (CLIENT)	2,834	4,167	5,000	5,000	5,000
52750	TRAVEL-SPECIAL	25,053	24,801	29,752	29,752	29,752
52751	TRAVEL SPEC. - PCMHC	8,156	15,566	15,700	15,700	15,700
52775	IN-CNTY HOSTING EVENTS	269	796	1,000	1,000	1,000
TOTAL	SERVICES & SUPPLIES	1,092,677	1,054,139	1,311,448	1,311,448	1,311,448
53013	FOSTER CARE CLOTH ALLOW	0	0	0	0	0
53014	ADULT PROT. SVC. ER COST	592	75	2,000	2,000	2,000
53040	SUPPORT-SPL. CIRCUMSTANCES	0	2,400	3,600	3,600	3,600
53070	SUPPORT-CARE AFDC FG/U	986,876	936,988	1,099,920	1,099,920	1,099,920
53090	SUPPORT-CARE AFDC FC/AAC/	1,469,149	1,630,812	2,066,979	2,066,979	2,066,979
53100	SUPPORT-SPEC. CIRCUMSTANC	1,905	0	0	0	0
53130	GENERAL RELIEF	23,022	17,431	25,000	25,000	25,000
53140	EMERGENCY SHELTER	13,954	21,466	19,800	19,800	19,800
53230	TRANSPORTING CLIENTS	22,281	28,890	30,000	30,000	30,000
53260	ILP PROGRAM	40,882	52,177	35,301	35,301	35,301

BUDGET CODE 70590

UNIT TITLE - SOCIAL SERVICES

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 26 - ADMINISTRATION
FUND - 0013 - DEPT. SOCIAL SERVICES

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
53280	IHSS PROGRAM	313,755	351,219	400,000	400,000	400,000
53492	CONTRIB. TO CAP IMP 0006	311,670	217,562	297,000	297,000	297,000
TOTAL	OTHER CHARGES	3,184,085	3,259,018	3,979,600	3,979,600	3,979,600
54040	OFFICE FURNITURE	2,521	0	0	0	0
54050	OFFICE EQUIPMENT	3,250	0	0	0	0
54090	HIGH SPEED PRINTER	18,387	0	0	0	0
54150	VEHICLE	48,291	49,684	0	0	0
54880	IMPROVEMENTS	2,827	750	0	0	0
54950	COMPUTER HARDWARE	10,843	24,207	6,000	6,000	6,000
TOTAL	FIXED ASSETS	86,119	74,641	6,000	6,000	6,000
58000	INTERFUND TRF IN	7,103	3,070	10,518	10,518	10,518
TOTAL	INTERFUND TRANSFERS	7,103	3,070	10,518	10,518	10,518
59000	RESIDULE TRANSFER-OUT	0	186,001	0	0	0
TOTAL	RESIDUAL EQUITY TRF-OUT	0	186,001	0	0	0
TOTAL	SOCIAL SERVICES	5,895,665	6,212,962	7,331,884	7,331,884	7,331,884

<u>Budget Unit:</u>	Public Authority (70591)
<u>Fund:</u>	0013 – Social Services
<u>Department Head:</u>	Elliott Smart, Director

Statement of Function

The Public Authority was created to take over responsibility for the IHSS (In-home Supportive Services) program that requires the County to take on a greater role while providing for the creation of a Public Authority to coordinate the program.

IHSS is a program that puts caregivers together with those in need of care with the cost of the program funded by the State of California up to a maximum amount per hour. The care recipient is technically the employer while the State of California provides Workers' Compensation Insurance for the caregivers.

Comments and Recommendations

This department serves as the cost center for the In-home Support Services (IHSS) operations. There is no direct General Fund contribution to this program, at this time, nor do we anticipate any need for a General Fund contribution during the upcoming fiscal year.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70591

UNIT TITLE - PUBLIC AUTHORITY

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 5 - PUBLIC ASSISTANCE
ACTIVITY - 26 - ADMINISTRATION
FUND - 0013 - DEPT. SOCIAL SERVICES

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	0	0	0
TOTAL	SALARIES	0	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	0	0	0	0	0
51080	RETI REMENT	0	0	0	0	0
51090	GROUP INSURANCE	0	0	0	0	0
51100	OASDI	0	0	0	0	0
51110	COMPENSATION INSURANCE	0	0	0	0	0
51200	PER DIEM	0	50	500	500	500
TOTAL	BENEFITS	0	50	500	500	500
TOTAL	SALARIES & BENEFITS	0	50	500	500	500
52020	COMMUNI CATIONS	0	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	0	0	0	0	0
52180	OFFICE EXPENSE	0	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	227,000	227,000	227,000
52380	RENTS & LEASES-EQUIPMENT	0	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	0	0	0	0	0
52700	SPEC. DEPT. -TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	0	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	2,412	2,412	2,412
52775	IN-CNTY HOSTING EVENTS	0	0	300	300	300
TOTAL	SERVICES & SUPPLIES	0	0	229,712	229,712	229,712
54040	OFFICE FURNITURE	0	0	0	0	0
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	PUBLIC AUTHORITY	0	50	230,212	230,212	230,212

<u>Budget Unit:</u>	Mental Health (70570)
<u>Fund:</u>	0014 - Mental Health
<u>Department Head:</u>	John Sebold, Director Mental Health

Statement of Function

Plumas County Mental Health is primarily an outpatient service providing a full range of outpatient services, case management and socialization services. More intensive services such as acute hospitalization, long term intensive residential services, and State hospital services are provided by contracting with the appropriate agencies in question. Plumas County simply does not have the volume of clients who need the intensive services to make them economical for us to provide within Plumas County. The services array includes: outpatient services, inpatient/24-hour services, case management, day programs, medication support; and other services. Plumas County Mental Health is the managed care provider of all MediCal Mental Health services in the County.

Comments and Recommendations

The requested and recommended budget includes a contribution from the County General Fund of \$11,082. This is a required County contribution and I am not recommending any modification to that amount. Remaining revenues to fund this budget comes from the State through Vehicle License Fees, Realignment and State Mental Health. In addition, there are charges for services to some of the Mental Health patients.

There is one (1) Fixed Asset vehicle being requested and recommended as part of this budget.

Policy Items

Continued General Fund contribution of \$11,082 and the purchase of one (1) Fixed Asset vehicle in the amount of \$9,000 to be combined with other funds from Children System of Care.

Board Action

Adopted budget as adjusted by department head.

BUDGET CODE 70570

UNIT TITLE - MENTAL HEALTH

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0014 - MENTAL HEALTH

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	487,736	514,139	648,591	648,591	684,458
51020	OTHER WAGES	16,213	30,904	39,673	39,673	39,673
51060	OVERTIME PAY	8,546	13,415	8,500	8,500	9,800
TOTAL	SALARIES	512,495	558,458	696,764	696,764	733,931
51070	UNEMPLOYMENT INSURANCE	2,563	2,793	3,484	3,484	3,670
51080	RETIREMENT	32,583	38,488	61,688	61,688	65,177
51090	GROUP INSURANCE	72,655	77,117	111,810	111,810	116,289
51100	OASDI	37,587	40,775	53,302	53,302	56,146
51110	COMPENSATION INSURANCE	3,880	4,214	5,663	5,663	5,549
51111	COMPENSATED ABSENCE EXP	12,443	0	0	0	0
TOTAL	BENEFITS	161,710	163,388	235,946	235,946	246,830
TOTAL	SALARIES & BENEFITS	674,205	721,846	932,710	932,710	980,761
52020	COMMUNICATIONS	17,909	11,501	10,830	10,830	10,830
52030	FOOD	884	620	900	900	900
52040	HOUSEHOLD EXPENSE	0	0	300	300	300
52050	INSURANCE	6,069	5,563	7,000	7,000	7,000
52090	MAINTENANCE-EQUIPMENT	4,747	2,785	6,000	6,000	6,000
52123	OFFICE FURNITURE/EQUIP.	3,590	0	1,000	1,000	1,000
52124	TOOLS AND EQUIPMENT	399	39	500	500	500
52125	COMMUNICATION EQUIPMENT	111	765	500	500	500
52150	MEDICAL, DENTAL & LAB.	382	650	700	700	700
52160	MEMBERSHIPS	2,077	1,800	2,350	2,350	2,350
52175	FITNESS & WELLNESS	0	300	300	300	300
52180	OFFICE EXPENSE	8,728	8,895	8,000	8,000	8,000
52190	PROFESSIONAL SERVICES	204,945	226,418	230,456	230,456	230,456
52380	RENTS & LEASES-EQUIPMENT	7,007	5,861	6,576	6,576	6,576
52420	RENTS & LEASES-STRUCTURE	5,939	7,881	6,600	6,600	6,600
52440	SPECIAL DEPT. EXPENSE	7,501	7,501	18,000	18,000	17,000
52448	SPEC. DEPT. EXP.-PCMHC	929	633	900	900	900
52470	SPECIAL DEPT. -OTHER	2,777	5,822	7,000	7,000	7,000
52500	OVERHEAD	50,211	50,211	50,211	50,211	50,211
52700	SPEC. DEPT. -TRAINING	96	0	500	500	500
52740	TRAVEL-ROUTINE	3,463	3,046	6,000	6,000	6,000
52750	TRAVEL-SPECIAL	15,210	7,500	17,000	17,000	17,000
52751	TRAVEL SPEC. - PCMHC	891	389	1,600	1,600	1,600
52780	UTILITIES	783	564	1,000	1,000	1,000
52840	CONTINGENCIES	0	0	250,000	250,000	392,843
52870	HOSPITAL SERVICES	153,552	82,387	168,600	168,600	168,600
TOTAL	SERVICES & SUPPLIES	498,199	431,129	802,823	802,823	944,666
53200	CONTRIB. TO OTHER AGENCY.	127,500	206,748	226,512	226,512	226,512
53492	CONTRIB. TO CAP IMP 0006	53,430	0	0	0	0
TOTAL	OTHER CHARGES	180,930	206,748	226,512	226,512	226,512
54150	VEHICLE	0	21,300	9,000	9,000	14,542
TOTAL	FIXED ASSETS	0	21,300	9,000	9,000	14,542
58000	INTERFUND TRF IN	7,992	4,202	5,644	5,644	5,644
TOTAL	INTERFUND TRANSFERS	7,992	4,202	5,644	5,644	5,644
59000	RESIDUE TRANSFER-OUT	0	15,000	0	0	0

BUDGET CODE 70570

UNIT TITLE - MENTAL HEALTH

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0014 - MENTAL HEALTH

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
TOTAL	RESIDUAL EQUITY TRF-OUT	0	15,000	0	0	0
TOTAL	MENTAL HEALTH	1,361,328	1,400,225	1,976,689	1,976,689	2,172,125

<u>Budget Unit:</u>	Title III (70559)
<u>Fund:</u>	0015 – Public Health
<u>Department Head:</u>	Rita Scardaci, Director

Statement of Function

Budget unit 70559 contains the Health Resources & Services Administration (HRSA) Ryan White CARE Act Title II funding for the Mountain Counties Region Project, consisting of Plumas, Lassen, Modoc, Siskiyou and Sierra. For FY 2003-04 funding is 100% Federal HRSA budgeted at \$19,653. The Program provides for planning and capacity building activities that will prepare the region to apply for the upcoming HRSA Implementation Grant. Preparation for application to HRSA for ongoing funding is currently in process, and will bring quality HIV medical care into the Mountain Counties region. When awarded, it will be brought to the Board as a supplemental budget item. Current funding ends August 31, 2003. Plumas County Public Health Agency has administrative and fiscal authority for the project.

Comments and Recommendations

The funding for 2003-04 is 100% Federal from the Health Resources and Services Administration. The recommended position allocation will be increased by .03 FTE which is set forth in the Position Allocation Resolution.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70559

UNIT TITLE - FEDL AID TITLE III.

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
 ACTIVITY - 24 - HEALTH
 FUND - 0015 - PUBLIC HEALTH

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	11,802	16,257	3,487	3,487	3,487
TOTAL	SALARIES	11,802	16,257	3,487	3,487	3,487
51070	UNEMPLOYMENT INSURANCE	59	81	18	18	18
51080	RETI REMENT	786	1,238	330	330	330
51090	GROUP INSURANCE	546	502	0	0	0
51100	OASDI	894	1,230	267	267	267
51110	COMPENSATION INSURANCE	89	123	26	26	26
TOTAL	BENEFITS	2,374	3,175	641	641	641
TOTAL	SALARIES & BENEFITS	14,176	19,433	4,128	4,128	4,128
52020	COMMUNI CATIONS	1,400	1,804	93	93	296
52180	OFFICE EXPENSE	1,413	1,284	109	109	347
52190	PROFESSIONAL SERVICES	16,000	61,363	1,250	1,250	1,835
52525	SPEC. DEPT. OUTREACH ACT.	115	2,309	3,664	3,664	500
52700	SPEC. DEPT. - TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	0	0	200	200	100
52750	TRAVEL-SPECIAL	1,897	4,424	9,590	9,590	8,615
TOTAL	SERVICES & SUPPLIES	20,825	71,185	14,906	14,906	11,693
54950	COMPUTER HARDWARE	0	4,981	0	0	0
TOTAL	FIXED ASSETS	0	4,981	0	0	0
57000	INTRAFUND TRANSFER-IN	1,395	3,603	619	619	619
TOTAL	TRANSFER IN	1,395	3,603	619	619	619
58000	INTERFUND TRF IN	0	0	0	0	0
TOTAL	INTERFUND TRANSFERS	0	0	0	0	0
TOTAL	FEDL AID TITLE III.	36,396	99,202	19,653	19,653	16,440

<u>Budget Unit:</u>	Public Health (70560)
<u>Fund:</u>	0015 – Public Health
<u>Department Head:</u>	Rita Scardaci, Director

Statement of Function

In FY 02-03 four existing units 70585 Health Administration, 70568 AIDS Care Act, 70565 HIV/AIDS, and 20691 Tobacco Use Prevention Education have been transferred to budget unit 70560. The transfer of these units represents an increase of \$726,822 and 15 FTE. The goal of Plumas County Public Health Agency, budget unit 70560, is to improve the health of Plumas County citizens through prevention activities, health education, promotion of healthy lifestyles and Public Health Clinic and Nursing Services. Programs administered and services provided include: Communicable Disease Control, Immunizations, Family Planning, Child Health Disability Prevention, California Children's Services, Maternal Child Health, Perinatal Outreach Education, Medi-Cal Administrative Activities (MAA), and Nurse Case Management in HIV/AIDS, Child and Adult Protective Services and In-Home Support Services. Community based programs include Childhood Injury Prevention, Plumas Children's Network, Childhood Lead Poisoning Prevention, Teen Pregnancy Prevention, and Student Health Services at Feather River College. FY 2002-03 expands services in budget unit 70560 as a result of transfers of Tobacco Use Reduction, HIV/AIDS Education and Prevention, Early Intervention Program, Case Management Program (CMP), Ryan White Care Act, and Housing Opportunities for Persons Living with AIDS (HOWPA). Contracts with community based organizations expand the Department's ability to deliver services countywide, and within our five County region. The Public Health Department is funded primarily by State categorical grants, realignment funds, contracts with other agencies, fees for services and private foundations.

Comments and Recommendations

The recommended transfer from the County General Fund for this budget unit has been increased to \$45,366. This is our required contribution for CMSP Administration. The department had requested a County General Fund contribution of \$87,101 however, I am not recommending that at this time.

The department has requested Fixed Assets totaling \$7,500 for 3 new computers which are to be paid for by grant funds.

The department is also requesting that their position allocation be modified in the following manner: delete 1.0 FTE Grants Compliance Officer, transfer .018 FTE Health Education Coordinator from budget unit 70559, decrease .048 FTE Fiscal Technical Services Assistant III for an overall reduction of .03 FTE.

I am recommending that the Board adopt the budget as requested and recommended including the Fixed Assets and position allocation changes.

Policy Items

None.

Board Action

Added \$29,000 to General Fund contribution
Adopted budget as revised.

BUDGET CODE 70560

UNIT TITLE - HEALTH DEPARTMENT

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0015 - PUBLIC HEALTH

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	490,832	1,095,723	1,225,290	1,225,290	1,119,024
51020	OTHER WAGES	816	28,089	5,371	5,371	31,548
51060	OVERTIME PAY	5,113	6,431	5,200	5,200	5,200
TOTAL	SALARIES	496,761	1,130,243	1,235,861	1,235,861	1,155,772
51070	UNEMPLOYMENT INSURANCE	2,484	5,652	6,179	6,179	6,249
51080	RETIREMENT	32,600	83,985	115,518	115,518	113,804
51090	GROUP INSURANCE	57,816	128,867	140,570	140,570	141,532
51100	OASDI	36,775	83,726	94,543	94,543	95,149
51110	COMPENSATION INSURANCE	3,736	9,214	12,746	12,746	9,403
51111	COMPENSATED ABSENCE EXP	23,209	0	0	0	0
TOTAL	BENEFITS	156,620	311,445	369,556	369,556	366,137
TOTAL	SALARIES & BENEFITS	653,381	1,441,687	1,605,417	1,605,417	1,521,909
52020	COMMUNICATIONS	8,440	28,843	34,584	34,584	34,584
52040	HOUSEHOLD EXPENSE	1,824	4,353	5,150	5,150	5,150
52050	INSURANCE	6,069	5,563	5,700	5,700	5,700
52090	MAINTENANCE-EQUIPMENT	7,998	5,357	10,325	10,325	10,325
52093	OTS-EQUIPMENT HLTH	0	5,648	2,000	2,000	5,100
52123	OFFICE FURNITURE/EQUIP.	2,352	5,352	2,000	2,000	2,000
52150	MEDICAL, DENTAL & LAB.	29,787	31,644	31,500	31,500	31,500
52153	EIP CLINIC EXPENSES	0	2,111	2,059	2,059	2,059
52160	MEMBERSHIPS	2,287	4,516	5,050	5,050	5,050
52175	FITNESS & WELLNESS	0	0	300	300	300
52180	OFFICE EXPENSE	15,682	45,317	37,869	37,869	37,382
52190	PROFESSIONAL SERVICES	57,485	436,681	498,955	498,955	680,525
52200	CMSP LOCAL MATCH	23,796	23,796	23,796	45,366	23,796
52240	PROF. -CCS TREATMENT	34,440	17,352	25,530	25,530	25,530
52330	EDUCATIONAL NAT/INCENTIVE	3,462	13,828	10,070	10,070	12,461
52340	MEDIA/PROMOTIONAL ITEMS	810	3,443	5,360	5,360	5,860
52420	RENTS & LEASES-STRUCTURE	1,500	2,786	3,880	3,880	3,880
52440	SPECIAL DEPT. EXPENSE	410	950	1,000	1,000	46,366
52470	SPECIAL DEPT. -OTHER	912	2,656	1,500	1,500	1,500
52485	HPCP - Regional Projects	0	8,921	16,982	16,982	13,482
52500	OVERHEAD	4,000	80,046	80,046	80,046	168,046
52525	SPEC. DEPT. OUTREACH ACT.	0	4,149	4,826	4,826	7,788
52740	TRAVEL-ROUTINE	859	1,886	4,643	4,643	3,593
52750	TRAVEL-SPECIAL	16,991	49,595	39,190	39,190	42,296
52775	IN-CNTY HOSTING EVENTS	457	872	900	900	700
52780	UTILITIES	3,102	3,042	1,900	1,900	1,900
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	222,663	788,707	855,115	876,685	1,176,873
53010	SUPPORT-CARE OF PERSONS	0	39,511	35,868	35,868	35,881
53011	SUPPORT & CARE SISKIYOU	0	25,977	26,471	26,471	22,831
53012	HOPWA SUPPORT & CARE	0	22,522	22,299	22,299	21,875
TOTAL	OTHER CHARGES	0	88,010	84,638	84,638	80,587
54150	VEHICLE	0	6,999	0	0	0
54250	APPLIANCES	1,179	0	0	0	0
54260	MISC. EQUIPMENT	0	8,293	0	0	0
54950	COMPUTER HARDWARE	2,395	11,865	7,500	7,500	13,500
TOTAL	FIXED ASSETS	3,574	27,158	7,500	7,500	13,500

BUDGET CODE 70560

UNIT TITLE - HEALTH DEPARTMENT

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0015 - PUBLIC HEALTH

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
56000	INTRAFUND TRANSFER-OUT	0	-3,603	-619	-619	-619
TOTAL	TRANSFER OUT	0	-3,603	-619	-619	-619
57000	INTRAFUND TRANSFER-IN	0	0	0	0	0
57001	INTERFUND TRANSFER-IN	0	0	0	0	0
TOTAL	TRANSFER IN	0	0	0	0	0
58000	INTERFUND TRF IN	22,299	33,452	32,192	32,192	32,192
58001	INTERFUND TRF OUT	0	-30,257	-39,703	-39,703	-46,684
TOTAL	INTERFUND TRANSFERS	22,299	3,195	-7,511	-7,511	-14,492
TOTAL	HEALTH DEPARTMENT	901,917	2,345,154	2,544,540	2,566,110	2,777,758

<u>Budget Unit:</u>	HIV/AIDS (70565)
<u>Fund:</u>	0015 – Public Health
<u>Department Head:</u>	Rita Scardaci, Public Health Director

Statement of Function

Funds from this budget were folded into budget unit 70560.

Comments and Recommendations

See Statement of Function.

BUDGET CODE 70565

UNIT TITLE - HLTH-AIDS PROGRAMS, RW

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0015 - PUBLIC HEALTH

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	116,023	0	0	0	0
51020	OTHER WAGES	771	0	0	0	0
TOTAL	SALARIES	116,794	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	584	0	0	0	0
51080	RETIREMENT	7,828	0	0	0	0
51090	GROUP INSURANCE	9,280	0	0	0	0
51100	OASDI	8,753	0	0	0	0
51110	COMPENSATION INSURANCE	883	0	0	0	0
TOTAL	BENEFITS	27,327	0	0	0	0
TOTAL	SALARIES & BENEFITS	144,121	0	0	0	0
52020	COMMUNICATIONS	2,415	0	0	0	0
52150	MEDICAL, DENTAL & LAB.	0	0	0	0	0
52153	EIP CLINIC EXPENSES	2,324	0	0	0	0
52160	MEMBERSHIPS	50	0	0	0	0
52180	OFFICE EXPENSE	3,118	0	0	0	0
52190	PROFESSIONAL SERVICES	141,629	0	0	0	0
52330	EDUCATIONAL NAT/INCENTIVE	357	0	0	0	0
52431	OFFICE FURNITURE UND. 300	981	0	0	0	0
52485	HPCP - Regional Projects	3,897	0	0	0	0
52525	SPEC. DEPT. OUTREACH ACT.	549	0	0	0	0
52740	TRAVEL-ROUTINE	59	0	0	0	0
52750	TRAVEL-SPECIAL	5,334	0	0	0	0
52775	IN-CNTY HOSTING EVENTS	150	0	0	0	0
TOTAL	SERVICES & SUPPLIES	160,864	0	0	0	0
53012	HOPWA SUPPORT & CARE	19,635	0	0	0	0
TOTAL	OTHER CHARGES	19,635	0	0	0	0
54220	COMMUNICATIONS EQUIP.	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
57000	INTRAFUND TRANSFER-IN	19,949	0	0	0	0
TOTAL	TRANSFER IN	19,949	0	0	0	0
TOTAL	HLTH-AIDS PROGRAMS, RW	344,569	0	0	0	0

Budget Unit:

High Country Regional Community
Link Project (HCR) (70566)

Fund:

0015 – Public Health

Department Head:

Rita Scardaci, Director of Public Health

Statement of Function

Budget unit 70566 brings together Plumas, Modoc, Lassen, Trinity and Siskiyou Counties in a collaborative effort to decrease tobacco use by minors. The Plumas County Health Agency has administrative and fiscal authority for this project that has been 100% funded since 1994 through the State Department of Health Services Tobacco Control Section.

Comments and Recommendations

This budget unit was closed effective June 30, 2002.

Policy Items

None.

BUDGET CODE 70566

UNIT TITLE - HIGH CO. HLTH. CORT.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0015 - PUBLIC HEALTH

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	74,233	0	0	0	0
51020	OTHER WAGES	1,809	0	0	0	0
TOTAL	SALARIES	76,041	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	381	0	0	0	0
51080	RETIREMENT	4,847	0	0	0	0
51090	GROUP INSURANCE	13,880	0	0	0	0
51100	OASDI	5,670	0	0	0	0
51110	COMPENSATION INSURANCE	575	0	0	0	0
TOTAL	BENEFITS	25,353	0	0	0	0
TOTAL	SALARIES & BENEFITS	101,394	0	0	0	0
52020	COMMUNICATIONS	2,600	0	0	0	0
52040	HOUSEHOLD EXPENSE	400	0	0	0	0
52180	OFFICE EXPENSE	4,356	0	0	0	0
52190	PROFESSIONAL SERVICES	53,530	0	0	0	0
52330	EDUCATIONAL NAT/INCENTIVE	86	0	0	0	0
52340	MEDIA/PROMOTIONAL ITEMS	2,930	0	0	0	0
52525	SPEC. DEPT. OUTREACH ACT.	6,450	0	0	0	0
52740	TRAVEL-ROUTINE	10	0	0	0	0
52750	TRAVEL-SPECIAL	7,662	0	0	0	0
TOTAL	SERVICES & SUPPLIES	78,024	0	0	0	0
57000	INTRAFUND TRANSFER-IN	24,429	0	0	0	0
TOTAL	TRANSFER IN	24,429	0	0	0	0
TOTAL	HIGH CO. HLTH. CORT.	203,848	0	0	0	0

<u>Budget Unit:</u>	AIDS Care Act (70568)
<u>Fund:</u>	0015 - Public Health
<u>Department Head:</u>	Rita Scardaci, Director of Public Health

Statement of Function

Funds and the position allocation for this budget unit are being transferred to budget unit 70560, Public Health.

Comments and Recommendations

This budget unit was closed effective June 30, 2002.

Policy Items

None.

BUDGET CODE 70568

UNIT TITLE - AIDS CARE ACT

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0015 - PUBLIC HEALTH

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	23,510	0	0	0	0
TOTAL	SALARIES	23,510	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	118	0	0	0	0
51080	RETI REMENT	1,564	0	0	0	0
51090	GROUP INSURANCE	785	0	0	0	0
51100	OASDI	1,785	0	0	0	0
51110	COMPENSATION INSURANCE	178	0	0	0	0
TOTAL	BENEFITS	4,430	0	0	0	0
TOTAL	SALARIES & BENEFITS	27,941	0	0	0	0
52020	COMMUNI CATIONS	1,465	0	0	0	0
52180	OFFICE EXPENSE	1,541	0	0	0	0
52190	PROFESSIONAL SERVICES	78,368	0	0	0	0
52525	SPEC. DEPT. OUTREACH ACT.	342	0	0	0	0
52740	TRAVEL-ROUTINE	0	0	0	0	0
52750	TRAVEL-SPECIAL	431	0	0	0	0
TOTAL	SERVICES & SUPPLIES	82,146	0	0	0	0
53010	SUPPORT-CARE OF PERSONS	25,609	0	0	0	0
53011	SUPPORT & CARE SI SKIYOU	23,030	0	0	0	0
TOTAL	OTHER CHARGES	48,639	0	0	0	0
57000	INTRAFUND TRANSFER-IN	2,065	0	0	0	0
TOTAL	TRANSFER IN	2,065	0	0	0	0
TOTAL	AIDS CARE ACT	160,791	0	0	0	0

<u>Budget Unit:</u>	Health Administration (70585)
<u>Fund:</u>	0015 – Public Health
<u>Department Head:</u>	Rita Scardaci, Director of Public Health

Statement of Function

Established to improve fiscal monitoring and accounting of various State and Federal grants. Programs include a variety of health education and injury prevention projects. The Health Agency administrative staff and costs are contained in this budget unit. This budget unit has been transferred in its entirety to budget unit 70560 for FY 02-03.

Comments and Recommendations

This budget unit was closed effective June 30, 2002.

Policy Items

None.

BUDGET CODE 70585

UNIT TITLE - HEALTH ADMINISTRATION

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0015 - PUBLIC HEALTH

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	317,314	0	0	0	0
51020	OTHER WAGES	1,426	0	0	0	0
TOTAL	SALARIES	318,740	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	1,594	0	0	0	0
51080	RETIREMENT	21,234	0	0	0	0
51090	GROUP INSURANCE	39,830	0	0	0	0
51100	OASDI	23,675	0	0	0	0
51110	COMPENSATION INSURANCE	3,035	0	0	0	0
TOTAL	BENEFITS	89,367	0	0	0	0
TOTAL	SALARIES & BENEFITS	408,107	0	0	0	0
52020	COMMUNICATIONS	10,389	0	0	0	0
52030	FOOD	285	0	0	0	0
52040	HOUSEHOLD EXPENSE	693	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	2,125	0	0	0	0
52093	OTS-EQUIPMENT HLTH	12,920	0	0	0	0
52123	OFFICE FURNITURE/EQUIP.	492	0	0	0	0
52160	MEMBERSHIPS	2,269	0	0	0	0
52180	OFFICE EXPENSE	4,912	0	0	0	0
52190	PROFESSIONAL SERVICES	150,335	0	0	0	0
52330	EDUCATIONAL NAT/INCENTIVE	8,965	0	0	0	0
52340	MEDIA/PROMOTIONAL ITEMS	2,171	0	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	154	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	1,500	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	410	0	0	0	0
52500	OVERHEAD	76,046	0	0	0	0
52525	SPEC. DEPT. OUTREACH ACT.	828	0	0	0	0
52740	TRAVEL-ROUTINE	825	0	0	0	0
52750	TRAVEL-SPECIAL	5,848	0	0	0	0
52775	IN-CNTY HOSTING EVENTS	421	0	0	0	0
TOTAL	SERVICES & SUPPLIES	281,588	0	0	0	0
53492	CONTRIB. TO CAP IMP 0006	44,235	0	0	0	0
TOTAL	OTHER CHARGES	44,235	0	0	0	0
54950	COMPUTER HARDWARE	8,860	0	0	0	0
TOTAL	FIXED ASSETS	8,860	0	0	0	0
56000	INTRAFUND TRANSFER-OUT	-47,838	0	0	0	0
TOTAL	TRANSFER OUT	-47,838	0	0	0	0
58000	INTERFUND TRF IN	540	0	0	0	0
58001	INTERFUND TRF OUT	-37,158	0	0	0	0
TOTAL	INTERFUND TRANSFERS	-36,618	0	0	0	0
TOTAL	HEALTH ADMINISTRATION	658,333	0	0	0	0

<u>Budget Unit:</u>	Alcohol/Drug (70580)
<u>Fund:</u>	0016 - Alcohol/Drug
<u>Department Head:</u>	Janice Stafford, Acting Director of Alcohol & Drug

Statement of Function

The Alcohol and Drug Programs are combined in this budget unit and consists of six categories: Outpatient Services, Residential Treatment Services, Community Outreach and Prevention, School Based Programs, Mandated DUI Programs and the Perinatal Program. Special programs are available for clients that have tested HIV positive.

Comments and Recommendations

This budget unit is funded by State General Funds, Federal Block Grant monies and from client fees. There are no direct County General Fund contributions to this budget.

The department is in the process of reviewing and reworking their numbers. At this time they are requesting that several positions and portions of positions be eliminated. These include Alcohol & Drug Therapist 2.0 FTE, Department Fiscal Officer position .20 FTE, Fiscal and Technical Services Assistant III .70 FTE.

In addition, they are asking that we add a .70 Office Assistant I, II or III. The total position allocation requested for this budget unit will be 9.85 FTE.

The revised budget will effect cuts to the State's General Fund contributions and will represent a reduction from the year end budget of approximately 20%.

I am recommending that the Board adopt the budget as revised.

There are no Fixed Assets being requested.

Policy Items

None.

Board Action

Adopted budget as adjusted.

BUDGET CODE 70580

UNIT TITLE - ALCOHOL & DRUG

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0016 - ALCOHOL & DRUG

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	296,621	337,260	401,936	354,902	354,902
51020	OTHER WAGES	28,932	21,434	15,000	0	0
51060	OVERTIME PAY	13,997	11,115	8,000	3,500	3,500
TOTAL	SALARIES	339,550	369,809	424,936	358,402	358,402
51070	UNEMPLOYMENT INSURANCE	1,661	1,854	2,129	1,797	1,797
51080	RETIREMENT	18,975	26,138	37,740	33,324	33,324
51090	GROUP INSURANCE	34,794	53,105	70,289	62,179	62,179
51100	OASDI	24,996	27,741	32,378	27,336	27,336
51110	COMPENSATION INSURANCE	2,558	2,982	3,219	2,715	2,715
51111	COMPENSATED ABSENCE EXP	4,474	0	0	0	0
TOTAL	BENEFITS	87,458	111,820	145,755	127,351	127,351
TOTAL	SALARIES & BENEFITS	427,008	481,629	570,691	485,753	485,753
52010	CLOTHING-PERSONAL SUPPLY	2,500	3,550	5,500	3,000	3,000
52020	COMMUNICATIONS	6,334	6,229	7,000	7,000	7,000
52030	FOOD	391	0	100	0	0
52040	HOUSEHOLD EXPENSE	699	697	1,700	1,200	1,200
52090	MAINTENANCE-EQUIPMENT	3,452	3,086	3,800	1,900	1,900
52110	VEHICLE FUEL	0	1,344	0	0	0
52123	OFFICE FURNITURE/EQUIP.	20,009	803	5,000	1,100	1,100
52124	TOOLS AND EQUIPMENT	454	51	200	100	100
52125	COMMUNICATION EQUIPMENT	227	379	500	325	325
52130	MAINT. -BLDG. & GROUNDS	2,583	9,731	8,000	4,600	4,600
52160	MEMBERSHIPS	290	1,953	3,000	3,000	3,000
52175	FITNESS & WELLNESS	0	300	300	300	300
52180	OFFICE EXPENSE	11,584	6,799	14,000	7,774	7,774
52190	PROFESSIONAL SERVICES	45,877	22,845	20,000	7,500	7,500
52205	PROF SVC RESIDENTIAL TX	18,868	55,135	46,000	46,000	46,000
52380	RENTS & LEASES-EQUIPMENT	5,714	4,806	8,000	4,800	4,800
52420	RENTS & LEASES-STRUCTURE	12,936	27,594	28,000	28,000	28,000
52440	SPECIAL DEPT. EXPENSE	10,218	7,273	19,900	11,400	11,400
52448	SPEC. DEPT. EXP. -PCMHC	651	601	0	550	550
52451	SPECIAL DEPT. EXP. FNL	3,422	451	0	500	500
52453	SPEC. DEPT. PREVENTIVE COOR	9,418	4,290	0	2,500	2,500
52470	SPECIAL DEPT. -OTHER	2,915	0	0	0	0
52480	LABORATORY TESTING FEES	5,251	6,935	400	1,400	1,400
52500	OVERHEAD	28,184	28,184	28,184	28,184	28,184
52700	SPEC. DEPT. -TRAINING	0	432	500	0	0
52740	TRAVEL-ROUTINE	945	873	2,500	2,500	2,500
52750	TRAVEL-SPECIAL	12,792	9,165	17,500	6,200	6,200
52775	IN-CNTY HOSTING EVENTS	25	0	150	150	150
52780	UTILITIES	2,975	6,680	9,000	8,000	8,000
52840	CONTINGENCIES	0	0	26,716	42,000	244,721
TOTAL	SERVICES & SUPPLIES	208,713	210,184	255,950	219,983	422,704
53010	SUPPORT-CARE OF PERSONS	26	122	1,000	1,000	1,000
53200	CONTRIB. TO OTHER AGENCY	250	700	2,000	2,000	2,000
TOTAL	OTHER CHARGES	276	822	3,000	3,000	3,000
54150	VEHICLE	30,000	0	0	0	0
54730	BUILDING IMPROVEMENTS	9,432	0	0	0	0
54930	SOFTWARE	0	1,962	0	0	0

BUDGET CODE 70580

UNIT TITLE - ALCOHOL & DRUG

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0016 - ALCOHOL & DRUG

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
TOTAL	FIXED ASSETS	39,432	1,962	0	0	0
58000	INTERFUND TRF IN	9,642	11,833	15,162	14,412	14,412
TOTAL	INTERFUND TRANSFERS	9,642	11,833	15,162	14,412	14,412
TOTAL	ALCOHOL & DRUG	685,072	706,430	844,803	723,148	925,869

<u>Budget Unit:</u>	Drug Court Initiative (70582)
<u>Fund:</u>	0016 – Alcohol & Drug
<u>Department Head:</u>	Janice Stafford, Acting Director of Alcohol & Drug Program Services

Statement of Function

The Adult Drug Court is an intervention and rehabilitation program for criminally charged adults providing substance abuse treatment in lieu of jail or prison. Two State Grants fund this Program; the Drug Court Partnership (DCP) Grant which was the initial funding source provided jointly by the California Alcohol and Drug Programs (ADP) and the Office of the Courts since 1999-2000. An additional Grant was awarded by the same source in 2000-01 called the Comprehensive Drug Court Initiative (CDCI) Grant, which provides funding for extra services for substance abusing criminals.

In March of 2002 ADP published the Drug Court Partnership Evaluation Report, based on statistics gathered under the above Grants. This report showed significant cost savings realized by Drug Courts. In particular, every dollar spent on Drug Courts saves an equal dollar on prison costs. There are other social costs saved also. In the Legislative budget sessions recently, the State Senate diverted funds from Corrections to Drug Courts based on this report. This is the first time money has been diverted from Corrections to treatment services for drug addicts. Future funding will be tied to this important savings.

Comments and Recommendations

No longer active.

Policy Items

None.

BUDGET CODE 70582

UNIT TITLE - DRUG COURT INITIATIVE

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0016 - ALCOHOL & DRUG

ACCOUNT	TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	12,752	0	0	0
51060	OVERTIME PAY	0	107	0	0	0
TOTAL	SALARIES	0	12,859	0	0	0
51070	UNEMPLOYMENT INSURANCE	0	74	0	0	0
51080	RETIREMENT	0	1,073	0	0	0
51090	GROUP INSURANCE	0	2,312	0	0	0
51100	OASDI	0	1,064	0	0	0
51110	COMPENSATION INSURANCE	0	111	0	0	0
TOTAL	BENEFITS	0	4,634	0	0	0
TOTAL	SALARIES & BENEFITS	0	17,492	0	0	0
52020	COMMUNICATIONS	0	128	0	0	0
52180	OFFICE EXPENSE	0	192	0	0	0
52190	PROFESSIONAL SERVICES	4,708	0	0	0	0
52205	PROF SVC RESIDENTIAL TX	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	4,708	321	0	0	0
53010	SUPPORT-CARE OF PERSONS	28,436	2,379	0	0	0
TOTAL	OTHER CHARGES	28,436	2,379	0	0	0
TOTAL	DRUG COURT INITIATIVE	33,144	20,192	0	0	0

<u>Budget Unit:</u>	Friday Night Live Mentoring (70583)
<u>Fund:</u>	0016 – Alcohol and Drug
<u>Department Head:</u>	Janice Stafford, Acting Director of Alcohol and Drug Program Services

Statement of Function

This Friday Night Live Grant Program provides social and academic mentors for 7th and 8th grade students. The mentors are 10th, 11th and 12th grade students that volunteer hours to assist students who are struggling with social or academic issues.

Comments and Recommendations

This budget unit serves as a cost center for the Friday Night Live Mentoring Program. There are no General Fund costs associated with this budget.

Adopt as requested and recommended.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as recommended/adjusted.

BUDGET CODE 70583

UNIT TITLE - FRIDAY NIGHT LIVE MENTOR

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
 ACTIVITY - 24 - HEALTH
 FUND - 0016 - ALCOHOL & DRUG

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	12,316	13,709	11,786	11,786	11,786
51020	OTHER WAGES	847	0	0	0	0
51060	OVERTIME PAY	835	925	0	0	0
TOTAL	SALARIES	13,998	14,634	11,786	11,786	11,786
51070	UNEMPLOYMENT INSURANCE	70	75	59	59	59
51080	RETIREMENT	798	1,082	1,107	1,107	1,107
51090	GROUP INSURANCE	0	0	3,862	3,862	3,862
51100	OASDI	1,071	1,154	902	902	902
51110	COMPENSATION INSURANCE	103	114	89	89	89
TOTAL	BENEFITS	2,041	2,425	6,019	6,019	6,019
TOTAL	SALARIES & BENEFITS	16,040	17,059	17,805	17,805	17,805
52010	CLOTHING-PERSONAL SUPPLY	5,421	0	1,000	1,000	1,000
52020	COMMUNICATIONS	0	615	400	400	400
52030	FOOD	177	0	0	0	0
52180	OFFICE EXPENSE	726	159	750	750	750
52190	PROFESSIONAL SERVICES	1,000	1,000	1,500	1,500	1,500
52420	RENTS & LEASES-STRUCTURE	0	0	400	400	400
52440	SPECIAL DEPT. EXPENSE	3,705	2,568	1,945	1,945	1,945
52500	OVERHEAD	2,375	0	0	0	0
52740	TRAVEL-ROUTINE	143	286	500	500	500
52750	TRAVEL-SPECIAL	2,469	3,651	3,000	3,000	3,000
52780	UTILITIES	0	0	200	200	200
TOTAL	SERVICES & SUPPLIES	16,016	8,279	9,695	9,695	9,695
TOTAL	FRIDAY NIGHT LIVE MENTOR	32,055	25,338	27,500	27,500	27,500

<u>Budget Unit:</u>	CalWORKS Alcohol & Drug (70584)
<u>Fund:</u>	0016 – Alcohol & Drug
<u>Department Head:</u>	Janice Stafford, Acting Director of Alcohol & Drug Program Services

Statement of Function

This budget unit is no longer active and will be deleted following this fiscal year.

BUDGET CODE 70584

UNIT TITLE - CAL-WORKS ALCOHOL & DRUG

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0016 - ALCOHOL & DRUG

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	0	0	0
TOTAL	SALARIES	0	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	0	0	0	0	0
51080	RETI REMENT	0	0	0	0	0
51090	GROUP INSURANCE	0	0	0	0	0
51100	OASDI	0	0	0	0	0
51110	COMPENSATION INSURANCE	0	0	0	0	0
TOTAL	BENEFITS	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	0	0	0	0	0
52020	COMMUNI CATIONS	0	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	0	0	0	0	0
52180	OFFICE EXPENSE	0	0	0	0	0
52205	PROF SVC RESIDENTIAL TX	0	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	0	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	0	0	0	0	0
52740	TRAVEL-ROUTINE	74	0	0	0	0
52750	TRAVEL-SPECIAL	64	0	0	0	0
TOTAL	SERVICES & SUPPLIES	138	0	0	0	0
TOTAL	CAL-WORKS ALCOHOL & DRUG	138	0	0	0	0

Budget Unit:
Fund:
Department Head:

Proposition 36 (70586)
0016 Alcohol and Drug
Janice Stafford, Acting Director of
Alcohol & Drug Program Services

Statement of Function

Proposition 36, also known as the Substance Abuse and Crime Prevention Act, mandates that any person convicted of a nonviolent drug possession offense, and any parolee who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug related condition of parole, shall be diverted from incarceration into licensed or certified community-based drug treatment programs. Eligible offenders receive up to one year of drug treatment and up to six months of aftercare. Vocational training, family counseling, literacy training, and other services may be provided.

Comments and Recommendations

There is no direct County General Fund contribution to this budget unit. Monies are received through the Substance Abuse and Crime Prevention Act as approved by the voters of the State of California.

The department is requesting and I am recommending that a 1.0 FTE Grants Compliance Assistant be eliminated and that a .30 FTE Office Assistant I, II or III be added.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as adjusted.

BUDGET CODE 70586

UNIT TITLE - PROPOSITION 36 (A&D)

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0016 - ALCOHOL & DRUG

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	42,867	143,120	202,268	202,268	202,268
51020	OTHER WAGES	3,477	8,858	20,000	20,000	20,000
51060	OVERTIME PAY	1,868	3,599	1,000	1,000	1,000
TOTAL	SALARIES	48,212	155,577	223,268	223,268	223,268
51070	UNEMPLOYMENT INSURANCE	241	776	1,119	1,119	1,119
51080	RETIREMENT	3,028	11,024	18,979	18,979	18,979
51090	GROUP INSURANCE	5,294	22,047	33,217	33,217	33,217
51100	OASDI	3,553	11,207	17,083	17,083	17,083
51110	COMPENSATION INSURANCE	562	2,331	4,156	4,156	4,156
TOTAL	BENEFITS	12,678	47,385	74,554	74,554	74,554
TOTAL	SALARIES & BENEFITS	60,890	202,961	297,822	297,822	297,822
52020	COMMUNICATIONS	2,658	3,269	3,500	3,500	2,800
52030	FOOD	0	0	150	150	0
52040	HOUSEHOLD EXPENSE	0	510	900	900	500
52090	MAINTENANCE-EQUIPMENT	299	1,459	2,000	2,000	1,500
52110	VEHICLE FUEL	909	2,574	0	0	0
52123	OFFICE FURNITURE/EQUIP.	13,731	111	100	100	400
52124	TOOLS AND EQUIPMENT	0	727	200	200	0
52125	COMMUNICATION EQUIPMENT	1,177	215	200	200	0
52130	MAINT.-BLDG. & GROUNDS	5,840	4,753	5,000	5,000	5,000
52160	MEMBERSHIPS	160	727	600	600	600
52180	OFFICE EXPENSE	7,554	2,236	4,400	4,400	2,200
52190	PROFESSIONAL SERVICES	16,861	8,616	7,500	7,500	1,200
52205	PROF SVC RESIDENTIAL TX	15,611	17,285	20,000	20,000	20,000
52330	EDUCATIONAL NAT/INCENTIVE	0	0	0	0	0
52380	RENTS & LEASES-EQUIPMENT	14,441	13,362	12,500	12,500	13,500
52420	RENTS & LEASES-STRUCTURE	12,390	11,284	16,000	16,000	16,000
52440	SPECIAL DEPT. EXPENSE	0	3,144	6,000	6,000	2,500
52480	LABORATORY TESTING FEES	0	1,319	10,000	10,000	10,000
52700	SPEC. DEPT. -TRAINING	0	778	500	500	500
52740	TRAVEL-ROUTINE	41	1,270	3,000	3,000	3,000
52750	TRAVEL-SPECIAL	6,051	15,388	12,000	12,000	4,400
52775	IN-CNTY HOSTING EVENTS	13	0	50	50	50
52780	UTILITIES	2,971	4,679	7,000	7,000	5,500
52840	CONTINGENCIES	0	0	200	200	0
TOTAL	SERVICES & SUPPLIES	100,707	93,706	111,800	111,800	89,650
53010	SUPPORT-CARE OF PERSONS	1,242	791	1,000	1,000	1,000
TOTAL	OTHER CHARGES	1,242	791	1,000	1,000	1,000
54950	COMPUTER HARDWARE	6,811	0	0	0	0
TOTAL	FIXED ASSETS	6,811	0	0	0	0
58000	INTERFUND TRF IN	8,290	0	4,000	4,000	4,000
TOTAL	INTERFUND TRANSFERS	8,290	0	4,000	4,000	4,000
TOTAL	PROPOSITION 36 (A&D)	177,940	297,459	414,622	414,622	392,472

<u>Budget Unit:</u>	Drug Court (70630)
<u>Fund:</u>	0016 Alcohol and Drug
<u>Department Head:</u>	Janice Stafford, Acting Director of Alcohol & Drug Program Services

Statement of Function

The Adult Drug Court is an intervention and rehabilitation program for criminally charged adults providing substance abuse treatment in lieu of jail or prison. Two State Grants fund this worthwhile Program; the Drug Court Partnership (DCP) Grant was the initial funding source provided jointly by the California Alcohol and Drug Programs (ADP) and the Office of the Courts since 1999-2000. An additional Grant was awarded by the same source in 2000-2001 called the Comprehensive Drug Court Initiative (CDCI). This budget unit is for the DCP Grant.

In March of 2002, ADP published the Drug Court Partnership Evaluation Report, based on statistics gathered under the above Grants. This report showed significant cost savings realized by Drug Courts. In particular, every dollar spent on Drug Courts saves an equal dollar on prison costs. There are other social costs saved also. In the legislative budget sessions recently, the State Senate diverted funds from Corrections to Drug Courts based on this report. This is the first time money has been diverted from Corrections to treatment services for drug addicts. Future funding will be tied to this important savings.

Comments and Recommendations

This budget unit is primarily funded by the Drug Court Partnership and Comprehensive Drug Court Initiative grants. A County match of \$29,985 is required and this is met by portions of already existing salaries of the Alcohol and Drug Director, Chief Probation Officer and a Deputy Probation Officer III.

The department is requesting and I am recommending that an unfilled Grants Compliance Assistant position be eliminated reflecting a reduction of .20 FTE. They are also requesting that the Department Fiscal Officer allocation be increased by a like amount.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as adjusted.

BUDGET CODE 70630

UNIT TITLE - DRUG COURT (A&D)

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0016 - ALCOHOL & DRUG

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	44,654	45,779	65,521	65,521	65,521
51020	OTHER WAGES	32,833	31,014	28,000	28,000	28,000
51060	OVERTIME PAY	2,637	1,357	500	500	500
TOTAL	SALARIES	80,124	78,150	94,021	94,021	94,021
51070	UNEMPLOYMENT INSURANCE	401	382	472	472	472
51080	RETIREMENT	3,093	3,583	6,152	6,152	6,152
51090	GROUP INSURANCE	5,383	5,658	12,359	12,359	12,359
51100	OASDI	6,004	5,687	7,195	7,195	7,195
51110	COMPENSATION INSURANCE	947	870	738	738	738
TOTAL	BENEFITS	15,828	16,179	26,916	26,916	26,916
TOTAL	SALARIES & BENEFITS	95,952	94,329	120,937	120,937	120,937
52020	COMMUNICATIONS	2,528	3,389	2,400	2,400	2,400
52040	HOUSEHOLD EXPENSE	0	0	500	500	500
52090	MAINTENANCE-EQUIPMENT	169	0	0	0	0
52110	VEHICLE FUEL	229	19	0	0	0
52123	OFFICE FURNITURE/EQUIP.	375	0	0	0	0
52125	COMMUNICATION EQUIPMENT	187	0	0	0	0
52130	MAINT. -BLDG. & GROUNDS	0	373	700	700	700
52160	MEMBERSHIPS	0	0	600	600	600
52180	OFFICE EXPENSE	6,314	2,304	1,892	1,892	1,892
52190	PROFESSIONAL SERVICES	19,715	824	2,100	2,100	2,100
52205	PROF SVC RESIDENTIAL TX	12,800	2,175	5,500	5,500	5,500
52380	RENTS & LEASES-EQUIPMENT	0	993	1,700	1,700	1,700
52420	RENTS & LEASES-STRUCTURE	3,586	1,291	4,500	4,500	4,500
52440	SPECIAL DEPT. EXPENSE	3,880	1,142	900	900	900
52480	LABORATORY TESTING FEES	14,000	11,976	9,000	9,000	9,000
52700	SPEC. DEPT. - TRAINING	0	30	50	50	50
52740	TRAVEL-ROUTINE	3,165	2,013	2,000	2,000	2,000
52750	TRAVEL-SPECIAL	484	4,841	4,000	4,000	4,000
52780	UTILITIES	1,310	1,119	1,000	1,000	1,000
TOTAL	SERVICES & SUPPLIES	68,743	32,490	36,842	36,842	36,842
53010	SUPPORT-CARE OF PERSONS	550	3,074	1,000	1,000	1,000
TOTAL	OTHER CHARGES	550	3,074	1,000	1,000	1,000
57000	INTRAFUND TRANSFER-IN	0	0	-8,500	-8,500	0
TOTAL	TRANSFER IN	0	0	-8,500	-8,500	0
58000	INTERFUND TRF IN	3,761	491	9,300	9,300	800
TOTAL	INTERFUND TRANSFERS	3,761	491	9,300	9,300	800
TOTAL	DRUG COURT (A&D)	169,005	130,384	159,579	159,579	159,579

<u>Budget Unit:</u>	District Attorney (70310)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Jeff Cunan, District Attorney

Statement of Function

The District Attorney's Office is responsible for prosecuting all criminal violations within Plumas County on behalf of the People of the State of California. It assists and advises all law enforcement agencies – County, State and Federal – in all levels of investigation, arrest, and prosecution. The District Attorney's Office is also responsible for prosecuting civil cases on behalf of the People, particularly with regard to Consumer Fraud and Environmental Statutes. The District Attorney is also the statutory advisor to the Plumas County Grand Jury and conducts investigations on their behalf.

Further, the District Attorney's investigative unit provides essential, often street-level investigation for a variety of complex criminal situations. This currently includes the only female investigative officer in Plumas County available to handle cases in which female citizens, both adults and children, are victims and survivors of crime. In all such cases our female investigator is called out by other law enforcement agencies. In all serious cases generally, our Investigations Supervisor is called out.

The District Attorney is also responsible for serving as the Public Administrator, representing the interests of the County, indigent Plumas County residents, and their heirs upon indigent deaths.

Additionally, the District Attorney's Office handles juvenile delinquency proceedings, including rehabilitation and prevention programs, and administers the Federal Juvenile Drug Court Grant. State grants in the District Attorney's Office that support specialized prosecution efforts are the Spousal Abuser Program, the Insurance Fraud Program, the Statutory Rape Program and the Anti-Drug Abuse Program. These grants are funded through other budget units but have customarily supported three key employees to varying degrees: the Department Fiscal Officer (60%), the District Attorney Investigations Supervisor (25%), and the Family Violence Officer (90%) as referenced above.

The stability and efficacy of the District Attorney's Office directly correlates with the level of public safety from crime enjoyed by the residents of Plumas County.

Comments and Recommendations

The recommended budget reflects a 14% reduction in transfers from the General Fund in the computer generated budget and a 17.9% reduction in the County General Fund contribution from the requested budget.

As a result of this recommendation it will be necessary for the department to reduce the number of FTE Deputy District Attorney's by 1.0 and to employ furloughs or other voluntary time off to meet their budget parameters.

We have also recommended a reduction in the amount of revenue that will be received from the ½ cent sales tax allocated to Public Safety.

There are no Fixed Assets requests.

Policy Items

None.

Board Action

Board adjusted sales tax revenues by \$6,600.

Added \$80,000 to Salaries and Benefits and did not reduce the position allocation.

Adopted budget as adjusted.

BUDGET CODE 70310

UNIT TITLE - DISTRICT ATTORNEY

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION

ACTIVITY - 17 - JUDICIAL

FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	330,542	326,098	380,472	278,153	358,153
51020	OTHER WAGES	4,875	3,031	2,000	2,000	2,000
51030	WAGES COURT TRANSCRIBER	389	1,584	1,000	1,000	1,000
51060	OVERTIME PAY	13,750	15,137	20,857	20,857	20,857
TOTAL	SALARIES	349,556	345,850	404,329	302,010	382,010
51070	UNEMPLOYMENT INSURANCE	1,380	1,342	1,902	1,902	1,902
51080	RETIREMENT	23,386	26,827	35,567	35,567	35,567
51090	GROUP INSURANCE	30,569	40,074	60,321	60,321	60,321
51100	OASDI	23,361	22,131	26,909	26,909	26,909
51110	COMPENSATION INSURANCE	6,265	6,585	8,871	8,871	8,871
51130	FITNESS & WELLNESS BENEFIT	300	300	0	0	0
TOTAL	BENEFITS	85,261	97,258	133,570	133,570	133,570
TOTAL	SALARIES & BENEFITS	434,817	443,108	537,899	435,580	515,580
52010	CLOTHING-PERSONAL SUPPLY	119	0	0	0	0
52020	COMMUNICATIONS	9,031	9,264	9,000	9,000	9,000
52090	MAINTENANCE-EQUIPMENT	2,410	3,390	2,750	2,750	2,750
52100	WITNESS	1,158	5,637	4,800	4,800	4,800
52110	VEHICLE FUEL	2,322	2,857	2,700	2,700	2,700
52123	OFFICE FURNITURE/EQUIP.	6,546	365	0	0	0
52125	COMMUNICATION EQUIPMENT	589	246	0	0	0
52160	MEMBERSHIPS	1,639	1,745	2,120	2,120	2,120
52175	FITNESS & WELLNESS	0	0	300	300	300
52180	OFFICE EXPENSE	21,192	16,253	16,060	16,060	16,060
52190	PROFESSIONAL SERVICES	7,413	44,005	7,800	7,800	7,800
52193	PROF. SERVICE D.U.I.	7,945	10,465	9,820	9,820	9,820
52420	RENTS & LEASES-STRUCTURE	1,143	773	576	576	576
52440	SPECIAL DEPT. EXPENSE	2,500	0	2,500	2,500	2,500
52740	TRAVEL-ROUTINE	144	0	200	200	200
52750	TRAVEL-SPECIAL	2,241	5,500	5,500	5,500	5,500
52775	IN-CNTY HOSTING EVENTS	0	0	100	100	100
52780	UTILITIES	562	727	700	700	700
TOTAL	SERVICES & SUPPLIES	66,955	101,226	64,926	64,926	64,926
54150	VEHICLE	0	20,586	0	0	0
TOTAL	FIXED ASSETS	0	20,586	0	0	0
56000	INTRAFUND TRANSFER-OUT	-7,259	-7,183	-7,200	-7,200	-7,200
TOTAL	TRANSFER OUT	-7,259	-7,183	-7,200	-7,200	-7,200
58000	INTERFUND TRF IN	22,213	16,405	19,984	19,984	19,984
TOTAL	INTERFUND TRANSFERS	22,213	16,405	19,984	19,984	19,984
TOTAL	DISTRICT ATTORNEY	516,726	574,142	615,609	513,290	593,290

<u>Budget Unit:</u>	District Attorney OCJP-ADA (70311)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Jeff Cunan, District Attorney

Statement of Function

The OCJP-ADA Grant supports drug prosecution in Plumas County through budget units in the Sheriff's Office, the District Attorney's Office and the Probation Department. This budget unit supports record keeping and reporting of statistics and expenditures relate to drug prosecution, as well as investigation in support of drug prosecution in the District Attorney's Office. All funding is provided through the California Office of Criminal Justice Planning (OCJP) from Federal monies for Anti-Drug Abuse (ADA) efforts.

Comments and Recommendations

This budget is funded by State OCJP funds, there is no direct County General Fund contributions.

We recommend that the Board adopt the budget as requested and recommended.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70311

UNIT TITLE - DIST. ATTORNEY OCJP - ADA

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 17 - JUDICIAL
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	12,176	13,953	12,723	20,896	20,896
51060	OVERTIME PAY	2,984	4,618	2,357	5,838	5,838
TOTAL	SALARIES	15,160	18,571	15,080	26,734	26,734
51070	UNEMPLOYMENT INSURANCE	77	88	64	104	104
51080	RETIREMENT	921	1,133	1,193	1,952	1,952
51090	GROUP INSURANCE	1,763	2,140	2,278	3,707	3,707
51100	OASDI	736	1,014	957	1,437	1,437
51110	COMPENSATION INSURANCE	607	466	120	390	390
TOTAL	BENEFITS	4,104	4,840	4,612	7,590	7,590
TOTAL	SALARIES & BENEFITS	19,264	23,411	19,692	34,324	34,324
52020	COMMUNICATIONS	238	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	249	0	0	0	0
52110	VEHICLE FUEL	10	0	0	0	0
52180	OFFICE EXPENSE	122	0	308	0	0
52740	TRAVEL-ROUTINE	0	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	0	631	8,484
TOTAL	SERVICES & SUPPLIES	619	0	308	631	8,484
TOTAL	DIST. ATTORNEY OCJP - ADA	19,883	23,411	20,000	34,955	42,808

Budget Unit:

District Attorney - Spousal Abuse (70312)

Fund:

0017 - Public Safety

Department Head:

Jeff Cunan, District Attorney

Statement of Function

The Spousal Abuser Prosecution Program (SAPP) Grant is provided by the California Department of Justice in support of the investigation and prosecution of spousal abusers, and advocacy for victims of domestic violence. None of these funds is available for record keeping and reporting. This grant requires the County to provide support services in the form of cash match funds for record keeping and reporting.

Comments and Recommendations

This budget is funded by State and there is no County General Fund contribution.

We are recommending that the Board adopt the budget as requested and recommended.

There are no Fixed Asset requests.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70312

UNIT TITLE - D. A. SPOUSAL ABUSE PROG.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 17 - JUDICIAL
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	23,293	20,219	18,565	18,565	18,565
51060	OVERTIME PAY	9,030	5,440	7,140	7,140	7,140
TOTAL	SALARIES	32,323	25,659	25,705	25,705	25,705
51070	UNEMPLOYMENT INSURANCE	153	135	93	93	93
51080	RETIREMENT	1,625	1,663	1,711	1,711	1,711
51090	GROUP INSURANCE	3,757	3,527	3,128	3,128	3,128
51100	OASDI	1,937	1,647	919	919	919
51110	COMPENSATION INSURANCE	560	569	861	861	861
TOTAL	BENEFITS	8,032	7,541	6,712	6,712	6,712
TOTAL	SALARIES & BENEFITS	40,355	33,200	32,417	32,417	32,417
52020	COMMUNICATIONS	545	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	491	0	0	0	0
52110	VEHICLE FUEL	169	0	0	0	0
52180	OFFICE EXPENSE	441	0	0	0	0
52330	EDUCATIONAL NAT/INCENTIVE	3,000	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	783	783	783
TOTAL	SERVICES & SUPPLIES	4,645	0	783	783	783
TOTAL	D. A. SPOUSAL ABUSE PROG.	45,000	33,200	33,200	33,200	33,200

<u>Budget Unit:</u>	District Attorney - Auto Insurance Fraud (70313)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Jeff Cunan, District Attorney

Statement of Function

The Automobile Insurance Fraud Grant is provided through the California Department of Insurance (DOI) to support case referral outreach, record keeping, reporting, investigation and prosecution of Automobile Insurance Fraud. Funds for this grant come from a \$1 surcharge on every auto insurance policy in California. With the County creation of the DA Grant Compliance Assistant, we now have staff available to do the outreach necessary to generate case referrals. This budget is entirely funded by the grant.

Comments and Recommendations

This budget unit is funded by State funds and there is no County General Fund contribution.

We are recommending that the budget be approved as requested and recommended.

There are no Fixed Asset requests.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70313

UNIT TITLE - D. A. AUTO INS. FRAUD

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 17 - JUDICIAL
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	2,454	3,402	3,151	3,151	3,151
51020	OTHER WAGES	875	0	0	0	0
TOTAL	SALARIES	3,328	3,402	3,151	3,151	3,151
51070	UNEMPLOYMENT INSURANCE	17	17	16	16	16
51080	RETIREMENT	219	260	296	296	296
51090	GROUP INSURANCE	279	717	656	656	656
51100	OASDI	251	238	241	241	241
51110	COMPENSATION INSURANCE	25	31	24	24	24
TOTAL	BENEFITS	792	1,263	1,233	1,233	1,233
TOTAL	SALARIES & BENEFITS	4,120	4,665	4,384	4,384	4,384
52750	TRAVEL-SPECIAL	0	273	193	193	193
52840	CONTINGENCIES	0	0	6,817	6,817	7,177
TOTAL	SERVICES & SUPPLIES	0	273	7,010	7,010	7,370
TOTAL	D. A. AUTO INS. FRAUD	4,120	4,938	11,394	11,394	11,754

Budget Unit:

District Attorney - Workers' Compensation
Fraud (70314)

Fund:

0017 - Public Safety

Department Head:

Jeff Cunan, District Attorney

Statement of Function

The Workers' Compensation Insurance Fraud Grant is provided through the California Department of Insurance (DOI) to support case referral outreach, record keeping, reporting, investigation and prosecution of Workers Compensation Insurance Fraud. With the County creation of the DA Grant Compliance Assistant, we now have staff available to do the outreach necessary to general case referrals. This budget is entirely funded by the grant.

Comments and Recommendations

This budget unit is funded by State funds and there is no direct County General Fund contribution.

We are recommending that the Board adopt the budget as requested and recommended.

There are not Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70314

UNIT TITLE - D. A. WORKER'S COMP. FRAUD

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 17 - JUDICIAL
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	2,606	3,626	3,151	3,151	3,151
51020	OTHER WAGES	926	0	0	0	0
TOTAL	SALARIES	3,532	3,626	3,151	3,151	3,151
51070	UNEMPLOYMENT INSURANCE	18	18	16	16	16
51080	RETIREMENT	233	278	296	296	296
51090	GROUP INSURANCE	307	771	656	656	656
51100	OASDI	267	253	241	241	241
51110	COMPENSATION INSURANCE	27	32	24	24	24
TOTAL	BENEFITS	852	1,353	1,233	1,233	1,233
TOTAL	SALARIES & BENEFITS	4,384	4,979	4,384	4,384	4,384
52750	TRAVEL-SPECIAL	0	409	513	513	513
52840	CONTINGENCIES	0	0	8,134	8,134	8,134
TOTAL	SERVICES & SUPPLIES	0	409	8,647	8,647	8,647
TOTAL	D. A. WORKER'S COMP. FRAUD	4,384	5,388	13,031	13,031	13,031

<u>Budget Unit:</u>	District Attorney SRVP (70315)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Jeff Cunan, District Attorney

Statement of Function

The Statutory Rape Vertical Prosecution (SRVP) Grant is funded through the California Office of Criminal Justice Planning (OCJP) using funds allocated by the State Legislature to prosecute the adult sexual predators of teenagers. When it was discovered that most teenage pregnancies were fathered by adult men, and that most of these men abandoned the teen mothers to welfare, the Legislature created this grant as part of a comprehensive program to combat teenage pregnancies and the attendant drain on welfare funds. The California District Attorney's Association is currently lobbying the legislature to allow some of these funds to be used for other child abuse cases, especially in rural Counties. Language allowing this use was passed, focused on a narrow area of child abuse, and that more flexibility would allow us to aggressively protect more children. If and when the regulations allowing these funds to be spent on other child abuse cases, we will return to the Board to increase the budget for this grant.

Comments and Recommendations

This program is funded through the California Office of Criminal Justice Planning and there is no direct County General fund costs.

We recommend that the budget be adopted as requested and recommended.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70315

UNIT TITLE - D. A. SRVP GRANT

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 17 - JUDICIAL
 FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	24,969	26,219	27,485	26,584	26,584
51060	OVERTIME PAY	4,273	5,229	5,836	6,842	6,842
TOTAL	SALARIES	29,242	31,448	33,321	33,426	33,426
51070	UNEMPLOYMENT INSURANCE	149	158	137	133	133
51080	RETIREMENT	1,728	2,136	2,562	2,475	2,475
51090	GROUP INSURANCE	3,234	4,186	4,789	4,634	4,634
51100	OASDI	1,919	1,892	1,811	1,710	1,710
51110	COMPENSATION INSURANCE	539	740	626	666	666
TOTAL	BENEFITS	7,569	9,113	9,925	9,618	9,618
TOTAL	SALARIES & BENEFITS	36,811	40,561	43,246	43,044	43,044
52020	COMMUNICATIONS	1,000	176	0	0	0
52090	MAINTENANCE-EQUIPMENT	500	156	0	0	0
52100	WITNESS	0	0	0	0	0
52110	VEHICLE FUEL	400	61	0	0	0
52180	OFFICE EXPENSE	1,169	131	0	0	0
52190	PROFESSIONAL SERVICES	7,026	0	0	13,752	16,062
52440	SPECIAL DEPT. EXPENSE	0	0	0	0	0
52500	OVERHEAD	0	1,315	0	1,329	1,329
52750	TRAVEL-SPECIAL	2,802	1,670	824	1,024	1,024
TOTAL	SERVICES & SUPPLIES	12,897	3,509	824	16,105	18,415
TOTAL	D. A. SRVP GRANT	49,708	44,070	44,070	59,149	61,459

<u>Budget Unit:</u>	SLESF Chapter 134/District Attorney (70316)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Jeff Cunan, District Attorney

Statement of Function

Chapter 134 established the Citizens' Option for Public Safety (COPS) Program which provides for the allocation of funds to eligible local jurisdictions, as defined, for public safety purposes.

Comments and Recommendations

This is a grant funded budget with no direct County General Fund contribution.

I am recommending that the budget be adopted as requested and recommended.

There are no Fixed Asset requests.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70316

UNIT TITLE - SLESF CHAPTER 134 D. A.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 17 - JUDICIAL
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	0	0	0
TOTAL	SALARIES	0	0	0	0	0
51100	OASDI	0	0	0	0	0
TOTAL	BENEFITS	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	0	0	0	0	0
57000	INTRAFUND TRANSFER-IN	7,259	7,183	7,200	7,200	7,192
TOTAL	TRANSFER IN	7,259	7,183	7,200	7,200	7,192
TOTAL	SLESF CHAPTER 134 D. A.	7,259	7,183	7,200	7,200	7,192

<u>Budget Unit:</u>	Sheriff/Coroner (70330)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

It is the mission of the Plumas County Sheriff's Office to serve our community by delivering fair and ethical law enforcement, protecting the innocent, apprehending criminals, maintaining public order, providing for the care and custody of prisoners, and by establishing the cause, manner, and mechanism of death in Coroner's cases. The mission is accomplished through commitment, dedication, and provision of excellent services to the residents and visitors of our community.

The Sheriff is the chief law enforcement officer of the County. The office of Sheriff is established by the California Constitution (Article XI, Section 1, Subdivision (b)) and by statute (Government Code Section 24000). The Sheriff is elected to a non-partisan office for a four-year term. The jurisdiction of the Sheriff extends throughout the County, including the City of Portola and State and Federal owned property.

The Sheriff is generally charged with preserving the peace, enforcing criminal statutes, and investigating known or suspected criminal activity. The Sheriff is specifically charged by statute with the duty to serve various forms of civil process and to operate the County Jail. The Sheriff is the coordinator for law enforcement, mutual aid, and is responsible for search and rescue. In Plumas County, the offices of Sheriff and Coroner are combined. Coroners' duties are defined in the California Government Code, commencing with Section 27400.

The Sheriff's Office relies on a variety of funding sources and consists of several budget units. Funding mechanisms include Prop 172 sales tax revenue, City of Portola contract for law enforcement services, contracts for Federal law enforcement services, fees from civil processes, license/permit fees, fingerprinting services, State and Federal grants and County General Fund contributions.

One of the main goals for the near future is to complete the Countywide dispatch center for public safety, fire protection, and EMS.

Comments and Recommendations

There are several major issue associated with this budget including increased fees for such things as concealed weapons permits, a request from the City of Portola to renegotiate the Law Enforcement Services Contract to reduce their cost by reducing the number of Deputies in Portola and recommended staff reductions.

The recommended budget reflects a 9.75% reduction in transfers from the General Fund in comparison to the computer generated budget which is equal to the FY 2002-03 General Fund contribution. However, this equals a 27% reduction (\$879,998) from the departments requested General Fund contribution. The only way to accommodate this magnitude of a cut is through staff reductions that would result in fewer Deputies.

In order to help mitigate this I recommending that we take \$223,196 of the \$500,000 AB 443 funds and use those to fund staff in the Sheriff's Office.

The remaining AB 443 funds should be used to cover the costs of the expanded Dispatch Center for joint Law Enforcement/Fire Dispatch. In addition, funds from AB 443 are already used to pay the costs of a Sheriff's Deputy.

This leaves us \$656,000 short of the Sheriff's requested budget. At this point there are only three sources of funds to add to the Sheriff's budget. One would be to reduce Contingencies, the second would be to utilize "one time only funds" for on-going expenses and the third would be to further reduce other departments operating budgets.

The first two options are clearly policy decisions by the Board. I urge considerable caution when using one time monies to fund on-going operations, and I do not believe it appropriate to significantly reduce our recommended Contingency Fund. The third option would be to further reduce other departments operating .

Policy Items

As set forth above.

Board Action

Added \$367,685 to General Fund Contribution

Added \$349,829 to Salaries and Benefits

Reduced \$41,286 from Services and Supplies

Reduced \$59,143 from Charges for Services

Added 4.0 FTE Deputy Sheriff positions to the recommended budget, bringing the total FTE to 48.50.

Adopted budget as adjusted.

BUDGET CODE 70330

UNIT TITLE - SHERIFF & CORONER

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	2,199,976	2,299,889	2,566,963	1,686,965	2,086,794
51020	OTHER WAGES	16,259	29,492	20,000	20,000	20,000
51040	HOLIDAY PAY	47,641	62,477	54,000	54,000	54,000
51060	OVERTIME PAY	118,920	121,607	117,000	117,000	117,000
TOTAL	SALARIES	2,382,795	2,513,465	2,757,963	1,877,965	2,277,794
51070	UNEMPLOYMENT INSURANCE	11,703	12,453	13,838	13,838	13,838
51080	RETIREMENT	192,854	274,183	413,792	413,792	413,792
51090	GROUP INSURANCE	301,924	335,676	394,598	394,598	394,598
51100	OASDI	63,746	63,026	87,329	87,329	87,329
51110	COMPENSATION INSURANCE	203,831	220,747	228,916	228,916	228,916
51111	COMPENSATED ABSENCE EXP	32,742	0	0	0	0
51130	FITNESS & WELLNESS BENEFIT	0	0	0	0	0
TOTAL	BENEFITS	806,800	906,085	1,138,473	1,138,473	1,138,473
51400	REPAYMENT OF WORKERS COMP	-20,122	0	0	0	0
TOTAL	REGULAR WAGES	-20,122	0	0	0	0
TOTAL	SALARIES & BENEFITS	3,169,473	3,419,550	3,896,436	3,016,438	3,416,267
52010	CLOTHING-PERSONAL SUPPLY	35,890	27,587	33,800	33,800	26,300
52020	COMMUNICATIONS	34,288	35,127	35,000	35,000	35,000
52027	COMM-ACCESS FEES	0	0	0	0	0
52040	HOUSEHOLD EXPENSE	4,598	4,321	4,700	4,700	4,700
52050	INSURANCE	288	797	462	462	462
52090	MAINTENANCE-EQUIPMENT	95,403	73,586	90,000	90,000	80,000
52096	MAINT EQUIP MOTOROLA	0	0	0	0	0
52123	OFFICE FURNITURE/EQUIP.	12,673	1,751	12,929	12,929	0
52125	COMMUNICATION EQUIPMENT	0	0	0	0	0
52130	MAINT. -BLDG. & GROUNDS	5,640	3,799	6,000	6,000	0
52180	OFFICE EXPENSE	22,612	16,439	16,500	16,500	16,500
52230	PROF. -SEARCH AND RESCUE	0	0	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	4,089	1,656	2,000	2,000	2,000
52380	RENTS & LEASES-EQUIPMENT	9,766	12,346	15,000	15,000	15,000
52440	SPECIAL DEPT. EXPENSE	76,654	94,788	79,000	79,000	79,000
52630	SPEC. DEPT. -INVESTIGATION	6,523	6,811	7,000	7,000	5,000
52660	SPEC. DEPT. NARCOTICS	5,858	4,858	2,858	2,858	0
52700	SPEC. DEPT. -TRAINING	8,912	3,334	10,000	10,000	10,000
52740	TRAVEL-ROUTINE	65,815	68,810	68,000	68,000	68,000
52750	TRAVEL-SPECIAL	37,856	45,315	45,000	45,000	45,000
52770	TRAVEL-ROUTINE-S. & R.	720	0	0	0	0
52780	UTILITIES	30,009	34,850	35,000	35,000	35,000
TOTAL	SERVICES & SUPPLIES	457,594	436,176	463,248	463,248	421,961
54150	VEHICLE	122,084	60,000	0	0	0
54220	COMMUNICATIONS EQUIP.	7,281	0	0	0	0
54950	COMPUTER HARDWARE	0	12,293	0	0	0
TOTAL	FIXED ASSETS	129,365	72,293	0	0	0
58000	INTERFUND TRF IN	40,750	88,473	74,225	74,225	74,225
TOTAL	INTERFUND TRANSFERS	40,750	88,473	74,225	74,225	74,225
TOTAL	SHERIFF & CORONER	3,797,182	4,016,492	4,433,910	3,553,912	3,912,454

<u>Budget Unit:</u>	SCAAP OJP BJA (70333)
<u>Fund:</u>	0017 – Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

The State Criminal Alien Assistance Program (SCAAP) is administered by the Bureau of Justice (BJA), Office of Justice Programs (OJP), United States Department of Justice (DOJ), in conjunction with the Immigration and Naturalization Service (INS). SCAAP provides Federal assistance to States and localities that are incurring costs of incarcerating undocumented criminal aliens who have been accused or convicted of State and local offenses and have been incarcerated for a minimum of 72 hours. SCAAP is authorized by Section 241 of the Immigration and Nationality Act of 1990, as amended, 8 U.S.C. Part 1231 (i). Section 241 gives the Attorney General the discretion, in the event of an appropriation, to either assist States and localities with costs incurred in incarcerating qualifying criminal aliens or take such aliens into Federal custody. The Attorney General has exercised discretion to use the financial assistance option by delegating program implementation authority through the OJP Assistant Attorney General to BJA. BJA is a criminal justice grant-making and administrative agency; SCAAP is a program that provides financial assistance only.

Comments and Recommendations

Current funding amounts have not yet been announced and at such time that funding is approved and received, a spending plan will be submitted to the Board for approval.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70333

UNIT TITLE -

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52123	OFFICE FURNITURE/EQUIP.	0	366	0	0	0
52126	CAMERAS/CAMERA SUPPLIES	781	570	0	0	0
52190	PROFESSIONAL SERVICES	5,829	0	0	0	1,118
TOTAL	SERVICES & SUPPLIES	6,610	936	0	0	1,118
54150	VEHICLE	18,614	0	0	0	0
TOTAL	FIXED ASSETS	18,614	0	0	0	0
TOTAL	SCAAP OJP BJA SHERIFF	25,224	936	0	0	1,118

<u>Budget Unit:</u>	Sheriff-Cops in Schools (70336)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

The COPS in Schools grant is awarded from the U.S. Department of Justice Office of Community Policing Services. The grant provides for funding to develop a juvenile officer to focus on enforcement of alcohol consumption/possession and drug enforcement in secondary schools. It seeks to establish a working partnership with the schools for better communication, intelligence gathering, and enforcement of juvenile-related crimes.

Comments and Recommendations

This is a 100% Federal grant funded budget. Funding from this grant ends during this fiscal year and under the terms of the grant the County is required to fund the .75 FTE Deputy position previously funded by the grant.

That position would be transferred to the Sheriff's budget.

There are no Fixed Asset requests.

Policy Items

Transfer the .75 FTE Deputy position to the Sheriff's budget.

Board Action

Adopted budget as recommended.

BUDGET CODE 70336

UNIT TITLE - COPS IN SCHOOLS SHF'S OFC

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	23,813	27,945	6,875	6,875	6,875
51040	HOLIDAY PAY	0	0	0	0	0
51060	OVERTIME PAY	0	1,824	4,000	4,000	-2,337
TOTAL	SALARIES	23,813	29,769	10,875	10,875	4,538
51070	UNEMPLOYMENT INSURANCE	123	152	55	55	55
51080	RETIREMENT	2,297	3,744	1,229	1,229	1,229
51090	GROUP INSURANCE	4,941	5,466	1,401	1,401	1,401
51100	OASDI	337	410	161	161	161
51110	COMPENSATION INSURANCE	2,412	2,825	1,070	1,070	1,070
TOTAL	BENEFITS	10,111	12,597	3,916	3,916	3,916
TOTAL	SALARIES & BENEFITS	33,924	42,367	14,791	14,791	8,454
52010	CLOTHING-PERSONAL SUPPLY	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
TOTAL	COPS IN SCHOOLS SHF'S OFC	33,924	42,367	14,791	14,791	8,454

<u>Budget Unit:</u>	OCJP Drug Enforcement Grant (70337)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

Plumas County began receiving this annual allocation in 1990 for the implementation of a drug control strategy program. The Plumas County Anti-Drug Enforcement Operation is a multi-jurisdictional task force which incorporates the Sheriff's Office, the Probation Department, and the District Attorney's Office. Funding is provided by the Bureau of Justice Assistance – Byrne Formula Grant and administered by the Governor's Office of Criminal Justice Planning (OCJP). The ADA Steering Committee, made up of the Sheriff, Chief Probation Officer, and District Attorney, negotiates the breakdown of the grant program funds allocated to Plumas County.

Comments and Recommendations

This is a 100% State grant funded budget.

At this time the budget is an estimate of the Sheriff's portion of anticipated funding to be awarded for FY 2003-04.

There are no Fixed Assets requested.

The grant does fund one full-time Sheriff's Investigator.

Should funding be received the position should continue.

Policy Items

See above.

Board Action

Adopted budget as recommended.

BUDGET CODE 70337

UNIT TITLE - OCJP SHERIFF

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 18 - POLICE PROTECTION
 FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	59,795	53,807	56,535	56,535	38,608
51020	OTHER WAGES	0	0	4,668	4,668	4,668
51040	HOLIDAY PAY	0	0	0	0	0
51060	OVERTIME PAY	10,362	6,875	3,676	3,676	3,676
TOTAL	SALARIES	70,158	60,682	64,879	64,879	46,952
51070	UNEMPLOYMENT INSURANCE	353	307	326	326	371
51080	RETIREMENT	5,257	7,029	10,243	10,243	10,067
51090	GROUP INSURANCE	7,916	2,374	7,472	7,472	0
51100	OASDI	1,452	880	947	947	1,077
51110	COMPENSATION INSURANCE	5,570	5,586	6,308	6,308	7,176
TOTAL	BENEFITS	20,547	16,176	25,296	25,296	18,691
TOTAL	SALARIES & BENEFITS	90,704	76,858	90,175	90,175	65,643
52010	CLOTHING-PERSONAL SUPPLY	0	0	0	0	600
52094	SAFETY EQUIPMENT	4,687	0	0	0	0
52126	CAMERAS/CAMERA SUPPLIES	0	868	0	0	0
52180	OFFICE EXPENSE	292	166	0	0	0
52190	PROFESSIONAL SERVICES	1,600	1,600	1,600	1,600	1,600
52420	RENTS & LEASES-STRUCTURE	0	1,020	0	0	0
52750	TRAVEL-SPECIAL	1,802	1,435	1,500	1,500	400
TOTAL	SERVICES & SUPPLIES	8,380	5,089	3,100	3,100	2,600
54150	VEHICLE	0	6,735	0	0	0
54560	INVESTIGATION EQUIPMENT	8,580	0	0	0	0
TOTAL	FIXED ASSETS	8,580	6,735	0	0	0
TOTAL	OCJP SHERIFF	107,664	88,682	93,275	93,275	68,243

<u>Budget Unit:</u>	COPS Fast Grant (70339)
<u>Fund:</u>	0017 Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Corner

Statement of Function

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP) awarded a COPS FAST Grant to the County of Plumas in 1995. The funding provided for 50% of the wages and benefits for one deputy position.

This grant expired 6/30/99. This grant will be closed out.

<u>Budget Unit:</u>	Sheriff – AB443 Rural Law Enforcement Funding (70346)
<u>Fund:</u>	0017 – Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

On August 27, 2001, the Governor signed into law AB 443, appropriating \$18.5 million in State funds for rural and small County Sheriff's Departments. As specified in the Bill, the Plumas County Sheriff's Office is allocated \$500,000 annually to enhance law enforcement efforts in the County. These funds may not supplant any local funds that would otherwise be available.

Comments and Recommendations

The requested budget totals \$500,000 and is 100% State funded.

Currently the budget funds one Deputy position that the Board added during the 2002-03 fiscal year.

I am recommending that that position continue to be funded by this budget however, I am also recommending that \$223,196 of this budget be utilized to fund Deputy Sheriff's positions that would otherwise be cut as a result of the need to reduce the County's General Fund contribution to the Sheriff's budget.

In addition, I am recommending that approximately \$200,000 from this budget be utilized to fund the expansion of the Dispatch center to allow for joint Law Enforcement/Fire Dispatch as previously discussed and agreed upon.

There are no Fixed Assets requested.

Policy Items

The primary Policy issue for the Board to consider in using the monies to fund ongoing operations is a provision in the legislation that provided that the \$500,000 was not to be used as to supplement existing funding that would otherwise be available..

Board Action

Adopted budget as recommended.

BUDGET CODE 70346

UNIT TITLE - SHERIFF AB443

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	20,608	57,440	48,430	48,430	48,430
51020	OTHER WAGES	0	0	0	0	0
51040	HOLIDAY PAY	0	798	1,000	1,000	1,000
51060	OVERTIME PAY	0	1,299	2,500	2,500	2,500
TOTAL	SALARIES	20,608	59,537	51,930	51,930	51,930
51070	UNEMPLOYMENT INSURANCE	104	302	261	261	261
51080	RETIREMENT	1,873	7,508	8,753	8,753	8,753
51090	GROUP INSURANCE	2,573	7,819	7,471	7,471	7,471
51100	OASDI	287	826	756	756	756
51110	COMPENSATION INSURANCE	2,003	5,796	5,033	5,033	5,033
TOTAL	BENEFITS	6,840	22,251	22,274	22,274	22,274
TOTAL	SALARIES & BENEFITS	27,448	81,788	74,204	74,204	74,204
52010	CLOTHING-PERSONAL SUPPLY	0	1,619	2,600	2,600	2,600
52020	COMMUNICATIONS	10,000	10,000	0	0	0
52094	SAFETY EQUIPMENT	13,883	924	0	0	0
52123	OFFICE FURNITURE/EQUIP.	0	1,365	0	0	0
52124	TOOLS AND EQUIPMENT	168	0	0	0	0
52125	COMMUNICATION EQUIPMENT	77,544	12,407	0	0	0
52180	OFFICE EXPENSE	0	8,629	0	0	0
52380	RENTS & LEASES-EQUIPMENT	0	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	1,346	3,032	0	0	0
52840	CONTINGENCIES	0	0	423,196	423,196	1,023,215
TOTAL	SERVICES & SUPPLIES	102,942	37,976	425,796	425,796	1,025,815
53200	CONTRIB. TO OTHER AGENCY.	0	1,769	0	0	0
TOTAL	OTHER CHARGES	0	1,769	0	0	0
54150	VEHICLE	62,767	49,942	0	0	0
54201	RADIO EQUIPMENT	19,022	0	0	0	0
54880	IMPROVEMENTS	1,325	9,733	0	0	0
54950	COMPUTER HARDWARE	0	5,269	0	0	0
TOTAL	FIXED ASSETS	83,113	64,943	0	0	0
TOTAL	SHERIFF AB443	213,504	186,477	500,000	500,000	1,100,019

<u>Budget Unit:</u>	Sheriff - OHV Grant (70351)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

The California Department of Parks & Recreation Division of Off Highway Motor Vehicles provides funding for the maintenance of equipment and cost of law enforcement activities for over-snow (OSV) vehicles in the winter recreational areas of the County.

The requested budget is a carryover from FY 2002-03 and is 100% State grant funded.

Comments and Recommendations

The requested budget is carry-over from FY 2002-03 and is from State grant funds. At this time, the only expenditures recommended are for Equipment Maintenance, Fuel and Special Travel.

The budget should be adopted as presented.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70351

UNIT TITLE - OHV GRANT

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51020	OTHER WAGES	3,028	1,683	0	0	240
51040	HOLIDAY PAY	669	0	0	0	0
51060	OVERTIME PAY	10,391	11,012	0	0	4,335
TOTAL	SALARIES	14,087	12,695	0	0	4,575
51070	UNEMPLOYMENT INSURANCE	70	63	0	0	23
51100	OASDI	392	184	0	0	172
51110	COMPENSATION INSURANCE	1,361	1,226	0	0	442
TOTAL	BENEFITS	1,823	1,474	0	0	637
TOTAL	SALARIES & BENEFITS	15,910	14,169	0	0	5,212
52090	MAINTENANCE-EQUIPMENT	7,636	5,481	4,201	4,201	5,657
52124	TOOLS AND EQUIPMENT	0	0	0	0	1,800
52180	OFFICE EXPENSE	0	0	0	0	0
52700	SPEC. DEPT. -TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	1,399	0	1,601	1,601	2,500
52750	TRAVEL-SPECIAL	0	190	1,000	1,000	878
TOTAL	SERVICES & SUPPLIES	9,035	5,671	6,802	6,802	10,835
TOTAL	OHV GRANT	24,946	19,840	6,802	6,802	16,047

<u>Budget Unit:</u>	Sheriff - Boat Patrol Program (70352)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

The State of California Department of Boating and Waterways provides financial assistance to Counties for the purpose of law enforcement, boating safety education, public assistance and water related search and rescue on County lakes. The Boating Safety and Enforcement (BS&E) program funds eight seasonal patrolmen and one supervisor. There is a County hard match requirement, which must be at least equal to 1% of the local unsecured property tax generated from boats registered in the County.

The financial assistance awarded to Plumas County for FY ¾ is \$118,687. The required match amount from current unsecured boat taxes is \$15,094. The requested budget totals \$133,781.

Comments and Recommendations

This budget is funded by a State grant and local match from the unsecured boat taxes.

There are no Fixed Assets requested. I am recommending that this budget be adopted as requested and recommended.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70352

UNIT TITLE - BOAT PATROL

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 18 - POLICE PROTECTION
 FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51020	OTHER WAGES	80,282	81,895	80,000	80,000	80,000
51060	OVERTIME PAY	2,630	2,101	2,500	2,500	2,500
TOTAL	SALARIES	82,912	83,996	82,500	82,500	82,500
51070	UNEMPLOYMENT INSURANCE	420	430	800	800	800
51100	OASDI	6,431	6,573	6,400	6,400	6,400
51110	COMPENSATION INSURANCE	7,993	8,199	8,000	8,000	8,000
TOTAL	BENEFITS	14,845	15,201	15,200	15,200	15,200
TOTAL	SALARIES & BENEFITS	97,757	99,198	97,700	97,700	97,700
52010	CLOTHING-PERSONAL SUPPLY	1,150	1,025	1,150	1,150	1,150
52090	MAINTENANCE-EQUIPMENT	7,705	9,455	7,431	7,431	7,431
52125	COMMUNICATION EQUIPMENT	5,280	0	0	0	0
52126	CAMERAS/CAMERA SUPPLIES	241	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	3,999	4,390	4,000	4,000	4,000
52440	SPECIAL DEPT. EXPENSE	7,060	1,861	2,500	2,500	2,500
52740	TRAVEL-ROUTINE	10,568	10,604	10,000	10,000	10,000
52900	FUEL	8,805	8,541	11,000	11,000	11,000
TOTAL	SERVICES & SUPPLIES	44,808	35,877	36,081	36,081	36,081
54015	STORAGE UNIT	6,889	0	0	0	0
54260	MISC. EQUIPMENT	0	2,515	0	0	0
TOTAL	FIXED ASSETS	6,889	2,515	0	0	0
TOTAL	BOAT PATROL	149,454	137,589	133,781	133,781	133,781

Budget Unit:
Fund:
Department Head:

COPS More (70353)
0017 - Public Safety
Terry Bergstrand, Sheriff/Coroner

Statement of Function

COPS More is a federal grant which provides funding for a civilian administrative support position.

Comments and Recommendations

This program has expired.

Policy Items

None.

Budget Unit:	SLESF Chapter 134/Sheriff (70354)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Corner

Statement of Function

State law established the Citizen' Option for Public Safety (COPS) Program, which provides for the allocation of funds to eligible local jurisdictions, as defined, for front line law enforcement and public safety purposes. State funding is received into the Supplemental Law Enforcement Services Fund (SLESF) and allocated by the County Auditor as per Government Code Section 30061-30065.

Comments and Recommendations

The requested budget is \$100,000 and is 100% State funded should the Legislature and the Governor continue the COPS Program for 2003-04. The budget funds the Salaries and Benefits for one full-time Deputy Sheriff.

There are no Fixed Assets.

The Board should adopt the budget as requested and recommended with the understanding that should funding not be forthcoming from the State, the position will be eliminated or the Board will have to approve alternative funding to cover the costs.

Policy Items

Board Action

Adopted budget as recommended.

BUDGET CODE 70354

UNIT TITLE - SLESF CHAPTER 134 SHERIFF

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	22,983	33,223	40,103	40,103	40,103
51040	HOLIDAY PAY	898	1,247	1,500	1,500	1,500
51060	OVERTIME PAY	1,188	3,584	2,500	2,500	2,500
TOTAL	SALARIES	25,069	38,054	44,103	44,103	44,103
51070	UNEMPLOYMENT INSURANCE	131	193	222	222	222
51080	RETIREMENT	2,266	4,557	7,223	7,223	7,223
51090	GROUP INSURANCE	4,249	6,757	7,472	7,472	7,472
51100	OASDI	379	542	642	642	642
51110	COMPENSATION INSURANCE	2,471	3,561	4,280	4,280	4,280
TOTAL	BENEFITS	9,495	15,611	19,839	19,839	19,839
TOTAL	SALARIES & BENEFITS	34,565	53,665	63,943	63,943	63,943
52010	CLOTHING-PERSONAL SUPPLY	0	600	600	600	600
52090	MAINTENANCE-EQUIPMENT	3,252	408	0	0	0
52094	SAFETY EQUIPMENT	11,401	11,762	0	0	0
52125	COMMUNICATION EQUIPMENT	0	799	800	800	800
52126	CAMERAS/CAMERA SUPPLIES	0	1,413	-800	-800	-800
52440	SPECIAL DEPT. EXPENSE	8,944	0	0	0	0
52840	CONTINGENCIES	0	0	35,457	35,457	105,140
TOTAL	SERVICES & SUPPLIES	23,597	14,981	36,057	36,057	105,740
54150	VEHICLE	43,122	0	0	0	0
TOTAL	FIXED ASSETS	43,122	0	0	0	0
TOTAL	SLESF CHAPTER 134 SHERIFF	101,283	68,646	100,000	100,000	169,683

<u>Budget Unit:</u>	SLESF Chapter 134/Sheriff (70355)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

State law established the Citizens' Option for Public Safety (COPS) Program, which provides for the allocation of funds to eligible local jurisdictions, as defined for front line law enforcement and public safety purposes. State funding is received into the Supplemental Law Enforcement Services Fund (SLESF) and allocated by the County Auditor as per Government Code Section 30061-30065.

Comments and Recommendations

This budget serves as a cost center for receipt of the City of Portola's allocation of COPS funding and is 100% State funded. Once received, the funding is forwarded to the City upon request and used to cover the costs of their contract with Plumas County for law enforcement services.

I recommend that the Board adopt the budget as requested and recommended with the provision that should the funding not be received from the State we will not transfer monies to the City of Portola.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70355

UNIT TITLE - SLESF CHPTR. 134 S. O. /PORT

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52094	SAFETY EQUIPMENT	527	0	0	0	0
52170	MISCELLANEOUS EXPENSE	200,133	100,000	100,000	100,000	100,000
TOTAL	SERVICES & SUPPLIES	200,660	100,000	100,000	100,000	100,000
TOTAL	SLESF CHPTR. 134 S. O. /PORT	200,660	100,000	100,000	100,000	100,000

<u>Budget Unit:</u>	ABC Gale Grant (70358)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

The California Department of Alcohol Beverage Control awarded grant funding to establish a program to: (1) Reduce underage consumption of, and access to, alcohol by deterring adults from furnishing to them outside of licensed premises; (2) Expand the involvement of local law enforcement in enforcing underage drinking laws; and (3) Raise public awareness about the problem.

Comments and Recommendations

An application for funding has been submitted and is pending. Should funding be awarded, a spending plan and supplemental budget will be submitted to the Board for your approval.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70358

UNIT TITLE - ABC GRANT SHERIFF'S OFC.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	0	0	0
51020	OTHER WAGES	0	0	0	0	0
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	0	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	0	0	0	0	0
51080	RETIREMENT	0	0	0	0	0
51090	GROUP INSURANCE	0	0	0	0	0
51100	OASDI	0	0	0	0	0
51110	COMPENSATION INSURANCE	0	0	0	0	0
TOTAL	BENEFITS	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	0	0	0	0	0
52124	TOOLS AND EQUIPMENT	0	0	0	0	3,680
52610	SPEC. DEPT. INVESTIGATION	0	0	0	0	0
52740	TRAVEL-ROUTINE	0	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	3,680
53200	CONTRIB. TO OTHER AGENCY.	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
54260	MISC. EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	ABC GRANT SHERIFF'S OFC.	0	0	0	0	3,680

<u>Budget Unit:</u>	Bailiff (70370)
<u>Fund:</u>	0017 - Trial Court Operations
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

The Sheriff's Office provides security for the Plumas County Superior Court under an agreement that is reviewed annually. The court security unit consists of two (2) full-time Bailiffs. Ensuring safe courtrooms is their primary duty. The Bailiffs also provide courthouse security, weapons screening, perimeter security and secure prisoners transferred from the County Correctional Facility to court for arraignment and trial. Additional bailiffs may be provided at the request of the Courts.

Comments and Recommendations

The requested budget is \$134,642 and is 100% funded by the Courts through the County-Court Memorandum of Understanding.

There are no Fixed Assets requested.

I am recommending that the budget be adopted as requested and recommended with the understanding that should the proposed MOU with the County and Courts change the funding we will return to the Board for budget adjustments.

This budget funds 2 FTE Bailiffs plus some additional extra-help to cover absences.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70370

UNIT TITLE - BAILIFF

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 18 - POLICE PROTECTION
 FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	104,290	82,352	86,099	86,099	84,773
51020	OTHER WAGES	1,526	4,440	3,500	3,500	16,120
51040	HOLIDAY PAY	543	0	1,000	1,000	400
51060	OVERTIME PAY	3,612	1,870	2,000	2,000	2,000
TOTAL	SALARIES	109,971	88,662	92,599	92,599	103,293
51070	UNEMPLOYMENT INSURANCE	555	451	465	465	516
51080	RETIREMENT	7,074	6,510	7,850	7,850	7,736
51090	GROUP INSURANCE	12,666	14,577	14,943	14,943	14,943
51100	OASDI	8,308	6,648	7,109	7,109	7,902
51110	COMPENSATION INSURANCE	10,614	8,617	8,975	8,975	9,978
TOTAL	BENEFITS	39,218	36,803	39,343	39,343	41,075
TOTAL	SALARIES & BENEFITS	149,189	125,465	131,942	131,942	144,368
52010	CLOTHING-PERSONAL SUPPLY	1,650	1,200	1,200	1,200	1,200
52190	PROFESSIONAL SERVICES	0	0	0	0	0
52700	SPEC. DEPT. - TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	16	0	0	0	0
52750	TRAVEL-SPECIAL	1,316	1,091	1,500	1,500	5,616
TOTAL	SERVICES & SUPPLIES	2,982	2,291	2,700	2,700	6,816
54470	SAFETY EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	BAILIFF	152,171	127,756	134,642	134,642	151,184

<u>Budget Safety:</u>	Sheriff/Jail (70380)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

The Sheriff has the specific statutory duty to operate the County Jail. The purpose of the Jail is fourfold: detain persons committed in order to secure their attendance as witnesses in criminal cases; detain persons charged with crimes and committed for trial; for the confinement of persons committed for contempt or by other authority of law; and for the confinement of persons sentenced to imprisonment upon conviction for a crime (Penal Code Section 4000).

Title 4 of Part 3 of the California Penal Code governs various aspects of County Jail operations. Minimum standards for the operation of local detention facilities are codified in the California Code of Regulations (CCR), Title 15, Division 1, Chapter 1, Subchapter 4, commencing with Section 1004.

The Plumas County Sheriff's Correctional Center safely houses a maximum of 67 inmates at all levels. Typically, sentences in the County jail are for the more minor offenses and are for a period of one year or less. Generally speaking, sentences beyond one year are served at a State prison.

The detention facility is staffed 24 hours a day, 365 days a year by the Sheriff's Corrections Division, which consists of one Jail Commander, five Corporals, and eleven Correctional Officers. In addition to booking and overseeing the inmate population housed at the jail, the staff also handles public fingerprinting services, provides additional court security when requested by the courts, and transports prisoners as needed for court appearances, medical or dental appointments, and to or from other detention facilities.

The jail does not generate a significant amount of revenue and relies heavily on County General Fund contributions in order to function. In addition to the County General Fund, revenues consist of booking fees, State and Federal reimbursements, and inmate medical, parole hold, and work release fees. Due to this limited amount of revenue sources, an active search for additional funding mechanisms to meet the growing needs of the jail is an ongoing project.

One of the main goals to accomplish in the near future is to locate available funding for the construction of a new jail facility in order to avoid large expenses to the County.

Comments and Recommendations

The requested and recommended budget for the Jail reflects a 1.7% reduction in County General Fund contribution to the Jail operations. Overall revenue requested and recommended reflects an additional reduction of approximately \$11,000 because the State will no longer provide funding to the County for mandatory training for Correctional Officers.

I did not recommend any reductions to Salaries and Benefits from the requested amount nor to Services and Supplies being requested by the department.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70380

UNIT TITLE - JAILS

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION

ACTIVITY - 19 - DETENTION & CORRECTION

FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	520,530	554,566	607,096	607,096	607,096
51020	OTHER WAGES	2,400	2,355	2,500	2,500	2,500
51040	HOLIDAY PAY	17,910	18,923	18,200	18,200	18,200
51060	OVERTIME PAY	28,740	30,028	30,000	30,000	30,000
TOTAL	SALARIES	569,580	605,872	657,796	657,796	657,796
51070	UNEMPLOYMENT INSURANCE	2,875	3,085	3,302	3,302	3,302
51080	RETIREMENT	35,460	43,342	55,015	55,015	55,015
51090	GROUP INSURANCE	74,402	83,103	89,660	89,660	89,660
51100	OASDI	43,122	46,348	50,515	50,515	50,515
51110	COMPENSATION INSURANCE	51,537	57,450	63,788	63,788	63,788
TOTAL	BENEFITS	207,395	233,329	262,279	262,279	262,279
TOTAL	SALARIES & BENEFITS	776,975	839,200	920,075	920,075	920,075
52010	CLOTHING-PERSONAL SUPPLY	9,175	8,850	10,300	10,300	10,300
52030	FOOD	70,453	71,265	68,000	68,000	68,000
52040	HOUSEHOLD EXPENSE	20,450	16,400	19,100	19,100	19,100
52070	CLOTHING INMATES	7,147	3,099	5,000	5,000	5,000
52090	MAINTENANCE-EQUIPMENT	6,434	4,726	5,500	5,500	5,500
52094	SAFETY EQUIPMENT	0	0	0	0	0
52123	OFFICE FURNITURE/EQUIP.	1,285	538	0	0	0
52124	TOOLS AND EQUIPMENT	494	0	0	0	0
52130	MAINT. -BLDG. & GROUNDS	10,883	7,166	14,056	14,056	14,056
52150	MEDICAL, DENTAL & LAB.	43,119	57,493	51,621	51,621	51,621
52180	OFFICE EXPENSE	5,674	4,358	5,500	5,500	5,500
52190	PROFESSIONAL SERVICES	103,183	153,536	104,900	104,900	104,900
52370	PUBLICATIONS-LEGAL NOTICE	366	525	450	450	450
52380	RENTS & LEASES-EQUIPMENT	3,473	3,163	3,800	3,800	3,800
52430	SMALL TOOLS & INSTRUMENT	0	0	0	0	0
52700	SPEC. DEPT. -TRAINING	1,775	756	0	0	0
52701	SPEC. DEPT. DP-DEVELOPMENT	0	0	0	0	0
52740	TRAVEL-ROUTINE	2,590	2,500	3,000	3,000	3,000
52750	TRAVEL-SPECIAL	19,416	13,756	20,840	20,840	20,840
52760	EXTRADITION/TRAVEL	10,238	11,396	9,000	9,000	9,000
52780	UTILITIES	67,044	81,452	93,433	93,433	93,433
TOTAL	SERVICES & SUPPLIES	383,200	440,978	414,500	414,500	414,500
53010	SUPPORT-CARE OF PERSONS	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
54880	IMPROVEMENTS	11,912	6,335	0	0	0
54950	COMPUTER HARDWARE	0	1,756	0	0	0
54960	POWER EQUIPMENT	1,460	0	0	0	0
TOTAL	FIXED ASSETS	13,372	8,091	0	0	0
58000	INTERFUND TRF IN	27,166	7,417	23,439	23,439	23,439
TOTAL	INTERFUND TRANSFERS	27,166	7,417	23,439	23,439	23,439
TOTAL	JAILS	1,200,714	1,295,686	1,358,014	1,358,014	1,358,014

<u>Budget Unit:</u>	SLESF Chapter 134/Jail (70381)
<u>Fund:</u>	0017 - Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

State law established the Citizen's Option for Public Safety (COPS) Program, which provides for the allocation of fund to eligible local jurisdictions, as defined, for front line law enforcement and public safety purposes. State funding is received into the Supplemental Law Enforcement Services Fund (SLESF) and allocated by the County Auditor as per Government Code Section 30061-30065.

Comments and Recommendations

The requested budget is zero because funding for FY 2003-04 has not yet been determined. Even though the Governor's budget proposes to fully fund local Law Enforcement programs the States budget deficit could effect the level of funding to be received.

Should funding for FY 2003-04 be received a spending plan will be submitted to the Board for approval.

Policy Items

None.

BUDGET CODE 70381

UNIT TITLE - SLESF CHPTR.134 S.O./JAIL

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
 ACTIVITY - 18 - POLICE PROTECTION
 FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	0	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	0	0	0	0	0
51100	OASDI	0	0	0	0	0
51110	COMPENSATION INSURANCE	0	0	0	0	0
TOTAL	BENEFITS	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	0	0	0	0	0
52010	CLOTHING-PERSONAL SUPPLY	0	0	0	0	0
52040	HOUSEHOLD EXPENSE	0	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	0	0	0	0	0
52094	SAFETY EQUIPMENT	4,960	3,577	0	0	0
52123	OFFICE FURNITURE/EQUIP.	0	217	0	0	0
52124	TOOLS AND EQUIPMENT	0	2,132	0	0	0
52125	COMMUNICATION EQUIPMENT	0	0	0	0	0
52126	CAMERAS/CAMERA SUPPLIES	0	2,023	0	0	0
52130	MAINT.-BLDG. & GROUNDS	0	0	0	0	0
52180	OFFICE EXPENSE	0	0	0	0	2,948
52440	SPECIAL DEPT. EXPENSE	57	71	0	0	0
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	5,017	8,020	0	0	2,948
54390	CAMERAS	0	4,875	0	0	0
TOTAL	FIXED ASSETS	0	4,875	0	0	0
TOTAL	SLESF CHPTR.134 S.O./JAIL	5,017	12,895	0	0	2,948

Budget Unit:

Sheriff - ABC 15 Min. Prog. (70383)

Fund:

0017 - Public Safety

Department Head:

Terry Bergstrand, Sheriff/Coroner

Statement of Function

The California Department of Alcohol Beverage Control provided fund for the "Every 15 Minutes Program" which was a two-day program focusing on high school juniors and seniors, that challenges them to think about drinking, driving, personal safety, and the responsibility of making mature decisions and the impact their decisions have on family, friends, and many others.

Comments and Recommendations

The requested and recommended budget is zero. Should funding for 2003-04 be received, a spending plan will be submitted to the Board for approval.

There are no Fixed Assets requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70383

UNIT TITLE - SHF. ABC 15 MIN. PROGRAM

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52180	OFFICE EXPENSE	743	1,113	0	0	0
52440	SPECIAL DEPT. EXPENSE	2,214	3,353	0	0	0
52738	TRAVEL NON-EMPLOYEE	0	0	0	0	0
52740	TRAVEL-ROUTINE	1,550	0	0	0	0
TOTAL	SERVICES & SUPPLIES	4,507	4,466	0	0	0
TOTAL	SHF. ABC 15 MIN. PROGRAM	4,507	4,466	0	0	0

Budget Unit:
Fund:
Department Head:

Sheriff-LLEBG Block Grant (70386)
0017 - Public Safety
Terry Bergstrand, Sheriff/Coroner

Statement of Function

The Bureau of Justice Assistance (BJA) awarded \$18,251 to Plumas County in FY 2000-01 to be used for front line law enforcement. The award was designated to provide the Sheriff with temporary civilian support staff.

Comments and Recommendations

This budget is no longer active.

Policy Items

None.

BUDGET CODE 70386

UNIT TITLE - LLEBG BLOCK GRT 99/00

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	2,402	0	0	0
51020	OTHER WAGES	0	6,242	0	0	0
TOTAL	SALARIES	0	8,644	0	0	0
51070	UNEMPLOYMENT INSURANCE	0	43	0	0	0
51080	RETIREMENT	0	40	0	0	0
51090	GROUP INSURANCE	0	0	0	0	0
51100	OASDI	0	661	0	0	0
51110	COMPENSATION INSURANCE	0	65	0	0	0
TOTAL	BENEFITS	0	810	0	0	0
TOTAL	SALARIES & BENEFITS	0	9,454	0	0	0
52125	COMMUNICATION EQUIPMENT	0	0	0	0	0
52180	OFFICE EXPENSE	0	0	0	0	8,797
TOTAL	SERVICES & SUPPLIES	0	0	0	0	8,797
TOTAL	LLEBG BLOCK GRT 99/00	0	9,454	0	0	8,797

<u>Budget Unit:</u>	Sheriff CLEEP/Sheriff (70388)
<u>Fund:</u>	0017 – Public Safety
<u>Department Head:</u>	Terry Bergstrand, Sheriff/Coroner

Statement of Function

In FY 00/01, AB 1740 appropriated funds for the California Law Enforcement Equipment Program (CLEEP). This funding was intended to be a one-time grant to local law enforcement agencies for the purchase of high technology equipment. This has been an annual allocation; however, continuity of the grant is subject to legislative approval.

Comments and Recommendations

The requested and recommended budget is zero. Even though the Governor's budget proposes to fully fund local Law Enforcement, the State's current budget deficit could effect available funding. Should funding be allocated, a spending plan will be submitted to the Board for approval.

Policy Items

None.

BUDGET CODE 70388

UNIT TITLE - SHERIFF CLEEP

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0017 - PUBLIC SAFETY

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52090	MAINTENANCE-EQUIPMENT	1,521	0	0	0	0
52123	OFFICE FURNITURE/EQUIP.	5,011	0	0	0	0
52125	COMMUNICATION EQUIPMENT	9,856	2,921	0	0	0
52126	CAMERAS/CAMERA SUPPLIES	2,103	1,595	0	0	0
52440	SPECIAL DEPT. EXPENSE	0	1,114	0	0	17,568
TOTAL	SERVICES & SUPPLIES	18,490	5,631	0	0	17,568
54221	SURVEILLANCE VEH. SYS.	51,109	0	0	0	0
54262	VIDEO EQUIPMENT	0	0	0	0	0
54290	POLYGRAPH MACHINE	0	0	0	0	0
54390	CAMERAS	8,443	2,700	0	0	0
54413	GENERATOR	0	0	0	0	0
54560	INVESTIGATION EQUIPMENT	28,455	0	0	0	0
54620	FIREARMS	0	0	0	0	0
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	88,007	2,700	0	0	0
TOTAL	SHERIFF CLEEP	106,497	8,330	0	0	17,568

<u>Budget Unit:</u>	IGS Clearing (70020)
<u>Fund:</u>	0018 - Office Clearing
<u>Department Head:</u>	Kathleen Williams, Clerk/Recorder

Statement of Function

Intergovernmental Service provides a cost center functioning with staff provided by the Records Management Division of the Clerk-Recorder Department. Services performed by this division include the management of the reproduction and postage center located at the Courthouse. Revolving postage and copy fees support the funding requirements for this division. This division provides account balancing for copy and postage use, delivery of reproduction paper to various departments, and maintenance and upgrading of equipment.

Comments and Recommendations

This budget unit serves as a cost center for printing, copying and postage in the Courthouse. Funding is received from departments based on usage of the central copier and postage machine. Costs are apportioned based on usage.

Our current postage machine is nearing the end of its lease and has become outdated.

The department has requested and I am recommending that we enter into an Agreement for the next generation of postage machines. The new machine is more flexible, is intended for very high volume and is capable of handling varying weights and sizes of envelopes in each run.

I am recommending that the Board approve the budget as requested and recommend to include the new postage machine lease.

Policy Items

None

Board Action

Adopted budget as recommended.

BUDGET CODE 70020

UNIT TITLE - IGS OFFICE CLEARING

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 16 - OTHER GENERAL
FUND - 0018 - IGS OFFICE CLEARING

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52020	COMMUNI CATI ONS	0	0	0	0	0
52021	COURT HOUSE POSTAGE	-3,561	-3,977	10,880	10,880	10,880
52023	COPY CHARGES	-194	-379	0	0	0
52024	COPY MACHINE MAINTENANCE	-2,502	-9,325	4,481	4,481	4,481
52025	COPY MACHINE LEASE	0	0	2,537	2,537	2,537
52026	PAPER SUPPLIES	3,071	3,926	1,578	1,578	1,578
52028	POSTAGE MACHINE MAINT.	0	0	2,950	2,950	2,950
52029	POSTAGE MACHI NE LEASE	0	0	8,400	8,400	8,400
52090	MAINTENANCE-EQUIPMENT	0	0	0	0	0
52964	REIMBURSE OTHER CHARGES	0	0	-30,826	-30,826	-18,711
TOTAL	SERVICES & SUPPLIES	-3,185	-9,755	0	0	12,115
54150	VEHICLE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	IGS OFFICE CLEARING	-3,185	-9,755	0	0	12,115

<u>Budget Unit:</u>	IGS Clearing (70030)
<u>Fund:</u>	0018 - Vehicle Replacement
<u>Department Head:</u>	Robert W. Conen, CAO

Statement of Function

This budget unit was created as an Intergovernmental Service Fund for monthly charges to the various departments, utilizing the principle that the sums charged when paid will renew the fund on a monthly basis.

Comments and Recommendation

No funding is requested in this years budget for replacement cars in the vehicle pool.

Policy Items

Board Action

Adopted budget as recommended.

BUDGET CODE 70030

UNIT TITLE - IGS VEHICLE REPLACEMENT

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 16 - OTHER GENERAL
FUND - 0018 - IGS OFFICE CLEARING

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51111	COMPENSATED ABSENCE EXP	0	0	0	0	0
TOTAL	BENEFITS	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	0	0	0	0	0
54150	VEHICLE	26,999	23,988	27,000	0	0
TOTAL	FIXED ASSETS	26,999	23,988	27,000	0	0
TOTAL	IGS VEHICLE REPLACEMENT	26,999	23,988	27,000	0	0

<u>Budget Unit:</u>	Assessor (70060)
<u>Fund:</u>	0019 - Assessor Appraisal
<u>Department Head:</u>	Chuck Leonhardt, Assessor

Statement of Function

This budget is funded under the State Property Tax Loan Administration Program. Funding is made on an annual basis and requires that the Assessor meet predetermined performance criteria in reducing backlogs in appraisal units, audits, Proposition 8 reductions, etc. This is the 7th year that the Plumas County Assessor's Office has participated in the program. This funding source is intended to assist local government in offsetting the cost of property tax administration. The original 3 year program (1995, 1996 & 1997) was utilized to audit the assessment records by way of an outside contractor. The program has been extended twice since, once for three years and then again for this year. Last year the State created a new program which will have similar features, but is structured as a grant as opposed to a forgivable loan.

The Assessor has utilized these funds in recent years to augment office staffing in light of the increasing appraisal load. The use of this program has allowed the office necessary growth without the need to tap the General Fund.

Comments and Recommendations

This is a grant funded program from the State of California. The department has a pride for its 7th year of grant funding and no General Fund contribution is expected during this next fiscal year. Currently this budget funds two (2) Appraiser positions in the Assessor's Office and some extra-help. Changes at the State level may effect the amount of funding received and it may also effect how the money can be spent or shared within the County.

At this time I am recommending that the Board adopt the budget as requested and recommended. However, should funding change or should it be necessary to share grant funds and spread expenditures a revised budget will be submitted to the Board.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70060

UNIT TITLE - ASSESSOR APPRAISAL

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
 ACTIVITY - 11 - FINANCE
 FUND - 0019 - ASSESSOR APPRAISAL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	38,790	48,745	58,700	58,700	58,700
51020	OTHER WAGES	18,926	17,410	10,000	10,000	10,000
51060	OVERTIME PAY	0	17	0	0	0
TOTAL	SALARIES	57,716	66,171	68,700	68,700	68,700
51070	UNEMPLOYMENT INSURANCE	284	281	300	300	300
51080	RETIREMENT	2,834	3,670	3,200	3,200	3,200
51090	GROUP INSURANCE	10,582	12,232	15,500	15,500	15,500
51100	OASDI	4,215	4,796	4,500	4,500	4,500
51110	COMPENSATION INSURANCE	522	425	500	500	500
51111	COMPENSATED ABSENCE EXP	-442	0	0	0	0
TOTAL	BENEFITS	17,994	21,405	24,000	24,000	24,000
TOTAL	SALARIES & BENEFITS	75,710	87,577	92,700	92,700	92,700
52090	MAINTENANCE-EQUIPMENT	602	0	300	300	300
52123	OFFICE FURNITURE/EQUIP.	1,003	0	0	0	0
52180	OFFICE EXPENSE	2,246	2,332	2,000	2,000	2,000
52190	PROFESSIONAL SERVICES	0	350	500	500	500
52430	SMALL TOOLS & INSTRUMENT	1,148	0	500	500	500
52700	SPEC. DEPT. - TRAINING	0	0	3,000	3,000	3,000
52740	TRAVEL-ROUTINE	0	0	1,200	1,200	1,200
52750	TRAVEL-SPECIAL	2,230	1,134	1,500	1,500	1,500
52840	CONTINGENCIES	0	0	59,731	59,731	70,882
TOTAL	SERVICES & SUPPLIES	7,230	3,816	68,731	68,731	79,882
54150	VEHICLE	21,813	0	0	0	0
54950	COMPUTER HARDWARE	4,193	0	0	0	0
TOTAL	FIXED ASSETS	26,006	0	0	0	0
TOTAL	ASSESSOR APPRAISAL	108,946	91,392	161,431	161,431	172,582

<u>Budget Unit:</u>	Community Services (20710)
<u>Fund:</u>	0020 - Community Services
<u>Department Head:</u>	Board of Supervisors

Statement of Function

By policy of the Board of Supervisors, the Community Services Funds were established as a funding mechanism for discretionary programs in each Supervisorial District. Its primary source of funding is the County General Fund via the Transient Occupancy Tax.

Comments and Recommendations

The recommended budget reflects a reduction of \$2,000 in the amount of Community Service Funds appropriated for each District. This would bring the annual amount available down to \$10,000 plus any carry-over from the previous year.

I am recommending that the Board adopt these budgets as recommended.

Policy Items

None.

Board Action

Reduced revenue to \$6,000

Adopted budget as revised.

BUDGET CODE 20710

UNIT TITLE - B. J. PEARSON

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0020 - SUPERVISOR COMM. SVC. FUND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52720	SPEC. DEPT. -SUPERV. REC.	8,772	15,634	13,500	11,500	7,233
TOTAL	SERVICES & SUPPLIES	8,772	15,634	13,500	11,500	7,233
TOTAL	B. J. PEARSON	8,772	15,634	13,500	11,500	7,233

<u>Budget Unit:</u>	Community Services (20720)
<u>Fund:</u>	0020 - Community Services
<u>Department Head:</u>	Board of Supervisors

Statement of Function

By policy of the Board of Supervisors, the Community Services Funds were established as a funding mechanism for discretionary programs in each Supervisorial District. Its primary source of funding is the County General Fund via the Transient Occupancy Tax.

Comments and Recommendations

The recommended budget reflects a reduction of \$2,000 in the amount of Community Service Funds appropriated for each District. This would bring the annual amount available down to \$10,000 plus any carry-over from the previous year.

I am recommending that the Board adopt these budgets as recommended.

Policy Items

None.

Board Action

Reduced revenue to \$6,000
Adopted budget as revised.

BUDGET CODE 20720

UNIT TITLE - R. MEACHER

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0020 - SUPERVISOR COMM. SVC. FUND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52720	SPEC. DEPT. -SUPERV. REC.	11,189	16,046	13,800	11,800	7,984
TOTAL	SERVICES & SUPPLIES	11,189	16,046	13,800	11,800	7,984
TOTAL	R. MEACHER	11,189	16,046	13,800	11,800	7,984

<u>Budget Unit:</u>	Community Services (20730)
<u>Fund:</u>	0020 - Community Services
<u>Department Head:</u>	Board of Supervisors

Statement of Function

By policy of the Board of Supervisors, the Community Services Funds were established as a funding mechanism for discretionary programs in each Supervisorial District. Its primary source of funding is the County General Fund via the Transient Occupancy Tax.

Comments and Recommendations

The recommended budget reflects a reduction of \$2,000 in the amount of Community Service Funds appropriated for each District. This would bring the annual amount available down to \$10,000 plus any carry-over from the previous year.

I am recommending that the Board adopt these budgets as recommended.

Policy Items

None.

Board Action

Reduced revenue to \$6,000
Adopted budget as revised.

BUDGET CODE 20730

UNIT TITLE - B. DENNISON

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0020 - SUPERVISOR COMM. SVC. FUND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52720	SPEC. DEPT. -SUPERV. REC.	11,397	14,244	27,000	25,000	22,734
TOTAL	SERVICES & SUPPLIES	11,397	14,244	27,000	25,000	22,734
TOTAL	B. DENNISON	11,397	14,244	27,000	25,000	22,734

<u>Budget Unit:</u>	Community Services (20740)
<u>Fund:</u>	0020 - Community Services
<u>Department Head:</u>	Board of Supervisors

Statement of Function

By policy of the Board of Supervisors, the Community Services Funds were established as a funding mechanism for discretionary programs in each Supervisorial District. Its primary source of funding is the County General Fund via the Transient Occupancy Tax.

Comments and Recommendations

The recommended budget reflects a reduction of \$2,000 in the amount of Community Service Funds appropriated for each District. This would bring the annual amount available down to \$10,000 plus any carry-over from the previous year.

I am recommending that the Board adopt these budgets as recommended.

Policy Items

None.

Board Action

Reduced revenue to \$6,000
Adopted budget as revised.

BUDGET CODE 20740

UNIT TITLE - K. NELSON

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0020 - SUPERVISOR COMM. SVC. FUND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52720	SPEC. DEPT. -SUPERV. REC.	8,641	8,382	20,000	18,000	17,727
TOTAL	SERVICES & SUPPLIES	8,641	8,382	20,000	18,000	17,727
TOTAL	K. NELSON	8,641	8,382	20,000	18,000	17,727

<u>Budget Unit:</u>	Community Services (20750)
<u>Fund:</u>	0020 - Community Services
<u>Department Head:</u>	Board of Supervisors

Statement of Function

By policy of the Board of Supervisors, the Community Services Funds were established as a funding mechanism for discretionary programs in each Supervisorial District. Its primary source of funding is the County General Fund via the Transient Occupancy Tax.

Comments and Recommendations

The recommended budget reflects a reduction of \$2,000 in the amount of Community Service Funds appropriated for each District. This would bring the annual amount available down to \$10,000 plus any carry-over from the previous year.

I am recommending that the Board adopt these budgets as recommended.

Policy Items

None.

Board Action

Reduced revenue to \$6,000
Adopted budget as revised.

BUDGET CODE 20750

UNIT TITLE - OLE OLSON

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0020 - SUPERVISOR COMM. SVC. FUND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52720	SPEC. DEPT. -SUPERV. REC.	8,900	16,412	16,500	14,500	15,132
TOTAL	SERVICES & SUPPLIES	8,900	16,412	16,500	14,500	15,132
TOTAL	OLE OLSON	8,900	16,412	16,500	14,500	15,132

<u>Budget Unit:</u>	Recreation Grant Projects (27061)
<u>Fund:</u>	0020 – Recreation
<u>Department Heads:</u>	Board of Supervisors

Statement of Function:

This fund is the cost center Recreation Grant Projects Monies received from the State of California as the result of the Roberti Z’Berg-Harris Urban Open Space and Recreation Program Act.

Comments and Recommendations

This budget unit serves as a cost center for grant funded recreation projects. Current projects are anticipated to be completed by June 30, 2003 and no budget for FY 2003-04 was submitted. Should any of the ongoing projects not be completed by June 30, 2003 a supplemental budget will be submitted.

Policy Items

The County anticipates receiving approximately \$1.4 million in Prop. 40 funds. Planning staff does not have the time to absorb the workload of this magnitude with its present staff.

At such time as Prop. 40 funds are made available a report and recommendation will be made to the Board regarding an administrative process to distribute the funds.

Board Action

Adopted budget as recommended.

BUDGET CODE 20761

UNIT TITLE - RECREATION GRANT PROJECTS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 7 - RECREATION/CULTURAL SERVI
ACTIVITY - 37 - RECREATION FACILITIES
FUND - 0020 - SUPERVISOR COMM. SVC. FUND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52180	OFFICE EXPENSE	0	56	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	56	0	0	0
53200	CONTRIB. TO OTHER AGENCY.	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
54530	CONSTRUCTION	0	0	0	0	0
54531	CONST. TAYLORSVILLE PO.	0	23,408	0	0	0
54532	CONST. SKATEBOARD PARK	0	101,179	0	0	0
TOTAL	FIXED ASSETS	0	124,586	0	0	0
TOTAL	RECREATION GRANT PROJECTS	0	124,642	0	0	0

Budget Unit:

Courthouse Construction (20292)

Fund:

0022 - Courthouse Construction Fund

Department Head:

Ira Kaufman, Superior Court Judge

Statement of Function

The Courthouse Construction Fund receives revenues from penalty assessments levied by the Court. Per Board Resolution 92-5291 passed on 11/10/92, the funds previously deposited in this fund, are now placed in the Criminal Justice Facilities Construction Fund and, as a result, this fund no longer generates any substantial revenue. These restricted funds are for the acquisition, rehabilitation, construction and financing of Courtrooms, Court buildings or facilities incidental to the operations of the justice system.

Comments and Recommendations

This budget is no longer active.

Policy Items

None.

Budget Unit:

Criminal Justice Construction Fund (20293)

Fund:

0023 – Criminal Justice Construction Fund

Department Head:

Ira Kaufman, Superior Court Judge

Statement of Function

The Criminal Justice Construction Fund was established as a means to finance the construction, reconstruction, expansion, improvement or maintenance of criminal justice facilities and Court facilities, and may also be used for improvements to Information Systems. For each \$10 fine imposed by the Court, additional penalty assessments are also levied. Of the additional levies, at the Board's discretion, \$5.00 can go to the Criminal Justice Construction Fund.

Comments and Recommendations

This budget unit serves as a cost center to fund construction and maintenance projects associated with Criminal Justice Programs in Plumas County. This includes the Courts and other Criminal Justice functions including the Sheriff, District Attorney, Jail and Probation.

The Board has previously committed money from this budget to help fund debt service on the loans for Capital Projects which include a major remodel of the 1st floor of the Courthouse to provide an enhanced Courtroom and Judges Chambers.

Policy Items

Confirm the Board's commitment to using funds from this budget to help satisfy debt service to the extent appropriate for the Courtroom and Judges Chambers remodeling in the Courthouse.

Board Action

Adopted budget as recommended.

BUDGET CODE 20293

UNIT TITLE - CRIMINAL JUS. CONST. FUND

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 17 - JUDICIAL
FUND - 0023 - CRIMINAL JUS. CONST. FUND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52130	MAINT. -BLDG. & GROUNDS	0	1,540	0	0	0
52190	PROFESSIONAL SERVICES	53,115	3,910	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	0	0	0	0	0
52840	CONTINGENCIES	0	0	197,325	197,325	220,308
TOTAL	SERVICES & SUPPLIES	53,115	5,450	197,325	197,325	220,308
54011	CAPITAL IMPROVEMENTS	1,062,643	5,493	0	0	0
TOTAL	FIXED ASSETS	1,062,643	5,493	0	0	0
TOTAL	CRIMINAL JUS. CONST. FUND	1,115,758	10,943	197,325	197,325	220,308

Budget Unit:

Court Automation Fund (20294)

Fund:

0024 - Court Automation Fund

Department Head:

Ira Kaufman, Superior Court Judge

Statement of Function

Government Code Section 68090.8 include the findings of the State Legislature that the management of traffic and criminal cases, and the accounting for funds in both the Municipal and Superior Courts require the Courts to implement appropriate levels of automation. The deposits of 2% of selective fines, penalties and forfeitures collected in criminal cases as set forth in the code are to be used to pay the costs of automation, record keeping systems and the training of personnel.

Comments and Recommendations

This budget is no longer active.

Policy Items

None.

<u>Budget Unit:</u>	Tobacco Education (20691)
<u>Fund:</u>	0026 - Tobacco Education
<u>Department Head:</u>	Rita Scardaci, Public Health Director

Statement of Function

Tobacco Use Reduction Project (TURP) is funded entirely by State Prop 99 tobacco revenues and resulting interest from the Tobacco Trust Fund. Plumas County Public Health Agency is the local lead agency (LLA) responsible for implementation of tobacco control legislation, local policy development, youth access prevention interventions, and coordination of the Plumas County Tobacco Free Coalition. Plumas County has been receiving these Prop 99 funds since 1988.

Comments and Recommendations

This budget unit is no longer active

Policy Items

BUDGET CODE 20691

UNIT TITLE - TOBACCO EDUCATION

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0026 - CLOSED-TOBACCO EDUCATION

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	63,384	0	0	0	0
51020	OTHER WAGES	3,719	0	0	0	0
TOTAL	SALARIES	67,103	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	336	0	0	0	0
51080	RETIREMENT	4,203	0	0	0	0
51090	GROUP INSURANCE	6,093	0	0	0	0
51100	OASDI	5,079	0	0	0	0
51110	COMPENSATION INSURANCE	507	0	0	0	0
TOTAL	BENEFITS	16,218	0	0	0	0
TOTAL	SALARIES & BENEFITS	83,321	0	0	0	0
52020	COMMUNICATIONS	4,700	0	0	0	0
52040	HOUSEHOLD EXPENSE	100	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	120	0	0	0	0
52123	OFFICE FURNITURE/EQUIP.	0	0	0	0	0
52160	MEMBERSHIPS	1,500	0	0	0	0
52180	OFFICE EXPENSE	6,212	0	0	0	0
52190	PROFESSIONAL SERVICES	5,500	0	0	0	0
52330	EDUCATIONAL NAT/INCENTIVE	2,238	0	0	0	0
52340	MEDIA/PROMOTIONAL ITEMS	1,932	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	710	0	0	0	0
52525	SPEC. DEPT. OUTREACH ACT.	1,740	0	0	0	0
52740	TRAVEL-ROUTINE	94	0	0	0	0
52750	TRAVEL-SPECIAL	5,224	0	0	0	0
52775	IN-CNTY HOSTING EVENTS	232	0	0	0	0
TOTAL	SERVICES & SUPPLIES	30,303	0	0	0	0
58000	INTERFUND TRF IN	12,319	0	0	0	0
TOTAL	INTERFUND TRANSFERS	12,319	0	0	0	0
TOTAL	TOBACCO EDUCATION	125,943	0	0	0	0

Budget Unit:
Fund:
Department Head:

Automated Warrant Process (20298)
0027 - Automatic Warrant Process
Ira Kaufman, Superior Court Judge

Statement of Function

Government Code Section 40508.5 was created for the purpose of making a fund available exclusively for the purpose of automating warrant processing systems. The deposits of \$7 on each failure to appear in Court on a signed promise to do so, are to be used solely for the purpose of automating warrant processing systems.

Comments and Recommendations

This budget is no longer active.

Policy Items

None.

	<u>Budget Unit:</u>	Perinatal Alcohol and Drug (70620)	
	<u>Fund:</u>	0028 - Perinatal Alcohol & Drug	<u>Department</u>
<u>Head:</u>	Janice Stafford, Director of	Alcohol & Drug Program Services	

Statement of Function

This program provides alcohol and drug treatment services to women who are pregnant and/or who have children through age 18.

Comments and Recommendations

This budget unit was consolidated with budget unit 70580, Alcohol & Drug.

BUDGET CODE 70620

UNIT TITLE - PERINATAL A & D

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
 ACTIVITY - 24 - HEALTH
 FUND - 0028 - PERINATAL A&D

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	33,003	0	0	0	0
51020	OTHER WAGES	112	0	0	0	0
51060	OVERTIME PAY	568	0	0	0	0
TOTAL	SALARIES	33,683	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	168	0	0	0	0
51080	RETIREMENT	2,129	0	0	0	0
51090	GROUP INSURANCE	4,807	0	0	0	0
51100	OASDI	2,479	0	0	0	0
51110	COMPENSATION INSURANCE	253	0	0	0	0
51111	COMPENSATED ABSENCE EXP	-69	0	0	0	0
TOTAL	BENEFITS	9,767	0	0	0	0
TOTAL	SALARIES & BENEFITS	43,451	0	0	0	0
52020	COMMUNICATIONS	435	0	0	0	0
52030	FOOD	8	0	0	0	0
52039	FOOD-GRANT RTM	0	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	822	0	0	0	0
52123	OFFICE FURNITURE/EQUIP.	3,152	0	0	0	0
52125	COMMUNICATION EQUIPMENT	0	0	0	0	0
52180	OFFICE EXPENSE	915	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	0
52205	PROF SVC RESIDENTIAL TX	12,231	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	1,650	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	5,874	0	0	0	0
52500	OVERHEAD	3,064	0	0	0	0
52700	SPEC. DEPT. - TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	38	0	0	0	0
52750	TRAVEL-SPECIAL	99	0	0	0	0
52780	UTILITIES	1,464	0	0	0	0
52840	CONTINGENCIES	0	0	0	0	8,953
TOTAL	SERVICES & SUPPLIES	29,752	0	0	0	8,953
54040	OFFICE FURNITURE	0	0	0	0	0
54042	FURNITURE (PODIUM)	0	0	0	0	0
54150	VEHICLE	27,398	0	0	0	0
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	27,398	0	0	0	0
58000	INTERFUND TRF IN	2,673	0	0	0	0
TOTAL	INTERFUND TRANSFERS	2,673	0	0	0	0
TOTAL	PERINATAL A & D	103,274	0	0	0	8,953

<u>Budget Unit:</u>	SAMSHA (70575)
<u>Fund:</u>	0029 - SAMSHA
<u>Department Head:</u>	John Sebold, Director Mental Health

Statement of Function

The SAMSHA grants are designed to expand services for the Chronic Mentally Ill (CMI) clients in Plumas County and those in need of emergency services. As an outgrowth of these grants, we also developed a 14 bed group home for CMI adults at the Quincy Junction-Bell Lane center. A day treatment program was also started. There are four services provided by the original grant: (1) Socialization Services/Drop-In Center; (2) Case Management referral; (3) Outreach Services; and (4) Day Treatment Services. A job program was added that provides work experience and job related skills for our clients. Over the past two years a program to coordinate medical care to CMI individuals has been implemented.

Comments and Recommendations

This is a grant funded program and there are no County General Funds expended as part of this function.

Funding has remained static and while expenses have increased in Salaries and Benefits as well as Services and Supplies the department has reduced its Services and Supplies expenditures to remain within the budget and to continue to provide services.

There are no Fixed Assets requested.

Policy Items

Board Action

Adopted budget as recommended.

BUDGET CODE 70575

UNIT TITLE - SAMSHA M. H.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0029 - SAMSHA

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	91,487	84,521	94,261	94,261	98,310
51020	OTHER WAGES	13,887	22,333	29,174	29,174	29,174
51060	OVERTIME PAY	168	86	500	500	500
TOTAL	SALARIES	105,543	106,941	123,935	123,935	127,984
51070	UNEMPLOYMENT INSURANCE	528	535	619	619	640
51080	RETIREMENT	6,085	6,496	8,850	8,850	9,229
51090	GROUP INSURANCE	9,223	11,547	11,965	11,965	19,071
51100	OASDI	7,987	8,030	9,481	9,481	9,791
51110	COMPENSATION INSURANCE	799	807	937	937	968
51111	COMPENSATED ABSENCE EXP	-446	0	0	0	0
TOTAL	BENEFITS	24,176	27,415	31,852	31,852	39,699
TOTAL	SALARIES & BENEFITS	129,718	134,356	155,787	155,787	167,683
52020	COMMUNICATIONS	3,050	3,973	3,252	3,252	3,252
52030	FOOD	657	579	1,000	1,000	1,000
52040	HOUSEHOLD EXPENSE	1,795	1,251	2,000	2,000	2,000
52050	INSURANCE	817	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	2,096	3,633	1,500	1,500	1,500
52123	OFFICE FURNITURE/EQUIP.	0	0	0	0	0
52124	TOOLS AND EQUIPMENT	0	0	0	0	0
52125	COMMUNICATION EQUIPMENT	0	0	0	0	0
52130	MAINT. -BLDG. & GROUNDS	398	60	400	400	400
52150	MEDICAL, DENTAL & LAB.	663	670	750	750	750
52180	OFFICE EXPENSE	2,241	2,452	2,000	2,000	2,000
52190	PROFESSIONAL SERVICES	37,429	21,508	21,508	21,508	21,508
52380	RENTS & LEASES-EQUIPMENT	10,152	5,061	2,002	2,002	2,002
52440	SPECIAL DEPT. EXPENSE	5,800	3,314	2,500	2,500	2,500
52470	SPECIAL DEPT. -OTHER	343	4	500	500	500
52500	OVERHEAD	6,878	6,878	6,878	6,878	6,878
52700	SPEC. DEPT. -TRAINING	0	0	0	0	0
52740	TRAVEL-ROUTINE	2,231	2,277	2,000	2,000	2,000
52743	TRAVEL IN-CO/OUT TRANSPRT	0	0	0	0	0
52750	TRAVEL-SPECIAL	2,904	405	1,200	1,200	1,200
52775	IN-CNTY HOSTING EVENTS	263	0	0	0	0
52780	UTILITIES	2,213	2,645	4,020	4,020	4,020
52840	CONTINGENCIES	0	0	0	0	27,637
TOTAL	SERVICES & SUPPLIES	79,931	54,713	51,510	51,510	79,147
53200	CONTRIB. TO OTHER AGENCY.	5,000	0	0	0	0
TOTAL	OTHER CHARGES	5,000	0	0	0	0
54950	COMPUTER HARDWARE	1,502	0	0	0	0
TOTAL	FIXED ASSETS	1,502	0	0	0	0
TOTAL	SAMSHA M. H.	216,152	189,069	207,297	207,297	246,830

<u>Budget Unit:</u>	Computer Purchase (20024)
<u>Fund:</u>	0030 - Incentive Savings
<u>Department Head:</u>	Robert W. Conen, CAO

Statement of Function

The Computer Purchase Program was approved by the Board of Supervisors on May 4, 1999 at a regular Board meeting, authorizing a Computer Purchase Program on behalf of employees and repayment plan by payroll deduction making the program available to employees working a minimum of 20 hours per week.

Approval of up to \$300,000 from fund 6002 - Workers' Compensation to the Incentive Savings Fund (0030) for the initial payment of computers for qualifying employees was given by the Board of Supervisors when the program was approved.

Comments and Recommendations

This budget served as a cost center for the County's computer incentive program. Residual funding is included in this budget however it is anticipated that this budget will no longer be active after this fiscal year.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 20024

UNIT TITLE - COMPUTER INCENTIVE DEPT.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 10 - LEGISLATIVE & ADMIN.
FUND - 0030 - INCENTIVE SAVINGS FUND

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	0	1,000	1,000	1,000
52840	CONTINGENCIES	0	0	0	0	305,026
TOTAL	SERVICES & SUPPLIES	0	0	1,000	1,000	306,026
TOTAL	COMPUTER INCENTIVE DEPT.	0	0	1,000	1,000	306,026

<u>Budget Unit:</u>	Children's System of Care (70572)
<u>Fund:</u>	0031 – Children's System of Care
<u>Department Head:</u>	John Sebold, Director of Mental Health

State of Function

The Plumas County Children's System of Care (PCCSOC) is designed to meet the needs of children and youth who are emotionally and behaviorally disturbed and their families. Three services will be maintained for FY 2003-04.

1. Early Response Team, assess and provide short term treatments for families referred from Child Protective Services, families of youth cited by Probation and referrals from Systems of Care participants.
2. Family Preservation Enhanced Services, treatment team composed of one therapist and two case managers.
3. Enhanced Day Program for Community Schools.

Comments and Recommendations

During the past year the CSOC budget experienced a cut of 50% and had to layoff 2 FTE's and cut services. Funding for the 2003-04 fiscal year is tentative and the requested and recommended budget is based on the departments best estimate of available funding. Should those estimates prove incorrect a modified budget either up or down will be submitted to the Board for action.

A Fixed Asset request of \$16,000 has been submitted as part of this budget to be used for a vehicle to provide services to children throughout all regions of Plumas County. Current vehicles assigned to be available to Children's System of Care are requiring higher levels of maintenance and becoming less and less reliable. When transporting children this raises a greater issue with regard to safety and liability.

The Mental Health Department is also proposing to contribute \$9,000 to the \$16,000 requested in this budget so that a vehicle can be purchased which would be safe and adequate for use throughout all regions of Plumas County and during all seasons.

I am recommending that the Board approve the Fixed Asset expenditure but direct staff not to purchase a vehicle until such time as funding for the 2003-04 fiscal year has been decided by the State.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70572

UNIT TITLE - CHILDRENS SYS. OF CARE MH

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0031 - CHILDRENS SYSTEMS OF CARE

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	273,993	169,985	139,802	139,802	140,041
51020	OTHER WAGES	749	11,999	1,295	1,295	1,295
51060	OVERTIME PAY	1,711	385	1,500	1,500	1,500
TOTAL	SALARIES	276,452	182,369	142,596	142,596	142,836
51070	UNEMPLOYMENT INSURANCE	1,383	912	713	713	714
51080	RETIREMENT	18,135	12,618	13,265	13,265	13,288
51090	GROUP INSURANCE	42,809	33,142	29,112	29,112	29,112
51100	OASDI	20,459	13,054	10,909	10,909	10,927
51110	COMPENSATION INSURANCE	2,686	1,750	1,401	1,401	1,080
51111	COMPENSATED ABSENCE EXP	2,572	0	0	0	0
TOTAL	BENEFITS	88,043	61,476	55,399	55,399	55,121
TOTAL	SALARIES & BENEFITS	364,496	243,844	197,996	197,996	197,957
52020	COMMUNICATIONS	4,122	4,072	4,383	4,383	4,383
52030	FOOD	1,046	437	500	500	500
52040	HOUSEHOLD EXPENSE	602	393	400	400	400
52090	MAINTENANCE-EQUIPMENT	1,917	1,015	2,000	2,000	2,000
52123	OFFICE FURNITURE/EQUIP.	71	0	100	100	100
52125	COMMUNICATION EQUIPMENT	0	0	200	200	200
52180	OFFICE EXPENSE	2,586	1,221	1,200	1,200	1,200
52380	RENTS & LEASES-EQUIPMENT	533	489	400	400	400
52420	RENTS & LEASES-STRUCTURE	13,569	10,536	10,536	10,536	10,536
52440	SPECIAL DEPT. EXPENSE	1,366	748	300	300	800
52470	SPECIAL DEPT. -OTHER	5,890	1,291	2,000	2,000	2,000
52500	OVERHEAD	614	700	700	700	700
52740	TRAVEL-ROUTINE	3,401	2,571	2,240	2,240	2,240
52750	TRAVEL-SPECIAL	7,905	269	1,000	1,000	9,305
52775	IN-CNTY HOSTING EVENTS	40	23	50	50	50
52780	UTILITIES	3,334	3,448	4,096	4,096	4,096
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	46,996	27,213	30,105	30,105	38,910
54150	VEHICLE	0	0	16,000	16,000	10,458
54950	COMPUTER HARDWARE	0	0	0	0	3,000
TOTAL	FIXED ASSETS	0	0	16,000	16,000	13,458
58000	INTERFUND TRF IN	4,319	1,349	6,578	6,578	6,578
TOTAL	INTERFUND TRANSFERS	4,319	1,349	6,578	6,578	6,578
TOTAL	CHILDRENS SYS. OF CARE MH	415,811	272,406	250,679	250,679	256,903

Budget Unit:

Cal-WORKS Alcohol and Drug (70576)

Fund:

0032 - Cal-WORKS A&D

Department Head:

Janice Stafford, Director of
Alcohol & Drug Programs

Statement of Function

The Cal-WORKS section is responsible for providing Mental Health and Alcohol & Drug services to TANF recipients (families on aid from the Department of Social Services).

Comments and Recommendations

This budget unit was transferred to 70584 in fiscal year 2001-02.

Policy Items

None.

<u>Budget Unit:</u>	Cal-WORKS Mental Health (70577)
<u>Fund:</u>	0032 Cal-WORKS MH
<u>Department Head:</u>	John Sebold, Director Mental Health

Statement of Function

The Cal-WORKS section is responsible for providing Mental Health services to TANF recipients (families on aid) from the Department of Social Services.

Comments and Recommendations

Funding for this program is received from State Cal-WORKS and not the County General Fund. The requested and recommended budget would reduce the position allocation by .10 FTE which would bring the department total from 1.5 FTE to 1.4 FTE.

As with all State funded programs budgets will be modified if funding from the State is above or below the estimated amounts.

There are no Fixed Assets being requested.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70577

UNIT TITLE - CAL-WORKS MENTAL HEALTH

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
 ACTIVITY - 24 - HEALTH
 FUND - 0032 - CAL-WORKS M.H. & A.D.

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	63,527	68,662	67,819	67,819	68,187
51060	OVERTIME PAY	1,359	1,303	1,000	1,000	1,000
TOTAL	SALARIES	64,886	69,965	68,819	68,819	69,187
51070	UNEMPLOYMENT INSURANCE	325	350	344	344	346
51080	RETIREMENT	4,318	5,316	6,366	6,366	6,401
51090	GROUP INSURANCE	9,938	11,226	10,806	10,806	10,807
51100	OASDI	4,801	5,114	5,265	5,265	5,293
51110	COMPENSATION INSURANCE	486	524	539	539	522
51111	COMPENSATED ABSENCE EXP	1,833	0	0	0	0
TOTAL	BENEFITS	21,699	22,530	23,320	23,320	23,368
TOTAL	SALARIES & BENEFITS	86,585	92,495	92,138	92,138	92,555
52020	COMMUNICATIONS	387	754	858	858	858
52090	MAINTENANCE-EQUIPMENT	2,374	1,018	1,500	1,500	1,500
52123	OFFICE FURNITURE/EQUIP.	920	0	0	0	0
52124	TOOLS AND EQUIPMENT	0	0	0	0	0
52125	COMMUNICATION EQUIPMENT	276	0	0	0	0
52180	OFFICE EXPENSE	145	94	98	98	98
52190	PROFESSIONAL SERVICES	4,046	2,997	2,500	2,500	2,500
52420	RENTS & LEASES-STRUCTURE	6,415	6,058	6,000	6,000	3,230
52440	SPECIAL DEPT. EXPENSE	1,105	70	-0	-0	-0
52500	OVERHEAD	895	1,585	1,585	1,585	1,585
52740	TRAVEL-ROUTINE	634	1,064	1,040	1,040	603
52750	TRAVEL-SPECIAL	1,934	2,156	800	800	800
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	19,130	15,795	14,381	14,381	11,174
53200	CONTRIB. TO OTHER AGENCY.	21,322	0	0	0	0
TOTAL	OTHER CHARGES	21,322	0	0	0	0
TOTAL	CAL-WORKS MENTAL HEALTH	127,038	108,290	106,519	106,519	103,729

Budget Unit:

Sierra House (70574)

Fund:

0033 - Sierra House Board & Care

Department Head:

John Sebold, Director of Mental Health

Statement of Function:

The Sierra House is an adult resident facility for chronic mentally ill clients, age 18-64. The basic services offered are housing and meals, supervision of medication and medical needs, supervision of personal care, monitoring of psychiatric status with appropriate referrals and full range of mental health services available through Plumas County Mental Health. The goal is to maximize client independence and integration into the community while providing education, support and protection for persons with psychiatric disabilities. The maximum capacity is 14 residents who live on-site. Staff is present 24 hours per day, 7 days per week.

Comments and Recommendations:

This is not a County General Fund funded department. Monies for this department comes from fees and contributions from other agencies.

There are no Fixed Assets being requested.

The Board is asked to approve this budget as requested and recommended.

Policy Items:

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70574

UNIT TITLE - SIERRA HOUSE BOARD & CARE

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION

ACTIVITY - 24 - HEALTH

FUND - 0033 - SIERRA HOUSE BOARD & CARE

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	105,787	82,120	110,049	110,049	110,049
51020	OTHER WAGES	18,829	53,154	30,467	30,467	30,467
51040	HOLIDAY PAY	4,746	1,024	5,600	5,600	5,600
51060	OVERTIME PAY	2,576	4,436	3,000	3,000	3,000
TOTAL	SALARIES	131,937	140,735	149,116	149,116	149,116
51070	UNEMPLOYMENT INSURANCE	660	704	746	746	746
51080	RETIREMENT	7,084	6,144	11,139	11,139	11,139
51090	GROUP INSURANCE	16,049	22,348	38,618	38,618	38,618
51100	OASDI	9,976	10,322	11,407	11,407	11,407
51110	COMPENSATION INSURANCE	988	1,048	1,189	1,189	1,128
51111	COMPENSATED ABSENCE EXP	500	0	0	0	0
TOTAL	BENEFITS	35,255	40,565	63,099	63,099	63,038
TOTAL	SALARIES & BENEFITS	167,192	181,299	212,215	212,215	212,155
52020	COMMUNICATIONS	776	1,116	1,452	1,452	1,452
52030	FOOD	31,377	32,745	36,000	36,000	36,000
52040	HOUSEHOLD EXPENSE	8,928	9,473	11,000	11,000	11,000
52050	INSURANCE	203	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	1,886	1,007	4,000	4,000	4,000
52124	TOOLS AND EQUIPMENT	0	341	0	0	0
52130	MAINT.-BLDG. & GROUNDS	990	131	1,500	1,500	1,500
52150	MEDICAL,DENTAL & LAB.	228	170	450	450	450
52160	MEMBERSHIPS	0	0	0	0	0
52180	OFFICE EXPENSE	1,460	1,173	1,600	1,600	1,600
52190	PROFESSIONAL SERVICES	366	0	0	0	0
52380	RENTS & LEASES-EQUIPMENT	1,899	2,396	2,536	2,536	2,536
52440	SPECIAL DEPT. EXPENSE	2,491	2,601	3,500	3,500	3,500
52470	SPECIAL DEPT.-OTHER	0	0	0	0	0
52500	OVERHEAD	14,181	14,181	14,181	14,181	14,181
52700	SPEC. DEPT. -TRAINING	0	0	0	0	0
52720	SPEC. DEPT. -SUPERV. REC.	0	0	0	0	0
52740	TRAVEL-ROUTINE	0	21	400	400	400
52750	TRAVEL-SPECIAL	766	140	2,500	2,500	2,500
52780	UTILITIES	4,429	5,216	5,800	5,800	5,800
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	69,979	70,712	84,919	84,919	84,919
54260	MISC. EQUIPMENT	2,640	0	0	0	0
TOTAL	FIXED ASSETS	2,640	0	0	0	0
TOTAL	SIERRA HOUSE BOARD & CARE	239,812	252,011	297,134	297,134	297,074

Budget Unit:

C.S. Comm. Title IV-D (20390)

Fund:

0034 - Title IV-D Court Administrator

Department Head:

Sheri Wert, Court Administrator

Statement of Function

A program adopted to provide practice and procedure for support actions under Title IV-D of the Social Security Act and under California Statutory provisions concerning support actions. The Family Law Commissioner will hear support and contempt matters brought by the District Attorney as part of the Title IV-D child support enforcement program and the Family Law Facilitator will develop, plan, implement and administer a Family Law Program providing services to litigants unrepresented by counsel to facilitate and expedite Family Law proceedings relate to child support, spousal support and health insurance matters.

Comments and Recommendations

This budget is no longer active.

Policy Items

None.

<u>Budget Unit:</u>	Family Law Facilitator IV-D (20399)
<u>Fund:</u>	0034 - Title IV-D
<u>Department Head:</u>	Sheri Wert, Court Administrator

Statement of Function

A program adopted to provide practice and procedure for support actions under Title IV-D of the Social Security Act and under California Statutory provisions concerning support actions. The Family Law Commissioner will hear support and contempt matters brought by the District Attorney as part of the Title IV-D child support enforcement program and the Family Law Facilitator will develop, plan, implement and administer a Family Law Program providing services to litigants unrepresented by counsel to facilitate and expedite Family Law proceedings related to child support, spousal support and health insurance matters.

Comments and Recommendations

This budget is no longer active.

Policy Items

None.

<u>Budget Unit:</u>	Child Support Services (70280)
<u>Fund:</u>	0035 – Child Support
<u>Department Head:</u>	Judi Mault – Director

Statement of Function:

This Department provides a full range of child support services for County residents. Under a State and Federally mandated program, all public assistance cases involving an absent parent are, as a condition of eligibility, referred to the Child Support Office. Custodial parents who are not receiving public assistance may request the same services without cost.

Comments and Recommendations

This is not a General Fund funded department. The requested and recommended budget reflects a reduction in State allocated funding. There are 15 positions allocated in this budget and no changes to that allocation are requested or recommended.

The department has requested \$13,000 in Fixed Assets to purchase replacement computer equipment and I am recommending this request.

It should be noted that the County General Fund receives a percentage of collections by this department. It should also be noted that there is a proposal at the State level that would require the County General Fund to help pay a penalty that has been imposed on the State of California by the Federal Government for failing to meet certain deadlines with regard to automation of systems and procedures. That matter is being discussed at the State as part of its budget process.

Policy Items

Approve the Fixed Asset purchase identified above.

Board Action

Adopted budget as recommended including Fixed Assets.

BUDGET CODE 70280

UNIT TITLE - CHILD SUPPORT DIVISION

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION

ACTIVITY - 17 - JUDICIAL

FUND - 0035 - CHILD SUPPORT

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	397,902	469,622	511,405	511,405	505,305
51020	OTHER WAGES	6,513	2,560	0	0	6,100
51060	OVERTIME PAY	23,005	19,133	5,000	5,000	5,000
TOTAL	SALARIES	427,420	491,315	516,405	516,405	516,405
51070	UNEMPLOYMENT INSURANCE	2,137	2,457	2,557	2,557	2,557
51080	RETIREMENT	26,377	34,830	48,011	48,011	48,011
51090	GROUP INSURANCE	71,236	95,560	139,862	139,862	139,862
51100	OASDI	31,127	35,006	39,122	39,122	39,122
51110	COMPENSATION INSURANCE	3,146	3,642	4,807	4,807	4,807
51111	COMPENSATED ABSENCE EXP	10,110	0	0	0	0
51130	FITNESS & WELLNESS BENEFIT	0	300	0	0	0
TOTAL	BENEFITS	144,133	171,795	234,359	234,359	234,359
TOTAL	SALARIES & BENEFITS	571,553	663,110	750,764	750,764	750,764
52020	COMMUNICATIONS	11,464	12,633	10,000	10,000	10,000
52040	HOUSEHOLD EXPENSE	7,284	8,390	9,000	9,000	9,000
52090	MAINTENANCE-EQUIPMENT	792	1,450	1,000	1,000	1,000
52123	OFFICE FURNITURE/EQUIP.	9,159	7,432	0	0	0
52130	MAINT. -BLDG. & GROUNDS	240	90	250	250	250
52170	MISCELLANEOUS EXPENSE	89	122	0	0	0
52180	OFFICE EXPENSE	44,214	66,542	15,000	15,000	11,000
52190	PROFESSIONAL SERVICES	3,460	2,725	0	0	0
52380	RENTS & LEASES-EQUIPMENT	4,785	3,990	4,000	4,000	4,000
52430	SMALL TOOLS & INSTRUMENT	0	148	0	0	0
52440	SPECIAL DEPT. EXPENSE	2,665	5,843	5,000	5,000	5,000
52470	SPECIAL DEPT. -OTHER	0	6,019	0	0	4,000
52490	PROCESS SERVING	18,583	15,251	12,000	12,000	12,000
52500	OVERHEAD	52,141	23,919	43,400	43,400	43,400
52525	SPEC. DEPT. OUTREACH ACT.	4,957	4,988	200	200	200
52740	TRAVEL-ROUTINE	323	126	150	150	150
52750	TRAVEL-SPECIAL	20,687	20,675	12,311	12,311	12,311
52775	IN-CNTY HOSTING EVENTS	46	0	0	0	0
52780	UTILITIES	10,540	8,266	8,600	8,600	8,600
52840	CONTINGENCIES	0	0	0	0	93,237
TOTAL	SERVICES & SUPPLIES	191,430	188,608	120,911	120,911	214,148
54150	VEHICLE	28,480	0	0	0	0
54530	CONSTRUCTION	0	18,368	0	0	0
54950	COMPUTER HARDWARE	17,371	9,764	13,000	13,000	13,000
TOTAL	FIXED ASSETS	45,851	28,132	13,000	13,000	13,000
58000	INTERFUND TRF IN	2,227	3,193	2,616	2,616	2,616
TOTAL	INTERFUND TRANSFERS	2,227	3,193	2,616	2,616	2,616
TOTAL	CHILD SUPPORT DIVISION	811,062	883,043	887,291	887,291	980,528

<u>Budget Unit:</u>	LAFCO (70450)
<u>Fund:</u>	0036 - LAFCO
<u>Department Head:</u>	*****

Statement of Function

The Local Agency Formation Commission (LAFCO) is mandated by the State with the responsibility to review and approve all district changes of organizations and to maintain spheres of influence for all districts.

Comments and Recommendations

LAFCO is no longer a part of the County and this budget is no longer active.

Policy Items

BUDGET CODE 70450

UNIT TITLE - LAFCO

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - OTHER PROTECTION
FUND - 0036 - CLOSED FUND-LAFCO

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	33,000	0	0	0	0
51020	OTHER WAGES	0	0	0	0	0
TOTAL	SALARIES	33,000	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	490	0	0	0	0
51080	RETIREMENT	0	0	0	0	0
51090	GROUP INSURANCE	0	0	0	0	0
51100	OASDI	2,525	0	0	0	0
51110	COMPENSATION INSURANCE	1,619	0	0	0	0
51200	PER DIEM	5,675	0	0	0	0
TOTAL	BENEFITS	10,308	0	0	0	0
TOTAL	SALARIES & BENEFITS	43,308	0	0	0	0
52020	COMMUNICATIONS	600	0	0	0	0
52050	INSURANCE	0	0	0	0	0
52180	OFFICE EXPENSE	3,188	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	0
52290	LITERATURE	0	0	0	0	0
52310	GENERAL LIABILITY INS.	0	0	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	600	0	0	0	0
52400	OFFICE RENT	0	0	0	0	0
52740	TRAVEL-ROUTINE	2,111	0	0	0	0
52750	TRAVEL-SPECIAL	2,362	0	0	0	0
52780	UTILITIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	8,861	0	0	0	0
TOTAL	LAFCO	52,170	0	0	0	0

<u>Budget Unit:</u>	Drug Court Information (70325)
<u>Fund:</u>	0038 – Court Mandated Treatment
<u>Department Head:</u>	Jeff Cunan, District Attorney

Statement of Function

The Drug Court Information and Training Project is a Federal Drug Court Program Office Enhancement Grant that funds a comprehensive Management Information System for the Adult Drug Court and training for the Drug Court Professionals. This project was to be two years starting October 1999. Due to delays in the start of the Program, an extension has been approved through November of 2001.

Comments and Recommendations

There are no funds requested or recommended for this budget unit. The Drug Court has been transferred to the Drug and Alcohol Department. Therefore, this budget unit is no longer active.

BUDGET CODE 70325

UNIT TITLE - DRUG COURT INFO

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0038 - COURT MANDATED TREATMENT

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	8,616	0	0	0	0
51020	OTHER WAGES	0	0	0	0	0
TOTAL	SALARIES	8,616	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	43	0	0	0	0
51080	RETIREMENT	569	0	0	0	0
51090	GROUP INSURANCE	793	0	0	0	0
51100	OASDI	643	0	0	0	0
51110	COMPENSATION INSURANCE	65	0	0	0	0
TOTAL	BENEFITS	2,113	0	0	0	0
TOTAL	SALARIES & BENEFITS	10,729	0	0	0	0
52020	COMMUNICATIONS	0	0	0	0	0
52030	FOOD	0	0	0	0	0
52180	OFFICE EXPENSE	0	0	0	0	0
52190	PROFESSIONAL SERVICES	2,500	0	0	0	0
52750	TRAVEL-SPECIAL	2,001	0	0	0	0
52775	IN-CNTY HOSTING EVENTS	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	4,501	0	0	0	0
58000	INTERFUND TRF IN	0	0	0	0	0
TOTAL	INTERFUND TRANSFERS	0	0	0	0	0
TOTAL	DRUG COURT INFO	15,230	0	0	0	0

<u>Budget Unit:</u>	Juvenile Drug Court (70326)
<u>Fund:</u>	0038 – Court Mandated Treatment
<u>Department Head:</u>	Jeff Cunan, District Attorney

Statement of Function

The Juvenile Drug Court is an intervention and rehabilitation program for criminally adjudicated juveniles and their families. A Federal Drug Court Program Office Implementation Grant funds this Program for three years from October, 2000 to September, 2003. The goal of the Program is to intervene in the lives of youths that have broken the law, by providing services to their families and behavior change strategies that compel healthy choices for the youths and the significant adults in their lives. The Program provides frequent drug testing and supervision contacts, and requires family participation in the process to change behavior that results in delinquency, truancy, inappropriate conduct in school and at home, and drug use. These behaviors can be curtailed by a comprehensive intervention in the lives of problem kids and their families.

Comments and Recommendations

This budget is not funded by the County General Fund. The recommended budget reflects an amended request from the department which includes funding to pay for .20 Fiscal Officer, .75 for Alcohol & Drug Therapist I and the equivalent of 1.5 FTE extra-help Probation Assistant. The Grant Assistant previously funded at .50 in this budget is being deleted from this cost center.

There are no Fixed Assets requested.

I am recommending that the Board approve the budget as presented and recommended, including the position changes allocation.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70326

UNIT TITLE - JUVENILE DRUG COURT-DA

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
 ACTIVITY - 24 - HEALTH
 FUND - 0038 - COURT MANDATED TREATMENT

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	24,020	62,075	68,026	37,067	37,067
51020	OTHER WAGES	31,651	10,034	29,630	40,404	40,404
51060	OVERTIME PAY	4,006	410	0	0	0
TOTAL	SALARIES	59,677	72,519	97,656	77,471	77,471
51070	UNEMPLOYMENT INSURANCE	298	363	572	471	471
51080	RETIREMENT	1,496	4,794	6,386	3,480	3,480
51090	GROUP INSURANCE	3,912	13,606	14,288	6,565	6,565
51100	OASDI	4,495	5,228	7,471	5,927	5,927
51110	COMPENSATION INSURANCE	600	694	655	502	502
TOTAL	BENEFITS	10,801	24,684	29,372	16,945	16,945
TOTAL	SALARIES & BENEFITS	70,478	97,204	127,028	94,416	94,416
52020	COMMUNICATIONS	3,490	2,795	1,800	1,800	1,800
52090	MAINTENANCE-EQUIPMENT	237	3,161	2,200	1,000	1,000
52110	VEHICLE FUEL	559	500	800	800	800
52123	OFFICE FURNITURE/EQUIP.	351	0	0	0	0
52125	COMMUNICATION EQUIPMENT	71	0	0	0	0
52180	OFFICE EXPENSE	7,006	3,111	4,300	3,500	3,500
52190	PROFESSIONAL SERVICES	28,762	32,110	29,000	51,611	51,611
52330	EDUCATIONAL NAT/INCENTIVE	4,318	2,178	3,000	4,000	4,000
52420	RENTS & LEASES-STRUCTURE	4,219	1,696	-704	0	0
52480	LABORATORY TESTING FEES	1,661	255	500	1,500	1,500
52740	TRAVEL-ROUTINE	423	1,774	3,550	3,250	3,250
52741	TRAVEL-ROUTINE (CLIENT)	0	0	0	0	0
52750	TRAVEL-SPECIAL	6,074	5,870	5,476	15,476	15,476
52780	UTILITIES	1,525	1,175	404	0	0
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	58,696	54,626	50,326	82,937	82,937
54012	CRTHSE ANNEX SEWER UPGRAD	0	0	0	0	0
54150	VEHICLE	11,443	0	0	0	0
54730	BUILDING IMPROVEMENTS	4,812	0	0	0	0
TOTAL	FIXED ASSETS	16,255	0	0	0	0
58000	INTERFUND TRF IN	11,671	982	4,418	4,418	4,418
TOTAL	INTERFUND TRANSFERS	11,671	982	4,418	4,418	4,418
TOTAL	JUVENILE DRUG COURT-DA	157,101	152,812	181,772	181,771	181,771

Budget Unit:
Fund:
Department Head:

Drug Court Initiative (70635)
0038 – Court Mandated Treatment
Janice Stafford, Director of
Alcohol & Drug Program Services

Statement of Function

This supplemental grant to the Drug Court Program provides additional drug treatment services and funding for housing of clients accepted into Drug Court.

Comments and Recommendations

This budget has been closed.

<u>Budget Unit:</u>	Mental Health Wraparound (70578)
<u>Fund:</u>	0039 – Wraparound
<u>Department Head:</u>	John Sebold, Director of Mental Health

Statement of Function

This program has come about as the result of State Legislation that authorizes the implementation of a “Wraparound Program” as a component of foster care services and is directed at children who are or likely to be at risk of placement in and out of County Group Foster Homes. Wraparound is a family centered and strength based program whose goal is to strengthen and empower families with diverse needs to develop their own natural resources and not be dependent on formal services. Family services are based on individual service plans that may include the following areas:

Basic needs such as housing or transportation, social environment such as peer relations, psycho social skills, family environment such as parenting skills, daily living skills, school vocational support such as tutoring and job training, system involvement such as advocacy and support, mental health needs such as counseling, rehabilitation, medication, and legal and safety such as counseling or crisis management.

In September, 2001, the Board of Supervisors approved submission of a plan for providing wraparound services. The plan is a result of a collaborative effort between the Director of Social Services, Public Health Director, Chief Probation Office, Children’s Systems of Care Program Manager and Mental Health Director. In addition, officials from the County Office of Education and members of several community based service agencies also participated.

Comments and Recommendations

This budget is funded by Social Services, Mental Health grants and donations. There are no County General Funds allocated in this department.

Wraparound is a new program. Revenues and Expenditures will vary based on usage. Staffing will be adjusted as the program goes and Revenues will increase to keep pace with that.

The requested position allocation for the 2003-04 fiscal year has been reduced by 1.0 FTE because of 2 vacant ½ Community Case Care Manager positions. The recommended position allocation for 2003-04 is 2.00 FTE.

It is recommended that the Board approve the budget including the position allocation reductions as requested and recommended.

There are no Fixed Asset requests.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 70578

UNIT TITLE - WRAP AROUND PRG.

PLUMAS COUNTY
 STATE OF CALIFORNIA
 KEY ORGN EXPENDITURE DETAIL
 SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
 ACTIVITY - 24 - HEALTH
 FUND - 0039 - WRAP AROUND

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	23,277	79,952	79,952	84,541
51020	OTHER WAGES	0	2,828	28,162	28,162	28,162
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	0	26,104	108,114	108,114	112,703
51070	UNEMPLOYMENT INSURANCE	0	131	541	541	564
51080	RETIREMENT	0	1,889	7,506	7,506	7,937
51090	GROUP INSURANCE	0	2,361	15,414	15,414	15,414
51100	OASDI	0	1,899	8,271	8,271	8,622
51110	COMPENSATION INSURANCE	0	250	817	817	852
TOTAL	BENEFITS	0	6,529	32,549	32,549	33,389
TOTAL	SALARIES & BENEFITS	0	32,634	140,662	140,662	146,092
52020	COMMUNICATIONS	0	258	1,203	1,203	1,203
52040	HOUSEHOLD EXPENSE	0	35	100	100	100
52090	MAINTENANCE-EQUIPMENT	0	716	2,000	2,000	2,000
52123	OFFICE FURNITURE/EQUIP.	0	0	100	100	100
52124	TOOLS AND EQUIPMENT	0	0	0	0	0
52125	COMMUNICATION EQUIPMENT	0	0	100	100	100
52180	OFFICE EXPENSE	0	149	300	300	300
52190	PROFESSIONAL SERVICES	0	0	0	0	0
52380	RENTS & LEASES-EQUIPMENT	0	44	200	200	200
52420	RENTS & LEASES-STRUCTURE	0	2,998	3,000	3,000	3,000
52440	SPECIAL DEPT. EXPENSE	0	1,381	301	301	8,400
52700	SPEC. DEPT. - TRAINING	0	0	2,000	-9,100	0
52740	TRAVEL-ROUTINE	0	436	0	11,100	2,000
52750	TRAVEL-SPECIAL	0	0	950	950	950
52775	IN-CNTY HOSTING EVENTS	0	0	50	50	50
52780	UTILITIES	0	290	1,024	1,024	1,024
52840	CONTINGENCIES	0	0	0	0	36,249
TOTAL	SERVICES & SUPPLIES	0	6,308	11,328	11,328	55,676
58000	INTERFUND TRF IN	0	0	300	300	300
TOTAL	INTERFUND TRANSFERS	0	0	300	300	300
TOTAL	WRAP AROUND PRG.	0	38,942	152,290	152,290	202,068

Budget Unit:
Fund:

Senior Services (20830)
0043 – Public Health
Department Head: Rita Scardaci, Director

Statement of Function

The goal of the Senior Services Program is to provide senior clients low cost nutritional meals and low cost medical related transportation services throughout Plumas County. Funding for these services comes from Federal funds made available through the State Department of Aging, Area Agency on Aging, USDA, Plumas County Transportation Commission, private foundations, fees for service or donations, and County contribution.

Comments and Recommendations

The recommended budget for FY 2003-04 reflects a 13% reduction in County contributions from the computer generated budget and a 43% reduction in County contribution from the requested budget.

This is compounded by an anticipated reduction in funding from the State Title III funds (AAA).

To off-set this loss of funding the department is proposing that fees to seniors be increased in order to generate an additional \$11,000 in Revenue.

The recommended budget reductions primarily effected Salary and Benefit areas. The recommended budget reduced Services and Supplies by less than \$1,000.

There are no Fixed Assets requested or recommended.

Policy Items

County General Fund contribution and a reduction of a full time equivalent or other wages for extra help.

Board Action

Increased County contributions by \$9,000
Increased Salary and Benefit Account by \$9,000
Reduced position allocation by .50 FTE, Office Coordinator
Added .30 FTE
Adopted budget as revised.

BUDGET CODE 20830

UNIT TITLE - SENIOR SERVICES

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 5 - PUBLIC ASSISTANCE

ACTIVITY - 38 - OTHER ASSISTANCE

FUND - 0043 - SENIOR CITIZENS NUTRITION

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	133,288	261,706	279,335	253,312	263,091
51020	OTHER WAGES	9,021	12,765	19,337	17,509	4,216
51060	OVERTIME PAY	0	9	0	0	0
TOTAL	SALARIES	142,309	274,480	298,672	270,821	267,307
51070	UNEMPLOYMENT INSURANCE	712	1,373	1,488	1,488	1,296
51080	RETIREMENT	7,045	15,070	25,960	25,960	23,854
51090	GROUP INSURANCE	18,783	55,710	41,040	41,040	59,707
51100	OASDI	10,888	20,664	22,633	22,633	19,692
51110	COMPENSATION INSURANCE	2,550	4,960	6,819	6,819	5,818
51111	COMPENSATED ABSENCE EXP	2,432	0	0	0	0
TOTAL	BENEFITS	42,409	97,778	97,940	97,940	110,367
TOTAL	SALARIES & BENEFITS	184,718	372,258	396,612	368,761	377,674
52020	COMMUNICATIONS	1,421	5,070	4,800	4,800	4,800
52030	FOOD	79,688	87,390	81,000	81,000	81,000
52040	HOUSEHOLD EXPENSE	15,713	19,435	15,000	15,000	15,000
52050	INSURANCE	0	11,531	0	0	0
52090	MAINTENANCE-EQUIPMENT	1,181	22,574	21,000	20,046	20,046
52110	VEHICLE FUEL	0	14,460	12,600	12,600	12,600
52123	OFFICE FURNITURE/EQUIP.	1,995	0	0	0	0
52130	MAINT.-BLDG. & GROUNDS	0	0	0	0	0
52150	MEDICAL, DENTAL & LAB.	0	0	0	0	0
52160	MEMBERSHIPS	0	100	100	100	100
52170	MISCELLANEOUS EXPENSE	0	1,008	0	0	0
52180	OFFICE EXPENSE	135	894	1,000	1,000	1,000
52190	PROFESSIONAL SERVICES	994	34,398	30,000	30,000	30,000
52330	EDUCATIONAL NAT/INCENTIVE	0	0	0	0	0
52340	MEDIA/PROMOTIONAL ITEMS	0	0	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	0	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	0	0	0	0	0
52431	OFFICE FURNITURE UND.300	0	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	1,108	2,316	1,200	1,200	1,200
52481	DRUG TESTING	0	550	600	600	600
52740	TRAVEL-ROUTINE	77	475	1,000	1,000	1,000
52750	TRAVEL-SPECIAL	72	1,037	500	500	500
52780	UTILITIES	0	0	0	0	0
52840	CONTINGENCIES	0	0	0	0	0
52865	SENIOR CONNECTIONS	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	102,382	201,240	168,800	167,846	167,846
54085	MEDICAL CLINIC EQUIPMENT	0	0	0	0	0
54150	VEHICLE	0	47,000	0	0	0
54250	APPLIANCES	4,975	4,597	0	0	0
54260	MISC. EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	4,975	51,597	0	0	0
58000	INTERFUND TRF IN	0	3,892	684	684	3,500
TOTAL	INTERFUND TRANSFERS	0	3,892	684	684	3,500
TOTAL	SENIOR SERVICES	292,075	628,987	566,096	537,291	549,020

<u>Budget Unit:</u>	Unemployment Insurance Reserve (22122)
<u>Fund:</u>	0044 – Administrative
<u>Department Head:</u>	Robert W. Conen, County Administrative Officer

Comments and Recommendations

This budget unit serves as a cost center for receipted funds for our self funded Unemployment Insurance Program.

Board Action

Adopted budget as recommended.

BUDGET CODE 22122

UNIT TITLE - UNEMPLOYMENT INS. RESERVE

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 10 - LEGISLATIVE & ADMIN.
FUND - 0044 - UNEMPLOYMENT INS. RESERVE

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52052	INSURANCE ADMINISTRATION	0	0	1,000	1,000	1,000
52053	CLAIMS	0	133,017	123,750	123,750	123,750
52054	PREMIUMS	0	0	0	0	0
52170	MISCELLANEOUS EXPENSE	0	0	0	0	0
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	133,017	124,750	124,750	124,750
TOTAL	UNEMPLOYMENT INS. RESERVE	0	133,017	124,750	124,750	124,750

<u>Budget Unit:</u>	Insurance IGS (40040)
<u>Fund:</u>	0045 Insurance
<u>Department Head:</u>	Robert W. Conen, County Administrative Officer

Comments and Recommendations

This budget unit serves as a cost center for funds for the County's Property Liability Insurance Programs. Funding for these programs is generated internally from the departments. Expenditures are based on required premiums as well as estimated claims, Contingencies and miscellaneous expenses.

Board Action

Adopted budget as recommended.

BUDGET CODE 40040

UNIT TITLE - INSURANCE IGS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 10 - LEGISLATIVE & ADMIN.
FUND - 0045 - INSURANCE IGS

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52052	INSURANCE ADMINISTRATION	0	1,931	12,000	12,000	12,000
52053	CLAIMS	0	55,378	125,000	125,000	125,000
52054	PREMIUMS	0	8,468	76,060	76,060	76,060
52170	MISCELLANEOUS EXPENSE	0	0	0	0	0
52840	CONTINGENCIES	0	0	168,737	168,737	286,924
TOTAL	SERVICES & SUPPLIES	0	65,776	381,797	381,797	499,984
TOTAL	INSURANCE IGS	0	65,776	381,797	381,797	499,984

<u>Budget Unit:</u>	Workers' Comp. IGS (40025)
<u>Fund:</u>	0046 – Insurance
<u>Department Head:</u>	Robert W. Conen, County Administrative Officer

Comments and Recommendations

This budget serves as a cost center for the County's self-funded Workers' Compensation program including benefits, premiums, and administrative costs.

Board Action

Adopted budget as recommended.

BUDGET CODE 40025

UNIT TITLE - WORKER'S COMP IGS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 10 - LEGISLATIVE & ADMIN.
FUND - 0046 - WORKER'S COMP IGS

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52052	I NSURANCE ADMINI STRATION	0	36,923	50,000	50,000	50,000
52053	CLAIMS	0	604,431	500,000	500,000	500,000
52054	PREMI UMS	0	118,239	145,000	145,000	145,000
52170	MI SCELLANEOUS EXPENSE	0	19,430	0	0	0
52840	CONTI NGENCI ES	0	0	55,000	55,000	55,000
TOTAL	SERVI CES & SUPPL IES	0	779,022	750,000	750,000	750,000
TOTAL	WORKER' S COMP IGS	0	779,022	750,000	750,000	750,000

<u>Budget Unit:</u>	Self Insurance – Health (40067)
<u>Fund:</u>	0047 – Administrative
<u>Department Head:</u>	Robert W. Conen, County Administrative Officer

Comments and Recommendations:

This budget unit serves as a cost center for receipt and distribution of funds for the County's Self Funded Health Program. Revenues reflect insurance premiums contributed by both the County and the employees. Actual funding for the 2003-04 fiscal year will be determined once the premiums for 03-04 have been decided.

Expenditures are based on claims paid, administration and premiums for excess claims coverage.

Board Action

Adopted budget as recommended.

BUDGET CODE 40067

UNIT TITLE - SELF INSURANCE HEALTH

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 10 - LEGISLATIVE & ADMIN.
FUND - 0047 - SELF INSURANCE HEALTH

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52052	INSURANCE ADMINISTRATION	0	100,596	78,000	78,000	78,000
52053	CLAIMS	0	3,220,278	2,639,300	2,639,300	2,639,300
52054	PREMIUMS	0	310,439	0	0	0
52170	MISCELLANEOUS EXPENSE	0	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	3,631,313	2,717,300	2,717,300	2,717,300
TOTAL	SELF INSURANCE HEALTH	0	3,631,313	2,717,300	2,717,300	2,717,300

BUDGET CODE 22281

UNIT TITLE - RECORDER MICROGRAPHICS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - OTHER PROTECTION
FUND - 0048 - RECORDER MICROGRAPHICS

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	0	0	0	0
52840	CONTINGENCIES	0	0	7,483	7,483	26,070
TOTAL	SERVICES & SUPPLIES	0	0	7,483	7,483	26,070
54993	MI CROGRAPHI C EQUIPMENT	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
59000	RESI DULE TRANSFER-OUT	0	6,946	0	0	0
TOTAL	RESI DUAL EQUITY TRF-OUT	0	6,946	0	0	0
TOTAL	RECORDER MI CROGRAPHICS	0	6,946	7,483	7,483	26,070

BUDGET CODE 22411

UNIT TITLE - RECORDER'S MODERNIZATION

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - OTHER PROTECTION
FUND - 0049 - RECORDER'S OFFICE MODERN

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MISCELLANEOUS EXPENSE	0	0	34,000	34,000	34,000
52190	PROFESSIONAL SERVICES	0	0	0	0	0
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	34,000	34,000	34,000
54455	FICHE CONVERSION	0	0	0	0	132,839
TOTAL	FIXED ASSETS	0	0	0	0	132,839
59000	RESIDUE TRANSFER-OUT	0	11,419	0	0	0
TOTAL	RESIDUAL EQUITY TRF-OUT	0	11,419	0	0	0
TOTAL	RECORDER'S MODERNIZATION	0	11,419	34,000	34,000	166,839

BUDGET CODE 20343

UNIT TITLE - NARCOTICS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0050 - NARCOTICS FUND

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52090	MAINTENANCE-EQUIPMENT	0	0	5,355	5,355	5,355
52123	OFFICE FURNITURE/EQUIP.	0	0	1,500	1,500	1,500
52125	COMMUNICATION EQUIPMENT	0	0	0	0	0
52170	MISCELLANEOUS EXPENSE	0	0	2,610	2,610	26,211
52440	SPECIAL DEPT. EXPENSE	0	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	1,500	1,500	1,500
TOTAL	SERVICES & SUPPLIES	0	0	10,965	10,965	34,566
54150	VEHICLE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	NARCOTICS	0	0	10,965	10,965	34,566

BUDGET CODE 20028

UNIT TITLE - HOMICIDE TRIALS GC15201

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 19 - DETENTION & CORRECTION
FUND - 0051 - HOMICIDE TRIALS GC15201

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	0	595,390	595,390	601,933
52840	CONTINGENCI ES	0	0	0	0	0
TOTAL	SERVIC ES & SUPPLI ES	0	0	595,390	595,390	601,933
TOTAL	HOMI CIDE TRIALS GC15201	0	0	595,390	595,390	601,933

BUDGET CODE 20014

UNIT TITLE - LAKE DAVIS SETTLEMENT

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0052 - LAKE DAVIS SETTLEMENT FND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	2,106	102,893	102,893	102,893
52840	CONTINGENCI ES	0	0	995,090	995,090	1,014,628
TOTAL	SERVIC ES & SUPPLI ES	0	2,106	1,097,983	1,097,983	1,117,521
54250	APPLIANCES	0	2,106	0	0	0
TOTAL	FIXED ASSETS	0	2,106	0	0	0
56000	INTRAFUND TRANSFER-OUT	0	0	0	0	0
TOTAL	TRANSFER OUT	0	0	0	0	0
TOTAL	LAKE DAVIS SETTLEMENT	0	4,213	1,097,983	1,097,983	1,117,521

<u>Budget Unit:</u>	Public Health (40044)
<u>Fund:</u>	0053 – Tobacco Settlement
<u>Department Head:</u>	Rita Scardaci, Public Health Director

Statement of Function

In 1997, tobacco companies settled with 46 States after years of lawsuits and litigation. The Tobacco Master Settlement Agreement resulted in California scheduled to receive billions of funds. Counties, including Plumas County receives a portion of the settlement funds. Budget unit 70564 was established with funds allocated to 53026, Treatment \$100,000; 53028, Prevention \$100,000; and 53027, Other Health \$137,750. The Tobacco Master Settlement Agreement funds are administered by Plumas County Public Health Agency. This unit has no County General Funds.

Comments and Recommendations

This budget unit serves as a cost center for receipt and distribution of Tobacco Master Settlement funds.

Earlier this year the Board of Supervisors committed the first \$200,000 from these funds to serve as debt service for bond funding used to construct a new Health and Human Services Center which will house Public Health as well as Social Services, Mental Health, Alcohol & Drug and Veteran Services.

Any amounts available over the first \$200,000 are distributed by the Board of Supervisors after input and recommendations of a community based committee.

I am recommending that the Board approve the budget as requested and recommended and continue the commitment to use the Tobacco Master Agreement Settlement funds for debt service in-lieu of County General Funds.

Policy Items

None.

Board Action

Adopted budget as recommended.

BUDGET CODE 40044

UNIT TITLE - TOBACCO SETTLEMENT

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0053 - TOBACCO SETTLEMENT FUND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	313,500	233,000	233,000	233,000
52840	CONTINGENCI ES	0	0	0	0	222,233
TOTAL	SERVIC ES & SUPPLI ES	0	313,500	233,000	233,000	455,233
TOTAL	TOBACCO SETTLEMENT	0	313,500	233,000	233,000	455,233

BUDGET CODE 70564

UNIT TITLE - TOBACCO SETTLEMENT OPER.

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0040 - TOBACCO SETTLEMENT OPER.

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52840	CONTINGENCIES	0	0	0	0	238,006
TOTAL	SERVICES & SUPPLIES	0	0	0	0	238,006
53026	TREATMENT - HEALTH	0	100,000	0	0	0
53027	OTHER - HEALTH	102,250	101,000	5,000	5,000	24,000
53028	PREVENTION - HEALTH	11,500	68,500	0	0	21,500
TOTAL	OTHER CHARGES	113,750	269,500	5,000	5,000	45,500
TOTAL	TOBACCO SETTLEMENT OPER.	113,750	269,500	5,000	5,000	283,506

BUDGET CODE 20018

UNIT TITLE - TAYLORSVILLE SCH PRESER

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 10 - LEGISLATIVE & ADMIN.
FUND - 0054 - TAYLORSVILLE SCH PRESER

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	0	0	0	0
52840	CONTINGENCIES	0	0	6,329	6,329	6,500
TOTAL	SERVICES & SUPPLIES	0	0	6,329	6,329	6,500
TOTAL	TAYLORSVILLE SCH PRESER	0	0	6,329	6,329	6,500

BUDGET CODE 22191

UNIT TITLE - LOCAL TRANSP. PLAN

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 3 - PUBLIC WAYS & FACILITIES

ACTIVITY - 22 - PUBLIC WAYS

FUND - 0055 - LOCAL TRANSP. PLAN

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	53,124	0	62,100	62,100
TOTAL	SALARIES	0	53,124	0	62,100	62,100
51070	UNEMPLOYMENT INSURANCE	0	198	0	321	321
51080	RETIREMENT	0	2,759	0	4,022	4,022
51090	GROUP INSURANCE	0	1,931	0	5,864	5,864
51100	OASDI	0	3,029	0	4,749	4,749
51110	COMPENSATION INSURANCE	0	1,240	0	1,944	1,944
TOTAL	BENEFITS	0	9,157	0	16,900	16,900
TOTAL	SALARIES & BENEFITS	0	62,281	0	79,000	79,000
52123	OFFICE FURNITURE/EQUIP.	0	618	0	500	500
52170	MISCELLANEOUS EXPENSE	0	7,450	0	1,000	1,000
52180	OFFICE EXPENSE	0	278	0	500	500
52190	PROFESSIONAL SERVICES	0	3,169	75,000	4,000	4,000
52740	TRAVEL-ROUTINE	0	1,795	0	2,000	2,000
52750	TRAVEL-SPECIAL	0	1,245	800	2,000	2,000
52840	CONTINGENCIES	0	0	30,199	1,000	66,677
TOTAL	SERVICES & SUPPLIES	0	14,555	105,999	11,000	76,677
54930	SOFTWARE	0	0	0	1,000	1,000
54950	COMPUTER HARDWARE	0	6,060	0	4,000	4,000
TOTAL	FIXED ASSETS	0	6,060	0	5,000	5,000
58000	INTERFUND TRF IN	0	0	0	0	0
58001	INTERFUND TRF OUT	0	0	-10,000	0	0
TOTAL	INTERFUND TRANSFERS	0	0	-10,000	0	0
TOTAL	LOCAL TRANSP. PLAN	0	82,897	95,999	95,000	160,677

BUDGET CODE 22193

UNIT TITLE - PP&M

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
ACTIVITY - 22 - PUBLIC WAYS
FUND - 0055 - LOCAL TRANSP. PLAN

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	24,300	0	40,100	40,100
TOTAL	SALARIES	0	24,300	0	40,100	40,100
51070	UNEMPLOYMENT INSURANCE	0	97	0	207	207
51080	RETI REMENT	0	1,282	0	2,594	2,594
51090	GROUP INSURANCE	0	966	0	3,782	3,782
51100	OASDI	0	1,467	0	3,063	3,063
51110	COMPENSATION INSURANCE	0	601	0	1,254	1,254
TOTAL	BENEFITS	0	4,412	0	10,900	10,900
TOTAL	SALARIES & BENEFITS	0	28,712	0	51,000	51,000
52190	PROFESSIONAL SERVICES	0	42,113	0	18,000	18,000
52740	TRAVEL-ROUTINE	0	450	0	2,000	2,000
52750	TRAVEL-SPECIAL	0	0	0	2,000	2,000
TOTAL	SERVICES & SUPPLIES	0	42,563	0	22,000	22,000
TOTAL	PP&M	0	71,275	0	73,000	73,000

BUDGET CODE 22181

UNIT TITLE - ***CLSD LOCAL TRANS*****

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
ACTIVITY - 22 - PUBLIC WAYS
FUND - 0056 - ***CLSD LOCAL TRANSPR***

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	0	0	0	0
52190	PROFESSIONAL SERVICES	0	544	271,835	0	0
52840	CONTINGENCIES	0	0	1,000	0	0
52895	CAB SUBSIDY	0	20,000	30,000	0	0
52896	PUBLIC TRANSIT	0	184,066	360,000	0	0
52897	SENIORS TRANSIT	0	134,000	134,000	0	0
TOTAL	SERVICES & SUPPLIES	0	338,610	796,835	0	0
53545	CONTRIB. SENIOR & TRANSP	0	15,000	15,000	0	0
TOTAL	OTHER CHARGES	0	15,000	15,000	0	0
54011	CAPITAL IMPROVEMENTS	0	0	90,000	0	0
54150	VEHICLE	0	164,863	140,000	0	0
TOTAL	FIXED ASSETS	0	164,863	230,000	0	0
58000	INTERFUND TRF IN	0	0	10,000	0	0
58001	INTERFUND TRF OUT	0	0	0	0	0
TOTAL	INTERFUND TRANSFERS	0	0	10,000	0	0
TOTAL	***CLSD LOCAL TRANS*****	0	518,473	1,051,835	0	0

BUDGET CODE 20704

UNIT TITLE - P.W. CA USED OIL RECYCLE

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 3 - PUBLIC WAYS & FACILITIES
ACTIVITY - 22 - PUBLIC WAYS
FUND - 0057 - P.W. CA USED OIL RECYCLE

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	0	2,100	2,100	26,252
52190	PROFESSIONAL SERVICES	0	0	8,000	8,000	8,000
TOTAL	SERVICES & SUPPLIES	0	0	10,100	10,100	34,252
TOTAL	P.W. CA USED OIL RECYCLE	0	0	10,100	10,100	34,252

BUDGET CODE 22911

UNIT TITLE - INMATE WELFARE

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 19 - DETENTION & CORRECTION
FUND - 0058 - INMATE WELFARE FUND

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52020	COMMUNI CATI ONS	0	389	400	400	400
52130	MAINT. -BLDG. & GROUNDS	0	1,597	4,500	4,500	4,500
52170	MI SCELLANEOUS EXPENSE	0	2,526	4,000	4,000	4,000
52290	L I T E R A T U R E	0	6,378	12,000	12,000	12,000
52295	E D U C A T I O N & M A T E R I A L S	0	0	6,000	6,000	6,000
52440	S P E C I A L D E P T. E X P E N S E	0	23,088	29,200	29,200	29,200
52840	C O N T I N G E N C I E S	0	0	11,945	11,945	12,561
TOTAL	S E R V I C E S & S U P P L I E S	0	33,979	68,045	68,045	68,661
53010	S U P P O R T - C A R E O F P E R S O N S	0	2,879	3,500	3,500	3,500
TOTAL	O T H E R C H A R G E S	0	2,879	3,500	3,500	3,500
TOTAL	I N M A T E W E L F A R E	0	36,858	71,545	71,545	72,161

BUDGET CODE 20342

UNIT TITLE - CIVIL OPERATIONS

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 18 - POLICE PROTECTION
FUND - 0059 - SHERIFF CIVIL OPERATIONS

ACCOUNT	TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	1,593	2,943	2,943	2,943
52180	OFFICE EXPENSE	0	238	1,200	1,200	1,200
52750	TRAVEL-SPECIAL	0	0	2,500	2,500	3,055
TOTAL	SERVICES & SUPPLIES	0	1,830	6,643	6,643	7,198
54950	COMPUTER HARDWARE	0	0	2,000	2,000	2,000
TOTAL	FIXED ASSETS	0	0	2,000	2,000	2,000
TOTAL	CIVIL OPERATIONS	0	1,830	8,643	8,643	9,198

BUDGET CODE 20565

UNIT TITLE - HI th VRIP H&S 10605.3

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 4 - HEALTH & SANITATION
ACTIVITY - 24 - HEALTH
FUND - 0061 - HEALTH VITAL STATISTICS

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52160	MEMBERSHIPS	0	375	375	375	375
52180	OFFICE EXPENSE	0	1,166	845	845	2,544
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	1,541	1,220	1,220	2,919
TOTAL	HI th VRIP H&S 10605.3	0	1,541	1,220	1,220	2,919

BUDGET CODE 20488

UNIT TITLE - VRIP

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 1 - GENERAL
ACTIVITY - 26 - ADMINISTRATION
FUND - 0062 - RECORDERS VITAL STATISTIC

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52190	PROFESSIONAL SERVICES	0	0	0	0	0
52840	CONTINGENCIES	0	0	0	0	4,642
TOTAL	SERVICES & SUPPLIES	0	0	0	0	4,642
59000	RESIDUE TRANSFER-OUT	0	3,000	0	0	0
TOTAL	RESIDUAL EQUITY TRF-OUT	0	3,000	0	0	0
TOTAL	VRIP	0	3,000	0	0	4,642

BUDGET CODE 20424

UNIT TITLE - ANIMAL CONTROL

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION
ACTIVITY - 21 - OTHER PROTECTION
FUND - 0063 - ANIMAL CONT. SPAY/NEUTER

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52405	SPAY/NEUTER CERTIFICATE	0	7,277	0	0	14,316
TOTAL	SERVICES & SUPPLIES	0	7,277	0	0	14,316
TOTAL	ANIMAL CONTROL	0	7,277	0	0	14,316

BUDGET CODE 20413

UNIT TITLE - DOMESTIC VIOL ASSISTANCE

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 2 - PUBLIC PROTECTION

ACTIVITY - 21 - OTHER PROTECTION

FUND - 0064 - DOMESTIC VIOL ASSISTANCE

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	0	0	0
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	0	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	0	0	0	0	0
51080	RETIREMENT	0	0	0	0	0
51090	GROUP INSURANCE	0	0	0	0	0
51100	OASDI	0	0	0	0	0
51110	COMPENSATION INSURANCE	0	0	0	0	0
TOTAL	BENEFITS	0	0	0	0	0
TOTAL	SALARIES & BENEFITS	0	0	0	0	0
52010	CLOTHING-PERSONAL SUPPLY	0	12	1,000	1,000	1,000
52020	COMMUNICATIONS	0	478	500	500	500
52030	FOOD	0	268	1,000	1,000	1,000
52090	MAINTENANCE-EQUIPMENT	0	974	4,000	4,000	4,000
52170	MISCELLANEOUS EXPENSE	0	0	0	0	0
52180	OFFICE EXPENSE	0	112	5,239	5,239	5,239
52190	PROFESSIONAL SERVICES	0	105	4,500	4,500	4,500
52440	SPECIAL DEPT. EXPENSE	0	453	500	500	500
52740	TRAVEL-ROUTINE	0	284	2,500	2,500	2,500
52750	TRAVEL-SPECIAL	0	892	2,500	2,500	2,500
52840	CONTINGENCIES	0	0	0	0	4,224
TOTAL	SERVICES & SUPPLIES	0	3,580	21,739	21,739	25,963
54150	VEHICLE	0	21,438	0	0	0
TOTAL	FIXED ASSETS	0	21,438	0	0	0
TOTAL	DOMESTIC VIOL ASSISTANCE	0	25,018	21,739	21,739	25,963

SECTION III

2003 – 2004

SPECIAL DISTRICTS GOVERNED

THROUGH THE

BOARD OF SUPERVISORS

County of Plumas
State of California
Summary of County Budget
2003-2004

Fund	County Fund	Fund Balance Unreserved Undesignated 6/30/03	Cancellation of Prior Year Reserve / Designations	Estimated Additional Financing Sources	Total Available Financing	Estimated Financing Uses	Provisions for Reserve & for Designations (New or Incr.)	Total Financing
	0201 Air Pollution Control	9,459	0	13,935	23,394	19,253	0	19,253
	0202 Crescent Mills Lighting	1,192	0	2,634	3,826	2,766	0	2,766
	0204 Quincy Lighting	33,561	0	21,994	55,555	101,242	0	101,242
	0206 Beckwourth CSA	94,816	0	11,280	106,096	102,930	0	102,930
	0208 Plumas Co. Flood Control	28,545	0	3,385,264	3,413,809	3,331,901	0	3,331,901
	0209 Greenhorn Creek CSA	185,108	0	115,138	300,246	310,738	0	310,738
	0215 Co. SVC Area # 11 Ambulance	0	0	75,522	75,522	75,522	0	75,522
	0216 CSA # 12 AAA	0	0	0	0	0	0	0
	0219 Monterey Form/Water Issues	969,967	0	1,000,000	1,969,967	2,000,000	0	2,000,000
	0220 Gold Mountain	466,344	0	196,158	662,502	824,589	0	824,589
	0221 Walker Ranch	164,038	0	181,500	345,538	341,934	0	341,934
	0230 Flood Control Sinking Fund	109,341	0	5,867	115,208	110,755	0	110,755
	TOTAL	2,062,371	0	5,009,292	7,071,663	7,221,630	0	7,221,630

County of Plumas
State of California
Summary of County Budget
2003-2004

Fund	County Fund	Fund Balance (Per Auditor)	Encumbrances	Reserves	Designations Accounts Payable	Fund Balance Unreserved Undesignated
		6/30/03				6/30/03
	0201 Air Pollution Control	9,459	0	0	0	9,459
	0202 Crescent Mills Lighting	1,192	0	0	0	1,192
	0204 Quincy Lighting	42,061	0	8,500	0	33,561
	0206 Beckwourth CSA	94,893	0	0	78	94,816
	0208 Plumas Co. Flood Control	31,468	0	0	2,923	28,545
	0209 Greenhorn Creek CSA	187,577	0	0	2,468	185,108
	0215 Co. SVC Area # 11 Ambulance	0	0	0	0	0
	0216 CSA # 12 AAA	0	0	0	0	0
	0219 Monterey Form/Water Issues	969,967	0	0	0	969,967
	0220 Gold Mountain	725,815	0	0	259,471	466,344
	0221 Walker Ranch	167,038	0	0	3,000	164,038
	0230 Flood Control Sinking Fund	109,341	0	0	0	109,341
	TOTAL	2,338,811	0	8,500	267,940	2,062,371

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
PROPERTY TAXES				
TOTAL PROPERTY TAXES	164,213	167,100	145,500	145,650
OTHER TAXES				
TOTAL OTHER TAXES	8,700	9,957	9,138	9,138
INTEREST				
TOTAL INTEREST	45,586	38,481	32,647	32,647
RENTS & CONC. GENERAL				
TOTAL RENTS & CONC. GENERAL	0	0	0	0
STATE AID				
TOTAL STATE AID	36,479	2,613	252,255	432,255
FEDERAL AID				
TOTAL FEDERAL AID	0	6,397	0	6,500
PLANNING & ENGRG SERVICES				
TOTAL PLANNING & ENGRG SERVICES	0	0	10,000	125,000
OTHER SERVICES				
TOTAL OTHER SERVICES	191,960	180,608	155,155	170,255
PARK & REC. FEES				
TOTAL PARK & REC. FEES	0	0	0	0
OTHER SERVICES				
TOTAL OTHER SERVICES	109,152	124,471	104,253	132,003
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	471	1,008	4,334,033	2,686,000
CONT. FROM OTHER AGENCYS				
TOTAL CONT. FROM OTHER AGENCYS	438,901	530,951	418,403	132,836
OTHER SALES				
TOTAL OTHER SALES	64,224	44,985	30,500	35,000
CONT. FROM OTHER AGENCYS				

S-5a
State Controller
County Budget
Act of 1985

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

County Budget Form
Schedule 4

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Source:				
TOTAL CONT. FROM OTHER AGENCYS	0	43,412	43,412	75,000
TRANSFERED-IN				
TOTAL TRANSFERED-IN	2,948	0	0	0
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	14,311	0	2,008	2,008
CONT. FROM OTHER AGENCYS				
TOTAL CONT. FROM OTHER AGENCYS	0	0	0	0
MISCELLANEOUS REVENUE				
TOTAL MISCELLANEOUS REVENUE	0	1,019,328	0	1,000,000
INTERFUND TRANSFERS				
TOTAL INTERFUND TRANSFERS	0	0	100,000	100,000
REVENUE GRAND TOTAL	1,076,947	2,169,311	5,637,304	5,084,292

PLUMAS COUNTY
State of California
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)

Summarization by Fund:				
AIR POLLUTION CONTROL	14,357	14,486	13,935	13,935
CRESCENT MILLS LIGHTING	657	2,668	2,634	2,634
QUINCY LIGHTING	26,941	24,151	21,994	21,994
BECKWOURTH CO. SERV. AREA	13,600	11,956	11,280	11,280
PLUMAS CO. FLOOD CONTROL	348,964	618,518	5,182,276	3,385,264
GREENHORN CREEK COM. SERV.	152,807	142,576	100,138	115,138
CO. SVC. AREA#11-AMBULANCE	83,787	85,575	75,522	75,522
CLSD FUNDCSA 12 AAA	185,279	1,008	0	0
CLSD FNDCSA12 SPECTRN	0	0	0	0
CLSD FNDTYRSVL CMPGRN	0	0	0	0
MONTEREY FORUM/WATR ISSUE	0	1,019,967	0	1,075,000
GOLD MOUNTAIN CSD	193,428	180,021	196,158	196,158
WALKER RANCH CSD	51,283	63,933	27,500	181,500
FLOOD CONTRL. -SINKING FUND	5,845	4,453	5,867	5,867
REVENUE GRAND TOTAL	1,076,947	2,169,311	5,637,304	5,084,292

PLUMAS COUNTY
State of California
ANALYSIS OF REVENUE BY SOURCE
BUDGET FOR FISCAL YEAR 2003-2004

REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)	FUND

PROPERTY TAXES					
40010 CURRENT SECURED TAXES	598	602	586	586	0202
40010 CURRENT SECURED TAXES	19,808	20,121	17,038	17,038	0204
40010 CURRENT SECURED TAXES	4,202	4,583	4,000	4,000	0206
40010 CURRENT SECURED TAXES	52,055	53,846	44,588	44,588	0208
40010 CURRENT SECURED TAXES	4,912	5,274	4,850	5,000	0209
40010 CURRENT SECURED TAXES	76,387	78,370	70,306	70,306	0215
40020 CURRENT UNSECURED TAXES	24	16	20	20	0202
40020 CURRENT UNSECURED TAXES	781	536	507	507	0204
40020 CURRENT UNSECURED TAXES	169	124	120	120	0206
40020 CURRENT UNSECURED TAXES	1,782	1,243	1,008	1,008	0208
40020 CURRENT UNSECURED TAXES	200	145	160	160	0209
40020 CURRENT UNSECURED TAXES	3,000	2,090	2,097	2,097	0215
40030 PRIOR SECURED TAXES	0	0	0	0	0202
40030 PRIOR SECURED TAXES	0	0	0	0	0204
40030 PRIOR SECURED TAXES	0	0	0	0	0206
40030 PRIOR SECURED TAXES	0	0	0	0	0208
40030 PRIOR SECURED TAXES	0	0	0	0	0209
40030 PRIOR SECURED TAXES	0	0	0	0	0215
40040 PRIOR UNSECURED TAXES	1	1	1	1	0202
40040 PRIOR UNSECURED TAXES	39	19	29	29	0204
40040 PRIOR UNSECURED TAXES	8	4	5	5	0206
40040 PRIOR UNSECURED TAXES	89	44	59	59	0208
40040 PRIOR UNSECURED TAXES	10	5	5	5	0209
40040 PRIOR UNSECURED TAXES	150	76	121	121	0215
TOTAL PROPERTY TAXES	164,213	167,100	145,500	145,650	
OTHER TAXES					
40070 TIMBER YIELD TAX	18	15	20	20	0206
40070 TIMBER YIELD TAX	3,079	2,493	6,517	6,517	0208
40130 CURRENT ACCEL. TAXES	22	28	13	13	0202
40130 CURRENT ACCEL. TAXES	735	961	340	340	0204
40130 CURRENT ACCEL. TAXES	159	227	55	55	0206
40130 CURRENT ACCEL. TAXES	1,677	2,270	691	691	0208
40130 CURRENT ACCEL. TAXES	188	262	90	90	0209
40130 CURRENT ACCEL. TAXES	2,823	3,701	1,412	1,412	0215
TOTAL OTHER TAXES	8,700	9,957	9,138	9,138	
TOTAL TAX REVENUE	172,913	177,057	154,638	154,788	

INTEREST					
43010 INTEREST-INVESTED FUNDS	57	186	0	0	0201
43010 INTEREST-INVESTED FUNDS	0	11	0	0	0202
43010 INTEREST-INVESTED FUNDS	5,211	2,177	3,696	3,696	0204
43010 INTEREST-INVESTED FUNDS	4,181	2,743	2,500	2,500	0206
43010 INTEREST-INVESTED FUNDS	-117	1,230	500	500	0208
43010 INTEREST-INVESTED FUNDS	5,609	4,979	3,700	3,700	0209
43010 INTEREST-INVESTED FUNDS	12	27	0	0	0215
43010 INTEREST-INVESTED FUNDS	350	0	0	0	0216
43010 INTEREST-INVESTED FUNDS	0	0	0	0	0217
43010 INTEREST-INVESTED FUNDS	0	639	0	0	0219

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PLUMAS COUNTY
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BUDGET FOR FISCAL YEAR 2003-2004

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	REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)	FUND
43010	INTEREST-INVESTED FUNDS	22,610	19,560	15,000	15,000	0220
43010	INTEREST-INVESTED FUNDS	3,283	3,933	2,500	2,500	0221
43010	INTEREST-INVESTED FUNDS	4,389	2,997	4,367	4,367	0230
43015	INTEREST ON TAXES	0	0	0	0	0202
43015	INTEREST ON TAXES	0	0	384	384	0204
43015	INTEREST ON TAXES	0	0	0	0	0206
43015	INTEREST ON TAXES	0	0	0	0	0208
43015	INTEREST ON TAXES	0	0	0	0	0209
43015	INTEREST ON TAXES	0	0	0	0	0215
TOTAL	INTEREST	45,586	38,481	32,647	32,647	
RENTS & CONC. GENERAL						
43020	RENTS & CONCESSIONS	0	0	0	0	0216
43020	RENTS & CONCESSIONS	0	0	0	0	0217
TOTAL	RENTS & CONC. GENERAL	0	0	0	0	
TOTAL	USE OF MONEY & PROPERTY	45,586	38,481	32,647	32,647	
STATE AID						
44213	STATE - TITLE III (AAA)	33,670	0	0	0	0216
44230	STATE-HOMEOWNERS PROP. TAX	11	10	14	14	0202
44230	STATE-HOMEOWNERS PROP. TAX	368	337	0	0	0204
44230	STATE-HOMEOWNERS PROP. TAX	80	79	80	80	0206
44230	STATE-HOMEOWNERS PROP. TAX	841	785	500	500	0208
44230	STATE-HOMEOWNERS PROP. TAX	94	91	75	75	0209
44230	STATE-HOMEOWNERS PROP. TAX	1,415	1,311	1,586	1,586	0215
44290	STATE-OTHER	0	0	250,000	430,000	0208
44290	STATE-OTHER	0	0	0	0	0216
TOTAL	STATE AID	36,479	2,613	252,255	432,255	
FEDERAL AID						
44418	USFS CLEAN-UP GRANT SW	0	6,397	0	6,500	0209
44425	FED. 97 DI SASTER	0	0	0	0	0208
44535	FED-FEMA DI SASTER 97	0	0	0	0	0209
TOTAL	FEDERAL AID	0	6,397	0	6,500	
TOTAL	STATE & FEDERAL AID	36,479	9,010	252,255	438,755	
PLANNING & ENGRG SERVICES						
45060	ENGINEERING SERVICES	0	0	10,000	125,000	0221
TOTAL	PLANNING & ENGRG SERVICES	0	0	10,000	125,000	
PARK & REC. FEES						
45230	PARK & RECREATION FEES	0	0	0	0	0218
TOTAL	PARK & REC. FEES	0	0	0	0	

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REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)	FUND

OTHER SERVICES					
45069 STANDBY CHARGES	110,360	93,008	109,655	109,655	0220
45078 CAMPING FEES	0	0	0	0	0218
45210 CONNECTION FEES	600	600	500	600	0209
45210 CONNECTION FEES	33,000	27,000	30,000	30,000	0220
45210 CONNECTION FEES	48,000	60,000	15,000	30,000	0221
45250 SERVICE CHARGES	4,782	4,180	4,500	4,500	0206
45250 SERVICE CHARGES	16,932	20,316	12,250	14,000	0209
45250 SERVICE CHARGES	0	0	0	24,000	0221
45500 WATER SERVICE FEE	41,261	40,762	29,000	31,000	0209
45500 WATER SERVICE FEE	27,458	40,453	41,503	41,503	0220
45501 WATER SERVICE ASSESSMENTS	18,720	18,760	17,000	17,000	0209
TOTAL OTHER SERVICES	301,112	305,079	259,408	302,258	

TOTAL CHARGES FOR SERVICES	301,112	305,079	269,408	427,258	

OTHER SALES					
46080 SALE OF LOTS	64,224	44,985	30,500	35,000	0209
TOTAL OTHER SALES	64,224	44,985	30,500	35,000	
MISCELLANEOUS REVENUE					
46010 REVENUE APPL. TO PRIOR YR	56	0	0	0	0209
46010 REVENUE APPL. TO PRIOR YR	0	1,008	0	0	0216
46060 OTHER-MISCELLANEOUS	415	0	4,334,033	2,686,000	0208
46060 OTHER-MISCELLANEOUS	0	0	0	0	0216
46060 OTHER-MISCELLANEOUS	0	0	0	0	0219
46239 DONATIONS	14,311	0	0	0	0216
46240 REIMB. LOT CLEARANCE	0	0	2,008	2,008	0209
46610 PROP 204 REVENUE	0	519,329	0	0	0219
46611 REV FROM SETTLEMENTS	0	499,999	0	1,000,000	0219
TOTAL MISCELLANEOUS REVENUE	14,783	1,020,336	4,336,041	3,688,008	
CONT. FROM OTHER AGENCYS					
46070 CONTRIB. FROM OTHER AGENCY	14,300	14,300	13,935	13,935	0201
46070 CONTRIB. FROM OTHER AGENCY	0	2,000	2,000	2,000	0202
46070 CONTRIB. FROM OTHER AGENCY	289,145	513,195	400,968	115,401	0208
46070 CONTRIB. FROM OTHER AGENCY	134,000	0	0	0	0216
46070 CONTRIB. FROM OTHER AGENCY	0	0	0	0	0218
46070 CONTRIB. FROM OTHER AGENCY	1,456	1,456	1,500	1,500	0230
46090 CONTRIB. FR GENERAL FUND	0	43,412	43,412	0	0208
46090 CONTRIB. FR GENERAL FUND	0	0	0	0	0216
46090 CONTRIB. FR GENERAL FUND	0	0	0	75,000	0219
46500 CONTRIBS. FROM PUBLIC	0	0	0	0	0218
TOTAL CONT. FROM OTHER AGENCYS	438,901	574,363	461,815	207,836	
TRANSFERED-IN					
46203 TRANSFER FROM W. C. TF#6002	0	0	0	0	0206
46203 TRANSFER FROM W. C. TF#6002	0	0	0	0	0209

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BUDGET FOR FISCAL YEAR 2003-2004

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	REVENUE CLASSIFICATION (1)	ACTUAL REV 2001-02 (2)	ACTUAL REV 2002-03 (3)	RECOMMENDED 2003-04 (4)	ADOPTED 2003-04 (5)	FUND
46203	TRANSFER FROM W. C. TF#6002	0	0	0	0	0216
46211	TRANSFER FROM GENERAL	2,948	0	0	0	0216
46211	TRANSFER FROM GENERAL	0	0	0	0	0218
TOTAL	TRANSFERED-IN	2,948	0	0	0	
TOTAL	OTHER REVENUE	520,856	1,639,683	4,828,356	3,930,844	
INTERFUND TRF IN						
48000	INTERFUND TRF IN	0	0	100,000	100,000	0208
TOTAL	INTERFUND TRF IN	0	0	100,000	100,000	
TOTAL	INTERFUND TRANSFERS	0	0	100,000	100,000	
REVENUE GRAND TOTAL		1,076,947	2,169,311	5,637,304	5,084,292	

PLUMAS COUNTY
State of California
SUMMARY OF COUNTY BUDGET REQUIREMENTS
BUDGET FOR THE FISCAL YEAR 2003-04

-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	RECOMMENDED 2003-04	ADOPTED 2003-04	FUND
CLSDCSA 12 AAA	189,937	0	0	0	0216
CLSD FNDCSA12 SPECTRN	0	0	0	0	0217
P.C.WATER ISSUES	0	50,000	0	1,044,965	0219
MONTEREY FORUM	0	0	0	1,000,002	0219
AIR POLLUTION CONTROL	10,344	10,344	19,253	23,394	0201
CRESCENT MILLS LIGHTING	518	1,608	2,766	3,826	0202
QUINCY LIGHTING	79,462	69,838	101,242	55,555	0204
BECKWOURTH CO. SERV. AREA	10,136	15,763	102,930	106,096	0206
PLUMAS CO.FLOOD CONTROL	54,316	66,118	4,706,014	3,413,809	0208
PLUMAS CO.FLOOD CONTROL	0	0	110,755	115,208	0230
CLSD WATER ISSUES	347,701	529,670	481,105	0	0208
GREENHORN CREEK CSD FIRE	16,094	20,862	44,780	64,008	0209
GREENHORN CREEK CSD WATER	62,796	88,272	177,286	236,238	0209
CO. SVC. AREA#11-AMBULANCE	91,389	85,575	75,522	75,522	0215
GOLD MOUNTAIN CSD	8,337	342,108	824,589	662,502	0220
WALKER RANCH	10,000	259	127,864	345,538	0221
CLSD FNDTYLRV CMPGRND	0	0	0	0	0218
TOTAL DISTRICT ACTIVITY	881,031	1,280,416	6,774,106	7,146,663	
TOTAL DISTRICT FUNCTION	881,031	1,280,416	6,774,106	7,146,663	
TOTAL SPECIFIC EXPENDITURE REQUIREMENTS	881,031	1,280,416	6,774,106	7,146,663	

BUDGET CODE 26010

UNIT TITLE - AIR POLLUTION CONTROL

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION
ACTIVITY - 99 - DISTRICT ACTIVITY
FUND - 0201 - AIR POLLUTION CONTROL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52190	PROFESSIONAL SERVICES	10,344	10,344	19,253	19,253	23,394
TOTAL	SERVICES & SUPPLIES	10,344	10,344	19,253	19,253	23,394
TOTAL	AIR POLLUTION CONTROL	10,344	10,344	19,253	19,253	23,394

BUDGET CODE 26020

UNIT TITLE - CRESCENT MILLS LIGHTING

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0202 - CRESCENT MILLS LIGHTING

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52550	SPEC DEPT TAX ADMIN FEE	18	15	16	16	16
52780	UTILITIES	500	1,594	2,750	2,750	3,810
TOTAL	SERVICES & SUPPLIES	518	1,608	2,766	2,766	3,826
TOTAL	CRESCENT MILLS LIGHTING	518	1,608	2,766	2,766	3,826

BUDGET CODE 26040

UNIT TITLE - QUINCY LIGHTING

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION
ACTIVITY - 99 - DISTRICT ACTIVITY
FUND - 0204 - QUINCY LIGHTING

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52550	SPEC DEPT TAX ADMIN FEE	555	503	1,200	1,200	1,200
52780	UTILITIES	19,852	19,335	29,000	29,000	29,000
52840	CONTINGENCIES	0	0	39,042	39,042	25,355
TOTAL	SERVICES & SUPPLIES	20,408	19,838	69,242	69,242	55,555
53200	CONTRIB.TO OTHER AGENCY.	0	50,000	32,000	32,000	0
TOTAL	OTHER CHARGES	0	50,000	32,000	32,000	0
54011	CAPITAL IMPROVEMENTS	59,055	0	0	0	0
TOTAL	FIXED ASSETS	59,055	0	0	0	0
TOTAL	QUINCY LIGHTING	79,462	69,838	101,242	101,242	55,555

BUDGET CODE 26080

UNIT TITLE - BECKWOURTH CO. SERV. AREA

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0206 - BECKWOURTH CO. SERV. AREA

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	6,500	1,750	0	0	0
TOTAL	SALARIES	6,500	1,750	0	0	0
51070	UNEMPLOYMENT INSURANCE	8	0	0	0	0
51100	OASDI	497	134	0	0	0
51110	COMPENSATION INSURANCE	487	131	0	0	0
TOTAL	BENEFITS	991	265	0	0	0
TOTAL	SALARIES & BENEFITS	7,491	2,015	0	0	0
52050	INSURANCE	36	0	100	100	100
52130	MAINT. -BLDG. & GROUNDS	181	400	3,000	3,000	3,000
52170	MISCELLANEOUS EXPENSE	400	900	900	900	900
52180	OFFICE EXPENSE	79	65	250	250	3,416
52190	PROFESSIONAL SERVICES	0	7,500	9,000	9,000	9,000
52550	SPEC DEPT TAX ADMIN FEE	122	116	150	150	150
52740	TRAVEL-ROUTINE	982	0	100	100	100
52780	UTILITIES	845	767	1,200	1,200	1,200
TOTAL	SERVICES & SUPPLIES	2,645	9,748	14,700	14,700	17,866
53245	DEPRECIATION EXPENSE	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
54011	CAPITAL IMPROVEMENTS	0	4,000	0	0	0
54710	RESERVE	0	0	88,230	88,230	88,230
TOTAL	FIXED ASSETS	0	4,000	88,230	88,230	88,230
TOTAL	BECKWOURTH CO. SERV. AREA	10,136	15,763	102,930	102,930	106,096

BUDGET CODE 26100

UNIT TITLE - PLUMAS CO.FLOOD CONTROL

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0208 - PLUMAS CO.FLOOD CONTROL

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51020	OTHER WAGES	0	0	0	0	0
TOTAL	SALARIES	0	0	0	0	0
51110	COMPENSATION INSURANCE	0	0	0	0	0
51111	COMPENSATED ABSENCE EXP	593	0	0	0	0
TOTAL	BENEFITS	593	0	0	0	0
TOTAL	SALARIES & BENEFITS	593	0	0	0	0
52020	COMMUNICATIONS	109	0	0	0	0
52040	HOUSEHOLD EXPENSE	0	0	50	50	50
52050	INSURANCE	697	0	725	725	725
52090	MAINTENANCE-EQUIPMENT	0	653	500	500	500
52097	WOLF CREEK RESTORATION RD	0	0	0	0	0
52180	OFFICE EXPENSE	49	45	50	50	50
52190	PROFESSIONAL SERVICES	21,134	35,446	491,857	491,857	381,908
52370	PUBLICATIONS-LEGAL NOTICE	0	213	500	500	500
52440	SPECIAL DEPT. EXPENSE	1,370	407	1,600	1,600	50,000
52532	SPEC. DEPT. WATER COMM.	0	0	0	0	0
52550	SPEC DEPT TAX ADMIN FEE	739	1,350	310	310	310
52740	TRAVEL-ROUTINE	0	0	100	100	100
52750	TRAVEL-SPECIAL	0	0	0	0	0
52775	IN-CNTY HOSTING EVENTS	0	0	150	150	150
52780	UTILITIES	3,474	3,366	4,698	4,698	500
52790	ADMINISTRATION	13,250	12,427	13,000	13,000	13,000
52800	OPERATION	1,368	4,849	4,849	4,849	3,500
52810	WATER CHARGES	5,843	3,596	3,596	3,596	70,000
52840	CONTINGENCIES	0	0	33,472	33,472	525,245
52850	CHESTER DIVERSION DAM	4,233	2,310	5,000	5,000	5,000
52852	I.V. WILLOW TRIMMING	0	0	100	100	0
52856	FLOOD REPAIR SOIL CONSV.	0	0	0	0	0
52950	LOAN REPAYMENT	0	0	0	0	435,701
TOTAL	SERVICES & SUPPLIES	52,266	64,662	560,558	560,558	1,487,239
53200	CONTRIB. TO OTHER AGENCY.	1,456	1,456	1,456	1,456	8,570
TOTAL	OTHER CHARGES	1,456	1,456	1,456	1,456	8,570
54010	PROPERTY ACQUISITION	0	0	0	0	0
54530	CONSTRUCTION	0	0	4,144,000	4,144,000	1,918,000
TOTAL	FIXED ASSETS	0	0	4,144,000	4,144,000	1,918,000
R52090	MAINTENANCE-EQUIPMENT	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	0	0	0	0	0
R54530	CONSTRUCTION	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	PLUMAS CO.FLOOD CONTROL	54,316	66,118	4,706,014	4,706,014	3,413,809

BUDGET CODE 26102

UNIT TITLE - ***CLSD*** WATER ISSUES

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0208 - PLUMAS CO.FLOOD CONTROL

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	31,178	30,591	35,048	35,048	0
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	31,178	30,591	35,048	35,048	0
51070	UNEMPLOYMENT INSURANCE	156	153	175	175	0
51080	RETIREMENT	2,074	2,334	3,290	3,290	0
51090	GROUP INSURANCE	0	0	0	0	0
51100	OASDI	2,389	2,337	2,681	2,681	0
51110	COMPENSATION INSURANCE	978	957	2,530	2,530	0
TOTAL	BENEFITS	5,597	5,780	8,677	8,677	0
TOTAL	SALARIES & BENEFITS	36,774	36,371	43,725	43,725	0
52020	COMMUNICATIONS	1,172	979	1,000	1,000	0
52123	OFFICE FURNITURE/EQUIP.	0	0	0	0	0
52180	OFFICE EXPENSE	464	295	300	300	0
52190	PROFESSIONAL SERVICES	299,351	462,272	404,525	404,525	0
52370	PUBLICATIONS-LEGAL NOTICE	1,142	1,040	570	570	0
52420	RENTS & LEASES-STRUCTURE	1,200	1,200	1,200	1,200	0
52440	SPECIAL DEPT. EXPENSE	0	21,112	21,499	21,499	0
52532	SPEC. DEPT. WATER COMM.	47	128	400	400	0
52550	SPEC DEPT TAX ADMIN FEE	739	0	310	310	0
52740	TRAVEL-ROUTINE	996	909	1,000	1,000	0
52750	TRAVEL-SPECIAL	2,816	2,236	3,450	3,450	0
52775	IN-CNTY HOSTING EVENTS	0	126	126	126	0
52790	ADMINISTRATION	3,000	3,000	3,000	3,000	0
TOTAL	SERVICES & SUPPLIES	310,927	493,298	437,380	437,380	0
53200	CONTRIB.TO OTHER AGENCY.	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
TOTAL	***CLSD*** WATER ISSUES	347,701	529,670	481,105	481,105	0

BUDGET CODE 26110

UNIT TITLE - GREENHORN CREEK CSD FIRE

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0209 - GREENHORN CREEK COM. SERV.

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	4,158	4,686	0	0	4,900
TOTAL	SALARIES	4,158	4,686	0	0	4,900
51070	UNEMPLOYMENT INSURANCE	21	15	0	0	25
51100	OASDI	318	358	0	0	375
51110	COMPENSATION INSURANCE	2,181	2,351	0	0	3,200
TOTAL	BENEFITS	2,520	2,724	0	0	3,600
TOTAL	SALARIES & BENEFITS	6,678	7,410	0	0	8,500
52020	COMMUNICATIONS	285	382	400	400	400
52050	INSURANCE	0	0	380	380	500
52090	MAINTENANCE-EQUIPMENT	1,648	2,592	2,000	2,000	3,200
52123	OFFICE FURNITURE/EQUIP.	0	141	200	200	200
52124	TOOLS AND EQUIPMENT	0	1,264	0	0	1,600
52170	MISCELLANEOUS EXPENSE	14	466	1,050	1,050	1,250
52180	OFFICE EXPENSE	142	150	250	250	250
52430	SMALL TOOLS & INSTRUMENT	151	186	250	250	250
52440	SPECIAL DEPT. EXPENSE	0	14	250	250	250
52470	SPECIAL DEPT. -OTHER	0	270	5,000	5,000	5,000
52550	SPEC DEPT TAX ADMIN FEE	140	133	150	150	150
52560	SPEC. DEPT. LOT CLEARANCE	0	1,000	3,150	3,150	3,150
52700	SPEC. DEPT. -TRAINING	788	90	800	800	1,000
52740	TRAVEL-ROUTINE	0	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	0	0	0
52780	UTILITIES	1,457	1,299	1,900	1,900	1,900
52840	CONTINGENCIES	0	0	1,500	1,500	1,500
52900	FUEL	163	325	500	500	500
TOTAL	SERVICES & SUPPLIES	4,788	8,311	17,780	17,780	21,100
54220	COMMUNICATIONS EQUIP.	0	193	3,000	3,000	3,000
54260	MISC. EQUIPMENT	0	3,978	0	0	3,800
54450	FIRE STATION	3,342	21	3,000	3,000	3,000
54670	FIRE TRUCK	0	0	0	0	0
54680	FIRE EQUIPMENT	1,286	949	21,000	21,000	24,608
TOTAL	FIXED ASSETS	4,628	5,141	27,000	27,000	34,408
TOTAL	GREENHORN CREEK CSD FIRE	16,094	20,862	44,780	44,780	64,008

BUDGET CODE 26120

UNIT TITLE - GREENHORN CREEK CSD WATER

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0209 - GREENHORN CREEK COM. SERV.

ACCOUNT	TITLE	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	17,940	19,355	0	0	19,615
TOTAL	SALARIES	17,940	19,355	0	0	19,615
51070	UNEMPLOYMENT INSURANCE	90	61	0	0	70
51100	OASDI	1,372	1,481	0	0	1,501
51110	COMPENSATION INSURANCE	1,343	1,449	0	0	1,472
TOTAL	BENEFITS	2,806	2,991	0	0	3,043
TOTAL	SALARIES & BENEFITS	20,746	22,346	0	0	22,658
52020	COMMUNICATIONS	310	349	500	500	500
52050	INSURANCE	369	0	500	500	4,000
52090	MAINTENANCE-EQUIPMENT	1,085	2,915	2,200	2,200	3,000
52123	OFFICE FURNITURE/EQUIP.	0	752	800	800	200
52170	MISCELLANEOUS EXPENSE	0	50	500	500	500
52180	OFFICE EXPENSE	431	184	200	200	250
52190	PROFESSIONAL SERVICES	5,647	8,217	10,000	10,000	12,500
52425	ROAD ASSOCIATION DUES	4,805	3,795	4,550	4,550	3,500
52430	SMALL TOOLS & INSTRUMENT	97	0	1,000	1,000	2,500
52440	SPECIAL DEPT. EXPENSE	8,831	415	1,300	1,300	5,500
52480	LABORATORY TESTING FEES	875	1,471	1,750	1,750	2,500
52740	TRAVEL-ROUTINE	0	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	0	0	0
52775	IN-CNTY HOSTING EVENTS	0	0	0	0	1,000
52780	UTILITIES	7,890	7,055	10,000	10,000	10,000
52790	ADMINISTRATION	0	0	0	0	5,000
52840	CONTINGENCIES	0	0	3,000	3,000	3,000
52900	FUEL	439	511	500	500	5,000
52940	PRINCIPAL	0	0	0	0	0
52950	LOAN REPAYMENT	2,194	1,250	9,500	9,500	8,500
TOTAL	SERVICES & SUPPLIES	32,973	26,965	46,300	46,300	67,450
54011	CAPITAL IMPROVEMENTS	9,077	38,961	40,000	40,000	36,000
54463	EQUIP. REPLACEMENT RESERVE	0	0	11,500	11,500	13,500
54680	FIRE EQUIPMENT	0	0	0	0	0
54710	RESERVE	0	0	79,486	79,486	96,630
TOTAL	FIXED ASSETS	9,077	38,961	130,986	130,986	146,130
TOTAL	GREENHORN CREEK CSD WATER	62,796	88,272	177,286	177,286	236,238

BUDGET CODE 26180

UNIT TITLE - CO. SVC. AREA#11-AMBULANCE

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION
ACTIVITY - 99 - DISTRICT ACTIVITY
FUND - 0215 - CO. SVC. AREA#11-AMBULANCE

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MISCELLANEOUS EXPENSE	89,158	83,630	73,272	73,272	73,272
52550	SPEC DEPT TAX ADMIN FEE	2,231	1,944	2,250	2,250	2,250
TOTAL	SERVICES & SUPPLIES	91,389	85,575	75,522	75,522	75,522
TOTAL	CO. SVC. AREA#11-AMBULANCE	91,389	85,575	75,522	75,522	75,522

BUDGET CODE 20480

UNIT TITLE - **CLSD**CSA 12 AAA

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0216 - **CLSD FUND**CSA 12 AAA

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	104,290	0	0	0	0
51020	OTHER WAGES	5,002	0	0	0	0
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	109,293	0	0	0	0
51070	UNEMPLOYMENT INSURANCE	547	0	0	0	0
51080	RETIREMENT	5,081	0	0	0	0
51090	GROUP INSURANCE	15,700	0	0	0	0
51100	OASDI	8,181	0	0	0	0
51110	COMPENSATION INSURANCE	2,151	0	0	0	0
51111	COMPENSATED ABSENCE EXP	-1,120	0	0	0	0
TOTAL	BENEFITS	30,539	0	0	0	0
TOTAL	SALARIES & BENEFITS	139,832	0	0	0	0
52020	COMMUNICATIONS	2,143	0	0	0	0
52040	HOUSEHOLD EXPENSE	0	0	0	0	0
52050	INSURANCE	10,086	0	0	0	0
52090	MAINTENANCE-EQUIPMENT	20,918	0	0	0	0
52110	VEHICLE FUEL	12,588	0	0	0	0
52123	OFFICE FURNITURE/EQUIP.	0	0	0	0	0
52180	OFFICE EXPENSE	412	0	0	0	0
52190	PROFESSIONAL SERVICES	0	0	0	0	0
52370	PUBLICATIONS-LEGAL NOTICE	0	0	0	0	0
52420	RENTS & LEASES-STRUCTURE	0	0	0	0	0
52440	SPECIAL DEPT. EXPENSE	173	0	0	0	0
52481	DRUG TESTING	365	0	0	0	0
52740	TRAVEL-ROUTINE	644	0	0	0	0
52750	TRAVEL-SPECIAL	0	0	0	0	0
52780	UTILITIES	100	0	0	0	0
52840	CONTINGENCIES	0	0	0	0	0
TOTAL	SERVICES & SUPPLIES	47,429	0	0	0	0
54150	VEHICLE	0	0	0	0	0
54185	CELLULAR PHONE	0	0	0	0	0
54950	COMPUTER HARDWARE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	0	0	0	0
58000	INTERFUND TRF IN	2,676	0	0	0	0
TOTAL	INTERFUND TRANSFERS	2,676	0	0	0	0
TOTAL	**CLSD**CSA 12 AAA	189,937	0	0	0	0

BUDGET CODE 26002

UNIT TITLE - P. C. WATER ISSUES

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0219 - MONTEREY FORUM/WATR ISSUE

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	0	0	0	35,049
51060	OVERTIME PAY	0	0	0	0	0
TOTAL	SALARIES	0	0	0	0	35,049
51070	UNEMPLOYMENT INSURANCE	0	0	0	0	175
51080	RETIREMENT	0	0	0	0	3,290
51090	GROUP INSURANCE	0	0	0	0	0
51100	OASDI	0	0	0	0	2,681
51110	COMPENSATION INSURANCE	0	0	0	0	2,530
TOTAL	BENEFITS	0	0	0	0	8,676
TOTAL	SALARIES & BENEFITS	0	0	0	0	43,725
52020	COMMUNICATIONS	0	0	0	0	1,000
52170	MISCELLANEOUS EXPENSE	0	50,000	0	0	0
52180	OFFICE EXPENSE	0	0	0	0	300
52190	PROFESSIONAL SERVICES	0	0	0	0	265,000
52370	PUBLICATIONS-LEGAL NOTICE	0	0	0	0	570
52420	RENTS & LEASES-STRUCTURE	0	0	0	0	1,200
52440	SPECIAL DEPT. EXPENSE	0	0	0	0	0
52532	SPEC. DEPT. WATER COMM.	0	0	0	0	400
52550	SPEC DEPT TAX ADMIN FEE	0	0	0	0	310
52740	TRAVEL-ROUTINE	0	0	0	0	1,000
52750	TRAVEL-SPECIAL	0	0	0	0	13,450
52775	IN-CNTY HOSTING EVENTS	0	0	0	0	126
52790	ADMINISTRATION	0	0	0	0	3,000
52840	CONTINGENCIES	0	0	0	0	682,559
TOTAL	SERVICES & SUPPLIES	0	50,000	0	0	968,915
58000	INTERFUND TRF IN	0	0	0	0	32,325
TOTAL	INTERFUND TRANSFERS	0	0	0	0	32,325
TOTAL	P. C. WATER ISSUES	0	50,000	0	0	1,044,965

BUDGET CODE 26003

UNIT TITLE - MONTEREY FORUM

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION
ACTIVITY - 99 - DISTRICT ACTIVITY
FUND - 0219 - MONTEREY FORUM/WATR ISSUE

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52170	MI SCELLANEOUS EXPENSE	0	0	0	0	0
52840	CONTINGENCI ES	0	0	0	0	1,000,002
TOTAL	SERVIC ES & SUPPLI ES	0	0	0	0	1,000,002
TOTAL	MONTEREY FORUM	0	0	0	0	1,000,002

BUDGET CODE 26200

UNIT TITLE - GOLD MOUNTAIN CSD

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0220 - GOLD MOUNTAIN CSD

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
51000	REGULAR WAGES	0	8,913	0	0	0
TOTAL	SALARIES	0	8,913	0	0	0
51070	UNEMPLOYMENT INSURANCE	0	34	0	0	0
51100	OASDI	0	682	0	0	0
51110	COMPENSATION INSURANCE	0	667	0	0	0
TOTAL	BENEFITS	0	1,383	0	0	0
TOTAL	SALARIES & BENEFITS	0	10,296	0	0	0
52020	COMMUNICATIONS	0	288	1,200	1,200	1,200
52050	INSURANCE	2,429	5,656	5,950	5,950	5,950
52090	MAINTENANCE-EQUIPMENT	0	54	1,500	1,500	1,500
52130	MAINT. -BLDG. & GROUNDS	0	554	1,000	1,000	1,000
52160	MEMBERSHIPS	457	385	400	400	400
52180	OFFICE EXPENSE	0	40	0	0	0
52190	PROFESSIONAL SERVICES	0	21,465	17,600	17,600	17,600
52215	PROF. SVC. WELL TESTING	52	2,979	5,000	5,000	5,000
52440	SPECIAL DEPT. EXPENSE	5,000	14,973	5,000	5,000	5,000
52470	SPECIAL DEPT. -OTHER	0	16,595	0	0	0
52775	IN-CNTY HOSTING EVENTS	0	38	50	50	50
52780	UTILITIES	0	2,418	1,000	1,000	1,000
52810	WATER CHARGES	400	0	1,050	1,050	1,050
52840	CONTINGENCIES	0	0	764,839	764,839	602,752
52843	SPECIFIC RESERVE	0	0	20,000	20,000	20,000
52900	FUEL	0	383	0	0	0
TOTAL	SERVICES & SUPPLIES	8,337	65,828	824,589	824,589	662,502
53250	RIGHT OF WAY	0	0	0	0	0
TOTAL	OTHER CHARGES	0	0	0	0	0
54010	PROPERTY ACQUISITION	0	250,000	0	0	0
54280	TRUCKS	0	15,983	0	0	0
54463	EQUIP. REPLACEMENT RESERVE	0	0	0	0	0
54475	WATER & SEWER EQUIP.	0	0	0	0	0
54680	FIRE EQUIPMENT	0	0	0	0	0
54710	RESERVE	0	0	0	0	0
TOTAL	FIXED ASSETS	0	265,983	0	0	0
TOTAL	GOLD MOUNTAIN CSD	8,337	342,108	824,589	824,589	662,502

BUDGET CODE 26201

UNIT TITLE - WALKER RANCH

PLUMAS COUNTY

STATE OF CALIFORNIA

KEY ORGN EXPENDITURE DETAIL

SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION

ACTIVITY - 99 - DISTRICT ACTIVITY

FUND - 0221 - WALKER RANCH CSD

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52020	COMMUNI CATI ONS	0	0	0	0	1,200
52050	I NSURANCE	0	0	0	0	7,000
52090	MAI NTENANCE-EQUI PMENT	0	0	0	0	10,000
52130	MAINT. -BLDG. & GROUNDS	0	0	0	0	2,000
52160	MEMBERSHIPS	0	0	0	0	500
52180	OFFICE EXPENSE	0	0	0	0	1,500
52190	PROFESSIONAL SERVICES	10,000	0	0	0	15,000
52215	PROF. SVC. WELL TESTING	0	0	0	0	5,000
52430	SMALL TOOLS & INSTRUMENT	0	0	0	0	1,000
52440	SPECIAL DEPT. EXPENSE	0	259	260	260	0
52780	UTI LITI ES	0	0	0	0	12,000
52790	ADMINI STRATION	0	0	0	0	5,000
52800	OPERATION	0	0	0	0	15,000
52840	CONTINGENCI ES	0	0	127,604	127,604	23,604
52900	FUEL	0	0	0	0	500
TOTAL	SERVICES & SUPPLIES	10,000	259	127,864	127,864	99,304
54260	MI SC. EQUIPMENT	0	0	0	0	10,000
54463	EQUIP. REPLACEMENT RESERVE	0	0	0	0	104,000
54475	WATER & SEWER EQUIP.	0	0	0	0	10,000
54710	RESERVE	0	0	0	0	122,234
TOTAL	FIXED ASSETS	0	0	0	0	246,234
TOTAL	WALKER RANCH	10,000	259	127,864	127,864	345,538

BUDGET CODE 26101

UNIT TITLE - PLUMAS CO.FLOOD CONTROL

PLUMAS COUNTY
STATE OF CALIFORNIA
KEY ORGN EXPENDITURE DETAIL
SCHEDULE 9 2003-04

FUNCTION - 9 - DISTRICT FUNCTION
ACTIVITY - 99 - DISTRICT ACTIVITY
FUND - 0230 - FLOOD CONTRL.-SINKING FUND

ACCOUNT	-----TITLE-----	ACTUAL 2001- 2	ACTUAL 2002-03	REQUESTED 2003-04	RECOMMENDED 2003-04	ADOPTED 2003-04
52097	WOLF CREEK RESTORATION RD	0	0	0	0	0
52170	MISCELLANEOUS EXPENSE	0	0	0	0	0
52840	CONTINGENCIES	0	0	110,755	110,755	115,208
TOTAL	SERVICES & SUPPLIES	0	0	110,755	110,755	115,208
TOTAL	PLUMAS CO.FLOOD CONTROL	0	0	110,755	110,755	115,208

SECTION IV

2003 – 2004

DEBT SERVICES REQUIREMENTS

FOR BOND ISSUE OF SPECIAL DISTRICT
FOR FISCAL YEAR 2003-2004

(DISTRICT, FUND, ISSUE)	ACTUAL EXPENDITURES 2001 - 02		ACTUAL EXPENDITURES 2002 - 03		REQUIREMENTS FOR BUDGET YEAR 2003 - 04			
	INTEREST (2)	PRINCIPAL (3)	INTEREST (4)	PRINCIPAL (5)	INTEREST (6)	PRINCIPAL (7)	PROVISIONS FOR RESERVE (8)	TOTAL (9)
(1)								
1. Beckwourth CSA Sewer Bond 1973 – 2013	1,093	1,500	1,021	1,500	950	2,000	0	2,950
2. Taylorsville CSA Sewer Bond 1979 – 2019	2,650	2,000	2,750	2,000	0	0		0
3. School Measure A Bond 2003-2027	0	0	102,510	0	405,535	390,000	0	795,535
	3,753	3,500	106,281	3,500	406,485	392,000	0	798,485

FOR BOND ISSUE OF SPECIAL DISTRICT
FOR FISCAL YEAR 2003-2004

<div> <div>AVAILABLE FINANCING LESS: RESERVED AMOUNT</div> <div>AMOUNT TO BE RAISED BY CURRENT PROPERTY TAX LEVY</div> </div>								
FUND BALANCE AS OF JUNE 30, 2003 (12)	INTEREST & PRINCIPAL DUE & UNPAID JUNE 2003 (11)	FUND BALANCE UNRESERVED UNDESIGNATED (13)	ESTIMATED ADDITIONAL FINANCING SOURCES (14)	TOTAL AVAILABLE FINANCING (15)	TOTAL (16)	UNSECURED (17)	SECURED (18)	TAX RATE ON SECURED ROLL
1,239		1,239		1,239	3,186	19	3,167	0.06207%
0		0	0	0	0	0	0	0.0000%
0		0	0	0	795,535	0	795,535	0.03396%
					0	0	0	0.0000%
1,239	0	1,239	0	1,239	798,721	19	798,702	

SECTION V

2003 – 2004

FINANCIAL TRANSACTIONS

County of Plumas

County Financial Transactions Report

General Information

Fiscal Year 2002

County Auditor

First Michael Middle Initial R Last Tedrick

Mailing Address

Street 1 County Courthouse ☐ Is Address Changed?
Street 2 520 Main Street, Room 211
City Quincy State CA Zip 95971-

Report Prepared By

First Michael Middle Initial R Last Tedrick
Title Auditor/Controller Telephone (530) 283-6246
Email miketedrick@countyofplum Fax No. (530) 283-6442

County of Plumas
Counties Financial Transactions Report
Airport Enterprise/Activity
Statement of Revenues and Expenses

Fiscal Year 2002

Is this Activity Accounted for as an Enterprise? (Enter Yes or No)

Yes

Operating Revenues

Landing Fees	51,840
Aircraft Storage Fees	
Fuel Flowage Fees	316,564
Concessions	72,266
Rents and Leases	
Sales and Services	
Other Revenues	14,139
Total Operating Revenues	\$454,809

Operating Expenses

Administration	76,362
Maintenance and Operation	
Landing Areas	
Terminal Buildings and Areas	41,152
Other Buildings and Areas	15,661
General Shops and Equipment	3,903
Cost of Sales and Service	295,558
Depreciation	
Other Operating Expenses	19,087
Total Operating Expenses	\$451,723
Net Operating Income (Loss)	\$3,086

Non-Operating Revenues

Interest	763
Net Gain (Loss) from Sales of Property	

Grants-In-Aid

Federal	341,362
State	100,000
In-Lieu Taxes	

County of Plumas	
Counties Financial Transactions Report	
Airport Enterprise/Activity	
Statement of Revenues and Expenses	

Fiscal Year	2002	
Other		
Other Non-Operating Revenues		
Total Non-Operating Revenues		\$442,125
Non-Operating Expenses		
Interest		
Judgments and Damages		
Taxes and Assessments		
Current Year Capital Outlay (Non-Enterprise Only)		
Other Non-Operating Expenses		
Total Non-Operating Expenses		\$0
Income (Loss) Before Operating Transfers		\$445,211
Transfers In from the County		
Transfers Out to the County		
Total Transfers In (Out)		\$0
Net Income (Loss)		\$445,211
Current Year Capital Outlay for Enterprise		709,752

County of Plumas
Counties Financial Transactions Report
Balance Sheet

Fiscal Year 2002

	Government Fund Types			
	A	B	C	D
	General	Special Revenue	Debt Service	Capital Projects
Assets				
Current Assets	5,881,202	9,092,299		174,538
Non-Current Assets	631,119	7,953		
Total Assets	\$6,512,321	\$9,100,252	\$0	\$174,538
Liabilities				
Current Liabilities	818,606	1,697,904		325,997
Non-Current Liabilities		49,182		
Total Liabilities	\$818,606	\$1,747,086	\$0	\$325,997
Retained Earnings/Fund Balance				
Reserved	1,236,235	3,354,912		
Unreserved	4,457,480	3,998,254		-151,459
Total Retained Earnings/Fund Balance	\$5,693,715	\$7,353,166	\$0	(\$151,459)
Total Fund Equity	\$5,693,715	\$7,353,166	\$0	(\$151,459)
Total Liabilities and Fund Equity	\$6,512,321	\$9,100,252	\$0	\$174,538

County of Plumas
Counties Financial Transactions Report
Balance Sheet

Fiscal Year 2002

	Proprietary Fund Types		Fiduciary Fund Types	Account Groups	
	E	F	G	H	I
	Enterprise	Internal Service	Trust And Agency	General Fixed Assets	General Long-Term Debt
Assets					
Current Assets	558,535	2,846,043	11,945,433		
Non-Current Assets				31,769,873	\$6,050,287
Total Assets	\$558,535	\$2,846,043	\$11,945,433	\$31,769,873	\$6,050,287
Liabilities					
Current Liabilities	14,584	65,267	410,296		
Non-Current Liabilities	155,103	1,488,003			\$6,050,287
Total Liabilities	\$169,687	\$1,553,270	\$410,296		\$6,050,287
Fund Equity					
Contributed Capital					
Investment in General Fixed Assets				\$31,769,873	
Retained Earnings/Fund Balance					
Reserved	500,000				
Unreserved	-111,152	1,292,773	11,535,137		
Total Retained Earnings/ Fund Balance	\$388,848	\$1,292,773	\$11,535,137		
Total Fund Equity	\$388,848	\$1,292,773	\$11,535,137	\$31,769,873	
Total Liabilities and Fund Equity	\$558,535	\$2,846,043	\$11,945,433	\$31,769,873	\$6,050,287

County of Plumas
Counties Financial Transactions Report
Statistics and Summary

Fiscal Year 2002

Current Transient Lodging Tax Rate	9.000
Effective Date of Current Transient Lodging Tax Rate	10/ 1/1990
Current Utility User Tax Rate	
Current Year Property Tax Delinquency as of June 30, 2002 as a Percent of Tax Levy	1.900
Appropriations Limits	22,765,182
Total Annual Appropriations Subject to Limit	11,723,468
Beginning Fund Balance	\$9,794,844
Add: Revenues During Fiscal Year	\$45,363,426
Transfers In	\$322,652
Adjustments (Specify, maximum of 5 entries)	\$95,408

Specify:

Amount:

Fund Balance Adjustment	95,408
Total:	\$95,408

Total Adjustments and Transfers In	\$418,060
Subtotal	\$55,576,330
Deduct: Expenditures During Fiscal Year	\$42,680,908
Transfers Out	\$0
Adjustments (Specify, maximum of 5 entries)	

Specify:

Amount:

Total Adjustments and Transfers Out	\$0
Ending Fund Balance	\$12,895,422

County of Plumas
Counties Financial Transactions Report
Statement of Revenues

Taxes: Property Taxes and Other Taxes

Fiscal Year 2002

Property Taxes

County Wide Secured and Unsecured	5,079,302
Supplemental County Wide Secured and Unsecured	158,983
Less Than County Wide Funds Secured and Unsecured	
Supplemental Less Than County Wide Funds Secured and Unsecured	
Voter Approved Indebtedness	
Supplemental Voter Approved Indebtedness	
Prior Year Secured and Unsecured	8,430
Supplemental Prior Year Secured and Unsecured	
Total Property Taxes	\$5,246,715

Other Taxes

Sales and Use Taxes	1,756,675
Transportation Tax (Non-Transit Purposes)	
Property Transfer	205,480
Transient Lodging (Room Occupancy)	986,479
Timber Yield	192,201
Aircraft	16,220
Construction Development Taxes	
Utility Users Tax	
Other (Specify, maximum of 5 entries)	

Specify:

Amount:

Total Other Taxes	\$3,157,055
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County of Plumas
Counties Financial Transactions Report
Statement of Revenues
Special Benefit Assessments

Fiscal Year	2002	
Operations		561,001
Capital Outlay		
Total Special Benefit Assessments		\$561,001

County of Plumas
County Financial Transactions Report
Statement of Revenues

Special Benefit Assessments

Fiscal Year	2002	
Operations		561,001
Capital Outlay		
Total Special Benefit Assessments		\$561,001

County of Plumas
County Financial Transactions Report
Statement of Revenues

Licenses, Permits and Franchises

Fiscal Year 2002

Animal Licenses		26,332
Business Licenses		1,450
Construction Permits		792,767
Road Privileges and Permits		
Zoning Permits		76,423
Franchises		122,100
Other Licenses and Permits (Specify, maximum of 5 entries)		\$944

Specify:

Amount:

Mics. Sheriff permits		944
Total:		\$944

Total Licenses, Permits and Franchises		\$1,020,016
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County of Plumas
Counties Financial Transactions Report
Statement of Revenues

Fines, Forfeitures and Penalties

Fiscal Year	2002	
Vehicle Code Fines		280
Other Court Fines		575,779
Forfeitures and Penalties		
Penalties and Cost on Delinquent Taxes		1,773,981
Total Fines, Forfeitures and Penalties		\$2,350,040

County of Plumas
Counties Financial Transactions Report
Statement of Revenues

Revenue From the Use of Money and Property
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Fiscal Year	2002	
Interest		455,864
Rents and Concessions		176,697
Royalties		
Total Revenue from the Use of Money and Property		\$642,561

County of Plumas
Counties Financial Transactions Report
Statement of Revenues

Aid From Other Governmental Agencies - State

Fiscal Year 2002

State

Highway Users Tax	2,094,960
Motor Vehicle In-Lieu Tax	1,430,090
Realignment from the Vehicle License Fee (VLF) Fund	481,417
Other State In-Lieu Taxes	
Highway Property Rentals	
Public Assistance Administration (Include CALWORKS Admin.)	1,587,321
Public Assistance Programs (Include CALWORKS Program)	855,890
Realignment for Social Services	847,867
Aid for Agriculture	109,197
Aid for Construction	
Aid for Corrections	87,205
Aid for County Fairs	220,867
Aid for Disaster	
Homeowners' Property Tax Relief	79,712
Open Space Tax Relief	
SB 90 Mandated Costs	42,421
Off Highway Motor Vehicle License Fee	407
Roads	1,092,532
Child Care Food/Special Milk Program	
Peace Officers Standards and Training	
Public Defender	
Tobacco Tax - AB 75 / Prop. 99	187,500
Public Safety Fund - Realignment (Prop. 172)	944,293
Health Programs	
Aid for Mental Health	1,481,497
Realignment for Mental Health	479,787
Medically Indigent Adult (MIA)	
Alcohol and Drug Abuse	201,668
Realignment for Health Services	211,257

County of Plumas
Counties Financial Transactions Report
Statement of Revenues
Aid From Other Governmental Agencies - State

Fiscal Year -- 2002

Other Aid for Health (Specify, maximum of 5 entries) \$1,581,878

Specify:

Amount:

State Health Admin.	60,656
State Health Programs	1,432,996
State Lead Grants	28,722
CUPA Grant	59,504
Total:	\$1,581,878

State - Other (Use applicable revenue source or specify)

Citizens Option for Public Safety (COPS)	714,518
Office of Criminal Justice Planning (OCJP)	484,630
Library	122,595
Stabilization	
Veterans Affairs Programs	16,624
Sheriff Boating Safety	117,566
Victim Witness Programs	128,664
DA Programs - Family/Child/Child Support Incentive	271,507
Civil Defense	21,504
Aging Programs	145,468
Law Enforcement	454,628

Other State (Specify, maximum of 10 entries) \$475,293

Specify:

Amount:

State Aid Appraisal Fee	80,600
State Aid Drug Court	369,254
Bottle Grant S.W.	10,000
Other	15,439
Total:	\$475,293

Total State **\$17,070,763**

County of Plumas
Counties Financial Transactions Report
Statement of Revenues
Aid From Other Governmental Agencies - Federal

Fiscal Year 2002

Federal

Public Assistance Administration	1,447,733
Public Assistance Programs	949,912
Health Administration	
Aid for Construction	
Aid for Disaster	621,419
Forest Reserve Revenue	3,248,900
In-Lieu Taxes	687,757

Federal - Other (Use applicable revenue source or specify)

Job Training Partnership Act (JTPA)	
Community Development Block Grant	
Health Grants	259,075
Citizens Option for Public Safety (COPS)	34,083
Office of Criminal Justice Planning (OCJP)	73,810
DEA Programs/Drug and Alcohol Programs	739,429
DA Programs - Family/Child	954,192
Grazing	188
Aging Programs	
Senior Citizens Programs	
Road Projects	2,083,460
Law Enforcement	65,093
Other Federal (Specify, maximum of 10 entries)	\$87,125

Specify:

Amount:

Child Abuse Prevention	87,125
Total:	\$87,125

Total Federal

\$11,252,176

County of Plumas Counties Financial Transactions Report Statement of Revenues
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Other In-Lieu Taxes and Other Governmental Agencies

Fiscal Year 2002

Other In-Lieu Taxes

Other: In-Lieu Taxes (Specify, maximum of 5 entries)

Specify:

Amount:

Other Governmental Agencies (Use applicable revenue source or specify)

City/County

0

Redevelopment/Housing

Special Districts/Joint Power Authority (JPA)

Other: Governmental Agencies (Specify, maximum of 5 entries)

Specify:

Amount:

Total Other In-Lieu Taxes and Other Governmental Agencies

\$0

County of Plumas	
Counties Financial Transactions Report	
Statement of Revenues	
Charges for Current Services	

Fiscal Year 2002

Assessments and Tax Collection Fees	91,535
Property Tax Administrative Fees	\$72,512
Cities	12,138
Redevelopment Agencies	
Special Districts	60,374
Auditing and Accounting Fees	47,374
Communication Services	
Election Services	33,762
Legal Services	11,354
Planning and Engineering Services	67,194
Agricultural Services	52,461
Civil Process Services	10,671
Court Fees and Costs	107,773
Booking Fees	17,201
Estate Fees	10,626
Humane Services	11,869
Law Enforcement Services	421,549
Recording Fees	144,431
Road and Street Services	245,205
Health Fees	476,868
Mental Health Services	260,866
California Children's Services	3,088
Sanitation Services	139,384
Institutional Care and Services	17,386
Library Services	29,901
Park and Recreation Fees	17,531
Charges for Current Services - Other (Use applicable revenue sources or specify)	
Personnel Services	
Building Maintenance and Grounds	
Administrative Services	

County of Plumas
Counties Financial Transactions Report
Statement of Revenues
Charges for Current Services

Fiscal Year 2002

Other (Specify, maximum of 10 entries)

\$879,185

Specify:

Amount:

Cost Plan	580,300
Fair Fees	129,002
Interest Inv. Admin Chg.	169,883
Total:	\$879,185

Total Charges for Current Services

\$3,169,747

County of Plumas
Counties Financial Transactions Report
Statement of Revenues

Miscellaneous Revenues

Fiscal Year 2002

Miscellaneous Revenues (Use applicable revenue source or specify)

Other Sales	0
Tobacco Settlement	
Welfare Repayments	67,548
Cancelled Warrants	
Other Miscellaneous (Specify, maximum of 10 entries)	\$825,804

Specify:

Amount:

Reimbursements	113,786
Donations	100,233
Other Revenue	374,572
Contributions from other agencies	222,874
Prior Year Revenue	14,339
Total:	\$825,804

Total Miscellaneous Revenue

\$893,352

County of Plumas	
County Financial Transactions Report	
Statement of Revenues	

Other Financing Sources

Fiscal Year	2002	
Sale of Fixed Assets		0
Proceeds from the Sale of Bonds		0
Other Long-Term Debt Proceeds		0
Total Other Financing Sources		\$0

County of Plumas
Counties Financial Transactions Report
Statement of Revenues

Transfers In	
Fiscal Year	2002
Grand Total of Revenues Before Transfers	\$45,363,426
Airport <i>(Enter any transfers on the Airport activity/enterprise form)</i>	\$0
Hospital <i>(Enter any transfers on the Hospital activity/enterprise form)</i>	\$0
Refuse <i>(Enter any transfers on the Refuse activity/enterprise form)</i>	\$0
Other <i>(Enter any transfers on the Other enterprise form)</i>	\$0
Total Transfers In from Enterprise(s)	\$0
Operating Transfers between Funds other than Governmental and Enterprise (i.e., Trust Funds)	322,652
Total Revenues and Transfers In	\$45,686,078
Interfund Operating Transfers within Governmental Funds	

County of Plumas
County Financial Transactions Report
Statement of Expenditures
General

Fiscal Year	2002	Operating Expenditures	Capital Outlay	Total
		A	B	
Legislative and Administrative				
Board of Supervisors		409,641		
Clerk of the Board				
Administrative Officer		201,846	1,822	
Council of Governments				
Other		20,852	0	
Total Legislative and Administrative		\$632,339	\$1,822	\$634,161
Finance				
Auditor - Controller		467,234	11,023	
Treasurer - Tax Collector		587,278	29,998	
Assessor		577,405	28,513	
Purchasing Agent				
Other		186,218		
Total Finance		\$1,818,135	\$69,534	\$1,887,669
Counsel				
County Counsel		283,490		
District Attorney (Legal Advice)				
Other				
Total Counsel		\$283,490	\$0	\$283,490
Personnel		295,336		\$295,336
Elections		212,764	100,000	\$312,764
Communications				\$0
Property Management		805,695	238,902	\$1,044,597
Plant Acquisition				
Jails				
Courts				
Other		612,338	725,777	
Total Plant Acquisition		\$612,338	\$725,777	\$1,338,115
Promotion		1,154,124	37,758	\$1,191,882
Other General		326,254	24,491	\$350,745

County of Plumas

**County Financial Transactions Report
Statement of Expenditures**

Public Protection

Fiscal Year 2002

	Operating Expenditures	Capital Outlay	Total
	A	B	
Judicial			
Trial Court Maintenance of Effort (MOE) <i>(GC 77201.1 - Remitted to the State)</i>	193,772		
Fifty Percent Excess Revenue Calculation <i>(GC 77205 - Remitted to the State)</i>	121,252		
Other Trial Court <i>(Include Non-Rule 810-Facility Related and MOE Penalties GC 68065)</i>	205,286	1,062,643	
County Clerk			
Grand Jury (Including Audit)	16,677		
District Attorney - Prosecution	647,079		
District Attorney - Family Support	755,101	45,851	
Public Defender	349,251		
Court Appointed Counsel			
Other	42,050		
Total Judicial	\$2,330,468	\$1,108,494	\$3,438,962
Police Protection	4,509,977	359,076	\$4,869,053
Detention and Correction			
Adult Detention	1,187,342	13,372	
Juvenile Detention			
Probation	1,106,212	161,107	
Total Detention and Correction	\$2,293,554	\$174,479	\$2,468,033
Fire Protection			\$0
Flood Control - Soil and Water Conservation			\$0
Protective Inspection			
Agricultural Commissioner	235,555	6,814	
Building Inspector	839,584	24,530	
Livestock Inspector			

County of Plumas
Counties Financial Transactions Report
Statement of Expenditures

Public Protection

Fiscal Year	2002			
Sealer of Weights and Measures				
Total Protective Inspection	\$1,075,139	\$31,344	\$1,106,483	
Other Protection				
LAFCO	52,170			
Recorder	282,120	28,942		
Coroner				
Emergency Services	82,907	10,720		
Planning and Zoning	435,274			
Pound	182,782			
Other	47,564			
Total Other Protection	\$1,082,817	\$39,662	\$1,122,479	

County of Plumas
County Financial Transactions Report
Statement of Expenditures
Public Ways and Facilities

Fiscal Year	2002			
		Operating Expenditures A	Capital Outlay B	Total
Roads		7,444,709	252,932	\$7,697,641
Transportation Terminals				\$0
Transportation Systems				\$0
Parking Facilities				\$0

County of Plumas
County Financial Transactions Report
Statement of Expenditures
Health

Fiscal Year	2002			
		Operating Expenditures	Capital Outlay	Total
		A	B	
Public Health		2,976,778	37,872	\$3,014,650
Medical Care				\$0
Mental Health		2,300,665	6,353	\$2,307,018
Drug and Alcohol Abuse Services		1,312,882	105,125	\$1,418,007

County of Plumas
County's Financial Transactions Report
Statement of Expenditures

Sanitation

Fiscal Year	2002			
		Operating Expenditures	Capital Outlay	Total
Sanitation Services		283,010		\$283,010

County of Plumas
County Financial Transactions Report
Statement of Expenditures

Public Assistance

Fiscal Year	2002	Operating Expenditures	Capital Outlay	Total
		A	B	
Welfare				
Administration		2,605,412	86,119	
Aid Programs Cash		2,872,416		
Total Welfare		\$5,477,828	\$86,119	\$5,563,947
Social Services				
Administration and Programs				
Other		111,124	24,180	
Total Social Services		\$111,124	\$24,180	\$135,304
General Relief				
Aid to Indigents				
Indigent Burials				
Total General Relief		\$0	\$0	\$0
Care of Court Wards		271,024		\$271,024
Veterans Services		148,053		\$148,053
Other Public Assistance				
Job Training Partnership Act (JTPA)				
Other		414,240	13,776	
Total Other Public Assistance		\$414,240	\$13,776	\$428,016

County of Plumas
Counties Financial Transactions Report
Statement of Expenditures

Education

Fiscal Year	2002			
		Operating Expenditures	Capital Outlay	Total
		A	B	
School Administration		0		\$0
Library Services		548,967		\$548,967
Agricultural Education		77,787		\$77,787
Other Education				\$0

County of Plumas
Counties Financial Transactions Report
Statement of Expenditures
Recreation and Cultural Services

Fiscal Year	2002	Operating Expenditures A	Capital Outlay B	Total
Recreation Facilities		69,192		\$69,192
Cultural Services		172,373	1,446	\$173,819
Veterans Memorial Building		69,270		\$69,270
Small Craft Harbors				\$0

County of Plumas				
Counties Financial Transactions Report				
Statement of Expenditures				
Debt Service				

Fiscal Year	2002			
		Operating Expenditures	Capital Outlay	Total
		A	B	
Retirement of Long-Term Debt		109,872		\$109,872
Interest on Long-Term Debt		21,562		\$21,562
Principal and Interest on Short-Term Notes and Warrants				

County of Plumas
Counties Financial Transactions Report
Statement of Expenditures

Transfers Out

Fiscal Year	2002	Operating Expenditures A	Capital Outlay B	Total
Grand Total of Expenditures Before Transfers		\$39,241,766	\$3,439,142	\$42,680,908
Airport	<i>(Enter any transfers on the Airport activity form)</i>	\$0		
Hospital	<i>(Enter any transfers on the Hospital activity form)</i>	\$0		
Refuse	<i>(Enter any transfers on the Refuse activity form)</i>	\$0		
Other	<i>(Enter any transfers on the Other enterprise form)</i>	\$0		
Total Transfers Out to Enterprise(s) Only		\$0		
Operating Transfers between Funds other than Governmental and Enterprise (i.e., Trust Funds)				
Total Expenditures and Transfers Out		\$39,241,766	\$3,439,142	\$42,680,908
Interfund Operating Transfers within Governmental Funds		\$0		

County of Plumas
Counties Financial Transactions Report
Other Long-Term Debts

Fiscal Year	2002	
Forward from Prior Year	(No Entry Required)	Yes
Debt Schedule	(No Entry Required)	Other Long-Term Debt Schedule
Fund Type		Governmental
Purpose (Purpose Field Must be Unique, Do Not Duplicate)		Capital Leases
Year of Issue	(No Entry Required)	
Maturity Dates Beginning	(No Entry Required)	
Maturity Dates Ending	(No Entry Required)	
Principal Authorized	(No Entry Required)	
Principal Issued	(No Entry Required)	
Unmatured Principal, Beginning of Fiscal Year		\$454,572
Adjustments to Principal in CY		
Reason for Adjustment to Principal in CY		
Principal Issued in CY	(No Entry Required)	
Current Year Principal Payment		109,872
Principal Defeased in CY		
Principal Payments to Date		\$247,011
Unmatured Principal, End of Fiscal Year		\$344,700
Current Year Interest Payment		21,562
Amount Delinquent Principal		
Amount Delinquent Interest		

County of Plumas
Counties Financial Transactions Report
Other Long-Term Debts

Fiscal Year	2002	
Forward from Prior Year	(No Entry Required)	Yes
Debt Schedule	(No Entry Required)	Other Long-Term Debt Schedule
Fund Type		Enterprise
Purpose (Purpose Field Must be Unique, Do Not Duplicate)		Closure Post-Closure Liability
Year of Issue	(No Entry Required)	
Maturity Dates Beginning	(No Entry Required)	
Maturity Dates Ending	(No Entry Required)	
Principal Authorized	(No Entry Required)	
Principal Issued	(No Entry Required)	
Unmatured Principal, Beginning of Fiscal Year		\$1,453,005
Adjustments to Principal in CY		-1,453,005
Reason for Adjustment to Principal in CY		To Adjust to Actual
Principal Issued in CY	(No Entry Required)	
Current Year Principal Payment		
Principal Defeased in CY		
Principal Payments to Date		\$0
Unmatured Principal, End of Fiscal Year		\$0
Current Year Interest Payment		
Amount Delinquent Principal		
Amount Delinquent Interest		

County of Plumas
Counties Financial Transactions Report
Other Long-Term Debts

Fiscal Year	2002	
Forward from Prior Year	(No Entry Required)	Yes
Debt Schedule	(No Entry Required)	Other Long-Term Debt Schedule
Fund Type		Governmental
Purpose (Purpose Field Must be Unique, Do Not Duplicate)		Compensated Absences
Year of Issue	(No Entry Required)	
Maturity Dates Beginning	(No Entry Required)	
Maturity Dates Ending	(No Entry Required)	
Principal Authorized	(No Entry Required)	
Principal Issued	(No Entry Required)	
Unmatured Principal, Beginning of Fiscal Year		\$2,355,380
Adjustments to Principal in CY		29,306
Reason for Adjustment to Principal in CY		To adjust to actual
Principal Issued in CY (No Entry Required)		
Current Year Principal Payment		
Principal Defeased in CY		
Principal Payments to Date		\$0
Unmatured Principal, End of Fiscal Year		\$2,384,686
Current Year Interest Payment		
Amount Delinquent Principal		
Amount Delinquent Interest		

County of Plumas
County Financial Transactions Report
Other Long-Term Debts

Fiscal Year	2002	
Forward from Prior Year	(No Entry Required)	
Debt Schedule	(No Entry Required)	Other Long-Term Debt Schedule
Fund Type		Governmental
Purpose (Purpose Field Must be Unique, Do Not Duplicate)		Postclosure Landfill Liability
Year of Issue	(No Entry Required)	
Maturity Dates Beginning	(No Entry Required)	
Maturity Dates Ending	(No Entry Required)	
Principal Authorized	(No Entry Required)	
Principal Issued	(No Entry Required)	
Unmatured Principal, Beginning of Fiscal Year		
Adjustments to Principal in CY		3,320,901
Reason for Adjustment to Principal in CY		To create a new long term debt
Principal Issued in CY	(No Entry Required)	
Current Year Principal Payment		
Principal Defeased in CY		
Principal Payments to Date		\$0
Unmatured Principal, End of Fiscal Year		\$3,320,901
Current Year Interest Payment		
Amount Delinquent Principal		
Amount Delinquent Interest		

County of Plumas
Counties Financial Transactions Report
Construction Financing

Fiscal Year 2002

Forward from Prior Year

Yes

Fund Type

Enterprise

Loan Type

State

Contract Date

10/3/1997

Purpose

Fuel System

Maximum Repayment Obligation per Contract, Beginning of Fiscal Year

\$261,619

Initial Amount of Repayment Obligation

Adjustment 1 to Repayment Obligation in CY

Reason for Adjustment 1 to Repayment Obligation in CY

Adjustment 2 to Repayment Obligation in CY

Reason for Adjustment 2 to Repayment Obligation in CY

Maximum Repayment Obligation per Contract, End of Fiscal Year

\$261,619

Principal Amount Expended to Date on behalf of the County

Principal Payments to Date

\$66,318

Principal Amount Unmatured, Beginning of Fiscal Year

168,410

Adjustment to Principal in CY

Reason for Adjustment to Principal in CY

Principal Amount Received During the Fiscal Year

Current Year Principal Payment

13,307

Principal Amount Unmatured, End of Fiscal Year

\$155,103

Current Year Interest Payment

9,230

Principal Amount Delinquent

Interest Amount Delinquent

Note: Maximum Repayment Obligation refers to the maximum amount that may be borrowed as specified in each contract. DO NOT reduce Maximum Repayment Obligation by annual principal payments.

County of Plumas

Counties Financial Transactions Report Lease Obligations

Fiscal Year	2002
Forward from Prior Year	Yes
Fund Type Reporting Loan	Governmental
Purpose of Lease	Build Sheriff's Office and Equipment
Original Term of Lease (number of years)	10
Type of Lease	Lease
Name of Lessor	Dai Ichi Kangyo Ba
Total Future Principal and Interest Unmatured to Date, Beginning of Fiscal Year	150,220
Initial Amount of Lease Obligation	
Current Year Principal Payment	
Current Year Interest Payment	
Adjustment(s) to Principal and Interest in CY	-150,220
Reason for Adjustment(s) to Principal and Interest in CY	Lease was paid off
Total Future Principal and Interest Unmatured to Date, End of Fiscal Year	\$0
Total Unmatured Principal (Only) End of Fiscal Year	

1. Report leases individually (Do not combine leases).
2. Report on this schedule only capital leases with an original term of 10 or more years where the local agency acquires ownership of the property. Continue reporting the capital lease on this schedule until the lease is defeased or fully matured.
3. Report leases with an original term greater than 1 year, but less than 10 years on the "Long-Term Debt Form".