Board of Supervisors

Dwight Ceresola, 1st District
Kevin Goss, Chair, 2nd District
Thomas McGowan, 3rd District
Mimi Hall, Vice Chair, 4th District
Jeff Engel, 5th District
Allen Hiskey, Clerk of the Board

AGENDA FOR REGULAR MEETING
SEPTEMBER 16, 2025, TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting
Members of the public who wish to watch the meeting, are encouraged to view it LIVE ONLINE

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09 or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes. At all times during public comment, either in person or on Zoom; professionalism, respect, decorum and dignity will be required by all those participating in the public comment process.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

A. PLUMAS RURAL SERVICES

1) Adopt a Proclamation proclaiming the month of October as "Domestic Violence Awareness Month", discussion and possible action. **Roll call vote**

B. GRANT MANAGER

1) Update on the Plumas County Strategic Planning Process; discussion and possible staff direction.

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. BEHAVIORAL HEALTH

1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Aurora Behavioral Healthcare, Santa Rosa, an acute psychiatric hospital offering mental health treatment. Effective July 1, 2025, not to exceed $100,000.00. (No General Fund Impact) Federal and State funds. Approved as to form by County Counsel.
2) Approve and authorize Behavioral Health Department to recruit and fill, funded one Nurse-Extra Help; (No General Fund Impact) State and Federal Funds
3) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas District Hospital to rent clinic space at the Indian Valley Medical Clinic in Greenville, CA. effective July 1, 2025; not to exceed $16,700; (No General Fund Impact) State and Federal Funds; approved as to form by County Counsel.
4) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas County Public Health Department, providing Opioid Use Disorder services for individuals in Behavioral Health's Wellness Centers. Effective July 1, 2025, not to exceed $80,000.00; (No General Fund Impact) Opioid Settlement Federal funds; approved as to form by County Counsel.

B. PROBATION

1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Probation and Plumas Crisis Intervention and Resource Center, a California non-profit corporation, to provide emergency sheltering via their North Star Navigation Center; effective July 1, 2025; not to exceed $124,470.00; No General Fund Impact, service agreement will be paid in its entirety by AB109 State grant funds; approved as to form by County Counsel.

C. PUBLIC HEALTH AGENCY

1) Approve and authorize Chair to ratify and sign a Memorandum of Understanding between Plumas County Public Health and Plumas-Sierra County Fair Department to provide storage and facilities use for our Emergency Preparedness Program; effective July 1, 2025; not to exceed $4,999; (No General Fund Impact); PanFu Funds; approved as to form by County Counsel; discussion and possible action.

D. SHERIFF'S OFFICE

1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Franks Garage, to provide general automotive repairs and services; effective September 15, 2025; not to exceed $60,000.00; (General Fund Impact) as approved in FY25/26 preliminary recommended budget (various budgets); approved as to form by County Counsel.

E. FACILITY SERVICES & AIRPORTS

1) Approve and authorize Chair to sign an agreement between Plumas County Facility Services & Airports and Heat Transfer Systems, LLC for HVAC systems service, repair, and inspection; effective October 1, 2025; not to exceed $12,000.00; This is an as-needed contract and funding comes directly from General Fund. As approved in FY25/26 preliminary recommended budget 2012052 520903 or 521307; approved as to form by County Counsel.
2) Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and AllStar Painting KD Inc. for added exterior painting of Plumas County HR Bldg. (General Fund Impact) $31,900.00 ; approved as to form by County Counsel.
3) Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and Moorish Design Inc DBA NST Engineering; (General Fund Impact) $121,700.00; due to additional inspections and testing on solar installation; approved as to form by County Counsel.

F. SOLID WASTE

1) Approve and authorize Chair to sign an agreement between Plumas County Public Works and Kunsman Fencing CO for fencing installation work at the East Quincy Transfer Station; Effective September 16, 2025; not to exceed $18,787; No general fund impact; approved as to form by County Counsel.

G. PUBLIC WORKS/ROADS

1) Approve and authorize Chair to sign an agreement between Plumas County Public Works and Overhead Door Company; not to exceed Forty Thousand Dollars and 00/100 ($40,000.00); (No General Fund Impact); approved as to form by County Counsel.

2) Approve and authorize Chair to sign a letter to the Department of Transportation (CalTrans) for an encroachment permit for the Annual Quincy Jr./Sr. High School Homecoming Parade, Friday, October 10, 2025.

H. SOCIAL SERVICES

1) Adopt **RESOLUTION** authorizing an application for, and acceptance of, the County Allocation Award under Round 7 of the Transitional Housing Program and Round 4 of the Housing Navigation and Maintenance Program; (No General Fund Impact) State of California, Department of Housing and Community Development; approved as to form by County Counsel.

2) Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health Department (PCBH), Plumas County Child Protective Services (CPS), and Plumas County Probation Department (PCPD) for the Provision of Services in accordance with the Settlement of a Lawsuit known as KATIE A in the State of California; effective July 1, 2025; (No General Fund Impact) No funds needed; approved as to form by County Counsel.

I. PLANNING

1) Approve and authorize Chair to sign amendment no. 2 to agreement between Plumas County and Mintier Harnish, a limited partnership (LP), for a Services Agreement term extension through May 10, 2026, to provide design, formatting, and document preparation services for the 2021 Wildfires Long-Term Recovery Plan; No General Fund Impact - HCD/County Standard Agreement 22-CDBG-PL-2004; approved as to form by County Counsel.

2) Approved and authorize the Planning Director to sign a letter to the U.S. Department of Commerce, Economic Development Administration, concerning the Feather River Land Trust Olsen Barn Property; EDA Project No. 07-79-07847; County of Plumas Covenant and Deed Restriction required under California Department of Water Resources Grant Agreement Number 4600007650; approved as to form by County Counsel.

J. AUDITOR-CONTROLLER

1) Approve and authorize Auditor's Office to recruit and fill, funded and allocated, vacant 1.0 FTE Accountant Auditor I/II; (General Fund Impact) as approved in FY25/26 preliminary recommended budget.

2. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

A. ADJOURN AS THE BOARD OF SUPERVISORS AND CONVENE AS PLUMAS COUNTY FLOOD CONTROL AND CONSERVATION DISTRICT

1) Adopt **RESOLUTION** to authorize the Manager of Flood Control to transfer Operation and Maintenance responsibilities and to pay associated transfer costs; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote.**

B. ADJOURN AS PLUMAS COUNTY FLOOD CONTROL & CONSERVATION DISTRICT AND RECONVENE AS THE BOARD OF SUPERVISORS

3. DEPARTMENTAL MATTERS

A. BEHAVIORAL HEALTH - Sharon Sousa

1) Adopt a **RESOLUTION** adopting the Behavioral Health Department's Mental Health Services Act (MSHA) Program and Expenditure Plan Annual Update FY 24/25 and authorizing the Department Director to submit the plan to the California Department of Health Care Services and signature authority for implementation of the Mental Health Services Act Program and Annual Update; approved as to form by County Counsel; discussion and possible action; **Roll call vote**

2) Adopt **RESOLUTION** Declaring certain items possessed by Plumas County Behavorial Health are surplus (3 desks, a round table, and 1-4 drawer filing cabinet), and to authorize the donation of said items to Roundhouse Council, Inc., a non-profit; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

B. PROBATION - Keevin Allred

1) Accept the Recommendation from the Executive Committee of the Community Corrections Partnership (CCP) to approve the Public Safety Realignment Budget, in the amount of $1,529,299.88, for the 2025-2026 fiscal year.

C. HUMAN RESOURCES DEPARTMENT - Cyndi Tweedle

1) Adopt **RESOLUTION** to adopt Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 25/26 preliminary recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

4. BOARD OF SUPERVISORS

A. Adopt Policy on Plumas County Sick Leave for Elected Department Heads; not approved as to form by County Counsel; discussion and possible direction to staff.

B. CORRESPONDENCE AND WEEKLY REPORTS BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

5. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

A. Personnel: Public Employee Performance Evaluation - Public Works Director

B. Personnel: Public Employee Performance Evaluation - Grants Manager (Board Only)

C. Public Employee Appointment pursuant to Government Code §54957: Disaster Recovery Coordinator

D. Personnel: Public Employee Appointment or Employment, pursuant to Government Code §54957: County Administrative Officer

E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

F. Conference with Legal Counsel: Existing litigation — Plumas County, Plaintiff's v. Sierra Pacific Land and Timber Company, The Towers of California LLC - a subsidiary of - Vertical Bridge, Verizon Wireless, JFC Construction, Defendants, Superior Court of California, County of Plumas, Case No. CV25-00207, pursuant to subdivision (a) of Government Code §54959.9

G. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivisions (d)(2) and (e)(1) of Government Code §54956.9

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

6. ADJOURNMENT

Adjourned meeting to Tuesday, September 30, 2025, Board of Supervisors Room 308, Courthouse, Quincy, California

PLUMAS COUNTY
CLERK OF THE BOARD OF SUPERVISORS
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Sara Holcomb**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Adopt a Proclamation proclaiming the month of October as "Domestic Violence Awareness Month"; discussion and possible action. Roll call vote**

Recommendation:
Adopt a Proclamation proclaiming the month of October as "Domestic Violence Awareness Month"; discussion and possible action. **Roll call vote**

Background and Discussion:
Every year Plumas Rural Services proclaims October as "Domestic Violence Awareness Month".

Action:

Adopt a Proclamation proclaiming the month of October as "Domestic Violence Awareness Month"; discussion and possible action. **Roll call vote**

Fiscal Impact:

No General Fund Impact.

Attachments:
1. Item No. A.1

A Proclamation

Whereas, according to the National Coalition Against Domestic Violence 1 in every 3 teenagers, 1 in every 4 women, and 1 in every 6 men will experience domestic violence during their lifetime;

Whereas, approximately 15.5 million children are exposed top domestic violence every year; in our County of Plumas, Plumas Rural Services Domestic Violence Services has served 111 clients in the last 12 months. Notably, there are many more who have not come forward to seek help;

Whereas, the crime of domestic violence violates an individual's privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse including children, pets and the elderly;

Whereas, domestic violence is widespread and is devastating to society as a whole;

Whereas; the problem of domestic violence is not confined to any group or groups of people, but crosses all economic, racial, gender, educational, religious, and societal barriers, and is sustained by societal indifference.;

Whereas, the survivors of violence should have access to medical and legal services, counseling, safe housing and other supportive services so that they can escape the cycle of abuse;

Whereas, local programs, state coalitions, national organizations, and other agencies nationwide are committed to increasing public awareness of domestic violence and it's prevalence, and to eliminating it through prevention and education;

Whereas; it is important to recognize the compassion and dedication of the individuals who provide services to victims of domestic violence and work to increase public understanding of this significant problem;

NOW THEREFOR, in recognition of the important work done by domestic violence programs, and victim's service providers, I do hereby proclaim the month of October 2025 as Domestic Violence Awareness Month and urge all citizens to actively participate in the scheduled activities and programs sponsored by Plumas Rural Services to work toward the elimination of domestic violence.

Signed_____

Dated_____

PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Zachary Gately, Grant Manager**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Update on the Plumas County Strategic Planning Process; discussion and possible staff direction.**

Recommendation:

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Background and Discussion:

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Action:

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Fiscal Impact:

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Attachments:
None

PLUMAS COUNTY
BEHAVIORAL HEALTH DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Che Shannon, Management Analyst II**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Aurora Behavioral Healthcare, Santa Rosa, an acute psychiatric hospital offering mental health treatment. Effective July 1, 2025, not to exceed $100,000.00. (No General Fund Impact) Federal and State funds. Approved as to form by County Counsel.**

Recommendation:
Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Aurora Behavioral Healthcare, Santa Rosa, an acute psychiatric hospital offering mental health treatment. Effective July 1, 2025, not to exceed $100,000.00. (No General Fund Impact) Federal and State funds. Approved as to form by County Counsel.

Background and Discussion:
Aurora Behavioral Healthcare, Santa Rosa is an acute psychiatric hospital offering mental health treatment and stabilization services for teens, adults and senior adults suffering from depression, self-harm, schizophrenia, co-occurring psychiatry and substance-use conditions.

Action:

Approve and authorize Chair to ratify and sign an agreement between Plumas County Behavioral Health and Aurora Behavioral Healthcare, Santa Rosa, an acute psychiatric hospital offering mental health treatment.

Fiscal Impact:

(No General Fund Impact) Federal and State funds.

Attachments:
1. Aurora BH

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Behavioral Health Department (hereinafter referred to as "County"), and Aurora Behavioral Healthcare Santa Rosa, LLC a Limited Liability Corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.

2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed $100,000. CONTRACTOR or subcontractor of CONTRACTOR shall not submit a claim to, or demand or otherwise collect reimbursement form, the beneficiary or persons acting on behalf of the beneficiary for any specialty or related administrative services provided under this contract, except to collect other health insurance coverage, share of cost, and co-payments

3. Term. The term of this Agreement commences on July 1, 2025, and shall remain in effect through June 30, 2026, unless terminated earlier pursuant to this Agreement. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by for July 1, 2025, to date of Aurora Behavioral Healthcare Santa Rosa, LLC approval of this Agreement by the Board of Supervisors.

4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.

    a. If, in the Director's sole judgment, Contractor's performance of the obligations, duties and responsibilities required of Contractor by this Agreement jeopardize the health, safety, or welfare of any person, then County may terminate this Agreement immediately upon written notice served upon the Contractor.

    b. If this Agreement is terminated, the Contractor shall promptly supply all information necessary for the reimbursement of any claims submitted to the State.

5. Continuation of Services After Termination. Upon the request of the County or in accordance with applicable state law, Contractor shall continue to provide medically necessary covered services to County beneficiaries who are receiving services from Contractor as of the date of termination of this Agreement for a period of ninety (90) days or until the County beneficiary can be safely discharged or transferred to another facility. County shall continue to pay Contractor for such services at Contractor's contracted rate.

6. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

7. In the event of any breach by the Contractor of any term or provision of this Agreement, the County shall have the right to pursue all available remedies at law or equity, including recovery of damages and specific performance of this Agreement. The parties hereto agree that monetary damages would not provide adequate compensation for any losses incurred by reason of a breach by it or any provisions of this Agreement and hereby further agrees that in the event of any action for specific performance in respect to such breach, it shall waive the defense that a remedy at law would be adequate. Except as expressly provided elsewhere in this Agreement, each party's rights and remedies under this Agreement are cumulative and in addition to, not exclusive of or in substitution for, any rights or remedies otherwise available to that party.

8. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

9. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

10. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics; liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act,

error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.

11. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars ($1,000,000).

b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars ($250,000) per person and five hundred thousand dollars ($500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars ($50,000) per accident.

c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:

i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and

iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and

iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and

v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the

Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and

vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

12. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

13. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.

14. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.

15. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

16. Choice of Law. The laws of the State of California shall govern this agreement.

17. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

18. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.

19. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

20. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.

21. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.

22. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

23. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:
Sharon Sousa LMFT Director
Plumas County Behavioral Health
270 County Hospital Road, Suite 109
Quincy, CA. 95971

Contractor:

Tristan Ivy, CEO
Aurora Behavioral Healthcare Santa Rosa LLC
1287 Fulton Rd.
Santa Rosa, CA. 95401-4923

24. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

25. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

26. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions). Failure to comply may result in the termination of this agreement.

27. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R.§ 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County,

the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

28. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds $10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for ten years after final payment hereunder or from the date of completion of any audit, whichever occurs later, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

29. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

30. Grievance, appeal, expedited appeal and fair hearing procedures and timeframes MHP consumers may submit a grievance orally or in writing at any time and may authorize another person to assist on their behalf. The disposition of a grievance must be provided in writing within 90 days of receipt. The disposition of appeals must be within 30 days of receipt. The disposition of an expedited appeal must be within three working days of receipt. When all county level grievances and appeal processes have been exhausted, the consumer can access the State Fair Hearing process.

31. The attached BAA is incorporated by this reference and made to protect this agreement.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Aurora Behavioral Healthcare Santa Rosa LLC

By:_____
Name: Wade Sturgeon
Title: Manager/Member
Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

By: Sharon R. Sousa, LMFT
Name: Sharon Sousa LMFT
Title: Behavioral Health Director
Date signed: 09/28/2025

APPROVED AS TO CONTENT:

_____
Name: Kevin Goss
Title: Chair, Board of Supervisors
Date signed:

ATTEST:

_____
Name: Allen Hiskey
Title: Clerk, Board of Supervisors
Date signed:

Approved as to form:

_____
Joshua Brechtel, Attorney
County Counsel's Office

BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement ("Agreement") supplements and is made a part of the Services Agreement ("SA") by and between the COUNTY OF PLUMAS referred to herein as Covered Entity ("CE"), and Aurora Behavioral Healthcare Santa Rosa, LLC, referred to herein as Business Associate ("BA"), dated July 1, 2025.

RECITALS

CE wishes to disclose certain information to BA pursuant to the terms of a business agreement between the parties (the "Contract"), some of which may constitute Protected Health Information ("PHI") (defined below).

CE and BA intend to protect the privacy and provide for the security of PHI disclosed to BA pursuant to the Contract in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("the HITECH Act"), and regulations promulgated thereunder by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

As part of the HIPAA Regulations, the Privacy Rule and the Security Rule (defined below) require CE to enter into a contract containing specific requirements with BA prior to the disclosure of PHI, as set forth in, but not limited to, Title 45, Sections 164.314(a), 164.502(e) and 164.504(e) of the Code of Federal Regulations ("C.F.R.") and contained in this Addendum.

In consideration of the mutual promises below and the exchange of information pursuant to this Agreement, the parties agree as follows:

1. Definitions

a. **Breach** shall have the meaning given to such term under the HITECH Act [42 U.S.C. Section 17921].

b. **Business Associate** shall have the meaning given to such term under the Privacy Rule, the Security Rule, and the HITECH Act, including but not limited to, 42 U.S.C. Section 17938 and 45 C.F.R. Section 160.103.

c. **Covered Entity** shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to, 45 C.F.R. Section 160.103.

d. **Data Aggregation** shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.

e. **Designated Record Set** shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501. Electronic Protected Health

Information means Protected Health Information that is maintained in or transmitted by electronic media.

f. **Electronic Health Record** shall have the meaning given to such term in the HITECT Act, including, but not limited to, 42 U.S.C. Section 17921.

g. **Health Care Operations** shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.

h. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and E.

i. **Protected Health Information or PHI** means any information, whether oral or recorded in any form or medium: (i) that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual, and shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501. Protected Health Information includes Electronic Protected Health Information [45 C.F.R. Sections 160.103, 164.501].

j. **Protected Information** shall mean PHI provided by CE to BA or created or received by BA on CE's behalf.

k. **Security Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and C.

l. **Unsecured PHI** shall have the meaning given to such term under the HITECH Act and any guidance issued pursuant to such Act including, but not limited to, 42 U.S.C. Section 17932(h).

2. **Obligations of Business Associate**

a. **Permitted Uses.** BA shall not use Protected Information except for the purpose of performing BA's obligations under the Contract and as permitted under this Agreement. Further, BA shall not use Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so used by CE. However, BA may use Protected Information (i) for the proper management and administration of BA, (ii) to carry out the legal responsibilities of BA, or (iii) for Data Aggregation purposes for the Health Care Operations of CE [45 C.F.R. Sections 164.504(e)(2)(ii)(A) and 164.504(e)(4)(i)].

b. **Permitted Disclosures.** BA shall not disclose Protected Information except for the purpose of performing BA's obligations under the Contract and as permitted under this Agreement. BA shall not disclose Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so disclosed by CE. However, BA may disclose Protected Information (i) for the proper management and administration of BA; (ii) to

carry out the legal responsibilities of BA; (iii) as required by law; or (iv) for Data Aggregation purposes for the Health Care Operations of CE. If BA discloses Protected Information to a third party, BA must obtain, prior to making any such disclosure, (i) reasonable written assurances from such third party that such Protected Information will be held confidential as provided pursuant to this Addendum and only disclosed as required by law or for the purposes for which is was disclosed to such third party, and (ii) a written agreement from such third party to immediately notify BA of any breaches of confidentiality of the Protected Information, to the extent it has obtained knowledge of such breach [42 U.S.C. Section 17932; 45 C.F.R. Sections 164.504(e)(2)(i), 164.504(e)(2)(i)(B), 164.504(e)(2)(ii)(A) and 164.504(e)(4)(ii)].

c. **Prohibited Uses and Disclosures.** BA shall not use or disclose Protected Information for fundraising or marketing purposes. BA shall not disclose Protected Information to a health plan for payment or health care operations purposes if the patient has requested this special restriction, and has paid out of pocket in full for the health care item or service to which the PHI solely relates [42 U.S.C. Section 17935(a)]. BA shall not directly or indirectly receive remuneration in exchange for Protected Information, except with the prior written consent of CE and as permitted by the HITECH Act, 42 U.S.C. section 17935(d)(2); however, this prohibition shall not affect payment by CE to BA for services provided pursuant to the Contract.

d. **Appropriate Safeguards.** BA Shall implement appropriate safeguards as are necessary to prevent the use or disclosure of Protected Information otherwise than as permitted by the Contract and this Agreement that reasonably and appropriately protect the confidentiality, integrity and availability of the Protected Information, in accordance with 45 C.F.R. Sections 164.308, 164.310, and 164.312. [45 C.F.R. Section 164.504(e)(2)(ii)(B); 45 C.F.R. Section 164.308(b)]. BA shall comply with the policies and procedures and documentation requirements of the HIPAA Security Rule, including, but not limited to, 45 C.F.R. Section 164.316 [42 U.S.C. Section 17931].

e. **Reporting of Improper Access, Use or Disclosure.** BA shall report to CE in writing of any access, use or disclosure of Protected Information not permitted by the Contract and this Agreement, and any Breach of Unsecured PHI of which it becomes aware without unreasonable delay and in no case later than 90 calendar days after discovery [42 U.S.C. Section 17921; 45 C.F.R. Section 164.504(e)(2)(ii)(C); 45 C.F.R. Section 164.308(b)].

f. Business **Associate's Agents.** BA shall ensure that any agents, including subcontractors, to whom it provides Protected Information, agree in writing to the same restrictions and conditions that apply to BA with respect to such PHI and implement the safeguards required by paragraph c above with respect to Electronic PHI [45 C.F.R. Section 164.504(e)(2)(ii)(D); 45 C.F.R. Section 164.308(b)]. BA shall implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation (see 45 C.F.R. Sections 164.530(f) and 164.530(e)(1)).

g. **Access to Protected Information.** BA shall make Protected Information maintained by BA or its agents or subcontractors in Designated Record Sets available to CE for inspection and copying within ten (10) days of a request by CE to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.524 [45 CF.R. Section

164.504(e)(2)(ii)(E)]. If BA maintains an Electronic Health Record, BA shall provide such information in electronic format to enable CE to fulfill its obligations under the HITECH Act, including, but not limited to, 42 U.S.C. Section 17935(e).

h. **Amendment of PHI.** Within ten (10) days of receipt of a request from CE for an amendment of Protected Information or a record about an individual contained in a Designated Record Set, BA or its agents or subcontractors shall make such Protected Information available to CE for amendment and incorporate any such amendment to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.526. If any individual requests an amendment of Protected Information directly from BA or its agents or subcontractors, BA must notify CE in writing within five (5) days of the request. Any approval or denial of amendment of Protected Information maintained by BA or its agents or subcontractors shall be the responsibility of CE [45 C.F.R. Section 164.504(e)(2)(ii)(F)].

i. **Accounting Rights.** Promptly upon any disclosure of Protected Information for which CE is required to account to an individual, BA and its agents or subcontractors shall make available to CE the information required to provide an accounting of disclosures to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.528, and the HITECH Act, including but not limited to 42 U.S.C. Section 17935(c), as determined by CE. BA agrees to implement a process that allows for an accounting to be collected and maintained by BA and its agents or subcontractors for at least six (6) years prior to the request. At a minimum, the information collected and maintained shall include: (i) the date of disclosure; (ii) the name of the entity or person who received Protected Information and, if known, the address of the entity or person; (iii) a brief description of Protected Information disclosed and (iv) a brief statement of purpose of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure. In the event that the request for an accounting is delivered directly to BA or its agents or subcontractors, BA shall within five (5) days of a request forward it to CE in writing. It shall be CE's responsibility to prepare and deliver any such accounting requested. BA shall not disclose any Protected Information except as set forth in Sections 2.b. of this Addendum [45 C.F.R. Sections 164.504(e)(2)(ii)(G) and 165.528].

j. **Governmental Access to Records.** BA shall make its internal practices, books and records relating to the use and disclosure of Protected Information available to CE and to the Secretary of the U.S. Department of Health and Human Services (the "Secretary") for purposes of determining BA's compliance with the Privacy Rule [45 C.F.R. Section 164.504(e)(2)(ii)(H)]. BA shall provide to CE a copy of any Protected Information that BA provides to the Secretary concurrently with providing such Protected Information to the Secretary.

k. **Minimum Necessary.** BA (and its agents or subcontractors) shall request, use and disclose only the minimum amount of Protected Information necessary to accomplish the purpose of the request, use, or disclosure [42 U.S.C. Section 17935(b); 45 C.F.R. Section 164.514(d)(3)]. BA understands and agrees that the definition of "minimum necessary" is in flux and shall keep itself informed of guidance issued by the Secretary with respect to what constitutes "minimum necessary."

l. **Data Ownership.** BA acknowledges that BA has no ownership rights with respect to the Protected Information.

m. **Notification of Breach.** During the term of the Contract, BA shall notify CE within twenty-four (24) hours of any suspected or actual breach of security, intrusion or unauthorized use or disclosure of PHI of which BA becomes aware and/or any actual or suspected use or disclosure of data in violation of any applicable federal or state laws or regulations. BA shall take (i) prompt corrective action to cure any such deficiencies and (ii) any action pertaining to such unauthorized disclosure required by applicable federal and state laws and regulations.

n. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 U.S.C. Section 17934(b), if the BA knows of a pattern of activity or practice of the CE that constitutes a material breach or violation of the CE's obligations under the Contract or Agreement or other arrangement, the BA must take reasonable steps to cure the breach or end the violation. If the steps are unsuccessful, the BA must terminate the Contract or other arrangement if feasible, or if termination is not feasible, report the problem to the Secretary of DHHS. BA shall provide written notice to CE of any pattern of activity or practice of the CE that BA believes constitutes a material breach or violation of the CE's obligations under the Contract or this Agreement or other arrangement within five (5) days of discovery and shall meet with CE to discuss and attempt to resolve the problem as one of the reasonable steps to cure the breach or end the violation.

o. **Audits, Inspection and Enforcement.** Within ten (10) days of a written request by CE, BA and its agents or subcontractors shall allow CE to conduct a reasonable inspection of the facilities, systems, books, records, agreements, policies and procedures relating to the use or disclosure of Protected Information pursuant to this Agreement for the purpose of determining whether BA has complied with this Agreement; provided, however, that (i) BA and CE shall mutually agree in advance upon the scope, timing and location of such an inspection, (ii) CE shall protect the confidentiality of all confidential and proprietary information of BA to which CE has access during the course of such inspection; and (iii) CE shall execute a nondisclosure agreement, upon terms mutually agreed upon by the parties, if requested by BA. The fact that CE inspects, or fails to inspect, or has the right to inspect, BA's facilities, systems, books, records, agreements, policies and procedures does not relieve BA of its responsibility to comply with this Agreement, nor does CE's (i) failure to detect or (ii) detection, but failure to notify BA or require BA's remediation of any unsatisfactory practices, constitute acceptance of such practice or a waiver of CE's enforcement rights under the Contract or Agreement, BA shall notify CE within ten (10) days of learning that BA has become the subject of an audit, compliance review, or complaint investigation by the Office for Civil Rights

3. **Termination**

a. **Material Breach.** A breach by BA of any provision of this Agreement, as determined by CE, shall constitute a material breach of the Contract and shall provide grounds for immediate termination of the Contract, or any provision in the Contract to the contrary notwithstanding [45 C.F.R. Section 164.504(e)(2)(iii)].

b. **Judicial or Administrative Proceedings.** CE may terminate the Agreement, effective immediately, if (i) BA is named as a defendant in a criminal proceeding for a violation of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws or (ii) a finding or stipulation that the BA has violated any standard or requirement of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws is made in any administrative or civil proceeding in which the party has been joined.

c. **Effect of Termination.** Upon termination of the Agreement for any reason, BA shall, at the option of CE, return or destroy all Protected Information that BA or its agents or subcontractors still maintain in any form, and shall retain no copies of such Protected Information. If return or destruction is not feasible, as determined by CE, BA shall continue to extend the protections of Section 2 of this Agreement to such information, and limit further use of such PHI to those purposes that make the return or destruction of such PHI infeasible. [45 C.F.R. Section 164.504(e)(ii)(2(I)]. If CE elects destruction of the PHI, BA shall certify in writing to CE that such PHI has been destroyed.

4. Disclaimer

CE makes no warranty or representation that compliance by BA with this Agreement, HIPAA, the HITECH Act, or the HIPAA Regulations will be adequate or satisfactory for BA's own purposes. BA is solely responsible for all decisions made by BA regarding the safeguarding of PHI.

5. Certification

To the extent that CE determines that such examination is necessary to comply with CE's legal obligations pursuant to HIPAA relating to certification of its security practices, CE or its authorized agents or contractors, may, at CE's expense, examine BA's facilities, systems, procedures and records as may be necessary for such agents or contractors to certify to CE the extent to which BA's security safeguards comply with HIPAA, the HITECH Act, the HIPAA Regulations or this Addendum.

6. Amendment

The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of the Agreement may be required to provide for procedures to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule and other applicable laws relating to the security or confidentiality of PHI. The parties understand and agree that CE must receive satisfactory

written assurance from BA that BA will adequately safeguard all Protected Information. Upon the request of either party, the other party agrees to promptly enter into negotiations concerning the terms of an amendment to this Agreement embodying written assurances consistent with the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule or other applicable laws. CE may terminate the Contract upon thirty (30) days written notice in the event (i) BA does not promptly enter into negotiations to amend the Agreement when requested by CE pursuant to this Section or (ii) BA does not enter not enter into an amendment to the Agreement providing assurances regarding the safeguarding of PHI that CE, in its sole discretion, deems sufficient to satisfy the standards and requirements of applicable laws.

7. **Assistance in Litigation of Administrative Proceedings**

BA shall make itself, and any subcontractors, employees or agents assisting BA in the performance of its obligations under the Agreement, available to CE, at no cost to CE, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against CE, its directors, officers or employees based upon a claimed violation of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule, or other laws relating to security and privacy, except where BA or its subcontractor, employee or agent is named adverse party.

8. **No Third-Party Beneficiaries**

Nothing express or implied in the Agreement is intended to confer, nor shall anything herein confer, upon any person other than CE, BA and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.

9. **Interpretation**

The provisions of this Agreement shall prevail over any provisions in the Contract that may conflict or appear inconsistent with any provision in this Agreement. This Agreement and the Contract shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Agreement shall be resolved in favor of a meaning that complies and is consistent with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.

IN WITNESS WHEREOF, the parties hereto have duly executed this Addendum as of the Addendum Effective Date.

COVERED ENTITY	**BUSINESS ASSOCIATE**
Name: Sharon Sousa	Name: Tristan Ivy
Title: Behavioral Health Director	Title: Chief Executive Director
Address: 270 County Hospital Road, Suite 109	Address: 1287 Fulton Road
Quincy, California 95971	Santa Rosa, California 95401
Signed: Sharon R. Sousa, LMFT	Signed:
Date: 08/29/2025	Date:

EXHIBIT A - SCOPE OF WORK

Santa Rosa Healthcare Hospital is an acute psychiatric hospital offering mental health treatment and stabilization services for teens, adults, and senior adults suffering from depression, suicide attempts, self-harm, suicide ideation, severe anxiety, bipolar disorder, psychosis, schizophrenia. Additional treatment services for co-occurring psychiatric and substance use conditions, crisis intervention, electroconvulsive therapy and interventional psychiatry services are also offered.

Inpatient care provides an intensive, safe, secure and therapeutic environment for those with acute psychiatric or co-occurring mental health and substance use issues. Treatment teams provide 24 hour monitoring, treatment, and stabilization for patients.

Outpatient care helps individuals transition from the inpatient hospital setting, led by psychiatrists, nurses, therapists and service coordinators, working together providing physician oversight, medication management, group therapy, peer support, to establish a discharge plan to re-connect clients with their community provider.

Licensed Clinicians integrate evidence-based practices such as Cognitive Behavioral Therapy, Dialectical Behavioral Therapy, and Eye Movement Desensitization and Reprocessing to provide modern, safe, and effective clinical care while helping clients achieve their treatment goals.

ATTACHMENT EXHIBIT B – FEE SCHEDULE

SEE ATTACHMENT

INVOICING AND PAYMENT:

A. For services satisfactorily rendered, and upon receipt and approval of the invoice(s), the County of Plumas agrees to compensate the Contractor:

B. Invoice(s) Shall:
   a) Include backup documentation to support the invoice.
   b) Bear the Contractors name, exactly as shown on the Agreement.
   c) Bear the Contractor Agreement Number.
   d) Identify the expense, billing and/or performance period covered on invoice
   e) Invoice(s) must be signed by authorized personnel.

C. Invoice(s) shall be submitted to the Project Representative listed in this Agreement under General Provisions, 6.4 Notices.

D. In the event that the Contractor's rates for a fiscal year are adjusted (whether increased or decreased) with Contractor's Host County during the term of this Agreement, Contractor shall notify County of such change by sending, either via e-mail or via written letter sent regular mail, a copy of the Host County's rate letter. The new rates shall be used to determine and govern the amount which County shall pay Contractor for services provided under this contract. The provision of this Section is self-executing upon such notification, rates will be effective on applicable fiscal year.

COUNTY SHALL NOT BE LIABLE FOR PAYMENT OF SERVICES BY SUBCONTRACTOR FOR ANY CLIENTS FOR WHOM THE PLUMAS COUNTY BEHAVIORAL HEALTH DEPARTMENT DIRECTOR OR DEPARTMENT FISCAL OFFICER HAS NOT GIVEN PRIOR WRITTEN AUTHORIZATION.

Santa Rosa Behavioral Healthcare Hospital

Kindness, Service, Healing

RATE STRUCTURE FOR FY 2025-26

SONOMA COUNTY

Effective 7/1/2025

Rate Structure:

Contract rates are all inclusive of the professional fee ($110/day) and hospital stay. When billing the County for authorized services provided to Sonoma County clients, Contractor will use this exclusive list of provisional rates (see below).

Medi-Cal Funded Beneficiaries

Activity	Rate
Hospital Inpatient (Mode 05, Service Functions 10-18) Ages 0-21	$1,740/Day
Hospital Inpatient (Mode 05, Service Functions 10-18) Ages Over 64	$1,600/Day
Hospital Inpatient (Mode 05, Service Functions 10-18) Ages 22-64	$1,565/Day
Inpatient Psychiatric Support Services – Professional Fees (Mode 15, Service Functions (01-79)(when services are provided and billed to County)	$110/Day
Administrative Day Services	$950/Day
Patient Specific - 1:1 Staffing (per hour)	$30/Hour

County Funded Clients - Non-Medi-Cal - No other Payer Source Available

Activity	Rate
Per Diem Acute Facility Day Rate (Adult)	$1,750/Day
Per Diem Acute Facility Day Rate (Older Adult)	$1,800/Day
Per Diem Acute Facility Day Rate (Child/Adolescent)	$1,850/Day
Administrative Day Services	$950/Day
Patient Specific - 1:1 Staffing (per hour)	$30/Hour
Administrative Day Services (Conserved) Clients	$1,350/Day

*These rates apply to all Medi-Cal or County eligible services rendered to all patients and all Counties

PLUMAS COUNTY
BEHAVIORAL HEALTH DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Che Shannon, Management Analyst II**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Behavioral Health Department to recruit and fill, funded one Nurse-Extra Help; (No General Fund Impact) State and Federal Funds**

Recommendation:
Approve and authorize Behavioral Health Department to recruit and fill, funded one Nurse-Extra Help; (No General Fund Impact) State and Federal Funds

Background and Discussion:
Approve and authorize Behavioral Health Department to recruit and fill, funded one Nurse-Extra Help; (No General Fund Impact) State and Federal Funds

Action:

Approve and authorize Behavioral Health Department to recruit and fill, funded one Nurse-Extra Help;

Fiscal Impact:

(No General Fund Impact) State and Federal Funds

Attachments:
1. Critical Staffing Questionaire Extra Help LVN
2. Nurse Positions 3
3. PCBH Org Chart 9-4-2025

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED IN 25 26 BUDGET

Licensed Vocational Nurse I/II, Registered Nurse I/II, or Psychiatric Nurse I/II Extra Help

Is there a legitimate business, statutory or financial justification to fill the position? **Yes**

- Why is it critical that this position be filled at this time? **With the loss of 1.0 FTE nursing position, delivery of services to the at-risk population will be severely delayed.**

- How long has the position been vacant? **1.0 FTE vacant due to a resignation on 12/27/2024.**

- Can the department use other wages until the next budget cycle? **Yes**

- What are staffing levels at other counties for similar departments and/or positions? **Other county behavioral health departments of similar size use a comparable number or greater**.

- What core function will be impacted without filling the position prior to July 1? **Medication administration and nursing support for an at-risk population. loss of funds/reimbursements, billing and administration exceptions are all possible negative impacts if the vacancy continues.**

  What negative fiscal impact will the County suffer if the position is not filled prior July 1?
  The inability to recoup Medi-Cal reimbursements for undelivered services as well as a potential increase in crises, leading to increased hospitalization costs.

- A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments? **None**

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No**.

- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No.**

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or

negatively, the need for general fund support? **No General Fund monies support is required.**

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years? **Yes, the Department has an adequate reserve fund to cover emergency expenses if needed.**

LICENSED VOCATIONAL NURSE I – BEHAVIORAL HEALTH

DEFINITION

Under immediate and general supervision performs professional nursing services; assists Nurse Practitioners, Physicians, and Staff Nurses in the treatment of patients; provides a variety of patient care triage and related patient focused services to provide assistance to support the functions and operation of the Behavioral Health Department; determines eligibility of personnel into health care programs.

DISTINGUISHING CHARACTERISTICS

The Licensed Vocational Nurse I is the entry and training level class to the series where incumbents learn to perform and administer a range of physical health assessments, diagnostic procedures, and treatments. Incumbents are expected to progress to the Licensed Vocational Nurse II level within a reasonable period of time. The Licensed Vocational Nurse II is the fully experienced journey-level class in the series. Incumbents work independently performing the full range of duties requiring a thorough understanding of health care practices and procedures, laws and regulations. Classes in this series are distinguished from Registered Nurse and in that the latter requires additional specialized training and licensing.

REPORTS TO

Behavioral Health Unit Supervisor – Nursing, Psychiatrist/Medical Director, Deputy Director, or Behavioral Health Director

CLASSIFICATIONS DIRECTLY SUPERVISED

None.

LICENSED VOCATIONAL NURSE I – 2

ESSENTIAL FUNCTIONS

- Conducts skin, hearing, vision, and blood tests, interprets readings, and evaluates course of treatment.
- Measure and record patient blood pressure and other vital systems.
- Compile and review medical literature extrapolating relevant information into an organized and readily understandable format for presentation to a wide variety of audiences.
- Prepare and administer preventative health care treatments, immunizations, and vaccinations.
- Coordinate and participate in health clinics and conduct home health visits in various locations throughout the County.
- Document and maintain adequate inventories of clinic supplies.
- Prepare patients for physical examinations.
- Assist physicians with patient examinations.
- Collect and prepares specimens for mailing.
- Prepare patient files, document patient complaints, examinations, and recommended courses of action.
- Provide and communicate health and wellness information and instructions to clients and the general public.
- Prep treatment rooms for out-patient procedures, examinations, and vaccinations.
- Sterilize medical instruments before and after procedures.
- Know and adhere to health and safety standards, protocols, and equipment operation.
- Identify and utilize appropriate personal protective equipment, and safety protocols.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of modern nursing principles, techniques, methods and procedures, and standard nursing practices; principles and practices of medical diagnosis and treatment, medications and side effects, and the disease process; vaccine requirements for schools; principles and practices of medical filing, records management, and patient file documentation procedures; medical terminology and the use of nursing equipment and supplies; ethics and laws under which medicine is practiced; roles and responsibilities of community health care agencies and related health professionals; Federal, State, and local laws and regulations related to publicly funded health care services, including Mental Health Programs and reporting Child/Adult abuse; medications and side effects, and the disease process; vaccine requirements for schools; principles and practices of medical filing, records management, and patient care documentation procedures.

LICENSED VOCATIONAL NURSE I – 3

KNOWLEDGE, SKILLS, AND ABILITIES(CONTINUED)

Skill in providing effective nursing services, administering injections, assessing difficult situations and taking effective courses of action; assessing and prioritizing multiple tasks, projects, and demands; interacting with people of different social, economic, and ethnic backgrounds; working within deadlines to complete projects and assignments; establishing and maintaining effective working relations with co-workers, other County employees and the public; operating a personal computer utilizing a variety of standard software.

Ability to understand and implement limitations to scope of practice as defined by the California Board of Medical Quality Assurance and County policy; understand and implement County, State and Federal statutes, rules, ordinances, codes and regulations. Diagnose medical conditions; effectively represent the County in interactions with patients and their families, the public, other government agencies, community groups, and strategic partnerships; adhere to confidentiality requirements under HIPAA, CMIA, the Privacy Act of 1974 and other patient protection and privacy laws; and establish and maintain effective working relations with co-workers and other County departments.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

Work is performed in crisis, in clinical settings, inpatient facilities, client homes, and outpatient facilities. There is a potential for exposure to hostile situations and infectious diseases. Non-standard work hours are required. Incumbents must be able to work in and with a clinically challenging client population.

Incumbents must possess normal manual dexterity and eye-hand coordination for grasping, repetitive hand movements, and fine coordination in handling medical instruments and preparing client medical files using a computer keyboard. The position requires extended periods of sitting with periods of frequent standing and walking; corrected hearing and vision to normal range; and the ability to lift and carry up to 25 lbs.

LICENSED VOCATIONAL NURSE I – 4

TRAINING AND EXPERIENCE

Must possess and maintain valid license issued by the Department of Consumer Affairs licensed as a Vocational Nurse by the California State Board of Vocational Nursing and Psychiatric Technicians.

SPECIAL REQUIREMENTS

Must possess a valid driver's license at time of application and a valid California Driver's License by the time of appointment. The valid California Driver's License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

LICENSED VOCATIONAL NURSE II – BEHAVIORAL HEALTH

DEFINITION

Under immediate (I) and general supervision (II) performs professional nursing services; assists Nurse Practitioners, Physicians, and Staff Nurses in the treatment of patients; provides a variety of patient care triage and related patient focused services to provide assistance to support the functions and operation of the Behavioral Health Department; determines eligibility of personnel into health care programs.

DISTINGUISHING CHARACTERISTICS

The Licensed Vocational Nurse I is the entry and training level class to the series where incumbents learn to perform and administer a range of physical health assessments, diagnostic procedures, and treatments. Incumbents are expected to progress to the Licensed Vocational Nurse II level within a reasonable period of time. The Licensed Vocational Nurse II is the fully experienced journey-level class in the series. Incumbents work independently performing the full range of duties requiring a thorough understanding of health care practices and procedures, laws and regulations. Classes in this series are distinguished from Registered Nurse and in that the latter requires additional specialized training and licensing.

REPORTS TO

Behavioral Health Unit Supervisor – Nursing, Psychiatrist/Medical Director, Deputy Director, or Behavioral Health Director

CLASSIFICATIONS DIRECTLY SUPERVISED

None.

LICENSED VOCATIONAL NURSE II – 2

ESSENTIAL FUNCTIONS

- Conducts skin, hearing, vision, and blood tests, interprets readings, and evaluates course of treatment.
- Measure and record patient blood pressure and other vital systems.
- Compile and review medical literature extrapolating relevant information into an organized and readily understandable format for presentation to a wide variety of audiences.
- Prepare and administer preventative health care treatments, immunizations, and vaccinations.
- Coordinate and participate in health clinics and conduct home health visits in various locations throughout the County.
- Document and maintain adequate inventories of clinic supplies.
- Prepare patients for physical examinations.
- Assist physicians with patient examinations.
- Collect and prepares specimens for mailing.
- Prepare patient files, document patient complaints, examinations, and recommended courses of action.
- Provide and communicate health and wellness information and instructions to clients and the general public.
- Prep treatment rooms for out-patient procedures, examinations, and vaccinations.
- Sterilize medical instruments before and after procedures.
- Know and adhere to health and safety standards, protocols, and equipment operation.
- Identify and utilize appropriate personal protective equipment, and safety protocols.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of modern nursing principles, techniques, methods and procedures, and standard nursing practices; principles and practices of medical diagnosis and treatment, medications and side effects, and the disease process; vaccine requirements for schools; principles and practices of medical filing, records management, and patient file documentation procedures; medical terminology and the use of nursing equipment and supplies; ethics and laws under which medicine is practiced; roles and responsibilities of community health care agencies and related health professionals; Federal, State, and local laws and regulations related to publicly funded health care services, including Mental Health Programs and reporting Child/Adult abuse; medications and side effects,

and the disease process; vaccine requirements for schools; principles and practices of medical filing, records management, and patient care documentation procedures.

LICENSED VOCATIONAL NURSE II – 3

KNOWLEDGE, SKILLS, AND ABILITIES -continued

Skill in providing effective nursing services, administering injections, assessing difficult situations and taking effective courses of action; assessing and prioritizing multiple tasks, projects, and demands; interacting with people of different social, economic, and ethnic backgrounds; working within deadlines to complete projects and assignments; establishing and maintaining effective working relations with co-workers, other County employees and the public; operating a personal computer utilizing a variety of standard software.

Ability to understand and implement limitations to scope of practice as defined by the California Board of Medical Quality Assurance and County policy; understand and implement County, State and Federal statutes, rules, ordinances, codes and regulations. Diagnose medical conditions; effectively represent the County in interactions with patients and their families, the public, other government agencies, community groups, and strategic partnerships; adhere to confidentiality requirements under HIPAA, CMIA, the Privacy Act of 1974 and other patient protection and privacy laws; and establish and maintain effective working relations with co-workers and other County departments.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

Work is performed in crisis, in clinical settings, inpatient facilities, client homes, and outpatient facilities. There is a potential for exposure to hostile situations and infectious diseases. Non-standard work hours are required. Incumbents must be able to work in and with a clinically challenging client population.

Incumbents must possess normal manual dexterity and eye-hand coordination for grasping, repetitive hand movements, and fine coordination in handling medical instruments and preparing client medical files using a computer keyboard. The position requires extended periods of sitting with periods of frequent standing and walking; corrected hearing and vision to normal range; and the ability to lift and carry up to 25 lbs.

LICENSED VOCATIONAL NURSE II – 4

TRAINING AND EXPERIENCE

Required qualifications for this position:

Must possess and maintain valid license issued by the Department of Consumer Affairs as a Vocational Nurse under the California State Board of Vocational Nursing and Psychiatric Technicians.

AND

at least 2 (two) years of professional work experience working in a public health or clinical setting.

SPECIAL REQUIREMENTS

Must possess a valid driver's license at time of application and a valid California Driver's License by the time of appointment. The valid California Driver's License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

REGISTERED NURSE I-BEHAVIORAL HEALTH

DEFINITION

Under general supervision, to assist with coordination and participate in a variety of county publicly funded health services; to perform activities related to implementation of various health programs; to interview, educate, counsel, and refer clients regarding a variety of health conditions; and to do related work.

DISTINGUISHING CHARACTERISTICS

Incumbents in the Registered Nurse class series do not have the necessary education, experience, or license requirements to qualify as a Public Health Nurse. Incumbents assist with the planning and conduct of nursing assessments, direct patient care, home visits, and health education. Incumbents at the Registered Nurse I level are performing many assignments in training and learning capacity. They work under closer supervision than Registered Nurse II's. When the requisite background and experience have been obtained an incumbent may be promoted to Registered Nurse II.

REPORTS TO

Behavioral Health Unit Supervisor – Nursing, Psychiatrist/Medical Director, Deputy Director, or Behavioral Health Director

CLASSIFICATIONS DIRECTLY SUPERVISED

None.

REGISTERED NURSE I – 2

ESSENTIAL FUNCTIONS

- Assist with planning and organizing clinical activities.
- Assists with the operation of clinics and satellite immunization sites, performing immunizations.
- Performs vaccinations.
- Performs, reads, and evaluates skin tests.
- Interviews and elicits medical history from clients.
- Performs pregnancy testing.
- Assists with screening of patients for special medical assistance programs.
- Evaluates patients on the basis of history and tests, making appropriate referrals to medical and community resources.
- Visits physicians' offices to follow up on clients and concerns.
- Performs confidential HIV counseling.
- Works with community agencies to promote wellness.
- Performs activities such as dipstick urine tests, drawing of blood, and blood pressure screening, and giving injections.
- Documents all activities in patients' charts; prepares a variety of reports.
- May teach health education classes as assigned.
- Prepares reports.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; lift and move object weighing up to 25 pounds; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is usually performed in an office or clinic environment; exposure to communicable diseases continuous contact with staff and the public.

REGISTERED NURSE I – 3

DESIRABLE QUALIFICATIONS

Knowledge of:

- Principles, methods, and procedures of general nursing and public health nursing.
- Causes, means of transmission, and methods of controlling communicable diseases.
- Disease processes and the mechanisms to prevent and control them.
- Health problems and requirements of infant, children, adolescent, and elderly clients.
- State laws relating to reporting Child/Adult abuse.

Ability to:

- Communicate effectively orally and in writing.
- Follow oral and written instructions.
- Assess the physical condition of patients.
- Maintain confidentiality of material.
- Interview patients and families to gather medical history.
- Counsel clients and make referrals to community resources.
- Draw blood samples for laboratory testing.
- Administer immunizations.
- Work responsibly with physicians and other members of the medical team.
- Effectively represent the Department in contacts with the public, community organizations, and other government agencies.
- Establish and maintain cooperative working relationships with patients and others.

TRAINING AND EXPERIENCE

Required qualifications for this position:

One (1) year of general nursing experience,

AND

Completion of nursing studies and curriculum sufficient to obtain requisite licenses from the State of California.

REGISTERED NURSE I – 4

SPECIAL REQUIREMENTS

Possession of a valid license as a Registered Nurse issued by the California State Board of Registered Nursing.

Must possess a valid driver's license at time of application and a valid California Driver's License by the time of appointment. The valid California Driver's License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

REGISTERED NURSE II-BEHAVIORAL HEALTH

DEFINITION

Under general supervision, to coordinate and participate in a variety of county publicly funded health services; to perform activities related to implementation of various health programs; to interview, educate, counsel, and refer clients regarding a variety of health conditions; and to do related work.

DISTINGUISHING CHARACTERISTICS

Incumbents in the Registered Nurse class series do not have the necessary education, experience, or license requirements to qualify as a Public Health Nurse. Incumbents perform the planning and conduct of nursing assessments, direct patient care, home visits, and health education. Incumbents at the Registered Nurse II level are performing many assignments on a relatively independent basis. They work under less direction and supervision than Registered Nurse I's.

REPORTS TO

Behavioral Health Unit Supervisor – Nursing, Psychiatrist/Medical Director, Deputy Director, or Behavioral Health Director

CLASSIFICATIONS DIRECTLY SUPERVISED

None

REGISTERED NURSE II – 2

ESSENTIAL FUNCTIONS

- Plans and organizes clinical activities.
- Operates clinics and satellite immunization sites, performing immunizations.
- Performs vaccinations.
- Performs, reads, and evaluates skin tests.
- Interviews and elicits medical history from clients.
- Performs pregnancy testing.
- Screens patients for special medical assistance programs.
- Evaluates patients on the basis of history and tests, making appropriate referrals to medical and community resources.
- Visits physicians' offices to follow up on clients and concerns.
- Performs confidential HIV counseling.
- Works with community agencies to promote wellness.
- Performs activities such as dipstick urine tests, drawing of blood, and blood pressure screening, and giving injections.
- Documents all activities in patients' charts.
- Prepares a variety of reports.
- May teach health education classes as assigned; prepares reports.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; lift and move object weighing up to 25 pounds; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is usually performed in an office or clinic environment; exposure to communicable diseases continuous contact with staff and the public.

REGISTERED NURSE II – 3

DESIRABLE QUALIFICATIONS

Knowledge of:

- Principles, methods, and procedures of general nursing and public health nursing.
- Causes, means of transmission, and methods of controlling communicable diseases.
- Disease processes and the mechanisms to prevent and control them.
- Health problems and requirements of infant, children, adolescent, and elderly clients.
- State laws relating to reporting Child/Adult abuse.

Ability to:

- Communicate effectively orally and in writing.
- Follow oral and written instructions.
- Assess the physical condition of patients.
- Maintain confidentiality of material.
- Interview patients and families to gather medical history.
- Counsel clients and make referrals to community resources.
- Draw blood samples for laboratory testing.
- Administer immunizations.
- Work responsibly with physicians and other members of the medical team.
- Effectively represent the Health Department in contacts with the public, community organizations, and other government agencies.
- Establish and maintain cooperative working relationships with patients and others.

TRAINING AND EXPERIENCE

Required qualifications for this position:

One (1) year of nursing experience in a capacity similar to Registered Nurse I with Plumas County,

AND

Completion of nursing studies and curriculum sufficient to obtain requisite licenses from the State of California.

REGISTERED NURSE II - 4

SPECIAL REQUIREMENTS

Possession of a valid license as a Registered Nurse issued by the California State Board of Registered Nursing.

Must possess a valid driver's license at time of application and a valid California Driver's License by the time of appointment. The valid California Driver's License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

Plumas County Behavioral Health Department

Organizational Chart
September 2025

Behavioral Health Director
Sharon Sousa

Administrative Services Officer
Lisa Beck

Management Analyst
Che Shannon

AOD Program Administrator
Gary Sanderson

Continuing Care Coordinator
VACANT

Department Fiscal Officer
VACANT

Support Services Technician
Daniel Herzog

Support Services Technician
Elizabeth Hauner

Unit Supervisor - Nursing
Eliza Fletcher

BH LVN
VACANT

BH LVN
VACANT

Administrative Assistant I/II - Extra Help
VACANT

BH QA/QI Manager
Jessica McGill

BH Sytems Analyst
Sam Schopplein

BH Sytems Analyst
Avery Pound

Information Systems Technician
VACANT

Information Systems Technician-Extra Help
Jacob Griggs

BH Case Management Specialist I/II/III
Anne Nielson

Administrative Assistant I/II
Nancy Walker

Office Supervisor
MaryLou Stokes

Clinical Records Specialist
Robert McGill

Administrative Assistant I/II
Amy Miller

MHSA Coordinator
Kristy Pierson

BH Supervising Site Coordinator
Heidi Clement

BH Site Coordinator
Rebecca Garrett

BH Site Coordinator
Dakota Morgenroth-Davis

BH Site Coordinator
VACANT

Unit Supervisor
Kathy Schwartz

BH Therapist I/II
VACANT

BH Therapist I/II
VACANT

BH Therapist I/II
VACANT

BH Therapist I/II
VACANT

BH SUD Counselor I/II
Jeff Achilles

BH SUD Counselor I/II
Charles Abernathybettis

BH Case Management Specialist I/II/III
Rich Johnston

BH Case Management Specialist I/II/III
James Burkhalter

BH Case Management Specialist I/II/III
Christina Caires

BH Case Management Specialist I/II/III
Madeline Bullion

BH Case Management Specialist I/II/III
Ray Stivers

BH Case Management Specialist I/II/III
VACANT

BH Case Management Specialist I/II/III
VACANT

BH Case Management Specialist I/II/III
VACANT

Unit Supervisor
VACANT
Supervised by Director while Vacant

BH Therapist I/II
Kegan Hood

BH Therapist I/II
Juanita LaMattina

BH Therapist I/II
Matt Ward

BH Therapist I/II
VACANT

BH Therapist I/II
VACANT

BH Case Management Specialist I/II/III
Sarah Hasse

BH Case Management Specialist I/II/III
VACANT

BH Case Management Specialist I/II/III
VACANT

BH Case Management Specialist I/II/III
VACANT

FY24/25 Allocated and Funded Positions -50
Vacant Positions - 19

PLUMAS COUNTY
BEHAVIORAL HEALTH DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Che Shannon, Management Analyst II**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas District Hospital to rent clinic space at the Indian Valley Medical Clinic in Greenville, CA. effective July 1, 2025; not to exceed $16,700; (No General Fund Impact) State and Federal Funds; approved as to form by County Counsel.**

Recommendation:
Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas District Hospital to rent clinic space at the Indian Valley Medical Clinic in Greenville, CA. effective July 1, 2025; not to exceed $16,700; (No General Fund Impact) State and Federal Funds; approved as to form by County Counsel.

Background and Discussion:
Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas District Hospital to rent clinic space at the Indian Valley Medical Clinic in Greenville, CA. effective July 1, 2025; not to exceed $16,700; (No General Fund Impact) State and Federal Funds; approved as to form by County Counsel.

Action:

Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas District Hospital to rent clinic space at the Indian Valley Medical Clinic in Greenville, CA. effective July 1, 2025; not to exceed $16,700.

Fiscal Impact:

(No General Fund Impact) State and Federal Funds

Attachments:
1. Indian Valley Clinic

MEMORANDUM OF UNDERSTANDING
BETWEEN
PLUMAS COUNTY BEHAVIORAL HEALTH
AND
PLUMAS DISTRICT HOSPITAL

This Memorandum of Understanding (hereinafter MOU) is made by and between the PLUMAS COUNTY BEHAVIORAL HEALTH (hereinafter referred to as PCBH) and PLUMAS DISTRICT HOSPITAL (hereinafter referred to as PDH) a local healthcare district organized under Health & Safety Code 32,000 et. seq.

WHEREAS, PDH owns and operates the Indian Valley Medical Clinic (Clinic), as a Rural Health Clinic located at 176 Hot Springs Road, Greenville, California, 95947.

WHEREAS, PCBH desires to acquire the right to enter upon and use portions of the Clinic space for the purpose of providing counseling services for patients of PCBH.

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

A. Responsibilities of Plumas District Hospital

1. PDH grants to PCBH, its agents and contractors, a non-exclusive, revocable license to enter upon and use one (1) waiting room and two (2) exams rooms or offices, located in the Clinic ("Licensed Premises") to provide a place for PCBH to provide mental health counseling services, and tele-health services (the "PCBH Services") for its patients. PCBH clinic staff shall be granted access to the Licensed Premises between the operating hours of 8:00 a.m. to 5:00 p.m. up to one (2) business day per week, with such day(s) to be mutually agreed upon between PDH and PCBH.

2. PDH will provide a key to PCBH Clinic staff so as to allow entry by PCBH into the Licensed Premises during the hours/days set forth in paragraph A.1 above.

3. PDH will provide heat, air conditioning, other utilities, and janitorial services daily, maintenance services and waste disposal services (including disposal of biohazardous waste), as well as standard telephone lines and the use of an Internet Service/Connection for PCBH computer.

4. PCBH, its agents, employees and invitees shall have the right to park in common with other occupants of the Clinic.

5. Upon thirty (30) days' notice to PCBH, PDH may move PCBH to other space within the Clinic that is comparable in size and utility to the Licensed Premises. The parties shall memorialize such relocation in writing.

B. Responsibilities of the Plumas County Public Health Agency

1. PCBH will notify PDH if they will be holding clinic on a given day.

2. PCBH shall use the Licensed Premises only for the PCBH Services.

3. PCBH will provide PDH at least thirty (30) days' written notice of any request to change the dates and/or times of use of the Licensed Premises, which change shall require the mutual written consent of both parties.

4. PCBH will comply with PDH policies and procedures for removing all medical and/or infections waste and other hazardous substances from the Clinic in strict accordance with all applicable laws.

5. PCBH will not do any alterations to the Licensed Premises without the prior permission and express written consent of PDH.

6. With the exception of reasonable and normal wear and tear, if PCBH, its employees, patients, agents or contractors cause any damage to the Licensed Premises in connection with the exercise of its use of the Licensed Premises, PCBH shall repair and restore the Licensed Premises to their original condition prior to PCBH's use under this MOU. PCBH shall perform the repair and restoration required hereunder prior to the expiration of this MOU, or within ten (10) days of its earlier termination. In the event that repair, and restoration is performed following the termination of this MOU, PCBH's indemnity and insurance obligations as set forth herein shall continue until repair and restoration is completed as provided herein.

7. PCBH will follow all County and State requirements related to COVID-19, such as mask mandates.

8. PCBH will be required to submit a Certificate of Insurance to PDH with liability limits of no less than $1,000,000.00, prior to receiving keys to the Licensed Premises.

9. PDH assumes no liability, and PCBH is responsible for ensuring the safety of their staff and patrons inside the Licensed Premises. PDH shall not be responsible for PCBH's personal property at the Licensed Premises.

C. Mutual Responsibilities.

1. PDH and PCBH have permission to promote this collaboration on social media and website platforms, as well as in newspapers, upon the written consent of the other party.

2. PDH and PCBH shall comply with all federal and state laws and regulations, and all rules, regulations, and respective policies of PDH and PCBH regarding the confidentiality of patient information, including, but not limited to, the Health Insurance Portability and Accountability Act ("HIPAA") (45 C.F.R. Part 160, et seq.), the Confidentiality of Alcohol and Drug Abuse Patient Records Act (42 C.F.R. Part 2), as amended from time to time, and California's Confidentiality of Medical Information Act set forth at California Civil Code § 56 et seq. and Health and Safety Code § 1280.15.

3. Each party shall defend, indemnify, hold the other party, its officers, employees and agents harmless from any and all liability, loss, or expense including reasonable attorneys' fees or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expenses, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents, volunteers, or employees.

4. PDH and PCBH shall maintain the confidentiality of the other's confidential information, including trade secrets, business techniques, forms, clinical procedures, procedure manuals, documents, customers, patients, suppliers, pricing, costs, and all other information which the other holds confidential. Confidential information shall not include information required to be disclosed pursuant to statute, regulation, or professional obligations, including government agency or court order, subpoena, discovery request, or other lawful purposes.

D. Compensation.

As total monthly consideration for its use of the Licensed Premises, PCBH shall pay to PDH the daily sum of $150.00 (the "**License Fee**"). This License Fee shall be inclusive of PCBH's portion of utility costs for the Licensed Premises in the amount of $150.00 per day. PCBH will submit payment to PDH on the first day of each quarter. The total amount paid by PCBH to PDH under this MOU shall not exceed $16,700 for each 12 month period (prorated for periods of less than 12 months). Payment will be sent to the following address:

Plumas District Hospital
1065 Bucks Lake Road
Quincy, CA 95971
Attn: Accounts Payable

E. Effective Date.

This MOU is effective July 1, 2025, and shall remain in effect through June 30, 2026 unless terminated earlier pursuant to this MOU. County's Board of Supervisors hereby ratifies and approves payment from July 1, 2025 to the date of approval of this MOU by the Board of Supervisors. Prior agreements are null and void effective with the

execution of this MOU as evidenced by the signatures below. Each party may terminate this MOU, without cause or penalty, by providing a 30-day written notice. The parties agree to periodically review the terms prescribed in this agreement to assure that it remains consistent with each agency's policies, practices and regulations. Any modification will occur upon mutual review and by mutual consent.

F. Fair Market Value. The Parties each acknowledge and agree that the compensation to be paid to PDH by PCBH pursuant to this MOU is intended to be consistent with fair market value and has been determined in an arms-length transaction. The Parties acknowledge and agree that no payment made under this MOU is in return for the referral of patients or in return for the purchasing, leasing or ordering of any products or services or the recommending of the purchasing, leasing or ordering of any products or services. Nothing in this MOU is intended to obligate and shall not obligate any Party to this MOU to refer patients to any other party. The Parties shall comply with all applicable laws that require disclosure of financial interests or relationships between parties to whom referrals may be made.

G. Attorneys' Fees. If any legal action or arbitration or proceeding is brought to enforce or interpret this MOU or concerning this MOU, the Licensed Premises or any alleged default or breach of duty related thereto, the prevailing Party, as between PDH and PCBH, shall be entitled to recover from the other Party all reasonable costs, including, but not limited to, attorneys' fees and fees and costs of expert witnesses, including such fees and costs as may be in incurred in enforcing a judgment or order entered in any arbitration or legal action, in addition to all other remedies to which the prevailing Party may be entitled. Any judgment or order entered in such action shall contain a specific provision providing for the recovery of such attorneys' fees and costs.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF the parties hereto have executed this MOU on this _____ day of September2025.

Plumas District Hospital, a health care district organized pursuant to the California Local Health Care District Law

By:_____
JoDee Johnson
CEO
Date signed:

Plumas County Behavioral Health Agency, a political subdivision of the State of California

By:_____
Sharon Sousa LMFT
Plumas County Behavioral Health Director
Date signed:

Plumas County Chair of the Board of Supervisors

Kevin Goss
Date signed:

Plumas County Clerk of the Board of Supervisors

Allen Hiskey
Date signed:

Approved as to form:

Joshua Brechtel, Attorney
County Counsel's Office

PLUMAS COUNTY
BEHAVIORAL HEALTH DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Che Shannon, Management Analyst II**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas County Public Health Department, providing Opioid Use Disorder services for individuals in Behavioral Health's Wellness Centers. Effective July 1, 2025, not to exceed $80,000.00; (No General Fund Impact) Opioid Settlement Federal funds; approved as to form by County Counsel.**

Recommendation:
Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas County Public Health Department, providing Opioid Use Disorder services for individuals in Behavioral Health's Wellness Centers. Effective July 1, 2025, not to exceed $80,000.00; (No General Fund Impact) Opioid Settlement Federal funds approved as to form by County Counsel.

Background and Discussion:
Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas County Public Health Department, providing Opioid Use Disorder services for individuals in Behavioral Health's Wellness Centers. Effective July 1, 2025, not to exceed $80,000.00; (No General Fund Impact) Opioid Settlement Federal funds approved as to form by County Counsel.

Action:

Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health and Plumas County Public Health Department, providing Opioid Use Disorder services for individuals in Behavioral Health's Wellness Centers. Effective July 1, 2025, not to exceed $80,000.00

Fiscal Impact:

(No General Fund Impact) Opioid Settlement Federal funds.

Attachments:
1. MOU with PH

INTERDEPARTMENTAL MEMORANDUM OF UNDERSTANDING
BETWEEN
PLUMAS COUNTY PUBLIC HEALTH DEPARTMENT
AND
PLUMAS COUNTY BEHAVIORAL HEALTH

This interdepartmental memorandum of understanding (hereinafter MOU) is entered between the Plumas County Public Health (hereinafter referred to as Public Health) and the Plumas County Behavioral Health Department (hereinafter referred to as Behavioral Health.) Public Health and Behavioral Health shall collectively be referred to as "Parties."

Every year Americans die from overdoses; with the Opioid Settlement Funds Plumas County Behavioral Health will provide services through their wellness centers in order to decrease deaths and harm to its community members.

The Parties agree as follows:

1. **RESPONSIBILITIES OF BEHAVIORAL HEALTH:** To prevent overdose deaths and other harm, during the term of this agreement, Behavioral Health shall:

    a. Staff Wellness Centers in both the Portola and Chester communities, providing space to increase the availability for the Public Health Haven Machines for distribution of free naloxone for individuals with Opioid Use Disorder (OUD) and their friends and family members, community navigators and outreach workers, and other members of the general public.
    b. Behavioral Health will contact the Public Health harm reduction program to stock the Haven Machines with supplies as needed, including naloxone.
    c. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use by referring to public health harm reduction staff.
    d. Provide referrals to harm reduction services or other appropriate services to persons who use opioids or persons with OUD and any co-occurring substance use disorder or mental health conditions.
    e. Submit invoices to Public Health quarterly, not to exceed $80,000 in total.
        e.1. First quarter: July 1 – September 30, due October 15th
        e.2. Second quarter: October 1 – December 31, due January 15th
        e.3. Third quarter: January 1 – March 31, due April 15th
        e.4. Fourth quarter April 1- June 30, due July 15th

2. **RESPONSIBILITIES OF PUBLIC HEALTH:** During the term of this agreement, Public Health shall:

    a. Ensure harm reduction supplies, including naloxone, are stocked free of charge in the Haven Machines located in both Wellness Centers.
    b. Respond to referrals made by Behavioral Health within three (3) business days.

c. Provide HIV and Hepatitis C testing as requested by Behavioral Health.
d. Pay Behavioral Health invoices as submitted quarterly
    i. First quarter: July 1 – September 30, due October 15th
    ii. Second quarter: October 1 – December 31, due January 15th
    iii. Third quarter: January 1 – March 31, due April 15th
    iv. Fourth quarter April 1- June 30, due July 15th
e. not to exceed $80,000.

3. **TERM OF AGREEMENT**. The term of this Agreement commences July 1, 2025, and shall remain in effect through June 30, 2026, unless terminated earlier pursuant to this Agreement. County's Board of Supervisors hereby ratifies and approves for payment, from July 1, 2025, to the date of approval of this Agreement by the Board of Supervisors.

4. **TERMINATION OF AGREEMENT:** This MOU may be terminated as follows:

    a. By mutual agreement of Public Health and Behavioral Health upon such terms and conditions as may be agreed upon.

    b. By either party at any time without cause by delivering written notice to the other party at least thirty (30) days in advance of the proposed date of termination.

5. **ENTIRE AGREEMENT: MODIFICATION:** This agreement supersedes all previous agreements and constitutes the entire understanding of the parties hereto. No changes, amendments or alterations shall be effective unless in writing and signed by both parties.

6. **NON-DISCRIMINATION:** Neither party shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

7. **NOTICES**: Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first-class mail to the following addresses:

Plumas County Behavioral Health:	**Plumas County Public Health:**
Director of Behavioral Health 270 County Hospital Rd Rm 109 Quincy, CA 95971 Attention: Che Shannon, Management Analyst	Director of Public Health 270 Hospital Road, Suite 206 Quincy, CA 95971 Attention: Audrey Rice, Management Analyst

8. **DOCUMENT RETENTION AND REPORTING:** Public Health and Behavioral Health agree to retain all documents relevant to this agreement for seven (7) years from the termination of the agreement or until all federal/state audits are complete, whichever is later. Upon request, these records shall be made available to the County, State or Federal government representatives.

9. **AVAILABILITY OF FUNDS:** All funding under this agreement is subject to the availability of Federal, State and County funds. If at any time during the period covered by this agreement the funding from any source is discontinued or decreased, this agreement shall no longer be binding upon the Public Health or Behavioral Health, effective with the date funding is discontinued or decreased.

10. **CONFLICT OF INTEREST:** Neither Party shall have no interest and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services required under this contract.

11. **COMPLIANCE WITH LAWS AND REGULATIONS:** All services to be performed by the parties pursuant to this Agreement shall be performed in accordance with all applicable federal, state, county and municipal laws, ordinances, regulations, and titles. Any change in status, licensure, or ability to perform activities within the Scope of Work must be reported to the other party immediately.

12. **LAW AND VENUE:** This Agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of, the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Plumas County, California.

13. **AUTHORITY:** Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purporting to act.

14. **HARASSMENT:** Each party shall not employ sexual harassment or discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed by and through their respective authorized officers.

PUBLIC HEALTH:

By: _____ Date:_____
Nicole Reinert, MPH, Director

BEHAVIORAL HEALTH:

By: _____
Sharon Sousa, LMFT, Director Date: _____

APPROVED AS TO CONTENT:

By: _____ Date: _____
Kevin Goss, Chair
Plumas County Board of Supervisors

ATTEST:

By: _____
Allen Hiskey Clerk, Board of Supervisors Date: _____

Approved as to form:

_____
Joshua Brechtel, Attorney
County Counsel's Office

PLUMAS COUNTY
PROBATION
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Keevin Allred, Chief Probation Officer**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to ratify and sign an agreement between Plumas County Probation and Plumas Crisis Intervention and Resource Center, a California non-profit corporation, to provide emergency sheltering via their North Star Navigation Center; effective July 1, 2025; not to exceed $124,470.00; No General Fund Impact, service agreement will be paid in its entirety by AB109 State grant funds; approved as to form by County Counsel.**

Recommendation:

Approve and authorize Chair to ratify and sign an agreement between Plumas County Probation and Plumas Crisis Intervention and Resource Center, a California non-profit corporation, to provide emergency sheltering via their North Star Navigation Center; effective July 1, 2025; not to exceed $124,470.00; No General Fund Impact, service agreement will be paid in its entirety by AB109 State grant funds; approved as to form by County Counsel.

Background and Discussion:

The Plumas Crisis Intervention and Resource Center (PCIRC) submitted a request for proposal (RFP) to the Community Corrections Partnership (CCP) executive committee for Fiscal Year 2025-2026, which was approved by the committee. This is a portion of the CCP Budget for Fiscal Year 2025-2026. The North Star Navigation Center is a twenty-one bed facility across the street from Dame Shirley Park, and provides low-barrier emergency sheltering services to vulnerable populations within Plumas County. Services include emergency/temporary housing, case management and home navigators to work with clients, and connection to services within the county to improve client life circumstances.

Action:

It is respectfully requested that the Board approve and authorize the Chair to sign the agreement between Plumas County Probation and Plumas Crisis Intervention and Resource Center for emergency sheltering via the North Star Navigation Center.

Fiscal Impact:

No General Fund Impact. The Not to Exceed amount of $124,470.00 will be paid entirely through AB109/CCP State grant funding.

Attachments:

1. Complete_with_Docusign_PCIRCCCP_Contract646

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Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Probation Department** (hereinafter referred to as "County"), and Plumas Crisis Intervention and Resource Center, a California non-profit corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.

2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed One Hundred Twenty Four thousand four hundred seventy and 00/100 Dollars ($124,470.00).

3. Term. The term of this agreement shall be from July 1, 2025, through June 30, 2026, unless terminated earlier as provided herein. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from July 1, 2025, to the date of approval of this Agreement by the Board of Supervisors.

4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.

5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

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7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.

9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

   a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars ($1,000,000).

   b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars ($250,000) per person and five hundred thousand dollars ($500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars ($50,000) per accident.

   c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:

      i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

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ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and

iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and

iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and

v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and

vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for

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Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.

12. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.

13. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

14. Choice of Law. The laws of the State of California shall govern this agreement.

15. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

16. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.

17. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

18. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.

19. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.

20. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq*. and section 87100 *et seq*. relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

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21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Probation Department
County of Plumas
270 County Hospital Rd., Ste. 128
Quincy, CA
Attention: Keevin Allred, Chief Probation Officer
Telephone: (530)283-6200

Contractor:

Plumas Crisis Intervention and Resource Center
591 W. Main Street
Quincy, CA 95971
Attention: Kate Rahmeyer, Executive Director
Telephone: (530)283-5515

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

24. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions). Failure to comply may result in the termination of this agreement.

25. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

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a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R.§ 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

26. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds $10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

27. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

28. Counterparts and Facsimile Signatures. This Agreement and any and all other documents or instruments referred to herein may be executed with counterpart signatures all of which taken together shall constitute an original without the necessity of all parties signing each document. This Agreement may also be executed by facsimile or other electronic signature, and such facsimile or electronic copies shall constitute enforceable original documents.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Plumas Crisis Intervention and Resource Center, a California non-profit corporation

Signed by: Kate Rahmeyer
By: 77BAEB2143304C2...
Name: Kate Rahmeyer
Title: Executive Director
Date signed: 9/2/2025

Signed by: Kristen Quade
By: 10BCD4C55A02425...
Name: Kristen Quade
Title: Secretary
Date signed: 9/2/2025

COUNTY:

County of Plumas, a political subdivision of the State of California

DocuSigned by: Keevin Allred
By: 77384AC295294AE...
Name: Keevin Allred
Title: Chief Probation Officer
Date signed: 9/2/2025

By:_____
Name: Kevin Goss
Title: Chair, Board of Supervisors
Date signed:

Attest:

By:_____
Name: Allen Hiskey
Title: Clerk of the Board
Date signed:

Approved as to form:

_____
Joshua Brechtel, Attorney
County Counsel's Office

DS
_____COUNTY INITIALS

Initial
CONTRACTOR INITIALS_____

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EXHIBIT A

Scope of Work

Contractor to operate a low-barrier navigation center based on California Government Code Section 65660-65668. The North Star Navigation Center will provide low barrier emergency shelter services to Plumas County's most vulnerable populations. The service includes emergency/temporary housing, provides case managers and housing navigators to assist the client/s with opportunities to improve their life circumstances through connection to income sources, public benefits, health/wellness services, crisis/trauma support, mental health/substance abuse counseling, peer/grief counseling, employment training and development and access to permanent housing.

The center is a twenty-seven-bed facility that also includes private bedrooms for families, showers, day use rooms, workshop/training areas, laundry facilities, kitchen/dining area, walk in refrigeration/freezer space, outdoor patio, and storage areas.

Funding provided by the County/Plumas County Community Corrections Partnership (CCP) through the County's Probation Department shall support homeless individuals and/or families referred by the CCP. Contractor to create and utilize a referral form to be filled out by each participant; primary adult within the referred family; by the Contractor or a staff member of the referring agency. Once the Contractor accepts or denies the referral, Contractor shall mark the form with accept/deny, sign it, date it and either outline the reasons for denial or provide an outline of the services to be provided. In addition, a Release of Information form shall be initialed, signed and dated by the client and signed and dated by the staff member that is working directly with the client. Completed copies of each shall be distributed to each member of the CCP Executive Committee and all necessary agencies or organizations participating in the process for that particular client/s.

Contractor shall supply all CCP Executive Committee Agencies with all necessary reports. Contractor shall track the progress/services utilized during the client's stay and provide a minimum of quarterly reports, preferably monthly on each client/family with the monthly invoice.

The progress report should outline referrals, length of stay, current status, services provided and other relevant information. The budget is based on 20 potential placements with an average stay of 42.5 nights each. Length of stay and number of participants may vary. Budget may be applied to any combination of placements and nights that equals 20 placements/42.5 nights each placement.

Progress Reports shall include the following;

1. Number of unique individuals referred to the program during the reporting period. Number of unique families referred to the program during the reporting period.

2. Names of CCP clients currently in the program or that were accepted into the program during the reporting period and names of CCP clients that exited the program during the reporting period. Services utilized during the reporting period and costs associated.

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3. Names of CCP clients denied during the reporting period and reason/s for denial.

4. Referring person and agency.

5. Number of successful clients in the reporting period. As defined by number of clients that successfully transitioned to permanent housing; number of clients who secured employment; number of clients who enrolled in and started post-secondary education; college, trade school etc.

6. Number of clients with unsuccessful completions.

7. Progress Reports to be submitted a minimum of quarterly beginning with the FY24-25 Quarter 2. To be submitted no later than 30 days following the end of each quarter.

Financial Progress Reports shall include the following;

1. All expenses incurred during the reporting period.

2. All relevant or requested backup materials

3. Financial Progress Reports to be submitted quarterly beginning FY24-25, Quarter 2. To be submitted no later than 30 days following the end of the quarter.

Contractor shall allow personnel from the Plumas County Probation Department, Plumas County Sheriff's Office and/or any Law Enforcement Agency access to the premises as necessary.

Contractor acknowledges and agrees that the Plumas County Probation Department/Plumas County Community Corrections Partnership will not be responsible for withholding or payment of federal or state income taxes, Social Securing, Workers Compensation coverage, unemployment insurance, nor disability insurance. It is understood that the Contractor works as an independent contractor and does not hereby become an employee of the County of Plumas, Plumas County Probation, Plumas County Community Corrections Partnership or the Court.

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EXHIBIT B

Fee Schedule

1. Cost per unit $135.00 per bed/night. (includes emergency housing, workshops, use of kitchen facilities, shower facilities etc.) up to 922 nights. Not to exceed $124,470.00

2. Contractor shall submit invoices monthly for services as outlined above.

3. Contractor shall submit all relevant and requested supporting documentation.

4. Any additional compensation shall be approved by the Chief Probation Officer or his/her representative in advance.

5. Invoices and supporting documents to be submitted to Plumas County Probation no later than tenth day of the following month.

PLUMAS COUNTY
PUBLIC HEALTH AGENCY
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Derek Deavers**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to ratify and sign a Memorandum of Understanding between Plumas County Public Health and Plumas-Sierra County Fair Department to provide storage and facilities use for our Emergency Preparedness Program; effective July 1, 2025; not to exceed $4,999; (No General Fund Impact); PanFu Funds; approved as to form by County Counsel; discussion and possible action.**

Recommendation:
The Director for the Public Health Agency respectfully recommends the Chair to approve and authorize a Memorandum of Understanding between Plumas County Public Health and Plumas-Sierra County Fair Department to provide storage and facilities use for our Emergency Preparedness Program

Background and Discussion:
This Memorandum of Understanding is for Plumas County Public Health Agency's Emergency Preparedness Program to use Plumas-Sierra Fairgrounds as an Alternate Care Site, Field Treatment Site, and storage of all equipment, along with using the site for training, drills, exercises, and real-time events.

Action:

Approve and authorize Chair to ratify and sign a Memorandum of Understanding between Plumas County Public Health and Plumas-Sierra County Fair Department to provide storage and facilities use for our Emergency Preparedness Program; effective July 1, 2025; not to exceed $4,999; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action.

Fiscal Impact:

(No General Fund Impact) PanFlu.

Attachments:
1. PAN2526FAIR

PAN2526FAIR

Memorandum of Understanding

This Memorandum of Understanding ("MOU") between departments of the COUNTY OF PLUMAS, a political subdivision of the State of California, is made by and between **Public Health Agency** (hereinafter referred to as "Public Health"), and Plumas-Sierra County Fair Department (hereinafter referred to as "Fair").

The parties agree as follows:

1. Scope of Work. Fair shall provide the Public Health with services as set forth in Exhibit A, attached hereto.

2. Compensation. Public Health shall pay Fair for services provided to Public Health pursuant to this MOU in the manner set forth in Exhibit B, attached hereto. The total amount paid by Public Health to Fair under this MOU shall not exceed Four Thousand Nine Hundred Ninety-Nine Dollars ($4,999.00).

3. Term. The term of this MOU shall be from July 1, 2025, through June 30, 2026, unless terminated earlier as provided herein. Public Health's Board of Supervisors hereby ratifies, and approves for payment, services provided by Fair from July 1, 2025, to the date of approval of this MOU by the Board of Supervisors.

4. Termination. Either party may terminate this MOU by giving thirty (30) days written notice to the other party.

5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this MOU, insufficient funds are appropriated to make the payments called for by this MOU, this MOU shall be of no further force or effect. In this event, the Public Health shall have no liability to pay any further funds whatsoever to Fair or furnish any other consideration under this MOU and Fair shall not be obligated to perform any further services under this MOU. If funding for any fiscal year is reduced or deleted for the purposes of this program, the Public Health shall have the option to either cancel this MOU with no further liability incurring to the Public Health, or offer an amendment to Fair to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Fair acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

6. Warranty and Legal Compliance. The services provided under this MOU are non-exclusive and shall be completed promptly and competently. Fair agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

7. Amendment. This MOU may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the

terms of this MOU shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. Licenses and Permits. Fair represents and warrants to Public Health that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Fair to practice its profession and to perform its duties and obligations under this MOU. Fair represents and warrants to Public Health that Fair shall, at its sole cost and expense, keep in effect at all times during the term of this MOU any licenses, permits, and approvals that are legally required for Fair or its principals to practice its professions and to perform its duties and obligations under this MOU.

9. Assignment. Fair may not assign, subcontract, sublet, or transfer its interest in this MOU without the prior written consent of Public Health.

10. Non-discrimination. Fair agrees not to discriminate in the provision of service under this MOU on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

11. Choice of Law. The laws of the State of California shall govern this MOU.

12. Interpretation. This MOU is the result of the joint efforts of both parties and their attorneys. The MOU and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

13. Integration. This MOU constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.

14. Severability. The invalidity of any provision of this MOU, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

15. Headings. The headings and captions contained in this MOU are for convenience only and shall be of no force or effect in construing and interpreting the provisions of this MOU.

16. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.

17. Conflict of Interest. The parties to this MOU have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Fair represents that it is unaware of any financial or economic interest of any public officer or employee of Public Health relating to this MOU. It is further understood and agreed that if such a financial interest does exist at the inception of this MOU and is later discovered by the Public Health, Public Health may immediately terminate this MOU by giving written notice to Fair.

18. Notice Addresses. All notices under this MOU shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

Plumas County Public Health Agency	**Plumas-Sierra County Fair Department**
270 County Hospital Road, Suite 206	204 Fairgrounds Road
Quincy, CA 95971	Quincy, CA 95971
Attention: Nicole Reinert, Director	Attention: John Steffanic, Director

19. Time of the Essence. Time is hereby expressly declared to be of the essence of this MOU and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this MOU.

20. Contract Execution. Each individual executing this MOU on behalf of Fair represents that he or she is fully authorized to execute and deliver this MOU.

IN WITNESS WHEREOF, this MOU has been executed as of the date set forth below.

COUNTY OF PLUMAS:

By: _____
Nicole Reinert, Director
Plumas County Public Health Agency
Date signed:

By: _____
John Steffanic, Director
Plumas-Sierra County Fair Department
Date signed: 8/27/25

By: _____
Kevin Goss
Chair, Plumas County Board of Supervisors
Date signed:

ATTEST:

By: _____
Allen Hiskey
Clerk of the Board
Date Signed:

Approved as to form:
_____
Craig Settlemire
Counsel

EXHIBIT A

Scope of Work

☐ For use of site for an Alternate Care Site, Field Treatment Site, and storage of all equipment needed for both @ $250 per month = $3,000.

☐ Use of site for trainings, drills, exercises, and real-time events = $1,999.00.

EXHIBIT B

Fee Schedule

INVOICING AND PAYMENT:

Plumas Sierra County Fair Department shall submit an invoice for $2,499.50 to Plumas County Public Health Agency twice a year, for a total not to exceed $4,999.00.

Invoice	Invoice Period	Invoice Due Date	Amount
1st & 2nd Quarters	July 1st through December 31st	January 15th	$2,499.50
3rd * 4th Quarters	January 1st through June 30th	June 30th	$2,499.50

PLUMAS COUNTY
SHERIFFS DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Sarah Novak, Sheriff's Fiscal Officer**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Franks Garage, to provide general automotive repairs and services; effective September 15, 2025; not to exceed $60,000.00; (General Fund Impact) as approved in FY25/26 preliminary recommended budget (various budgets); approved as to form by County Counsel.**

Recommendation:
Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Franks Garage, to provide general automotive repairs and services; effective September 15, 2025; not to exceed $60,000.00; (General Fund Impact) as approved in FY25/26 preliminary recommended budget (various budgets); approved as to form by County Counsel.

Background and Discussion:
Contract to provide the Sheriff's Office with general automotive repairs and services.

Action:

Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Franks Garage, to provide general automotive repairs and services; effective September 15, 2025; not to exceed $60,000.00; (General Fund Impact) as approved in FY25/26 preliminary recommended budget (various budgets); approved as to form by County Counsel.

Fiscal Impact:

(General Fund Impact) as approved in FY25/26 preliminary recommended budget (various budgets)

Attachments:
1. Franks Garage 2025 FINAL

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Sheriff's Office** (hereinafter referred to as "County"), and Franks Garage, LLC (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.

2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Sixty Thousand and 00/100 Dollars ($60,000.00).

3. Term. The term of this agreement shall be from September 15, 2025, through September 14, 2026, unless terminated earlier as provided herein. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from September 15, 2025, to the date of approval of this Agreement by the Board of Supervisors.

4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.

5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.

9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

   a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars ($1,000,000).

   b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars ($250,000) per person and five hundred thousand dollars ($500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars ($50,000) per accident.

   c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:

      i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured

endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and

iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and

iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and

v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and

vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of

this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.

12. Business-to-Business Relationship. Contractor represents and warrants that Contractor is an individual acting as a sole proprietor, or a business entity formed as a partnership, limited liability company, limited liability partnership, or corporation ("business service provider") that customarily provides services of the same nature as the services provided for County under this Agreement. Contractor represents and warrants that Contractor advertises these services to and contracts with entities other than County. Contractor represents and warrants that Contractor maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Contractor shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Contractor shall determine the method, means and manner of performance of, but not limited to, such matters as outlined in Exhibit "A" without restriction by County. County is interested only in the results to be achieved from Contractor's performance of the services. Contractor shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Contractor shall have the right to provide the same or similar services to entities other than the County without restriction. County shall have no authority, control, or liability regarding Contractor's performance or activities before or after each instance that Contractor may perform under this Agreement. Contractor will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys' fees) arising out of any material breach by Contractor of any representation, warrant or agreement made by Contractor hereunder or arising out of Contractor's services.

13. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.

14. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

15. Choice of Law. The laws of the State of California shall govern this agreement.

16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.

18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.

20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.

21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq*. and section 87100 *et seq*. relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Sheriff's Office
County of Plumas
1400 E. Main Street
Quincy, CA 95971
Attention: Sarah Novak

Contractor:

Frank's Garage
270 Crescent Street
Quincy, CA 95971
Attention: Bryan Strecker

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

25. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions). Failure to comply may result in the termination of this agreement.

26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R.§ 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

27. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds $10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

28. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Frank's Garage, LLC

By:_____
Name: Bryan Strecker
Title: Managing Member
Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

By:_____
Name: Chad Hermann
Title: Sheriff/Coroner
Date signed:

By:_____
Name: Kevin Goss
Title: Chair, Board of Supervisors
Date signed:

ATTEST

By:_____
Name: Allen Hiskey
Title: Clerk of the Board
Date signed:

Approved as to form:

_____
Stephen Schofield, Attorney
County Counsel's Office

EXHIBIT A

Scope of Work

1. Provide general automotive repair on an as-needed basis upon request of the County. This includes, but is not limited to, the following:

    a. Lube, oil, and filter changes (LOF)

    b. Vehicle inspection

    c. Tire rotation

    d. Engine repair and replacement

    e. Drivetrain repair and replacement

    f. Diagnostics, including drivability and mechanical repairs

2. Notwithstanding the foregoing, Contractor shall not be responsible for providing paint or body repairs.

3. All work shall be provided in accordance with industry standards for high-quality automotive repairs.

EXHIBIT B

Fee Schedule

1. Labor shall be charged at $120.00 per hour.

2. All parts shall be provided at cost price plus 5%.

3. LOF changes shall be charges at $16.25 per hour plus parts at cost.

4. County shall be provided with a written estimate prior to any repairs. County shall not be responsible for the cost of any repairs County did not authorize in advance of the repairs being made. Contractor may not bill County more than the amount listed on the written estimate authorized by the County. If at any time Contractor believes that repairs will cost more than the County authorized written estimate, Contractor shall provide a revised written estimate to County and obtain County's authorization prior to continuing repairs.

5. Contractor shall be paid monthly in accordance with the terms of this Exhibit. Contractor shall invoice County monthly based on the total of all services performed by Contractor under this agreement which have been completed to County's sole satisfaction.

PLUMAS COUNTY
FACILITY SERVICES
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Nick Collin, Facilities Director**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign an agreement between Plumas County Facility Services & Airports and Heat Transfer Systems, LLC for HVAC systems service, repair, and inspection; effective October 1, 2025; not to exceed $12,000.00; This is an as-needed contract and funding comes directly from General Fund. As approved in FY25/26 preliminary recommended budget 2012052 520903 or 521307; approved as to form by County Counsel.**

Recommendation:
Approve and authorize Chair to sign an agreement between Plumas County Facility Services & Airports and Heat Transfer Systems, LLC for HVAC systems service, repair, and inspection.

Background and Discussion:
Heat Transfer Systems provides their services for inspection, maintenance, and repair of County's HVAC systems as-needed and by the request of Facility Services.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Facility Services & Airports and Heat Transfer Systems, LLC for HVAC systems service, repair, and inspection.

Fiscal Impact:

This is an as-needed contract and only used when necessary. Services rendered under this contract are paid for from General Fund.

Attachments:
1. Heat Transfer Systems, LLC

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Dept. of Facility Services & Airports** (hereinafter referred to as "County"), and **Heat Transfer Systems, LLC**, a California Limited Liability Company (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.

2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed **Twelve Thousand dollars and 00/100** ($12,000.00).

3. Term. The term of this agreement shall be from **October 1, 2025, through September 30, 2026**, unless terminated earlier as provided herein. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from October 1, 2024, to the date of approval of this Agreement by the Board of Supervisors.

4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.

5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.

9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

   a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars ($1,000,000).

   b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars ($250,000) per person and five hundred thousand dollars ($500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars ($50,000) per accident.

   c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:

      i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured

endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and

iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and

iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and

v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and

vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of

this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement. In particular, Contractor represents that it holds a current and active license as a Class **C-20 Warm-air Heating, Ventilating, and Air Conditioning contractor, issued by the State of California, No. 1002273.**

11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.

12. Business-to-Business Relationship. Contractor represents and warrants that Contractor is an individual acting as a sole proprietor, or a business entity formed as a partnership, limited liability company, limited liability partnership, or corporation ("business service provider") that customarily provides services of the same nature as the services provided for County under this Agreement. Contractor represents and warrants that Contractor advertises these services to and contracts with entities other than County. Contractor represents and warrants that Contractor maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Contractor shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Contractor shall determine the method, means and manner of performance of, but not limited to, such matters as outlined in Exhibit "A" without restriction by County. County is interested only in the results to be achieved from Contractor's performance of the services. Contractor shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Contractor shall have the right to provide the same or similar services to entities other than the County without restriction. County shall have no authority, control, or liability regarding Contractor's performance or activities before or after each instance that Contractor may perform under this Agreement. Contractor will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys' fees) arising out of any material breach by Contractor of any representation, warrant or agreement made by Contractor hereunder or arising out of Contractor's services.

13. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.

14. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

15. Choice of Law. The laws of the State of California shall govern this agreement.

16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.

18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

19. Headings. The headings and captions contained in this Agreement are for convenience only and shall be of no force or effect in construing and interpreting the provisions of this Agreement.

20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.

21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Facility Services & Airports
County of Plumas
198 Andy's Way
Quincy CA 95971
Attention: Nick Collin, Director

Contractor:

Heat Transfer Systems
64 Bresciani Lane
Quincy CA 95971
Attention: Jason Blust, Owner

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

25. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions). Failure to comply may result in the termination of this agreement.

26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R.§ 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

27. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds $10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

28. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Jason Blust, dba Heat Transfer Systems

By:_____
Name: Jason Blust
Title: Managing Member
Date signed:

COUNTY:
County of Plumas, a political subdivision of the State of California

By:_____
Name: Kevin Goss
Title: Chair, Board of Supervisors
Date signed:

ATTEST:

By:_____
Name: Allen Hiskey
Title: Clerk of the Board

Approved as to form:

_____
Stephen Schofield, Attorney
County Counsel's Office

EXHIBIT A

Scope of Work

1. Contractor shall provide HVAC services on an 'as-needed' basis upon request by the Department of Facility Services.

2. Services contemplated by the parties include, but are not limited to, the following:

   a. Service
   b. Repair
   c. Inspect

3. All work will comply with the California Building and Electrical Codes and all applicable state and federal laws and regulations.

EXHIBIT B

Fee Schedule

1. Unless otherwise specified, Contractor shall be paid at the following rate:

    a. Labor - $200/hour

2. County shall be provided with a written estimate prior to any services, repairs or inspections. County shall not be responsible for the cost of any services, repairs or inspections County did not authorize in advance of the services, repairs or inspections being made. Contractor may not bill County more than the amount listed on the written estimate authorized by the County. If at any time Contractor believes that services, repairs or inspections will cost more than the County-authorized written estimate, Contractor shall provide a revised written estimate to County and obtain County's authorization prior to continuing services, repairs or inspections.

3. Unless otherwise specified, Contractor shall be paid upon submittal of a written invoice to County setting forth the following:

    a. A description of the services provided including the date of service(s), amount of time expended, and any applicable hourly rate.

    b. A description of any reimbursable materials and costs incurred, dates(s) incurred, to whom incurred, together with supporting documentation for the same.

4. Unless otherwise specified, County shall make payment within 30 days of receipt of Contractor's invoice.

5. In no event shall the total amount paid to Contractor exceed twelve thousand & 00/100 dollars ($12,000.00)

PLUMAS COUNTY
FACILITY SERVICES
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Nick Collin, Facilities Director**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and AllStar Painting KD Inc. for added exterior painting of Plumas County HR Bldg. (General Fund Impact) $31,900.00 ; approved as to form by County Counsel.**

Recommendation:

Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and AllStar Painting KD Inc. for added exterior painting of Plumas County HR Bldg.

Background and Discussion:

Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and AllStar Painting KD Inc. for added exterior painting of Plumas County HR Bldg due to the other buildings in the contract coming under budget.

Action:

Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and AllStar Painting KD Inc. for added exterior painting of Plumas County HR Bldg.

Fiscal Impact:

General Fund Impact, as approved in the FY 25/26 preliminary recommended budget.

Attachments:

1. 6498 FINAL AllStar Amendment
2. Scope of Work HR Exterior Painting
3. AllStar HR Quote

FIRST AMENDMENT TO AGREEMENT

BY AND BETWEEN

PLUMAS COUNTY AND ALL STAR PAINTING KD, INC.

This First Amendment to Agreement ("Amendment") is made on September 9th, 2025, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and All-Star Painting KD Inc., a California Corporation ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:

    a. PLUMAS COUNTY and All-Star Painting KD Inc. have entered into a written Agreement dated August 19th, 2025, (the "Agreement"), in which All Star Painting KD Inc. agreed to provide Exterior painting services to Plumas County.

    b. Because of additional services needed the parties desire to change the Agreement.

2. **Amendments:** The parties agree to amend the Agreement as follows:

    a. Paragraph 2 is amended to read as follows:

    Compensation. County shall pay Contractor for the Work in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Thirty-One Thousand Nine Hundred and 00/100 Dollars ($31,900.00) (hereinafter referred to as the "Contract Amount"), unless the Contract Amount has been adjusted pursuant to Section 15 of this Agreement.

    b. The following paragraph is added to Exhibit A, following the second paragraph of Exhibit A:

    This scope of work is for the exterior painting of the Plumas County HR building located at 1446 East Main Street Quincy, CA 95971
    Contractor to provide all labor and materials to pressure wash the building, scraping and sanding as needed, re-caulk joints, around windows and doors, mask and apply 1 prime coat and 1 coat of Sherwin-Willians Duration paint to match colors of Sheriff's Department located next door in a workmanlike and safe manner to industry standards. Contractor to clean up any debris generated during project.

3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Agreement, all provisions of the Agreement dated August 19, 2025, shall remain unchanged and in full force and effect.

CONTRACTOR:

All Star Painting KD Inc.

By:_____
Name: Roman Demin
Title: RMO/CEO/President
Date signed:

By:_____
Name: Oleg Vladimirovic Kovalev
Title: CFO/Secretary
Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

By:_____
Name: Kevin Goss
Title: Chair of the Board
Date signed:

By:_____
Name: Allen Hiskey
Title: Clerk of the Board
Date signed:

Approved as to form:

Stephen Schofield, Attorney
County Counsel's Office

Scope of Work HR Exterior Painting

This scope of work is for the exterior painting of the Plumas County HR building located at 1446 East Main Street Quincy, CA 95971

Contractor to provide all labor and materials to pressure wash the building, scraping and sanding as needed, re-caulk joints, around windows and doors, mask and apply 1 prime coat and 1 coat of Sherwin-Willians Duration paint to match colors of Sheriff's Department located next door in a workmanlike and safe manner to industry standards. Contractor to clean up any debris generated during project.

PROPOSAL

ALL STAR PAINTING KD INC.
17448 Lawrence Way, Grass Valley, CA 95949
Roman Demin (916)218-2455
Oleg Kovalev (916)410-1008
allstarpainting355@gmail.com
LIC # 1102242 / C-61/ D41
CAGE # 9JFN2
DIR # 2000004221

Date:08/10/2025
To:Nick Collin
For: Painting HR
Location:198 Andys Way
Quincy, CA 95971

Description of work

The Contractor shall provide all labor and materials for preparation work including pressure wash, scrape, sand and fill as necessary, remove old caulking and re-caulk, protect surfaces not being painted and provide all labor and materials to provide 1 prime coat and 1 coat Sherwin Williams Duration matching existing colors as close as possible. All work is to be done in a workmanlike and safe manner to industry standards and manufacturers recommendations at plumas county HR building.

Total Price: $9,700.00

Roman Demin President **08/10/2025**

PLUMAS COUNTY
FACILITY SERVICES
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Nick Collin, Facilities Director**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and Moorish Design Inc DBA NST Engineering; (General Fund Impact) $121,700.00; due to additional inspections and testing on solar installation; approved as to form by County Counsel.**

Recommendation:

Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and Moorish Design Inc DBA NST Engineering; (General Fund Impact) $121,700.00; approved as to form by County Counsel.

Background and Discussion:

Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and Moorish Design Inc DBA NST Engineering; (General Fund Impact) $121,700.00; approved as to form by County Counsel due to additional inspections and testing on Solar Installation.

Action:

Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and Moorish Design Inc DBA NST Engineering.

Fiscal Impact:

Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Facility Services and Moorish Design Inc DBA NST Engineering; (General Fund Impact) $121,700.00; approved as to form by County Counsel.

Attachments:

1. 6563 FINAL NST Amendment
2. NST Final Invoice

FIRST AMENDMENT TO AGREEMENT

BY AND BETWEEN

PLUMAS COUNTY AND NST ENGINEERING, INC.

This First Amendment to Agreement ("Amendment") is made on September 16th, 2025, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and Moorish Design Inc, DBA NST Engineering ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:

    a. COUNTY and CONTRACTOR entered into a written Agreement dated May 5, 2025, (the "Agreement"), in which CONTRACTOR agreed to provide testing and inspection services to COUNTY.

    b. The parties desire to change the Agreement due to the necessity of additional inspections and testing that were not previously anticipated.

2. **Amendments:** The parties agree to amend the Agreement as follows:

    a. Paragraph 2 is amended to read as follows:

    Compensation. County shall pay Contractor for Work in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Twelve-thousand Seven-Hundred forty and 00/100 Dollars ($12,740.00) (hereinafter referred to as the "Contract Amount"), unless the Contract Amount has been adjusted pursuant to Section 15 of this Agreement.

3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Agreement, all provisions of the Agreement dated May 5, 2025, shall remain unchanged and in full force and effect.

[SIGNATURES ON FOLLWING PAGE]

CONTRACTOR:

Moorish Design Inc., DBA NST Engineering

By:_____
Name: Brian Moorish P.E.
Title: CEO
Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

By:_____
Name: Kevin Goss
Title: Chair of the Board
Date signed:

By:_____
Name: Allen Hiskey
Title: Clerk of the Board
Date signed:

Approved as to form:

Stephen Schofield, Attorney
County Counsel's Office

NST ENGINEERING
ENGINEERING | PLANNING | SURVEYING

Please Remit Payment To:
1495 RIVERSIDE DRIVE
SUSANVILLE, CA 96130-4433
(530) 257-5173

Invoice

Date	Invoice #
8/25/2025	20953

PLUMAS COUNTY
KEVIN GOSS
520 MAIN STREET
QUINCY, CA 95971

Job Number	PROFESSIONAL SERVICES FOR
25007-034	QUALITY CONTROL

SOLAR ARRAY
270 HOSPITAL ROAD
QUINCY, CA

07/18/25	PIER FOOTING CONCRETE TESTING WITH FIVE COMPRESSIVE STRENGTH CYLINDERS	750.00
07/19/25	CYLINDER PICK UP AND CURING PREPARATION	500.00
07/29/25	BOLT TESTING	900.00
08/19/25	AWS WELDING INSPECTION	900.00
08/20/25	AWS WELDING INSPECTION	900.00

Thank you for your business.

TOTAL DUE **$3,950.00**

We accept all credit cards.
NOTE: This is a bill for Professional Services and is due upon presentation. After 30 days, carrying charges will be added at the rate of 1.5% per month.

PLUMAS COUNTY
SOLID WASTE
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Damien Frank, Administrative Services Officer**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign an agreement between Plumas County Public Works and Kunsman Fencing CO for fencing installation work at the East Quincy Transfer Station; Effective September 16, 2025; not to exceed $18,787; No general fund impact; approved as to form by County Counsel**

Recommendation:

Public Works staff respectfully recommends that the Board of Supervisors vote to authorize the Chair of the Board to sign the attached contract, approved as to form by County Counsel.

Background and Discussion:

During the Summer of 2025, Public Works staff reached out to fencing contractors for quotes to install fencing at the East Quincy Transfer Station. The Fencing includes six foot high fencing with privacy slats next to the new jail parking lot and sections along the west side to secure the recycling perimeter.

In accordance with the Plumas County Purchasing Policy regarding informal solicitation of bids, three separate quotes were obtained for the work. The lowest responsive contractor was Kunsman Fencing CO. The attached contract was approved as to form by County Counsel. The source of funding for the contract is the Solid Waste Fund and does not involve Plumas County General Funds.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Public Works and Kunsman Fencing CO for fencing installation work at the East Quincy Transfer Station; Effective September 16, 2025; not to exceed $18,787; No general fund impact; approved as to form by County Counsel

Fiscal Impact:

No General Fund impact. Funded via Solid Waste.

Attachments:

1. EQ Transfer Station Contract FINAL

Construction Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Public Works department (hereinafter referred to as "County"), and Tom Burnett, a sole proprietor, doing business as "Kunsman Fence CO" (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with materials and services as set forth in Exhibit A, attached hereto (hereinafter referred to as the "Work").

2. Compensation. County shall pay Contractor for the Work in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Eighteen Thousand Seven Hundred and Eighty Seven Dollars and 0/100 ($18,787.00) (hereinafter referred to as the "Contract Amount"), unless the Contract Amount has been adjusted pursuant to Section 15 of this Agreement.

3. Commencement and Term. The date of commencement of the Work shall be the date of execution of this Agreement. Contractor shall complete the Work no later than June 30, 2026, subject to adjustment as stated in Sections 15 and 16.

4. Termination.

    a. By County for Cause. The County may immediately terminate this Agreement for cause, upon written notice to Contractor, if Contractor (i) does not supply sufficient skilled workers or materials to ensure the timely and competent performance of the Work; (ii) fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between Contractor and the subcontractors; (iii) violates any law, ordinance, rule, regulation, or order of a public authority having jurisdiction over Contractor, the County, or this Agreement; or (iv) has committed any other substantial breach of this Agreement. If the County terminates this Agreement for cause, then Contractor shall not be entitled to receive further payment from the County other than for the value of the services and materials previously provided to the County under this Agreement.

    b. County's Remedies. Upon terminating this Agreement for cause, County may, without prejudice to any other rights or remedies held by the County under this Agreement or applicable law, take possession of the site and all materials thereon owned by Contractor, and finish the Work by what whatever reasonable method the County deems appropriate. If the County's cost of finishing the Work under this paragraph exceeds the unpaid balance of the Contract Amount, Contractor shall pay the difference to the County. This obligation for payment shall survive the termination of this Agreement.

c. By County for Convenience. The County may, at any time, terminate this Agreement for convenience and without cause. After terminating this Agreement for convenience, the County shall pay Contractor the value of the services and materials previously provided to the County under this Agreement as well as the costs incurred by Contractor by reason of such termination.

d. By Contractor. If the County fails to make payment as provided in Exhibit B for a period of at least thirty (30) days after the date such payment is due and payable, then Contractor may, upon seven (7) additional days' written notice to the County, terminate this Agreement. Upon such termination, County shall pay Contractor for any Work performed prior to termination as well as the costs incurred by Contractor by reason of such termination.

5. County's Right to Stop and Correct Work. County may direct the Contractor in writing to stop performing the Work until Contractor corrects previously performed Work that is not in accordance with this Agreement, as determined by the County in its sole discretion. If Contractor does not commence and continue correction with diligence and promptness within seven (7) days after receiving written notice from the County to do so, the County may, without prejudice to any other rights or remedies held by the County under this Agreement or applicable law, correct the Work by what whatever reasonable method the County deems appropriate. In such case, the Contract Amount shall be adjusted to deduct the cost of this correction.

6. Supervision. Contractor shall supervise and direct the Work, using Contractor's best skill and attention. Contractor shall be solely responsible for and have control over the means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work. As soon as practicable after execution of this Agreement, Contractor shall furnish in writing to the County the names of any subcontractors or suppliers Contractor intends to engage in performance of the Work. Contractor shall not contract with any subcontractor or supplier to whom the County has made a timely and reasonable objection.

7. Labor and Materials. Unless otherwise provided in this Agreement, Contractor shall provide and pay for all labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work. Contractor shall enforce strict discipline and good order among Contractor's employees and other persons performing the Work. Contractor shall not employ unfit persons to perform the Work or assign persons to perform tasks related to the Work that these persons are not properly skilled to perform.

8. Warranty. Contractor warrants to the County that: (1) materials and equipment furnished under this Agreement will be new and of good quality unless otherwise required or permitted under this Agreement; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of this Agreement. Contractor shall, for a period of one year after substantial completion of the Work, correct Work not conforming to the requirements of this Agreement. If Contractor fails to correct nonconforming Work within a reasonable time, the County

may correct the Work, and Contractor shall pay the cost of such correction to the County within fifteen (15) days of Contractor's receipt of County's written request for such payment. This obligation for payment shall survive the termination of this Agreement.

9. Taxes. Contractor shall pay any sales, consumer, use, and similar taxes with respect to the materials and services furnished by Contractor under this Agreement.

10. Permits and Fees. Contractor shall obtain any permits, licenses, and inspections necessary for proper execution and completion of the Work. Fees incurred by Contractor with respect to these permits, licenses, and inspections shall be reimbursed by the County.

11. Legal Notices. Contractor shall comply with any notices issued by any government agencies having jurisdiction over the Work. Contractor shall give any notices required by any government agencies having jurisdiction over the Work. If Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, then Contractor shall assume full responsibility for such Work and shall bear any costs attributable to such Work.

12. Use of Site. Contractor shall confine its operations at the Work site to areas permitted by law, ordinances, this Agreement, and the County.

13. Cutting and Patching. Contractor shall be responsible for any cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

14. Clean Up. Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, Contractor shall remove its tools, equipment, machinery, and surplus material, and shall properly dispose of waste materials.

15. Changes in the Work. The County, without invalidating this Agreement, may approve changes in the Work within the general scope of this Agreement, consisting of additions, deletions, or other revisions. The Contract Amount and the time for completion of the Work under Section 3 shall be adjusted in writing to account for such changes, upon mutual agreement of the County and Contractor.

16. Delays in Performance. If Contractor is delayed at any time in the progress of the Work by fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond Contractor's control, then the time for completion of the Work under Section 3 shall be equitably adjusted.

17. Protection of Persons and Property. Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs, including all those required by law in connection with performance of the Work. Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees performing the Work, the Work itself and materials and equipment to be incorporated therein, and other property at the Work site or adjacent thereto. Contractor shall promptly remedy damage

and loss to property caused in whole or in part by Contractor, its officers, employees, agents, contractors, licensees or servants.

18. Tests and Inspections. Contractor shall arrange and bear the cost of tests, inspections, and approvals of any portion of the Work required by this Agreement or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

19. Prevailing Wage. Contractor shall comply with all provisions of the California Public Contract Code and the California Labor Code, including, without limitation, payment of prevailing wage rates to all covered employees of Contractor and any subcontractors pursuant to California Labor Code Sections 1770 through 1780, inclusive. Pursuant to Section 1773 of the California Labor Code, the general prevailing wage rates in the county in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wage rates for this project are in the book entitled, "Special Provisions, Notice to Contractors, Proposal and Contract." Addenda to modify wage rates, if necessary, will be issued to holders of the above referenced book. Future effective general prevailing wage rates, which have been predetermined, and are on file with the California Department of Industrial Relations, are referenced but not printed in the general prevailing wage rates. Pursuant to Section 1773.2 of the California Labor Code, General Prevailing Wage Rates included in the book entitled, "Special Provisions, Notice to Contractors. Proposal and Contract" shall be posted by Contractor at a prominent place at the site of the work.

20. Legal Compliance. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

21. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

22. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees and volunteers (collectively 'County Parties'), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorneys' fees and court costs (hereinafter collectively referred to as ('Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, claims caused by the concurrent negligent act, error or omission, of County Parties. However, Contractor shall have no obligation to defend or indemnify County Parties against claims caused by the active negligence, sole negligence or willful misconduct of County Parties.

23. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars ($1,000,000).

b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars ($250,000) per person and five hundred thousand dollars ($500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars ($50,000) per accident.

c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:

i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and

iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and

iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and

v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and

vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess

insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

24. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement. In particular, Contractor represents that it holds a current and active license as a Class C-13 contractor, issued by the State of California, No. 1000014126.

25. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture. Contractor shall secure, at its expense, and be responsible for any and all payments of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees.

26. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.

27. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

28. Choice of Law. The laws of the State of California shall govern this agreement and venue for any dispute shall lie in Plumas County, California.

29. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

30. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.

31. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

32. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.

33. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.

34. Third Party Beneficiaries. This Agreement is entered into for the sole benefit of the County and Contractor, and no other parties are intended to be direct or indirect or incidental beneficiaries of this Agreement, and no third party shall have any right in, under, or to this Agreement.

35. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq*. and section 87100 *et seq*. relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

36. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Department of Public Works
County of Plumas
1834 East Main Street
Quincy, CA 95971
Attention: Robert Thorman, Director of Public Works

Contractor:

Kunsman Fencing CO
72850 California State Route 70
Portola, CA
Attention: Tom Burnett

37. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

38. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

39. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds $10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

40. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions). Failure to comply may result in the termination of this agreement.

41. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R.§ 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

42. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

43. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, this Agreement has been executed as of the date first set forth above.

CONTRACTOR:

Tom Burnett, d/b/a
Kunsman Fence CO

By:_____
Tom Burnett
Owner
Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

By:_____
Kevin Goss
Chair of the Board of Supervisors
Date signed:

ATTEST:

By:_____
Allen Hiskey
Clerk of the Board of Supervisors

Approved as to form:

_____
Stephen Schofield, Attorney
County Counsel's Office

EXHIBIT A

Scope of Work

1. Install approximately 286 lineal feet of fencing in accordance with the Proposal, attached hereto as Exhibit C.

2. Provide and pay for all labor, materials, taxes, and insurance.

3. All Work will comply with the California Building and Electrical Codes and all applicable state and federal laws and regulations.

EXHIBIT B

Fee Schedule

1. Contractor is to be paid in full in accordance with the Proposal, attached hereto as Exhibit C upon satisfactory completion of task.

2. The Contract Amount of $18,787.00, including authorized adjustments, is the maximum amount payable by the County to Contractor for performance of the Work under this Agreement. No additional amounts will be paid to Contractor for performance of the Work except as expressly stated in this Agreement.

3. Upon completion of a service requested by the County pursuant to this Agreement, Contractor shall provide a written invoice to the County detailing the services performed and the amounts due for such services. The County shall pay any undisputed amount invoiced within Thirty (30) days of County's receipt of Contractor's invoice

4. Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the County, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

5. The County shall not have any responsibility to make payments to any subcontractor or supplier.

6. Any payment to Contractor or any partial or entire use or occupancy of the Work by the County shall not constitute acceptance of Work not in accordance with the requirements of this Agreement.

7. Acceptance of payment by Contractor, a subcontractor, or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of payment.

EXHIBIT C

Proposal (attached)

EXHIBIT C

KUNSMAN FENCE CO.
530-832-4998

PROPOSAL

P.O. Box 2024
Portola, CA 96122
Kunsmanfenceco@gmail.com
CSLB# 263770/DIR# 1000014126

Aug 31, 2025
Valid for 15 days
PREVAILING WAGE QUOTE

Proposal Submitted to: Plumas County Public Works
1834 E. Main Street
Quincy, CA 95971

RE: E. Quincy Transfer Station

We hereby submit specification and estimate for:

Install approximately 286 lineal feet of 6' high privacy brown slat chain link fence.
All posts set in concrete.
All material heavy wall.

We Propose hereby to furnish materials and labor – complete in accordance with the above specifications, for the sum of:

Eighteen Thousand Seven Hundred Eighty-Seven Dollars **$18,787.00**

Payment is due upon completion of job. Add 4% if paying with a debit or credit card.

Tom Burnett

Tom Burnett – Owner

Acceptance of Proposal: The above price, specifications and conditions are satisfactory and are hereby accepted.

_____ _____
Date Signature

_____ _____
Date Signature

****Please note that without a signed proposal we will not add you to our schedule. Once a signed contract is received, we will call you with an installation start date.**

PLUMAS COUNTY
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Rob Thorman, Director of Public Works**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign an agreement between Plumas County Public Works and Overhead Door Company; not to exceed Forty Thousand Dollars and 00/100 ($40,000.00); (No General Fund Impact); approved as to form by County Counsel.**

Recommendation:
Approve and authorize Chair to sign an agreement between Plumas County Public Works and Overhead Door Company; not to exceed Forty Thousand Dollars and 00/100 ($40,000.00); (No General Fund Impact); approved as to form by County Counsel.

Background and Discussion:
This Agenda Request pertains to the need by the Department of Public Works to have maintenance and repairs done on its shop doors at all of its maintenance districts.

The cost of the repairs is not expected to exceed $40,000 for the term of the contract as outlined in the attached services agreement.

The attached services agreement has been reviewed and approved as to form by County Counsel.

Funding for this Services Agreement is included in the Budget to be adopted by the Board of Supervisors on September 30, 2025.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Public Works and Overhead Door Company; not to exceed Forty Thousand Dollars and 00/100 ($40,000.00); (No General Fund Impact); approved as to form by County Counsel.

Fiscal Impact:

No General Fund impact. Road Funds

Attachments:
1. Services Agmt between Plumas Co. & Overhead Door Co.

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Public Works Department (hereinafter referred to as "County"), and **Overhead Door Co. of Sierra Nevada/Reno, Inc**. a Nevada Corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.

2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed **Forty Thousand Dollars and No/100 ($40,000.00)**.

3. Term. The term of this agreement shall be from October 1, 2025, through September 30, 2028, unless terminated earlier as provided herein.

4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.

5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.

9. Prevailing Wage. Contractor shall comply with all provisions of the California Public Contract Code and the California Labor Code, including, without limitation, payment of prevailing wage rates to all covered employees of Contractor and any subcontractors pursuant to California Labor Code Sections 1770 through 1780, inclusive. Pursuant to Section 1773 of the California Labor Code, the general prevailing wage rates in the county in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wage rates for this project are in the book entitled, "Special Provisions, Notice to Contractors, Proposal and Contract." Addenda to modify wage rates, if necessary, will be issued to holders of the above referenced book. Future effective general prevailing wage rates, which have been predetermined, and are on file with the California Department of Industrial Relations, are referenced but not printed in the general prevailing wage rates. Pursuant to Section 1773.2 of the California Labor Code, General Prevailing Wage Rates included in the book entitled, "Special Provisions, Notice to Contractors. Proposal and Contract" shall be posted by Contractor at a prominent place at the site of the work

10. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

    a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars ($1,000,000).

    b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the

policy, or (ii) two-hundred fifty thousand dollars ($250,000) per person and five hundred thousand dollars ($500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars ($50,000) per accident.

c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:

i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and

iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and

iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and

v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and

vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained.

Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

11. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

12. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.

13. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.

14. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

15. Choice of Law. The laws of the State of California shall govern this agreement.

16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.

18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.

20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.

21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq*. and section 87100 *et seq*. relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Plumas County Department of Public Works
1834 E. Main St
Quincy, CA 95971
Attention: Administrative Services Officer

Contractor:

Overhead Door Co. of Sierra Nevada/Reno, Inc.
1290 Holcomb Ave.
Reno, NV 89502
Attention: Danielle Havenstrite

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

25. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-

programs-and-country-information/ukraine-russia-related-sanctions). Failure to comply may result in the termination of this agreement.

26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R.§ 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

27. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds $10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

28. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Overhead Door Company of Sierra Nevada/ Reno

By:_____
Name: Rick Havenstrite
Title: Chief Executive Officer
Date signed:

By:_____
Name: Marianne Havenstrite
Title: Chief Financial Officer, Secretary
Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

By:_____
Name: Robert Thorman
Title: Public Works Director
Date signed:

By:_____
Name: Kevin Goss
Title: Chair of the Board of Supervisors
Date signed:

ATTEST:

_____
Name: Allen Hiskey
Title: Clerk of the Board
Date Signed:

Approved as to form:

_____
Stephen Schofield, Attorney
County Counsel's Office

EXHIBIT A

Scope of Work

1. Contractor will provide services to repair and adjust shop doors at the following Plumas County Public Works Maintenance Yards:
    a. Chester Yard, 1033 State Route 36, Chester, CA 96020
    b. Graeagle Yard, 1091 Maricopa Trail, Graeagle, CA 96103
    c. Beckwourth Yard, 240 Beckwourth-Genesee Road, Beckwourth, CA 96129
    d. Greenville Yard, 36 Williams Valley Road, Greenville, CA 95947
    e. LaPorte Yard, 2020 Church Street, LaPorte, CA 95981
    f. Quincy Yard, 1834 East Main Street, Quincy, CA 95971
    g. Quincy Maintenance Shop Yard, 1834 East Main Street, Quincy, CA 95971

2. All work shall be provided in accordance with industry standards for high-quality repairs and adjustments.

EXHIBIT B

Fee Schedule

1. The Contract Amount of $40,000.00, including authorized adjustments, is the maximum amount payable by the County to Contractor for performance of the Work under this Agreement. No additional amounts will be paid to Contractor for performance of the Work except as expressly stated in this Agreement.

2. Labor shall be charged in accordance with the prevailing wage clause in section 9 above.

3. All prices for parts shall be at or below Contractor's standard rates for such services.

4. County shall be provided with a written estimate prior to any repairs. County shall not be responsible for the cost of any repairs County did not authorize in advance of the repairs being made. Contractor may not bill County more than the amount listed on the written estimate authorized by the County. If at anytime Contractor believes that repairs will cost more than the county-authorized written estimate, Contractor shall provide a received written estimate to County and obtain County's authorization prior to continuing repairs.

5. Contractor shall be paid monthly in accordance with the terms of the Exhibit. Contractor shall invoice County monthly based on the total of all services performed by Contractor under this Agreement which have been completed to County's sole satisfaction.

PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Rob Thorman, Director of Public Works**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign a letter to the Department of Transportation (CalTrans) for an encroachment permit for the Annual** Quincy Jr./Sr. High School **Homecoming Parade, Friday, October 10, 2025.**

Recommendation:
Approve and authorize Chair to sign a letter to the Department of Transportation (CalTrans) for an encroachment permit for the Annual Quincy Jr./Sr. High School Homecoming Parade, Friday, October 10, 2025.

Background and Discussion:
Every year, Quincy Jr/Sr. High School requests a Letter of Support for their annual Homecoming Parade.

Action:

Approve and authorize Chair to sign a letter to the Department of Transportation (CalTrans) for an encroachment permit for the Annual Quincy Jr./Sr. High School Homecoming Parade, Friday, October 10, 2025.

Fiscal Impact:

No General Fund Impact.

Attachments:
1. Homecoming Parade Route and Staging (1) (1) (1)
2. Encroachment permit Quincy HS Prom letter - BOS LETTER 25

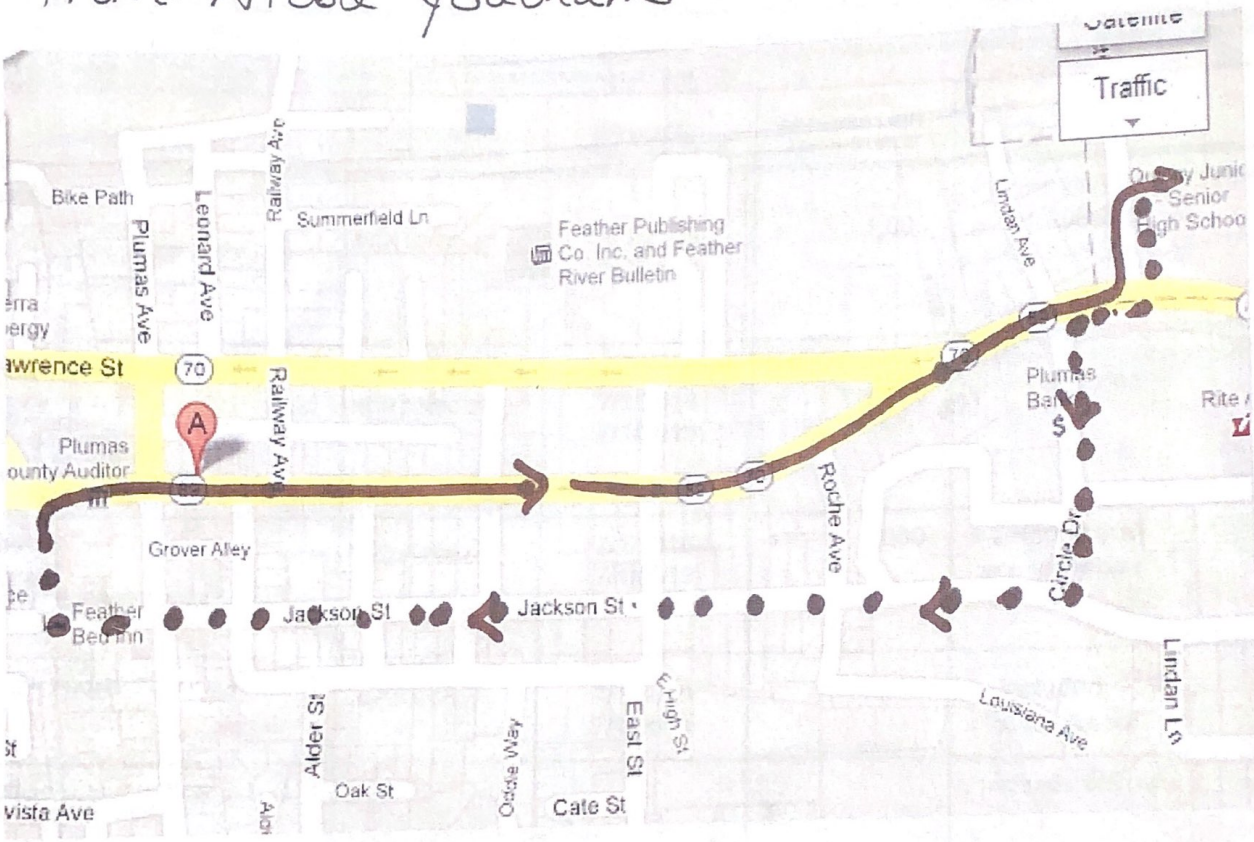
Staging of the QHS Homecoming Parade

Prepared By:
Plumas County
Public Works
September 2018

QUINCY HIGH SCHOOL HOMECOMING PARADE ROUTE

10-1-21 12:20 pm - 1:00 pm

From: Nicole Yoacham



..... = staging

——— = parade route

BOARD OF SUPERVISORS

DWIGHT CERESOLA, DISTRICT 1
KEVIN GOSS, CHAIR, DISTRICT 2
THOMAS McGOWAN, DISTRICT 3
MIMI HALL, VICE CHAIR, DISTRICT 4
JEFF ENGEL, DISTRICT 5

September 16, 2025

Department of Transportation (Caltrans)
Attn: Permits Engineer
1000 Center Street
Redding, CA 96001

Attention Permits Engineer

Subject: **Encroachment Permit Request**
Quincy Junior Senior High School
Annual Homecoming Parade on October 10, 2025
Quincy, CA. Pumas County

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to the issuance of an event permit by Caltrans.

Sincerely,

Kevin Goss, Chair District Two
Plumas County Board of Supervisors

Cc: Plumas County Director of Public Works

PLUMAS COUNTY
SOCIAL SERVICES DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Christine Renteria, Office Supervisor**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Adopt RESOLUTION authorizing an application for, and acceptance of, the County Allocation Award under Round 7 of the Transitional Housing Program and Round 4 of the Housing Navigation and Maintenance Program; (No General Fund Impact) State of California, Department of Housing and Community Development; approved as to form by County Counsel. Roll call vote**

Recommendation:

Adopt **RESOLUTION** authorizing an application for, and acceptance of, the County Allocation Award under Round 7 of the Transitional Housing Program and Round 4 of the Housing Navigation and Maintenance Program; (No General Fund Impact) State of California, Department of Housing and Community Development; approved as to form by County Counsel. **Roll call vote**

Background and Discussion:

* TAY Funds are to be used for young adults 18-24 years, inclusive, with a priority given to those currently or formerly in the foster care or probation systems. However, if that demographic is not available, the funds can be used for 18 to 24 young adults who are at risk and in need of assistance to keep them from becoming un-housed.
* Funding is very flexible and has been used for items or direct services for the participants, such as rental assistance/subsidies, Security deposits, utility payments, or expenses related to bus passes for travel to and from work/training, schooling or purchasing essential items for making a home habitable (refrigerator, bed, furniture, pots/pans). All are based on the individual participant's needs as it relates to housing.
* Housing navigation services have covered staff salaries and mileage, or the purchase of equipment like laptops and printers.

Action:

Adopt **RESOLUTION** authorizing an application for, and acceptance of, the County Allocation Award under Round 7 of the Transitional Housing Program and Round 4 of the Housing Navigation and Maintenance Program; (No General Fund Impact) State of California, Department of Housing and Community Development; approved as to form by County Counsel. **Roll call vote**

Fiscal Impact:

(No General Fund Impact) State of California, Department of Housing and Community Development

Attachments:

1. 6474 FINAL
2. signed app

RESOLUTION NUMBER: 25-_____

RESOLUTION AUTHORIZING AN APPLICATION FOR, AND ACCEPTANCE OF, THE COUNTY ALLOCATION AWARD UNDER ROUND 7 OF THE TRANSITIONAL HOUSING PROGRAM AND ROUND 4 OF THE HOUSING NAVIGATION AND MAINTENACE PROGRAM

WHEREAS, the State of California, Department of Housing and Community Development ("Department") issued an Allocation Acceptance Form (the "THP Allocation Acceptance Form"), dated August 22, 2025 under Round 7 of the Transitional Housing Program ("THP"), authorized by item 2240-102-0001 of section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.7 (commencing with Section 50807) of part 2 of Division 31 of the Health and Safety Code .

WHEREAS, the Department issued an Allocation Acceptance Form (the "HNMP Allocation Acceptance Form"), dated August 22, 2025 under Round 4 of the Housing Navigation and Maintenance Program ("HNMP") authorized by Item 2240-103-0001 of Section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.8 (commencing with Section 50811) of Part 2 of Division 31 of the Health and Safety Code.

The THP Allocation Acceptance Form and the HNMP Allocation Acceptance Form are collectively referred to as the "Allocation Acceptance Forms".

WHEREAS, the Allocation Acceptance Forms relate to the availability of the funds under the THP and HNMP Programs; and

WHEREAS, the County of Plumas ("County") may be listed as an eligible applicant in the THP Allocation Acceptance Form, dated August, 22, 2025, the County may also be listed as an eligible applicant in the HNMP Allocation Acceptance Form dated August 22, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for the County of Plumas does determine and declare as follows:

SECTION 1. That County is hereby authorized and directed to apply for and accept County's allocation award, as detailed in the THP Allocation Acceptance Form, in the amount of $ 26,265 detailed and authorized in the THP Allocation Acceptance Form at the time this resolution is executed and authorized.

SECTION 2. That County hereby affirms that if THP funds remain available for allocation after the deadline for submitting a signed Allocation Acceptance Form, and if the County is eligible for an additional allocation from the remaining funds for the THP program, the County is hereby authorized and directed to accept this additional allocation of funds (“Additional THP Allocation”) up to the amount authorized by Department but not to exceed $ 52,530.00.

SECTION 3. That County is hereby authorized and directed to apply for and accept County’s allocation award in the amount of $ 19,139.00 as detailed in the HNMP Allocation Acceptance Form at the time this resolution is executed and authorized.

SECTION 4. That County hereby affirms that if HNMP funds remain available for allocation after the deadline for submitting a signed Allocation Acceptance Form, and if the County is eligible for an additional allocation from the remaining funds for the HNMP program, the County is hereby authorized and directed to accept this additional allocation of funds (“Additional HNMP Allocation”) up to the amount authorized by Department but not to exceed $ 38,278.00.

SECTION 5. That Acting Director, or his or her designee, is hereby authorized and directed to act on behalf of County in connection with the THP Allocation Award and any Additional THP Allocation, and to enter into, execute, and deliver any and all documents required or deemed necessary or appropriate to participate in the THP Program, including but not limited to a Standard Agreement, be awarded the THP Allocation Award, and any additional THP Allocation, and any amendments to such documents (collectively, the “THP Allocation Award Documents”).

SECTION 6. That Acting Director, or his or her designee, is hereby authorized and directed to act on behalf of County in connection with the HNMP Allocation Award and any Additional HNMP Allocation, and to enter into, execute, and deliver any and all documents required or deemed necessary or appropriate to participate in the HNMP Program, including but not limited to a Standard Agreement, be awarded the HNMP Allocation Award, and any additional HNMP Allocation, and any amendments to such documents (collectively, the “HNMP Allocation Award Documents”).

SECTION 7. That County shall be subject to the terms and conditions that are specified in the THP and HNMP Allocation Award Documents, and that County will use the THP and HNMP Allocation Award funds, and any additional THP and HNMP Allocation funds, in accordance with the Allocation Acceptance Form, the THP and HNMP

Allocation Award Documents, and any subsequent amendments or amendment thereto, as well as any and all other THP and HNMP requirements, or other applicable laws.

SECTION 8. That County affirms it has the discretion to accept any or all of the THP and HNMP program funds as detailed herein.

PASSED AND ADOPTED this 16 day of September 2025, by the following vote:

AYES _____

NOES _____

ABSTENTIONS _____

ABSENT _____

By: _____
Keven Goss, Chairman of Board of Supervisors

STATE OF CALIFORNIA

County of Plumas

I, Allen Hiskey, County Clerk of the County of Plumas, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by the County Board of Supervisors on this 16 day of September 2025

Clerk of the County of Plumas, State of California

By: _____
Allen Hiskey, Clerk of the Board

Approved as to form:

Joshua Brechtel, Attorney
County Counsel's Office

Transitional Housing Program (THP)
Round 7 Allocation Acceptance Form

Housing Navigation and Maintenance Program (HNMP)
Round 4 Allocation Acceptance Form

Gavin Newsom, Governor
State of California

Tomiquia Moss, Secretary
Business, Consumer Services and
Housing Agency

Gustavo Velasquez, Director
Department of Housing and
Community Development

651 West Bannon Street, Suite 400
Sacramento, CA 95811
Telephone: (916) 263-2771
Website: www.hcd.ca.gov
Email: TAY@hcd.ca.gov

September 2025

Transitional Housing Program (THP) Allocation Acceptance Round 7

Rev. 08/19/25

County Allocation (select Applicant County in row 7 below):	$26,645

Pursuant to item 2240-102-0001 of Section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.7 (commencing with Section 50807) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the purpose of housing stability to help young adults 18 to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults formerly in the foster care or probation systems.

Housing First

The Contractor shall certify to employ the core components of Housing First, pursuant to Welfare and Institutions Code Section 8255 (b) as shown below:

1) Tenant screening and selection practices that promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services;
2) Applicants are not rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness";
3) Acceptance of referrals directly from shelters, street outreach, drop-in centers, and other parts of crisis response systems frequented by vulnerable people experiencing homelessness;
4) Supportive services that emphasize engagement and problem solving over therapeutic goals and service plans that are highly tenant-driven without predetermined goals;
5) Participation in services or program compliance is not a condition of permanent housing tenancy;
6) Tenants have a lease and all the rights and responsibilities of tenancy, as outlined in California's Civil, Health and Safety, and Government codes;
7) The use of alcohol or drugs in and of itself, without other lease violations, is not a reason for eviction;
8) In communities with coordinated assessment and entry systems, incentives for funding promote tenant selection plans for supportive housing that prioritize eligible tenants based on criteria other than "first-come-first-serve," including, but not limited to, the duration or chronicity of homelessness, vulnerability to early mortality, or high utilization of crisis services. Prioritization may include triage tools, developed through local data, to identify high-cost, high-need homeless residents;
9) Case managers and service coordinators who are trained in and actively employ evidence-based practices for client engagement, including, but not limited to, motivational interviewing and client-centered counseling;
10) Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to evidence-based treatment if the tenant so chooses; and
11) The project and specific apartment may include special physical features that accommodate disabilities, reduce harm, and promote health and community and independence among tenants.

Allocation Applicant

Allocation Applicant is a County	Yes

Pursuant to Section 50807(b) of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to develop a formula allocation schedule for the purpose of distributing these funds to counties. The allocation is based on each county's percentage of the total statewide number of young adults 18 through 20 years of age in foster care and homeless unaccompanied young adults (ages 18 through 24).

Applicant County	Plumas										
Legal name of Applicant as stated on resolution:	Plumas County Department Of Social Services										
Address	270 County Hospital Road, Suite 207				City	Quincy		State	CA	Zip	95971
Auth Rep Name	Jennifer Bromby		Title	Acting Director	Auth Rep Email	jenniferbromby@countyofplumas.com		Phone	530-283-6460		
Address	270 County Hospital Road, Suite 207				City	Quincy		State	CA	Zip	95971
Contact Name	Christine Renteria		Title	Fiscal ~ Office Supervisor	Email	christinerenteria@countyofplumas.com		Phone	530-283-6462		
Address	270 County Hospital Road, Suite 207				City	Quincy		State	CA	Zip	95971
Federal Tax ID Number (FEIN)	946000526										
Administrative Fiscal Representative											
Contact Name	Christine Renteria			Title	Fiscal ~ Office Supervisor		Contact Email	christinerenteria@countyofplumas.com			
Phone	530-283-6462	Address	270 County Hospital Road, Suite 207		City	Quincy		State	CA	Zip	95971
File Name:	App Resolution		Reference sample resolution document							Attached to email?	Yes
File Name:	App GovTIN Form		Reference Taxpayer Identification Number (TIN) document							Attached to email?	Yes

Use of Funds

Funds shall be used to help young adults who are 18 to 24 years of age, inclusive, secure and maintain housing with priority given to young adults formerly in the state's foster care or probation systems. Use of funds may include, but are not limited to:
1) Identify and assist housing services for this population in your community;
2) Assist this population to secure and maintain housing (with priority given to those in the state's foster care or probation system);
3) Improve coordination of services and linkages to community resources within the child welfare system and the Homeless Continuum of Care; and
4) Provide engagement in outreach and targeting to serve those with the most severe needs.

Expenditure of Funds

Any grant funds remaining unexpended as of two years from the "Effective Date" of the fully executed Standard Agreement as stated in the STD 213, paragraph 2, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 651 Bannon Street, Suite 400, Attention: Administration and Management Division, Accounts Payable, Sacramento CA 95811 and must reference the Contract Number.

Allocation Acceptance Requirements

In order to accept and receive an allocation, applicants must submit the following: 1. Signed Allocation Acceptance Form, 2. GovTIN Form, and 3. Signed Resolution. If Signed Resolution is not available by submittal date please include the scheduled date of Board of Supervisors meeting and anticipated date the Signed Resolution will be submitted to the Department. *The Department will only accept applications electronically via email no later than 5:00 p.m. on:*

Tuesday, September 18, 2025

HCD will only accept applications electronically at the following email address:

TAY@hcd.ca.gov

Reporting Requirements

Applicant acknowledges and agrees to submit an bi-annual report to the Department for the two years following contract execution addressing the following:	
A. Number of program participants served who were homeless at time of program entry; B. Number of program participants served who were in the State's foster care system; C. Number of program participants served who were formerly in the State's foster care or probation systems; D. Number of program participants who exited homelessness into temporary housing; E. Number of program participants who exited homelessness into permanent housing; F. Itemization on use of program fund expenditures; G. Who were the housing navigators or other subcontractor(s)? H. Subpopulation data including: 1. Number of participants that are employed; 2. Number of participants identified as LGBTQ+; 3. Number of participants having a disability; 4. Number of participants with minor children in the household; and, 5. Average number of children per household.	Yes

California Public Records Act

The application, including any and all supplemental documents submitted during the review process, is a public record, which is available for public review pursuant to the California Public Records Act (CPRA) (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code). After final awards have been issued, the Department may disclose any materials provided by the Applicant to any person making a request under the CPRA. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.

Certification

On behalf of the entity identified in the signature block below, I certify that:
The information, statements and attachments included in this Allocation Acceptance Form are, to the best of my knowledge and belief, true and correct.
I possess the legal authority to submit this Allocation Acceptance Form on behalf of the entity identified above.
In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.

Jennifer Bromby	Acting Director	JBromby	8/22/25
Authorized Rep Printed Name	Title of Authorized Rep	Signature	Date

Housing Navigation and Maintenance Program (HNMP) Allocation Acceptance Round 4

Rev. 08/19/25

County Allocation (select Applicant County in row 7 below):	$19,139

Pursuant to item 2240-103-0001 of Section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.8 (commencing with Section 50811) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the support of housing navigators to help young adults 18 years and up to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults currently or formerly in the foster care system.

Housing First

The Contractor shall certify to employ the core components of Housing First, pursuant to Welfare and Institutions Code Section 8255.

1) Tenant screening and selection practices that promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services;
2) Applicants are not rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness";
3) Acceptance of referrals directly from shelters, street outreach, drop-in centers, and other parts of crisis response systems frequented by vulnerable people experiencing homelessness;
4) Supportive services that emphasize engagement and problem solving over therapeutic goals and service plans that are highly tenant-driven without predetermined goals;
5) Participation in services or program compliance is not a condition of permanent housing tenancy;
6) Tenants have a lease and all the rights and responsibilities of tenancy, as outlined in California's Civil, Health and Safety, and Government codes;
7) The use of alcohol or drugs in and of itself, without other lease violations, is not a reason for eviction;
8) In communities with coordinated assessment and entry systems, incentives for funding promote tenant selection plans for supportive housing that prioritize eligible tenants based on criteria other than "first-come-first-serve," including, but not limited to, the duration or chronicity of homelessness, vulnerability to early mortality, or high utilization of crisis services. Prioritization may include triage tools, developed through local data, to identify high-cost, high-need homeless residents;
9) Case managers and service coordinators who are trained in and actively employ evidence-based practices for client engagement, including, but not limited to, motivational interviewing and client-centered counseling;
10) Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to evidence-based treatment if the tenant so chooses; and
11) The project and specific apartment may include special physical features that accommodate disabilities, reduce harm, and promote health and community and independence among tenants.

Allocation Applicant

Allocation Applicant is a County	Yes

Pursuant to Section 50811 of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to establish the formula allocation for the purpose of distributing these funds to counties. The formula allocation is based on each county's percentage of the total statewide number of young adults 17 through 21 years of age in the foster care and probation system. The allocation excludes Alpine and Mono counties because their calculation did not demonstrate need. The housing navigation and maintenance program for a county that accepts an allocation of money pursuant to this section shall provide training to its child welfare agency social workers and probation officers who serve nonminor dependents. The training shall address an overview of the housing resources available through the local coordinated entry system, homeless continuum of care, and county public agencies, including, but not limited to, housing navigation, permanent affordable housing, THP-Plus, and housing choice vouchers. The training shall also address how to access and receive a referral to existing housing resources, the social worker's and probation officer's role in identifying unstable housing situations for youth, and referring youth to housing assistance programs.

Applicant County	Plumas										
Legal name of Applicant as stated on resolution:	County of Plumas										
Address	270 County Hospital Road, Suite 207			City	Quincy		State	CA	Zip	95971	
Auth Rep Name	Jennifer Bromby	Title	Acting Director	Auth Rep Email	jennifertromby@countyofplumas.com				Phone	530-283-6460	
Address	270 County Hospital Road, Suite 207			City	Quincy		State	CA	Zip	95971	
Contact Name	Christine Renteria	Title	Fiscal ~ Office Supervisor	Email	christinerenteria@countyofplumas.com				Phone	530-283-6462	
Address	270 County Hospital Road, Suite 207			City	Quincy		State	CA	Zip	95971	
Federal Tax ID Number (FEIN)	946000528										
Administrative Fiscal Representative											
Contact Name	Christine Renteria	Title	Fiscal ~ Office Supervisor	Contact Email	christinerenteria@countyofplumas.com						
Phone	530-283-6462	Address	270 County Hospital Road, Suite 207	City	Quincy		State	CA	Zip	95971	
File Name:	App Resolution	Reference sample resolution document							Attached to email?	Yes	
File Name:	App TIN	Reference Taxpayer Identification Number (TIN) document							Attached to email?	Yes	

Use of Funds

The HNMP program funds housing navigators for counties. The role of a housing navigator is to act as a housing specialist to assist young adults with their pursuits of locating available housing and overcoming barriers to locating housing. Housing navigation and maintenance activities may include, but are not limited to:

1) Assist young adults aged 18-24 years of age, inclusive, secure and maintain housing (with priority access given to young adults in the state's foster care system);
2) Provide housing case management which include essential services in emergency supports to foster youth;
3) Prevent young adults from becoming homeless; and
4) Improve coordination of serves and linkages to key resources across the community including those from within the child welfare system and the local Continuum of Care.

Expenditure of Funds

Any grant funds remaining unexpended as of two years from the "Effective Date" of the fully executed Standard Agreement as stated in the STD 213, paragraph 2, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 651 Bannon Street, Suite 400, Attention: Administration and Management Division, Accounts Payable, Sacramento CA 95811 and must reference the Contract Number.

Allocation Acceptance Requirements

In order to accept and receive an allocation, applicants must submit the following: 1. Signed Allocation Acceptance Form, 2. GovTIN Form, and 3. Signed Resolution. If Signed Resolution is not available by submittal date please include the scheduled date of Board of Supervisors meeting and anticipated date the Signed Resolution will be submitted to the Department. *The Department will only accept applications electronically via email no later than 5:00 p.m. on:*

Tuesday, September 18, 2025

HCD will only accept applications electronically at the following email address:

TAY@hcd.ca.gov

Reporting Requirements

Applicant acknowledges and agrees to submit an bi-annual report to the Department for the two years following contract execution addressing the following: A. Number of program participants served with program funds; B. Itemization of use of program funds; C. Details on housing navigators and other subcontractors; D. Number of program participants served who were in the State's foster care system; E. Number of program participants who were homeless at time of program entry; F. Number of program participants who exited homelessness into temporary housing; G. Number of program participants who exited homelessness into permanent housing; and, H. Subpopulation data including: 1. Number of participants that are employed; 2. Number of participants identified as LGBTQ+; 3. Number of participants with a disability; 4. Number of participants with minor children in the household; and, 5. Average number of children per household.	Yes

California Public Records Act

The application, including any and all supplemental documents submitted during the review process, is a public record, which is available for public review pursuant to the California Public Records Act (CPRA) (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code). After final awards have been issued, the Department may disclose any materials provided by the Applicant to any person making a request under the CPRA. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.

Certification

On behalf of the entity identified in the signature block below, I certify that:
The information, statements and attachments included in this Allocation Acceptance Form are, to the best of my knowledge and belief, true and correct.
I possess the legal authority to submit this Allocation Acceptance Form on behalf of the entity identified above.
In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.

Jennifer Bromby	Acting Director	JBromby	8/22/25
Authorized Rep Printed Name	Title of Authorized Rep	Signature	Date

State of California
Financial Information System for California (FI$Cal)

GOVERNMENT AGENCY TAXPAYER ID FORM

2000 Evergreen Street, Suite 215
Sacramento, CA 95815
www.fiscal.ca.gov
1-855-347-2250

FI$Cal
Financial Information System for California

The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields marked with an asterisk (*) are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name*: Plumas County

Remit-To Address (Street or PO Box)*: 270 County Hospital Road, Suite 207

City*: Quincy

State *: CA

Zip Code*+4: 959719174

Government Type:
- ☐ City
- ☑ County
- ☐ Special District
- ☐ Federal
- ☐ Other (Specify)

Federal Employer Identification Number (FEIN)*: 94-6000528

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name	Complete Address
Department of Social Servies	270 County Hospital Rd, Suite 207 Quincy,C

Contact Person*: Christine Renteria

Title: Fiscal ~ Office Supervisor

Phone number*: 530-283-6462

E-mail address: christinerenteria@countyofplumas.com

Signature*:

Date: 8/22/2025

Transitional Housing Program (THP)
Round 7 Allocation Acceptance Form

Housing Navigation and Maintenance Program (HNMP)
Round 4 Allocation Acceptance Form

Gavin Newsom, Governor
State of California

Tomiquia Moss, Secretary
Business, Consumer Services and
Housing Agency

Gustavo Velasquez, Director
Department of Housing and
Community Development

651 West Bannon Street, Suite 400
Sacramento, CA 95811
Telephone: (916) 263-2771
Website: www.hcd.ca.gov
Email: TAY@hcd.ca.gov

September 2025

Transitional Housing Program (THP) Allocation Acceptance Round 7

Rev. 08/19/25

County Allocation (select Applicant County in row 7 below):	$26,645

Pursuant to item 2240-102-0001 of Section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.7 (commencing with Section 50807) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the purpose of housing stability to help young adults 18 to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults formerly in the foster care or probation systems.

Housing First

The Contractor shall certify to employ the core components of Housing First, pursuant to Welfare and Institutions Code Section 8255 (b) as shown below:

1) Tenant screening and selection practices that promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services;
2) Applicants are not rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness";
3) Acceptance of referrals directly from shelters, street outreach, drop-in centers, and other parts of crisis response systems frequented by vulnerable people experiencing homelessness;
4) Supportive services that emphasize engagement and problem solving over therapeutic goals and service plans that are highly tenant-driven without predetermined goals;
5) Participation in services or program compliance is not a condition of permanent housing tenancy;
6) Tenants have a lease and all the rights and responsibilities of tenancy, as outlined in California's Civil, Health and Safety, and Government codes;
7) The use of alcohol or drugs in and of itself, without other lease violations, is not a reason for eviction;
8) In communities with coordinated assessment and entry systems, incentives for funding promote tenant selection plans for supportive housing that prioritize eligible tenants based on criteria other than "first-come-first-serve," including, but not limited to, the duration or chronicity of homelessness, vulnerability to early mortality, or high utilization of crisis services. Prioritization may include triage tools, developed through local data, to identify high-cost, high-need homeless residents;
9) Case managers and service coordinators who are trained in and actively employ evidence-based practices for client engagement, including, but not limited to, motivational interviewing and client-centered counseling;
10) Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to evidence-based treatment if the tenant so chooses; and
11) The project and specific apartment may include special physical features that accommodate disabilities, reduce harm, and promote health and community and independence among tenants.

Allocation Applicant

Allocation Applicant is a County	Yes

Pursuant to Section 50807(b) of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to develop a formula allocation schedule for the purpose of distributing these funds to counties. The allocation is based on each county's percentage of the total statewide number of young adults 18 through 20 years of age in foster care and homeless unaccompanied young adults (ages 18 through 24).

Applicant County	Plumas										
Legal name of Applicant as stated on resolution:	Plumas County Department Of Social Services										
Address	270 County Hospital Road, Suite 207				City	Quincy		State	CA	Zip	95971
Auth Rep Name	Jennifer Bromby		Title	Acting Director	Auth Rep Email	jenniferbromby@countyofplumas.com		Phone			530-283-6460
Address	270 County Hospital Road, Suite 207				City	Quincy		State	CA	Zip	95971
Contact Name	Christine Renteria		Title	Fiscal ~ Office Supervisor	Email	christinerenteria@countyofplumas.com		Phone			530-283-6462
Address	270 County Hospital Road, Suite 207				City	Quincy		State	CA	Zip	95971
Federal Tax ID Number (FEIN)	946000526										
Administrative Fiscal Representative											
Contact Name	Christine Renteria		Title	Fiscal ~ Office Supervisor	Contact Email	christinerenteria@countyofplumas.com					
Phone	530-283-6462	Address	270 County Hospital Road, Suite 207		City	Quincy		State	CA	Zip	95971
File Name:	App Resolution		Reference sample resolution document							Attached to email?	Yes
File Name:	App GovTIN Form		Reference Taxpayer Identification Number (TIN) document							Attached to email?	Yes

Use of Funds

Funds shall be used to help young adults who are 18 to 24 years of age, inclusive, secure and maintain housing with priority given to young adults formerly in the state's foster care or probation systems. Use of funds may include, but are not limited to:
1) Identify and assist housing services for this population in your community;
2) Assist this population to secure and maintain housing (with priority given to those in the state's foster care or probation system);
3) Improve coordination of services and linkages to community resources within the child welfare system and the Homeless Continuum of Care; and
4) Provide engagement in outreach and targeting to serve those with the most severe needs.

Expenditure of Funds

Any grant funds remaining unexpended as of two years from the "Effective Date" of the fully executed Standard Agreement as stated in the STD 213, paragraph 2, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 651 Bannon Street, Suite 400, Attention: Administration and Management Division, Accounts Payable, Sacramento CA 95811 and must reference the Contract Number.

Allocation Acceptance Requirements

In order to accept and receive an allocation, applicants must submit the following: 1. Signed Allocation Acceptance Form, 2. GovTIN Form, and 3. Signed Resolution. If Signed Resolution is not available by submittal date please include the scheduled date of Board of Supervisors meeting and anticipated date the Signed Resolution will be submitted to the Department. *The Department will only accept applications electronically via email no later than 5:00 p.m. on:*

Tuesday, September 18, 2025

HCD will only accept applications electronically at the following email address:

TAY@hcd.ca.gov

Reporting Requirements

Applicant acknowledges and agrees to submit an bi-annual report to the Department for the two years following contract execution addressing the following: A. Number of program participants served who were homeless at time of program entry; B. Number of program participants served who were in the State's foster care system; C. Number of program participants served who were formerly in the State's foster care or probation systems; D. Number of program participants who exited homelessness into temporary housing; E. Number of program participants who exited homelessness into permanent housing; F. Itemization on use of program fund expenditures; G. Who were the housing navigators or other subcontractor(s)? H. Subpopulation data including: 1. Number of participants that are employed; 2. Number of participants identified as LGBTQ+; 3. Number of participants having a disability; 4. Number of participants with minor children in the household; and, 5. Average number of children per household.	Yes

California Public Records Act

The application, including any and all supplemental documents submitted during the review process, is a public record, which is available for public review pursuant to the California Public Records Act (CPRA) (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code). After final awards have been issued, the Department may disclose any materials provided by the Applicant to any person making a request under the CPRA. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.

Certification

On behalf of the entity identified in the signature block below, I certify that:
The information, statements and attachments included in this Allocation Acceptance Form are, to the best of my knowledge and belief, true and correct.
I possess the legal authority to submit this Allocation Acceptance Form on behalf of the entity identified above.
In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.

Jennifer Bromby	Acting Director	JBromby	8/22/25
Authorized Rep Printed Name	Title of Authorized Rep	Signature	Date

Housing Navigation and Maintenance Program (HNMP) Allocation Acceptance Round 4

Rev. 08/19/25

County Allocation (select Applicant County in row 7 below):	$19,139

Pursuant to item 2240-103-0001 of Section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.8 (commencing with Section 50811) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the support of housing navigators to help young adults 18 years and up to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults currently or formerly in the foster care system.

Housing First

The Contractor shall certify to employ the core components of Housing First, pursuant to Welfare and Institutions Code Section 8255.

1) Tenant screening and selection practices that promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services;
2) Applicants are not rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness";
3) Acceptance of referrals directly from shelters, street outreach, drop-in centers, and other parts of crisis response systems frequented by vulnerable people experiencing homelessness;
4) Supportive services that emphasize engagement and problem solving over therapeutic goals and service plans that are highly tenant-driven without predetermined goals;
5) Participation in services or program compliance is not a condition of permanent housing tenancy;
6) Tenants have a lease and all the rights and responsibilities of tenancy, as outlined in California's Civil, Health and Safety, and Government codes;
7) The use of alcohol or drugs in and of itself, without other lease violations, is not a reason for eviction;
8) In communities with coordinated assessment and entry systems, incentives for funding promote tenant selection plans for supportive housing that prioritize eligible tenants based on criteria other than "first-come-first-serve," including, but not limited to, the duration or chronicity of homelessness, vulnerability to early mortality, or high utilization of crisis services. Prioritization may include triage tools, developed through local data, to identify high-cost, high-need homeless residents;
9) Case managers and service coordinators who are trained in and actively employ evidence-based practices for client engagement, including, but not limited to, motivational interviewing and client-centered counseling;
10) Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to evidence-based treatment if the tenant so chooses; and
11) The project and specific apartment may include special physical features that accommodate disabilities, reduce harm, and promote health and community and independence among tenants.

Allocation Applicant

Allocation Applicant is a County	Yes

Pursuant to Section 50811 of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to establish the formula allocation for the purpose of distributing these funds to counties. The formula allocation is based on each county's percentage of the total statewide number of young adults 17 through 21 years of age in the foster care and probation system. The allocation excludes Alpine and Mono counties because their calculation did not demonstrate need. The housing navigation and maintenance program for a county that accepts an allocation of money pursuant to this section shall provide training to its child welfare agency social workers and probation officers who serve nonminor dependents. The training shall address an overview of the housing resources available through the local coordinated entry system, homeless continuum of care, and county public agencies, including, but not limited to, housing navigation, permanent affordable housing, THP-Plus, and housing choice vouchers. The training shall also address how to access and receive a referral to existing housing resources, the social worker's and probation officer's role in identifying unstable housing situations for youth, and referring youth to housing assistance programs.

Applicant County	Plumas										
Legal name of Applicant as stated on resolution:	County of Plumas										
Address	270 County Hospital Road, Suite 207			City	Quincy		State	CA	Zip	95971	
Auth Rep Name	Jennifer Bromby	Title	Acting Director	Auth Rep Email	jenniferbromby@countyofplumas.com				Phone	530-283-6450	
Address	270 County Hospital Road, Suite 207			City	Quincy		State	CA	Zip	95971	
Contact Name	Christine Renteria	Title	Fiscal ~ Office Supervisor	Email	christinerenteria@countyofplumas.com				Phone	530-283-6482	
Address	270 County Hospital Road, Suite 207			City	Quincy		State	CA	Zip	95971	
Federal Tax ID Number (FEIN)	946000528										
Administrative Fiscal Representative											
Contact Name	Christine Renteria	Title	Fiscal ~ Office Supervisor	Contact Email	christinerenteria@countyofplumas.com						
Phone	530-283-6482	Address	270 County Hospital Road, Suite 207	City	Quincy		State	CA	Zip	95971	
File Name:	App Resolution	Reference sample resolution document							Attached to email?	Yes	
File Name:	App TIN	Reference Taxpayer Identification Number (TIN) document							Attached to email?	Yes	

Use of Funds

The HNMP program funds housing navigators for counties. The role of a housing navigator is to act as a housing specialist to assist young adults with their pursuits of locating available housing and overcoming barriers to locating housing. Housing navigation and maintenance activities may include, but are not limited to:

1) Assist young adults aged 18-24 years of age, inclusive, secure and maintain housing (with priority access given to young adults in the state's foster care system);
2) Provide housing case management which include essential services in emergency supports to foster youth;
3) Prevent young adults from becoming homeless; and
4) Improve coordination of serves and linkages to key resources across the community including those from within the child welfare system and the local Continuum of Care.

Expenditure of Funds

Any grant funds remaining unexpended as of two years from the "Effective Date" of the fully executed Standard Agreement as stated in the STD 213, paragraph 2, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 651 Bannon Street, Suite 400, Attention: Administration and Management Division, Accounts Payable, Sacramento CA 95811 and must reference the Contract Number.

Allocation Acceptance Requirements

In order to accept and receive an allocation, applicants must submit the following: 1. Signed Allocation Acceptance Form, 2. GovTIN Form, and 3. Signed Resolution. If Signed Resolution is not available by submittal date please include the scheduled date of Board of Supervisors meeting and anticipated date the Signed Resolution will be submitted to the Department. *The Department will only accept applications electronically via email no later than 5:00 p.m. on:*

Tuesday, September 18, 2025

HCD will only accept applications electronically at the following email address:

TAY@hcd.ca.gov

Reporting Requirements

Applicant acknowledges and agrees to submit an bi-annual report to the Department for the two years following contract execution addressing the following:

A. Number of program participants served with program funds;
B. Itemization of use of program funds;
C. Details on housing navigators and other subcontractors;
D. Number of program participants served who were in the State's foster care system;
E. Number of program participants who were homeless at time of program entry;
F. Number of program participants who exited homelessness into temporary housing;
G. Number of program participants who exited homelessness into permanent housing; and,
H. Subpopulation data including:

1. Number of participants that are employed;
2. Number of participants identified as LGBTQ+;
3. Number of participants with a disability;
4. Number of participants with minor children in the household; and,
5. Average number of children per household.

Yes

California Public Records Act

The application, including any and all supplemental documents submitted during the review process, is a public record, which is available for public review pursuant to the California Public Records Act (CPRA) (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code). After final awards have been issued, the Department may disclose any materials provided by the Applicant to any person making a request under the CPRA. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.

Certification

On behalf of the entity identified in the signature block below, I certify that:
The information, statements and attachments included in this Allocation Acceptance Form are, to the best of my knowledge and belief, true and correct.
I possess the legal authority to submit this Allocation Acceptance Form on behalf of the entity identified above.
In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.

Jennifer Bromby	Acting Director	JBromby	8/22/25
Authorized Rep Printed Name	Title of Authorized Rep	Signature	Date

State of California
Financial Information System for California (FI$Cal)

GOVERNMENT AGENCY TAXPAYER ID FORM

2000 Evergreen Street, Suite 215
Sacramento, CA 95815
www.fiscal.ca.gov
1-855-347-2250

FI$Cal
Financial Information System for California

The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields marked with an asterisk (*) are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name*: Plumas County

Remit-To Address (Street or PO Box)*: 270 County Hospital Road, Suite 207

City*: Quincy

State *: CA

Zip Code*+4: 959719174

Government Type:
- ☐ City
- ☑ County
- ☐ Special District
- ☐ Federal
- ☐ Other (Specify)

Federal Employer Identification Number (FEIN)*: 94-6000528

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name	Complete Address
Department of Social Servies	270 County Hospital Rd, Suite 207 Quincy,C

Contact Person*: Christine Renteria

Title: Fiscal ~ Office Supervisor

Phone number*: 530-283-6462

E-mail address: christinerenteria@countyofplumas.com

Signature*:

Date: 8/22/2025

PLUMAS COUNTY
SOCIAL SERVICES DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Christine Renteria, Office Supervisor**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health Department (PCBH), Plumas County Child Protective Services (CPS), and Plumas County Probation Department (PCPD) for the Provision of Services in accordance with the Settlement of a Lawsuit known as KATIE A in the State of California; effective July 1, 2025; (No General Fund Impact) No funds needed; approved as to form by County Counsel.**

Recommendation:
Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health Department (PCBH), Plumas County Child Protective Services (CPS), and Plumas County Probation Department (PCPD) for the Provision of Services in accordance with the Settlement of a Lawsuit known as KATIE A in the State of California; effective July 1, 2025; (No General Fund Impact) No funds needed; approved as to form by County Counsel.

Background and Discussion:
the Departments that all parties to this agreement to establish a clear understanding of the roles and responsibilities of each of them in order to effectively implement this partnership as it relates to the implementation of services under the California Settlement of Katie A.

Action:

Approve and authorize Chair to sign a Memorandum of Understanding between Plumas County Behavioral Health Department (PCBH), Plumas County Child Protective Services (CPS), and Plumas County Probation Department (PCPD) for the Provision of Services in accordance with the Settlement of a Lawsuit known as KATIE A in the State of California; effective July 1, 2025; (No General Fund Impact) No funds needed; approved as to form by County Counsel.

Fiscal Impact:

(No General Fund Impact) No funds needed

Attachments:
1. 6344 FINAL (1)

DEPARTMENT OF SOCIAL SERVICES
AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Road, Suite 207, Quincy, California 95971
(530) 283-6350
Fax: (530) 283-6368
Toll Free: (800) 242-3338
www.plumascounty.us

JENNIFER BROMBY
ACTING DIRECTOR

Memorandum of understanding between the Plumas County Behavioral Health Department (PCBH), Plumas County Child Protective Services (CPS), and Plumas County Probation Department (PCPD) for the Provision of Services in accordance with the Settlement of a Lawsuit known as KATIE A in the State of California.

WHEREAS, STATE OF California has entered into a settlement agreement in a lawsuit known as **Katie A**, and;

WHEREAS, it is the desire of the Departments that all parties to this agreement to establish a clear understanding of the roles and responsibilities of each of them in order to effectively implement this partnership as it relates to the implementation of services under the California Settlement of **Katie A**.
The parties to this agreement mutually agree to the following:

Roles and Responsibilities
It is hereby agreed by all parties that the following procedures will be followed by PCBH, CPS and PCPD staff assigned to coordinate and implement the California Settlement of **Katie A**.

CPS Staff will:

1. Complete an initial **Katie A** screening form for children who have been detained, entered into a voluntary placement or entered into a voluntary case plan.
2. Refer children to PCBH for assessment as indicated by results of the screening.
3. Refer all children that come into foster care to PCBH for an assessment within 30 days of detention or voluntary case signing. The initial screening form will be included in the referral.

4. Identify potential subclass members.
5. Review all foster children every 90 days for subclass eligibility.
6. Review all subclass members every 90 days for continued eligibility in subclass.
7. Review all foster children for referral to System of Care for Wrap Services, as necessary and appropriate.

Probation Staff will:

1. Complete the initial **Katie A** screening form on children who have become wards of the Court or entered into placement.
2. Refer children to PCBH for assessment as indicated by results of screening.
3. Refer all children that come into foster care or placement to PCBH for assessment within 30 days. The initial screening form will be included with the referral.
4. Identify potential subclass members.
5. Review all foster children every 90 days for eligibility in subclass.
6. Review all subclass members every 90 days for continued subclass eligibility.
7. Meet with PCBH designated staff to review potential subclass members, new members or those whose situations have changed and may no longer be eligible for subclass services.
8. Collaborate with CPS/PCBH for referral of children to System of Care for Wrap Services, as necessary and appropriate.

Behavioral Health Staff will:

1. Assess all CPS/PCPD referrals within 15 business days of receipt of referral.
2. Contact CPS/PCPD and report the outcome of the assessment.
3. Confirm subclass members upon assessment and determine a mental health diagnosis and need for services if warranted.
4. Develop reports to track subclass members.
5. Compile class and subclass data and report as required to the State in collaboration with CPS/PCPD designated staff.
6. Participate in collaborative treatment team meetings with CPS/PCPD monthly.

7. Provide treatment updates/progress to CPS/PCPD every 90 days.
8. Assist in collaborative Court reporting process with CPS/PCPD per court reporting timeline required by the Court.
9. Collaborate with CPS/PCPD for referral of children to System of Care for Wrap Services, as necessary and appropriate. Present children and families at the System of Care meetings as needed.

CHILDREN AND FAMILY TEAMS (CFT)

Once a child is identified as a subclass member and confirmed that the child meets medical necessity criteria for services:

1. A case conference shall be convened by PCBH with designated **Katie A** staff with CPS/PCPD staff to determine the best way to move forward in approaching the family. During this case conference, determination is made as to who will help link PCBH treatment staff to the family/parent and to identify any special circumstances.
2. PCBH staff (and CPS/PCPD if agreed upon during the case conference) will meet with the family to explain services, CFT meetings and engage the family in services.
3. PCBH will work in collaboration with CPS/PCPD staff to establish and facilitate CFT meetings.

TRAINING

1. PCBH management or their designee will coordinate and provide training on the **Katie A** California Settlement to CPS, PCBH and PCPD staff. The training will consist of an overview of the Core Practice Model, philosophy of **Katie A** Settlement and the services provided.
2. PCBH management or their designee will work with PCBH Quality Assurance Coordinator to provide training for PCBH treatment and fiscal staff regarding billing and coding for all **Katie A** related services.
3. PCBH management or their designee will coordinate cross trainings with CPS staff, PCBH treatment staff and PCPD juvenile staff to continue to improve ability to collaborate successfully.
4. PCBH will develop a brochure covering **Katie A** services in order to provide service information to parents, children and staff.

TERMS OF THE AGREEMENT

Upon signing by all parties, this agreement shall be effective from July 1, 2025 through June 30, 2026, and shall be automatically renewed each fiscal year thereafter. The agreement shall remain in effect until terminated or amended. This agreement may be modified or amended upon written mutual consent of the parties hereto.

SIGNATURES

_____	_____
Jennifer Bromby, Acting Director CPS	Date
_____	_____
Keevin Allred, Chief Probation Officer	Date
_____	_____
Sharon Sousa, Director of PCBH	Date

Approved as to form:

Joshua Brechtel, Attorney
County Counsel's Office

PLUMAS COUNTY
PLANNING DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Tracey Ferguson, Director of Planning**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Chair to sign amendment no. 2 to agreement between Plumas County and Mintier Harnish, a limited partnership (LP), for a Services Agreement term extension through May 10, 2026, to provide design, formatting, and document preparation services for the 2021 Wildfires Long-Term Recovery Plan; No General Fund Impact - HCD/County Standard Agreement 22-CDBG-PL-2004; approved as to form by County Counsel.**

Recommendation:

Approve and authorize Chair to sign amendment no. 2 to agreement between Plumas County and Mintier Harnish for a Services Agreement term extension through May 10, 2026, to provide design, formatting, and document preparation services for the 2021 Wildfires Long-Term Recovery Plan.

Background and Discussion:

On August 11, 2023, Plumas County entered into a 36-month Standard Agreement with the State Department of Housing and Community development (HCD) under the 2022 Community Development Block Grant (CDBG) Disaster Recovery Plan for Greenville and Surrounding Fire-Impacted Rural Areas. Funds from this planning activity will be used to support disaster recovery planning and implementation, including the preparation of the Plumas County 2021 Wildfires Long-Term Recovery Plan Public Review Draft. On May 28, 2024, the Planning Department released a Request for Qualifications (RFQ) seeking professional services under the 2022 CDBG Planning grant inviting qualified respondents interested in providing professional services to Plumas County regarding the Plumas County 2021 Wildfires Long-Term Recovery Plan document assembly, formatting, and design. On July 16, 2024, the Board of Supervisors approved a Services Agreement for Mintier Harnish, as the preferred consultant based on the Evaluation Panel scoring.

The Services Agreement executed is in the amount of $65,000 with no General Fund Impact, as funding is coming from the 2022 CDBG Planning grant (HCD/County Standard Agreement 22-CDBG-PL-20040).

The term of the Services Agreement was July 16, 2024 through March 31, 2025.

On March 18, 2025, the Board of Supervisors approved Amendment 1, extending the Services Agreement through September 30, 2025, to allow for additional time to design, format, and prepare the 2021 Wildfires Long-Term Recovery Plan document.

Presently, the parties desire to change the Services Agreement, again, through an amendment, and extend the term to May 10, 2026. Amendment 2 is for a time extension only. Note, the HCD/County Standard Agreement expenditure deadline is May 10, 2026, with a reimbursement deadline of July 9, 2026, and a contract deadline of August 10, 2026.

Action:

Approve and authorize Chair to sign amendment no. 2 to agreement between Plumas County and Mintier Harnish for a Services Agreement term extension through May 10, 2026, to provide design, formatting, and document preparation services for the 2021 Wildfires Long-Term Recovery Plan.

Fiscal Impact:

No General Fund Impact - HCD/County Standard Agreement 22-CDBG-PL-2004.

Attachments:

1. 6546 FINAL_Mintier Harnish_Amend 2
2. 5075 FINAL_Mintier Harnish_Amend 1_EXECUTED
3. Mintier Harnish_Agreement_CDBG PL-20040_BOS 7.16.24_Executed

SECOND AMENDMENT TO SERVICES AGREEMENT

BY AND BETWEEN

PLUMAS COUNTY AND MINTIER HARNISH

This Second Amendment to Services Agreement ("Amendment") is made on September 16, 2025, between Plumas County, a political subdivision of the State of California ("COUNTY"), and Mintier Harnish a limited partnership (LP) in the State of California ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:

   a. PLUMAS COUNTY and Mintier Harnish have entered into a written Services Agreement dated July 16, 2024 (the "Agreement"), amended on March 18, 2025, in which Mintier Harnish is providing design, formatting, and document preparation services for the 2021 Wildfires Long-Term Recovery Plan through funding provided by the State Department of Housing and Community Development (HCD) 2022 Community Development Block Grant (CDBG) Disaster Recovery Plan for Greenville and Surrounding Fire-Impacted Rural Areas under the County and HCD executed State Standard Agreement (22-CDBG-PL-20040).

   b. Because of a need for additional time to design, format, and prepare the 2021 Wildfires Long-Term Recovery Plan document, the parties desire to change the Services Agreement.

2. **Amendments:** The parties agree to amend the Services Agreement as follows:

   a. Paragraph 3 is amended to read as follows:

   Term. The term of this agreement shall be from July 16, 2024, through May 10, 2026, unless terminated earlier as provided herein.

3. **Effectiveness of Agreement:** Except as set forth in the First Amendment of Services Agreement, dated March 18, 2025, and this Second Amendment of Services Agreement, all provisions of the Services Agreement dated July 16, 2024, shall remain unchanged and in full force and effect.

[SIGNATURES ON FOLLOWING PAGE]

CONTRACTOR:

Mintier Harnish, LP

By:_____

Name: James Ned Harnish

Title: General Partner

Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

By:_____

Name: Kevin Goss

Title: Chair, Board of Supervisors

Date signed:

ATTEST:

By:_____

Name: Allen Hiskey

Title: Clerk of the Board of Supervisors

Date signed:

Approved as to form:

Stephen Schofield, Attorney
County Counsel's Office

FIRST AMENDMENT TO SERVICES AGREEMENT

BY AND BETWEEN

PLUMAS COUNTY AND MINTIER HARNISH

This First Amendment to Services Agreement ("Amendment") is made on March 18, 2025, between Plumas County, a political subdivision of the State of California ("COUNTY"), and Mintier Harnish a limited partnership (LP) in the State of California ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:

    a. PLUMAS COUNTY and Mintier Harnish have entered into a written Services Agreement dated July 16, 2024 (the "Agreement"), in which Mintier Harnish is providing design, formatting, and document preparation services for the 2021 Wildfires Long-Term Recovery Plan through funding provided by the State Department of Housing and Community Development (HCD) 2022 Community Development Block Grant (CDBG) Disaster Recovery Plan for Greenville and Surrounding Fire-Impacted Rural Areas under the County and HCD executed State Standard Agreement (22-CDBG-PL-20040).

    b. Because of a need for additional time to design, format, and prepare the 2021 Wildfires Long-Term Recovery Plan document, the parties desire to change the Services Agreement.

2. **Amendments:** The parties agree to amend the Services Agreement as follows:

    a. Paragraph 3 is amended to read as follows:

    Term. The term of this agreement shall be from July 16, 2024, through September 30, 2025, unless terminated earlier as provided herein.

3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Services Agreement, all provisions of the Services Agreement dated July 16, 2024, shall remain unchanged and in full force and effect.

CONTRACTOR:

Mintier Harnish, LP

By:_____
Name: James Ned Harnish
Title: General Partner
Date signed:
3/31/2025

COUNTY:

County of Plumas, a political subdivision of the State of California

By:_____
Name: Kevin Goss
Title: Chair, Board of Supervisors
Date signed: 3/18/25

ATTEST:

By:_____
Name: Allen Hiskey
Title: Clerk of the Board of Supervisors
Date signed: 3/18/25

Approved as to form:

Craig Settlemire
Counsel

Services Agreement

This Agreement is made by and between the **COUNTY OF PLUMAS**, a political subdivision of the State of California, by and through its Planning Department (hereinafter referred to as "County"), and **Mintier Harnish** a limited partnership (LP) in the State of California (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in **Exhibit A**, attached hereto.

2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in **Exhibit B**, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Sixty-Five Thousand Dollars ($65,000.00).

3. Term. The term of this agreement shall be from July 16, 2024, through March 31, 2025, unless terminated earlier as provided herein.

4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.

5. Department of Housing and Community Development (HCD) 2022 Community Development Block Grant (CDBG) Disaster Recovery Plan for Greenville and Surrounding Fire-Impacted Rural Areas Standard Agreement 22-CDBG-PL-20040. Contractor shall comply with all requirements and obligations under the Standard Agreement (STD 213) in **Exhibit C**, attached hereto, including all paragraphs in Exhibits A, B, C, D, and E as attached and made a part of the Standard Agreement or otherwise incorporated by reference.

6. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.

7. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee

all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in **Exhibit A**. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

8. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

9. Indemnification. Contractor shall indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, , demands, liability, judgments, awards, fines, labor disputes, losses, damages, expenses, charges or costs, including reasonable attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any wrongful act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants. Contractor shall have no obligation, however, to reimburse defense costs or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.

10. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

    a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars ($1,000,000).

    b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars ($250,000) per person and five hundred thousand dollars ($500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars ($50,000) per accident.

    c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:

        i. The commercial general and automobile liability policy shall be endorsed to name the County, its officers, officials, employees, representatives, and

agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

ii. All coverage available under the commercial general and automobile liability policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and

iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and

iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and

v. Contractor's commercial general and automobile liability policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and

vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance. Contractor shall be solely responsible for payment of any deductibles or self-insured retentions carried under the policies of insurance required.

11. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature

that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

12. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.

13. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County, such consent to not be unreasonably withheld, delayed or conditioned.

14. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

15. Choice of Law. The laws of the State of California shall govern this agreement.

16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions shall be interpreted fairly, simply, and not strictly for or against either party.

17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.

18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.

20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.

21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq*. and section 87100 *et seq*. relating to conflicts of interest of public officers and employees. Contractor represents that it is

unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Planning Department
County of Plumas
555 Main Street
Quincy, CA 95971
Attention: Tracey Ferguson, Planning Director

Contractor:

Mintier Harnish, LP
1415 20th Street
Sacramento, CA 95811
Attention: James Ned "Jim" Harnish, JD, Principal/Owner

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement

24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

25. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions). Failure to comply may result in the termination of this agreement.

26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R.§ 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

27. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds $10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

28. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Mintier Harnish, LP

By:_____
Name: James Ned Harnish
Title: General Partner
Date signed: July 18,2024

COUNTY:

County of Plumas, a political subdivision of the State of California

By:_____
Name: Greg Hagwood
Title: Chair, Board of Supervisors
Date signed: 7.16.2024

ATTEST:

By:_____
Name: Allen Hiskey
Title: Clerk of the Board
Date signed: 7.16.2024

Approved as to form:

Craig Settlemire
Counsel

EXHIBIT A

Scope of Work

Task 1 – Design and Format a Comprehensive Recovery Plan Document

- Professional Layout Design. Contractor will create a visually appealing and easy-to-navigate document using Adobe InDesign. Contractor will establish a clean and consistent layout that integrates text, graphics, and visual elements harmoniously. This will include setting up master pages for uniformity in headers, footers, and pagination.
- Accessibility Considerations. To ensure the document is accessible to all, including those with disabilities, Contractor will follow best practices in document design. This includes using high-contrast color schemes, readable fonts, and alternative text for images and graphics.
- Brand Alignment. The design will align with County's branding and any existing visual guidelines, maintaining a professional and cohesive look throughout the document.

Task 2 – Assemble the Document with Provided Text, Graphics, Maps, and Photos

- Content Management. Contractor will organize and categorize all provided content (e.g., text, graphics, maps, photos) for efficient integration into the document. Contractor will use InDesign's extensive content management features to ensure each element is placed correctly and consistently.
- High-Quality Visuals. Contractor will optimize all visual elements to maintain high resolution and clarity, ensuring that maps, photos, and graphics are presented in a manner that enhances understanding and engagement.
- Version Control. Implementing a version control system will allow Contractor to track changes and updates to the document efficiently, ensuring that the most current content is always being used.

Task 3 – Create Up to Ten (10) Original Graphics and Icons

- Custom Graphics. Contractor will create original graphics (e.g., diagrams, charts, infographics) and icons, which may include simple maps, tailored to the content of the recovery plan. These elements will be designed to clearly and effectively convey complex information and data.
- Consistency in Style. The new graphics and icons will maintain a consistent style, color scheme, and visual language that aligns with the overall design of the document and enhances readability.
- Relevance and Clarity. Each graphic will be designed with a focus on relevance and clarity, ensuring that it supports and enriches the text it accompanies.

Task 4 – Conduct Minor Copy Editing as Directed

- Grammar and Spelling. Contractor will perform thorough reviews to correct any grammatical, spelling, or typographical errors.
- Consistency and Flow. Contractor will ensure consistency in terminology, style, and tone throughout the document. Minor copy edits will be made to enhance the flow and readability of the text.
- Adherence to Guidelines. Edits will be conducted in line with any provided style guides or editorial guidelines, ensuring that all content meets the County's standards.

Task 5 – Prepare Public Review Drafts #1 and #2 and the Final Adoption Document

- Draft Preparation. Contractor will prepare the first draft (Public Review Draft #1) incorporating all content and initial design elements. This draft will be formatted and presented for public review and feedback.
- Revisions and Updates. Based on feedback from Public Review Draft #1, Contractor will make necessary revisions and prepare Public Review Draft #2, ensuring all changes are accurately reflected and that the document evolves in line with stakeholder input.
- Final Adoption Document. After further review and final adjustments, Contractor will prepare the Final Adoption document. This final version will be polished, fully reviewed, and ready for adoption and distribution.

Task 6 – Coordinate Project Activities and Communications with the County

- Regular Updates. Contractor will provide consistent and timely updates to the County on project progress, milestones achieved, and upcoming activities. This includes detailed status reports and summaries after each significant phase.
- Clear Communication Channels. Establishing clear lines of communication will be crucial. Contractor will use email, project management software (Asana), and scheduled calls to ensure seamless interaction and quick resolution of any issues or queries.
- Responsive Coordination. Contractor will be responsive to the County's needs and any changes or additional requirements, ensuring that all project activities are aligned with the County's objectives and timelines.

Task 7 – Participate in up to Nine (9) Project Team Meetings

- Preparation and Agenda Setting. For each scheduled project meeting, Contractor will come prepared with an agenda, progress updates, and any discussion points or questions. This will facilitate productive and focused meetings.
- County and Stakeholder Engagement. Contractor will actively engage with County representatives and stakeholders during meetings, ensuring that their input is valued and incorporated into the project workflow.
- Action Items and Follow-ups. Post-meeting, Contractor will document action items and follow-up tasks clearly and distribute them to all relevant parties, ensuring accountability and continued progress toward project goals.

EXHIBIT B

Fee Schedule

The scope of services tasks in **EXHIBIT A** shall be competed for a cost **not to exceed $65,000.00** on a time and materials basis in according to the Contractor standard billing rates listed below:

Staff Member	Project Role	Billing Rate
Jim Harnish, Principal/Owner	Project Director	$280/hour
Ryan Lester, Project Manager	Project Manager	$210/hour
Nikki Zanchetta, Planner	Planner	$175/hour
Hannah Woolsey, Planner	Planner	$175/hour
Theda Justiniani, Office Manager	Administrative, Invoicing	$140/hour

Contractor shall invoice monthly on a percent-completed basis for work performed the prior month, up to the total amount stated herein. County shall make payment on Contractor's properly submitted monthly invoices within ninety (90) days receipt.

EXHIBIT C

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)
2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
DISASTER RECOVERY PLAN FOR GREENVILLE AND
SURROUNDING FIRE-IMPACTED RURAL AREAS
STANDARD AGREEMENT 22-CDBG-PL-20040
EXHIBITS A, B, D, AND E AND EXHIBIT C INCORPORATED BY REFERENCE

SCO ID:

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES
STANDARD AGREEMENT
STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (If Applicable)
22-CDBG-PL-20040	

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME
Department of Housing and Community Development

CONTRACTOR NAME
County of Plumas

2. The term of this Agreement is:

START DATE
Upon HCD Approval

THROUGH END DATE
Thirty-Six (36) Months from the Effective Date

3. The maximum amount of this Agreement is:
$250,000

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

	Exhibits	Title	Pages
	Exhibit A	Scope of Work	7
	Exhibit B	Budget Detail and Payment Provisions	7
	Exhibit C *	General Terms and Conditions	04/2017
+ -	Exhibit D	CDBG Program Terms and Conditions	25
+ -	Exhibit E	Program Application	11

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at https://www.dgs.ca.gov/OLS/Resources

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)
County of Plumas

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
555 Main Street	Quincy	CA	95971

PRINTED NAME OF PERSON SIGNING	TITLE
TRACEY FERGUSON	PLANNING DIRECTOR
CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED
Tracey Ferguson	8/3/23

Approved as to form:
Gretchen Stuhr
Plumas County Counsel

SCO ID:

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (If Applicable)
22-CDBG-PL-20040	

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME			
Department of Housing and Community Development (HCD)			
CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
2020 W. El Camino Avenue	Sacramento	CA	95833
PRINTED NAME OF PERSON SIGNING	TITLE		
Synthia Rhinehart	Contracts Manager		
CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED		
Synthia Rhinehart	8/11/2023		
CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL	EXEMPTION (If Applicable)		
	Exempt per SCM Vol. 1 4.04. A.3 (DGS memo dated 6/12/1981)		

EXHIBIT A

AUTHORITY, PURPOSE AND SCOPE OF WORK

1. Authority & Purpose

This Standard Agreement (hereinafter "Agreement") will provide official notification of the reservation of funds under the State of California's administration of the federal Community Development Block Grant Program for non-entitlement jurisdictions (hereinafter, "CDBG" or the “Program") by the Department of Housing and Community Development (hereinafter the "Department") pursuant to the provisions of 42 U.S. Code (U.S.C.) 5301, et seq., 24 Code of Federal Regulations (CFR) Part 570, Subpart I , California Health and Safety Code Section 50825, et seq., and the California State CDBG Program Guidelines in effect as of October 15, 2019, all as may be amended from time to time. The Program is listed in the federal System of Award Management Assistance Listings (formerly Catalog of Federal Domestic Assistance) as 14.228 - CDBG -Community Development Block Grant Program. In accepting this reservation of funds by executing this Agreement, the Grantee agrees to comply with the terms and conditions of this Agreement, the Notice of Funding Availability (NOFA) under which the Grantee applied, as identified in this document footer, the representations contained in the Grantee's application (the "Application") for this funding allocation, which is incorporated herein by reference and is included as a summary in Exhibit E, and the requirements of the authorities cited above. For activities funded outside of a NOFA, including activities funded through Program Income, and activities funded through Urgent Need, the Grantee agrees to comply with the terms and conditions of this Agreement, the representations contained in the Grantee’s Application for activity funding, which is incorporated herein by reference and is included as a summary in Exhibit E, and the requirements of the authorities cited above. Any changes made to the submitted and awarded Application after this Agreement is executed must receive prior written approval from the Department. For purposes of this Agreement, use of the term "Grantee" shall be a reference to "Contractor".

2. Scope of Work

A. The Grantee shall perform the funded activities described in the Scope of Work (Work), including applicable National Objectives as represented in Exhibit E, and the Application which is on file with the Department and which is incorporated herein by reference. All written materials or alterations submitted as addenda to the original Application and which are approved in writing by the Department are hereby incorporated as part of the Application. The Department reserves the right to require the Grantee to modify any or all parts of the Application in order to

EXHIBIT A

comply with CDBG requirements. The Department reserves the right to monitor all Work to be performed by the Grantee, its contractors, and subgrantees in relation to this Agreement. Any proposed revision to the Scope of Work must be submitted in writing for review and approval by the Department and may require an amendment to this Agreement. Approval shall not be presumed unless such approval is made by the Department in writing.

B. For the purposes of performing the Scope of Work, the Department agrees to provide the amount(s) identified in Exhibit B, and as detailed in Exhibit E, Budget Worksheet. Unless amended in writing, the Department shall not be liable for any costs in excess of the total approved budget. The Department shall not, under any conditions, be liable for any unauthorized or ineligible costs or activities.

C. Except for General Program Administration, grant activity(ies) must meet one of the following three CDBG National Objectives:

1) Benefit to Low/Moderate Income Persons or Households,

2) Urgent Need, or

3) Elimination of Slums or Blight as defined in 24 CFR 570.483.

3. <u>Effective Date and Commencement of Work</u>

A. This Agreement is effective upon approval by the Department as evidenced by the Department representative's signature on page one of the fully executed Standard Agreement, STD 213.

B. The CDBG Grantee agrees that no Work toward the implementation of the project activity or program activity, as identified in Exhibit E, shall commence without prior written authorization from the Department prior to the execution of this Agreement by the Department.

4. <u>Term of Agreement and Performance Milestones</u>

A. Term of Agreement: The Grantee shall complete the grant activity and/or activities on or before 36 months (three (3) years) from the Department's execution date identified on the STD 213 of this Standard Agreement ("Contract Expiration Date". Any extensions beyond the 36 months will require the Department's approval and a contract amendment.

EXHIBIT A

B. Expenditure Deadline: All costs to be reimbursed with Program funds shall be incurred no later than 33 months (two (2) years and nine (9) months) from the final Department execution date of this Agreement as identified on the STD 213. Costs incurred after the Expenditure Deadline are not eligible for reimbursement.

1) Reporting Deadlines:

a) All activities except activities in support of new housing construction and activities in support of economic development must report final beneficiaries no later than the Contract Expiration Date.

b) For activities in support of new housing construction and economic development where housing units or jobs are dependent on off-site infrastructure development, the activity shall have an extended reporting term of two years (24 months) from the Contract Expiration Date deadline to complete reporting of units constructed and occupied or jobs created or retained. Activities that do not meet the reporting deadline will be deemed ineligible and the Grantee will be required to repay all grant funds expended on the activity.

C. Milestones: Grantee shall timely adhere to project milestones as established in Exhibit E.

1) Failure to Meet Milestones:

a) Failure to meet the first milestone identified in Exhibit E, is a material breach and will result in a for-cause termination of this Agreement. All funds, including program income, reimbursed for this activity prior to the termination shall be returned to the Department no less than thirty (30) days from the written notification of termination.

2) Failure to meet any given subsequent milestones identified in Exhibit E, may result in loss of program eligibility and will restrict the Grantee from applying for additional CDBG funding until the activity is corrected and put back on schedule, or the activity is completed, or the activity is canceled.

EXHIBIT A

3) Any milestone or deadline except the first milestone, the final activity report milestone, and the expenditure deadline may be revised administratively with the approval of the Department without incurring penalty, provided the revision request is received in advance of the original milestone due date.

D. **Scope of Work Revisions and Amendments**

1) Contract Revisions: Adjustments to the Scope of Work that do not require an increase or reduction of activity scope, a change in National Objective, or a change in the type of beneficiaries assisted may be completed as a Contract Revision. Contract Revisions must be approved by the Department prior to implementation. If approved, contract revisions shall automatically be deemed a part of, and incorporated into, this Agreement. Approval shall be provided either through the online grant management system, or in writing, as appropriate. Contract Revisions shall include but not be limited to:

   a) Adjustments that itemize the scope of work, revise milestone deadlines, except for first and last milestones, and change the scope of work in a manner that does not change the overall budget, National Objective, or change type or reduce count of estimated beneficiaries.

   b) Adjustments that increase the estimated number of beneficiaries without increasing or decreasing the scope of work and without changing the overall budget.

2) Contract Amendments: Adjustments to the Scope of Work that require an increase or a reduced scope of work, that change the National Objective, or that change the type or reduces the number of beneficiaries assisted shall require a Contract Amendment. Contract Amendments must be fully executed by both the Grantee and the Department prior to implementation. Adjustments may not be implemented prior to execution unless the Department has provided written notice authorizing the Grantee to proceed. Contract Amendments shall include but not be limited to:

EXHIBIT A

a) Adjustments that either add scope beyond what was included in the original application, or that reduce scope such that the activity is materially different from the original application, or that reduce estimated beneficiary counts.

b) Adjustments that change the scope in a manner that requires a change to awarded activity budget, including adding funds from other State CDBG funded activities, adding Program Income, and reducing funds from either State CDBG awarded funds or Program Income.

3) HUD Matrix Codes: If HUD changes an activity matrix code(s) or if there is an error in recording the activity code, the Grantee shall be notified in writing and the correction shall not require an amendment to this Agreement.

E. **State CDBG Program Contract Management**

1) Department Contract Manager: For purposes of this Agreement, the State CDBG Program Contract Manager for the Department is the Program Manager(s) of the State CDBG Program in the Division of Federal Financial Assistance, or such person's designee. Written communication regarding this Agreement shall be directed to the State CDBG Program Contract Manager at the following address*:

State CDBG Program Contract Manager
Division of Financial Assistance
Department of Housing and Community Development
P.O. Box 952054
Sacramento, California 94252-2054
Ph: (916) 890-6819
Email: CDBG@hcd.ca.gov

**Due to the telework policy in place for the State of California communications should be done electronically to ensure timely response.*

2) Contract Management: Day-to-day administration of this Agreement shall take place through the online grant management system, including but not limited to:

EXHIBIT A

a) Financial Reports (Funds Requests);

b) Activity Reports;

c) Semi-Annual Reports;

d) Annual Reports;

e) Submittal of any and all requested supporting documentation;

f) Standard Agreement Revisions (non-material contract changes); and,

g) Standard Agreement Amendments (material contract changes).

3) Grantee Contract Administrator: The Grantee's Contract Administrator (must be a Grantee employee) is identified in Exhibit E, Profile. Unless otherwise informed, any notice, report, or other communication required by this Agreement shall be directed to the Grantee's Contract Administrator at the contact information identified in Exhibit E, Profile. Written communication shall be directed to the Grantee's Contract Administrator as identified in the Grantee Profile as referenced in Exhibit E.

4) **Capacity to Contract**: Contractor has the capacity and authority to fulfill the obligations required of it hereunder and nothing prohibits or restricts the right or ability of Contractor to carry out the terms hereof.

5) **Authority to Execute**: Each person executing this Agreement represents and warrants to the Department that he or she is duly authorized to execute and deliver this Agreement on behalf of the Contractor, and that such authority is evidenced by a binding authorization. The person executing this Agreement, and the Contractor, acknowledge that the Department is materially relying upon the foregoing representation and warranty in agreeing to enter into this Agreement. In the event of a defect in any resolution submitted to the Department in connection herewith, then this provision shall be deemed satisfactory and admissible evidence of the authority of the signer to bind Contractor to this Agreement and Contractor shall remain fully bound to the terms hereof. In the event the Department

EXHIBIT A

determines in its sole discretion that a resolution submitted by the Contractor is deficient in any way, then within thirty (30) days of the Department's request, Contractor shall resubmit a new resolution which is satisfactory to the Department. Failure by the Contractor to timely provide such resolution to the Department shall constitute a default under this Agreement.

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Budget

A. Budget Detail: The activity shall follow the budget as detailed in Exhibit E.

B. Program Income: All Program Income is state administered CDBG funding and is subject to the same federal requirements for financial administration as open grant awards. Program Income, including both cash-on-hand and future projected receipts, if identified as a funding source for any given activity, must be included in the activity budget and must be substantially expended prior to drawing grant award funds. Program Income must be identified separately from grant funds in the activity budget and must be broken out into activity and general administration funding, as applicable. The Department will not encumber locally administered Program Income against NOFA grant funds in the state's accounting system. Only new grant awards made under a NOFA or in conjunction with an Urgent Need application will be encumbered in the state's accounting system.

Funding in this Agreement may include either or both:

1) the total new grant award from the NOFA to be encumbered by the Department from grant funds,

2) total locally held Program Income to be included in the activity budget but that will **not** be encumbered by the Department. This Agreement is for the sum total of funds to be used in the activity including grant funds and Program Income, as applicable. Program Income receipts must be reported no less than quarterly.

C. Other Non-State CDBG Funding Sources: The Grantee shall report on the value of other contributions included as leverage for each activity via the Financial Reports narrative section required for such activity and provide supporting documentation. The Financial Reports shall be accessed through the online grant management system and are the reports which convey the information needed to complete financial transactions in HUD's Integrated Disbursement and Information System (IDIS).

EXHIBIT B

2. Availability of Funds

The Department's provision of funding to Grantee pursuant to this Agreement is contingent on the continued availability of CDBG funds and continued federal authorization for CDBG activities, as well as the conditions set forth in Exhibit D, Section 33. The Department's provision of funding is subject to amendment or termination due to lack of funds or authorization. This Agreement is subject to written modification or termination as necessary by the Department in accordance with requirements contained in any future state or federal legislation and/or state or federal regulations. All other modifications must be in written form and approved by both parties.

3. Eligible Costs

A. No activity costs may be incurred, or funds reimbursed until the Grantee has documented compliance with the applicable National Environmental Policy Act (NEPA) requirements established in 24 CFR 50, 24 CFR 58, and 42 USC 4321, et seq., and an authorization to incur costs from the Department has been received or the contract has been fully executed.

B. Allowable Costs: Allowable costs shall mean those necessary and proper costs under 2 CFR 200.400 through 475, and as identified in the Grantee's application and as detailed in Exhibit E, and as approved by the Department unless any or all such costs are disallowed by the State of California or HUD. Allowable costs include necessary and proper activity and administration costs incurred prior to the execution of this Agreement. All costs incurred prior to the execution of this Agreement must be eligible to be considered allowable and suitable for reimbursement. Eligible costs must, at a minimum, be costs incurred according to the procurement requirements of 2 CFR 200.317, et seq. and be costs required for the activity in this Agreement to meet a National Objective.

C. Priority of Funds: The Grantee agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available. To the extent available, the Grantee must disburse funds available from locally held funding CDBG grant resources such as, but not limited to Program Income, rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments from the grant award.

EXHIBIT B

D. Withholding Funds: The Department reserves the right to withhold payments pending timely delivery of program reports or documents as may be required under this Agreement. Payments are contingent upon the Grantee's financial management system meeting the requirements of 2 CFR 200.302, and the internal control requirements of 2 CFR 200.303. Payment may be suspended or terminated, in whole or in part, by the Department in its sole discretion in the event of a default by Grantee.

E. Disencumbering Funds: The Grantee agrees that funds determined by the Department to be surplus upon completion of the activity, the funds that are not able to be spent in their entirety prior to the Expenditure Deadline or that have not been drawn prior to the Contract Expiration Date will be subject to disencumberance by the Department in its sole and absolute discretion.

F. Indirect Costs: If Grantee wishes to charge for indirect costs, the Grantee must develop an indirect cost allocation plan for determining the appropriate CDBG share of such indirect costs and submit such plan to the Department for approval prior to submission of requests for any payments for the indirect cost expenditures.

G. Pre-Agreement Costs: Pre-Agreement Costs are eligible costs incurred prior to the award of funds as defined in Exhibit D, Section 1. Eligible Pre-Agreement costs as identified in Exhibit E, Project Budget, may only be reimbursed upon the full execution of this Agreement and verification that the costs meet all eligibility criteria. Pre-Agreement costs may include both activity delivery and general program administration.

The Grantee agrees that any Pre-Agreement costs **not** previously identified in Exhibit E, Project Budget, will **not** be paid with CDBG funds.

4. Method of Payment

The Department will not authorize payments unless it has determined the costs incurred are in compliance with the terms of this Agreement. Payments will be issued to the agency identified on the Taxpayer Identification Form (TIN) provided by the Grantee to the Department.

EXHIBIT B

A. Reimbursements: The Department will reimburse the Grantee its allowable costs for the services identified in this Agreement in Exhibit E, upon presentation of a financial reporting form, and supporting documentation of the cost eligibility. The Grantee may not request reimbursements under this Agreement until the funds are needed for payment of eligible costs. The amount of each request must be limited to the amount documented as having been incurred.

1) To receive reimbursement for grant activities, including reimbursement for eligible Pre-Agreement costs, the Grantee must submit all Department required forms according to the applicable deadlines. Financial Reports and Activity Reports are due no less than quarterly, within 15 days of the end of the quarter. Financial Reports and Activity Reports may be submitted more frequently at the Grantee's discretion. Financial Reports shall include the level of documentation specified by the Department, including proof of expenditure, and proof of cost eligibility. Grantees must submit documentation supporting cost amounts and cost eligibility with each funds request as part of the Financial Report.
2) Grantees shall submit Financial Reports (funds requests) no less than quarterly. If no funds have been expended, the Grantee shall provide a detailed description of work completed during the reporting period, an explanation of why no funds have been expended, and anticipated date when a funds will next be requested

B. Advances: The Grantee must receive prior written approval from the Department before submitting an advance request. All advances are subject to the Department's consent, which may be given or withheld on its sole discretion. No advances will be issued prior to full Agreement execution.

C. Final Payment Requests:

1) Grantees on the Reimbursement Payment System: All requests for final reimbursement must be submitted no later than sixty (60) days after the Expenditure Deadline as defined in Exhibit A, Section 4 (B) of this Agreement.

2) Grantees on the Advance Payment System: The last advance payment must be submitted to the Department no later than sixty (60) days prior to

EXHIBIT B

the Expenditure Deadline of this Agreement.

3) Return of Unexpended Funds: All funds received by the Grantee but not expended by the Expenditure Deadline must be accounted for and returned to the Department within thirty (30) days after the Expenditure Deadline. Funds shall be returned in accordance with the current State procedural guidance for grantees. All returned funds will be disencumbered.

4) All Funds Not Previously Requested: If the final funds disbursement request for costs expended during the term of this Agreement has not been received by the Department within 60 days following the Expenditure Deadline as defined in Exhibit A, Section 4 (B) of this Agreement, the Department may disencumber any funds remaining and grant funds will no longer be available for the Grantee.

5. Budget Revisions and Amendments

Budget line-item adjustments may be made in accordance with the following:

A. Budget Revisions: Adjustments to the Budget that do not require an increase or reduction of total activity budget, a change in National Objective, or a change in the type or a reduction in number of beneficiaries assisted may be completed as a Budget Revision. Budget Revisions shall include but not be limited to:

1) Adjustments that reallocate funds between budget line items, including between General Administration funding, activity funding, and Program Income resources, including both Program Income cash on hand, and Program Income projected receipts, but that otherwise does not change the overall budget total, the scope of work, the National Objective, and type and count of estimated beneficiaries. Reallocations involving General Administration funding are subject to applicable General Administration caps identified in the Notice of Funding Availability.

2) Adjustments that increase or decrease the detail included in the submitted lined item budgets, including adding and removing budget line items, without increasing or decreasing the scope of work and without changing the overall budget.

Budget Revisions must be approved by the Department prior to implementation. Approval shall be provided either through the online grant management system, or in writing, as appropriate. If approved, Budget Revisions shall automatically be deemed a part of, and incorporated into, this Agreement.

EXHIBIT B

B. Budget Amendments: Adjustments to the Budget that result in an increased or a reduced total activity budget shall require a Contract Amendment. Contract Amendments must be fully executed by both the Grantee and the Department prior to implementation. Adjustments may not be implemented prior to execution unless the Department has provided written notice authorizing the Grantee to proceed.

6. Grant Closing Requirements

A. Expenditure Deadline:

1) All costs to be reimbursed with Program funds must be incurred no later than 33 months (two (2) years and nine (9) months) from the final Department execution date of this Agreement as identified on the STD 213.

The Final Financial Report for the activity must be marked final and submitted within sixty (60) days following the Expenditure Deadline as defined in Exhibit A, Section 4 (B). Financial Reports submitted after this date will not be eligible for reimbursement.

B. Closeout Procedure: The Grantee must submit the following at the completion of the activity:

1) A Final Activity Report that includes all required reporting data for the activity;

2) A filed Notice of Completion (if applicable);

3) Evidence, satisfactory to the Department, of compliance with any and all other Special Conditions of this Agreement as set forth in Exhibit E hereto;

4) Proof of publication of public hearing/meeting that shows compliance with public participation requirements to report the closure of the grant and the results of the completed activity;

5) Close out Certification Form signed by the Grantee's authorized signer;

6) Project Completion Report; and

7) Disencumbrance of Funds form (if applicable).

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If the Grantee identified an extended reporting period will be required to meet the National Objective for the activity in the Application, the above closeout requirements shall be submitted upon the completion of the activity, or within twenty-four (24) months after the Contract Expiration Date, whichever comes first. If no extended reporting period is required, the above closeout requirements shall be submitted upon the completion of the activity or no later than the Contract Expiration Date. Upon receipt of the above documentation, the Department will close out this Agreement and finalize the activity in IDIS for final reporting to HUD.

C. Ongoing Reporting: Grants that have been closed may, as applicable, have continued reporting requirements, including Program Income reporting, performance reporting, beneficiary reporting, asset reporting, and other federally required reports as identified in Exhibit D, Section 22.

EXHIBIT D

CDBG PROGRAM TERMS AND CONDITIONS

Federal Grant Identification
CFDA Number: 14.228

1. Definitions

A. "Activity" means one of the following HUD eligible activities as per 42 U.S.C. 5305.

1) Acquisition (§ 5305 (a)(1))

2) Public Improvements (§ 5305 (a)(2))

3) Public Facilities (§ 5305 (a)(2) and (5))

4) Code Enforcement (§ 5305 (a)(3))

5) Housing Rehabilitation (§ 5305 (a)(4))

6) Public Services (§ 5305 (a)(8))

7) Planning and Technical Assistance (Section 105(a)(12), (14) and (19)

8) Business Financial Assistance (§ 5305 (a)(17))

9) Microenterprise Assistance (§ 5305 (a)(22))

10) Homeownership (§ 5305 (a)(24))

B. “Activity Budget” means the budget included in Exhibit E, Project Budget, as referenced by Exhibit B, Budget Detail, and Payment Provisions.

C. "Activity Delivery" (AD) means any reasonable and necessary costs that are not directly related to labor and/or direct construction and/or direct activity implementation costs. These costs must be cost reasonable and directly tie to the completion of the activity to meet a National Objective.

D. “Activity Reports” are the activity reports that must be submitted at least quarterly that describe program or project progress and/or beneficiaries served during a given reporting period.

E. “Department” means the California Department of Housing and Community Development.

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F. "Funds Request" is also identified as a Financial Report and refers to the forms and processes required to request the drawdown of CDBG funds. Grantees shall submit Financial Reports (funds requests) no less than quarterly. If no funds have been expended, the Grantee shall provide a detailed description of work completed during the reporting period, an explanation of why no funds have been expended, and anticipated date when funds will next be requested.

G. "General Administration" refers to eligible administrative expenses as provided in 42 U.S.C. 5305(a)(13).

H. “Grantee” means the jurisdiction that applied for CDBG funding and has legal authority to sign this Agreement and commit to compliance with all federal requirements regarding the administration of federal funds, as identified in 2 CFR 200.

I. “Pre-Agreement Costs” are pre-award costs as defined at 2 CFR 200.458 and 24 CFR 570.489(p) and are costs that are eligible per 2 CFR 200.400 et.seq. that have been itemized on the approved activity budget as identified in Exhibit E, Project Budget, as referenced by Exhibit B, Budget Detail and Payment Provisions.

J. "Program" means an eligible activity that provides direct assistance to eligible participants within a defined service area. Programs include public services, housing assistance to households, and instances where an eligible person, household, or area is directly assisted with a unit of service.

K. “Program Guidelines” means the CDBG Program Guidelines adopted in October 2019 that replaced the California state regulations regarding the operation of the State CDBG program, as per Health and Safety Code 50826.1(a) that states that the regulations are repealed upon adoption of guidelines.

L. “Program Income”, as defined in 24 CFR 570.489(e), means gross income received by the Grantee that is directly generated from the use of CDBG funds. When such income is generated by an activity that is only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used.

EXHIBIT D

M. "Project" means eligible capital improvements to public facilities, infrastructure, assets, and right-of-way. Projects may also include eligible capital improvements to privately owned facilities, infrastructure, and assets that serve the public or that provide a public good, including shelters, community-based facilities, and utilities.

2. Eligible Activities

Grantee will only use funds under this Agreement for the activity identified in Exhibit E. All activities must be eligible CDBG activities as authorized under 42 U.S.C. 5305 and 24 CFR 570.482.

3. National Objectives

Grantee will only use funds in support of the National Objective identified in Exhibit E. All CDBG funded grant activities must meet a National Objective as defined in 42 U.S.C. 5304(b)(3), as amended, and 24 CFR Part 570.483.

Real Property acquired in whole or in part with CDBG funds must be used to meet the same National Objective for which it was purchased for no less than five years from the date of acquisition. The Department may require a Use Restriction Agreement be recorded against real property acquired or improved in whole or in part with CDBG funds.

4. Termination and Remedies for Noncompliance

Awards as secured by this Agreement may be terminated by the Department in whole or in part as per federal regulation at 2 CFR 200.339. All terminations shall include written notification setting forth the reason(s) for such termination, the effective date, and the portion to be terminated in the case of partial terminations and will follow termination notification requirements identified in 2 CFR 200.340.

A. Termination without Cause: Agreements may be terminated without cause in whole or in part by the Department **only** with the consent of the Grantee. In the case of a whole agreement termination, the two parties shall agree upon termination conditions, including the effective date. In the case of partial termination, the two parties shall agree upon termination conditions, including the portion to be terminated and the effective date.

EXHIBIT D

B. Noncompliance and Termination with Cause: The Department may terminate this Agreement for Grantee's failure to comply with the terms and conditions of this Agreement. Terminations for material failure to comply with the Agreement terms and conditions must be reported by the Department to the appropriate federal program integrity and performance system accessible through the System for Award Management (SAM) as per 2 CFR 200.339(b).

1) The Department may initiate remedies for noncompliance as identified in 2 CFR 200.338 at any time it has been determined that the Grantee is no longer meeting the terms and conditions of this Agreement. Remedies for noncompliance may be required in addition to, in lieu of, or prior to termination.

2) Prior to terminating this Agreement for cause or noncompliance, the Department shall submit written notice specifying noncompliance and/or specifying the event or events that if not cured would constitute an event of default. The Department's written notice shall identify remedies for cure. Grantee shall have thirty (30) calendar days from receipt of notice to fully cure. This period may be extended at the Department's discretion for a reasonable period of time if the Grantee is acting in good faith to cure the noncompliance or cause. Any extension of the cure period must be communicated in writing by the Department.

3) The Department's remedies for Grantee's noncompliance with a federal statute or regulation, a state statute or regulation, an assurance, in a State plan or application, a notice of award, or elsewhere may include, as appropriate:

a) Temporarily withhold cash payments pending correction of the deficiency by the Grantee.

b) Disallow (that is, deny use of funds) all or part of the cost of the activity or action not in compliance.

c) Wholly or partly suspend or terminate the current award for the Grantee's program or project, as applicable.

d) Withhold further and/or future awards of CDBG funds.

e) Request that HUD initiate federal suspension debarment proceedings.

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f) Take other remedies that may be legally available, including, but not limited to:

g) In the case of costs incurred without meeting a National Objective, require repayment of all funds reimbursed, including General Administration, Activity Delivery, and any and all Program Income, as appropriate.

4) In taking an action to remedy noncompliance, the Department will provide the Grantee an opportunity for such hearing, appeal, or other administrative proceeding to which the Grantee is entitled under any statute or regulation applicable to the action involved as per 2 CFR 200.341.

C. Effects of Suspension and Termination: Grantee costs resulting from obligations incurred by the Grantee or any of the Grantee's contractors, subrecipients, or subgrantees during a suspension or after termination of an Agreement are not allowable unless otherwise authorized by the Department in written notice or as allowable in 2 CFR 200.342. Termination and remedies for noncompliance identified in this Section do not preclude a Grantee or any of the Grantee's contractors, subrecipients, or subgrantees from being subject to non-procurement debarment and suspension requirements at 2 CFR 2424. CDBG funds may not be provided to excluded or disqualified persons pursuant to 24 CFR 570.489(l).

D. Remedies: All remedies of the Department hereunder are cumulative and not exclusive.

5. <u>Severability</u>

A. If any provision of this Agreement, or an underlying obligation, is held invalid by a court of competent jurisdiction, such invalidity, at the sole discretion of the Department, shall not affect any other provisions of this Agreement and the remainder of this Agreement shall remain in full force and effect. Therefore, the provisions of this Agreement are, and shall be, deemed severable.

B. The Grantee shall notify the Department immediately of any claim or action undertaken by or against it which affects or may affect this Agreement or the Department and shall take such action with respect to the claim or action as is consistent with the terms of this Agreement and the interests of the Department.

EXHIBIT D

6. Waivers

No waiver or any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of the Department to enforce, at any time, the provisions of this Agreement or to require, at any time, performance by the Grantee of these provisions shall in no way be construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of the Department to enforce these provisions.

7. Uniform Administrative Requirements

The Grantee, its agencies or instrumentalities, and Subgrantees shall comply with the policies, guidelines and Administrative Requirements of 2 CFR Part 200 et seq., as applicable, as they relate to the cost principles, audit requirements, acceptance and use of federal funds.

A. Single Audit Compliance: Funds will not be disbursed to any Grantee identified by the State Controller's Office (SCO) as non-compliant with the Federal Single Audit Act, as described in the Uniform Administrative Requirements, Cost Principles, And Audit Requirements for Federal Awards at 2 CFR 200 Sub-Part F. No funds may be disbursed until compliance with the Uniform Administrative Requirements is demonstrated to the satisfaction of the Department.

B. Accounting Standards: Grantee agrees to comply with, and administer the activity in conformance with, 2 CFR Part 200.300 et seq, and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

C. Suspension and Debarment: By executing this Agreement, Grantee verifies and affirms that it has not been suspended or debarred from participating in or receiving federal government contracts, subcontracts, loans, grants or other assistance programs.

8. Compliance with State and Federal Laws and Regulations

A. Grantee, its agencies or instrumentalities, contractors, sub-grantees, and subrecipients shall comply with all local, state, and federal laws, statutes, and regulations, as well as policies and guidelines established by the Department for the administration of the CDBG program.

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B. Grantee shall comply with the requirements of 24 CFR 570.480 et seq., the Housing and Urban Development (HUD) regulations concerning State administered Community Development Block Grants, 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Final Guidance, as adopted by HUD at 2 CFR 2400, Title II of the Cranston-Gonzales National Affordable Housing Act (42 U.S.C. § 12701 et seq.) and all federal regulations and policies issued pursuant to these regulations. The Grantee further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

9. Affirmatively Furthering Fair Housing

Grantee shall affirmatively further fair housing, in accordance with the Civil Rights Act of 1964 (42 U.S.C 2000a, et seq.), and the Fair Housing Act (42 U.S.C. 3601, et seq.), according to 42 U.S.C. 5306, et seq. and in compliance with California statute (Gov. Code sections 65583, et seq.). Grantee shall comply with the Fair Housing Amendment Act of 1988 (Public Law 100-430).

10. Equal Opportunity Requirements and Responsibilities

Grantee agrees that it undertakes hereby the same obligations to the Department that the Department has undertaken to HUD pursuant to the Department's CDBG certifications. The obligations undertaken by Grantee include, but are not limited to, the obligation to comply with all applicable federal laws and regulations described in Subpart K of 24 CFR Part 570 and specifically with each of the following:

A. The Housing and Community Development Act of 1974 (Public Law 93-383) that authorized the CDBG program, as amended, and legislative changes contained in the Housing and Urban-Rural Recovery Act of 1983 that authorized the state administered CDBG program for non-entitlement communities, and the Architectural Barriers Act of 1968 (42 U.S.C. Section 4151) that requires publicly funded facilities be accessible to the public;

B. Title VI of the Civil Rights Act of 1964 (Public Law 88-352) prohibiting discrimination based on protected class, as amended, Title VIII of the Civil Rights Act of 1968 (Public Law 90-284) prohibiting discrimination in housing, as amended; the Civil Rights Restoration Act of 1987 (Public Law 100-259) requiring expanded compliance with civil rights laws for jurisdictions receiving federal funding; Section 104(d) regarding relocation and displacement and Section 109 of Title 1 of the Housing and Community Development Act of 1974

EXHIBIT D

prohibiting discrimination in CDBG funded programs, as amended; Section 504 of the Rehabilitation Act of 1973 prohibiting recipients of federal funds from discrimination against persons with disability; the Americans With Disabilities Act of 1990 prohibiting all public discrimination against persons with disabilities; the Age Discrimination Act of 1975 prohibiting age-based discrimination in federally funded activities; Executive Order 11063 prohibiting discrimination in disposition of properties owned or financed with federal funds, as amended by Executive Order 12259; and Executive Order 11246 regarding fair employment, as amended by Executive Orders 11375, 11478 and 12086; and HUD regulations heretofore issued or to be issued to implement these authorities relating to civil rights;

C. The Equal Employment Opportunity Act of 1972 that created the Equal Employment Opportunity Commission, Equal Employment Opportunity and Affirmative Action requirement (EEO/AA); Grantee shall, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, state that it is an Equal Opportunity or Affirmative Action employer.

D. Affirmative Outreach:

1) Contractor or its Service Providers must make known that the use of the facilities, assistance, and services are available to all on a Nondiscriminatory basis. If it is unlikely that the procedures the Contractor or its service providers intend to use to make known the availability of its facilities, assistance, and services will reach persons of any particular race, color, religion, sex, age, national origin, familial status, or disability, who may qualify for those facilities and services, the Subrecipient or its service providers must establish additional procedures that ensure that those persons are made aware of the facilities, assistance, and services.

Contractor subrecipients or its Service Providers must take appropriate steps to ensure effective communication with persons with disabilities including, but not limited to, adopting procedures that will make available to interested persons information concerning the location of assistance, services, and facilities that are accessible to persons with disabilities. Consistent with Title VI and Executive Order 13166, Subrecipients and Service Providers are also required to take reasonable steps to ensure meaningful access to programs and activities for Limited English Proficiency (LEP) persons.

EXHIBIT D

E. Equal Access for Disabilities

1) Contractors must provide a language access plan that makes appropriate accommodations for LEP interpretive services and services that support the visually impaired as required by Section 504 of the Rehabilitation Act of 1973, as amended, 29 USC Section 794 (contractors receiving federal financial assistance), in conjunction with section 508 of the Rehabilitation Act of 1973, as amended, 29 USC Section 794d (created the U.S. Access Board to regulate websites, electronic information and communication technology (EICT) accessibility); Section 255, of the Communications Act of 1934, as amended; 24 CFR Part 8, including sections 8.3 and 8.4; and 36 CFR Part 1194, 36 CFR §§ 1194.1. 1194.2, and Appendices B and C to Part 1194 (accessibility standards for disabled to communication technology); see U.S. Access Board website;

2) The California State Department of Rehabilitation maintains an Assistive Technology website with resources for services to achieve compliance with recognized standards for non-discriminatory accessibility.

11. Relocation, Displacement, and Acquisition

Grantee shall comply with the provisions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, in 24 CFR Part 42, 49 CFR Part 24, and 42 U.S. §5304(d) as they apply to the performance of this Agreement. Grantee agrees to comply with 24 CFR 570.606 relating to the acquisition and disposition of all real property utilizing grant funds and to the displacement of persons, businesses, non-profit organizations and farms occurring as a direct result of any acquisition of real property utilizing grant funds.

12. The Training, Employment, and Contracting Opportunities for Business and Lower Income Persons Assurance of Compliance (Section 3):

The Grantee and any of its Subrecipients and/or Contractors shall comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), and implementing regulation at 24 CFR, Part 75. The responsibilities outlined in 24 CFR Part 75.19 include:

EXHIBIT D

A. Implementing procedures designed to notify Section 3 workers about training and employment opportunities generated by Section 3 covered assistance and Section 3 business concerns about contracting opportunities generated by Section 3 covered assistance.

B. Notifying potential Contractors for Section 3 covered projects of the requirements of Part 75, Subpart C and incorporating the Section 3 clause set forth below in all solicitations and contracts in excess of $100,000 as required at 24 CFR 75.27.

Section 3 Clause

The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

The parties to this contract agree to comply with HUD's regulations in 24 CFR. Part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 75 regulations.

The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 75 and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 75.

EXHIBIT D

The contractor acknowledges that subrecipients, contractors, and subcontractors are required to meet the employment, training, and contraction requirements of 24 CFR 75.19, regardless of whether Section 3 language is included in recipient or subrecipient agreements, program regulatory agreements, or contracts.

The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR Part 75.

Noncompliance with HUD's regulations in 24 CFR Part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

The contractor agrees to submit, and shall require its subcontractors to submit to them, annual reports detailing the total number of labor hours worked on the Section 3 Project, the total number of labor hours worked by Section 3 Workers, and the total number of hours worked by Targeted Section 3 Workers, and any affirmative efforts made during the quarter to direct hiring efforts to low- and very low-income persons, particularly persons who are Section 3 workers and Targeted Section 3 workers.

C. Facilitating the training and employment of Section 3 workers and the award of contracts to Section 3 business concerns by undertaking activities such as described in 24 CFR Part 75.25(b), as appropriate, to reach the goals set forth in 24 CFR Part 75.23 and in Federal Register Vol. 85, No. 189, page 60909, until superseded by HUD in a subsequent publication. As of September 29, 2020, the minimum Section 3 benchmark is twenty-five (25) percent or more of the total number of labor hours worked by all workers on a Section 3 project are Section 3 workers; and five (5) percent or more of the total number of labor hours worked by all workers on a Section 3 project are Targeted Section 3 workers.

Documenting actions taken to comply with the foregoing requirements, the results of those actions taken and impediments, if any.

EXHIBIT D

13. Environmental Compliance

A. Grantee shall comply with the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251, *et seq.*, as amended, and 33 U.S.C. § 1318 relating to inspection, monitoring, entry, reports, and information, and all regulations and guidelines issued thereunder.

B. Grantee shall comply with the requirements of the Clean Air Act, as amended, 42 U.S.C. 7401, et seq.

C. Grantee shall comply with Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50 regarding air quality protections, as amended.

D. Grantee shall comply with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. §4001). Grantee shall assure that for activities located in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, that flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

E. Grantee shall comply with the requirements of the Residential Lead-Based Paint Hazard Reduction Act of 1992 and Section 401(b) of the Lead-Based Paint Poisoning Prevention Act of 1971. Grantee agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR §570.608, and 24 CFR Part 35, Subpart B. Such regulations pertain to all CDBG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be required.

F. Grantee shall comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), the Archaeological and Historical Preservation Act of 1974 (Public Law 93-291), and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they

EXHIBIT D

apply to the performance of this agreement. Grantee shall also comply with federal Executive Order 11593 on the protection and enhancement of the cultural environment. In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a federal, state, or local historic property list.

G. Grantee shall comply with all National Environmental Policy Act (NEPA) requirements as applicable to the performance of this Agreement as found in 24 CFR Part 50, 24 CFR Part 58, as applicable, and 40 CFR Parts 1500 – 1508. The CARES Act provides that CDBG-CDBG funds may be used to cover or reimburse allowable costs of eligible activities to prevent, prepare for, and respond to coronavirus incurred by a Grantee after January 21, 2020. However, Grantee shall not execute this Agreement nor receive reimbursement for pre-agreement eligible activity costs until they have successfully documented compliance with the applicable NEPA requirements, including public noticing and publishing.

This Agreement does not constitute a commitment of funds or site approval, and the commitment of funds or approval may occur only upon satisfactory completion of environmental review and receipt by the Grantee of an approval of the request for release of funds and certification from the Department under 24 CFR Part 50, 24 CFR Part 58, and 40 CFR 1500 - 1508. The provision of any funds to the project is conditioned on the Grantee's determination to proceed with, modify or cancel the project based on the results of the environmental review. The Grantee will not receive appropriate notice to proceed until they have successfully documented compliance with the applicable NEPA requirements, including public noticing and publishing.

14. Procurement

The Grantee shall comply with the procurement provisions in 2 CFR Part 200.317 – 200.326, Procurement Standards, as well as all other Administrative Requirements for Grants and Cooperative Agreements to state, local and federally recognized Indian tribal governments as set forth in 2 CFR 200, et al, as applicable.

EXHIBIT D

15. Procurement of Recovered Materials

A. Grantee and the Grantee's contractors shall comply with Section 6002 of the Solid Waste Disposal Act of 1965, as amended by the Resource Conservation and Recovery Act. The Contractor shall procure items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, unless the Contractor determines that such items:

1) are not reasonably available in a reasonable period of time;

2) fail to meet reasonable performance standards, which shall be determined on the basis of the guidelines of the National Institute of Standards and Technology, if applicable to the item; or

3) are only available at an unreasonable price.

B. This clause shall apply to items purchased under this Agreement or subsequent contract where:

1) the Contractor purchases in excess of $10,000.00 of the item under this Agreement; or

2) during the preceding federal fiscal year, the Contractor:

a) purchased any amount of the items for use under a contract that was funded with Federal appropriations and was with a Federal agency or a State agency or agency of a political subdivision of a State; and

b) purchased a total of in excess of $10,000.00 of the item both under and outside that contract.

16. Contracting and Labor Standards

A. Grantee shall comply with the Davis-Bacon Act (40 U.S.C. §§ 3141-3148) and 29 CFR Subtitle A, Parts 1, 3 and 5, as applicable, to construction, alteration, and repair contracts over $2,000.00.

EXHIBIT D

B. Grantee shall ensure that all contracts comply with the Anti-Kickback Act of 1986 (41 U.S.C. §§ 51-58) that prohibits attempted as well as completed "kickbacks," which include any money, fees, commission, credit, gift, gratuity, thing of value, or compensation of any kind.

C. Grantee shall ensure all contracts comply with the Contract Work Hours and Safety Standards Act of 1962 (40 U.S.C. § 3702) which requires that workers receive overtime compensation at a rate of one and one-half (1-1/2) times their regular hourly wage after they have worked forty (40) hours in one week.

D. Grantee shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the Department for review upon request.

17. <u>Prevailing Wages</u>

A. Where funds provided through this Agreement are used for construction work, or in support of construction work, the Grantee shall ensure that the requirements of California Labor Code, Chapter 1, commencing with Section 1720, Part 7 [California Labor Code Sections 1720-1743] (pertaining to the payment of prevailing wages and administered by the California Department of Industrial Relations) are met.

B. Where funds provided through this Agreement are used for construction work or in support of construction work, the Grantee shall also ensure that the federal requirements of the Davis Bacon Act codified at 40 U.S.C. 3141, et seq. (as amended), pertaining to federal labor standards and compliance, are met and documented. Grantee recognizes that multiple labor standards (both state prevailing wage and federal Davis-Bacon Act) may apply to the project and both standards must be satisfied.

C. For the purposes of this requirement "construction work" includes, but is not limited to, rehabilitation, alteration, demolition, installation or repair done under contract and paid for, in whole or in part, through this Agreement. All construction work shall be done through the use of a written contract with a properly licensed building contractor incorporating these requirements (the "construction contract"). Where the construction contract will be between the Grantee and a licensed building contractor, the Grantee shall serve as the "awarding body" as that term is defined in the California Labor Code. Where the Grantee will provide funds to a third party that will enter into the construction

EXHIBIT D

contract with a licensed building contractor, the third party shall serve as the "awarding body." Prior to any disbursement of funds, including but not limited to release of any final retention payment, the Department may require a certification from the awarding body that prevailing wages have been or will be paid.

D. The applicable wage rate determination on construction work will be the more restrictive of the rate prescribed in the California Labor Code Sections 1770-1784, or the Davis-Bacon Wage Determination.

18. Contractors and Subrecipients

A. Grantee shall comply with 24 CFR Part 2424 and shall not enter into any agreement, written or oral, with any contractor or subrecipient without the prior determination that the contractor or subrecipient is eligible to receive CDBG funds and is not listed on the Federal Consolidated List of Debarred, Suspended, and Ineligible Contractors.

B. Any agreement between the Grantee and any contractor or subrecipient shall include the terms and conditions in Appendix II of 2 CFR 200.

C. Grantee shall ensure that any contract or subrecipient agreement includes clauses requiring the maintenance of workers' compensation insurance, as applicable, as well as general liability insurance. Contract or subrecipient agreements must require that the Grantee is notified in the event that any required insurance is canceled, expired, or otherwise invalidated during the performance period of the contract or subrecipient agreement.

D. Grantee shall require that contractors and subrecipients comply with the Drug-Free Workplace Act of 1988.

19. Requirements for Economic Development Activities

A. Public Benefit Standards for Economic Development Activities: Per 24 CFR 570.482 (e) (f), (g) and 570.483(b)(4), the Grantee must comply with federal underwriting standards and must meet the public benefit standards for all CDBG Economic Development activities under 42 U.S. §5305(a)(17). The use of public benefit standards is mandatory.

EXHIBIT D

B. Anti-Job Pirating Certification: Pursuant to 24 CFR 570.482(h) CDBG funds may not be used to directly assist a business, including a business expansion, in the relocation of a plant, facility, or operation from one labor market area to another labor market area if the relocation is likely to result in a significant loss of jobs in the labor market area from which the relocation occurs. Job loss of more than 500 employees is always considered significant. Job loss of 25 or fewer positions is never considered significant.

20. Rights to Inventions Made Under a Contract or Agreement

Grantee shall comply with and require the following in contracts and subrecipient agreements: If a Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of recipient or subrecipient must comply with requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulation issued by the awarding agency.

21. Prohibition Against Payments of Bonus or Commission

The assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of:

A. Obtaining the Department's approval of the Application for such assistance or additional assistance; or,

B. Securing any other approval or concurrence of the Department required under this Agreement, Title I of the Housing and Community Development Act of 1974, or the State regulations or Program Guidelines with respect thereto; provided, however, that reasonable fees for bona fide technical, consultant, managerial or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as program costs.

22. Reporting Requirements

A. Requirements: During the term of this Agreement, the Grantee must submit all CDBG program reports required by the Department, including quarterly activity, financial, and Program Income reports, semi-annual labor and compliance reports, annual performance reports, and other reports required by the Department or HUD. The Department reserves the right to request additional

EXHIBIT D

detail and support for any report made. Reports must be made according to the dates identified, unless otherwise specified at the discretion of the Department. The Grantee's performance under this Agreement will be evaluated in part on whether it has submitted the reports on a timely basis.

B. Reporting Period: Grantee shall submit reports quarterly, and as required for semi-annual and annual reports, and shall continue to submit reports until such time that the activity is complete, a National Objective has been met and beneficiaries have been identified. The reporting period for this activity may extend beyond the Contract Expiration Date as defined in Exhibit A.

C. Final Activity and Financial Reporting Deadline: Grantee shall complete by deadlines shown in Exhibit B Section 6 “Grant Closing Requirements”.

D. Asset Reporting: Grantee shall report annually on the status of all assets (real and personal property, equipment, and vehicles) purchased in whole or in part with CDBG funds for no less than five years from the completion of the activity that generated the asset. Reporting shall continue until the property is disposed, fully depreciated, or, in the event of real property, the five-year commitment to a National Objective has been completed.

23. Fiscal Controls

Grantee shall be responsible for the internal control and monitoring of fiscal and programmatic/operational goals and procedures. The Grantee shall establish and maintain such fiscal controls and fund accounting procedures as required by federal regulations, or as may be deemed necessary by the Department to ensure the proper disbursal of, and accounting for, funds paid to the Grantee under this Agreement.

A. Deposit of Funds: Grantee shall maintain separate accounts within established bookkeeping systems for the deposit of CDBG funds. All cash advances must be deposited in an interest-bearing account; any interest earned in excess of $100.00 per year (which may be retained for related administrative expenses) must be returned at least quarterly to HUD via the Department. Deposits in minority banks are encouraged.

B. Fund Management: Grantee shall deposit funds in an account requiring two signatures for disbursement;

C. Fiscal Liability: Grantee shall be liable for all amounts which are determined to be due by the Department including, but not limited to, disallowed costs which are

EXHIBIT D

the result of Grantee's or its contractor's conduct under this Agreement. Grantee shall be notified in writing and shall be permitted to respond regarding any controversy or proceeding between the Department and HUD arising from this Agreement.

D. Fiscal Records: All financial transactions must be supported by complete and verifiable source documents. Records shall provide a clear audit trail and shall be maintained as specified in Section 25 of this Agreement.

E. Program Income: Any and all Program Income received by Grantee during the administration of this Agreement must be receipted and deposited into a separate Program Income account. Program Income funds may not be comingled with CDBG grant funds in a single account.

24. Reversion of Assets

Upon expiration of this Agreement, Grantee shall disencumber any CDBG funds, excluding Program Income, remaining in the contract at the time of expiration. Further, any real property under Grantee's control that was acquired and/or improved in whole or in part with CDBG funds (including CDBG funds provided to the Grantee in the form of a loan and Program Income) in excess of $25,000.00 shall be either:

A. Used to meet one of the National Objectives in 24 CFR Part 570 until five (5) years after expiration or closure of this Agreement, the length of time to be further prescribed by mutual agreement of the parties.

B. Disposed of in such manner that Grantee is reimbursed in the amount of the fair market value of the property at the time of disposition of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition and/or improvement of such property. The proceeds from such disposition is Program Income.

If the Grantee provides funds for the purchase or improvement of real property to a subrecipient that is a private non-profit organization, that subrecipient must further agree to a voluntary lien on above-referenced real property as to any CDBG funds received and that such lien will be notarized and recorded in the Office of the County Recorder where the real property is located.

EXHIBIT D

25. Monitoring Requirements

The Department shall perform a program and/or fiscal monitoring of the CDBG grant no less than once during the thirty-six (36) month expenditure period of this Agreement. The Grantee shall be required to resolve any monitoring findings to the Department's satisfaction by the deadlines set by the Department to maintain program eligibility.

Grantees and applicable subrecipients shall retain all books, records, accounts, documentation, and all other materials relevant to this Agreement for a minimum period of five (5) years after the Department notifies the Grantee that the HCD contract has been closed according to the record retention requirements at 2 CFR 200.333.

Grantees and applicable subrecipients shall permit the State, federal government, the state Bureau of State Audits, the Department, and/or their representatives, upon reasonable notice, unrestricted access to any or all books, records, accounts, documentation, and all other materials relevant to this Agreement for the purpose of monitoring, auditing, or otherwise examining said materials.

26. Inspections of Grant Activity

The Department reserves the right to inspect any grant activity(ies) performed hereunder to verify that the grant activity(ies) is being and/or has been performed in accordance with the applicable federal, state and/or local requirements and this Agreement.

A. The Grantee shall inspect any grant activity performed by contractors and subrecipients hereunder to ensure that the grant activity(ies) is being and has been performed in accordance with the applicable federal, state and/or local requirements and this Agreement.

B. The Grantee agrees to require that all grant activity(ies) found by such inspections not to conform to the applicable requirements be corrected, and to withhold payment to its contractor or subcontractor, respectively, until it is so corrected.

27. Signs

If the Grantee places signs stating that the activity is funded with private or public dollars and the Department is also providing financing, it shall indicate in a typeface and size commensurate with the Department's funding portion of the project that the Department is a source of financing through the CDBG Program.

EXHIBIT D

28. Insurance

A. The Grantee shall have and maintain in full force and effect prior to the start of work, and at all times during the term of this Agreement such forms of insurance, at such levels as may be determined by the Grantee and the Department to be necessary for specific components of the grant activity(ies) described in Exhibit E. Prior to the commencement of any work, Grantee shall provide to the Department acceptable proof(s) of insurance confirming the required insurance coverages are in effect and naming the Department as an additional insured, where applicable. No insurance policy may be cancellable on less than thirty (30) calendar days prior notice to the insured and the Department. Grantees are responsible for requiring sufficient insurance, including but not limited to liability and workers compensation insurance, from all contractors and subrecipients. Grantees are recommended to be listed as an additional insured on policies held by contractors or subrecipients for the implementation of this award. Where a Grantee insurance policy is required to be purchased specifically for the execution or implementation of the activity funded through this award, the Department must be listed as an additional insured on the declarations page of the policy.

B. Additional Coverages. In the event that Grantee, and/or any of its Subrecipients or Contractors,, will be engaging in any Hazardous Activity as part of the Collective Work contemplated by this Agreement, then the party(ies) engaging in any Hazard Activity(ies) shall provide to the Department, prior to commencement of any such activity(ies), such insurance coverages in such forms and in such amounts as the Department may require in its sole discretion. Such coverages are in addition to all other insurance coverages required by this Agreement and shall be imposed on any Subrecipient and/or Contractor pursuant to the Subrecipient Agreement or Contract. For purposes of the provision, the term "Hazardous Activity" includes the following: (a) the removal, storage, and/or transportation of any "hazardous material", as such term is defined under federal, state, or local law, ordinance, regulation, or guideline, (b) the removal, storage, or transportation of lead-based paint, (c) blasting, (d) any activity which by its nature is abnormally dangerous, and (d) any "ultrahazardous activity" as defined in California case law. In addition to providing proof of such required coverages, the party(ies) engaging in the Hazardous Activity(ies) shall procure, at its expense prior to the commencement of any work, all required permits, licenses, consents, and approvals that are required for the lawful conduct of such activities and shall provide adequate written proof thereof to the Department. No

EXHIBIT D

Hazardous Activity work may be commenced, or contracted for, prior to the provision of the required insurance coverages and licensure proof to the Department.

29. Anti-Lobbying Certification

Grantee shall comply with and require that the language of this certification be included in all contracts or subcontracts entered into in connection with this grant activity(ies) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000.00 and no more than $100,000.00 for such failure.

A. No federally appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

30. Conflict of Interest

Pursuant to 24 CFR 570.489(h), no member, officer, or employee of the Grantee, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, including members and delegates to the Congress of the Unites States may obtain a financial interest or benefit from a CDBG assisted activity, or have a financial interest in any contract, subcontract

EXHIBIT D

or agreement with respect to a CDBG assisted activity or its proceeds, either for themselves or those with whom they have business or immediate family ties, during their tenure, or for one (1) year thereafter. The Grantee shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this section.

31. Obligations of Grantee with Respect to Certain Third-Party Relationships

Grantee shall remain fully obligated under the provisions of this Agreement notwithstanding its designation of any third party or parties for the undertaking of all or any part of the Program with respect to which assistance is being provided under this Agreement to the Grantee. The Grantee shall comply with all lawful requirements of the Department necessary to ensure that the Program, with respect to which assistance is being provided under this Agreement to the Grantee, is carried out in accordance with the Department's Assurance and Certifications, including those with respect to the assumption of environmental responsibilities of the Department under Section 104(g) of the Housing and Community Development Act of 1974 [42 U.S.C. 5304(g)].

32. Energy Policy and Conservation Act

This Agreement is subject to mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

33. State Contract Manual Requirements (Section 3.11, Federally Funded Contracts (Rev. 3/03):

A. All contracts, except for State construction projects that are funded in whole or in part by the Federal government, must contain a thirty (30)-day cancellation clause and the following provisions:

1) It is mutually understood between the parties that this contract may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds to avoid program and fiscal delays that would occur if the contract were executed after that determination was made.

2) This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the purpose of this Program. In addition, this contract is subject to any additional

EXHIBIT D

restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this contract in any manner.

3) The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this contract shall be amended to reflect any reduction in funds.

4) The Department has the option to invalidate the contract under the thirty (30) day cancellation clause or to amend the contract to reflect any reduction in funds.

B. Exemptions from provisions A.1 through A.4 above may be granted by the Department of Finance provided that the director of the State agency can certify in writing that Federal funds are available for the term of the contract.

California Government Code § 8546.4(e) provides that State agencies receiving federal funds shall be primarily responsible for arranging for federally required financial and compliance audits, and shall immediately notify the Director of Finance, the State Auditor, and the State Controller when they are required to obtain federally required financial and compliance audits.

34. <u>False, Fictitious or Fraudulent Claims</u>:

Warning: Any person who knowingly makes a false claim or statement to HUD or the Department may be subject to civil or criminal penalties under 18 U.S.C. 287, 1001 and 31 U.S.C. 3729.

Detecting, Preventing, and Reporting FRAUD

Fraud is a white-collar crime that has a devastating effect on the CDBG program because the CDBG program beneficiaries are victims of this crime when the CDBG program is abused.

HCD wants to stop any criminal assault on the CDBG program it administers, and in doing so all CDBG funds go to people it was designed to help and improve their living conditions.

Combatting Fraud

EXHIBIT D

The U.S. Department of Housing and Urban Development (HUD) Office of Inspector General (OIG) is committed to protecting HUD's programs, operations, and beneficiaries from dishonest individuals and organizations.

HUD cannot combat fraud alone.

HUD relies on HCD and CDBG NOFA applicants to combat CDBG program fraud. HUD also relies on applicants for, and people receiving, HUD benefits, such as tenants receiving rental assistance, borrowers with HUD insured loans, or citizens having their communities restored using HUD grants.

The HUD OIG Hotline number is 1-800-347-3735, this is the primary means to submit allegations of fraud, waste, abuse, mismanagement or Whistleblower related matters for the CDBG program to the Office of Inspector General.

HUD OIG accepts reports of fraud, waste, abuse, or mismanagement in the CDBG program from HUD employees, anyone administering the CDBG program, anyone working in the CDBG program, contractors, and the public.

You can report mismanagement or violations of law, rules, or regulations by HUD employees or program participants.

Fraud, Waste and Abuse in the CDBG program and its operation may be reported in one of the following four (4) ways:

E-mail to: hotline@hudoig.gov
By Phone: Call toll free: 1-800-347-3735
By Fax: 202-708-4829
By Mail:
Department of Housing & Urban Development.
HUD OIG, Office of Investigation, Room 1200
Field Office
One Sansome Street
San Francisco, CA 94104
(213) 534-2518

HUD OIG, Office of Investigation
Suite 4070
Regional Office
300 North Los Angeles Street
Los Angeles, CA 90012
(213) 534-2518

EXHIBIT E

Activity: County of Plumas Disaster Recovery Plan for Greenville and Surrounding Fire-Impacted Rural Areas

Linked Form Applications
Disaster Recovery Plan for Greenville and Surrounding Fire-Impacted Rural Areas

Linked Form Profile

EXHIBIT E

Award Number
22-CDBG-PL-20040

PO Number

Section I

Activity Category
Planning

Activity (P)
20A State Planning-Only Activities

National Objective (P)
(LMA) Low/Mod Area Benefit

Check this box if the activity is in support of housing
This activity supports housing

Section II

Measure Indicator (P)
Persons Assisted

Choose the measure indicator from the list. Detailed information on performance measurements can be located in HUD's Basically CDBG manual, Chapter 13.
https://files.hudexchange.info/resources/documents/Basically-CDBG-Chapter-13-Performance-Measurement.pdf

Number of Beneficiaries
1,910

Please indicate the proposed number of beneficiaries of this activity. ###### LMA - Number of LMI persons in service area that will benefit.###### LMC - Number of LMI persons that will benefit###### LMH - Number of households that will benefit###### LMJ - Number of jobs created/retained

Presumed Benefit Types

Additional Benefit Types

Section III

Please enter the legal Non-Entitlement Jurisdiction Name as the Organization Name. Example: City of Sacramento.

Organization Name
County of Plumas

Organization Street Address
555

Organization Street Name
Main Street

Organization City
Town of Quincy

Organization State
California

Organization Zip Code
95971-9143

Program Census Location

The Census information in this section will be used for legislative and congressional district tracking. Please use the Census information of your primary facility or the designated address of the responsible organization. If you are doing a LMA activity, you will be asked to provide additional Census information specific to your service area. It is ok if the information is duplicative. ###### Use the HUD LMSI mapping tool located at https://hud.maps.arcgis.com/apps/webappviewer/index.html?id=ffd0597e8af24f88b501b7e7f326bedd to gather the required census tract information as identified by the address below. For instructions on using the mapping tool visit: https://hud.maps.arcgis.com/home/item.html?id=ffd0597e8af24f88b501b7e7f326bedd###### Identify the census location data for the administrative entity of this application (if this is a county use the County Administration building, if this is a city use City Hall or an administrative facility).

County Code
063

Census Tract
4

Census Block Group(s)
02, 03

Does this activity occur on more than one Census Tracy and Block Group?
No

Are you using an income survey?
No

Low Mod percentage
56.02

Section IV

Please enter a descriptive Activity Title for your application - including your legal jurisdiction name. Example: City of Sacramento Water Treatment Planning.

Activity Title
County of Plumas Disaster Recovery Plan for Greenville and Surrounding Fire-Impacted Rural Areas

Activity Street Address:
555

EXHIBIT E

Activity Street Name:
Main Street

Activity Suite:

Activity City:
Town of Quincy

Activity State:
California

Activity Zip Code:
95971-9143

Enter a detailed description of your activity which should include at a minimum: what the activity is, why it is needed, who the beneficiaries will be, where will it take place, how it will be done and when it will be complete. This should be a similar description provided for the NEPA. Additionally, please indicate if this will be a new activity, a modification to an existing activity, or if a new type of assistance will be added to an existing activity.###### By completing the narratives below the applicant is demonstrating a knowledge of need for the activity and the steps needed to achieve the desired outcome.

Activity Description

The Dixie Fire began Tuesday, July 13, 2021, and burned nearly 1 million acres of land across five counties: Plumas, Butte, Lassen, Shasta, and Tehama, before it was considered contained October 25, 2021, 103 days later. It is the second largest wildfire in California history after the August Complex Fire.

Funds from this new planning activity application will be used to support a Disaster Recovery Plan for Greenville and Surrounding Fire-Impacted Rural Areas (Plan) inside the 2021 Dixie Fire burn scar (e.g., Canyon Dam, Indian Falls, outlying areas of Chester, and Warner Valley), intended to address the recovery needs of this rural area while also holistically approaching recovery countywide. The Town of Greenville was one of the most heavily impacted areas, with approximately 75% of the Town's structures destroyed by the fire. Greenville's historic Main Street and central business district, and over 500 homes and businesses were destroyed.

The Plan will include the mechanisms necessary to build sufficient infrastructure to address transportation needs, develop social services, foster economic development, and support other community development needs and to implement effective housing planning, housing production, and housing recovery.

The intent of the Plan is to interface with other recovery plans, including economic development recovery plans and any infrastructure recovery plans prepared by Cal OES, FEMA, U.S. Forest Service, Cal Fire, and any other recovery plans deemed necessary by the County, including plans potentially proposed by the Governor's Office of Planning and Research and Caltrans. This planning grant will ensure that recovery planning is fully integrated with these other recovery plans and that all Dixie Fire recovery plans complement one another and, together, are comprehensive throughout the County. This Plan will address identified planning gaps for addressing recovery needs comprehensively.

This planning activity is also intended to support onboarding of sufficient staff and consultants to support the potential use of CDBG Disaster Recovery funds from the 2021 Disaster Recovery allocation identified in Federal Register notice 2022 - 10969 which identifies the County of Plumas as a Most Impacted and Distressed (MID) community. While the 2021 Disaster Recovery Action Plan is still in development, the expectation is that a substantial portion of the available funding will be provided directly to the County to support recovery. Onboarding staff and consultants with expertise in CDBG-DR implementation and related capacities is imperative because CDBG – Disaster Recovery funds operate under a different federal structure with diverging rules and requirements than other state and federal funds. A component of the proposed Plan will be to analyze the capacity gaps and needs for hiring and/or procuring professionals to effectively leverage the CDBG-DR funds with local, state, federal, philanthropic, and other resources.

The community outreach will be completed within 12 months of Standard Agreement Execution, while the Draft Plan will be prepared within 24 months, and the final Plan Rollout will be achieved within 36 months of Standard Agreement Execution.

Provide a detailed narrative describing the steps to be taken to complete the activity. (i.e.: Task 1- create marketing plan; Task 2- hold a town hall meeting; Task 3- analyze feedback... etc.). This task narrative should indicate your knowledge of the steps and actions necessary to complete your activity. Narrative should include all actions taken to reach readiness through actions necessary for closeout.

Detailed Scope of Work - Task Narrative

Task 1 - Prepare Request for Proposal and select consultant(s)
Task 2 - Conduct Community Outreach
Task 3 - Complete Draft Recovery Plan
Task 4 - Produce Disaster Recovery Plan Rollout Strategy and Schedule
Task 5 - Adopt Final Disaster Recovery Plan
Task 6 - Closeout

Provide a detailed narrative describing the deliverables that will be completed as part of this activity. (i.e.: Deliverable 1- marketing plan; Deliverable 2- town hall meeting minutes; Deliverable 3- labor compliance files... etc.). This deliverable narrative should indicate your knowledge of the documentation necessary to monitor and evaluate activity compliance. These documents should be part of your project file and will be reviewed as part of your onsite monitoring.

Detailed Scope of Work - Deliverable Narrative
Task 1 - Request for Proposal and Consultant(s) Contract(s)
Task 2 - Community Outreach Plan
Task 3 - Draft Recovery Plan
Task 4 - Disaster Recovery Plan Rollout Strategy and Schedule
Task 5 - Final Adopted Disaster Recovery Plan
Task 6 - Closeout documentation

Section V

Certain activities will need more than 30 days after the expenditure deadline to complete beneficiary reporting, for example; reporting for activities that are in support of housing or economic development where it is likely that there will be a time gap between completion of the activity and reportable beneficiaries.

Will you need more than 30 days after the expenditure deadlines to complete your activity reporting?
No

Do you want to add additional optional milestones?
No

If you selected YES, please provide each milestone for the program as well as the anticipated completion date. There are spaces for 10 milestones, however only the first and last are mandatory. The first milestone is the proposed activity start date and the last milestone is the proposed notice of completion or completion date of the activity. Additional milestones are optional. Milestones provided in this section will become part of the Standard Agreement.

Milestone #1
Execute the standard agreement

Milestone #1 must be completed no later than 60 days after execution of the STD 213

Milestone #2
Community Outreach – Completed within 12 months of Standard Agreement Execution

Milestone #3
Draft Plan – Completed within 24 months of Standard Agreement Execution

Milestone #4
Disaster Plan Rollout – Completed within 36 months of Standard Agreement Execution

Confirmation of Closeout - Milestone #10
Complete the closeout process

Milestone #10 must be completed no later than 90 days after confirmation of closeout

Readiness Criteria

Planning Statement of Need and Proposed Outcome
Beginning in July 2021, the largest single wildfire in recorded California history tore through 963,000 in rural northern California. It burned for three months, and destroyed the Town of Greenville, as well as a handful of smaller census designated places in the surrounding area. Impacts have been felt across the region, even in communities where structural damage was minimal, with substantial impacts to the timber and tourism industries that are the lifeblood of the regional economy.

Based on US 2020 Census data, Greenville and its surrounding rural census blocks had the highest levels socio-economic vulnerability of any of the communities in the Dixie Fire burn scar, pre-fire. It's population as of 2020 was 1,026 with a median age of 51.2 with 16.1% being veterans. The median household income was $32,344 compared to the state average of $78,672. There were approximately 595 housing units with 69.8% homeowners. Approximately 34.7% of renters were paying less than $500 rent while 65.9% were paying between $500 and $999. A large number, 24.6% have some type of disability with the largest percentage having ambulatory issues. All this to say that without serious and deliberate planning Greenville and the surrounding rural areas will be hard pressed to build back both for homeowners as well as meeting the needs of the rental population.

Greenville was a hub for the rural northern-central part of Plumas County and was home to many small businesses and workers. Most of the community members who lived in Greenville, or the surrounding area are unable to return because there are virtually no services, facilities, or infrastructure left, for example, no housing, few businesses, no operational banks, and compromised internet.

The success of Greenville and its surrounding area is critical to the recovery of the entire County. Without a Plan for recovery that hones-in on the needs of this geography and the affected area, the County population will not be able to return and the delay to recovery in these communities will be significant and negatively impact the economic resiliency of this rural region.

Recognizing that only $14.7 million is available under the Federal Register Notice 2022 – 10969 in response to the Dixie fire, the unmet need is expected to be substantially higher than the money made available. To ensure that the communities of Greenville and the rest of the disaster impacted areas of the County have their recovery needs met, it is going to be exceptionally important that every CDBG and CDBG-DR dollar be leveraged with other funding sources: It must future annual CDBG dollars, potential CalHome dollars, MHP, Caltrans, Cal OES, Cal Fire, US Forest Service, and other funding opportunities. The CDBG planning grant funding for the Greenville area as part of the comprehensive Plumas County Disaster Recovery Plan is intended to support funding endeavors to bridge the recovery funding gap and allow the County to identify and start building the capacity necessary to operate in this complex funding environment and bring on the diverse professionals, consultants, and/or staff to effectively administer all aspects of disaster recovery.

The Need Statement presents facts and evidence to support the need for your planning activity. An effective need statement will describe the target populations to be served, define the community problem to be addressed, is related to the purposes and goals of your organization, includes quantitative and qualitative documentation and supporting information, does not make any unsupported assumptions, and describes the situation in terms that are both factual and of human interest.

Planning Statement of Need Documentation
Third party assessment of need, Published documentation of need

Upload documentation of Need and Proposed Outcomes
2022_0517-Dixie-Fire-Recovery_Phase 0 Report.pdf

Upload documentation of Need and Proposed Outcomes
SocialSafetyNet_plumas-needs-assessment-v.4.pdf

Upload documentation of Need and Proposed Outcomes
Behavioral Health KIIT_HUD Site Visit DR-4610 Briefing Packet.docx.pdf

Provide a detailed description of the population that will benefit from the implementation of the provide and how that population meets a national objective. Description should include if the population is a protected class, presumed benefit, or has some other shared characteristic, has been impacted by a disaster, is vulnerable due to environmental, economic, or community factors, or has other special characteristics.

Describe the population that will benefit
This planning effort is designed to ensure that the recovery of Greenville and its surrounding area is based in the needs of the local families, local businesses, and low-income households most drastically impacted by the fires and who will depend most on an inclusive approach to recover for their ongoing economic and social well-being.

Greenville's most vulnerable community members are the elderly, veterans, and tribal members. These populations are wanting to rebuild homes and businesses. The Plan and community outreach process will bring in underserved and vulnerable populations to understand needs and priorities, for example, engaging with the Maidu communities throughout Greenville/Indian Valley. The devastating loss of the Greenville Rancheria's medical and dental facility as well as their educational building, along with housing loss, will lend an opportunity to bring the Maidu community front and center in the recovery Plan process for the future of the town of Greenville.

Provide a narrative describing your planned community outreach for this planning activity.
Community outreach will be built into the planning effort and will build on considerable efforts to date conducted by the Dixie Fire Collaborative. Once the consultant(s) is procured, a key component of the work plan will be to review all previously submitted community input, evaluate stakeholder engagement to date, identify gaps, and create a community engagement plan that is woven into the larger Disaster Recovery Plan. The objective is to engage Greenville and surrounding fire-impacted areas through, for example, community workshops, listening sessions, targeted population group meetings and implement "block captains" to better understand neighborhood level needs and priorities. Public engagement surrounding a recovery Plan after a catastrophe builds hope, trust, and confidence in government, relationships, new leaders, and opportunities to improve long-standing community challenges. To capture these benefits throughout the process, the public engagement rollout of the Plan must be both deliberate and strategic.

Please include a narrative describing your staff and/or contractor/subrecipient expertise:
The County of Plumas has an experienced Planning Director, Tracey Ferguson, AICP, who has over 21 years of experience in private and public sector leadership specializing in land use planning, disaster recovery planning, preparation of general and specific plans, housing, water resources, airport land use compatibility planning, risk management, CEQA, entitlement coordination, and permit processing.

Director Ferguson has been integrally involved in the recovery efforts of the County following the Dixie Fire, for example, from preparing the necessary housing and debris urgency ordinances with County Counsel for adoption by the Board of Supervisors, to approving Zoning Clearance Certificates for disaster recovery uses, working with state and federal partners to permit temporary emergency structures, and serving as the County-lead on the Greenville historic buildings preservation mission. Director Ferguson has also led the long-term recovery efforts to-date with a working group made up of County, State, and Federal governmental staff; non-governmental stakeholders; and the Dixie Fire Collaborative.

Plumas County is the recipient of a FEMA long-term recovery disaster planner (Disaster Recovery Manager) who will be responsible for grant coordination, managing consultant contracts, Plan preparation, and community engagement related to the recovery effort.

To prepare this Plan, the County of Plumas will procure consultant(s) with experience in community engagement, grants management including cross-cutting federal regulatory compliance, environmental review, and project management.

Attached are the resumes and duty statements for the Planning Director and the Disaster Recovery Manager, a flow chart for the core team members and anticipated contractors, as well as a high-level organizational chart, organized by Recovery Support Function, for the additional recovery partners such as the state and federal government, Dixie Fire Collaborative, and community organizations.

Provide documentation of your planning team qualifications.

Duty Statements/Resumes
DutyStatements_Resumes_Plumas.pdf

Activity Flow Chart
PLUMAS COUNTY_ORG CHART.pdf

Organization Flow Chart
DFC_COUNTY_STATE FED_ORG CHART.pdf

Indicate the number of grants managed in the last 48 months
4 or more grants

List the grants managed in the last 48 months.
1. California Office of Emergency Services, Plumas County Local Hazard Mitigation Plan (LHMP) - $73,971 (complete)
2. California Homeless Coordination and Financing Council, Homeless Housing COVID-19 Emergency Homelessness Funding (SB 89) - $10,000 (complete)
3. California Department of Water Resources Disadvantaged Community Involvement (DACI) Grant Program, Mountain Counties Funding Area - small and local water systems analysis $45,000 (complete)
4. State Department of Housing and Community Development SB 2 Planning Grants Program Implementation - pre-approved construction document sets $160,000 (not started)
5. State Department of Housing and Community Development LEAP (Local Early Action Planning Grant) Local Government Planning Support Grant Program - $65,000 (kick off winter 2022))
6. State Department of Housing and Community Development REAP (Regional Early Action Planning Grant) Local Government Planning Support Grant Program - pre-development costs for affordable housing project $121,517 (kick off fall 2022)
7. California Homeless Coordination and Financing Council, Homeless Housing, Assistance and Prevention Grant (HHAP Round 1) - rapid re-housing and operating subsidies for transitional housing $50,201.53 (kick off summer 2022)
8. California Homeless Coordination and Financing Council, Homeless Housing, Assistance and Prevention Grant (HHAP Round 2) - rapid re-housing and operating subsidies for transitional housing $22,949.00 (kick off summer 2022)
9. California Department of Water Resources Sustainable Groundwater Management Grant - $2,000,000 (will be complete fall 2022)
10. California Department of Water Resources Upper Feather River Integrated Regional Water Management Region Proposition 1 Round 1 Implementation Grant - construction projects for water sustainability and reliability $1,002,536 (in process)
11. California Fire Safe Council, County Coordinator Program, CAL FIRE - $175,000 (in process)
12. California Microbusiness COVID-19 Relief Grant Program, California Office of Small Business Advocate - $22,500 (completed summer 2022)
13. CDBG Cares Act CV-1 (Public Health Senior Nutrition Program) - $81,532 (in process to be complete by end of 2022)
14. CDBG Cares Act CV-2 (PCIRC Dragonfly Café) and CV-3 (Small Business Assistance) - $673,462 (in process CV-2 to be complete 2022 and CV-3 into 2023)

Provide a narrative listing your partners and collaborators
The County department staff will partner with the approved procured consultant firm (unknown at this time) to prepare the plan. In addition, the County's Planning Director will collaborate with the hired firm, community members, long-term wildfire disaster recovery group (e.g., Dixie Fire Collaborative - other partner), and Board of Supervisors on the final plan. A sample RFP for procurement of a consultant(s) is included.

List of collaborators/partners
Non-Profit service providers, Other partner (describe in narrative and specify that it is "Other partner")

For documentation please upload adopted Memorandum of Understanding, Agreements, Contracts, Resolutions, Board Motions, or other formally approved documentation showing that the governing bodies of the different partner agencies have acknowledged the partnership/collaboration and are engaged in the effort. A signed letter of partnership/collaboration is NOT sufficient evidence of partnership unless it is signed by all parties in the collaboration/partnership, and has been recognized by the governing body of the responsible organization.

Partners/Collaborators Supporting Documentation
Purpose Statement of the Dixie Fire Collaborative.pdf

Partners/Collaborators Supporting Documentation
SampleRFP_Recovery_Plan_Consultant_DRAFT.pdf

Partners/Collaborators Supporting Documentation
PlumasCounty_Census_Tract 4_Block 2_Block 3.pdf

Partners/Collaborators Supporting Documentation

Partners/Collaborators Supporting Documentation

Partners/Collaborators Supporting Documentation

Do you have a signed agreement with a contractor/subrecipient?
Planning application - procurement in process

The Subrecipient Agreements must meet the requirements of 24 CFR §570.503: https://www.law.cornell.edu/cfr/text/24/570.503 Contracts must be in compliance with 2 CFR §§200.317-200.326:. https://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1.4.31&rgn=div7 Contracts should include language required in Appendix 2 of 2 CFR 200: https://www.law.cornell.edu/cfr/text/2/appendix-II*to*part_200

Have you enacted limitations on residential construction other than establishing agricultural preserves or limitations based on health and safety needs?
No

Applicant must be in compliance with HSC §25395.99 https://codes.findlaw.com/ca/health-and-safety-code/hsc-sect-25395-99.html. For more information about Land-Use Controls please visit https://www.hcd.ca.gov/community-development/building-blocks/constraints/land-use-controls.shtml.

View Budget Worksheet

View Application Goals

Original Submission Date (for re-submissions)

Threshold Criteria

Can you confirm that the funding requested is gap funding?
Yes

Upload proof of certification

Additional proof of certification

PLUMAS COUNTY
PLANNING DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Tracey Ferguson, Director of Planning**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approved and authorize the Planning Director to sign a letter to the U.S. Department of Commerce, Economic Development Administration, concerning the Feather River Land Trust Olsen Barn Property; EDA Project No. 07-79-07847; County of Plumas Covenant and Deed Restriction required under California Department of Water Resources Grant Agreement Number 4600007650; approved as to form by County Counsel.**

Recommendation:

Approved and authorize the Planning Director to sign a letter to the U.S. Department of Commerce, Economic Development Administration, concerning the Feather River Land Trust Olsen Barn Property; EDA Project No. 07-79-07847; County of Plumas Covenant and Deed Restriction required under California Department of Water Resources Grant Agreement Number 4600007650.

Background and Discussion:

In 2015, the Feather River Land Trust (FRLT) purchased the Property, commonly referred to as the Olsen Barn, with support in part through a grant from the California Department of Water Resources (DWR) to the County, who in turn granted funds to the FRLT to protect its ecological, recreational, cultural, and education values, including public access to the Property. The FRLT applied for and was granted the Award to make repairs and improvements to the Property in support of public accessibility, waste management, sanitation, education, and the operation of a nature preserve, including the following Economic Development Administration (EDA) Project activities, as described in the Authorized Scope of Work in the Award:

An ADA Parking Pad at 400ft2, Restroom at 16'x9', Trail at 100' long by 4' wide connecting picnic, parking & restroom areas, two 10x10' concrete pads (picnic area with table and bench overlook pad), Path/service Road to Olsen Barn at 1200'x8' of fabric and crushed rock, replacement of Barn structural members-12x12" sill, 10x10" post bases, and 8x8" diagonal brace, 5/4: rough sawn pine replacement of the removed barn siding, 4 at 10'x10'barn and 1 at 10x14' main door &hardware replacement, 6 36x16" interpretive signs and 4 24x24" instructional signs, 4 kiosk panels at 3'6"x7", 2 barn Panels at 32x42" and two steel trashcans. All measurements and numbers are approximations.

The Deed Restriction includes the right of the County to enforce the terms of the Deed Restriction, which prohibits certain uses of the Property and requires removal of any improvement constructed in violation of the Deed Restriction. The FRLT received a $347,274 ("Federal Share") grant from the EDA, contingent on the EDA receiving a letter from the County confirming that the EDA Project will not violate the Deed Restriction if the Property is used consistently with the EDA Project, as described in the Authorized Scope of Work in the Award. Further, EDA requires that the FRLT record a covenant ("EDA Covenant") providing constructive notice of the Federal Share.

By way of the letter, the FRLT and Plumas County acknowledge that as part of the EDA Award for Construction Projects, Project No. 07-79-07847 for the Olsen Barn Meadow Preserve on the Olsen Barn Property, the EDA requires certain confirmation in relation to the Covenant and Deed Restriction recorded on October 22, 2015, as Document No. 2015-0006644 in compliance with the DWR Grant Agreement Number 4600007650, and this letter serves to facilitate the FRLT Award.

Upon review of the Deed Restriction and Authorized Scope of Work in the Award, the County confirms the EDA Project activities, such as repairs and improvements to the Property in support of public accessibility, waste management, sanitation, education, and the operation of a nature preserve, if implemented in substantial conformance as described in the Authorized Scope of Work in the Award, do not violate the Deed Restriction and are consistent with the permitted activities that are allowed to occur on the Property pursuant to Article III – Restrictions, Section 3.2. The County recognizes the list of prohibited activities in Section 3.1 are general restrictions applicable to the Property, unless such activities are allowed pursuant to Section 3.2. The County additionally confirms the recording of the required EDA Covenant is not prohibited by the Deed Restriction.

Action:

Approved and authorize the Planning Director to sign a letter to the U.S. Department of Commerce, Economic Development Administration, concerning the Feather River Land Trust Olsen Barn Property; EDA Project No. 07-79-07847; County of Plumas Covenant and Deed Restriction required under California Department of Water Resources Grant Agreement Number 4600007650.

Fiscal Impact:

No County FY25/26 impact, as Feather River Land Trust project is funded by EDA grant.

Attachments:

1. FRLT_OlsenBarn_PlumasLetter_EDA_9.16.25

September 16, 2025

SENT VIA EMAIL: DUlehla@eda.gov

Derek Ulehla, P.E.
Civil Engineer / Project Officer
Seattle Regional Office
Economic Development Administration, U.S. Department of Commerce

RE: Feather River Land Trust
Olsen Barn Property (APNs 100-340-017, -018 and 100-460-004, -005)
EDA Project No. 07-79-07847
County of Plumas Covenant and Deed Restriction required under
DWR Grant Agreement Number 4600007650

Dear Mr. Ulehla:

By way of this letter, the Feather River Land Trust ("FRLT"), a California nonprofit public benefit corporation, and the County of Plumas, California ("County") acknowledge that as part of the Economic Development Administration ("EDA") Award for Construction Projects, Project No. 07-79-07847 (the "Award") for the Olsen Barn Meadow Preserve ("EDA Project") on the Olsen Barn Property ("Property"), the EDA requires certain confirmation in relation to the Covenant and Deed Restriction recorded on October 22, 2015 as Document No. 2015-0006644 (the "Deed Restriction") in compliance with the California Department of Water Resources ("DWR") Grant Agreement Number 4600007650, and this letter serves to facilitate the FRLT Award.

BACKGROUND

In 2015, the FRLT purchased the Property, commonly referred to as the Olsen Barn, with support in part through a grant from DWR to the County, who in turn granted funds to the FRLT to protect its ecological, recreational, cultural, and education values, including public access to the Property.

The FRLT applied for and was granted the Award to make repairs and improvements to the Property in support of public accessibility, waste management, sanitation, education, and the operation of a nature preserve, including the following EDA Project activities, as described in the Authorized Scope of Work in the Award:

> *An ADA Parking Pad at 400ft2, Restroom at 16'x9', Trail at 100' long by 4' wide connecting picnic, parking & restroom areas, two 10x10' concrete pads (picnic area with table and bench overlook pad), Path/service Road to Olsen Barn at 1200'x8' of fabric and crushed rock, replacement of Barn structural members-12x12" sill, 10x10" post bases, and 8x8" diagonal brace, 5/4: rough sawn pine replacement of the removed barn siding, 4 at 10'x10'barn and 1 at 10x14' main door &hardware replacement, 6 36x16" interpretive signs and 4 24x24" instructional signs, 4 kiosk panels at 3'6"x7", 2 barn Panels at 32x42" and two steel trashcans. All measurements and numbers are approximations.*

ISSUE DESCRIPTION

The Deed Restriction includes the right of the County to enforce the terms of the Deed Restriction, which prohibits certain uses of the Property and requires removal of any improvement constructed in violation of the Deed Restriction.

The FRLT received a $347,274 ("Federal Share") grant from the EDA, contingent on the EDA receiving a letter from the County confirming that the EDA Project will not violate the Deed Restriction if the Property is used consistently with the EDA Project, as described in the Authorized Scope of Work in the Award.

Further, EDA requires that the FRLT record a covenant ("EDA Covenant") providing constructive notice of the Federal Share.

CONFIRMATION

Upon review of the Deed Restriction and Authorized Scope of Work in the Award, the County confirms the EDA Project activities, such as repairs and improvements to the Property in support of public accessibility, waste management, sanitation, education, and the operation of a nature preserve, if implemented in substantial conformance as described in the Authorized Scope of Work in the Award, do not violate the Deed Restriction and are consistent with the permitted activities that are allowed to occur on the Property pursuant to Article III – Restrictions, Section 3.2. The County recognizes the list of prohibited activities in Section 3.1 are general restrictions applicable to the Property, unless such activities are allowed pursuant to Section 3.2.

The County additionally confirms the recording of the required EDA Covenant is not prohibited by the Deed Restriction.

Acknowledgement:

_____
Shelton Douthit
Feather River Land Trust
Conservation Director
sdouthit@frlt.org
951-692-1600
Date:_____

Acknowledgement and Confirmation:

_____
Tracey Ferguson, AICP
County of Plumas, Planning Department
Planning Director
traceyferguson@countyofplumas.com
530-283-6214
Date:_____

Enclosures:
1. Covenant and Deed Restriction recorded on October 22, 2015 as Document No. 2015-0006644
2. Specific Award Conditions, Economic Development Administration Project No. 07-79-07847, Project Title: Olsen Barn Meadow Preserve, Recipient: Feather River Land Trust

2015-0006644

Recorded Official Records County of Plumas KATHY WILLIAMS Clerk-Recorder | REC FEE 39.00

SC
09:10AM 22-Oct-2015 | Page 1 of 9

RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:

Feather River Land Trust
Attn: Paul Hardy, Executive Director
P.O. Box 1826
Quincy, CA 95971

APNs: 100-340-017, -018 and 100-460-004, -005 (Space above line for Recorder's use only)

COVENANT AND DEED RESTRICTION

This Covenant and Deed Restriction ("Deed Restriction") is made and executed on this 15th day of October, 2015 ("Effective Date"), by the Feather River Land Trust, a California nonprofit public benefit corporation ("FRLT"), which is the owner of fee title of certain real property located within an unincorporated area of the County of Plumas, State of California, Assessor's Parcel Numbers 100-340-017, -018 and 100-460-004, -005, for a total of approximately 106.77 acres, and more particularly described in Exhibit A, attached hereto and incorporated herein by this reference (the "Property").

A. The County of Plumas has received a grant (Agreement Number 4600007650) ("Grant") from the State of California, Department of Water Resources (DWR) to protect natural resources located adjacent to the community of Chester along the North Fork of the Feather River with the intention of creating the Chester River Parkway. These natural resources have high ecological value (especially for certain bird species), which include meadow, riparian, and wetland habitat bordered by the North Fork of the Feather River. The Property is part of an Audubon Society-designated Important Bird Area. The Property is also of high importance to the local community for nature-based recreation. These values are of great conservation value to the residents of the County of Plumas and the citizens of the State of California and are collectively referred to herein as the "Conservation Values" of the Property.

B. FRLT has agreed to execute and record this Deed Restriction to satisfy the requirements of the above-referenced Grant. Therefore, this Deed Restriction shall require, and is made for the purpose of ensuring, that the Property shall be preserved and maintained in perpetuity as set forth herein.

NOW, THEREFORE, in consideration of the Grant issued by DWR and the payments made by the County to FRLT to acquire the Property, FRLT for itself and for its assigns and successors in interest, hereby irrevocably covenants that the protective provisions, covenants and restrictions (collectively, "Restrictions") set forth in this Deed Restriction shall at all times on and after the date on which this Deed Restriction is recorded, constitute for all purposes, covenants, conditions and restrictions on the use and enjoyment of the Property that are hereby attached to the deed to the Property as fully effective components thereof pursuant to the terms hereof.

ARTICLE I
DEFINITIONS

1.1 County. "County" as used herein shall mean the County of Plumas and shall include its successor agencies, if any.

1.2 Occupants. "Occupants" as used herein shall mean FRLT and those persons entitled by ownership, leasehold, or other legal relationship to the right to use and/or occupy all or any portion of the Property.

1.3 Owner or Owners. "Owner" or "Owners" as used herein shall mean FRLT and/or its successors in interest, who hold title to all or any portion of the Property.

1.4 Conservation Values. "Conservation Values" as used herein shall mean those natural resource and cultural values associated with the Property that are intended to be conserved by FRLT through its ownership and land management of the Property.

ARTICLE II
GENERAL PROVISIONS

2.1 Provisions to Run with the Land. This Deed Restriction sets forth restrictions upon and subject to which every portion of the Property shall be improved, held, used, occupied, leased, sold, hypothecated, encumbered and/or conveyed. Each and all of the Restrictions shall run with the land, pass with each and every portion of the Property, and apply to, inure to the benefit of, and bind the respective successors in interest thereof, for the benefit of the County. Each and all of the Restrictions are enforceable by the County; provided, that any right granted to the County under this Deed Restriction is predicated on the condition that the County complies with the terms and conditions of this Deed Restriction.

2.2 Concurrence of Owners and Lessees Presumed. Any purchaser, lessee, or possessor of any portion of the Property shall be presumed by its purchase, leasing, or possession of such Property to be in accord with the foregoing and to agree for and among itself, its heirs, successors, and assigns, and the agents, employees, and lessees of such owners, heirs, successors, and assigns, that the Restrictions as herein established must be adhered to for the benefit of the County and that the interest of any Owner and Occupant of the Property shall be subject to the Restrictions contained herein.

2.3 Incorporation into Deeds and Leases. FRLT desires and covenants that the Restrictions shall be incorporated in and attached to each and all deeds and leases of any portion of the Property. Recordation of this Deed Restriction shall be deemed to be binding on all successors, assigns, and lessees, regardless of whether a copy of this Deed Restriction has been attached to or incorporated into any given deed or lease.

2.4 Monitoring. FRLT agrees that the County and its agents and/or contractors shall, upon providing no less than three (3) days' advance notice to FRLT, have reasonable access to the Property for the purposes of inspection, surveillance, or monitoring of the Restrictions, provided that any such entry by the County shall not unreasonably interfere with FRLT's permitted use and quiet enjoyment of the Property. Any right of entry afforded to the County under this section is predicated on the condition that County complies with the terms of this section and the other terms and conditions of this Deed Restriction, including providing advance notice to FRLT and not unreasonably interfering with FRLT's permitted use and quiet enjoyment of the Property.

2.5 Acts Consistent with Restrictions. No Owner or Occupant of the Property shall act in any manner that would be inconsistent with the Restrictions.

2.7 Enforcement. The County shall have the right to enforce each and every provision herein. This Deed Restriction shall be enforceable by remedy of injunctive relief in addition to any other remedy in law or equity. In the event the County reasonably determines that an Owner or Occupant is in violation of the terms of this Deed Restriction or that a violation is threatened, the County shall give written notice to

such Owner or Occupant of such violation and demand corrective action sufficient to cure the violation. The Owner or Occupant shall cure the violation within sixty (60) days after receipt of notice thereof from the County, or under circumstances where the violation cannot reasonably be cured within a sixty (60) day period, shall begin curing such violation within the sixty (60) day period and continue diligently to cure such violation until finally cured; provided, however, that if the County determines that circumstances require immediate action to prevent or mitigate significant damage to the Property, the County may pursue its remedies under this Section 2.7 without waiting for the cure period to expire. Failure of an Owner or Occupant to comply with any provision of this Deed Restriction shall be grounds for the County, by reason of this Deed Restriction, to have the authority to require that the Owner or Occupant, as applicable, modify or remove any improvements constructed in violation of this Deed Restriction and restore the Property to the condition that existed prior to the violation. In the event of a breach, any forbearance on the part of any party to this Deed Restriction to enforce the terms and provisions hereof shall not be deemed a waiver of enforcement rights regarding any subsequent breach. The County's right of enforcement of this Deed Restriction is predicated on the condition that it complies with the terms of this section and the other terms and conditions of this Deed Restriction.

Notwithstanding the foregoing, nothing contained in this Deed Restriction shall be construed to entitle the County to bring any action against the Owner for any injury to or change in the Property to the extent such injury or change results from (i) any cause beyond the Owner's control including, without limitation, fire, flood, storm, and earth movement; (ii) acts by the County, its employees, agents, contractors, and invitees; (iii) unauthorized acts by unrelated third parties; or (iv) any prudent action taken by the Owner under emergency conditions to prevent, abate or mitigate significant injury to the Property or to persons or personal property resulting from any of the foregoing causes.

2.8 Notice in Agreements. After the date of recordation hereof, all Owners and Occupants shall execute a written instrument, which shall accompany all purchase agreements or leases relating to the Property. Any such instrument shall contain the following statement:

> The land described herein, or a portion thereof, is subject to a deed restriction dated as of [the Effective Date], and recorded on [date of recordation], in the Official Records of Plumas County, California, as Document No. [recordation number], which Covenant and Deed Restriction imposes certain covenants, conditions, and restrictions on usage of a portion of the property described herein.

2.9 Prior Encumbrances. The Owner represents and warrants that it has fee simple title to the Property and, to the best of its actual knowledge, the Property is not subject to any financial liens or financial encumbrances as of the date of execution of this Deed Restriction (excepting liens for property taxes which are not yet due and payable). Exhibit B sets forth the non-financial, senior, prior encumbrances of record existing as of the date of execution of this Deed Restriction.

ARTICLE Ill
RESTRICTIONS

3.1 The Owner's activities on the Property shall be undertaken in a manner that retains the Property in its predominantly natural condition. To such end, unless allowed pursuant to Section 3.2 or 4.2 below, the following activities are prohibited within the Property:

a) Unseasonal watering and use of fertilizers, pesticides, biocides, herbicides or other agricultural chemicals in any manner that may adversely affect the purpose of this Deed Restriction;

b) Depositing or allowing the uncontained accumulation of trash, ashes, garbage, waste, or any similar other material within the Property, except for normal and customary waste generated on the Property by permitted activities and uses for removal at reasonable intervals;

c) Removing, destroying, or cutting of native trees, native shrubs, or other native vegetation, except as required for (i) the prevention or treatment of disease; (ii) abatement of weeds or invasive plants; (iii) emergency response; (iv) fire prevention, response, or management; (v) construction of foot trails and paths; and/or (vi) personal, property and public safety; provided, however, that any such activities for fire prevention purposes (other than removal of dry or dead debris and mowing of dry grasses) shall require the prior written approval of the Planning Director of the County;

d) Intentional introduction of non-native, exotic, or invasive species that may adversely affect the purpose of this Deed Restriction;

e) Diverting or exporting water off the Property and transferring, encumbering, leasing, selling or otherwise severing the Property's water rights from title to the Property itself;

f) Use of motorized vehicles off of designated roadways unless for (i) maintenance, repair, restoration or management of the Property; (ii) emergency response; (iii) fire prevention, response, or management; and/or (iv) personal, property and public safety;

g) Paving or otherwise covering of Property with concrete, asphalt, or any other impervious paving material;

h) Filling, dumping, excavating, draining, dredging, mining, drilling;

i) Removing or exploring for or extraction of minerals, loam, sands, gravel or other material on or below the surface; and

j) Altering the surface or general topography, including building of roads or construction of structures, except as otherwise provided herein. Any alteration of the surface or general topography will be performed in a manner that does not impair the Conservation Values associated with the Property.

3.2 Notwithstanding the foregoing restrictions, the following activities may occur in the Property:

a) Engaging in any use or activity necessary or appropriate to restore and maintain the Property as a historic ranch and nature preserve;

b) Repairing, maintaining, and replacing fences, irrigation systems, access roads and trails, and any structure or other improvement existing on the Property as of the Effective Date of this Deed Restriction; and the construction, maintenance, repair, and replacement of new temporary or permanent structures and improvements on the Property for the purpose of conducting public education and recreation and the operation of a ranch and/or nature preserve;

c) Controlling entry upon the Property, including, without limitation, the installation and maintenance of signs and/or fences that do not impede the movement of wildlife; and

d) Permitting public access in a manner that is consistent with the preservation of the ephemeral stream and riverine habitat and other the Conservation Values of the Property.

ARTICLE IV
VARIANCE AND TERMINATION

4.1 This Deed Restriction and the provisions thereof are irrevocable and nonmodifiable and shall continue in effect in perpetuity unless modified or terminated as provided herein.

4.2. Any Owner or, with the Owner's consent, any Occupant of the Property or a portion thereof may apply to the County for a variance from, or amendment to, the provisions of this Deed Restriction. The County may not approve any variance that is inconsistent with the purposes of the Grant.

4.3. Any Owner or, with the Owner's consent, any Occupant of the Property or a portion thereof may apply to the County and DWR for a termination of the provisions of this Deed Restriction as they apply to all or any portion of the Property.

ARTICLE IV
MISCELLANEOUS

5.1 No Dedication Intended. Nothing set forth herein shall be construed to be a gift or dedication, or offer of a gift or dedication, of the Property or any portion thereof to the County or the general public. This Deed Restriction does not convey a general right of access to the public.

5.2 Notices. Whenever any person gives or serves any notice, demand, or other communication with respect to this Deed Restriction, each such notice, demand, or other communication shall be in writing and shall be delivered either personally to the person being served or official of a government agency being served; by United States mail, postage paid certified, return receipt requested; or by overnight courier service to the following addresses or such other address as either party may notify the other party in writing pursuant to the terms hereof:

If to "FRLT":

Feather River Land Trust
Attn: Paul Hardy, Executive Director
P.O. Box 1826
75 Court Street
Quincy, CA 95971

If to the "County":

County of Plumas
Planning Department
Attention: Planning Director
555 Main St.
Quincy, CA 95971

Any notice shall be deemed effective when delivered, if personally delivered to the person being served or official of a government agency being served or by overnight courier service; or three (3) business days after deposit in the mail if mailed by United States mail, postage paid certified, return receipt requested.

5.3 Partial Invalidity. If any portion of this Deed Restriction is determined to be invalid for any reason, the remaining portions shall remain in full force and effect.

5.4 Article Headings. Headings at the beginning of each numbered article of this Deed Restriction are solely for the convenience of the parties and are not a part of the Deed Restriction and shall not be used in the interpretation thereof.

5.5 Recordation. This Deed Restriction shall be recorded by FRLT in the Official Records of the County of Plumas, California, within ten (10) days of the date of execution by the last party to sign this Deed Restriction.

5.6 References. All references to code sections include successor provisions.

5.7 Construction. Any general rule of construction to the contrary notwithstanding, this Deed Restriction shall be liberally construed in favor of effecting the purpose of this Deed Restriction and the Mitigation Requirement. If any provision of this Deed Restriction is found to be ambiguous, an interpretation consistent with the purpose of this instrument that would render the provision valid shall be favored over any interpretation that would render it invalid.

5.8 Governing Law. This Deed Restriction shall be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties execute this Covenant and Deed Restriction as of the date set forth above.

COVENANTOR:

Feather River Land Trust,
a California nonprofit public benefit corporation

By: Paul Hardy
Its: Executive Director

Exhibits:

EXHIBIT A Legal Description of Property
EXHIBIT B Prior Encumbrances

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA } §§

COUNTY OF Plumas }

On 10-15-2015, before me, Linda Pitlock, a Notary Public, personally appeared Paul Hardy, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Linda Pitlock (Seal)

Notary Public

LINDA PITLOCK
Commission # 1956115
Notary Public - California
Plumas County
My Comm. Expires Nov 9, 2015

EXHIBIT A
Legal Description of Properties

Real property in the unincorporated area of the County of Plumas, State of California, described as follows:

ALL THAT PORTION OF THE EAST ½ OF SECTION 5, TOWNSHIP 28 NORTH, RANGE 7 EAST, MDM, LYING ABOVE THE 4,500 FOOT CONTOUR LINE OF LAKE ALMANOR PACIFIC GAS AND ELECTRIC DATUM, EXCEPTING THEREFROM THAT CERTAIN RIGHT OF WAY AND EASEMENT FOR CALIFORNIA STATE HIGHWAY 36, DESCRIBED IN THE FINAL ORDER OF CONDEMNATION RECORDED IN THE OFFICE OF THE PLUMAS COUNTY RECORDER, STATE OF CALIFORNIA, ON AUGUST 28, 1929, IN VOLUME 62 OF DEEDS, ON PAGE 118.

ALSO EXCEPTING THEREFROM THAT PORTION THEREOF DESCRIBED IN DEED TO HELEN LUBIN BRIDGES, ALIAS, RECORDED APRIL 21, 1977, IN BOOK 268, OFFICIAL RECORDS, ON PAGE 520, PLUMAS COUNTY RECORDS.

ALSO EXCEPTING THEREFROM THAT PORTION LYING WITHIN THE SOUTHERN ADDITION TO THE TOWN OF CHESTER, ACCORDING TO THE OFFICIAL MAP FILED SEPTEMBER 5, 1911, IN THE BOOK A OF MAPS, ON PAGE 9, IN THE OFFICE OF THE PLUMAS COUNTY RECORDER, STATE OF CALIFORNIA.

ALSO EXCEPTING THEREFROM THAT PORTION LYING SOUTHWESTERLY OF THE CENTERLINE OF THE FEATHER RIVER.

APN: 100-340-017
APN: 100-340-018
APN: 100-460-004
APN: 100-460-005

EXHIBIT B
Prior Encumbrances

[Attached.]

1. Reservation of right to construct ditches, canals, or reservoirs pursuant to the authority of the United States of America contained in Patents
Recorded : September 20, 1892
Book/Page : 2/467 of Patents
Recorded : July 19, 1924
Book/Page : 9/224 of Patents
Recorded : November 6, 1876
Book/Page : 1/235 of Patents

2. Right of way for public highway, in favor of the State of California, as described in that certain Decree of Condemnation
Recorded : August 28, 1929
Book/Page : 62/118 of Deeds
Affects : State Highway 36

3. Any facts, rights, interests or claims which may exist or arise by reason of the following matters disclosed by an inspection or survey;
Recorded : August 31, 1964
Book/Page : 2/127 Record of Surveys
(Discloses encroachment of Chester Townsite adjoining lands onto the East 1/2 of Section 5, Township 28 North, Range 7 East)

SPECIFIC AWARD CONDITIONS
U.S. DEPARTMENT OF COMMERCE
Economic Development Administration (EDA)

CONSTRUCTION PROJECTS: Public Works and Economic Adjustment Assistance Programs under Sections 201 and 209 of the Public Works and Economic Development Act, as amended, 42 U.S.C. §§ 3141 and 3149

Public Works and Economic Adjustment Assistance Programs

Project Title: Olsen Barn Meadow Preserve	
Recipient Name: Feather River Land Trust	**Project Number:** 07-79-07847

1. **AUTHORIZED SCOPE OF WORK:** This EDA Award supports the work described in the approved final scope of work, which is incorporated by reference into this Award, as the *Authorized Scope of Work*. All work on this project must be consistent with the *Authorized Scope of Work,* unless the Grants Officer has authorized a modification of the scope of work in writing through an amendment memorialized by a fully executed *Amendment to Financial Assistance Award* (Form CD-451).

   The *Authorized Scope of Work* for this project includes:

   An ADA Parking Pad at 400ft2, Restroom at 16'x9', Trail at 100' long by 4' wide connecting picnic, parking & restroom areas, two 10x10' concrete pads (picnic area with table and bench overlook pad), Path/service Road to Olsen Barn at 1200'x8' of fabric and crushed rock, replacement of Barn structural members-12x12" sill, 10x10" post bases, and 8x8" diagonal brace, 5/4: rough sawn pine replacement of the removed barn siding, 4 at 10'x10'barn and 1 at 10x14' main door &hardware replacement, 6 36x16" interpretive signs and 4 24x24" instructional signs, 4 kiosk panels at 3'6"x7", 2 barn Panels at 32x42" and two steel trashcans. All measurements and numbers are approximations.

2. The Recipient Contact's name, title, address, telephone number, and email address are:

Shelton Douthit Executive Director Phone: 530.283.5758 Email: sdouthit@frlt.org	Feather River Land Trust 75 Court Street Quincy, CA 95971-1826

3. The Grants Officer is authorized to award, amend, suspend, and terminate financial assistance awards. The Grants Officer is:

Sheba Person-Whitley, Regional Director Phone: 206.220.7656 Email: sperson@eda.gov	Economic Development Administration Seattle Regional Office 915 Second Avenue, Room 1890 Seattle, Washington 98174-1012

4. The Federal Program Officer (Area Director) oversees the programmatic aspects of this Award. The Federal Program Officer is:

Kerstin Millius, Area Director Phone: 206.220.7700 Email: kmillius@eda.gov	Economic Development Administration Seattle Regional Office 915 Second Avenue, Room 1890 Seattle, Washington 98174-1012

5. The EDA Project Officer is responsible for day-to-day administration and liaison with the Recipient and receives all reports and payment requests. The Project Officer is:

Mary Rudokas, Civil Engineer Phone: 202.507.0799 Email: mrudokas1@eda.gov	Economic Development Administration Seattle Regional Office 915 Second Avenue, Room 1890 Seattle, Washington 98174-1012

6. **CONTACT CHANGES:** Changes to the contact information above may be made in writing by the EDA Project Officer without an amendment on Form CD-451.

7. **ADDITIONAL INCLUDED DOCUMENTS:** In addition to the regulations, documents, or authorities incorporated by reference on the *Financial Assistance Award* (Form CD-450), the following additional documents are incorporated by reference into this Award:

   - The Recipient's application, including any attachments, project descriptions, schedules, and subsequently submitted supplemental documentation.

   Should there be a discrepancy among these documents, the Specific Award Conditions (this document) shall control.

8. **PROJECT DEVELOPMENT TIME SCHEDULE:** The Recipient agrees to the following Project Development Time Schedule:

   Return of Executed Financial Assistance Award ……30 calendar days after receipt of Form CD-450/CD-451
   Start of Construction …….. 15 Months from the Date of Award
   Construction Completed ……..…… 33 Months from the Date of Award

Authorized Award End Date ……. May 31, 2027
Submission of Final Financial Report (Form SF-425) … No later than 120 calendar days from the Award End Date

Project Closeout – All project closeout documents, including final financial reports (Form SF 425 or any successor form) and any required program reports, shall be submitted to EDA not more than 120 calendar days after the date the Recipient accepts the completed project from the contractor(s).

The Recipient must diligently pursue the development of the project so as to ensure completion within this time schedule, and must promptly notify EDA in writing of any event that could substantially delay meeting any of the time limits set forth above. The Recipient further acknowledges that failure to meet the Project Development Time Schedule may result in EDA pursuing remedies for non-compliance, potentially including termination of the Award in accordance with the regulations set forth at 2 CFR §§ 200.338–200.342.

9. PROJECT REPORTING AND FINANCIAL DISBURSEMENTS INSTRUCTIONS:

A. AWARD DISBURSEMENTS: Reimbursement basis only. EDA will make disbursements under this Award on a reimbursement basis only, based on actual costs incurred, after all preconditions set forth in these Specific Award Conditions have been met.

The "*Outlay Report and Request for Reimbursement*" (Form SF-271 or any successor form) is used to request a disbursement, which shall be approved in writing by the Project Officer.

Please note that prior to the initial disbursement, Recipients must complete the attached Form SF-3881, "ACH Vendor/Miscellaneous Payment Enrollment Form" and submit it to either: (1) the EDA Project Officer through a secured/encrypted email or, if coordinated with the EDA Project Officer, mail; or (2) Emailing NOAA's Accounting Office at edagrants@noaa.gov through the secure Kiteworks system with a CC to the EDA Project Officer. The form must be completed by the respective parties (EDA, Recipient Bank, and Recipient) at the start of each new award.

B. REPORTS:

a. *Project Progress Reports*: The Recipient shall submit project progress reports to the Project Officer on a quarterly basis for the periods ending **December 31, March 31, June 30, and September 30**, or any portion thereof, until the final disbursement is made by EDA. Reports should be submitted using the approved EDA template, which will be provided by the Project Officer and discussed during the project kick-off meeting. Reports are due no later than 1 month following the end of the quarterly period.

b. *Financial Reports:* The Recipient shall submit a "*Federal Financial Report*" (Form SF-425 or any successor form) on a semi-annual basis for the periods ending **March 31** and **September 30**, or any portion thereof, for the entire period of performance. Form SF-425 and instructions for completing this form are available at: https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html.

Reports are due no later than 1 month following the end of the semi-annual period.

A final Form SF-425 must be submitted no more than 120 calendar days after the expiration date of the Award (*i.e.*, the Award End Date specified on the Form CD-450 or a subsequently executed Form CD-451). Final Financial Reports should follow the guidance outlined in the instructions for submitting mid-term financial reports, but should ensure that all fields accurately reflect the total outlays for the entire period of performance and that all matching funds and program income (if applicable) are fully reported. Determination of the final grant rate and final balances owed to the government will be determined based on the information on the final Form SF-425, so it is imperative that it be submitted in a timely and accurate manner.

10. **PERFORMANCE MEASURES:** The Recipient agrees to report on program performance measures and program outcomes in such a form and at such intervals as may be prescribed by EDA in compliance with the Government Performance and Results Act (GPRA) of 1993, and the Government Performance and Results Modernization Act of 2010.

    At this time, all Awards for construction assistance require Recipients to report actual job creation/retention and private investment leverage at three (3), six (6), and nine (9) years after an EDA investment. The Recipient must retain sufficient documentation so that they can submit these required reports. Failure to submit these reports may adversely impact the ability of the Recipient to secure future funding from EDA.

    Performance measures and reporting requirements that apply to program activities funded by this investment will be provided in a separate GPRA information collection document. EDA staff will contact the Recipient in writing within a reasonable period prior to the time of submission of the reports with information on how this data should be submitted. The Recipient must ensure adequate and sufficient records are kept to support the methodology for computing initial job creation/retention and private investment estimates and all subsequent actual performance data, and must make this information available at EDA's request, including in the event of an audit or performance site visit.

11. **ALLOWABLE COSTS AND AUTHORIZED BUDGET:** Total allowable costs will be determined after the final financial documents are submitted in accordance with the applicable authorities specified on the *Financial Assistance Award* (Form CD-450), including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR part 200 (Uniform Guidance).

    Except as otherwise expressly provided for within these Specific Award Conditions, the Federal share of the allowable costs shall be based on the Investment Rate for the Award, as established on the Form CD-450 or any subsequent amendment (Form CD-451). In the event of an underrun in total allowable costs for this project, the Federal share of allowable costs shall be determined by the Investment Rate. The Federal share of total allowable costs shall not exceed the dollar amount specified on the original Award or any subsequent amendments.

    Line-Item Budget:

A. Under the terms of the Award, the total approved authorized budget is:

Federal Share (EDA Amount)	$347,274
Non-Federal Matching Share	$86,819
Total Project Cost	$434,093

B. Under the terms of this Award, the total approved line-item budget is:

COST CLASSIFICATION	Proposed	Approved
Administrative and legal expenses	$35,730	$35,730
Land, structures, rights-of-way, etc.	-	-
Relocation expenses and payments	-	-
Architectural and engineering fees	$51,500	$51,500
Other architectural and engineering fees	$50,400	$50,400
Project inspection fees	$4,000	$4,000
Site work	-	-
Demolition and removal	-	-
Construction	$253,000	$253,000
Equipment	-	-
Miscellaneous	-	-
Contingencies	$39,463	$39,463
Total Project Cost	$434,093	$434,093

12. MATCHING SHARE: The Recipient agrees to provide the Recipient's non-Federal Matching Share contribution for eligible project expenses in proportion to the Federal share requested for such project expenses (see 13 CFR § 300.3). By accepting the Award, the Recipient also certifies that the Matching Share of the project costs is committed to the project, is not encumbered in any way that would prevent its use for the project, and will be available as needed for the project.

13. REFUND CHECKS, INTEREST, OR UNUSED FUNDS: If the Recipient needs to return money to EDA, it may:

A. Use the pay.gov website, which allows the Recipient to pay EDA online. The Recipient will have the option to make a one-time payment or to set up an account to make regular payments.

B. Contact the EDA project officer to see if alternative instructions for wire or paper checks are available from EDA. At this time, paper checks are not being accepted.

14. **CONSTRUCTION COMPLETION:** In keeping with prudent grants management policy, EDA construction projects must be completed within five years of the date the Form CD-450 is signed by the Recipient accepting the Award. If construction is not completed by that date and the Grants Officer determines, after consultation with the Recipient, that construction to completion cannot reasonably be expected to be completed promptly and expeditiously, the grant may be terminated. Extensions beyond the five-year period of performance are exceedingly rare and can only be authorized by the Assistant Secretary. Nothing in this paragraph is intended to alter the Project Development Time Schedule set out above.

15. **GOALS FOR WOMEN AND MINORITIES IN CONSTRUCTION:** Department of Labor regulations set forth at 41 CFR part 60-4 establish goals and timetables for the participation of minorities and women in the construction industry. Those regulations apply to all federally assisted construction contracts in excess of $10,000. The Recipient shall comply with those regulations and shall obtain compliance with 41 CFR part 60-4 from contractors and subcontractors employed on the project by including such notices, clauses, and provisions in the Solicitations for Offers or Bids as required by 41 CFR part 60-4. The goal for the participation of women in each trade area shall be as follows: from April 1, 1981 until further notice: 6.9 percent.

    All changes to this goal, as published in the Federal Register in accordance with the Office of Federal Contract Compliance Programs regulations at 41 CFR § 60-4.6, or any successor regulations, shall hereafter be incorporated by reference into these Specific Award Conditions.

    Goals for minority participation shall be as prescribed by Appendix B-80 of the *Federal Register* notice published October 3, 1980 at 45 FR 65984-65991, or any subsequently published amendments. The Recipient shall include the "*Standard Federal Equal Employment Opportunity Construction Contract Specifications*" (or cause them to be included, if appropriate) in all Federally-assisted contracts and subcontracts. The goals and timetables for minority and female participation may not be less than those published pursuant to 41 CFR § 60-4.6.

16. **PROCUREMENT:** The Recipient agrees that all procurement transactions shall be in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR §§ 200.317–200.327 and the EDA regulations contained in 13 CFR Chapter III, especially 13 CFR part 305 and 13 CFR § 302.17 ("Conflicts of Interest").

17. **EVIDENCE OF GOOD TITLE:** Prior to solicitation for construction bids, the Recipient shall provide an opinion of counsel, satisfactory to EDA, that the Recipient has acquired good and marketable title to land, free of all encumbrances, to all real property necessary for completion of the project, as well as any necessary rights-of-way, easements, State or local government permits, or long-term lease interests necessary for the completion of the project, in accordance with 13 CFR part 314.

18. **NON-RELOCATION:** By accepting this Award of financial assistance, the Recipient attests that EDA funding is not intended by the Recipient to assist efforts to induce the relocation or movement of existing jobs from one region to another region in competition for those jobs. In the event EDA determines that its assistance was used for such purposes, EDA reserves the right to pursue appropriate enforcement actions, including suspension of disbursements, termination of the

Award (which may include the establishment of a debt requiring the Recipient to reimburse EDA), and disallowance of any costs attributable, directly or indirectly, to the relocation.

19. **REAL PROPERTY REPORTING:** Consistent with 2 CFR § 200.330 ("Reporting on real property"), the Recipient must submit reports (using Form SF-429 "Real Property Status Report" or any successor form). The initial SF-429 form must be returned to the EDA Project Officer no later than December 31 of the year of the initial disbursement of Federal funds. Because EDA's interest in this real property extends at least 15 years, successive reports will be required by December 31 every **two** years thereafter during the established useful life of the property, rather than on an annual basis. At its sole discretion, EDA reserves the right to require more or less frequent real property reporting for the duration of the useful life of real property in which it retains an interest under this project.

20. **WASTE, FRAUD AND ABUSE:** Consistent with 2 CFR part 200, Recipient personnel responsible for managing the Recipient's finances and overseeing any contractors, sub-contractors or Subrecipients, will complete the training PowerPoint entitled "Compliance with EDA American Rescue Plan Assistance Program Requirements" and return the signed Certificate of Training Completion (page 34 of the training) to EDA along with the signed Form CD-450 within 30 days of receipt.

Further, Recipient will monitor Award activities for common fraud schemes, such as:

• false claims for materials and labor,

• bribes related to the acquisition of materials and labor,

• product substitution,

• mismarking or mislabeling on products and materials, and

• time and materials overcharging.

Should Recipient detect any suspicious activity, Recipient will contact EDA staff listed above and the Office of Inspector General, as indicated at https://www.oig.doc.gov/Pages/Contact-Us.aspx, as soon as possible.

21. **STAFFING CHANGES:** In the event of a change in the key professional staff positions related to project management, the Recipient shall provide the name of the individual selected to fill the position to the Project Officer and a copy of his or her resume within 30 business days of the selection.

22. **ARCHITECT/ENGINEER AGREEMENT:** Prior to disbursement of funds by EDA for Architect and Engineer Agreement costs, the Recipient must submit to EDA for approval, an

Architect/Engineer Agreement that meets the requirements in the EDA's "Summary of EDA Construction Standards," as well as the competitive procurement standards of 2 CFR part 200 and EDA Regulations at 13 CFR Chapter III. The fee for basic Architect/Engineer Services will be a lump sum or an agreed maximum, and no part of the fees for other services will be based on a cost-plus-a-percentage-of-cost or a cost using a multiplier.

23. **PROJECT INSPECTION AGREEMENT:** Prior to disbursement of funds by EDA for Project Inspection Agreement costs, the Recipient must submit to EDA for approval, a Project Inspection Agreement that meets the requirements in the EDA's "Summary of EDA Construction Standards," as well as the competitive procurement standards of 2 CFR part 200 and EDA Regulations in 13 CFR Chapter III. The fee for basic Project Inspection Services will be a lump sum or an agreed maximum, and no part of the fees for other services will be based on a cost-plus-percentage-of-cost or a cost using a multiplier.

24. **PHASED DISBURSEMENT:** The Recipient is authorized to receive disbursement of funds prior to the award of all contracts.

25. **RECORDED STATEMENT OF FEDERAL SHARE (BARN):** Prior to solicitation for construction bids, to better memorialize and protect the Federal Share in real property acquired or improved, in whole or in part, with the funds made available under this Award, the Recipient agrees that it shall execute and cause to be recorded a first priority unsubordinated mortgage lien in favor of EDA or, when permitted by EDA due to a Recipient's legal restriction against recording a mortgage (or deed of trust), a covenant declaring EDA's interest in said real property. EDA shall advise whether the Mortgage or Covenant will be used. The Mortgage or Covenant will be duly recorded with the appropriate office where mortgages are recorded for the jurisdiction where the real property is situated. The Mortgage or Covenant shall be in a form and substance satisfactory to EDA. Upon request by EDA, Recipient shall furnish an opinion by counsel for the Recipient that the Mortgage or Covenant is a valid and enforceable agreement according to its terms, and has been duly recorded in the appropriate office where mortgages are recorded for that applicable jurisdiction. EDA may waive this requirement in writing where, in the sole judgment of EDA, the EDA investment forms only a small part of a larger project.

The Recipient further agrees that:

A. Except as provided in 13 CFR 314.3, whenever, during the expected useful life of the project, any property acquired or improved in whole or in part with grant assistance is disposed of, or no longer used for the authorized purpose of the project, the Government must be compensated by the Recipient for the Federal share of the value of the property; provided that for equipment and supplies, the standards in 2 CFR part 200 or any supplements or successors thereto, as applicable, shall apply.

B. If property is disposed of or encumbered without EDA approval, EDA may assert its interest in the property to recover the Federal share of the value of the property for the Government. EDA

may pursue its rights under both paragraphs (a) and (b) of this section to recover the Federal share, plus costs and interest.

C. The Federal share of the value of the property is that percentage of the current fair market value of the property attributed to the EDA participation in the project (after deducting actual and reasonable selling and fix-up expenses, if any, incurred to put the property into condition for sale). The Federal share excludes that value of the property attributable to acquisition or improvements before or after EDA's participation in the project and not included in project costs.

D. The lien, covenant or other statement of EDA's interest must remain in effect throughout the useful life of the project which is determined to be 20 years from the date a mortgage or covenant satisfactory to EDA is recorded.

26. POSSIBLE CONTAMINATION: If contaminated soil and/or contaminated groundwater is encountered during construction, then prior to any further ground disturbing activities associated with the EDA-funded project, the Recipient shall provide evidence satisfactory to the EDA that the contamination has been remediated to applicable standards. All expenses related to site assessment and remediation work shall be the responsibility of the Recipient and EDA funds shall not be expended for assessment and remediation work.

27. HISTORIC PRESERVATION AND TRIBAL CONSULTATIONS: Prior to the solicitation of construction bids, EDA concurrence with the Recipient's final plans and specifications, and any construction and/or earth-disturbing activities, the Recipient shall complete to the satisfaction of EDA all activities necessary for complying with the National Historic Preservation Act (NHPA) and completing Tribal consultations. This may include, but is not limited to cultural resources surveys, reports, tribal consultations, SHPO/THPO consultations, etc. EDA will notify Recipient when these activities are considered complete. Recipient agrees to implement any changes to the project that EDA may require in response to complying with the NHPA or completing Tribal consultations and Recipient is solely responsible for covering any resulting cost increase.

28. TRIBAL MONITOR: Thirty (30) days prior to earth-disturbing activities funded under the EDA grant, the Recipient shall provide evidence satisfactory to the EDA that the Maidu Summit Consortium have been notified and given the opportunity to have a tribal monitor on-site during earth-disturbing activities.

29. ARCHEOLOGICAL AND HISTORICAL RESOURCES: If during construction of the project, historical and archeological resources, including burial grounds and artifacts are discovered, the Recipient shall immediately stop construction in the area, contact the applicable State Historic Preservation Officer (SHPO) or Tribal Historic Preservation Officer (THPO), interested Tribes, and EDA, and follow the SHPO or THPO instructions for the preservation of resources.

30. **PHASE II ENVIRONMENTAL SITE ASSESSMENT:** Prior to solicitation of construction bids, EDA concurrence with the Recipient's final plans and specifications, and any construction and/or earth-disturbing activities, the Recipient shall provide evidence satisfactory to the EDA that the Recipient has had a Phase II Environmental Site Assessment (ESA) conducted for the project property. Recipient agrees to implement any changes to the project that EDA may require in response to the results of the Phase II ESA and recipient is solely responsible for covering any resulting cost increase.

31. **PROTECTION OF SURFACE WATER RESOURCES:** The project shall employ best management practices (BMPs) during construction to prevent any runoff from entering nearby and adjacent wetlands and waterways.

32. **AUDIT REPORT OR CONFIRMATION OF NO SINGLE AUDIT REQUIRED:** Prior to initial disbursement, Recipient must either confirm that a Single Audit was not required for the past two fiscal years or submit the most recent required Single Audit to EDA.

PLUMAS COUNTY
AUDITOR-CONTROLLER
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Martee Nieman, Auditor-Controller**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Approve and authorize Auditor's Office to recruit and fill, funded and allocated, vacant 1.0 FTE Accountant Auditor I/II; (General Fund Impact) as approved in FY25/26 preliminary recommended budget.**

Recommendation:
Approve and authorize Auditor's Office to recruit and fill, funded and allocated, vacant 1.0 FTE Accountant Auditor I/II; (General Fund Impact) as approved in FY25/26 preliminary recommended budget.

Background and Discussion:
The Auditor's office is requesting to fill this vacant position due to resignation.

Action:

Approve and authorize Auditor's Office to recruit and fill, funded and allocated, vacant 1.0 FTE Accountant Auditor I/II; (General Fund Impact) as approved in FY25/26 preliminary recommended budget.

Fiscal Impact:

General Fund Impact, as approved in the FY 25/26 preliminary recommended budget.

Attachments:
1. Item No. 1.J.1
2. Accountant Auditor I
3. Accountant Auditor II

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position?
  - The position is funded and allocated for the 2025-2026 fiscal year.

- Why is it critical that this position be filled at this time?
  - There are only 6 permanent positions, including the Auditor Controller, within the department. The Auditors' office relies on Extra Help to run day-to-day operations.

- How long has the position been vacant?
  - Vacant as of 9/10/25.

- Can the department use other wages until the next budget cycle?
  - The position is funded and allocated.

- What are staffing levels in other counties for similar departments and/or positions?
  - Over 8 to 18 staff members.

- What core function will be impacted without filling the position prior to July 1?
  - Daily processing, accounts payable and receivable.
  -
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

  The impact will be critical if not filled. The non-general fund department head needs to be satisfied that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have on other County departments?
  - N/A

- Does the department expect other financial expenditures which will impact on the general fund and are not budgeted such as audit exceptions?
  - If this position is not filled the department will not be able to process accounts receivable and payable in a timely manner, which would have a negative effect and or cause late payments.

- Does the budget reduction plan anticipate the elimination of any of the requested positions?
  - No

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support.
    - This position has been funded and allocated for several years and needs to be filled. There will not be any change to the fiscal impact on the GF.

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?
    - No

PLUMAS COUNTY **REVISED: 01/2018**

ACCOUNTANT AUDITOR I

DEFINITION

Under supervision, to perform accounting, auditing and fiscal analysis in the preparation, maintenance, analysis, and verification of the County's fiscal and budget records; to assist with the maintenance of information on County tax rates and rolls; to assist with control of the County's budget; to learn the methods and procedures used by the Auditor/Controller's Office; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the entry and training level in the Accountant/Auditor class series. Incumbents perform a variety of less complex accounting and auditing work. Incumbents are expected to increase their skill and knowledge of technical accounting and auditing procedures during the training period. As soon as an incumbent has demonstrated substantive knowledge of the Department's procedures and policies and the ability to independently perform complex accounting work, as well as assist with auditing functions, they may expect promotion to the next higher level of Accountant/Auditor II.

REPORTS TO

Assistant Auditor/Controller

CLASSIFICATIONS DIRECTLY SUPERVISED

None

Last Revised: 11/1995

ACCOUNTANT/AUDITOR I - 2

EXAMPLES OF DUTIES

- Performs accounting work in the establishment and maintenance of County fiscal records.
- Assists with processing additions, changes, and deletions to the County tax rolls.
- Assists with maintaining proper tax roll fiscal balances.
- Assists with analyzing the impact of the tax roll changes on County revenue.
- Maintains a variety of ledgers and journals.
- Reviews fiscal records to insure proper disbursement of funds to different accounts.
- Prepares financial statements and reports.
- Assists with audits of County funds and programs.
- Assists with the analysis and approval of fund transfers, insuring that they meet program and legal requirements.
- Assists with maintaining proper controls on trust accounts.
- Provides backup for payroll preparation.
- Compiles information for state financial reports.
- Gathers information for the preparation and control of the County budget.
- Operates computers, maintaining and updating files and databases.
- Operates office equipment.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in an office environment; continuous contact with staff and the public.

Last Revised: 11/1995

ACCOUNTANT/AUDITOR I - 3

DESIRABLE QUALIFICATIONS

Knowledge of:

- General accounting theory, principles, and practices, and their application to a variety of accounting transactions and problems.
- Cost accounting and budgeting procedures.
- Basic auditing theory and techniques.
- Budget development and control.
- Excel (intermediate skill level), Word (basic skill level).
- Office management methods and procedures.

Ability to:

- Perform technical accounting work.
- Analyze and evaluate financial data, researching and gathering appropriate information to resolve problems.
- Monitor and update fiscal records.
- Prepare a variety of financial reports and statements.
- Make mathematical calculations quickly and accurately.
- Gather, organize, analyze, and present a variety of data and information.
- Prepare, clear, concise and accurate records and reports.
- Establish and maintain cooperative working relationships.
- Work as a team-player.
- Maintain positive attitude towards co-workers and the public.

Last Revised: 11/1995

ACCOUNTANT/AUDITOR I - 4

TRAINING AND EXPERIENCE

Equivalent of successful completion of the courses required for a major in accounting at an accredited four (4) year college or university;

OR

Successful completion of a professional accounting curriculum given by an approved institution which included courses in elementary and advanced accounting, auditing, cost accounting, and business law;

OR

Three years of responsible professional accounting experience. A combination of two or more of the following skills would qualify: knowledge of financial statement preparation and analysis; experience using a computerized accounting system; preparation of financial reports and reconciliations; filing reports with outside agencies; payroll and payroll reporting.

OR

Other combinations of experience and education may be considered.

Special Requirements:

Must possess a valid driver's license at time of application and a valid California Driver's License by the time of appointment. The valid California License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through State law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are Required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

Last Revised: 11/1995

ACCOUNTANT AUDITOR II

DEFINITION

Under supervision, to perform accounting, auditing and fiscal analysis in the preparation, maintenance, analysis, and verification of the County's fiscal and budget records; to maintain information on County tax rates and rolls; to assist with control of the County's or a Department's budget; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the journey level in the Accountant/Auditor class series. Incumbents perform a variety of complex accounting and auditing work. Incumbents are expected to have substantial accounting and auditing knowledge and background. Incumbents may be assigned responsibility for a special fiscal area such as fiscal monitoring for a department or departments which have complex financial reporting requirements.

REPORTS TO

Assistant Auditor/Controller.

CLASSIFICATIONS DIRECTLY SUPERVISED

None

Last Revised: 11/1995

ACCOUNTANT/AUDITOR II - 2

EXAMPLES OF DUTIES

- Performs technical accounting work in the establishment and maintenance of County fiscal records.
- Assists with processing additions, changes, and deletions to the County tax rolls.
- Maintains proper tax roll fiscal balances.
- Apportions tax roll monies to the proper accounts and funds.
- Analyzes the impact of the tax roll changes on County revenue.
- Maintains fixed asset inventories.
- Maintains a variety of ledgers and journals.
- Reviews fiscal records to insure proper disbursement of funds to different accounts.
- Prepares financial statements and reports.
- Assists with audits of County funds and programs.
- Assists with the analysis and approval of fund transfers, insuring that they meet program and legal requirements.
- Maintains proper controls on trust accounts.
- Reviews and reconciles County and special district warrants.
- Provides backup for payroll preparation.
- Compiles information for state financial reports.
- Gathers information for the preparation and control of the County budget.
- Operates computers, maintaining and updating files and databases.
- Operates office equipment.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in an office environment; continuous contact with staff and the public.

Last Revised: 11/1995

ACCOUNTANT/AUDITOR II - 3

DESIRABLE QUALIFICATIONS

Knowledge of:

- General accounting theory, principles, and practices, and their application to a variety of accounting transactions and problems.
- Cost accounting and budgeting procedures.
- Auditing theory, principles, and techniques and their application to government finance.
- Laws and regulations affecting the financial operations of the County and special districts.
- Principles of account classification.
- Budget development and control.
- Excel (intermediate skill level), Word (basic skill level).
- Office management methods and procedures.

Ability to:

- Perform technical accounting work.
- Analyze and evaluate financial data, researching and gathering appropriate information to resolve problems.
- Monitor and update fiscal records.
- Prepare a variety of financial reports and statements.
- Make mathematical calculations quickly and accurately.
- Gather, organize, analyze, and present a variety of data and information.
- Prepare, clear, concise and accurate records and reports.
- Establish and maintain cooperative working relationships.
- Work as a team player.
- Maintain positive attitude towards co-workers and public.

Last Revised: 11/1995

ACCOUNTANT/AUDITOR II - 4

TRAINING AND EXPERIENCE

One (1) year of experience comparable to that of an Accountant/Auditor I with Plumas County,

AND

Equivalent to successful completion of the courses required for a major in accounting at an accredited four (4) year college or university.

OR

Successful completion of a professional accounting curriculum given by an approved institution which included courses in elementary and advanced accounting, auditing, cost accounting, and business law.

OR

Three years of responsible professional accounting experience. A combination of two or more of the following skills would qualify: knowledge of financial statement preparation and analysis; experience using a computerized accounting system; preparation of financial reports and reconciliations; filing reports with outside agencies; payroll and payroll reporting.

OR

Other combinations of experience and education may be considered.

Special Requirements:

Must possess a valid driver's license at time of application and a valid California Driver's License by the time of appointment. The valid California License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through State law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are Required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

Last Revised: 11/1995

PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Martee Nieman, Auditor-Controller**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**CONTINUE PUBLIC HEARING: The Board of Supervisors will continue the public hearing on the FY 2025/2026 County Budget. Any member of the general public may appear at the hearing or submit their comments using the email address public@countyofplumas.com.**

Recommendation:

CONTINUE PUBLIC HEARING: The Board of Supervisors will continue the public hearing on the FY 2025/2026 County Budget. Any member of the general public may appear at the hearing or submit their comments using the email address public@countyofplumas.com.

Background and Discussion:

CONTINUE PUBLIC HEARING: The Board of Supervisors will continue the public hearing on the FY 2025/2026 County Budget. Any member of the general public may appear at the hearing or submit their comments using the email address public@countyofplumas.com.

Action:

CONTINUE PUBLIC HEARING: The Board of Supervisors will continue the public hearing on the FY 2025/2026 County Budget. Any member of the general public may appear at the hearing or submit their comments using the email address public@countyofplumas.com.

Fiscal Impact:

General Fund Impact.

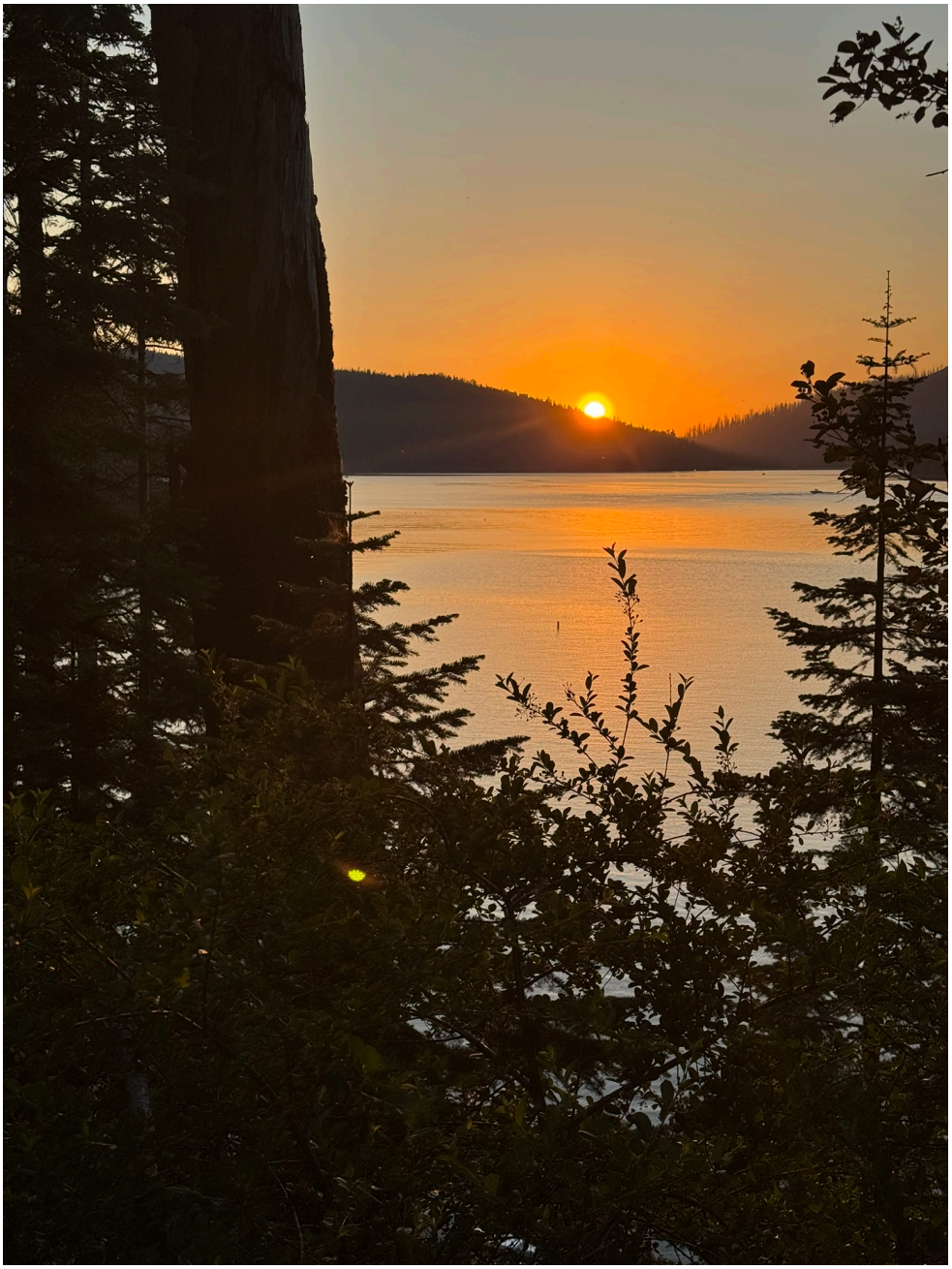
Attachments:

1. FY25-26 Recommended Budget 9-5-25
2. BUDGET PUBLIC HEARING NOTICE FY 25-26

PLUMAS COUNTY

Recommended Budget

Fiscal Year 2025-2026



BUDGET OFFICER LETTER

PLUMAS COUNTY AUDITOR/CONTROLLER

520 MAIN STREET • ROOM 205 • QUINCY, CA 95971-4111 • (530) 283-6249 • FAX (530) 283-6442
Martee Nieman • AUDITOR/CONTROLLER

Members of the Board and Citizens of Plumas County:

I am pleased to submit the Fiscal Year 2025-2026 Recommend Budget for Plumas County, which serves as the financial operating plan for all departments, agencies, and special districts governed by the Board of Supervisors. The budget is created from a process that includes requests by departments of the County and fiscal staff, review, recommendations, and compilation from the budget team.

The Fiscal Year 2025-2026 reflects expenditures totaling $174,121,542 inclusive of dependent special district and enterprise funds. Of this amount approximately $20,981,000 will be funded through current-year local property tax revenues.

The Recommended Budget totals $174.1 million of this amount, $162.4 funds are allocated, which include:

GOVENMENTAL FUNDS

- General Fund: $60.8 million
- Special Revenue Funds: $90.5 million
- Debt Service Funds: $10.6 million
- Capital Projects Funds: $0.4 million

OTHER FUNDS

- Internal Service Funds: $4.1 million
- Enterprise Funds: $5.2 million
- Special District Funds: $2.5 million

The proposed means of financing these expenditures are divided into discretionary and non-discretionary revenues, based on whether the use of funds is restricted to specific activities. Discretionary revenues-such as general fund property taxes, motor vehicle fees, sales tax (excluding the portion designated to public safety), and interest earnings- may be used for any legal purpose.

Most County revenues are non-discretionary, tied to mandated programs and services. These funds cannot be redirected to support general government functions, additional Sheriff's Deputies, or community services such as libraries. Furthermore, mandated programs are often not fully reimbursed by State and Federal governments, requiring the County to supplement these programs with discretionary funds.

Plumas County continues to face the challenge of meeting growing public service demands amid declining fiscal support from State and Federal partners. Despite these constraints, our budget team worked diligently with department heads and fiscal staff to develop a balanced budget, which is to be adopted by the Plumas County Board of Supervisors on September 30, 2025, following public hearing held on September 15, 2025.

We remain committed to fiscal responsibility, transparency, and the delivery of essential services to our residents. I extend my sincere appreciation to County staff and the Plumas County Board of Supervisors for your leadership and collaboration throughout this process.

Respectfully submitted,

Martee Nieman
Auditor Controller
Plumas County

COUNTY OFFICIALS

ELECTED OFFICIALS

Supervisor, District 1.....Dwight Ceresola
Supervisor, District 2 (Chair).....Kevin Goss
Supervisor, District 3.....Tom McGowan
Supervisor, District 4 (Vice-Chair).....Mimi Hall
Supervisor, District 5.....Jeff Engel

Assessor.....Cindie Froggatt
Auditor/Controller.....Martee Nieman
Clerk-Recorder/Elections.....Marcy DeMartile
District Attorney/Public Administrator.....David Hollister
Sheriff/Jail/Coroner/Animal Control.....Chad Hermann
Treasurer-Tax Collector/Collections.....Julie White

DEPARTMENT DIRECTORS/ADMINISTRATORS

Agricultural Commissioner/Sealer of Weights & Measure.....Willo Vieira
Building Services/Code Enforcement.....Michael Coelho
Child Support Services.....Michelle Blackford
Clerk of the Board of Supervisors.....Allen Hiskey
County Counsel.....Joshua Brechtel
Environmental Health.....Rob Robinette
Facility Services.....Nick Collin
Fair.....John Steffanic
Farm Advisor.....Michele Fisch
Human Resources.....(Interim) Sara James
Information Technology.....Greg Ellingson
Library/Literacy.....Dora Mitchell
Behavioral Health.....Sharon Sousa
Museum.....Paul Russell
Planning.....Tracey Ferguson
Probation/Victim Witness.....Keevin Allred
Public Health/Veteran's Services/Senior Nutrition &Transportation.....Nicole Reinert
Public Works.....Rob Thorman
Risk Management/Office of Emergency Services.....Travis Goings
Social Services/Public Guardian.....Vacant

COUNTY OF PLUMAS

THE MAKINGS OF PLUMAS COUNTY

Plumas County is located near the northeast corner of California, up where the Sierra and the Cascade mountains meet. It is situated in the northeastern part of California, bordered by Lassen, Sierra, Butte, and Tehama counties.

Plumas County was established in 1854 during the California Gold Rush, and it has a rich history of mining and logging. It is known for its picturesque landscapes, outdoor recreational opportunities, and small-town charm. The Feather River, with its several forks, flows through the county. The county is home to several small towns and communities, including Quincy, Portola, Chester, Greenville, and Graeagle. Quincy, the unincorporated county seat, is about 80 miles northeast of Oroville, California, and about 85 miles from Lake Tahoe and Reno, Nevada. State highways 70 and 89 traverse the county.

AREA POPULATION & GEOGRAPHY

The population of Plumas County is just under 22,000, and the Quincy area population is about 7,000. The county features a diverse landscape that includes mountain ranges, forests, lakes, and rivers. The county boasts more than 100 lakes and 1,000 miles of rivers and streams with over a million acres of national forest. With only nine people per square mile, this rural, four-season mountain retreat offers beauty, solitude, and clean air, making it the ideal spot for a quiet vacation.

Plumas County experiences a mix of Mediterranean and alpine climates. Summers are typically warm and dry, while winters can be cold with significant snowfall in the higher elevations.

QUALITY OF LIFE

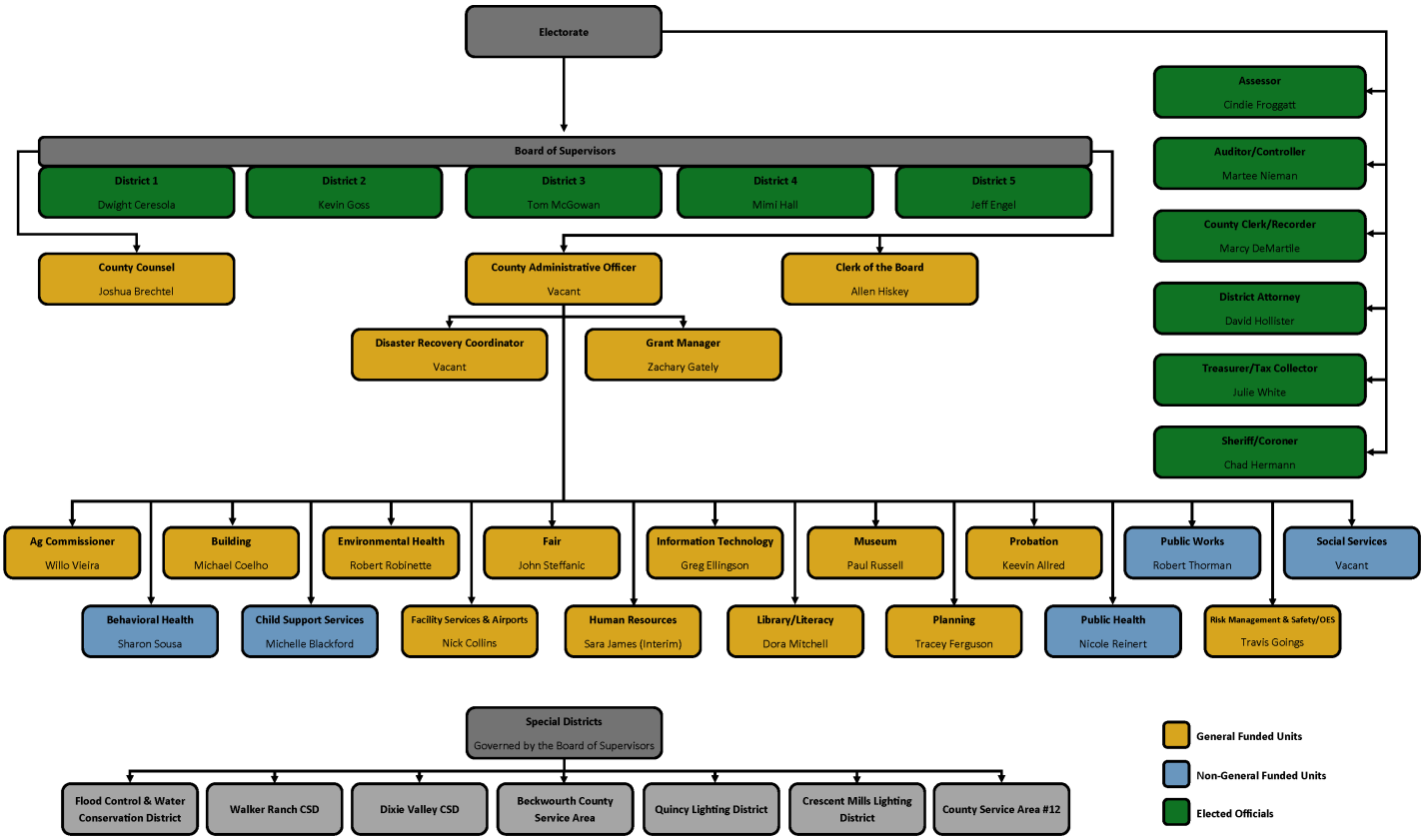
The economy of Plumas County is primarily driven by tourism, agriculture, forestry, and small businesses. The population of the county has grown quite slowly, and with **U.S. National Forests** covering over 70% of its area, the county has been able to maintain the lifestyle that is so attractive to its residents.

RECREATIONAL OPPORTUNITIES

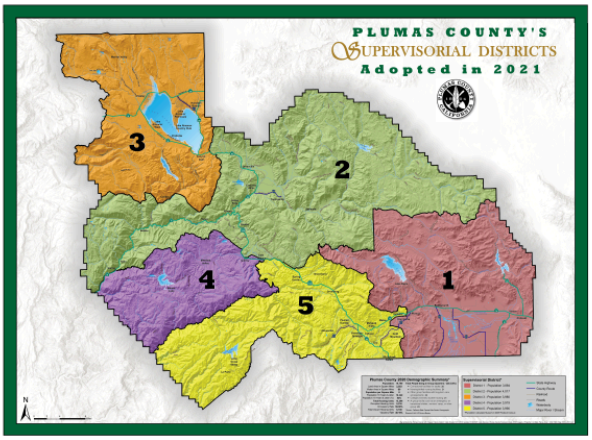
Family recreational opportunities abound in Plumas County or within driving distance and include several tournament golf courses. Numerous lakes and mountain streams create a playground for those who love the water. Framed by mountain ranges, the area is also a mecca for hiking and skiing. The county's natural beauty also attracts visitors for activities such as fishing, camping, boating, and skiing.

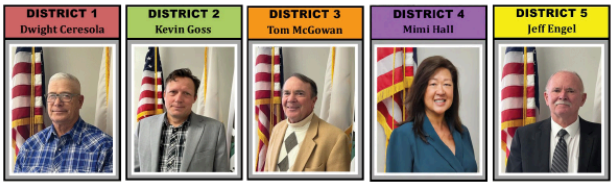
Plumas County offers a unique blend of natural beauty, historical significance, and a close-knit community atmosphere, making it a wonderful place to live or visit. For more information, you can visit the **official Plumas County website**.

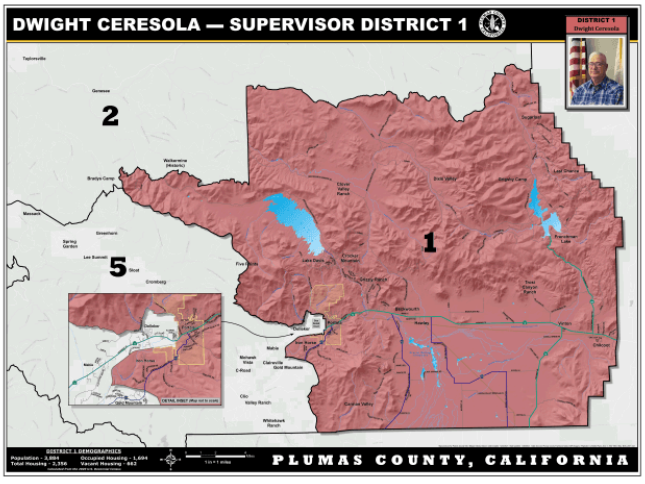
ORGANIZATIONAL CHART



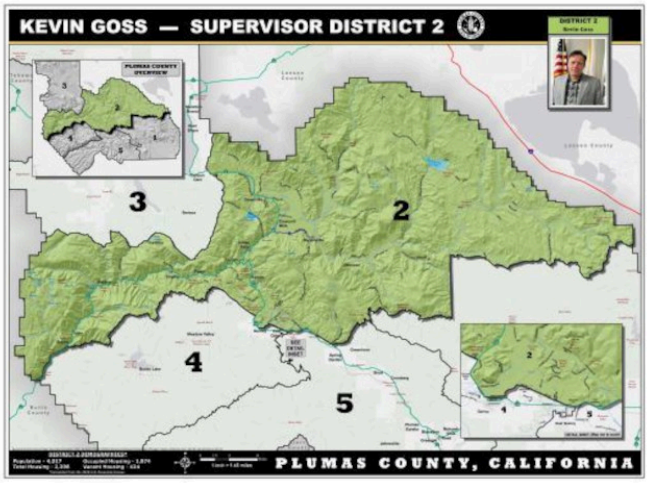
PLUMAS COUNTY BOARD OF SUPERVISORS



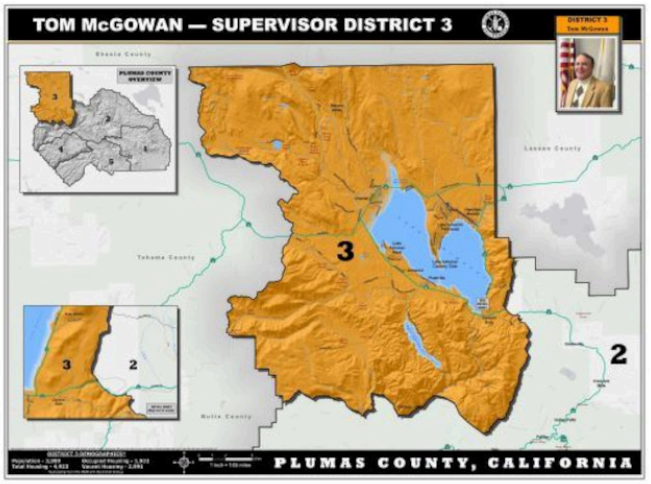




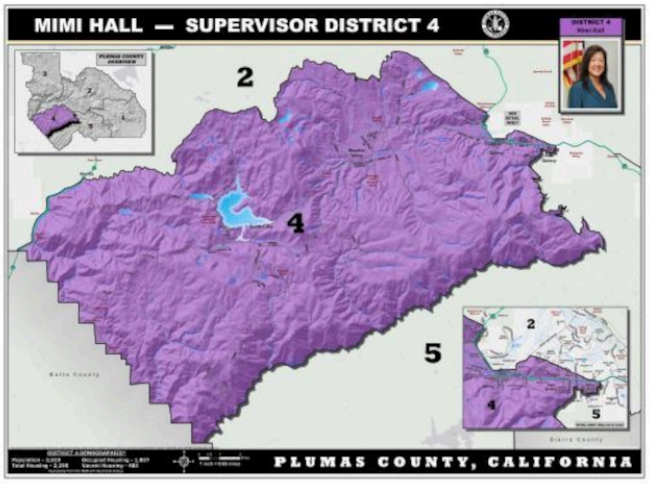
Begin & End Term Dates: 01/06/2025 - 01/02/2029



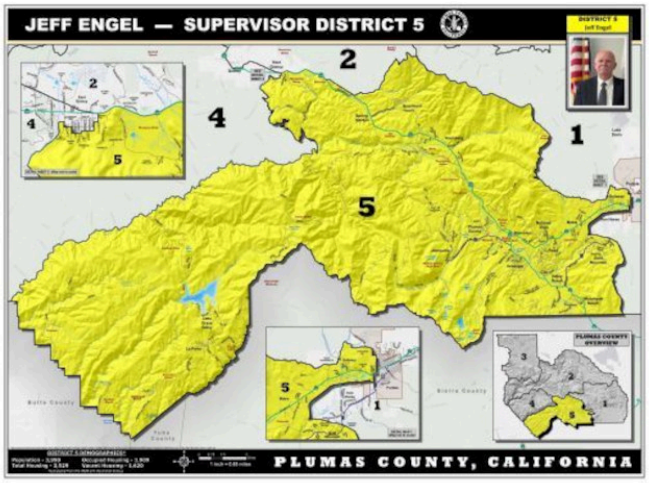
Begin & End Term Dates: 01/06/2025 - 01/02/2029



Begin & End Term Dates: 01/02/2023 - 01/04/2027



Begin & End Term Dates: 01/06/2025 - 01/02/2029



Begin & End Term Dates: 01/02/2023 - 01/04/2027

PLUMAS COUNTY SERVICES

Plumas County offers a variety of services to its residents and visitors. Here are some key services available in Plumas County:

Health and Human Services
- Public Health: Nursing and clinical services, health promotion and chronic disease prevention, emergency preparedness, and birth and death certificates.
- Behavioral Health: Mental health services, substance abuse programs.
- Social Services: Assistance programs such as CalFresh, Medi-Cal, and General Assistance.
- Child Support Services: Assistance to parents and guardians to ensure that children receive financial support from both parents.

Emergency Services
- Sheriff's Office: Law enforcement, animal services, search and rescue operations.
- Office of Emergency Services: Planning for, response to, and recovery from natural and human-caused disasters.

Public Works
- Road Maintenance: Road repairs, snow removal, and maintenance of county infrastructure.
- Solid Waste Management: Waste collection and disposal, recycling programs.
- Engineering: Plan checking, responds to inquiries and requests from professionals, the public, and other agencies related to civil engineering and survey matters.
- Flood Control and Water Conservation, and management of Community Service Districts (CSD) and Plumas County Transportation Commission.

Environmental Health
- Food Safety: Inspections of food establishments, public education on food safety.
- Water Quality: Monitoring and regulating water quality to ensure safe drinking water.
- Hazardous Materials: Management and disposal of hazardous materials.

Community Development
- Planning and Building Services: Zoning, land use planning, building permits, GIS, and inspections.

Libraries
- Plumas County Library: Library services include book lending, public internet access, and community programs.

Senior Services
- Senior Nutrition Program: Meals on Wheels, congregate meals.
- Senior Services: Transportation assistance, health screenings, and social activities.

Facility Services
- Aviation fuel sales and monitoring, capital and accessibility improvements, and facility/grounds rentals.

For more detailed information or specific inquiries, you can visit the **Plumas County official website**.

APPROPRIATIONS SUMMARY

APPROPRIATIONS

The Recommended Budget for Fiscal Year 2025–26 totals **$174.1 million**. Of this amount, **$162.4 million** is allocated to governmental funds, which include:

- **General Fund:** $60.8 million
- **Special Revenue Funds:** $90.5 million
- **Debt Service Funds:** $10.6 million
- **Capital Projects Funds:** $0.4 million

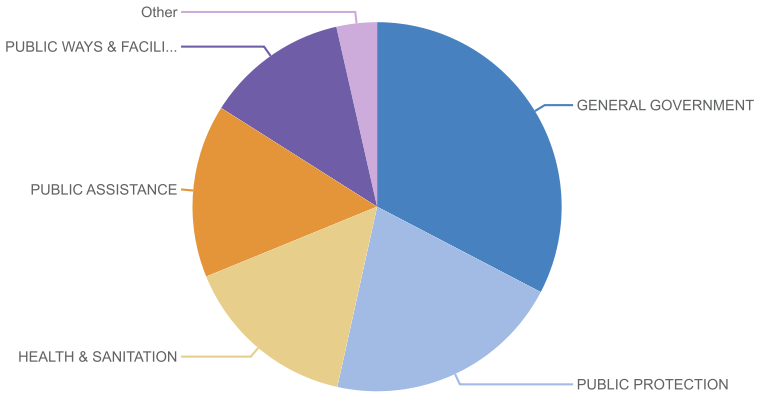
In addition, **Other Funds** total **$11.7 million**, comprised of:

- **Internal Service Funds:** $4.1 million
- **Enterprise Funds:** $5.2 million
- **Special District Funds:** $2.5 million

The chart below illustrates recommended spending authority within governmental funds by major program area. Plumas County spends nondiscretionary revenues, about one-half of its budget, on federal and state programs such as public assistance, mental health, public health, and other social services.

Discretionary revenues, meanwhile, are primarily invested in **general government services** and **public safety**, ensuring that core county operations and essential community protections remain funded.

Data Updated Sep 04, 2025, 11:49 PM

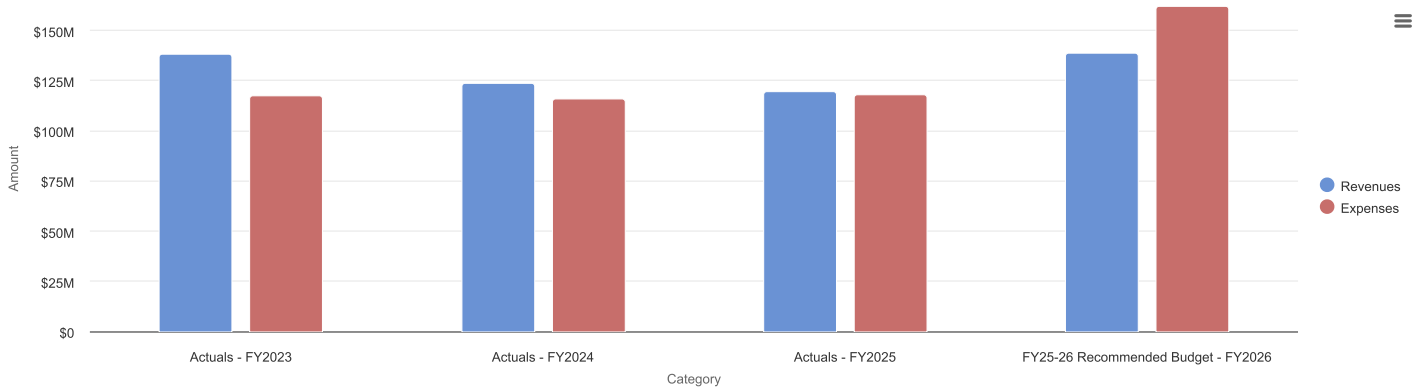


$174,121,572.00

Expenses in 2026

GOVERNMENTAL FUNDS REVENUE & EXPENDITURES

REVENUE & EXPENDITURE TREND



Data Updated: Sep 04, 2025, 10:21 AM

View Report

FY25-26 REVENUES BREAKDOWN

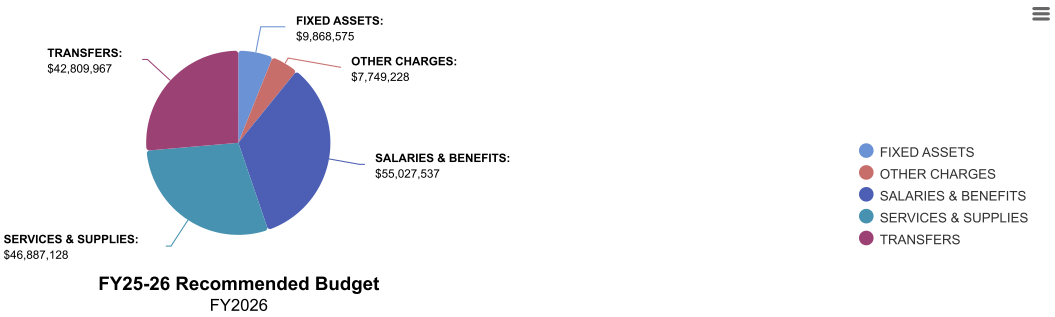
Data Updated: Sep 05, 2025, 10:22 AM

View Report

The Fiscal Year 2025–26 Recommended Budget projects total revenues of approximately **$138.7 million**. The majority of funding comes from **State and Federal Aid (41.5%)**, reflecting mandated program support in health, social services, and public assistance. **Transfers between funds** account for **30.9%**, providing critical support for internal service allocations and cost recovery. **Tax Revenues** contribute **16.7%**, while **Charges for Services** represent **6.9%** of total revenues. Smaller but important revenue sources include **Use of Money and Property (1.9%)**, **Other Revenues (1.3%)**, **Licenses and Permits (0.6%)**, and **Fines and Penalties (0.2%)**.

This distribution highlights the County's continued reliance on outside aid and interfund transfers, with discretionary revenues such as taxes and service charges playing a smaller but vital role in sustaining operations.

FY25-26 EXPENDITURES BREAKDOWN



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

The Fiscal Year 2025–26 Recommended Budget includes total expenditures of approximately **$162.3 million**. The largest share of spending is allocated to **Salaries and Benefits (33.9%)**, reflecting the County's investment in its workforce. **Services and Supplies (28.9%)** represent the second-largest category, funding essential operations and departmental needs. **Transfers (26.4%)** support interfund obligations and cost allocations. **Fixed Assets (6.1%)** fund capital purchases and improvements, while **Other Charges (4.8%)** cover debt service, pass-through costs, and other mandated obligations.

This expenditure profile highlights that the majority of County resources are devoted to sustaining its workforce and daily operations, with significant commitments also made to infrastructure, compliance, and interfund support.

PAY SCHEDULES

CONFIDENTIAL EMPLOYEES UNIT

County of Plumas
Pay Schedule

Effective as of 08/05/2025 per Board of Supervisors Resolution Number 2025-9047; revised as of 08/10/2025 per Resolution Number 2025-9046 and adopted by the Board as of 08/19/2025 per Resolution Number 2025-9051

CONFIDENTIAL EMPLOYEE UNIT

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
ACCOUNTANT	$23.29	$24.45	$25.69	$26.97	$28.33	$29.76	$31.25	$32.81	$34.46	$36.19	$38.00	$39.90
ACCOUNTANT AUDITOR 1	$26.32	$27.64	$29.03	$30.49	$32.02	$33.62	$35.30	$37.08	$38.92	$40.89	$42.93	$45.08
ACCOUNTANT AUDITOR 2	$29.01	$30.46	$32.00	$33.59	$35.28	$37.06	$38.90	$40.84	$42.91	$45.05	$47.30	$49.67
ASSISTANT AUDITOR/CONTROLLER	$33.56	$35.23	$37.00	$38.86	$40.81	$42.88	$45.01	$47.27	$49.63	$52.12	$54.73	$57.47
ASST RISK MGR/OCC SAFETY & HEALTH SPEC	$31.41	$32.98	$34.62	$36.36	$38.19	$40.10	$42.11	$44.23	$46.42	$48.75	$51.19	$53.75
CHIEF DEPUTY AUDITOR	$32.01	$33.61	$35.29	$37.07	$38.91	$40.88	$42.93	$45.07	$47.34	$49.72	$52.21	$54.82
CLERK OF THE BOARD	$30.83	$32.38	$34.00	$35.70	$37.48	$39.36	$41.33	$43.40	$45.56	$47.85	$50.24	$52.75
DEPUTY COUNTY COUNSEL 1	$42.06	$44.17	$46.39	$48.72	$51.15	$53.70	$56.40	$59.21	$62.17	$65.29	$68.55	$71.98
DEPUTY COUNTY COUNSEL 2	$46.89	$49.24	$51.70	$54.29	$57.00	$59.85	$62.84	$65.99	$69.29	$72.74	$76.38	$80.20
DEPUTY COUNTY COUNSEL 3	$52.75	$55.39	$58.16	$61.06	$64.12	$67.32	$70.70	$74.23	$77.94	$81.83	$85.92	$90.22
FISCAL SUPPORT COORDINATOR	$21.93	$23.05	$24.19	$25.41	$26.70	$28.03	$29.44	$30.93	$32.48	$34.10	$35.81	$37.60
HELP DESK SPECIALIST	$24.00	$25.21	$26.48	$27.81	$29.21	$30.67	$32.21	$33.83	$35.52	$37.30	$39.17	$41.13
HR PAYROLL SPECIALIST 1	$25.39	$26.66	$28.02	$29.41	$30.90	$32.45	$34.06	$35.78	$37.58	$39.47	$41.44	$43.51
HR PAYROLL SPECIALIST 2	$28.00	$29.40	$30.89	$32.44	$34.05	$35.77	$37.57	$39.46	$41.43	$43.52	$45.70	$47.99
HUMAN RESOURCES ANALYST 1	$26.31	$27.63	$29.02	$30.48	$32.01	$33.61	$35.29	$37.07	$38.91	$40.88	$42.92	$45.07
HUMAN RESOURCES ANALYST 2	$29.01	$30.46	$32.00	$33.59	$35.28	$37.06	$38.90	$40.84	$42.91	$45.05	$47.30	$49.67
HUMAN RESOURCES TECHNICIAN 1	$20.39	$21.42	$22.50	$23.62	$24.81	$26.04	$27.35	$28.73	$30.16	$31.67	$33.25	$34.91
HUMAN RESOURCES TECHNICIAN 2	$22.50	$23.62	$24.82	$26.06	$27.38	$28.73	$30.17	$31.68	$33.27	$34.92	$36.67	$38.51
HUMAN RESOURCES TECHNICIAN 3	$23.86	$25.05	$26.30	$27.62	$29.01	$30.46	$32.00	$33.59	$35.28	$37.06	$38.91	$40.86
LEAD FISCAL & TECH SERV ASST	$19.45	$20.43	$21.45	$22.53	$23.67	$24.85	$26.09	$27.40	$28.78	$30.23	$31.74	$33.33
MANAGEMENT ANALYST 1	$26.31	$27.63	$29.02	$30.48	$32.01	$33.61	$35.29	$37.07	$38.91	$40.88	$42.92	$45.07
MANAGEMENT ANALYST 2	$29.01	$30.46	$32.00	$33.59	$35.28	$37.06	$38.90	$40.84	$42.91	$45.05	$47.30	$49.67
NETWORK/EDR ADMINISTRATOR	$32.24	$33.87	$35.56	$37.36	$39.23	$41.20	$43.26	$45.42	$47.69	$50.07	$52.57	$55.20
OFFICE OF EMERGENCY SERVICES-OES MGR.	$32.07	$33.67	$35.35	$37.13	$39.00	$40.95	$43.00	$45.14	$47.41	$49.79	$52.28	$54.89
PARALEGAL 1	$25.39	$26.66	$28.02	$29.41	$30.90	$32.45	$34.06	$35.78	$37.58	$39.47	$41.44	$43.51
PARALEGAL 2	$28.00	$29.40	$30.89	$32.44	$34.05	$35.77	$37.57	$39.46	$41.43	$43.52	$45.70	$47.99
PARALEGAL 3	$32.09	$33.70	$35.39	$37.17	$39.04	$41.00	$43.05	$45.22	$47.48	$49.86	$52.35	$54.97
PAYROLL SPECIALIST 1	$25.39	$26.66	$28.02	$29.41	$30.90	$32.45	$34.06	$35.78	$37.58	$39.47	$41.44	$43.51
PAYROLL SPECIALIST 2	$28.00	$29.40	$30.89	$32.44	$34.05	$35.77	$37.57	$39.46	$41.43	$43.52	$45.70	$47.99
SAAS SYSTEMS ADMINISTRATOR	$34.73	$36.47	$38.29	$40.22	$42.23	$44.34	$46.56	$48.90	$51.34	$53.90	$56.60	$59.43
SYSTEMS ANALYST 1	$30.49	$32.02	$33.62	$35.30	$37.08	$38.92	$40.89	$42.96	$45.09	$47.37	$49.74	$52.23
SYSTEMS ANALYST 2	$33.56	$35.23	$37.00	$38.86	$40.81	$42.88	$45.01	$47.27	$49.63	$52.12	$54.73	$57.47

OPERATING ENGINEERS LOCAL #3 - PUBLIC WORKS UNIT

County of Plumas
Pay Schedule

Effective as of 08/05/2025 per Board of Supervisors Resolution Number 2025-9047; revised as of 08/10/2025 per Resolution Number 2025-9046 and adopted by the Board as of 08/19/2025 per Resolution Number 2025-9051

OE3 PUBLIC WORKS

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
ASSISTANT ENGINEER	$31.94	$33.54	$35.21	$36.98	$38.84	$40.79	$42.83	$44.99	$47.23	$49.60	$52.09	$54.70
ASSOCIATE ENGINEER	$32.49	$34.10	$35.82	$37.62	$39.50	$41.48	$43.56	$45.76	$48.04	$50.46	$52.98	$55.63
ENGINEERING AIDE	$18.51	$19.42	$20.41	$21.42	$22.49	$23.65	$24.79	$26.04	$27.34	$28.72	$30.16	$31.66
ENGINEERING TECHNICIAN 1	$22.44	$23.57	$24.77	$26.00	$27.31	$28.68	$30.13	$31.63	$33.22	$34.89	$36.64	$38.47
ENGINEERING TECHNICIAN 2	$24.26	$25.46	$26.76	$28.11	$29.51	$30.99	$32.55	$34.18	$35.89	$37.71	$39.60	$41.58
EQUIPMENT SERVICE WORKER	$18.51	$19.42	$20.41	$21.42	$22.49	$23.65	$24.79	$26.04	$27.34	$28.72	$30.16	$31.66
FISCAL/TECHNICAL SERVICES ASSISTANT 1	$18.51	$19.42	$20.41	$21.42	$22.49	$23.65	$24.79	$26.04	$27.34	$28.72	$30.16	$31.66
FISCAL/TECHNICAL SERVICES ASSISTANT 2	$19.44	$20.41	$21.43	$22.50	$23.62	$24.82	$26.06	$27.38	$28.73	$30.17	$31.68	$33.26
FISCAL/TECHNICAL SERVICES ASSISTANT 3	$21.43	$22.50	$23.62	$24.82	$26.06	$27.38	$28.73	$30.17	$31.68	$33.27	$34.94	$36.68
LEAD POWER EQUIPMENT MECHANIC	$25.22	$26.50	$27.84	$29.23	$30.71	$32.23	$33.86	$35.57	$37.35	$39.23	$41.19	$43.25
MANAGEMENT ANALYST 1	$24.31	$25.51	$26.81	$28.14	$29.55	$31.03	$32.60	$34.22	$35.94	$37.74	$39.63	$41.61
MANAGEMENT ANALYST 2	$27.03	$28.38	$29.80	$31.29	$32.85	$34.52	$36.25	$38.06	$39.96	$41.96	$44.06	$46.27
MECHANIC/SHOP TECHNICIAN	$22.86	$24.01	$25.21	$26.49	$27.82	$29.21	$30.70	$32.22	$33.84	$35.54	$37.31	$39.18
POWER EQUIPMENT MECHANIC 1	$21.15	$22.21	$23.33	$24.50	$25.73	$27.03	$28.39	$29.81	$31.31	$32.87	$34.52	$36.24
POWER EQUIPMENT MECHANIC 2	$22.86	$24.01	$25.21	$26.49	$27.82	$29.21	$30.70	$32.22	$33.84	$35.54	$37.31	$39.18
PRINCIPAL TRANSPORTATION PLANNER	$37.61	$39.49	$41.47	$43.55	$45.75	$48.03	$50.45	$52.97	$55.63	$58.41	$61.32	$64.39
PUBLIC WORKS MAINTENANCE LEADWORKER	$22.50	$23.62	$24.82	$26.06	$27.38	$28.73	$30.17	$31.68	$33.27	$34.92	$36.67	$38.51
PUBLIC WORKS MAINTENANCE WORKER 1	$18.51	$19.42	$20.41	$21.42	$22.49	$23.65	$24.79	$26.04	$27.34	$28.72	$30.16	$31.66
PUBLIC WORKS MAINTENANCE WORKER 2	$19.44	$20.41	$21.43	$22.50	$23.62	$24.82	$26.06	$27.38	$28.73	$30.17	$31.68	$33.26
PUBLIC WORKS MAINTENANCE WORKER 3	$21.43	$22.50	$23.62	$24.82	$26.06	$27.38	$28.73	$30.17	$31.68	$33.27	$34.94	$36.68
PUBLIC WORKS SENIOR ENV. PLANNER	$32.49	$34.10	$35.82	$37.62	$39.50	$41.48	$43.56	$45.76	$48.04	$50.46	$52.98	$55.63
SENIOR ENGINEERING TECHNICIAN	$26.73	$28.06	$29.49	$30.96	$32.51	$34.13	$35.86	$37.65	$39.54	$41.51	$43.59	$45.77
SOLID WASTE PROGRAM MANAGER	$29.48	$30.95	$32.50	$34.12	$35.83	$37.62	$39.50	$41.48	$43.56	$45.75	$48.03	$50.44
TRANSPORTATION PLANNER	$31.94	$33.54	$35.21	$36.98	$38.84	$40.79	$42.83	$44.99	$47.23	$49.60	$52.09	$54.70
WELDER	$22.20	$23.32	$24.48	$25.71	$27.02	$28.38	$29.79	$31.30	$32.86	$34.53	$36.25	$38.07

OPERATING ENGINEERS LOCAL #3 - PUBLIC WORKS MID-MANAGEMENT UNIT

County of Plumas
Pay Schedule

Effective as of 08/05/2025 per Board of Supervisors Resolution Number 2025-9047; revised as of 08/10/2025 per Resolution Number 2025-9046 and adopted by the Board as of 08/19/2025 per Resolution Number 2025-9051

OE3 PUBLIC WORKS MID-MGMT

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
ASSISTANT DIRECTOR OF PUBLIC WORKS	$39.48	$41.46	$43.54	$45.74	$48.02	$50.44	$52.96	$55.62	$58.38	$61.32	$64.39	$67.61
DEPUTY DIRECTOR OF PUBLIC WORKS	$39.48	$41.46	$43.54	$45.74	$48.02	$50.44	$52.96	$55.62	$58.38	$61.32	$64.39	$67.61
EQUIPMENT MAINTENANCE SUPERVISOR	$29.48	$30.95	$32.50	$34.12	$35.83	$37.62	$39.50	$41.48	$43.56	$45.75	$48.03	$50.44
PUBLIC WORKS ADMIN SERVICES OFFICER	$38.48	$40.40	$42.42	$44.55	$46.79	$49.13	$51.59	$54.18	$56.91	$59.76	$62.75	$65.89
PW FISCAL OFFICER/ADMIN SERVICES MANAGER	$33.92	$35.63	$37.42	$39.29	$41.27	$43.34	$45.52	$47.79	$50.18	$52.70	$55.34	$58.11
PW ROAD MAINTENANCE SUPERVISOR	$26.05	$27.36	$28.72	$30.18	$31.70	$33.28	$34.96	$36.71	$38.56	$40.48	$42.50	$44.64

OPERATING ENGINEERS LOCAL #3 - GENERAL UNIT

County of Plumas
Pay Schedule

Effective as of 08/05/2025 per Board of Supervisors Resolution Number 2025-9047; revised as of 08/10/2025 per Resolution Number 2025-9046 and adopted by the Board as of 08/19/2025 per Resolution Number 2025-9051

OE3 GENERAL

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
4-H REPRESENTATIVE	$20.59	$21.62	$22.69	$23.85	$25.04	$26.30	$27.63	$29.01	$30.47	$31.99	$33.59	$35.27
ACCOUNTANT	$21.65	$22.75	$23.89	$25.08	$26.36	$27.68	$29.07	$30.53	$32.05	$33.66	$35.34	$37.11
ACCOUNTING TECHNICIAN	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36
ADMINISTRATIVE ASSISTANT 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
ADMINISTRATIVE ASSISTANT 2	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50	$34.12
AG & STANDARDS INSPECTOR 1	$24.27	$25.48	$26.76	$28.11	$29.51	$30.99	$32.54	$34.19	$35.89	$37.70	$39.59	$41.56
AG & STANDARDS INSPECTOR 2	$28.22	$29.65	$31.12	$32.67	$34.32	$36.04	$37.85	$39.75	$41.75	$43.84	$46.03	$48.33
AG & STANDARDS INSPECTOR 3	$31.13	$32.69	$34.34	$36.06	$37.86	$39.77	$41.76	$43.86	$46.05	$48.36	$50.78	$53.32
AG & STANDARDS TECHNICIAN 1	$18.74	$19.69	$20.68	$21.73	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.60	$32.13
AG & STANDARDS TECHNICIAN 2	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25
AG & STANDARDS TECHNICIAN 3	$22.35	$23.47	$24.66	$25.89	$27.20	$28.57	$30.00	$31.50	$33.08	$34.75	$36.49	$38.31
AG & STANDARDS MANAGEMENT ANALYST 1	$25.12	$26.39	$27.72	$29.11	$30.56	$32.09	$33.70	$35.39	$37.17	$39.04	$40.99	$43.04
AG & STANDARDS MANAGEMENT ANALYST 2	$27.94	$29.34	$30.81	$32.36	$33.98	$35.70	$37.48	$39.36	$41.33	$43.40	$45.57	$47.85
ALCOHOL & DRUG PREV COORD	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
ALCOHOL & DRUG THERAPIST 1	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25	$45.41
ALCOHOL & DRUG THERAPIST 2	$29.23	$30.70	$32.23	$33.86	$35.55	$37.33	$39.20	$41.17	$43.23	$45.41	$47.67	$50.06
ALTERNATIVE SENTENCING COORD	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.13	$33.76	$35.44	$37.21	$39.07
ANIMAL CONTROL OFFICER 1	$21.29	$22.34	$23.46	$24.64	$25.86	$27.16	$28.52	$29.94	$31.44	$33.01	$34.66	$36.39
ANIMAL CONTROL OFFICER 2	$24.64	$25.86	$27.16	$28.52	$29.94	$31.44	$33.01	$34.66	$36.39	$38.23	$40.14	$42.15
ANIMAL SHELTER ATTENDANT	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
APPRAISAL ASSISTANT	$20.68	$21.73	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.13	$33.74	$35.42
APPRAISER 1	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
APPRAISER 2	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24	$41.21
APPRAISER 3	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25	$45.41
ASSISTANT COOK	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
ASSISTANT MUSEUM DIRECTOR	$19.22	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96
ASSISTANT PLANNER	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
ASSOCIATE PLANNER	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
AUDITOR ACCOUNTING CLERK 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
AUDITOR ACCOUNTING CLERK 2	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
AUDITOR ACCOUNTING TECH 1	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.53	$34.16	$35.87	$37.66
AUDITOR/APPRAISER 1	$20.68	$21.73	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.13	$33.74	$35.42
AUDITOR/APPRAISER 2	$22.36	$23.50	$24.67	$25.91	$27.20	$28.58	$30.00	$31.50	$33.09	$34.75	$36.49	$38.31
AUDITOR/APPRAISER 3	$24.66	$25.89	$27.19	$28.57	$29.99	$31.49	$33.08	$34.74	$36.48	$38.30	$40.22	$42.23
BH ADMINISTRATIVE ASSISTANT 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
BH ADMINISTRATIVE ASSISTANT 2	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50	$34.12

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
BH CASE MGMT SPECIALIST 1	$24.37	$25.61	$26.87	$28.23	$29.65	$31.13	$32.69	$34.34	$36.06	$37.87	$39.76	$41.75
BH CASE MGMT SPECIALIST 2	$26.86	$28.22	$29.62	$31.12	$32.68	$34.33	$36.04	$37.86	$39.77	$41.75	$43.84	$46.03
BH CASE MGMT SPECIALIST SR	$29.36	$30.86	$32.40	$34.01	$35.73	$37.51	$39.39	$41.37	$43.45	$45.62	$47.90	$50.30
BH CLINICAL RECORDS SPECIALIST	$21.24	$22.32	$23.44	$24.61	$25.85	$27.15	$28.51	$29.93	$31.44	$33.01	$34.66	$36.39
BH QUALITY ASSURANCE COORD	$32.49	$34.10	$35.82	$37.62	$39.50	$41.48	$43.56	$45.76	$48.04	$50.46	$52.98	$55.63
BH SITE COORDINATOR	$22.55	$23.69	$24.87	$26.13	$27.42	$28.81	$30.26	$31.76	$33.37	$35.04	$36.79	$38.63
BH SUBSTANCE USE DISORDER COUNSELOR I	$28.26	$29.68	$31.16	$32.73	$34.36	$36.09	$37.91	$39.81	$41.80	$43.89	$46.08	$48.39
BH SUBSTANCE USE DISORDER COUNSELOR II	$31.41	$32.98	$34.62	$36.36	$38.19	$40.10	$42.11	$44.23	$46.42	$48.75	$51.19	$53.75
BH SUPERVISING SITE COORD	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
BH SUPPORT SERVICES COORD	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61
BH SUPPORTIVE SERVICES TECH 1	$18.99	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50
BH SUPPORTIVE SERVICES TECH 2	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50	$34.12
BH SYSTEMS ANALYST	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
BH THERAPIST 1	$30.39	$31.91	$33.51	$35.20	$36.95	$38.81	$40.76	$42.80	$44.95	$47.21	$49.57	$52.05
BH THERAPIST 2	$33.48	$35.18	$36.92	$38.79	$40.73	$42.77	$44.92	$47.18	$49.54	$52.03	$54.63	$57.36
BH THERAPIST SENIOR	$36.97	$38.83	$40.78	$42.82	$44.97	$47.23	$49.60	$52.09	$54.68	$57.43	$60.30	$63.32
BLDG & GRNDS MAINT TECHNICIAN	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25	$37.01	$38.86	$40.80
BLDG & GRNDS MAINT WORKER 1	$18.66	$19.59	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97
BLDG & GRNDS MAINT WORKER 2	$19.59	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57
BLDG & GRNDS MAINT WORKER 3	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25	$37.01	$38.86
BOOKMOBILE LIBRARY ASSISTANT	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98
BRANCH LIBRARY ASSISTANT 1	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98
BRANCH LIBRARY ASSISTANT 2	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63
BUILDING INSPECTOR 1	$23.49	$24.66	$25.91	$27.21	$28.58	$30.03	$31.53	$33.10	$34.76	$36.51	$38.34	$40.25
BUILDING INSPECTOR 2	$27.18	$28.56	$29.98	$31.48	$33.07	$34.73	$36.47	$38.29	$40.22	$42.23	$44.34	$46.56
BUILDING PLANCHECK INSPECTOR	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65	$50.03
BUILDING PLANS EXAMINER 1	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
BUILDING PLANS EXAMINER 2	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
CADASTRAL DRAFTING SPECIALST	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25	$45.41
CHILD SUPPORT ACCOUNTING SPEC	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
CHILD SUPPORT ASSISTANT I	$18.54	$19.47	$20.45	$21.47	$22.55	$23.67	$24.86	$26.12	$27.42	$28.79	$30.25	$31.77
CHILD SUPPORT ASSISTANT II	$20.45	$21.47	$22.55	$23.67	$24.86	$26.12	$27.42	$28.79	$30.25	$31.77	$33.36	$35.03
CHILD SUPPORT ASSISTANT III	$21.42	$22.50	$23.63	$24.80	$26.06	$27.37	$28.74	$30.18	$31.69	$33.28	$34.94	$36.69
CHILD SUPPORT LEGAL CLERK I	$19.20	$20.15	$21.16	$22.21	$23.33	$24.50	$25.72	$27.01	$28.36	$29.77	$31.26	$32.82
CHILD SUPPORT LEGAL CLERK II	$21.10	$22.14	$23.28	$24.43	$25.66	$26.94	$28.30	$29.71	$31.20	$32.76	$34.40	$36.12
CHILD SUPPORT LEGAL CLERK III	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36	$38.18
CHILD SUPPORT SPECIALIST 1	$21.48	$22.55	$23.69	$24.87	$26.13	$27.42	$28.81	$30.26	$31.76	$33.37	$35.04	$36.79
CHILD SUPPORT SPECIALIST 2	$23.11	$24.27	$25.48	$26.76	$28.11	$29.51	$30.99	$32.54	$34.19	$35.89	$37.68	$39.57
CHILD SUPPORT SPECIALIST 3	$25.06	$26.30	$27.62	$29.00	$30.46	$31.98	$33.58	$35.26	$37.02	$38.87	$40.81	$42.85
CODE ENFORCEMENT OFFICER	$29.50	$30.98	$32.53	$34.16	$35.88	$37.69	$39.57	$41.55	$43.62	$45.82	$48.11	$50.52
COLLECTIONS OFFICER 1	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
COLLECTIONS OFFICER 2	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
COMMUNITY OUTREACH COORDINATOR	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
CUSTODIAN	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
DA INVESTIGATIONS SPECIALIST	$29.35	$30.84	$32.38	$34.00	$35.72	$37.50	$39.38	$41.36	$43.44	$45.61	$47.89	$50.29
DA INVESTIGATIVE ASSISTANT	$23.52	$24.70	$25.93	$27.23	$28.60	$30.05	$31.55	$33.14	$34.79	$36.53	$38.36	$40.27
DEPUTY CHILD SUP ATTORNEY 1	$31.43	$33.00	$34.64	$36.39	$38.23	$40.15	$42.16	$44.28	$46.49	$48.82	$51.26	$53.82
DEPUTY CHILD SUP ATTORNEY 2	$34.67	$36.41	$38.25	$40.17	$42.19	$44.30	$46.51	$48.84	$51.29	$53.87	$56.56	$59.39

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
DEPUTY CLERK-RECORDER 1	$18.92	$19.88	$20.88	$21.93	$23.05	$24.21	$25.43	$26.70	$28.04	$29.45	$30.92	$32.47
DEPUTY CLERK-RECORDER 2	$21.79	$22.88	$24.04	$25.23	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32
DEPUTY DISTRICT ATTORNEY 1	$41.02	$43.08	$45.23	$47.49	$49.86	$52.35	$54.97	$57.72	$60.61	$63.64	$66.82	$70.16
DEPUTY DISTRICT ATTORNEY 2	$45.66	$47.95	$50.34	$52.86	$55.51	$58.28	$61.19	$64.25	$67.46	$70.84	$74.38	$78.10
DEPUTY DISTRICT ATTORNEY 3	$50.84	$53.38	$56.05	$58.85	$61.80	$64.89	$68.13	$71.53	$75.12	$78.87	$82.81	$86.95
DEPUTY PUB GUARD/CONSERVATOR 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
DEPUTY PUB GUARD/CONSERVATOR 2	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50	$34.12
DISTRICT ATTORNEY INVESTIGATOR	$27.19	$28.56	$29.99	$31.49	$33.07	$34.74	$36.48	$38.30	$40.23	$42.24	$44.35	$46.57
DRINKING DRIVER COORDINATOR	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
DRIVER 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
DRIVER 2	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68
DRIVER 3	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
ELECTIONS COORDINATOR	$28.78	$30.24	$31.74	$33.35	$35.02	$36.78	$38.64	$40.58	$42.61	$44.76	$47.00	$49.35
ELECTIONS SERVICES ASSISTANT 1	$18.92	$19.88	$20.88	$21.93	$23.05	$24.21	$25.43	$26.70	$28.04	$29.45	$30.92	$32.47
ELECTIONS SERVICES ASSISTANT 2	$21.79	$22.88	$24.04	$25.23	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32
ELECTIONS SPECIALIST	$25.23	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32	$39.19	$41.15	$43.21
ELIGIBILITY SPECIALIST 1	$18.66	$19.59	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97
ELIGIBILITY SPECIALIST 2	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25
ELIGIBILITY SPECIALIST 3	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25	$37.01	$38.86
EMPLOYMENT & TRAINING WORKER 1	$21.12	$22.17	$23.30	$24.45	$25.69	$26.96	$28.33	$29.73	$31.23	$32.80	$34.44	$36.16
EMPLOYMENT & TRAINING WORKER 2	$23.28	$24.43	$25.66	$26.94	$28.30	$29.71	$31.21	$32.78	$34.41	$36.15	$37.96	$39.86
EMPLOYMENT & TRAINING WORKER 3	$25.65	$26.93	$28.29	$29.70	$31.20	$32.77	$34.40	$36.14	$37.94	$39.84	$41.83	$43.92
ENVIRONMENTAL HEALTH AIDE	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61
ENVIRONMENTAL HEALTH SPEC 1	$28.36	$29.78	$31.27	$32.86	$34.49	$36.22	$38.05	$39.96	$41.95	$44.06	$46.26	$48.58
ENVIRONMENTAL HEALTH SPEC 2	$31.28	$32.87	$34.51	$36.23	$38.06	$39.97	$41.97	$44.07	$46.28	$48.60	$51.03	$53.58
ENVIRONMENTAL HEALTH SPEC 3	$34.42	$36.16	$37.96	$39.88	$41.87	$43.97	$46.19	$48.50	$50.93	$53.47	$56.14	$58.95
ENVIRONMENTAL HEALTH TECH 1	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61
ENVIRONMENTAL HEALTH TECH 2	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
EPIDEMIOLOGIST	$40.81	$42.86	$45.00	$47.25	$49.60	$52.09	$54.68	$57.43	$60.30	$63.33	$66.50	$69.82
EXECUTIVE ASSISTANT-PLANNING	$19.22	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96
FAIR FISCAL COORDINATOR 1	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
FAIR FISCAL COORDINATOR 2	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
FAMILY VIOLENCE OFFICER	$21.82	$22.92	$24.07	$25.28	$26.55	$27.88	$29.28	$30.75	$32.29	$33.91	$35.61	$37.39
FIELD SERVICES ASSISTANT	$18.30	$19.23	$20.20	$21.22	$22.30	$23.41	$24.57	$25.83	$27.13	$28.49	$29.91	$31.41
FISCAL & TECH SERVICES ASST 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
FISCAL & TECH SERVICES ASST 2	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68
FISCAL & TECH SERVICES ASST 3	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31	$36.03
GEO INFO SYS (GIS) PLANNER 1	$25.88	$27.18	$28.56	$29.98	$31.48	$33.07	$34.73	$36.47	$38.29	$40.22	$42.23	$44.34
GEO INFO SYS (GIS) PLANNER 2	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.00
HAZ MAT SPECIALIST 1	$28.36	$29.78	$31.27	$32.86	$34.49	$36.22	$38.05	$39.96	$41.95	$44.06	$46.26	$48.58
HAZ MAT SPECIALIST 2	$31.28	$32.87	$34.51	$36.23	$38.06	$39.97	$41.97	$44.07	$46.28	$48.60	$51.03	$53.58
HAZ MAT SPECIALIST 3	$34.42	$36.16	$37.96	$39.88	$41.87	$43.97	$46.19	$48.50	$50.93	$53.47	$56.14	$58.95
HEAD COOK	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
HEALTH AIDE 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
HEALTH AIDE 2	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
HEALTH EDUCATION COORDINATOR 1	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
HEALTH EDUCATION SPECIALIST	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
HIV SPECIALTY CLINIC THERAPIST	$29.23	$30.70	$32.23	$33.86	$35.55	$37.33	$39.20	$41.17	$43.23	$45.41	$47.67	$50.06
INFORMATION SYSTEMS TECHNICIAN	$26.07	$27.37	$28.74	$30.18	$31.69	$33.29	$34.96	$36.71	$38.54	$40.48	$42.50	$44.63
LEAD DEPUTY CLERK-RECORDER	$25.23	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32	$39.19	$41.15	$43.21
LEGAL SECRETARY	$22.37	$23.51	$24.68	$25.92	$27.21	$28.59	$30.03	$31.52	$33.10	$34.76	$36.50	$38.32
LEGAL SECRETARY - SENIOR	$23.74	$24.93	$26.19	$27.51	$28.89	$30.33	$31.86	$33.45	$35.12	$36.88	$38.72	$40.66
LEGAL SECRETARY - TRAINEE	$20.28	$21.32	$22.39	$23.51	$24.70	$25.93	$27.24	$28.60	$30.04	$31.54	$33.12	$34.77
LEGAL SERVICES ASSISTANT 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
LEGAL SERVICES ASSISTANT 2	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
LIBRARIAN	$25.11	$26.38	$27.71	$29.10	$30.56	$32.09	$33.70	$35.40	$37.17	$39.04	$40.99	$43.04
LIBRARY AIDE	$18.37	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42
LIBRARY LITERACY CLERK	$18.37	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42
LIBRARY TECHNICIAN	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36
LICENSED VOCATIONAL NURSE 1-BH	$24.12	$25.34	$26.62	$27.95	$29.35	$30.84	$32.38	$34.00	$35.72	$37.50	$39.38	$41.34
LICENSED VOCATIONAL NURSE 1-PH	$24.12	$25.34	$26.62	$27.95	$29.35	$30.84	$32.38	$34.00	$35.72	$37.50	$39.38	$41.34
LICENSED VOCATIONAL NURSE 2-BH	$25.33	$26.61	$27.94	$29.34	$30.82	$32.37	$33.99	$35.71	$37.49	$39.37	$41.34	$43.41
LICENSED VOCATIONAL NURSE 2-PH	$25.33	$26.61	$27.94	$29.34	$30.82	$32.37	$33.99	$35.71	$37.49	$39.37	$41.34	$43.41
LITERACY PROGRAM ASSISTANT 1	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98
LITERACY PROGRAM ASSISTANT 2	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63
MANAGEMENT ANALYST 1	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
MANAGEMENT ANALYST 2	$28.09	$29.49	$30.97	$32.52	$34.14	$35.87	$37.68	$39.56	$41.54	$43.60	$45.78	$48.07
MENTORING COORDINATOR	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
MUSEUM REGISTRAR	$18.37	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42
NATURAL RESOURCES ANALYST	$24.66	$25.89	$27.19	$28.57	$29.99	$31.49	$33.08	$34.74	$36.48	$38.30	$40.22	$42.23
NURSE PRACTITIONER	$55.54	$58.32	$61.25	$64.32	$67.52	$70.92	$74.47	$78.20	$82.12	$86.22	$90.53	$95.06
OFFICE ASSISTANT 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
OFFICE ASSISTANT 2	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68
OFFICE ASSISTANT 3	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31	$36.03
OFFICE AUTOMATION ANALYST	$26.50	$27.82	$29.22	$30.68	$32.21	$33.84	$35.54	$37.31	$39.18	$41.14	$43.20	$45.36
OFFICE AUTOMATION SPECIALIST	$21.82	$22.92	$24.07	$25.28	$26.55	$27.88	$29.28	$30.75	$32.29	$33.91	$35.61	$37.39
PARALEGAL 1	$19.22	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96
PARALEGAL 2	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61	$36.34
PARALEGAL 3	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
PERMIT TECHNICIAN	$19.68	$20.67	$21.71	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.14	$33.75
PHYSICIAN ASSISTANT	$55.54	$58.32	$61.25	$64.32	$67.52	$70.92	$74.47	$78.20	$82.12	$86.22	$90.53	$95.06
PLANNING TECHNICIAN	$21.30	$22.35	$23.47	$24.65	$25.88	$27.18	$28.55	$29.96	$31.47	$33.04	$34.69	$36.43
PREVENTION AIDE	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
PROG COMPL & TRAINING ANALYST	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.34	$39.24
PROGRAMMER ANALYST	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25	$45.41
PROJECT MANAGER	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.06	$52.56	$55.19
PROPERTY TAX ASSESSMENT SPEC 1	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63
PROPERTY TAX ASSESSMENT SPEC 2	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36	$38.18
PROPERTY TAX ASSESSMENT TECH	$18.37	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
PSYCHIATRIC NURSE 1	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
PSYCHIATRIC NURSE 2	$34.99	$36.74	$38.59	$40.52	$42.55	$44.68	$46.92	$49.28	$51.74	$54.35	$57.07	$59.92
PSYCHIATRIC TECHNICIAN	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
PUBLIC HEALTH DATABASE ANALYST	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
PUBLIC HEALTH EMERGENCY PREPAREDNESS COORDINATOR	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
PUBLIC HEALTH NURSE 1	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
PUBLIC HEALTH NURSE 2	$34.99	$36.74	$38.59	$40.52	$42.55	$44.68	$46.92	$49.28	$51.74	$54.35	$57.07	$59.92
PUBLIC HEALTH NURSE 3	$38.73	$40.68	$42.72	$44.87	$47.11	$49.49	$51.95	$54.56	$57.30	$60.17	$63.18	$66.34
QUALITY ASSURANCE COORDINATOR	$29.23	$30.70	$32.23	$33.86	$35.55	$37.33	$39.20	$41.17	$43.23	$45.41	$47.67	$50.06
RECORDS MANAGEMENT TECH 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
RECORDS MANAGEMENT TECH 2	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
REGISTERED DENTAL ASSISTANT 1	$24.12	$25.34	$26.62	$27.95	$29.35	$30.84	$32.38	$34.00	$35.72	$37.50	$39.38	$41.34
REGISTERED DENTAL ASSISTANT 2	$25.33	$26.61	$27.94	$29.34	$30.82	$32.37	$33.99	$35.71	$37.49	$39.37	$41.34	$43.41
REGISTERED NURSE 1 - BH	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
REGISTERED NURSE 1 - PH	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
REGISTERED NURSE 2 - BH	$34.99	$36.74	$38.59	$40.52	$42.55	$44.68	$46.92	$49.28	$51.74	$54.35	$57.07	$59.92
REGISTERED NURSE 2 - PH	$34.99	$36.74	$38.59	$40.52	$42.55	$44.68	$46.92	$49.28	$51.74	$54.35	$57.07	$59.92
SENIOR BUILDING INSPECTOR	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
SENIOR BUILDING PLNCHK INSP	$32.12	$33.76	$35.45	$37.22	$39.10	$41.06	$43.13	$45.29	$47.56	$49.93	$52.43	$55.05
SENIOR DISTRICT ATTORNEY INVST	$29.95	$31.46	$33.03	$34.71	$36.44	$38.27	$40.19	$42.21	$44.33	$46.55	$48.88	$51.32
SENIOR PERMIT TECHNICIAN	$22.13	$23.27	$24.42	$25.65	$26.93	$28.29	$29.70	$31.20	$32.77	$34.40	$36.12	$37.93
SENIOR PLANNER	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
SENIOR SOCIAL WORKER A	$30.62	$32.14	$33.77	$35.45	$37.25	$39.09	$41.05	$43.11	$45.28	$47.54	$49.92	$52.41
SENIOR SOCIAL WORKER B	$33.50	$35.19	$36.94	$38.80	$40.74	$42.79	$44.92	$47.20	$49.57	$52.05	$54.65	$57.39
SITE MANAGER	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.53	$34.16	$35.86
SOCIAL SERVICES AIDE	$18.87	$19.81	$20.82	$21.87	$22.96	$24.10	$25.32	$26.60	$27.93	$29.33	$30.80	$32.34
SOCIAL WORKER 1	$24.37	$25.61	$26.87	$28.23	$29.65	$31.13	$32.69	$34.34	$36.06	$37.87	$39.76	$41.75
SOCIAL WORKER 2	$26.86	$28.22	$29.62	$31.12	$32.68	$34.33	$36.04	$37.86	$39.77	$41.75	$43.84	$46.03
SOCIAL WORKER 3	$29.36	$30.86	$32.40	$34.01	$35.73	$37.51	$39.39	$41.37	$43.45	$45.62	$47.90	$50.30
STAFF SERVICES ANALYST 1	$26.19	$27.49	$28.88	$30.33	$31.86	$33.45	$35.15	$36.89	$38.74	$40.69	$42.72	$44.86
STAFF SERVICES ANALYST 2	$28.86	$30.32	$31.85	$33.44	$35.12	$36.88	$38.73	$40.68	$42.72	$44.87	$47.11	$49.49
STAFF SERVICES SPECIALIST	$25.27	$26.54	$27.86	$29.26	$30.72	$32.25	$33.88	$35.59	$37.38	$39.25	$41.21	$43.27
SUBSTANCE USE DISORDER SPEC 1	$23.40	$24.56	$25.82	$27.12	$28.48	$29.90	$31.41	$32.98	$34.62	$36.37	$38.19	$40.10
SUBSTANCE USE DISORDER SPEC 2	$25.82	$27.12	$28.49	$29.92	$31.42	$32.99	$34.64	$36.37	$38.20	$40.10	$42.11	$44.21
TELECOMMUNICATIONS TECHNICIAN	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38
TREAS/TAX COLLECTIONS OFFCR 1	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
TREAS/TAX COLLECTIONS OFFCR 2	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
TREASURER/TAX SPECIALIST 1	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63
TREASURER/TAX SPECIALIST 2	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36	$38.18
TREASURER/TAX TECHNICIAN	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36
VETERANS SERVICE REP 1	$18.30	$19.23	$20.20	$21.22	$22.30	$23.41	$24.57	$25.83	$27.13	$28.49	$29.91	$31.41
VETERANS SERVICE REP 2	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61
VICTIM/WITNESS ADVOCATE	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.13	$33.76	$35.44	$37.21	$39.07
WELFARE FRAUD INVESTIGATOR 1	$26.57	$27.90	$29.29	$30.76	$32.31	$33.94	$35.64	$37.43	$39.29	$41.26	$43.32	$45.49
WELFARE FRAUD INVESTIGATOR 2	$28.80	$30.25	$31.75	$33.36	$35.02	$36.77	$38.63	$40.57	$42.59	$44.74	$46.98	$49.33

OPERATING ENGINEERS LOCAL #3 - GENERAL MID-MANAGEMENT UNIT

County of Plumas
Pay Schedule

Effective as of 08/05/2025 per Board of Supervisors Resolution Number 2025-9047; revised as of 08/10/2025 per Resolution Number 2025-9046 and adopted by the Board as of 08/19/2025 per Resolution Number 2025-9051

OE3 MID-MANAGEMENT

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
A&D PROG CLINICIAN/SUPERVISOR	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
ALCOHOL & DRUG PROG CHIEF	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
ALTERNATIVE SENTENCING MANAGER	$30.66	$32.19	$33.80	$35.50	$37.28	$39.14	$41.11	$43.16	$45.33	$47.61	$49.99	$52.49
ANIMAL CONTROL SUPERVISOR	$27.16	$28.52	$29.94	$31.44	$33.01	$34.66	$36.39	$38.23	$40.15	$42.16	$44.27	$46.48
ASSESSOR'S OFFICE MANAGER	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
ASSISTANT BUILDING OFFICIAL	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
ASSISTANT COUNTY ASSESSOR	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.06	$52.56	$55.19
ASSISTANT DISTRICT ATTORNEY	$63.69	$66.87	$70.21	$73.72	$77.41	$81.28	$85.35	$89.62	$94.09	$98.79	$103.73	$108.92
ASSISTANT PLANNING DIRECTOR	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
ASST COUNTY CLERK-RECORDER	$31.83	$33.43	$35.10	$36.85	$38.70	$40.65	$42.68	$44.84	$47.07	$49.43	$51.90	$54.50
ASST DIR DEPT OF CHILD SUP SVC	$39.13	$41.09	$43.14	$45.30	$47.56	$49.94	$52.44	$55.06	$57.81	$60.70	$63.74	$66.93
ASST DIRECTOR OF PUBLIC HEALTH	$45.34	$47.62	$50.01	$52.51	$55.14	$57.90	$60.81	$63.88	$67.06	$70.41	$73.93	$77.63
ASST TREASURER/TAX COLLECTOR	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.06	$52.56	$55.19
BH ADMIN SERVICES OFFICER	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
BH AOD PROGRAM ADMIN	$43.73	$45.93	$48.24	$50.66	$53.19	$55.85	$58.65	$61.60	$64.68	$67.93	$71.33	$74.89
BH CONTINUING CARE COORDINATOR	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
BH QUAL IMPROVEMENT/COMPL MGR	$43.73	$45.93	$48.24	$50.66	$53.19	$55.85	$58.65	$61.60	$64.68	$67.93	$71.33	$74.89
BH UNIT SUPERVISOR	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
BH UNIT SUPERVISOR-NURSING	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
BLDG/GRDS MAINT SUPERVISOR 1	$24.22	$25.43	$26.70	$28.03	$29.45	$30.92	$32.47	$34.08	$35.79	$37.61	$39.49	$41.47
BLDG/GRDS MAINT SUPERVISOR 2	$25.43	$26.70	$28.03	$29.45	$30.92	$32.47	$34.08	$35.79	$37.61	$39.49	$41.46	$43.54
BUILDING OFFICIAL	$39.15	$41.12	$43.18	$45.34	$47.62	$50.01	$52.51	$55.14	$57.90	$60.81	$63.85	$67.04
CHIEF APPRAISER	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
CHIEF CODE ENFORCEMENT OFFICER	$34.17	$35.89	$37.70	$39.58	$41.56	$43.64	$45.83	$48.13	$50.53	$53.06	$55.71	$58.50
CHIEF DEP PUB GRDN/CONSERVATOR	$29.36	$30.86	$32.40	$34.01	$35.73	$37.51	$39.39	$41.37	$43.45	$45.62	$47.90	$50.30
CHILDRENS SERVICES COORDINATOR	$34.71	$36.44	$38.27	$40.19	$42.21	$44.32	$46.53	$48.86	$51.32	$53.89	$56.58	$59.41
COMMUNITY CARE CASE MANAGER	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61	$36.34
DA ADMINISTRATOR/ASSISTANT PUBLIC ADMIN	$25.27	$26.54	$27.86	$29.26	$30.72	$32.25	$33.88	$35.59	$37.38	$39.25	$41.21	$43.27
DEPUTY AG COMM/SEALER OF WEIGHTS & MEASURE	$34.25	$35.97	$37.76	$39.66	$41.64	$43.73	$45.91	$48.21	$50.63	$53.16	$55.82	$58.61
DEP DIR/SOC SERV PROGRAM MGR	$40.85	$42.92	$45.07	$47.33	$49.70	$52.18	$54.80	$57.54	$60.42	$63.46	$66.63	$69.96
DEPARTMENT FISCAL OFFICER 1	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
DEPARTMENT FISCAL OFFICER 2	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
DIRECTOR OF NURSING - PH	$47.49	$49.87	$52.38	$54.99	$57.74	$60.63	$63.68	$66.87	$70.21	$73.73	$77.42	$81.29
DIV DIR VETERANS SVCS OFFICER	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
ELIGIBILITY SUPERVISOR	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
EMPLOYMENT & TRNG WKR SUP	$31.36	$32.95	$34.58	$36.32	$38.15	$40.06	$42.06	$44.17	$46.39	$48.72	$51.16	$53.71
FISCAL SUPPORT COORD	$22.11	$23.21	$24.38	$25.61	$26.88	$28.24	$29.66	$31.13	$32.70	$34.34	$36.06	$37.86

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
GEO INFO SYSTEM (GIS) COORD	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.06	$52.56	$55.19
GRANT COMPLIANCE OFFICER	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
HEALTH EDUCATION COORDINATOR 2	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
LIBRARY LITERACY PROGRAM COORD	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36
MNTL HLTH SERVICES ACT COORD	$34.71	$36.44	$38.27	$40.19	$42.21	$44.32	$46.53	$48.86	$51.32	$53.89	$56.58	$59.41
OFFICE SUPERVISOR	$22.50	$23.62	$24.82	$26.06	$27.38	$28.73	$30.17	$31.68	$33.27	$34.92	$36.67	$38.51
PERMIT MANAGER	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
PH ADMIN SERVICES OFFICER	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
PROGRAM CHIEF-NURSING	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
PROGRAM MANAGER 1	$36.97	$38.83	$40.78	$42.82	$44.97	$47.23	$49.60	$52.09	$54.68	$57.43	$60.30	$63.32
PROGRAM MANAGER 2	$38.83	$40.78	$42.82	$44.97	$47.23	$49.60	$52.09	$54.68	$57.43	$60.30	$63.32	$66.48
PUBLIC HEALTH PROG DIV CHIEF	$33.81	$35.51	$37.29	$39.15	$41.12	$43.18	$45.34	$47.62	$50.01	$52.51	$55.14	$57.89
RECORDS MGMT COORDINATOR	$21.82	$22.92	$24.07	$25.28	$26.55	$27.88	$29.28	$30.75	$32.29	$33.91	$35.61	$37.39
SENIOR SERVICES DIVISION DIR.	$25.88	$27.18	$28.56	$29.98	$31.48	$33.07	$34.73	$36.47	$38.29	$40.22	$42.23	$44.34
SOCIAL SERVICES SUPERVISOR 1	$32.04	$33.65	$35.35	$37.13	$39.00	$40.95	$43.00	$45.14	$47.41	$49.79	$52.28	$54.89
SOCIAL SERVICES SUPERVISOR 2	$36.97	$38.83	$40.78	$42.82	$44.97	$47.23	$49.60	$52.09	$54.68	$57.43	$60.30	$63.32
STAFF SERVICES MANAGER	$35.52	$37.30	$39.17	$41.14	$43.20	$45.36	$47.64	$50.03	$52.54	$55.17	$57.93	$60.82
VICTIM/WITNESS COORDINATOR	$30.66	$32.19	$33.80	$35.50	$37.28	$39.14	$41.11	$43.16	$45.33	$47.61	$49.99	$52.49

PROBATION ASSOCIATION - PROBATION UNIT

County of Plumas
Pay Schedule

Effective as of 08/05/2025 per Board of Supervisors Resolution Number 2025-9047; revised as of 08/10/2025 per Resolution Number 2025-9046 and adopted by the Board as of 08/19/2025 per Resolution Number 2025-9051

PROBATION ASSC

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
ADMINISTRATIVE ASSISTANT 1	$16.79	$17.62	$18.51	$19.42	$20.41	$21.42	$22.49	$23.63	$24.79	$26.04
ADMINISTRATIVE ASSISTANT 2	$17.62	$18.51	$19.42	$20.41	$21.42	$22.49	$23.63	$24.79	$26.04	$27.34
DEPUTY PROBATION OFFICER 1	$20.12	$21.15	$22.20	$23.32	$24.48	$25.72	$27.00	$28.36	$29.79	$31.27
DEPUTY PROBATION OFFICER 2	$21.77	$22.87	$24.03	$25.23	$26.50	$27.83	$29.21	$30.69	$32.23	$33.85
DEPUTY PROBATION OFFICER 3	$24.00	$25.20	$26.47	$27.78	$29.17	$30.63	$32.16	$33.77	$35.46	$37.24
DETENTION COORDINATOR	$21.26	$22.32	$23.46	$24.63	$25.87	$27.17	$28.54	$29.97	$31.46	$33.03
LEGAL SERVICES ASSISTANT 1	$16.79	$17.62	$18.51	$19.42	$20.41	$21.42	$22.49	$23.63	$24.79	$26.04
LEGAL SERVICES ASSISTANT 2	$18.51	$19.42	$20.41	$21.42	$22.49	$23.63	$24.79	$26.04	$27.34	$28.72
MANAGEMENT ANALYST 1	$23.75	$24.94	$26.19	$27.51	$28.87	$30.34	$31.85	$33.44	$35.12	$36.88
MANAGEMENT ANALYST 2	$26.43	$27.75	$29.14	$30.60	$32.13	$33.75	$35.44	$37.22	$39.08	$41.04
OFFICE ASSISTANT 1	$16.79	$17.62	$18.51	$19.42	$20.41	$21.42	$22.49	$23.63	$24.79	$26.04
OFFICE ASSISTANT 2	$17.62	$18.51	$19.42	$20.41	$21.42	$22.49	$23.63	$24.79	$26.04	$27.34
OFFICE ASSISTANT 3	$19.42	$20.41	$21.42	$22.49	$23.63	$24.79	$26.04	$27.34	$28.72	$30.15
PROB PROG COORD/ADMIN ASSIST	$21.14	$22.21	$23.31	$24.49	$25.73	$27.01	$28.37	$29.81	$31.30	$32.86
PROBATION ASSISTANT	$16.95	$17.80	$18.69	$19.62	$20.61	$21.63	$22.73	$23.87	$25.07	$26.32
PROBATION REPORT WRITER	$20.20	$21.21	$22.28	$23.39	$24.58	$25.81	$27.10	$28.46	$29.88	$31.39

PROBATION ASSOCIATION - PROBATION MID-MANAGEMENT UNIT

County of Plumas
Pay Schedule

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PROBATION MID-MANAGEMENT

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
DEPARTMENT FISCAL OFFICER 1	$23.40	$24.59	$25.82	$27.13	$28.47	$29.89	$31.40	$32.98	$34.62	$36.36
DEPARTMENT FISCAL OFFICER 2	$25.80	$27.09	$28.45	$29.87	$31.38	$32.96	$34.60	$36.34	$38.16	$40.07
SUPERVISING PROBATION OFFICER	$27.78	$29.17	$30.64	$32.17	$33.79	$35.49	$37.26	$39.14	$41.10	$43.15

SHERIFF'S EMPLOYEE ASSOCIATION - SHERIFF'S DEPARTMENT UNIT

County of Plumas
Pay Schedule

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SHERIFF EMPLOYEE ASSC

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
ASSISTANT PROGRAM MANAGER	$19.03	$19.99	$20.99	$22.04	$23.15	$24.30	$25.52	$26.80	$28.14	$29.57
CORRECTIONAL OFFICER 1	$22.78	$23.91	$25.11	$26.37	$27.69	$29.09	$30.54	$32.07	$33.69	$35.37
CORRECTIONAL OFFICER 2	$25.10	$26.36	$27.68	$29.08	$30.54	$32.08	$33.68	$35.38	$37.14	$39.01
CORRECTIONAL SERGEANT	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22
CRIME ANALYST	$21.42	$22.50	$23.63	$24.80	$26.06	$27.37	$28.74	$30.18	$31.69	$33.28
DEP SHERIFF 2/COM EQUIP COORD	$35.29	$37.06	$38.90	$40.86	$42.91	$45.06	$47.33	$49.70	$52.20	$54.80
DEPUTY SHERIFF 1	$25.82	$27.12	$28.49	$29.92	$31.42	$32.99	$34.64	$36.37	$38.20	$40.10
DEPUTY SHERIFF 2	$28.44	$29.88	$31.37	$32.94	$34.60	$36.34	$38.15	$40.06	$42.07	$44.18
DEPUTY SHERIFF 2-ADVANCED	$29.94	$31.45	$33.02	$34.69	$36.43	$38.26	$40.18	$42.18	$44.29	$46.54
DEPUTY SHERIFF 2-INTERMEDIATE	$29.30	$30.77	$32.32	$33.94	$35.63	$37.43	$39.31	$41.28	$43.34	$45.52
SH INVSTG/CANNABIS CODE COMPL	$34.49	$36.23	$38.03	$39.94	$41.94	$44.05	$46.26	$48.59	$51.01	$53.57
SHERIFF DISPATCHER 1	$22.78	$23.91	$25.11	$26.37	$27.69	$29.09	$30.54	$32.07	$33.69	$35.37
SHERIFF DISPATCHER 2	$24.32	$25.54	$26.83	$28.16	$29.58	$31.07	$32.62	$34.26	$35.98	$37.78
SHERIFF DISPATCHER 2 - INTERMEDIATE	$25.06	$26.30	$27.62	$29.00	$30.46	$31.98	$33.58	$35.26	$37.02	$38.87
SHERIFF DISPATCHER 2 - ADVANCED	$25.54	$26.83	$28.16	$29.58	$31.07	$32.62	$34.26	$35.98	$37.78	$39.66
SHERIFF EMERGENCY SERVICES & TRAINING COORD.	$27.88	$29.28	$30.73	$32.29	$33.91	$35.62	$37.40	$39.28	$41.24	$43.31
SHERIFF INVESTIGATOR	$30.59	$32.12	$33.76	$35.45	$37.22	$39.10	$41.06	$43.13	$45.29	$47.56
SHERIFF INVESTIGATOR SERGEANT	$37.30	$39.17	$41.14	$43.19	$45.35	$47.63	$50.02	$52.51	$55.14	$57.90
SHERIFF INVESTIGATOR-ADVANCED	$32.20	$33.83	$35.51	$37.30	$39.17	$41.14	$43.19	$45.35	$47.63	$50.02
SHERIFF INVESTIGATOR-INTERMED	$31.52	$33.10	$34.77	$36.52	$38.35	$40.27	$42.28	$44.40	$46.63	$48.97
SHERIFF SERGEANT	$32.12	$33.76	$35.45	$37.22	$39.10	$41.06	$43.13	$45.29	$47.56	$49.93
SHERIFF SERGEANT-ADVANCED	$34.64	$36.37	$38.21	$40.12	$42.13	$44.24	$46.46	$48.79	$51.23	$53.78
SHERIFF SERGEANT-INTERMEDIATE	$33.89	$35.59	$37.38	$39.26	$41.23	$43.30	$45.46	$47.74	$50.14	$52.64
SHERIFF SERVICES ASSISTANT 1	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97
SHERIFF SERVICES ASSISTANT 2	$22.67	$23.81	$25.01	$26.27	$27.59	$28.97	$30.43	$31.96	$33.56	$35.24

SHERIFF'S EMPLOYEE ASSOCIATION - SHERIFF'S MID-MANAGEMENT DEPARTMENT UNIT

County of Plumas
Pay Schedule

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SHERIFF EMPLOYEE ASSC MID-MGMT

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
ASST DIR OF EMERGENCY SERVICES	$29.09	$30.54	$32.08	$33.68	$35.38	$37.14	$39.01	$40.96	$43.01	$45.17
COMMUNICATIONS SUPER ADVANCED	$29.41	$30.90	$32.45	$34.07	$35.77	$37.57	$39.46	$41.42	$43.50	$45.68
COMMUNICATIONS SUPER INTERMED	$28.85	$30.30	$31.82	$33.42	$35.08	$36.84	$38.70	$40.64	$42.67	$44.81
COMMUNICATIONS SUPERVISOR	$28.01	$29.41	$30.90	$32.45	$34.07	$35.77	$37.57	$39.46	$41.42	$43.50
JAIL COMMANDER	$40.09	$42.12	$44.23	$46.45	$48.77	$51.20	$53.78	$56.48	$59.32	$62.29
SH INV SGT/CODE COMPLIANCE SUP	$40.09	$42.12	$44.23	$46.45	$48.77	$51.20	$53.78	$56.48	$59.32	$62.29
SHERIFF ADMIN SERGEANT	$37.30	$39.17	$41.14	$43.19	$45.35	$47.63	$50.02	$52.51	$55.14	$57.90
SHERIFF FISCAL OFFICER 1	$28.68	$30.11	$31.62	$33.19	$34.87	$36.62	$38.47	$40.39	$42.41	$44.53
SHERIFF FISCAL OFFICER 2	$33.85	$35.54	$37.34	$39.22	$41.18	$43.25	$45.43	$47.69	$50.09	$52.60
SHERIFF PATROL COMMANDER	$40.09	$42.12	$44.23	$46.45	$48.77	$51.20	$53.78	$56.48	$59.32	$62.29
SHERIFF'S OFFICE MANAGER	$28.56	$29.99	$31.49	$33.07	$34.73	$36.47	$38.30	$40.22	$42.24	$44.36
SHERIFF'S SPECIAL OPS SGT	$37.30	$39.17	$41.14	$43.19	$45.35	$47.63	$50.02	$52.51	$55.14	$57.90

SHERIFF'S EMPLOYEE ASSOCIATION - UNDERSHERIFF

County of Plumas
Pay Schedule

Effective as of 08/05/2025 per Board of Supervisors Resolution Number 2025-9047; revised as of 08/10/2025 per Resolution Number 2025-9046 and adopted by the Board as of 08/19/2025 per Resolution Number 2025-9051

UNDERSHERIFF

	HOURLY RATE									
Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
UNDERSHERIFF	$46.06	$48.37	$50.79	$53.33	$56.00	$58.80	$61.74	$64.83	$68.08	$71.49

DEPARTMENT HEADS

County of Plumas
Pay Schedule

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DEPARTMENT HEADS

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
AG COMM/SEALER OF WTS & MEAS	$48.00	$50.40	$52.92	$55.57	$58.34	$61.26	$64.32	$67.54	$70.92	$74.46
ALCOHOL & DRUG ADMINISTRATOR	$36.06	$37.87	$39.77	$41.76	$43.85	$46.05	$48.36	$50.78	$53.32	$55.99
BEHAVIORAL HEALTH DIRECTOR	$58.00	$60.90	$63.95	$67.14	$70.50	$74.02	$77.73	$81.61	$85.69	$89.98
CHIEF PROBATION OFFICER	$45.00	$47.25	$49.61	$52.09	$54.70	$57.43	$60.30	$63.32	$66.49	$69.81
COUNTY ADMINISTRATIVE OFFICER	$75.00	$78.75	$82.69	$86.82	$91.16	$95.72	$100.51	$105.53	$110.81	$116.35
COUNTY COUNSEL	$70.71	$74.25	$77.96	$81.86	$85.95	$90.25	$94.76	$99.50	$104.47	$109.69
COUNTY FAIR MANAGER	$42.00	$44.10	$46.31	$48.62	$51.05	$53.60	$56.28	$59.10	$62.05	$65.16
COUNTY LIBRARIAN	$38.00	$39.90	$41.90	$43.99	$46.19	$48.50	$50.92	$53.47	$56.14	$58.95
DIRECTOR OF BUILDING SERVICES	$47.00	$49.35	$51.82	$54.41	$57.13	$59.99	$62.98	$66.13	$69.44	$72.91
DIRECTOR OF CHILD SUPPORT SVCS	$42.00	$44.10	$46.31	$48.62	$51.05	$53.60	$56.28	$59.10	$62.05	$65.16
DIRECTOR OF FACILITY SERVICES	$40.00	$42.00	$44.10	$46.31	$48.62	$51.05	$53.60	$56.28	$59.10	$62.05
DIRECTOR OF INFO TECHNOLOGIES	$48.00	$50.40	$52.92	$55.57	$58.34	$61.26	$64.32	$67.54	$70.92	$74.46
DIRECTOR OF PUBLIC HEALTH	$58.00	$60.90	$63.95	$67.14	$70.50	$74.02	$77.73	$81.61	$85.69	$89.98
DIRECTOR OF PUBLIC WORKS	$55.00	$57.75	$60.64	$63.67	$66.85	$70.20	$73.71	$77.39	$81.26	$85.32
DIRECTOR OF RISK MANAGEMENT AND SAFETY	$45.00	$47.25	$49.61	$52.09	$54.70	$57.43	$60.30	$63.32	$66.49	$69.81
ENVIRONMENTAL HEALTH DIRECTOR	$48.00	$50.40	$52.92	$55.57	$58.34	$61.26	$64.32	$67.54	$70.92	$74.46
HUMAN RESOURCES DIRECTOR	$50.00	$52.50	$55.13	$57.88	$60.78	$63.81	$67.00	$70.36	$73.87	$77.57
MUSEUM DIRECTOR	$30.00	$31.50	$33.08	$34.73	$36.47	$38.29	$40.20	$42.21	$44.32	$46.54
PLANNING DIRECTOR	$55.38	$58.15	$61.06	$64.11	$67.31	$70.68	$74.21	$77.93	$81.82	$85.91
SOCIAL SERV DIR/PUB GUARD/PC	$50.00	$52.50	$55.13	$57.88	$60.78	$63.81	$67.00	$70.36	$73.87	$77.57

ELECTED OFFICIALS

County of Plumas
Pay Schedule

Effective as of 08/05/2025 per Board of Supervisors Resolution Number 2025-9047; revised as of 08/10/2025 per Resolution Number 2025-9046 and adopted by the Board as of 08/19/2025 per Resolution Number 2025-9051

ELECTED OFFICALS

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
ASSESSOR	$47.31	$0.00	$0.00	$0.00	$0.00	$49.68	$52.16	$54.77	$57.51	$60.38
AUDITOR/CONTROLLER	$48.84	$0.00	$0.00	$0.00	$0.00	$51.29	$53.85	$56.55	$59.37	$62.36
BOARD OF SUPERVISORS-CPI 2014	$22.08	$0.00	$0.00	$0.00	$0.00	$23.19	$24.35	$25.56	$26.84	$28.19
BOARD OF SUPERVISORS-CPI 2018	$24.29	$0.00	$0.00	$0.00	$0.00	$25.51	$26.78	$28.12	$29.53	$31.00
BOARD OF SUPERVISORS-NON PERS-CPI 2022	$30.36	$0.00	$0.00	$0.00	$0.00	$31.87	$33.47	$35.14	$36.90	$38.74
BOARD OF SUPERVISORS-PERSABLE-CPI 2022	$28.38	$0.00	$0.00	$0.00	$0.00	$29.80	$31.29	$32.85	$34.50	$36.22
BOARD OF SUPERVISORS-NON PERS-CPI 2023	$31.62	$0.00	$0.00	$0.00	$0.00	$33.20	$34.86	$36.60	$38.43	$40.35
BOARD OF SUPERVISORS-PERSABLE-CPI 2023	$29.56	$0.00	$0.00	$0.00	$0.00	$31.04	$32.59	$34.22	$35.93	$37.73
BOARD OF SUPERVISORS-NON PERS-CPI 2024	$32.83	$0.00	$0.00	$0.00	$0.00	$34.48	$36.20	$38.01	$39.91	$41.90
BOARD OF SUPERVISORS-PERSABLE-CPI 2024	$30.70	$0.00	$0.00	$0.00	$0.00	$32.23	$33.84	$35.53	$37.31	$39.18
BOARD OF SUPERVISORS-NON PERS-CPI 2025	$33.73	$0.00	$0.00	$0.00	$0.00	$35.41	$37.18	$39.04	$40.99	$43.04
BOARD OF SUPERVISORS-PERSABLE-CPI 2025	$31.53	$0.00	$0.00	$0.00	$0.00	$33.11	$34.76	$36.50	$38.32	$40.24
CLERK-RECORDER **	$47.31	$0.00	$0.00	$0.00	$0.00	$49.68	$52.16	$54.77	$57.51	$60.38
DISTRICT ATTORNEY	$86.84	$0.00	$0.00	$0.00	$0.00	$91.18	$95.74	$100.52	$105.54	$110.84
SHERIFF/CORONER	$60.23	$0.00	$0.00	$0.00	$0.00	$63.25	$66.41	$69.73	$73.20	$76.87
TREASURER/TAX COLLECTOR **	$47.31	$0.00	$0.00	$0.00	$0.00	$49.68	$52.16	$54.77	$57.51	$60.38

**** Stipends adopted by Ordinance #07-1059 on 09/02/2007, revised as of 06/29/2025 per Ordinance #22-1142 adopted 03/01/2022**

CLERK-RECORDER	$4.38	$0.00	$0.00	$0.00	$0.00	$4.60	$4.83	$5.07	$5.33	$5.59
TREASURER/TAX COLLECTOR	$5.30	$0.00	$0.00	$0.00	$0.00	$5.57	$5.85	$6.14	$6.45	$6.77

CONTRACTED EMPLOYEES

County of Plumas
Pay Schedule

Effective as of 08/05/2025 per Board of Supervisors Resolution Number 2025-9047; revised as of 08/10/2025 per Resolution Number 2025-9046 and adopted by the Board as of 08/19/2025 per Resolution Number 2025-9051

CONTRACT EMPLOYEES

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
AIRPORT MANAGER	$22.03	$23.14	$24.29	$25.51	$26.78	$28.12	$29.53	$31.00	$32.55	$34.18
ASSISTANT COUNTY COUNSEL	$55.44	$58.21	$61.12	$64.18	$67.39	$70.76	$74.29	$78.01	$81.91	$86.01
BH DEPUTY DIRECTOR	$45.00	$47.25	$49.62	$52.11	$54.72	$57.46	$60.34	$63.36	$66.53	$69.86
DISASTER RECOVERY COORDINATOR	$35.00	$36.77	$38.60	$40.54	$42.57	$44.70	$46.93	$49.28	$51.74	$54.33
GRANT MANAGER	$35.00	$36.77	$38.60	$40.54	$42.57	$44.70	$46.93	$49.28	$51.74	$54.33

POSITION ALLOCATION

SUMMARY

The FY25–26 FTE Summary shows 27 departments with a total request of **414.081 FTEs**, down **8.165 FTEs** from the prior year's 422.246. Of these, **335 positions are filled (81%)** and **79.08 remain vacant (19%)**. Modest increases are requested in County Administrative Officer, County Counsel, Facility Services, and Library/Literacy, while reductions in Child Support Services, Probation, and especially Public Health (–9.05 FTEs) drive the overall net decrease.

FTE Summary – FY25–26

- **Authorized FTEs (FY24–25):** 422.246
- **Requested FTEs (FY25–26):** 414.081
- **Net Change:** –8.165 FTEs (overall decrease)
- **Filled Positions:** 335.00
- **Vacant Positions:** 79.08

Departments with FTE Increases

- **County Administrative Officer:** +0.33 - addition of part-time Community Coordinator
- **County Counsel:** +1.00 - Proposed Supervising Paralegal Position
- **Facility Services:** +2.05 - Two Proposed Building & Ground Maintenance Worker I/II/III and adjustment in Airport Manager FTEs
- **Library/Literacy:** +0.50 - Bookmobile Assistant Position

Departments with FTE Decreases

- **Behavioral Health:** -2.00 - unfunded positions
- **Probation:** –1.00 - Victim Witness position
- **Public Health:** –9.045

POSITION ALLOCATION SUMMARY TABLE

Department	FY 24-25 Authorized FTE	FY 25-26 Requested FTE	Change	Filled Positions	Vacant Positions
Agricultural Commissioner	5	5	0	5	0
Assessor	8	8	0	7	1
Auditor-Controller	7	7	0	6	1
Behavioral Health	50	48	-2	32.8	15.2
Board of Supervisors	6	6	0	6	0
Building Services	9.45	9.45	0	8.45	1
Child Support Services	6	6	0	5	1
Clerk-Recorder/Elections	6	6	0	6	0
Cooperative Extension	1	1	0	1	0
County Administrative Officer	3	3.33	0.33	1	2.33
County Counsel	4	5	1	3	2
District Attorney	13	13	0	10	3
Environmental Health	7	7	0	5	2
Facility Services	10.625	12.675	2.05	10.675	2

Department	FY 24-25 Authorized FTE	FY 25-26 Requested FTE	Change	Filled Positions	Vacant Positions
Fair	2	2	0	2	0
Human Resources	5	5	0	3	2
Information Technology	4	4	0	4	0
Library/Literacy	7.676	8.176	0.5	8.176	0
Museum	2	2	0	2	0
Planning	6.55	6.55	0	3.55	3
Probation	18	17	-1	16	1
Public Health	56.445	47.4	-9.045	41.85	5.55
Public Works	59	59	0	53	6
Risk Management	3	3	0	3	0
Sheriff	75	75	0	60	15
Social Services	42.5	42.5	0	27.5	15
Treasurer-Tax Collector	5	5	0	4	1
	422.246	**414.081**	**-8.165**	**335.001**	**79.08**

VACANT POSITIONS TABLE

Department	Job Title	FTE	Annual Salary Range	Notes
Assessor	Appraiser I/II/III OR Appraisal Assistant	1	$43,180 - $94,816	
Auditor-Controller	Assistant Auditor-Controller OR Chief Deputy Auditor	1	$70,073 - $119,997	
Behavioral Health	Behavioral Health Case Management Specialist I/II OR Senior	6.2	$50,885 - $105,026	
Behavioral Health	Behavioral Health LVN I/II OR RN I/II OR Psychiatric Nurse I/II OR Nurse Practitioner	1	$50,363 - $198,485	
Behavioral Health	Behavioral Health Therapist I/II OR Senior	6	$63,454 - $132,212	
Behavioral Health	Behavioral Health Unit Supervisor	1	$83,520 - $134,634	
Behavioral Health	Continuing Care Coordinator	1	$83,520 - $142,986	
Building	Senior Building Plancheck/Inspector OR Building Plancheck/Inspector OR Plans Examiner I/II	1	$58,130 - $114,944	
Child Support Services	Child Support Specialist I/I/III OR Child Support Assistant I/II/III	1	$38,712 - $89,471	
County Administrative Officer	Community Coordinator	0.33	$19,183 - $32,833	
County Administrative Officer	County Administrative Officer	1	$156,600 - $242,984	
County Administrative Officer	Disaster Recovery Coordinator	1	$73,080 - $113,441	
County Counsel	Assistant Co-Counsel OR Deputy County Counsel I/II/III	1	$87,821 - $179,589	
County Counsel	Supervising Paralegal	1	$67,004 - $114,777	New proposed position
District Attorney	Community Care Case Manager	3	$44,245 - $75,878	
Environmental Health	Administrative Assistant I/II	1	$37,897 - $71,242	Recent vacancy due to internal promotion.
Environmental Health	Environmental Health Specialist I/II/III OR Hazardous Materials Specialist I/II/III	1	$59,216 - $123,088	
Facility Services	Building & Grounds Maintenance Worker I/II/III	2	$39,962 - $81,140	Proposed additional positions for FY25-26
Human Resources	Human Resources Director	1	$104,400 - $161,966	
Human Resources	Human Resources Payroll Specialist I/II	1	$53,014 - $100,203	
Planning	Assistant Planning Director	1	$74,187 - $127,034	
Planning	Executive Assistant for Planning	1	$40,131 - $68,820	
Planning	Senior Planner OR Associate Planner OR Assistant Planner	1	$47,836 - $109,724	
Probation	Deputy Probation Officer I/II/III	1	$42,011 - $77,757	
Public Health	Department Fiscal Officer I/II OR Management Analyst I/II OR Grant Compliance Officer OR PH Administrative Services Officer	1	$45,539 - $142,986	

Department	Job Title	FTE	Annual Salary Range	Notes
Public Health	Health Education Coordinator I/II OR Health Education Specialist OR Community Outreach Coordinator	2.55	$45,539 - $99,493	
Public Health	Public Health Nurse I/II/III OR Registered Nurse I/II OR Licensed Vocational Nurse I/II	1	$50,363 - $138,518	
Public Health	Veterans Service Representative I/II OR Administrative Assistant I/II	1	$37,897 - $72,266	
Public Works	Assistant Director of Public Works	1	$82,434 - $141,170	
Public Works	Power Equipment Mechanic I/II OR Mechanic/Shop Technician	1	$44,161 - $81,808	
Public Works	Principal Transporation Planner	1	$78,530 - $134,446	
Public Works	Public Works Maintenance Worker I/II/III	3	$38,649 - $76,588	
Sheriff	Communications Supervisor	1	$58,485 - $95,380	
Sheriff	Correctional Officer I/II	5	$47,565 - $81,453	
Sheriff	Deputy Sheriff I/II	8	$53,912 - $92,248	
Sheriff	Sheriff's Dispatcher I/II	1	$47,565 - $78,885	
Social Services	Deputy Director/Social Services Program Manager	1	$85,295 - $146,077	
Social Services	Eligibility Specialist I/II/III	6	$52,680 - $81,140	
Social Services	Social Services Aide	1	$39,401 - $67,526	
Social Services	Social Services Director/Public Guardian/Public Conservator	1	$104,400 - $161,966	
Social Services	Social Worker I/II/III	3	$50,885 - $105,026	
Social Services	Staff Services Analyst I/II	1	$54,685 - $103,335	
Social Services	Staff Services Specialist	1	$52,764 - $90,348	
Social Services	Welfare Fraud Investigator I/II	1	$55,478 - $103,001	
Treasurer-Tax Collector	Treasurer/Tax Collections Officer I/II OR Treasurer/Tax Specialist I/II	1	$42,261 - $90,306	
		79.08		

In the FY25–26 Budget, **$8.4 million** is budgeted for **salaries and benefits**, including **$3.5 million** for **General Fund** vacant positions and **$4.9 million** for **Non-General Fund** vacant positions.

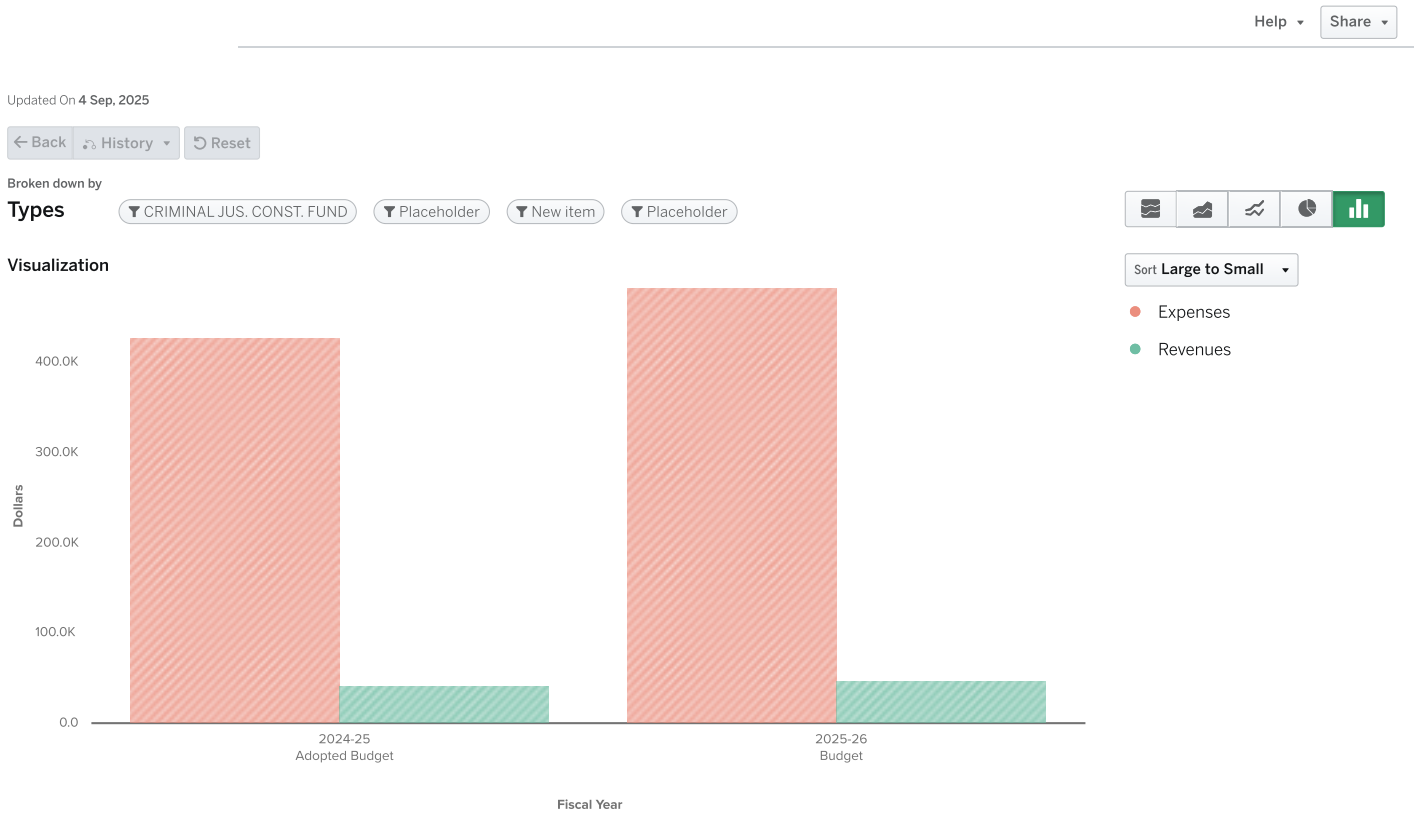
CAPITAL PROJECTS FUNDS

FUND DESCRIPTION

- **0093 Criminal Justice Construction Fund**

The Criminal Justice Construction Fund is a financial resource allocated by a government to support the development, renovation, and maintenance of facilities and infrastructure related to the criminal justice system. The management and allocation of these funds involves careful planning and oversight to ensure they are used effectively and in line with legal and regulatory requirements. This includes collaboration with various government agencies, stakeholders, and community organizations to address the needs and priorities of the criminal justice system.

REVENUE VS. EXPENDITURES



FUND SUMMARY

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
FINES & PENALTIES	$43,925	$46,706	$43,046	$44,000
OTHER REVENUE	–	$333,412	–	$0
USE OF MONEY & PROPERTY	$5,329	$3,810	$13,508	$3,000
REVENUES TOTAL	**$49,255**	**$383,928**	**$56,554**	**$47,000**
Total Starting Fund Balance	–	–	–	–
Expenses				
FIXED ASSETS	–	–	–	$190,000
SERVICES & SUPPLIES	$116,213	$94,247	$10,028	$292,165
EXPENSES TOTAL	**$116,213**	**$94,247**	**$10,028**	**$482,165**

DETAILED BREAKDOWN

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
0093 - CRIMINAL JUS. CONST. FUND				
FINES & PENALTIES				
42040 - OTHER COURT FINES	$43,925	$46,706	$43,046	$44,000
FINES & PENALTIES TOTAL	**$43,925**	**$46,706**	**$43,046**	**$44,000**
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	–	$333,412	–	$0
OTHER REVENUE TOTAL	**–**	**$333,412**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$3,712	$3,006	$13,508	$3,000
43998 - UNREALZED GAINS/LOSSES	$1,617	$804	–	$0
USE OF MONEY & PROPERTY TOTAL	**$5,329**	**$3,810**	**$13,508**	**$3,000**
0093 - CRIMINAL JUS. CONST. FUND TOTAL	**$49,255**	**$383,928**	**$56,554**	**$47,000**
REVENUES TOTAL	**$49,255**	**$383,928**	**$56,554**	**$47,000**
Expenses				
0093 - CRIMINAL JUS. CONST. FUND				
FIXED ASSETS				
543900 - CAMERAS/CAMERA EQUIPMENT	–	–	–	$90,000
54500 - FENCING	–	–	–	$100,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$190,000**
SERVICES & SUPPLIES				
525000 - OVERHEAD	–	–	–	$2,304
521900 - PROFESSIONAL SVC	$116,213	$94,247	$10,028	$15,000
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	–	$7,531
528400 - CONTINGENCIES	–	–	–	$267,330
SERVICES & SUPPLIES TOTAL	**$116,213**	**$94,247**	**$10,028**	**$292,165**
0093 - CRIMINAL JUS. CONST. FUND TOTAL	**$116,213**	**$94,247**	**$10,028**	**$482,165**
EXPENSES TOTAL	**$116,213**	**$94,247**	**$10,028**	**$482,165**

DEBT SERVICE FUNDS

FUND DESCRIPTIONS

- **0096 Capital Improvements**

This fund is a financial mechanism used by the County to manage the repayment of debt incurred for capital improvement projects. These projects typically include significant investments such as building construction, road improvements, and other long-term public assets. It ensures fiscal responsibility, maintains creditworthiness, and provides transparency in the use of public funds.

- **0096 0096E Capital Improvements Energy**

This fund is a financial mechanism used by the County to specifically manage the capital projects for the replacement of HVAC and energy improvements.

- **0096 0096J Capital Improvement Jail**

This fund is a financial mechanism used by the County to specifically manage the capital projects for the construction of the new Plumas County Jail.

REVENUE VS. EXPENDITURES

FUND SUMMARY

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CONTROLS	–	–	$1,450,000	$0
OTHER REVENUE	–	–	–	$0
STATE & FEDERAL AID	$7,260,271	$11,731,894	$88,235	$1,282,834
TRANSFERS	–	$1,566,197	$3,483,125	$1,976,532
USE OF MONEY & PROPERTY	$126,157	$118,940	$159,963	$0
REVENUES TOTAL	**$7,386,428**	**$13,417,031**	**$5,181,323**	**$3,259,366**
Total Starting Fund Balance	–	–	–	–
Expenses				
FIXED ASSETS	–	–	$6,540	$6,200,000
OTHER CHARGES	–	–	–	$0
SERVICES & SUPPLIES	$9,901,419	$12,830,755	$3,275,453	$2,497,485
TRANSFERS	–	–	–	$1,894,000
EXPENSES TOTAL	**$9,901,419**	**$12,830,755**	**$3,281,992**	**$10,591,485**

DETAILED BREAKDOWN

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
0096 - CAPITIAL IMPROVEMENTS				
CONTROLS				
49002 - Proceeds from Loan	–	–	$1,450,000	$0
CONTROLS TOTAL	**–**	**–**	**$1,450,000**	**$0**
STATE & FEDERAL AID				
44290 - STATE-OTHER	$7,260,271	$11,731,894	$88,235	$1,282,834
STATE & FEDERAL AID TOTAL	**$7,260,271**	**$11,731,894**	**$88,235**	**$1,282,834**
TRANSFERS	–	$1,566,197	$3,483,125	$1,976,532
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$97,752	$87,716	$159,963	$0
43998 - UNREALZED GAINS/LOSSES	$28,405	$31,224	–	$0
USE OF MONEY & PROPERTY TOTAL	**$126,157**	**$118,940**	**$159,963**	**$0**
0096 - CAPITIAL IMPROVEMENTS TOTAL	**$7,386,428**	**$13,417,031**	**$5,181,323**	**$3,259,366**
REVENUES TOTAL	**$7,386,428**	**$13,417,031**	**$5,181,323**	**$3,259,366**
Expenses				
0096 - CAPITIAL IMPROVEMENTS				
FIXED ASSETS				
540110 - CAPITAL IMPROVEMENTS	–	–	–	$6,200,000
549500 - COMPUTER HARDWARE	–	–	$6,540	$0
FIXED ASSETS TOTAL	**–**	**–**	**$6,540**	**$6,200,000**
SERVICES & SUPPLIES				
529350 - INTEREST ON LOAN	$378,609	–	$630,316	$730,547
521230 - OFFICE FURNITURE/EQUIP	–	$94,572	$46,214	$0
525000 - OVERHEAD	–	–	–	$169,634
529506 - PRINCIPAL ON LOAN	$790,000	$1,169,932	$1,125,000	$1,205,000
521900 - PROFESSIONAL SVC	$8,732,810	$11,566,252	$1,469,155	$392,304
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	$4,767	$0
SERVICES & SUPPLIES TOTAL	**$9,901,419**	**$12,830,755**	**$3,275,453**	**$2,497,485**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	–	$1,300,000
58001 - TRANSFER-OUT1	–	–	–	$594,000
TRANSFERS TOTAL	**–**	**–**	**–**	**$1,894,000**
0096 - CAPITIAL IMPROVEMENTS TOTAL	**$9,901,419**	**$12,830,755**	**$3,281,992**	**$10,591,485**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
EXPENSES TOTAL	$9,901,419	$12,830,755	$3,281,992	$10,591,485

ENTERPRISE FUNDS

FUND DESCRIPTIONS

- 0109 Solid Waste Planning/Operations

This fund is primarily used to ensure that waste generated by households, businesses, and industries is managed efficiently and sustainability. Effective solid waster planning and operations are essential for sustainability community development, environmental protection, and public health.

- 0110 Airports

This fund is a specialized accounting and financial management tool used by the County to manage the operations and finances of an airport. It is a vital tool for managing the complex financial and operational aspects of airport management. It also ensures that airports are financially self-sustaining, transparently managed, and capable of meeting the evolving needs of the aviation industry and the traveling public.

- 0110 0110A Airports-Capital Improvements

This fund specifically focuses on long-term capital projects, ensuring that airports can continue to meet the demands of air travel and maintain safe, efficient operations. The Airports-Capital Improvements fund is essential for the ongoing development and maintenance of airport infrastructure. It ensures that airports can meet future demands, comply with regulations, and contribute to regional economic growth while managing environmental impacts.

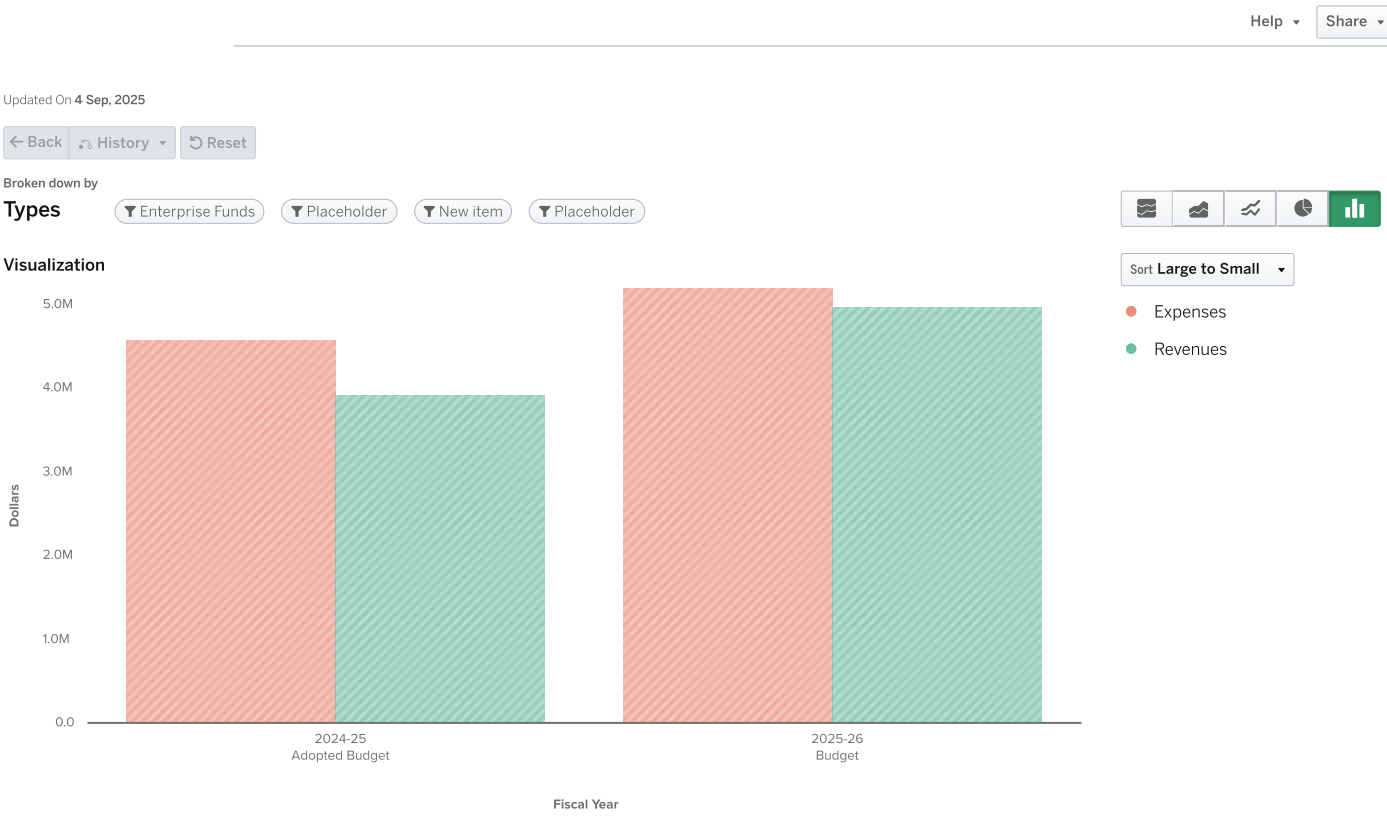
- 0115 Plumas County Transit Authority

This fund is a specialized financial mechanism used by government entities to manage the finances and operations of public transportation systems. This fund supports the planning, development, maintenance, and operation of transit services. The Plumas County Transit Authority fund is essential for the effective management and development of public transportation systems. It ensure that transit authorities have the financial resources needed to provide reliable, efficient, and sustainable transportation services, contributing to regional economic development and environmental sustainability.

- 0116 CSA #12 Senior Transportation

This fund refers to a specialized service provided by a Community Service Area (CSA) designed to meet the transportation needs of senior citizens. The CSA #12 Senior Transportation program is essential for providing mobility and access services for senior citizens. It enhances their quality of life, promotes independence, and ensures that they remain active participants in their communities.

REVENUE VS. EXPENDITURES



FUND SUMMARY

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES	$399,798	$482,125	$385,622	$505,000
OTHER REVENUE	$1,240,791	$1,448,194	$1,395,517	$1,820,482
STATE & FEDERAL AID	$123,708	$748,143	$462,294	$1,420,114
TAX REVENUE	$3,707	$2,509	$2,869	$3,500
TRANSFERS	–	–	$4,607	$610,943
USE OF MONEY & PROPERTY	$646,612	$721,260	$615,521	$627,550
REVENUES TOTAL	**$2,414,616**	**$3,402,231**	**$2,866,430**	**$4,987,589**
Total Starting Fund Balance	–	–	–	–
Expenses				
FIXED ASSETS	$72,416	$768,668	$575,596	$1,393,523
OTHER CHARGES	–	–	–	$0
PRIOR PERIOD ADJUSTMENTS	–	–	–	$0
SALARIES & BENEFITS	$441,939	$539,571	$643,015	$694,779
SERVICES & SUPPLIES	$1,873,393	$1,964,268	$1,826,336	$2,308,733
TRANSFERS	$103,492	$162,519	$147,126	$801,249
EXPENSES TOTAL	**$2,491,240**	**$3,435,026**	**$3,192,072**	**$5,198,284**

DETAILED BREAKDOWN

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
0110 - AIRPORTS				
OTHER REVENUE				
46823 - AIRPORT FEES	$22,333	$6,965	$37,250	$10,000
46251 - REIMBURSEMENTS/REFUNDS	$15,629	$20,182	$1,716	$4,000
OTHER REVENUE TOTAL	**$37,962**	**$27,147**	**$38,966**	**$14,000**
STATE & FEDERAL AID				
44520 - FEDL-OTHER & FAA	$63,569	$666,761	$392,766	$1,295,347
44582 - ST-AERONAUTICS	–	$21,382	$24,268	$64,767
44020 - STATE-AID FOR AVIATION	$30,000	$30,000	$30,000	$30,000
STATE & FEDERAL AID TOTAL	**$93,569**	**$718,143**	**$447,034**	**$1,390,114**
TAX REVENUE				
40070 - TIMBER YIELD TAX	$3,707	$2,509	$2,869	$3,500
TAX REVENUE TOTAL	**$3,707**	**$2,509**	**$2,869**	**$3,500**
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$575,943
48005 - TRANSFER-IN5	–	–	$2,301	$0
TRANSFERS TOTAL	**–**	**–**	**$2,301**	**$575,943**
USE OF MONEY & PROPERTY				
43000 - INTEREST INCOME LEASE	–	-$13,009	–	$550
43010 - INTEREST-INVESTED FUNDS	$14,741	$15,803	$12,113	$17,000
43020 - RENTS & CONCESSIONS	$131,983	$138,555	$131,889	$135,000
43030 - SALE OF FUEL	$370,137	$431,254	$348,027	$400,000
43998 - UNREALZED GAINS/LOSSES	$4,550	$3,640	–	$0
USE OF MONEY & PROPERTY TOTAL	**$521,410**	**$576,242**	**$492,028**	**$552,550**
0110 - AIRPORTS TOTAL	**$656,648**	**$1,324,042**	**$983,198**	**$2,536,107**
0116 - CSA #12 SENIOR TRANS				
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$359,788	$376,652	$409,483	$414,786
46211 - CONTRIB-GEN FUND	–	$48,513	–	$234,789
46239 - DONATIONS	$5,806	$4,551	$5,035	$6,500
46082 - SALE OF SURPLUS PROP	–	–	$6,335	$0
OTHER REVENUE TOTAL	**$365,594**	**$429,716**	**$420,853**	**$656,075**
STATE & FEDERAL AID				
44213 - STATE - TITLE III (AAA)	$30,139	$30,000	$15,260	$30,000
STATE & FEDERAL AID TOTAL	**$30,139**	**$30,000**	**$15,260**	**$30,000**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$2,307	$0
TRANSFERS TOTAL	**–**	**–**	**$2,307**	**$0**
USE OF MONEY & PROPERTY				
43016 - INTEREST INCOME	$1	$1	$0	$0
43998 - UNREALZED GAINS/LOSSES	-$6	-$528	–	$0
USE OF MONEY & PROPERTY TOTAL	**-$5**	**-$527**	**$0**	**$0**
0116 - CSA #12 SENIOR TRANS TOTAL	**$395,729**	**$459,189**	**$438,420**	**$686,075**
0115 - P.C. TRNST ATH				
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$829,234	$903,912	$926,098	$1,084,407
OTHER REVENUE TOTAL	**$829,234**	**$903,912**	**$926,098**	**$1,084,407**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$2,940	$1,731	–	$0
USE OF MONEY & PROPERTY TOTAL	**$2,940**	**$1,731**	**–**	**$0**
0115 - P.C. TRNST ATH TOTAL	**$832,174**	**$905,643**	**$926,098**	**$1,084,407**
0109 - S.W. PLANNING/OPERATIONS				
CHARGES FOR SERVICES				
45073 - GREEN WASTE FEES	$6,099	$39,834	$10,660	$65,000
45306 - SOLID WASTE SURCHARGE	$336,389	$442,291	$374,961	$440,000
45306P - SURCHARGE PRIOR YR	$57,310	$0	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
CHARGES FOR SERVICES TOTAL	**$399,798**	**$482,125**	**$385,622**	**$505,000**
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	$8,000	$87,419	$9,600	$66,000
OTHER REVENUE TOTAL	**$8,000**	**$87,419**	**$9,600**	**$66,000**
TRANSFERS	–	–	–	$35,000
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$92,526	$116,520	$123,492	$75,000
43998 - UNREALZED GAINS/LOSSES	$29,741	$27,294	–	$0
USE OF MONEY & PROPERTY TOTAL	**$122,267**	**$143,814**	**$123,492**	**$75,000**
0109 - S.W. PLANNING/OPERATIONS TOTAL	**$530,065**	**$713,357**	**$518,714**	**$681,000**
REVENUES TOTAL	**$2,414,616**	**$3,402,231**	**$2,866,430**	**$4,987,589**
Expenses				
0110 - AIRPORTS				
FIXED ASSETS				
541613 - Beacon Tower Quincy Construction	–	–	$5,728	$301,143
541616 - Perimeter Fence Quincy	–	–	–	$101,000
541618 - Fuel Farm Chester	–	–	$41,745	$149,255
541623 - Reseal - Beckwourth	–	–	–	$45,000
541619 - Reseal Taxiway/Apron Chester	–	–	–	$45,000
541614 - ALP Quincy	–	–	$48,534	$287,325
541617 - ALP Rogers	–	–	$44,212	$284,800
545431 - BCKWRTH--PLANNING	$5,130	$9,760	$30,400	$0
541755 - BECKW AIRPORT RESEAL	$9,096	–	–	$0
541757 - BECKW AIRPORT RESEAL CONST	–	$18,040	$328,509	$0
541745 - CHESTER AIRPORT RESEAL	$2,099	–	–	$0
541758 - CHESTER AP RESEAL CONSTRUCTION	–	$601,299	–	$0
541740 - CHESTER WILDLIFE HAZARD	$21,069	–	–	$0
545330 - CHSRT--PLANNING	$4,090	$19,130	$40,822	$0
544630 - EQUIPMENT REPLACEMENT	–	–	$16,681	$20,000
545331 - QNCY--PLANNING	$5,220	$13,935	$18,965	$0
541756 - QUINCY AIRPORT BEACON	–	$61,552	–	$0
541750 - QUNCY WILDLIFE	$25,713	$8,265	–	$0
FIXED ASSETS TOTAL	**$72,416**	**$731,980**	**$575,596**	**$1,233,523**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$400	$600	$600	$600
51110 - COMPENSATION INSURANCE	$1,358	$1,030	$1,362	$1,655
51100 - FICA/MEDICARE OASDI	$7,379	$7,284	$7,513	$7,914
51090 - GROUP INSURANCE	$11,875	$11,125	$19,338	$35,075
51150 - LIFE INSURANCE	$391	$354	$422	$680
51081 - OPEB LIABILITY	$4,268	$4,334	$4,166	$4,820
51020 - OTHER WAGES	$4,488	$1,682	$36	$31,316
51060 - OVERTIME PAY	$0	$100	$14	$1,000
51000 - REGULAR WAGES	$91,761	$93,289	$98,138	$103,439
51080 - RETIREMENT	$8,914	$23,541	$24,028	$24,642
51070 - UNEMPLOYMENT INSURANCE	$2,969	$2,210	$2,057	$1,154
SALARIES & BENEFITS TOTAL	**$133,804**	**$145,547**	**$157,673**	**$212,295**
SERVICES & SUPPLIES				
523210 - AVIATION-INSURANCE	$5,003	$5,503	$5,503	$5,003
521730 - CREDIT CARD FEES	$10,526	$12,283	$10,090	$18,000
527802 - ELECTRIC CHARGES	$22,343	$25,652	$23,676	$26,000
520900 - EQUIPMENT MAINTENANCE	$28,440	$34,952	$53,325	$35,000
521302 - FIRE EXTINGUISHER SVC	$376	$400	$256	$400
521105 - FUEL AV GAS	$155,431	$164,729	$76,493	$100,000
521106 - FUEL JET A	$176,076	$133,244	$171,925	$160,000
521340 - FUEL SPILL CLEAN UP	–	–	–	$500
529350 - INTEREST ON LOAN	$945	–	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521108 - JET FUEL TAXES	$10,580	$11,173	$13,431	$20,000
525119 - LIABILITY SELF-FUND INSURANCE	$6,803	$2,229	$2,621	$2,589
521300 - MAINT.-BLDG. & GROUNDS	$31,131	$29,078	$18,038	$30,000
521600 - MEMBERSHIPS/ANNUAL DUES	–	–	$150	$225
521800 - OFFICE EXPENSE	$120	$361	$345	$500
525000 - OVERHEAD	$31,022	$108,134	–	$128,611
524918 - PERMITS	–	–	–	$300
520201 - PHONE - LAND LINE (S)	$6,229	$6,701	$7,728	$7,400
520210 - POSTAGE/SHIP, MAIL COST	$185	$126	$156	$300
529506 - PRINCIPAL ON LOAN	$20,000	–	–	$0
521900 - PROFESSIONAL SVC	$19,875	$43,738	$40,891	$70,500
527803 - PROPANE/OTHR HEATING FUEL	$1,278	$1,002	$1,021	$1,500
520407 - REFUSE DISPOSAL	$4,627	$4,454	$4,778	$5,000
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	$254	$300
527400 - TRAVEL- IN COUNTY	$5,501	$4,892	$3,401	$6,000
527500 - TRAVEL- OUT OF COUNTY	$284	–	$1,414	$1,500
520902 - VEHICLE MAINTENANCE	$89	$918	$75	$1,000
527807 - WATER/SEWER CHARGES	$2,523	$2,716	$2,147	$2,800
SERVICES & SUPPLIES TOTAL	**$539,389**	**$592,287**	**$437,716**	**$623,428**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	–	$575,943
TRANSFERS TOTAL	**–**	**–**	**–**	**$575,943**
0110 - AIRPORTS TOTAL	**$745,609**	**$1,469,815**	**$1,170,985**	**$2,645,189**
0116 - CSA #12 SENIOR TRANS				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	–	–	$317
51110 - COMPENSATION INSURANCE	$3,144	$1,256	$2,432	$3,376
51100 - FICA/MEDICARE OASDI	$18,810	$22,518	$26,713	$16,281
51090 - GROUP INSURANCE	$20,645	$29,817	$39,227	$36,004
51081 - OPEB LIABILITY	$6,659	$6,762	$6,498	$7,520
51020 - OTHER WAGES	$141,950	$146,636	$151,693	$150,000
51060 - OVERTIME PAY	$390	$1,732	$4,742	$4,000
51000 - REGULAR WAGES	$105,032	$142,936	$192,239	$211,447
51080 - RETIREMENT	$9,034	$38,993	$58,657	$50,418
51070 - UNEMPLOYMENT INSURANCE	$2,471	$2,960	$2,760	$2,931
SALARIES & BENEFITS TOTAL	**$308,135**	**$393,610**	**$484,962**	**$482,294**
SERVICES & SUPPLIES				
520202 - CELL PHONE SERVICE	$1,662	$996	$1,636	$1,500
524419 - DOT EXAM	$240	$777	–	$900
520900 - EQUIPMENT MAINTENANCE	$36,026	$33,611	$38,029	$40,000
521102 - FUEL - VEHICLE	$85,617	$70,460	$83,694	$90,000
525119 - LIABILITY SELF-FUND INSURANCE	$36,362	$9,106	$10,915	$11,096
521800 - OFFICE EXPENSE	$300	$92	$129	$300
525000 - OVERHEAD	$12,924	$19,281	–	$27,484
521986 - SECURITY	$95	$102	$132	$114
SERVICES & SUPPLIES TOTAL	**$173,226**	**$134,424**	**$134,535**	**$171,394**
0116 - CSA #12 SENIOR TRANS TOTAL	**$481,361**	**$528,035**	**$619,497**	**$653,688**
0115 - P.C. TRNST ATH				
SERVICES & SUPPLIES				
525000 - OVERHEAD	–	–	–	$9,685
521900 - PROFESSIONAL SVC	$829,234	$903,912	$926,098	$1,084,407
SERVICES & SUPPLIES TOTAL	**$829,234**	**$903,912**	**$926,098**	**$1,094,092**
0115 - P.C. TRNST ATH TOTAL	**$829,234**	**$903,912**	**$926,098**	**$1,094,092**
0109 - S.W. PLANNING/OPERATIONS				
FIXED ASSETS				
548210 - CHESTER TRF ST RECYCLE FC	–	$36,688	–	$15,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
548211 - E.QUINCY TRF ST RECYCLE	–	–	–	$70,000
548212 - GRAEAGLE TRF ST RECYCLE	–	–	–	$60,000
548213 - DELLEKER TRF ST	–	–	–	$15,000
FIXED ASSETS TOTAL	**–**	**$36,688**	**–**	**$160,000**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	–	$413	$380	$190
SALARIES & BENEFITS TOTAL	**–**	**$413**	**$380**	**$190**
SERVICES & SUPPLIES				
527900 - ADMINISTRATION	$104,933	$115,727	$95,692	$100,000
521850 - CLOSURE/POST CLOSURE	–	–	–	$10,000
521300 - MAINT.-BLDG. & GROUNDS	–	–	–	$10,000
521800 - OFFICE EXPENSE	$7	–	–	$750
525000 - OVERHEAD	$1,415	$8,018	–	$18,319
521900 - PROFESSIONAL SVC	$143,759	$141,591	$145,115	$176,900
523700 - PUBLICATIONS-LEGAL NOTICE	–	–	$100	$750
524200 - RENTS/LEASES STRUCTURES	$100	$100	$100	$100
524400 - SPECIAL DEPARTMENT EXPENSE	$80,978	$67,949	$86,606	$100,000
527500 - TRAVEL- OUT OF COUNTY	$352	$260	$373	$3,000
SERVICES & SUPPLIES TOTAL	**$331,544**	**$333,644**	**$327,987**	**$419,819**
TRANSFERS				
580000 - TRANSFER	$45,079	$105,252	$74,719	$150,306
580717 - TRF-GRN WST INTR DPT CST	$58,413	$57,267	$72,407	$75,000
TRANSFERS TOTAL	**$103,492**	**$162,519**	**$147,126**	**$225,306**
0109 - S.W. PLANNING/OPERATIONS TOTAL	**$435,036**	**$533,264**	**$475,492**	**$805,315**
EXPENSES TOTAL	**$2,491,240**	**$3,435,026**	**$3,192,072**	**$5,198,284**

GENERAL FUND

FUND DESCRIPTIONS

- **0001 General Fund**

This fund is the primary operating fund used by the County. It accounts for all financial resources not required to be accounted for in another specialized fund. The General Fund supports the general operations and activities of the government, including public safety, health, and other essential services. This fund includes sub-funds 0001C Capital Replacement Fund, 0001D District Attorney, 0001H Homicide Trial Costs, 0001I General Fund Development/Impact, 0001 Senior Citizens Nutrition, 0001R Supervisor Community Service Fund, 0001S Sheriff, 0001T Taylorsville School Preservation, and 0001V Abandoned Vehicle Abatement Fund.

REVENUE VS. EXPENDITURES

FUND SUMMARY

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
Revenues	–	–	$499,529	$0
CHARGES FOR SERVICES	$3,314,737	$3,859,727	$1,484,404	$8,599,620
FINES & PENALTIES	$162,503	$192,820	$142,834	$150,000
LICENSES & PERMITS	$1,187,005	$887,627	$864,820	$796,700
OTHER REVENUE	$633,996	$950,144	$451,210	$777,123
STATE & FEDERAL AID	$3,331,462	$3,606,137	$2,318,467	$3,196,613
TAX REVENUE	$22,175,063	$22,906,676	$23,980,411	$23,181,641
TRANSFERS	$12,384,432	$12,237,161	$13,911,842	$17,292,947
TRANSFERS - IT	–	–	–	$0
USE OF MONEY & PROPERTY	$702,652	$1,331,760	$1,227,406	$1,179,480
REVENUES TOTAL	**$43,891,850**	**$45,972,053**	**$44,880,924**	**$55,174,124**
Total Starting Fund Balance	–	–	–	–
Expenses				
Expenses	–	–	$477,614	$0
FIXED ASSETS	$591,058	$376,778	$1,059,431	$1,324,371
OTHER CHARGES	$292,250	$386,273	$326,060	$550,072
SALARIES & BENEFITS	$19,085,579	$22,279,337	$25,637,032	$29,265,007
SERVICES & SUPPLIES	$8,275,925	$9,868,631	$9,554,036	$13,581,081
TRANSFERS	$9,204,259	$11,628,668	$15,730,103	$16,048,028
EXPENSES TOTAL	**$37,449,071**	**$44,539,687**	**$52,784,275**	**$60,768,559**

DETAILED BREAKDOWN

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
0001 - GENERAL				
Revenues	–	–	$499,529	$0
CHARGES FOR SERVICES				
45006 - 5% SUPP. ADMIN. FEE	$46,422	$24,682	$32,692	$25,000
45070 - AGRICULTURAL SERVICES	$27,577	$24,085	$23,776	$124,465
45014 - ANIMAL ADOPTIONS	$600	$930	$750	$700
45012 - ANIMAL BOARD	$8,016	$3,473	$4,301	$3,200
45015 - ANIMAL DISPOSAL	$1,550	$1,212	$1,200	$1,000
45013 - ANIMAL REDEMPTIONS	$2,615	$1,424	$1,900	$2,000
45010 - ASSM-TAX COLLECTOR FEES	$34,195	$53,287	$43,941	$43,000
45020 - AUDITING-ACCOUNTING FEES	$71,268	$52,520	$62,774	$54,300
45351 - BOOKING FEE	$15,131	$22,571	$11,288	$0
45078 - CAMPING FEES	$10,750	$13,325	$11,760	$16,350
45173 - CARE & MAIN. JUVENILE	$324	$250	$250	$325
45084 - CIVIL FEES	$528	$930	$1,822	$1,800
45080 - CIVIL PROCESS SERVICES	$10,532	$9,835	$10,809	$11,000
45123 - CO 10% BLG STNDRDS FEE	$114	$73	$60	$100
45027 - COMPREHENSIVE COLL FEE	$24,298	$15,775	$11,576	$15,000
45426 - COPIES-REPORTS OR PLANS	$1,991	$2,541	$1,727	$2,500
45428 - COST PLAN REIM.	$1,854,938	$2,211,956	–	$7,070,820
45100 - CRT FEES/CLERK/RECORDER	$23,903	$20,683	$21,821	$20,000
45180 - EDUC. SVCS. / POST	$4,711	–	$36,662	$26,000
45030 - ELECTION SERVICES	$35,733	$25,666	$1,716	$40,000
45424 - ENGINEERING COPIES	$7,046	$7,550	$8,069	$7,000
45060 - ENGINEERING SERVICES .	$28,038	$24,847	$33,928	$28,000
45110 - ESTATE FEES	–	–	$10,197	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
45186 - FAIL TO APPR PC 853.7A	$115	$12	$143	$110
45118 - FEE- ADD'L PAGE GC27361	$559	$10	–	$20,000
45395 - FILING FEE	$70	$875	$1,575	$0
45121 - FINGERPRINTING FEES	$10,400	$9,535	$7,660	$9,500
45083 - GEN SVC CHARGES FOR SERVICES	$27,569	$36,212	$39,577	$35,300
45131 - HLTH. B & D BASE	$10,904	$11,824	$12,354	$0
45136 - HLTH. CHILDRENS TR FUND	$5	$3	$2	$0
45133 - HLTH. H&S 10610 REGULAR	$480	$460	$501	$0
45112 - HOUSNG & JBSTAX GC27388.1	$19,932	$20,143	$19,960	$20,000
45340 - INDIGENT BURIAL	$384	$368	$378	$0
45025 - INFORMATION ACCESS	$1,200	$2,600	$2,400	$2,200
45002 - INTEREST INV. ADMIN. CHG.	$151,879	$271,579	$68,000	$135,000
45120 - LAW ENFORCMT-CITY-COUNTY	$130,000	$130,000	$130,000	$150,000
45040 - LEASE PAYMENT	$22,836	$21,538	$24,168	$20,000
45050 - LEGAL FEES - P.D. & OTHER	$3,536	$7,072	$26,036	$0
45190 - LIBRARY SERVICES	$6,779	$6,891	$7,914	$7,500
45074 - MISC FEES	$93	$169	$269	$250
45423 - MUSEUM COPIES	$570	$870	$920	$700
45310 - MUSEUM FEE OR SERVICES	$5,060	$5,870	$5,955	$5,500
45290 - OTHER-C. S. RECOUP 2 1/2%	$13,436	$11,392	$1,304	$12,000
45200 - OTHR SVC OR SVC TO CRTS	$27,845	$19,648	$19,150	$23,000
45308 - OUTSIDE SERVICE REIM.	$912	$879	$850	$1,000
45230 - PARK & RECREATION FEES	$1,898	$3,769	$2,618	$3,500
45770 - PASSPORT FEES	$10,535	$8,290	$9,487	$7,500
45422 - PLANNING COPIES	–	$76	$4	$100
45220 - PLANNING EIR REPORTS	–	$5,492	–	$0
45427 - PROB.-DIVERSION	$2,369	$1,142	$1,380	$1,300
45353 - PROB RPRT PREP FEE/FELONY	$1,164	–	$12	$0
45720 - RECORDER MAP FEE	–	–	–	$200
45130 - RECORDING FEES	$124,221	$129,621	$131,682	$110,000
45138 - RESTITUTION	$350	–	–	$200
45028 - RETURN CHECK FEES	$2,217	$800	$690	$700
45160 - SANITATION SERVICES	$266,210	$251,794	$269,891	$240,000
45338 - SB1818 DNA DATABASE	$79	$86	$90	$0
45005 - SB 2557 COLLECTION CHARGE	$155,388	$155,521	$155,521	$155,900
45390 - SMALL CLAIMS FEES	$46	$206	$74	$100
45008 - SPEC. ASSMT.HANDLING CHG	$6,098	$5,998	$7,366	$7,000
45350 - SUPERVISION FEE/PROB.	$20,104	$38,885	$19,442	$20,000
45011 - TBID - TREAS 2% OF 2%	$4,179	$4,895	$4,605	$3,000
45420 - TESTING FEES - D.A.-DUI	$2,814	$3,119	$1,845	$2,000
45421 - TESTING FEES - PROB & SO	$2,974	$2,770	$1,981	$2,500
45003 - TOT 3% COLLECTION FEE	$20,193	$104,501	$89,163	$55,000
45007 - TREAS $20 DEL COST	$41,580	$64,300	$53,920	$49,000
45091 - TREAS. COLLECTION FEES	$7,474	$2,899	$32,498	$7,000
CHARGES FOR SERVICES TOTAL	**$3,314,737**	**$3,859,727**	**$1,484,404**	**$8,599,620**
FINES & PENALTIES				
42011 - COURT COST ADMIN 16028	$897	$889	$692	$0
42041 - OTHER FINES	$8	–	–	$0
42070 - PROOF OF CORRECTION	$2,734	$2,624	$1,962	$0
42043 - T.C.REALIGNMENT AB233	$157,909	$188,950	$140,034	$150,000
42010 - VEHICLE CODE FINES	$955	$356	$147	$0
FINES & PENALTIES TOTAL	**$162,503**	**$192,820**	**$142,834**	**$150,000**
LICENSES & PERMITS				
41000 - ANIMAL LICENSES	$9,120	$11,347	$10,759	$10,500
41010 - BUSINESS LICENSES	$200	$200	$600	$200
41020 - CONSTRUCTION PERMITS	$1,015,276	$707,168	$678,620	$622,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
41050 - FRANCHISES	$104,697	$113,787	$128,818	$115,000
41040 - OTHER LICENSES & PERMITS	$18,577	$16,793	$15,560	$19,000
41030 - ZONING PERMITS	$39,135	$38,333	$30,463	$30,000
LICENSES & PERMITS TOTAL	**$1,187,005**	**$887,627**	**$864,820**	**$796,700**
OTHER REVENUE				
46257 - 4850 REIMBURSEMENT	$65,039	$199,490	$10,000	$5,000
46116 - ABATEMENT-NON VEH	$1,235	$4,790	$7,155	$0
46070 - CNTRB FR OTHR AGENCY	$296,387	$169,537	$66,611	$287,030
46070P - CONTRI OTHR AGENCY PRIOR	$1,532	–	–	$0
46016 - CREDIT CARD/OTHER REBATE	$6,715	$6,983	$8,594	$3,000
46239 - DONATIONS	$86,752	$66,382	$65,553	$60,050
46194 - Juvenile Dependency Fee	–	–	–	$100,800
46230 - LIBRARY DONATIONS	$1,965	$2,981	$2,699	$3,000
46231 - LOST BOOKS	$669	-$7	$348	$350
46607 - OTHER MISCELLANEOUS	$60,027	$54,886	$17,424	$187,543
46060 - OTHER-MISCELLANEOUS	$49,312	$378,688	–	$0
46030 - PROB / RESTIT COLLECT FEE	$1,617	$43	$63	$1,000
46253 - REIMB - CO DISASTR RESPONS	$10,604	–	$103,658	$0
46251 - REIMBURSEMENTS/REFUNDS	$49,944	$62,536	$49,603	$65,350
46059 - SAFETY INCENTIVE	–	–	–	$60,000
46082 - SALE OF SURPLUS PROP	$2,197	$2,359	$118,686	$4,000
46170 - SHERF / RESERV CONTRACT	–	$648	$814	$0
46055 - UNCLAIMED FUNDS	–	$828	–	$0
OTHER REVENUE TOTAL	**$633,996**	**$950,144**	**$451,210**	**$777,123**
STATE & FEDERAL AID				
44331P - CALEMA VWO	$25,674	$182,481	$60,740	$114,969
44231 - CFP--COURTS REIMB	$10,307	$10,307	$3,436	$10,000
44156 - CUPA GRANT	$60,000	$60,000	$60,000	$60,000
44419 - FAMILIES 1ST COVID	$4,855	$0	–	$0
44440 - FEDERAL-IN LIEU TAXES	$819,645	$733,808	$764,965	$750,000
44408 - FEDERAL STIMULUS (ARRA)	$153,441	–	–	$0
44500 - FEDL-LAW ENFORCEMENT	$8,505	$17,442	$15,368	$35,000
44413 - FED TITLE IV-E PROB.	$5,490	$9,171	$10,441	$10,000
44180P - STATE AID FOR AG	$0	$16,740	$634	$1,200
44180 - STATE-AID FOR AGRICULTURE	$327,473	$329,279	$391,271	$370,000
44220 - STATE-AID VETERANS AFFAIR	$58,594	$2,929	$2,575	$57,444
44220P - STATE-AID VETERANS AFFAIR	$795	$46,648	$25,418	$0
44375 - STATE-CALOES HAZ MIT	–	–	$65,913	$0
44380 - STATE- EMPG/OES	–	–	–	$128,000
44027 - STATE GRANT	$109,105	–	–	$0
44230 - STATE-HOMEOWNERS PROP.TAX	$60,996	$59,773	$58,094	$60,000
44154 - STATE-LEA GRANT	$18,918	$15,479	$17,199	$17,199
44292 - STATE - LITERACY GRANT	–	$28,500	$25,000	$35,000
44331 - STATE-OCJP VICTIM WIT.VW	$272,152	$210,246	$81,788	$182,798
44034 - STATE-OHV TRAIL GRANT	$454,817	$668,444	$227,759	$670,000
44290P - STATE OTHER	$436,046	$8,337	–	$0
44290 - STATE-OTHER	$23,573	$408,660	$4,976	$34,000
44070 - STATE-REBATE RESTIT.FINE	$2,085	$3,146	$1,093	$2,000
44010 - STATE - SB90 MANDATES	$10,786	$94,182	$22,781	$0
44225 - STATE-SMIP/EDUCATION	$214	$112	$90	$100
44281 - STATE-STC JAIL TRAINING	$17,064	$14,434	$14,022	$21,422
44213 - STATE - TITLE III (AAA)	$373,731	$589,459	$344,138	$536,081
44212 - STATE - USDA FUNDS (AAA)	$16,877	$11,358	$30,436	$21,000
44671 - STATE- VEH ABATE	$6,991	$26,842	$26,750	$26,400
44044 - STATE-VEH LIC FEES	$16,955	$20,450	$26,141	$20,000
44393 - ST- SLESF & JUVNL JST	$8,637	$9,976	$10,406	$8,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
44042 - ST VEH THEFT SEC 9250.14	$27,734	$27,935	$27,032	$26,000
STATE & FEDERAL AID TOTAL	**$3,331,462**	**$3,606,137**	**$2,318,467**	**$3,196,613**
TAX REVENUE				
40080 - AIRCRAFT TAX	$16,202	$16,457	$31,150	$15,000
40170 - CDC PILT	$26,246	$7,153	$7,360	$7,000
40010 - CURRENT SECURED TAXES	$10,910,023	$11,384,680	$12,350,297	$11,700,000
40020 - CURRENT UNSECURED TAXES	$267,669	$323,668	$287,651	$260,000
40100 - DOCUMENTARY STAMP TAX	$299,016	$292,330	$307,112	$250,000
40090 - HOTEL TAX	$2,096,417	$2,383,988	$2,379,444	$2,000,000
40050 - PENALTIES	$314,832	$319,769	$277,778	$225,000
40040 - PRIOR UNSECURED TAXES	$5,935	$4,576	$10,347	$4,000
40061 - SALES TAX 1/2% PUB SAFETY	$1,874,620	$1,495,577	$1,763,813	$1,950,641
40130 - SUPPLEMENTAL TAXES	$218,662	$204,237	$176,227	$150,000
40051 - TEETER PENALTIES	-$104	–	–	$0
40070 - TIMBER YIELD TAX	$168,025	$113,743	$130,045	$120,000
40060 - USE TAX	$3,122,526	$3,317,314	$2,796,169	$3,100,000
40064 - VLF SWAP IN-LIEU	$2,854,993	$3,043,182	$3,463,018	$3,400,000
TAX REVENUE TOTAL	**$22,175,063**	**$22,906,676**	**$23,980,411**	**$23,181,641**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$9,095,518	$10,557,153	$12,140,884	$14,144,783
480000 - TRANSFER	$124,653	$156,593	$14,619	$20,000
48000 - TRANSFER-IN	$1,315,301	$914,826	$479,811	$2,293,422
48001 - TRANSFER-IN1	$78,236	$63,398	$62,410	$63,506
48002 - TRANSFER-IN2	$63,178	$62,102	$81,278	$230,350
48003 - TRANSFER-IN3	$153,546	$194,533	$257,942	$469,554
48004 - TRANSFER-IN4	$142,812	$10,350	–	$71,188
48006 - TRANSFER-IN6	–	–	$5,114	$0
48021 - TRF IN - ARPA FUNDS	$1,241,950	–	–	$0
48079 - TRN-CCPIF AB109	$169,239	$278,207	$91,525	$0
48005 - TRANSFER-IN5	–	–	$778,259	$144
TRANSFERS TOTAL	**$12,384,432**	**$12,237,161**	**$13,911,842**	**$17,292,947**
USE OF MONEY & PROPERTY				
43015 - INTEREST A&D	$16,917	$21,497	$13,761	$14,000
43018 - INTEREST - DA	$27,471	$64,636	$58,695	$62,400
43011 - INTEREST HEALTH	-$2,298	$4,217	$38,945	$500
43016 - INTEREST INCOME	$15	$8	$2,842	$0
43000 - INTEREST INCOME LEASE	–	-$809	–	$0
43010 - INTEREST-INVESTED FUNDS	$651,367	$866,883	$909,886	$900,350
43019 - INTEREST -SEN NUTRI	-$11,946	-$26,636	-$24,613	$970
43014 - INTEREST - SEN TRANS	-$695	-$5,169	-$6,494	$260
43017 - INTEREST -SHERIFF	$92,665	$90,116	$130,227	$108,500
43012 - INTEREST SOCIAL SERVICES	-$288,430	$103,941	$77,148	$60,000
43021 - RENTS & CONC.-CHESTER	$4,715	$4,679	$3,825	$4,000
43026 - RENTS & CONC.-COURTHOUSE	$14,358	$12,499	$12,759	$17,500
43020 - RENTS & CONCESSIONS	$6,538	$5,585	$5,145	$5,500
43022 - RENTS & CONC.-GREENVILLE	$28,850	–	–	$0
43023 - RENTS & CONC.-PORTOLA	$3,555	$2,455	$2,560	$2,500
43024 - RENTS & CONC.-QUINCY	$3,975	$3,885	$2,720	$3,000
43998 - UNREALZED GAINS/LOSSES	$155,596	$183,973	–	$0
USE OF MONEY & PROPERTY TOTAL	**$702,652**	**$1,331,760**	**$1,227,406**	**$1,179,480**
0001 - GENERAL TOTAL	**$43,891,850**	**$45,972,053**	**$44,880,924**	**$55,174,124**
REVENUES TOTAL	**$43,891,850**	**$45,972,053**	**$44,880,924**	**$55,174,124**
Expenses				
0001 - GENERAL				
Expenses	–	–	$477,614	$0
FIXED ASSETS				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
540111 - CAPITAL IMPROVEMENT	–	–	–	$325,000
540110 - CAPITAL IMPROVEMENTS	$93,725	$224,048	$553,446	$676,000
549500 - COMPUTER HARDWARE	–	$2,346	$2,981	$3,000
540450 - ELECTION EQUIPMENT	–	$1,541	$9,445	$121,371
542600 - EQUIPMENT	$19,115	$10,734	$74,302	$0
544630 - EQUIPMENT REPLACEMENT	–	–	$35,068	$0
544923 - REMODEL	–	–	–	$7,000
540412 - SOFTWARE	–	$15,215	$39,940	$72,000
541980 - TRUCK	$43,216	$51,489	–	$0
541500 - VEHICLE	$435,001	–	$344,248	$60,000
541501 - VEHICLE 4X4	–	$71,406	–	$60,000
FIXED ASSETS TOTAL	**$591,058**	**$376,778**	**$1,059,431**	**$1,324,371**
OTHER CHARGES				
531100 - CONTRIB CFP PYMNTS	$44,591	$55,739	$44,591	$44,591
535520 - CONTRIB-CNTRL PRK&REC	$6,500	$6,500	$6,500	$6,500
533120 - CONTRIB LAFCO	$49,464	$67,347	$50,021	$50,021
533800 - CONTRIB LAW LIBRARY	$8,400	$9,240	$9,240	$9,240
533600 - CONTRIB MEDICAL SVC	$27,964	$27,964	$55,928	$27,964
532000 - CONTRIB TO OTHER AGENCY	–	–	$4,046	$9,396
534360 - CONTRIB TO SENIOR TRANS	–	$48,513	–	$234,789
534950 - CONTRIB TRIAL COURTS	$154,384	$154,384	$154,384	$154,384
533161 - ECON DEV & TOURISM	$189	$200	$382	$6,500
530140 - EMERGENT COSTS-CLIENT SVC	$758	$461	$968	$6,687
530440 - SUPPORT -PROB	–	$15,925	–	$0
OTHER CHARGES TOTAL	**$292,250**	**$386,273**	**$326,060**	**$550,072**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$805	$665	$770	$3,075
51121 - BOOT ALLOWANCE	$2,550	$2,550	$2,700	$3,900
51120 - CELL PHONE ALLOW	$51,164	$58,434	$52,243	$52,629
51125 - CLOTHING ALLOWANCE	$36,950	$42,975	$48,675	$60,300
51110 - COMPENSATION INSURANCE	$678,344	$586,890	$804,022	$765,500
51100 - FICA/MEDICARE OASDI	$778,067	$869,265	$926,988	$1,078,922
51090 - GROUP INSURANCE	$2,132,485	$2,056,721	$2,911,502	$3,764,288
51040 - HOLIDAY PAY	$21,516	$27,886	$32,804	$42,500
51150 - LIFE INSURANCE	$9,108	$9,038	$8,355	$13,218
51081 - OPEB LIABILITY	$482,684	$487,730	$482,658	$559,842
51020 - OTHER WAGES	$420,643	$606,472	$519,338	$879,204
51060 - OVERTIME PAY	$506,737	$599,237	$799,686	$781,000
51000 - REGULAR WAGES	$11,281,637	$12,244,610	$13,123,943	$15,841,152
51080 - RETIREMENT	$2,643,772	$4,656,434	$5,896,989	$5,394,777
51070 - UNEMPLOYMENT INSURANCE	$39,117	$30,431	$26,360	$24,700
SALARIES & BENEFITS TOTAL	**$19,085,579**	**$22,279,337**	**$25,637,032**	**$29,265,007**
SERVICES & SUPPLIES				
524303 - ABTE SM TOOLS/INSTRMNTS	–	$540	–	$15,000
520000 - AGRICULTURE	$8,852	$8,884	$19,352	$26,000
524900 - AMMUNITION/TACTICAL SUPP	$12,458	$8,000	$10,417	$0
524033 - ANIMAL FOOD/LITTER	$1,940	$2,452	$1,071	$2,800
524405 - ANIMAL -SPECIAL DEPT EXP	$2,557	$2,695	$1,183	$3,000
521400 - ANNEX INS REPAIRS	$19,026	–	–	$0
520411 - ANN SOFTWARE FEE/MAINT	$672,252	$487,700	$565,883	$533,182
523710 - ANNUAL PUB/REF MANUALS	$13,958	$13,327	$16,355	$20,338
524440 - AWARDS	$2,114	$2,426	$293	$400
521100 - BADGES	$73	–	$57	$100
524705 - BANK FEES/COSTS	$27,598	$22,341	$12,050	$40,000
521103 - BATTERIES	$470	$75	–	$500
521310 - BIOMASS OPERATION	$25,917	$45,329	$21,951	$30,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
524510 - BOOK(S) - SP DEPT EXP	$36,369	$37,505	$37,659	$30,772
524515 - BOOKS ZIP	$14,644	$19,818	$17,588	$15,200
521260 - CAMERA/CAMERA ACCESSORY	–	–	–	$4,300
520202 - CELL PHONE SERVICE	$3,155	$2,568	$7,416	$21,670
524642 - CERTIFICATION/LICENSES	$325	$210	$470	$3,210
524312 - CHAIRS/SEATING OFC FURN.	–	–	$4,293	$5,000
520402 - CLEANING SUPPLIES	$15,343	$19,465	$17,602	$25,400
520100 - CLOTHING-EMPLOYEE	$1,202	$2,375	$1,621	$1,460
520700 - CLOTHING & SUPPL INMATE	$3,750	$4,865	$6,967	$7,000
521250 - COMMUNICATION EQUIP	$690	$693	$328	$2,000
520912 - COMMUNICATION EQUIP MAINT	$485	–	$1,275	$2,000
520200 - COMMUNICATIONS	$3,583	$3,480	$4,281	$8,006
529500 - COMPUTER	$6,541	$15,238	$43,425	$22,576
529851 - COMPUTER HARDWARE/SUPPL	$52,376	$61,744	$142,309	$132,137
525700 - CONFLICT COUNSEL	$6,083	$15,020	$14,925	$10,000
525900 - CONSERVATOR COUNSEL	$13,800	$12,190	$24,000	$34,000
526900 - CONTRACTS	$329,244	$330,430	$354,023	$380,000
520903 - COOL/HEAT MAINT CONTRCT	–	$553	$4,257	$8,000
520230 - COPY CHARGES	$1,443	$1,853	$1,777	$2,000
520250 - COPY MACHINE LEASE	$43,090	$45,828	$47,177	$85,745
524438 - CORONER EXPENSES	$66,608	$44,479	$52,527	$70,000
521908 - COURT REPORTER SVC	$48	–	$32	$1,000
520419 - COVID PPE & CLEANING COST	$1,457	$107	$61	$110
520404 - CUSTODIAL SERVICE	$234,261	$267,970	$277,300	$280,087
524803 - DRUG TESTING	$6,178	$9,943	$8,494	$8,000
524804 - DRUG TESTING SUPPLIES	$1,114	$4,144	$2,598	$4,000
521930 - DUI PROFESSIONAL SVC	$4,130	$3,640	$3,266	$6,000
524007 - ELECTION COSTS-OTHER	$1,415	-$7,192	-$10,800	$8,000
527802 - ELECTRIC CHARGES	$496,832	$606,487	$719,546	$767,400
520906 - ELEVATOR MAINT CONTRCT	$19,490	$23,340	$22,415	$27,000
520221 - ENVELOPES	$11,491	$3,655	$3,563	$15,000
524226 - ENVRNMNTL INSPECTION	$945	$945	$1,890	$1,000
520907 - EQUIP. MAINT.CONTRACT	$1,227	$2,382	$2,451	$3,600
520900 - EQUIPMENT MAINTENANCE	$10,493	$6,749	$11,034	$147,500
523800 - EQUIP RENT/LEASE	$3,000	$3,000	$3,000	$0
526500 - EVALUATIONS	$3,400	$10,600	$21,450	$10,000
524461 - FAMILY SVC COUNSEL	$2,680	$4,050	$2,190	$5,000
529921 - FINGER PRINTING	$96	–	$79	$150
521302 - FIRE EXTINGUISHER SVC	$2,634	$3,437	$3,410	$4,900
521750 - FITNESS & WELNESS	$23	$1,500	$1,448	$1,500
520227 - FOLDERS/FILES/BINDERS	$222	$213	$838	$1,000
520300 - FOOD	$281,147	$274,940	$284,124	$275,000
520303 - FOOD - INMATE	$99,324	$81,057	$67,036	$90,000
521102 - FUEL - VEHICLE	$78,780	$82,785	$83,101	$81,800
520905 - GENERATOR MAIN CONTRCT	$11,689	$15,643	$15,513	$20,000
520800 - GRAND JURY	$12,469	$13,662	$21,323	$17,000
521307 - HEATING/COOLING SYS SVC	$5,000	$5,000	$13,187	$7,500
527804 - HEATING FUEL/OIL	$91,434	$85,916	$63,899	$80,500
520400 - HOUSEHOLD EXPENSE	$99,777	$85,204	$101,177	$102,235
527750 - IN CNTY HOSTING	$186	$616	$690	$1,350
527550 - IN COUNTY HOSTING	$676	$608	$98	$500
520500 - INSURANCE	–	$384	$625	$500
520204 - INTERNET SEARCH ENGINE	$28,119	$25,598	$27,866	$33,600
520203 - INTERNET SERVICE	$59,104	$52,619	$62,191	$78,992
526100 - INVESTIGATIONS	$2,316	$9,815	$7,391	$13,000
525800 - JUVENILE COUNSEL	–	–	–	$4,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
520850 - LAB/MED/FIELD EQUIP	$546	$1,121	$772	$1,000
525119 - LIABILITY SELF-FUND INSURANCE	$751,258	$1,039,412	$1,260,166	$1,053,860
521870 - LIBRARY PROCESSING MATRL	$3,981	$4,764	$3,846	$4,870
521901 - LITIGATION	$63,896	$330,371	$235,912	$200,000
524600 - LITIGATION COSTS	$45	–	–	$2,000
520213 - MAILERS/COSTS COLLECTIONS	$1,180	$2,688	$1,252	$2,500
521300 - MAINT.-BLDG. & GROUNDS	$132,305	$138,339	$154,284	$201,800
521811 - MARKETING	$4,752	$2,582	$1,811	$11,500
521980 - MEDICAL SERVICE - PROF SV	$65,513	$124,641	$138,915	$153,182
521500 - MEDICAL SUPPLIES	$193	$4,554	$5,727	$7,500
521600 - MEMBERSHIPS/ANNUAL DUES	$59,868	$67,296	$79,064	$104,534
523600 - MICROFILMING	–	–	$27	$500
521700 - MISC EXPENSES	–	–	$265	$0
526370 - MUSEUM DISPLAY SUPPLIES	–	$532	$28	$1,000
523703 - NEWSPAPER ADS	–	$258	$963	$1,000
522200 - NON-CO EMP PER-DIEM	$5,200	$3,300	$3,500	$12,000
527380 - NON EMPLOYEE TRAVEL	$3,113	$1,352	$2,104	$6,000
520901 - OFFICE EQUIP MAINTENANCE	$929	$1,477	$689	$3,600
521800 - OFFICE EXPENSE	$124,609	$76,268	$76,715	$111,632
521230 - OFFICE FURNITURE/EQUIP	$9,411	$22,848	$5,102	$14,235
521801 - Office Water	–	$858	$5,379	$10,060
521334 - OHV TRAIL GRANT	$528,402	$627,960	$350,216	$0
525250 - OUTREACH & OTHER PROG EXP	$2,185	$1,615	$823	$13,200
525000 - OVERHEAD	$6,365	$11,701	–	$3,604,146
520220 - PAPER/PAPER SUPPLIES	$6,674	$8,107	$8,666	$18,229
524520 - PERMIT REFUNDS	$3,247	$6,219	$6,155	$7,500
521504 - PERSCRPTNS/PHARMACEUTICL	$35,693	$26,242	$18,192	$35,000
520406 - PEST CONTROL	$2,027	$3,331	$5,181	$4,700
520201 - PHONE - LAND LINE (S)	$49,319	$54,551	$55,776	$71,066
520225 - PO BOX RENT/ANNUAL FEES	$212	$152	$154	$1,300
520290 - POSTAGE MACHINE RENT/LEAS	$2,735	$3,205	$2,426	$3,810
520210 - POSTAGE/SHIP, MAIL COST	$47,410	$78,122	$114,592	$131,820
521107 - PRE-EMPLOYMENT COSTS	$7,593	$6,111	$11,458	$11,850
520261 - PRE-PRINTED FORMS	–	$351	–	$500
520234 - PRINTER SUPPLIES	–	–	–	$550
520233 - PRINTING SVC/CHRGS	$60,111	$61,926	$46,981	$81,750
527410 - CLIENT SERVICE EXP	$19,709	$3,491	–	$0
521900 - PROFESSIONAL SVC	$2,201,587	$2,739,032	$1,803,373	$2,370,192
521902 - PROFESSIONAL SVC - GRANT	$33,456	$72,802	$63,069	$26,846
523712 - PROGRAM SUBSCRIPTIONS	$13,859	$14,555	$33,686	$30,096
527803 - PROPANE/OTHR HEATING FUEL	$124,392	$101,982	$130,073	$166,100
522600 - PROPERTY INSURANCE	$180,048	$508,182	$686,932	$0
523700 - PUBLICATIONS-LEGAL NOTICE	$2,904	$310	$4,848	$11,300
523702 - PUB - RECRUITMENT ADS	$1,314	$3,388	$1,780	$9,500
523804 - RADIO EQUIP RENT/LEASE	$23,052	$32,799	$41,150	$46,377
523670 - REF MANUAL/LAW,CODE BOOKS	$3,831	$3,893	$4,151	$6,050
520407 - REFUSE DISPOSAL	$57,471	$60,365	$66,764	$78,001
524000 - RENT - OFFICE/SPACE	–	$3,400	$460	$15,000
524200 - RENTS/LEASES STRUCTURES	$25,800	$71,806	$43,384	$24,000
520940 - SAFETY EQUIPMENT/EXPENSES	$8,464	$6,311	$6,367	$14,600
521986 - SECURITY	$14,204	$15,276	$19,860	$19,762
521903 - SECURITY SYSTEM SVC	$8,340	$8,014	$10,082	$14,780
520104 - SHIRTS/T'S/SWEATS	$500	$437	$394	$500
527040 - SMALL CLAIM ADVSR COSTS	–	–	–	$500
524300 - SMALL TOOLS/INSTRUMENTS	$2,410	$5,067	$4,504	$7,700
520410 - SOFTWARE LICENSE	$9,060	$10,053	$5,091	$24,112

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
524400 - SPECIAL DEPARTMENT EXPENSE	$42,123	$59,115	$184,196	$67,188
521505 - SPECIAL RX	$615	$366	$412	$5,867
524207 - STORAGE SPACE RENT	$72	$1,423	$432	$8,200
523711 - SUBSCRIPTIONS	–	–	–	$1,500
520214 - TAX BILL COSTS	$6,175	$15,942	$14,802	$17,000
524870 - TEST -EMPLEE MED/IMMUN	$3,433	$3,290	$1,398	$3,700
528400 - CONTINGENCIES	–	$40,000	$34,504	$250,000
520226 - TONER/COPY MACH SUPPL	$942	$108	–	$600
521240 - TOOLS & EQUIPMENT	$1,169	$590	$11,887	$48,900
527000 - TRAINING	$5,815	$11,787	$9,642	$31,500
527001 - TRAINING PUT ON BY CNTY	–	–	–	$1,000
527400 - TRAVEL- IN COUNTY	$81,347	$69,971	$65,454	$96,700
527500 - TRAVEL- OUT OF COUNTY	$132,887	$141,458	$190,193	$259,883
521906 - TYLER TRAINING	–	$14,020	–	$78,380
520108 - UNIFORMS	–	–	$239	$600
527800 - UTILITIES	$127,778	$0	–	$0
521911 - VEH ABATE-PROF SVC	$3,000	$7,100	$8,000	$22,265
520902 - VEHICLE MAINTENANCE	$68,281	$81,140	$80,141	$110,550
521970 - VET SERVICE	$2,435	$9,903	$7,036	$7,500
520243 - WARRANTS	$4,309	$2,540	$5,238	$5,000
527807 - WATER/SEWER CHARGES	$123,928	$137,898	$156,090	$162,818
521000 - WITNESS FEES/COSTS	–	$1,861	$170	$2,500
524307 - YARD/LAWN EQUIP MAINT	$2,432	$2,800	$3,484	$3,800
524306 - YARD/LAWN MINOR EQUIP	$2,914	$3,000	$2,592	$3,000
SERVICES & SUPPLIES TOTAL	**$8,275,925**	**$9,868,631**	**$9,554,036**	**$13,581,081**
TRANSFERS				
570000 - TRANSFERS IN/OUT--IT	–	–	$255	$0
583500 - CONTRIB TRANS AIR POLL CN	$22,000	$11,000	$10,820	$11,150
584980 - CONTRIB TRANS BEH HLTH	–	–	$7,672	$7,672
583180 - CONTRIB TRANS DEBT SVC	–	$966,197	$2,283,125	$1,776,532
585150 - CONTRIB TRANS DIST ATTRNY	$1,864,591	$1,885,774	$2,127,829	$2,343,234
583524 - CONTRIB TRANS FLOOD CNTRL	–	–	–	$15,600
585161 - CONTRIB TRANS JAIL	$2,751,456	$3,295,799	$3,148,334	$4,055,055
585010 - CONTRIB TRANS PUB HLTH	$66,296	$66,295	$66,295	$66,295
585370 - CONTRIB TRANS SENIOR NUTR	–	$234,120	$421,141	$1,300,169
585160 - CONTRIB TRANS SHERIFF	$4,479,471	$5,141,460	$6,443,580	$6,446,325
580000 - TRANSFER	$13,834	$16,737	$21,066	$18,100
58000 - TRANSFER-OUT	$5,997	$10,928	$1,199,714	$7,896
58001 - TRANSFER-OUT1	$615	$359	$273	$0
TRANSFERS TOTAL	**$9,204,259**	**$11,628,668**	**$15,730,103**	**$16,048,028**
0001 - GENERAL TOTAL	**$37,449,071**	**$44,539,687**	**$52,784,275**	**$60,768,559**
EXPENSES TOTAL	**$37,449,071**	**$44,539,687**	**$52,784,275**	**$60,768,559**

INTERNAL SERVICE FUNDS

FUND DESCRIPTIONS

- **0154 Unemployment Insurance Reserve**

This fund is primarily used to provide temporary financial assistance to workers who have lost their jobs through no fault of their own, while they search for new employment. The reserve is primarily funded through payroll taxes levied on employers. The Unemployment Insurance Reserve fund is a critical component of the social safety net, providing essential support to unemployed workers and contributing to economic stability during periods of job loss.

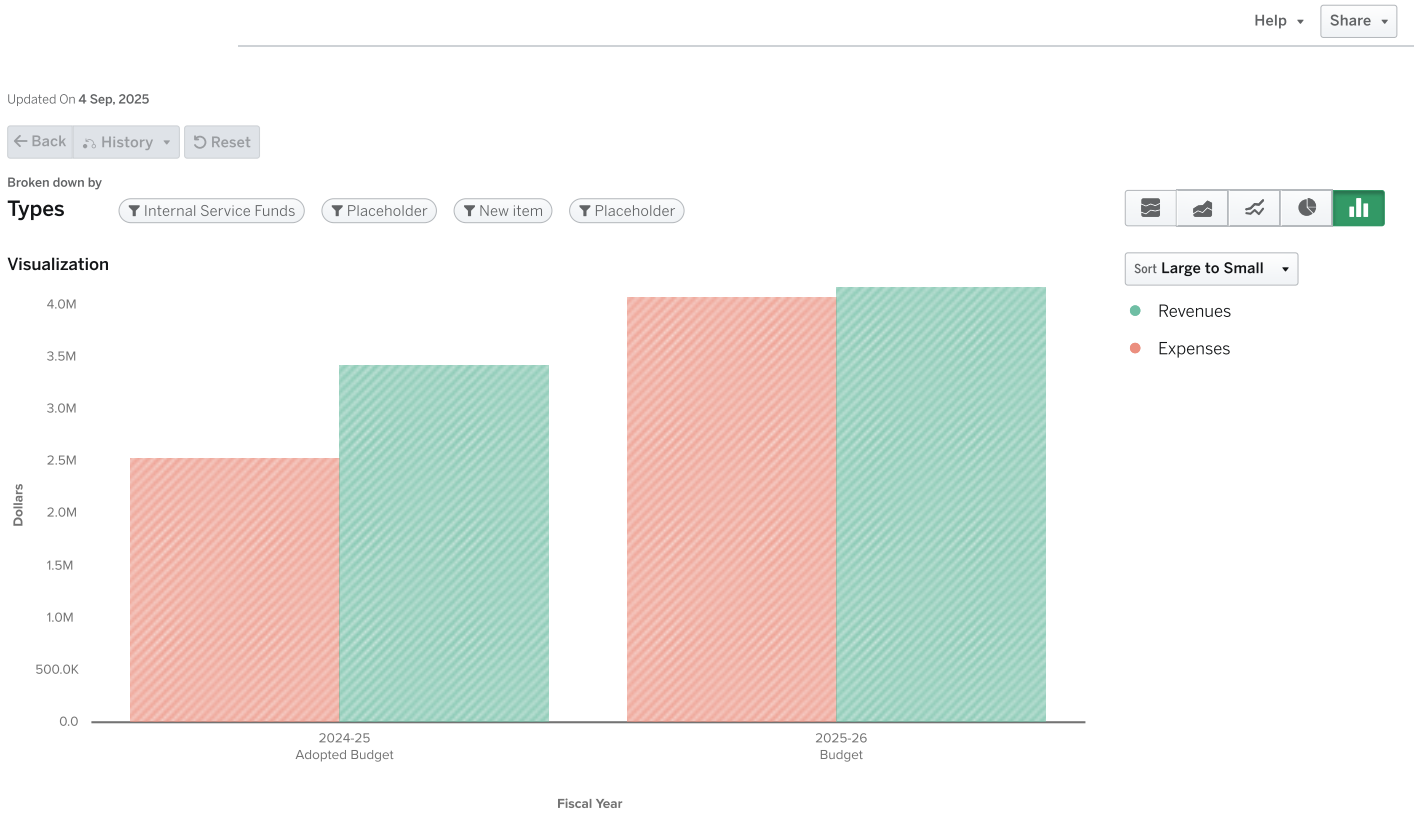
- **0156 Workers Compensation & Liability Insurance**

This fund is primarily used to provide medical benefits, wage replacement, and rehabilitation services to employees who suffer work-related injuries or illnesses. The Workers Compensation & Liability Insurance fund is essential to protecting pubic entities and their employees from financial losses and ensuring that injured workers receive the benefit and care they need.

- **0159 Other Post-Employment Benefits (OPEB) Pension Internal Service Fund**

This fund is used to manage and pay for benefits other than pensions that are provided to retired employees. These benefits include healthcare, dental, vision, and life insurance. Contributions are made by the government employer and, in some cases, by employees during their working years. The fund is invested to grow and cover future liabilities.

REVENUE VS. EXPENDITURES



FUND SUMMARY

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE	$3,387,574	$3,457,734	$3,945,775	$4,147,012
TRANSFERS	–	–	–	$0
USE OF MONEY & PROPERTY	$47,145	$119,644	$38,285	$20,221
REVENUES TOTAL	**$3,434,719**	**$3,577,378**	**$3,984,060**	**$4,167,233**
Total Starting Fund Balance	–	–	–	–
Expenses				
SALARIES & BENEFITS	–	$180,017	$171,579	$284,495
SERVICES & SUPPLIES	$2,315,876	$1,962,658	$4,242,174	$3,798,707
TRANSFERS	–	–	–	$0
EXPENSES TOTAL	**$2,315,876**	**$2,142,676**	**$4,413,753**	**$4,083,202**

DETAILED BREAKDOWN

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
0159 - OPEB PENSION ISF				
OTHER REVENUE				
46009 - OPEB REIMB FR DEPT	$965,055	$979,969	$979,969	$1,137,980
OTHER REVENUE TOTAL	**$965,055**	**$979,969**	**$979,969**	**$1,137,980**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$37,405	$88,083	$1,909	$7,221
43998 - UNREALZED GAINS/LOSSES	$11,636	$8,781	–	$0
USE OF MONEY & PROPERTY TOTAL	**$49,041**	**$96,864**	**$1,909**	**$7,221**
0159 - OPEB PENSION ISF TOTAL	**$1,014,096**	**$1,076,833**	**$981,878**	**$1,145,201**
0154 - UNEMPLOYMENT INS.RESERVE				
OTHER REVENUE				
46038 - INSURANCE PREMIUMS	$110,000	$90,000	$80,000	$80,034
OTHER REVENUE TOTAL	**$110,000**	**$90,000**	**$80,000**	**$80,034**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$7,893	$12,084	$13,010	$13,000
43998 - UNREALZED GAINS/LOSSES	$3,020	$3,007	–	$0
USE OF MONEY & PROPERTY TOTAL	**$10,912**	**$15,091**	**$13,010**	**$13,000**
0154 - UNEMPLOYMENT INS.RESERVE TOTAL	**$120,912**	**$105,091**	**$93,010**	**$93,034**
0156 - W/C & LIAB INSURANCE				
OTHER REVENUE				
46038 - INSURANCE PREMIUMS	$2,312,519	$2,387,765	$2,885,806	$2,928,998
OTHER REVENUE TOTAL	**$2,312,519**	**$2,387,765**	**$2,885,806**	**$2,928,998**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	-$14,387	$5,448	$23,366	$0
43998 - UNREALZED GAINS/LOSSES	$1,580	$2,242	–	$0
USE OF MONEY & PROPERTY TOTAL	**-$12,808**	**$7,690**	**$23,366**	**$0**
0156 - W/C & LIAB INSURANCE TOTAL	**$2,299,711**	**$2,395,455**	**$2,909,172**	**$2,928,998**
REVENUES TOTAL	**$3,434,719**	**$3,577,378**	**$3,984,060**	**$4,167,233**
Expenses				
0159 - OPEB PENSION ISF				
SALARIES & BENEFITS				
51090 - GROUP INSURANCE	–	$180,017	$171,579	$284,495

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
SALARIES & BENEFITS TOTAL	–	**$180,017**	**$171,579**	**$284,495**
SERVICES & SUPPLIES				
520559 - OPEB PARS CONTRIBUTIONS	–	–	$1,959,261	$853,485
525000 - OVERHEAD	–	–	–	$7,221
SERVICES & SUPPLIES TOTAL	–	–	**$1,959,261**	**$860,706**
0159 - OPEB PENSION ISF TOTAL	–	**$180,017**	**$2,130,840**	**$1,145,201**
0154 - UNEMPLOYMENT INS.RESERVE				
SERVICES & SUPPLIES				
520540 - ADMIN FEES	$321	$401	$321	$500
520530 - CLAIMS	$120,582	$49,312	$61,155	$65,000
525000 - OVERHEAD	$949	$375	–	$1,309
SERVICES & SUPPLIES TOTAL	**$121,852**	**$50,088**	**$61,475**	**$66,809**
0154 - UNEMPLOYMENT INS.RESERVE TOTAL	**$121,852**	**$50,088**	**$61,475**	**$66,809**
0156 - W/C & LIAB INSURANCE				
SERVICES & SUPPLIES				
522800 - BOND -BLANKET EMPLEE	$7,924	$8,571	$8,830	$8,978
520530 - CLAIMS	$2,123,952	$1,840,971	$2,163,866	$2,766,943
523130 - EMPLEE ASSIST PROGRAM	$12,706	$15,920	$15,920	$15,000
525000 - OVERHEAD	$8,209	$10,294	–	$48,689
523211 - POLLUTION - INS	$41,233	$36,815	$32,822	$31,582
SERVICES & SUPPLIES TOTAL	**$2,194,024**	**$1,912,571**	**$2,221,438**	**$2,871,192**
0156 - W/C & LIAB INSURANCE TOTAL	**$2,194,024**	**$1,912,571**	**$2,221,438**	**$2,871,192**
EXPENSES TOTAL	**$2,315,876**	**$2,142,676**	**$4,413,753**	**$4,083,202**

SPECIAL DISTRICT FUNDS

FUND DESCRIPTIONS

- 0201 Air Pollution Control

This fund is used to provide funding for a tri-county air quality management district.

- 0202 Crescent Mills Lighting

This fund is used to provide street lighting for the community of Crescent Mills and is funded by property taxes and Road Department contributions.

- 0204 Quincy Lighting

This fund is used to provide street lighting for the community of Quincy and is funded by property taxes and Road Department contributions.

- 0206 Beckwourth County Service Area

This fund is used to provide sewer disposal service to customers in the district.

- 0208 0208B Flood Control 0208B

This fund is used to manage the maintenance responsibility of the Chester Diversion Dam and administers the State Water Project for Plumas County, including payment of State Water Allocation and invoicing of County water customers. A small amount of funding comes from property taxes.

- 0215 County Service Area #11 - Ambulance

This fund is used to supplement ambulance services within the County.

- 0219 Monterey Forum

This fund is used to implement watershed management and restoration activities in the Feather River Watershed for the mutual benefit of Plumas County and the State Water Project.

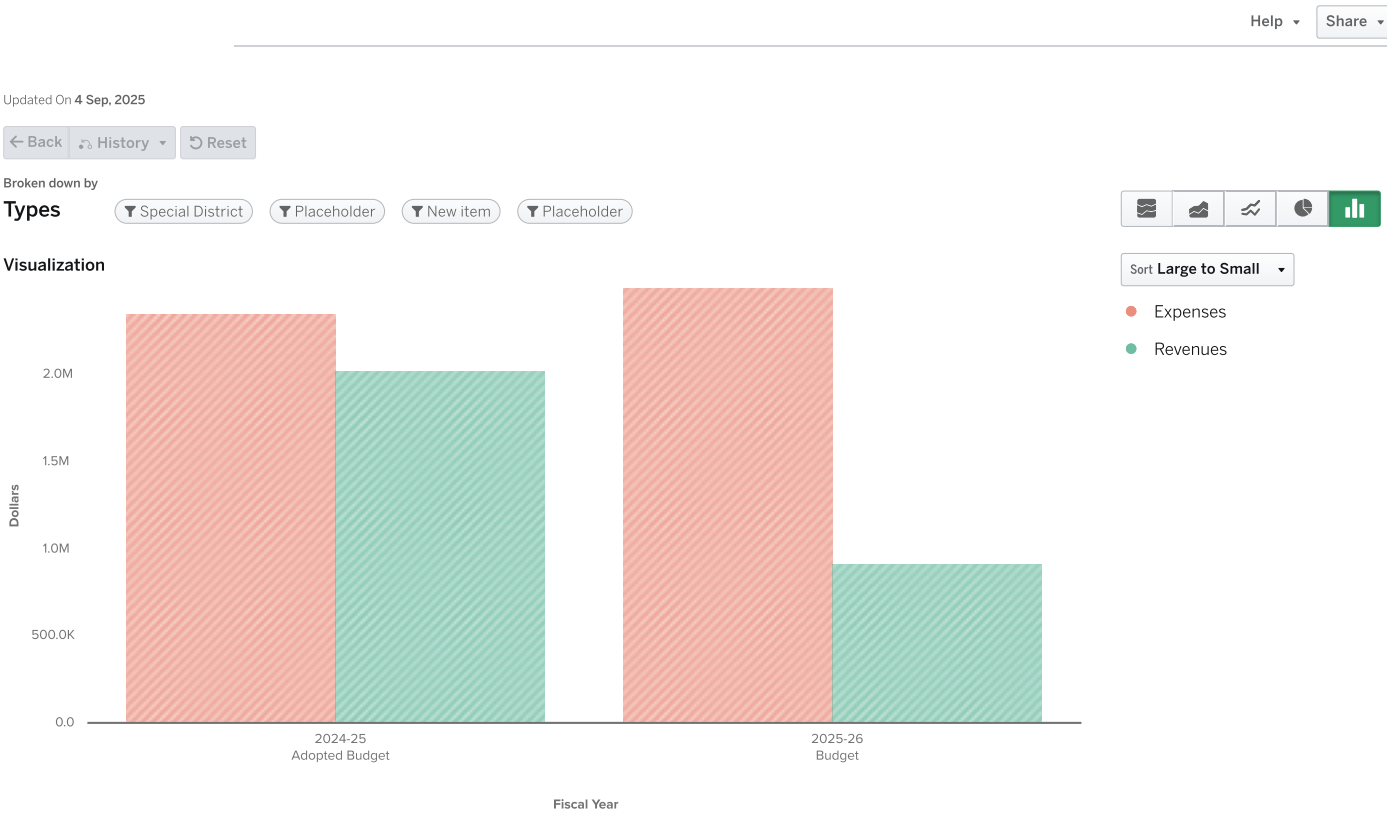
- 0221 Walker Ranch Community Service District

This fund is used to provide water and sewer service to customers in the district.

- 0223 Grizzly Ranch Community Service District

This fund is used to provide water and sewer service to customers in the district.

REVENUE VS. EXPENDITURES



FUND SUMMARY

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES	$328,712	$382,191	$271,261	$574,000
LICENSES & PERMITS	–	–	–	$0
OTHER REVENUE	$1,151,016	$1,168,557	$1,568,421	$15,000
STATE & FEDERAL AID	$1,819	$1,744	$1,708	$825
TAX REVENUE	$330,683	$341,769	$367,591	$185,555
TRANSFERS	$59,000	$324,596	$155,820	$44,750
USE OF MONEY & PROPERTY	$92,807	$118,216	$115,325	$94,800
REVENUES TOTAL	**$1,964,036**	**$2,337,074**	**$2,480,126**	**$914,930**
Total Starting Fund Balance	–	–	–	–
Expenses				
FIXED ASSETS	–	–	–	$30,000
SALARIES & BENEFITS	$15,974	$15,886	$16,052	$16,382
SERVICES & SUPPLIES	$999,107	$1,431,149	$1,057,629	$2,368,269
TRANSFERS	$816,162	$206,740	$192,210	$83,000
EXPENSES TOTAL	**$1,831,243**	**$1,653,776**	**$1,265,891**	**$2,497,651**

DETAILED BREAKDOWN

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
0201 - AIR POLLUTION CONTROL				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
TRANSFERS	$22,000	$11,000	$10,820	$11,150
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	-$67	-$70	-$75	$0
43998 - UNREALZED GAINS/LOSSES	-$90	$10	–	$0
USE OF MONEY & PROPERTY TOTAL	**-$157**	**-$60**	**-$75**	**$0**
0201 - AIR POLLUTION CONTROL TOTAL	**$21,843**	**$10,940**	**$10,745**	**$11,150**
0206 - BECKWOURTH CO.SERV.AREA				
CHARGES FOR SERVICES				
45250 - SERVICE CHARGES	$34,709	$36,597	$38,582	$41,000
CHARGES FOR SERVICES TOTAL	**$34,709**	**$36,597**	**$38,582**	**$41,000**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$3,304	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$120,060	$135,578	$157,928	$0
OTHER REVENUE TOTAL	**$123,364**	**$135,578**	**$157,928**	**$0**
STATE & FEDERAL AID				
44230 - STATE-HOMEOWNERS PROP.TAX	$67	$57	$56	$70
STATE & FEDERAL AID TOTAL	**$67**	**$57**	**$56**	**$70**
TAX REVENUE				
40010 - CURRENT SECURED TAXES	$10,881	$10,715	$11,011	$10,000
40020 - CURRENT UNSECURED TAXES	$293	$308	$275	$300
40040 - PRIOR UNSECURED TAXES	$7	$4	$10	$10
40130 - SUPPLEMENTAL TAXES	$239	$194	$169	$200
40070 - TIMBER YIELD TAX	$16	$11	$13	$25
TAX REVENUE TOTAL	**$11,436**	**$11,233**	**$11,478**	**$10,535**
TRANSFERS	–	$294,596	–	$0
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$3,357	$2,423	$2,420	$3,000
43998 - UNREALZED GAINS/LOSSES	$1,378	$612	–	$0
USE OF MONEY & PROPERTY TOTAL	**$4,735**	**$3,035**	**$2,420**	**$3,000**
0206 - BECKWOURTH CO.SERV.AREA TOTAL	**$174,311**	**$481,096**	**$210,464**	**$54,605**
0215 - CO.SVC.AREA#11-AMBULANCE				
STATE & FEDERAL AID	$847	$815	$798	$0
TAX REVENUE	$150,148	$155,918	$167,960	$0
USE OF MONEY & PROPERTY	$568	$1,462	$407	$0
0215 - CO.SVC.AREA#11-AMBULANCE TOTAL	**$151,563**	**$158,195**	**$169,165**	**$0**
0202 - CRESCENT MILLS LIGHTING				
STATE & FEDERAL AID	$5	$4	$4	$5
TAX REVENUE	$861	$881	$935	$840
TRANSFERS	$1,000	$1,000	–	$0
USE OF MONEY & PROPERTY	$602	$585	$507	$300
0202 - CRESCENT MILLS LIGHTING TOTAL	**$2,468**	**$2,470**	**$1,446**	**$1,145**
0208 - FLOOD CNTRL 0208				
CHARGES FOR SERVICES	$164,984	$211,809	$112,712	$408,000
OTHER REVENUE	$1,027,652	$1,032,979	$1,410,493	$15,000
STATE & FEDERAL AID	$646	$622	$609	$500
TAX REVENUE	$123,910	$127,489	$137,154	$127,050
TRANSFERS	–	–	$145,000	$15,600
USE OF MONEY & PROPERTY	$38,152	$61,985	$76,925	$50,000
0208 - FLOOD CNTRL 0208 TOTAL	**$1,355,345**	**$1,434,883**	**$1,882,893**	**$616,150**
0223 - GRIZZLY RANCH CSD				
USE OF MONEY & PROPERTY	$2	$3	$2	$0
0223 - GRIZZLY RANCH CSD TOTAL	**$2**	**$3**	**$2**	**$0**
0219 - MONTEREY FORUM				
USE OF MONEY & PROPERTY	$710	$847	$706	$0
0219 - MONTEREY FORUM TOTAL	**$710**	**$847**	**$706**	**$0**
0204 - QUINCY LIGHTING				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
STATE & FEDERAL AID	$254	$247	$242	$250
TAX REVENUE	$44,327	$46,249	$50,063	$47,130
TRANSFERS	$36,000	$18,000	–	$18,000
USE OF MONEY & PROPERTY	$3,124	$2,659	$1,913	$1,500
0204 - QUINCY LIGHTING TOTAL	**$83,706**	**$67,155**	**$52,218**	**$66,880**
0221 - WALKER RANCH CSD				
CHARGES FOR SERVICES	$129,019	$133,786	$119,968	$125,000
USE OF MONEY & PROPERTY	$45,070	$47,699	$32,518	$40,000
0221 - WALKER RANCH CSD TOTAL	**$174,089**	**$181,485**	**$152,486**	**$165,000**
REVENUES TOTAL	**$1,964,036**	**$2,337,074**	**$2,480,126**	**$914,930**
Expenses				
0201 - AIR POLLUTION CONTROL				
SERVICES & SUPPLIES	$10,447	$10,427	$10,820	$11,150
0201 - AIR POLLUTION CONTROL TOTAL	**$10,447**	**$10,427**	**$10,820**	**$11,150**
0206 - BECKWOURTH CO.SERV.AREA				
SALARIES & BENEFITS	$15,888	$15,821	$15,990	$16,366
SERVICES & SUPPLIES	$172,997	$475,983	$15,551	$19,756
TRANSFERS	$47,179	$45,556	$161,382	$18,000
0206 - BECKWOURTH CO.SERV.AREA TOTAL	**$236,063**	**$537,361**	**$192,923**	**$54,122**
0215 - CO.SVC.AREA#11-AMBULANCE				
SERVICES & SUPPLIES	$153,653	$164,225	$159,116	$0
0215 - CO.SVC.AREA#11-AMBULANCE TOTAL	**$153,653**	**$164,225**	**$159,116**	**$0**
0202 - CRESCENT MILLS LIGHTING				
SERVICES & SUPPLIES	$2,218	$698	$765	$222
TRANSFERS	$2,388	$1,178	$102	$2,000
0202 - CRESCENT MILLS LIGHTING TOTAL	**$4,606**	**$1,877**	**$867**	**$2,222**
0208 - FLOOD CNTRL 0208				
FIXED ASSETS	–	–	–	$30,000
SALARIES & BENEFITS	$86	$65	$61	$15
SERVICES & SUPPLIES	$383,825	$350,629	$533,249	$1,980,592
TRANSFERS	$734,623	$148,699	$24,354	$45,000
0208 - FLOOD CNTRL 0208 TOTAL	**$1,118,534**	**$499,392**	**$557,663**	**$2,055,607**
0219 - MONTEREY FORUM				
SALARIES & BENEFITS	–	–	$1	$1
SERVICES & SUPPLIES	–	–	–	-$6
0219 - MONTEREY FORUM TOTAL	**–**	**–**	**$1**	**-$5**
0204 - QUINCY LIGHTING				
SERVICES & SUPPLIES	$55,363	$64,985	$76,707	$79,904
TRANSFERS	$27,845	$6,690	$3,062	$8,000
0204 - QUINCY LIGHTING TOTAL	**$83,208**	**$71,675**	**$79,769**	**$87,904**
0221 - WALKER RANCH CSD				
SERVICES & SUPPLIES	$220,603	$364,202	$261,422	$276,651
TRANSFERS	$4,128	$4,617	$3,309	$10,000
0221 - WALKER RANCH CSD TOTAL	**$224,731**	**$368,819**	**$264,731**	**$286,651**
EXPENSES TOTAL	**$1,831,243**	**$1,653,776**	**$1,265,891**	**$2,497,651**

SPECIAL REVENUE FUNDS

FUND DESCRIPTIONS

- 0002 Road

This fund is used to manage and financing the construction, maintenance, and improvement of public roads and transportation infrastructure. It ensures that dedicated revenues are used exclusively for road construction, maintenance, and improvement, thereby enhancing transportation networks, promoting safety, and supporting economic development.

- 0003 Fish and Game

This fund is used to manage and finance activities related to the conservation, management, and enhancement of fish and wildlife resources. This fund is designated for specific purposes and is typically supported by dedicated revenue sources such as licenses, fees, and permits. It ensures dedicated funding for critical projects, promotes sustainable use of natural resources, and supports public education and engagement in conservation efforts.

- 0004 Child Abuse Prevention

This fund is used to support programs and initiatives aimed at preventing child abuse and neglect. It ensures dedicated funding for critical prevention efforts, promotes public awareness and education, and supports research and data collection to inform policy and practice.

- 0005 County Fair

This fund is used to manage and support the operations and development of county fairs. It ensures dedicated funding for critical operations, infrastructure improvements, and programming that promotes agriculture, community engagement, and local culture.

- 0009 Auditor-Controller Local Revenue 2011

This fund was established by the County in 2011 and is dedicated to particular revenue sources and expenditures for designated purposes. It enhances accountability, ensures targeted use of resources, and supports various governmental objectives.

- 0011 Title III

This fund is a component of the Secure Rural Schools and Community Self-Determination Act of 2000, a federal program administered by the U.S. Forest Service. It provides funding to counties that have historically relied on timber revenues from federal lands. Under Title III, funds are allocated to counties for specific uses that support public safety, community wildfire protection, and emergency services related to federal lands.

- 0013 Department of Social Services

This fund is dedicated to supporting a wide range of social services aimed at improving the well-being of individuals and families in the community. It ensures dedicated funding for critical services, promotes community well-being, and enhances equity by targeting support to vulnerable populations. This fund includes sub-funds 0013P Realignment - Protective Services and 0013R Social Services - Realignment.

- 0014 Mental Health

This fund is to manage and allocate funds specifically for mental health programs and services. It ensures dedicated funding for critical services, promotes community well-being, and enhances equity by targeting support to vulnerable populations. This fund includes sub-funds 0014A Mental Health MHSA, 0014B Mental Health Behavioral Health, 0014C Cal-Works M.H & A.D., 0014H Sierra House Board & Care, 0014S SAMHSA, and 0014W Wrap Around.

- 0015 Public Health

This fund is to manage and allocate funds specifically for public health programs and services. It ensures dedicated funding for critical services, promotes community well-being, and enhances equity by targeting support to vulnerable populations. This fund includes sub-funds 0015E E.M.S., 0015M Public Health - MAA Administration, 0015P Public Health Emergency Preparedness, and 0015V Health Vital Statistics.

- 0016 Alcohol & Drug

This fund is to manage and allocate funds specifically for programs and services related to the prevention, treatment, and rehabilitation of alcohol and drug abuse. This fund includes the sub-fund 0016A Alcohol & Drug Prop 36.

- 0017 Sheriff's Office

This fund is to manage and allocate funds specifically for the operations of a sheriff's office. These funds are separated from the general budget to ensure dedicated resources for law enforcement activities and relates services provided by the

sheriff's office. This fund includes the sub-funds 0017C Sheriff Civil Operations, 0017F Sheriff - Asset Forfeiture Education, 0017G Sheriff - Grants, 0017I Inmate Welfare Fund, and 0017N Narcotics Fund.

- **0018 DA - Adult Drug Court**

This fund is to manage and allocate funds specifically for the operation of adult rug courts. These courts are specialized programs that handle cases involving drug-using offenders through comprehensive supervision, drug testing, and immediate sanctions and incentives.

- **0019 CARES Act - COVID19**

This fund is to manage and allocate funds provided by the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This act was enacted by the United States Congress in March 2020 to provide economic assistance to support individuals, businesses, and government entities affected by the COVID-19 pandemic.

- **0021 ARPA 2021**

This fund is to manage and allocate funds provided by the American Rescue Plan Act (ARPA) of 2021. ARPA was enacted by the Unites States Congress in March 2021 to provide economic relief and support to individuals, businesses, and government entities impacted by the COVID-19 pandemic and to promote economic recovery.

- **0022 Disaster Response Fund**

This fund is to manage and allocate resources specifically for disaster response and recovery efforts. This fund ensure that there are dedicated resources available to respond quickly and effectively to natural disasters, emergencies, and other crises.

- **0023 Disaster Recovery Operations Center (DROC)**

This fund is to manage and allocate resources for the operation and maintenance of disaster recovery operations center(s). These centers serve as critical hubs for coordinating response and recovery efforts during and after a disaster.

- **0025 County Local Revenue AB109**

This fund is to manage and allocate funds resulting from Assembly Bill 109 (AB109), also known as the Public Safety Realignment Act of 2011, in California. This legislation was enacted to address overcrowding in state prisons by transferring responsibility for certain offenders to county jurisdictions.

- **0026 Local Assistance & Tribal Consistency Fund**

This fund is to manage and allocate resources provided to local governments and tribal entities. This fund aims to ensure consistent and reliable financial support for a variety of programs and services, particularly in areas where there is a need for stability and consistency in funding.

- **0035 Child Support**

This fund is to manage and allocate resources specifically for child support services. This fund ensures that child support enforcement and related services are adequately financed to promote the well-being of children and families.

- **0037 DNA Penalty (Prop 69)**

This fund is to manage and allocate resources specifically related to the implementation and operation of DNA collection and analysis programs as managed by Proposition 69 in California. Proposition 69, also known as the DNA Fingerprint, Unsolved Crime and Innocence Protection Act, was passed by voters in November 2004 and significantly expended the state's DNA database.

- **0046 Probation Department Grants**

This fund is to manage and allocate resources specifically for the operation and activities of probation departments. This fund ensures that probation services are adequately financed to support community supervision, rehabilitation, and reintegration of offenders. This fund includes sub-funds 0046C Criminal Lab Penalty, 0046D Probation - Division of Juvenile Justice, 0046P Probation - Pretrial, and 0046R Probation - Adult High Risk.

- **0047 Planning - Department of Water Resources (DWR) Disadvantaged Community and Tribal Involvement (DACTI)**

This fund is specifically designed to ensure that dis advantaged communities are actively involved in water resource management and planning. This initiative aims to provide these communities with the resources and support necessary to participate in integrated regional water management efforts.

- **0048 Planning - Prop 1 Integrated Regional Water Management (IRWM)**

This fund is to manage and allocate resources provided by Proposition 1, also known as the Water Quality Supply and Infrastructure Improvement Act of 2014. This fund supports the Integrated Regional Water Management program, which aims to promote collaborative, multi-benefit regional water projects that enhance water quality, supply, and infrastructure across California.

- **0049 Planning - Department of Water Resources (DWR)/Sustainable Groundwater Management (SGM) Grant**

This fund is to manage and allocate resources specifically for the implementation and support of sustainable groundwater management programs. This fund is crucial in ensuring the long-term health and viability of California's groundwater resources, in the line with the Sustainable Groundwater Management Act (SGMA) enacted in 2014.

- **0050 Planning - SB2 (Housing and Community Development) Grant**

This fund is to manage and allocate resources stemming from California's Senate Bill 2 (SB2), also known as the Building Homes and Jobs Act, which was signed into law in 2017. This fund is designed to address California's housing crisis by generating a permanent source of funding for affordable housing development, planning, and related activities.

- **0052 - Planning - Homeless Housing, Assistance and Prevention (HHAP) Grant**

This fund is to manage and allocate resources specifically for addressing homelessness. This fund supports a variety of programs and initiatives aimed at providing housing, services, and assistance to individuals and families experiencing homelessness or at risk of becoming homeless.

- 0053 Tobacco Settlement Fund

This fund is to manage and allocate resources received from tobacco companies as part of the Master Settlement Agreement (MSA) or other tobacco-related settlements. This fund is used by the County to support public health initiatives, smoking cessation programs, and other related activities.

- 0054 Opioid Settlement Fund

This fund is to manage and allocate resources received from legal settlements with opioid manufacturers, distributors, and other entities involved in the opioid crisis. This fund is use by the County to address the opioid epidemic through prevention, treatment, recovery, and other related activities. This fund includes 00541 National Opioid Abatement Trust, 00542 Distributor-Subdivision, 00543 Distributor-Abatement, 00544 Janssen-Subdivision, and 00545 Janssen- Abatement.

- 0055 PG&E Settlement

This fund is to manage and allocate resources received from legal settlements with Pacific Gas and Electric Company (PG&E). This settlement arose from the lawsuit related to the 2021 Dixie Fire. These funds are use by the County to address the consequences of the fire, improve infrastructure, and enhance public safety.

- 0056 Dixie Fire Insurance

This fund is to manage and allocate resources received from insurance companies related to the 2021 Dixie Fire. This fund includes sub-fund 00561 Dixie-Trindel.

- 0057 Solid Waste Grants (Public Works)

This fund is to manage and allocate resources specifically for solid waste management initiatives. These funds are typically used to support projects and programs that improve waste management practices, promote recycling and waste reduction, and enhance environmental sustainability.

- 0058 CDBG CARES Act CV-2-3

This fund is a special allocation of Community Development Block Grant (CDBG) funds provided under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. These funds are designated as CV-2 and CV-3 to address the immediate needs and long-term impacts of the COVID-19 pandemic on communities, particularly those of low- and moderate-income.

- 0059 CDBG Annual Economic Development

This fund allocates Community Development Block Grant (CDBG) funds specifically for economic development initiatives. These funds aim to support projects and programs that stimulate economic growth, create jobs, and enhance the economic well-being of low- and moderate-income communities.

- 0062 Recorders Fund

This fund is to manage and allocate resources specifically for the operations and activities of the county recorder's office. This fund ensures that the recorder's office has the necessary resources to effectively manage public records, property documents, and other related services. This fund includes sub-funds 0062M Recorder Micrographics, and 0062O Recorder's Office Modernization.

- 0063 Animal Control Spay/Neuter

This fund is to manage and allocate resources specifically for spay and neuter programs. This program is managed by Animal Control under the Sheriff's Office to control the population of stray and unwanted animals, improve public health and safety, and promote responsible pet ownership.

- 0064 Domestic Violence Assistance

This fund is to manage and allocate resources specifically aimed at supporting programs and services that assist victims of domestic violence. These funds are used by the County to enhance the safety, support, and well-being of individuals affected by domestic violence.

- 0065 Electronic Recording Delivery System (ERDS)

This fund is to manage and allocate resources specifically for the development, implementation, and maintenance of electronic recording delivery systems within the Clerk-Recorder's office for handling public records such as deeds, mortgages, and other legal documents.

- 0067 Help Americans Vote Act (HAVA) - Elections

This fund is to manage and allocated resources provided under the Help America Vote Act of 2002. This federal legislation was enacted to improve the administration of elections in the United States by addressing the issues that arose during the 2000 presidential election.

- 0070 PCCDC PILT CDBG

This fund refers to the financial mechanism that combines aspects of both Payment in Lieu of Taxes (PILT) and Community Development Block Grant (CDBG) to support community development and compensate local governments for the loss of tax revenue from certain federal or state properties.

- 00D1 Asset Forfeiture (District Attorney)

This fund is to manage and allocate resources obtained through the asset forfeiture process. This process involves the seizure of assets connected to criminal activity. The funds are used by the District Attorney's office to support law enforcement activities, public safety initiatives, and community programs.

- 00D2 Environmental Settlement (District Attorney)

This fund is to manage and allocate resources obtained from settlements related to environmental violations. These funds are used by the District Attorney's office to support environmental protection initiatives, remediation projects, and public health and safety programs.

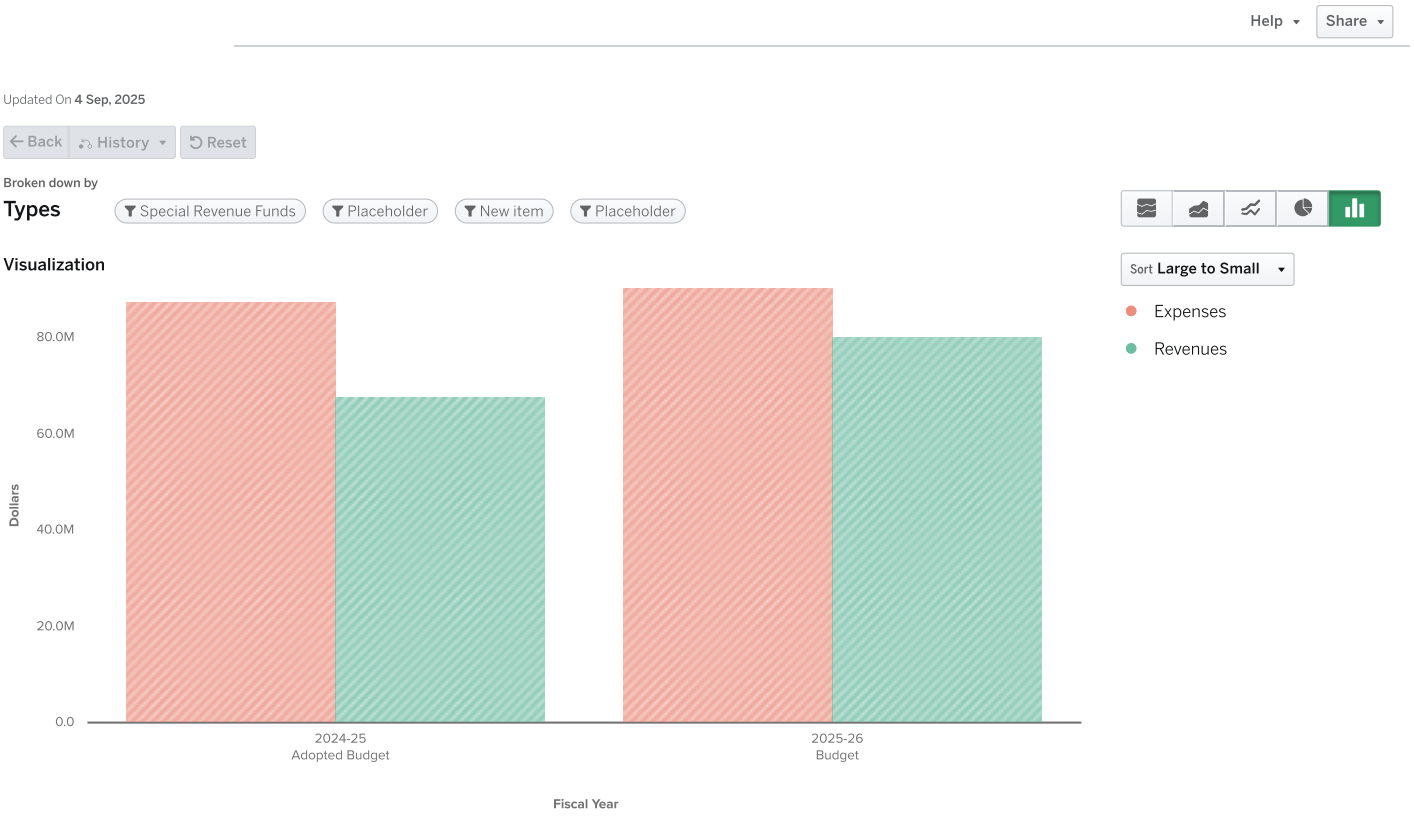
- 0308 District Attorney Re-Entry Program

This fund is to manage and allocate resources specifically for re-entry programs aimed at helping formerly incarcerated individuals reintegrate into society. These programs typically focus on reducing recidivism, supporting rehabilitation, and providing services that facilitate successful re-entry into the community.

- 0309 - District Attorney Alternative Sentencing

This fund is to manage and allocate resources specifically for alternative sentencing programs. These programs offer alternatives to traditional incarceration, aiming to reduce recidivism, alleviate overcrowding in jails and prisons, and provide rehabilitation and support services to offenders.

REVENUE VS. EXPENDITURES



FUND SUMMARY

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
Revenues	–	–	–	$0
CHARGES FOR SERVICES	$1,123,328	$2,049,829	$1,329,711	$937,884
FINES & PENALTIES	$6,113	$3,996	$11,384	$8,605
LICENSES & PERMITS	$97,876	$96,925	$116,503	$103,000
OTHER REVENUE	$11,042,480	$1,361,601	$3,994,408	$978,625
STATE & FEDERAL AID	$43,982,003	$42,016,079	$41,741,699	$53,157,838
TAX REVENUE	$44,023	$42,209	$42,134	$41,964
TRANSFERS	$28,523,561	$15,790,373	$19,889,171	$23,606,938
USE OF MONEY & PROPERTY	$2,022,652	$2,626,840	$2,293,587	$1,444,236
REVENUES TOTAL	**$86,842,035**	**$63,987,851**	**$69,418,598**	**$80,279,090**
Total Starting Fund Balance	–	–	–	–
Expenses				
Expenses	–	–	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
FIXED ASSETS	$1,371,166	$775,301	$546,572	$2,154,204
OTHER CHARGES	$4,210,524	$4,252,130	$5,247,006	$7,199,156
SALARIES & BENEFITS	$14,888,756	$17,698,761	$19,361,444	$25,762,530
SERVICES & SUPPLIES	$18,455,854	$17,939,678	$17,353,386	$30,516,397
TRANSFERS	$30,768,314	$18,415,617	$19,216,797	$24,867,939
EXPENSES TOTAL	**$69,694,614**	**$59,081,487**	**$61,725,204**	**$90,500,226**

DETAILED BREAKDOWN

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
0016 - ALCOHOL & DRUG				
CHARGES FOR SERVICES				
45331 - ASSMT VC 23649 $100	$6,312	$5,801	$4,089	$7,075
45272 - CLIENT FEES DRUG/ALCOHOL	$237	–	–	$0
45330 - DRUG PROG. FEE/DIVERSION	$2,814	$3,119	$1,845	$3,291
CHARGES FOR SERVICES TOTAL	**$9,363**	**$8,920**	**$5,933**	**$10,366**
FINES & PENALTIES				
42060 - CO ALC ABUSE/PREV.1463.25	$2,998	$2,771	$1,976	$3,105
FINES & PENALTIES TOTAL	**$2,998**	**$2,771**	**$1,976**	**$3,105**
OTHER REVENUE				
46607 - OTHER MISCELLANEOUS	–	–	–	$175,677
OTHER REVENUE TOTAL	**–**	**–**	**–**	**$175,677**
STATE & FEDERAL AID				
44516 - FED-BLOCK GRANT ALCOHOL	$602,269	$341,795	$233,060	$440,000
44516P - FED-BLOCK GRANT ALCOHOL	–	–	$174,510	$0
44295 - STATE-MENTAL HEALTH	–	–	$191,104	$250,000
STATE & FEDERAL AID TOTAL	**$602,269**	**$341,795**	**$598,674**	**$690,000**
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$669,649
TRANSFERS TOTAL	**–**	**–**	**–**	**$669,649**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$5,511	$5,213	–	$0
USE OF MONEY & PROPERTY TOTAL	**$5,511**	**$5,213**	**–**	**$0**
0016 - ALCOHOL & DRUG TOTAL	**$620,140**	**$358,699**	**$606,583**	**$1,548,797**
0063 - ANIMAL CONT. SPAY/NEUTER				
CHARGES FOR SERVICES				
45024 - ANIMAL CNTRL FEES & FINES	$949	$413	$489	$500
CHARGES FOR SERVICES TOTAL	**$949**	**$413**	**$489**	**$500**
OTHER REVENUE				
46239 - DONATIONS	$348	$7,496	$8,715	$25,600
46259 - FORFEITED DEPOSIT	$1,450	$1,250	$1,075	$150
OTHER REVENUE TOTAL	**$1,798**	**$8,746**	**$9,790**	**$25,750**
STATE & FEDERAL AID				
44290 - STATE-OTHER	$180,000	$0	$150,000	$0
STATE & FEDERAL AID TOTAL	**$180,000**	**$0**	**$150,000**	**$0**
TRANSFERS	–	–	–	$3,157
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$1,348	$2,724	$3,357	$2,000
43998 - UNREALZED GAINS/LOSSES	$69	$1,252	–	$0
USE OF MONEY & PROPERTY TOTAL	**$1,417**	**$3,976**	**$3,357**	**$2,000**
0063 - ANIMAL CONT. SPAY/NEUTER TOTAL	**$184,163**	**$13,135**	**$163,636**	**$31,407**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
0021 - ARPA 2021				
STATE & FEDERAL AID				
44027 - STATE GRANT	$1,826,520	–	–	$0
STATE & FEDERAL AID TOTAL	**$1,826,520**	**–**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$56,444	$51,085	$40,987	$0
43998 - UNREALZED GAINS/LOSSES	$10,965	$12,209	–	$0
USE OF MONEY & PROPERTY TOTAL	**$67,409**	**$63,295**	**$40,987**	**$0**
0021 - ARPA 2021 TOTAL	**$1,893,928**	**$63,295**	**$40,987**	**$0**
00D1 - ASSET FORFEITURE				
FINES & PENALTIES				
42014 - ASSETS FORFEITURE	–	–	$1,475	$500
FINES & PENALTIES TOTAL	**–**	**–**	**$1,475**	**$500**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$424	$542	$564	$0
43998 - UNREALZED GAINS/LOSSES	$137	$126	–	$0
USE OF MONEY & PROPERTY TOTAL	**$561**	**$669**	**$564**	**$0**
00D1 - ASSET FORFEITURE TOTAL	**$561**	**$669**	**$2,039**	**$500**
0009 - AUD- CO LOCAL REV 2011				
STATE & FEDERAL AID				
44718A - ACLOCRV11 STATE&FED AID	-$24,393	$0	$0	$0
44760A - ACLOCRV11 STATE&FED AID	$1,318	–	–	$0
44780A - ACLOCRV11 STATE&FED AID	$484,630	$405,988	$428,452	$428,000
44705A - ST-DA 1/2 1020 SUBACCT	$20,006	$18,021	$15,917	$41,452
44782A - ST-FAMILY SPT SUBACT	$3,512,875	$2,921,911	$3,425,211	$3,305,000
44712A - ST-MH AB 118 SUBACCT	$868,177	$842,709	$645,366	$590,000
44711A - ST MH-BEHAV HLTH SUB	$1,576,334	$1,625,085	$1,513,816	$867,500
44706A - ST-PD 1/2 1020 SUBACCT	$21,246	$18,020	$15,917	$43,264
44709A - ST-PROB YTH OFFDR BGSA	$137,058	$114,140	$105,822	$124,106
44716A - ST-SO CAL EMA SUBACCT	$29,486	$29,486	$29,486	$29,486
44715A - ST-SO ELEAS SUBACCT	$568,514	$500,000	$460,951	$500,000
44700A - ST-SO TRL CT SEC SUB	$548,810	$415,551	$451,115	$441,000
44725 - ST-SS FOSTER CARE	–	–	$46,766	$0
44781A - ST-SS PROT SVC SUBACCT	$3,224,083	$3,307,422	$2,811,061	$3,100,000
STATE & FEDERAL AID TOTAL	**$10,968,144**	**$10,198,333**	**$9,949,880**	**$9,469,808**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$14,566	$27,054	–	$0
USE OF MONEY & PROPERTY TOTAL	**$14,566**	**$27,054**	**–**	**$0**
0009 - AUD- CO LOCAL REV 2011 TOTAL	**$10,982,710**	**$10,225,388**	**$9,949,880**	**$9,469,808**
0019 - CARES ACT - COVID19				
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$1,766	$2,261	$2,326	$0
43998 - UNREALZED GAINS/LOSSES	$563	$519	–	$0
USE OF MONEY & PROPERTY TOTAL	**$2,329**	**$2,781**	**$2,326**	**$0**
0019 - CARES ACT - COVID19 TOTAL	**$2,329**	**$2,781**	**$2,326**	**$0**
0059 - CDBG ANNUAL ED				
STATE & FEDERAL AID				
44027 - STATE GRANT	-$14,939	$19,184	$17,172	$224,088
44029 - STATE GRANT REV	–	–	–	$174,354
44028 - STATE GRANT REVENUE	–	$5,788	$40,432	$503,815
STATE & FEDERAL AID TOTAL	**-$14,939**	**$24,972**	**$57,604**	**$902,257**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	-$919	-$410	$0
43998 - UNREALZED GAINS/LOSSES	–	-$53	–	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**-$972**	**-$410**	**$0**
0059 - CDBG ANNUAL ED TOTAL	**-$14,939**	**$24,000**	**$57,194**	**$902,257**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
0058 - CDBG CARES ACT CV-2-3				
STATE & FEDERAL AID				
44027 - STATE GRANT	$2,043	$105,240	$40,717	$0
44028 - STATE GRANT REVENUE	$16,154	$328,982	$158,797	$0
STATE & FEDERAL AID TOTAL	**$18,198**	**$434,222**	**$199,514**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	-$4,293	-$3,355	$0
43998 - UNREALZED GAINS/LOSSES	–	-$27	–	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**-$4,320**	**-$3,355**	**$0**
0058 - CDBG CARES ACT CV-2-3 TOTAL	**$18,198**	**$429,902**	**$196,159**	**$0**
0004 - CHILD ABUSE PREVENTION				
CHARGES FOR SERVICES	$2,299	$2,634	$2,598	$2,500
OTHER REVENUE	$28,238	$20,280	$26,566	$10,000
TRANSFERS	–	$17,701	$17,568	$20,000
USE OF MONEY & PROPERTY	$6,084	$6,711	$5,974	$5,000
0004 - CHILD ABUSE PREVENTION TOTAL	**$36,622**	**$47,327**	**$52,705**	**$37,500**
0035 - CHILD SUPPORT				
STATE & FEDERAL AID	$549,587	$768,870	$683,722	$1,028,155
TRANSFERS	–	–	$33,992	$0
USE OF MONEY & PROPERTY	$16,886	$18,122	$16,971	$0
0035 - CHILD SUPPORT TOTAL	**$566,473**	**$786,992**	**$734,686**	**$1,028,155**
0005 - COUNTY FAIR				
CHARGES FOR SERVICES	$68,608	$59,071	$62,250	$64,000
OTHER REVENUE	$12,370	$10,336	$22,936	$26,000
STATE & FEDERAL AID	$127,932	$116,950	$137,400	$90,000
TAX REVENUE	$2,714	$1,837	$2,101	$2,000
TRANSFERS	$4,999	$4,999	$24,836	$598,999
USE OF MONEY & PROPERTY	$232,310	$184,156	$232,154	$221,100
0005 - COUNTY FAIR TOTAL	**$448,933**	**$377,350**	**$481,676**	**$1,002,099**
0025 - COUNTY LOCAL REV AB109				
STATE & FEDERAL AID	$1,180,672	$1,182,414	$976,830	$1,243,026
USE OF MONEY & PROPERTY	$4,947	$5,329	–	$0
0025 - COUNTY LOCAL REV AB109 TOTAL	**$1,185,620**	**$1,187,743**	**$976,830**	**$1,243,026**
0018 - DA - ADULT DRUG COURT				
STATE & FEDERAL AID	$155,735	$55,952	–	$0
USE OF MONEY & PROPERTY	-$113	$224	–	$0
0018 - DA - ADULT DRUG COURT TOTAL	**$155,622**	**$56,176**	**–**	**$0**
0309 - DA Alt Sentencing				
STATE & FEDERAL AID	–	–	$16,139	$0
TRANSFERS	–	–	$146,210	$411,599
USE OF MONEY & PROPERTY	–	–	$35	$0
0309 - DA ALT SENTENCING TOTAL	**–**	**–**	**$162,385**	**$411,599**
0308 - DA-RE-ENTRY PROGRAM				
STATE & FEDERAL AID	–	–	$1,246,219	$300,000
USE OF MONEY & PROPERTY	–	–	$278	$0
0308 - DA-RE-ENTRY PROGRAM TOTAL	**–**	**–**	**$1,246,497**	**$300,000**
0013 - DEPT. SOCIAL SERVICES				
OTHER REVENUE	$66,213	$99,410	$694,602	$125,500
STATE & FEDERAL AID	$4,491,858	$4,936,820	$4,844,019	$5,230,000
TRANSFERS	$22,546,350	$9,931,890	$11,182,691	$16,087,000
USE OF MONEY & PROPERTY	$928,083	$723,215	$648,046	$650,000
0013 - DEPT. SOCIAL SERVICES TOTAL	**$28,032,505**	**$15,691,335**	**$17,369,359**	**$22,092,500**
0022 - DISASTER RESPONSE FUND				
OTHER REVENUE	$129,258	$567,003	$141,445	$0
TRANSFERS	–	–	$432,534	$0
0022 - DISASTER RESPONSE FUND TOTAL	**$129,258**	**$567,003**	**$573,979**	**$0**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
0023 - DISASTR RECOV OP CNTR DROC				
TRANSFERS	–	–	–	$1,693
0023 - DISASTR RECOV OP CNTR DROC TOTAL	**–**	**–**	**–**	**$1,693**
0056 - DIXIE FIRE INSURANCE				
OTHER REVENUE	–	$0	$2,652,998	$0
TRANSFERS	–	–	$1,761,763	$0
USE OF MONEY & PROPERTY	–	$18,083	$58,826	$0
0056 - DIXIE FIRE INSURANCE TOTAL	**–**	**$18,083**	**$4,473,587**	**$0**
0037 - DNA PENALTY (PROP 69)				
FINES & PENALTIES	$4,377	–	–	$4,000
USE OF MONEY & PROPERTY	$868	$1,097	$824	$650
0037 - DNA PENALTY (PROP 69) TOTAL	**$5,245**	**$1,097**	**$824**	**$4,650**
0064 - DOMESTIC VIOL ASSISTANCE				
LICENSES & PERMITS	$3,486	$2,829	$3,277	$3,000
USE OF MONEY & PROPERTY	$519	$670	$385	$400
0064 - DOMESTIC VIOL ASSISTANCE TOTAL	**$4,005**	**$3,499**	**$3,662**	**$3,400**
00D2 - ENVIRONMENTAL SETTLEMENT				
OTHER REVENUE	$208,799	$200,000	$200,000	$201,125
TRANSFERS	–	–	–	$539
USE OF MONEY & PROPERTY	$4,380	$14,840	$17,042	$0
00D2 - ENVIRONMENTAL SETTLEMENT TOTAL	**$213,179**	**$214,840**	**$217,042**	**$201,664**
0065 - ERDS				
CHARGES FOR SERVICES	$5,483	$5,605	$5,660	$8,500
USE OF MONEY & PROPERTY	$1,333	$1,849	$1,703	$0
0065 - ERDS TOTAL	**$6,816**	**$7,454**	**$7,363**	**$8,500**
0003 - FISH & GAME				
FINES & PENALTIES	-$1,262	$1,225	$1,228	$1,000
OTHER REVENUE	$140,000	–	–	$0
STATE & FEDERAL AID	$2,125	$1,903	$2,113	$1,903
USE OF MONEY & PROPERTY	$8,857	$11,166	$8,685	$8,000
0003 - FISH & GAME TOTAL	**$149,720**	**$14,294**	**$12,027**	**$10,903**
0067 - HAVA - ELECTIONS				
STATE & FEDERAL AID	–	–	–	$15,789
USE OF MONEY & PROPERTY	$1,743	$1,906	$1,605	$1,000
0067 - HAVA - ELECTIONS TOTAL	**$1,743**	**$1,906**	**$1,605**	**$16,789**
0026 - LOCAL ASSISTANCE & TCF				
STATE & FEDERAL AID	$3,762,368	$3,756,468	–	$0
USE OF MONEY & PROPERTY	$53,665	$273,002	$194,824	$0
0026 - LOCAL ASSISTANCE & TCF TOTAL	**$3,816,034**	**$4,029,471**	**$194,824**	**$0**
0014 - MENTAL HEALTH				
CHARGES FOR SERVICES	$30,665	$37,642	$12,891	$0
OTHER REVENUE	$1,495	–	–	$0
STATE & FEDERAL AID	$5,225,323	$3,944,370	$8,351,298	$10,977,488
TRANSFERS	$2,519,596	$2,717,178	$2,696,236	$2,472,757
USE OF MONEY & PROPERTY	$265,808	$291,833	$185,493	$181,300
0014 - MENTAL HEALTH TOTAL	**$8,042,886**	**$6,991,023**	**$11,245,919**	**$13,631,545**
0054 - OPIOID SETTLEMENT FUND				
STATE & FEDERAL AID	$465,336	$277,147	$1,304,046	$450,000
USE OF MONEY & PROPERTY	$6,410	$29,430	$59,671	$0
0054 - OPIOID SETTLEMENT FUND TOTAL	**$471,746**	**$306,577**	**$1,363,718**	**$450,000**
0070 - PCCDC PILT CDBG				
USE OF MONEY & PROPERTY	$221	$263	$220	$0
0070 - PCCDC PILT CDBG TOTAL	**$221**	**$263**	**$220**	**$0**
0055 - PG&E DIXIE FIRE SETTLEMENT				
OTHER REVENUE	$10,302,851	–	–	$0
STATE & FEDERAL AID	$0	$82,704	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
USE OF MONEY & PROPERTY	–	$395,055	$362,200	$0
0055 - PG&E DIXIE FIRE SETTLEMENT TOTAL	**$10,302,851**	**$477,759**	**$362,200**	**$0**
0047 - PLAN - DWR DACTI				
USE OF MONEY & PROPERTY	$1	$1	$1	$0
0047 - PLAN - DWR DACTI TOTAL	**$1**	**$1**	**$1**	**$0**
0049 - PLAN GRANT-DWR/SGM				
STATE & FEDERAL AID	$10,163	$4,334	$1,187	$0
USE OF MONEY & PROPERTY	$49	$12	$0	$0
0049 - PLAN GRANT-DWR/SGM TOTAL	**$10,213**	**$4,345**	**$1,188**	**$0**
0050 - PLAN GRANT - SB2				
STATE & FEDERAL AID	–	$160,000	–	$186,517
USE OF MONEY & PROPERTY	–	-$116	-$3	$0
0050 - PLAN GRANT - SB2 TOTAL	**–**	**$159,884**	**-$3**	**$186,517**
0052 - PLAN - HHAP GRANT				
USE OF MONEY & PROPERTY	$2,636	$3,145	$2,623	$0
0052 - PLAN - HHAP GRANT TOTAL	**$2,636**	**$3,145**	**$2,623**	**$0**
0048 - Plan Prop 1 IRWM				
STATE & FEDERAL AID	$7,345	$834,505	$317,757	$0
USE OF MONEY & PROPERTY	$11,481	$6,639	$1,293	$0
0048 - PLAN PROP 1 IRWM TOTAL	**$18,827**	**$841,143**	**$319,050**	**$0**
0046 - PROB GRANT DEPT(S)				
CHARGES FOR SERVICES	$1,114	$795	$44	$0
STATE & FEDERAL AID	$584,646	$564,829	$548,307	$918,702
TRANSFERS	$740,871	$721,155	$526,887	$633,776
USE OF MONEY & PROPERTY	$73,951	$115,199	$111,558	$118,814
0046 - PROB GRANT DEPT(S) TOTAL	**$1,400,583**	**$1,401,978**	**$1,186,795**	**$1,671,292**
0015 - PUBLIC HEALTH				
CHARGES FOR SERVICES	$313,334	$1,065,480	$460,436	$105,705
OTHER REVENUE	$389	$3,886	$15,770	$0
STATE & FEDERAL AID	$4,369,249	$5,119,700	$5,599,983	$4,840,437
TRANSFERS	$250,025	$236,204	$236,640	$622,175
USE OF MONEY & PROPERTY	$54,205	$63,116	$44,947	$50,000
0015 - PUBLIC HEALTH TOTAL	**$4,987,201**	**$6,488,386**	**$6,357,776**	**$5,618,317**
0062 - RECORDERS FUND				
CHARGES FOR SERVICES	$12,581	$13,313	$14,262	$16,700
USE OF MONEY & PROPERTY	$16,116	$18,922	$14,305	$12,150
0062 - RECORDERS FUND TOTAL	**$28,697**	**$32,236**	**$28,567**	**$28,850**
0002 - ROAD				
CHARGES FOR SERVICES	$662,967	$821,750	$679,001	$656,500
LICENSES & PERMITS	$94,390	$94,096	$113,227	$100,000
OTHER REVENUE	$10,553	$76,717	$2,785	$162,000
STATE & FEDERAL AID	$8,182,835	$8,352,966	$6,098,202	$15,908,413
TAX REVENUE	$1,382	$935	$1,069	$1,000
TRANSFERS	$844,664	$206,055	$785,396	$292,000
USE OF MONEY & PROPERTY	$179,700	$270,268	$256,561	$190,000
0002 - ROAD TOTAL	**$9,976,490**	**$9,822,788**	**$7,936,241**	**$17,309,913**
0017 - SHERIFF GRANTS				
CHARGES FOR SERVICES	$15,966	$34,205	$86,146	$73,113
FINES & PENALTIES	–	–	$6,704	$0
OTHER REVENUE	$140,150	$375,223	$227,516	$252,573
STATE & FEDERAL AID	$856,213	$425,670	$495,477	$503,622
TAX REVENUE	$39,927	$39,436	$38,964	$38,964
TRANSFERS	$1,617,056	$1,955,192	$2,044,418	$1,793,594
USE OF MONEY & PROPERTY	$18,479	$18,248	$4,754	$3,200
0017 - SHERIFF GRANTS TOTAL	**$2,687,790**	**$2,847,974**	**$2,903,980**	**$2,665,066**
0057 - SW GRANTS (PW)				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
OTHER REVENUE	$366	–	–	$0
USE OF MONEY & PROPERTY	$1,621	$1,391	$1,118	$622
0057 - SW GRANTS (PW) TOTAL	**$1,987**	**$1,391**	**$1,118**	**$622**
0011 - TITLE III				
STATE & FEDERAL AID	$237,364	$258,980	–	$251,721
USE OF MONEY & PROPERTY	$10,907	$11,265	–	$0
0011 - TITLE III TOTAL	**$248,271**	**$270,244**	**–**	**$251,721**
0053 - TOBACCO SETTLEMENT FUND				
STATE & FEDERAL AID	$193,061	$172,174	$163,327	$150,000
USE OF MONEY & PROPERTY	$29,711	$44,105	$18,024	$0
0053 - TOBACCO SETTLEMENT FUND TOTAL	**$222,772**	**$216,279**	**$181,351**	**$150,000**
REVENUES TOTAL	**$86,842,035**	**$63,987,851**	**$69,418,598**	**$80,279,090**
Expenses				
0016 - ALCOHOL & DRUG				
SALARIES & BENEFITS	$250,670	$333,435	$462,131	$715,265
SERVICES & SUPPLIES	$210,517	$139,558	$134,747	$337,499
TRANSFERS	$86,682	$105,764	$92,305	$824,649
0016 - ALCOHOL & DRUG TOTAL	**$547,869**	**$578,758**	**$689,183**	**$1,877,413**
0063 - ANIMAL CONT. SPAY/NEUTER				
SERVICES & SUPPLIES	$60,879	$120,558	$161,699	$55,642
0063 - ANIMAL CONT. SPAY/NEUTER TOTAL	**$60,879**	**$120,558**	**$161,699**	**$55,642**
0021 - ARPA 2021				
SERVICES & SUPPLIES	$88,585	–	$225,000	$0
TRANSFERS	$1,494,950	$341,297	$154,406	$0
0021 - ARPA 2021 TOTAL	**$1,583,535**	**$341,297**	**$379,406**	**$0**
00D1 - ASSET FORFEITURE				
SERVICES & SUPPLIES	–	–	$134	$486
00D1 - ASSET FORFEITURE TOTAL	**–**	**–**	**$134**	**$486**
0009 - AUD- CO LOCAL REV 2011				
TRANSFERS	$8,085,681	$10,559,317	$9,120,793	$9,523,808
0009 - AUD- CO LOCAL REV 2011 TOTAL	**$8,085,681**	**$10,559,317**	**$9,120,793**	**$9,523,808**
0059 - CDBG ANNUAL ED				
SERVICES & SUPPLIES	$0	$9,301	$362,400	$557,597
TRANSFERS	$0	$14,455	$12,896	$27,906
0059 - CDBG ANNUAL ED TOTAL	**$0**	**$23,756**	**$375,296**	**$585,503**
0058 - CDBG CARES ACT CV-2-3				
SERVICES & SUPPLIES	$64,386	$378,262	$177,576	$0
TRANSFERS	–	$2,464	$6,159	$0
0058 - CDBG CARES ACT CV-2-3 TOTAL	**$64,386**	**$380,726**	**$183,735**	**$0**
0004 - CHILD ABUSE PREVENTION				
SERVICES & SUPPLIES	$35,973	$48,414	$35,423	$65,523
0004 - CHILD ABUSE PREVENTION TOTAL	**$35,973**	**$48,414**	**$35,423**	**$65,523**
0035 - CHILD SUPPORT				
SALARIES & BENEFITS	$699,260	$526,513	$643,916	$853,001
SERVICES & SUPPLIES	$83,458	$100,337	$61,643	$171,852
0035 - CHILD SUPPORT TOTAL	**$782,718**	**$626,850**	**$705,560**	**$1,024,853**
0005 - COUNTY FAIR				
FIXED ASSETS	$33,947	–	–	$0
SALARIES & BENEFITS	$362,499	$399,237	$419,397	$447,093
SERVICES & SUPPLIES	$405,270	$386,493	$306,465	$373,735
TRANSFERS	–	–	–	$2,409
0005 - COUNTY FAIR TOTAL	**$801,716**	**$785,730**	**$725,862**	**$823,237**
0025 - COUNTY LOCAL REV AB109				
TRANSFERS	$1,014,927	$1,012,763	$961,633	$1,529,261
0025 - COUNTY LOCAL REV AB109 TOTAL	**$1,014,927**	**$1,012,763**	**$961,633**	**$1,529,261**
0018 - DA - ADULT DRUG COURT				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
SERVICES & SUPPLIES	$152,912	$55,952	–	$0
0018 - DA - ADULT DRUG COURT TOTAL	**$152,912**	**$55,952**	**–**	**$0**
0309 - DA Alt Sentencing				
SALARIES & BENEFITS	–	–	$74,590	$325,681
SERVICES & SUPPLIES	–	–	$24,943	$67,831
TRANSFERS	–	–	$133	$5,867
0309 - DA ALT SENTENCING TOTAL	**–**	**–**	**$99,666**	**$399,379**
0308 - DA-RE-ENTRY PROGRAM				
SALARIES & BENEFITS	–	–	$9,762	$107,968
SERVICES & SUPPLIES	–	–	$23,805	$54,200
TRANSFERS	–	–	–	$195,000
0308 - DA-RE-ENTRY PROGRAM TOTAL	**–**	**–**	**$33,567**	**$357,168**
0013 - DEPT. SOCIAL SERVICES				
FIXED ASSETS	–	–	–	$150,000
OTHER CHARGES	$4,053,517	$4,106,110	$5,065,920	$6,442,000
SALARIES & BENEFITS	$2,657,237	$3,175,796	$3,285,624	$4,831,966
SERVICES & SUPPLIES	$2,179,062	$3,577,549	$2,712,741	$4,173,182
TRANSFERS	$18,100,800	$3,084,901	$5,385,568	$9,340,800
0013 - DEPT. SOCIAL SERVICES TOTAL	**$26,990,615**	**$13,944,356**	**$16,449,854**	**$24,937,948**
0022 - DISASTER RESPONSE FUND				
SERVICES & SUPPLIES	$3,795,916	–	$6,754	$0
TRANSFERS	$406,322	–	$408,335	$1,693
0022 - DISASTER RESPONSE FUND TOTAL	**$4,202,238**	**–**	**$415,089**	**$1,693**
0023 - DISASTR RECOV OP CNTR DROC				
SALARIES & BENEFITS	–	$282	$352	$342
SERVICES & SUPPLIES	$25,608	–	$274	$442
TRANSFERS	–	–	$432,534	$0
0023 - DISASTR RECOV OP CNTR DROC TOTAL	**$25,608**	**$282**	**$433,160**	**$784**
0037 - DNA PENALTY (PROP 69)				
FIXED ASSETS	–	–	$7,020	$0
SERVICES & SUPPLIES	$1,902	$2,263	$2,450	$22,149
0037 - DNA PENALTY (PROP 69) TOTAL	**$1,902**	**$2,263**	**$9,469**	**$22,149**
0064 - DOMESTIC VIOL ASSISTANCE				
SERVICES & SUPPLIES	$2,401	$6,432	$4,053	$14,006
0064 - DOMESTIC VIOL ASSISTANCE TOTAL	**$2,401**	**$6,432**	**$4,053**	**$14,006**
00D2 - ENVIRONMENTAL SETTLEMENT				
SERVICES & SUPPLIES	–	$505	–	$10,082
TRANSFERS	–	–	$2,500	$15,000
00D2 - ENVIRONMENTAL SETTLEMENT TOTAL	**–**	**$505**	**$2,500**	**$25,082**
0065 - ERDS				
SERVICES & SUPPLIES	–	–	–	$27,517
0065 - ERDS TOTAL	**–**	**–**	**–**	**$27,517**
0003 - FISH & GAME				
SALARIES & BENEFITS	$3,295	$3,674	$3,559	$3,427
SERVICES & SUPPLIES	$36,539	$22,522	$4,865	$3,914
0003 - FISH & GAME TOTAL	**$39,834**	**$26,196**	**$8,423**	**$7,341**
0067 - HAVA - ELECTIONS				
FIXED ASSETS	–	–	$0	$30,000
SERVICES & SUPPLIES	$3,894	-$38	–	$26,880
0067 - HAVA - ELECTIONS TOTAL	**$3,894**	**-$38**	**$0**	**$56,880**
0026 - LOCAL ASSISTANCE & TCF				
SERVICES & SUPPLIES	$49,312	$378,688	–	$0
TRANSFERS	$350,616	$1,173,492	$1,057,510	$0
0026 - LOCAL ASSISTANCE & TCF TOTAL	**$399,928**	**$1,552,180**	**$1,057,510**	**$0**
0014 - MENTAL HEALTH				
FIXED ASSETS	$105,148	–	$68,365	$80,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
SALARIES & BENEFITS	$3,049,703	$3,710,188	$3,907,908	$5,941,410
SERVICES & SUPPLIES	$4,560,950	$5,122,060	$7,201,623	$8,095,369
TRANSFERS	$256,233	$441,171	$559,440	$1,036,623
0014 - MENTAL HEALTH TOTAL	**$7,972,033**	**$9,273,420**	**$11,737,336**	**$15,153,402**
0054 - OPIOID SETTLEMENT FUND				
SERVICES & SUPPLIES	–	–	–	$742,220
TRANSFERS	–	–	–	$257,780
0054 - OPIOID SETTLEMENT FUND TOTAL	**–**	**–**	**–**	**$1,000,000**
0055 - PG&E DIXIE FIRE SETTLEMENT				
SALARIES & BENEFITS	–	–	–	$135,044
TRANSFERS	–	$10,000	–	$0
0055 - PG&E DIXIE FIRE SETTLEMENT TOTAL	**–**	**$10,000**	**–**	**$135,044**
0049 - PLAN GRANT-DWR/SGM				
TRANSFERS	$10,163	$5,521	–	$0
0049 - PLAN GRANT-DWR/SGM TOTAL	**$10,163**	**$5,521**	**–**	**$0**
0050 - PLAN GRANT - SB2				
SERVICES & SUPPLIES	–	$101,461	–	$115,352
TRANSFERS	$3,661	$11,839	–	$71,075
0050 - PLAN GRANT - SB2 TOTAL	**$3,661**	**$113,300**	**–**	**$186,427**
0052 - PLAN - HHAP GRANT				
SERVICES & SUPPLIES	–	–	$68,037	$0
TRANSFERS	–	–	$5,114	$0
0052 - PLAN - HHAP GRANT TOTAL	**–**	**–**	**$73,151**	**$0**
0048 - Plan Prop 1 IRWM				
SERVICES & SUPPLIES	$277,518	$1,132,740	$110,681	$0
TRANSFERS	$7,702	$14,967	$9,456	$0
0048 - PLAN PROP 1 IRWM TOTAL	**$285,220**	**$1,147,707**	**$120,137**	**$0**
0046 - PROB GRANT DEPT(S)				
FIXED ASSETS	–	$86,441	–	$50,000
OTHER CHARGES	$56,758	$62,806	$82,414	$599,000
SALARIES & BENEFITS	$1,094	$21,752	$81,336	$124,797
SERVICES & SUPPLIES	$415,550	$328,145	$320,507	$788,383
TRANSFERS	$346,172	$365,423	$491,922	$807,084
0046 - PROB GRANT DEPT(S) TOTAL	**$819,575**	**$864,568**	**$976,179**	**$2,369,264**
0015 - PUBLIC HEALTH				
FIXED ASSETS	–	–	–	$75,540
OTHER CHARGES	$93,655	$79,893	$94,815	$96,854
SALARIES & BENEFITS	$2,460,229	$3,136,272	$3,427,596	$3,883,824
SERVICES & SUPPLIES	$2,080,269	$2,103,969	$1,179,483	$2,182,794
TRANSFERS	$350,426	$392,009	$243,084	$355,968
0015 - PUBLIC HEALTH TOTAL	**$4,984,579**	**$5,712,143**	**$4,944,977**	**$6,594,980**
0062 - RECORDERS FUND				
FIXED ASSETS	–	–	–	$44,000
SALARIES & BENEFITS	$14,389	$35,932	$32,947	$23,498
SERVICES & SUPPLIES	$600	$22,489	$2,340	$301,795
0062 - RECORDERS FUND TOTAL	**$14,989**	**$58,421**	**$35,287**	**$369,293**
0002 - ROAD				
FIXED ASSETS	$491,853	$27,132	$202,782	$1,064,000
OTHER CHARGES	$1,950	$950	$500	$40,000
SALARIES & BENEFITS	$4,519,977	$5,336,876	$5,739,393	$6,896,708
SERVICES & SUPPLIES	$3,029,513	$3,051,325	$2,895,688	$9,892,627
TRANSFERS	$43,975	$27,317	$4,719	$46,897
0002 - ROAD TOTAL	**$8,087,268**	**$8,443,600**	**$8,843,082**	**$17,940,232**
0017 - SHERIFF GRANTS				
FIXED ASSETS	$740,218	$661,728	$268,405	$660,664
OTHER CHARGES	$4,644	$2,371	$3,357	$10,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
SALARIES & BENEFITS	$870,403	$1,018,801	$1,272,932	$1,472,506
SERVICES & SUPPLIES	$894,344	$851,777	$1,330,054	$2,422,972
TRANSFERS	$153,287	$7,805	$8,676	$376,965
0017 - SHERIFF GRANTS TOTAL	**$2,662,896**	**$2,542,483**	**$2,883,424**	**$4,943,107**
0057 - SW GRANTS (PW)				
SERVICES & SUPPLIES	-$195	$87	–	$0
TRANSFERS	–	–	–	$35,000
0057 - SW GRANTS (PW) TOTAL	**-$195**	**$87**	**–**	**$35,000**
0011 - TITLE III				
OTHER CHARGES	–	–	–	$11,302
SERVICES & SUPPLIES	–	–	–	$13,219
TRANSFERS	$56,720	$245,111	$59,614	$214,154
0011 - TITLE III TOTAL	**$56,720**	**$245,111**	**$59,614**	**$238,675**
0053 - TOBACCO SETTLEMENT FUND				
SERVICES & SUPPLIES	$691	-$1,169	–	-$871
TRANSFERS	–	$600,000	$200,000	$200,000
0053 - TOBACCO SETTLEMENT FUND TOTAL	**$691**	**$598,831**	**$200,000**	**$199,129**
EXPENSES TOTAL	**$69,694,614**	**$59,081,487**	**$61,725,204**	**$90,500,226**

AGRICULTURAL COMMISSIONER

Fund: 0001 General
Budget Unit: 20425 - Agricultural Commissioner
Function: 02 - Public Protection
Activity: 20 - Protection Inspection

DEPARTMENT NARRATIVE

Department Head: County Agricultural Commissioner/Sealer
Title: Director

The mission of the Agricultural Commissioner Office is to promote agriculture and equity in the marketplace, while ensuring the welfare of the public, industry, and the environment.

The Agricultural Commissioner and Sealer of Weights & Measures is responsible for Countywide enforcement of agricultural laws and regulations as provided by the California Food and Agriculture Code, California Code of Regulations, California Business and Professions Code and the Code of Federal Regulations. In enforcing these laws and regulations, the Agricultural Commissioner/Sealer works in cooperation with, and under the guidance of, the California Department of Food and Agriculture, the California Department of Pesticide Regulation, and the United States Department of Agriculture. The Agricultural Commissioner/ Sealer is also responsible for implementing all ordinances and resolutions adopted by the Plumas County Board of Supervisors pertaining to agriculture and weight and measures.

The Department of Agriculture/ Weights and Measures is organized into four sections with the following functions:

- General Management - Provides leadership for planning, organizing, directing, controlling, and coordinating departmental activities, including preparation of the department budget. This section coordinates all programs. It is also responsible for initiating all civil and criminal enforcement actions, including administrative hearings. This section interfaces with public and private entities on agriculture- related regulatory, economic development and planning issues including the General Plan, Emergency Operations Plan, Resource Conservation Districts, and Agricultural Preserves.
- Agriculture Regulatory Programs - This includes a variety of inspections, investigations, and agricultural services relating to plant quarantine, pest detection, pesticide use, pest management, industrial hemp, noxious weed eradication, certified farmer's market, certified producers, organics, honey quality control, egg quality control, seed inspection, crop statistics, nursery inspection, and apiary inspection.
- Agriculture Resource Programs - Provides plant and pest identification services to the public along with options for control of the pest. Assist other departments with various plans and program implementation. Lead county department in the Ag Pass Program for the county.
- Weights and Measures Programs - Provides equitable commerce transactions within the County. This section provides certification and inspection of weighing and measuring devices; quality control audits of items sold by weight, measure, or count; price verification audits; petroleum product quality control; registered service agent oversight; and weighmaster compliance inspections. It also maintains official, certified standards that are used to verify the accuracy of weighing and measuring devices used in trade.

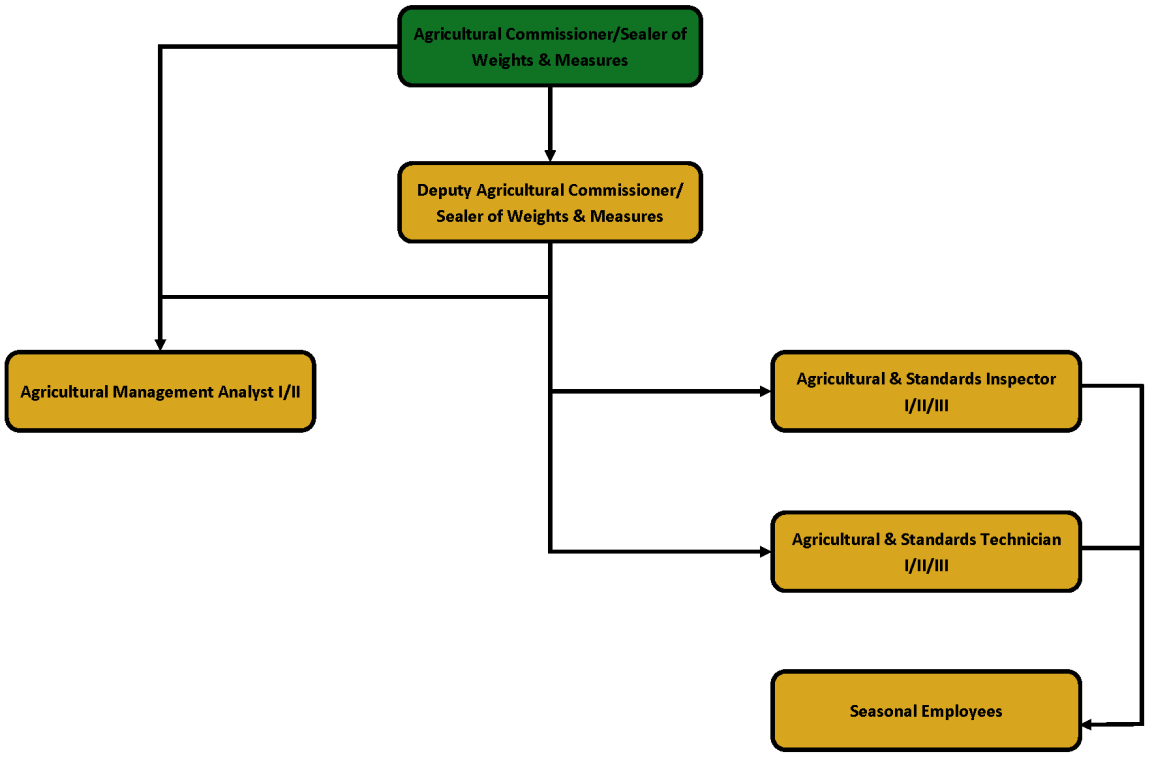
HIGHLIGHTS FROM THE PAST YEAR

- Our department met our 23-24 Maintenance of Effort to qualify for CDFA 224a and 224 g funding exceeding our budgeted amount by $51,000.00
- We were able to meet the and exceed that small county minimum for the Department of Pesticide Regulation (DPR) MIL tax resulting in exceeding our budgeted amount by $6,000.00
- The hiring of Joseph Froese as our new Inspector in October.
- We were able to acquire a new crane for the weight truck. It has already been used extensively for the testing of livestock scales and vehicle scales in Plumas and Sierra Counties.
- We have been working since 2017 to obtain United States Department of Agriculture (USDA)/Animal Plant Health Inspections Service (APHIS) grasshopper sampler certification. Joseph was able to complete this training on June 23, 2025. This will allow our department to officially sample grasshopper populations for submittal to USDA/APHIS for possible treatment of extreme grasshopper populations.
- Our department was able to successfully tier the county to the Environmental Impact Report/Environmental Impact Statement for the California Wildlife Damage Mitigation Project.
- 50% of the department is trained through ICS 400 in emergency management.
- The department co-hosted a Continuing Education Day for our growers to allow for the recertification of Private Applicator's Certificates.
- 16 Restricted Material Permits were issued.
- 20 Operator Identification Numbers were issued.
- 15 pesticide use enforcement inspections were conducted.
- 649 Bee hives registered; 135 bee hives inspected.
- 31 truckloads of incoming nursery stock inspected.
- 16 incoming seed shipments were inspected.
- 8 Certified Producer Certificates issued.
- 1 Certified Farmers Market certificate
- 706 hours were expended on treating 256.98 acres for 15 different species of noxious weeds, allowing native vegetation to recover.
- 248 fuel pumps were tested.
- 30 cattle scales were tested and sealed.
- 10 vehicle scales were tested and sealed.
- 110 small weighing and measuring devices were tested and sealed.
- 302 package audits were completed at 3 different locations.
- 3 Industrial Hemp sites registered.

PERSONNEL SUMMARY

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Agricultural Commissioner/Sealer of Weights & Measures	1	1	1	1	1
Administrative Assistant I/II OR Agricultural & Standards Management Analyst I/II	1	1	1	1	1
Deputy Agricultural Commissioner/Sealer of Weights & Measures OR Agricultural Weights & Measures Inspector I/II/III OR Agricultural Weights & Measures Technician I/II/III	2	2	2	2	2
Agricultural Weights & Measures Technician I/II/III	0	0	0	1	1
FULL-TIME EQUIVALENT POSITIONS	**4**	**4**	**4**	**5**	**5**

DEPARTMENT ORGANIZATIONAL CHART



REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

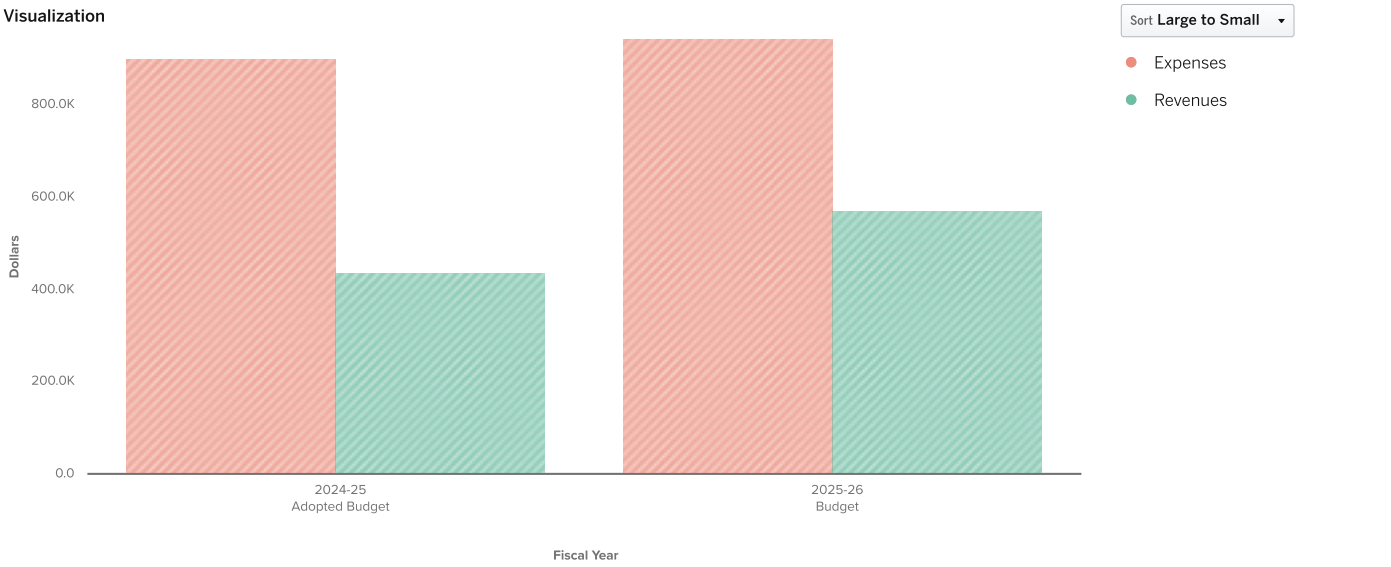
Back History Reset

Broken down by

Types

Agricultural Commissioner | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45070 - AGRICULTURAL SERVICES	$27,577	$24,085	$23,776	$124,465
CHARGES FOR SERVICES TOTAL	**$27,577**	**$24,085**	**$23,776**	**$124,465**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$58,470	$47,284	–	$75,000
46251 - REIMBURSEMENTS/REFUNDS	–	$17	–	$0
OTHER REVENUE TOTAL	**$58,470**	**$47,301**	**–**	**$75,000**
STATE & FEDERAL AID				
44180P - STATE AID FOR AG	$0	$16,740	$634	$1,200
44180 - STATE-AID FOR AGRICULTURE	$327,473	$329,279	$391,271	$370,000
STATE & FEDERAL AID TOTAL	**$327,473**	**$346,019**	**$391,906**	**$371,200**
TRANSFERS				
48000 - TRANSFER-IN	$4,500	$4,500	–	$0
48005 - TRANSFER-IN5	–	–	$30,518	$0
TRANSFERS TOTAL	**$4,500**	**$4,500**	**$30,518**	**$0**
REVENUES TOTAL	**$418,020**	**$421,905**	**$446,199**	**$570,665**
Expenses				
FIXED ASSETS				
540110 - CAPITAL IMPROVEMENTS	$55,375	–	–	$10,500
542600 - EQUIPMENT	$11,615	–	$74,302	$0
541980 - TRUCK	$43,216	$51,489	–	$0
FIXED ASSETS TOTAL	**$110,207**	**$51,489**	**$74,302**	**$10,500**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	–	–	$88	$840

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51121 - BOOT ALLOWANCE	–	–	–	$600
51120 - CELL PHONE ALLOW	$1,880	$1,800	$1,850	$240
51110 - COMPENSATION INSURANCE	$3,750	$24,499	$23,039	$13,769
51100 - FICA/MEDICARE OASDI	$20,879	$23,209	$26,322	$30,764
51090 - GROUP INSURANCE	$64,545	$66,295	$97,025	$86,192
51150 - LIFE INSURANCE	$334	$334	$334	$367
51081 - OPEB LIABILITY	$9,513	$9,660	$11,604	$13,428
51020 - OTHER WAGES	$7,862	$16,343	$10,999	$11,800
51060 - OVERTIME PAY	–	–	$405	$500
51000 - REGULAR WAGES	$272,454	$283,054	$330,993	$401,461
51080 - RETIREMENT	$23,195	$69,484	$88,704	$95,855
51070 - UNEMPLOYMENT INSURANCE	$366	$305	$282	$290
SALARIES & BENEFITS TOTAL	**$404,778**	**$494,983**	**$591,644**	**$656,106**
SERVICES & SUPPLIES				
520000 - AGRICULTURE	$8,852	$8,884	$19,352	$26,000
520200 - COMMUNICATIONS	–	–	–	$130
520250 - COPY MACHINE LEASE	–	–	$127	$3,500
527802 - ELECTRIC CHARGES	$2,695	$2,272	$4,506	$7,000
520900 - EQUIPMENT MAINTENANCE	$1,857	$2,426	$1,091	$4,000
523800 - EQUIP RENT/LEASE	$3,000	$3,000	$3,000	$0
527550 - IN COUNTY HOSTING	$676	$608	$98	$500
525119 - LIABILITY SELF-FUND INSURANCE	$2,772	$3,170	$3,803	$3,721
521600 - MEMBERSHIPS/ANNUAL DUES	$2,161	$2,182	$2,377	$3,250
521800 - OFFICE EXPENSE	$6,428	$1,205	$2,143	$5,000
521801 - Office Water	–	–	$411	$450
525000 - OVERHEAD	–	–	–	$81,921
520220 - PAPER/PAPER SUPPLIES	–	$784	$651	$750
520201 - PHONE - LAND LINE (S)	$285	$301	$318	$3,600
520210 - POSTAGE/SHIP, MAIL COST	$316	$385	$380	$450
521900 - PROFESSIONAL SVC	$0	–	–	$97,465
527803 - PROPANE/OTHR HEATING FUEL	$2,415	$1,460	$1,689	$3,000
520407 - REFUSE DISPOSAL	$9	$25	$54	$65
520940 - SAFETY EQUIPMENT/EXPENSES	$2,374	$4,997	$1,391	$2,000
524300 - SMALL TOOLS/INSTRUMENTS	$434	$2,289	$1,200	$1,500
524400 - SPECIAL DEPARTMENT EXPENSE	$4,683	$4,246	$4,275	$7,435
527000 - TRAINING	$1,020	$2,795	$1,850	$4,000
527400 - TRAVEL- IN COUNTY	$6,818	$7,884	$6,799	$8,000
527500 - TRAVEL- OUT OF COUNTY	$2,151	$4,271	$7,871	$8,500
520902 - VEHICLE MAINTENANCE	$2,656	$3,370	$2,947	$4,000
SERVICES & SUPPLIES TOTAL	**$51,601**	**$56,553**	**$66,331**	**$276,237**
EXPENSES TOTAL	**$566,585**	**$603,025**	**$732,277**	**$942,843**
Surplus (Deficit)	-$148,565	-$181,120	-$286,078	-$372,178

ASSESSOR

Fund: 0001 General
Budget Unit: 20060 - Assessor
Function: 01 - General Government
Activity: 11 - Finance

DEPARTMENT NARRATIVE

Department Head: Cindie Froggatt
Title: Assessor

It is the mission of the Plumas County Assessor's Office to provide equitable and timely assessments of properties in compliance with the laws of the State of California, while consistently providing quality customer service.

The work of the County Assessor is governed by the California State Constitution, laws passed by the Legislature and rules adopted by the State Board of Equalization. The duties of the County Assessor are to discover all taxable property, identify the owner, assess the value and enroll it on the local assessment roll. We prepare and maintain current data on each parcel assessed, including maps of boundaries, inventories of land structure, property characteristics and any applicable exemptions.

The Assessor is elected to office by the voters of Plumas County and serves a four-year term.

HIGHLIGHTS FROM THE PAST YEAR

The Assessor's Department has had a very productive year in that we now have a Permanent Chief Appraiser and one more appraiser that is being trained. We have also hired and trained a Department Fiscal Officer and a Property Tax Assessment Specialist.

The 2024-2025 tax year has been challenging as we have spent a lot of time understanding our practices and procedures. This includes the Assessment Appeals process, which we have made great strides in.

The valuation of hangars has been done more accurately as we have the leases for almost all hangars. With more information provided to the Assessor's office, the valuation of aircraft is being done more accurately.

The change in ownership transfers have been brought up to current levels of 45 days, this allows the appraisal staff to re-assess these properties closer to our goal of 3 months. The time from when the new construction or re-appraisable event happens to when it's re-assessed has been cut drastically.

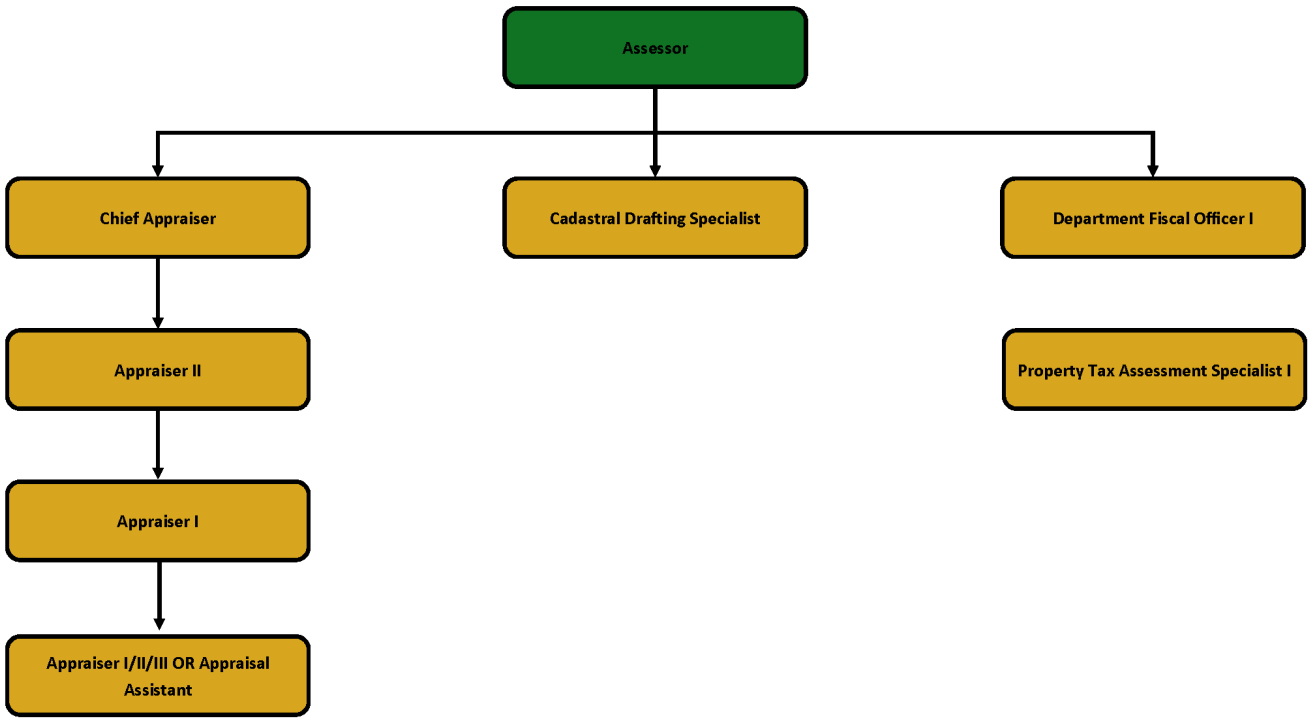
Our current Prop 8 process has shown to be more accurate as we do an appraisal on all Prop 8 properties. This has helped us to be more accurate with our Prop 8 values.

These changes have allowed us to move forward with improving processes to help making jobs more efficient and ultimately, serve the public better.

PERSONNEL SUMMARY

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Auditor/Appriaser I/II/III OR Assistant County Assessor	1	0	0	0	0
Assessor	1	1	1	1	1
Chief Appraiser	1	1	1	1	1
Appraiser I/II/III OR Appraisal Assistant	3	3	3	3	3
Cadastral Drafting Specialist	1	1	1	1	1
Department Fiscal Officer I/II OR Assessor's Office Manager	0	1	1	1	1
Property Tax Assessment Technician OR Property Tax Assessment Specialist I/II	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**8**	**8**	**8**	**8**	**8**

DEPARTMENT ORGANIZATIONAL CHART



REVENUE VS. EXPENDITURE

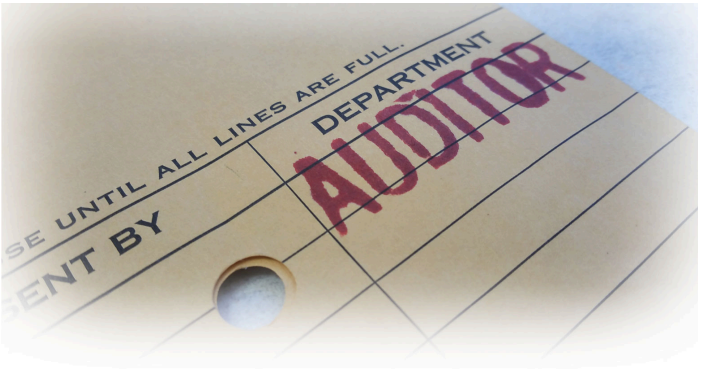
BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45010 - ASSM-TAX COLLECTOR FEES	$16,738	$19,048	$13,059	$13,000
45005 - SB 2557 COLLECTION CHARGE	$104,995	$105,086	$105,086	$105,000
CHARGES FOR SERVICES TOTAL	**$121,733**	**$124,134**	**$118,145**	**$118,000**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$446	–	–	$0
OTHER REVENUE TOTAL	**$446**	**–**	**–**	**$0**
TRANSFERS				
48000 - TRANSFER-IN	$9,000	$9,000	–	$0
48005 - TRANSFER-IN5	–	–	$28,705	$0
TRANSFERS TOTAL	**$9,000**	**$9,000**	**$28,705**	**$0**
REVENUES TOTAL	**$131,179**	**$133,134**	**$146,849**	**$118,000**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$7,809	$2,768	$5,335	$6,394
51100 - FICA/MEDICARE OASDI	$37,514	$26,888	$32,362	$42,361
51090 - GROUP INSURANCE	$58,412	$42,886	$87,357	$132,093
51150 - LIFE INSURANCE	$334	$334	$334	$468
51081 - OPEB LIABILITY	$19,024	$19,319	$18,566	$21,484

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51020 - OTHER WAGES	–	$26,169	$13,950	$15,000
51060 - OVERTIME PAY	$4,172	$25	–	$0
51000 - REGULAR WAGES	$499,827	$325,867	$412,794	$551,907
51080 - RETIREMENT	$44,464	$108,094	$123,261	$136,906
51070 - UNEMPLOYMENT INSURANCE	$761	$618	$551	$506
SALARIES & BENEFITS TOTAL	**$672,316**	**$552,969**	**$694,510**	**$907,119**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$1,942	$3,175	$2,887	$3,000
529851 - COMPUTER HARDWARE/SUPPL	–	–	$2,372	$2,800
520250 - COPY MACHINE LEASE	$2,950	$3,250	$1,466	$4,000
520419 - COVID PPE & CLEANING COST	$48	–	–	$0
525119 - LIABILITY SELF-FUND INSURANCE	$5,774	$6,429	$7,420	$6,495
521600 - MEMBERSHIPS/ANNUAL DUES	$1,000	$2,113	$2,401	$2,400
521800 - OFFICE EXPENSE	$2,587	$3,954	$3,273	$3,500
525000 - OVERHEAD	–	–	–	$201,172
520220 - PAPER/PAPER SUPPLIES	$564	$648	$1,134	$1,000
520201 - PHONE - LAND LINE (S)	$412	$488	$531	$2,000
520210 - POSTAGE/SHIP, MAIL COST	$2,838	$3,133	$3,761	$6,500
520234 - PRINTER SUPPLIES	–	–	–	$500
520233 - PRINTING SVC/CHRGS	$3,289	$4,819	$4,233	$7,500
521900 - PROFESSIONAL SVC	$4,984	–	–	$7,200
520410 - SOFTWARE LICENSE	–	–	$1,320	$1,900
527400 - TRAVEL- IN COUNTY	$572	$1,515	$1,729	$1,800
527500 - TRAVEL- OUT OF COUNTY	$4,245	$5,354	$7,289	$15,000
520902 - VEHICLE MAINTENANCE	$1,096	–	$2,923	$3,500
SERVICES & SUPPLIES TOTAL	**$32,301**	**$34,878**	**$42,739**	**$270,267**
EXPENSES TOTAL	**$704,617**	**$587,848**	**$737,249**	**$1,177,386**
Surplus (Deficit)	-$573,438	-$454,714	-$590,400	-$1,059,386

AUDITOR-CONTROLLER

DEPARTMENT NARRATIVE



Department Head: Martee Nieman
Title: Auditor-Controller

The mission of the Auditor-Controller office is to ensure the integrity and safeguarding of Plumas County's fiscal resources. The Auditor-Controller department provides timely, accurate and meaningful financial information on the fiscal affairs of county government to the officials of Plumas County, department heads, and the public, with the highest level of professionalism.

The Auditor's office is responsible for general accounting and reporting of all revenues, expenditures, net assets, and fund balances. The functions of the department include:

- Financial accounting and reporting
- Budget monitoring
- Accounts payable
- Payroll processing
- Property tax administration
- Special District support
- Other financial duties as mandated by state, federal, and local laws, and regulations.

HIGHLIGHTS FROM THE PAST YEAR

The Plumas County Auditor-Controller's Office is pleased to report on a productive fiscal year, marked by significant progress in financial audits and record modernization. The Single Audit for fiscal year 2022-2023 has been successfully completed, and substantial strides have been made toward completing the 2023-2024 audit.

Modernizing Records:
In pursuit of greater efficiency and accuracy, the office is modernizing financial record-keeping by scanning and uploading documents into the county's financial system, Tyler Munis. This initiative is designed to expedite all future audits for both the county and its special districts.

Payroll:
Significant progress has been made on the Tyler Munis payroll conversion, with full implementation targeted for the start of the 2026 calendar year. It has been a lot of work with the double entry of payroll in both the legacy system and in Tyler Munis. We feel great about the progress made and look forward to a more streamlined payroll system in the coming new year.

Fixed Assets:
The Fixed Assets module has been successfully implemented into Tyler Munis.

Special Districts:
The office proudly provides essential financial services to over 40 special districts within Plumas County, including timely vendor payments as well as payroll services for more than a dozen districts.

Munis Training:
Training initiatives for county departments on Tyler Munis modules have been expanded. By empowering staff to input invoices and run reports, this effort has reduced invoice processing times, generating cost and time savings for the county.

Fiscal Year 24/25 Received and Processed by the Auditor Controller's Office
Year, Month, Day:

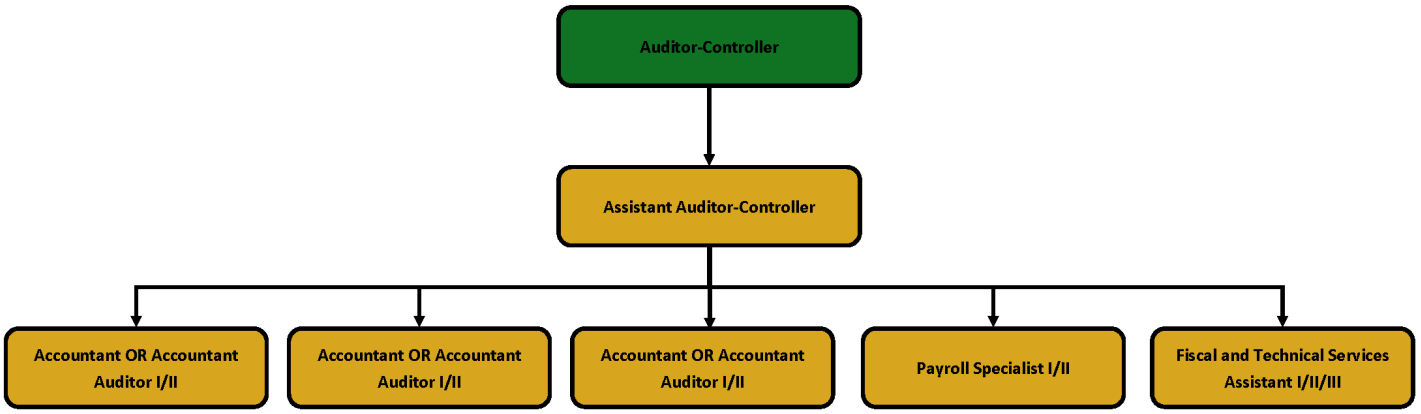
Deposits: over 4,200 ~ 350/month, ~ 11.67/day
Invoices: over 3,000 ~ 254/month, ~ 8.5/day
Payroll: 26 bi-weekly pay periods for 450+ employees both within the county and special districts.
Journals: over 1,600 ~133/month, ~4/day
Electronic Transfers ET's: 540, ~ 45/month, ~ 1.5/day
Budget Transfers BT's: 220, ~18/mo
Journal Reversals: 59 ~ 5/mo- these include accrual journals that must be reversed.
W2's: 639
1099's: 257

A strong working relationship with Plumas County schools has been maintained, and approximately 400 journal and payroll entries were processed for the school district and Feather River College (FRC) alone.

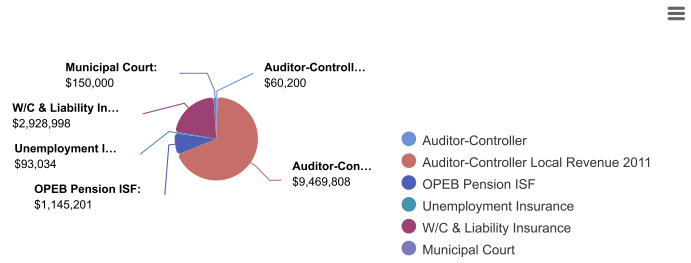
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Auditor-Controller	6	6	7	7	7
FULL-TIME EQUIVALENT POSITIONS	**6**	**6**	**7**	**7**	**7**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES

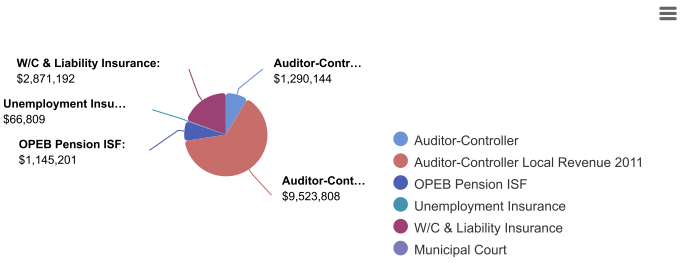


FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026

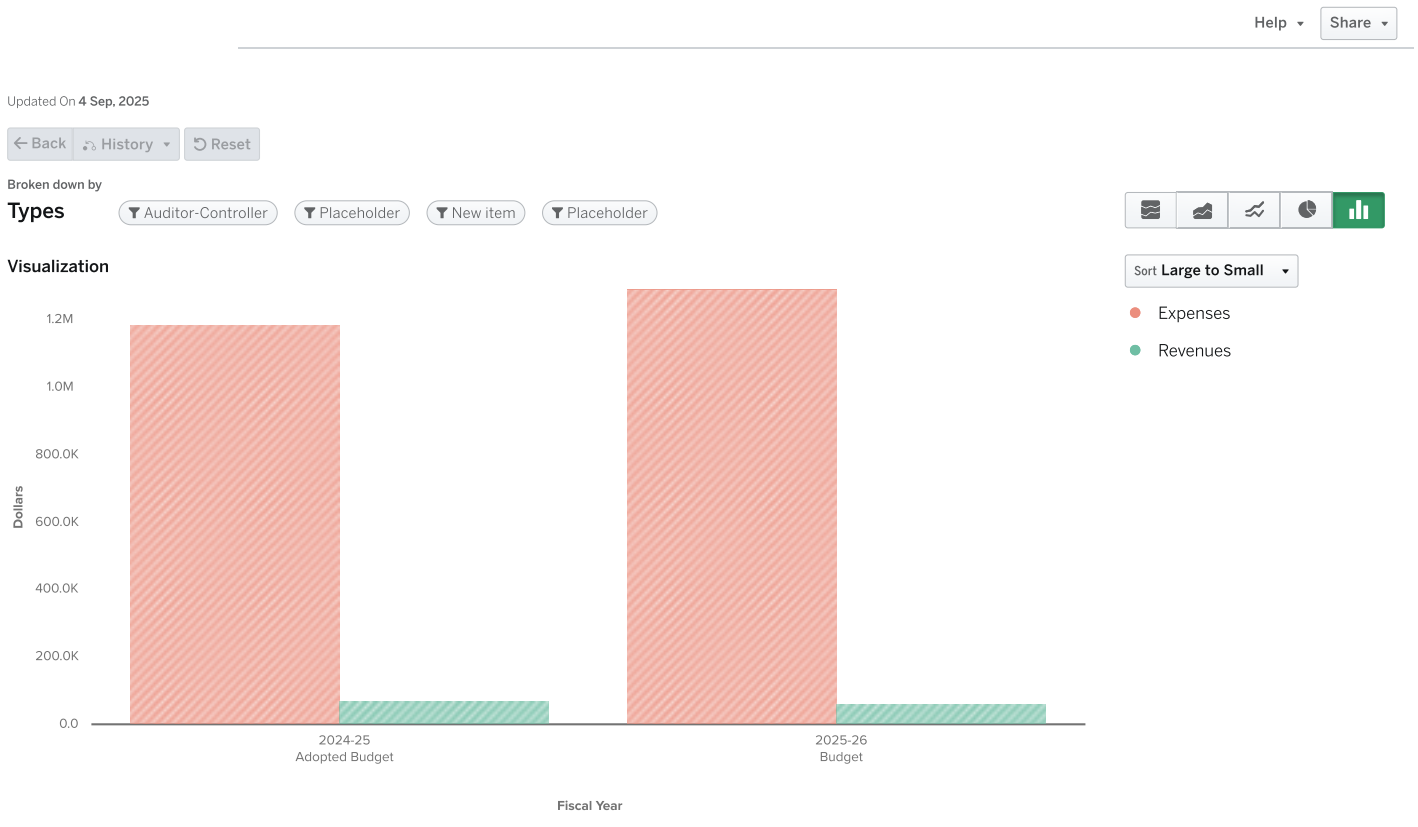
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45020 - AUDITING-ACCOUNTING FEES	$71,268	$52,520	$62,774	$54,300
45005 - SB 2557 COLLECTION CHARGE	$3,900	$3,904	$3,904	$5,900
CHARGES FOR SERVICES TOTAL	**$75,169**	**$56,424**	**$66,678**	**$60,200**
FINES & PENALTIES	$162,495	$192,820	$142,834	$150,000
OTHER REVENUE				
46038 - INSURANCE PREMIUMS	$2,422,519	$2,477,765	$2,965,806	$3,009,032
46009 - OPEB REIMB FR DEPT	$965,055	$979,969	$979,969	$1,137,980
OTHER REVENUE TOTAL	**$3,387,574**	**$3,457,734**	**$3,945,775**	**$4,147,012**
STATE & FEDERAL AID				
44718A - ACLOCRV11 STATE&FED AID	-$24,393	$0	$0	$0
44760A - ACLOCRV11 STATE&FED AID	$1,318	–	–	$0
44780A - ACLOCRV11 STATE&FED AID	$484,630	$405,988	$428,452	$428,000
44705A - ST-DA 1/2 1020 SUBACCT	$20,006	$18,021	$15,917	$41,452
44782A - ST-FAMILY SPT SUBACT	$3,512,875	$2,921,911	$3,425,211	$3,305,000
44712A - ST-MH AB 118 SUBACCT	$868,177	$842,709	$645,366	$590,000
44711A - ST MH-BEHAV HLTH SUB	$1,576,334	$1,625,085	$1,513,816	$867,500
44706A - ST-PD 1/2 1020 SUBACCT	$21,246	$18,020	$15,917	$43,264
44709A - ST-PROB YTH OFFDR BGSA	$137,058	$114,140	$105,822	$124,106
44716A - ST-SO CAL EMA SUBACCT	$29,486	$29,486	$29,486	$29,486
44715A - ST-SO ELEAS SUBACCT	$568,514	$500,000	$460,951	$500,000
44700A - ST-SO TRL CT SEC SUB	$548,810	$415,551	$451,115	$441,000
44725 - ST-SS FOSTER CARE	–	–	$46,766	$0
44781A - ST-SS PROT SVC SUBACCT	$3,224,083	$3,307,422	$2,811,061	$3,100,000
STATE & FEDERAL AID TOTAL	**$10,968,144**	**$10,198,333**	**$9,949,880**	**$9,469,808**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$11,018	$0
TRANSFERS TOTAL	**–**	**–**	**$11,018**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$30,910	$105,615	$38,285	$20,221
43998 - UNREALZED GAINS/LOSSES	$30,802	$41,083	–	$0
USE OF MONEY & PROPERTY TOTAL	**$61,712**	**$146,698**	**$38,285**	**$20,221**
REVENUES TOTAL	**$14,655,093**	**$14,052,010**	**$14,154,470**	**$13,847,241**
Expenses				
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$35	$420	$420	$420
51110 - COMPENSATION INSURANCE	$7,231	$3,132	$5,057	$6,053
51100 - FICA/MEDICARE OASDI	$29,013	$31,965	$36,302	$41,711
51090 - GROUP INSURANCE	$78,829	$240,926	$236,306	$376,369
51150 - LIFE INSURANCE	$696	$769	$914	$1,106
51081 - OPEB LIABILITY	$14,269	$14,490	$16,246	$18,798
51020 - OTHER WAGES	$79,945	$41,690	$28,121	$30,000
51060 - OVERTIME PAY	$8,507	$7,788	$15,344	$0
51000 - REGULAR WAGES	$289,870	$360,992	$418,166	$542,508
51080 - RETIREMENT	$32,183	$111,393	$124,535	$140,458
51070 - UNEMPLOYMENT INSURANCE	$648	$532	$456	$610
SALARIES & BENEFITS TOTAL	**$541,227**	**$814,098**	**$881,867**	**$1,158,033**
SERVICES & SUPPLIES				
520540 - ADMIN FEES	$321	$401	$321	$500
523710 - ANNUAL PUB/REF MANUALS	$1,565	$905	$993	$2,500
522800 - BOND -BLANKET EMPLEE	$7,924	$8,571	$8,830	$8,978
520530 - CLAIMS	$2,244,534	$1,890,283	$2,225,021	$2,831,943
529500 - COMPUTER	$1,943	$7,704	$1,681	$2,500
520250 - COPY MACHINE LEASE	$4,553	$2,643	$2,608	$5,000
523130 - EMPLEE ASSIST PROGRAM	$12,706	$15,920	$15,920	$15,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
520221 - ENVELOPES	$1,521	$1,841	$1,680	$2,000
520227 - FOLDERS/FILES/BINDERS	$222	$213	$838	$1,000
525119 - LIABILITY SELF-FUND INSURANCE	$4,910	$5,533	$6,144	$5,756
521600 - MEMBERSHIPS/ANNUAL DUES	$396	$444	$428	$1,500
521800 - OFFICE EXPENSE	$3,574	$1,216	$5,548	$5,000
521230 - OFFICE FURNITURE/EQUIP	$176	$8,557	-$1,367	$3,000
521801 - Office Water	–	$196	$581	$300
520559 - OPEB PARS CONTRIBUTIONS	–	–	$1,959,261	$853,485
525000 - OVERHEAD	$9,158	$10,669	–	$61,531
520220 - PAPER/PAPER SUPPLIES	$2,648	$3,066	$2,481	$3,500
520201 - PHONE - LAND LINE (S)	$315	$306	$357	$350
523211 - POLLUTION - INS	$41,233	$36,815	$32,822	$31,582
520210 - POSTAGE/SHIP, MAIL COST	$10,258	$10,534	$11,023	$15,000
521107 - PRE-EMPLOYMENT COSTS	–	–	–	$200
521900 - PROFESSIONAL SVC	$155,100	$234,093	$283,168	$355,000
524400 - SPECIAL DEPARTMENT EXPENSE	$1,380	$3,021	$4,535	$1,500
527000 - TRAINING	–	$450	–	$2,500
527400 - TRAVEL- IN COUNTY	$49	–	–	$0
527500 - TRAVEL- OUT OF COUNTY	$2,219	$3,873	$3,700	$5,000
520243 - WARRANTS	$4,309	$2,540	$5,238	$5,000
SERVICES & SUPPLIES TOTAL	**$2,511,013**	**$2,249,791**	**$4,571,811**	**$4,219,625**
TRANSFERS				
580711 - TRN-*BEHAV HLTH SUBACCT	$1,576,334	$1,625,085	$1,555,694	$867,500
580705 - TRN-DA 1/2 AB118	–	–	–	$41,452
580782 - TRN-FAMILY SPT SUBACT	$4,379,397	$6,525,902	$4,673,636	$3,305,000
580712 - TRN-MH AB 118 SUBACCT	$796,753	$854,801	$691,219	$590,000
580706 - TRN-PD 1/2 AB118	–	–	–	$43,264
580709 - TRN-PROB YTH OFFDR BGSA	$138,113	$128,086	$117,637	$124,106
580716 - TRN-SO CAL EMA SUBACCT	$29,486	$29,486	$29,486	$29,486
580715 - TRN-SO ELEAS SUBACCT	$500,000	$500,000	$460,951	$500,000
580700 - TRN-SO TRL CT SEC SUB	$498,644	$489,970	$451,115	$441,000
580780 - TRN-SS CAL WORKS MOE	$166,953	$405,988	$407,786	$482,000
580781 - TRN-*SS PROT SVC SUBACCT	–	–	$733,270	$3,100,000
TRANSFERS TOTAL	**$8,085,681**	**$10,559,317**	**$9,120,793**	**$9,523,808**
EXPENSES TOTAL	**$11,137,921**	**$13,623,206**	**$14,574,471**	**$14,901,466**
Surplus (Deficit)	$3,517,172	$428,803	-$420,001	-$1,054,225

AUDITOR-CONTROLLER

Fund: 0001 General
Budget Unit: 20040 - Auditor-Controller
Function: 01 General Government
Activity: 11 - Finance

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Accountant OR Accountant Auditor I/II	3	3	3	3	3
Assistant Auditor-Controller OR Chief Deputy Auditor	1	1	1	1	1
Payroll Specialist I/II	1	1	1	1	1
Auditor-Controller	1	1	1	1	1
Fiscal and Technical Services Assistant I/II/III	0	0	1	1	1

Position	FY2022	FY2023	FY2024	FY2025	FY2026
FULL-TIME EQUIVALENT POSITIONS	6	6	7	7	7

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45020 - AUDITING-ACCOUNTING FEES	$71,268	$52,520	$62,774	$54,300
45005 - SB 2557 COLLECTION CHARGE	$3,900	$3,904	$3,904	$5,900
CHARGES FOR SERVICES TOTAL	**$75,169**	**$56,424**	**$66,678**	**$60,200**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$11,018	$0
TRANSFERS TOTAL	**–**	**–**	**$11,018**	**$0**
REVENUES TOTAL	**$75,169**	**$56,424**	**$77,696**	**$60,200**
Expenses				
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$35	$420	$420	$420
51110 - COMPENSATION INSURANCE	$7,231	$3,132	$5,057	$6,053
51100 - FICA/MEDICARE OASDI	$29,013	$31,965	$36,302	$41,711
51090 - GROUP INSURANCE	$78,829	$60,909	$64,727	$91,874
51150 - LIFE INSURANCE	$696	$769	$914	$1,106
51081 - OPEB LIABILITY	$14,269	$14,490	$16,246	$18,798
51020 - OTHER WAGES	$79,945	$41,690	$28,121	$30,000
51060 - OVERTIME PAY	$8,507	$7,788	$15,344	$0
51000 - REGULAR WAGES	$289,870	$360,992	$418,166	$542,508
51080 - RETIREMENT	$32,183	$111,393	$124,535	$140,458
51070 - UNEMPLOYMENT INSURANCE	$648	$532	$456	$610
SALARIES & BENEFITS TOTAL	**$541,227**	**$634,080**	**$710,288**	**$873,538**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$1,565	$905	$993	$2,500
529500 - COMPUTER	$1,943	$7,704	$1,681	$2,500
520250 - COPY MACHINE LEASE	$4,553	$2,643	$2,608	$5,000
520221 - ENVELOPES	$1,521	$1,841	$1,680	$2,000
520227 - FOLDERS/FILES/BINDERS	$222	$213	$838	$1,000
525119 - LIABILITY SELF-FUND INSURANCE	$4,910	$5,533	$6,144	$5,756
521600 - MEMBERSHIPS/ANNUAL DUES	$396	$444	$428	$1,500
521800 - OFFICE EXPENSE	$3,574	$1,216	$5,548	$5,000
521230 - OFFICE FURNITURE/EQUIP	$176	$8,557	-$1,367	$3,000
521801 - Office Water	–	$196	$581	$300
520220 - PAPER/PAPER SUPPLIES	$2,648	$3,066	$2,481	$3,500
520201 - PHONE - LAND LINE (S)	$315	$306	$357	$350
520210 - POSTAGE/SHIP, MAIL COST	$10,258	$10,534	$11,023	$15,000
521107 - PRE-EMPLOYMENT COSTS	–	–	–	$200
521900 - PROFESSIONAL SVC	$155,100	$234,093	$283,168	$355,000
524400 - SPECIAL DEPARTMENT EXPENSE	$1,380	$3,021	$4,535	$1,500
527000 - TRAINING	–	$450	–	$2,500
527400 - TRAVEL- IN COUNTY	$49	–	–	$0
527500 - TRAVEL- OUT OF COUNTY	$2,219	$3,873	$3,700	$5,000
520243 - WARRANTS	$4,309	$2,540	$5,238	$5,000
SERVICES & SUPPLIES TOTAL	**$195,137**	**$287,133**	**$329,637**	**$416,606**
EXPENSES TOTAL	**$736,364**	**$921,214**	**$1,039,925**	**$1,290,144**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Surplus (Deficit)	-$661,195	-$864,790	-$962,230	-$1,229,944

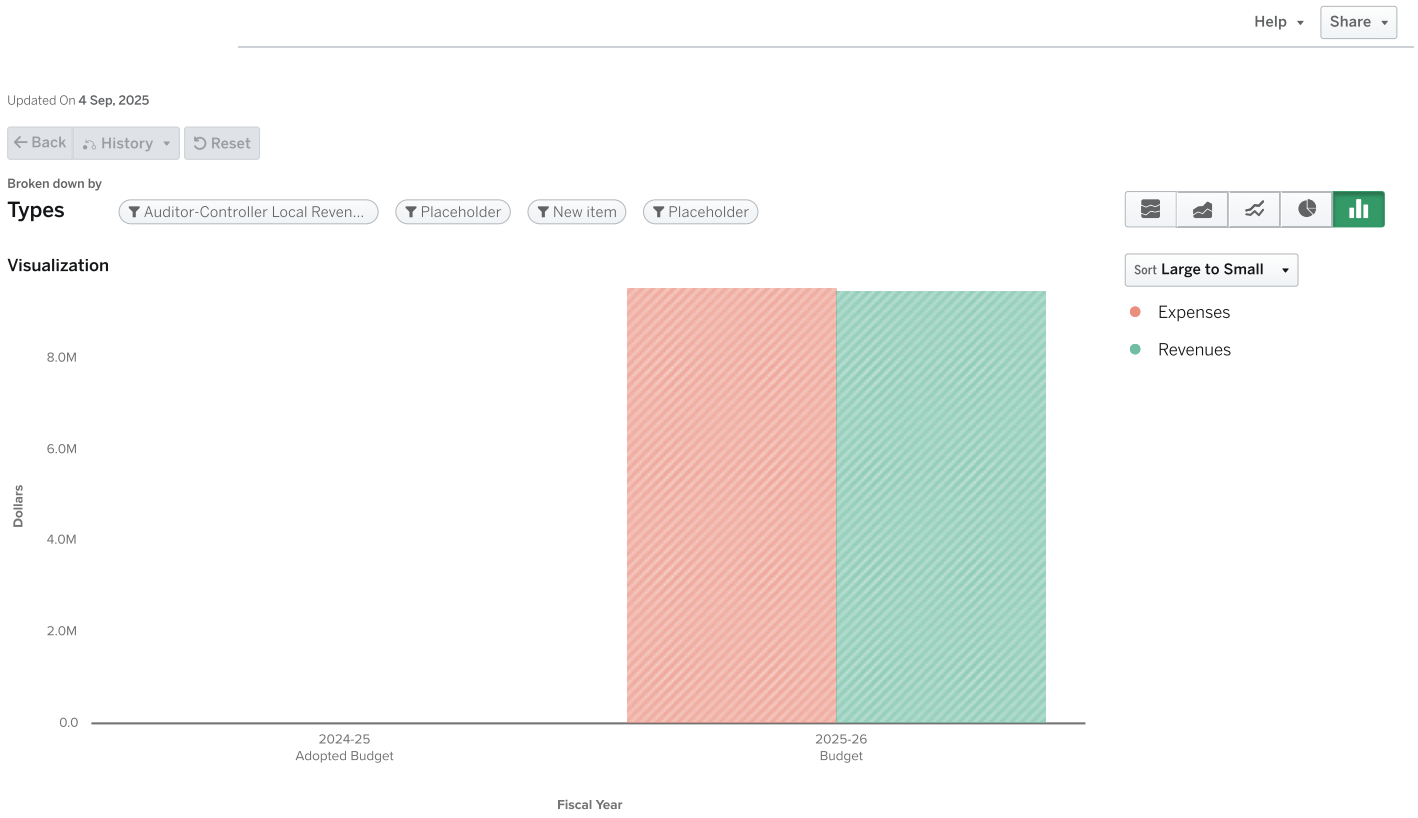
AUDITOR-CONTROLLER LOCAL REVENUE 2011

Fund: 0009 Aud-Co Local Rev 2011
Budget Unit: 20009 - Auditor-Controller Local Revenue 2011
Function: 01 - General Government
Activity: 10 - Legislative & Admin

DESCRIPTION

This fund was established by the County in 2011 and is dedicated to particular revenue sources and expenditures for designated purposes. It enhances accountability, ensures targeted use of resources, and supports various governmental objectives.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44718A - ACLOCRV11 STATE&FED AID	-$24,393	$0	$0	$0
44760A - ACLOCRV11 STATE&FED AID	$1,318	–	–	$0
44780A - ACLOCRV11 STATE&FED AID	$484,630	$405,988	$428,452	$428,000
44705A - ST-DA 1/2 1020 SUBACCT	$20,006	$18,021	$15,917	$41,452
44782A - ST-FAMILY SPT SUBACT	$3,512,875	$2,921,911	$3,425,211	$3,305,000
44712A - ST-MH AB 118 SUBACCT	$868,177	$842,709	$645,366	$590,000
44711A - ST MH-BEHAV HLTH SUB	$1,576,334	$1,625,085	$1,513,816	$867,500
44706A - ST-PD 1/2 1020 SUBACCT	$21,246	$18,020	$15,917	$43,264
44709A - ST-PROB YTH OFFDR BGSA	$137,058	$114,140	$105,822	$124,106
44716A - ST-SO CAL EMA SUBACCT	$29,486	$29,486	$29,486	$29,486
44715A - ST-SO ELEAS SUBACCT	$568,514	$500,000	$460,951	$500,000
44700A - ST-SO TRL CT SEC SUB	$548,810	$415,551	$451,115	$441,000
44725 - ST-SS FOSTER CARE	–	–	$46,766	$0
44781A - ST-SS PROT SVC SUBACCT	$3,224,083	$3,307,422	$2,811,061	$3,100,000
STATE & FEDERAL AID TOTAL	**$10,968,144**	**$10,198,333**	**$9,949,880**	**$9,469,808**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$14,566	$27,054	–	$0
USE OF MONEY & PROPERTY TOTAL	**$14,566**	**$27,054**	**–**	**$0**
REVENUES TOTAL	**$10,982,710**	**$10,225,388**	**$9,949,880**	**$9,469,808**
Expenses				
TRANSFERS				
580711 - TRN-*BEHAV HLTH SUBACCT	$1,576,334	$1,625,085	$1,555,694	$867,500
580705 - TRN-DA 1/2 AB118	–	–	–	$41,452
580782 - TRN-FAMILY SPT SUBACT	$4,379,397	$6,525,902	$4,673,636	$3,305,000
580712 - TRN-MH AB 118 SUBACCT	$796,753	$854,801	$691,219	$590,000
580706 - TRN-PD 1/2 AB118	–	–	–	$43,264
580709 - TRN-PROB YTH OFFDR BGSA	$138,113	$128,086	$117,637	$124,106
580716 - TRN-SO CAL EMA SUBACCT	$29,486	$29,486	$29,486	$29,486
580715 - TRN-SO ELEAS SUBACCT	$500,000	$500,000	$460,951	$500,000
580700 - TRN-SO TRL CT SEC SUB	$498,644	$489,970	$451,115	$441,000
580780 - TRN-SS CAL WORKS MOE	$166,953	$405,988	$407,786	$482,000
580781 - TRN-*SS PROT SVC SUBACCT	–	–	$733,270	$3,100,000
TRANSFERS TOTAL	**$8,085,681**	**$10,559,317**	**$9,120,793**	**$9,523,808**
EXPENSES TOTAL	**$8,085,681**	**$10,559,317**	**$9,120,793**	**$9,523,808**
Surplus (Deficit)	$2,897,029	-$333,930	$829,087	-$54,000

MUNICIPAL COURT

Fund: 0001 General
Budget Unit: 20290 - Municipal Court
Function: 02 - Public Protection
Activity: 17 - Judicial

DESCRIPTION

The Municipal Court is a local court of limited jurisdiction that handles violations of city ordinances, including traffic infractions, misdemeanor offenses, code enforcement matters, and other minor criminal and civil violations occurring within city limits. The court is responsible for ensuring fair and impartial justice while upholding the legal rights of all individuals. In addition to adjudicating cases, the Municipal Court also oversees court operations such as case processing, fine collection, probation compliance, and coordination with law enforcement and other city departments.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

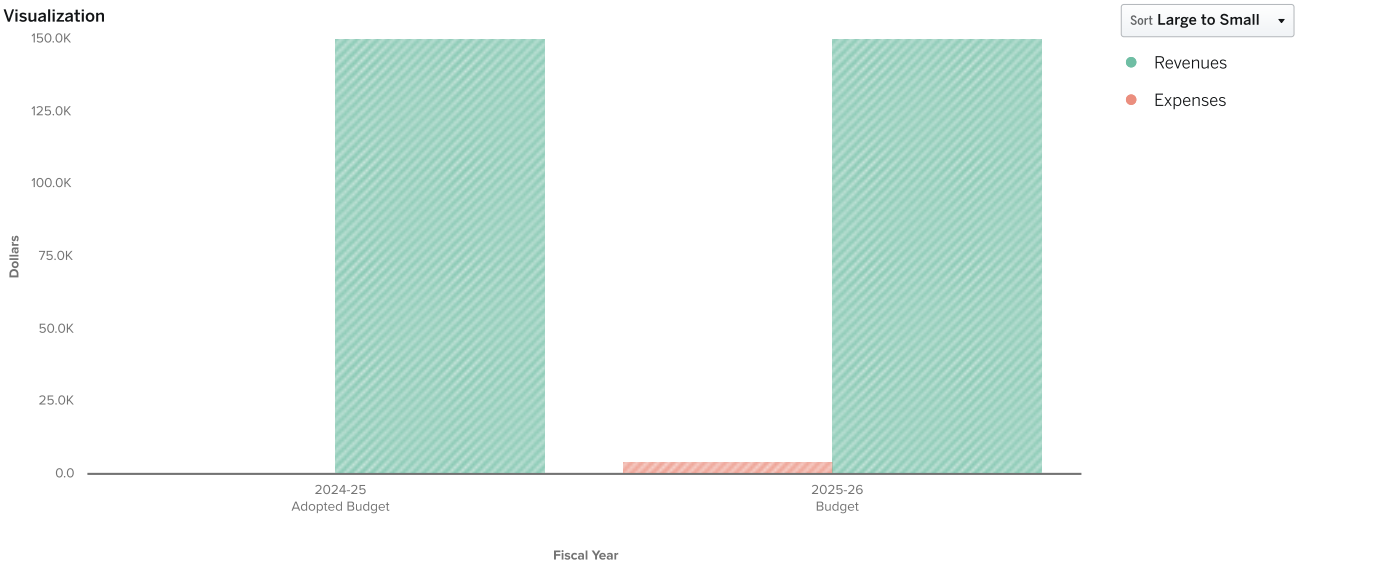
Back History Reset

Broken down by

Types

Municipal Court Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
FINES & PENALTIES				
42011 - COURT COST ADMIN 16028	$897	$889	$692	$0
42070 - PROOF OF CORRECTION	$2,734	$2,624	$1,962	$0
42043 - T.C.REALIGNMENT AB233	$157,909	$188,950	$140,034	$150,000
42010 - VEHICLE CODE FINES	$955	$356	$147	$0
FINES & PENALTIES TOTAL	**$162,495**	**$192,820**	**$142,834**	**$150,000**
REVENUES TOTAL	**$162,495**	**$192,820**	**$142,834**	**$150,000**
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	–	–	–	$4,312
SERVICES & SUPPLIES TOTAL	**–**	**–**	**–**	**$4,312**
EXPENSES TOTAL	**–**	**–**	**–**	**$4,312**
Surplus (Deficit)	$162,495	$192,820	$142,834	$145,688

OPEB PENSION INTERNAL SERVICE FUND (ISF)

Fund: 0159 - OPEB Pension Internal Service Fund
Budget Unit: 40059 - OPEB Pension Internal Service Fund (ISF)
Function: 01 - General Government
Activity: 10 - Legislative & Admin

DESCRIPTION

This fund is used to manage and pay for benefits other than pensions that are provided to retired employees. These benefits include healthcare, dental, vision, and life insurance. Contributions are made by the government employer and, in some cases, by employees during their working years. The fund is invested to grow and cover future liabilities.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

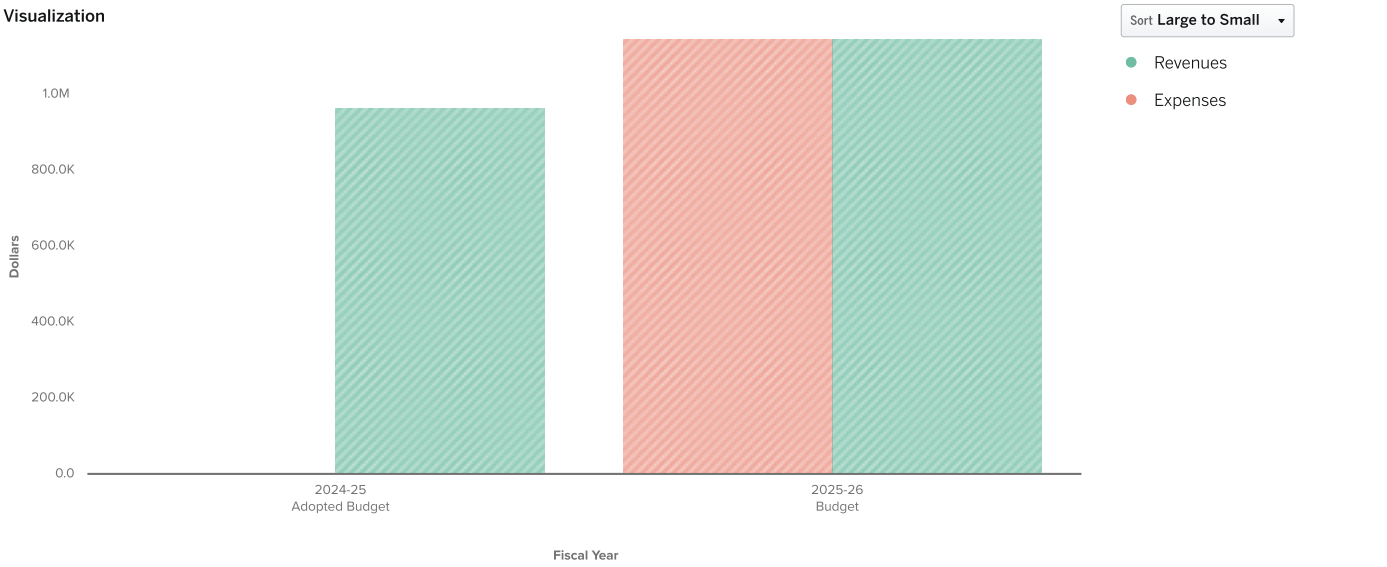
Back History Reset

Broken down by

Types

OPEB Pension ISF | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46009 - OPEB REIMB FR DEPT	$965,055	$979,969	$979,969	$1,137,980
OTHER REVENUE TOTAL	**$965,055**	**$979,969**	**$979,969**	**$1,137,980**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$37,405	$88,083	$1,909	$7,221
43998 - UNREALZED GAINS/LOSSES	$11,636	$8,781	–	$0
USE OF MONEY & PROPERTY TOTAL	**$49,041**	**$96,864**	**$1,909**	**$7,221**
REVENUES TOTAL	**$1,014,096**	**$1,076,833**	**$981,878**	**$1,145,201**
Expenses				
SALARIES & BENEFITS				
51090 - GROUP INSURANCE	–	$180,017	$171,579	$284,495
SALARIES & BENEFITS TOTAL	**–**	**$180,017**	**$171,579**	**$284,495**
SERVICES & SUPPLIES				
520559 - OPEB PARS CONTRIBUTIONS	–	–	$1,959,261	$853,485
525000 - OVERHEAD	–	–	–	$7,221
SERVICES & SUPPLIES TOTAL	**–**	**–**	**$1,959,261**	**$860,706**
EXPENSES TOTAL	**–**	**$180,017**	**$2,130,840**	**$1,145,201**
Surplus (Deficit)	$1,014,096	$896,815	-$1,148,962	$0

UNEMPLOYMENT INSURANCE RESERVE

Fund: 0154 - Unemployment Insurance Reserve
Budget Unit: 22122 - Unemployment Insurance
Function: 01 - General Government
Activity: 10 - Legislative & Admin

DESCRIPTION

This fund is primarily used to provide temporary financial assistance to workers who have lost their jobs through no fault of their own, while they search for new employment. The reserve is primarily funded through payroll taxes levied on employers. The Unemployment Insurance Reserve fund is a critical component of the social safety net, providing essential support to unemployed workers and contributing to economic stability during periods of job loss.

REVENUE VS. EXPENDITURE

BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46038 - INSURANCE PREMIUMS	$110,000	$90,000	$80,000	$80,034
OTHER REVENUE TOTAL	**$110,000**	**$90,000**	**$80,000**	**$80,034**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$7,893	$12,084	$13,010	$13,000
43998 - UNREALZED GAINS/LOSSES	$3,020	$3,007	–	$0
USE OF MONEY & PROPERTY TOTAL	**$10,912**	**$15,091**	**$13,010**	**$13,000**
REVENUES TOTAL	**$120,912**	**$105,091**	**$93,010**	**$93,034**
Expenses				
SERVICES & SUPPLIES				
520540 - ADMIN FEES	$321	$401	$321	$500
520530 - CLAIMS	$120,582	$49,312	$61,155	$65,000
525000 - OVERHEAD	$949	$375	–	$1,309
SERVICES & SUPPLIES TOTAL	**$121,852**	**$50,088**	**$61,475**	**$66,809**
EXPENSES TOTAL	**$121,852**	**$50,088**	**$61,475**	**$66,809**
Surplus (Deficit)	-$940	$55,003	$31,534	$26,225

W/C & LIABILITY INSURANCE

Fund: 0156 W/C & Liability Insurance
Budget Unit: 40025 - W/C & Liability Insurance
Function: 01 - General Government
Activity: 10 - Legislative & Admin

DESCRIPTION

This fund is primarily used to provide medical benefits, wage replacement, and rehabilitation services to employees who suffer work-related injuries or illnesses. The Workers Compensation & Liability Insurance fund is essential to protecting pubic entities and their employees from financial losses and ensuring that injured workers receive the benefit and care they need.

Workers
Compensation

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46038 - INSURANCE PREMIUMS	$2,312,519	$2,387,765	$2,885,806	$2,928,998
OTHER REVENUE TOTAL	**$2,312,519**	**$2,387,765**	**$2,885,806**	**$2,928,998**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	-$14,387	$5,448	$23,366	$0
43998 - UNREALZED GAINS/LOSSES	$1,580	$2,242	–	$0
USE OF MONEY & PROPERTY TOTAL	**-$12,808**	**$7,690**	**$23,366**	**$0**
REVENUES TOTAL	**$2,299,711**	**$2,395,455**	**$2,909,172**	**$2,928,998**
Expenses				
SERVICES & SUPPLIES				
522800 - BOND -BLANKET EMPLEE	$7,924	$8,571	$8,830	$8,978
520530 - CLAIMS	$2,123,952	$1,840,971	$2,163,866	$2,766,943
523130 - EMPLEE ASSIST PROGRAM	$12,706	$15,920	$15,920	$15,000
525000 - OVERHEAD	$8,209	$10,294	–	$48,689
523211 - POLLUTION - INS	$41,233	$36,815	$32,822	$31,582
SERVICES & SUPPLIES TOTAL	**$2,194,024**	**$1,912,571**	**$2,221,438**	**$2,871,192**
EXPENSES TOTAL	**$2,194,024**	**$1,912,571**	**$2,221,438**	**$2,871,192**
Surplus (Deficit)	$105,687	$482,884	$687,735	$57,806

BEHAVIORAL HEALTH

DEPARTMENT NARRATIVE

Department Head: Sharon R. Sousa, LMFT
Title: Director

Behavioral Health's mission is to provide respectful, culturally sensitive, and strength-based behavioral health services that promote wellness, self-sufficiency and recovery from meatal illness and/or addiction.

Plumas County Behavioral Health services the residents of Plumas County who have a large range of problems, including depression, anxiety, PTSD, bipolar disorder and schizophrenia.
Behavioral Health also provides services for individuals with addiction to drugs and/or alcohol. All services are available on an outpatient basis, which may include therapy, medication services, group, and case management support. Plumas County Behavioral Health provides a full range of services for Medi-Cal and Medicare recipients or the uninsured. Private insurance beneficiaries will be referred out to their providers, unless it is an emergency.

Behavioral Health conducts crisis assessment and does all the safety evaluations for involuntary hospitalization, known as 5150. Through MHSA funding, Behavioral Health operates Wellness Centers in Portola and Chester, and limited office hours in Greenville. The focus of the Centers is to support a healthy community to provide services that can lead to greater self-sufficiency and stability. Behavioral Health also provides services in the schools and jail.

HIGHLIGHTS FROM THE PAST YEAR

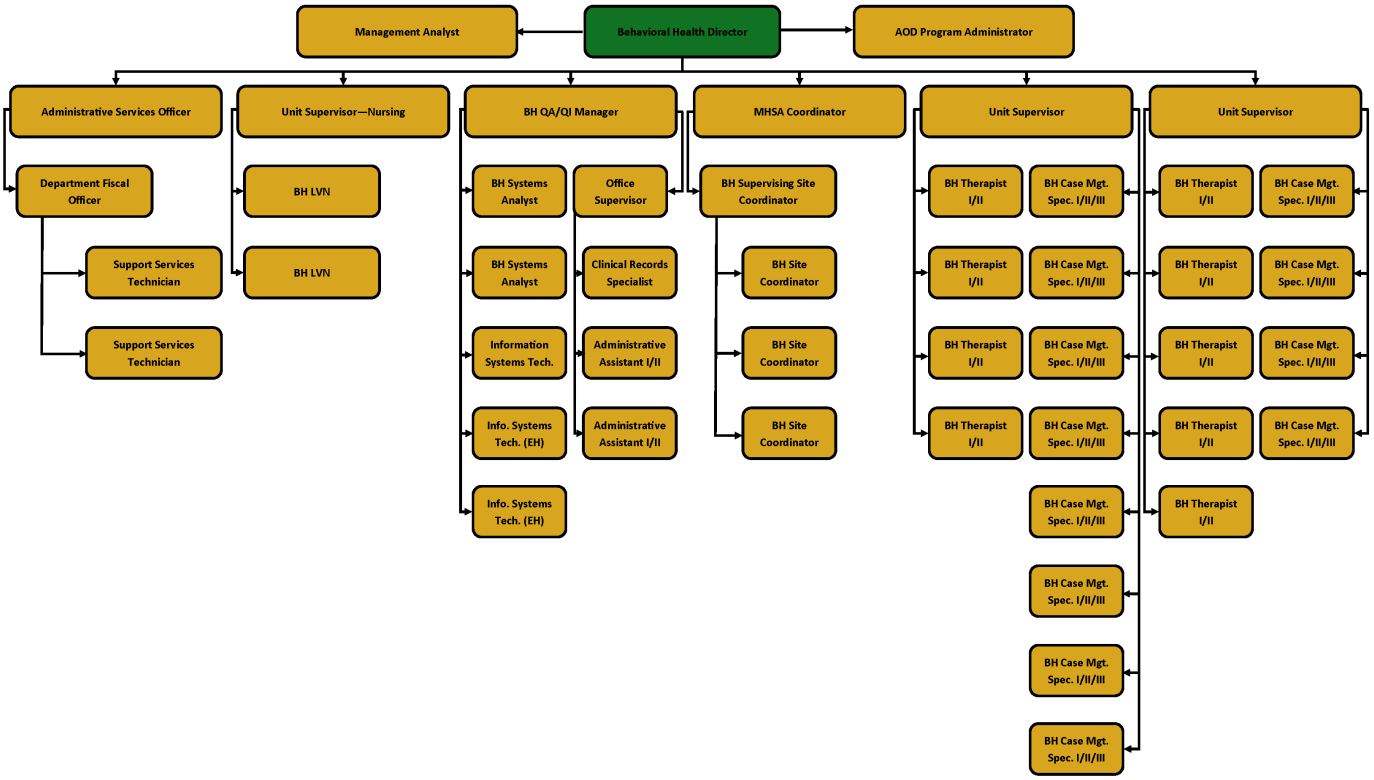
In 2024; PCBH became a MediCare certified provider, implemented the Mobile Crisis Unit program, implemented CARE Court, and reinstated the Children's System of Care (CSOC) in Plumas County. In 2025 we were able to hire two (2) Substance Use Disorder counselors so we can expand our services. BH went through our first "mega audit" (both Mental Health and Substance Abuse Disorder programs), and it appears we have done well. BH continues to work on permanent supportive housing for people with severe mental illness.

PERSONNEL SUMMARY

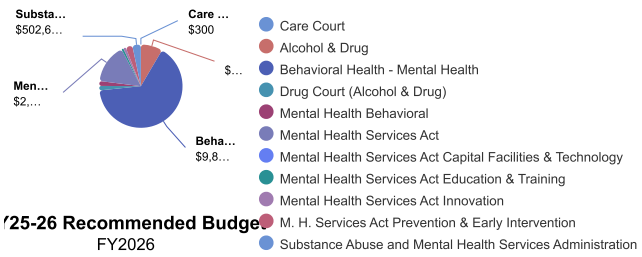
Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Alcohol & Drug	1.75	3.25	5.25	3	5.25
Mental Health Services Act	13.45	13.45	13.45	13.45	10.45
Behavioral Health - Mental Health	26.5	29	29	29	28.25
Substance Abuse and Mental Health Services Administration	2.3	2.3	2.3	2.3	2.05
FULL-TIME EQUIVALENT POSITIONS	**44**	**48**	**50**	**47.75**	**46**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES



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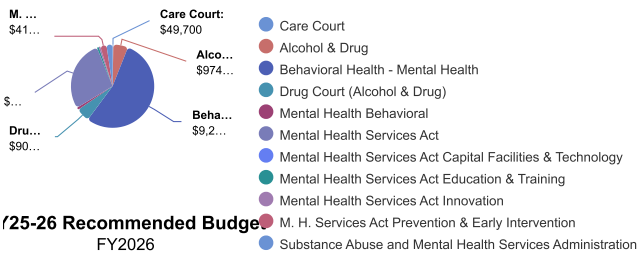
PROGRAMMATIC EXPENDITURES



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PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45331 - ASSMT VC 23649 $100	$6,312	$5,801	$4,089	$7,075
45272 - CLIENT FEES DRUG/ALCOHOL	$237	–	–	$0
45330 - DRUG PROG. FEE/DIVERSION	$2,814	$3,119	$1,845	$3,291
45150 - MENTAL HEALTH-PATIENT FEE	$30,665	$37,642	$12,891	$0
CHARGES FOR SERVICES TOTAL	**$40,028**	**$46,561**	**$18,825**	**$10,366**
FINES & PENALTIES				
42060 - CO ALC ABUSE/PREV.1463.25	$2,998	$2,771	$1,976	$3,105
FINES & PENALTIES TOTAL	**$2,998**	**$2,771**	**$1,976**	**$3,105**
OTHER REVENUE				
46607 - OTHER MISCELLANEOUS	–	–	–	$175,677
46253 - REIMB - CO DISASTR RESPONS	$1,235	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$260	–	–	$0
OTHER REVENUE TOTAL	**$1,495**	**–**	**–**	**$175,677**
STATE & FEDERAL AID				
44516 - FED-BLOCK GRANT ALCOHOL	$602,269	$341,795	$233,060	$440,000
44516P - FED-BLOCK GRANT ALCOHOL	–	–	$174,510	$0
44431 - FEDERAL - SAMHSA	$182,155	$178,018	$260,727	$311,097
44515 - FED-MENTAL HEALTH	–	$121,182	–	$250,000
44142 - ST.-AID HLTH REALIGN. REV	$484,223	$44,919	–	$41,941
44295 - STATE-MENTAL HEALTH	$2,161,865	$539,303	$4,547,515	$7,417,000
44290 - STATE-OTHER	$2,514,518	$3,046,818	$3,720,031	$3,167,450
44044 - STATE-VEH LIC FEES	-$117,438	$14,130	$14,130	$40,000
STATE & FEDERAL AID TOTAL	**$5,827,592**	**$4,286,165**	**$8,949,972**	**$11,667,488**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	–	–	$7,672	$7,672
48515 - FED-MENTAL HLTH TI	$696,555	$728,244	$700,062	$390,000
48296 - ST-MHEPSDTSV TI	$645,332	$728,244	$700,062	$390,000
48297 - ST-MH-HFP SV TI	$77,395	$80,916	$77,785	$43,750
48298 - ST-MH KATIE A SV TI	$128,619	$80,916	$77,785	$43,750
480000 - TRANSFER	–	–	–	$170,000

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
480001 - TRANSFER FR OTHER AGENCY	–	–	–	$121,000
48000 - TRANSFER-IN	$134,686	–	–	$935,611
48001 - TRANSFER-IN1	–	$202,726	$273,789	$289,580
48002 - TRANSFER-IN2	–	$12,151	$74,195	$35,328
48006 - TRANSFER-IN6	$11,822	$22,013	$39,559	$53,562
48079 - TRN-CCPIF AB109	–	–	$54,109	$0
48712 - TRN-MH AB118 SUBACCT	$825,187	$861,567	$691,219	$590,000
48005 - TRANSFER-IN5	–	$402	–	$45,000
48007 - TSF-IN CRF REIMB	–	–	–	$27,153
TRANSFERS TOTAL	**$2,519,596**	**$2,717,178**	**$2,696,236**	**$3,142,406**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$203,538	$241,234	$186,812	$181,300
43998 - UNREALZED GAINS/LOSSES	$68,446	$57,159	–	$0
USE OF MONEY & PROPERTY TOTAL	**$271,984**	**$298,393**	**$186,812**	**$181,300**
REVENUES TOTAL	**$8,663,692**	**$7,351,068**	**$11,853,821**	**$15,180,342**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	$105,148	–	$68,365	$80,000
FIXED ASSETS TOTAL	**$105,148**	**–**	**$68,365**	**$80,000**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$543	$420	$420	$840
51120 - CELL PHONE ALLOW	$5,355	$5,700	$5,525	$5,160
51110 - COMPENSATION INSURANCE	$67,434	$57,746	$57,384	$52,253
51100 - FICA/MEDICARE OASDI	$177,728	$188,964	$198,233	$292,946
51090 - GROUP INSURANCE	$368,642	$483,854	$595,456	$1,132,631
51150 - LIFE INSURANCE	–	$251	$334	$367
51081 - OPEB LIABILITY	$109,395	$111,085	$116,042	$134,275
51020 - OTHER WAGES	$86,041	$50,712	$90,714	$150,000
51060 - OVERTIME PAY	$114,402	$90,595	$117,809	$123,100
51000 - REGULAR WAGES	$2,158,226	$2,317,938	$2,416,665	$3,827,519
51080 - RETIREMENT	$190,540	$716,897	$755,346	$923,625
51070 - UNEMPLOYMENT INSURANCE	$19,544	$17,326	$14,715	$13,959
SALARIES & BENEFITS TOTAL	**$3,297,849**	**$4,041,487**	**$4,368,643**	**$6,656,675**
SERVICES & SUPPLIES				
520215 - ANSWERING SERVICE	$67,164	$67,200	$67,200	$67,200
527402 - BUS PASSES-NON EMPLYEE	$413	–	–	$4,000
521252 - CELL PHONE/EQUIP	–	–	–	$500
520202 - CELL PHONE SERVICE	$15,493	$14,449	$12,270	$16,000
523500 - CHILDRENS FAIR EXP	$250	–	–	$0
521231 - COMPUTERS<1500.00	–	$111	–	$5,000
520415 - COMPUTER UPGRADE	$4,246	-$19,173	$1,828	$5,000
520230 - COPY CHARGES	–	–	–	$100
520250 - COPY MACHINE LEASE	$6,688	$13,176	$11,419	$12,500
523300 - EDUCATE MATERIAL/INCENT	$3,046	–	$4,303	$5,000
527802 - ELECTRIC CHARGES	$11,564	$12,891	$11,874	$9,000
520900 - EQUIPMENT MAINTENANCE	–	–	$858	$1,000
529921 - FINGER PRINTING	–	$374	$326	$500
520300 - FOOD	–	–	$34	$500
528700 - HOSPITAL SERVICES	$544,115	$328,418	$471,158	$650,000
520400 - HOUSEHOLD EXPENSE	$109	$129	$278	$1,000
527750 - IN CNTY HOSTING	$448	$524	–	$1,500
524090 - INDPNDT LVNG/DAY TRMNT	–	–	–	$100
520500 - INSURANCE	$40,427	$30,587	$38,686	$48,686
520203 - INTERNET SERVICE	$20,654	$32,174	$26,815	$26,000
524460 - JUVENILE OUTING/INCENTIVE	$210	$120	$156	$1,500
521524 - LAND LINE PHONE/EQUIP	$31,789	$2,617	-$38	$4,500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
525119 - LIABILITY SELF-FUND INSURANCE	$63,562	$69,818	$47,169	$87,460
521500 - MEDICAL SUPPLIES	$1,217	$1,003	$584	$2,000
521600 - MEMBERSHIPS/ANNUAL DUES	$20,369	$26,996	$26,296	$27,300
524410 - NON-EMPLOYEE INCENTIVE	$25	$315	$20	$2,000
521800 - OFFICE EXPENSE	$22,830	$10,424	$10,826	$12,500
521230 - OFFICE FURNITURE/EQUIP	$7,803	$1,915	$5,198	$7,500
525000 - OVERHEAD	$392,122	$330,506	–	$578,303
524480 - PC MNTL HTLH COMM EXP	$1,645	$1,958	$960	$6,000
520201 - PHONE - LAND LINE (S)	$19,587	$16,015	$15,078	$19,500
520210 - POSTAGE/SHIP, MAIL COST	$991	$992	$439	$1,500
527410 - CLIENT SERVICE EXP	$1,604	$2,745	$5,213	$36,426
521900 - PROFESSIONAL SVC	$2,677,702	$3,143,971	$5,377,242	$5,613,875
523000 - PROMOTIONAL MATERIAL	–	–	–	$1,000
527803 - PROPANE/OTHR HEATING FUEL	$15,567	$7,421	$7,956	$7,000
523702 - PUB - RECRUITMENT ADS	–	–	–	$3,000
521960 - QA- OFFICE SUPPLIES	$651	$3,310	$293	$1,500
521963 - QA- OUT OF CO TRAVEL	$2,705	$1,324	$2,307	$2,500
520407 - REFUSE DISPOSAL	$2,370	$2,639	$2,715	$2,600
524200 - RENTS/LEASES STRUCTURES	$78,962	$91,169	$97,778	$59,000
521905 - RESIDENTIAL TREATMENT SVC	$591,370	$911,631	$687,135	$860,000
521986 - SECURITY	$9,224	$9,921	$12,898	$12,000
524300 - SMALL TOOLS/INSTRUMENTS	–	–	–	$100
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	–	$5,000
524173 - SP GRANT EXP (SEE FILE)	$41,002	$71,528	$332,400	$90,000
523711 - SUBSCRIPTIONS	–	–	–	$150
524021 - THERAPEUTIC SUPPLIES	$1,291	$6,724	$106	$2,000
527000 - TRAINING	$4,597	$5,635	$3,761	$55,318
527400 - TRAVEL- IN COUNTY	$21,712	$17,435	$12,942	$21,250
527500 - TRAVEL- OUT OF COUNTY	$17,527	$14,562	$24,870	$34,000
520902 - VEHICLE MAINTENANCE	$17,424	$24,648	$13,615	$21,000
527807 - WATER/SEWER CHARGES	$1,022	$1,014	$1,010	$1,500
SERVICES & SUPPLIES TOTAL	**$4,761,497**	**$5,259,216**	**$7,335,978**	**$8,432,868**
TRANSFERS				
580000 - TRANSFER	$196,406	$216,686	$264,202	$413,733
580001 - TRANSFER	–	–	–	$669,649
580002 - TRANSFER	$134,686	$93,359	–	$0
580005 - TRANSFER	–	–	–	$121,000
58003 - TRANSFER ADMIN (70570)	–	$214,877	$347,984	$283,328
58000 - TRANSFER-OUT	–	–	–	$320,000
580006 - TRF TO AOD	$11,822	$22,013	$39,559	$53,562
TRANSFERS TOTAL	**$342,914**	**$546,935**	**$651,745**	**$1,861,272**
EXPENSES TOTAL	**$8,507,408**	**$9,847,639**	**$12,424,731**	**$17,030,815**
Surplus (Deficit)	$156,284	-$2,496,570	-$570,910	-$1,850,473

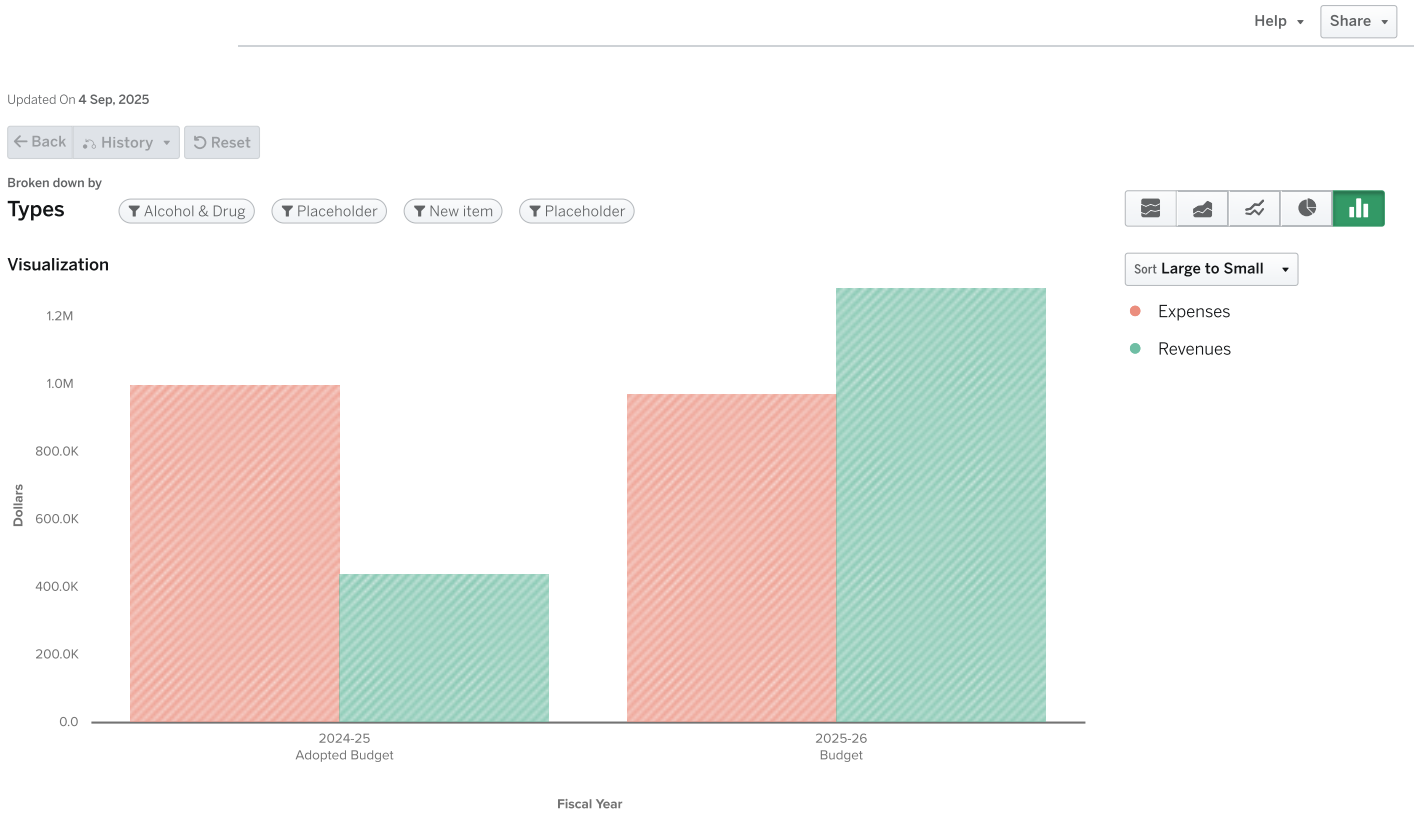
ALCOHOL & DRUG

Fund: 0016 Alcohol & Drug
Budget Unit: 70580 - Alcohol & Drug
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

This account is for the Substance Use Block Grant (SUBG), a grant the Behavioral Health Department applies for and receives every two years. The funding from SUBG goes towards staff wages for substance abuse treatment and funds residential treatment for people who need drug rehab but who are ineligible for Medi-Cal funded treatment.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Behavioral Health AOD Administrator	0	1	1	1	1
Behavioral Health Substance Use Disorder Counselor I/II	0	0	0	0	2
Behavioral Health Case Management Specialist I/II OR Senior	1	1	1	1	1
Behavioral Health Therapist I/II OR Senior	0.25	0.25	2.25	0	0.25
Behavioral Health Systems Analyst OR Information System Technician	0	0.5	0.5	0.5	0.5
Behavioral Health Department Fiscal Officer I/II OR Management Analyst I/II	0.5	0.5	0.5	0.5	0.5
FULL-TIME EQUIVALENT POSITIONS	**1.75**	**3.25**	**5.25**	**3**	**5.25**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45331 - ASSMT VC 23649 $100	$6,312	$5,801	$4,089	$0
45272 - CLIENT FEES DRUG/ALCOHOL	$237	–	–	$0
45330 - DRUG PROG. FEE/DIVERSION	$2,814	$3,119	$1,845	$0
CHARGES FOR SERVICES TOTAL	**$9,363**	**$8,920**	**$5,933**	**$0**
FINES & PENALTIES				
42060 - CO ALC ABUSE/PREV.1463.25	$2,998	$2,771	$1,976	$0
FINES & PENALTIES TOTAL	**$2,998**	**$2,771**	**$1,976**	**$0**
OTHER REVENUE				
46607 - OTHER MISCELLANEOUS	–	–	–	$175,677
OTHER REVENUE TOTAL	**–**	**–**	**–**	**$175,677**
STATE & FEDERAL AID				
44516 - FED-BLOCK GRANT ALCOHOL	$602,269	$341,795	$233,060	$440,000
44516P - FED-BLOCK GRANT ALCOHOL	–	–	$174,510	$0
STATE & FEDERAL AID TOTAL	**$602,269**	**$341,795**	**$407,570**	**$440,000**
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$669,649
TRANSFERS TOTAL	**–**	**–**	**–**	**$669,649**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$5,511	$5,213	–	$0
USE OF MONEY & PROPERTY TOTAL	**$5,511**	**$5,213**	**–**	**$0**
REVENUES TOTAL	**$620,140**	**$358,699**	**$415,480**	**$1,285,326**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$38	$300	$300	$300
51110 - COMPENSATION INSURANCE	$1,540	$1,392	$1,701	$2,076
51100 - FICA/MEDICARE OASDI	$13,878	$16,572	$21,622	$34,028
51090 - GROUP INSURANCE	$29,459	$35,185	$58,203	$98,938
51081 - OPEB LIABILITY	$6,540	$6,641	$12,185	$14,098
51060 - OVERTIME PAY	$12,343	$10,000	$15,807	$15,600
51000 - REGULAR WAGES	$170,806	$205,119	$269,705	$443,780
51080 - RETIREMENT	$14,626	$58,084	$82,464	$106,258
51070 - UNEMPLOYMENT INSURANCE	$1,409	$116	$110	$152
SALARIES & BENEFITS TOTAL	**$250,638**	**$333,408**	**$462,096**	**$715,230**
SERVICES & SUPPLIES				
523300 - EDUCATE MATERIAL/INCENT	$3,046	–	$4,303	$0
525119 - LIABILITY SELF-FUND INSURANCE	$1,138	$1,062	$1,482	$1,950
521500 - MEDICAL SUPPLIES	$344	$317	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521600 - MEMBERSHIPS/ANNUAL DUES	$700	$700	–	$0
521800 - OFFICE EXPENSE	–	$811	$171	$0
525000 - OVERHEAD	$38,074	$15,812	–	$52,038
520201 - PHONE - LAND LINE (S)	$1,279	$556	–	$0
520210 - POSTAGE/SHIP, MAIL COST	–	$36	$31	$0
521900 - PROFESSIONAL SVC	$128,841	$65,376	$51,021	$35,000
521905 - RESIDENTIAL TREATMENT SVC	$22,546	$43,448	$24,442	$60,000
527000 - TRAINING	$1,270	$2,438	$998	$0
527400 - TRAVEL- IN COUNTY	$45	$30	–	$0
527500 - TRAVEL- OUT OF COUNTY	$2,284	$5,013	$4,981	$0
520902 - VEHICLE MAINTENANCE	$2,044	–	–	$0
SERVICES & SUPPLIES TOTAL	**$201,612**	**$135,599**	**$87,430**	**$148,988**
TRANSFERS				
580000 - TRANSFER	$86,682	$105,362	$92,305	$110,000
TRANSFERS TOTAL	**$86,682**	**$105,362**	**$92,305**	**$110,000**
EXPENSES TOTAL	**$538,931**	**$574,369**	**$641,831**	**$974,218**
Surplus (Deficit)	$81,209	-$215,670	-$226,351	$311,108

BEHAVIORAL HEALTH - MENTAL HEALTH

Fund: 0014 Mental Health
Budget Unit: 70570 - Mental Health
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

Primarily for Medi-Cal recipients. Services include, but not limited to; Assessment and Diagnostic Services, Crisis Services, Case Management/Referral Coordination, Individual Therapy, Group Therapy, Mental Health Rehabilitation Support Services, Psychiatric Medication Services, Early and Periodic Screening, Diagnosis and Treatment (Youth services), Intensive Youth and Foster Youth Services and linkage to Inpatient Psychiatric Services and long-term Mental health residential care. Services are available via in person, telehealth or within the community to include emergency rooms, schools and jail-based care.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

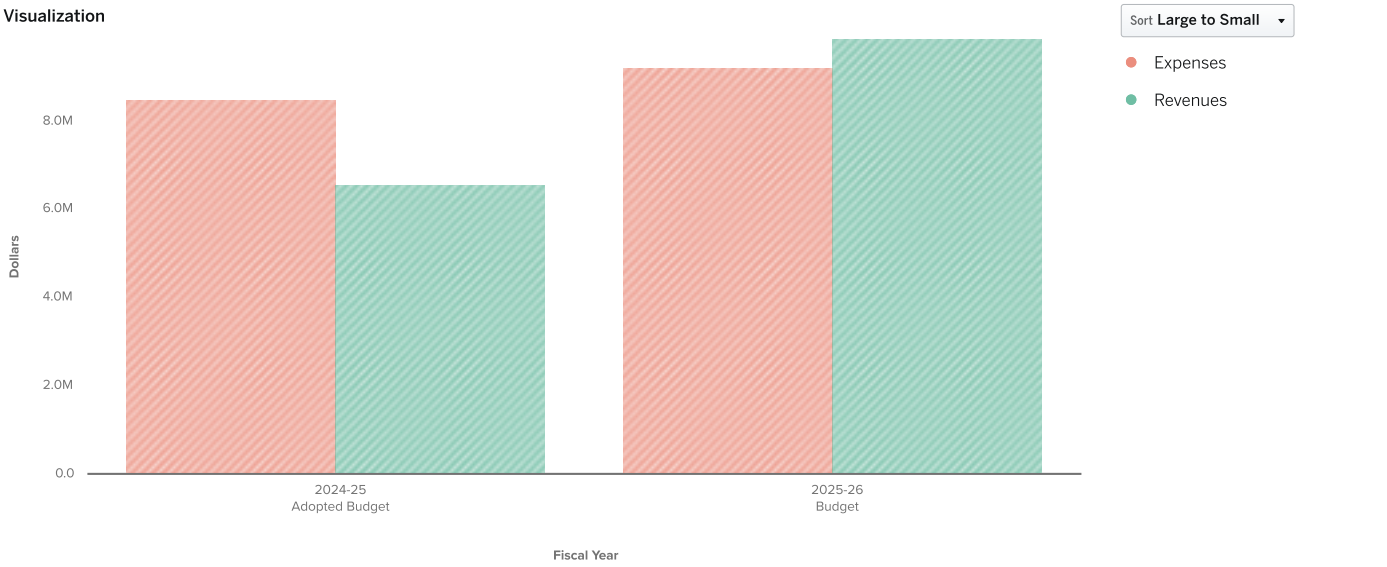
Back History Reset

Broken down by

Types

Behavioral Health - Mental Hea... Placeholder New item Placeholder

Visualization



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Management Analyst I/II	0.5	0.5	0.5	0.5	0.5
Behavioral Health Unit Supervisor	1.5	1.5	1.5	1.5	1.5
Behavioral Health Administrative Services Officer	1	1	1	1	1
Office Supervisor	1	1	1	1	1
Behavioral Health Director	1	1	1	1	1
Behavioral Health Supervisor - Nursing	0	1	1	1	1
Behavioral Health Records Specialist	0.5	0.5	0.5	0.5	0.5
Behavioral Health Quality Improvement Compliance Manager	1	1	1	1	1
Behavioral Health Case Management Specialist I/II OR Senior	8.3	8.3	8.3	8.3	8.3
Behavioral Health Administrative Assistant I/II	1.5	1.5	1.5	1.5	1.5
Behavioral Health Therapist I/II OR Senior	6.2	6.2	6.2	6.2	6.2
Continuing Care Coordinator	1	1	1	1	1
Behavioral Health LVN I/II OR RN I/II OR Psychiatric Nurse I/II OR Nurse Practitioner	1.75	1.75	1.75	1.75	1
Behavioral Health Systems Analyst OR Information System Technician	0.75	2.25	2.25	2.25	2.25
Behavioral Health Department Fiscal Officer I/II OR Management Analyst I/II	0.5	0.5	0.5	0.5	0.5
FULL-TIME EQUIVALENT POSITIONS	**26.5**	**29**	**29**	**29**	**28.25**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
CHARGES FOR SERVICES				
45150 - MENTAL HEALTH-PATIENT FEE	$30,665	$37,642	$12,891	$0
CHARGES FOR SERVICES TOTAL	**$30,665**	**$37,642**	**$12,891**	**$0**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$33	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$260	–	–	$0
OTHER REVENUE TOTAL	**$293**	**–**	**–**	**$0**
STATE & FEDERAL AID				
44515 - FED-MENTAL HEALTH	–	$121,182	–	$250,000
44142 - ST.-AID HLTH REALIGN. REV	$484,223	$44,919	–	$41,941
44295 - STATE-MENTAL HEALTH	$2,161,865	$539,303	$4,356,411	$7,167,000
44290 - STATE-OTHER	$573,440	$177,050	$414,433	$417,450
44044 - STATE-VEH LIC FEES	-$117,438	$14,130	$14,130	$40,000
STATE & FEDERAL AID TOTAL	**$3,102,091**	**$896,584**	**$4,784,973**	**$7,916,391**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	–	–	$7,672	$7,672
48515 - FED-MENTAL HLTH TI	$696,555	$728,244	$700,062	$390,000
48296 - ST-MHEPSDTSV TI	$645,332	$728,244	$700,062	$390,000
48297 - ST-MH-HFP SV TI	$77,395	$80,916	$77,785	$43,750
48298 - ST-MH KATIE A SV TI	$128,619	$80,916	$77,785	$43,750
48001 - TRANSFER-IN1	–	$202,726	$273,789	$248,000
48002 - TRANSFER-IN2	–	$12,151	$74,195	$35,328
48006 - TRANSFER-IN6	$11,822	$22,013	$39,559	$53,562
48712 - TRN-MH AB118 SUBACCT	$825,187	$861,567	$691,219	$590,000
48005 - TRANSFER-IN5	–	$402	–	$45,000
48007 - TSF-IN CRF REIMB	–	–	–	$27,153
TRANSFERS TOTAL	**$2,384,909**	**$2,717,178**	**$2,642,127**	**$1,874,215**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$119,304	$121,859	$73,315	$60,000
43998 - UNREALZED GAINS/LOSSES	$62,935	$51,946	–	$0
USE OF MONEY & PROPERTY TOTAL	**$182,239**	**$173,805**	**$73,315**	**$60,000**
REVENUES TOTAL	**$5,700,196**	**$3,825,208**	**$7,513,306**	**$9,850,606**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	$96,082	–	–	$0
FIXED ASSETS TOTAL	**$96,082**	**–**	**–**	**$0**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$437	$315	$315	$420
51120 - CELL PHONE ALLOW	$3,493	$3,025	$3,280	$3,300
51110 - COMPENSATION INSURANCE	$50,560	$43,151	$40,443	$36,118
51100 - FICA/MEDICARE OASDI	$109,698	$116,469	$120,355	$179,480
51090 - GROUP INSURANCE	$224,425	$283,691	$355,543	$678,513
51150 - LIFE INSURANCE	–	$251	$334	$367
51081 - OPEB LIABILITY	$65,399	$66,410	$67,304	$77,879
51020 - OTHER WAGES	$19,938	$23,274	$30,618	$75,000
51060 - OVERTIME PAY	$56,623	$41,961	$60,837	$60,000
51000 - REGULAR WAGES	$1,371,777	$1,439,998	$1,496,672	$2,345,965
51080 - RETIREMENT	$121,538	$460,159	$474,727	$568,645
51070 - UNEMPLOYMENT INSURANCE	$11,981	$11,656	$9,858	$9,198
SALARIES & BENEFITS TOTAL	**$2,035,868**	**$2,490,359**	**$2,660,286**	**$4,034,885**
SERVICES & SUPPLIES				
520215 - ANSWERING SERVICE	$67,164	$67,200	$67,200	$67,200
527402 - BUS PASSES-NON EMPLYEE	$200	–	–	$1,500
521252 - CELL PHONE/EQUIP	–	–	–	$500
520202 - CELL PHONE SERVICE	$12,684	$12,614	$10,144	$10,000
523500 - CHILDRENS FAIR EXP	$250	–	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521231 - COMPUTERS<1500.00	–	$111	–	$2,500
520415 - COMPUTER UPGRADE	$3,591	-$19,173	$722	$2,500
520230 - COPY CHARGES	–	–	–	$100
520250 - COPY MACHINE LEASE	$2,677	$4,030	$3,397	$6,000
529921 - FINGER PRINTING	–	$374	$326	$500
528700 - HOSPITAL SERVICES	$544,115	$328,418	$471,158	$650,000
520400 - HOUSEHOLD EXPENSE	$2	$120	$47	$500
527750 - IN CNTY HOSTING	–	$524	–	$500
524090 - INDPNDT LVNG/DAY TRMNT	–	–	–	$100
520500 - INSURANCE	$40,427	$30,587	$38,686	$38,686
520203 - INTERNET SERVICE	$5,250	$10,250	$8,394	$10,000
524460 - JUVENILE OUTING/INCENTIVE	–	–	$156	$500
521524 - LAND LINE PHONE/EQUIP	$15,161	$1,383	–	$2,500
525119 - LIABILITY SELF-FUND INSURANCE	$50,761	$56,941	$33,027	$74,092
521500 - MEDICAL SUPPLIES	$385	$460	$584	$1,000
521600 - MEMBERSHIPS/ANNUAL DUES	$12,000	$17,396	$18,000	$13,500
524410 - NON-EMPLOYEE INCENTIVE	–	$315	$20	$1,000
521800 - OFFICE EXPENSE	$9,485	$5,881	$4,150	$5,000
521230 - OFFICE FURNITURE/EQUIP	$5,325	$1,915	$5,000	$5,000
525000 - OVERHEAD	$269,285	$207,799	–	$370,813
524480 - PC MNTL HTLH COMM EXP	$450	–	–	$2,000
520201 - PHONE - LAND LINE (S)	$8,961	$7,006	$7,122	$10,000
520210 - POSTAGE/SHIP, MAIL COST	$991	$956	$407	$1,000
527410 - CLIENT SERVICE EXP	$106	$1,008	$1,458	$3,000
521900 - PROFESSIONAL SVC	$1,377,782	$1,773,948	$3,712,437	$2,650,000
521960 - QA- OFFICE SUPPLIES	$651	$3,310	$293	$1,500
521963 - QA- OUT OF CO TRAVEL	$2,705	$1,324	$2,307	$2,500
524200 - RENTS/LEASES STRUCTURES	$1,680	$15,586	$17,004	$3,000
521905 - RESIDENTIAL TREATMENT SVC	$568,823	$868,183	$662,693	$800,000
521986 - SECURITY	$9,224	$9,921	$12,898	$12,000
524300 - SMALL TOOLS/INSTRUMENTS	–	–	–	$100
524173 - SP GRANT EXP (SEE FILE)	$1,002	$21,528	$20,000	$50,000
523711 - SUBSCRIPTIONS	–	–	–	$150
524021 - THERAPEUTIC SUPPLIES	$726	-$555	$106	$500
527000 - TRAINING	$3,327	$3,197	$1,318	$2,500
527400 - TRAVEL- IN COUNTY	$12,859	$8,229	$4,879	$6,000
527500 - TRAVEL- OUT OF COUNTY	$7,836	$4,741	$8,223	$10,000
520902 - VEHICLE MAINTENANCE	$7,800	$16,417	$6,901	$6,000
SERVICES & SUPPLIES TOTAL	**$3,043,686**	**$3,461,942**	**$5,119,057**	**$4,824,241**
TRANSFERS				
580000 - TRANSFER	–	–	$29,975	$41,580
580002 - TRANSFER	$134,686	$93,359	–	$0
58000 - TRANSFER-OUT	–	–	–	$320,000
TRANSFERS TOTAL	**$134,686**	**$93,359**	**$29,975**	**$361,580**
EXPENSES TOTAL	**$5,310,322**	**$6,045,661**	**$7,809,318**	**$9,220,706**
Surplus (Deficit)	$389,874	-$2,220,452	-$296,012	$629,900

CARE COURT

Fund: 0014 Mental Health
Budget Unit: 70581 - Care Court
Function: 01 - General Government
Activity: 00 - Undefined

CARE COURT

Known as the Community, Assistance, Recovery and Empowerment (CARE) Act is a California program designed to help individuals with severe mental illness. Specifically, those with Schizophrenia or other psychotic disorders, access treatment and supportive services. It aims to provide less restrictive alternatives to traditional mental health interventions by offering a court CARE Plan that includes treatment, housing, and other supportive services. It connects a person struggling with untreated Mental Illness, and often also Substance Abuse challenges with a Care Plan for up to 24 months. Each plan is managed by a care team in the community. Family members or people in the community can file a petition for someone to enter CARE Court, but they have the right to refuse.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

Back History Reset

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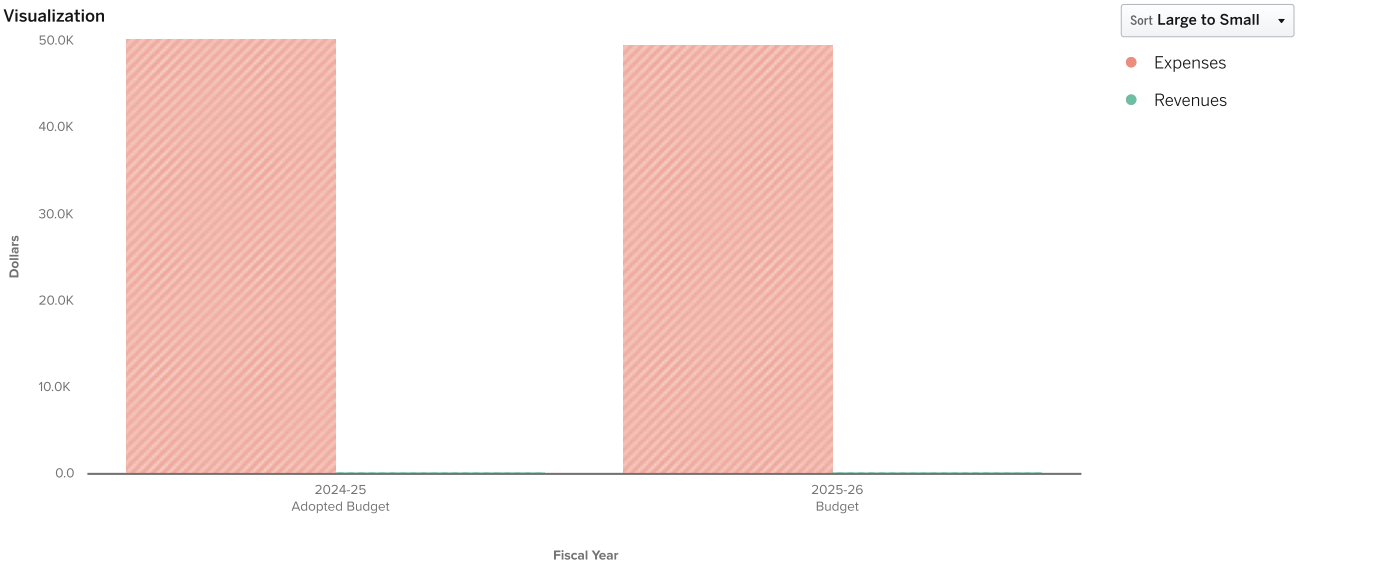
Types

Care Court Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	–	–	$300
USE OF MONEY & PROPERTY TOTAL	**–**	**–**	**–**	**$300**
REVENUES TOTAL	**–**	**–**	**–**	**$300**
Expenses				
SERVICES & SUPPLIES				
527410 - CLIENT SERVICE EXP	–	–	–	$5,000
521900 - PROFESSIONAL SVC	–	–	–	$42,700
527400 - TRAVEL- IN COUNTY	–	–	–	$2,000
SERVICES & SUPPLIES TOTAL	**–**	**–**	**–**	**$49,700**
EXPENSES TOTAL	**–**	**–**	**–**	**$49,700**
Surplus (Deficit)	$0	$0	$0	-$49,400

DRUG COURT (ALCOHOL & DRUG)

Fund: 0016 Alcohol & Drug
Budget Unit: 70630 - Drug Court (Alcohol & Drug)
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

Plumas County Behavioral Health uses these funds for the Medically Assisted Treatment MAT program and Telehealth substance use services.

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45331 - ASSMT VC 23649 $100	–	–	–	$7,075
45330 - DRUG PROG. FEE/DIVERSION	–	–	–	$3,291
CHARGES FOR SERVICES TOTAL	**–**	**–**	**–**	**$10,366**
FINES & PENALTIES				
42060 - CO ALC ABUSE/PREV.1463.25	–	–	–	$3,105
FINES & PENALTIES TOTAL	**–**	**–**	**–**	**$3,105**
STATE & FEDERAL AID				
44295 - STATE-MENTAL HEALTH	–	–	$191,104	$250,000
STATE & FEDERAL AID TOTAL	**–**	**–**	**$191,104**	**$250,000**
REVENUES TOTAL	**–**	**–**	**$191,104**	**$263,471**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$29	$26	$33	$32
51070 - UNEMPLOYMENT INSURANCE	$3	$2	$2	$3
SALARIES & BENEFITS TOTAL	**$32**	**$28**	**$35**	**$35**
SERVICES & SUPPLIES				
520202 - CELL PHONE SERVICE	–	–	–	$1,500
525119 - LIABILITY SELF-FUND INSURANCE	$22	$24	$28	$26
521500 - MEDICAL SUPPLIES	–	–	–	$500
521600 - MEMBERSHIPS/ANNUAL DUES	$3,000	$3,000	$1,396	$3,000
521800 - OFFICE EXPENSE	–	–	–	$1,500
525000 - OVERHEAD	–	$965	–	-$265
520201 - PHONE - LAND LINE (S)	–	–	–	$500
521900 - PROFESSIONAL SVC	$5,900	–	$45,893	$165,000
523000 - PROMOTIONAL MATERIAL	–	–	–	$1,000
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	–	$5,000
527400 - TRAVEL- IN COUNTY	–	–	–	$750
527500 - TRAVEL- OUT OF COUNTY	–	–	–	$5,000
520902 - VEHICLE MAINTENANCE	–	–	–	$5,000
SERVICES & SUPPLIES TOTAL	**$8,922**	**$3,989**	**$47,317**	**$188,511**
TRANSFERS				
580000 - TRANSFER	–	$402	–	$45,000
580001 - TRANSFER	–	–	–	$669,649
TRANSFERS TOTAL	**–**	**$402**	**–**	**$714,649**
EXPENSES TOTAL	**$8,954**	**$4,419**	**$47,352**	**$903,195**
Surplus (Deficit)	-$8,954	-$4,419	$143,751	-$639,724

MENTAL HEALTH SERVICES ACT PREVENTION & EARLY INTERVENTION

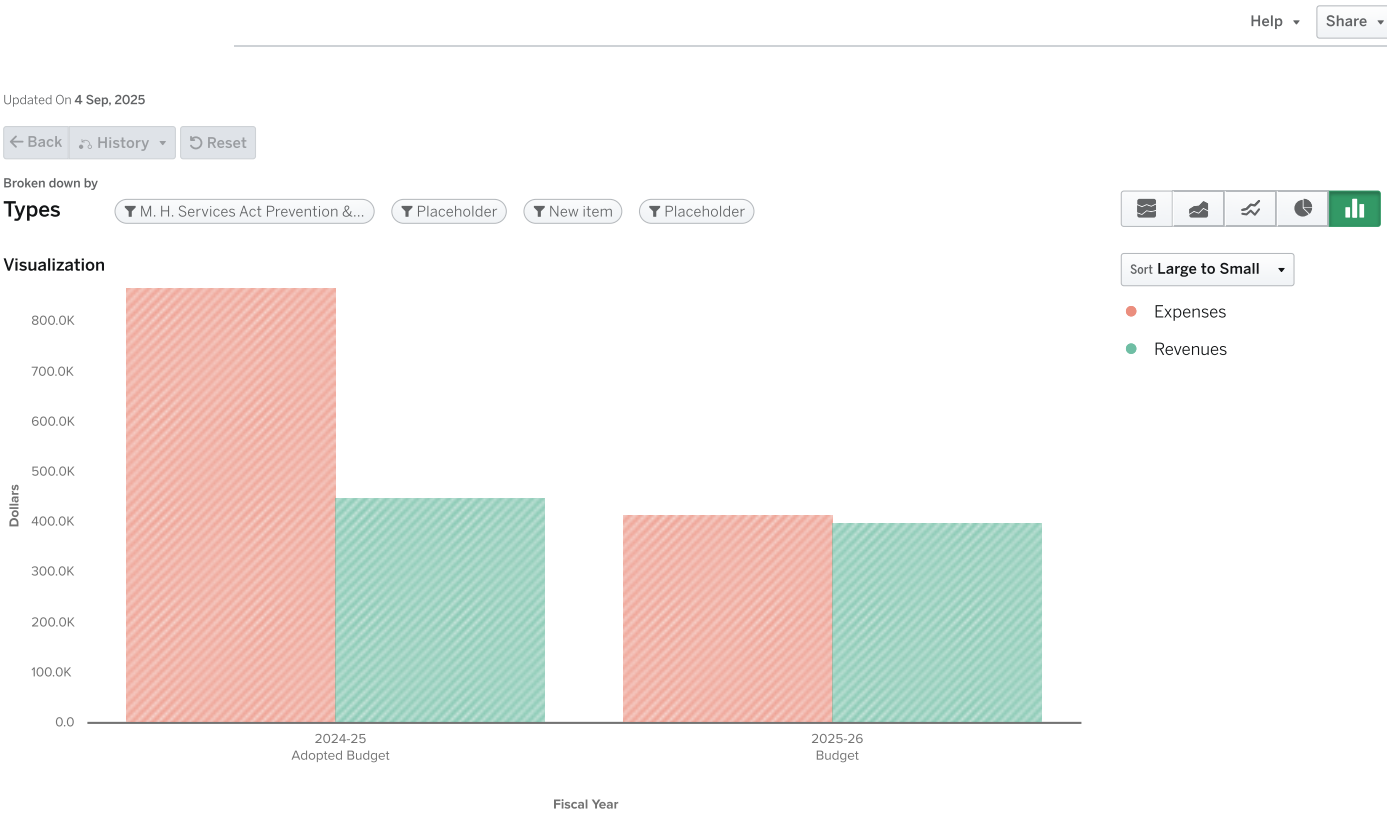
Fund: 0014 0014A Mental Health MHSA
Budget Unit: 70573 - Mental Health Services Act Prevention & Early Intervention
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

Receives 20% of the annual MHSA allocation and these services promote wellness, foster health and prevent the suffering that can result from untreated mental illness. These services include Community Education, Prevention, Cultural Outreach and Early Intervention.

EARLY INTERVENTION

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44290 - STATE-OTHER	$368,805	$740,901	$626,144	$400,000
STATE & FEDERAL AID TOTAL	**$368,805**	**$740,901**	**$626,144**	**$400,000**
REVENUES TOTAL	**$368,805**	**$740,901**	**$626,144**	**$400,000**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$5	$5	–	$5
SALARIES & BENEFITS TOTAL	**$5**	**$5**	**–**	**$5**
SERVICES & SUPPLIES				
523300 - EDUCATE MATERIAL/INCENT	–	–	–	$5,000
525119 - LIABILITY SELF-FUND INSURANCE	$802	$102	$118	$0
521800 - OFFICE EXPENSE	–	$162	–	$0
525000 - OVERHEAD	$718	$3,165	–	$3,617
521900 - PROFESSIONAL SVC	$286,664	$488,187	$514,757	$180,000
524021 - THERAPEUTIC SUPPLIES	–	$7,155	–	$0
SERVICES & SUPPLIES TOTAL	**$288,184**	**$498,771**	**$514,875**	**$188,617**
TRANSFERS				
580000 - TRANSFER	$109,725	$110,922	$141,922	$190,000
58003 - TRANSFER ADMIN (70570)	–	$12,151	$74,195	$35,328
TRANSFERS TOTAL	**$109,725**	**$123,073**	**$216,117**	**$225,328**
EXPENSES TOTAL	**$397,913**	**$621,849**	**$730,992**	**$413,950**
Surplus (Deficit)	-$29,109	$119,052	-$104,848	-$13,950

MENTAL HEALTH BEHAVIORAL

Fund: 0014 0014B Mental Health Behavioral Health
Budget Unit: 70569- Mental Health Behavioral
Function: 04 - Health & Safety
Activity: 24 - Health

DESCRIPTION

This is a Community Corrections Partners grant to provide services to inmates in the jail, including groups that address mental health and drug use symptom management. It also provides individual therapy services, and funds mental health medication services for inmates.

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$1,203	–	–	$0
OTHER REVENUE TOTAL	**$1,203**	**–**	**–**	**$0**
TRANSFERS				
480000 - TRANSFER	–	–	–	$170,000
48000 - TRANSFER-IN	–	–	–	$115,962
48079 - TRN-CCPIF AB109	–	–	$54,109	$0
TRANSFERS TOTAL	**–**	**–**	**$54,109**	**$285,962**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	-$410	-$1,202	-$4,537	$0
USE OF MONEY & PROPERTY TOTAL	**-$410**	**-$1,202**	**-$4,537**	**$0**
REVENUES TOTAL	**$792**	**-$1,202**	**$49,572**	**$285,962**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$31	$28	–	$0
51070 - UNEMPLOYMENT INSURANCE	$3	–	–	$0
SALARIES & BENEFITS TOTAL	**$34**	**$28**	**–**	**$0**
SERVICES & SUPPLIES				
525119 - LIABILITY SELF-FUND INSURANCE	$23	–	–	$0
525000 - OVERHEAD	$163	$31,213	–	$35,436
521900 - PROFESSIONAL SVC	$4,860	$50,350	$13,500	$62,400
SERVICES & SUPPLIES TOTAL	**$5,046**	**$81,563**	**$13,500**	**$97,836**
TRANSFERS				
580006 - TRF TO AOD	$11,822	$22,013	$39,559	$53,562
TRANSFERS TOTAL	**$11,822**	**$22,013**	**$39,559**	**$53,562**
EXPENSES TOTAL	**$16,902**	**$103,604**	**$53,059**	**$151,398**
Surplus (Deficit)	-$16,109	-$104,807	-$3,487	$134,564

MENTAL HEALTH SERVICES ACT

Fund: 0014 0014A Mental Hlth MHSA
Budget Unit: 70571 - Mental Health Services Act
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

MHSA, also known as the 1% millionaire tax, is a California program to provide services and additional activities that cannot be billed to Medi-Cal. Please see the 3-year MHSA plan in its entirety. Community Services and Support (CSS) received 75% of the total annual MHSA allocation and helps support our Full-Service Partnership clients (FSP), our Wellness Centers, Work Programs, Client Supports and Housing. These services focus on community collaboration, client and family driven services and systems, as well as serving the unserved and underserved populations. In March 2024 Proposition 1 passed, which will make major changes to the way new MHSA funding can be used.

WELLNESS • RECOVERY • RESILIENCE

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

Back History Reset

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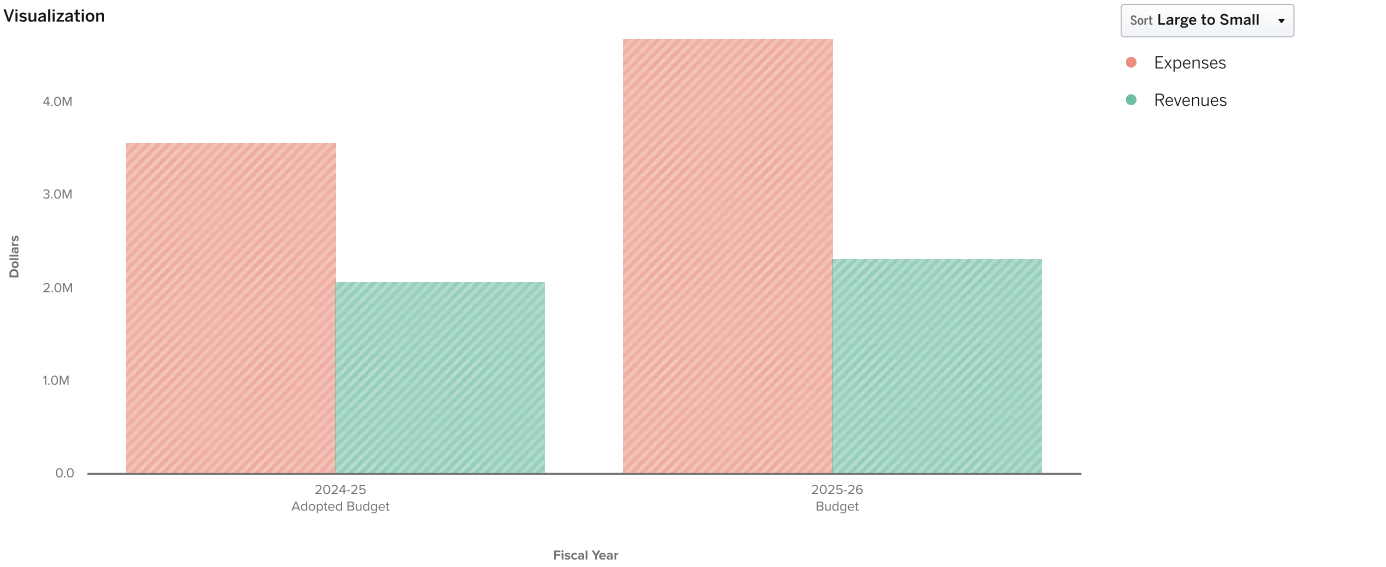
Types Mental Health Services Act Placeholder New item Placeholder

Visualization



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Behavioral Health Support Services Tech I/II	2	2	2	2	2
Management Analyst I/II	0.25	0.25	0.25	0.25	0.25
Mental Health Services Act Coordinator	1	1	1	1	1
Behavioral Health Records Specialist	0.5	0.5	0.5	0.5	0.5
Behavioral Health Site Coordinator-DIC OR Behavioral Health Site Coordinator-Chester OR Behavioral Health Site Coordinator-Greenville oR Behavioral Health Site Coordinator-Portola	3	3	3	3	0
Behavioral Health Case Management Specialist I/II OR Senior	3	3	3	3	3
Behavioral Health Administrative Assistant I/II	0.5	0.5	0.5	0.5	0.5
Behavioral Health Therapist I/II or Senior	2	2	2	2	2
Behavioral Health Supervising Site Coordinator	1	1	1	1	1
Behavioral Health Systems Analyst OR Information System Technician	0.2	0.2	0.2	0.2	0.2
FULL-TIME EQUIVALENT POSITIONS	**13.45**	**13.45**	**13.45**	**13.45**	**10.45**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44290 - STATE-OTHER	$1,475,219	$1,997,456	$2,514,679	$2,200,000
STATE & FEDERAL AID TOTAL	**$1,475,219**	**$1,997,456**	**$2,514,679**	**$2,200,000**
TRANSFERS				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
48000 - TRANSFER-IN	$134,686	–	–	$0
TRANSFERS TOTAL	**$134,686**	**–**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$87,124	$123,094	$121,215	$121,000
USE OF MONEY & PROPERTY TOTAL	**$87,124**	**$123,094**	**$121,215**	**$121,000**
REVENUES TOTAL	**$1,697,029**	**$2,120,550**	**$2,635,894**	**$2,321,000**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	$9,066	–	$68,365	$80,000
FIXED ASSETS TOTAL	**$9,066**	**–**	**$68,365**	**$80,000**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$105	$105	$105	$210
51120 - CELL PHONE ALLOW	$1,375	$1,925	$1,495	$1,110
51110 - COMPENSATION INSURANCE	$13,280	$11,382	$12,844	$11,737
51100 - FICA/MEDICARE OASDI	$44,871	$46,644	$47,651	$65,788
51090 - GROUP INSURANCE	$95,157	$140,060	$156,616	$296,484
51081 - OPEB LIABILITY	$31,986	$32,480	$31,215	$36,121
51020 - OTHER WAGES	$66,103	$27,438	$60,096	$75,000
51060 - OVERTIME PAY	$29,784	$21,937	$24,303	$30,000
51000 - REGULAR WAGES	$507,565	$567,004	$552,950	$859,352
51080 - RETIREMENT	$44,816	$169,520	$165,522	$205,952
51070 - UNEMPLOYMENT INSURANCE	$5,954	$5,371	$4,584	$4,453
SALARIES & BENEFITS TOTAL	**$840,996**	**$1,023,867**	**$1,057,381**	**$1,586,207**
SERVICES & SUPPLIES				
527402 - BUS PASSES-NON EMPLYEE	$213	–	–	$2,500
520202 - CELL PHONE SERVICE	$2,809	$1,836	$2,126	$4,500
521231 - COMPUTERS<1500.00	–	–	–	$2,500
520415 - COMPUTER UPGRADE	$655	–	$1,105	$2,500
520250 - COPY MACHINE LEASE	$4,011	$9,146	$8,023	$6,500
527802 - ELECTRIC CHARGES	$11,564	$12,891	$11,874	$9,000
520900 - EQUIPMENT MAINTENANCE	–	–	$858	$1,000
520300 - FOOD	–	–	$34	$500
520400 - HOUSEHOLD EXPENSE	$107	$8	$231	$500
527750 - IN CNTY HOSTING	$448	–	–	$1,000
520500 - INSURANCE	–	–	–	$10,000
520203 - INTERNET SERVICE	$15,404	$21,924	$18,421	$16,000
524460 - JUVENILE OUTING/INCENTIVE	$210	$120	–	$1,000
521524 - LAND LINE PHONE/EQUIP	$16,629	$1,233	-$38	$2,000
525119 - LIABILITY SELF-FUND INSURANCE	$9,823	$9,991	$10,831	$9,539
521500 - MEDICAL SUPPLIES	$487	$226	–	$500
521600 - MEMBERSHIPS/ANNUAL DUES	$4,669	$5,900	$6,900	$10,800
524410 - NON-EMPLOYEE INCENTIVE	$25	–	–	$1,000
521800 - OFFICE EXPENSE	$13,345	$3,570	$5,016	$6,000
521230 - OFFICE FURNITURE/EQUIP	$2,478	–	$198	$2,500
525000 - OVERHEAD	$71,116	$61,846	–	$100,507
524480 - PC MNTL HTLH COMM EXP	$1,195	$1,958	$960	$4,000
520201 - PHONE - LAND LINE (S)	$9,347	$8,453	$7,956	$9,000
520210 - POSTAGE/SHIP, MAIL COST	–	–	–	$500
527410 - CLIENT SERVICE EXP	$1,498	$1,737	$2,720	$5,000
521900 - PROFESSIONAL SVC	$873,656	$753,947	$1,024,845	$2,342,432
527803 - PROPANE/OTHR HEATING FUEL	$15,567	$7,421	$7,956	$7,000
523702 - PUB - RECRUITMENT ADS	–	–	–	$3,000
520407 - REFUSE DISPOSAL	$2,370	$2,639	$2,715	$2,600
524200 - RENTS/LEASES STRUCTURES	$77,282	$75,583	$80,774	$56,000
524173 - SP GRANT EXP (SEE FILE)	–	–	$263,073	$0
524021 - THERAPEUTIC SUPPLIES	$566	$124	–	$1,500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
527400 - TRAVEL- IN COUNTY	$8,808	$9,128	$8,063	$12,500
527500 - TRAVEL- OUT OF COUNTY	$4,279	$2,538	$3,944	$5,000
520902 - VEHICLE MAINTENANCE	$7,579	$8,231	$6,714	$10,000
527807 - WATER/SEWER CHARGES	$1,022	$1,014	$1,010	$1,500
SERVICES & SUPPLIES TOTAL	**$1,157,161**	**$1,001,467**	**$1,476,308**	**$2,650,378**
TRANSFERS				
580005 - TRANSFER	–	–	–	$121,000
58003 - TRANSFER ADMIN (70570)	–	$202,726	$273,789	$248,000
TRANSFERS TOTAL	**–**	**$202,726**	**$273,789**	**$369,000**
EXPENSES TOTAL	**$2,007,223**	**$2,228,060**	**$2,875,843**	**$4,685,585**
Surplus (Deficit)	-$310,193	-$107,510	-$239,949	-$2,364,585

MENTAL HEALTH SERVICES ACT EDUCATION & TRAINING

Fund: 0014 0014 Mental Health MHSA
Budget Unit: 70579 - Mental Health Services Act Education & Training
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

Workforce Education and Training (WET) is funding that helps to support the continued knowledge, training, and learning of BH staff. WET funds also help to retain staff at BH by offering loan reimbursement programs for hard to fill positions.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

Back History Reset

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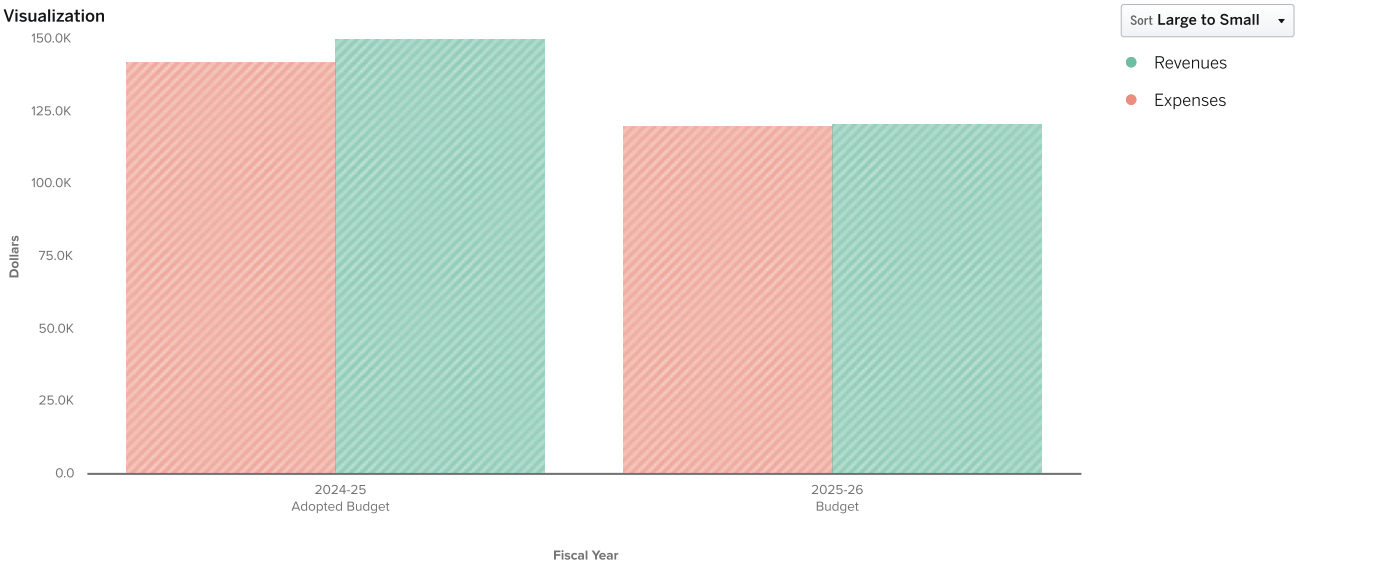
Types

Mental Health Services Act Edu... Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

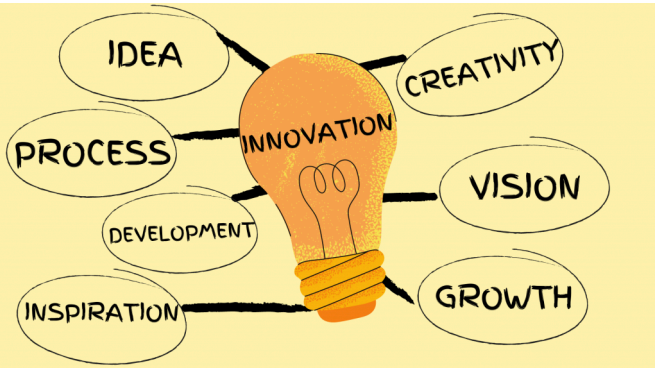
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
480001 - TRANSFER FR OTHER AGENCY	–	–	–	$121,000
TRANSFERS TOTAL	**–**	**–**	**–**	**$121,000**
REVENUES TOTAL	**–**	**–**	**–**	**$121,000**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$29	$25	$26	$13
51070 - UNEMPLOYMENT INSURANCE	$3	$2	$1	$1
SALARIES & BENEFITS TOTAL	**$32**	**$27**	**$27**	**$14**
SERVICES & SUPPLIES				
525119 - LIABILITY SELF-FUND INSURANCE	$22	$20	$12	$2
525000 - OVERHEAD	-$167	$417	–	$510
521900 - PROFESSIONAL SVC	–	$12,163	$13,151	$26,737
524173 - SP GRANT EXP (SEE FILE)	$40,000	$50,000	$49,327	$40,000
527000 - TRAINING	–	–	$1,445	$52,818
527500 - TRAVEL- OUT OF COUNTY	–	–	$1,023	$0
SERVICES & SUPPLIES TOTAL	**$39,855**	**$62,600**	**$64,958**	**$120,067**
EXPENSES TOTAL	**$39,887**	**$62,627**	**$64,985**	**$120,081**
Surplus (Deficit)	-$39,887	-$62,627	-$64,985	$919

MENTAL HEALTH SERVICES ACT INNOVATION

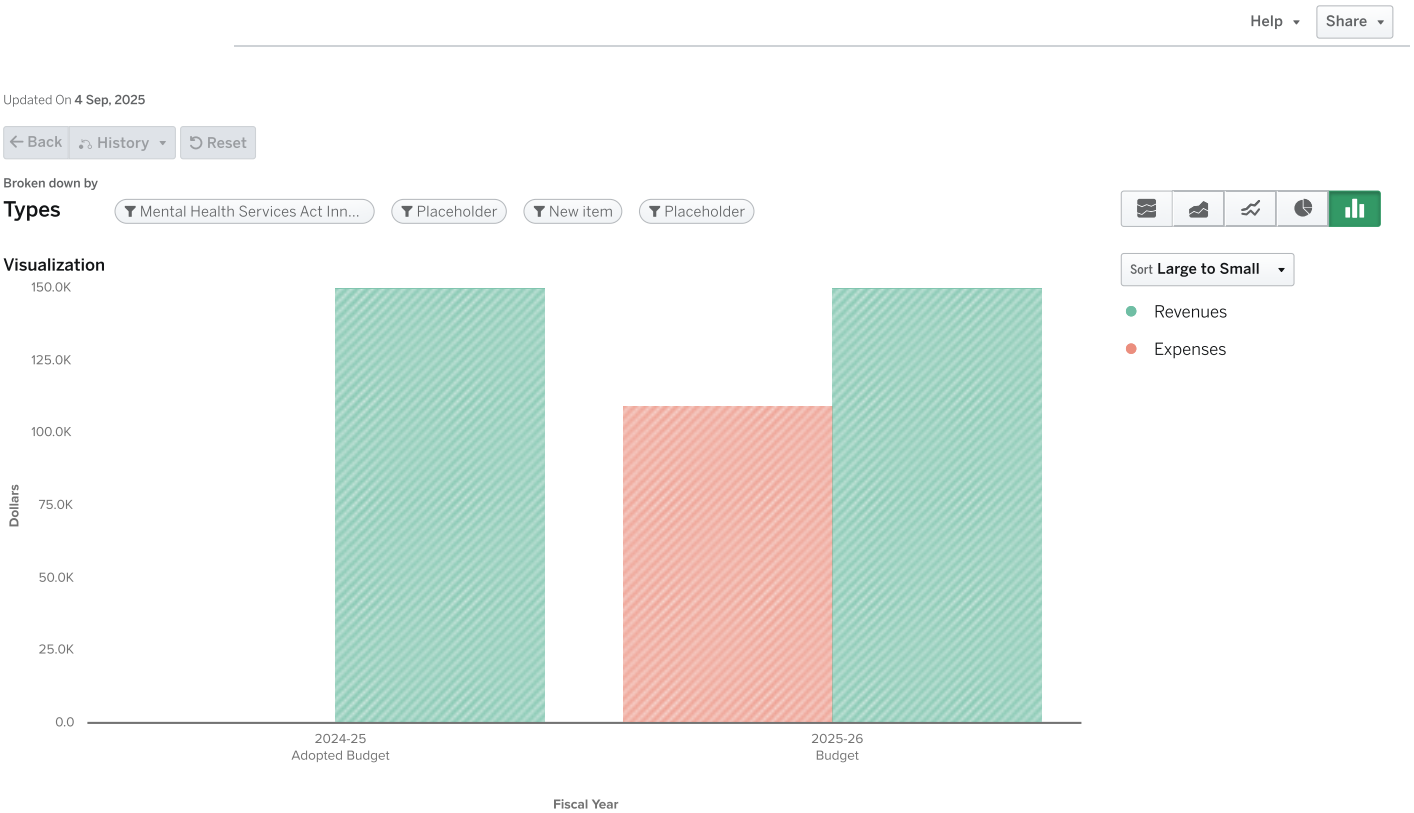
Fund: 0014 0014A Mental Health MHSA
Budget Unit: 70572 - Mental Health Services Act Innovation
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

Innovation (INN) receives 5% of the annual MHSA allocation and is designed to help counties introduce new and innovative ideas and treatments to develop new best practices in mental health services. After the initial development, counties must be able to provide their own funding for the programs.



REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44290 - STATE-OTHER	$97,054	$131,412	$164,775	$150,000
STATE & FEDERAL AID TOTAL	**$97,054**	**$131,412**	**$164,775**	**$150,000**
REVENUES TOTAL	**$97,054**	**$131,412**	**$164,775**	**$150,000**
Expenses				
SERVICES & SUPPLIES				
521900 - PROFESSIONAL SVC	–	–	–	$109,606
SERVICES & SUPPLIES TOTAL	**–**	**–**	**–**	**$109,606**
EXPENSES TOTAL	**–**	**–**	**–**	**$109,606**
Surplus (Deficit)	$97,054	$131,412	$164,775	$40,394

SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION

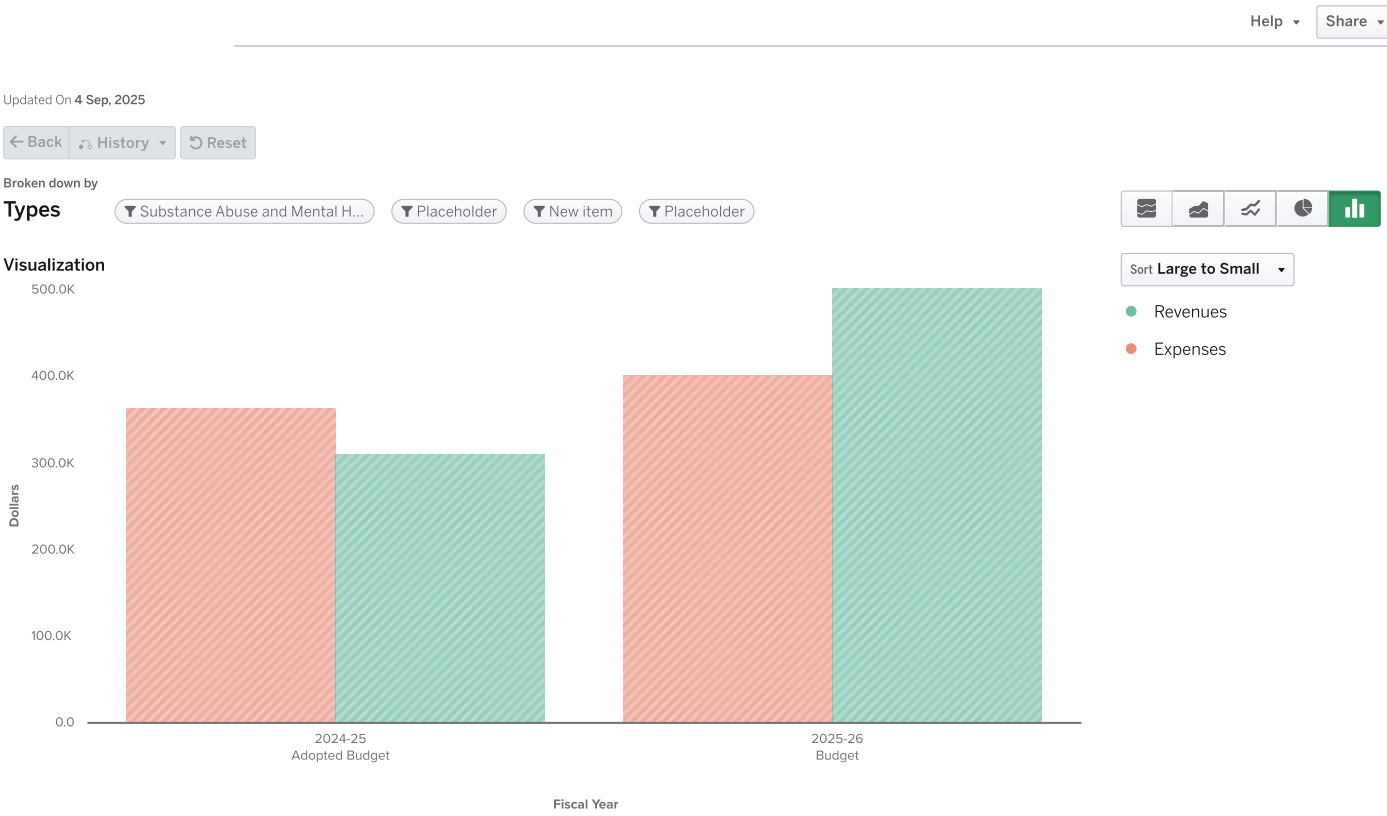
Fund: 0014 0014S SAMHSA
Budget Unit: 70575 - Substance Abuse and Mental Health Services Administration
Function: 04 - Health & Sanitation
Activity: 04 - Health & Sanitation

DESCRIPTION

This account is for the Mental Health Block Grant (MHBG), a federal grant the Behavioral Health Department applies for and receives every two years. Some of the funding from MHBG goes towards staff wages. It funds crisis outreach, temporary lodging, helps clients with their education, training and employment support. These funds can be used to expand community-based care for adults with Serious Mental Illness (SMI) and children with Serious Emotional Disturbance (SED). It also provided services to County residence who are ineligible for Medi-Cal funded treatment.

SAMHSA
Substance Abuse and Mental Health Services Administration

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Management Analyst I/II	0.25	0.25	0.25	0.25	0.25
Behavioral Health Therapist I/II Senior	0.55	0.55	0.55	0.55	0.55
Behavioral Health Unit Supervisor	0.5	0.5	0.5	0.5	0.5
Behavioral Health Case Management Specialist I/II OR Senior	0.7	0.7	0.7	0.7	0.7
Behavioral Health LVN I/II OR RN I/II OR Psychiatric Nurse I/II OR Nurse Practitioner	0.25	0.25	0.25	0.25	0
Behavioral Health Systems Analyst OR Information System Technician	0.05	0.05	0.05	0.05	0.05
FULL-TIME EQUIVALENT POSITIONS	**2.3**	**2.3**	**2.3**	**2.3**	**2.05**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44431 - FEDERAL - SAMHSA	$182,155	$178,018	$260,727	$311,097
STATE & FEDERAL AID TOTAL	**$182,155**	**$178,018**	**$260,727**	**$311,097**
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$150,000
48001 - TRANSFER-IN1	–	–	–	$41,580
TRANSFERS TOTAL	**–**	**–**	**–**	**$191,580**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	-$2,480	-$2,516	-$3,181	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
USE OF MONEY & PROPERTY TOTAL	**-$2,480**	**-$2,516**	**-$3,181**	**$0**
REVENUES TOTAL	**$179,675**	**$175,502**	**$257,546**	**$502,677**
Expenses				
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	–	–	–	$210
51120 - CELL PHONE ALLOW	$450	$450	$450	$450
51110 - COMPENSATION INSURANCE	$1,959	$1,738	$2,337	$2,272
51100 - FICA/MEDICARE OASDI	$9,282	$9,279	$8,605	$13,650
51090 - GROUP INSURANCE	$19,601	$24,919	$25,095	$58,696
51081 - OPEB LIABILITY	$5,470	$5,554	$5,338	$6,177
51060 - OVERTIME PAY	$15,652	$16,697	$16,862	$17,500
51000 - REGULAR WAGES	$108,078	$105,817	$97,338	$178,422
51080 - RETIREMENT	$9,560	$29,133	$32,633	$42,770
51070 - UNEMPLOYMENT INSURANCE	$191	$179	$160	$152
SALARIES & BENEFITS TOTAL	**$170,243**	**$193,766**	**$188,818**	**$320,299**
SERVICES & SUPPLIES				
525119 - LIABILITY SELF-FUND INSURANCE	$971	$1,678	$1,671	$1,851
521800 - OFFICE EXPENSE	–	–	$1,489	$0
525000 - OVERHEAD	$12,992	$9,350	–	$15,647
527410 - CLIENT SERVICE EXP	–	–	$1,035	$23,426
521900 - PROFESSIONAL SVC	–	–	$1,638	$0
527400 - TRAVEL- IN COUNTY	–	$49	–	$0
527500 - TRAVEL- OUT OF COUNTY	$3,127	$2,270	$6,700	$14,000
SERVICES & SUPPLIES TOTAL	**$17,090**	**$13,346**	**$12,533**	**$54,924**
TRANSFERS				
580000 - TRANSFER	–	–	–	$27,153
TRANSFERS TOTAL	**–**	**–**	**–**	**$27,153**
EXPENSES TOTAL	**$187,334**	**$207,112**	**$201,351**	**$402,376**
Surplus (Deficit)	-$7,658	-$31,610	$56,195	$100,301

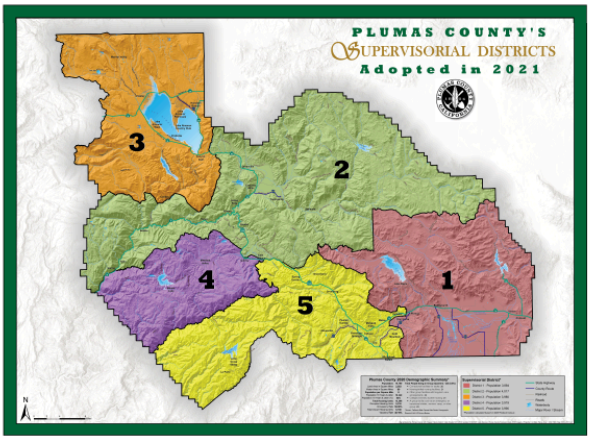
BOARD OF SUPERVISORS

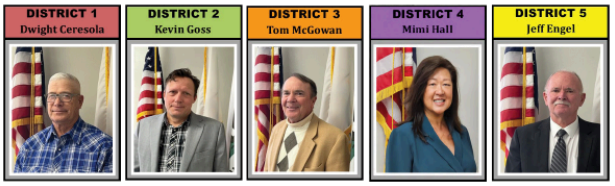
DEPARTMENT NARRATIVE

Department Head: Allen Hiskey
Title: Clerk of the Board

The mission of the Board of Supervisors is to oversee County departments and programs, review and approve their budgets, supervise the official conduct of County officers and employees, control all County property, and appropriate funds on programs that meet County residents' needs.

The Plumas County Board of Supervisors oversees the management of county government and many special districts including Flood Control, the Community Development Commission, Lighting Districts, County Service Areas, and the Sewer Maintenance Districts. The five supervisors are elected by constituencies of each district, serving all citizens of Plumas County over a four-year term.





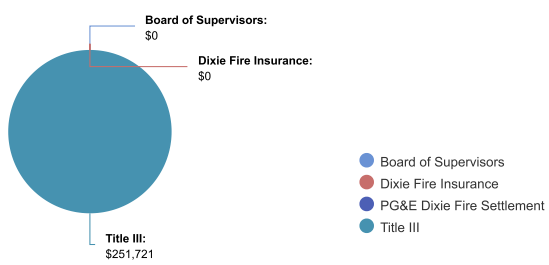
HIGHLIGHTS FROM THE PAST YEAR

- Updated Board Room with TV's and speakers for better sound quality, and transparency.
- Working with community input to best utilize both Dame Shirley Plaza, and the Lawry House for public spaces.
- Held Special Meeting in Greenville.
- Established Priorities and Principals for the PG&E Dixie Fire Settlement Funds.
- Contributed $1.5 million dollars to the Indian Valley Community Services District for the Public Safety Center which will house the Sheriff's Sub Station, along with Indian Valley Fire.
- Onboarded new District 4 Supervisor Mimi Hall.
- Implemented Acceptable Use Policy for better efficiency.

PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Board of Supervisors	6	6	6	6	6
FULL-TIME EQUIVALENT POSITIONS	**6**	**6**	**6**	**6**	**6**

PROGRAMMATIC REVENUES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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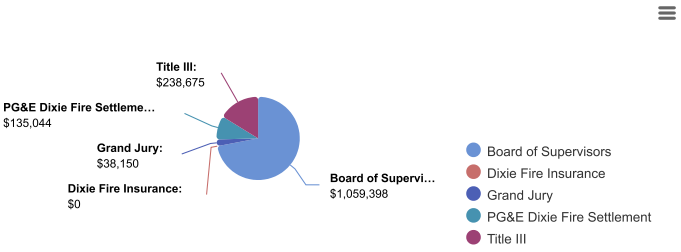
PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

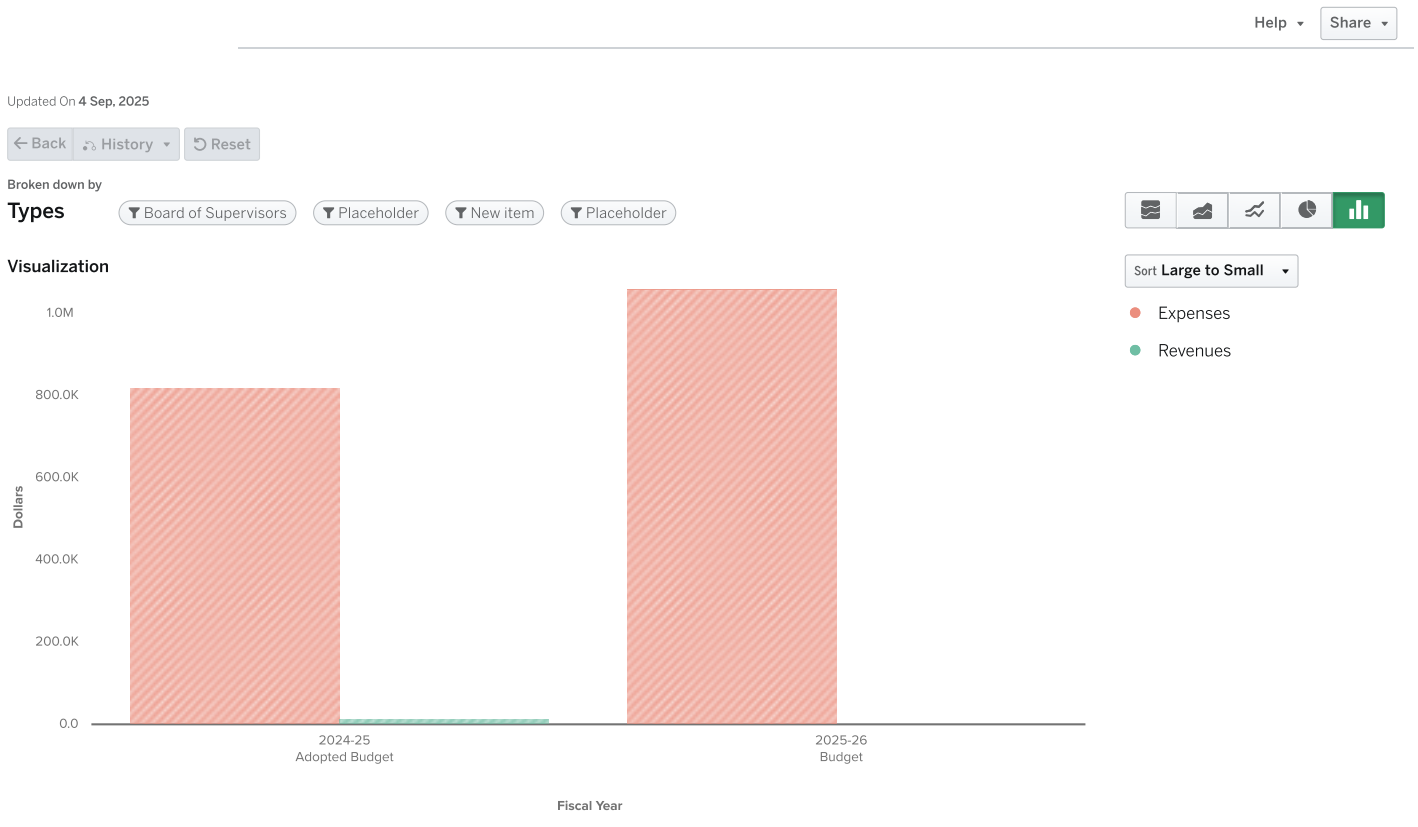
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45395 - FILING FEE	$70	$875	$1,575	$0
CHARGES FOR SERVICES TOTAL	**$70**	**$875**	**$1,575**	**$0**
OTHER REVENUE				
46613 - DIXIE FIRE INSURANCE	–	$0	$2,652,998	$0
46612 - PGE SETTLEMENT-REVENUE	$10,302,851	–	–	$0
OTHER REVENUE TOTAL	**$10,302,851**	**$0**	**$2,652,998**	**$0**
STATE & FEDERAL AID				
44512 - HR 2389	$237,364	$258,980	–	$251,721
44054 - ST-OPIOID SETTLEMENT	$0	$82,704	–	$0
STATE & FEDERAL AID TOTAL	**$237,364**	**$341,683**	**–**	**$251,721**
TRANSFERS				
48000 - TRANSFER-IN	–	–	$1,761,763	$0
48005 - TRANSFER-IN5	–	–	$22,722	$0
TRANSFERS TOTAL	**–**	**–**	**$1,784,485**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	$413,139	$421,027	$0
43020 - RENTS & CONCESSIONS	–	$300	$300	$0
43998 - UNREALZED GAINS/LOSSES	$10,907	$11,265	–	$0
USE OF MONEY & PROPERTY TOTAL	**$10,907**	**$424,703**	**$421,327**	**$0**
REVENUES TOTAL	**$10,551,193**	**$767,262**	**$4,860,385**	**$251,721**
Expenses				
OTHER CHARGES				
532000 - CONTRIB TO OTHER AGENCY	–	–	–	$11,302
OTHER CHARGES TOTAL	**–**	**–**	**–**	**$11,302**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$5,360	$5,250	$4,960	$4,440
51110 - COMPENSATION INSURANCE	$12,278	$18,436	$4,303	$5,301
51100 - FICA/MEDICARE OASDI	$30,409	$29,827	$31,209	$38,320
51090 - GROUP INSURANCE	$68,632	$70,918	$106,754	$145,295
51150 - LIFE INSURANCE	$1,793	$1,673	$1,512	$2,047

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51081 - OPEB LIABILITY	$14,269	$14,487	$13,925	$16,113
51020 - OTHER WAGES	$203	$14	$68	$0
51060 - OVERTIME PAY	–	$330	$239	$0
51000 - REGULAR WAGES	$387,974	$383,307	$403,026	$500,911
51080 - RETIREMENT	$19,009	$87,692	$80,424	$90,643
51070 - UNEMPLOYMENT INSURANCE	$500	$416	$379	$380
SALARIES & BENEFITS TOTAL	**$540,427**	**$612,351**	**$646,799**	**$803,450**
SERVICES & SUPPLIES				
520202 - CELL PHONE SERVICE	–	–	$874	$1,200
520230 - COPY CHARGES	$64	$254	–	$300
520250 - COPY MACHINE LEASE	–	$3,151	$7,515	$8,000
525742 - FIRE PREVENTION CONTRIB	–	–	–	$186
525774 - FIRE PREVN--MAIDU STEWARD	–	–	–	$12,750
525768 - FOREST ED--NATIVE PLNT	–	–	–	$280
520800 - GRAND JURY	$12,469	$13,662	$21,323	$17,000
520400 - HOUSEHOLD EXPENSE	$201	–	$217	$250
525119 - LIABILITY SELF-FUND INSURANCE	$8,734	$5,267	$6,234	$4,877
521600 - MEMBERSHIPS/ANNUAL DUES	$17,365	$21,584	$29,235	$40,000
521800 - OFFICE EXPENSE	$1,266	$3,646	$1,914	$7,200
521801 - Office Water	–	–	$616	$1,200
525000 - OVERHEAD	–	–	–	$297,681
520220 - PAPER/PAPER SUPPLIES	–	–	$32	$2,500
520201 - PHONE - LAND LINE (S)	$267	$652	$854	$800
520210 - POSTAGE/SHIP, MAIL COST	$62	$62	$1,363	$136
521900 - PROFESSIONAL SVC	–	–	–	$10,000
523700 - PUBLICATIONS-LEGAL NOTICE	$2,904	$160	$4,848	$6,900
525830 - QLG FOREST TITLE III	–	–	–	$1
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	–	$3,100
527400 - TRAVEL- IN COUNTY	$5,168	$3,217	$4,202	$7,000
527500 - TRAVEL- OUT OF COUNTY	$16,350	$11,419	$26,054	$21,000
SERVICES & SUPPLIES TOTAL	**$64,850**	**$63,073**	**$105,280**	**$442,361**
TRANSFERS				
585160 - CONTRIB TRANS SHERIFF	$43,712	$245,111	$59,614	$214,154
58000 - TRANSFER-OUT	–	$10,000	–	$0
580156 - TRNS-OES FIRE PREVENTION	$12,296	–	–	$0
580157 - TRNS - S/O-OES 2012 APP#1	$712	–	–	$0
TRANSFERS TOTAL	**$56,720**	**$255,111**	**$59,614**	**$214,154**
EXPENSES TOTAL	**$661,997**	**$930,535**	**$811,694**	**$1,471,267**
Surplus (Deficit)	$9,889,195	-$163,274	$4,048,691	-$1,219,546

BOARD OF SUPERVISORS

Fund: 0001 General
Budget Unit: 20010 - Board of Supervisors
Function: 01 - General Government
Activity: 10 - Legislative & Admin

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Supervisor	5	5	5	5	5
Clerk of the Board	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**6**	**6**	**6**	**6**	**6**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45395 - FILING FEE	$70	$875	$1,575	$0
CHARGES FOR SERVICES TOTAL	**$70**	**$875**	**$1,575**	**$0**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$22,722	$0
TRANSFERS TOTAL	**–**	**–**	**$22,722**	**$0**
USE OF MONEY & PROPERTY				
43020 - RENTS & CONCESSIONS	–	$300	$300	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**$300**	**$300**	**$0**
REVENUES TOTAL	**$70**	**$1,175**	**$24,597**	**$0**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$5,360	$5,250	$4,960	$4,440
51110 - COMPENSATION INSURANCE	$12,278	$18,436	$4,303	$5,301
51100 - FICA/MEDICARE OASDI	$30,409	$29,827	$31,209	$32,154
51090 - GROUP INSURANCE	$68,632	$70,918	$106,754	$105,025
51150 - LIFE INSURANCE	$1,793	$1,673	$1,512	$1,677
51081 - OPEB LIABILITY	$14,269	$14,487	$13,925	$16,113
51020 - OTHER WAGES	$203	$14	$68	$0
51060 - OVERTIME PAY	–	$330	$239	$0
51000 - REGULAR WAGES	$387,974	$383,307	$403,026	$420,314
51080 - RETIREMENT	$19,009	$87,692	$80,424	$83,002
51070 - UNEMPLOYMENT INSURANCE	$500	$416	$379	$380
SALARIES & BENEFITS TOTAL	**$540,427**	**$612,351**	**$646,799**	**$668,406**
SERVICES & SUPPLIES				
520202 - CELL PHONE SERVICE	–	–	$874	$1,200
520230 - COPY CHARGES	–	$254	–	$200
520250 - COPY MACHINE LEASE	–	$3,151	$7,515	$8,000
520400 - HOUSEHOLD EXPENSE	$201	–	$217	$250
525119 - LIABILITY SELF-FUND INSURANCE	$8,734	$5,267	$6,234	$4,877
521600 - MEMBERSHIPS/ANNUAL DUES	$17,365	$21,584	$29,235	$40,000
521800 - OFFICE EXPENSE	$1,190	$3,550	$1,814	$6,800
521801 - Office Water	–	–	$616	$1,200
525000 - OVERHEAD	–	–	–	$287,099
520220 - PAPER/PAPER SUPPLIES	–	–	$32	$2,500
520201 - PHONE - LAND LINE (S)	$267	$652	$854	$800
520210 - POSTAGE/SHIP, MAIL COST	$62	$62	$1,291	$66
521900 - PROFESSIONAL SVC	–	–	–	$10,000
523700 - PUBLICATIONS-LEGAL NOTICE	$2,904	–	$1,577	$5,000
527400 - TRAVEL- IN COUNTY	$5,168	$3,217	$4,202	$7,000
527500 - TRAVEL- OUT OF COUNTY	$13,650	$11,019	$26,054	$16,000
SERVICES & SUPPLIES TOTAL	**$49,542**	**$48,755**	**$80,516**	**$390,992**
EXPENSES TOTAL	**$589,969**	**$661,106**	**$727,315**	**$1,059,398**
Surplus (Deficit)	-$589,899	-$659,931	-$702,718	-$1,059,398

GRAND JURY

Fund: 0001 General
Budget Unit: 20270 - Grand Jury
Function: 02 - Public Protection
Activity: 17 - Judicial

DESCRIPTION

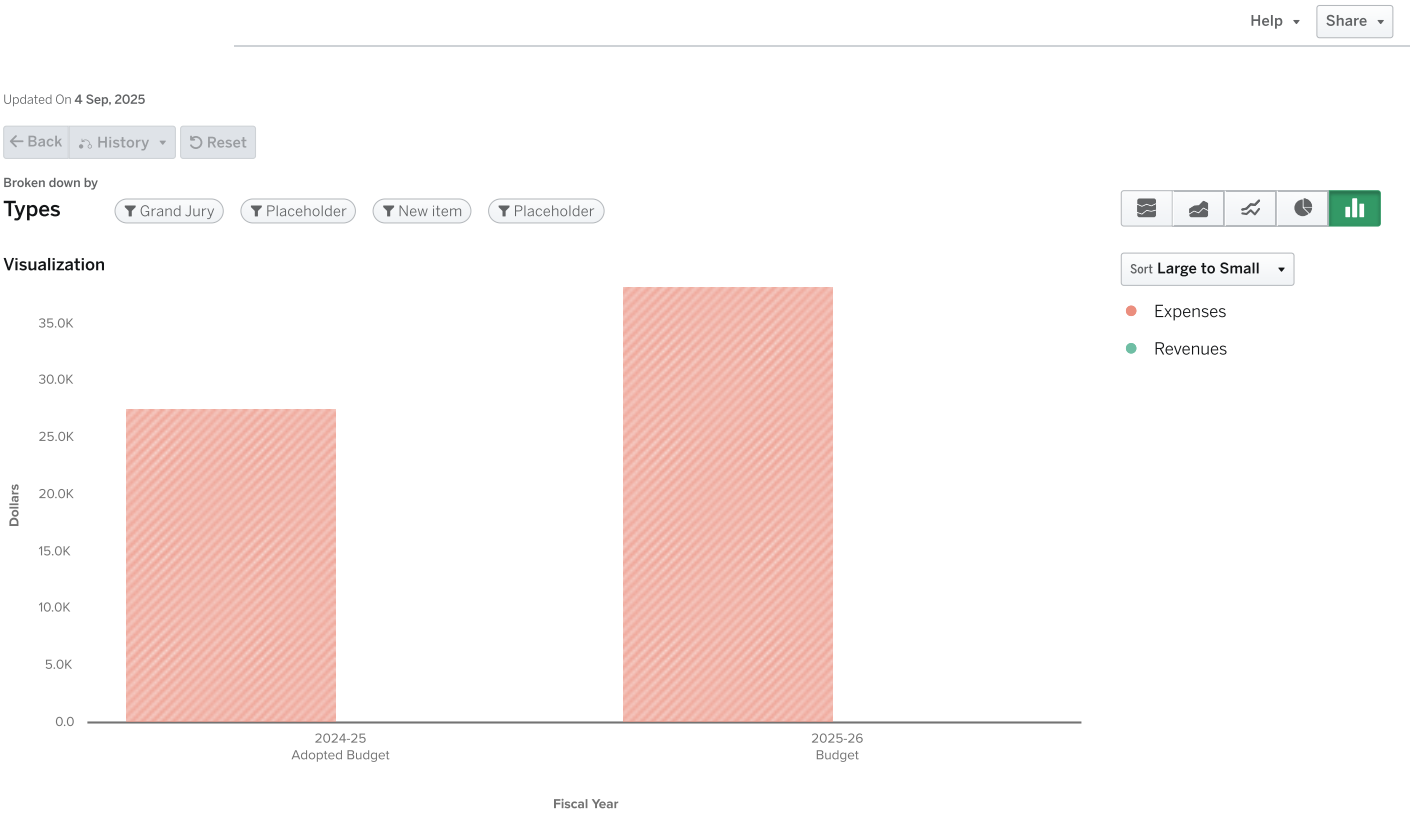
Overview
Functioning as an integral part of the judicial branch of government, the Plumas County Grand Jury (Grand Jury) is one of 58 county grand juries operating in the State of California. The Grand Jury consists of 19 county residents who serve Plumas County on a part-time basis for 12 months. The primary function of the Grand Jury is to act as a citizen "watchdog" over county, city, and special district departments and officials, helping ensure that local government agencies and officers are accountable and working in the best interests of the public and communities that they serve. For more information about the function of California grand juries generally, see the website of the California Grand Jurors' Association (CGJA).

Powers and Jurisdiction
The Grand Jury has broad investigative powers, which permit it to select the topics and offices to investigate and report on each year. Among other things, those powers allow it to:

- Determine whether public funds are being spent appropriately and for intended purposes.
- Investigate whether local government agencies and officers are conducting their affairs transparently and openly, by applicable laws and procedures.
- Conduct inquiries and investigations into the condition of jails, detention facilities, and hospitals.
- Serve as an ombudsman for residents of the county, receiving and pursuing where deemed appropriate complaints made by county residents concerning the actions and performance of public officials or agencies.
- Investigate credible allegations of willful misconduct by public officials or employees while in office.

The Grand Jury's jurisdiction is limited to matters involving local government and local government officials. It is not authorized to investigate state or federal functions or offices. Its customary focus is one of conducting civil investigations; it does not ordinarily sit as a criminal grand jury.
Grand jurors are sworn to secrecy and grand jury meetings are conducted in closed session. All testimony given to the Grand Jury, and its deliberations, must remain forever confidential.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

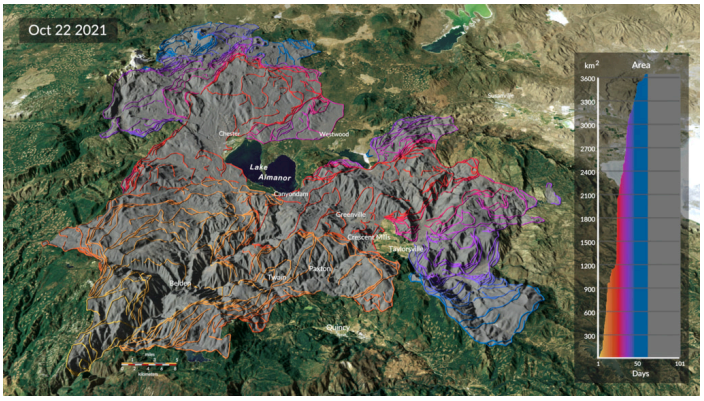
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Expenses				
SERVICES & SUPPLIES				
520230 - COPY CHARGES	$64	–	–	$100
520800 - GRAND JURY	$12,469	$13,662	$21,323	$17,000
521800 - OFFICE EXPENSE	$76	$97	$100	$400
525000 - OVERHEAD	–	–	–	$10,580
520210 - POSTAGE/SHIP, MAIL COST	–	–	$72	$70
523700 - PUBLICATIONS-LEGAL NOTICE	–	$160	$3,270	$1,900
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	–	$3,100
527500 - TRAVEL- OUT OF COUNTY	$2,700	$400	–	$5,000
SERVICES & SUPPLIES TOTAL	**$15,309**	**$14,318**	**$24,764**	**$38,150**
EXPENSES TOTAL	**$15,309**	**$14,318**	**$24,764**	**$38,150**
Surplus (Deficit)	-$15,309	-$14,318	-$24,764	-$38,150

PG&E DIXIE FIRE SETTLEMENT

Fund: 0055 PG&E Settlement
Budget Unit: 20155 - PG&E Dixie Fire Settlement
Function: 01 - General Government
Activity: 00 - Undefined

DESCRIPTION

This is money for losses because of the Dixie Fire.



REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

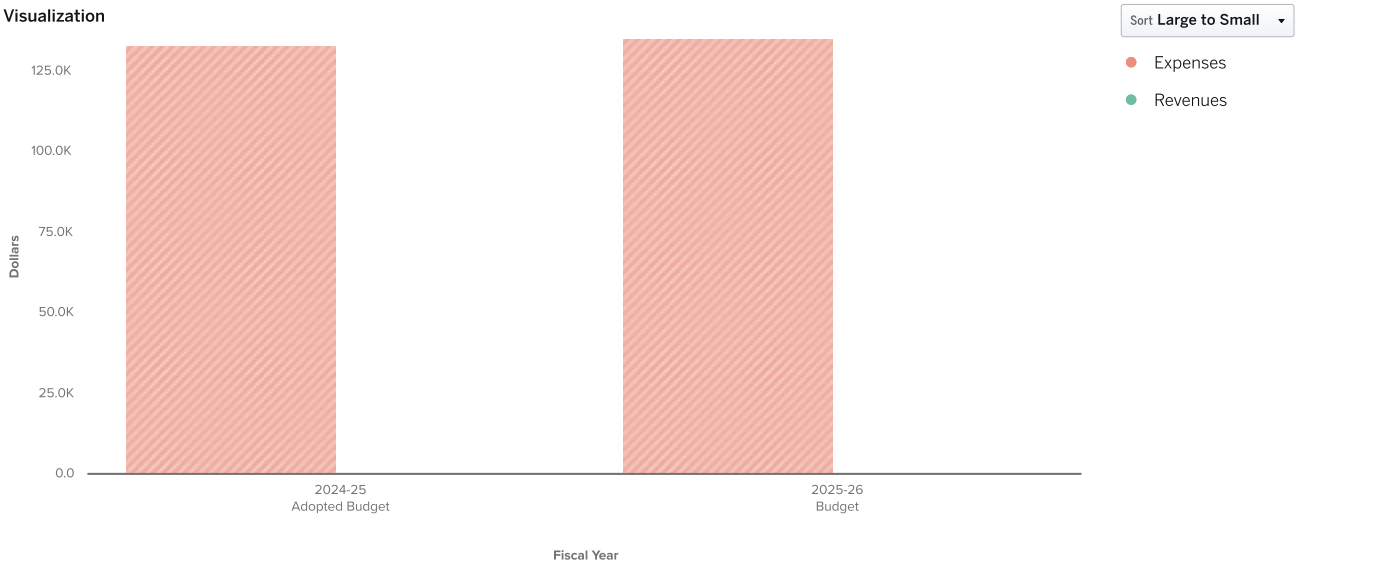
Back History Reset

Broken down by

Types

PG&E Dixie Fire Settlement | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46612 - PGE SETTLEMENT-REVENUE	$10,302,851	–	–	$0
OTHER REVENUE TOTAL	**$10,302,851**	**–**	**–**	**$0**
STATE & FEDERAL AID				
44054 - ST-OPIOID SETTLEMENT	$0	$82,704	–	$0
STATE & FEDERAL AID TOTAL	**$0**	**$82,704**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	$395,055	$362,200	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**$395,055**	**$362,200**	**$0**
REVENUES TOTAL	**$10,302,851**	**$477,759**	**$362,200**	**$0**
Expenses				
SALARIES & BENEFITS				
51100 - FICA/MEDICARE OASDI	–	–	–	$6,166
51090 - GROUP INSURANCE	–	–	–	$40,270
51150 - LIFE INSURANCE	–	–	–	$370
51000 - REGULAR WAGES	–	–	–	$80,597
51080 - RETIREMENT	–	–	–	$7,641
SALARIES & BENEFITS TOTAL	**–**	**–**	**–**	**$135,044**
TRANSFERS				
58000 - TRANSFER-OUT	–	$10,000	–	$0
TRANSFERS TOTAL	**–**	**$10,000**	**–**	**$0**
EXPENSES TOTAL	**–**	**$10,000**	**–**	**$135,044**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Surplus (Deficit)	$10,302,851	$467,759	$362,200	-$135,044

TITLE III

Fund: 0011 Title III
Budget Unit: 20027 - Title III
Function: 01 - General Government
Activity: 10 - Legislative & Admin

DESCRIPTION

This fund is a component of the Secure Rural Schools and Community Self-Determination Act of 2000, a federal program administered by the U.S. Forest Service. It provides funding to counties that have historically relied on timber revenues from federal lands. Under Title III, funds are allocated to counties for specific uses that support public safety, community wildfire protection, and emergency services related to federal lands.

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44512 - HR 2389	$237,364	$258,980	–	$251,721
STATE & FEDERAL AID TOTAL	**$237,364**	**$258,980**	**–**	**$251,721**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$10,907	$11,265	–	$0
USE OF MONEY & PROPERTY TOTAL	**$10,907**	**$11,265**	**–**	**$0**
REVENUES TOTAL	**$248,271**	**$270,244**	**–**	**$251,721**
Expenses				
OTHER CHARGES				
532000 - CONTRIB TO OTHER AGENCY	–	–	–	$11,302
OTHER CHARGES TOTAL	**–**	**–**	**–**	**$11,302**
SERVICES & SUPPLIES				
525742 - FIRE PREVENTION CONTRIB	–	–	–	$186
525774 - FIRE PREVN--MAIDU STEWARD	–	–	–	$12,750
525768 - FOREST ED--NATIVE PLNT	–	–	–	$280
525000 - OVERHEAD	–	–	–	$2
525830 - QLG FOREST TITLE III	–	–	–	$1
SERVICES & SUPPLIES TOTAL	**–**	**–**	**–**	**$13,219**
TRANSFERS				
585160 - CONTRIB TRANS SHERIFF	$43,712	$245,111	$59,614	$214,154
580156 - TRNS-OES FIRE PREVENTION	$12,296	–	–	$0
580157 - TRNS - S/O-OES 2012 APP#1	$712	–	–	$0
TRANSFERS TOTAL	**$56,720**	**$245,111**	**$59,614**	**$214,154**
EXPENSES TOTAL	**$56,720**	**$245,111**	**$59,614**	**$238,675**
Surplus (Deficit)	$191,552	$25,134	-$59,614	$13,046

BUILDING SERVICES

DEPARTMENT NARRATIVE

Department Head: Michael Coelho
Title: Director

The Plumas County Building Department is dedicated to safeguarding the health, safety, and quality of life in our community by upholding rigorous building standards and promoting responsible development. Our team of experienced professionals reviews building plans, issues permits for construction, demolition, and occupancy, and conducts thorough inspections to ensure every structure meets established codes and regulations.

Through a commitment to transparency, collaboration, and professional excellence, we strive to streamline our processes and provide clear, accessible guidance to residents and builders alike. By enforcing sound construction practices and continually improving our procedures, we help preserve the unique character of Plumas County while supporting sustainable growth and public welfare.

HIGHLIGHTS FROM THE PAST YEAR

The Plumas County Building Department is proud to reflect on a productive year marked by growth, innovation, and continued service to our community. Our staff supported a wide range of construction and infrastructure projects while advancing regulatory efficiency and public safety across all sectors.

Permit Issuance & Project Highlights

- **New Dwellings:** 67
- **Additions & Renovations:** 88
- **Accessory Dwelling Units (ADUs):** 7
- **Change of Use Projects:** 4
- **Demolitions:** 22
- **Commercial Projects:** 20

These projects reflect steady development and reinvestment in residential and commercial properties throughout Plumas County.

⚡ Sustainability & Innovation

- **Solar Installations:** 64
- **EV Charging Stations:** 6
- **Wood Stove Permits:** 109

Our department continues to support the adoption of clean energy and efficient heating systems, contributing to broader environmental goals and energy resilience.

Housing Variety

- **Manufactured Homes:** 16

A growing interest in alternative and modular housing formats has enhanced affordability and accessibility for county residents.

Infrastructure Support

- **Re-Roof Permits:** 177
- **Septic Permits Issued:** 107
- **Well Permits Issued:** 20

These permits support long-term safety and reliability across key infrastructure systems in rural and developed areas.

Code Enforcement Division Highlights

Over the past fiscal year, the Plumas County Code Enforcement Division has continued to uphold the safety, standards, and integrity of our communities through reactive enforcement, interagency coordination, and operational improvements. Our efforts reflect an ongoing commitment to effective service delivery and legal compliance across diverse areas of concern.

AB 548 State Housing Law Inspection Policy

We implemented procedures under AB 548 (Health and Safety Code §17970.7), authorizing inspections of multi-unit complexes when violations of HSC §17920.3 or §17920.10 are identified. This policy supports assessments where health and safety concerns may impact multiple units within a building, offering greater protections for affected tenants.

Transition to Cloudpermit Case Management

Code Enforcement successfully transitioned from the HAL system to the Cloudpermit platform, enabling more efficient case tracking, documentation, and reporting. This migration improves transparency and workflow by offering digital management tools tailored to our division's needs.

Case Activity Summary

From July 1, 2024, to June 30, 2025, the division processed a total of **476 cases**, with **187 cases closed**. Due to the system transition, legacy cases were manually reviewed and closed where appropriate, which may slightly affect reported totals.

Abandoned Vehicle Enforcement and Jurisdictional Efforts

In coordination with the District Attorney's Office, Code Enforcement supported investigations into abandoned vehicle violations, including:

- Removal of vehicles from public roadways and federal lands (CHP and U.S. Forest Service areas)
- Towing operations within county jurisdiction, including multiple abandoned vehicles removed from Chester Airport
- Compliance engagement with an aviation company following a report of an abandoned aircraft at Chester Airport

Increase in Compliance Challenges

This year brought a noticeable rise in resistance from violators, requiring more advanced enforcement actions to achieve compliance. In response, our team deployed additional legal and procedural tools, including:

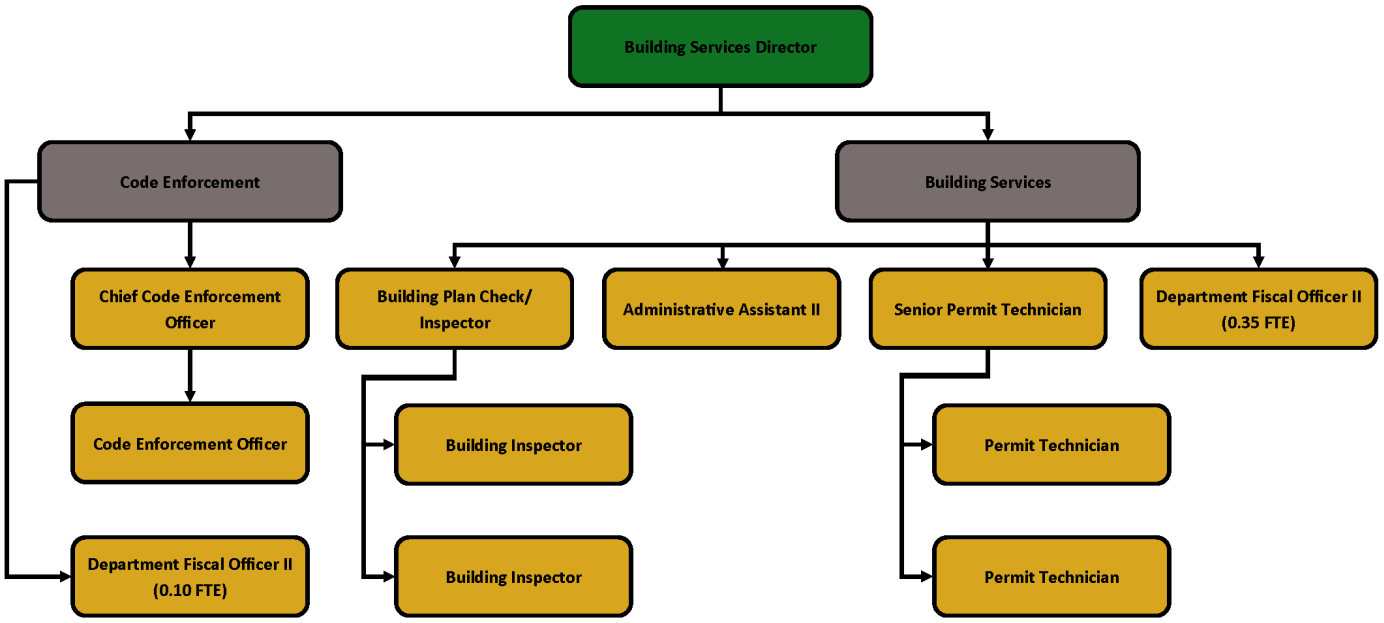
- **Inspection warrants**
- **Receivership proceedings**
- **Administrative citations**

These efforts underscore the growing complexity of enforcement operations and our commitment to upholding county standards with diligence and care.

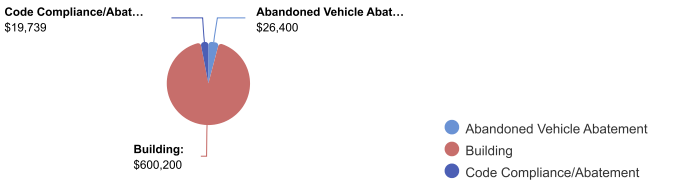
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Building	5.5	7.5	8.5	7.35	7.35
Code Compliance/Abatement	2	2	2	2	2.1
FULL-TIME EQUIVALENT POSITIONS	**7.5**	**9.5**	**10.5**	**9.35**	**9.45**

DEPARTMENT ORGANIZATIONAL CHART



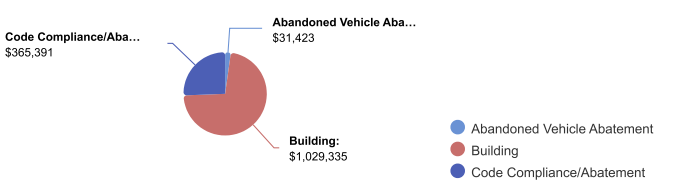
PROGRAMMATIC REVENUES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45123 - CO 10% BLG STNDRDS FEE	$114	$73	$60	$100
CHARGES FOR SERVICES TOTAL	**$114**	**$73**	**$60**	**$100**
LICENSES & PERMITS				
41020 - CONSTRUCTION PERMITS	$985,192	$682,133	$656,097	$600,000
LICENSES & PERMITS TOTAL	**$985,192**	**$682,133**	**$656,097**	**$600,000**
OTHER REVENUE				
46116 - ABATEMENT-NON VEH	$1,235	$4,790	$7,155	$0
46253 - REIMB - CO DISASTR RESPONS	$3,199	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$40	–	$5,150	$0
OTHER REVENUE TOTAL	**$4,474**	**$4,790**	**$12,305**	**$0**
STATE & FEDERAL AID				
44225 - STATE-SMIP/EDUCATION	$214	$112	$90	$100
44671 - STATE- VEH ABATE	$6,991	$26,842	$26,750	$26,400
STATE & FEDERAL AID TOTAL	**$7,205**	**$26,954**	**$26,839**	**$26,500**
TRANSFERS				
48000 - TRANSFER-IN	$3,714	$6,138	$2,500	$19,739
48005 - TRANSFER-IN5	–	–	$42,941	$0
TRANSFERS TOTAL	**$3,714**	**$6,138**	**$45,441**	**$19,739**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$158	$255	$600	$0
USE OF MONEY & PROPERTY TOTAL	**$158**	**$255**	**$600**	**$0**
REVENUES TOTAL	**$1,000,858**	**$720,343**	**$741,342**	**$646,339**
Expenses				
FIXED ASSETS				
541501 - VEHICLE 4X4	–	$71,406	–	$0
FIXED ASSETS TOTAL	**–**	**$71,406**	**–**	**$0**
OTHER CHARGES				
532000 - CONTRIB TO OTHER AGENCY	–	–	$4,046	$9,396
OTHER CHARGES TOTAL	**–**	**–**	**$4,046**	**$9,396**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$2,860	$4,000	$3,925	$1,560
51110 - COMPENSATION INSURANCE	$6,143	$4,246	$6,248	$8,560
51100 - FICA/MEDICARE OASDI	$39,394	$47,406	$46,632	$52,019
51090 - GROUP INSURANCE	$79,562	$84,314	$129,408	$144,391
51150 - LIFE INSURANCE	$334	$251	$334	$370
51081 - OPEB LIABILITY	$22,593	$22,942	$21,931	$25,378
51020 - OTHER WAGES	–	$18,424	$4,463	$29,549
51060 - OVERTIME PAY	$1,354	$3,004	$8,500	$0
51000 - REGULAR WAGES	$518,087	$586,399	$596,649	$677,247
51080 - RETIREMENT	$49,939	$156,871	$151,489	$161,654
51070 - UNEMPLOYMENT INSURANCE	$1,562	$1,160	$1,026	$502
SALARIES & BENEFITS TOTAL	**$721,828**	**$929,017**	**$970,606**	**$1,101,230**
SERVICES & SUPPLIES				
524303 - ABTE SM TOOLS/INSTRMNTS	–	$540	–	$15,000
523710 - ANNUAL PUB/REF MANUALS	$2,802	$424	$4,591	$3,300
524642 - CERTIFICATION/LICENSES	$325	$210	$470	$3,210
520100 - CLOTHING-EMPLOYEE	$145	$833	$265	$160
520200 - COMMUNICATIONS	–	–	$765	$1,504
529851 - COMPUTER HARDWARE/SUPPL	$3,853	–	$3,075	$5,037
520250 - COPY MACHINE LEASE	$2,930	$2,122	$1,807	$3,000
525119 - LIABILITY SELF-FUND INSURANCE	$4,542	$5,163	$6,407	$14,692
521600 - MEMBERSHIPS/ANNUAL DUES	$585	$1,313	$955	$1,050
521800 - OFFICE EXPENSE	$4,827	$3,417	$3,434	$4,764
521230 - OFFICE FURNITURE/EQUIP	–	–	$619	–

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521801 - Office Water	–	–	–	$490
525000 - OVERHEAD	–	–	–	$163,138
524520 - PERMIT REFUNDS	$2,932	$5,961	$6,155	$7,000
520201 - PHONE - LAND LINE (S)	$168	$183	$184	$195
520210 - POSTAGE/SHIP, MAIL COST	$133	$1,730	$2,748	$3,554
521900 - PROFESSIONAL SVC	–	–	$9,405	$5,000
523700 - PUBLICATIONS-LEGAL NOTICE	–	–	–	$600
524300 - SMALL TOOLS/INSTRUMENTS	$410	$324	$482	$1,650
520410 - SOFTWARE LICENSE	–	–	–	$17,142
527400 - TRAVEL- IN COUNTY	$18,402	$13,059	$10,206	$16,000
527500 - TRAVEL- OUT OF COUNTY	$4,898	$5,632	$8,182	$11,033
521911 - VEH ABATE-PROF SVC	$3,000	$7,100	$8,000	$22,265
520902 - VEHICLE MAINTENANCE	$6,500	$8,977	$7,068	$11,000
SERVICES & SUPPLIES TOTAL	**$56,452**	**$56,988**	**$74,819**	**$310,784**
TRANSFERS				
58000 - TRANSFER-OUT	$5,997	$10,928	$2,847	$4,739
TRANSFERS TOTAL	**$5,997**	**$10,928**	**$2,847**	**$4,739**
EXPENSES TOTAL	**$784,277**	**$1,068,338**	**$1,052,318**	**$1,426,149**
Surplus (Deficit)	$216,581	-$347,995	-$310,976	-$779,810

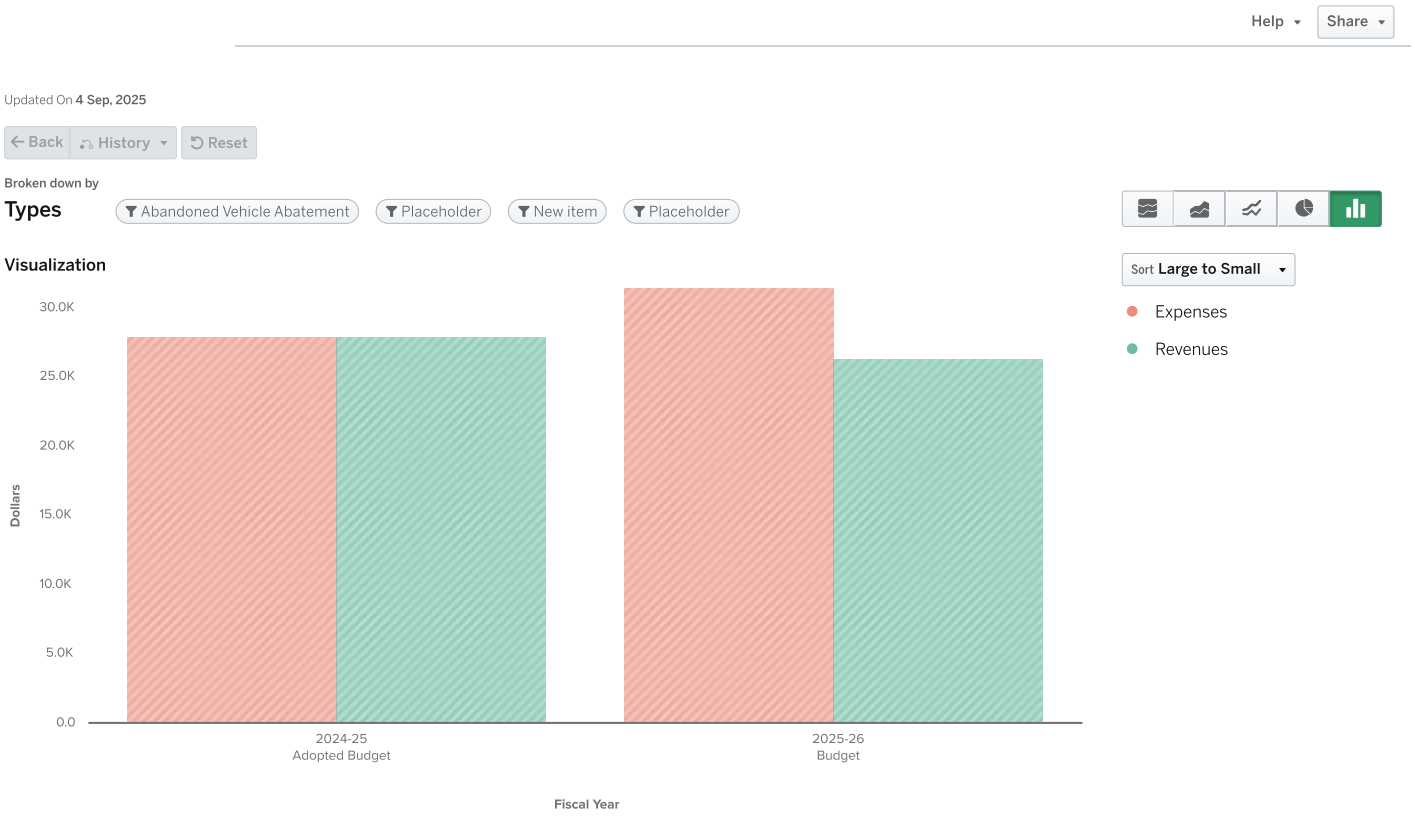
ABANDONED VEHICLE ABATEMENT

Fund: 0001 0001V Abandoned Vehicle Abatement Fund
Budget Unit: 20447 - Abandoned Vehicle Abatement
Function: 02 - Public Protection
Activity: 20 - Protection Inspection

DESCRIPTION

The mission of the Abandoned Vehicle Abatement program, also under the Building Department, is to promote the health, safety, and aesthetic quality of our community by enforcing regulations related to abandoned, wrecked, dismantled, or inoperative vehicles. It is committed to responding promptly and efficiently to complaints and proactively identifying violations to ensure neighborhoods are free from such nuisances. The goal is to educate the public about the importance of proper vehicle storage and disposal, and to work collaboratively with residents, businesses, and other county departments to resolve issues. Through these efforts, the quality of life and environmental beauty of our county is enhanced.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44671 - STATE- VEH ABATE	$6,991	$26,842	$26,750	$26,400
STATE & FEDERAL AID TOTAL	**$6,991**	**$26,842**	**$26,750**	**$26,400**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$158	$255	$600	$0
USE OF MONEY & PROPERTY TOTAL	**$158**	**$255**	**$600**	**$0**
REVENUES TOTAL	**$7,150**	**$27,097**	**$27,350**	**$26,400**
Expenses				
OTHER CHARGES				
532000 - CONTRIB TO OTHER AGENCY	–	–	$4,046	$9,396
OTHER CHARGES TOTAL	**–**	**–**	**$4,046**	**$9,396**
SERVICES & SUPPLIES				
521800 - OFFICE EXPENSE	$88	$257	$503	$500
525000 - OVERHEAD	–	–	–	$4,023
520210 - POSTAGE/SHIP, MAIL COST	–	$66	$291	$500
521911 - VEH ABATE-PROF SVC	$3,000	$7,100	$4,750	$12,265
SERVICES & SUPPLIES TOTAL	**$3,088**	**$7,423**	**$5,544**	**$17,288**
TRANSFERS				
58000 - TRANSFER-OUT	$5,997	$10,928	$2,847	$4,739
TRANSFERS TOTAL	**$5,997**	**$10,928**	**$2,847**	**$4,739**
EXPENSES TOTAL	**$9,085**	**$18,351**	**$12,437**	**$31,423**
Surplus (Deficit)	-$1,935	$8,746	$14,913	-$5,023

BUILDING

Fund: 0001 - General
Budget Unit: 20426 - Building
Function: 02 - Public Protection
Activity: 20 - Protection Inspection

DESCRIPTION

The Building Department is dedicated to ensuring that all buildings in the county are safe and comply with the building codes and regulations. Experts on this team review building plans, issue permits for construction, demolition, and occupancy, and conduct building inspections to ensure that construction is done correctly. Commitment to improving performance and developing procedures that are streamlined, transparent, and easy to understand is paramount for this department. The goal is to protect the public's health, safety, and welfare by enforcing building codes and standards.

REVENUE VS. EXPENDITURE

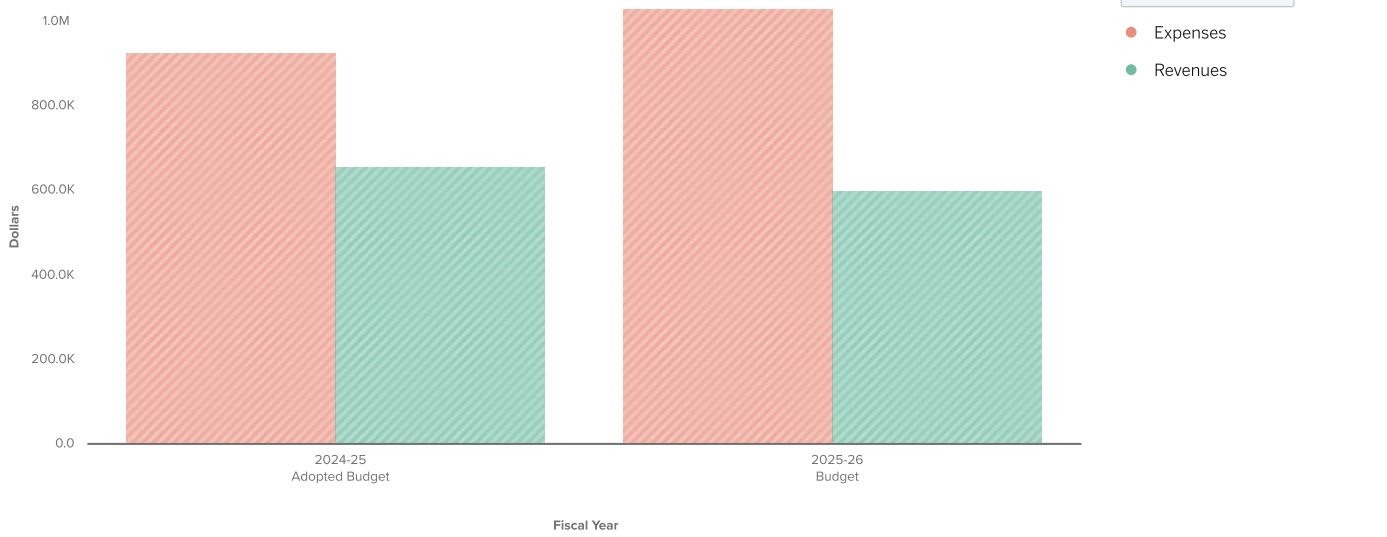
Updated On 4 Sep, 2025

Back History Reset

Broken down by

Types Building Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45123 - CO 10% BLG STNDRDS FEE	$114	$73	$60	$100
CHARGES FOR SERVICES TOTAL	**$114**	**$73**	**$60**	**$100**
LICENSES & PERMITS				
41020 - CONSTRUCTION PERMITS	$985,192	$682,133	$656,097	$600,000
LICENSES & PERMITS TOTAL	**$985,192**	**$682,133**	**$656,097**	**$600,000**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$3,199	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$40	–	$5,150	$0
OTHER REVENUE TOTAL	**$3,239**	**–**	**$5,150**	**$0**
STATE & FEDERAL AID				
44225 - STATE-SMIP/EDUCATION	$214	$112	$90	$100
STATE & FEDERAL AID TOTAL	**$214**	**$112**	**$90**	**$100**
TRANSFERS				
48000 - TRANSFER-IN	$2,065	$4,181	–	$0
48005 - TRANSFER-IN5	–	–	$34,630	$0
TRANSFERS TOTAL	**$2,065**	**$4,181**	**$34,630**	**$0**
REVENUES TOTAL	**$990,824**	**$686,499**	**$696,027**	**$600,200**
Expenses				
FIXED ASSETS				
541501 - VEHICLE 4X4	–	$71,406	–	$0
FIXED ASSETS TOTAL	**–**	**$71,406**	**–**	**$0**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$2,135	$2,350	$2,485	$1,560

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51110 - COMPENSATION INSURANCE	$5,362	$2,050	$3,772	$6,265
51100 - FICA/MEDICARE OASDI	$28,365	$34,149	$32,298	$36,583
51090 - GROUP INSURANCE	$65,376	$64,028	$100,577	$114,844
51150 - LIFE INSURANCE	$334	$251	$334	$370
51081 - OPEB LIABILITY	$17,836	$18,112	$17,058	$19,738
51020 - OTHER WAGES	–	$18,424	$4,463	$29,549
51060 - OVERTIME PAY	$1,354	$2,799	$4,007	$0
51000 - REGULAR WAGES	$378,748	$420,659	$416,231	$476,162
51080 - RETIREMENT	$37,610	$116,484	$107,203	$113,558
51070 - UNEMPLOYMENT INSURANCE	$523	$422	$380	$385
SALARIES & BENEFITS TOTAL	**$537,644**	**$679,728**	**$688,809**	**$799,014**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$2,802	$424	$4,591	$3,300
524642 - CERTIFICATION/LICENSES	$125	–	$470	$3,000
520200 - COMMUNICATIONS	–	–	$234	$504
529851 - COMPUTER HARDWARE/SUPPL	$3,853	–	$1,282	$4,500
520250 - COPY MACHINE LEASE	$2,495	$1,509	$1,292	$2,000
525119 - LIABILITY SELF-FUND INSURANCE	$3,965	$4,390	$5,116	$13,201
521600 - MEMBERSHIPS/ANNUAL DUES	$385	$1,113	$655	$750
521800 - OFFICE EXPENSE	$3,178	$2,710	$2,800	$3,000
521801 - Office Water	–	–	–	$400
525000 - OVERHEAD	–	–	–	$149,758
524520 - PERMIT REFUNDS	$2,932	$5,961	$6,155	$7,000
520201 - PHONE - LAND LINE (S)	$143	$152	$151	$160
520210 - POSTAGE/SHIP, MAIL COST	$5	$13	$503	$554
521900 - PROFESSIONAL SVC	–	–	$9,405	$5,000
523700 - PUBLICATIONS-LEGAL NOTICE	–	–	–	$500
524300 - SMALL TOOLS/INSTRUMENTS	$189	$183	$482	$800
520410 - SOFTWARE LICENSE	–	–	–	$12,894
527400 - TRAVEL- IN COUNTY	$12,761	$8,761	$6,894	$10,000
527500 - TRAVEL- OUT OF COUNTY	–	$2,183	$2,525	$5,000
520902 - VEHICLE MAINTENANCE	$5,187	$4,819	$3,317	$8,000
SERVICES & SUPPLIES TOTAL	**$38,022**	**$32,218**	**$45,873**	**$230,321**
EXPENSES TOTAL	**$575,666**	**$783,351**	**$734,682**	**$1,029,335**
Surplus (Deficit)	$415,158	-$96,853	-$38,656	-$429,135

POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Senior Building Inspector OR Building Inspector I/II	2	3	2	2	2
Department Fiscal Officer I/II	0.5	0.5	0.5	0.35	0.35
Senior Permit Technician OR Permit Technician	2	2	3	2	2
Director of Building Services	1	1	1	1	1
Administrative Assistant I/II	0	1	1	1	1
Senior Building Plancheck/Inspector OR Building Plancheck/Inspector OR Plans Examiner I/II	0	0	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**5.5**	**7.5**	**8.5**	**7.35**	**7.35**

CODE COMPLIANCE/ABATEMENT

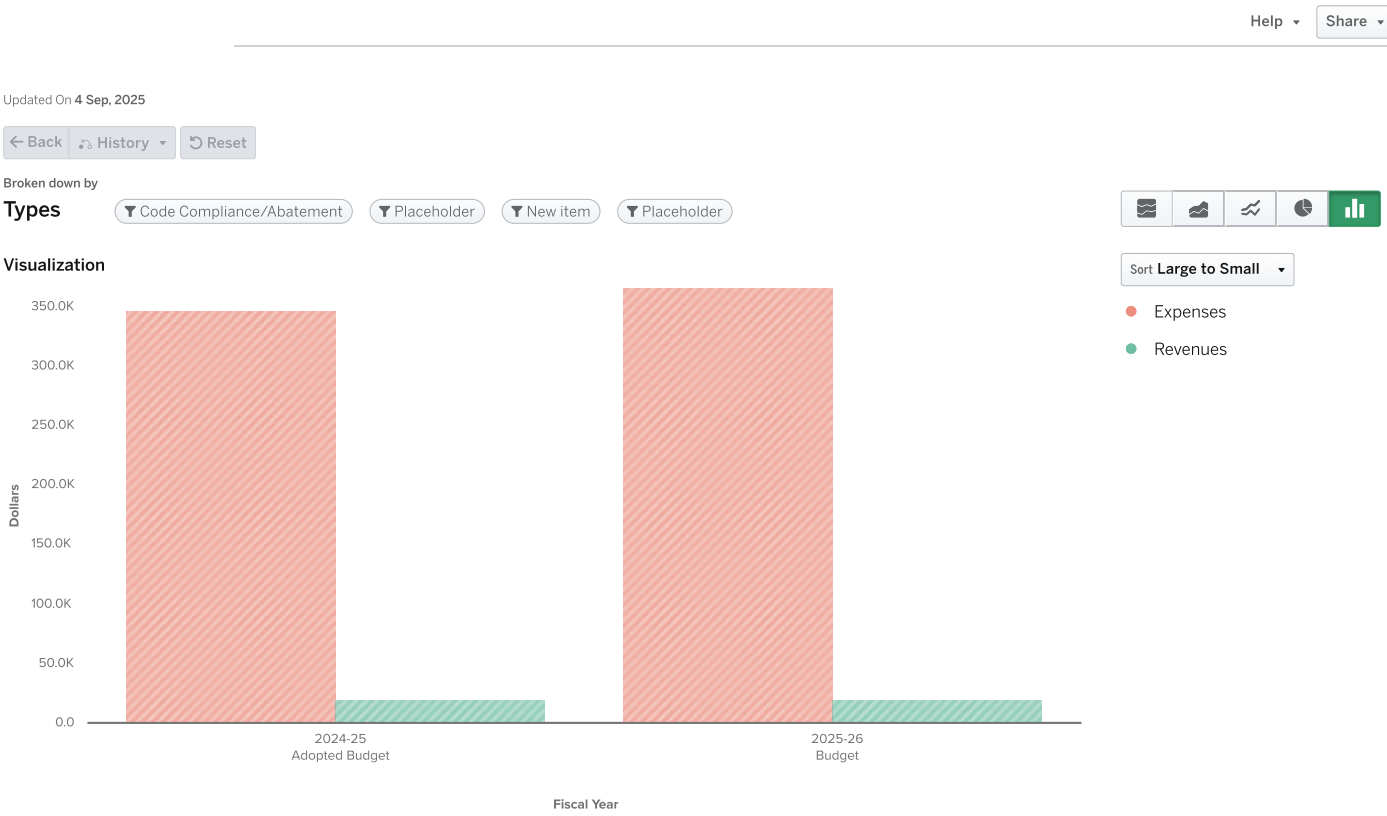
Fund: 0001 General
Budget Unit: 20450 - Code Compliance/Abatement
Function: 02 - Public Protection
Activity: 20 - Protection Inspection

DESCRIPTION

The mission of Plumas County Code Enforcement, which is under the Building Department, is to promote and maintain a safe and desirable living and working environment. This team helps maintain and improve the quality of our community by administering a fair and unbiased enforcement program to correct violations of county codes, state codes, health and safety codes, and land use requirements. It also works with residents, public service agencies, and other county departments to facilitate voluntary compliance with applicable laws and codes.

Code Enforcement is responsible for enforcing the county's codes and ordinances related to land use, building standards, zoning, health and safety, environmental protection, and more. The primary goal is to ensure compliance with these regulations to protect the health, safety, and welfare of all residents and visitors. It achieves this through a combination of education, inspection, and enforcement activities. The team is committed to responsive customer service and strives to address complaints and concerns in a timely and efficient manner. Dedication to protecting the health, safety, and welfare of all residents, workers, and visitors in our county ensures that everyone can enjoy the benefits of a clean, safe, and attractive community.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Code Enforcement Officer	1	1	1	1	1
Chief Code Enforcement Officer	1	1	1	1	1
Department Fiscal Officer I/II	0	0	0	0	0.1
FULL-TIME EQUIVALENT POSITIONS	**2**	**2**	**2**	**2**	**2.1**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46116 - ABATEMENT-NON VEH	$1,235	$4,790	$7,155	$0
OTHER REVENUE TOTAL	**$1,235**	**$4,790**	**$7,155**	**$0**
TRANSFERS				
48000 - TRANSFER-IN	$1,650	$1,958	$2,500	$19,739
48005 - TRANSFER-IN5	–	–	$8,310	$0
TRANSFERS TOTAL	**$1,650**	**$1,958**	**$10,810**	**$19,739**
REVENUES TOTAL	**$2,885**	**$6,748**	**$17,965**	**$19,739**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$725	$1,650	$1,440	$0
51110 - COMPENSATION INSURANCE	$781	$2,195	$2,476	$2,295

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51100 - FICA/MEDICARE OASDI	$11,029	$13,257	$14,334	$15,436
51090 - GROUP INSURANCE	$14,186	$20,286	$28,831	$29,547
51081 - OPEB LIABILITY	$4,757	$4,830	$4,873	$5,640
51060 - OVERTIME PAY	–	$206	$4,493	$0
51000 - REGULAR WAGES	$139,338	$165,740	$180,418	$201,085
51080 - RETIREMENT	$12,329	$40,387	$44,286	$48,096
51070 - UNEMPLOYMENT INSURANCE	$1,039	$738	$646	$117
SALARIES & BENEFITS TOTAL	**$184,184**	**$249,289**	**$281,797**	**$302,216**
SERVICES & SUPPLIES				
524303 - ABTE SM TOOLS/INSTRMNTS	–	$540	–	$15,000
524642 - CERTIFICATION/LICENSES	$200	$210	–	$210
520100 - CLOTHING-EMPLOYEE	$145	$833	$265	$160
520200 - COMMUNICATIONS	–	–	$531	$1,000
529851 - COMPUTER HARDWARE/SUPPL	–	–	$1,793	$537
520250 - COPY MACHINE LEASE	$434	$613	$516	$1,000
525119 - LIABILITY SELF-FUND INSURANCE	$577	$773	$1,291	$1,491
521600 - MEMBERSHIPS/ANNUAL DUES	$200	$200	$300	$300
521800 - OFFICE EXPENSE	$1,560	$451	$131	$1,264
521230 - OFFICE FURNITURE/EQUIP	–	–	$619	–
521801 - Office Water	–	–	–	$90
525000 - OVERHEAD	–	–	–	$9,357
520201 - PHONE - LAND LINE (S)	$25	$31	$33	$35
520210 - POSTAGE/SHIP, MAIL COST	$127	$1,651	$1,954	$2,500
523700 - PUBLICATIONS-LEGAL NOTICE	–	–	–	$100
524300 - SMALL TOOLS/INSTRUMENTS	$220	$141	–	$850
520410 - SOFTWARE LICENSE	–	–	–	$4,248
527400 - TRAVEL- IN COUNTY	$5,641	$4,298	$3,312	$6,000
527500 - TRAVEL- OUT OF COUNTY	$4,898	$3,449	$5,657	$6,033
521911 - VEH ABATE-PROF SVC	–	–	$3,250	$10,000
520902 - VEHICLE MAINTENANCE	$1,314	$4,158	$3,751	$3,000
SERVICES & SUPPLIES TOTAL	**$15,342**	**$17,347**	**$23,402**	**$63,175**
EXPENSES TOTAL	**$199,526**	**$266,636**	**$305,199**	**$365,391**
Surplus (Deficit)	-$196,642	-$259,888	-$287,233	-$345,652

CHILD SUPPORT SERVICES

Fund: 0035 Child Support
Budget Unit: 70280 - Child Support
Function: 02 - Public Protection
Activity: 17 - Judicial

DEPARTMENT NARRATIVE

Department Head: Michelle Blackford
Title: Director

Mission
Our mission is to promote the well-being of children and the self-sufficiency of families by delivering first-rate service that assists parents in meeting the financial, medical, and emotional needs of their children.

Services
- Paternity Establishment
- Establishment of Child and Medical Support Orders
- Enforcement of Support Orders
- Location of Non-Custodial Parents
- Collection & Distribution Child Support Payments

HIGHLIGHTS FROM THE PAST YEAR

The 2024/2025 fiscal year has been busy for us. As always, our focus has been on providing convenient and effective services for families. Some of our accomplishments:

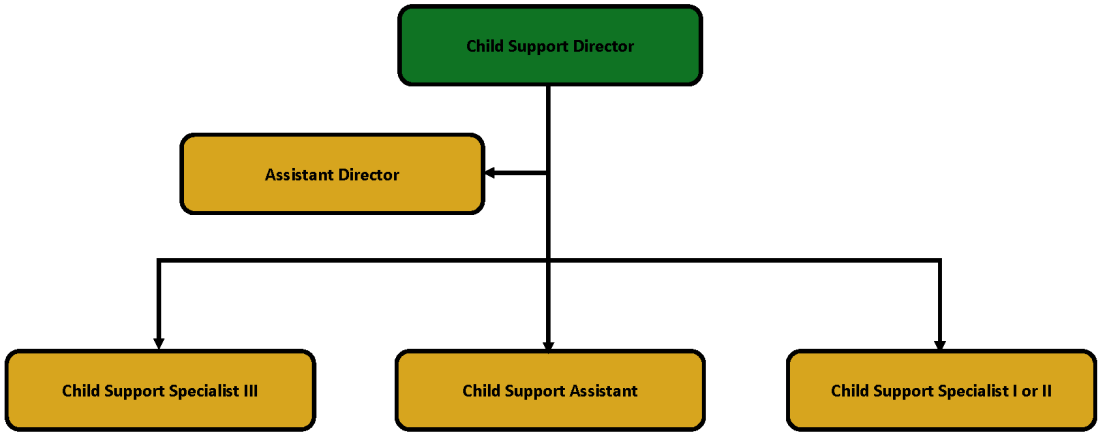
- Implementation of DocuSign, an electronic document signing program that allows customers to quickly receive and sign documents without waiting for mail or coming into the office;
- Expansion of customer contact options by providing text messaging communication;
- Successful implementation of newly enacted Child Support laws that provide debt- relief to low-income parents when specific conditions are met;
- Greatly increased the amount of child support arrears paid to families by redirecting payments that were previously used to reimburse public assistance funds issued by the State of California;
- Last but not least, Plumas County Child Support collected and distributed $1,114,846 in the first 8 months of the current federal fiscal year.

PERSONNEL SUMMARY

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Legal Services Assistant I/II	1	0	0	0	0
Child Support Specialist I/I/III OR Child Support Assistant	3	0	0	0	0

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Director of Child Support Services	1	1	1	1	1
Assistant Director of Child Support Services OR Community Outreach Coordinator	1	1	1	1	1
Child Support Specialist I/I/III OR Child Support Assistant I/II/III	0	4	4	4	4
FULL-TIME EQUIVALENT POSITIONS	**6**	**6**	**6**	**6**	**6**

DEPARTMENT ORGANIZATIONAL CHART



REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

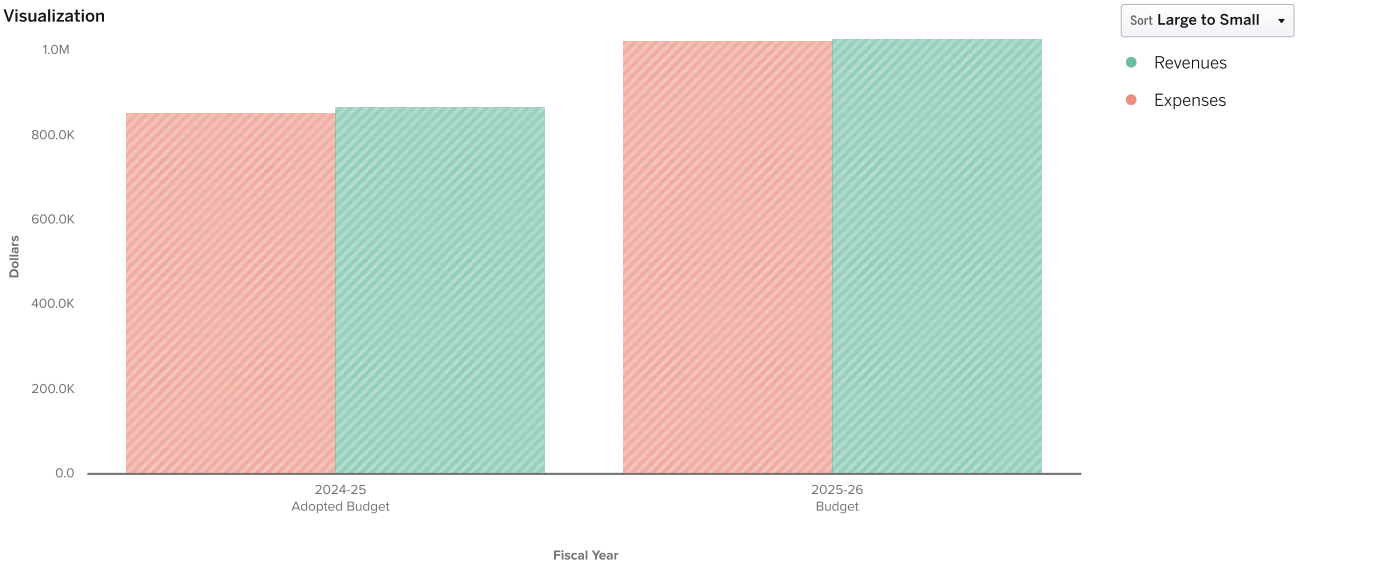
Back History Reset

Broken down by

Types

Child Support Services | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44411 - FED-CHILD SUPPORT	$350,550	$495,574	$426,036	$738,083
44170 - STATE-CHILD SUPPORT	$199,037	$273,296	$257,686	$290,072
STATE & FEDERAL AID TOTAL	**$549,587**	**$768,870**	**$683,722**	**$1,028,155**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$33,992	$0
TRANSFERS TOTAL	**–**	**–**	**$33,992**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$12,950	$15,329	$16,971	$0
43998 - UNREALZED GAINS/LOSSES	$3,936	$2,793	–	$0
USE OF MONEY & PROPERTY TOTAL	**$16,886**	**$18,122**	**$16,971**	**$0**
REVENUES TOTAL	**$566,473**	**$786,992**	**$734,686**	**$1,028,155**
Expenses				
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	–	–	$298	$840
51110 - COMPENSATION INSURANCE	$6,042	$5,103	$6,721	$6,119
51100 - FICA/MEDICARE OASDI	$30,331	$31,250	$31,989	$40,711
51090 - GROUP INSURANCE	$30,242	$44,847	$59,085	$120,761
51150 - LIFE INSURANCE	$334	$334	$334	$367
51081 - OPEB LIABILITY	$14,269	$14,490	$13,925	$16,113
51020 - OTHER WAGES	$1,440	$4,480	$4,890	$11,000
51060 - OVERTIME PAY	–	$942	–	$0
51000 - REGULAR WAGES	$398,978	$403,562	$417,117	$532,162
51080 - RETIREMENT	$216,106	$19,870	$108,040	$123,349

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51070 - UNEMPLOYMENT INSURANCE	$1,517	$1,634	$1,518	$1,579
SALARIES & BENEFITS TOTAL	**$699,260**	**$526,513**	**$643,916**	**$853,001**
SERVICES & SUPPLIES				
520250 - COPY MACHINE LEASE	$324	$384	$422	$600
520404 - CUSTODIAL SERVICE	$6,625	$6,600	$6,463	$8,500
527802 - ELECTRIC CHARGES	$5,215	$6,278	$6,944	$7,500
525119 - LIABILITY SELF-FUND INSURANCE	$3,831	$4,183	$4,969	$4,866
521300 - MAINT.-BLDG. & GROUNDS	$700	$717	$3,468	$10,000
521600 - MEMBERSHIPS/ANNUAL DUES	$632	$632	$632	$635
521867 - NOTARY PUBLIC SUPPLIES	–	–	$674	$300
521800 - OFFICE EXPENSE	$698	$440	$711	$3,000
521230 - OFFICE FURNITURE/EQUIP	–	–	–	$2,000
525250 - OUTREACH & OTHER PROG EXP	$387	$425	$468	$1,000
525000 - OVERHEAD	$33,586	$52,083	–	$76,659
520220 - PAPER/PAPER SUPPLIES	$964	$579	$386	$1,000
520201 - PHONE - LAND LINE (S)	$4,327	$4,724	$4,864	$5,000
520210 - POSTAGE/SHIP, MAIL COST	$1,868	$1,464	$1,774	$2,000
524901 - PROCESS SVC	$1,305	$1,715	$1,905	$3,000
521900 - PROFESSIONAL SVC	$960	$1,015	$1,120	$4,650
527803 - PROPANE/OTHR HEATING FUEL	$10,453	$8,304	$10,090	$12,000
520407 - REFUSE DISPOSAL	$723	$756	$762	$900
521903 - SECURITY SYSTEM SVC	$204	$204	$300	$350
524400 - SPECIAL DEPARTMENT EXPENSE	$10	–	–	$0
523711 - SUBSCRIPTIONS	$479	$232	$441	$1,000
520226 - TONER/COPY MACH SUPPL	–	–	–	$2,892
527000 - TRAINING	$1,685	$2,310	$3,090	$4,500
527400 - TRAVEL- IN COUNTY	$66	–	$45	$1,000
527500 - TRAVEL- OUT OF COUNTY	$6,237	$5,329	$9,702	$15,000
520902 - VEHICLE MAINTENANCE	$249	-$52	$14	$1,000
527807 - WATER/SEWER CHARGES	$1,929	$2,016	$2,400	$2,500
SERVICES & SUPPLIES TOTAL	**$83,458**	**$100,337**	**$61,643**	**$171,852**
EXPENSES TOTAL	**$782,718**	**$626,850**	**$705,560**	**$1,024,853**
Surplus (Deficit)	-$216,245	$160,143	$29,126	$3,302

CLERK-RECORDER/ELECTIONS

DEPARTMENT NARRATIVE

Department Head: Marcy DeMartile
Title: Clerk-Recorder-Registrar of Voters

The Clerk-Recorder/Elections office is a combination of the Clerk-Recorder and Elections overseen by the Clerk-Recorder-Registrar of Voters.

The Clerk-Recorder is an elected position by the voters of Plumas County and serves a four-year term.

HIGHLIGHTS FROM THE PAST YEAR

Clerk-Recorder:

- Recording of over 5800 document
- Refining and training of Electronic recording procedures
- Receiving a clean audit from the Department of Justice conducted for the Electronic recording process
- Train and retain a full staff
- Issued 122 marriage licenses
- Kept up with demands of Real ID implementation with the issuing of a larger volume of marriage and birth certificates to meet state identification requirements

Elections:

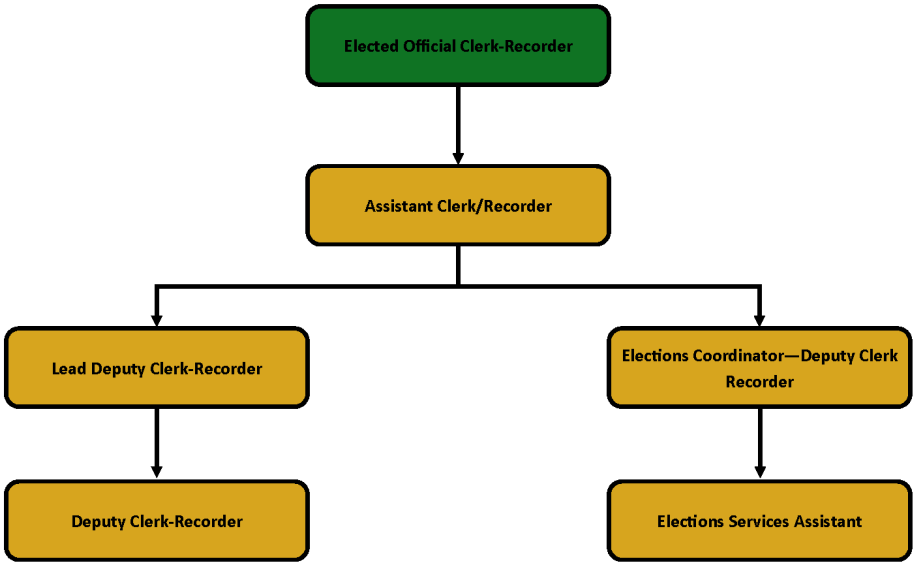
- Administered and conducted the Presidential Primary and General Elections with many new laws and regulations, both state and federal
- Implemented numerous new safety procedures and protocols working in conjunction with many other departments within the county structure
- Implemented a new election worker training program and recruited new election extra help staff for all election processes

PERSONNEL SUMMARY

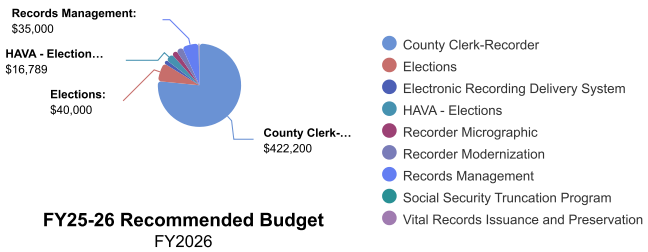
Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Elections	2.646	2.646	2.646	2.646	2.646
County Clerk-Recorder	3.106	3.106	3.106	3.106	3.106
Record Management	0.208	0.208	0.208	0.208	0.208
Recorder's Modernization	0.04	0.04	0.04	0.04	0.04

Program	FY2022	FY2023	FY2024	FY2025	FY2026
FULL-TIME EQUIVALENT POSITIONS	6	6	6	6	6

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES

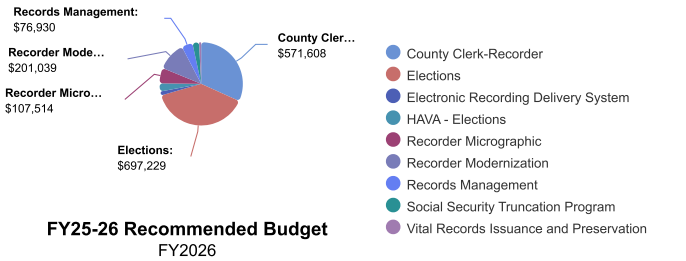


FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45100 - CRT FEES/CLERK/RECORDER	$23,903	$20,683	$21,821	$20,000
45030 - ELECTION SERVICES	$35,733	$25,666	$1,716	$40,000
45165 - ERDS RECORDING FEE	$5,483	$5,605	$5,660	$8,500
45118 - FEE- ADD'L PAGE GC27361	$559	$10	–	$20,000
45083 - GEN SVC CHARGES FOR SERVICES	$26,971	$35,949	$39,537	$35,000
45132 - HLTH. VRIP H & S 10605.3	$676	$718	$736	$1,700
45112 - HOUSNG & JBSTAX GC27388.1	$19,932	$20,143	$19,960	$20,000
45025 - INFORMATION ACCESS	$1,200	$2,600	$2,400	$2,200
45130 - RECORDING FEES	$136,055	$142,084	$144,748	$125,000
45166 - SS TRUNCATION FEE	$71	$132	$460	$0
CHARGES FOR SERVICES TOTAL	**$250,582**	**$253,589**	**$237,037**	**$272,400**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$564	–	–	$0
OTHER REVENUE TOTAL	**$564**	**–**	**–**	**$0**
STATE & FEDERAL AID				
44029 - STATE GRANT REV	–	–	–	$15,789
STATE & FEDERAL AID TOTAL	**–**	**–**	**–**	**$15,789**
TAX REVENUE				
40100 - DOCUMENTARY STAMP TAX	$299,016	$292,330	$307,112	$250,000
TAX REVENUE TOTAL	**$299,016**	**$292,330**	**$307,112**	**$250,000**
TRANSFERS				
48000 - TRANSFER-IN	$3,297	$3,297	–	$0
48005 - TRANSFER-IN5	–	–	$26,561	$0
TRANSFERS TOTAL	**$3,297**	**$3,297**	**$26,561**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$14,517	$18,375	$17,613	$13,150
43998 - UNREALZED GAINS/LOSSES	$4,675	$4,302	–	$0
USE OF MONEY & PROPERTY TOTAL	**$19,192**	**$22,677**	**$17,613**	**$13,150**
REVENUES TOTAL	**$572,650**	**$571,893**	**$588,323**	**$551,339**
Expenses				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
FIXED ASSETS				
549500 - COMPUTER HARDWARE	–	–	–	$20,000
540450 - ELECTION EQUIPMENT	–	$1,541	$9,445	$151,371
542600 - EQUIPMENT	–	–	–	$24,000
FIXED ASSETS TOTAL	**–**	**$1,541**	**$9,445**	**$195,371**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$350	–	$263	$1,395
51110 - COMPENSATION INSURANCE	$5,506	$31,276	$28,815	$17,121
51100 - FICA/MEDICARE OASDI	$25,828	$31,557	$33,966	$37,926
51090 - GROUP INSURANCE	$63,345	$60,522	$94,991	$90,963
51150 - LIFE INSURANCE	$334	$334	$334	$372
51081 - OPEB LIABILITY	$14,270	$14,490	$13,925	$16,113
51020 - OTHER WAGES	$12,076	$13,095	$12,498	$36,882
51060 - OVERTIME PAY	$1,379	$1,969	$1,523	$2,000
51000 - REGULAR WAGES	$323,933	$392,815	$439,831	$495,070
51080 - RETIREMENT	$33,376	$108,951	$117,738	$122,453
51070 - UNEMPLOYMENT INSURANCE	$1,500	$1,419	$1,292	$1,350
SALARIES & BENEFITS TOTAL	**$481,897**	**$656,428**	**$745,175**	**$821,645**
SERVICES & SUPPLIES				
529851 - COMPUTER HARDWARE/SUPPL	–	$4,406	$2,147	$20,000
520250 - COPY MACHINE LEASE	$542	$360	–	$2,500
524007 - ELECTION COSTS-OTHER	$1,415	-$7,192	-$10,800	$8,000
520221 - ENVELOPES	$9,971	$1,814	$1,883	$13,000
520907 - EQUIP. MAINT.CONTRACT	$1,227	$2,382	$2,451	$3,600
525119 - LIABILITY SELF-FUND INSURANCE	$3,937	$4,500	$5,111	$5,060
521600 - MEMBERSHIPS/ANNUAL DUES	$525	$925	$949	$1,700
521800 - OFFICE EXPENSE	$7,182	$5,749	$7,594	$24,500
521801 - Office Water	–	–	–	$500
525000 - OVERHEAD	$4,311	$17,862	–	$237,261
520220 - PAPER/PAPER SUPPLIES	–	–	$202	$2,000
520201 - PHONE - LAND LINE (S)	$333	$385	$295	$1,700
520225 - PO BOX RENT/ANNUAL FEES	–	–	–	$1,000
520290 - POSTAGE MACHINE RENT/LEAS	$2,020	$2,497	$1,742	$3,000
520210 - POSTAGE/SHIP, MAIL COST	$4,332	$48,891	$68,508	$73,000
520233 - PRINTING SVC/CHRGS	$55,412	$55,929	$39,678	$70,000
521900 - PROFESSIONAL SVC	–	–	–	$133,289
523670 - REF MANUAL/LAW,CODE BOOKS	–	–	$150	$200
524207 - STORAGE SPACE RENT	$72	$463	$432	$1,200
528400 - CONTINGENCIES	–	–	–	$170,631
527400 - TRAVEL- IN COUNTY	–	–	$139	$300
527500 - TRAVEL- OUT OF COUNTY	$529	$3,596	$1,157	$10,000
SERVICES & SUPPLIES TOTAL	**$91,808**	**$142,567**	**$121,639**	**$782,441**
EXPENSES TOTAL	**$573,705**	**$800,537**	**$876,259**	**$1,799,457**
Surplus (Deficit)	-$1,055	-$228,643	-$287,936	-$1,248,118

COUNTY CLERK-RECORDER

Fund: 0001 General
Budget Unit: 20460 - County Clerk-Recorder
Function: 02 - Public Protection
Activity: 21 - Other Protection

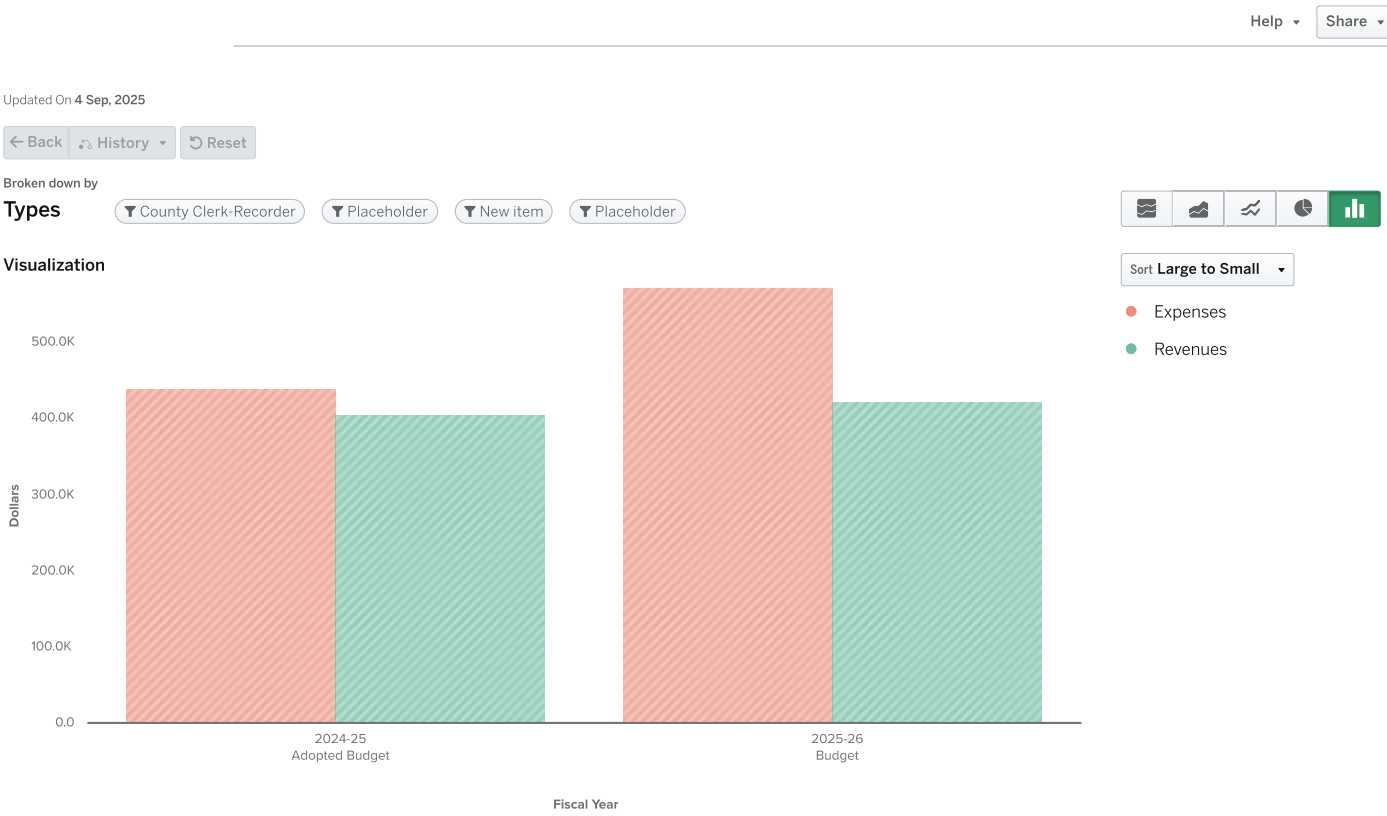
DESCRIPTION

The mission of the Clerk-Recorder office is to maintain and preserve the public's records in a secure yet accessible environment.

The department processes, records, and maintains all land title transactions; mining claims; marriage, birth, and death records; fictitious business name statements; notary publics; process servers; environmental document postings; and other public notices.

The Recorder's Department is also charged with the collection and reporting of Documentary Transfer Tax and Affordable Housing and Jobs Act (SB2) fees, as well as other funds collected and distributed to the State of California.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Assistant County Clerk/Recorder	0.428	0.428	0.428	0.428	0.428
Clerk/Recorder	0.428	0.428	0.428	0.428	0.428
Elections Coordinator	0.25	0.25	0.25	0.25	0.25
Deputy Clerk/Recorder I/II	1	0	0	0	0
Lead Deputy Clerk/Recorder	1	2	2	2	2
FULL-TIME EQUIVALENT POSITIONS	**3.106**	**3.106**	**3.106**	**3.106**	**3.106**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45100 - CRT FEES/CLERK/RECORDER	$23,903	$20,683	$21,821	$20,000
45118 - FEE- ADD'L PAGE GC27361	$559	$10	–	$20,000
45112 - HOUSNG & JBSTAX GC27388.1	$19,932	$20,143	$19,960	$20,000
45025 - INFORMATION ACCESS	$1,200	$2,600	$2,400	$2,200
45130 - RECORDING FEES	$124,221	$129,621	$131,682	$110,000
CHARGES FOR SERVICES TOTAL	**$169,815**	**$173,056**	**$175,863**	**$172,200**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$564	–	–	$0
OTHER REVENUE TOTAL	**$564**	**–**	**–**	**$0**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
TAX REVENUE				
40100 - DOCUMENTARY STAMP TAX	$299,016	$292,330	$307,112	$250,000
TAX REVENUE TOTAL	**$299,016**	**$292,330**	**$307,112**	**$250,000**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$12,041	$0
TRANSFERS TOTAL	**–**	**–**	**$12,041**	**$0**
REVENUES TOTAL	**$469,395**	**$465,386**	**$495,016**	**$422,200**
Expenses				
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$350	–	$263	$1,395
51110 - COMPENSATION INSURANCE	$2,662	$7,580	$7,828	$5,403
51100 - FICA/MEDICARE OASDI	$11,525	$13,453	$16,024	$18,658
51090 - GROUP INSURANCE	$33,423	$25,946	$43,794	$34,677
51150 - LIFE INSURANCE	$143	$143	$143	$159
51081 - OPEB LIABILITY	$7,387	$7,501	$7,209	$8,341
51020 - OTHER WAGES	–	–	–	$21,382
51060 - OVERTIME PAY	$137	$0	$0	$0
51000 - REGULAR WAGES	$149,506	$175,988	$212,508	$243,603
51080 - RETIREMENT	$15,123	$51,961	$58,539	$60,051
51070 - UNEMPLOYMENT INSURANCE	$242	$205	$179	$188
SALARIES & BENEFITS TOTAL	**$220,497**	**$282,778**	**$346,486**	**$393,857**
SERVICES & SUPPLIES				
520250 - COPY MACHINE LEASE	$542	$360	–	$1,000
520221 - ENVELOPES	$2,904	$2,144	$1,883	$5,000
520907 - EQUIP. MAINT.CONTRACT	$782	$760	$752	$1,100
525119 - LIABILITY SELF-FUND INSURANCE	$1,833	$2,130	$2,417	$2,409
521600 - MEMBERSHIPS/ANNUAL DUES	$425	$475	$499	$850
521800 - OFFICE EXPENSE	$5,206	$3,098	$4,030	$5,000
525000 - OVERHEAD	–	–	–	$152,292
520220 - PAPER/PAPER SUPPLIES	–	–	$202	$1,000
520201 - PHONE - LAND LINE (S)	$372	$385	$242	$700
520210 - POSTAGE/SHIP, MAIL COST	$1,167	$832	$1,010	$3,000
523670 - REF MANUAL/LAW,CODE BOOKS	–	–	$150	$200
524207 - STORAGE SPACE RENT	$72	$463	$432	$1,200
527500 - TRAVEL- OUT OF COUNTY	$430	$3,022	$35	$4,000
SERVICES & SUPPLIES TOTAL	**$13,732**	**$13,668**	**$11,651**	**$177,751**
EXPENSES TOTAL	**$234,229**	**$296,446**	**$358,138**	**$571,608**
Surplus (Deficit)	$235,165	$168,940	$136,878	-$149,408

ELECTIONS

Fund: 0001 General
Budget Unit: 20100 - Elections
Function: 01 - General Government
Activity: 13 - Elections

DESCRIPTION

The mission of the Elections department is to uphold the integrity of election processes and ensure laws and regulations are adhered to during the process.

The responsibilities of this department include the administration of all federal, state and local elections, including County offices, school districts, and special districts board of directors and special tax measure elections. This includes filing all campaign documents including Declarations of Candidacy, Nominations, and financial documents, as related to candidates and committees and maintaining current and up to date voter registration rolls. The Elections department also processes statewide and local petitions and signature verification and reporting requirements.

The Clerk-Recorder is an elected position by the voters of Plumas County and serves a four-year term.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

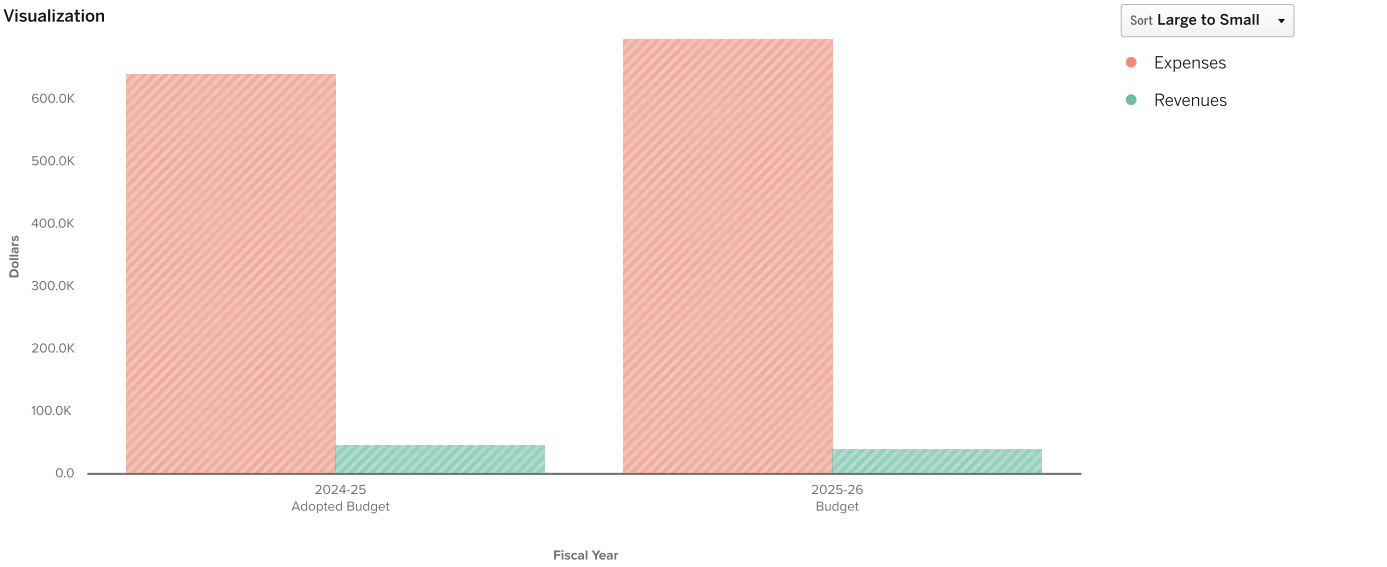
Back History Reset

Broken down by

Types

Elections Placeholder New item Placeholder

Visualization



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Assistant County Clerk/Recorder	0.448	0.448	0.448	0.448	0.448
Clerk/Recorder	0.448	0.448	0.448	0.448	0.448
Elections Coordinator	0.75	0.75	0.75	0.75	0.75
Deputy Clerk/Recorder I/II OR Elections Services Assistant I/II	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**2.646**	**2.646**	**2.646**	**2.646**	**2.646**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45030 - ELECTION SERVICES	$35,733	$25,666	$1,716	$40,000
CHARGES FOR SERVICES TOTAL	**$35,733**	**$25,666**	**$1,716**	**$40,000**
TRANSFERS				
48000 - TRANSFER-IN	$3,297	$3,297	–	$0
48005 - TRANSFER-IN5	–	–	$14,520	$0
TRANSFERS TOTAL	**$3,297**	**$3,297**	**$14,520**	**$0**
REVENUES TOTAL	**$39,029**	**$28,962**	**$16,236**	**$40,000**
Expenses				
FIXED ASSETS				
540450 - ELECTION EQUIPMENT	–	$1,541	$9,445	$121,371

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
FIXED ASSETS TOTAL	–	**$1,541**	**$9,445**	**$121,371**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$2,226	$2,830	$3,388	$3,238
51100 - FICA/MEDICARE OASDI	$11,776	$15,431	$15,243	$17,108
51090 - GROUP INSURANCE	$25,754	$30,151	$47,401	$52,359
51150 - LIFE INSURANCE	$150	$150	$150	$166
51081 - OPEB LIABILITY	$6,292	$6,389	$6,140	$7,106
51020 - OTHER WAGES	$4,038	$5,036	$4,160	$7,000
51060 - OVERTIME PAY	$1,242	$1,969	$1,518	$2,000
51000 - REGULAR WAGES	$149,986	$190,800	$200,234	$223,325
51080 - RETIREMENT	$15,478	$49,878	$51,958	$55,203
51070 - UNEMPLOYMENT INSURANCE	$1,198	$1,171	$1,079	$1,126
SALARIES & BENEFITS TOTAL	**$218,138**	**$303,806**	**$331,272**	**$368,631**
SERVICES & SUPPLIES				
520250 - COPY MACHINE LEASE	–	–	–	$1,500
524007 - ELECTION COSTS-OTHER	$1,415	-$7,192	-$10,800	$8,000
520221 - ENVELOPES	$7,066	-$330	–	$8,000
525119 - LIABILITY SELF-FUND INSURANCE	$1,646	$1,918	$2,227	$2,212
521600 - MEMBERSHIPS/ANNUAL DUES	$100	$450	$450	$850
521800 - OFFICE EXPENSE	$1,619	$2,210	$3,032	$5,000
525000 - OVERHEAD	–	–	–	$68,365
520220 - PAPER/PAPER SUPPLIES	–	–	–	$1,000
520201 - PHONE - LAND LINE (S)	-$39	–	$53	$1,000
520225 - PO BOX RENT/ANNUAL FEES	–	–	–	$1,000
520210 - POSTAGE/SHIP, MAIL COST	-$16,872	$31,182	$33,458	$35,000
520233 - PRINTING SVC/CHRGS	$55,412	$55,929	$39,678	$70,000
521900 - PROFESSIONAL SVC	–	–	–	$1,000
527400 - TRAVEL- IN COUNTY	–	–	$139	$300
527500 - TRAVEL- OUT OF COUNTY	$99	$574	$1,122	$4,000
SERVICES & SUPPLIES TOTAL	**$50,446**	**$84,741**	**$69,360**	**$207,227**
EXPENSES TOTAL	**$268,585**	**$390,087**	**$410,077**	**$697,229**
Surplus (Deficit)	-$229,555	-$361,125	-$393,841	-$657,229

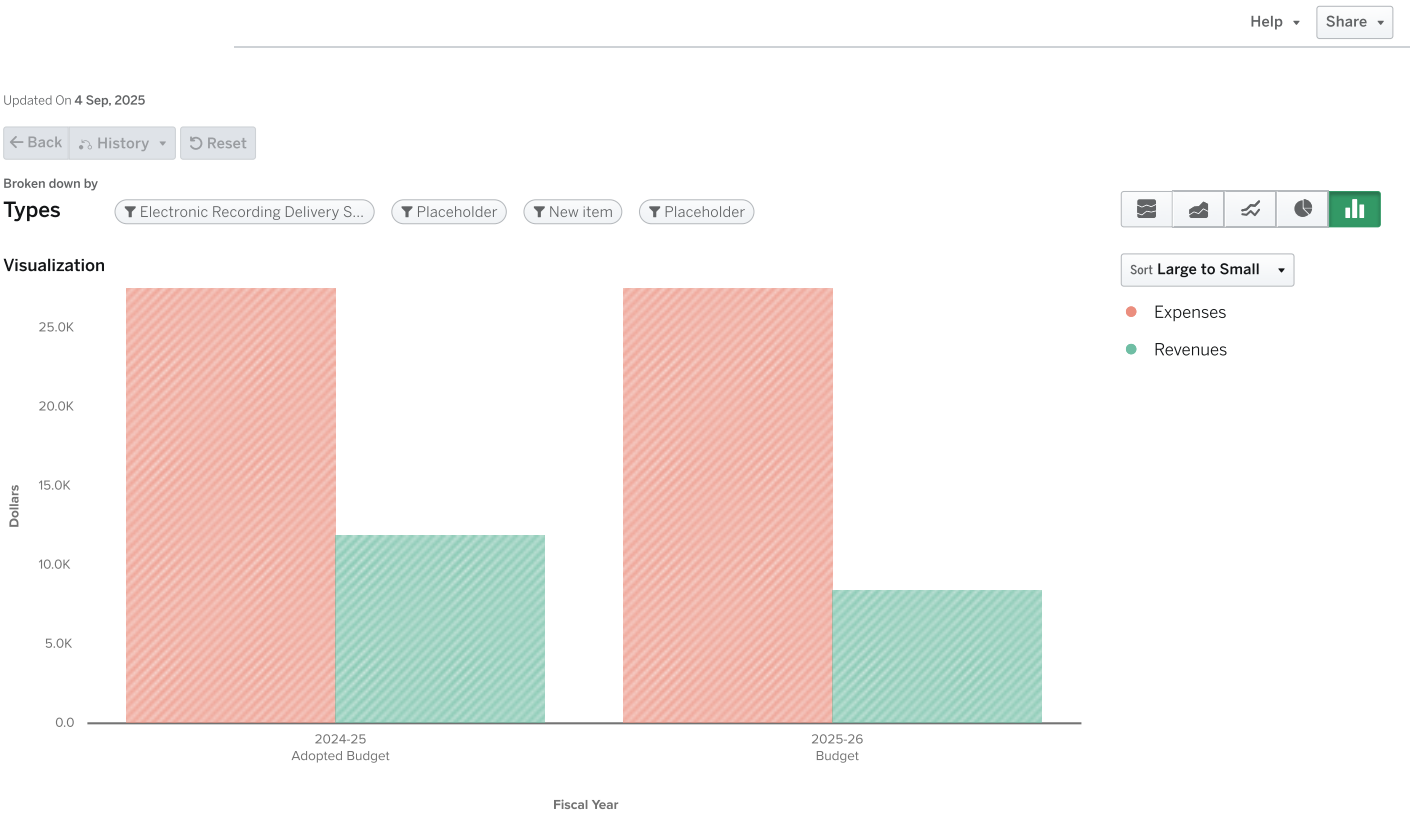
ELECTRONIC RECORDING DELIVERY SYSTEM

Fund: 0065 ERDS
Budget Unit: 20465 - Electronic Recording Delivery System
Function: 01 - General Government
Activity: 26 - Administration

DESCRIPTION

Entities such as the California Franchise Tax Board, The Internal Revenue Service, Employment Development Department and the local County Treasurer-Tax Collector are able to record documents electronically without a paper document. The system was purchased with assistance from a grant through CERTNA. The program is continually expanding to eRecording Partners Network.

REVENUE VS. EXPENDITURE



BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45165 - ERDS RECORDING FEE	$5,483	$5,605	$5,660	$8,500
CHARGES FOR SERVICES TOTAL	**$5,483**	**$5,605**	**$5,660**	**$8,500**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$1,028	$1,523	$1,703	$0
43998 - UNREALZED GAINS/LOSSES	$305	$325	–	$0
USE OF MONEY & PROPERTY TOTAL	**$1,333**	**$1,849**	**$1,703**	**$0**
REVENUES TOTAL	**$6,816**	**$7,454**	**$7,363**	**$8,500**
Expenses				
SERVICES & SUPPLIES				
529851 - COMPUTER HARDWARE/SUPPL	–	–	–	$3,000
521800 - OFFICE EXPENSE	–	–	–	$3,000
521900 - PROFESSIONAL SVC	–	–	–	$3,000
528400 - CONTINGENCIES	–	–	–	$16,517
527500 - TRAVEL- OUT OF COUNTY	–	–	–	$2,000
SERVICES & SUPPLIES TOTAL	**–**	**–**	**–**	**$27,517**
EXPENSES TOTAL	**–**	**–**	**–**	**$27,517**
Surplus (Deficit)	$6,816	$7,454	$7,363	-$19,017

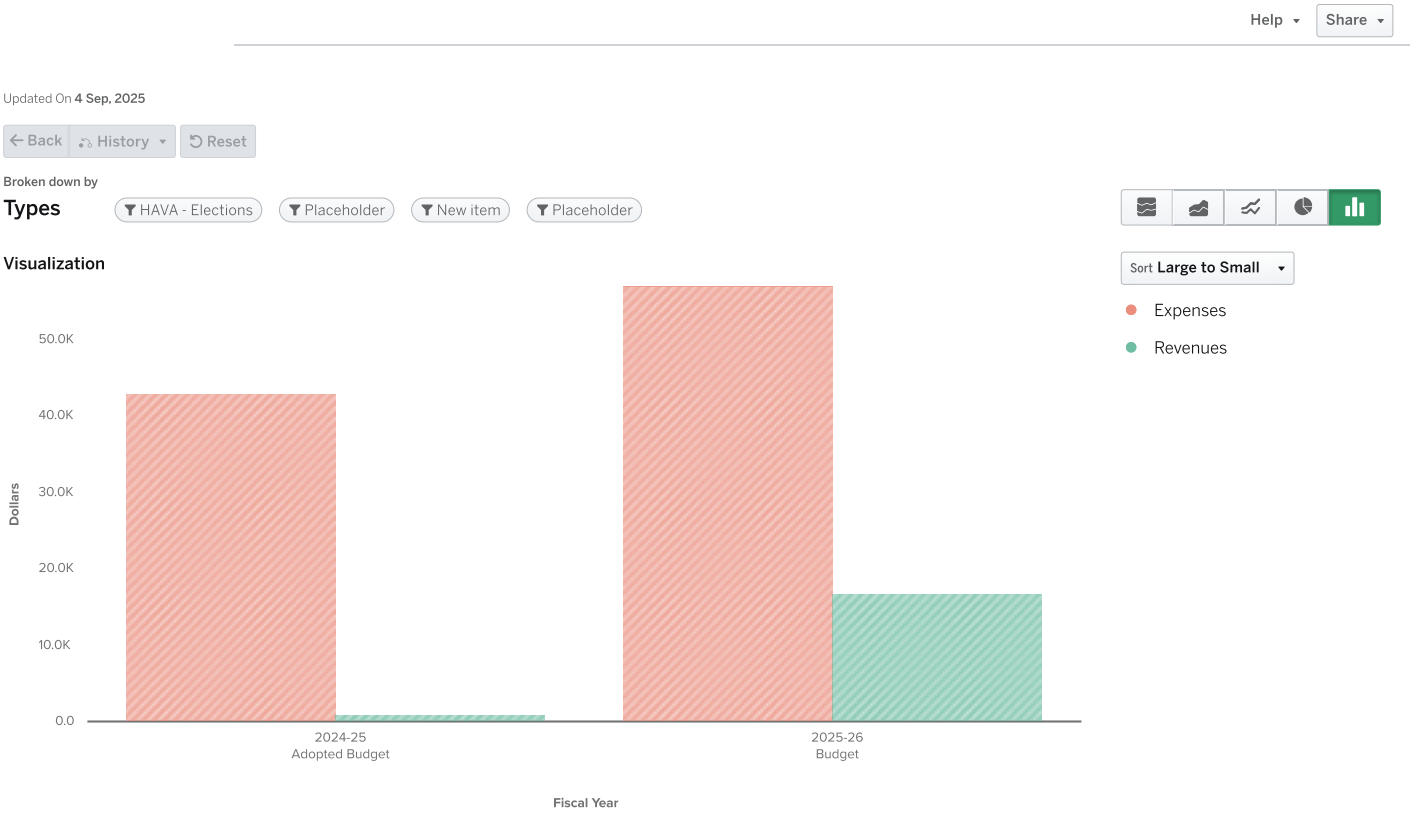
HELP AMERICA VOTE ACT (HAVA) - ELECTIONS

Fund: 0067 HAVA - Elections
Budget Unit: 20559 - Help America Vote Act (HAVA) - Elections
Function: 01 - General Government
Activity: 13 - Elections

DESCRIPTION

The federally-provided funds in this account are available for cyber security and upgrades of our voter registration database system that supports VoteCal - the statewide database of all California voters in connection with the Secretary of State and the Department of Motor Vehicles.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44029 - STATE GRANT REV	–	–	–	$15,789
STATE & FEDERAL AID TOTAL	**–**	**–**	**–**	**$15,789**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$1,315	$1,543	$1,605	$1,000
43998 - UNREALZED GAINS/LOSSES	$427	$363	–	$0
USE OF MONEY & PROPERTY TOTAL	**$1,743**	**$1,906**	**$1,605**	**$1,000**
REVENUES TOTAL	**$1,743**	**$1,906**	**$1,605**	**$16,789**
Expenses				
FIXED ASSETS				
540450 - ELECTION EQUIPMENT	–	–	$0	$30,000
FIXED ASSETS TOTAL	**–**	**–**	**$0**	**$30,000**
SERVICES & SUPPLIES				
529851 - COMPUTER HARDWARE/SUPPL	–	–	–	$3,000
521800 - OFFICE EXPENSE	–	–	–	$4,000
525000 - OVERHEAD	$3,894	-$38	–	-$1,909
521900 - PROFESSIONAL SVC	–	–	–	$15,789
528400 - CONTINGENCIES	–	–	–	$6,000
SERVICES & SUPPLIES TOTAL	**$3,894**	**-$38**	**–**	**$26,880**
EXPENSES TOTAL	**$3,894**	**-$38**	**$0**	**$56,880**
Surplus (Deficit)	-$2,151	$1,944	$1,605	-$40,091

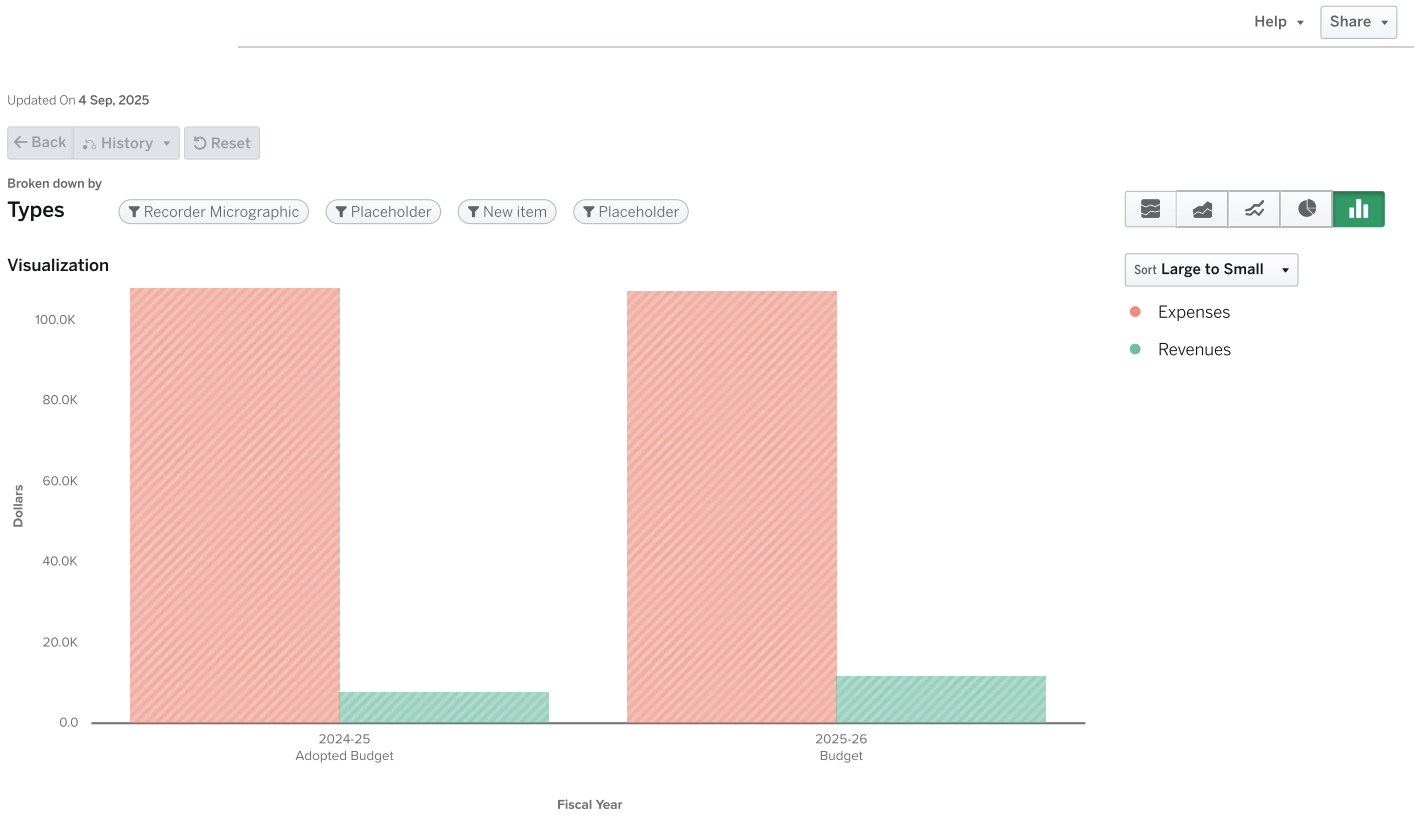
RECORDER MICROGRAPHIC

Fund: 0062 0062M Recorder Micrographics
Budget Unit: 22281 - Recorder Micrographic
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION

This account, along with 20488 - Vital Records Issuance and Preservation, are based on the number of land title – real property documents recorded and the number of certified copies of birth, death and marriage records sold within Plumas County.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45130 - RECORDING FEES	$5,836	$6,002	$6,199	$7,000
CHARGES FOR SERVICES TOTAL	**$5,836**	**$6,002**	**$6,199**	**$7,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$3,960	$5,267	$5,337	$5,000
USE OF MONEY & PROPERTY TOTAL	**$3,960**	**$5,267**	**$5,337**	**$5,000**
REVENUES TOTAL	**$9,796**	**$11,269**	**$11,536**	**$12,000**
Expenses				
FIXED ASSETS				
542600 - EQUIPMENT	–	–	–	$4,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$4,000**
SERVICES & SUPPLIES				
529851 - COMPUTER HARDWARE/SUPPL	–	–	–	$5,000
525000 - OVERHEAD	$411	$7,125	–	$6,700
521900 - PROFESSIONAL SVC	–	–	–	$1,000
528400 - CONTINGENCIES	–	–	–	$90,814
SERVICES & SUPPLIES TOTAL	**$411**	**$7,125**	**–**	**$103,514**
EXPENSES TOTAL	**$411**	**$7,125**	**–**	**$107,514**
Surplus (Deficit)	$9,385	$4,144	$11,536	-$95,514

RECORDER'S MODERNIZATION

Fund: 0062 0062O Recorder's Office Modernization
Budget Unit: 22411 - Recorder's Modernization
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION

Funds that have been collected through this account are dedicated to providing improved access to previously recorded documents.

REVENUE VS. EXPENDITURE

POSITION ALLOCATION

Program	FY2021	FY2022	FY2023	FY2024	FY2025
Full-Time Equivalent Positions					
Recorder's Modernization	0.04	0.04	0.04	0.04	0.04
FULL-TIME EQUIVALENT POSITIONS	**0.04**	**0.04**	**0.04**	**0.04**	**0.04**

BUDGET DETAIL - SCHEDULE 9

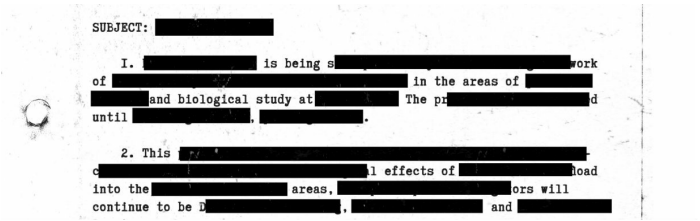
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45130 - RECORDING FEES	$5,997	$6,461	$6,867	$8,000
CHARGES FOR SERVICES TOTAL	**$5,997**	**$6,461**	**$6,867**	**$8,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$5,973	$7,523	$6,825	$6,500
USE OF MONEY & PROPERTY TOTAL	**$5,973**	**$7,523**	**$6,825**	**$6,500**
REVENUES TOTAL	**$11,970**	**$13,984**	**$13,692**	**$14,500**
Expenses				
FIXED ASSETS				
549500 - COMPUTER HARDWARE	–	–	–	$20,000
542600 - EQUIPMENT	–	–	–	$20,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$40,000**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$188	$17,923	$14,918	$6,909
51100 - FICA/MEDICARE OASDI	$308	$331	$332	$348
51090 - GROUP INSURANCE	$671	$713	$612	$633
51150 - LIFE INSURANCE	$7	$7	$7	$8
51081 - OPEB LIABILITY	$96	$97	$93	$107
51060 - OVERTIME PAY	–	–	$1	$0
51000 - REGULAR WAGES	$3,936	$4,191	$4,362	$4,532
51080 - RETIREMENT	$447	$1,145	$1,166	$1,160
51070 - UNEMPLOYMENT INSURANCE	$18	$11	$7	$5
SALARIES & BENEFITS TOTAL	**$5,671**	**$24,418**	**$21,497**	**$13,702**
SERVICES & SUPPLIES				
529851 - COMPUTER HARDWARE/SUPPL	–	$4,406	$2,147	$5,000
525119 - LIABILITY SELF-FUND INSURANCE	$139	$118	$94	$53
521800 - OFFICE EXPENSE	–	–	–	$5,000
521801 - Office Water	–	–	–	$500
525000 - OVERHEAD	-$948	$5,591	–	$6,784
521900 - PROFESSIONAL SVC	–	–	–	$85,000
528400 - CONTINGENCIES	–	–	–	$45,000
SERVICES & SUPPLIES TOTAL	**-$809**	**$10,115**	**$2,241**	**$147,337**
EXPENSES TOTAL	**$4,862**	**$34,532**	**$23,738**	**$201,039**
Surplus (Deficit)	$7,108	-$20,549	-$10,046	-$186,539

RECORDER'S TRUNCATION PROGRAM

Fund: 0062 Recorders Fund
Budget Unit: 20489 - Recorder's Truncation Program
Function: 01 - General Government
Activity: 26 - Administration

DESCRIPTION

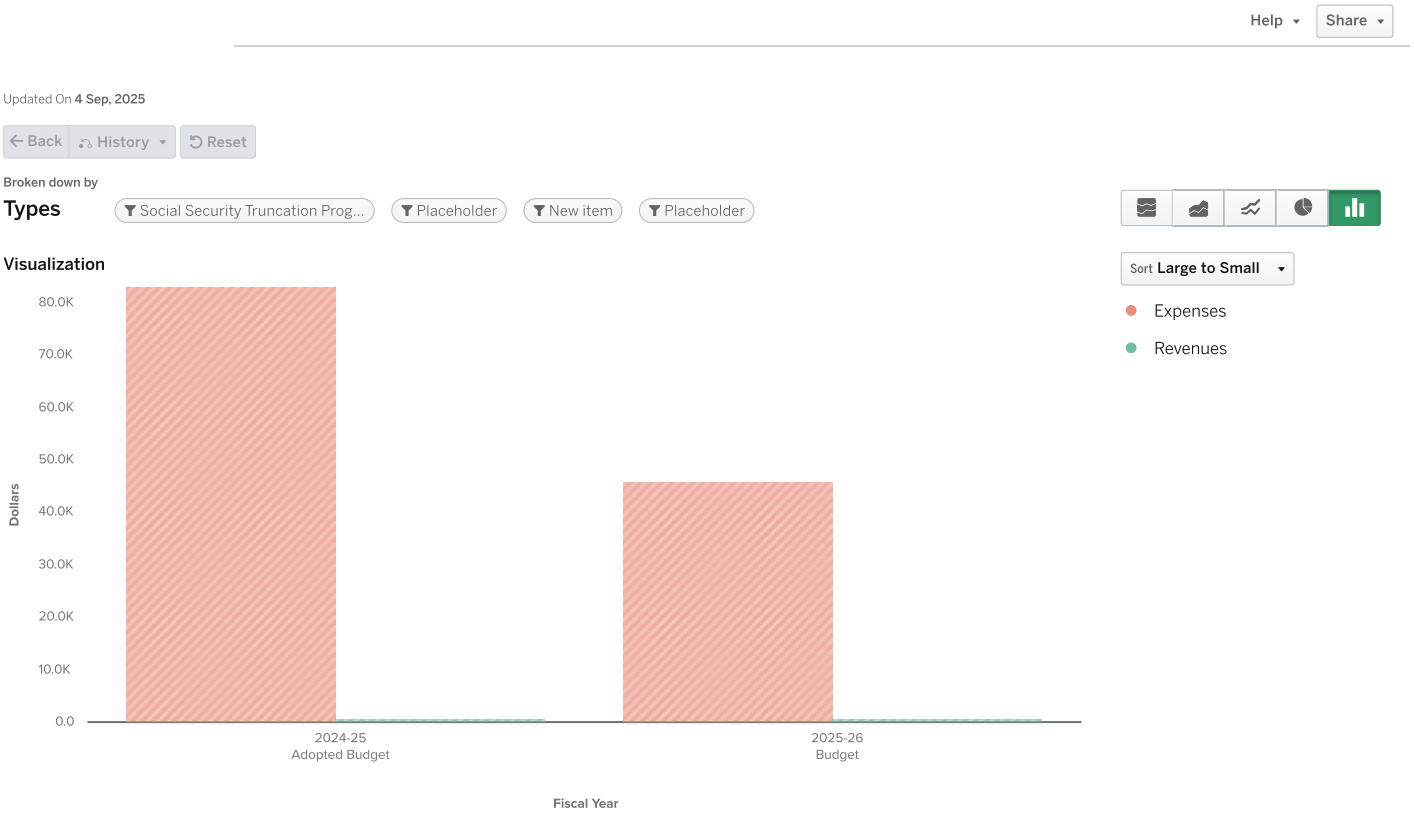
This program funds redaction of social security numbers from previously recorded documents going back 35 years. We are continuing to process the historical documents that include those numbers with funds remaining in this account.


SUBJECT: [redacted]

I. [redacted] is being s[redacted]work of [redacted] in the areas of [redacted] and biological study at [redacted] The pr[redacted]d until [redacted].

2. This [redacted] l effects of [redacted]load into the [redacted] areas, [redacted]ors will continue to be D[redacted], [redacted] and [redacted]

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45166 - SS TRUNCATION FEE	$71	$132	$460	$0
CHARGES FOR SERVICES TOTAL	**$71**	**$132**	**$460**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$2,265	$2,910	$2,983	$650
USE OF MONEY & PROPERTY TOTAL	**$2,265**	**$2,910**	**$2,983**	**$650**
REVENUES TOTAL	**$2,336**	**$3,042**	**$3,443**	**$650**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$59	$2,833	$2,467	$1,287
51100 - FICA/MEDICARE OASDI	$615	$616	$638	$0
51020 - OTHER WAGES	$8,038	$8,059	$8,338	$8,500
51070 - UNEMPLOYMENT INSURANCE	$6	$6	$7	$9
SALARIES & BENEFITS TOTAL	**$8,718**	**$11,515**	**$11,450**	**$9,796**
SERVICES & SUPPLIES				
525119 - LIABILITY SELF-FUND INSURANCE	$44	$65	$99	$115
521800 - OFFICE EXPENSE	–	–	–	$1,000
525000 - OVERHEAD	$637	$353	–	$89
521900 - PROFESSIONAL SVC	–	–	–	$25,000
528400 - CONTINGENCIES	–	–	–	$9,800
SERVICES & SUPPLIES TOTAL	**$681**	**$418**	**$99**	**$36,004**
EXPENSES TOTAL	**$9,399**	**$11,933**	**$11,549**	**$45,800**
Surplus (Deficit)	-$7,063	-$8,890	-$8,106	-$45,150

RECORDS MANAGEMENT BUDGET

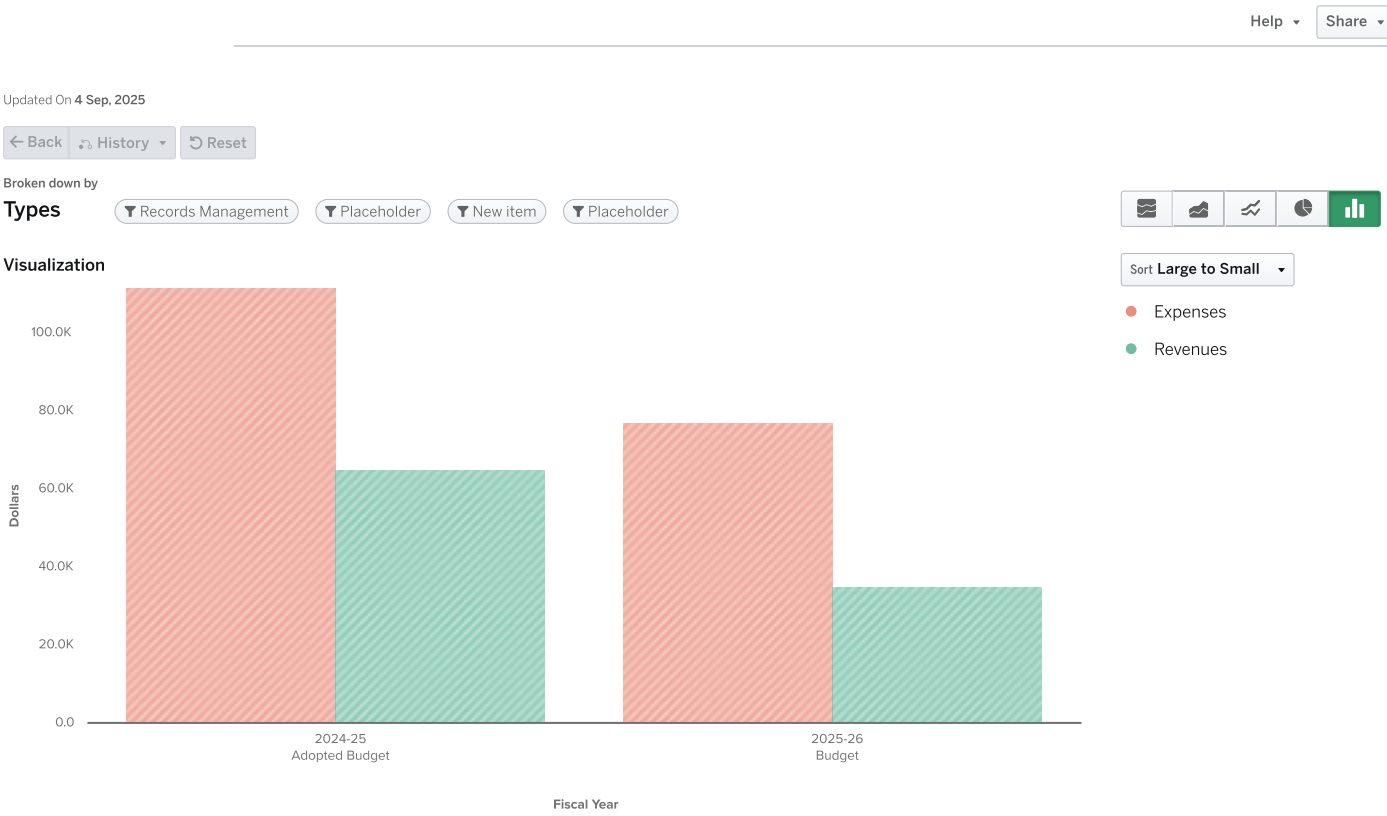
Fund: 0001 General
Budget Unit: 20469 - Records Management Budget
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION

Increased postage funds in this department were approved and allocated to the budget line item for postage expenditures. Postage is purchased and loaded into the postage machine where various departments utilize postage as needed. They are billed and a journal entry transfers the cost of the postage from the department back to a revenue line item in this department. This is a revolving process, but funds transferred back in are placed in a revenue account instead of back into the operating budget.

The Department of Information Technology continues to work with us with the OnBase records retention and retrieval system. Several departments are able to access archived records and are able to add some of their own historical records. This is a service that could be coming to the end of its life cycle as the increased cost to upgrade the system for the amount of departments utilizing the service is not a sustainable cost.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Assistant County Clerk/Recorder	0.104	0.104	0.104	0.104	0.104
Clerk/Recorder	0.104	0.104	0.104	0.104	0.104
FULL-TIME EQUIVALENT POSITIONS	**0.208**	**0.208**	**0.208**	**0.208**	**0.208**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45083 - GEN SVC CHARGES FOR SERVICES	$26,971	$35,949	$39,537	$35,000
CHARGES FOR SERVICES TOTAL	**$26,971**	**$35,949**	**$39,537**	**$35,000**
REVENUES TOTAL	**$26,971**	**$35,949**	**$39,537**	**$35,000**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$372	$109	$214	$284
51100 - FICA/MEDICARE OASDI	$1,604	$1,726	$1,730	$1,812
51090 - GROUP INSURANCE	$3,498	$3,711	$3,184	$3,294
51150 - LIFE INSURANCE	$35	$35	$35	$39
51081 - OPEB LIABILITY	$495	$503	$483	$559
51060 - OVERTIME PAY	–	–	$4	$0
51000 - REGULAR WAGES	$20,506	$21,835	$22,726	$23,610

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51080 - RETIREMENT	$2,328	$5,967	$6,074	$6,039
51070 - UNEMPLOYMENT INSURANCE	$36	$26	$20	$22
SALARIES & BENEFITS TOTAL	**$28,873**	**$33,912**	**$34,470**	**$35,659**
SERVICES & SUPPLIES				
520907 - EQUIP. MAINT.CONTRACT	$445	$1,622	$1,699	$2,500
525119 - LIABILITY SELF-FUND INSURANCE	$275	$269	$274	$271
521800 - OFFICE EXPENSE	$358	$442	$533	$500
520290 - POSTAGE MACHINE RENT/LEAS	$2,020	$2,497	$1,742	$3,000
520210 - POSTAGE/SHIP, MAIL COST	$20,038	$16,878	$34,040	$35,000
SERVICES & SUPPLIES TOTAL	**$23,136**	**$21,708**	**$38,287**	**$41,271**
EXPENSES TOTAL	**$52,009**	**$55,620**	**$72,757**	**$76,930**
Surplus (Deficit)	-$25,038	-$19,671	-$33,220	-$41,930

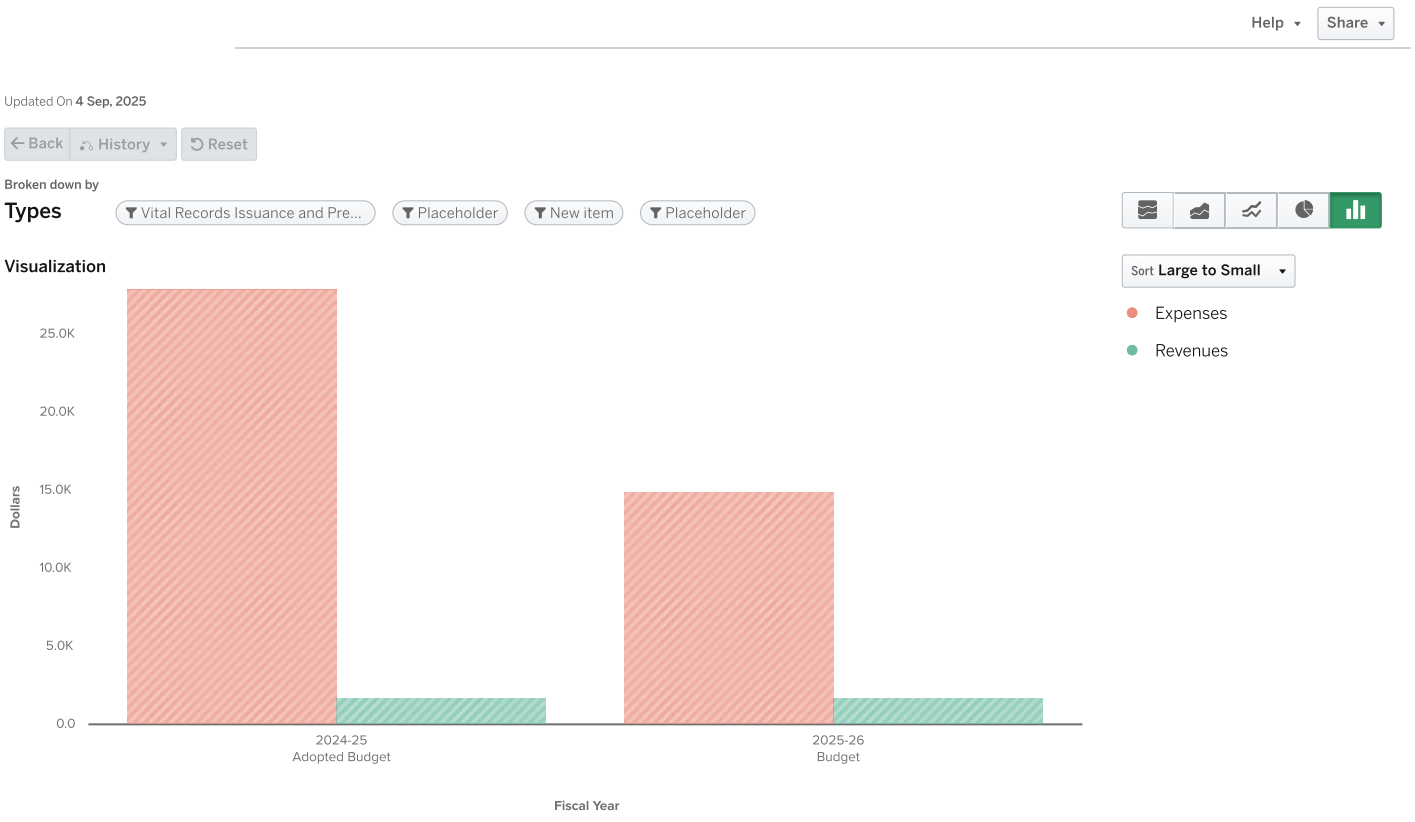
VITAL RECORDS ISSUANCE AND PRESERVATION

Fund: 0062 Recorders Fund
Budget Unit: 20488 - Vital Records Issuance and Preservation
Function: 01 - General Government
Activity: 26 - Administration

DESCRIPTION

This account, along with 22281 - Recorder Micrographic, are based on the number of land title – real property documents recorded and the number of certified copies of birth, death and marriage records sold within Plumas County.

REVENUE VS. EXPENDITURE



BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45132 - HLTH. VRIP H & S 10605.3	$676	$718	$736	$1,700
CHARGES FOR SERVICES TOTAL	**$676**	**$718**	**$736**	**$1,700**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	-$24	-$391	-$840	$0
43998 - UNREALZED GAINS/LOSSES	$3,943	$3,613	–	$0
USE OF MONEY & PROPERTY TOTAL	**$3,919**	**$3,222**	**-$840**	**$0**
REVENUES TOTAL	**$4,595**	**$3,941**	**-$104**	**$1,700**
Expenses				
SERVICES & SUPPLIES				
529851 - COMPUTER HARDWARE/SUPPL	–	–	–	$4,000
521800 - OFFICE EXPENSE	–	–	–	$1,000
525000 - OVERHEAD	$317	$4,831	–	$4,940
521900 - PROFESSIONAL SVC	–	–	–	$2,500
528400 - CONTINGENCIES	–	–	–	$2,500
SERVICES & SUPPLIES TOTAL	**$317**	**$4,831**	**–**	**$14,940**
EXPENSES TOTAL	**$317**	**$4,831**	**–**	**$14,940**
Surplus (Deficit)	$4,278	-$890	-$104	-$13,240

FARM ADVISOR

Fund: 0001 General
Budget Unit: 20680 Farm Advisor
Function: 06 - Education
Activity: 33 - Agricultural Education

DEPARTMENT NARRATIVE

Department Head: Michele Fisch
Title: Area Director

Established in 1914, University of California Cooperative Extension (UCCE) is the informal, off-campus educational and outreach arm of the University of California Division of Agriculture and Natural Resources (UC ANR). County-based advisers and community educators use workshops, public meetings, newsletters and other communication tools to bring relative and timely research-based information to the counties. UCCE connects the power of UC research in agriculture, natural resources, and youth development with local communities to improve the lives of all Californians.

UCCE has been serving Plumas County since 1946 and Sierra since 1947. The department functions through a Memorandum of Understanding between the UC ANR and the County. Plumas/Sierra County provides office space, supplies, transportation and one full-time employee for clerical support. UC ANR provides 1 full-time area director, 4 full-time academic advisors, 1 community education specialist and 1 post-fire resilience staff research associate. Research and outreach activities are funded by grants and gifts obtained by UCCE advisors.

UCCE Plumas Sierra advisors offer research and outreach programs in livestock, forestry, post-fire resilience, weed ecology and cropping systems, and 4-H youth development. Plumas Sierra 4-H provides meaningful, hands-on educational activities to youth in clubs and expanded learning opportunities in schools. We currently have 7 clubs with about 207 members and 68 volunteers throughout the region.

Key issues in fiscal year 2025-26:

- Post-fire recovery and forest restoration
- On going forest health enhancement (on burned forest lands)
- Ongoing noxious weed control in support of weed management districts
- Post-fire grazing for fuels management and research with USFS collaboration
- Irrigated pasture production and efficiency improvements
- Ranching with predators/non-lethal management tools for livestock producers
- Expand 4-H programming and expanded opportunities for youth throughout the region.

HIGHLIGHTS FROM THE PAST YEAR

Michele Fisch, Area Director:

- The new Area Director began in December 2025.
- Michele has been part of the UCCE system for over 20 years in Placer and Nevada Counties. She is eager to build new relationships in Plumas and Sierra Counties supporting our local teams of advisors, educators, staff and volunteers as they deliver high-quality educational programming to our communities.

Tracy Schohr, Livestock and Natural Resources Advisor:

- Established a 15-acre demonstration site to showcase the benefits of interseeding to improve irrigated pastures.
- Conducted Sierra Valley pasture forage and soil assessment to inform best management practices in the region.
- Hosted session to promote the development and refinement of succession plans that are crucial for preserving family relationships and ensuring long-term viability of farms and ranches.

- Continuing long term research projects that support sustainable public lands grazing, post-wildfire rangeland management strategies and drought resiliency.
- Coordinated disaster preparedness and wildfire safety trainings in Plumas and Sierra Counties, qualifying 49 ranchers for Ag Disaster Access Passes.
- Conducted survey of ranchers and farmers to captures impacted from wildfire. Created policy brief to improve USDA disaster assistance programs.

Tom Getts, Weed Control and Cropping Systems Advisor:

- Research and education focused on insect and weed management. Grasshoppers continue to be problematic, and effort was focused on extension of blister beetle information and monitoring in hayed systems.
- Extension of information to producers on variety selection, soil sampling, soil test interpretation, and irrigation management.
- Continued research on control options for potentially herbicide resistant perennial pepperweed in Sierra Valley. Also, investigating integrated pest management (IPM) strategies for goathead control in landscapes with and without herbicides.

Kane Russell, Forestry and Natural Resources Advisor:

- Kane joined the UCCE team in January 2025 covering Plumas, Sierra, and Lassen counties. Kane earned his bachelor's and master's degree in forestry from UC Berkeley. His graduate work analyzed the effects of prescribed burning on young Sierra Nevada mixed conifer stands. Kane looks forward to working with and learning from the many devoted people and organizations in the region.
- Kane is preparing to conduct a needs assessment to identify the most pressing forestry and fire issues in the region and will begin to build a research and extension program based on assessment findings in collaboration with local partners.

Nic Dutch, Staff Research Associate II

- Wrote 5 new educational publications for the Post-Fire workshop series. View them: https://ucanr.edu/site/forest-research-and-outreach/materials/resources-post-fire
- Spearheaded the Reforestation Effectiveness Monitoring project for the Dixie and Caldor Fired Emergency Forest Restoration Teams (EFRTs), in partnership with Feather River and El Dorado RCDs: https://ucanr.edu/reforest-monitor.
- Served on CA Reforestation Pipeline's Reforestation Monitoring Working Groups.
- Presented at CARCD Reforestation Camp, Plumas TREX, Feather River College.

(Position Vacant) Community Education Specialist, 4-H Program Coordinator:

- Volunteers 68
- Youth Enrolled 207
- Plumas County 4 Clubs
- Sierra County 3 Clubs
- Hosted Community Suppers, Presentation Day & Fair-Jr Livestock Auction
- Current 4-H coordinator position is vacant, but we hope to have it filled by fall of 2025.

REVENUE VS. EXPENDITURE

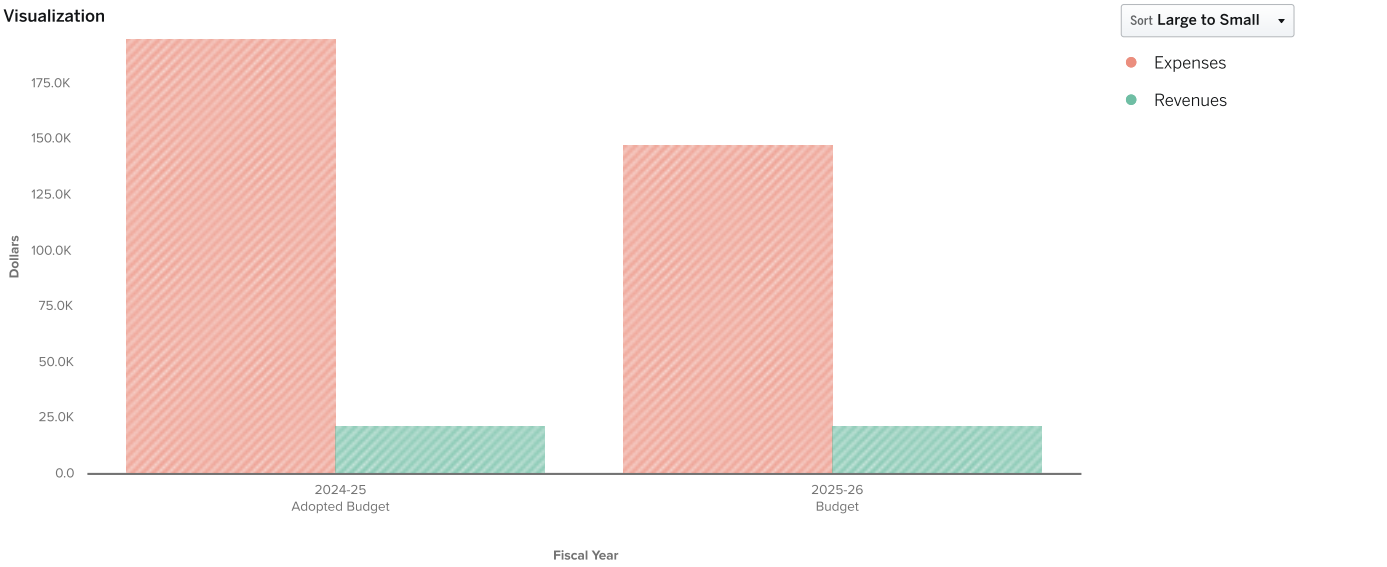
Updated On 4 Sep, 2025

Back History Reset

Broken down by

Types Farm Advisor Placeholder New item Placeholder

Visualization



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Administrative Assistant I/II	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**1**	**1**	**1**	**1**	**1**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$21,820	$19,036	–	$21,820
46251 - REIMBURSEMENTS/REFUNDS	–	–	$3,513	$0
OTHER REVENUE TOTAL	**$21,820**	**$19,036**	**$3,513**	**$21,820**
REVENUES TOTAL	**$21,820**	**$19,036**	**$3,513**	**$21,820**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	–	–	$44,125	$0
FIXED ASSETS TOTAL	**–**	**–**	**$44,125**	**$0**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$496	$200	$408	$557
51100 - FICA/MEDICARE OASDI	$3,432	$3,857	$3,785	$4,076
51090 - GROUP INSURANCE	$2,750	$3,600	$3,600	$3,600
51081 - OPEB LIABILITY	$2,378	$2,415	$2,321	$2,686

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51060 - OVERTIME PAY	–	–	$53	$0
51000 - REGULAR WAGES	$42,054	$45,822	$45,822	$52,599
51080 - RETIREMENT	$3,728	$11,167	$11,524	$12,565
51070 - UNEMPLOYMENT INSURANCE	$48	$40	$38	$40
SALARIES & BENEFITS TOTAL	**$54,886**	**$67,102**	**$67,552**	**$76,123**
SERVICES & SUPPLIES				
520200 - COMMUNICATIONS	$679	$733	$764	$1,000
520230 - COPY CHARGES	$534	$561	$557	$0
520250 - COPY MACHINE LEASE	–	–	$150	$4,000
527802 - ELECTRIC CHARGES	$2,400	$2,200	$2,400	$7,200
527750 - IN CNTY HOSTING	$164	$616	$690	$700
525119 - LIABILITY SELF-FUND INSURANCE	$367	$416	$515	$509
521600 - MEMBERSHIPS/ANNUAL DUES	–	$150	$155	$500
521800 - OFFICE EXPENSE	$6,235	$2,752	$2,610	$3,000
521801 - Office Water	–	–	$342	$420
525000 - OVERHEAD	–	–	–	$26,500
520220 - PAPER/PAPER SUPPLIES	–	–	$206	$1,000
521900 - PROFESSIONAL SVC	$17,830	$19,585	$20,545	$18,864
527803 - PROPANE/OTHR HEATING FUEL	$3,075	$1,690	$1,689	$3,000
524300 - SMALL TOOLS/INSTRUMENTS	$260	$413	$233	$300
527400 - TRAVEL- IN COUNTY	$1,413	$1,921	$1,270	$2,500
527500 - TRAVEL- OUT OF COUNTY	$345	$14	–	$1,000
520902 - VEHICLE MAINTENANCE	–	$2,810	–	$1,500
SERVICES & SUPPLIES TOTAL	**$33,300**	**$33,862**	**$32,125**	**$71,993**
EXPENSES TOTAL	**$88,187**	**$100,964**	**$143,802**	**$148,116**
Surplus (Deficit)	-$66,367	-$81,928	-$140,289	-$126,296

COUNTY ADMINISTRATIVE OFFICER

DEPARTMENT NARRATIVE

Department Head: Vacant
Title: County Administrative Officer

The mission of County Administration is to provide leadership and guidance to the County organization in implementing the policies of the Board of Supervisors while maintaining and improving the effective operations and fiscal integrity of the County.

The County Administrative Officer (CAO) provides policy guidance and program evaluation to the Board of Supervisors and management staff while encouraging and facilitating services to County residents and businesses. County Administration fosters cooperative working relationships with State and local intergovernmental and regulatory agencies, nonprofits, and private groups, and pursues appropriate avenues of economic and community development.

The CAO serves and is accountable to the Board of Supervisors. The primary function of the CAO is to oversee the preparation, adoption, and administration of the county budget. This position works closely with the elected offices of Auditor-Controller, Treasurer-Tax Collector, and Assessor to coordinate the efforts of those finance-related offices in the preparation and administration of the county budget. The County Administrative Officer is responsible for the enforcement of all County codes, ordinances, and regulations, the conduct of all financial activities, and the efficient and economical performance of the County's operations. The County Administrative Officer also supervises the Grant Manager, Disaster Recovery Coordinator, and Community Coordinator.

Overall, this position is accountable for establishing and accomplishing County goals and objectives, and developing general policy guidelines. The position is vested with the authority and titles of County Budgetary Officer and County Purchasing Agent.

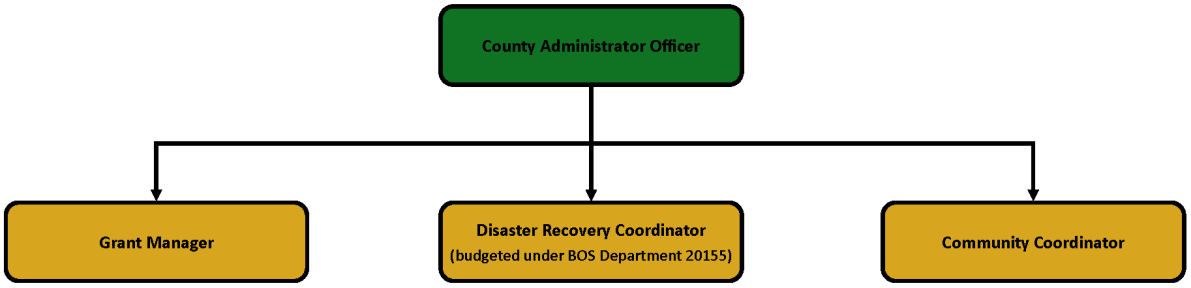
HIGHLIGHTS FROM THE PAST YEAR

- Finalized and flew the Disaster Recovery Coordinator position.
- Began the process of onboarding to OpenGov to prepare for the FY 26 budget cycle.
- Due to the vacancy of the County Administrative Officer, Budget Officer responsibilities have fallen to Auditor-Controller.
- Provided each Chamber of Commerce (4), Indian Valley Innovation Hub, and Plumas County Library* with $45,000 to work towards the implementation of the Sierra Economic Development District (SEDD) Comprehensive Economic Development Strategy (CEDS) with an emphasis on Digital Equity. *Plumas County Library received $46,867.86

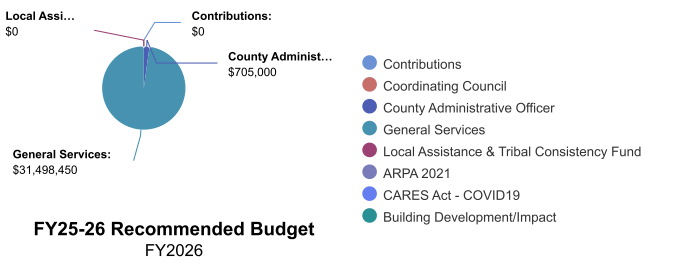
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
County Administrative Officer	1	2	2	3	3.33
FULL-TIME EQUIVALENT POSITIONS	**1**	**2**	**2**	**3**	**3.33**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES

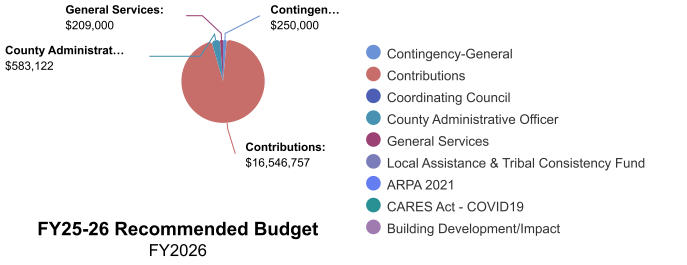


FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
Revenues	–	–	$499,529	$0
CHARGES FOR SERVICES				
45428 - COST PLAN REIM.	$1,854,938	$2,211,956	–	$7,070,820
45040 - LEASE PAYMENT	$22,836	$21,538	$24,168	$20,000
45290 - OTHER-C. S. RECOUP 2 1/2%	$13,436	$11,392	$1,304	$12,000
CHARGES FOR SERVICES TOTAL	**$1,891,210**	**$2,244,886**	**$25,472**	**$7,102,820**
LICENSES & PERMITS				
41050 - FRANCHISES	$104,697	$113,787	$128,818	$115,000
LICENSES & PERMITS TOTAL	**$104,697**	**$113,787**	**$128,818**	**$115,000**
OTHER REVENUE				
46257 - 4850 REIMBURSEMENT	$65,039	$199,490	$10,000	$5,000
46016 - CREDIT CARD/OTHER REBATE	$6,715	$6,983	$8,594	$3,000
46060 - OTHER-MISCELLANEOUS	$49,312	$378,688	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$10,000	–	–	$35,000
46055 - UNCLAIMED FUNDS	–	$828	–	$0
OTHER REVENUE TOTAL	**$131,066**	**$585,989**	**$18,594**	**$43,000**
STATE & FEDERAL AID				
44231 - CFP--COURTS REIMB	$10,307	$10,307	$3,436	$10,000
44440 - FEDERAL-IN LIEU TAXES	$819,645	$733,808	$764,965	$750,000
44415 - FEDERAL - OTHER	$3,762,368	$3,756,468	–	$0
44027 - STATE GRANT	$1,826,520	–	–	$0
44230 - STATE-HOMEOWNERS PROP.TAX	$60,996	$59,773	$58,094	$60,000
44034 - STATE-OHV TRAIL GRANT	–	–	$145,431	$670,000
44010 - STATE - SB90 MANDATES	$10,786	$94,182	$22,781	$0
44044 - STATE-VEH LIC FEES	$16,955	$20,450	$26,141	$20,000
STATE & FEDERAL AID TOTAL	**$6,507,577**	**$4,674,988**	**$1,020,848**	**$1,510,000**
TAX REVENUE				
40080 - AIRCRAFT TAX	$16,202	$16,457	$31,150	$15,000
40170 - CDC PILT	$26,246	$7,153	$7,360	$7,000
40010 - CURRENT SECURED TAXES	$10,910,023	$11,384,680	$12,350,297	$11,700,000
40020 - CURRENT UNSECURED TAXES	$267,669	$323,668	$287,651	$260,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
40090 - HOTEL TAX	$2,096,417	$2,383,988	$2,379,444	$2,000,000
40050 - PENALTIES	$314,832	$319,769	$277,778	$225,000
40040 - PRIOR UNSECURED TAXES	$5,935	$4,576	$10,347	$4,000
40130 - SUPPLEMENTAL TAXES	$218,662	$204,237	$176,227	$150,000
40051 - TEETER PENALTIES	-$104	–	–	$0
40070 - TIMBER YIELD TAX	$168,025	$113,743	$130,045	$120,000
40060 - USE TAX	$3,122,526	$3,317,314	$2,796,169	$3,100,000
40064 - VLF SWAP IN-LIEU	$2,854,993	$3,043,182	$3,463,018	$3,400,000
TAX REVENUE TOTAL	**$20,001,427**	**$21,118,768**	**$21,909,486**	**$20,981,000**
TRANSFERS				
48000 - TRANSFER-IN	$779,813	$310,000	–	$1,300,000
48021 - TRF IN - ARPA FUNDS	$706,000	–	–	$0
48005 - TRANSFER-IN5	–	–	$13,287	$0
TRANSFERS TOTAL	**$1,485,813**	**$310,000**	**$13,287**	**$1,300,000**
USE OF MONEY & PROPERTY				
43015 - INTEREST A&D	$16,917	$21,497	$13,761	$14,000
43018 - INTEREST - DA	$27,471	$64,636	$58,695	$62,400
43011 - INTEREST HEALTH	-$2,298	$4,217	$38,945	$500
43000 - INTEREST INCOME LEASE	–	-$792	–	$0
43010 - INTEREST-INVESTED FUNDS	$758,230	$1,159,798	$1,141,038	$900,000
43019 - INTEREST -SEN NUTRI	-$11,946	-$26,636	-$24,613	$970
43014 - INTEREST - SEN TRANS	-$695	-$5,169	-$6,494	$260
43017 - INTEREST -SHERIFF	$92,665	$90,116	$130,227	$108,500
43012 - INTEREST SOCIAL SERVICES	-$288,430	$103,941	$77,148	$60,000
43026 - RENTS & CONC.-COURTHOUSE	$3,635	$3,300	$600	$5,000
43998 - UNREALZED GAINS/LOSSES	$167,124	$223,714	–	$0
USE OF MONEY & PROPERTY TOTAL	**$762,671**	**$1,638,622**	**$1,429,306**	**$1,151,630**
REVENUES TOTAL	**$30,884,462**	**$30,687,041**	**$25,045,342**	**$32,203,450**
Expenses				
Expenses	–	–	$477,614	$0
OTHER CHARGES				
531100 - CONTRIB CFP PYMNTS	$44,591	$55,739	$44,591	$44,591
535520 - CONTRIB-CNTRL PRK&REC	$6,500	$6,500	$6,500	$6,500
533120 - CONTRIB LAFCO	$49,464	$67,347	$50,021	$50,021
533600 - CONTRIB MEDICAL SVC	$27,964	$27,964	$55,928	$27,964
534360 - CONTRIB TO SENIOR TRANS	–	$48,513	–	$234,789
534950 - CONTRIB TRIAL COURTS	$154,384	$154,384	$154,384	$154,384
OTHER CHARGES TOTAL	**$282,903**	**$360,447**	**$311,424**	**$518,249**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$600	$960	$960	$0
51110 - COMPENSATION INSURANCE	$1,248	$1,116	$1,936	$2,631
51100 - FICA/MEDICARE OASDI	$12,963	$18,999	$19,770	$21,426
51090 - GROUP INSURANCE	$12,854	$21,721	$34,082	$55,882
51150 - LIFE INSURANCE	$418	$669	$669	$702
51081 - OPEB LIABILITY	$4,757	$4,830	$6,963	$8,057
51020 - OTHER WAGES	$6,713	–	–	$21,883
51000 - REGULAR WAGES	$163,998	$249,766	$258,738	$283,358
51080 - RETIREMENT	$14,556	$63,102	$69,798	$76,556
51070 - UNEMPLOYMENT INSURANCE	$122	$325	$1,308	$1,392
SALARIES & BENEFITS TOTAL	**$218,228**	**$361,488**	**$394,223**	**$471,887**
SERVICES & SUPPLIES				
520250 - COPY MACHINE LEASE	–	–	$762	$3,015
521750 - FITNESS & WELNESS	–	$1,500	–	$0
525119 - LIABILITY SELF-FUND INSURANCE	$922	$1,405	$62,990	$8,120
521901 - LITIGATION	$63,896	$330,371	$235,912	$200,000
521811 - MARKETING	$4,752	$2,582	$1,811	$11,500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521600 - MEMBERSHIPS/ANNUAL DUES	$2,313	$896	–	$2,500
52170 - MISCELLANEOUS EXPENSE	$88,585	–	$225,000	$0
521700 - MISC EXPENSES	$49,312	$378,688	–	$0
521800 - OFFICE EXPENSE	$3,656	$2,310	$4,172	$5,000
521334 - OHV TRAIL GRANT	–	–	$350,216	$0
525000 - OVERHEAD	–	–	–	$3,313
520220 - PAPER/PAPER SUPPLIES	–	–	$463	$500
520201 - PHONE - LAND LINE (S)	$471	$169	–	$500
520210 - POSTAGE/SHIP, MAIL COST	–	–	$102	$100
520233 - PRINTING SVC/CHRGS	–	–	$132	$500
521900 - PROFESSIONAL SVC	$1,055,904	$1,669,980	$594,434	$60,000
522600 - PROPERTY INSURANCE	$180,048	$508,182	$686,932	$0
524400 - SPECIAL DEPARTMENT EXPENSE	$12,639	$25,129	$28,141	$14,000
528400 - CONTINGENCIES	–	$40,000	$34,504	$250,000
527000 - TRAINING	–	$550	–	$1,500
527400 - TRAVEL- IN COUNTY	$111	$195	$124	$3,000
527500 - TRAVEL- OUT OF COUNTY	$6,387	$8,603	$11,100	$10,000
SERVICES & SUPPLIES TOTAL	**$1,468,996**	**$2,970,560**	**$2,236,795**	**$573,548**
TRANSFERS				
583500 - CONTRIB TRANS AIR POLL CN	$22,000	$11,000	$10,820	$11,150
584980 - CONTRIB TRANS BEH HLTH	–	–	$7,672	$7,672
583180 - CONTRIB TRANS DEBT SVC	–	$966,197	$2,283,125	$1,776,532
585150 - CONTRIB TRANS DIST ATTRNY	$1,864,591	$1,885,774	$2,127,829	$2,343,234
583524 - CONTRIB TRANS FLOOD CNTRL	–	–	–	$15,600
585161 - CONTRIB TRANS JAIL	$2,751,456	$3,295,799	$3,148,334	$4,055,055
585010 - CONTRIB TRANS PUB HLTH	$66,296	$66,295	$66,295	$66,295
585370 - CONTRIB TRANS SENIOR NUTR	–	$234,120	$421,141	$1,300,169
585160 - CONTRIB TRANS SHERIFF	$4,479,471	$5,141,460	$6,443,580	$6,446,325
58000 - TRANSFER-OUT	$1,845,566	$1,514,790	$1,408,783	$3,157
TRANSFERS TOTAL	**$11,029,380**	**$13,115,435**	**$15,917,579**	**$16,025,189**
EXPENSES TOTAL	**$12,999,506**	**$16,807,930**	**$19,337,634**	**$17,588,873**
Surplus (Deficit)	$17,884,956	$13,879,111	$5,707,708	$14,614,577

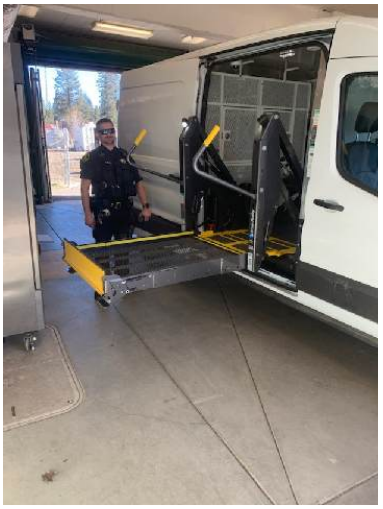
AMERICAN RESCUE PLAN ACT (ARPA) 2021

Fund: 0021 ARPA 2021
Budget Unit: 20003 - American Rescue Plan Act (ARPA) 2021
Function: 01 - General Government
Activity: 10 - Legislative & Admin

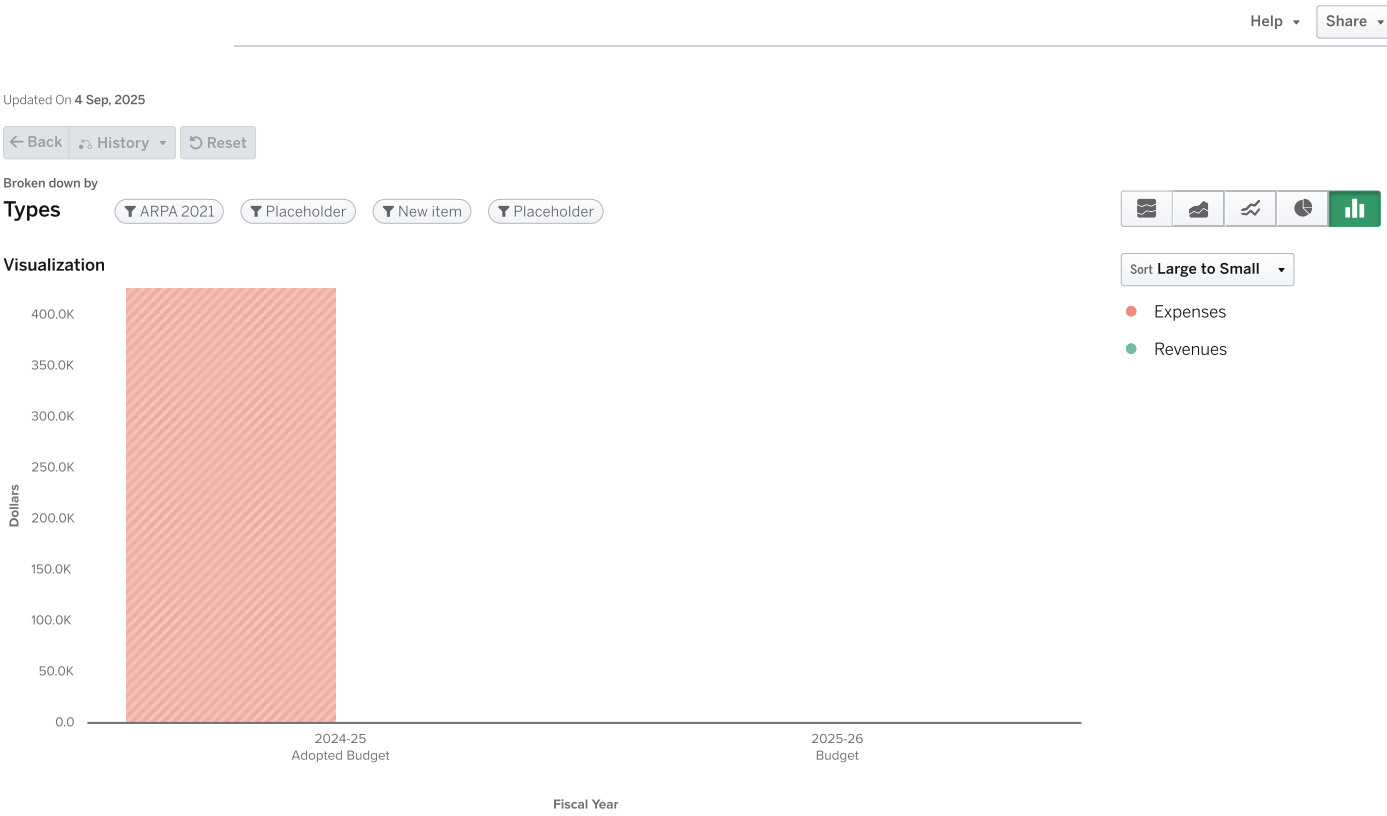
DESCRIPTION

The American Rescue Plan (ARPA) provided $350 billion in emergency funding for eligible state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs through the Coronavirus State and Local Fiscal Recovery Funds (SLFRF). Plumas County received the ARPA Allocation from the US Treasury at the end of 2021 for a total of $3,653,039. These funds are to be fully allocated by December 31, 2024, and use by December 31, 2026.

For FY 26, ARPA funds will continue to fund the already obligated projects, and staff will work to close out projects as they finish. No more funds from ARPA via the US Treasury are expected under this program.



REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44027 - STATE GRANT	$1,826,520	–	–	$0
STATE & FEDERAL AID TOTAL	**$1,826,520**	**–**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$56,444	$51,085	$40,987	$0
43998 - UNREALZED GAINS/LOSSES	$10,965	$12,209	–	$0
USE OF MONEY & PROPERTY TOTAL	**$67,409**	**$63,295**	**$40,987**	**$0**
REVENUES TOTAL	**$1,893,928**	**$63,295**	**$40,987**	**$0**
Expenses				
SERVICES & SUPPLIES				
52170 - MISCELLANEOUS EXPENSE	$88,585	–	$225,000	$0
SERVICES & SUPPLIES TOTAL	**$88,585**	**–**	**$225,000**	**$0**
TRANSFERS				
58000 - TRANSFER-OUT	$1,494,950	$341,297	$154,406	$0
TRANSFERS TOTAL	**$1,494,950**	**$341,297**	**$154,406**	**$0**
EXPENSES TOTAL	**$1,583,535**	**$341,297**	**$379,406**	**$0**
Surplus (Deficit)	$310,393	-$278,003	-$338,419	$0

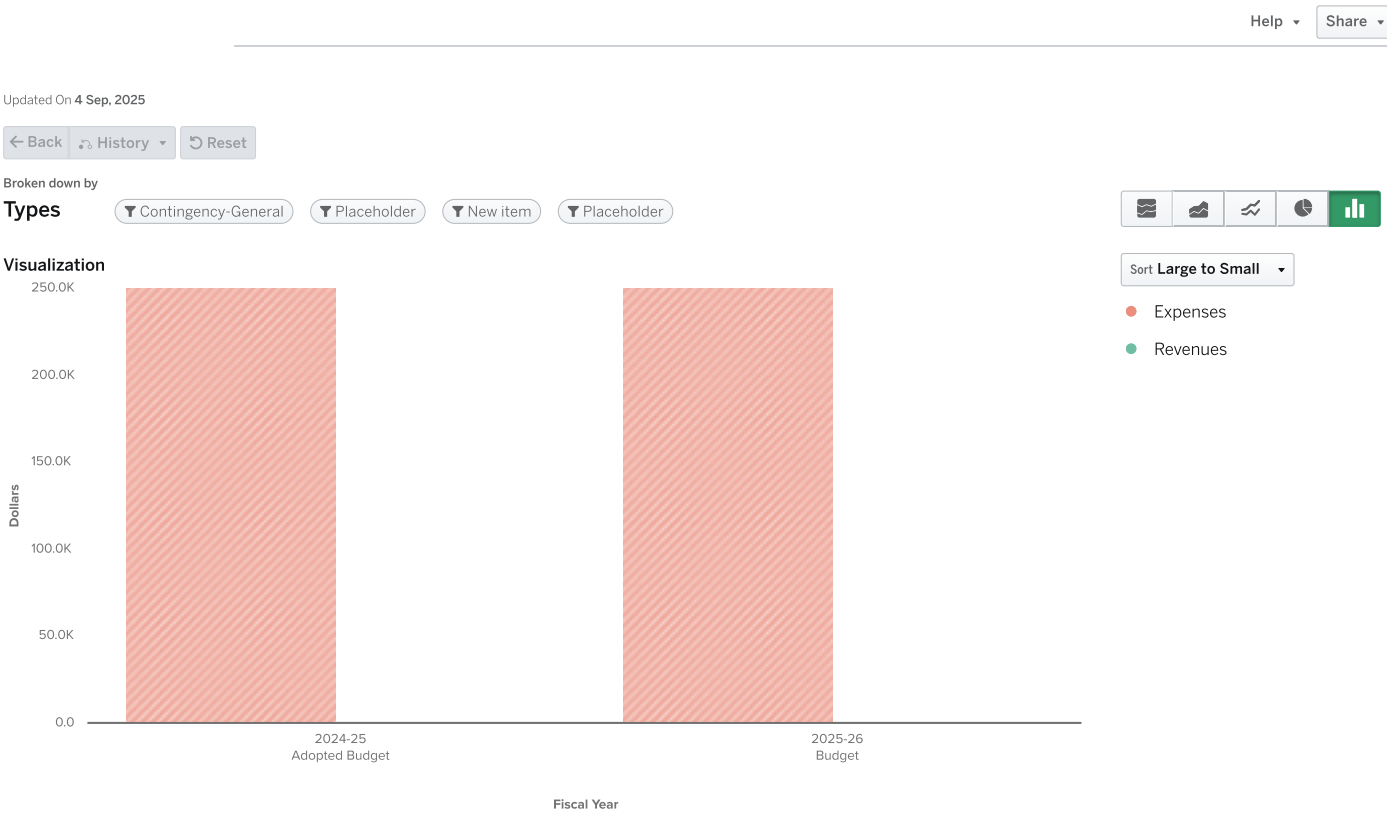
CONTINGENCY-GENERAL

Fund: 0001 General
Budget Unit: 20980 - Contingency-General
Function: 09 - District Function
Activity: 99 - District Activity

DESCRIPTION

As the name implies, this is a contingency fund to pull on in the event of a crisis.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Expenses				
SERVICES & SUPPLIES				
528400 - CONTINGENCIES	–	$40,000	$34,504	$250,000
SERVICES & SUPPLIES TOTAL	**–**	**$40,000**	**$34,504**	**$250,000**
EXPENSES TOTAL	**–**	**$40,000**	**$34,504**	**$250,000**
Surplus (Deficit)	$0	-$40,000	-$34,504	-$250,000

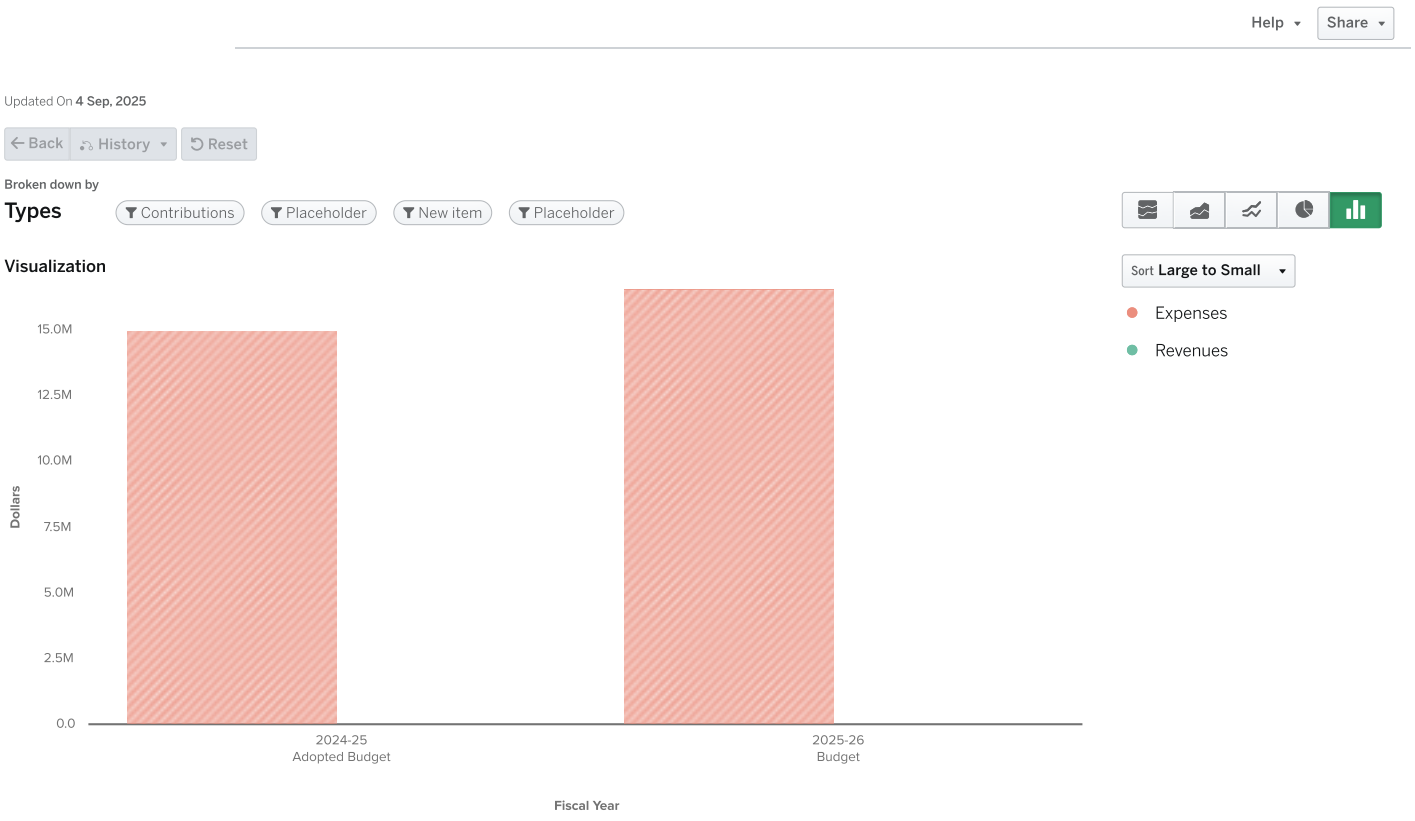
CONTRIBUTIONS

Fund: 0001 General
Budget Unit: 20031 - Contributions
Function: 01 - General Government
Activity: 10 - Legislative & Admin

DESCRIPTION

The contributions account acts as a pass-through or holding account for Plumas County's contributions to select programs and districts.

REVENUE VS. EXPENDITURE



BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
USE OF MONEY & PROPERTY				
43015 - INTEREST A&D	$108	$134	$135	$0
USE OF MONEY & PROPERTY TOTAL	**$108**	**$134**	**$135**	**$0**
REVENUES TOTAL	**$108**	**$134**	**$135**	**$0**
Expenses				
OTHER CHARGES				
531100 - CONTRIB CFP PYMNTS	$44,591	$55,739	$44,591	$44,591
535520 - CONTRIB-CNTRL PRK&REC	$6,500	$6,500	$6,500	$6,500
533120 - CONTRIB LAFCO	$49,464	$67,347	$50,021	$50,021
533600 - CONTRIB MEDICAL SVC	$27,964	$27,964	$55,928	$27,964
534360 - CONTRIB TO SENIOR TRANS	–	$48,513	–	$234,789
534950 - CONTRIB TRIAL COURTS	$154,384	$154,384	$154,384	$154,384
OTHER CHARGES TOTAL	**$282,903**	**$360,447**	**$311,424**	**$518,249**
SERVICES & SUPPLIES				
525000 - OVERHEAD	–	–	–	$3,319
SERVICES & SUPPLIES TOTAL	**–**	**–**	**–**	**$3,319**
TRANSFERS				
583500 - CONTRIB TRANS AIR POLL CN	$22,000	$11,000	$10,820	$11,150
584980 - CONTRIB TRANS BEH HLTH	–	–	$7,672	$7,672
583180 - CONTRIB TRANS DEBT SVC	–	$966,197	$2,283,125	$1,776,532
585150 - CONTRIB TRANS DIST ATTRNY	$1,864,591	$1,885,774	$2,127,829	$2,343,234
583524 - CONTRIB TRANS FLOOD CNTRL	–	–	–	$15,600
585161 - CONTRIB TRANS JAIL	$2,751,456	$3,295,799	$3,148,334	$4,055,055
585010 - CONTRIB TRANS PUB HLTH	$66,296	$66,295	$66,295	$66,295
585370 - CONTRIB TRANS SENIOR NUTR	–	$234,120	$421,141	$1,300,169
585160 - CONTRIB TRANS SHERIFF	$4,479,471	$5,141,460	$6,443,580	$6,446,325
58000 - TRANSFER-OUT	–	–	–	$3,157
TRANSFERS TOTAL	**$9,183,814**	**$11,600,645**	**$14,508,795**	**$16,025,189**
EXPENSES TOTAL	**$9,466,717**	**$11,961,092**	**$14,820,219**	**$16,546,757**
Surplus (Deficit)	-$9,466,609	-$11,960,957	-$14,820,084	-$16,546,757

COUNTY ADMINISTRATIVE OFFICER

Fund: 0001 General
Budget Unit: 20030 - County Administrative Officer
Function: 01 - General Government
Activity: 10 - Legislative & Admin

REVENUE VS. EXPENDITURE

POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
County Administrative Officer	1	1	1	1	1
Grant Manager	0	1	1	1	1
Health Education Coordinator II	0	0	0	1	0
Community Outreach Coordinator	0	0	0	0	0.33
Disaster Recovery Coordinator	0	0	0	0	1

Position	FY2022	FY2023	FY2024	FY2025	FY2026
FULL-TIME EQUIVALENT POSITIONS	1	2	2	3	3.33

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
Revenues	–	–	$499,529	$0
OTHER REVENUE				
46060 - OTHER-MISCELLANEOUS	$49,312	$378,688	–	$0
46251 - REIMBURSEMENTS/REFUNDS	–	–	–	$35,000
OTHER REVENUE TOTAL	**$49,312**	**$378,688**	**–**	**$35,000**
STATE & FEDERAL AID				
44034 - STATE-OHV TRAIL GRANT	–	–	$145,431	$670,000
STATE & FEDERAL AID TOTAL	**–**	**–**	**$145,431**	**$670,000**
TRANSFERS				
48000 - TRANSFER-IN	–	$310,000	–	$0
48021 - TRF IN - ARPA FUNDS	$706,000	–	–	$0
48005 - TRANSFER-IN5	–	–	$13,287	$0
TRANSFERS TOTAL	**$706,000**	**$310,000**	**$13,287**	**$0**
REVENUES TOTAL	**$755,312**	**$688,688**	**$658,248**	**$705,000**
Expenses				
Expenses	–	–	$477,614	$0
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$600	$960	$960	$0
51110 - COMPENSATION INSURANCE	$1,248	$1,116	$1,936	$2,631
51100 - FICA/MEDICARE OASDI	$12,963	$18,999	$19,770	$21,426
51090 - GROUP INSURANCE	$10,629	$18,611	$31,658	$55,882
51150 - LIFE INSURANCE	$418	$669	$669	$702
51081 - OPEB LIABILITY	$4,757	$4,830	$6,963	$8,057
51020 - OTHER WAGES	$6,713	–	–	$21,883
51000 - REGULAR WAGES	$163,998	$249,766	$258,738	$283,358
51080 - RETIREMENT	$14,556	$63,102	$69,798	$76,556
51070 - UNEMPLOYMENT INSURANCE	$122	$325	$1,308	$1,392
SALARIES & BENEFITS TOTAL	**$216,002**	**$358,378**	**$391,799**	**$471,887**
SERVICES & SUPPLIES				
520250 - COPY MACHINE LEASE	–	–	$762	$3,015
521750 - FITNESS & WELNESS	–	$1,500	–	$0
525119 - LIABILITY SELF-FUND INSURANCE	$922	$1,405	$62,990	$8,120
521811 - MARKETING	–	–	$311	$2,500
521600 - MEMBERSHIPS/ANNUAL DUES	$2,313	$896	–	$2,500
521800 - OFFICE EXPENSE	$3,656	$2,310	$4,172	$5,000
521334 - OHV TRAIL GRANT	–	–	$350,216	$0
520220 - PAPER/PAPER SUPPLIES	–	–	$463	$500
520201 - PHONE - LAND LINE (S)	$471	$169	–	$500
520210 - POSTAGE/SHIP, MAIL COST	–	–	$102	$100
520233 - PRINTING SVC/CHRGS	–	–	$132	$500
521900 - PROFESSIONAL SVC	$399,359	$1,173,690	$204,286	$60,000
524400 - SPECIAL DEPARTMENT EXPENSE	$12,639	$9,104	$54	$14,000
527000 - TRAINING	–	$550	–	$1,500
527400 - TRAVEL- IN COUNTY	$111	$195	$124	$3,000
527500 - TRAVEL- OUT OF COUNTY	$6,387	$8,603	$11,100	$10,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
SERVICES & SUPPLIES TOTAL	**$425,858**	**$1,198,423**	**$634,712**	**$111,235**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	$196,868	$0
TRANSFERS TOTAL	**–**	**–**	**$196,868**	**$0**
EXPENSES TOTAL	**$641,860**	**$1,556,801**	**$1,700,993**	**$583,122**
Surplus (Deficit)	$113,452	-$868,113	-$1,042,744	$121,878

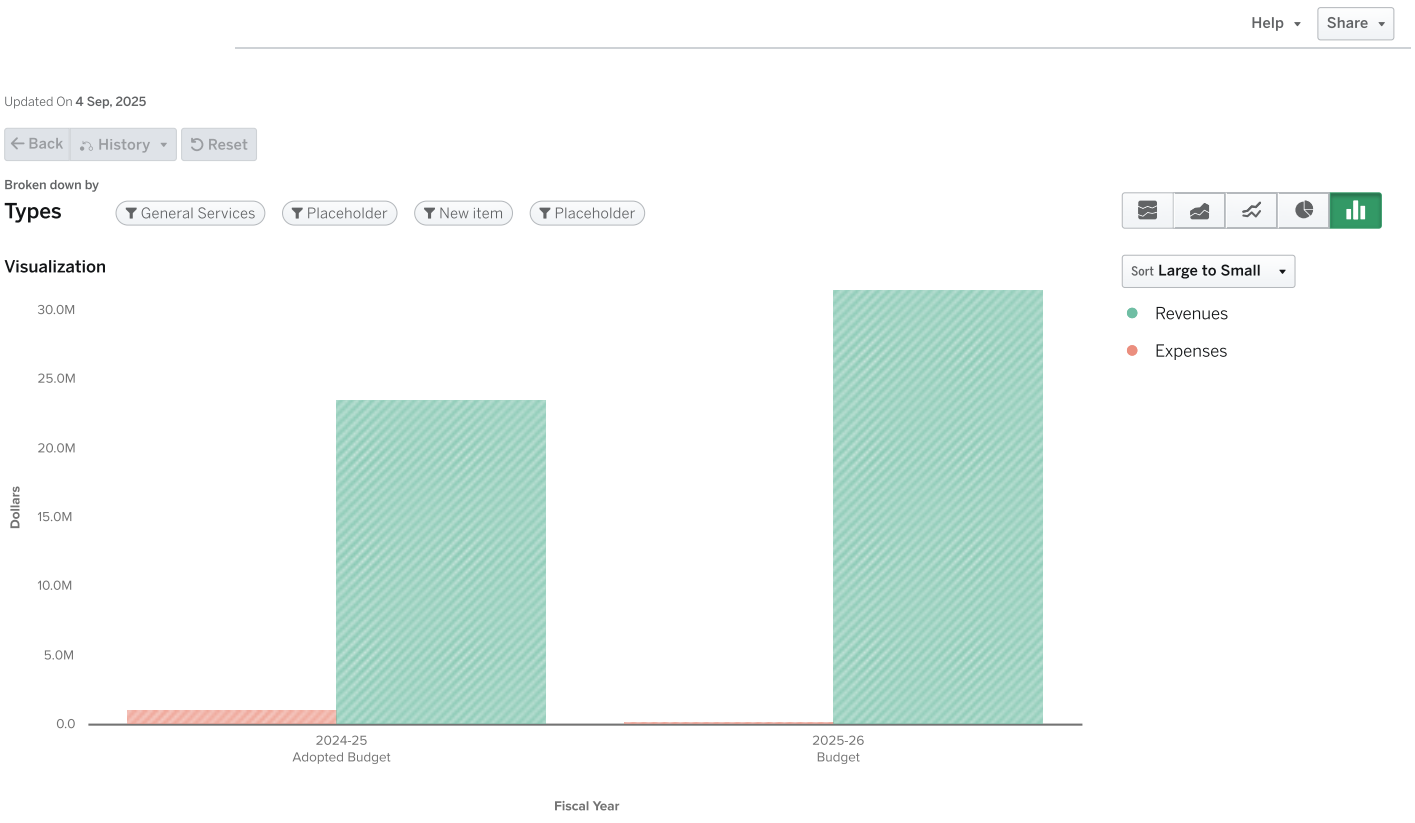
GENERAL SERVICES

Fund: 0001 General
Budget Unit: 20020 - General Services
Function: 01 - General Government
Activity: 10 - Legislative & Admin

DESCRIPTION

General Services is home to non-department specific activities and programs. This includes tax revenues, lease payments, and other general county revenues as well as programs such as litigation, county-wide projects, and other activities that are for the benefit of the County as a whole.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45428 - COST PLAN REIM.	$1,854,938	$2,211,956	–	$7,070,820
45040 - LEASE PAYMENT	$22,836	$21,538	$24,168	$20,000
45290 - OTHER-C. S. RECOUP 2 1/2%	$13,436	$11,392	$1,304	$12,000
CHARGES FOR SERVICES TOTAL	**$1,891,210**	**$2,244,886**	**$25,472**	**$7,102,820**
LICENSES & PERMITS				
41050 - FRANCHISES	$104,697	$113,787	$128,818	$115,000
LICENSES & PERMITS TOTAL	**$104,697**	**$113,787**	**$128,818**	**$115,000**
OTHER REVENUE				
46257 - 4850 REIMBURSEMENT	$65,039	$199,490	$10,000	$5,000
46016 - CREDIT CARD/OTHER REBATE	$6,715	$6,983	$8,594	$3,000
46251 - REIMBURSEMENTS/REFUNDS	$10,000	–	–	$0
46055 - UNCLAIMED FUNDS	–	$828	–	$0
OTHER REVENUE TOTAL	**$81,754**	**$207,302**	**$18,594**	**$8,000**
STATE & FEDERAL AID				
44231 - CFP--COURTS REIMB	$10,307	$10,307	$3,436	$10,000
44440 - FEDERAL-IN LIEU TAXES	$819,645	$733,808	$764,965	$750,000
44230 - STATE-HOMEOWNERS PROP.TAX	$60,996	$59,773	$58,094	$60,000
44010 - STATE - SB90 MANDATES	$10,786	$94,182	$22,781	$0
44044 - STATE-VEH LIC FEES	$16,955	$20,450	$26,141	$20,000
STATE & FEDERAL AID TOTAL	**$918,689**	**$918,520**	**$875,417**	**$840,000**
TAX REVENUE				
40080 - AIRCRAFT TAX	$16,202	$16,457	$31,150	$15,000
40170 - CDC PILT	$26,246	$7,153	$7,360	$7,000
40010 - CURRENT SECURED TAXES	$10,910,023	$11,384,680	$12,350,297	$11,700,000
40020 - CURRENT UNSECURED TAXES	$267,669	$323,668	$287,651	$260,000
40090 - HOTEL TAX	$2,096,417	$2,383,988	$2,379,444	$2,000,000
40050 - PENALTIES	$314,832	$319,769	$277,778	$225,000
40040 - PRIOR UNSECURED TAXES	$5,935	$4,576	$10,347	$4,000
40130 - SUPPLEMENTAL TAXES	$218,662	$204,237	$176,227	$150,000
40051 - TEETER PENALTIES	-$104	–	–	$0
40070 - TIMBER YIELD TAX	$168,025	$113,743	$130,045	$120,000
40060 - USE TAX	$3,122,526	$3,317,314	$2,796,169	$3,100,000
40064 - VLF SWAP IN-LIEU	$2,854,993	$3,043,182	$3,463,018	$3,400,000
TAX REVENUE TOTAL	**$20,001,427**	**$21,118,768**	**$21,909,486**	**$20,981,000**
TRANSFERS				
48000 - TRANSFER-IN	$779,813	–	–	$1,300,000
TRANSFERS TOTAL	**$779,813**	**–**	**–**	**$1,300,000**
USE OF MONEY & PROPERTY				
43015 - INTEREST A&D	$16,809	$21,363	$13,626	$14,000
43018 - INTEREST - DA	$27,471	$64,636	$58,695	$62,400
43011 - INTEREST HEALTH	-$2,298	$4,217	$38,945	$500
43000 - INTEREST INCOME LEASE	–	-$792	–	$0
43010 - INTEREST-INVESTED FUNDS	$646,070	$860,097	$902,527	$900,000
43019 - INTEREST -SEN NUTRI	-$11,946	-$26,636	-$24,613	$970
43014 - INTEREST - SEN TRANS	-$695	-$5,169	-$6,494	$260
43017 - INTEREST -SHERIFF	$92,665	$90,116	$130,227	$108,500
43012 - INTEREST SOCIAL SERVICES	-$288,430	$103,941	$77,148	$60,000
43026 - RENTS & CONC.-COURTHOUSE	$3,635	$3,300	$600	$5,000
43998 - UNREALZED GAINS/LOSSES	$155,596	$183,973	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
USE OF MONEY & PROPERTY TOTAL	**$638,876**	**$1,299,047**	**$1,190,661**	**$1,151,630**
REVENUES TOTAL	**$24,416,467**	**$25,902,309**	**$24,148,448**	**$31,498,450**
Expenses				
SALARIES & BENEFITS				
51090 - GROUP INSURANCE	$2,225	$3,110	$2,423	$0
SALARIES & BENEFITS TOTAL	**$2,225**	**$3,110**	**$2,423**	**$0**
SERVICES & SUPPLIES				
521901 - LITIGATION	$63,896	$330,371	$235,912	$200,000
521811 - MARKETING	$4,752	$2,582	$1,500	$9,000
521900 - PROFESSIONAL SVC	$656,545	$496,290	$390,148	$0
522600 - PROPERTY INSURANCE	$180,048	$508,182	$686,932	$0
524400 - SPECIAL DEPARTMENT EXPENSE	–	$16,025	$28,087	$0
SERVICES & SUPPLIES TOTAL	**$905,241**	**$1,353,450**	**$1,342,579**	**$209,000**
EXPENSES TOTAL	**$907,466**	**$1,356,560**	**$1,345,003**	**$209,000**
Surplus (Deficit)	$23,509,001	$24,545,750	$22,803,445	$31,289,450

LOCAL ASSISTANCE & TRIBAL CONSISTENCY FUND

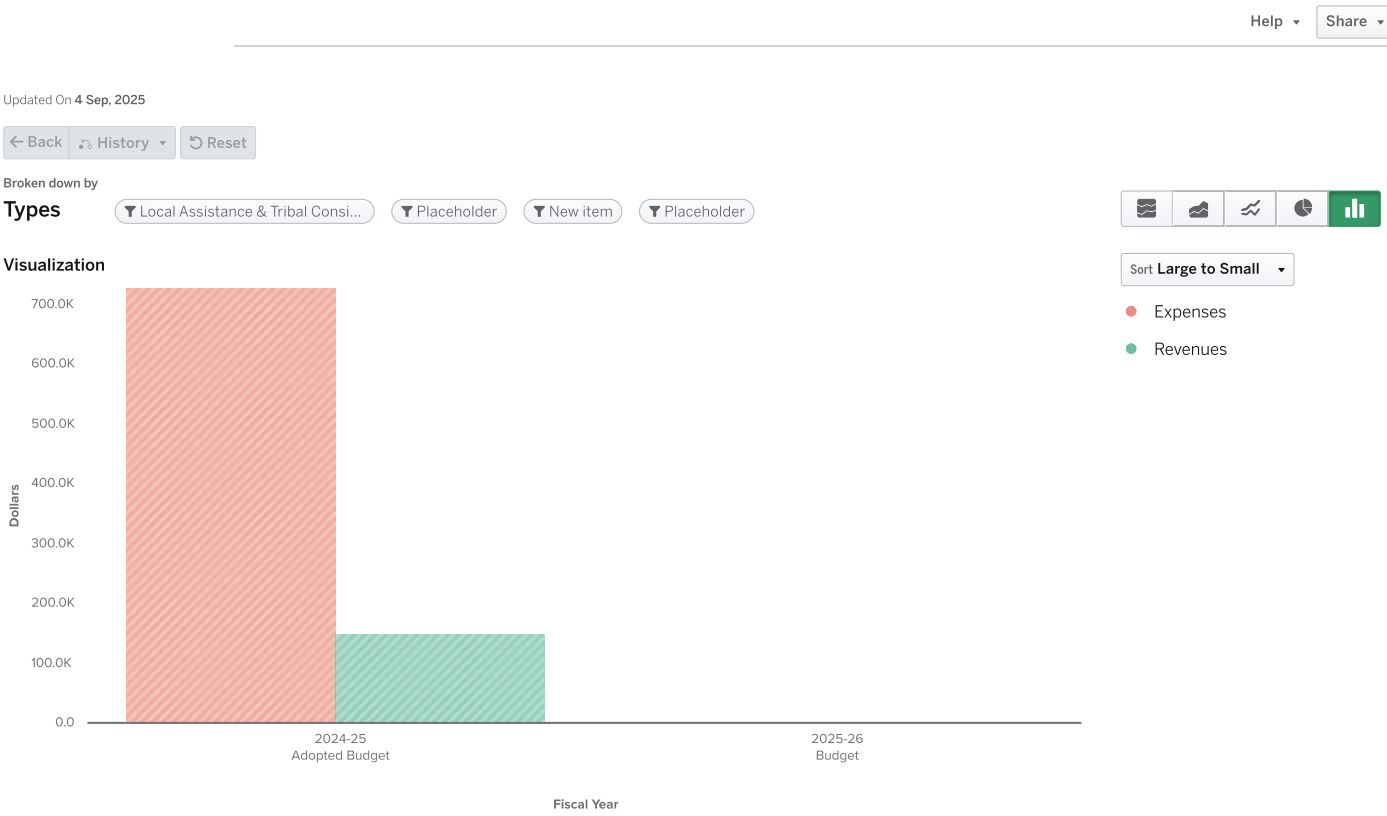
Fund: 0026 Local Assistance & Tribal Consistency Fund
Budget Unit: 80026 - Local Assistance & Tribal Consistency Fund
Function: 01 - General Government
Activity: 10 - Legislative & Admin

DESCRIPTION

The American Rescue Plan appropriated $2 billion to Treasury across fiscal years 2022 and 2023 to provide payments to eligible revenue sharing counties and eligible Tribal governments for use on any governmental purpose except for a lobbying activity. This program is called the Local Assistance and Tribal Consistency Fund (LATCF). Plumas County received two LATCF Allocations of $3,770,368.18 from the US Treasury in 2023 for a total of $7,540,736.36. These funds are expected to be fully allocated by December 31, 2026, however there is flexibility as well as no current sunset date. December 31, 2028 is the target for spending funds (not a hard deadline at this time).

For FY 26, the LATCF program will pivot from the planned offset of the rising costs of health insurance. Currently, no additional expenditures are planned other than an office remodel for functionality in the Building Department approved in FY 23. In the past, these funds have been used for fiscal assistance through CliftonLarsonAllen and Tyler Munis trainings, the Beckwourth Pump Project, and other office improvements including the Human Resources office relocation and unexpected plumbing repairs in the Courthouse.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44415 - FEDERAL - OTHER	$3,762,368	$3,756,468	–	$0
STATE & FEDERAL AID TOTAL	**$3,762,368**	**$3,756,468**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$53,665	$245,990	$194,824	$0
43998 - UNREALZED GAINS/LOSSES	–	$27,012	–	$0
USE OF MONEY & PROPERTY TOTAL	**$53,665**	**$273,002**	**$194,824**	**$0**
REVENUES TOTAL	**$3,816,034**	**$4,029,471**	**$194,824**	**$0**
Expenses				
SERVICES & SUPPLIES				
521700 - MISC EXPENSES	$49,312	$378,688	–	$0
SERVICES & SUPPLIES TOTAL	**$49,312**	**$378,688**	**–**	**$0**
TRANSFERS				
58000 - TRANSFER-OUT	$350,616	$1,173,492	$1,057,510	$0
TRANSFERS TOTAL	**$350,616**	**$1,173,492**	**$1,057,510**	**$0**
EXPENSES TOTAL	**$399,928**	**$1,552,180**	**$1,057,510**	**$0**
Surplus (Deficit)	$3,416,106	$2,477,290	-$862,686	$0

COUNTY COUNSEL

DEPARTMENT NARRATIVE

Department Head: Joshua Brechtel
Title: Director

The mission of County Counsel is to provide quality, timely, and sound legal advice, services, and representation in all civil and administrative proceedings to the Board of Supervisors, elected and appointed department heads, County departments, staff, and special districts.

County Counsel is a support organization; the work is client-driven without any independent objectives. County Counsel is dedicated to the principle that thoughtful, credible, and ethical legal services lead to fewer lawsuits, lower liability costs, better services, and better County government. By interpreting the law in a sound and consistent manner, the office enables clients to reach their objectives in accordance with local, State, and federal law, thereby avoiding, to the extent possible, challenge and confusion.

County Counsel provides legal advice and assistance on matters such as: public policies; land use; human/social services; civil actions; risk management and insurance; municipal and public law; tort law; resources law; environmental law; nuisance abatement; and construction, facilities, and real estate law. The attorneys in County Counsel prepare Board reports and recommendations; prepare legal opinions; draft ordinances, resolutions, and proposed legislation; represent the County before the legislature as directed; formulate litigation strategies; oversee legal research and investigations; act as trial counsel in State court, federal court, and administrative proceedings; monitor legal developments; retain and manage outside counsel; and serve as attorneys for the County in all civil actions.

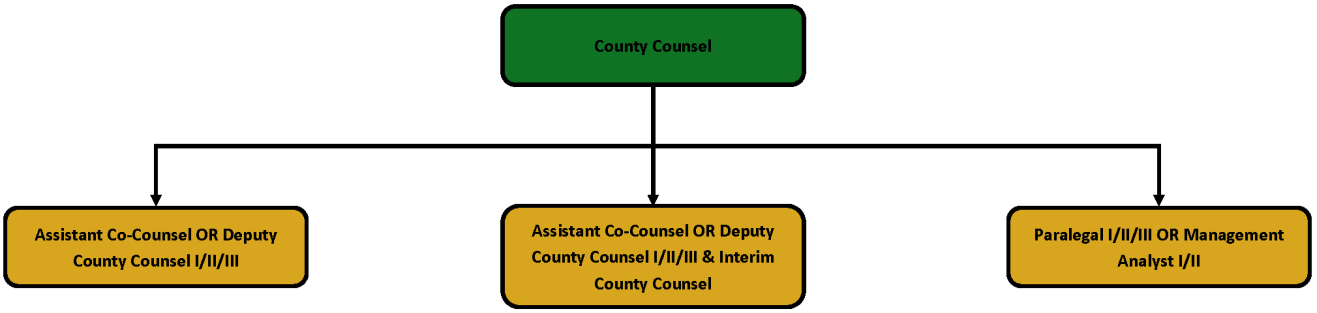
HIGHLIGHTS FROM THE PAST YEAR

During Fiscal Year 24-25, County Counsel's office faced additional challenges as the office was short a full-time attorney and the absence of a CAO and permanent human resources director meant additional duties and responsibilities. However, the office was able to meet the County's requirement for competent and effective legal services by completing 1142 requests for legal services in fiscal year 24/25 compared to only 915 requests in 23/24 when the office was fully-staffed.

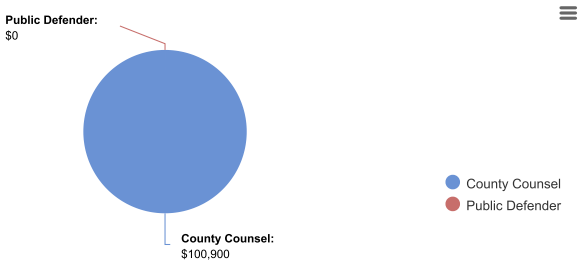
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
County Counsel	4	4	4	4	5
FULL-TIME EQUIVALENT POSITIONS	**4**	**4**	**4**	**4**	**5**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES

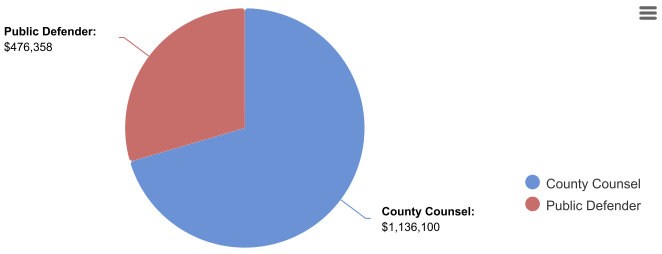


FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

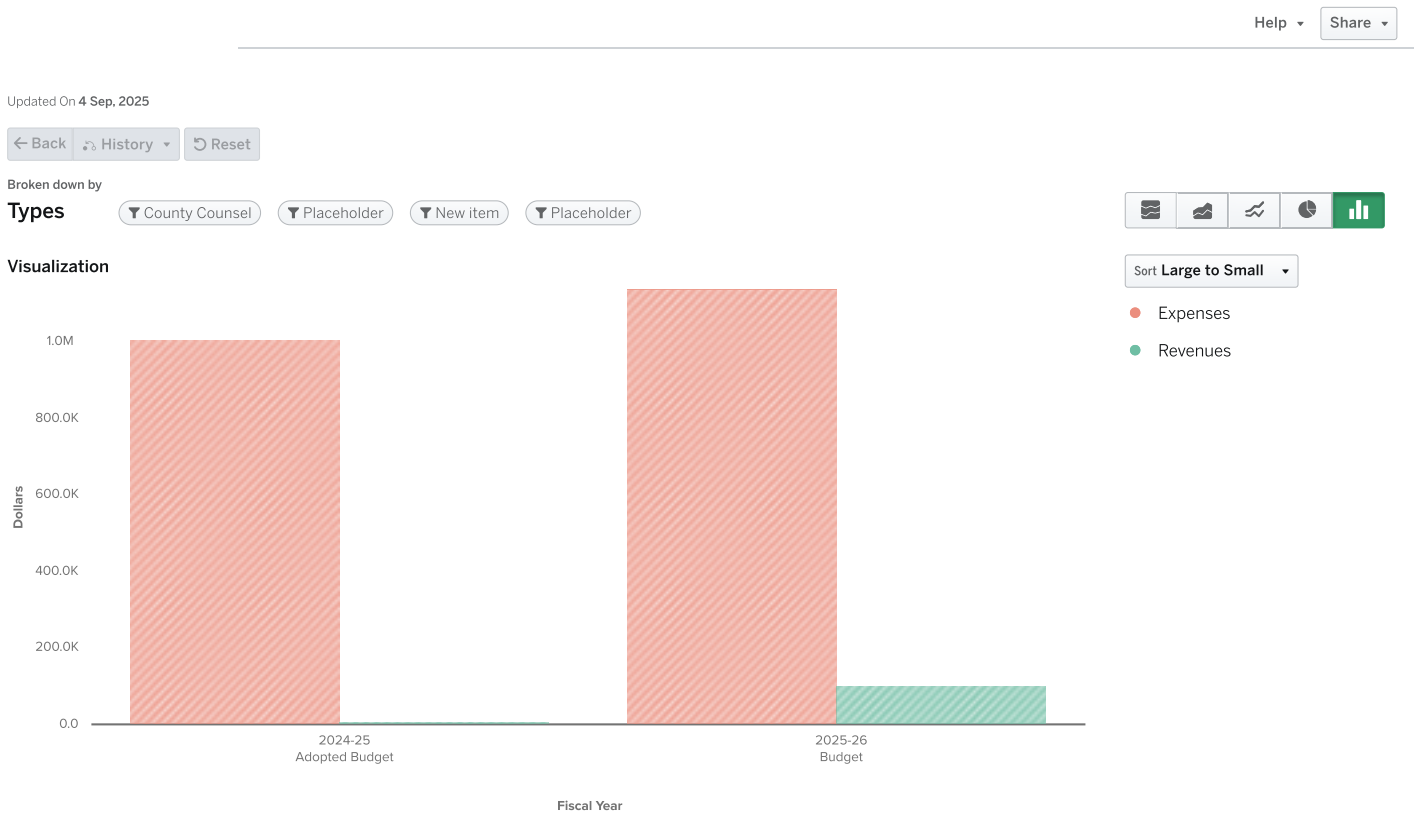
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45050 - LEGAL FEES - P.D. & OTHER	$3,536	$7,072	$26,036	$0
45390 - SMALL CLAIMS FEES	$46	$206	$74	$100
CHARGES FOR SERVICES TOTAL	**$3,582**	**$7,278**	**$26,110**	**$100**
OTHER REVENUE				
46194 - Juvenile Dependency Fee	–	–	–	$100,800
OTHER REVENUE TOTAL	**–**	**–**	**–**	**$100,800**
TRANSFERS				
48000 - TRANSFER-IN	$100,800	$67,200	–	$0
48005 - TRANSFER-IN5	–	–	$17,235	$0
TRANSFERS TOTAL	**$100,800**	**$67,200**	**$17,235**	**$0**
REVENUES TOTAL	**$104,382**	**$74,478**	**$43,345**	**$100,900**
Expenses				
FIXED ASSETS				
549500 - COMPUTER HARDWARE	–	$2,346	$2,981	$3,000
540412 - SOFTWARE	–	–	–	$22,000
FIXED ASSETS TOTAL	**–**	**$2,346**	**$2,981**	**$25,000**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	$270	–	$0
51110 - COMPENSATION INSURANCE	$6,259	$2,877	$5,236	$5,641
51100 - FICA/MEDICARE OASDI	$32,767	$28,381	$27,854	$46,921
51090 - GROUP INSURANCE	$60,989	$51,620	$80,745	$140,033
51150 - LIFE INSURANCE	$726	$405	$388	$1,045
51081 - OPEB LIABILITY	$9,513	$9,660	$9,283	$10,743
51020 - OTHER WAGES	–	$15,743	$23,635	$83,000
51060 - OVERTIME PAY	–	$179	-$59	$0
51000 - REGULAR WAGES	$437,500	$357,071	$350,493	$613,341
51080 - RETIREMENT	$37,056	$106,056	$108,496	$147,553
51070 - UNEMPLOYMENT INSURANCE	$507	$446	$430	$431
SALARIES & BENEFITS TOTAL	**$585,317**	**$572,708**	**$606,501**	**$1,048,708**
SERVICES & SUPPLIES				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
523710 - ANNUAL PUB/REF MANUALS	$6,420	$8,299	$6,980	$8,500
520202 - CELL PHONE SERVICE	–	–	$1,136	$2,160
525700 - CONFLICT COUNSEL	$6,083	$15,020	$14,925	$10,000
525900 - CONSERVATOR COUNSEL	$13,800	$12,190	$24,000	$34,000
526900 - CONTRACTS	$329,244	$330,430	$354,023	$380,000
520230 - COPY CHARGES	–	$8	–	$100
520250 - COPY MACHINE LEASE	$241	$1,465	$4,310	$5,000
526500 - EVALUATIONS	$3,400	$10,600	$21,450	$10,000
524461 - FAMILY SVC COUNSEL	$2,680	$4,050	$2,190	$5,000
520204 - INTERNET SEARCH ENGINE	$7,485	$5,435	$3,680	$5,600
526100 - INVESTIGATIONS	$378	$6,688	$3,491	$9,000
525800 - JUVENILE COUNSEL	–	–	–	$4,000
525119 - LIABILITY SELF-FUND INSURANCE	$4,077	$4,685	$5,841	$5,532
524600 - LITIGATION COSTS	$45	–	–	$2,000
521600 - MEMBERSHIPS/ANNUAL DUES	$5,497	$5,441	$5,273	$7,300
521800 - OFFICE EXPENSE	$7,280	$8,930	$2,356	$4,000
521801 - Office Water	–	–	$274	$600
525000 - OVERHEAD	–	–	–	$4,358
520201 - PHONE - LAND LINE (S)	$376	$64	–	$1,000
520210 - POSTAGE/SHIP, MAIL COST	$131	$48	$51	$50
520234 - PRINTER SUPPLIES	–	–	–	$50
521900 - PROFESSIONAL SVC	$250	$8,841	$18,772	$25,000
527040 - SMALL CLAIM ADVSR COSTS	–	–	–	$500
527000 - TRAINING	–	$3,735	$5,425	$6,000
527500 - TRAVEL- OUT OF COUNTY	$8,035	$7,213	$9,580	$9,000
SERVICES & SUPPLIES TOTAL	**$395,421**	**$433,142**	**$483,757**	**$538,750**
EXPENSES TOTAL	**$980,738**	**$1,008,196**	**$1,093,239**	**$1,612,458**
Surplus (Deficit)	-$876,356	-$933,717	-$1,049,894	-$1,511,558

COUNTY COUNSEL

Fund: 0001 General
Budget Unit: 20080 - County Counsel
Function: 01 - General Government
Activity: 12 - Counsel

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Assistant Co-Counsel OR Deputy County Counsel I/II/III	2	2	2	2	2
County Counsel	1	1	1	0	1
Paralegal I/II/III OR Management Analyst I/II	1	1	1	1	1
Interim County Counsel	0	0	0	1	0
Supervising Paralegal (proposed)	0	0	0	0	1

Position	FY2022	FY2023	FY2024	FY2025	FY2026
FULL-TIME EQUIVALENT POSITIONS	4	4	4	4	5

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45390 - SMALL CLAIMS FEES	$46	$206	$74	$100
CHARGES FOR SERVICES TOTAL	**$46**	**$206**	**$74**	**$100**
OTHER REVENUE				
46194 - Juvenile Dependency Fee	–	–	–	$100,800
OTHER REVENUE TOTAL	**–**	**–**	**–**	**$100,800**
TRANSFERS				
48000 - TRANSFER-IN	$100,800	$67,200	–	$0
48005 - TRANSFER-IN5	–	–	$17,235	$0
TRANSFERS TOTAL	**$100,800**	**$67,200**	**$17,235**	**$0**
REVENUES TOTAL	**$100,846**	**$67,406**	**$17,309**	**$100,900**
Expenses				
FIXED ASSETS				
549500 - COMPUTER HARDWARE	–	$2,346	$2,981	$3,000
540412 - SOFTWARE	–	–	–	$22,000
FIXED ASSETS TOTAL	**–**	**$2,346**	**$2,981**	**$25,000**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	$270	–	$0
51110 - COMPENSATION INSURANCE	$6,259	$2,877	$5,236	$5,641
51100 - FICA/MEDICARE OASDI	$32,767	$28,381	$27,854	$46,921
51090 - GROUP INSURANCE	$60,989	$51,620	$80,745	$140,033
51150 - LIFE INSURANCE	$726	$405	$388	$1,045
51081 - OPEB LIABILITY	$9,513	$9,660	$9,283	$10,743
51020 - OTHER WAGES	–	$15,743	$23,635	$83,000
51060 - OVERTIME PAY	–	$179	-$59	$0
51000 - REGULAR WAGES	$437,500	$357,071	$350,493	$613,341
51080 - RETIREMENT	$37,056	$106,056	$108,496	$147,553
51070 - UNEMPLOYMENT INSURANCE	$507	$446	$430	$431
SALARIES & BENEFITS TOTAL	**$585,317**	**$572,708**	**$606,501**	**$1,048,708**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$6,420	$8,299	$6,980	$8,500
520202 - CELL PHONE SERVICE	–	–	$1,136	$2,160
520230 - COPY CHARGES	–	$8	–	$100
520250 - COPY MACHINE LEASE	$241	$1,465	$4,310	$5,000
520204 - INTERNET SEARCH ENGINE	$7,485	$5,435	$3,680	$5,600
525119 - LIABILITY SELF-FUND INSURANCE	$4,077	$4,685	$5,841	$5,532
524600 - LITIGATION COSTS	$45	–	–	$2,000
521600 - MEMBERSHIPS/ANNUAL DUES	$5,497	$5,441	$5,273	$7,300
521800 - OFFICE EXPENSE	$7,280	$8,930	$2,356	$4,000
521801 - Office Water	–	–	$274	$600
520201 - PHONE - LAND LINE (S)	$376	$64	–	$1,000
520210 - POSTAGE/SHIP, MAIL COST	$131	$48	$51	$50
520234 - PRINTER SUPPLIES	–	–	–	$50
521900 - PROFESSIONAL SVC	–	$8,841	–	$5,000
527040 - SMALL CLAIM ADVSR COSTS	–	–	–	$500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
527000 - TRAINING	–	$3,735	$5,425	$6,000
527500 - TRAVEL- OUT OF COUNTY	$8,035	$7,213	$9,580	$9,000
SERVICES & SUPPLIES TOTAL	**$39,585**	**$54,164**	**$44,905**	**$62,392**
EXPENSES TOTAL	**$624,903**	**$629,217**	**$654,388**	**$1,136,100**
Surplus (Deficit)	-$524,057	-$561,811	-$637,079	-$1,035,200

PUBLIC DEFENDER

Fund: 0001 General
Budget Unit: 20320- Public Defender
Function: 02 - Public Protection
Activity: 17 - Judicial

DESCRIPTION

In California, counties are primarily responsible for providing and paying for indigent defense. Indigent defense in Plumas County is provided by independent, private attorneys that contract with Plumas County to provide representation in a certain number of cases and/or over a certain amount of time. The County Counsel office oversees the budget and contracting with the public defender group. Currently, there are three public defenders representing the indigent defendants of Plumas County: Craig Osborne, Alyssa Thomas, and Anna M. Samardich Tyner.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

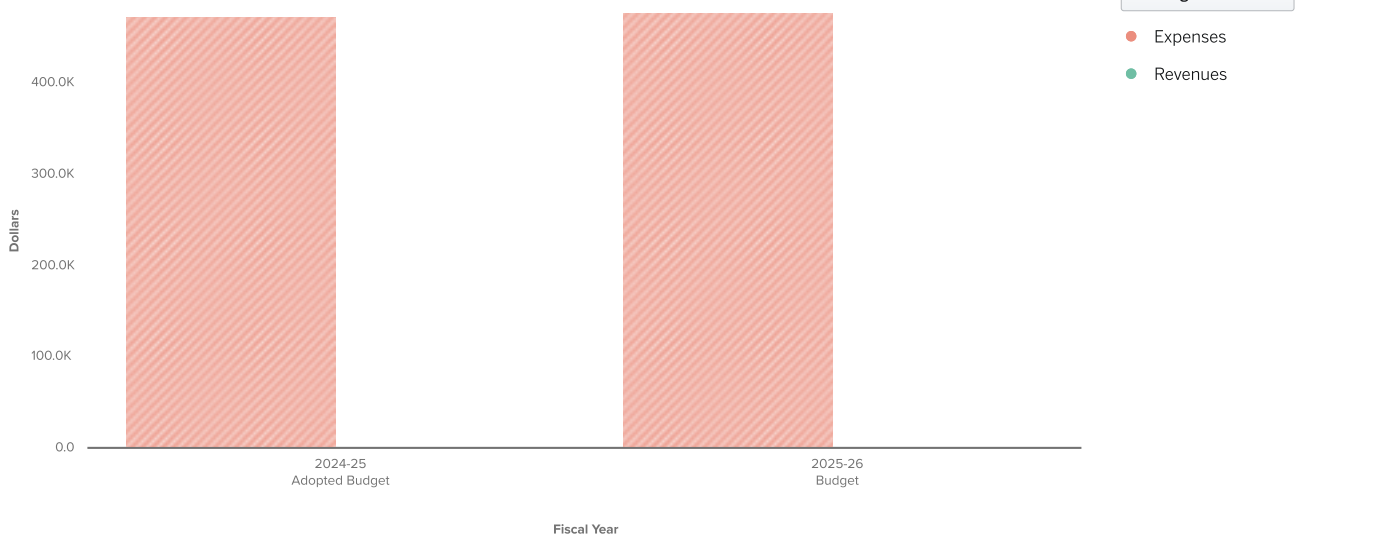
Back History Reset

Broken down by

Types

Public Defender Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45050 - LEGAL FEES - P.D. & OTHER	$3,536	$7,072	$26,036	$0
CHARGES FOR SERVICES TOTAL	**$3,536**	**$7,072**	**$26,036**	**$0**
REVENUES TOTAL	**$3,536**	**$7,072**	**$26,036**	**$0**
Expenses				
SERVICES & SUPPLIES				
525700 - CONFLICT COUNSEL	$6,083	$15,020	$14,925	$10,000
525900 - CONSERVATOR COUNSEL	$13,800	$12,190	$24,000	$34,000
526900 - CONTRACTS	$329,244	$330,430	$354,023	$380,000
526500 - EVALUATIONS	$3,400	$10,600	$21,450	$10,000
524461 - FAMILY SVC COUNSEL	$2,680	$4,050	$2,190	$5,000
526100 - INVESTIGATIONS	$378	$6,688	$3,491	$9,000
525800 - JUVENILE COUNSEL	–	–	–	$4,000
525000 - OVERHEAD	–	–	–	$4,358
521900 - PROFESSIONAL SVC	$250	–	$18,772	$20,000
SERVICES & SUPPLIES TOTAL	**$355,835**	**$378,978**	**$438,852**	**$476,358**
EXPENSES TOTAL	**$355,835**	**$378,978**	**$438,852**	**$476,358**
Surplus (Deficit)	-$352,299	-$371,906	-$412,816	-$476,358

DISTRICT ATTORNEY

DEPARTMENT NARRATIVE & HIGHLIGHTS FROM THE PAST YEAR

Mission Statement:
Our mission is to vigorously, fairly and compassionately seek justice each day. As the chief law enforcement officer in Plumas County, I take our mission and daily responsibilities very seriously. By law, the district attorney is the chief law enforcement officer in the county. While a district attorney's duties are not limited to criminal prosecution, California law provides the district attorney's most essential duty is investigating and prosecuting criminal offenses on behalf of the People. California law provides

Department Description and Key Issues:
The District Attorney Team
The Plumas County District Attorney's Office meets its Constitutional obligations through the tireless public service of the DA staff. Team members include two Assistant District Attorneys, three legal secretaries, a fiscal officer, two investigators, an Alternative Sentencing (ASP) Manager and two ASP case workers (currently vacant). In serving Plumas County, these dedicated workers regularly deal with disturbing subject matter, stressful situations and victims going through the worst day of their lives. Our staff addresses these daily challenges with a consistency, fairness, grace and perseverance of which we are all rightly proud.

2024 Filing Statistics, Staffing and Legal Scrutiny
During the calendar year of 2024, the DA's office reviewed approximately 817 investigations, filing criminal charges in approximately 437 cases, not counting juvenile cases or probation violations. We continue to maintain one of the most experienced staffs in Plumas County, meeting all of our daily court and office obligations. For the 14th consecutive year, the Plumas County District Attorney's Office did not have a conviction reversed on appeal (nor were we the subject of any type of lawsuit).

Alternative Sentencing Program
In addition to the traditional prosecution of crime, the DA's office houses and supports the award-winning Alternative Sentencing Program (ASP). ASP exists to assist low-level offenders in the journey of becoming clean and sober, curb drug-related crime, reduce impaired driving, and reunite broken families. ASP is responsible for creating responses to the ever-changing criminal justice system while keeping Plumas County relevant and up to date with programs mandated by State and Federal governments, including administering Plumas County's highly successful Drug Court (Community Justice Court). ASP works with the Courts throughout Plumas County, ancillary service providers, non-profits as well as law enforcement to ensure quality, evidence-based pretrial, re-entry, and reintegration programming is being offered in Plumas County. In 2024, ASP became Plumas County's lead agency to assist the Superior Court in executing the Mandated Treatment Court as created by the overwhelming will of California residents with their passage of Proposition 36. We remain committed to the treatment of certain populations of criminal offenders and are grateful to California voters for providing this additional tool in requiring treatment to certain offenders.

Truancy Prevention Team
The DA's office continues to partner with our schools in providing prevention services through the Truancy Prevention Team. The TPT supplements school truancy programs by offering early intervention

designed to identify and correct a student's root cause of truancy. Since Assembly Bill 901 went into effect 1/1/2021 significantly removing Probation's role in truancy, the DA's office has increased our attention in both prevention, detection, and prosecution. The DA's office has been able to accomplish these goals despite a lack of county general fund or state grant support. While the DA's office recognizes the 2024-25 school years was one of transition, we stand ready to continue and reinforce our partnership with Plumas County schools in the area of eliminating truancy.

DA Investigator Shawn Adams has led this response, meeting regularly with school site administrators to identify those students who are truant. Once the student has been identified, a plan is formulated between Shawn and the school to check on the student's welfare and encourage the student to reintegrate with school staff. To meet this challenge Shawn routinely travels from Portola to Chester visiting students. In addition to making sure Plumas County children receive the education to which they are entitled, our truancy prevention efforts also provide an important safety net for some of the most vulnerable in our community. An excellent example of the importance of this program occurred a few years ago.

During the fall of 2020 when Shawn returned to the Indian Valley residence of a 6 year old who was not been seen by her school nor had picked up materials for distance learning. Shawn had previously visited the residence and expressed concern about the health and safety of the three children living there. When Shawn returned he found the six-year-old student babysitting her 3 and 5 year-old brothers. All were in a trailer described by a responding deputy as being in "shambles – the carpet was filthy and covered in food, trash was strewn about the residence." The boys were dressed only in diapers and were restrained with zip ties in car seats and placed in front of a television. The six-year old, who had not seen her parents in hours and did not know where they were, was dressed in dirty clothes with her shirt on inside out and backwards, wearing mismatched shoes on the wrong feet and wearing glasses so scratched it was difficult to see out of them. When Shawn first approached the house the six-year old had difficulty opening the front door and there was nothing readily available to cut the zip ties and free the boys from their undersized car seats. Upon these observations Shawn contacted and engaged Plumas County deputies and social services workers who all responded and addressed the situation.

Legal Actions Outside of Court

Outside of the courtroom, we also continue to serve Plumas County. As part of the historic PG&E criminal settlement stemming from the Dixie Fire, we continue to work with our Monitor to hold PG&E to the terms of our agreement. This five-year supervision includes, for example, pushing back on PG&E's attempts to abandon or curtail effective but expensive EVM (Enhanced Vegetation Management) in favor of far cheaper EPSS (Enhanced Powerline Safety Settings).

We also represent the People of the State of California in parole hearings providing efforts to assist surviving relatives and make sure offenders serve an appropriate sentence.

Additionally, we attend unexpected and necessary appearances such as we did this past month when a Santa Cruz County Superior Court judge considered (and denied) ordering a sexually violent predator to be housed in Plumas County. We will continue to attend these hearings to vehemently object to such an inappropriate and dangerous placement.

Community Service

Not lost among the many accomplishments of the staff of the district attorney's office is the dedication to serving our community. As an office, we pick up trash, keeping Highway 70 clean through the CalTrans Adopt a Highway program; we host the Quincy Community Supper serving a hearty meal of enchiladas, rice, beans and salad for 100+ members of our community; and we also provide educational opportunities allowing local college students to intern in our office to learn about criminal law as well as serving as a mentor for a local high school senior as they prepare a mock trial for their senior project.

Challenges and Solutions for 2025-26

At the outset, the district attorney's office wishes to acknowledge the change in trajectory and positive momentum in Plumas County's government during 2025. We are noticing a level of calm, consistency and competence which is allowing us to better meet our obligations – the foremost of which is serving the citizens of Plumas County.

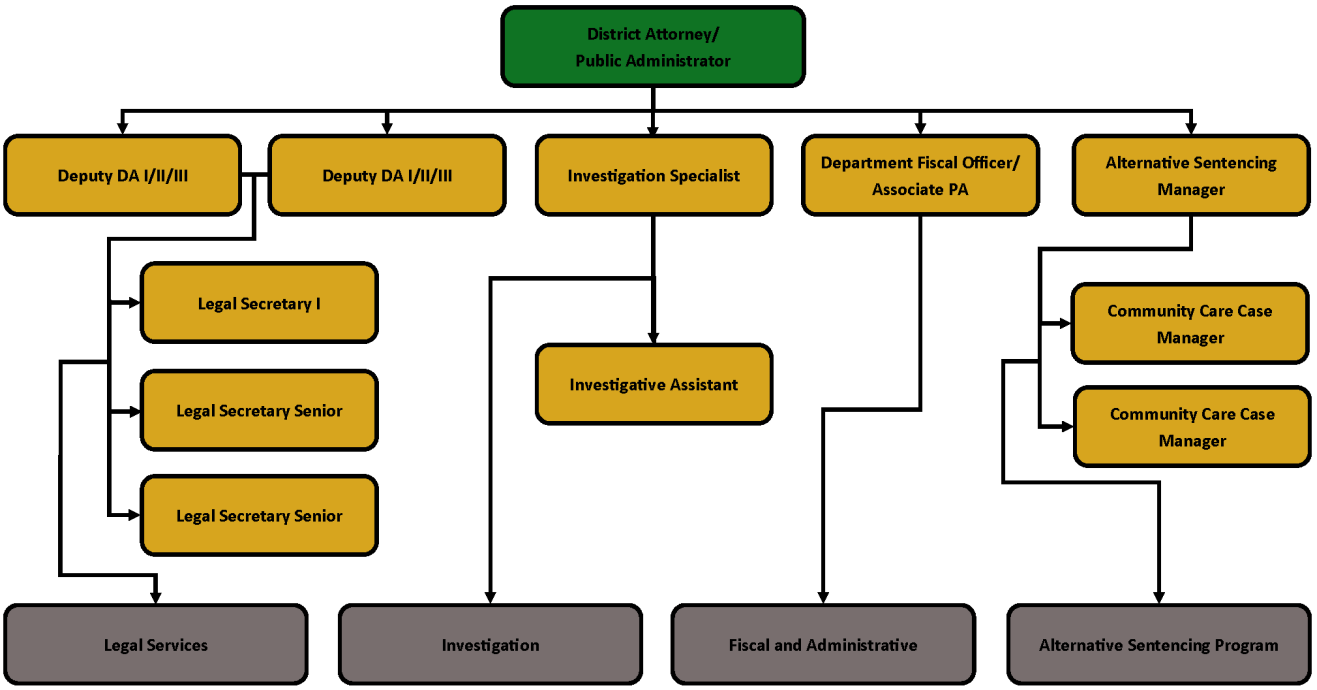
This newfound footing will certainly allow our office, and others within the county, to meet a variety of challenges in the coming year. Most prominent will be the transition in leadership personnel we will see in both Plumas County's law enforcement community as well as in the district attorney's office. Specifically, the DA's office will be losing its fiscal officer to a well-deserved retirement. Sheri Johns, the DA Fiscal Officer, has provided a level of dedicated excellence in her fiscal work and leadership since 2006. While she will be undeniably missed, she (and office staff) has worked tirelessly to make sure this transition is as seamless as possible. Secondarily, we are eager and excited to continue our implementation of Proposition 36. On November 5, 2024, some 68% of California voters approved Proposition 36 – the Homelessness, Drug Addiction and Theft Reduction Act. In Plumas County, with our partnership between the court, prosecution and defense bar, as well as our established and award-winning Alternative Sentencing Program, we were well positioned to implement this sea-change in criminal law. I remain excited to see Plumas County's growth in embracing and expanding the programming created by Proposition 36.

Respectfully submitted,
DAVID HOLLISTER
District Attorney

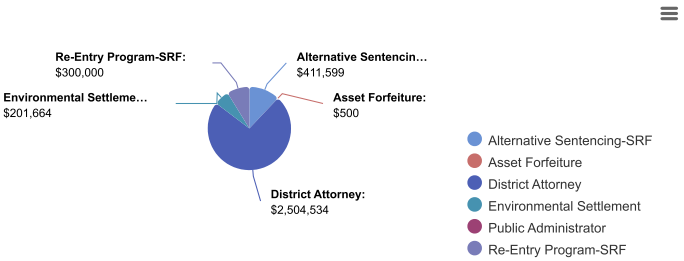
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Alternative Sentencing Program	3	3	3	3	3
District Attorney	8.6	8.6	8.8	8.8	8.8
Public Administrator	0.4	0.4	0.2	0.2	0.2
Re-Entry Program	0	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**12**	**13**	**13**	**13**	**13**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES

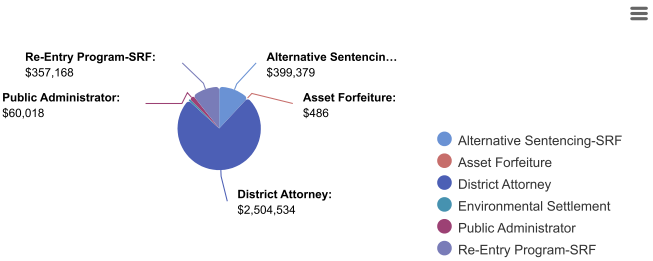


FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45110 - ESTATE FEES	–	–	$10,197	$0
45083 - GEN SVC CHARGES FOR SERVICES	$599	$263	$40	$300
45420 - TESTING FEES - D.A.-DUI	$2,814	$3,119	$1,845	$2,000
CHARGES FOR SERVICES TOTAL	**$3,412**	**$3,382**	**$12,082**	**$2,300**
FINES & PENALTIES				
42014 - ASSETS FORFEITURE	–	–	$1,475	$500
FINES & PENALTIES TOTAL	**–**	**–**	**$1,475**	**$500**
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	$218	$935	$3,432	$0
46611 - REVENUE FROM SETTLEMENTS	$208,799	$200,000	$200,000	$201,125
OTHER REVENUE TOTAL	**$209,017**	**$200,935**	**$203,432**	**$201,125**
STATE & FEDERAL AID				
44027 - STATE GRANT	–	–	$46,219	$300,000
44290 - STATE-OTHER	–	–	$1,216,139	$0
44393 - ST- SLESF & JUVNL JST	$8,637	$9,976	$10,406	$8,000
44042 - ST VEH THEFT SEC 9250.14	$27,734	$27,935	$27,032	$26,000
STATE & FEDERAL AID TOTAL	**$36,371**	**$37,911**	**$1,299,797**	**$334,000**
TAX REVENUE				
40061 - SALES TAX 1/2% PUB SAFETY	$149,970	$119,646	$141,105	$125,000
TAX REVENUE TOTAL	**$149,970**	**$119,646**	**$141,105**	**$125,000**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$1,864,591	$1,885,774	$2,127,829	$2,343,234
48000 - TRANSFER-IN	–	–	–	$539
48001 - TRANSFER-IN1	–	–	$11,404	$21,969
48079 - TRN-CCPIF AB109	–	–	$134,807	$389,630
48005 - TRANSFER-IN5	–	–	$38,620	$0
TRANSFERS TOTAL	**$1,864,591**	**$1,885,774**	**$2,312,659**	**$2,755,372**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$4,771	$13,748	$18,189	$0
43998 - UNREALZED GAINS/LOSSES	$374	$2,023	–	$0
USE OF MONEY & PROPERTY TOTAL	**$5,146**	**$15,772**	**$18,189**	**$0**
REVENUES TOTAL	**$2,268,507**	**$2,263,419**	**$3,988,739**	**$3,418,297**
Expenses				
FIXED ASSETS				
540412 - SOFTWARE	–	$4,033	–	$0
541501 - VEHICLE 4X4	–	–	–	$60,000
FIXED ASSETS TOTAL	**–**	**$4,033**	**–**	**$60,000**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$3,480	$4,430	$4,940	$6,360
51110 - COMPENSATION INSURANCE	$8,067	$7,796	$10,260	$13,619
51100 - FICA/MEDICARE OASDI	$48,640	$63,367	$68,045	$86,150
51090 - GROUP INSURANCE	$70,550	$74,499	$122,913	$255,742
51150 - LIFE INSURANCE	$334	$334	$334	$370
51081 - OPEB LIABILITY	$23,782	$24,149	$30,173	$34,912
51020 - OTHER WAGES	$2,879	$645	$4,564	$14,000
51060 - OVERTIME PAY	$17,503	$31,170	$32,587	$47,000
51000 - REGULAR WAGES	$643,114	$819,658	$894,185	$1,174,603
51080 - RETIREMENT	$654,376	$797,162	$859,873	$916,203
51070 - UNEMPLOYMENT INSURANCE	$2,564	$1,880	$624	$844
SALARIES & BENEFITS TOTAL	**$1,475,288**	**$1,825,091**	**$2,028,499**	**$2,549,803**
SERVICES & SUPPLIES				
521922 - ASST FORFEIT. SVC FNDING	–	–	$134	$500
520250 - COPY MACHINE LEASE	$2,703	$2,679	$3,177	$14,400
521908 - COURT REPORTER SVC	$48	–	$32	$1,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521930 - DUI PROFESSIONAL SVC	$4,130	$3,640	$3,266	$6,000
527802 - ELECTRIC CHARGES	–	–	$938	$3,000
521102 - FUEL - VEHICLE	$2,610	$2,218	$1,786	$3,800
527750 - IN CNTY HOSTING	–	–	–	$150
520204 - INTERNET SEARCH ENGINE	$12,075	$12,320	$46,618	$54,368
525119 - LIABILITY SELF-FUND INSURANCE	$5,965	$6,816	$8,417	$10,846
521980 - MEDICAL SERVICE - PROF SV	$1,253	$800	$200	$3,000
521600 - MEMBERSHIPS/ANNUAL DUES	$6,397	$5,894	$6,123	$8,000
521800 - OFFICE EXPENSE	$7,564	$8,093	$4,208	$20,200
521230 - OFFICE FURNITURE/EQUIP	$3,764	$4,040	$12,173	$15,000
521801 - Office Water	–	$464	$941	$1,200
525000 - OVERHEAD	–	–	–	$202,573
520201 - PHONE - LAND LINE (S)	$2,746	$2,786	$3,947	$5,650
520210 - POSTAGE/SHIP, MAIL COST	$313	$142	$146	$400
527410 - CLIENT SERVICE EXP	–	–	$846	$17,000
521900 - PROFESSIONAL SVC	$9,178	$15,517	$8,002	$75,000
527803 - PROPANE/OTHR HEATING FUEL	–	–	$1,696	$2,000
523670 - REF MANUAL/LAW,CODE BOOKS	$3,422	$3,693	$4,001	$5,150
524000 - RENT - OFFICE/SPACE	–	–	$80	$960
524200 - RENTS/LEASES STRUCTURES	–	–	$5,875	$16,800
524400 - SPECIAL DEPARTMENT EXPENSE	$2,500	$493	$2,500	$2,500
524207 - STORAGE SPACE RENT	–	–	$480	$7,000
527500 - TRAVEL- OUT OF COUNTY	$3,514	$12,879	$18,020	$38,500
520902 - VEHICLE MAINTENANCE	$2,275	$1,480	$1,148	$3,500
521000 - WITNESS FEES/COSTS	–	$1,861	$170	$2,500
SERVICES & SUPPLIES TOTAL	**$70,457**	**$85,817**	**$134,925**	**$520,997**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	–	$195,000
58001 - TRANSFER-OUT1	–	–	$2,633	$20,867
TRANSFERS TOTAL	**–**	**–**	**$2,633**	**$215,867**
EXPENSES TOTAL	**$1,545,745**	**$1,914,941**	**$2,166,057**	**$3,346,667**
Surplus (Deficit)	$722,761	$348,478	$1,822,682	$71,630

ALTERNATIVE SENTENCING-SRF

Fund: 0309 DA Alt Sentencing
Budget Unit: 70309 - DA Alternative Sentencing-SRF
Function: 02 - Public Protection
Activity: 17 - Judicial

DESCRIPTION

The Plumas County Alternative Sentencing Program (ASP) Office exists to assist justice involved individuals in the journey of becoming clean and sober, curb drug-related crime, reduce impaired driving, and reunite broken families.
The Alternative Sentencing Program Office is located within the District Attorney's Office and is the group in the County that is responsible for creating responses to the ever-changing criminal justice system while keeping Plumas County relevant and up to date with programs mandated by State and Federal governments. ASP works with the Courts throughout Plumas County, ancillary service providers, non-profits as well as law enforcement to ensure quality, evidence-based pretrial, re-entry, and reintegration programming is being offered in Plumas County. Alternative Sentencing also operates and oversees the Day Reporting Center connected to the Plumas County Correctional Facility.
ASP Award: Statewide county organization recognizes the Plumas Alternative Sentencing Program - Plumas News
Drug Court Success : Drug Court successes - here are some of their stories - Plumas News

REVENUE VS. EXPENDITURE

POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Community Care Case Manager	2	2	2	2	2
Alternative Sentencing Coordinator	1	0	0	0	0
Alternative Sentencing Manager	0	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**3**	**3**	**3**	**3**	**3**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44290 - STATE-OTHER	–	–	$16,139	$0
STATE & FEDERAL AID TOTAL	**–**	**–**	**$16,139**	**$0**
TRANSFERS				
48001 - TRANSFER-IN1	–	–	$11,404	$21,969
48079 - TRN-CCPIF AB109	–	–	$134,807	$389,630
TRANSFERS TOTAL	**–**	**–**	**$146,210**	**$411,599**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	–	$35	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**–**	**$35**	**$0**
REVENUES TOTAL	**–**	**–**	**$162,385**	**$411,599**
Expenses				

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	–	$260	$1,800
51110 - COMPENSATION INSURANCE	–	–	–	$2,588
51100 - FICA/MEDICARE OASDI	–	–	$2,630	$14,088
51090 - GROUP INSURANCE	–	–	$1,200	$71,798
51081 - OPEB LIABILITY	–	–	$6,963	$8,057
51060 - OVERTIME PAY	–	–	$1,123	$0
51000 - REGULAR WAGES	–	–	$32,352	$183,473
51080 - RETIREMENT	–	–	$30,062	$43,709
51070 - UNEMPLOYMENT INSURANCE	–	–	–	$168
SALARIES & BENEFITS TOTAL	**–**	**–**	**$74,590**	**$325,681**
SERVICES & SUPPLIES				
527802 - ELECTRIC CHARGES	–	–	$938	$3,000
521102 - FUEL - VEHICLE	–	–	–	$300
520204 - INTERNET SEARCH ENGINE	–	–	$9,520	$11,368
525119 - LIABILITY SELF-FUND INSURANCE	–	–	–	$2,153
521800 - OFFICE EXPENSE	–	–	$6	$2,000
521230 - OFFICE FURNITURE/EQUIP	–	–	$0	$2,000
520201 - PHONE - LAND LINE (S)	–	–	$130	$250
527410 - CLIENT SERVICE EXP	–	–	$846	$17,000
527803 - PROPANE/OTHR HEATING FUEL	–	–	$1,696	$2,000
524000 - RENT - OFFICE/SPACE	–	–	$80	$960
524200 - RENTS/LEASES STRUCTURES	–	–	$5,875	$16,800
524207 - STORAGE SPACE RENT	–	–	$480	$0
527500 - TRAVEL- OUT OF COUNTY	–	–	$5,371	$10,000
SERVICES & SUPPLIES TOTAL	**–**	**–**	**$24,943**	**$67,831**
TRANSFERS				
58001 - TRANSFER-OUT1	–	–	$133	$5,867
TRANSFERS TOTAL	**–**	**–**	**$133**	**$5,867**
EXPENSES TOTAL	**–**	**–**	**$99,666**	**$399,379**
Surplus (Deficit)	$0	$0	$62,719	$12,220

ASSET FORFEITURE

Fund: 00D1 Asset Forfeiture
Budget Unit: 70311 - DA-Asset Forfeiture
Function: 02 - Public Protection
Activity: 17 - Judicial

DESCRIPTION

The Asset Forfeiture fund is a restricted revenue fund comprised of proceeds from forfeiture actions initiated by the Office of the District Attorney. Use of these funds is specifically limited by statute.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

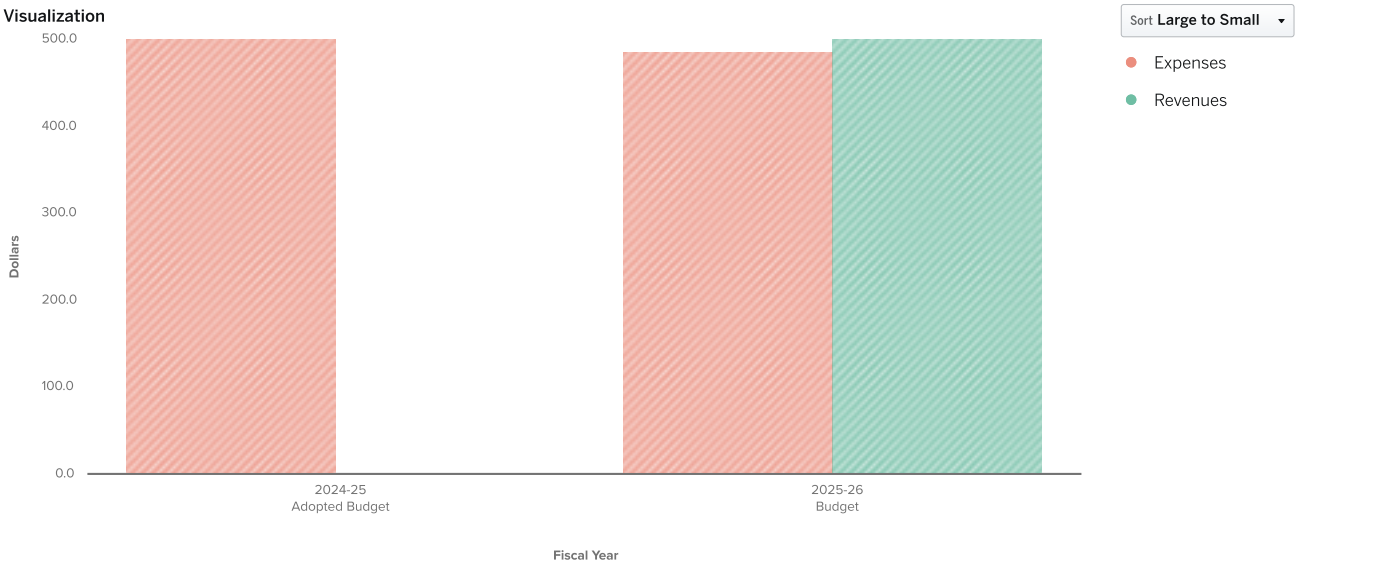
Back History Reset

Broken down by

Types

Asset Forfeiture Placeholder New item Placeholder

Visualization



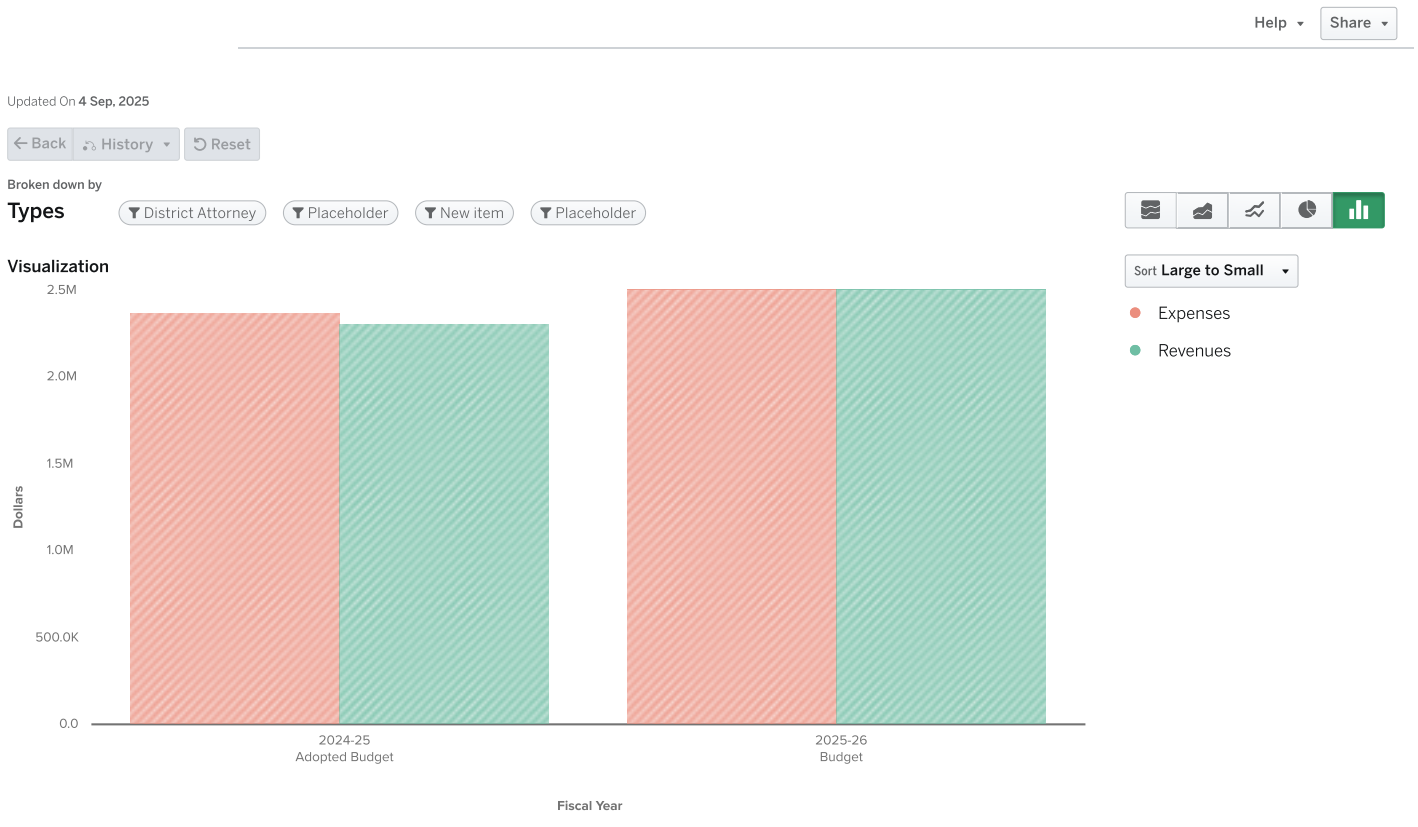
BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
FINES & PENALTIES				
42014 - ASSETS FORFEITURE	–	–	$1,475	$500
FINES & PENALTIES TOTAL	**–**	**–**	**$1,475**	**$500**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$424	$542	$564	$0
43998 - UNREALZED GAINS/LOSSES	$137	$126	–	$0
USE OF MONEY & PROPERTY TOTAL	**$561**	**$669**	**$564**	**$0**
REVENUES TOTAL	**$561**	**$669**	**$2,039**	**$500**
Expenses				
SERVICES & SUPPLIES				
521922 - ASST FORFEIT. SVC FNDING	–	–	$134	$500
525000 - OVERHEAD	–	–	–	-$14
SERVICES & SUPPLIES TOTAL	**–**	**–**	**$134**	**$486**
EXPENSES TOTAL	**–**	**–**	**$134**	**$486**
Surplus (Deficit)	$561	$669	$1,905	$14

DISTRICT ATTORNEY

Fund: 0001 0001D District Attorney
Budget Unit: 70301 - District Attorney
Function: 02 - Public Protection
Activity: 17 - Judicial

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
District Attorney Administrator/Assistant Pubic Administrator OR Department Fiscal Officer I/II OR Grant Compliance Officer	0	0	0	0	0.8
Paralegal I/II/III OR Legal Services Assistant I/II OR Legal Secretary-Trainee/Legal Secretary/Legal Secretary-Senior	3	0	0	2	3
District Attorney	1	1	1	1	1
Assistant District Attorney OR Deputy District Attorney I/II/III	2	2	2	2	2
Investigative Assistant OR Investigation Specialist	2	2	2	2	2

Position	FY2022	FY2023	FY2024	FY2025	FY2026
District Attorney Administrator/Assistant Pubic Administrator OR Paralegal I/II/III OR Legal Services Assistant I/II OR Legal Secretary-Trainee/Legal Secretary/Legal Secretary-Senior	0	3	3	1	0
Department Fiscal Officer I/II OR Grant Compliance Officer OR District Attorney Administrator/Assistant Public Administrator	0.6	0.6	0.8	0.8	0
FULL-TIME EQUIVALENT POSITIONS	**8.6**	**8.6**	**8.8**	**8.8**	**8.8**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45083 - GEN SVC CHARGES FOR SERVICES	$599	$263	$40	$300
45420 - TESTING FEES - D.A.-DUI	$2,814	$3,119	$1,845	$2,000
CHARGES FOR SERVICES TOTAL	**$3,412**	**$3,382**	**$1,885**	**$2,300**
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	$218	$935	$3,432	$0
OTHER REVENUE TOTAL	**$218**	**$935**	**$3,432**	**$0**
STATE & FEDERAL AID				
44393 - ST- SLESF & JUVNL JST	$8,637	$9,976	$10,406	$8,000
44042 - ST VEH THEFT SEC 9250.14	$27,734	$27,935	$27,032	$26,000
STATE & FEDERAL AID TOTAL	**$36,371**	**$37,911**	**$37,438**	**$34,000**
TAX REVENUE				
40061 - SALES TAX 1/2% PUB SAFETY	$149,970	$119,646	$141,105	$125,000
TAX REVENUE TOTAL	**$149,970**	**$119,646**	**$141,105**	**$125,000**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$1,864,591	$1,885,774	$2,127,829	$2,343,234
48005 - TRANSFER-IN5	–	–	$38,620	$0
TRANSFERS TOTAL	**$1,864,591**	**$1,885,774**	**$2,166,449**	**$2,343,234**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$205	$263	$270	$0
USE OF MONEY & PROPERTY TOTAL	**$205**	**$263**	**$270**	**$0**
REVENUES TOTAL	**$2,054,767**	**$2,047,911**	**$2,350,579**	**$2,504,534**
Expenses				
FIXED ASSETS				
540412 - SOFTWARE	–	$4,033	–	$0
541501 - VEHICLE 4X4	–	–	–	$60,000
FIXED ASSETS TOTAL	**–**	**$4,033**	**–**	**$60,000**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$3,480	$4,430	$4,680	$4,440
51110 - COMPENSATION INSURANCE	$7,673	$6,889	$9,331	$10,367
51100 - FICA/MEDICARE OASDI	$46,406	$62,158	$64,270	$67,296
51090 - GROUP INSURANCE	$69,450	$73,659	$121,713	$147,319
51150 - LIFE INSURANCE	$334	$334	$334	$370
51081 - OPEB LIABILITY	$22,830	$23,183	$20,424	$23,632
51020 - OTHER WAGES	$2,879	$645	$4,564	$14,000
51060 - OVERTIME PAY	$17,503	$31,170	$30,979	$40,000
51000 - REGULAR WAGES	$615,034	$804,831	$846,863	$928,844
51080 - RETIREMENT	$651,907	$793,555	$819,116	$857,121
51070 - UNEMPLOYMENT INSURANCE	$2,526	$1,848	$595	$649
SALARIES & BENEFITS TOTAL	**$1,440,021**	**$1,802,703**	**$1,922,870**	**$2,094,038**
SERVICES & SUPPLIES				
520250 - COPY MACHINE LEASE	$2,703	$2,679	$2,481	$7,200

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521908 - COURT REPORTER SVC	$48	–	$32	$1,000
521930 - DUI PROFESSIONAL SVC	$4,130	$3,640	$3,266	$6,000
521102 - FUEL - VEHICLE	$2,610	$2,218	$1,786	$3,500
527750 - IN CNTY HOSTING	–	–	–	$150
520204 - INTERNET SEARCH ENGINE	$9,533	$7,883	$19,236	$23,000
525119 - LIABILITY SELF-FUND INSURANCE	$5,673	$6,479	$8,020	$8,352
521980 - MEDICAL SERVICE - PROF SV	$1,253	$800	$200	$3,000
521600 - MEMBERSHIPS/ANNUAL DUES	$5,322	$4,759	$4,988	$6,500
521800 - OFFICE EXPENSE	$7,564	$7,588	$4,202	$8,000
521230 - OFFICE FURNITURE/EQUIP	$3,764	$4,040	$4,006	$3,000
521801 - Office Water	–	$464	$941	$1,200
525000 - OVERHEAD	–	–	–	$199,294
520201 - PHONE - LAND LINE (S)	$2,746	$2,786	$3,817	$5,400
520210 - POSTAGE/SHIP, MAIL COST	$313	$142	$146	$400
521900 - PROFESSIONAL SVC	$1,191	$9,959	$4,944	$40,000
523670 - REF MANUAL/LAW,CODE BOOKS	$3,335	$3,598	$4,001	$5,000
524400 - SPECIAL DEPARTMENT EXPENSE	$2,500	$493	$2,500	$2,500
524207 - STORAGE SPACE RENT	–	–	–	$7,000
527500 - TRAVEL- OUT OF COUNTY	$3,514	$9,577	$7,408	$14,000
520902 - VEHICLE MAINTENANCE	$2,275	$1,480	$1,148	$3,500
521000 - WITNESS FEES/COSTS	–	$1,861	$170	$2,500
SERVICES & SUPPLIES TOTAL	**$58,474**	**$70,447**	**$73,291**	**$350,496**
EXPENSES TOTAL	**$1,498,495**	**$1,877,183**	**$1,996,161**	**$2,504,534**
Surplus (Deficit)	$556,272	$170,728	$354,418	$0

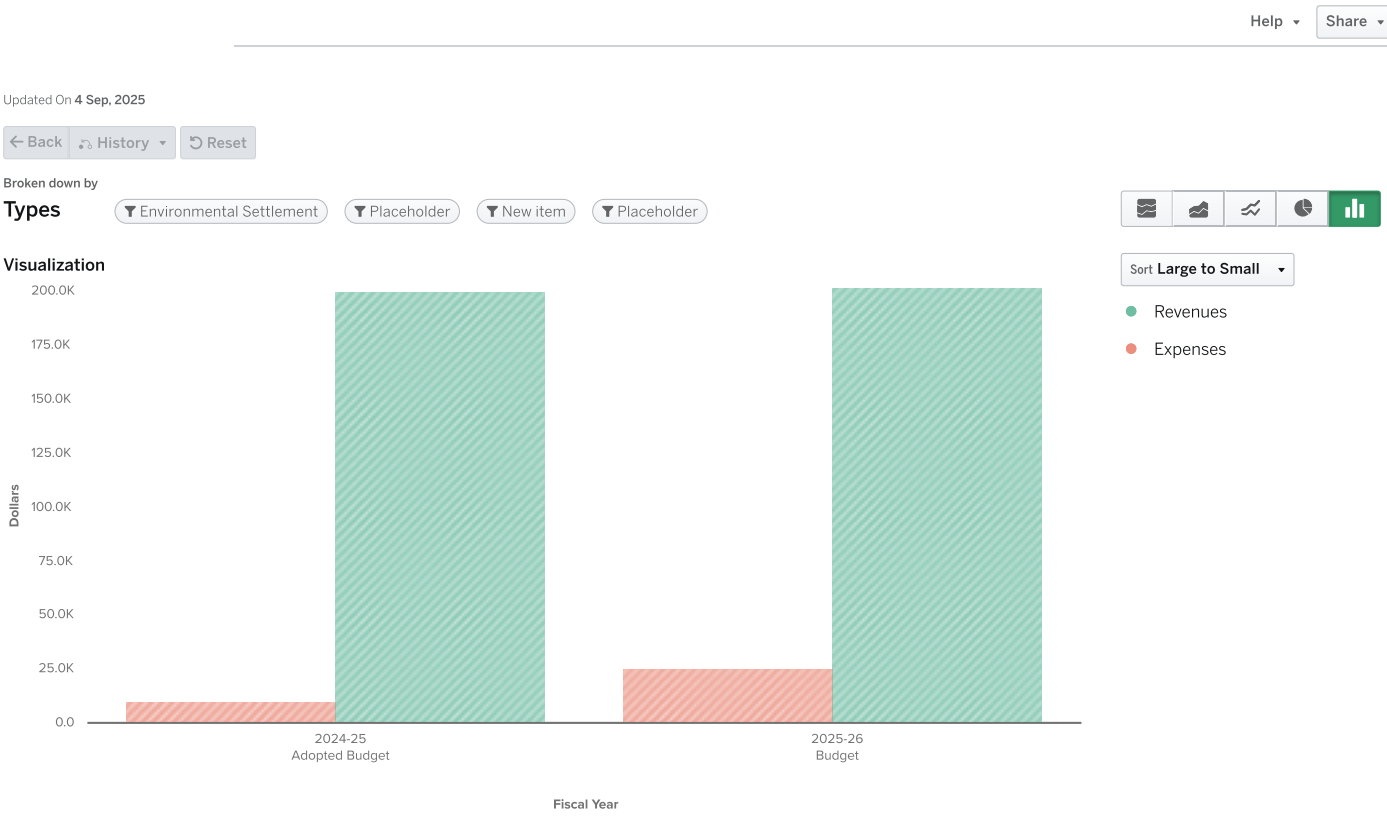
ENVIRONMENTAL SETTLEMENT

Fund: 00D2 Environmental Settlement
Budget Unit: 70312 - DA-Environmental Settlement
Function: 02 - Public Protection
Activity: 17 - Judicial

DESCRIPTION

The Environmental Settlement fund in a restricted revenue fund. It is comprised of settlements from environmental prosecutions, the use of which is specifically limited by statute.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46611 - REVENUE FROM SETTLEMENTS	$208,799	$200,000	$200,000	$201,125
OTHER REVENUE TOTAL	**$208,799**	**$200,000**	**$200,000**	**$201,125**
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$539
TRANSFERS TOTAL	**–**	**–**	**–**	**$539**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$4,143	$12,943	$17,042	$0
43998 - UNREALZED GAINS/LOSSES	$237	$1,897	–	$0
USE OF MONEY & PROPERTY TOTAL	**$4,380**	**$14,840**	**$17,042**	**$0**
REVENUES TOTAL	**$213,179**	**$214,840**	**$217,042**	**$201,664**
Expenses				
SERVICES & SUPPLIES				
521800 - OFFICE EXPENSE	–	$505	–	$5,000
525000 - OVERHEAD	–	–	–	$82
521900 - PROFESSIONAL SVC	–	–	–	$5,000
SERVICES & SUPPLIES TOTAL	**–**	**$505**	**–**	**$10,082**
TRANSFERS				
58001 - TRANSFER-OUT1	–	–	$2,500	$15,000
TRANSFERS TOTAL	**–**	**–**	**$2,500**	**$15,000**
EXPENSES TOTAL	**–**	**$505**	**$2,500**	**$25,082**
Surplus (Deficit)	$213,179	$214,335	$214,542	$176,582

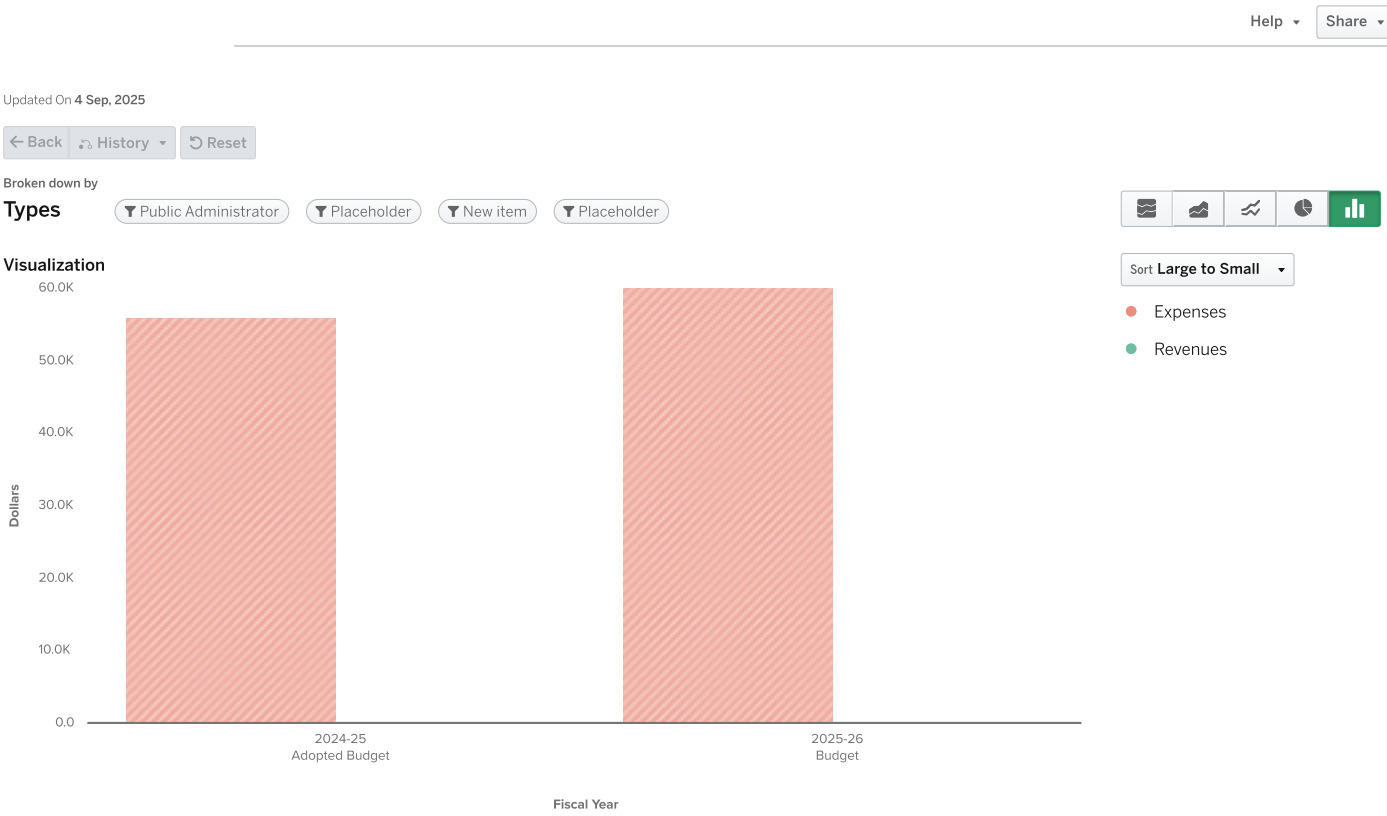
PUBLIC ADMINISTRATOR

Fund: 0001 General
Budget Unit: 20432 - Public Administrator
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION

The State of California mandates that each county support an Office of the Public Administrator. In Plumas County, the office is entrusted to the District Attorney. The Public Administrator is available for the purpose of administering indigent decedents' estates. The estates may lack any surviving beneficiaries or heirs to administer the estates. The Public Administrator takes possession of the decedent's property and safeguards it until all obligations of the estate are met, and the remaining assets are distributed to the proper persons. The Indigent Cremation Program also falls under the Public Administrator. The program is designed to help families who are financially unable to pay for a funeral and is limited to direct cremations only.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
District Attorney Administrator/Assistant Pubic Administrator OR Department Fiscal Officer I/II	0.4	0.4	0.2	0.2	0
District Attorney Administrator/Assistant Pubic Administrator OR Department Fiscal Officer I/II OR Grant Compliance Officer	0	0	0	0	0.2
FULL-TIME EQUIVALENT POSITIONS	**0.4**	**0.4**	**0.2**	**0.2**	**0.2**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45110 - ESTATE FEES	–	–	$10,197	$0
CHARGES FOR SERVICES TOTAL	**–**	**–**	**$10,197**	**$0**
USE OF MONEY & PROPERTY				
REVENUES TOTAL	**–**	**–**	**$10,197**	**$0**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	–	–	$120
51110 - COMPENSATION INSURANCE	$394	$908	$929	$664
51100 - FICA/MEDICARE OASDI	$2,234	$1,209	$1,145	$1,031
51090 - GROUP INSURANCE	$1,100	$840	–	$2,526
51081 - OPEB LIABILITY	$952	$966	$465	$537

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51000 - REGULAR WAGES	$28,079	$14,826	$14,971	$13,468
51080 - RETIREMENT	$2,469	$3,607	$3,739	$3,743
51070 - UNEMPLOYMENT INSURANCE	$38	$32	$29	$27
SALARIES & BENEFITS TOTAL	**$35,267**	**$22,388**	**$21,278**	**$22,116**
SERVICES & SUPPLIES				
520204 - INTERNET SEARCH ENGINE	$2,542	$4,437	$4,791	$5,000
525119 - LIABILITY SELF-FUND INSURANCE	$292	$337	$397	$341
521600 - MEMBERSHIPS/ANNUAL DUES	$1,075	$1,135	$1,135	$1,500
521800 - OFFICE EXPENSE	–	–	–	$200
525000 - OVERHEAD	–	–	–	$3,211
521900 - PROFESSIONAL SVC	$7,987	$5,558	$3,058	$20,000
523670 - REF MANUAL/LAW,CODE BOOKS	$87	$95	–	$150
527500 - TRAVEL- OUT OF COUNTY	–	$3,302	$3,370	$7,500
SERVICES & SUPPLIES TOTAL	**$11,983**	**$14,864**	**$12,752**	**$37,902**
EXPENSES TOTAL	**$47,250**	**$37,253**	**$34,029**	**$60,018**
Surplus (Deficit)	-$47,250	-$37,253	-$23,832	-$60,018

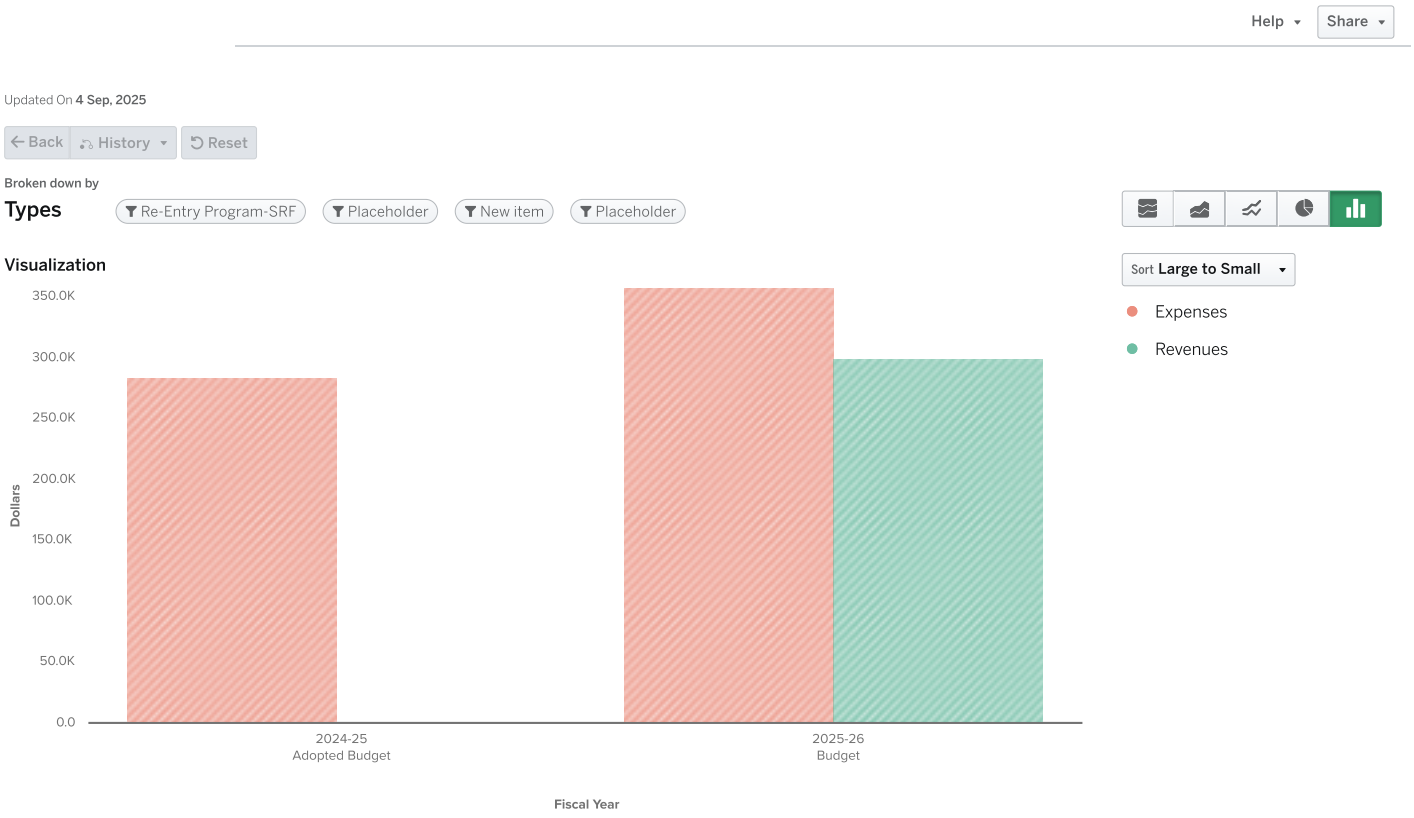
RE-ENTRY PROGRAM-SRF

Fund: 0308 DA-Re-Entry Program
Budget Unit: 70308 - Re-Entry Program-SRF
Function: 02 - Public Protection
Activity: 17 - Judicial

DESCRIPTION

The Plumas County Alternative Sentencing Re-entry Program is a function of the Alternative Sentencing Program located in the District Attorney's Office. The Program is operated in conjunction with the Plumas County Sheriff's Office and Correctional Facility and community partners to assist incarcerated individuals in creating plans for their release, including housing, medical, substance use and behavioral health as well as employment and other basic needs. ASP works with the individual and all partners to ensure a transition back into the community with the best chance of successful reentry possible.
DRC: New jail benefits staff, inmates and community | The Plumas Sun

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions				
Community Care Case Manager	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**1**	**1**	**1**	**1**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44027 - STATE GRANT	–	–	$46,219	$300,000
44290 - STATE-OTHER	–	–	$1,200,000	$0
STATE & FEDERAL AID TOTAL	**–**	**–**	**$1,246,219**	**$300,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	–	$278	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**–**	**$278**	**$0**
REVENUES TOTAL	**–**	**–**	**$1,246,497**	**$300,000**
Expenses				
SALARIES & BENEFITS				
51100 - FICA/MEDICARE OASDI	–	–	–	$3,735
51090 - GROUP INSURANCE	–	–	–	$34,099
51081 - OPEB LIABILITY	–	–	$2,321	$2,686
51060 - OVERTIME PAY	–	–	$485	$7,000

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
51000 - REGULAR WAGES	–	–	–	$48,818
51080 - RETIREMENT	–	–	$6,956	$11,630
SALARIES & BENEFITS TOTAL	**–**	**–**	**$9,762**	**$107,968**
SERVICES & SUPPLIES				
520250 - COPY MACHINE LEASE	–	–	$696	$7,200
520204 - INTERNET SEARCH ENGINE	–	–	$13,071	$15,000
521800 - OFFICE EXPENSE	–	–	–	$5,000
521230 - OFFICE FURNITURE/EQUIP	–	–	$8,167	$10,000
521900 - PROFESSIONAL SVC	–	–	–	$10,000
527500 - TRAVEL- OUT OF COUNTY	–	–	$1,870	$7,000
SERVICES & SUPPLIES TOTAL	**–**	**–**	**$23,805**	**$54,200**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	–	$195,000
TRANSFERS TOTAL	**–**	**–**	**–**	**$195,000**
EXPENSES TOTAL	**–**	**–**	**$33,567**	**$357,168**
Surplus (Deficit)	$0	$0	$1,212,930	-$57,168

ENVIRONMENTAL HEALTH

Fund: 0001 General
Budget Unit: 20550 - Environmental Health
Function: 04 - Health & Sanitation
Activity: 24 - Health

DEPARTMENT NARRATIVE

Department Head: Rob Robinette
Title: Interim Director

The mission of the Environmental Health Department is to preserve the environment and enhance public health through outreach, education, collaborative planning, and sensible applications of environmental health principles, laws, and statutes.

Environmental Health is a State mandated program that provides services into ten core program areas. The amount of time spent in each program area depends on a variety of risk factors as well as the service needs of the community. These programs provide technical support and regulatory compliance for the following:

- Drinking Water Protection – small and medium sized water systems
- Hazardous Materials Management – hazardous materials and fuel storage tanks
- Food Safety – restaurants, markets, and community events
- Liquid Waste Management – septic systems, and community events
- Solid Waste Management – waste transfer sites, landfills, and fire debris clean-up
- Water Quality Assurance – water wells and springs
- Land Use and Development – special uses and land division
- Rabies and Vector Control – animal bite tracking and field investigations
- Recreational Health – commercial swimming and spa pools
- Housing and Institution Safety – housing and correctional facility sanitation

Environmental Health maintains close working relationships with several County departments that include, and are not limited to, Public Health, Animal Control, Planning, Building, and Public Works.

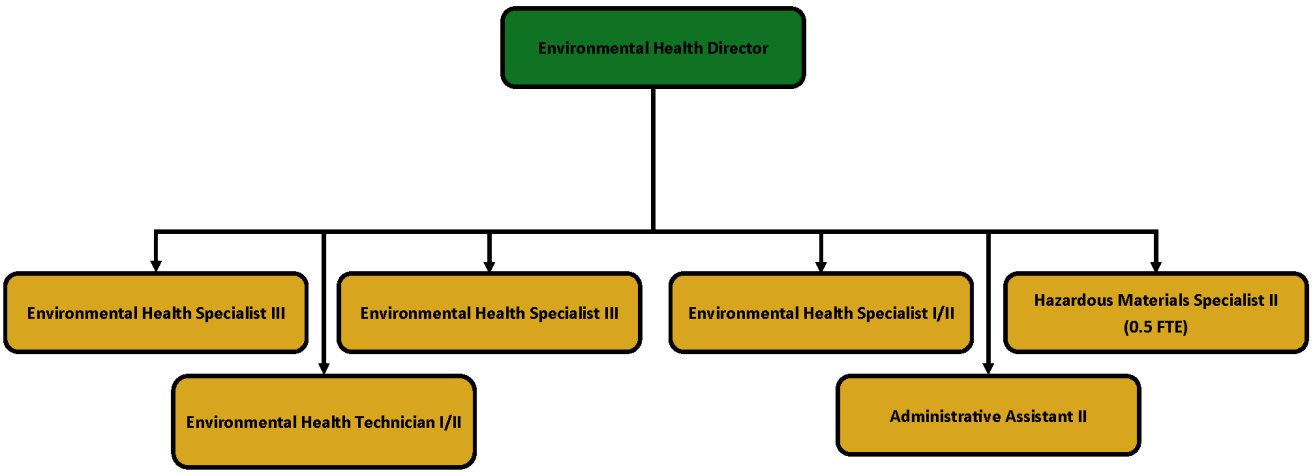
HIGHLIGHTS FROM THE PAST YEAR

None to report.

PERSONNEL SUMMARY

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Administrative Assistant I/II	2	0	0	0	1
Environmental Health Director	1	1	1	1	1
Environmental Health Specialist I/II/III OR Hazardous Materials Specialist I/II/III	4	4	4	4	4
Environmental Health Technician I/II	0	2	2	2	1
FULL-TIME EQUIVALENT POSITIONS	**7**	**7**	**7**	**7**	**7**

DEPARTMENT ORGANIZATIONAL CHART



REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

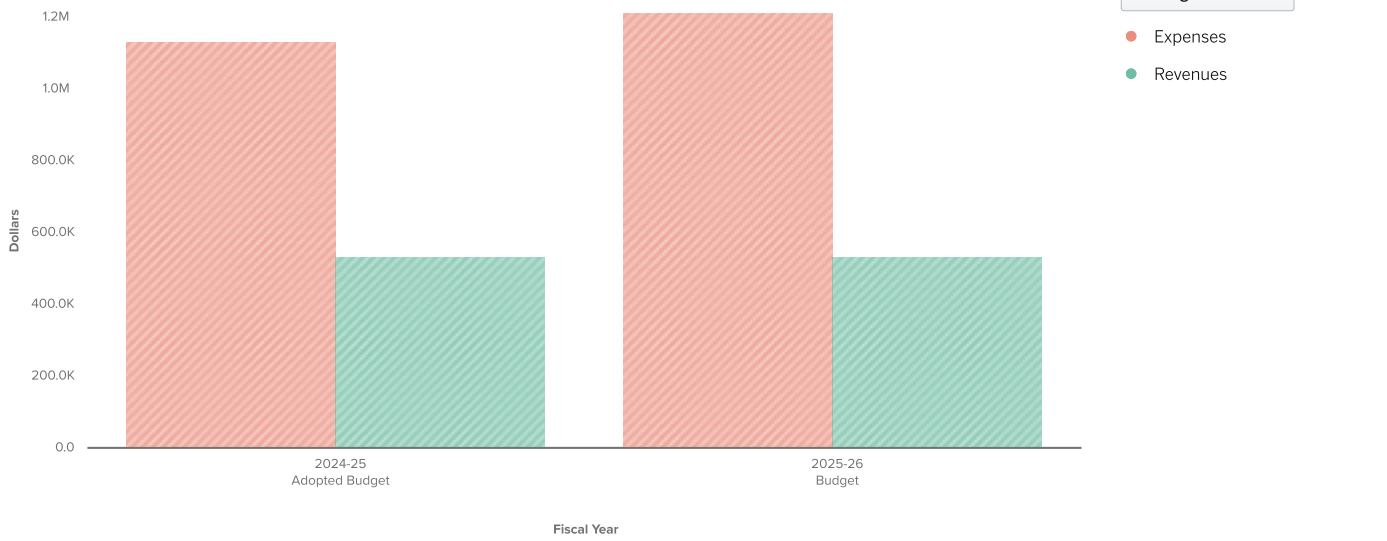
Back History Reset

Broken down by

Types

Environmental Health Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45160 - SANITATION SERVICES	$266,210	$251,794	$269,891	$240,000
CHARGES FOR SERVICES TOTAL	**$266,210**	**$251,794**	**$269,891**	**$240,000**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$680	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$1,694	–	–	$0
OTHER REVENUE TOTAL	**$2,374**	**–**	**–**	**$0**
STATE & FEDERAL AID				
44156 - CUPA GRANT	$60,000	$60,000	$60,000	$60,000
44154 - STATE-LEA GRANT	$18,918	$15,479	$17,199	$17,199
STATE & FEDERAL AID TOTAL	**$78,918**	**$75,479**	**$77,199**	**$77,199**
TRANSFERS				
48000 - TRANSFER-IN	$200,000	$200,000	$200,000	$200,000
48003 - TRANSFER-IN3	$15,306	$15,306	$15,306	$15,306
48005 - TRANSFER-IN5	–	–	$36,467	$0
TRANSFERS TOTAL	**$215,306**	**$215,306**	**$251,773**	**$215,306**
USE OF MONEY & PROPERTY				
REVENUES TOTAL	**$562,808**	**$542,579**	**$598,863**	**$532,505**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$6,731	$2,761	$4,897	$6,069
51100 - FICA/MEDICARE OASDI	$35,064	$35,132	$36,452	$43,166
51090 - GROUP INSURANCE	$76,576	$69,569	$104,417	$170,269
51150 - LIFE INSURANCE	–	–	$279	$370

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51081 - OPEB LIABILITY	$16,647	$16,904	$16,246	$18,798
51060 - OVERTIME PAY	–	–	$1,179	$2,500
51000 - REGULAR WAGES	$458,719	$455,820	$479,457	$563,569
51080 - RETIREMENT	$40,666	$128,223	$143,332	$141,332
51070 - UNEMPLOYMENT INSURANCE	$656	$517	$460	$454
SALARIES & BENEFITS TOTAL	**$635,059**	**$708,926**	**$786,718**	**$946,527**
SERVICES & SUPPLIES				
520202 - CELL PHONE SERVICE	–	–	$1,846	$3,600
529851 - COMPUTER HARDWARE/SUPPL	$415	–	$2,394	$4,800
520250 - COPY MACHINE LEASE	$2,842	$1,980	$1,956	$3,300
520850 - LAB/MED/FIELD EQUIP	$546	$1,121	$772	$1,000
525119 - LIABILITY SELF-FUND INSURANCE	$4,977	$5,374	$6,199	$5,820
521600 - MEMBERSHIPS/ANNUAL DUES	$927	$933	$1,142	$1,600
521800 - OFFICE EXPENSE	$1,049	$897	$3,370	$4,000
525000 - OVERHEAD	–	–	–	$195,907
520201 - PHONE - LAND LINE (S)	$516	$313	$309	$600
520210 - POSTAGE/SHIP, MAIL COST	$2,702	$705	$1,752	$4,000
521900 - PROFESSIONAL SVC	$58,624	$12,181	$4,160	$11,800
523700 - PUBLICATIONS-LEGAL NOTICE	–	–	–	$100
521986 - SECURITY	$5,506	$5,922	$7,698	$9,928
524400 - SPECIAL DEPARTMENT EXPENSE	$1,948	-$243	$2,032	$2,000
527400 - TRAVEL- IN COUNTY	$4,017	$4,184	$3,944	$7,000
527500 - TRAVEL- OUT OF COUNTY	$2,193	$6,160	$1,168	$7,500
520902 - VEHICLE MAINTENANCE	$4,158	$1,036	$1,592	$3,500
SERVICES & SUPPLIES TOTAL	**$90,419**	**$40,564**	**$40,334**	**$266,455**
EXPENSES TOTAL	**$725,478**	**$749,490**	**$827,053**	**$1,212,982**
Surplus (Deficit)	-$162,670	-$206,910	-$228,190	-$680,477

FACILITY SERVICES

DEPARTMENT NARRATIVE

Department Head: Nick Collin
Title: Director

It is the mission of the Department of Facility Services & Airports to provide quality and reliable services in an efficient, professional, and courteous manner while striving to create and maintain a clean, safe, and comfortable environment for Plumas County employees and the public.

The Department of Facility Services & Airports maintains building infrastructure and integrity as well as the grounds for 22 Plumas County facilities, three airports, three baseball fields, two county parks, and one campground. Additional responsibilities include:

- Prompt response to the department's online service request platform for the betterment of the work environment of county employees and the public.
- Maintaining the county's HVAC systems via remote access and on-site service to include over 250 units in 22 buildings. Maintaining and operating the biomass boiler unit at the Courthouse Annex from December through April annually.
- Overseeing service and repair of county pool cars and providing a safe and clean vehicle for use to county employees traveling in and out of Plumas County.
- Managing and maintaining the scheduling of three Veterans Memorial Halls and one recreation center for official county use as well as private use by the public. Fees are collected for private use to help support the General Fund expenditures for maintenance and utility costs.
- Daily inspection of refueling services, runway/taxiway and lighting infrastructure at the county's three airports to ensure their functionality and to maintain the highest standard of safety for incoming and outgoing air traffic.
- Upon approval from the Board of Supervisors, administrates and implements all capital improvement projects to the county facilities and properties listed above.
- Provides snow and ice removal from facility walkways, steps, ramps, and parking lots as needed.

HIGHLIGHTS FROM THE PAST YEAR

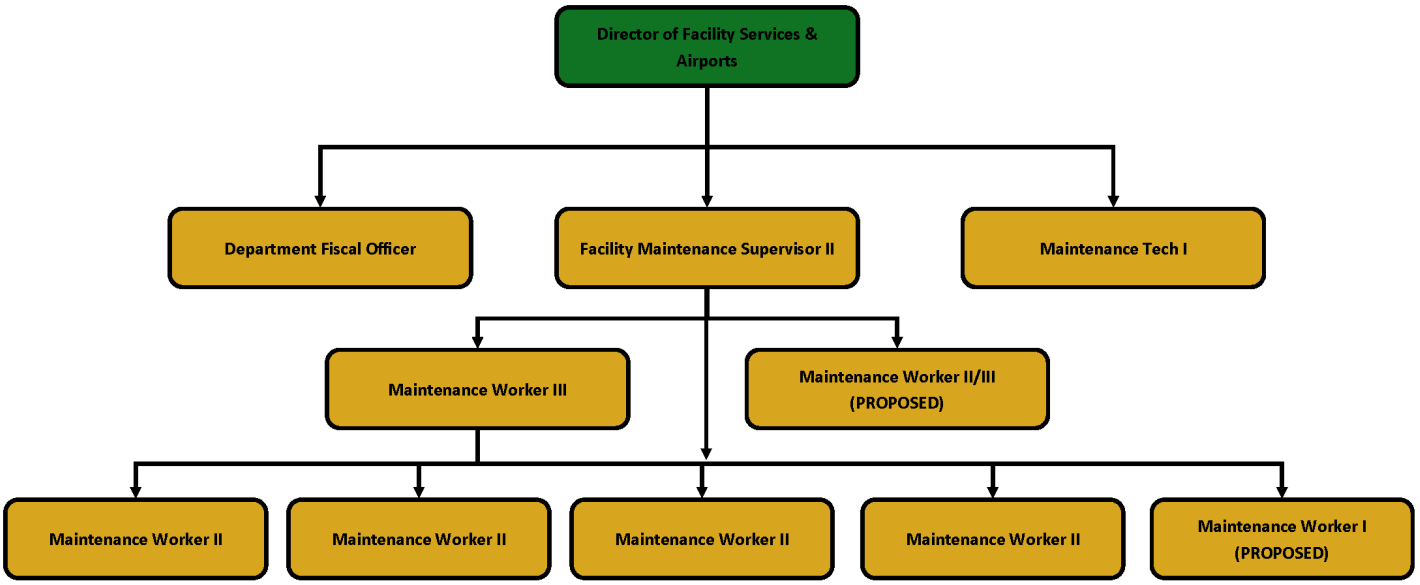
- Facilities staff has gone 3 consecutive years without the turnover of an FTE employee.
- Full replacement of our out-date fire alarm system at Quincy Library.
- New ADA access doors and hardware at Quincy Library.
- Chester Hall received new flooring throughout the Facility.

- Chester Park got a facelift with new ADA walkways, driveway, picnic tables, 10 park benches, BBQ's, 3 station drinking fountain and bearproof cans.
- Portola Library had all new window installed this spring and
- Replacement of the backstop and fence on the Majors Field at Rotary ballfield, 6 new tables, and new 3-station drinking fountain
- Health and Human Services had 50% of their fire suppression system replaced.
- Gansner Park got 12 new tables, Family BBQ and a 4-station drinking fountain.
- Quincy Animal Shelter had all its HVAC controls upgraded to a web-based system.
- 10 new park benches for ARC, Gansner Park and Chester Library
- Exemplary Safety Record
- Staff keeps up on over 40 acres of Landscape, and 98 Departments, Buildings, Properties, Parks and Airports.

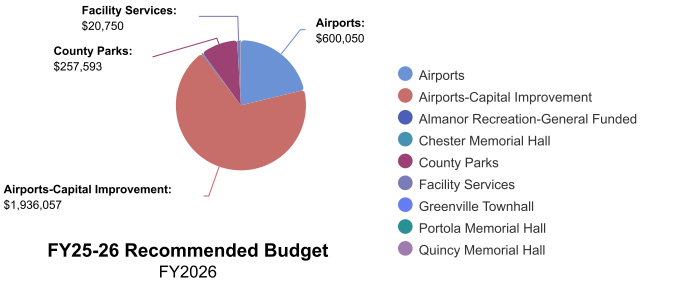
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Facility Services	7.83	7.83	7.83	7.83	9.83
County Parks	1	1	1	1	1
Airports	1.795	1.795	1.795	1.795	1.845
FULL-TIME EQUIVALENT POSITIONS	**10.625**	**10.625**	**10.625**	**10.625**	**12.675**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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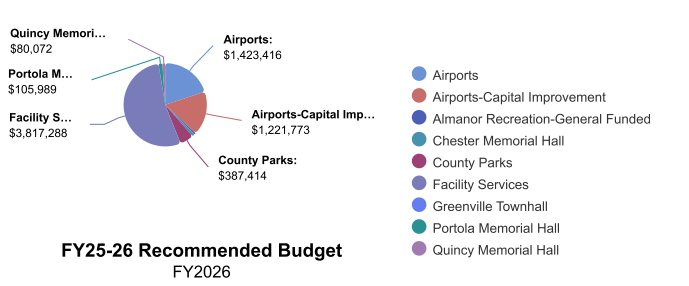
PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45078 - CAMPING FEES	$10,750	$13,325	$11,760	$16,350
45230 - PARK & RECREATION FEES	$1,898	$3,769	$2,618	$3,500
45138 - RESTITUTION	$350	–	–	$200
CHARGES FOR SERVICES TOTAL	**$12,998**	**$17,094**	**$14,378**	**$20,050**
OTHER REVENUE				
46823 - AIRPORT FEES	$22,333	$6,965	$37,250	$10,000
46070 - CNTRB FR OTHR AGENCY	–	–	–	$50,000
46607 - OTHER MISCELLANEOUS	$60,027	$54,886	$17,424	$187,543
46251 - REIMBURSEMENTS/REFUNDS	$47,197	$51,566	$9,331	$10,000
OTHER REVENUE TOTAL	**$129,558**	**$113,417**	**$64,005**	**$257,543**
STATE & FEDERAL AID				
44520 - FEDL-OTHER & FAA	$63,569	$666,761	$392,766	$1,295,347
44582 - ST-AERONAUTICS	–	$21,382	$24,268	$64,767
44020 - STATE-AID FOR AVIATION	$30,000	$30,000	$30,000	$30,000
44034 - STATE-OHV TRAIL GRANT	$454,817	$668,444	$82,328	$0
STATE & FEDERAL AID TOTAL	**$548,387**	**$1,386,587**	**$529,362**	**$1,390,114**
TAX REVENUE				
40070 - TIMBER YIELD TAX	$3,707	$2,509	$2,869	$3,500
TAX REVENUE TOTAL	**$3,707**	**$2,509**	**$2,869**	**$3,500**
TRANSFERS				
48000 - TRANSFER-IN	$2,000	$6,441	$2,000	$577,943
48005 - TRANSFER-IN5	–	–	$59,297	$0
TRANSFERS TOTAL	**$2,000**	**$6,441**	**$61,297**	**$577,943**
USE OF MONEY & PROPERTY				
43000 - INTEREST INCOME LEASE	–	-$13,026	–	$550
43010 - INTEREST-INVESTED FUNDS	$15,142	$16,291	$12,640	$17,250
43021 - RENTS & CONC.-CHESTER	$4,715	$4,679	$3,825	$4,000
43026 - RENTS & CONC.-COURTHOUSE	$10,723	$9,199	$12,159	$12,500
43020 - RENTS & CONCESSIONS	$138,521	$143,840	$136,734	$140,500
43022 - RENTS & CONC.-GREENVILLE	$28,850	–	–	$0
43023 - RENTS & CONC.-PORTOLA	$3,555	$2,455	$2,560	$2,500
43024 - RENTS & CONC.-QUINCY	$3,975	$3,885	$2,720	$3,000
43030 - SALE OF FUEL	$370,137	$431,254	$348,027	$400,000
43998 - UNREALZED GAINS/LOSSES	$4,550	$3,640	–	$0
USE OF MONEY & PROPERTY TOTAL	**$580,167**	**$602,217**	**$518,665**	**$580,300**
REVENUES TOTAL	**$1,276,816**	**$2,128,266**	**$1,190,575**	**$2,829,450**
Expenses				
FIXED ASSETS				
541613 - Beacon Tower Quincy Construction	–	–	$5,728	$301,143
541616 - Perimeter Fence Quincy	–	–	–	$101,000
541618 - Fuel Farm Chester	–	–	$41,745	$149,255
541623 - Reseal - Beckwourth	–	–	–	$45,000
541619 - Reseal Taxiway/Apron Chester	–	–	–	$45,000
541614 - ALP Quincy	–	–	$48,534	$287,325
541617 - ALP Rogers	–	–	$44,212	$284,800
545431 - BCKWRTH--PLANNING	$5,130	$9,760	$30,400	$0
541755 - BECKW AIRPORT RESEAL	$9,096	–	–	$0
541757 - BECKW AIRPORT RESEAL CONST	–	$18,040	$328,509	$0
540111 - CAPITAL IMPROVEMENT	–	–	–	$325,000
540110 - CAPITAL IMPROVEMENTS	$38,350	$224,048	$553,446	$665,500
541745 - CHESTER AIRPORT RESEAL	$2,099	–	–	$0
541758 - CHESTER AP RESEAL CONSTRUCTION	–	$601,299	–	$0
541740 - CHESTER WILDLIFE HAZARD	$21,069	–	–	$0
545330 - CHSRT--PLANNING	$4,090	$19,130	$40,822	$0

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
544630 - EQUIPMENT REPLACEMENT	–	–	$51,749	$20,000
545331 - QNCY--PLANNING	$5,220	$13,935	$18,965	$0
541756 - QUINCY AIRPORT BEACON	–	$61,552	–	$0
541750 - QUNCY WILDLIFE	$25,713	$8,265	–	$0
541500 - VEHICLE	–	–	$63,648	$0
FIXED ASSETS TOTAL	**$110,767**	**$956,028**	**$1,227,758**	**$2,224,023**
OTHER CHARGES				
533800 - CONTRIB LAW LIBRARY	$8,400	$9,240	$9,240	$9,240
OTHER CHARGES TOTAL	**$8,400**	**$9,240**	**$9,240**	**$9,240**
SALARIES & BENEFITS				
51121 - BOOT ALLOWANCE	$2,100	$2,100	$2,100	$2,700
51120 - CELL PHONE ALLOW	$5,353	$5,504	$5,138	$6,325
51110 - COMPENSATION INSURANCE	$73,357	$58,352	$73,197	$9,676
51100 - FICA/MEDICARE OASDI	$45,483	$48,134	$51,128	$57,021
51090 - GROUP INSURANCE	$101,456	$100,890	$168,884	$252,118
51150 - LIFE INSURANCE	$669	$457	$713	$987
51081 - OPEB LIABILITY	$25,267	$25,658	$24,660	$28,534
51020 - OTHER WAGES	$39,562	$41,877	$19,581	$93,716
51060 - OVERTIME PAY	$2,472	$2,957	$25,913	$56,000
51000 - REGULAR WAGES	$549,650	$578,058	$617,251	$744,659
51080 - RETIREMENT	$53,430	$144,471	$148,905	$179,306
51070 - UNEMPLOYMENT INSURANCE	$6,118	$4,386	$3,932	$2,859
SALARIES & BENEFITS TOTAL	**$904,916**	**$1,012,843**	**$1,141,403**	**$1,433,901**
SERVICES & SUPPLIES				
521400 - ANNEX INS REPAIRS	$19,026	–	–	$0
523210 - AVIATION-INSURANCE	$5,003	$5,503	$5,503	$5,003
521310 - BIOMASS OPERATION	$25,917	$45,329	$21,951	$30,000
520402 - CLEANING SUPPLIES	$15,000	$19,000	$16,386	$24,000
520100 - CLOTHING-EMPLOYEE	$1,056	$1,542	$1,356	$1,300
520903 - COOL/HEAT MAINT CONTRCT	–	$553	$4,257	$8,000
520250 - COPY MACHINE LEASE	$1,941	$1,724	$1,485	$2,000
521730 - CREDIT CARD FEES	$10,526	$12,283	$10,090	$18,000
520404 - CUSTODIAL SERVICE	$232,661	$267,970	$277,300	$280,087
527802 - ELECTRIC CHARGES	$368,724	$441,983	$458,833	$533,100
520906 - ELEVATOR MAINT CONTRCT	$19,490	$23,340	$22,415	$27,000
520900 - EQUIPMENT MAINTENANCE	$28,440	$34,952	$53,325	$35,000
521302 - FIRE EXTINGUISHER SVC	$3,010	$3,837	$3,666	$5,300
521105 - FUEL AV GAS	$155,431	$164,729	$76,493	$100,000
521106 - FUEL JET A	$176,076	$133,244	$171,925	$160,000
521340 - FUEL SPILL CLEAN UP	–	–	–	$500
520905 - GENERATOR MAIN CONTRCT	$11,689	$15,643	$15,513	$20,000
521307 - HEATING/COOLING SYS SVC	$5,000	$5,000	$13,187	$7,500
527804 - HEATING FUEL/OIL	$58,929	$59,977	$61,942	$70,500
529350 - INTEREST ON LOAN	$945	–	–	$0
521108 - JET FUEL TAXES	$10,580	$11,173	$13,431	$20,000
525119 - LIABILITY SELF-FUND INSURANCE	$200,101	$171,774	$203,569	$507,135
521300 - MAINT.-BLDG. & GROUNDS	$156,519	$156,729	$164,618	$185,100
521600 - MEMBERSHIPS/ANNUAL DUES	–	–	$150	$375
523703 - NEWSPAPER ADS	–	$258	$963	$1,000
521800 - OFFICE EXPENSE	$1,001	$1,121	$639	$1,700
521230 - OFFICE FURNITURE/EQUIP	–	$172	–	$350
521801 - Office Water	–	–	$863	$1,000
521334 - OHV TRAIL GRANT	$528,402	$627,960	–	$0
525000 - OVERHEAD	$31,022	$108,134	–	$419,719
524918 - PERMITS	–	–	–	$300
520406 - PEST CONTROL	$1,475	$2,725	$4,535	$4,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
520201 - PHONE - LAND LINE (S)	$14,739	$15,945	$18,750	$18,425
520210 - POSTAGE/SHIP, MAIL COST	$431	$313	$304	$600
529506 - PRINCIPAL ON LOAN	$20,000	–	–	$0
521900 - PROFESSIONAL SVC	$33,246	$67,571	$109,857	$93,100
521902 - PROFESSIONAL SVC - GRANT	$33,456	$72,802	$63,069	$26,846
527803 - PROPANE/OTHR HEATING FUEL	$61,499	$53,473	$52,606	$70,950
520407 - REFUSE DISPOSAL	$45,328	$46,536	$51,473	$55,650
524200 - RENTS/LEASES STRUCTURES	$16,800	$16,800	$16,800	$16,800
520940 - SAFETY EQUIPMENT/EXPENSES	$357	$730	$0	$0
521903 - SECURITY SYSTEM SVC	$5,352	$5,091	$5,309	$8,700
524300 - SMALL TOOLS/INSTRUMENTS	$783	$1,744	$2,400	$3,000
520410 - SOFTWARE LICENSE	$7,060	$7,472	$1,419	$1,570
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	$254	$300
527400 - TRAVEL- IN COUNTY	$34,126	$30,154	$25,825	$34,000
527500 - TRAVEL- OUT OF COUNTY	$284	–	$1,414	$2,500
527800 - UTILITIES	$127,778	$0	–	$0
520902 - VEHICLE MAINTENANCE	$9,853	$13,618	$13,609	$16,000
527807 - WATER/SEWER CHARGES	$70,187	$72,240	$77,084	$85,628
524307 - YARD/LAWN EQUIP MAINT	$2,432	$2,800	$3,484	$3,800
524306 - YARD/LAWN MINOR EQUIP	$2,914	$3,000	$2,592	$3,000
SERVICES & SUPPLIES TOTAL	**$2,554,591**	**$2,726,944**	**$2,050,640**	**$2,908,838**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	$1,000,000	$575,943
TRANSFERS TOTAL	**–**	**–**	**$1,000,000**	**$575,943**
EXPENSES TOTAL	**$3,578,674**	**$4,705,056**	**$5,429,042**	**$7,151,945**
Surplus (Deficit)	-$2,301,858	-$2,576,790	-$4,238,466	-$4,322,495

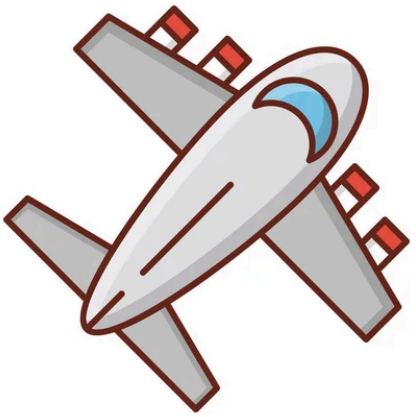
AIRPORTS

Fund: 0110 Airports
Budget Unit: 20891 - Airports
Function: 03 - Public Ways & Facilities
Activity: 23 - Transportation Terminals

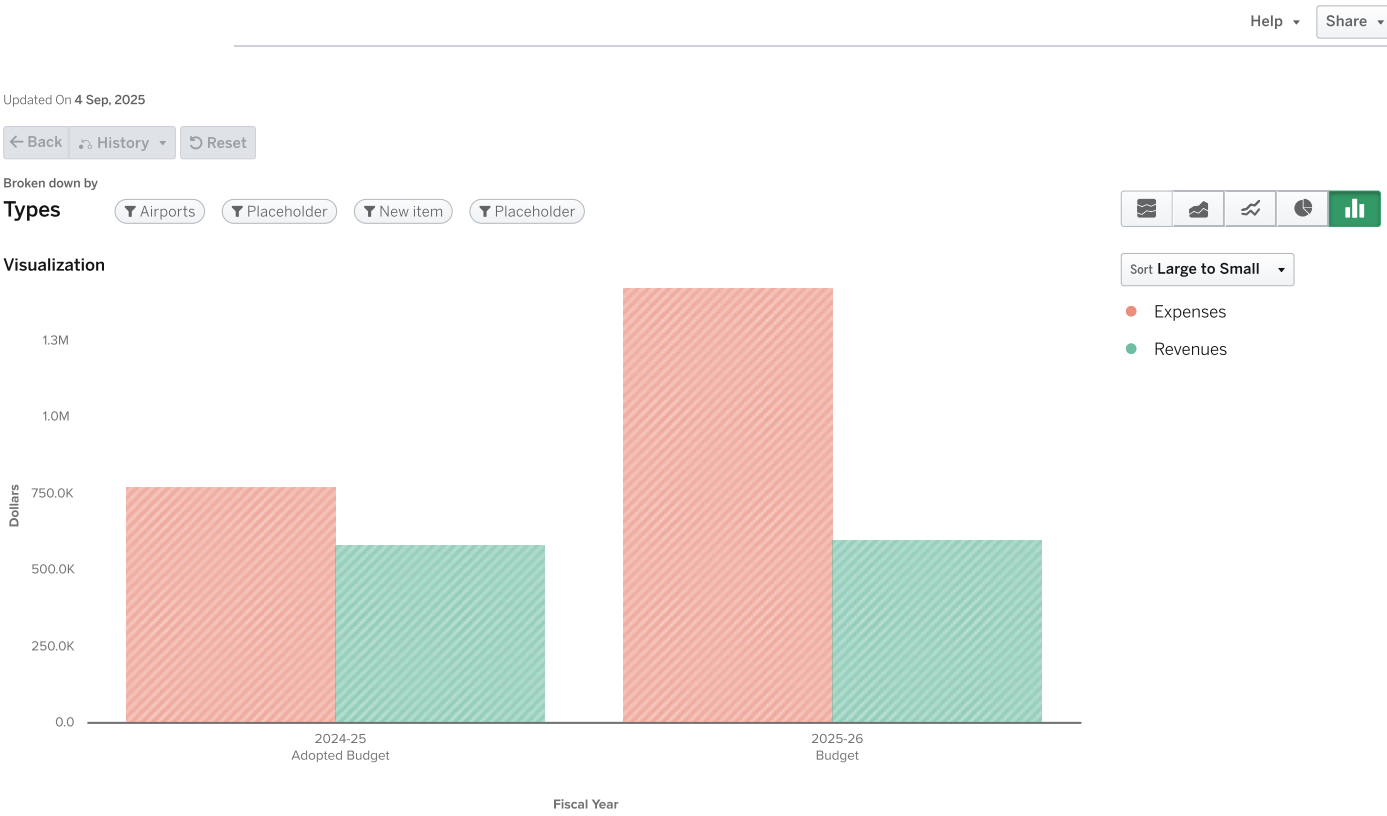
DESCRIPTION

Plumas County owns and operates three General Aviation Airports under the direction of the Facility Services Department.

- Quincy Gansner Field
- Chester Rogers Field
- Beckwourth Nervino Airport



REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Director of Facility Services	0.17	0.17	0.17	0.17	0.17
Airport Manager	1.625	1.625	1.625	1.625	1.675
FULL-TIME EQUIVALENT POSITIONS	**1.795**	**1.795**	**1.795**	**1.795**	**1.845**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46823 - AIRPORT FEES	$22,333	$6,965	$37,250	$10,000
46251 - REIMBURSEMENTS/REFUNDS	$15,629	$20,182	$1,716	$4,000
OTHER REVENUE TOTAL	**$37,962**	**$27,147**	**$38,966**	**$14,000**
STATE & FEDERAL AID				
44020 - STATE-AID FOR AVIATION	$30,000	$30,000	$30,000	$30,000
STATE & FEDERAL AID TOTAL	**$30,000**	**$30,000**	**$30,000**	**$30,000**
TAX REVENUE				
40070 - TIMBER YIELD TAX	$3,707	$2,509	$2,869	$3,500
TAX REVENUE TOTAL	**$3,707**	**$2,509**	**$2,869**	**$3,500**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$2,301	$0
TRANSFERS TOTAL	**–**	**–**	**$2,301**	**$0**

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
USE OF MONEY & PROPERTY				
43000 - INTEREST INCOME LEASE	–	-$13,009	–	$550
43010 - INTEREST-INVESTED FUNDS	$14,068	$17,041	$19,992	$17,000
43020 - RENTS & CONCESSIONS	$131,983	$138,555	$131,889	$135,000
43030 - SALE OF FUEL	$370,137	$431,254	$348,027	$400,000
43998 - UNREALZED GAINS/LOSSES	$4,550	$3,640	–	$0
USE OF MONEY & PROPERTY TOTAL	**$520,737**	**$577,481**	**$499,908**	**$552,550**
REVENUES TOTAL	**$592,406**	**$637,137**	**$574,043**	**$600,050**
Expenses				
FIXED ASSETS				
544630 - EQUIPMENT REPLACEMENT	–	–	$16,681	$20,000
FIXED ASSETS TOTAL	**–**	**–**	**$16,681**	**$20,000**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$400	$600	$600	$600
51110 - COMPENSATION INSURANCE	$1,358	$1,030	$1,362	$1,655
51100 - FICA/MEDICARE OASDI	$7,379	$7,284	$7,513	$7,914
51090 - GROUP INSURANCE	$11,875	$11,125	$19,338	$35,075
51150 - LIFE INSURANCE	$391	$354	$422	$680
51081 - OPEB LIABILITY	$4,268	$4,334	$4,166	$4,820
51020 - OTHER WAGES	$4,488	$1,682	$36	$31,316
51060 - OVERTIME PAY	$0	$100	$14	$1,000
51000 - REGULAR WAGES	$91,761	$93,289	$98,138	$103,439
51080 - RETIREMENT	$8,914	$23,541	$24,028	$24,642
51070 - UNEMPLOYMENT INSURANCE	$2,969	$2,210	$2,057	$1,154
SALARIES & BENEFITS TOTAL	**$133,804**	**$145,547**	**$157,673**	**$212,295**
SERVICES & SUPPLIES				
523210 - AVIATION-INSURANCE	$5,003	$5,503	$5,503	$5,003
521730 - CREDIT CARD FEES	$10,526	$12,283	$10,090	$18,000
527802 - ELECTRIC CHARGES	$22,343	$25,652	$23,676	$26,000
520900 - EQUIPMENT MAINTENANCE	$28,440	$34,952	$53,325	$35,000
521302 - FIRE EXTINGUISHER SVC	$376	$400	$256	$400
521105 - FUEL AV GAS	$155,431	$164,729	$76,493	$100,000
521106 - FUEL JET A	$176,076	$133,244	$171,925	$160,000
521340 - FUEL SPILL CLEAN UP	–	–	–	$500
529350 - INTEREST ON LOAN	$945	–	–	$0
521108 - JET FUEL TAXES	$10,580	$11,173	$13,431	$20,000
525119 - LIABILITY SELF-FUND INSURANCE	$6,803	$2,229	$2,621	$2,589
521300 - MAINT.-BLDG. & GROUNDS	$31,131	$29,078	$18,038	$30,000
521600 - MEMBERSHIPS/ANNUAL DUES	–	–	$150	$225
521800 - OFFICE EXPENSE	$120	$361	$345	$500
525000 - OVERHEAD	$30,769	$101,049	–	$120,361
524918 - PERMITS	–	–	–	$300
520201 - PHONE - LAND LINE (S)	$6,229	$6,701	$7,728	$7,400
520210 - POSTAGE/SHIP, MAIL COST	$185	$126	$156	$300
529506 - PRINCIPAL ON LOAN	$20,000	–	–	$0
521900 - PROFESSIONAL SVC	$19,875	$43,738	$40,891	$70,500
527803 - PROPANE/OTHR HEATING FUEL	$1,278	$1,002	$1,021	$1,500
520407 - REFUSE DISPOSAL	$4,627	$4,454	$4,778	$5,000
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	$254	$300
527400 - TRAVEL- IN COUNTY	$5,501	$4,892	$3,401	$6,000
527500 - TRAVEL- OUT OF COUNTY	$284	–	$1,414	$1,500
520902 - VEHICLE MAINTENANCE	$89	$918	$75	$1,000
527807 - WATER/SEWER CHARGES	$2,523	$2,716	$2,147	$2,800
SERVICES & SUPPLIES TOTAL	**$539,136**	**$585,202**	**$437,716**	**$615,178**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	–	$575,943

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
TRANSFERS TOTAL	–	–	–	$575,943
EXPENSES TOTAL	$672,940	$730,750	$612,070	$1,423,416
Surplus (Deficit)	-$80,533	-$93,613	-$38,027	-$823,366

AIRPORTS-CAPITAL IMPROVEMENTS

Fund: 0110 0110A Airports
Budget Unit: 20892 - Airports-Capital Improvements
Function: 03 - Public Ways & Facilities
Activity: 23 - Transportation Terminals

DESCRIPTION

The Airport-Capital Improvement fund supports the planning, development, and implementation of infrastructure projects that maintain and enhance airport safety, capacity, efficiency, and compliance with federal aviation standards. Projects typically include runway and taxiway rehabilitation, lighting upgrades, navigational aids, drainage improvements, terminal enhancements, and other airfield-related infrastructure. Funding may come from a combination of federal (FAA), state, and local sources, and projects are prioritized based on operational needs, regulatory requirements, and long-term airport development plans.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

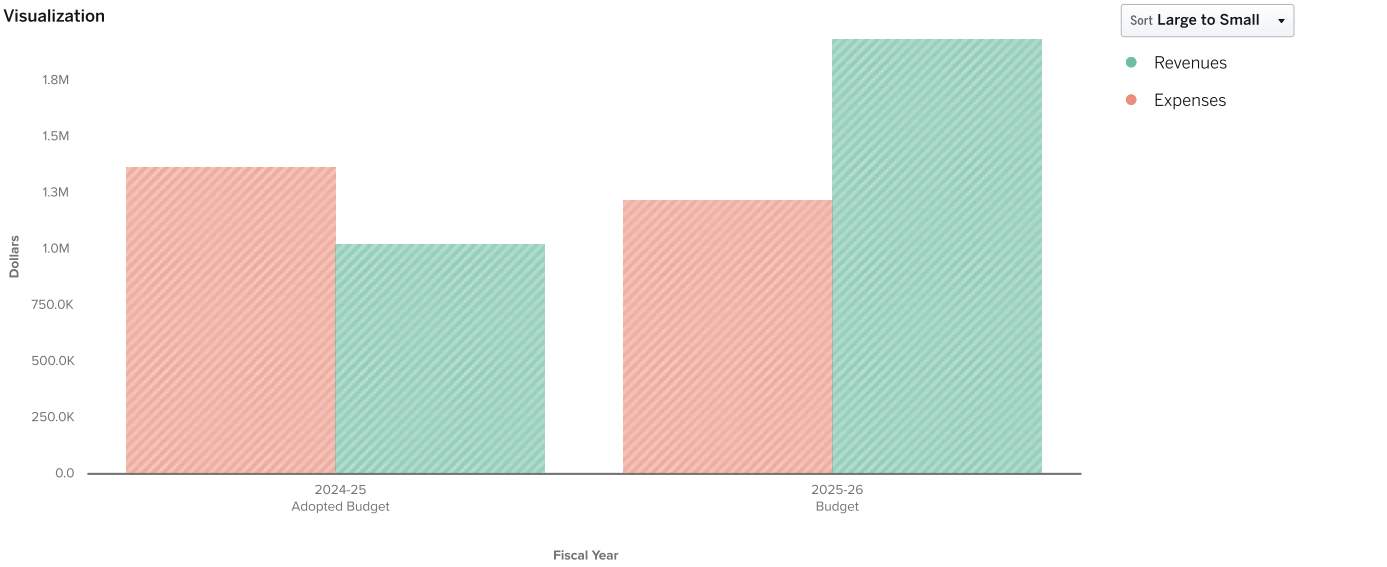
Back History Reset

Broken down by

Types

Airports-Capital Improvement | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44520 - FEDL-OTHER & FAA	$63,569	$666,761	$392,766	$1,295,347
44582 - ST-AERONAUTICS	–	$21,382	$24,268	$64,767
STATE & FEDERAL AID TOTAL	**$63,569**	**$688,143**	**$417,034**	**$1,360,114**
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$575,943
TRANSFERS TOTAL	**–**	**–**	**–**	**$575,943**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$673	-$1,238	-$7,879	$0
USE OF MONEY & PROPERTY TOTAL	**$673**	**-$1,238**	**-$7,879**	**$0**
REVENUES TOTAL	**$64,242**	**$686,905**	**$409,155**	**$1,936,057**
Expenses				
FIXED ASSETS				
541613 - Beacon Tower Quincy Construction	–	–	$5,728	$301,143
541616 - Perimeter Fence Quincy	–	–	–	$101,000
541618 - Fuel Farm Chester	–	–	$41,745	$149,255
541623 - Reseal - Beckwourth	–	–	–	$45,000
541619 - Reseal Taxiway/Apron Chester	–	–	–	$45,000
541614 - ALP Quincy	–	–	$48,534	$287,325
541617 - ALP Rogers	–	–	$44,212	$284,800
545431 - BCKWRTH--PLANNING	$5,130	$9,760	$30,400	$0
541755 - BECKW AIRPORT RESEAL	$9,096	–	–	$0
541757 - BECKW AIRPORT RESEAL CONST	–	$18,040	$328,509	$0
541745 - CHESTER AIRPORT RESEAL	$2,099	–	–	$0

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
541758 - CHESTER AP RESEAL CONSTRUCTION	–	$601,299	–	$0
541740 - CHESTER WILDLIFE HAZARD	$21,069	–	–	$0
545330 - CHSRT--PLANNING	$4,090	$19,130	$40,822	$0
545331 - QNCY--PLANNING	$5,220	$13,935	$18,965	$0
541756 - QUINCY AIRPORT BEACON	–	$61,552	–	$0
541750 - QUNCY WILDLIFE	$25,713	$8,265	–	$0
FIXED ASSETS TOTAL	**$72,416**	**$731,980**	**$558,915**	**$1,213,523**
SERVICES & SUPPLIES				
525000 - OVERHEAD	$253	$7,085	–	$8,250
SERVICES & SUPPLIES TOTAL	**$253**	**$7,085**	**–**	**$8,250**
EXPENSES TOTAL	**$72,669**	**$739,065**	**$558,915**	**$1,221,773**
Surplus (Deficit)	-$8,427	-$52,160	-$149,760	$714,284

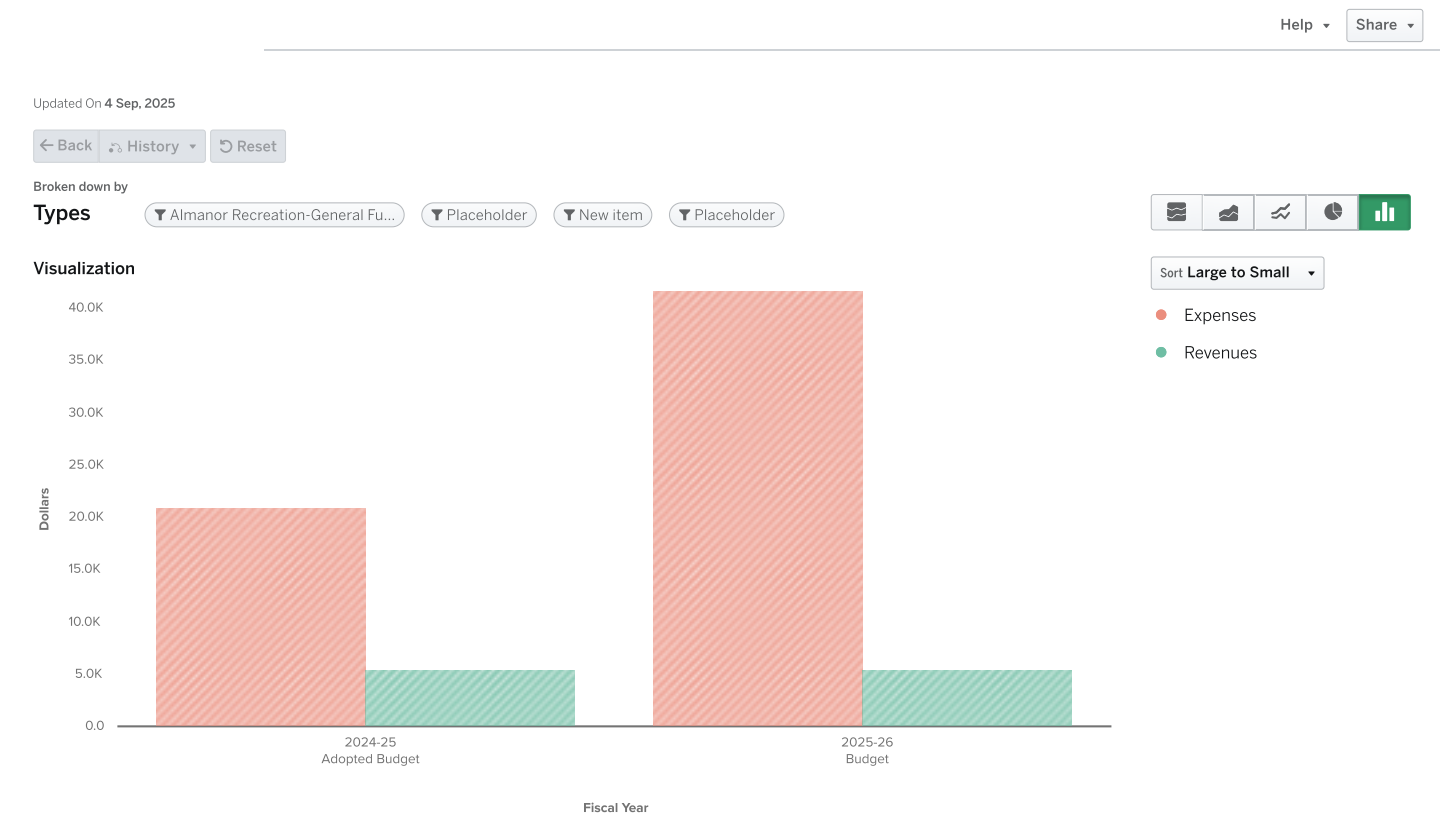
ALMANOR RECREATION-GENERAL FUNDED

Fund: 0001 General
Budget Unit: 20840 - Almanor Recreation-General Funded
Function: 07 - Recreation & Cultural Services
Activity: 37 - Recreation Facilities

DESCRIPTION

These funds are used for maintenance and repair needs at the Almanor Recreation Center, including items such as paint, plumbing parts, and electrical supplies.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
USE OF MONEY & PROPERTY				
43020 - RENTS & CONCESSIONS	$6,538	$5,285	$4,845	$5,500
USE OF MONEY & PROPERTY TOTAL	**$6,538**	**$5,285**	**$4,845**	**$5,500**
REVENUES TOTAL	**$6,538**	**$5,285**	**$4,845**	**$5,500**
Expenses				
SERVICES & SUPPLIES				
520404 - CUSTODIAL SERVICE	$4,176	$4,335	$4,650	$4,816
527802 - ELECTRIC CHARGES	$3,459	$3,288	$4,586	$4,900
521302 - FIRE EXTINGUISHER SVC	–	$58	–	$100
521300 - MAINT.-BLDG. & GROUNDS	$3,000	$3,604	$2,729	$4,000
525000 - OVERHEAD	–	–	–	$19,284
527803 - PROPANE/OTHR HEATING FUEL	$4,705	$3,855	$4,171	$4,700
520407 - REFUSE DISPOSAL	$1,772	$1,891	$1,997	$2,200
527807 - WATER/SEWER CHARGES	$1,028	$1,155	$1,474	$1,600
SERVICES & SUPPLIES TOTAL	**$18,141**	**$18,185**	**$19,608**	**$41,600**
EXPENSES TOTAL	**$18,141**	**$18,185**	**$19,608**	**$41,600**
Surplus (Deficit)	-$11,603	-$12,900	-$14,763	-$36,100

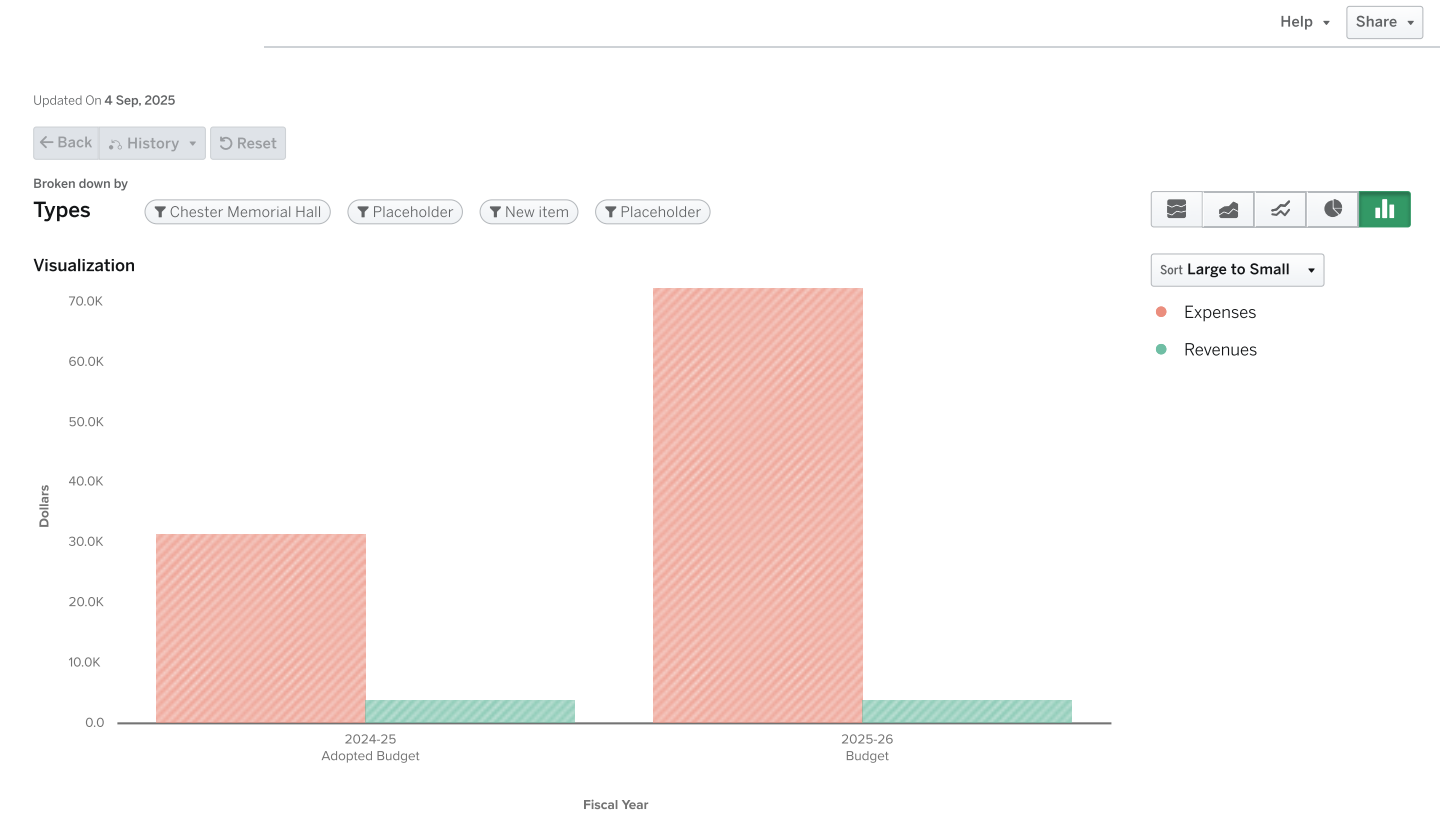
CHESTER MEMORIAL HALL

Fund: 0001 General
Budget Unit: 20790 - Chester Memorial Hall
Function: 07 - Recreation & Cultural Services
Activity: 35 - Memorial Buildings

DESCRIPTION

These funds are used for maintenance and repair needs at the Chester Memorial Hall, including items such as paint, plumbing parts, and electrical supplies.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
USE OF MONEY & PROPERTY				
43021 - RENTS & CONC.-CHESTER	$4,715	$4,679	$3,825	$4,000
USE OF MONEY & PROPERTY TOTAL	**$4,715**	**$4,679**	**$3,825**	**$4,000**
REVENUES TOTAL	**$4,715**	**$4,679**	**$3,825**	**$4,000**
Expenses				
SERVICES & SUPPLIES				
520404 - CUSTODIAL SERVICE	$4,037	$4,260	$4,635	$4,740
527802 - ELECTRIC CHARGES	$5,395	$5,639	$6,274	$7,500
521302 - FIRE EXTINGUISHER SVC	$373	$208	$211	$500
521300 - MAINT.-BLDG. & GROUNDS	$3,114	$5,720	$4,833	$5,000
525000 - OVERHEAD	–	–	–	$40,251
527803 - PROPANE/OTHR HEATING FUEL	$6,500	$7,033	$7,942	$10,000
520407 - REFUSE DISPOSAL	$2,378	$2,535	$2,679	$2,850
527807 - WATER/SEWER CHARGES	$787	$1,186	$1,266	$1,365
SERVICES & SUPPLIES TOTAL	**$22,583**	**$26,580**	**$27,839**	**$72,206**
EXPENSES TOTAL	**$22,583**	**$26,580**	**$27,839**	**$72,206**
Surplus (Deficit)	-$17,868	-$21,901	-$24,014	-$68,206

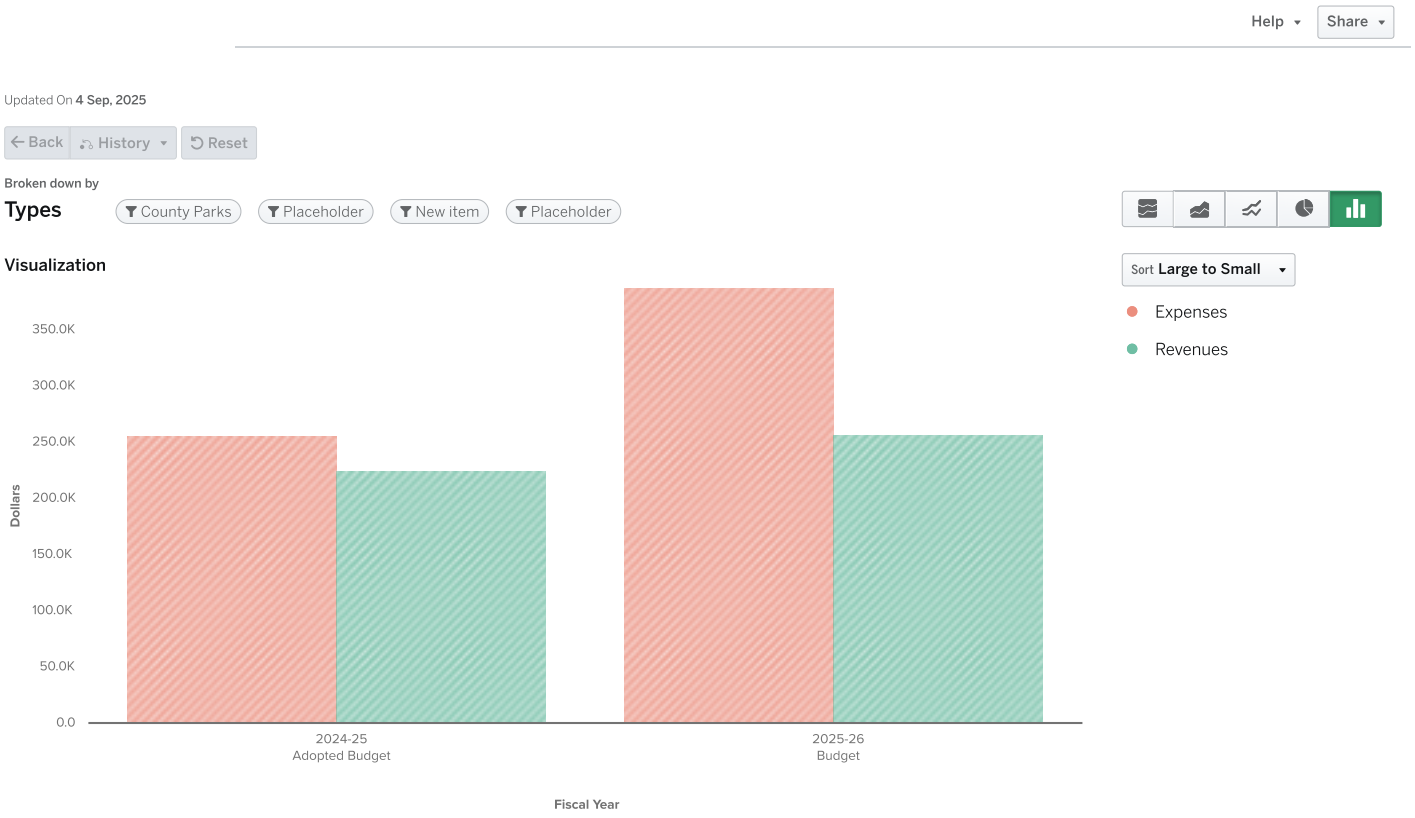
COUNTY PARKS

Fund: 0001 General
Budget Unit: 20756 - County Parks
Function: 07 - Recreation & Cultural Services
Activity: 37 - Recreation Facilities

DESCRIPTION

County Parks provide accessible recreational spaces and natural areas for residents and visitors to enjoy. These parks support community well-being by offering opportunities for outdoor activities, such as walking, hiking, sports, picnicking, and nature observation. They often include amenities like playgrounds, sports fields, restrooms, trails, and picnic areas. County Parks also play a key role in environmental stewardship, preserving open space, protecting wildlife habitats, and promoting sustainable land use practices.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Building & Grounds Maintenance Worker I/II/III	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**1**	**1**	**1**	**1**	**1**

BUDGET DETAIL - SCHEDULE 9

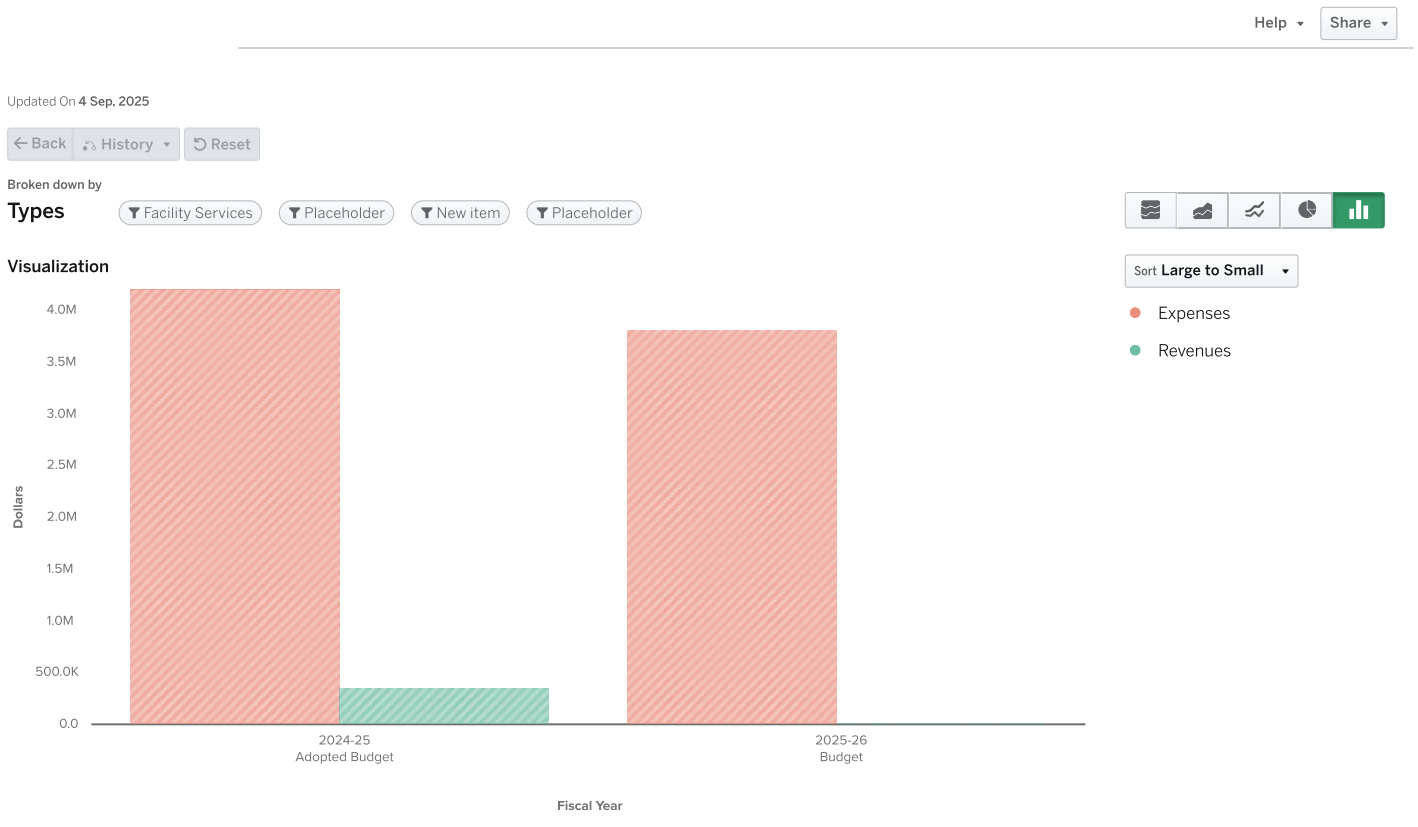
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45078 - CAMPING FEES	$10,750	$13,325	$11,760	$16,350
45230 - PARK & RECREATION FEES	$1,898	$3,769	$2,618	$3,500
45138 - RESTITUTION	$350	–	–	$200
CHARGES FOR SERVICES TOTAL	**$12,998**	**$17,094**	**$14,378**	**$20,050**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	–	–	–	$50,000
46607 - OTHER MISCELLANEOUS	$60,027	$54,886	$17,424	$187,543
OTHER REVENUE TOTAL	**$60,027**	**$54,886**	**$17,424**	**$237,543**
REVENUES TOTAL	**$73,025**	**$71,980**	**$31,802**	**$257,593**
Expenses				
FIXED ASSETS				
540110 - CAPITAL IMPROVEMENTS	–	–	–	$50,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$50,000**
SALARIES & BENEFITS				
51121 - BOOT ALLOWANCE	$300	$300	$300	$300
51120 - CELL PHONE ALLOW	$538	$904	$913	$925
51110 - COMPENSATION INSURANCE	$694	$1,197	$603	$620
51100 - FICA/MEDICARE OASDI	$3,233	$3,942	$4,421	$3,829
51090 - GROUP INSURANCE	$5,991	–	$2,400	$3,600
51081 - OPEB LIABILITY	$2,378	$2,415	$2,321	$2,686
51020 - OTHER WAGES	$10,490	$11,774	$12,240	$12,400
51060 - OVERTIME PAY	$88	–	$896	$5,000
51000 - REGULAR WAGES	$27,837	$37,555	$40,615	$49,361
51080 - RETIREMENT	$2,406	$8,821	$10,146	$11,750
51070 - UNEMPLOYMENT INSURANCE	$1,885	$1,304	$990	$801
SALARIES & BENEFITS TOTAL	**$55,841**	**$68,212**	**$75,844**	**$91,272**
SERVICES & SUPPLIES				
520404 - CUSTODIAL SERVICE	$6,155	$6,615	$6,855	$7,020
527802 - ELECTRIC CHARGES	$13,816	$15,138	$11,893	$16,000
527804 - HEATING FUEL/OIL	$578	$432	$234	$500
525119 - LIABILITY SELF-FUND INSURANCE	$513	$561	$630	$612
521300 - MAINT.-BLDG. & GROUNDS	$4,471	$5,819	$6,689	$7,500
525000 - OVERHEAD	–	–	–	$150,114
521900 - PROFESSIONAL SVC	$2,489	$2,007	$1,896	$2,600
521902 - PROFESSIONAL SVC - GRANT	$33,456	$72,802	$63,069	$26,846
520407 - REFUSE DISPOSAL	$4,892	$5,433	$5,977	$6,850
524200 - RENTS/LEASES STRUCTURES	$16,800	$16,800	$16,800	$16,800

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
527807 - WATER/SEWER CHARGES	$7,614	$8,460	$9,983	$11,000
524307 - YARD/LAWN EQUIP MAINT	–	$300	–	$300
SERVICES & SUPPLIES TOTAL	**$90,784**	**$134,367**	**$124,026**	**$246,142**
EXPENSES TOTAL	**$146,624**	**$202,579**	**$199,870**	**$387,414**
Surplus (Deficit)	-$73,599	-$130,599	-$168,068	-$129,821

FACILITY SERVICES

Fund: 0001 General
Budget Unit: 20120 - Facility Services
Function: 01 - General Government
Activity: 14 - Property Management

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Building & Grounds Maintenance Worker I/II/III	4	4	4	4	6
Department Fiscal Officer I/II	1	1	1	1	1
Director of Facility Services	0.83	0.83	0.83	0.83	0.83
Building & Grounds Maintenance Supervisor I/II	1	1	1	1	1
Building & Grounds Maintenance Technician	1	1	1	1	1

Position	FY2022	FY2023	FY2024	FY2025	FY2026
FULL-TIME EQUIVALENT POSITIONS	7.83	7.83	7.83	7.83	9.83

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	$31,568	$31,384	$7,615	$6,000
OTHER REVENUE TOTAL	**$31,568**	**$31,384**	**$7,615**	**$6,000**
STATE & FEDERAL AID				
44034 - STATE-OHV TRAIL GRANT	$454,817	$668,444	$82,328	$0
STATE & FEDERAL AID TOTAL	**$454,817**	**$668,444**	**$82,328**	**$0**
TRANSFERS				
48000 - TRANSFER-IN	$2,000	$6,441	$2,000	$2,000
48005 - TRANSFER-IN5	–	–	$56,997	$0
TRANSFERS TOTAL	**$2,000**	**$6,441**	**$58,997**	**$2,000**
USE OF MONEY & PROPERTY				
43000 - INTEREST INCOME LEASE	–	-$16	–	$0
43010 - INTEREST-INVESTED FUNDS	$401	$489	$527	$250
43026 - RENTS & CONC.-COURTHOUSE	$10,723	$9,199	$12,159	$12,500
43022 - RENTS & CONC.-GREENVILLE	$28,850	–	–	$0
USE OF MONEY & PROPERTY TOTAL	**$39,974**	**$9,671**	**$12,686**	**$12,750**
REVENUES TOTAL	**$528,360**	**$715,940**	**$161,626**	**$20,750**
Expenses				
FIXED ASSETS				
540111 - CAPITAL IMPROVEMENT	–	–	–	$325,000
540110 - CAPITAL IMPROVEMENTS	$38,350	$224,048	$553,446	$615,500
544630 - EQUIPMENT REPLACEMENT	–	–	$35,068	$0
541500 - VEHICLE	–	–	$63,648	$0
FIXED ASSETS TOTAL	**$38,350**	**$224,048**	**$652,162**	**$940,500**
OTHER CHARGES				
533800 - CONTRIB LAW LIBRARY	$8,400	$9,240	$9,240	$9,240
OTHER CHARGES TOTAL	**$8,400**	**$9,240**	**$9,240**	**$9,240**
SALARIES & BENEFITS				
51121 - BOOT ALLOWANCE	$1,800	$1,800	$1,800	$2,400
51120 - CELL PHONE ALLOW	$4,415	$4,000	$3,625	$4,800
51110 - COMPENSATION INSURANCE	$71,172	$56,048	$71,162	$7,336
51100 - FICA/MEDICARE OASDI	$34,832	$36,908	$39,195	$45,278
51090 - GROUP INSURANCE	$83,589	$89,766	$147,146	$213,443
51150 - LIFE INSURANCE	$278	$103	$291	$307
51081 - OPEB LIABILITY	$18,621	$18,909	$18,173	$21,028
51020 - OTHER WAGES	$24,074	$28,421	$7,305	$50,000
51060 - OVERTIME PAY	$2,384	$2,857	$25,004	$50,000
51000 - REGULAR WAGES	$430,051	$447,214	$478,498	$591,859
51080 - RETIREMENT	$42,067	$112,109	$114,731	$142,914
51070 - UNEMPLOYMENT INSURANCE	$1,251	$831	$769	$785
SALARIES & BENEFITS TOTAL	**$714,535**	**$798,966**	**$907,700**	**$1,130,150**
SERVICES & SUPPLIES				
521400 - ANNEX INS REPAIRS	$19,026	–	–	$0
521310 - BIOMASS OPERATION	$25,917	$45,329	$21,951	$30,000
520402 - CLEANING SUPPLIES	$15,000	$19,000	$16,386	$24,000

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
520100 - CLOTHING-EMPLOYEE	$1,056	$1,542	$1,356	$1,300
520903 - COOL/HEAT MAINT CONTRCT	–	$553	$4,257	$8,000
520250 - COPY MACHINE LEASE	$1,941	$1,724	$1,485	$2,000
520404 - CUSTODIAL SERVICE	$202,633	$234,801	$241,473	$243,447
527802 - ELECTRIC CHARGES	$297,561	$356,370	$377,108	$440,000
520906 - ELEVATOR MAINT CONTRCT	$19,490	$23,340	$22,415	$27,000
521302 - FIRE EXTINGUISHER SVC	$1,806	$2,479	$2,110	$3,000
520905 - GENERATOR MAIN CONTRCT	$11,689	$15,643	$15,513	$20,000
521307 - HEATING/COOLING SYS SVC	$5,000	$5,000	$13,187	$7,500
527804 - HEATING FUEL/OIL	$58,352	$59,545	$61,709	$70,000
525119 - LIABILITY SELF-FUND INSURANCE	$117,194	$168,876	$200,208	$503,856
521300 - MAINT.-BLDG. & GROUNDS	$110,741	$111,131	$131,768	$135,000
521600 - MEMBERSHIPS/ANNUAL DUES	–	–	$0	$150
523703 - NEWSPAPER ADS	–	$258	$963	$1,000
521800 - OFFICE EXPENSE	$881	$760	$294	$1,200
521230 - OFFICE FURNITURE/EQUIP	–	$172	–	$350
521801 - Office Water	–	–	$863	$1,000
521334 - OHV TRAIL GRANT	$528,402	$627,960	–	$0
520406 - PEST CONTROL	$1,475	$2,725	$4,535	$4,000
520201 - PHONE - LAND LINE (S)	$8,510	$9,243	$11,022	$11,025
520210 - POSTAGE/SHIP, MAIL COST	$246	$187	$148	$300
521900 - PROFESSIONAL SVC	$8,550	$18,225	$67,069	$20,000
527803 - PROPANE/OTHR HEATING FUEL	$28,858	$19,322	$17,487	$27,500
520407 - REFUSE DISPOSAL	$28,047	$28,065	$30,991	$33,000
520940 - SAFETY EQUIPMENT/EXPENSES	$357	$730	$0	$0
521903 - SECURITY SYSTEM SVC	$5,352	$5,091	$5,309	$8,700
524300 - SMALL TOOLS/INSTRUMENTS	$783	$1,744	$2,400	$3,000
520410 - SOFTWARE LICENSE	$7,060	$7,472	$1,419	$1,570
527400 - TRAVEL- IN COUNTY	$28,625	$25,262	$22,424	$28,000
527500 - TRAVEL- OUT OF COUNTY	–	–	$0	$1,000
527800 - UTILITIES	$127,778	$0	–	$0
520902 - VEHICLE MAINTENANCE	$9,764	$12,700	$13,534	$15,000
527807 - WATER/SEWER CHARGES	$49,749	$49,426	$53,337	$59,000
524307 - YARD/LAWN EQUIP MAINT	$2,432	$2,500	$3,484	$3,500
524306 - YARD/LAWN MINOR EQUIP	$2,914	$3,000	$2,592	$3,000
SERVICES & SUPPLIES TOTAL	**$1,727,187**	**$1,860,176**	**$1,348,796**	**$1,737,398**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	$1,000,000	$0
TRANSFERS TOTAL	**–**	**–**	**$1,000,000**	**$0**
EXPENSES TOTAL	**$2,488,472**	**$2,892,430**	**$3,917,898**	**$3,817,288**
Surplus (Deficit)	-$1,960,113	-$2,176,490	-$3,756,273	-$3,796,538

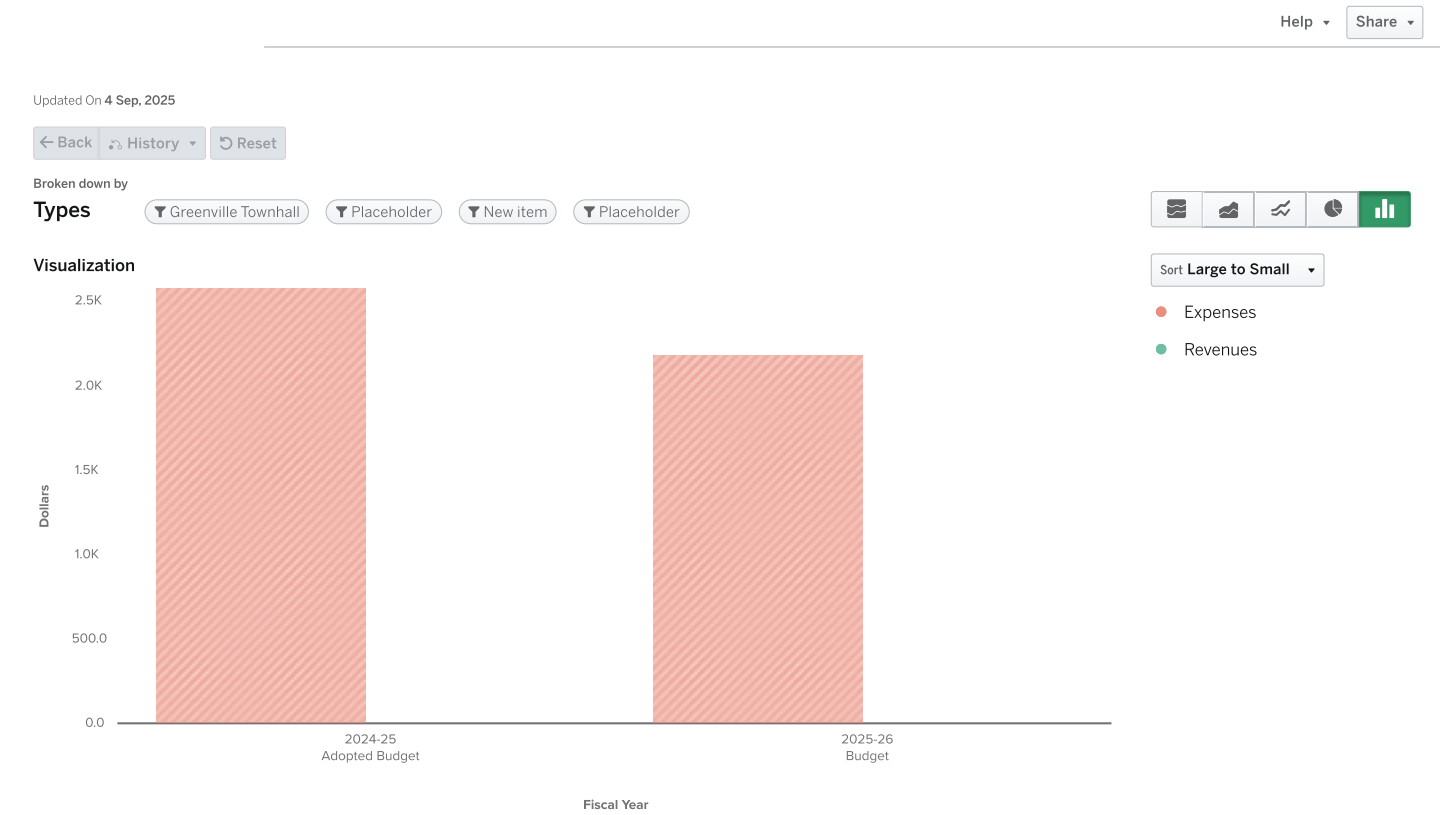
GREENVILLE TOWNHALL

Fund: 0001 General
Budget Unit: 20800 - Greenville Townhall
Function: 07 - Recreation & Cultural Services
Activity: 35 - Memorial Building

DESCRIPTION

These funds are used for maintenance and repair needs at the Greenville Townhall, including items such as paint, plumbing parts, and electrical supplies.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$47	$11	$14	$14
51070 - UNEMPLOYMENT INSURANCE	$5	$34	$110	$114
SALARIES & BENEFITS TOTAL	**$52**	**$45**	**$124**	**$128**
SERVICES & SUPPLIES				
525119 - LIABILITY SELF-FUND INSURANCE	$35	$33	$30	$20
525000 - OVERHEAD	–	–	–	-$384
527807 - WATER/SEWER CHARGES	$2,423	$2,221	$2,423	$2,423
SERVICES & SUPPLIES TOTAL	**$2,458**	**$2,254**	**$2,453**	**$2,059**
EXPENSES TOTAL	**$2,510**	**$2,299**	**$2,577**	**$2,187**
Surplus (Deficit)	-$2,510	-$2,299	-$2,577	-$2,187

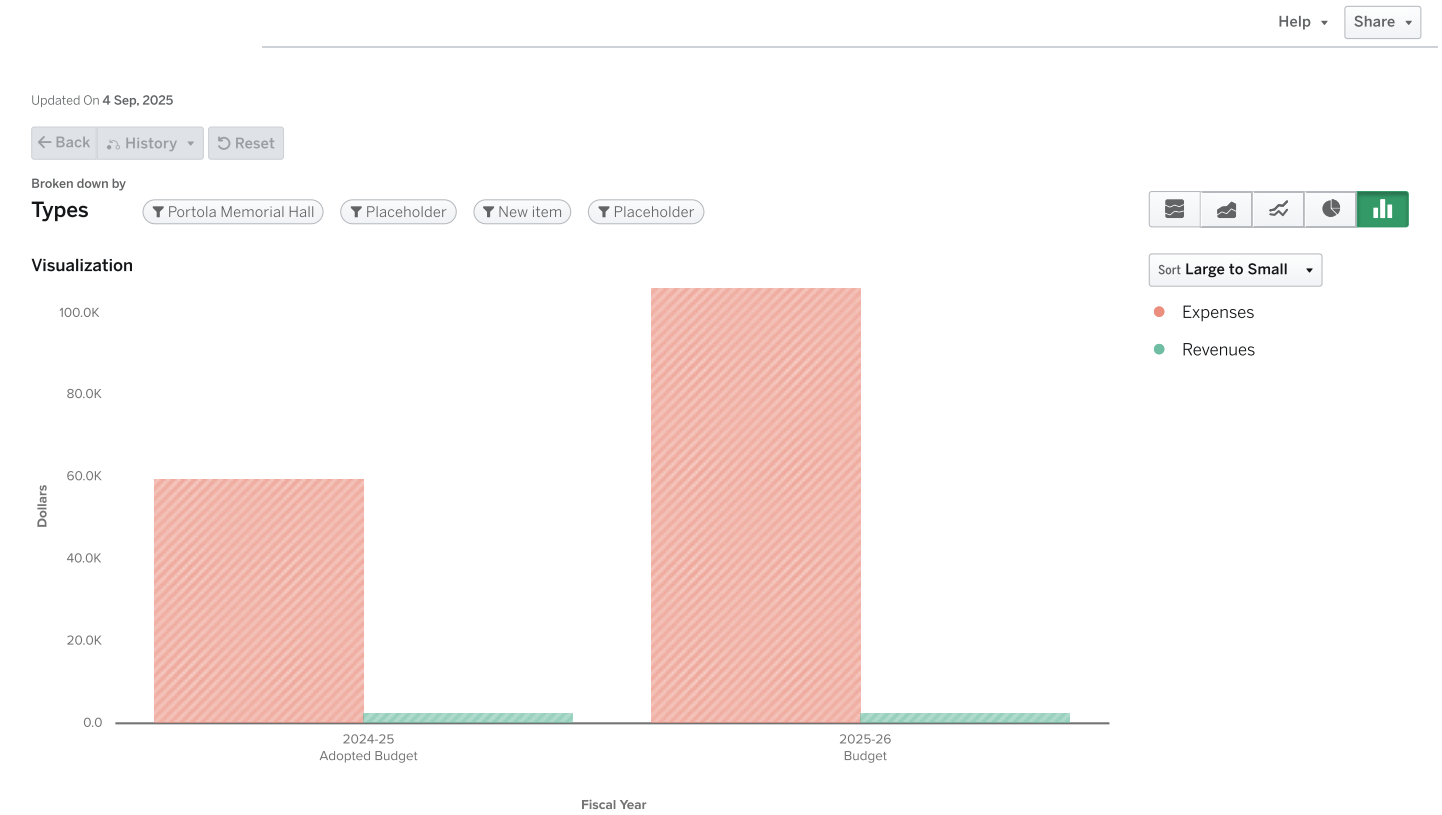
PORTOLA MEMORIAL HALL

Fund: 0001 General
Budget Unit: 20810 - Portola Memorial Hall
Function: 07 - Recreation & Cultural Services
Activity: 35 - Memorial Buildings

DESCRIPTION

These funds are used for maintenance and repair needs at the Portola Memorial Hall, including items such as paint, plumbing parts, and electrical supplies.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
USE OF MONEY & PROPERTY				
43023 - RENTS & CONC.-PORTOLA	$3,555	$2,455	$2,560	$2,500
USE OF MONEY & PROPERTY TOTAL	**$3,555**	**$2,455**	**$2,560**	**$2,500**
REVENUES TOTAL	**$3,555**	**$2,455**	**$2,560**	**$2,500**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$85	$39	$52	$51
51100 - FICA/MEDICARE OASDI	$39	–	–	$0
51020 - OTHER WAGES	$510	–	–	$0
51080 - RETIREMENT	$42	–	–	$0
51070 - UNEMPLOYMENT INSURANCE	$8	$7	$6	$5
SALARIES & BENEFITS TOTAL	**$685**	**$46**	**$58**	**$56**
SERVICES & SUPPLIES				
520404 - CUSTODIAL SERVICE	$5,500	$7,800	$9,300	$9,600
527802 - ELECTRIC CHARGES	$12,650	$18,592	$17,546	$19,950
521302 - FIRE EXTINGUISHER SVC	$295	$332	$700	$800
525119 - LIABILITY SELF-FUND INSURANCE	$75,556	$75	$80	$58
521300 - MAINT.-BLDG. & GROUNDS	$3,962	$1,377	$561	$3,000
525000 - OVERHEAD	–	–	–	$47,985
521900 - PROFESSIONAL SVC	$2,333	$3,600	$0	$0
527803 - PROPANE/OTHR HEATING FUEL	$12,060	$13,924	$13,723	$16,750
520407 - REFUSE DISPOSAL	$1,352	$1,872	$2,722	$2,950
527807 - WATER/SEWER CHARGES	$4,398	$4,370	$4,393	$4,840
SERVICES & SUPPLIES TOTAL	**$118,105**	**$51,943**	**$49,026**	**$105,933**
EXPENSES TOTAL	**$118,790**	**$51,989**	**$49,084**	**$105,989**
Surplus (Deficit)	-$115,235	-$49,534	-$46,524	-$103,489

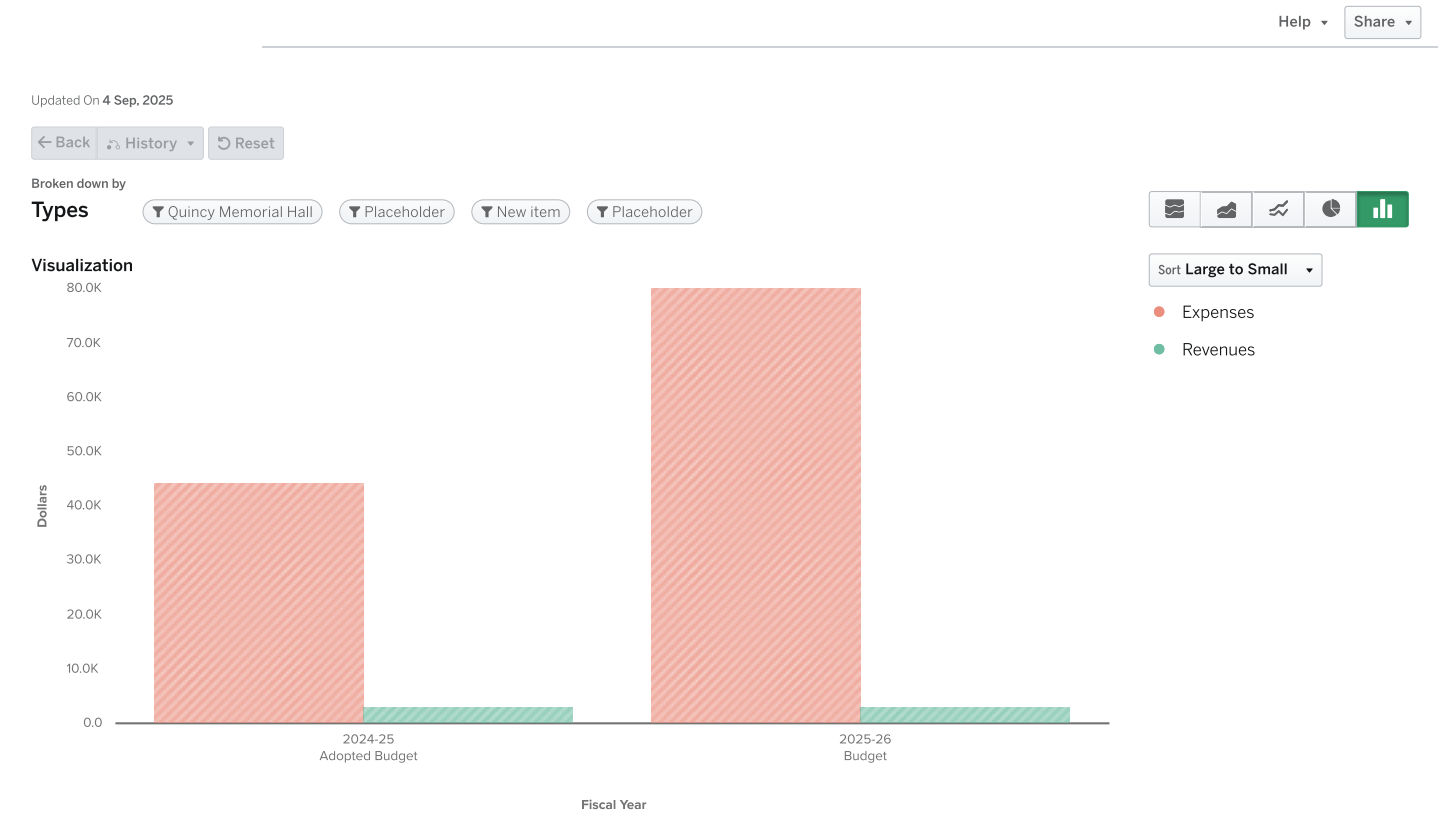
QUINCY MEMORIAL HALL

Fund: 0001 General
Budget Unit: 20820 - Quincy Memorial Hall
Function: 07 - Recreation & Cultural Services
Activity: 35 - Memorial Buildings

DESCRIPTION

These funds are used for maintenance and repair needs at the Quincy Memorial Hall, including items such as paint, plumbing parts, and electrical supplies.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
USE OF MONEY & PROPERTY				
43024 - RENTS & CONC.-QUINCY	$3,975	$3,885	$2,720	$3,000
USE OF MONEY & PROPERTY TOTAL	**$3,975**	**$3,885**	**$2,720**	**$3,000**
REVENUES TOTAL	**$3,975**	**$3,885**	**$2,720**	**$3,000**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	–	$26	$4	$0
SALARIES & BENEFITS TOTAL	**–**	**$26**	**$4**	**$0**
SERVICES & SUPPLIES				
520404 - CUSTODIAL SERVICE	$10,159	$10,159	$10,388	$10,464
527802 - ELECTRIC CHARGES	$13,500	$17,304	$17,748	$18,750
521302 - FIRE EXTINGUISHER SVC	$161	$360	$389	$500
521300 - MAINT.-BLDG. & GROUNDS	$100	–	–	$600
525000 - OVERHEAD	–	–	–	$33,858
527803 - PROPANE/OTHR HEATING FUEL	$8,098	$8,337	$8,262	$10,500
520407 - REFUSE DISPOSAL	$2,261	$2,285	$2,328	$2,800
527807 - WATER/SEWER CHARGES	$1,665	$2,706	$2,062	$2,600
SERVICES & SUPPLIES TOTAL	**$35,944**	**$41,152**	**$41,177**	**$80,072**
EXPENSES TOTAL	**$35,944**	**$41,178**	**$41,181**	**$80,072**
Surplus (Deficit)	-$31,969	-$37,293	-$38,461	-$77,072

FAIR

Fund: 0005 County Fair
Budget Unit: 20190 - Fair
Function: 01 - General Government
Activity: 15 - Promotion

DEPARTMENT NARRATIVE

Department Head: John Steffanic
Title: Director

The Plumas Sierra County Fairgrounds are a year-round event center featuring nearly 400 events, meetings, and conferences with the additional task of producing an annual county fair. In 2024, the Fairgrounds hosted 334 event days.

It is our duty to keep the condition, both physical and visual, at the highest possible level. The team serves the community with its gathering and meeting needs and is ready to serve in an emergency. Further, the fairgrounds are a vital driver of economic activity in Plumas County and strives to improve the economic health of our community.

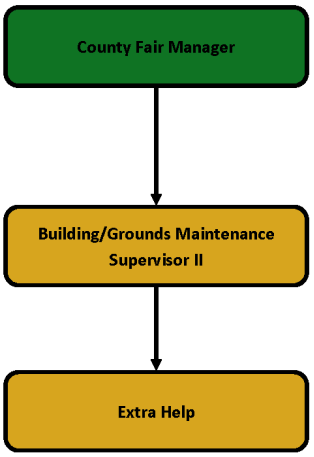
HIGHLIGHTS FROM THE PAST YEAR

The Fair expanded its relationship with the Central Plumas Recreation District, resulting in several improvements to the flexibility of Serpilio Hall. Several maintenance goals were met with improvements to the main well, electric system, and lighting.

PERSONNEL SUMMARY

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
County Fair/Event Center Manager	1	1	1	1	1
Building & Grounds Maintenance Supervisor I/II	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**2**	**2**	**2**	**2**	**2**

DEPARTMENT ORGANIZATIONAL CHART



REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

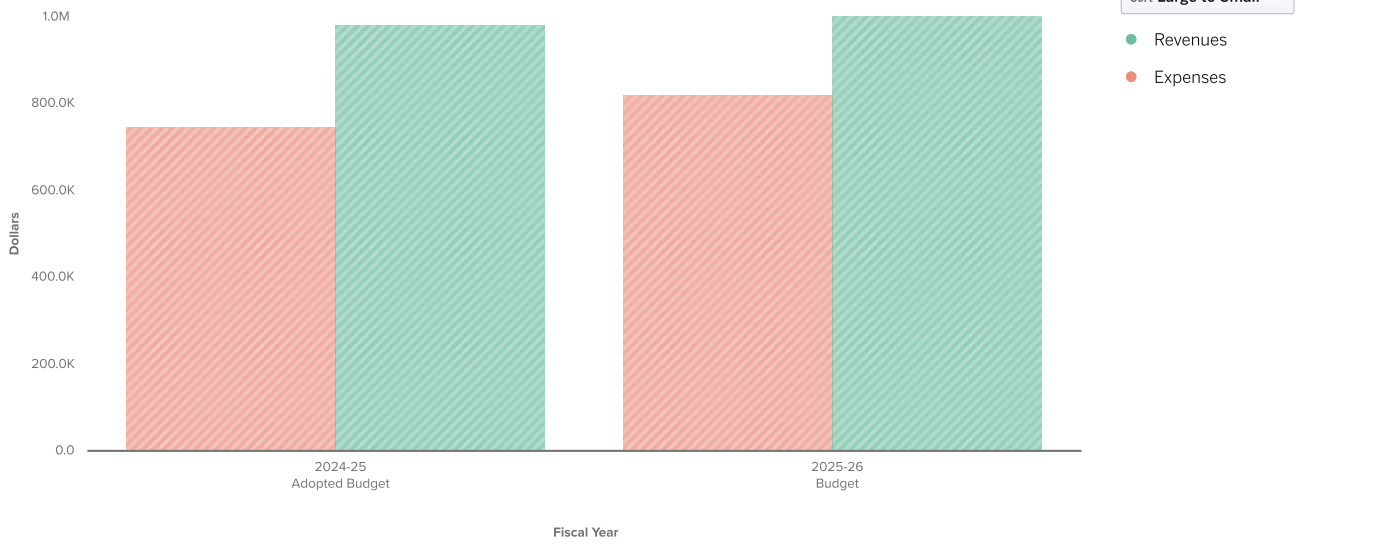
Back History Reset

Broken down by

Types

County Fair Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45078 - CAMPING FEES	$16,320	$6,405	$3,120	$6,000
45610 - ENTRY FEES/EXHIBIT	$2,858	$4,265	$5,398	$5,000
45621 - ENTRY FEES/SHOW	$3,995	$2,973	$3,036	$3,000
45601 - FAIR ADMISSION	$24,034	$13,279	$24,108	$20,000
45602 - FAIR ADMISSION-DISCOUNT	$8,133	$16,443	$6,454	$10,000
45034 - RENTAL-FESTIVAL	$6,046	$9,133	$15,622	$16,000
45138 - RESTITUTION	$528	$133	$374	$0
45633 - SATURDAY SHOW	$4,692	$4,320	–	$0
45622 - STALL FEES	$2,002	$2,120	$4,138	$4,000
CHARGES FOR SERVICES TOTAL	**$68,608**	**$59,071**	**$62,250**	**$64,000**
OTHER REVENUE				
46605 - CAMPING FAIR	$1,260	$1,130	$11,270	$11,000
46070 - CNTRB FR OTHR AGENCY	$5,000	$5,000	$5,000	$5,000
46239 - DONATIONS	$932	$960	$1,631	$2,000
46607 - OTHER MISCELLANEOUS	$1,423	$3,246	$4,535	$4,000
46251 - REIMBURSEMENTS/REFUNDS	$3,255	–	–	$0
46606 - SPONSORSHIPS	$500	–	$500	$4,000
OTHER REVENUE TOTAL	**$12,370**	**$10,336**	**$22,936**	**$26,000**
STATE & FEDERAL AID				
44200 - STATE-AID FOR CO. FAIRS	$61,000	$116,950	$137,400	$90,000
44290 - STATE-OTHER	$66,932	–	–	$0
STATE & FEDERAL AID TOTAL	**$127,932**	**$116,950**	**$137,400**	**$90,000**
TAX REVENUE				

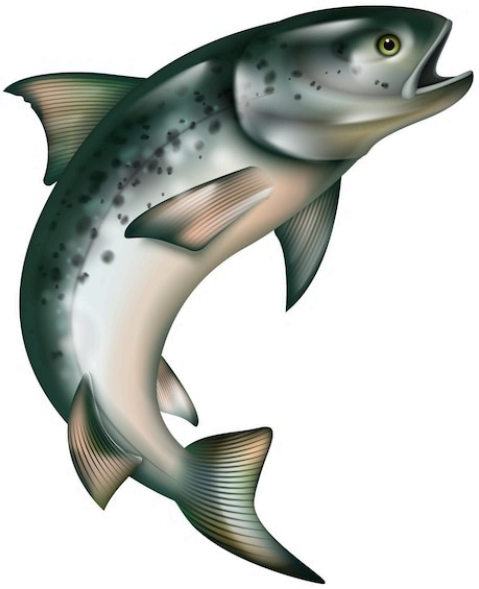
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
40070 - TIMBER YIELD TAX	$2,714	$1,837	$2,101	$2,000
TAX REVENUE TOTAL	**$2,714**	**$1,837**	**$2,101**	**$2,000**
TRANSFERS				
48000 - TRANSFER-IN	$4,999	$4,999	$6,609	$598,999
48005 - TRANSFER-IN5	–	–	$18,227	$0
TRANSFERS TOTAL	**$4,999**	**$4,999**	**$24,836**	**$598,999**
USE OF MONEY & PROPERTY				
43072 - CARNIVAL PRE-SALE	$30,340	$43,820	$54,646	$50,000
43073 - FOOD CONCESSIONS	$26,393	$28,734	$34,258	$30,000
43092 - GROUNDS RENTAL	$102,364	$62,221	$101,125	$85,000
43010 - INTEREST-INVESTED FUNDS	$11,270	-$293	-$6,025	$100
43074 - NON-FOOD CONCESSIONS	$10,500	$12,212	$14,055	$13,000
43099 - RENTAL-GRANDSTAND	$6,895	$4,050	–	$8,000
43091 - RENTAL OF BUILDINGS	$22,419	$11,002	$18,550	$18,000
43096 - RENTAL -STALL	–	$30	–	$0
43608 - RENTAL-STORAGE	$15,735	$20,877	$15,545	$17,000
43998 - UNREALZED GAINS/LOSSES	$6,394	$1,502	–	$0
USE OF MONEY & PROPERTY TOTAL	**$232,310**	**$184,156**	**$232,154**	**$221,100**
REVENUES TOTAL	**$448,933**	**$377,350**	**$481,676**	**$1,002,099**
Expenses				
FIXED ASSETS				
540112 - CAPITAL IMPROVEMENT	$33,947	–	–	$0
FIXED ASSETS TOTAL	**$33,947**	**–**	**–**	**$0**
SALARIES & BENEFITS				
51121 - BOOT ALLOWANCE	$300	–	$300	$0
51120 - CELL PHONE ALLOW	$600	$600	$600	$600
51110 - COMPENSATION INSURANCE	$10,747	$8,424	–	$0
51100 - FICA/MEDICARE OASDI	$19,429	$20,547	$20,870	$16,063
51090 - GROUP INSURANCE	$33,141	$33,697	$54,214	$55,691
51150 - LIFE INSURANCE	$334	$334	$334	$370
51081 - OPEB LIABILITY	$4,757	$4,830	$4,642	$5,371
51020 - OTHER WAGES	$60,757	$68,226	$60,954	$100,000
51060 - OVERTIME PAY	$20,684	$12,277	$17,994	$3,000
51000 - REGULAR WAGES	$188,498	$195,275	$202,986	$209,970
51080 - RETIREMENT	$21,413	$53,885	$55,658	$54,958
51070 - UNEMPLOYMENT INSURANCE	$1,838	$1,142	$844	$1,070
SALARIES & BENEFITS TOTAL	**$362,499**	**$399,237**	**$419,397**	**$447,093**
SERVICES & SUPPLIES				
523001 - ADVERTISEMENT	$3,936	$1,893	$1,206	$2,000
524440 - AWARDS	$2,896	$5,632	$2,306	$4,000
521231 - COMPUTERS<1500.00	$372	$298	$298	$600
527802 - ELECTRIC CHARGES	$74,233	$90,792	$100,592	$112,000
521952 - ENTERTAINMENT	$80,834	$80,499	$62,889	$63,000
520900 - EQUIPMENT MAINTENANCE	$1,182	$2,023	$694	$2,000
521102 - FUEL - VEHICLE	$5,073	$4,787	$972	$5,000
520500 - INSURANCE	$16,725	$16,448	$19,637	$19,200
520203 - INTERNET SERVICE	$2,260	$2,280	$2,225	$2,300
525119 - LIABILITY SELF-FUND INSURANCE	$1,471	$1,721	$2,222	$2,802
521300 - MAINT.-BLDG. & GROUNDS	$113,631	$45,231	$41,211	$40,000
521600 - MEMBERSHIPS/ANNUAL DUES	$8,438	$2,675	$2,825	$3,000
521800 - OFFICE EXPENSE	$1,289	$2,237	$1,539	$2,000
525000 - OVERHEAD	$24,605	$16,475	–	$47,833
520409 - PAPER PRODUCTS-HOUSEHOLD	$5,164	$3,517	$2,835	$4,000
520201 - PHONE - LAND LINE (S)	$486	$488	$572	$1,100
520210 - POSTAGE/SHIP, MAIL COST	$30	$123	$204	$300
520233 - PRINTING SVC/CHRGS	$533	$776	$438	$1,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521900 - PROFESSIONAL SVC	$21,575	$25,090	$23,250	$22,000
527803 - PROPANE/OTHR HEATING FUEL	$16,864	$8,804	$8,221	$9,000
520407 - REFUSE DISPOSAL	$9,387	$7,852	$8,387	$8,500
520940 - SAFETY EQUIPMENT/EXPENSES	–	–	–	$100
524400 - SPECIAL DEPARTMENT EXPENSE	–	$54,138	$4,348	$5,000
527500 - TRAVEL- OUT OF COUNTY	$2,447	$2,492	$2,141	$3,000
520904 - UTILITY EQUIPMENT MAINT	$2,267	$2,905	$943	$1,000
520902 - VEHICLE MAINTENANCE	$1,750	$954	$2,150	$2,000
527807 - WATER/SEWER CHARGES	$7,824	$6,362	$14,357	$11,000
SERVICES & SUPPLIES TOTAL	**$405,270**	**$386,493**	**$306,465**	**$373,735**
TRANSFERS				
570000 - TRANSFERS IN/OUT--IT	–	–	–	$2,409
TRANSFERS TOTAL	**–**	**–**	**–**	**$2,409**
EXPENSES TOTAL	**$801,716**	**$785,730**	**$725,862**	**$823,237**
Surplus (Deficit)	-$352,784	-$408,380	-$244,186	$178,862

FISH & GAME COMMISSION

Fund: 0003 Fish and Game
Budget Unit: 20500 - Fish & Game Commission
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION



The Plumas County Fish & Game Commission encourages the conservation and enhancement of Plumas County fish, wildlife and their habitats.

The Plumas County Fish & Game Commission consists of two members from each supervisorial district.

The Plumas County Fish & Game Commission works with Plumas County residents and the Board of Supervisors to support the conservation and maintenance of fish and wildlife resources in conjunction with Sections 1801 and 13100 - 13104 of the California Fish and Wildlife Code. This policy includes the following objectives:

- To enhance Fish and Wildlife activities including propagation, protection, restoration and community enjoyment
- To support Fish and Wildlife projects by citizen, State and Federal agencies
- To further research and education in areas related to Fish and Wildlife

HIGHLIGHTS FROM THE PAST YEAR

The Plumas County Fish & Game Commission (PCFGC) installed two wildlife guzzlers, each storing 1800 gallons of water from rainfall and snowmelt, on the north side of Highway 36 to provide water for deer and reduce roadkill near Lake Almanor. PG&E settlement funds were used to replace the existing guzzlers that were destroyed in the Dixie Fire.

The PCFGC contributed funds to the Plumas Audubon Society for their annual Grebe Festival at Lake Almanor. Funds were used to rent a pontoon boat for participants to view existing grebes up close. PG&E settlement funds were used to benefit this wildlife-related activity within the footprint of the Dixie Fire.

The Commission continued its partnership with the Plumas Unified School District K-6 Outdoor Education Program by committing to a level of funding to reimburse the qualified expenses for the four elementary schools in Plumas County.

The Commission partnered with Feather River Trout Unlimited to provide fishing poles for the annual Graeagle Fishing Derby.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

Back History Reset

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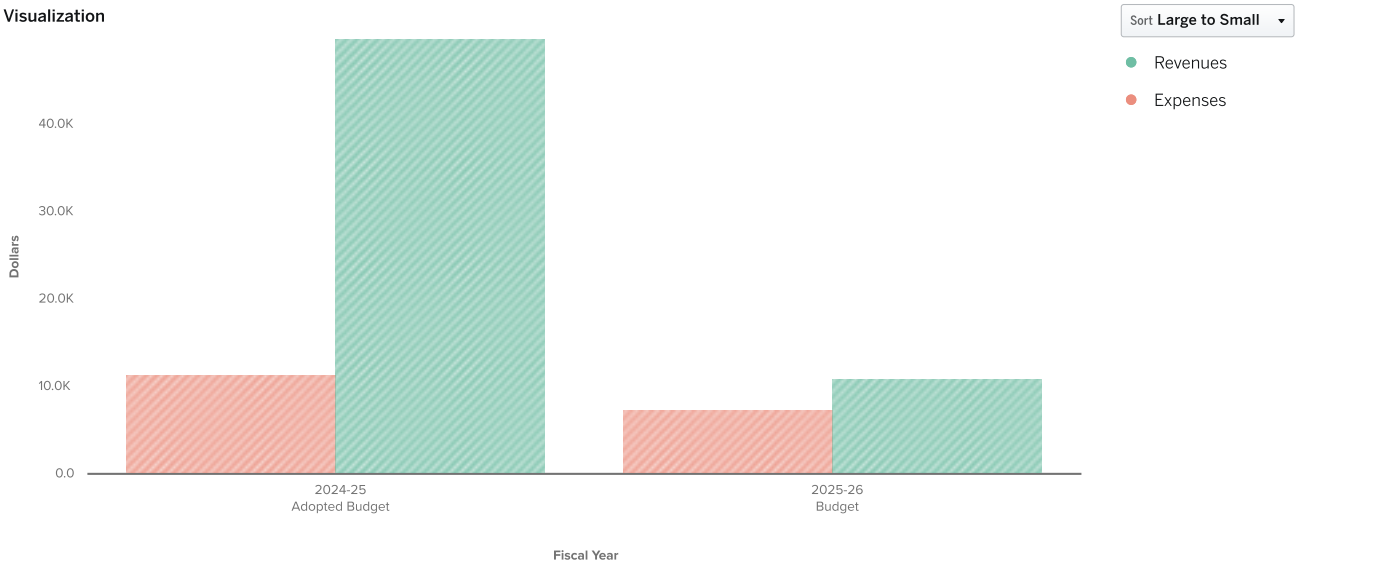
Types

Fish & Game Commission | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
FINES & PENALTIES				
42040 - OTHER COURT FINES	-$1,262	$1,225	$1,228	$1,000
FINES & PENALTIES TOTAL	**-$1,262**	**$1,225**	**$1,228**	**$1,000**
OTHER REVENUE				
46612 - PGE SETTLEMENT-REVENUE	$140,000	–	–	$0
OTHER REVENUE TOTAL	**$140,000**	**–**	**–**	**$0**
STATE & FEDERAL AID				
44490 - FEDERAL-GRAZING FEES	$222	–	$210	$0
44440 - FEDERAL-IN LIEU TAXES	$1,903	$1,903	$1,903	$1,903
STATE & FEDERAL AID TOTAL	**$2,125**	**$1,903**	**$2,113**	**$1,903**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$7,435	$9,017	$8,685	$8,000
43998 - UNREALZED GAINS/LOSSES	$1,422	$2,149	–	$0
USE OF MONEY & PROPERTY TOTAL	**$8,857**	**$11,166**	**$8,685**	**$8,000**
REVENUES TOTAL	**$149,720**	**$14,294**	**$12,027**	**$10,903**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$47	$325	$313	$173
51100 - FICA/MEDICARE OASDI	$230	$229	$230	$0
51020 - OTHER WAGES	$3,013	$3,115	$3,013	$3,250
51070 - UNEMPLOYMENT INSURANCE	$5	$4	$3	$4
SALARIES & BENEFITS TOTAL	**$3,295**	**$3,674**	**$3,559**	**$3,427**
SERVICES & SUPPLIES				
520230 - COPY CHARGES	–	$20	–	$10

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
524620 - GRAEAGLE FISH DERBY	–	–	$729	$0
524640 - JR PHEASANT HUNT	–	–	–	$500
525119 - LIABILITY SELF-FUND INSURANCE	$35	$39	$45	$42
525000 - OVERHEAD	$3,738	$317	–	-$653
524670 - PGE SETTLE EXPENSE	$30,118	$19,121	$2,687	$0
520210 - POSTAGE/SHIP, MAIL COST	–	$16	–	$15
524400 - SPECIAL DEPARTMENT EXPENSE	$1,932	$1,629	–	$3,000
527400 - TRAVEL- IN COUNTY	$716	$1,380	$1,404	$1,000
SERVICES & SUPPLIES TOTAL	**$36,539**	**$22,522**	**$4,865**	**$3,914**
EXPENSES TOTAL	**$39,834**	**$26,196**	**$8,423**	**$7,341**
Surplus (Deficit)	$109,886	-$11,901	$3,603	$3,562

HUMAN RESOURCES

Fund: 0001 General
Budget Unit: 20035 - Human Resources
Function: 01 - General Government
Activity: 10 - Legislative & Admin

DEPARTMENT NARRATIVE

Department Head: Sara James
Title: Interim Director

The mission of the Plumas County Human Resources Department is to provide County employees, departments, and members of the public with high quality human resource services that are professional, timely, and reliable.

Human Resources Department is responsible for providing human resource services to all County departments in a manner that ensures compliance with the requirements of the County merit system rules and State and federal employment and tax laws. Some of the essential services provided by the department include:

- Recruitment, testing, and certification of new employees.
- Development and modification of employee compensation plans and job classification specifications.
- Administration of all required and negotiated employee leave programs.
- Oversight of Countywide training programs.
- Advice and consultation regarding County personnel rules and disciplinary actions.
- Administration of the County's Equal Employment Opportunity affirmative action and assessment plan.
- Oversight of accessibility and other Americans with Disabilities Act matters.
- Management of all confidential investigations.
- Management of the labor negotiation process, Memoranda of Understanding (MOU) with all recognized labor organizations, and the employee grievance process.
- Administration of employee benefit programs, including coordination of retirement with CalPERS and administration of dental, vision, long-term disability, and life insurance plans; and
- Provision of payroll and benefits administration for the County.

HIGHLIGHTS FROM THE PAST YEAR

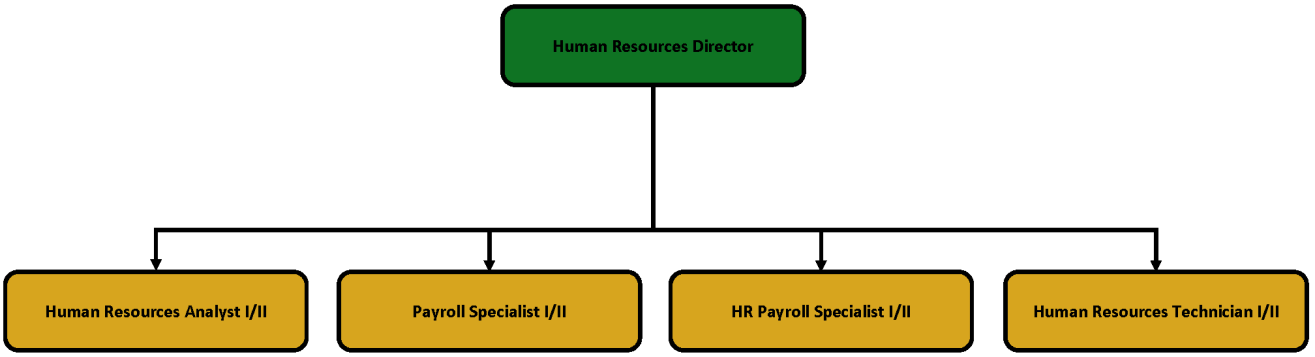
- The team worked diligently to approve new job classifications, including Help Desk Specialist, Behavioral Health SUD Counselors, Bookmobile Library Assistant, and the Disaster Recovery Coordinator. Several other job descriptions have been updated as well.
- Recruitment efforts have increased, including the use of online platforms and attending job fairs.
- Despite significant changes in leadership, HR continues to timely input and process payroll, ensuring all employees receive their pay and merit increases efficiently.

- HR has implemented changes to the minimum wage, and ensured that our classification plan and salary schedules are up to date.

PERSONNEL SUMMARY

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Human Resources Technician I/II/III	1	1	1	1	1
Human Resources Analyst I/II	1	1	1	1	1
Human Resources Director	1	1	1	1	1
Human Resources Payroll Specialist I/II	1	2	2	2	2
FULL-TIME EQUIVALENT POSITIONS	**4**	**5**	**5**	**5**	**5**

DEPARTMENT ORGANIZATIONAL CHART



REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

Back History Reset

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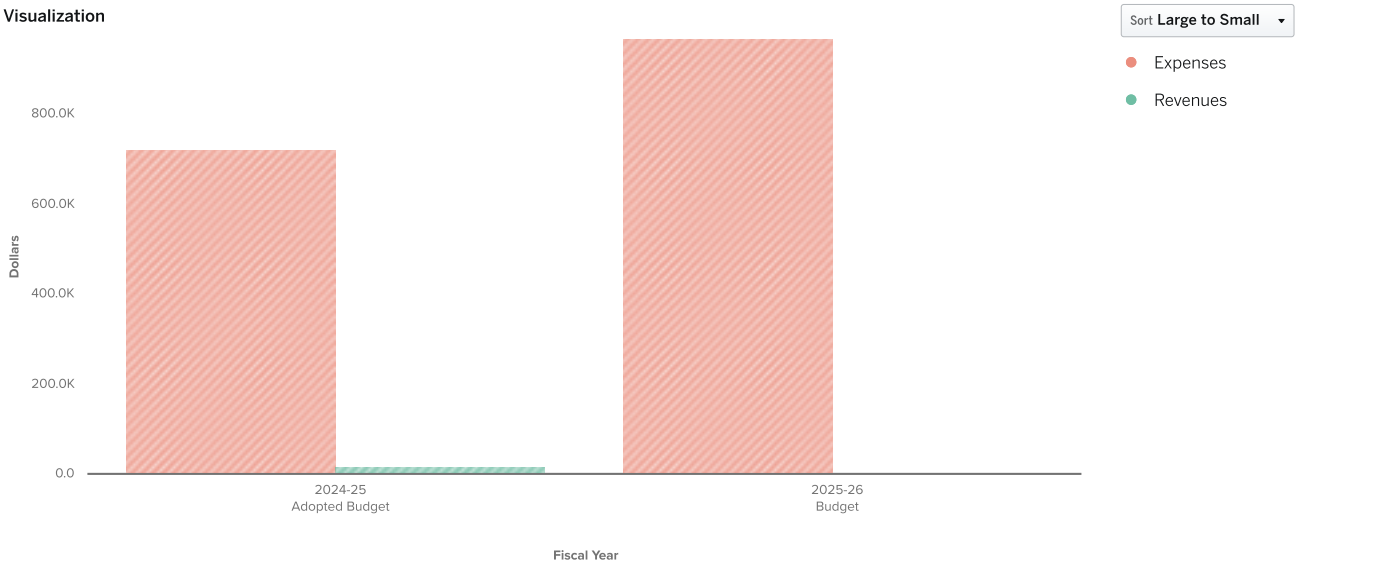
Types

Human Resources Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$26	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$10	$20	–	$0
OTHER REVENUE TOTAL	**$36**	**$20**	**–**	**$0**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$27,346	$0
TRANSFERS TOTAL	**–**	**–**	**$27,346**	**$0**
REVENUES TOTAL	**$36**	**$20**	**$27,346**	**$0**
Expenses				
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$420	$245	–	$0
51110 - COMPENSATION INSURANCE	$3,573	$7,809	$4,660	$5,501
51100 - FICA/MEDICARE OASDI	$23,441	$28,747	$30,544	$29,128
51090 - GROUP INSURANCE	$63,602	$60,271	$95,588	$128,639
51150 - LIFE INSURANCE	$763	$843	$845	$1,040
51081 - OPEB LIABILITY	$9,513	$9,660	$11,604	$13,428
51020 - OTHER WAGES	$1,638	$6,577	$12,281	$37,000
51060 - OVERTIME PAY	–	$2,786	$7,994	$8,000
51000 - REGULAR WAGES	$315,148	$369,867	$376,284	$380,750
51080 - RETIREMENT	$28,489	$93,128	$93,159	$91,012
51070 - UNEMPLOYMENT INSURANCE	$1,077	$1,377	$1,293	$1,362
SALARIES & BENEFITS TOTAL	**$447,664**	**$581,311**	**$634,251**	**$695,860**
SERVICES & SUPPLIES				
529851 - COMPUTER HARDWARE/SUPPL	$8,600	$655	$5,233	$6,500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
520250 - COPY MACHINE LEASE	$2,627	$2,627	$1,970	$5,800
520419 - COVID PPE & CLEANING COST	$338	–	–	$0
525119 - LIABILITY SELF-FUND INSURANCE	$2,642	$3,039	$6,598	$6,793
521600 - MEMBERSHIPS/ANNUAL DUES	$9,671	$9,930	$10,767	$11,200
520901 - OFFICE EQUIP MAINTENANCE	$726	$918	$689	$1,600
521800 - OFFICE EXPENSE	$7,926	$2,340	$1,267	$5,263
521801 - Office Water	–	–	$289	$600
520220 - PAPER/PAPER SUPPLIES	$1,214	$974	$733	$1,500
520201 - PHONE - LAND LINE (S)	$303	$220	$236	$300
520210 - POSTAGE/SHIP, MAIL COST	$518	$413	$39	$700
521900 - PROFESSIONAL SVC	$301	$1,088	$613	$212,750
523702 - PUB - RECRUITMENT ADS	$1,314	$3,388	$1,780	$9,500
523711 - SUBSCRIPTIONS	–	–	–	$1,500
527000 - TRAINING	$480	$100	$425	$4,500
527500 - TRAVEL- OUT OF COUNTY	$500	–	–	$2,500
SERVICES & SUPPLIES TOTAL	**$37,162**	**$25,692**	**$30,638**	**$271,006**
EXPENSES TOTAL	**$484,826**	**$607,003**	**$664,890**	**$966,866**
Surplus (Deficit)	-$484,790	-$606,983	-$637,544	-$966,866

INFORMATION TECHNOLOGY

Fund: 0001 General
Budget Unit: 20220 - Information Technology
Function: 01 - General Government
Activity: 16 - Other General

DEPARTMENT NARRATIVE

Department Head: Greg Ellingson
Title: Director

Information Technology (IT) provides secure, reliable, and integrated technology solutions in alignment with administrative goals while delivering excellence in customer service. In support, the Department:

- Partners with Plumas County Departments to understand the information technology needs of employees.
- Provides leadership and planning for the effective and strategic use of emerging technologies.
- Demonstrates technical and operational excellence through a commitment to professionalism and continuous improvement.

The core function of information technology is to provide a stable digital work environment to county employees that will allow exceptional services to be supplied to county residents.

HIGHLIGHTS FROM THE PAST YEAR

As we close out another fiscal year, the Plumas County Information Technology Department would like to take a moment to highlight several key accomplishments from the past year. These achievements reflect our ongoing commitment to strengthening the County's technology infrastructure, improving security, and enhancing support for all departments.

FY 2024/2025 Department Highlights

- **Sheriff's Office IT Integration & Network Rebuild**
  This year, IT successfully absorbed full support responsibilities for the Sheriff's Office, including a complete rebuild of their network infrastructure and perimeter firewall. This effort has significantly improved performance, stability, and security for the department.
- **Deployment of Endpoint Detection & Response (EDR) at the Sheriff's Office**
  We deployed CrowdStrike EDR across all endpoints within the Sheriff's Office. This advanced threat protection platform provides real-time detection and response to potential security threats, enhancing the overall security posture of the department.
- **Enhanced Security Practices**
  The department implemented several security improvements in alignment with industry best practices. These enhancements are part of our broader strategy to continuously improve the County's cybersecurity resilience.
- **Ongoing Cybersecurity and Efficiency Training**
  We continued our efforts to educate and empower County employees by providing training on cybersecurity awareness and tools designed to increase day-to-day efficiency.
- **Configuration and Deployment of Efficiency Tools**
  IT worked closely with departments to identify, configure, and deploy a range of tools aimed at improving operational efficiency. From cloud-based collaboration platforms to workflow automation, our goal has been to support departments in working smarter and more effectively.

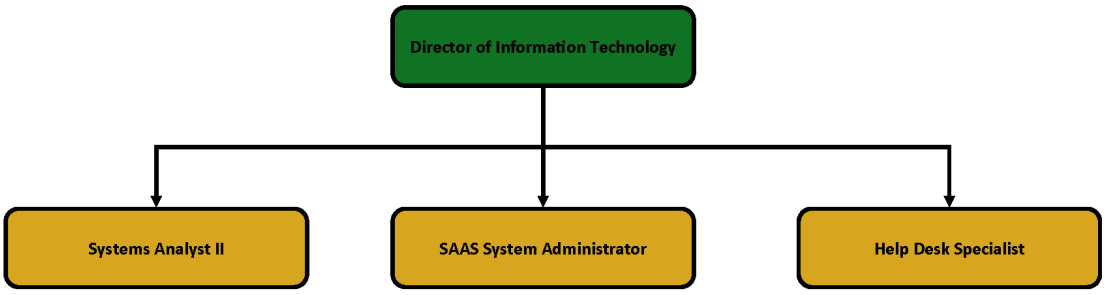
- **Improved Help Desk Support**
  To address increasing support needs and improve ticket response times, the department hired a new Helpdesk Specialist. This addition has already begun to improve the speed and quality of our support services.

We appreciate the continued support and collaboration from all departments as we work to provide secure, reliable, and efficient technology services. We look forward to building on this momentum in the year ahead.

PERSONNEL SUMMARY

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Systems Analyst I/II	1	1	1	1	1
SAAS Systems Administrator	0	1	1	1	1
Director of Information Technology	1	1	1	1	1
Office Automation Specialist	1	0	0	0	0
Programmer Analyst	1	0	0	0	0
Help Desk Specialist	0	0	0	0	1
Network/EDR Administrator	0	1	1	1	0
FULL-TIME EQUIVALENT POSITIONS	**4**	**4**	**4**	**4**	**4**

DEPARTMENT ORGANIZATIONAL CHART



REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

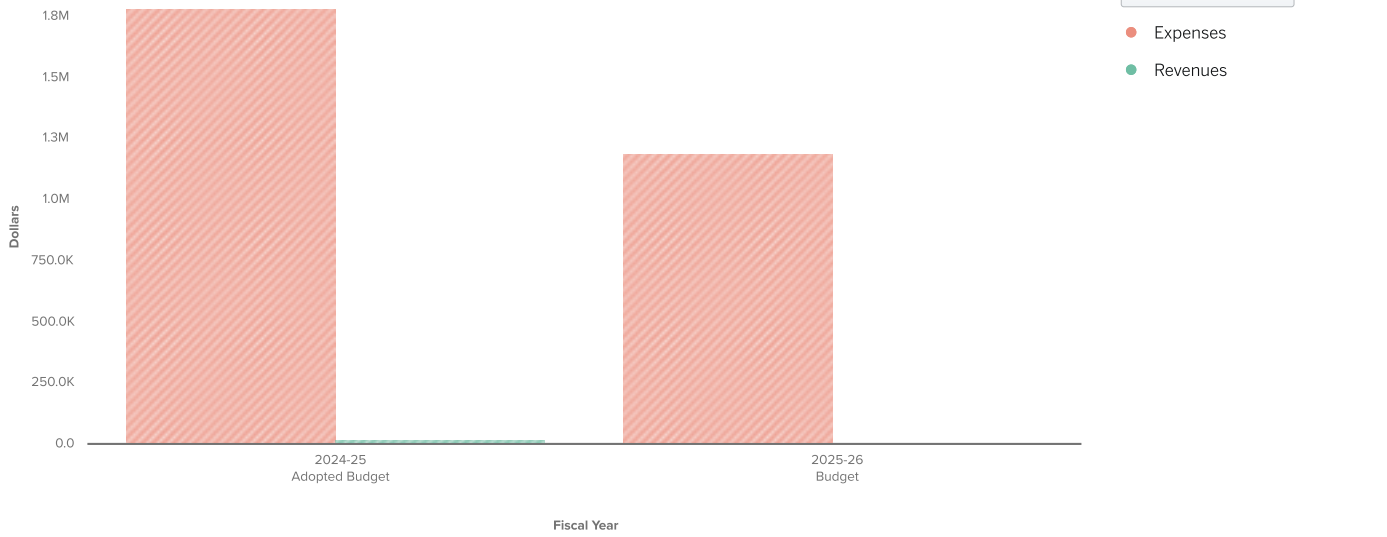
Back History Reset

Broken down by

Types

Information Technology Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45200 - OTHR SVC OR SVC TO CRTS	–	$314	–	$0
CHARGES FOR SERVICES TOTAL	**–**	**$314**	**–**	**$0**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$65	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	–	$54	–	$0
OTHER REVENUE TOTAL	**$65**	**$54**	**–**	**$0**
TRANSFERS				
48000 - TRANSFER-IN	–	$92,400	–	$0
48021 - TRF IN - ARPA FUNDS	$300,000	–	–	$0
48005 - TRANSFER-IN5	–	–	$16,240	$0
TRANSFERS TOTAL	**$300,000**	**$92,400**	**$16,240**	**$0**
REVENUES TOTAL	**$300,065**	**$92,768**	**$16,240**	**$0**
Expenses				
FIXED ASSETS				
544923 - REMODEL	–	–	–	$7,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$7,000**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$2,185	$1,365	–	$0
51110 - COMPENSATION INSURANCE	$4,442	$1,473	$2,896	$3,907
51100 - FICA/MEDICARE OASDI	$22,585	$22,465	$22,677	$28,921
51090 - GROUP INSURANCE	$74,419	$43,517	$67,356	$74,276
51150 - LIFE INSURANCE	$468	$623	$602	$806
51081 - OPEB LIABILITY	$9,513	$9,660	$9,283	$10,743

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51060 - OVERTIME PAY	$290	$0	–	$0
51000 - REGULAR WAGES	$280,301	$312,609	$298,585	$376,904
51080 - RETIREMENT	$24,845	$75,054	$82,293	$90,311
51070 - UNEMPLOYMENT INSURANCE	$433	$346	$311	$315
SALARIES & BENEFITS TOTAL	**$419,480**	**$467,113**	**$484,002**	**$586,183**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	$663,941	$479,123	$558,477	$295,810
520202 - CELL PHONE SERVICE	–	–	–	$2,160
529851 - COMPUTER HARDWARE/SUPPL	$35,133	$55,884	$125,275	$105,500
521750 - FITNESS & WELNESS	$23	–	$1,448	$1,500
521102 - FUEL - VEHICLE	$22	$61	–	$300
520203 - INTERNET SERVICE	$54,558	$48,004	$56,624	$73,000
525119 - LIABILITY SELF-FUND INSURANCE	$3,284	$3,596	$4,197	$4,037
521800 - OFFICE EXPENSE	$6,591	$934	$16	$1,000
521801 - Office Water	–	$108	$298	$600
520201 - PHONE - LAND LINE (S)	$244	$806	$52	$1,000
521900 - PROFESSIONAL SVC	–	–	$0	$20,000
524300 - SMALL TOOLS/INSTRUMENTS	$322	$67	–	$1,000
527000 - TRAINING	$2,055	$702	$702	$6,000
527400 - TRAVEL- IN COUNTY	–	–	$69	$250
527500 - TRAVEL- OUT OF COUNTY	–	–	–	$2,000
521906 - TYLER TRAINING	–	$14,020	–	$78,380
520902 - VEHICLE MAINTENANCE	–	$767	–	$0
SERVICES & SUPPLIES TOTAL	**$766,172**	**$604,071**	**$747,158**	**$592,537**
EXPENSES TOTAL	**$1,185,652**	**$1,071,184**	**$1,231,161**	**$1,185,720**
Surplus (Deficit)	-$885,587	-$978,416	-$1,214,921	-$1,185,720

LIBRARY/LITERACY

DEPARTMENT NARRATIVE

Department Head: Dora Mitchell
Title: Director

Plumas County Library provides free access to printed, audio-visual and electronic forms of information, and educates the community as to the uses and value of its resources. Serving as a gateway to knowledge beyond its collection, the library is a reflection of the community, a gathering of its knowledge, culture, and information. Through its programs, services, and collections, Plumas County Library provides free and equitable access to information and resources.

Plumas County Library includes the headquarters in Quincy, branch libraries in Portola and Chester, and a bookmobile. Through an agreement with neighboring Sierra County, Plumas County also provides library services at stations in Downieville, Sierra City, Loyalton, and Alleghany.

The library's collection includes books, audiobooks, DVDs, CDs, and magazines, online resources such as e-books, e-audiobooks, streaming movies, digital editions of current magazines and newspapers, newspaper archives, research databases, and educational resources like LinkedIn Learning, EBSCO Learning Library, and HelpNow (free one-to-one tutoring and homework help). Special collections include the California Collection (books on the history of Plumas County and surrounding areas); the Toy Library (educational toys and games); and the Library of Things, which offers a wide assortment of physical items such as home repair tools, outdoor gear, and digital devices. In-person services include reference assistance, public computers, Wi-Fi, printing, copying, and scanning. The library also hosts numerous programs for adults, children, and families, including Pre-school Storytime, Steam Ahead 4 Kids, the Summer Reading Program, and various educational programs, poetry workshops, and book clubs.

Plumas County Library oversees the Plumas County Literacy Program, which offers free help to adult learners in GED preparation, financial literacy, digital literacy, reading and writing comprehension, basic math skills, dyslexia remediation, and more. Literacy services are available by appointment or walk-in, in group and one-to-one formats. Plumas County Literacy also provides specialized learning programs for adults with intellectual and developmental disabilities, incarcerated individuals, and people on Probation. Computer instruction classes and weekly drop-in digital literacy services are open to all county residents. Plumas County Literacy also provides Project Read, a county-wide initiative to foster the love of reading by helping children build personal libraries at home. Baskets of free Project Read books can be found in various locations throughout Plumas County, as well as at county events such as the County Fair, Children's Fair, and Groundhog Fever Festival, and more.

HIGHLIGHTS FROM THE PAST YEAR

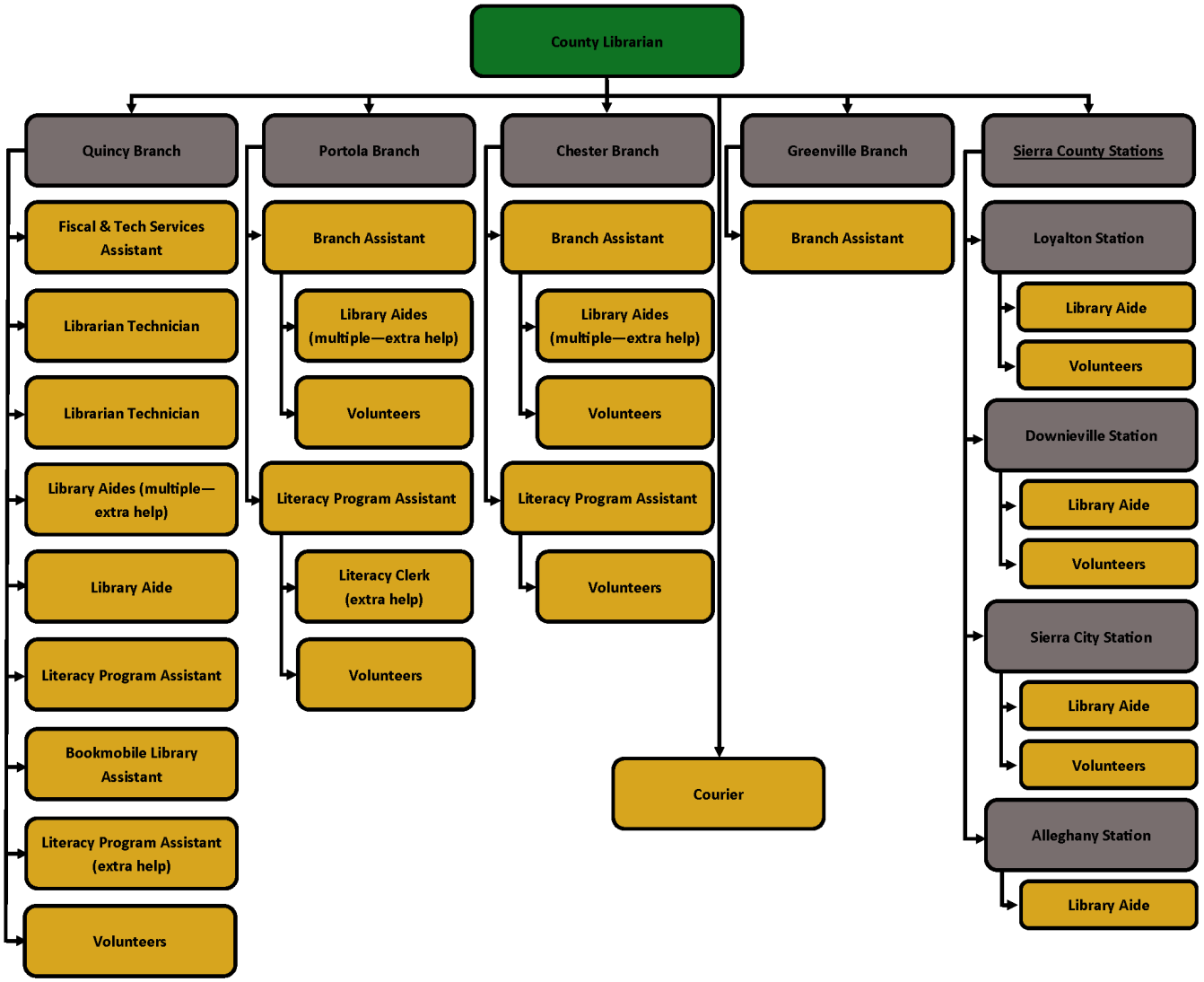
- The Library continued to be an active and vital community hub in the 23-24 fiscal year. Between the seven library locations in Plumas and Sierra County, the Library had more than 49,000 visits and 69,659 checkouts for the year. Over 10,000 residents across the two counties possess an active library card (used within the last three years).
- Library staff handled more than 4,800 reference questions on topics such as local history, genealogy, finding employment, accessing information online, technology help, and more.

- 475 programs for all ages were offered, including Summer Reading, Preschool Storytime, STEAM Ahead 4 Kids, Family Game Night, and Teen Game Night, as well as special one-time programs such as a bat nesting box-building workshop. More than 3,000 attendants participated over the course of the year.
- With funding from Plumas STARS, the Library created a Toy Library that offers a wide variety of educational toys, musical instruments, games, puzzles, building blocks, and more for families and childcare providers to borrow. The Library also began a collaboration with Plumas Rural Services to help promote and circulate PRS's own extensive toy library, which had been difficult for the public to access.
- The Library of Things (a collection of tools, electronics, and other special equipment) was expanded with a wide variety of useful items available for checkout. Tool lending libraries are a popular feature in public libraries nationwide. They provide a way for communities to reduce consumption, share resources, and access items that are often costly, only needed occasionally, and spend most of their time gathering dust in the garage. New items include a selection of power tools (cordless drill, impact driver, brad nailer, staple gun, digital stud finder, and more); home inspection tools such as a digital air quality monitor, gas leak detector, and infrared heat detector; gear for outdoor activities such as a GoPro camera, metal detector, bike repair kit, and an outdoor projector and inflatable screen for backyard movie nights; and crafting tools, including a button maker, sewing machine, and Cricut machine.
- The Zip Books program, which allows patrons to request any book or audiobook that the Library does not own and have it shipped from Amazon straight to their door, provided 822 new books to the public. More than 800 of these books were then added to the permanent collection.
- The children's areas in the Portola and Chester Branch Libraries were refreshed with grant funding from Plumas STARS. New books, musical instruments, educational toys and games, new display shelving, and a sensory play table were added to make these spaces more welcoming and engaging for young children and families.
- The Friends of the Quincy Library funded the purchase of new furniture for the Quincy Library reading area and young adult corner, inviting library users to spend more time reading, relaxing, and enjoying the Library's resources.
- Additional funding from the county's ARPA grant was provided to the Library for the purpose of addressing the digital divide in Plumas County. These funds were used for a much-needed upgrade to the public computers in the Quincy, Portola, and Chester branches, new student laptops for the Literacy program, and additional Wi-Fi hotspots, which provide internet access to county residents who don't have broadband connectivity at home.

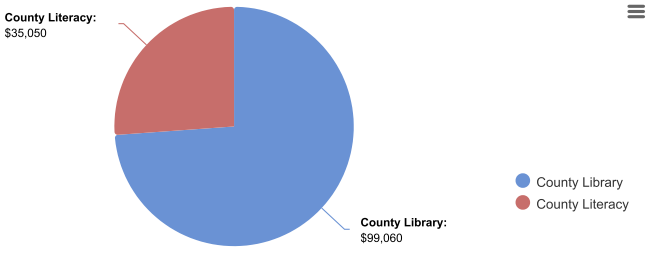
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
County Library	4.351	4.726	5.726	5.726	6.226
County Literacy	1.95	1.95	1.95	1.95	1.95
FULL-TIME EQUIVALENT POSITIONS	**6.301**	**6.676**	**7.676**	**7.676**	**8.176**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES

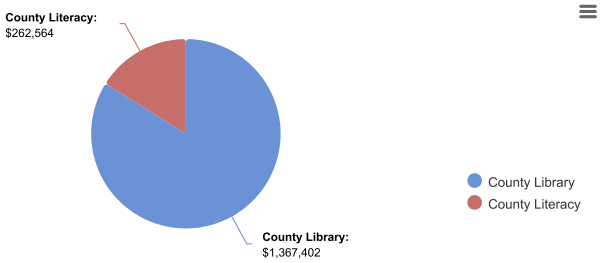


FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026

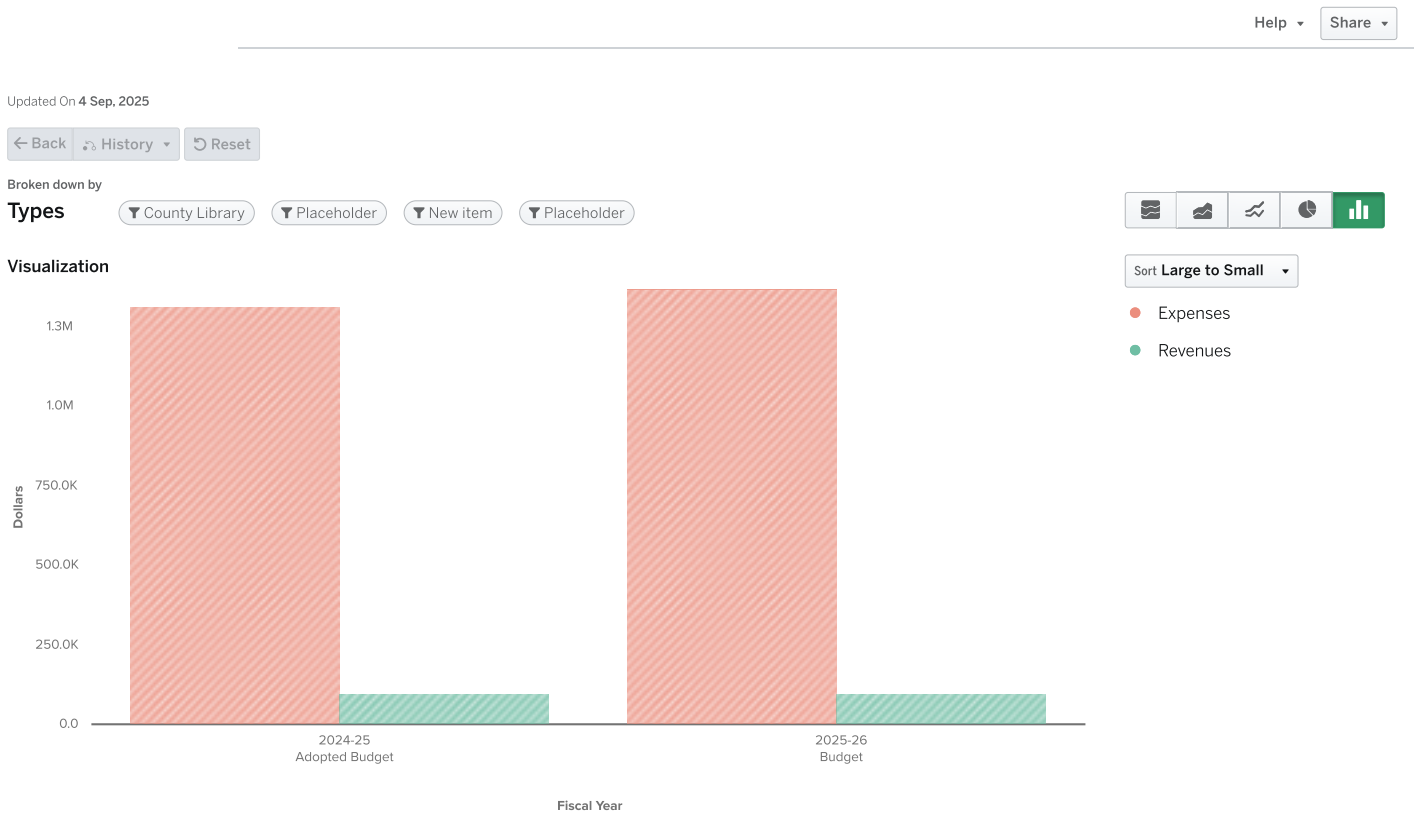
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45190 - LIBRARY SERVICES	$6,779	$6,891	$7,914	$7,500
CHARGES FOR SERVICES TOTAL	**$6,779**	**$6,891**	**$7,914**	**$7,500**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$163,822	$65,911	$25,424	$54,210
46239 - DONATIONS	$86	$29	$120	$50
46230 - LIBRARY DONATIONS	$1,965	$2,981	$2,699	$3,000
46231 - LOST BOOKS	$669	-$7	$348	$350
46251 - REIMBURSEMENTS/REFUNDS	–	$625	–	$0
OTHER REVENUE TOTAL	**$166,542**	**$69,538**	**$28,591**	**$57,610**
STATE & FEDERAL AID				
44292 - STATE - LITERACY GRANT	–	$28,500	$25,000	$35,000
44290 - STATE-OTHER	–	–	–	$34,000
STATE & FEDERAL AID TOTAL	**–**	**$28,500**	**$25,000**	**$69,000**
TRANSFERS				
48000 - TRANSFER-IN	–	$81	$1,253	$0
48005 - TRANSFER-IN5	–	–	$32,404	$0
TRANSFERS TOTAL	**–**	**$81**	**$33,657**	**$0**
REVENUES TOTAL	**$173,321**	**$105,011**	**$95,162**	**$134,110**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	$58,538	–	$146,492	$0
FIXED ASSETS TOTAL	**$58,538**	**–**	**$146,492**	**$0**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$23,536	$26,093	$10,749	$53,813
51100 - FICA/MEDICARE OASDI	$29,940	$36,051	$38,025	$37,623
51090 - GROUP INSURANCE	$44,081	$62,126	$99,041	$98,409
51150 - LIFE INSURANCE	$334	$167	$334	$336
51081 - OPEB LIABILITY	$15,876	$16,122	$17,814	$21,957
51020 - OTHER WAGES	$99,732	$113,122	$89,493	$144,000
51000 - REGULAR WAGES	$303,076	$362,834	$416,955	$496,789
51080 - RETIREMENT	$22,148	$91,093	$106,452	$117,190
51070 - UNEMPLOYMENT INSURANCE	$3,352	$2,389	$888	$523
SALARIES & BENEFITS TOTAL	**$542,076**	**$709,997**	**$779,752**	**$970,640**
SERVICES & SUPPLIES				
524440 - AWARDS	$2,114	$2,426	$293	$400
524510 - BOOK(S) - SP DEPT EXP	$36,369	$37,505	$37,659	$30,772
524515 - BOOKS ZIP	$14,644	$19,818	$17,588	$15,200
520202 - CELL PHONE SERVICE	–	$30	$110	$300
529500 - COMPUTER	$3,241	$6,086	$37,969	$6,550
520230 - COPY CHARGES	$351	$591	$835	$750
520419 - COVID PPE & CLEANING COST	$255	–	–	$0
527802 - ELECTRIC CHARGES	$13,208	$16,623	$19,573	$19,300
520300 - FOOD	–	–	$187	$0
520203 - INTERNET SERVICE	$2,232	$2,146	$2,388	$2,492
525119 - LIABILITY SELF-FUND INSURANCE	$5,496	$254,737	$277,019	$240,335
521870 - LIBRARY PROCESSING MATRL	$3,981	$4,764	$3,846	$4,870
521600 - MEMBERSHIPS/ANNUAL DUES	$366	$1,619	$1,315	$1,619
523600 - MICROFILMING	–	–	$27	$500
520901 - OFFICE EQUIP MAINTENANCE	$203	$559	–	$0
521800 - OFFICE EXPENSE	$10,684	$6,126	$9,685	$7,150
521230 - OFFICE FURNITURE/EQUIP	–	$1,928	$1,472	$7,385
521801 - Office Water	–	$90	–	$0
525000 - OVERHEAD	–	–	–	$255,022
520220 - PAPER/PAPER SUPPLIES	–	$555	$578	$2,430

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
520201 - PHONE - LAND LINE (S)	$1,852	$2,173	$2,497	$2,500
520225 - PO BOX RENT/ANNUAL FEES	$72	–	–	$0
520210 - POSTAGE/SHIP, MAIL COST	$999	$779	$912	$1,370
521900 - PROFESSIONAL SVC	$735	$5,996	$973	$2,103
523712 - PROGRAM SUBSCRIPTIONS	$13,859	$14,555	$33,686	$30,096
527803 - PROPANE/OTHR HEATING FUEL	$17,728	$11,033	$11,811	$15,000
520407 - REFUSE DISPOSAL	$1,295	$1,365	$1,436	$2,682
524000 - RENT - OFFICE/SPACE	–	$3,400	$460	$0
524870 - TEST -EMPLEE MED/IMMUN	–	$40	–	$200
527400 - TRAVEL- IN COUNTY	$1,887	$1,693	$1,799	$2,600
527500 - TRAVEL- OUT OF COUNTY	–	$104	–	$2,600
527807 - WATER/SEWER CHARGES	$3,243	$3,653	$3,833	$5,100
SERVICES & SUPPLIES TOTAL	**$134,815**	**$400,392**	**$467,951**	**$659,326**
EXPENSES TOTAL	**$735,429**	**$1,110,389**	**$1,394,195**	**$1,629,966**
Surplus (Deficit)	-$562,107	-$1,005,379	-$1,299,032	-$1,495,856

COUNTY LIBRARY

Fund: 0001 General
Budget Unit: 20670 - County Library
Function: 06 - Education
Activity: 32 - Library Services

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
County Librarian	0.5	0.5	0.5	0.5	0.5
Bookmobile Library Assistant	0	0	0	0	0.5
Branch Library Assistant I/II	1.726	1.726	1.726	1.726	1.726
Fiscal & Technical Service Assistant I/II/III	0	1	1	1	1
Fiscal & Technical Service Assistant I/II	0.625	0	0	0	0
Library Technician OR Library Aide	1	1	2.5	2.5	2.5
Librarian	0.5	0.5	0	0	0

Position	FY2022	FY2023	FY2024	FY2025	FY2026
FULL-TIME EQUIVALENT POSITIONS	4.351	4.726	5.726	5.726	6.226

BUDGET DETAIL - SCHEDULE 9

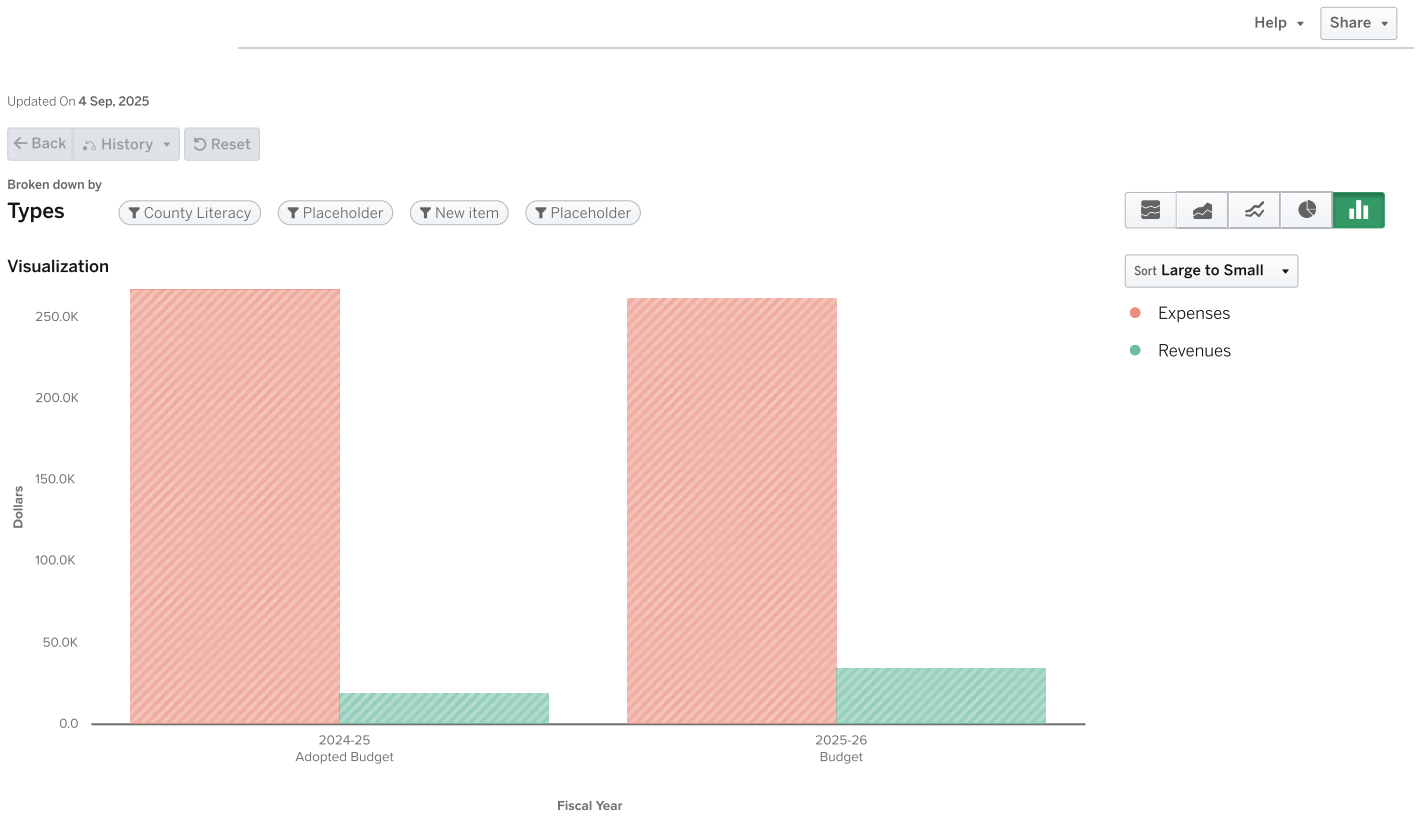
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45190 - LIBRARY SERVICES	$6,779	$6,891	$7,914	$7,500
CHARGES FOR SERVICES TOTAL	**$6,779**	**$6,891**	**$7,914**	**$7,500**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$123,570	$65,911	$25,424	$54,210
46230 - LIBRARY DONATIONS	$1,965	$2,981	$2,699	$3,000
46231 - LOST BOOKS	$669	-$7	$348	$350
46251 - REIMBURSEMENTS/REFUNDS	–	$625	–	$0
OTHER REVENUE TOTAL	**$126,204**	**$69,509**	**$28,471**	**$57,560**
STATE & FEDERAL AID				
44290 - STATE-OTHER	–	–	–	$34,000
STATE & FEDERAL AID TOTAL	**–**	**–**	**–**	**$34,000**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$32,404	$0
TRANSFERS TOTAL	**–**	**–**	**$32,404**	**$0**
REVENUES TOTAL	**$132,983**	**$76,401**	**$68,789**	**$99,060**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	$58,538	–	$146,492	$0
FIXED ASSETS TOTAL	**$58,538**	**–**	**$146,492**	**$0**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$22,200	$18,581	$3,638	$49,345
51100 - FICA/MEDICARE OASDI	$21,720	$28,338	$28,502	$28,151
51090 - GROUP INSURANCE	$38,943	$56,001	$91,566	$90,895
51150 - LIFE INSURANCE	$167	$111	$223	$168
51081 - OPEB LIABILITY	$11,239	$11,413	$13,289	$16,720
51020 - OTHER WAGES	$77,441	$95,448	$65,018	$95,000
51000 - REGULAR WAGES	$215,495	$280,666	$316,650	$370,104
51080 - RETIREMENT	$18,404	$70,839	$82,366	$89,829
51070 - UNEMPLOYMENT INSURANCE	$2,818	$2,013	$648	$402
SALARIES & BENEFITS TOTAL	**$408,428**	**$563,411**	**$601,901**	**$740,614**
SERVICES & SUPPLIES				
524440 - AWARDS	$2,114	$2,426	$293	$400
524510 - BOOK(S) - SP DEPT EXP	$26,153	$27,482	$28,810	$20,272
524515 - BOOKS ZIP	$14,644	$19,818	$17,588	$15,200
520202 - CELL PHONE SERVICE	–	$30	$110	$300
529500 - COMPUTER	$1,071	$6,086	$36,427	$4,050
520230 - COPY CHARGES	$351	$591	$835	$750
520419 - COVID PPE & CLEANING COST	$255	–	–	$0
527802 - ELECTRIC CHARGES	$13,208	$16,623	$19,573	$19,300
520203 - INTERNET SERVICE	$2,232	$2,146	$2,388	$2,492
525119 - LIABILITY SELF-FUND INSURANCE	$4,508	$253,689	$275,779	$239,076
521870 - LIBRARY PROCESSING MATRL	$3,981	$4,764	$3,846	$4,870
521600 - MEMBERSHIPS/ANNUAL DUES	$341	$1,594	$1,290	$1,594
523600 - MICROFILMING	–	–	$27	$500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
520901 - OFFICE EQUIP MAINTENANCE	$203	$559	–	$0
521800 - OFFICE EXPENSE	$9,258	$5,410	$6,400	$6,000
521230 - OFFICE FURNITURE/EQUIP	–	$1,928	$1,472	$7,385
521801 - Office Water	–	$90	–	$0
525000 - OVERHEAD	–	–	–	$240,148
520220 - PAPER/PAPER SUPPLIES	–	$505	$426	$1,800
520201 - PHONE - LAND LINE (S)	$1,852	$2,173	$2,497	$2,500
520225 - PO BOX RENT/ANNUAL FEES	$72	–	–	$0
520210 - POSTAGE/SHIP, MAIL COST	$999	$779	$912	$1,370
521900 - PROFESSIONAL SVC	$735	$5,953	$798	$1,603
523712 - PROGRAM SUBSCRIPTIONS	$13,087	$14,305	$33,586	$29,996
527803 - PROPANE/OTHR HEATING FUEL	$17,728	$11,033	$11,811	$15,000
520407 - REFUSE DISPOSAL	$1,295	$1,365	$1,436	$2,682
524000 - RENT - OFFICE/SPACE	–	$3,400	$460	$0
524870 - TEST -EMPLEE MED/IMMUN	–	$40	–	$200
527400 - TRAVEL- IN COUNTY	$1,887	$1,693	$1,644	$2,100
527500 - TRAVEL- OUT OF COUNTY	–	$104	–	$2,100
527807 - WATER/SEWER CHARGES	$3,243	$3,653	$3,833	$5,100
SERVICES & SUPPLIES TOTAL	**$119,218**	**$388,238**	**$452,241**	**$626,788**
EXPENSES TOTAL	**$586,185**	**$951,649**	**$1,200,634**	**$1,367,402**
Surplus (Deficit)	-$453,201	-$875,248	-$1,131,845	-$1,268,342

COUNTY LITERACY

Fund: 0001 General
Budget Unit: 20675 - County Literacy
Function: 06 - Education
Activity: 32 - Library Services

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Library/Literacy Program Assistant I/II	0.95	0.95	1.45	1.45	1.45
County Librarian	0.5	0.5	0.5	0.5	0.5
Librarian	0.5	0.5	0	0	0
FULL-TIME EQUIVALENT POSITIONS	**1.95**	**1.95**	**1.95**	**1.95**	**1.95**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$40,252	–	–	$0
46239 - DONATIONS	$86	$29	$120	$50
OTHER REVENUE TOTAL	**$40,338**	**$29**	**$120**	**$50**
STATE & FEDERAL AID				
44292 - STATE - LITERACY GRANT	–	$28,500	$25,000	$35,000
STATE & FEDERAL AID TOTAL	**–**	**$28,500**	**$25,000**	**$35,000**
TRANSFERS				
48000 - TRANSFER-IN	–	$81	$1,253	$0
TRANSFERS TOTAL	**–**	**$81**	**$1,253**	**$0**
REVENUES TOTAL	**$40,338**	**$28,610**	**$26,373**	**$35,050**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$1,336	$7,512	$7,111	$4,468
51100 - FICA/MEDICARE OASDI	$8,220	$7,713	$9,524	$9,472
51090 - GROUP INSURANCE	$5,137	$6,125	$7,474	$7,514
51150 - LIFE INSURANCE	$167	$56	$111	$168
51081 - OPEB LIABILITY	$4,637	$4,709	$4,525	$5,237
51020 - OTHER WAGES	$22,291	$17,674	$24,475	$49,000
51000 - REGULAR WAGES	$87,581	$82,168	$100,304	$126,685
51080 - RETIREMENT	$3,744	$20,255	$24,086	$27,361
51070 - UNEMPLOYMENT INSURANCE	$534	$376	$240	$121
SALARIES & BENEFITS TOTAL	**$133,647**	**$146,587**	**$177,851**	**$230,026**
SERVICES & SUPPLIES				
524510 - BOOK(S) - SP DEPT EXP	$10,216	$10,023	$8,848	$10,500
529500 - COMPUTER	$2,170	–	$1,542	$2,500
520300 - FOOD	–	–	$187	$0
525119 - LIABILITY SELF-FUND INSURANCE	$988	$1,048	$1,240	$1,259
521600 - MEMBERSHIPS/ANNUAL DUES	$25	$25	$25	$25
521800 - OFFICE EXPENSE	$1,426	$716	$3,285	$1,150
525000 - OVERHEAD	–	–	–	$14,874
520220 - PAPER/PAPER SUPPLIES	–	$50	$152	$630
521900 - PROFESSIONAL SVC	–	$43	$176	$500
523712 - PROGRAM SUBSCRIPTIONS	$772	$250	$100	$100
527400 - TRAVEL- IN COUNTY	–	–	$155	$500
527500 - TRAVEL- OUT OF COUNTY	–	–	–	$500
SERVICES & SUPPLIES TOTAL	**$15,596**	**$12,154**	**$15,710**	**$32,538**
EXPENSES TOTAL	**$149,244**	**$158,741**	**$193,561**	**$262,564**
Surplus (Deficit)	-$108,906	-$130,130	-$167,187	-$227,514

MUSEUM

Fund: 0001 General
Budget Unit: 20780 - Museum
Function: 07 - Recreation & Cultural Services
Activity: 34 - Cultural Services

DEPARTMENT NARRATIVE

Department Head: Paul Russell
Title: Director

The mission of the Plumas County Museum is to interpret to a broad public audience, in innovative and meaningful ways, the history of Plumas County from its beginnings, and to relate that history, when appropriate, within the broader context of Plumas County and the encompassing region.

The Museum seeks to collect, preserve, and interpret Plumas County's natural, cultural, and social history and heritage through historical exhibits and educational programs for all people. We seek to maintain our presence in local history education through hands-on experience, contribute to the economic development of Plumas County through museum programs and cultural tourism programs, and work with and offer support and technical assistance to other Plumas County cultural institutions.

Museum facilities include the main building featuring periodically changing exhibits and displays, including one of the finest Mountain Maidu basketry collections in the state and a bookstore featuring local and regional subjects. Our outdoor exhibit yard features mining displays, a working blacksmith shop, a gold miner's cabin, as well as a collection of antique vehicles. Adjacent to the museum is the 1878 Variel Home. This fully restored Victorian home is owned and operated by the Plumas County Museum Association and contains many artifacts from early pioneer Plumas County families.

The museum's collections originated with memorabilia assembled for exhibit in the Memorial Room at the Plumas County Courthouse in 1921 by the Native Daughters of the Golden West and the Native Sons of the Golden West. After construction of the Plumas County Museum in 1968, this original collection has grown into the thousands – with the bulk being donations from community members of Plumas County and now has expanded to include nearly 12,000 three-dimensional artifacts and over 28,000 archival historic documents, maps, photographs, negatives, books, newspapers, and other records. Some of the highlights of our collection include:

- Davis Native Basket Collection
- Falck Native Basket Collection
- Chinese Collection
- James Boynton Railroad Collection
- Antique Firearms Collection
- Longboard Skis Collection
- Philip Hyde Photograph Collection
- County Records Collection
- Watson Map & Surveying Collection
- James Beckwourth Collection
- Historic Plumas County Newspaper Collection

The Plumas County Museum also works with and oversees and manages (with the assistance of the Plumas County Museum Association) several county-owned historical properties such as the:

- Hall-Lawry House, Quincy
- Taylorsville School, Taylorsville
- Beckwourth Cabin Museum, Portola
- Chester-Lake Almanor Museum, Chester

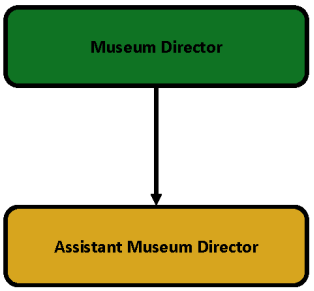
HIGHLIGHTS FROM THE PAST YEAR

None reported.

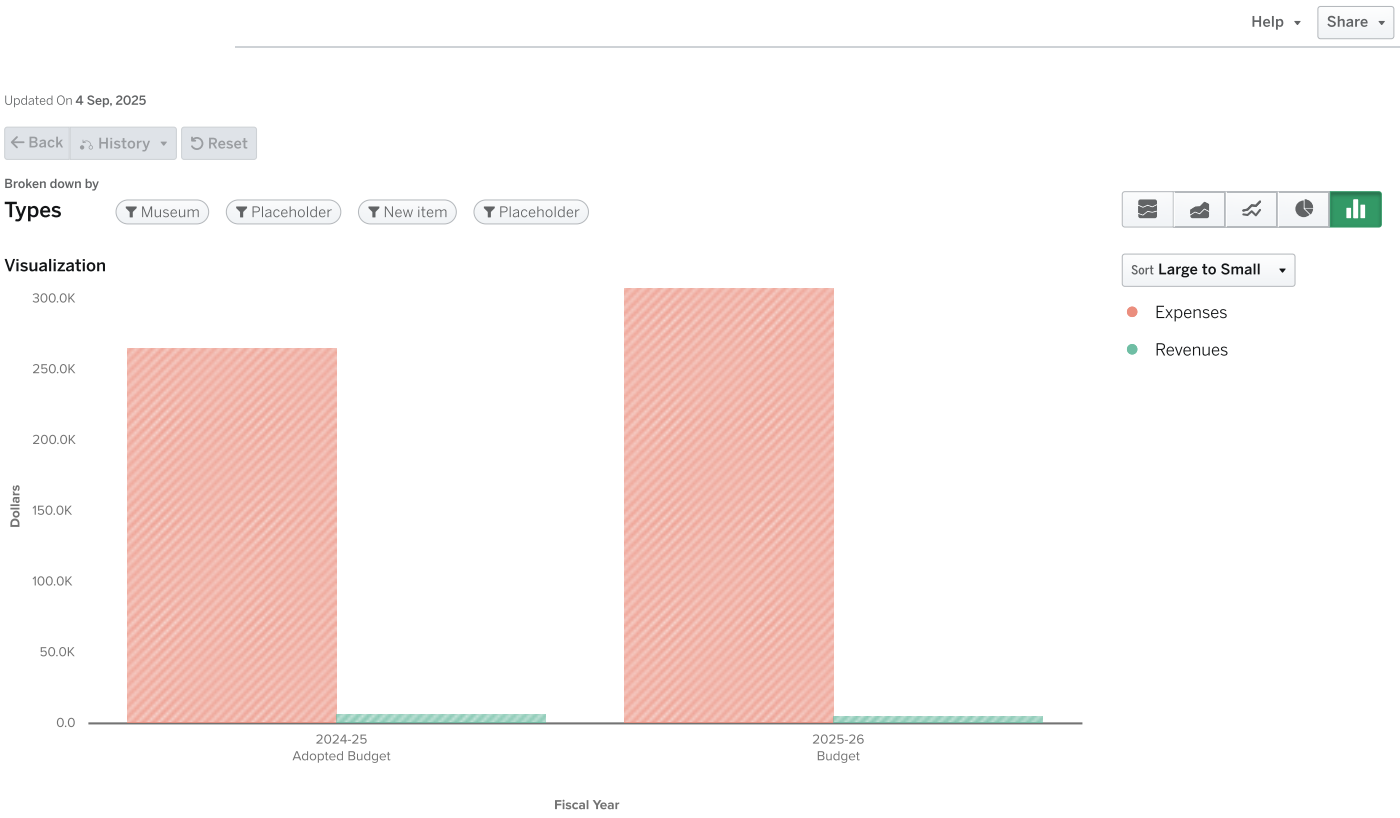
PERSONNEL SUMMARY

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Museum Director OR Assistant Museum Director OR Museum Registrar	1	0	0	0	0
Assistant Museum Director OR Museum Registrar	0	1	1	1	1
Museum Director	0	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**1**	**2**	**2**	**2**	**2**

DEPARTMENT ORGANIZATIONAL CHART



REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45423 - MUSEUM COPIES	$570	$870	$920	$700
45310 - MUSEUM FEE OR SERVICES	$5,060	$5,870	$5,955	$5,500
CHARGES FOR SERVICES TOTAL	**$5,630**	**$6,740**	**$6,875**	**$6,200**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$8,797	$0
TRANSFERS TOTAL	**–**	**–**	**$8,797**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$131	$168	$174	$0
USE OF MONEY & PROPERTY TOTAL	**$131**	**$168**	**$174**	**$0**
REVENUES TOTAL	**$5,761**	**$6,908**	**$15,846**	**$6,200**
Expenses				
OTHER CHARGES				
533161 - ECON DEV & TOURISM	$189	$200	$382	$6,500
OTHER CHARGES TOTAL	**$189**	**$200**	**$382**	**$6,500**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$1,363	$2,457	$1,831	$1,618
51100 - FICA/MEDICARE OASDI	$4,391	$6,205	$9,511	$9,085
51090 - GROUP INSURANCE	$15,377	$19,889	$34,880	$34,220
51150 - LIFE INSURANCE	$320	$334	$334	$370
51081 - OPEB LIABILITY	$2,378	$2,415	$4,642	$5,371

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51020 - OTHER WAGES	$85	$13,563	$13,635	$25,000
51000 - REGULAR WAGES	$60,240	$71,327	$116,312	$118,753
51080 - RETIREMENT	$7,221	$24,787	$30,311	$31,170
51070 - UNEMPLOYMENT INSURANCE	$326	$360	$327	$338
SALARIES & BENEFITS TOTAL	**$91,702**	**$141,338**	**$211,784**	**$225,925**
SERVICES & SUPPLIES				
520230 - COPY CHARGES	–	–	–	$200
527802 - ELECTRIC CHARGES	$5,393	$4,667	$5,141	$6,800
525119 - LIABILITY SELF-FUND INSURANCE	$1,008	$1,049	$1,153	$1,098
526370 - MUSEUM DISPLAY SUPPLIES	–	$532	$28	$1,000
521800 - OFFICE EXPENSE	$108	$400	$247	$500
525000 - OVERHEAD	-$2	-$25	–	$53,277
520201 - PHONE - LAND LINE (S)	$1,308	$1,308	$1,308	$1,700
521107 - PRE-EMPLOYMENT COSTS	–	$118	$69	$150
527803 - PROPANE/OTHR HEATING FUEL	$4,848	$3,025	$3,368	$5,400
520940 - SAFETY EQUIPMENT/EXPENSES	$102	$113	$48	$100
521903 - SECURITY SYSTEM SVC	$1,368	$1,368	$1,368	$1,400
524300 - SMALL TOOLS/INSTRUMENTS	$203	$231	$189	$250
527500 - TRAVEL- OUT OF COUNTY	–	–	$1,530	$500
520902 - VEHICLE MAINTENANCE	–	–	–	$350
527807 - WATER/SEWER CHARGES	$1,390	$1,398	$1,636	$1,850
SERVICES & SUPPLIES TOTAL	**$15,726**	**$14,184**	**$16,084**	**$74,575**
EXPENSES TOTAL	**$107,617**	**$155,721**	**$228,251**	**$307,000**
Surplus (Deficit)	-$101,855	-$148,813	-$212,406	-$300,800

PLANNING

DEPARTMENT NARRATIVE

Department Head: Tracey Ferguson, AICP
Title: Director

The mission of the Planning Department and GIS (Geographic Information Systems) Division is to proactively facilitate the orderly development of land use on parcels in the unincorporated areas of Plumas County. The Department is a leader in government processes and procedures and provides quality customer service when administering planning regulations, zoning code standards, and General Plan goals and policies. By adhering to local, state and federal regulations, the Department safeguards the environment and enhances communities and the lives of its citizens – always with a commitment to honesty, respect, accountability, and efficiency.

The Planning Department provides citizens of unincorporated areas of Plumas County the guidance to develop property following land use standards and development regulation requirements of the Plumas County Code, Title 9, Planning and Zoning, and the goals and policies in the Plumas County 2035 General Plan.

The Planning Department staff organizes, directs, coordinates, and administers professional and fiscal functions and responds to inquiries by providing technical assistance support to the public, County staff, community organizations, and other outside local, regional, state, and federal agencies regarding County planning issues, land use entitlements, economic development initiatives, grants, permit applications and procedures, addressing, zoning, ordinances, resolutions, and 2021 wildfire recovery.

The Planning Department staff reviews building permits for planning consistency and zoning compliance and provides planning application project processing including environmental review pursuant to the California Environmental Quality Act (CEQA).

The Planning Department is continuously processing a variety of ministerial (approved by staff) and discretionary (approved by the Zoning Administrator or recommended by the Planning Commission to the Board of Supervisors for approval) planning applications.

Examples of ministerial permits include Lot Line Adjustments, Owner Initiated Mergers, Administrative Use Permits, Campground Permits, Site Development Reviews, Zoning Clearance Certificates, and Sign Permits. Examples of discretionary permits include Ordinance Amendments, General Plan Amendments, Zone Changes, Special Use Permits, Tentative Maps, Permit to Mine – Reclamation Plans, Planned Development Permits, Site Development Permits, and Variances.

The Planning Department provides staffing support for the Planning Commission, Airport Land Use Commission, Zoning Administrator, Plumas County Coordinating Council, Plumas-Sierra Counties Continuum of Care (CoC) Advisory Board, Sierra Valley Groundwater Management District (SVGMD), Upper Feather River Integrated Regional Water Management Group (RWMG), Rock Creek-Cresta Project (FERC No. 1962) Ecological Resource Committee (ERC), Quincy Design Review Committee, Chester Design Review Committee, Johnsville Design Review Committee, Housing & Land Use Committee (Quincy), Public Safety Communications Advisory Committee, Nuisance Abatement Committee, and Development Review Committee (DRC), and frequently appears before the Board of Supervisors.

A primary function of the Planning Department, on an annual basis, is to prepare the General Plan Annual Progress Report, with review and acceptance by the Planning Commission and Board of Supervisors, and submittal to the State Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR) by April 1.

The Planning Department staff additionally oversees Williamson Act (California Land Conservation Act) contracts and Surface Mining and Reclamation Act (SMARA) mine permits and performs annual SMARA mining inspections and reports to the State Department of Conservation, Division of Mine Reclamation.

HIGHLIGHTS FROM THE PAST YEAR

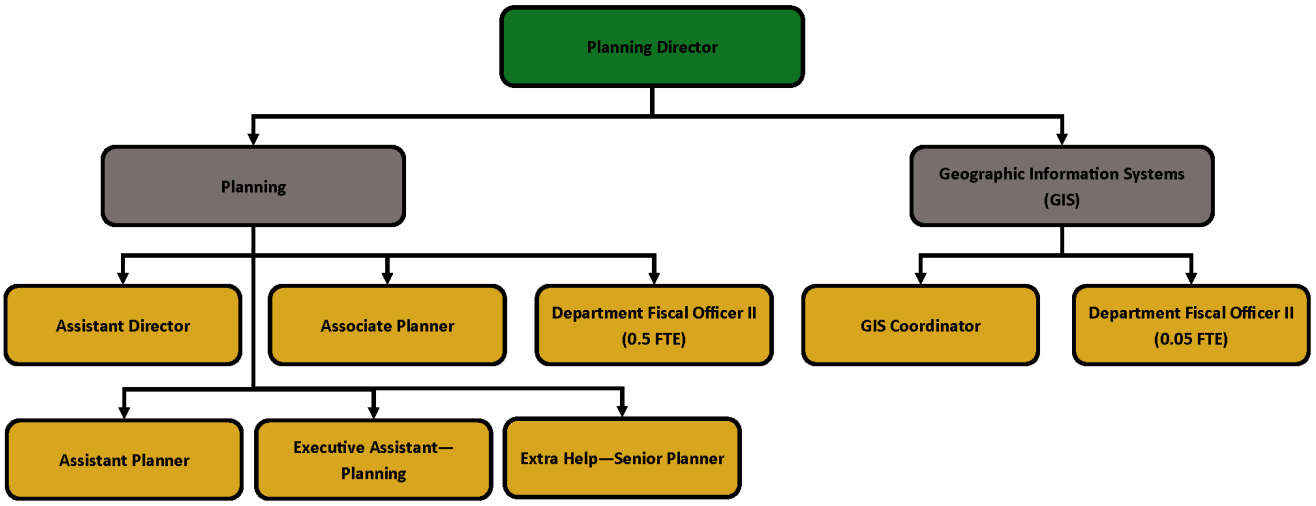
- Processed no less than 25 ministerial applications: Lot Line Adjustments (8), Owner Initiated Mergers (11), Sign Permits (3), and Administrative Use Permits (3).
- Processed no less than 19 discretionary applications: Certificate of Compliance (2), Tentative Parcel Map (3), Permit to Mine and Reclamation Plan Time Extension (2), Interim Management Plan for a Permit to Mine (1); Modification of Recorded Map by Certificate of Correction (1), Special Use Permit (6), Variance (2), and Zoning Code Amendment (2).
- Processed countless building permits.
- Performed, with the assistance of Land Logistics, County consultant, 18 Surface Mining and Reclamation Act (SMARA) mining inspections and reporting documentation.
- Approved and in-process significant projects included: Seneca Healthcare District Hospital Replacement (Chester), Plumas District Hospital Skilled Nursing Facility (Quincy), Greenville Rancheria Medical Campus (Greenville), and North Star Navigation Center (Quincy).
- Adoption of Accessory Dwelling Unit (ADU) Ordinance, with Idea Book and 4 Pre-Approved ADU Construction Plans available to the public for free.
- Completion of Electric Vehicle Charging Stations Checklist (AB 1236 and AB 970).
- Completing of Local Responsibility Area (LRA) Fire Hazard Severity Zones (FHSZ) Ordinance, with associated Official Hazard Map, and Resolution adopted by Board of Supervisors.
- Completed the Sierra Economic Development District Comprehensive Economic Development Strategy (CEDS) and Board of Supervisors Resolution to join the Sierra Economic Development District.
- Prepared and released the Public Review Draft 2024-2029 Plumas County General Plan Housing Element Update.
- Led the Plumas County 2021 Wildfires Long-Term Recovery Plan coordination, including attendance at Dixie Fire Collaborative Greenville Saturday meetings, briefings to the Planning Commission and Board of Supervisors, approved Zoning Clearance Certificates for various recovery uses, participation in Recovery Support Function Working Group meetings, and contributed and posted content to County Wildfire Recovery website.
- Worked with the Human Resources Department and County Counsel to bring a new job classification, limited 3-year term "Disaster Recovery Coordinator" (FY 25/26 through FY 27/28) to the Board of Supervisors for approval to establish, recruit, and fill the position.
- Implemented 2021 wildfires Disaster Recovery Housing and Debris Removal Emergency Urgency ordinances, with Board of Supervisors extension through December 31, 2025.
- Tracked State Housing and Community Development (HCD) administered ReCover CA Single-Family Reconstruction (SFR) Program and Single-Family Mitigation (SFM) Retrofits Program.
- Answered countless emails and phone calls from residents and business owners concerning wildfire recovery rebuild questions.
- Secured the grant and participated in the procurement of a consultant and implementation of the FEMA HMGP Plumas County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) Update ($349,830.00), with County Office of Emergency Services as the lead.
- Managed the procurement for a consultant to assist with the FEMA BRIC2022 Plumas County Round Valley Reservoir Climate Adaptation and NBS Project Scoping grant, with project sponsor, the Indian Valley Community Services District ($499,950.00).
- Participated in implementing the HUD Building Rural Economies (BRE) Program in association with Rural Community Assistance Corp (RCAC) HUD Rural Capacity Building (RCB) ($75,000.00 for 3 years) holding monthly goal champion meetings, a May 2025 workshop, and in process of establishing a Community Coordinator position to manage the grant, which includes A) Recharge Our Community's Economy Workshop Series in Chester to begin fall of 2025 and B) develop an implementation strategy for the Recreation Economy for Rural Communities (RERC) Plan for Quincy/East Quincy.
- Implemented the California Homeless Coordination and Financing Council, Homeless Housing, Assistance and Prevention grant HHAP Round 1 ($50,201.53) and HHAP Round 2 ($22,949.00), with the Plumas Crisis Intervention & Resource Center (PCIRC) as the County's subrecipient to assist the North Star Navigation Center with operating subsidies.
- Implemented the California Department of Water Resources (DWR) Upper Feather River Integrated Regional Water Management (IRWM) Region Proposition 1 Round 1 Implementation Grant ($1,671,233.00), with Sierraville Public Utilities District and Indian Valley Community Services District as the County's local project sponsors.

- Implemented the CDBG Cares Act CV2-3 Dragonfly Café grant ($150,000.00) with the Plumas Crisis Intervention & Resource Center (PCIRC) as the County's subrecipient to assist with the development of the restaurant through the purchase of equipment and supplies.
- Implemented the CDBG Cares Act CV2-3 Microenterprise Business Assistance grant ($523,462.00) under two rounds, to no less than 19 businesses in Plumas County, awarding up to $50,000.00 per grant.
- Continued to implement the CDBG Annual Planning grant to develop the 2021 Wildfires Long-Term Recovery Plan and Housing and Economic Development projects ($250,000.00).
- Continued to implement the CDBG Annual Economic Development 2021 Dixie Fire Recovery For-Profit Businesses Economic Development Grant ($750,000.00), awarding 14 businesses through June 30, 2025 for a total of $275,988.18, with a goal of awarding a total of 25 businesses through the end of the grant term (August 2026).
- Awaiting the award from FEMA for the HMGP Plumas County Home Hardening and Defensible Space Assistance Project, with project sponsor, Plumas County Fire Safe Council ($2,567,410.00).
- Performed grant close out for the CDBG Cares Act CV-1 for the County's Public Health Department Senior Nutrition Program ($81,532.00).

PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
GIS	1.1	1.1	1.1	1.05	1.05
Planning	3.4	4.4	4.4	5.5	5.5
FULL-TIME EQUIVALENT POSITIONS	**4.5**	**5.5**	**5.5**	**6.55**	**6.55**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES

5-26 Recommended Budget
FY2026

Data Updated: Sep 03, 2025, 10:21 AM

View Report

PROGRAMMATIC EXPENDITURES

5-26 Recommended Budget
FY2026

Data Updated: Sep 03, 2025, 10:21 AM

View Report

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45074 - MISC FEES	$93	$169	$269	$250
45308 - OUTSIDE SERVICE REIM.	$912	$879	$850	$1,000
45422 - PLANNING COPIES	–	$76	$4	$100
45220 - PLANNING EIR REPORTS	–	$5,492	–	$0
45720 - RECORDER MAP FEE	–	–	–	$200
CHARGES FOR SERVICES TOTAL	**$1,005**	**$6,615**	**$1,123**	**$1,550**
LICENSES & PERMITS				
41020 - CONSTRUCTION PERMITS	$30,084	$25,035	$22,523	$22,000
41030 - ZONING PERMITS	$39,135	$38,333	$30,463	$30,000
LICENSES & PERMITS TOTAL	**$69,219**	**$63,368**	**$52,986**	**$52,000**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$1,052	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$495	$10,480	$13,990	$13,350
OTHER REVENUE TOTAL	**$1,547**	**$10,480**	**$13,990**	**$13,350**
STATE & FEDERAL AID				
44027 - STATE GRANT	$4,612	$1,123,262	$376,833	$224,088
44029 - STATE GRANT REV	–	–	–	$295,871
44028 - STATE GRANT REVENUE	$16,154	$334,771	$199,229	$568,815
STATE & FEDERAL AID TOTAL	**$20,767**	**$1,458,032**	**$576,063**	**$1,088,774**
TRANSFERS				
48000 - TRANSFER-IN	$13,420	$25,349	$19,055	$27,906
48002 - TRANSFER-IN2	$10,163	$0	–	$0
48003 - TRANSFER-IN3	$7,702	$14,967	$9,456	$0
48004 - TRANSFER-IN4	$2,983	$10,350	–	$71,075
48006 - TRANSFER-IN6	–	–	$5,114	$0
48005 - TRANSFER-IN5	–	–	$24,339	$0
TRANSFERS TOTAL	**$34,268**	**$50,665**	**$57,964**	**$98,981**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$9,927	$2,088	$148	$0
43998 - UNREALZED GAINS/LOSSES	$4,240	$2,298	–	$0
USE OF MONEY & PROPERTY TOTAL	**$14,167**	**$4,387**	**$148**	**$0**
REVENUES TOTAL	**$140,972**	**$1,593,548**	**$702,275**	**$1,254,655**
Expenses				
FIXED ASSETS				
542600 - EQUIPMENT	$7,500	–	–	$0
FIXED ASSETS TOTAL	**$7,500**	**–**	**–**	**$0**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$960	$960	$960	$960
51110 - COMPENSATION INSURANCE	$5,932	$15,689	$15,154	$10,173
51100 - FICA/MEDICARE OASDI	$24,357	$24,585	$28,879	$42,742
51090 - GROUP INSURANCE	$37,148	$38,699	$64,902	$141,267
51150 - LIFE INSURANCE	$334	$334	$334	$367
51081 - OPEB LIABILITY	$13,080	$13,283	$15,202	$17,590
51020 - OTHER WAGES	$3,725	$17,985	$31,220	$60,590
51060 - OVERTIME PAY	$8,346	–	$61	$0
51000 - REGULAR WAGES	$317,500	$308,599	$355,178	$558,710
51080 - RETIREMENT	$28,000	$99,119	$113,224	$125,824
51070 - UNEMPLOYMENT INSURANCE	$552	$463	$403	$382
SALARIES & BENEFITS TOTAL	**$439,935**	**$519,716**	**$625,517**	**$958,605**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	$4,183	–	$4,183	$8,777
523710 - ANNUAL PUB/REF MANUALS	$450	$238	$450	$538
529851 - COMPUTER HARDWARE/SUPPL	–	–	$1,094	$1,000
520250 - COPY MACHINE LEASE	$5,062	$4,295	$4,871	$6,030

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
525119 - LIABILITY SELF-FUND INSURANCE	$4,186	$4,808	$5,435	$4,890
521600 - MEMBERSHIPS/ANNUAL DUES	$888	$1,590	$1,114	$2,071
522200 - NON-CO EMP PER-DIEM	$5,200	$3,300	$3,500	$12,000
527380 - NON EMPLOYEE TRAVEL	$3,113	$1,352	$2,104	$6,000
521800 - OFFICE EXPENSE	$5,031	$3,794	$5,810	$6,700
521230 - OFFICE FURNITURE/EQUIP	–	$193	$372	$500
521801 - Office Water	–	–	–	$100
525000 - OVERHEAD	–	–	–	$138,570
524520 - PERMIT REFUNDS	$315	$258	–	$500
520201 - PHONE - LAND LINE (S)	$97	$99	$114	$120
520210 - POSTAGE/SHIP, MAIL COST	$295	$22	$629	$710
52190 - PROFESSIONAL SERVICES	$341,904	$1,621,763	$697,348	$557,597
521900 - PROFESSIONAL SVC	$11,998	$46,430	$106,718	$644,352
521902 - PROFESSIONAL SVC - GRANT	–	–	$21,345	$0
523700 - PUBLICATIONS-LEGAL NOTICE	–	–	–	$2,700
527400 - TRAVEL- IN COUNTY	$162	$336	$365	$400
527500 - TRAVEL- OUT OF COUNTY	$4,775	$4,221	$2,024	$6,500
520902 - VEHICLE MAINTENANCE	$224	$77	$141	$500
SERVICES & SUPPLIES TOTAL	**$387,882**	**$1,692,776**	**$857,616**	**$1,400,555**
TRANSFERS				
580001 - TRANSFER	–	–	–	$65,000
580002 - TRANSFER	–	–	$1,604	$6,075
58000 - TRANSFER-OUT	$34,945	$57,676	$32,021	$27,906
TRANSFERS TOTAL	**$34,945**	**$57,676**	**$33,625**	**$98,981**
EXPENSES TOTAL	**$870,261**	**$2,270,168**	**$1,516,758**	**$2,458,141**
Surplus (Deficit)	-$729,290	-$676,620	-$814,484	-$1,203,486

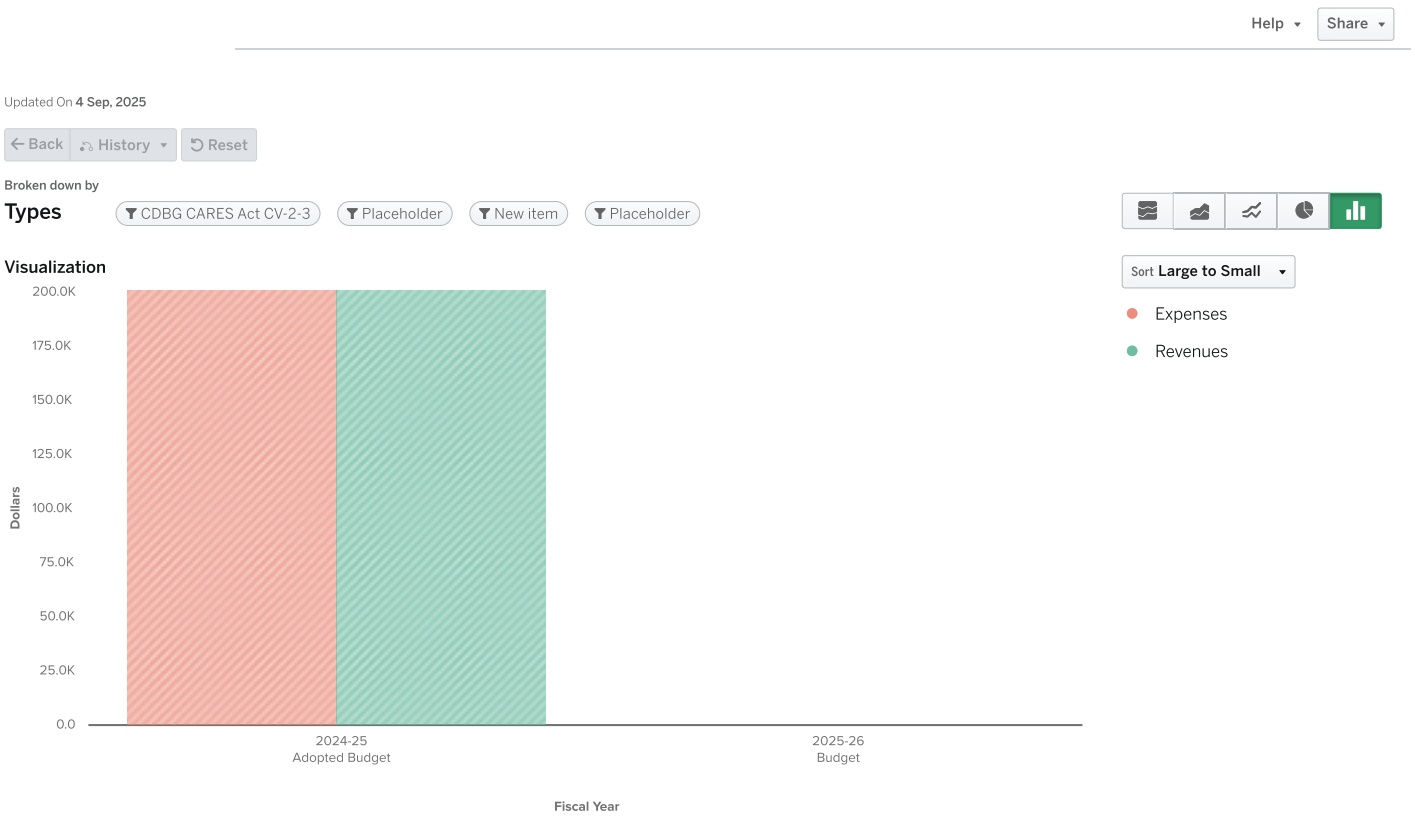
CDBG CARES ACT CV-2-3

Fund: 0058 CDBG CARES Act CV-2-3
Budget Unit: 20585 - CDBG CARES Act CV-2-3
Function: 01 - General Government
Activity: 00 - Undefined

DESCRIPTION

Community Development Block Grant (CDBG) with State Department of Housing and Community Development (HCD) for Cares Act CV2-3 - PCIRC sub recipient for Dragonfly Café restaurant equipment and tenant improvements ($150,000 grant); in addition to CDBG Cares Act CV2-3 Microenterprise Business Assistance grant – Michael Baker International consultant with 20 microenterprise (5 employees or fewer) businesses awarded and includes consultant time and County staff administration and implementation ($523,462 grant). Closeout is in progress in FY25-26.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44027 - STATE GRANT	$2,043	$105,240	$40,717	$0
44028 - STATE GRANT REVENUE	$16,154	$328,982	$158,797	$0
STATE & FEDERAL AID TOTAL	**$18,198**	**$434,222**	**$199,514**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	-$4,293	-$3,355	$0
43998 - UNREALZED GAINS/LOSSES	–	-$27	–	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**-$4,320**	**-$3,355**	**$0**
REVENUES TOTAL	**$18,198**	**$429,902**	**$196,159**	**$0**
Expenses				
SERVICES & SUPPLIES				
52190 - PROFESSIONAL SERVICES	$64,386	$378,262	$177,576	$0
SERVICES & SUPPLIES TOTAL	**$64,386**	**$378,262**	**$177,576**	**$0**
TRANSFERS				
58000 - TRANSFER-OUT	$13,420	$10,894	$6,159	$0
TRANSFERS TOTAL	**$13,420**	**$10,894**	**$6,159**	**$0**
EXPENSES TOTAL	**$77,806**	**$389,155**	**$183,735**	**$0**
Surplus (Deficit)	-$59,608	$40,746	$12,425	$0

CDBG GREENVILLE ECONOMIC DEVELOPMENT

Fund: 0059 CDBG Annual ED
Budget Unit: 20595 - CDBG Greenville Economic Development
Function: 02 - Public Protection
Activity: 20 - Protection Inspection

DESCRIPTION

Community Development Block Grant (CDBG) with State Department of Housing and Community Development (HCD) for Annual Planning grant (2021 Wildfires Long-Term Recovery Plan and Implementation Housing and Economic Development projects) – Mintier Harnish consultant to design the Long-Term Recovery Plan ($65,000 contract) and remainder of grant funding is anticipated to be spent on housing and economic recovery studies ($155,000) and County administration and project management ($30,000); in addition the CDBG Annual Economic Development (2021 Dixie Fire Recovery For-Profit Businesses Economic Development Grant) – Michael Baker International consultant ($160,000 contract) with no fewer than 25 businesses being awarded ($567,500), budget includes consultant time and County staff administration and implementation ($22,500).

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

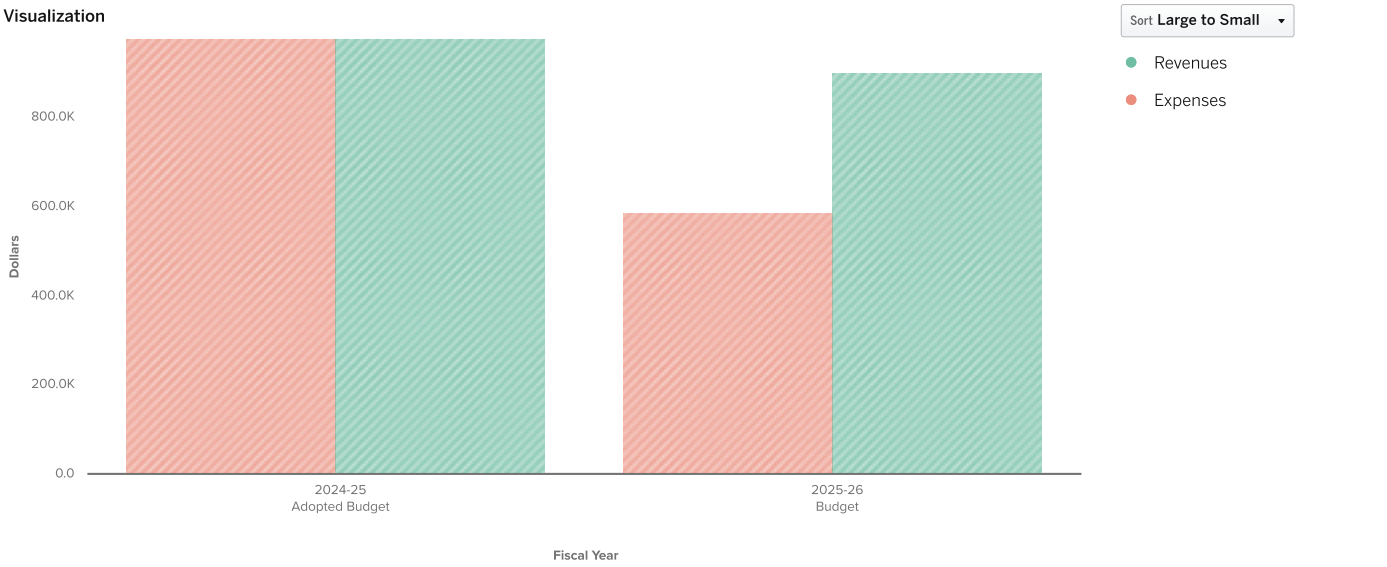
Back History Reset

Broken down by

Types

CDBG Greenville Economic Dev... Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44027 - STATE GRANT	-$14,939	$19,184	$17,172	$224,088
44029 - STATE GRANT REV	–	–	–	$174,354
44028 - STATE GRANT REVENUE	–	$5,788	$40,432	$503,815
STATE & FEDERAL AID TOTAL	**-$14,939**	**$24,972**	**$57,604**	**$902,257**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	-$919	-$410	$0
43998 - UNREALZED GAINS/LOSSES	–	-$53	–	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**-$972**	**-$410**	**$0**
REVENUES TOTAL	**-$14,939**	**$24,000**	**$57,194**	**$902,257**
Expenses				
SERVICES & SUPPLIES				
52190 - PROFESSIONAL SERVICES	$0	$9,301	$362,400	$557,597
SERVICES & SUPPLIES TOTAL	**$0**	**$9,301**	**$362,400**	**$557,597**
TRANSFERS				
58000 - TRANSFER-OUT	$0	$14,455	$12,896	$27,906
TRANSFERS TOTAL	**$0**	**$14,455**	**$12,896**	**$27,906**
EXPENSES TOTAL	**$0**	**$23,756**	**$375,296**	**$585,503**
Surplus (Deficit)	-$14,939	$244	-$318,102	$316,754

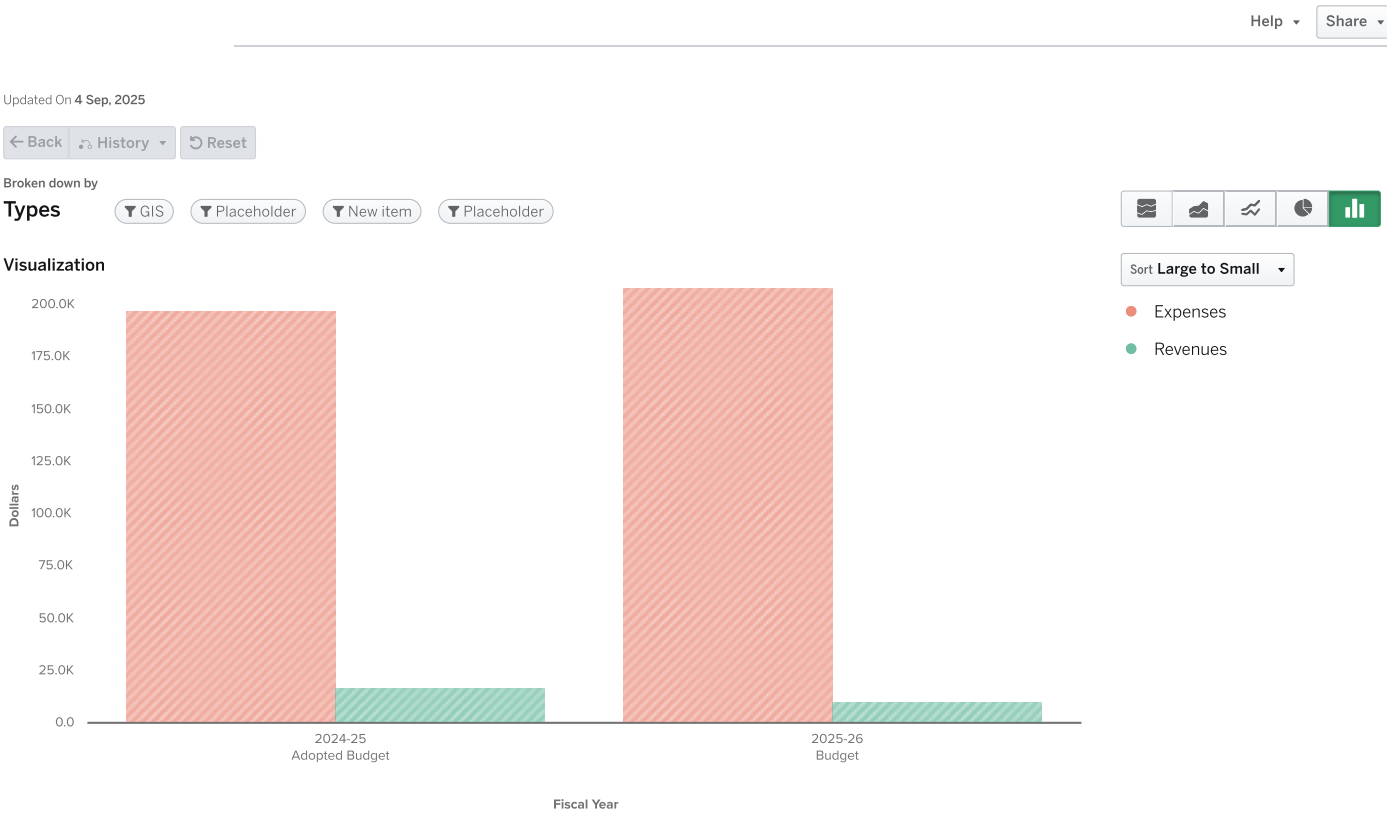
GIS (GEOGRAPHIC INFORMATION SYSTEMS)

Fund: 0001 General
Budget Unit: 20510 - GIS
Function: 01 - General Government
Activity: 16 - Other General

DESCRIPTION

GIS (Geographic Information Systems) Division develops, maintains, and distributes spatial information to aid in the creation of public-facing interactive maps through the Plumas County GIS Map Portal and data analysis to support various County departments and their customers such as the Assessor's Office, Building Services, Engineering Department, Environmental Health Department, Planning Department, Elections, Public Works Department, and the Treasurer/Tax Collector. GIS is a computer system capable of holding and using data as a resource for mapping or performing land-based analysis. The data in GIS is created in what is called GIS 'layers.' Each layer represents a group of common information. Some examples of GIS layers used in Plumas County include planning area boundaries, parcels, roads, railroads, address points, general plan land use designations, planned development designations, primary zoning districts, combining zones, airport influence areas, special district boundaries, supervisorial districts, other political boundaries, voting precinct data, and much more.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Department Fiscal Officer I/II	0.1	0.1	0.1	0.05	0.05
Geographic Information Systems Coordinator	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**1.1**	**1.1**	**1.1**	**1.05**	**1.05**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45074 - MISC FEES	$93	$169	$269	$250
45720 - RECORDER MAP FEE	–	–	–	$200
CHARGES FOR SERVICES TOTAL	**$93**	**$169**	**$269**	**$450**
LICENSES & PERMITS				
41020 - CONSTRUCTION PERMITS	$12,747	$10,934	$9,484	$10,000
LICENSES & PERMITS TOTAL	**$12,747**	**$10,934**	**$9,484**	**$10,000**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$8,851	$0
TRANSFERS TOTAL	**–**	**–**	**$8,851**	**$0**
REVENUES TOTAL	**$12,840**	**$11,103**	**$18,604**	**$10,450**
Expenses				
FIXED ASSETS				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
542600 - EQUIPMENT	$7,500	–	–	$0
FIXED ASSETS TOTAL	**$7,500**	**–**	**–**	**$0**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$1,289	$13,691	$12,142	$6,655
51100 - FICA/MEDICARE OASDI	$6,700	$7,627	$7,517	$8,377
51090 - GROUP INSURANCE	$15,929	$17,863	$25,396	$25,887
51081 - OPEB LIABILITY	$2,616	$2,657	$2,437	$2,820
51000 - REGULAR WAGES	$94,740	$102,835	$102,774	$109,500
51080 - RETIREMENT	$8,399	$25,059	$24,984	$26,087
51070 - UNEMPLOYMENT INSURANCE	$126	$108	$99	$102
SALARIES & BENEFITS TOTAL	**$129,799**	**$169,840**	**$175,350**	**$179,428**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	$4,183	–	$4,183	$0
520250 - COPY MACHINE LEASE	$8	$10	$10	$30
525119 - LIABILITY SELF-FUND INSURANCE	$953	$1,119	$1,338	$1,299
521800 - OFFICE EXPENSE	$1,921	$1,020	$2,632	$3,000
525000 - OVERHEAD	–	–	–	$24,270
520201 - PHONE - LAND LINE (S)	$18	$17	$16	$20
520210 - POSTAGE/SHIP, MAIL COST	$295	$5	$5	$10
SERVICES & SUPPLIES TOTAL	**$7,378**	**$2,171**	**$8,184**	**$28,629**
EXPENSES TOTAL	**$144,676**	**$172,011**	**$183,534**	**$208,057**
Surplus (Deficit)	-$131,836	-$160,908	-$164,930	-$197,607

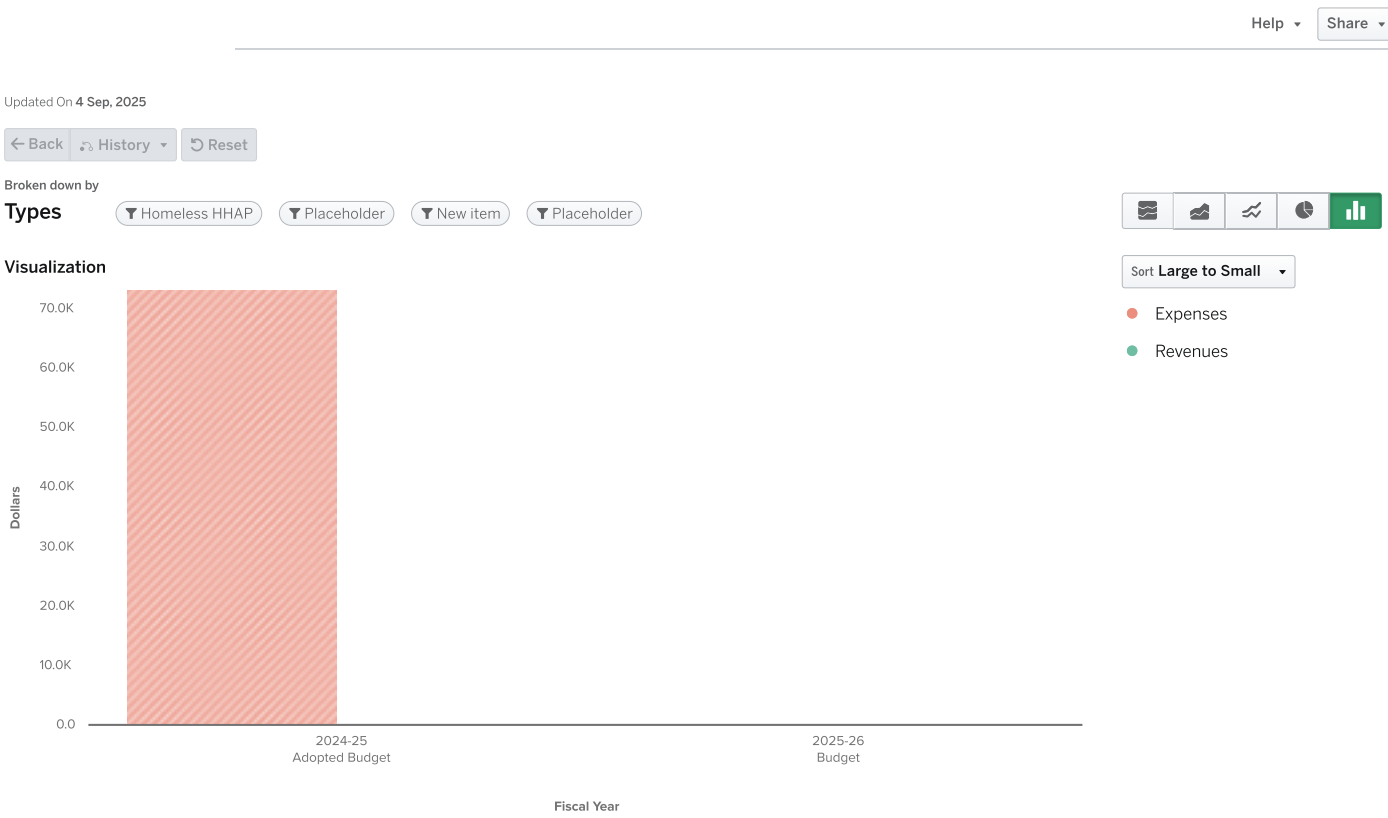
HOMELESS HOUSING, ASSISTANCE AND PREVENTION (HHAP) GRANT

Fund: 0052 HHAP Grant
Budget Unit: 20492 - Homeless Housing, Assistance and Prevention (HHAP) Grant
Function: 02 - Public Protection
Activity: 20 - Protection Inspection

DESCRIPTION

California Homeless Coordination and Financing Council, Homeless Housing, Assistance and Prevention Grant (HHAP Round 1) – PCIRC is County's sub recipient with funds being spent toward operating subsidies for the North Star Navigation Center in Quincy and rental assistance and rapid rehousing ($50,201.53 grant), in addition to HHAP Round 2 – PCIRC is County's sub recipient with funds being spent toward operating subsidies for the North Star Navigation Center in Quincy ($22,949.00 grant). Grant funding was expended by June 30, 2025. Closeout is in process in FY25-26.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$1,992	$2,551	$2,623	$0
43998 - UNREALZED GAINS/LOSSES	$644	$594	–	$0
USE OF MONEY & PROPERTY TOTAL	**$2,636**	**$3,145**	**$2,623**	**$0**
REVENUES TOTAL	**$2,636**	**$3,145**	**$2,623**	**$0**
Expenses				
SERVICES & SUPPLIES				
52190 - PROFESSIONAL SERVICES	–	–	$46,692	$0
521902 - PROFESSIONAL SVC - GRANT	–	–	$21,345	$0
SERVICES & SUPPLIES TOTAL	**–**	**–**	**$68,037**	**$0**
TRANSFERS				
580002 - TRANSFER	–	–	$1,604	$0
58000 - TRANSFER-OUT	–	–	$3,510	$0
TRANSFERS TOTAL	**–**	**–**	**$5,114**	**$0**
EXPENSES TOTAL	**–**	**–**	**$73,151**	**$0**
Surplus (Deficit)	$2,636	$3,145	-$70,527	$0

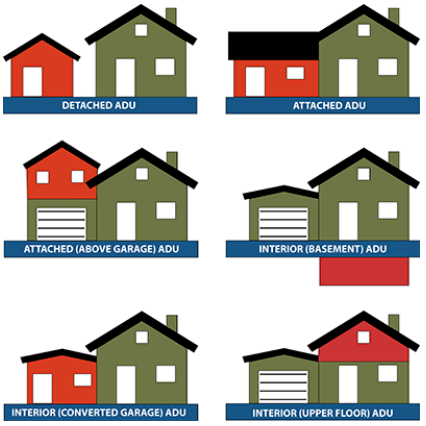
HOUSING AND COMMUNITY DEVELOPMENT SB2

Fund: 0050 Planning Grant - SB2
Budget Unit: 20495 - Planning-Housing and Community Development SB2
Function: 02 - Public Protection
Activity: 20 - Protection Inspection

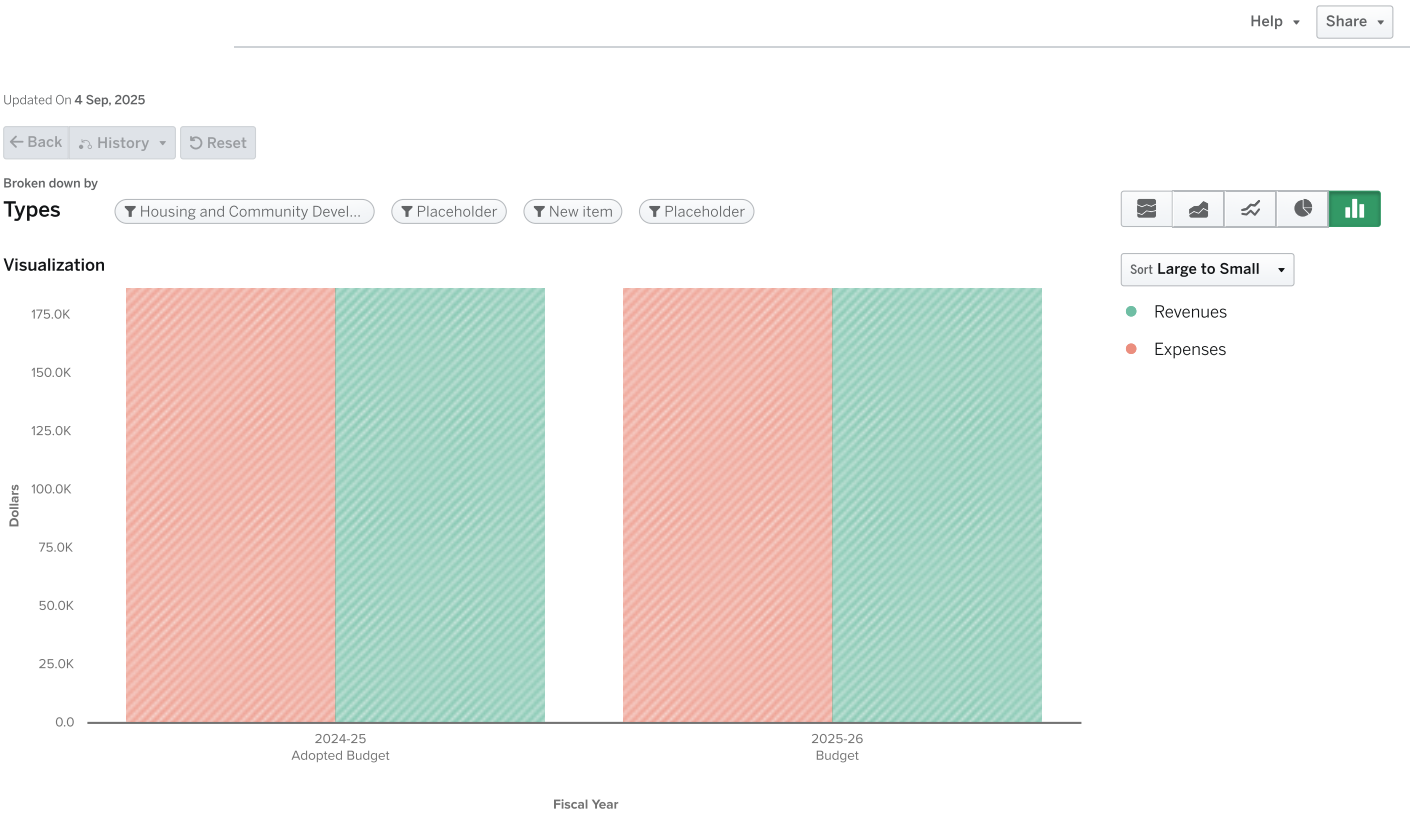
DESCRIPTION

State Department of Housing and Community Development SB 2 Planning Grants Program Implementation - Accessory Dwelling Unit Pre-Approved Plans and Idea Book ($160,000 grant). This grant ended on June 30, 2024, and closeout is complete.

In addition, the REAP grant ($121,517) and LEAP grant ($65,000) are in process to supplement County staff time when preparing ordinance updates to meet state law requirements, and to support entitlement tasks for the County Behavioral Health Department's permanent supportive housing project.



REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

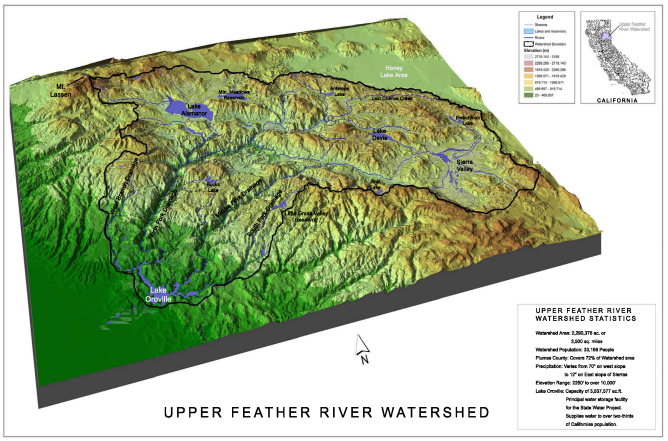
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44027 - STATE GRANT	–	$160,000	–	$0
44029 - STATE GRANT REV	–	–	–	$121,517
44028 - STATE GRANT REVENUE	–	–	–	$65,000
STATE & FEDERAL AID TOTAL	**–**	**$160,000**	**–**	**$186,517**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	-$87	-$3	$0
43998 - UNREALZED GAINS/LOSSES	–	-$29	–	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**-$116**	**-$3**	**$0**
REVENUES TOTAL	**–**	**$159,884**	**-$3**	**$186,517**
Expenses				
SERVICES & SUPPLIES				
52190 - PROFESSIONAL SERVICES	–	$101,461	–	$0
521900 - PROFESSIONAL SVC	–	–	–	$115,352
SERVICES & SUPPLIES TOTAL	**–**	**$101,461**	**–**	**$115,352**
TRANSFERS				
580001 - TRANSFER	–	–	–	$65,000
580002 - TRANSFER	–	–	–	$6,075
58000 - TRANSFER-OUT	$3,661	$11,839	–	$0
TRANSFERS TOTAL	**$3,661**	**$11,839**	**–**	**$71,075**
EXPENSES TOTAL	**$3,661**	**$113,300**	**–**	**$186,427**
Surplus (Deficit)	-$3,661	$46,584	-$3	$90

INTEGRATED REGIONAL WATER MANAGEMENT

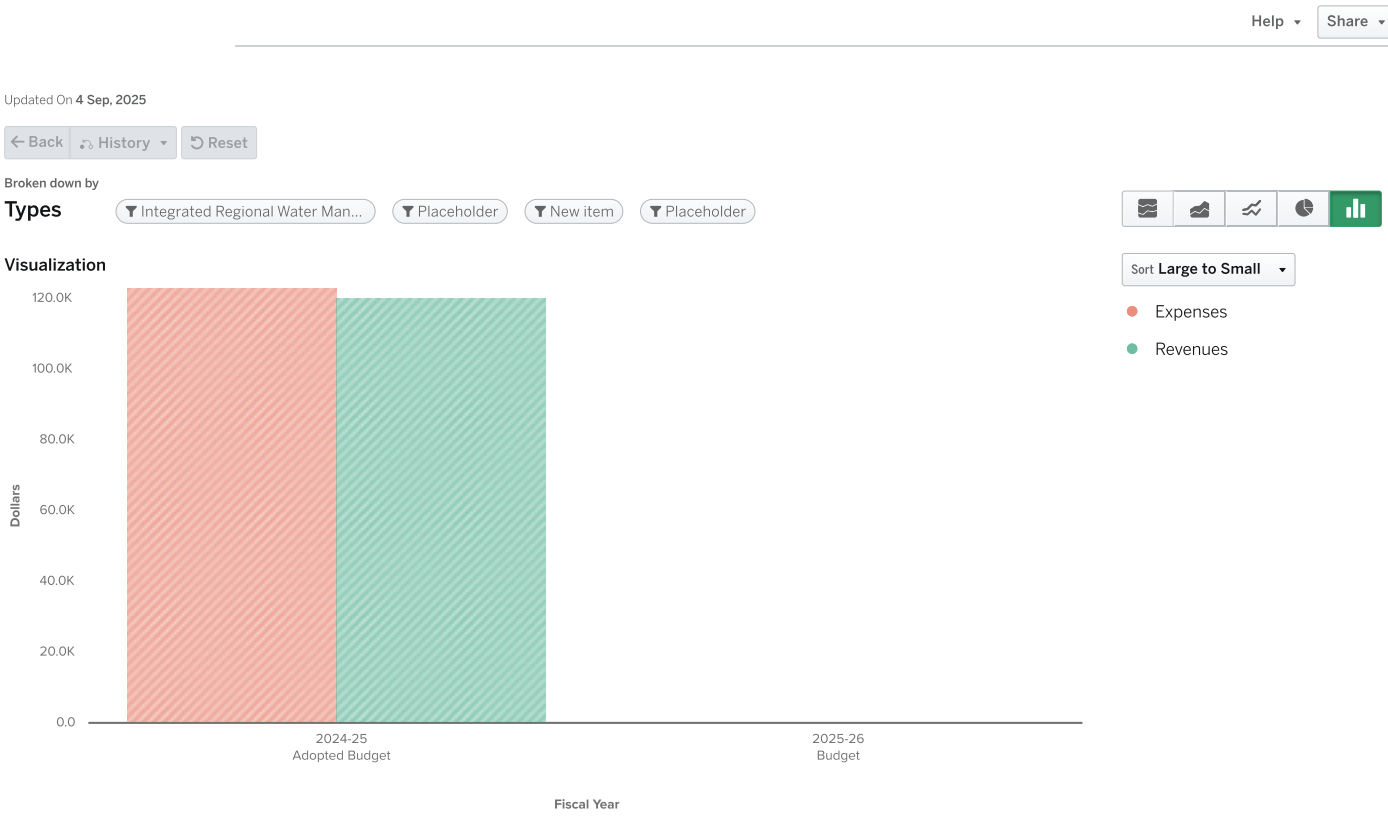
Fund: 0048 Plan Prop 1 IRWM
Budget Unit: 20498 - Planning-Integrated Regional Water Management
Function: 02 - Public Protection
Activity: 20 - Protection Inspection

DESCRIPTION

California Department of Water Resources Upper Feather River Integrated Regional Water Management Region Proposition 1 Round 1 Implementation Grant – Sierraville Public Utilities District and Indian Valley Community Services District are the County's sub-recipients with Hinman & Associates Consulting, Inc. assisting with grant administration ($1,671,233 grant). Grant funding was expended by November 30, 2024, and closeout is complete.



REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44027 - STATE GRANT	$7,345	$834,505	$317,757	$0
STATE & FEDERAL AID TOTAL	**$7,345**	**$834,505**	**$317,757**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$7,886	$4,827	$1,293	$0
43998 - UNREALZED GAINS/LOSSES	$3,595	$1,812	–	$0
USE OF MONEY & PROPERTY TOTAL	**$11,481**	**$6,639**	**$1,293**	**$0**
REVENUES TOTAL	**$18,827**	**$841,143**	**$319,050**	**$0**
Expenses				
SERVICES & SUPPLIES				
52190 - PROFESSIONAL SERVICES	$277,518	$1,132,740	$110,681	$0
SERVICES & SUPPLIES TOTAL	**$277,518**	**$1,132,740**	**$110,681**	**$0**
TRANSFERS				
58000 - TRANSFER-OUT	$7,702	$14,967	$9,456	$0
TRANSFERS TOTAL	**$7,702**	**$14,967**	**$9,456**	**$0**
EXPENSES TOTAL	**$285,220**	**$1,147,707**	**$120,137**	**$0**
Surplus (Deficit)	-$266,393	-$306,563	$198,913	$0

PLANNING

Fund: 0001 General
Budget Unit: 20490 - Planning
Function: 02 - Public Protection
Activity: 20 - Protection Inspection

REVENUE VS. EXPENDITURE

POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Planning Director	1	1	1	1	1
Senior Planner OR Associate Planner OR Assistant Planner	1	2	2	2	2
Department Fiscal Officer I/II	0.4	0.4	0.4	0.5	0.5
Assistant Planning Director	1	1	1	1	1
Executive Assistant for Planning	0	0	0	1	1

Position	FY2022	FY2023	FY2024	FY2025	FY2026
FULL-TIME EQUIVALENT POSITIONS	3.4	4.4	4.4	5.5	5.5

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45308 - OUTSIDE SERVICE REIM.	$912	$879	$850	$1,000
45422 - PLANNING COPIES	–	$76	$4	$100
45220 - PLANNING EIR REPORTS	–	$5,492	–	$0
CHARGES FOR SERVICES TOTAL	**$912**	**$6,446**	**$854**	**$1,100**
LICENSES & PERMITS				
41020 - CONSTRUCTION PERMITS	$17,337	$14,101	$13,039	$12,000
41030 - ZONING PERMITS	$39,135	$38,333	$30,463	$30,000
LICENSES & PERMITS TOTAL	**$56,472**	**$52,434**	**$43,502**	**$42,000**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$1,052	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$495	$10,480	$13,990	$13,350
OTHER REVENUE TOTAL	**$1,547**	**$10,480**	**$13,990**	**$13,350**
TRANSFERS				
48000 - TRANSFER-IN	$13,420	$25,349	$19,055	$27,906
48002 - TRANSFER-IN2	$10,163	$0	–	$0
48003 - TRANSFER-IN3	$7,702	$14,967	$9,456	$0
48004 - TRANSFER-IN4	$2,983	$10,350	–	$71,075
48006 - TRANSFER-IN6	–	–	$5,114	$0
48005 - TRANSFER-IN5	–	–	$15,488	$0
TRANSFERS TOTAL	**$34,268**	**$50,665**	**$49,113**	**$98,981**
REVENUES TOTAL	**$93,198**	**$120,026**	**$107,459**	**$155,431**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$960	$960	$960	$960
51110 - COMPENSATION INSURANCE	$4,643	$1,998	$3,012	$3,518
51100 - FICA/MEDICARE OASDI	$17,657	$16,958	$21,361	$34,365
51090 - GROUP INSURANCE	$21,219	$20,836	$39,507	$115,380
51150 - LIFE INSURANCE	$334	$334	$334	$367
51081 - OPEB LIABILITY	$10,464	$10,626	$12,765	$14,770
51020 - OTHER WAGES	$3,725	$17,985	$31,220	$60,590
51060 - OVERTIME PAY	$8,346	–	$61	$0
51000 - REGULAR WAGES	$222,760	$205,764	$252,404	$449,210
51080 - RETIREMENT	$19,601	$74,060	$88,240	$99,737
51070 - UNEMPLOYMENT INSURANCE	$426	$355	$304	$280
SALARIES & BENEFITS TOTAL	**$310,136**	**$349,876**	**$450,167**	**$779,177**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	–	–	$8,777
523710 - ANNUAL PUB/REF MANUALS	$212	–	$212	$300
529851 - COMPUTER HARDWARE/SUPPL	–	–	$1,094	$1,000
520250 - COPY MACHINE LEASE	$4,450	$3,833	$4,007	$4,000
525119 - LIABILITY SELF-FUND INSURANCE	$3,233	$3,689	$4,097	$3,591
521600 - MEMBERSHIPS/ANNUAL DUES	$888	$1,019	$1,014	$1,500
527380 - NON EMPLOYEE TRAVEL	$1,417	$261	$671	$1,520
521800 - OFFICE EXPENSE	$2,996	$2,718	$3,109	$3,500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521230 - OFFICE FURNITURE/EQUIP	–	$193	$372	$500
521801 - Office Water	–	–	–	$100
525000 - OVERHEAD	–	–	–	$113,526
524520 - PERMIT REFUNDS	$315	$258	–	$500
520201 - PHONE - LAND LINE (S)	$79	$82	$98	$100
520210 - POSTAGE/SHIP, MAIL COST	–	$17	$604	$600
521900 - PROFESSIONAL SVC	$11,998	$46,430	$106,718	$229,000
523700 - PUBLICATIONS-LEGAL NOTICE	–	–	–	$1,500
527400 - TRAVEL- IN COUNTY	$162	$336	$365	$400
527500 - TRAVEL- OUT OF COUNTY	$2,883	$3,195	$2,024	$4,500
520902 - VEHICLE MAINTENANCE	$224	$77	$141	$500
SERVICES & SUPPLIES TOTAL	**$28,856**	**$62,108**	**$124,526**	**$375,414**
EXPENSES TOTAL	**$338,992**	**$411,984**	**$574,693**	**$1,154,591**
Surplus (Deficit)	-$245,794	-$291,958	-$467,234	-$999,160

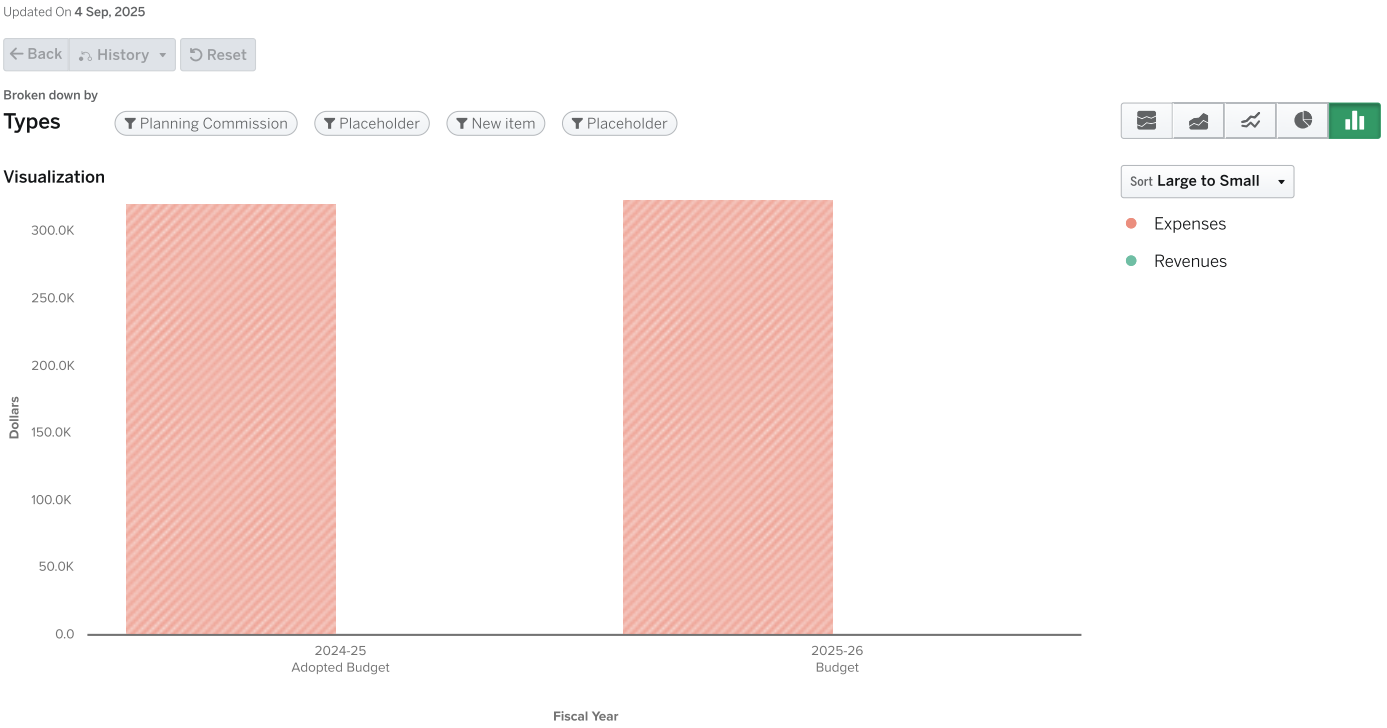
PLANNING COMMISSION

Fund: 0001 General
Budget Unit: 20423 - Planning Commission
Function: 01 - General Government
Activity: 16 - Other General

DESCRIPTION

The Planning Commission consists of five members. One member is appointed by each member of the Board of Supervisors. In conformance with the Planning and Zoning Law, Title 7 of the California Government Code, commencing with Section 65000, the Planning Commission shall: (a) Periodically review and recommend action on the general plan for the County; (b) Periodically review and recommend action on any specific plans for the County; (c) Periodically review and recommend action on the zoning ordinances of the County; and (d) Initiate amendments to boundaries of zones and provisions of Chapter 2 of Title 9 of this Code pursuant to Section 9-2.902 of Article 9 of Chapter 2 of Title 9 of this Code.(§ 1, Ord. 05-1026, adopted March 29, 2005). The Planning Commission does not act independently in decision making, rather, recommendations by the Planning Commission are made by resolution to the Board of Supervisors.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Expenses				
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$238	$238	$238	$238
520250 - COPY MACHINE LEASE	$604	$452	$854	$2,000
521600 - MEMBERSHIPS/ANNUAL DUES	$0	$571	$100	$571
522200 - NON-CO EMP PER-DIEM	$5,200	$3,300	$3,500	$12,000
527380 - NON EMPLOYEE TRAVEL	$1,696	$1,091	$1,432	$4,480
521800 - OFFICE EXPENSE	$114	$56	$69	$200
525000 - OVERHEAD	–	–	–	$774
520210 - POSTAGE/SHIP, MAIL COST	–	–	$19	$100
521900 - PROFESSIONAL SVC	–	–	–	$300,000
523700 - PUBLICATIONS-LEGAL NOTICE	–	–	–	$1,200
527500 - TRAVEL- OUT OF COUNTY	$1,892	$1,025	–	$2,000
SERVICES & SUPPLIES TOTAL	**$9,744**	**$6,734**	**$6,213**	**$323,563**
EXPENSES TOTAL	**$9,744**	**$6,734**	**$6,213**	**$323,563**
Surplus (Deficit)	-$9,744	-$6,734	-$6,213	-$323,563

PROBATION

DEPARTMENT NARRATIVE

Department Head: Keevin Allred
Title: Chief Probation Officer

The Plumas County Probation Department is committed to protecting the community and minimizing the impact of crimes by providing high-quality professional services to the courts, offenders, and victims.

The Probation Department is primarily guided by statutory mandates and court orders. Probation is fundamentally the primary alternative to incarceration. Probation Officers are sworn officers tasked with supervising defendants placed on formal probation with court-ordered conditions.

In the juvenile arena, the Probation Department's functions also include prevention services intended to deter youth from the juvenile justice system. Balancing accountability with the opportunity for clients to receive rehabilitative services and redirect their lives is a focal point, as these opportunities, when taken advantage of, can have a lasting impact on public safety.

The Probation Department collaborates with other local, state, and federal agencies and community-based organizations to accomplish our mission. Our primary services include supervision, court services, pretrial services, Collaborative Offender Reentry Program, as well as youth programs including diversion, informal probation supervision, wardship supervision, parenting classes, and foster care placement.

HIGHLIGHTS FROM THE PAST YEAR

During fiscal year 2024/2025, the Probation Department retained all of our staff. We recently had one of our most experienced officers promote from Deputy Probation Officer II to Deputy Probation Officer III. In addition, we hired two promising young employees: one Deputy Probation Officer I and one Probation Assistant. As a result, there remains only one vacant position in the department, the Supervising Probation Officer position. The significance of this accomplishment cannot be over stated. Stability and performance in the department are enhanced when staffing is consistent. After many years of instability and turnover, this type of consistency, along with the quality of the individuals who are employed, has contributed to the general welfare of the Probation Department and our contributions to public safety in Plumas County. For the first time in nearly a decade, we have stability within our agency. The Chief Probation Officer has been with this agency for over sixteen years. In addition, we have three employees who have over eight years of experience with the agency, including the

aforementioned newly promoted DPO III. Four other employees have four to nine years of law enforcement experience. The addition of Victim Witness to our agency has been a benefit to both agencies, as well as the public

The addition of weekly cognitive-behavioral journaling programs at the Probation Office, for both adults and juveniles, has been an effective intervention for our clients. These evidence-based interactive journals have been proven to be an effective means of motivating and guiding individuals toward positive life change by addressing a wide variety of topics such as social values, responsible thinking, self-control, peer relationships, substance abuse, employment, and more. For the new year, we will be adding an Independent Living Skills program for juveniles at the threshold of becoming young adults. This program is a partnership with the Plumas County Library Literacy Program and our Juvenile Probation Division, designed to help juveniles acquire some necessary skills to make a successful transition into adulthood.

We also currently offer both a 2.5-hour parenting class in partnership with the Library Literacy Program and a 16-week parenting class in partnership with Plumas Rural Services, designed to teach parents the skills necessary to deal with out-of-control juveniles. The goal of these parenting programs is prevention. In other words, help the parents get their children on the right path before those children become deeply entwined in the justice system.

This year, one transitional living cabin was added to the department's housing program that we operate in partnership with Environmental Alternatives Family Services, allowing the department to house up to four adult high-risk clients, who are generally repeat offenders. These clients receive comprehensive 24/7 case management services that address a myriad of issues related to future law-abiding behavior and positive life changes. This program provides the stability clients need to establish lasting changes. Before the recent development of this program, these clients would likely have been homeless and difficult to supervise. Public safety is enhanced when this type of rehabilitation and close supervision is provided. In addition, in FY24-25, we began working with Plumas Crisis Intervention and Resource Center's Northstar Navigation program to provide housing, services and structure to clients recently released from incarceration. This program offers a gateway to either transitioning the client to long-term stable housing or to our program with Environmental Alternatives, which offers another step towards independence. The goal in each case is to move the client towards employment, permanent housing, and law-abiding, productive living. Both programs have been very successful partnerships. All the above-mentioned programs contribute to public safety in Plumas County.

This year, efforts have been made to better evaluate the effectiveness of programs by collecting data related to outcomes and the impact they are having on recidivism and clients' improved functioning in the community, such as employment, housing stability, safe and positive relationships, etc.

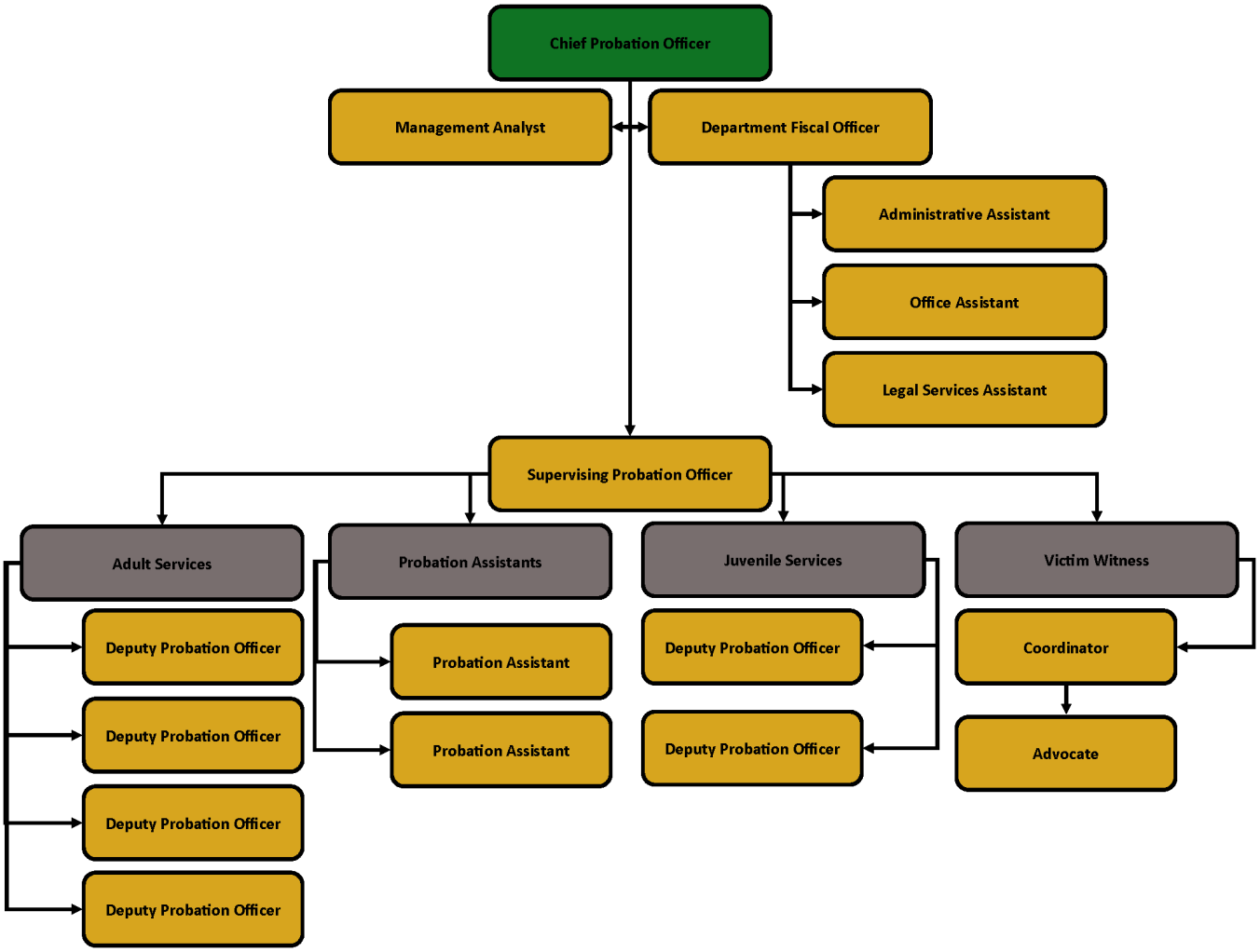
We would be remiss if we did not mention that our Officers work tirelessly to ensure the public remains as safe as possible. At times, this means referring a client to one of the above programs and supporting them in their path toward rehabilitation. Other times, it means holding clients accountable through sanctions, violations of probation, and arrests or confinement. All of these tools contribute to our primary goal of keeping the citizens of Plumas County as safe as possible.

There is still much to be done, but the last year has been a promising and productive one for the Probation Department. We continue to strive for excellence and consider it a privilege to serve our court, clients, and community.

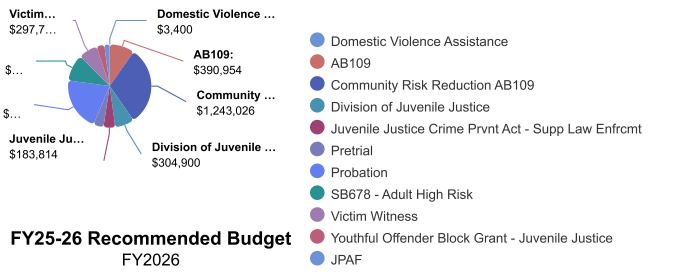
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Victim Witness	3	3	3	3	2
Probation	17	16	16	14	14
Pretrial	0	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**20**	**20**	**20**	**18**	**17**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC EXPENDITURES

FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45173 - CARE & MAIN. JUVENILE	$324	$250	$250	$325
45427 - PROB.-DIVERSION	$2,369	$1,142	$1,380	$1,300
45353 - PROB RPRT PREP FEE/FELONY	$1,164	–	$12	$0
45350 - SUPERVISION FEE/PROB.	$20,104	$38,885	$19,442	$20,000
CHARGES FOR SERVICES TOTAL	**$23,962**	**$40,276**	**$21,084**	**$21,625**
LICENSES & PERMITS				
41055 - MARRIAGE LICENSE	$3,486	$2,829	$3,277	$3,000
LICENSES & PERMITS TOTAL	**$3,486**	**$2,829**	**$3,277**	**$3,000**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$1,918	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$3,698	$8,015	$8,028	$8,000
OTHER REVENUE TOTAL	**$5,615**	**$8,015**	**$8,028**	**$8,000**
STATE & FEDERAL AID				
44331P - CALEMA VWO	$25,674	$182,481	$60,740	$114,969
44413 - FED TITLE IV-E PROB.	$5,490	$9,171	$10,441	$10,000
44205 - JUV JUST DATA COLL	–	$42,909	$22,857	$22,900
44204 - JUV JUSTICE REALIN BLCOK GRANT	–	–	–	$250,000
44331 - STATE-OCJP VICTIM WIT.VW	$272,152	$210,246	$81,788	$182,798
44290 - STATE-OTHER	$10,250	$10,250	–	$124,000
44070 - STATE-REBATE RESTIT.FINE	$2,085	$3,146	$1,093	$2,000
44009 - STATE- SB678 PROB	$442,681	$332,011	$424,421	$391,802
44281 - STATE-STC JAIL TRAINING	$6,636	$3,955	$4,374	$6,952
44393 - ST- SLESF & JUVNL JST	$131,715	$132,574	$101,029	$130,000
44719 - ST-YTH PROGRAM FCL	–	$47,086	–	$0
44079A - TRN-SO LOCAL COMM CORR	$1,180,672	$1,182,414	$976,830	$1,243,026
STATE & FEDERAL AID TOTAL	**$2,077,356**	**$2,156,242**	**$1,683,573**	**$2,478,447**
TRANSFERS				
48714 - TRN-JPA GROWTH ACCOUNT	–	–	$39,248	$43,264
48713 - TRN-JPA BASE ACCOUNT	–	$41,452	$41,452	$41,452
48708 - PROB PRETRIAL-TRF IN	$41,756	$84,827	$29,643	$0
480000 - TRANSFER	$119,677	$150,673	$11,066	$20,000
48000 - TRANSFER-IN	$124,685	$145,133	$126,278	$196,777
48001 - TRANSFER-IN1	$38,549	$39,201	$50,338	$60,865
48002 - TRANSFER-IN2	$53,015	$62,102	$81,278	$101,352
48003 - TRANSFER-IN3	$129,924	$163,901	$232,774	$448,090
48711 - TRANSFER-IN JUV JUST	$250,000	$250,000	$250,000	$0
48079 - TRN-CCPIF AB109	$311,002	$166,439	$48,906	$390,954
48709 - TRN-PROB JJA YTH OFFNDR	$138,113	$133,522	$117,637	$124,106
48005 - TRANSFER-IN5	–	–	$43,270	$0
TRANSFERS TOTAL	**$1,206,720**	**$1,237,251**	**$1,071,891**	**$1,426,860**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$59,120	$95,303	$111,255	$119,214
43998 - UNREALZED GAINS/LOSSES	$19,815	$25,231	–	$0
USE OF MONEY & PROPERTY TOTAL	**$78,936**	**$120,534**	**$111,255**	**$119,214**
REVENUES TOTAL	**$3,396,075**	**$3,565,147**	**$2,899,107**	**$4,057,146**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	–	$86,441	–	$50,000
FIXED ASSETS TOTAL	**–**	**$86,441**	**–**	**$50,000**
OTHER CHARGES				
530140 - EMERGENT COSTS-CLIENT SVC	$758	$461	$968	$6,687
531400 - EMERGENT SHELTER	$7,634	$2,650	$866	$28,500
531200 - SUPPORT JUVENILE WARDS	$4,923	$6,454	$27,433	$510,500
530440 - SUPPORT -PROB	$44,201	$69,627	$54,115	$60,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
OTHER CHARGES TOTAL	**$57,516**	**$79,193**	**$83,382**	**$605,687**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$2,397	$2,800	$1,920	$0
51110 - COMPENSATION INSURANCE	$19,946	$26,867	$13,946	$15,203
51100 - FICA/MEDICARE OASDI	$61,092	$65,081	$71,809	$89,456
51090 - GROUP INSURANCE	$161,292	$130,255	$192,378	$246,148
51150 - LIFE INSURANCE	$340	$334	$334	$642
51081 - OPEB LIABILITY	$47,562	$48,298	$41,776	$48,341
51020 - OTHER WAGES	$6,445	$37,810	$6,767	$40,000
51060 - OVERTIME PAY	$69,145	$69,981	$88,316	$45,000
51000 - REGULAR WAGES	$734,448	$740,728	$857,410	$1,167,522
51080 - RETIREMENT	$70,646	$228,140	$250,900	$282,297
51070 - UNEMPLOYMENT INSURANCE	$3,696	$2,124	$1,188	$1,154
SALARIES & BENEFITS TOTAL	**$1,177,008**	**$1,352,418**	**$1,526,746**	**$1,935,763**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$697	$700	–	$2,400
521100 - BADGES	$73	–	$57	$100
524220 - BULLET PROOF VESTS	$844	–	$2,562	$3,000
527402 - BUS PASSES-NON EMPLYEE	–	–	–	$100
520202 - CELL PHONE SERVICE	$6,578	$7,353	$6,452	$9,020
524312 - CHAIRS/SEATING OFC FURN.	–	–	$4,293	$5,000
521231 - COMPUTERS<1500.00	$2,491	$2,429	$3,210	$5,000
520250 - COPY MACHINE LEASE	$3,496	$3,397	$3,574	$3,000
520419 - COVID PPE & CLEANING COST	–	$107	$61	$110
524803 - DRUG TESTING	$16,076	$18,591	$12,992	$34,500
524804 - DRUG TESTING SUPPLIES	$13,727	$7,411	$11,853	$26,900
521904 - ELECTRONIC MONITORING	$25,724	$29,432	$33,616	$43,000
529921 - FINGER PRINTING	$128	–	$79	$400
527750 - IN CNTY HOSTING	$23	–	–	$500
524460 - JUVENILE OUTING/INCENTIVE	$105	$275	$95	$6,000
525119 - LIABILITY SELF-FUND INSURANCE	$13,023	$10,751	$12,112	$11,813
521600 - MEMBERSHIPS/ANNUAL DUES	$2,415	$1,204	$2,574	$2,060
524410 - NON-EMPLOYEE INCENTIVE	$75	–	$335	$2,500
521800 - OFFICE EXPENSE	$27,854	$8,445	$7,049	$12,053
521801 - Office Water	–	–	$163	$1,000
525250 - OUTREACH & OTHER PROG EXP	$2,346	$4,339	$2,716	$23,500
525000 - OVERHEAD	-$137	$1,673	–	$340,660
52091 - PARTS	–	$420	$0	$0
520201 - PHONE - LAND LINE (S)	$1,542	$1,327	$956	$1,800
520210 - POSTAGE/SHIP, MAIL COST	$2,338	$270	$409	$1,400
521107 - PRE-EMPLOYMENT COSTS	$8,362	$112	$3,073	$9,000
520233 - PRINTING SVC/CHRGS	$619	$871	$1,775	$1,450
527410 - CLIENT SERVICE EXP	$3,473	$2,258	$1,350	$65,639
521900 - PROFESSIONAL SVC	$89,586	$215,663	$153,186	$280,300
52191 - PROF SVC-COMM PARTNERS	$201,478	–	$47,978	$184,470
523670 - REF MANUAL/LAW,CODE BOOKS	$606	$400	–	$900
524000 - RENT - OFFICE/SPACE	–	–	–	$15,000
520940 - SAFETY EQUIPMENT/EXPENSES	$1,629	–	$1,383	$3,000
521986 - SECURITY	$7,967	$8,569	$11,140	$9,000
520104 - SHIRTS/T'S/SWEATS	$1,500	$437	$1,326	$1,500
520410 - SOFTWARE LICENSE	$18,944	$21,132	$26,304	$29,948
524400 - SPECIAL DEPARTMENT EXPENSE	$2,874	$4,759	$5,563	$16,000
527000 - TRAINING	$3,050	$10,609	$4,991	$13,500
527400 - TRAVEL- IN COUNTY	$8,259	$6,170	$7,204	$13,100
527503 - TRAVEL - NEW EMP TRAINING	$1,373	$4,134	–	$5,000
527500 - TRAVEL- OUT OF COUNTY	$17,605	$14,134	$23,683	$36,500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
520902 - VEHICLE MAINTENANCE	$16,768	$9,110	$6,421	$16,400
SERVICES & SUPPLIES TOTAL	**$503,513**	**$396,481**	**$400,533**	**$1,236,523**
TRANSFERS				
58079A - CLRAB109 TRANSFERS-OUT	$1,014,927	$1,012,763	$961,633	$1,529,261
580003 - INTER FUND TRANSFER	$129,924	$163,901	$232,774	$448,090
580000 - TRANSFER	$129,266	$103,844	$128,053	$199,877
580001 - TRANSFER	$38,549	$39,201	$50,338	$60,865
580002 - TRANSFER	$53,015	$62,102	$81,899	$101,352
TRANSFERS TOTAL	**$1,365,680**	**$1,381,811**	**$1,454,697**	**$2,339,445**
EXPENSES TOTAL	**$3,103,716**	**$3,296,344**	**$3,465,358**	**$6,167,418**
Surplus (Deficit)	$292,359	$268,803	-$566,251	-$2,110,272

AB109 - PUBLIC SAFETY REALIGNMENT

Fund: 0046 Probation Grant Department(s)
Budget Unit: 20418 - Probation-AB109 - Public Safety Realignment
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

DESCRIPTION

To comply with a United States Supreme Court decision to reduce California's prison population, and assist in alleviating the State's financial crisis, the Public Safety Realignment Act (AB109) was signed into law on April 4, 2011. AB 109 redefined felonies and shifted responsibility for both supervising and housing certain convicted felony offenders and parolees from the state to the county. Implementation of the Public Safety Realignment Act began October 1, 2011.

This Act diverts the custody housing and supervision of offenders convicted of certain state prison offenses to the local county level. Realignment legislation also directs the State to give counties a portion of sales tax and vehicle license fee revenue to fund the new responsibilities realigned from the state to the counties. In order to receive the funding, counties are required to have a Community Corrections Partnership (CCP) that creates and oversees an AB 109 Realignment Implementation Plan (AB 109 Plan) identifying programs to address responsibilities for realigned offenders going through the local justice continuum.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

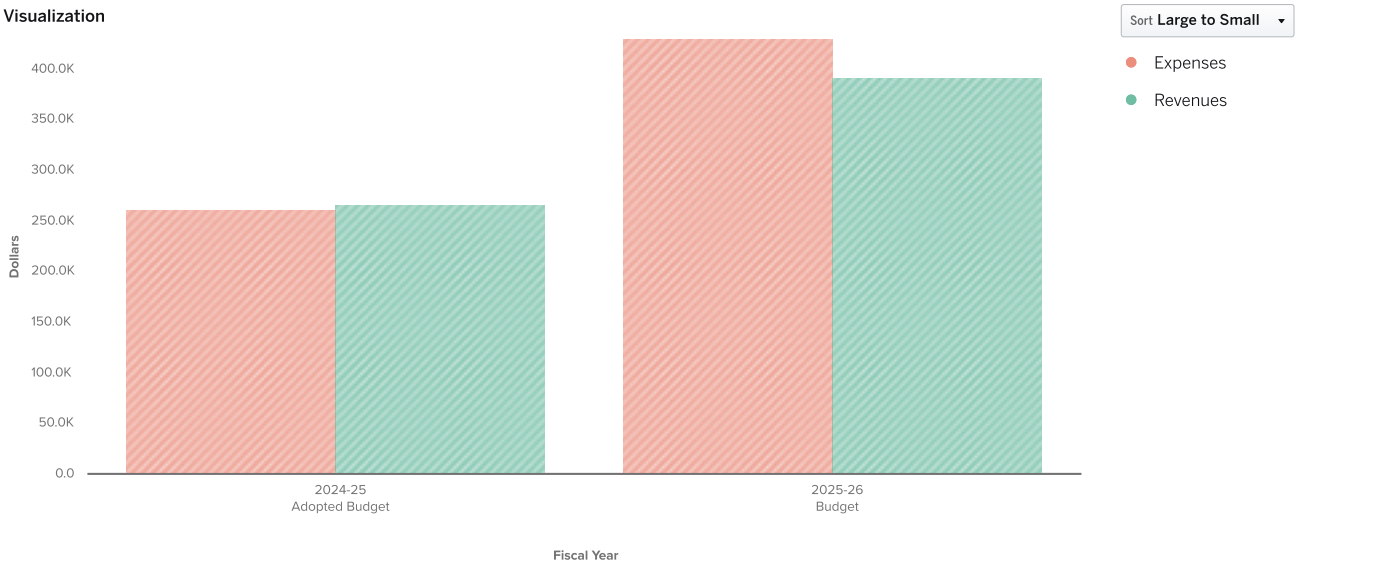
Back History Reset

Broken down by

Types

AB109 Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
48079 - TRN-CCPIF AB109	$311,002	$166,439	$48,906	$390,954
TRANSFERS TOTAL	**$311,002**	**$166,439**	**$48,906**	**$390,954**
REVENUES TOTAL	**$311,002**	**$166,439**	**$48,906**	**$390,954**
Expenses				
OTHER CHARGES				
531400 - EMERGENT SHELTER	$2,000	$868	$866	$3,000
OTHER CHARGES TOTAL	**$2,000**	**$868**	**$866**	**$3,000**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	–	–	$894	$500
SALARIES & BENEFITS TOTAL	**–**	**–**	**$894**	**$500**
SERVICES & SUPPLIES				
520202 - CELL PHONE SERVICE	$1,600	$1,600	$1,600	$2,000
521231 - COMPUTERS<1500.00	$1,000	$421	$611	$1,000
524803 - DRUG TESTING	$5,700	$2,990	$1,829	$11,700
524804 - DRUG TESTING SUPPLIES	$1,114	$755	$2,588	$7,000
521904 - ELECTRONIC MONITORING	$8,000	$945	$2,549	$8,000
524410 - NON-EMPLOYEE INCENTIVE	–	–	-$80	$500
521800 - OFFICE EXPENSE	$810	$920	$1,036	$1,068
525250 - OUTREACH & OTHER PROG EXP	$2,190	$1,395	$148	$3,000
525000 - OVERHEAD	–	–	–	$3,812
520201 - PHONE - LAND LINE (S)	$225	$203	$79	$250
521900 - PROFESSIONAL SVC	$29,698	$48,268	$44,608	$50,000
52191 - PROF SVC-COMM PARTNERS	$154,392	–	$45,387	$124,470

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
523670 - REF MANUAL/LAW,CODE BOOKS	$197	$200	–	$200
520940 - SAFETY EQUIPMENT/EXPENSES	$1,200	–	–	$1,000
520410 - SOFTWARE LICENSE	$4,700	$5,000	$5,912	$5,000
527000 - TRAINING	$560	$310	$786	$3,500
527400 - TRAVEL- IN COUNTY	$225	$381	$683	$1,500
527500 - TRAVEL- OUT OF COUNTY	$3,769	$1,966	$2,652	$5,000
SERVICES & SUPPLIES TOTAL	**$215,381**	**$65,352**	**$110,387**	**$229,000**
TRANSFERS				
580000 - TRANSFER	$124,685	$100,218	$126,911	$196,777
TRANSFERS TOTAL	**$124,685**	**$100,218**	**$126,911**	**$196,777**
EXPENSES TOTAL	**$342,066**	**$166,439**	**$239,057**	**$429,277**
Surplus (Deficit)	-$31,063	$0	-$190,152	-$38,323

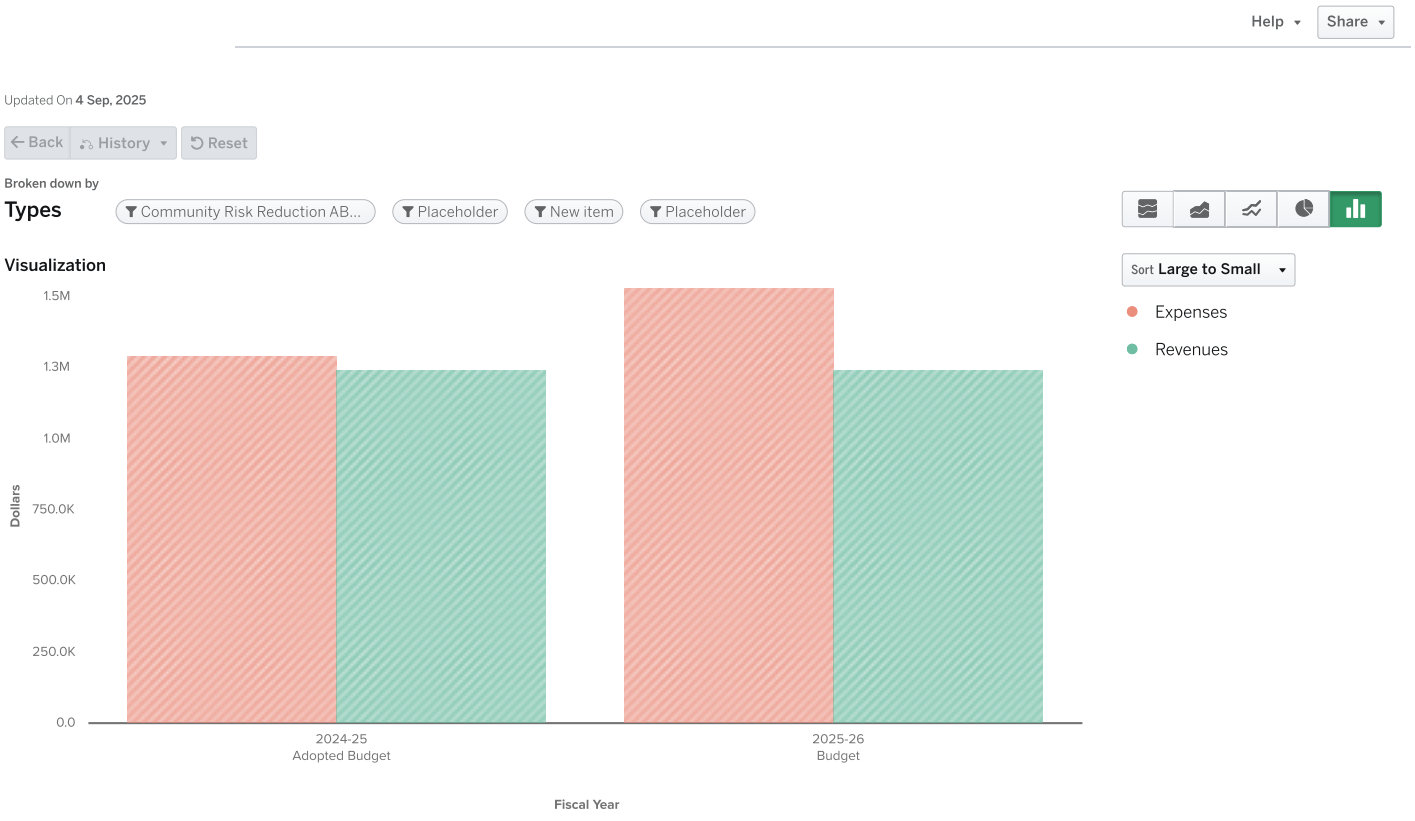
COMMUNITY RISK REDUCTION AB109

Fund: 0025 County Local Revenue AB109
Budget Unit: 20895 - Community Risk Reduction AB109
Function: 02 - Public Protection
Activity: 26 - Administration

DESCRIPTION

This is a holding place for AB109 dollars prior to allocation to various departments.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44079A - TRN-SO LOCAL COMM CORR	$1,180,672	$1,182,414	$976,830	$1,243,026
STATE & FEDERAL AID TOTAL	**$1,180,672**	**$1,182,414**	**$976,830**	**$1,243,026**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$4,947	$5,329	–	$0
USE OF MONEY & PROPERTY TOTAL	**$4,947**	**$5,329**	**–**	**$0**
REVENUES TOTAL	**$1,185,620**	**$1,187,743**	**$976,830**	**$1,243,026**
Expenses				
TRANSFERS				
58079A - CLRAB109 TRANSFERS-OUT	$1,014,927	$1,012,763	$961,633	$1,529,261
TRANSFERS TOTAL	**$1,014,927**	**$1,012,763**	**$961,633**	**$1,529,261**
EXPENSES TOTAL	**$1,014,927**	**$1,012,763**	**$961,633**	**$1,529,261**
Surplus (Deficit)	$170,693	$174,981	$15,197	-$286,235

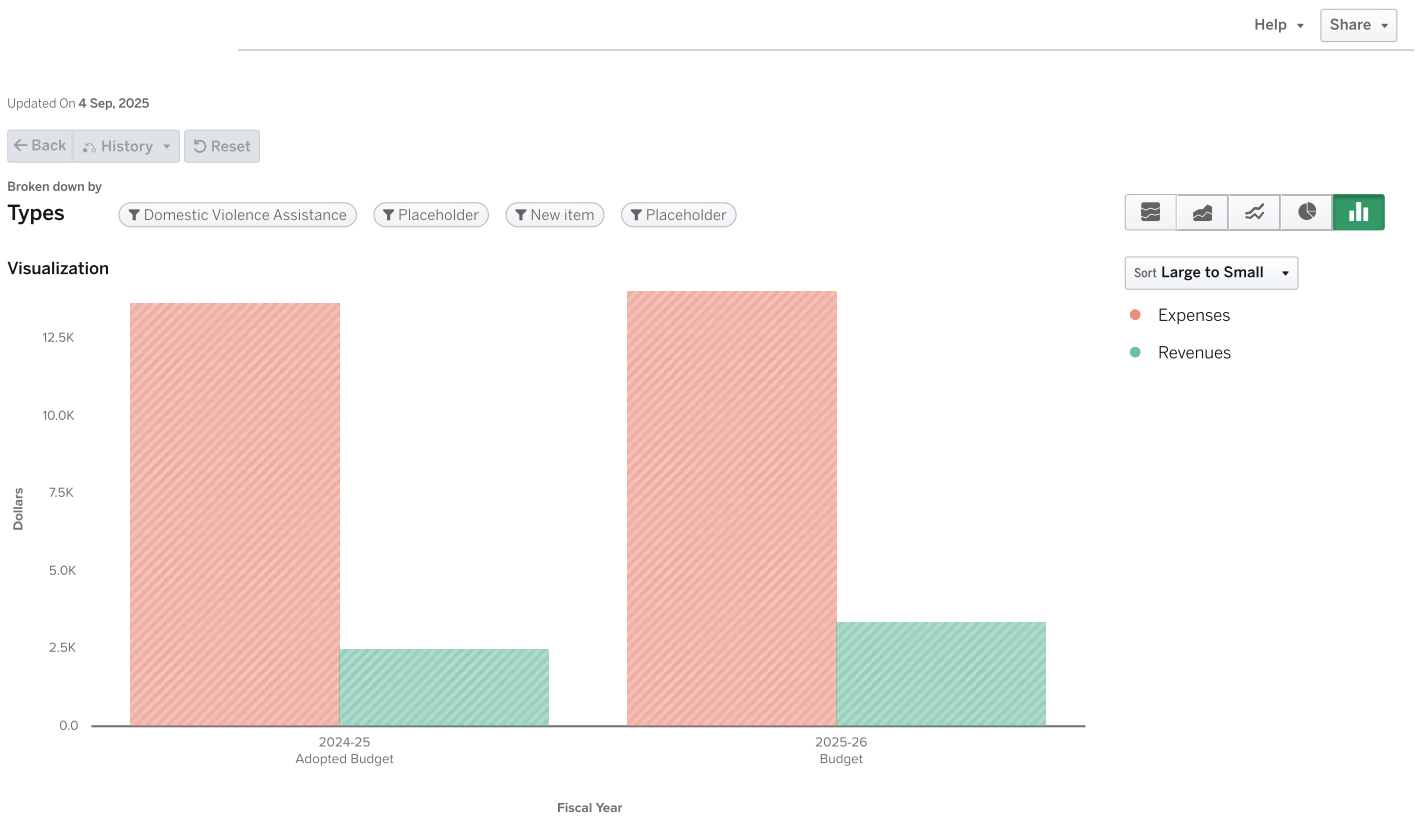
DOMESTIC VIOLENCE ASSISTANCE

Fund: 0064 Domestic Violence Assistance
Budget Unit: 20413 - Domestic Violence Assistance
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION

Domestic Violence Assistance is a small grant held by the Victim Witness department, which is currently embedded within the Plumas County Probation Department. Its sole funding is received from marriage license fees.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
LICENSES & PERMITS				
41055 - MARRIAGE LICENSE	$3,486	$2,829	$3,277	$3,000
LICENSES & PERMITS TOTAL	**$3,486**	**$2,829**	**$3,277**	**$3,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$396	$548	$385	$400
43998 - UNREALZED GAINS/LOSSES	$123	$122	–	$0
USE OF MONEY & PROPERTY TOTAL	**$519**	**$670**	**$385**	**$400**
REVENUES TOTAL	**$4,005**	**$3,499**	**$3,662**	**$3,400**
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	-$137	$1,673	–	$2,006
524400 - SPECIAL DEPARTMENT EXPENSE	$2,538	$4,759	$4,053	$12,000
SERVICES & SUPPLIES TOTAL	**$2,401**	**$6,432**	**$4,053**	**$14,006**
EXPENSES TOTAL	**$2,401**	**$6,432**	**$4,053**	**$14,006**
Surplus (Deficit)	$1,604	-$2,934	-$391	-$10,606

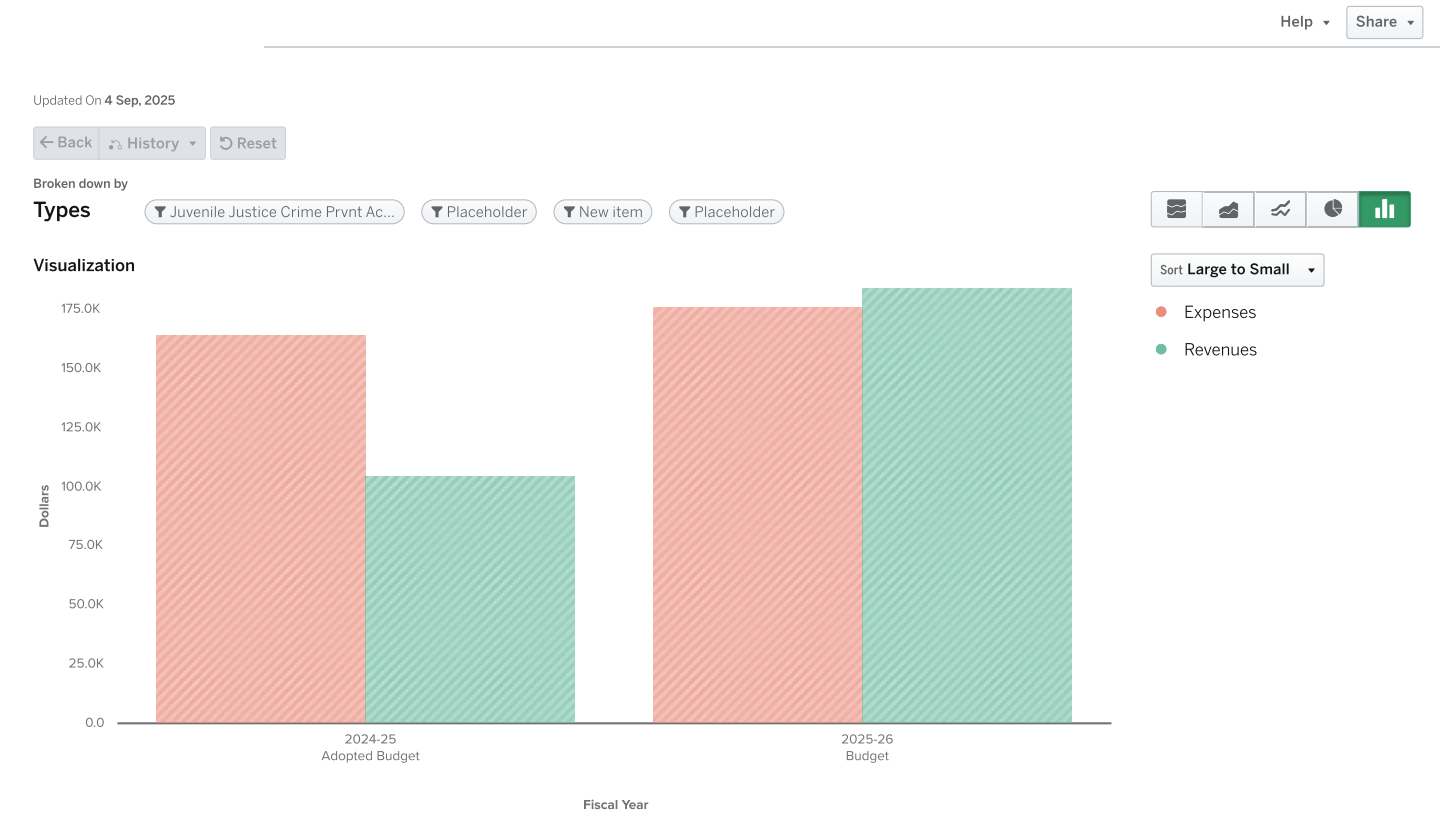
JUVENILE JUSTICE CRIME PREVENTION ACT - SUPPLEMENTAL LAW ENFORCEMENT

Fund: 0046 Probation Grant Department(s)
Budget Unit: 20402 - Probation-Juvenile Justice Crime Prevention Act - Supplemental Law Enforcement
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

DESCRIPTION

Supplemental Law Enforcement - The Juvenile Justice Crime Prevention Act (JJCPA) was created by the Crime Prevention Act of 2000 to provide a stable funding source for local juvenile justice programs aimed at curbing crime and delinquency among at-risk youth. In addition, JJCPA funding is used for Juvenile Justice Coordinating Council programs, which this year consist of a 16-week Parent Project Program and 2.5 hour Parent Project truancy prevention parenting class.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44393 - ST- SLESF & JUVNL JST	$131,715	$132,574	$101,029	$130,000
STATE & FEDERAL AID TOTAL	**$131,715**	**$132,574**	**$101,029**	**$130,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$20,344	$30,401	$45,562	$53,814
43998 - UNREALZED GAINS/LOSSES	$14,746	$19,780	–	$0
USE OF MONEY & PROPERTY TOTAL	**$35,090**	**$50,181**	**$45,562**	**$53,814**
REVENUES TOTAL	**$166,805**	**$182,755**	**$146,590**	**$183,814**
Expenses				
OTHER CHARGES				
531200 - SUPPORT JUVENILE WARDS	–	–	–	$3,500
OTHER CHARGES TOTAL	**–**	**–**	**–**	**$3,500**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	–	–	$3,744	$1,894
SALARIES & BENEFITS TOTAL	**–**	**–**	**$3,744**	**$1,894**
SERVICES & SUPPLIES				
524803 - DRUG TESTING	–	–	–	$3,000
524804 - DRUG TESTING SUPPLIES	–	–	–	$2,000
524460 - JUVENILE OUTING/INCENTIVE	–	–	–	$5,000
525250 - OUTREACH & OTHER PROG EXP	–	$1,669	$580	$2,000
525000 - OVERHEAD	–	–	–	$413
52091 - PARTS	–	$420	$0	$0
521900 - PROFESSIONAL SVC	$5,075	$11,660	$999	$35,000
52191 - PROF SVC-COMM PARTNERS	–	–	$2,591	$60,000
527400 - TRAVEL- IN COUNTY	–	–	–	$1,000
520902 - VEHICLE MAINTENANCE	$1,131	–	–	$1,500
SERVICES & SUPPLIES TOTAL	**$6,206**	**$13,748**	**$4,171**	**$109,913**
TRANSFERS				
580001 - TRANSFER	$38,549	$39,201	$50,338	$60,865
TRANSFERS TOTAL	**$38,549**	**$39,201**	**$50,338**	**$60,865**
EXPENSES TOTAL	**$44,755**	**$52,950**	**$58,253**	**$176,172**
Surplus (Deficit)	$122,050	$129,805	$88,338	$7,642

JUVENILE JUSTICE BLOCK GRANT

Fund: 0046 0046D Probation-Division of Juvenile Justice
Budget Unit: 20404 - Juvenile Justice Block Grant
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

DESCRIPTION

On September 30, 2020, the Governor signed SB 823, entitled Juvenile Justice Realignment: Office of Youth and Community Restoration. This bill transferred the responsibility of managing all youthful offenders to local jurisdictions. Funding allocations through the Juvenile Justice Realignment Block Grant will support the County in assuming this responsibility. These funds will be reserved for detention costs associated with youth placed in a Secure Youth Treatment Facility and potentially developing vocational and reentry programming for youth.

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44205 - JUV JUST DATA COLL	–	$42,909	$22,857	$22,900
44204 - JUV JUSTICE REALIN BLCOK GRANT	–	–	–	$250,000
44719 - ST-YTH PROGRAM FCL	–	$47,086	–	$0
STATE & FEDERAL AID TOTAL	**–**	**$89,995**	**$22,857**	**$272,900**
TRANSFERS				
48711 - TRANSFER-IN JUV JUST	$250,000	$250,000	$250,000	$0
TRANSFERS TOTAL	**$250,000**	**$250,000**	**$250,000**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$11,395	$26,463	$32,233	$32,000
USE OF MONEY & PROPERTY TOTAL	**$11,395**	**$26,463**	**$32,233**	**$32,000**
REVENUES TOTAL	**$261,395**	**$366,458**	**$305,090**	**$304,900**
Expenses				
OTHER CHARGES				
531200 - SUPPORT JUVENILE WARDS	–	–	$24,915	$500,000
OTHER CHARGES TOTAL	**–**	**–**	**$24,915**	**$500,000**
SERVICES & SUPPLIES				
521600 - MEMBERSHIPS/ANNUAL DUES	$1,250	–	–	$0
521900 - PROFESSIONAL SVC	–	$50,000	$0	$50,000
52191 - PROF SVC-COMM PARTNERS	$47,086	–	–	$0
SERVICES & SUPPLIES TOTAL	**$48,336**	**$50,000**	**$0**	**$50,000**
EXPENSES TOTAL	**$48,336**	**$50,000**	**$24,915**	**$550,000**
Surplus (Deficit)	$213,059	$316,458	$280,175	-$245,100

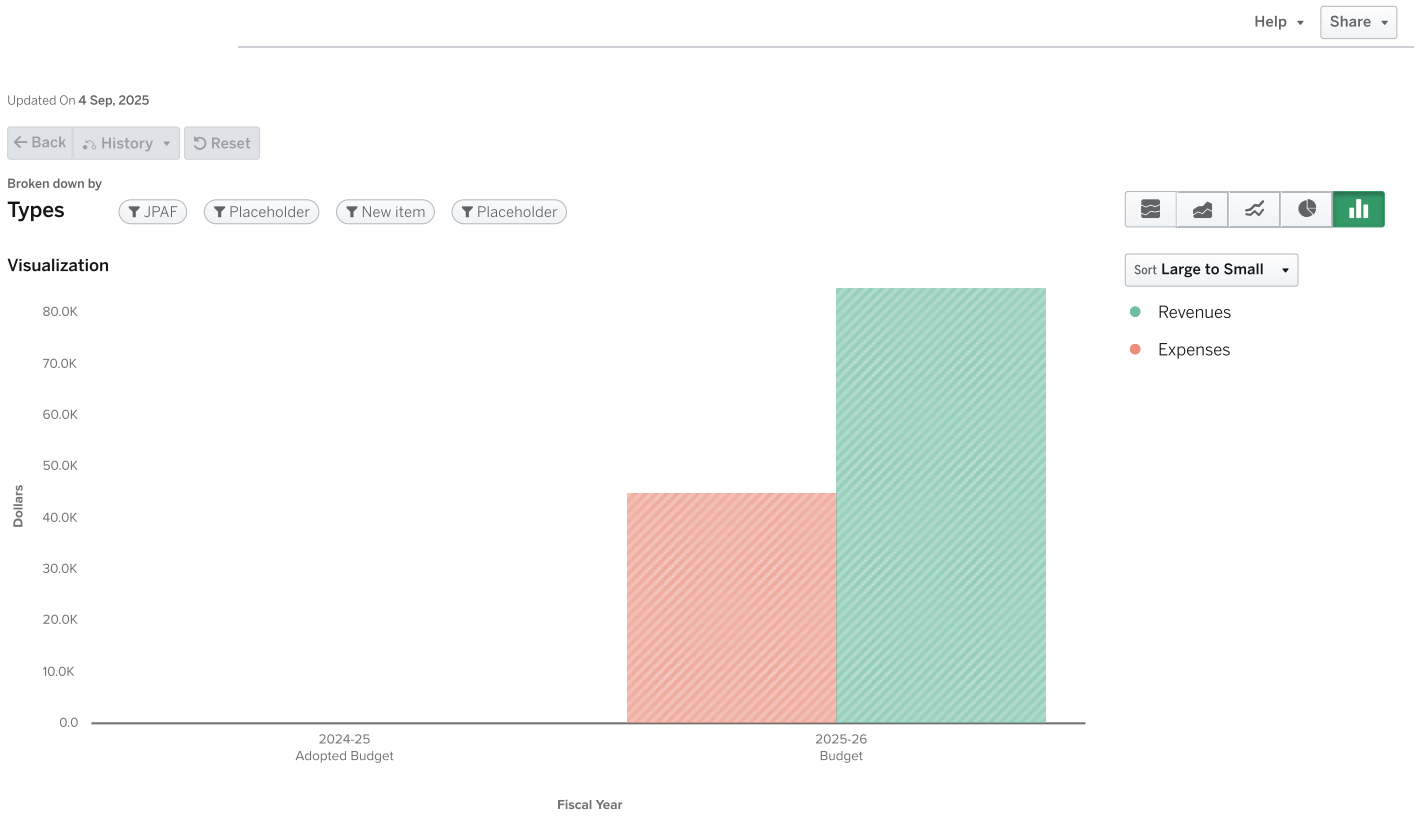
JUVENILE PROBATION ACTIVITIES FUND

Fund: 0046 Probation Grant Department(s)
Budget Unit: 20406 - Juvenile Probation Activities Fund
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

DESCRIPTION

The Juvenile Probation Activities fund is a small fund outlined in Welfare and Institutions Code 18220 and 18221. The funds are restricted for use only on items specified in WIC 18221.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
48714 - TRN-JPA GROWTH ACCOUNT	–	–	$39,248	$43,264
48713 - TRN-JPA BASE ACCOUNT	–	$41,452	$41,452	$41,452
TRANSFERS TOTAL	**–**	**$41,452**	**$80,700**	**$84,716**
REVENUES TOTAL	**–**	**$41,452**	**$80,700**	**$84,716**
Expenses				
OTHER CHARGES				
531400 - EMERGENT SHELTER	–	–	–	$15,000
OTHER CHARGES TOTAL	**–**	**–**	**–**	**$15,000**
SERVICES & SUPPLIES				
525250 - OUTREACH & OTHER PROG EXP	–	–	$1,315	$15,000
521900 - PROFESSIONAL SVC	–	–	–	$15,000
SERVICES & SUPPLIES TOTAL	**–**	**–**	**$1,315**	**$30,000**
EXPENSES TOTAL	**–**	**–**	**$1,315**	**$45,000**
Surplus (Deficit)	$0	$41,452	$79,385	$39,716

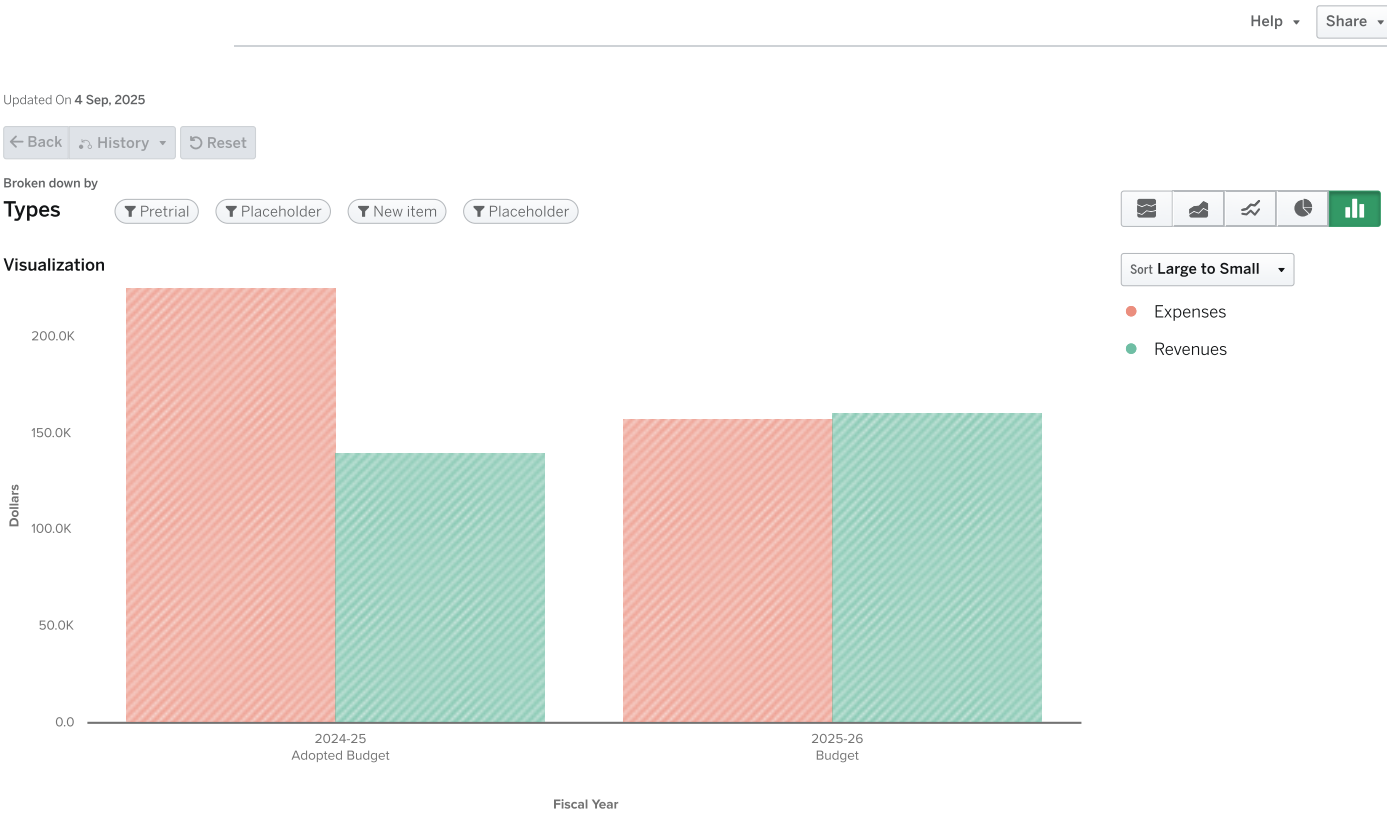
PRETRIAL SERVICES

Fund: 0046 0046P Probation-Pretrial
Budget Unit: 20405 - Probation-Pretrial Services
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

DESCRIPTION

In 2021, the Governor approved $137.9 million in funding to support pretrial services in California. Local Courts are responsible for setting up and overseeing local pretrial programs. In partnership with the Plumas County Superior Court, the Probation Department established a pretrial program in July 2022. Since that time, the department has screened over 2,000 individuals for pretrial release who were booked into the Plumas County Correctional facility. Services include screening, risk assessments, court reports, and monitoring of those released on pretrial supervision. Monitoring may include services such as; remote alcohol detection, electronic monitoring, drug testing, contact with a probation officer, and court date reminders.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions				
Deputy Probation Officer I/II/III	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**1**	**1**	**1**	**1**

BUDGET DETAIL - SCHEDULE 9

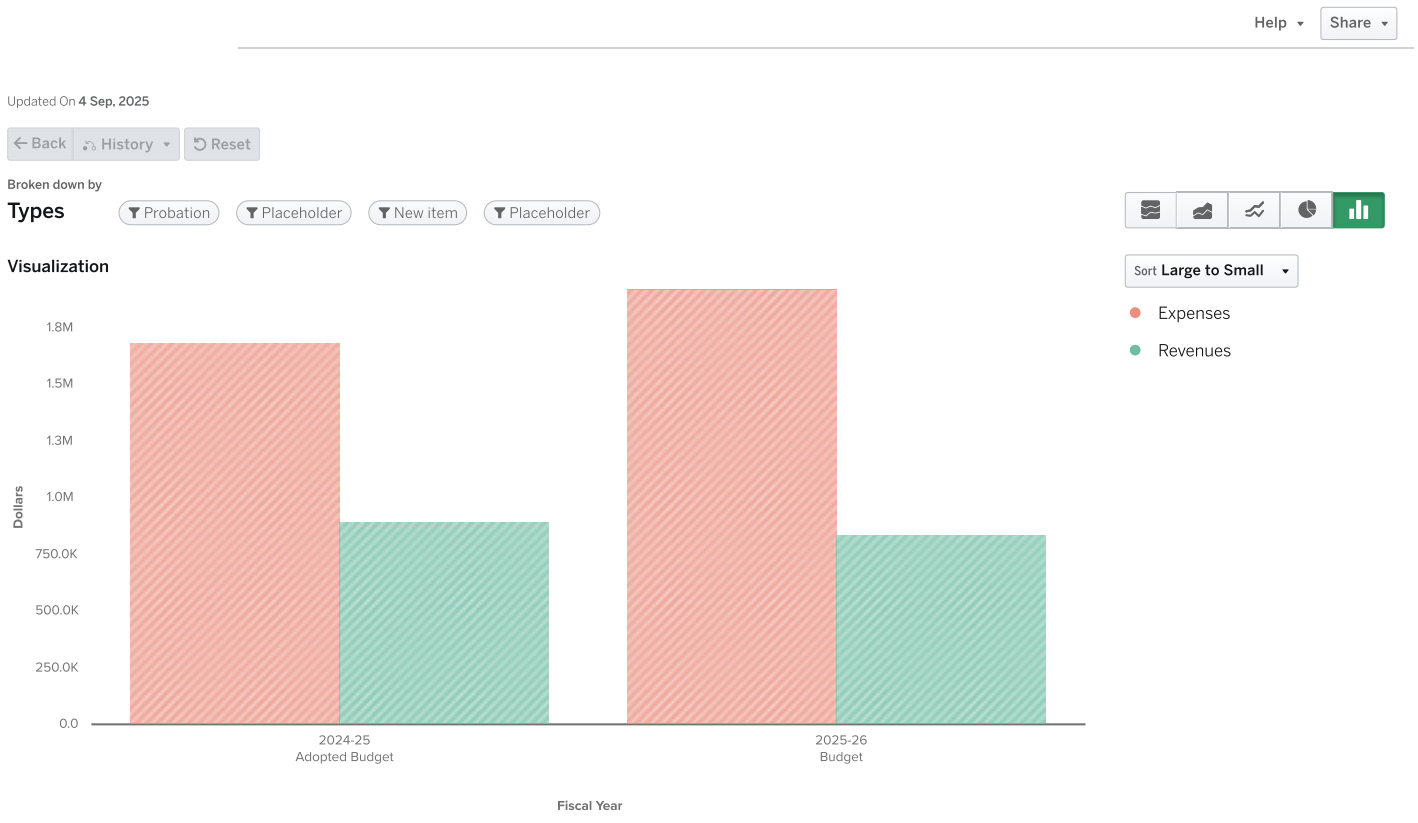
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44290 - STATE-OTHER	–	–	–	$124,000
STATE & FEDERAL AID TOTAL	**–**	**–**	**–**	**$124,000**
TRANSFERS				
48708 - PROB PRETRIAL-TRF IN	$41,756	$84,827	$29,643	$0
48000 - TRANSFER-IN	–	$44,915	–	$34,000
TRANSFERS TOTAL	**$41,756**	**$129,742**	**$29,643**	**$34,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$377	$1,005	$2,997	$3,000
USE OF MONEY & PROPERTY TOTAL	**$377**	**$1,005**	**$2,997**	**$3,000**
REVENUES TOTAL	**$42,133**	**$130,747**	**$32,640**	**$161,000**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	–	$36,603	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
FIXED ASSETS TOTAL	**–**	**$36,603**	**–**	**$0**
OTHER CHARGES				
531400 - EMERGENT SHELTER	$5,634	$1,782	–	$10,500
OTHER CHARGES TOTAL	**$5,634**	**$1,782**	**–**	**$10,500**
SALARIES & BENEFITS				
51100 - FICA/MEDICARE OASDI	–	–	$8,473	$5,060
51090 - GROUP INSURANCE	–	–	$8,379	$28,007
51150 - LIFE INSURANCE	–	–	$1,368	$36
51081 - OPEB LIABILITY	–	$2,415	$2,321	$2,686
51060 - OVERTIME PAY	–	–	$3,355	$5,000
51000 - REGULAR WAGES	–	–	$37,676	$66,143
51080 - RETIREMENT	–	–	$12,737	$15,471
SALARIES & BENEFITS TOTAL	**–**	**$2,415**	**$74,309**	**$122,403**
SERVICES & SUPPLIES				
527402 - BUS PASSES-NON EMPLYEE	–	–	–	$100
520202 - CELL PHONE SERVICE	–	$549	$128	$1,020
521231 - COMPUTERS<1500.00	$911	$560	–	$0
524803 - DRUG TESTING	–	$63	$76	$300
524804 - DRUG TESTING SUPPLIES	–	$1,326	$318	$700
521904 - ELECTRONIC MONITORING	$959	$8,084	$7,916	$10,000
521600 - MEMBERSHIPS/ANNUAL DUES	$30	–	–	$60
524410 - NON-EMPLOYEE INCENTIVE	–	–	$375	$1,000
521800 - OFFICE EXPENSE	$286	$165	$330	$600
520410 - SOFTWARE LICENSE	$3,784	$2,484	$4,008	$4,948
527000 - TRAINING	$230	$6,218	–	$2,500
527400 - TRAVEL- IN COUNTY	–	$349	$314	$600
527500 - TRAVEL- OUT OF COUNTY	$491	$850	$673	$2,500
520902 - VEHICLE MAINTENANCE	–	–	$158	$400
SERVICES & SUPPLIES TOTAL	**$6,691**	**$20,648**	**$14,295**	**$24,728**
EXPENSES TOTAL	**$12,325**	**$61,448**	**$88,604**	**$157,631**
Surplus (Deficit)	$29,808	$69,299	-$55,964	$3,369

PROBATION

Fund: 0001 General
Budget Unit: 20400 - Probation
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Management Analyst I/II	1	1	1	1	1
Supervising Deputy Probation Officer	1	1	1	1	1
Department Fiscal Officer I/II	1	1	1	1	1
Legal Services Assistant I/II OR Administrative Assistant I/II OR Office Assistant I/II/III	2	2	2	3	3
Chief Probation Officer	1	1	1	1	1
Probation Assistant	4	4	4	2	2
Deputy Probation Officer I/II/III	7	6	6	5	5

Position	FY2022	FY2023	FY2024	FY2025	FY2026
FULL-TIME EQUIVALENT POSITIONS	17	16	16	14	14

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45173 - CARE & MAIN. JUVENILE	$324	$250	$250	$325
45427 - PROB.-DIVERSION	$2,369	$1,142	$1,380	$1,300
45353 - PROB RPRT PREP FEE/FELONY	$1,164	–	$12	$0
45350 - SUPERVISION FEE/PROB.	$20,104	$38,885	$19,442	$20,000
CHARGES FOR SERVICES TOTAL	**$23,962**	**$40,276**	**$21,084**	**$21,625**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$1,918	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$3,698	$8,015	$8,028	$8,000
OTHER REVENUE TOTAL	**$5,615**	**$8,015**	**$8,028**	**$8,000**
STATE & FEDERAL AID				
44413 - FED TITLE IV-E PROB.	$5,490	$9,171	$10,441	$10,000
44070 - STATE-REBATE RESTIT.FINE	$2,085	$3,146	$1,093	$2,000
44281 - STATE-STC JAIL TRAINING	$6,636	$3,955	$4,374	$6,952
STATE & FEDERAL AID TOTAL	**$14,211**	**$16,271**	**$15,908**	**$18,952**
TRANSFERS				
480000 - TRANSFER	$119,677	$150,673	$11,066	$20,000
48000 - TRANSFER-IN	$124,685	$100,218	$126,278	$162,777
48001 - TRANSFER-IN1	$38,549	$39,201	$50,338	$60,865
48002 - TRANSFER-IN2	$53,015	$62,102	$81,278	$101,352
48003 - TRANSFER-IN3	$129,924	$163,901	$232,774	$448,090
48005 - TRANSFER-IN5	–	–	$33,174	$0
TRANSFERS TOTAL	**$465,849**	**$516,096**	**$534,909**	**$793,084**
REVENUES TOTAL	**$509,637**	**$580,659**	**$579,929**	**$841,661**
Expenses				
OTHER CHARGES				
530440 - SUPPORT -PROB	–	$15,925	–	$0
OTHER CHARGES TOTAL	**–**	**$15,925**	**–**	**$0**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$18,003	$7,035	$8,105	$11,000
51100 - FICA/MEDICARE OASDI	$47,648	$48,273	$48,298	$71,824
51090 - GROUP INSURANCE	$127,796	$88,212	$152,133	$172,199
51150 - LIFE INSURANCE	$340	$334	-$1,034	$606
51081 - OPEB LIABILITY	$40,427	$38,638	$32,492	$37,598
51020 - OTHER WAGES	$4,813	$37,810	$6,767	$40,000
51060 - OVERTIME PAY	$28,063	$30,805	$28,213	$40,000
51000 - REGULAR WAGES	$598,394	$557,788	$675,796	$937,051
51080 - RETIREMENT	$58,576	$183,122	$194,586	$227,647
51070 - UNEMPLOYMENT INSURANCE	$3,507	$1,979	$1,063	$1,030
SALARIES & BENEFITS TOTAL	**$927,567**	**$993,996**	**$1,146,418**	**$1,538,955**
SERVICES & SUPPLIES				
521100 - BADGES	$73	–	$57	$100
524312 - CHAIRS/SEATING OFC FURN.	–	–	$4,293	$5,000
520250 - COPY MACHINE LEASE	$3,496	$3,397	$3,574	$3,000
520419 - COVID PPE & CLEANING COST	–	$107	$61	$110

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
524803 - DRUG TESTING	$6,178	$9,943	$8,494	$8,000
524804 - DRUG TESTING SUPPLIES	$1,114	$4,144	$2,598	$4,000
529921 - FINGER PRINTING	$96	–	$79	$150
527750 - IN CNTY HOSTING	$23	–	–	$500
525119 - LIABILITY SELF-FUND INSURANCE	$11,587	$9,246	$10,428	$10,229
521600 - MEMBERSHIPS/ANNUAL DUES	$1,135	$1,204	$2,574	$2,000
521800 - OFFICE EXPENSE	$1,354	$1,909	$1,030	$2,000
525000 - OVERHEAD	–	–	–	$293,337
520201 - PHONE - LAND LINE (S)	$225	$203	$79	$250
520210 - POSTAGE/SHIP, MAIL COST	$127	$18	$73	$150
521107 - PRE-EMPLOYMENT COSTS	$1,862	$112	$2,455	$2,500
520233 - PRINTING SVC/CHRGS	–	$222	$238	$250
521900 - PROFESSIONAL SVC	$304	$461	$207	$300
523670 - REF MANUAL/LAW,CODE BOOKS	$409	$200	–	$700
524000 - RENT - OFFICE/SPACE	–	–	–	$15,000
521986 - SECURITY	$7,967	$8,569	$11,140	$9,000
520104 - SHIRTS/T'S/SWEATS	$500	$437	$394	$500
520410 - SOFTWARE LICENSE	$2,000	$2,581	$2,000	$3,000
524400 - SPECIAL DEPARTMENT EXPENSE	–	$0	$1,260	$1,500
527000 - TRAINING	$2,260	$3,000	$585	$3,000
527400 - TRAVEL- IN COUNTY	–	$289	$230	$1,000
527500 - TRAVEL- OUT OF COUNTY	$2,958	$4,389	$10,009	$9,000
520902 - VEHICLE MAINTENANCE	$2,000	$405	$1,987	$2,000
SERVICES & SUPPLIES TOTAL	**$45,668**	**$50,836**	**$63,843**	**$376,576**
TRANSFERS				
580000 - TRANSFER	$4,582	$3,625	$1,143	$3,100
TRANSFERS TOTAL	**$4,582**	**$3,625**	**$1,143**	**$3,100**
EXPENSES TOTAL	**$977,817**	**$1,064,382**	**$1,211,404**	**$1,918,631**
Surplus (Deficit)	-$468,180	-$483,723	-$631,475	-$1,076,970

SB678 - ADULT HIGH RISK

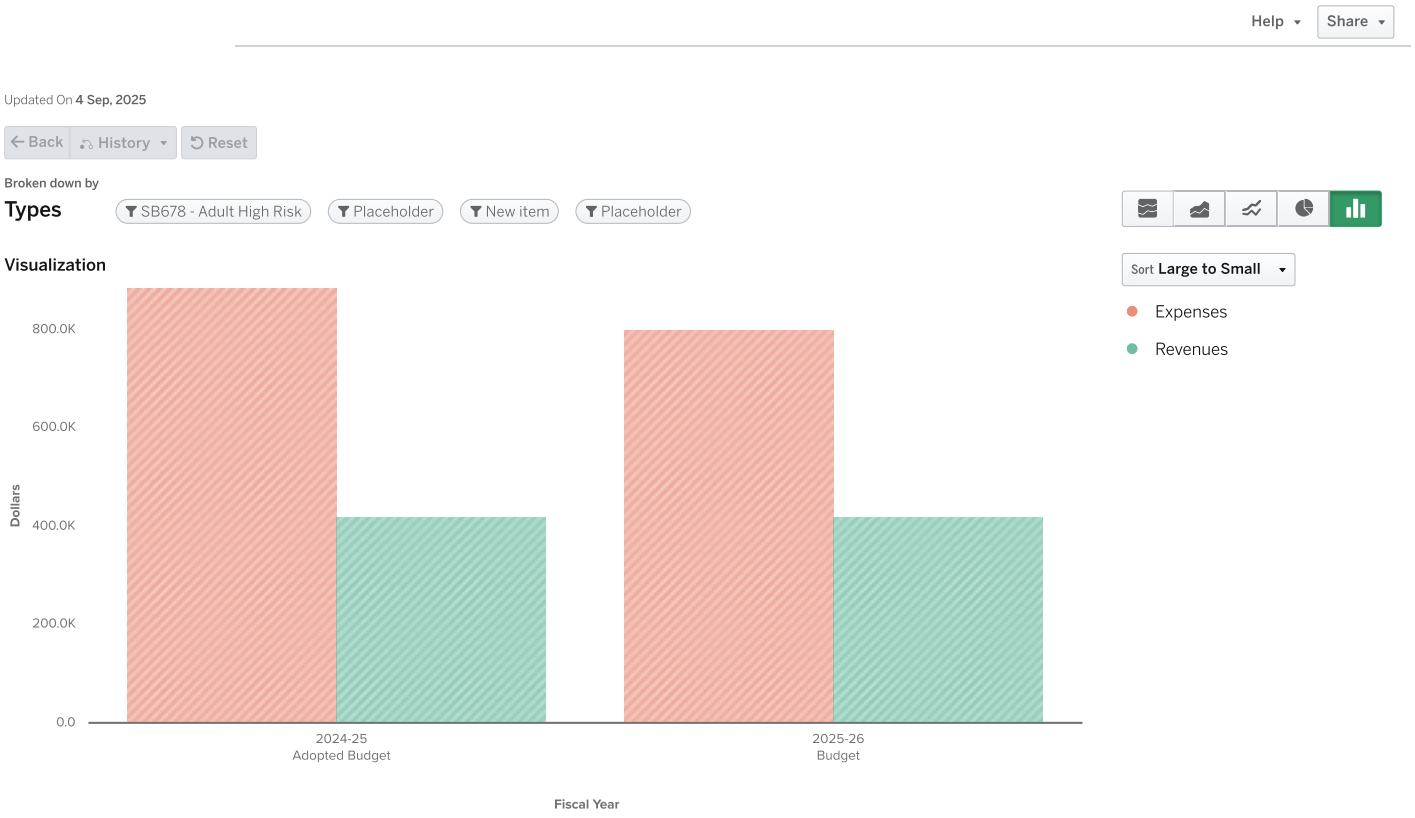
Fund: 0046 0046R Probation-Adult High Risk
Budget Unit: 20409 - SB678 - Adult High Risk
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

DESCRIPTION

The Community Corrections Performance Incentive Act (CCPIA) provides funding to local jurisdictions for specified purposes relating to improving local probation supervision practices and capacities for felony offenders on formal probation.

The Legislature designed the California Community Corrections Performance Incentives Act of 2009, or SB 678 program, with two purposes: alleviating state prison overcrowding and saving state General Fund monies. These purposes are to be accomplished without compromising public safety by reducing the number of individuals on felony supervision (felony probation, mandatory supervision, or post-release community supervision) who are sent to state prison. The program is also designed to encourage county probation departments to use evidence-based supervision practices to accomplish these goals.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44290 - STATE-OTHER	$10,250	$10,250	–	$0
44009 - STATE- SB678 PROB	$442,681	$332,011	$424,421	$391,802
STATE & FEDERAL AID TOTAL	**$452,931**	**$342,261**	**$424,421**	**$391,802**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$26,608	$36,885	$30,078	$30,000
USE OF MONEY & PROPERTY TOTAL	**$26,608**	**$36,885**	**$30,078**	**$30,000**
REVENUES TOTAL	**$479,539**	**$379,146**	**$454,499**	**$421,802**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	–	$49,838	–	$50,000
FIXED ASSETS TOTAL	**–**	**$49,838**	**–**	**$50,000**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$608	$19,280	–	$0
51070 - UNEMPLOYMENT INSURANCE	$59	$36	$17	$0
SALARIES & BENEFITS TOTAL	**$667**	**$19,316**	**$17**	**$0**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$197	$200	–	$500
524220 - BULLET PROOF VESTS	$844	–	$2,562	$3,000
520202 - CELL PHONE SERVICE	$3,278	$2,703	$3,023	$3,500
521231 - COMPUTERS<1500.00	$580	$1,405	$2,395	$3,000
524803 - DRUG TESTING	$3,574	$4,330	$1,368	$10,000
524804 - DRUG TESTING SUPPLIES	$10,383	$814	$5,294	$12,000
521904 - ELECTRONIC MONITORING	$16,765	$20,403	$23,151	$25,000
529921 - FINGER PRINTING	$32	–	–	$250
525119 - LIABILITY SELF-FUND INSURANCE	$449	$371	$227	$0
524410 - NON-EMPLOYEE INCENTIVE	$75	–	$40	$1,000
521800 - OFFICE EXPENSE	$1,029	$965	$987	$2,500
521801 - Office Water	–	–	$163	$1,000
525250 - OUTREACH & OTHER PROG EXP	–	$153	$672	$1,500
525000 - OVERHEAD	–	–	–	$2,213
520201 - PHONE - LAND LINE (S)	$225	$203	$79	$250
520210 - POSTAGE/SHIP, MAIL COST	$106	$136	$73	$150
521107 - PRE-EMPLOYMENT COSTS	$6,500	–	$618	$6,500
520233 - PRINTING SVC/CHRGS	–	–	–	$100
527410 - CLIENT SERVICE EXP	$3,473	$2,258	$1,350	$65,639
521900 - PROFESSIONAL SVC	$46,373	$100,064	$104,441	$120,000
520940 - SAFETY EQUIPMENT/EXPENSES	$429	–	$1,383	$2,000
520104 - SHIRTS/T'S/SWEATS	$1,000	–	$933	$1,000
520410 - SOFTWARE LICENSE	$4,755	$6,593	$8,817	$10,000
524400 - SPECIAL DEPARTMENT EXPENSE	$336	–	$250	$2,500
527000 - TRAINING	–	$506	$2,700	$3,000
527400 - TRAVEL- IN COUNTY	$1,396	$431	$428	$2,000
527503 - TRAVEL - NEW EMP TRAINING	$1,373	$4,134	–	$5,000
527500 - TRAVEL- OUT OF COUNTY	$2,932	$934	$3,660	$10,000
520902 - VEHICLE MAINTENANCE	$7,317	$7,053	$2,230	$8,000
SERVICES & SUPPLIES TOTAL	**$113,422**	**$153,655**	**$166,844**	**$301,602**
TRANSFERS				
580003 - INTER FUND TRANSFER	$129,924	$163,901	$232,774	$448,090

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
TRANSFERS TOTAL	$129,924	$163,901	$232,774	$448,090
EXPENSES TOTAL	$244,012	$386,711	$399,635	$799,692
Surplus (Deficit)	$235,527	-$7,565	$54,864	-$377,890

VICTIM WITNESS

Fund: 0001 General
Budget Unit: 20420 - Victim Witness
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

DESCRIPTION

The Plumas County Victim/Witness Assistance Program is designed to assist people who have been involved in a crime. We are here to help make the criminal justice system more understandable, accessible, and responsive to the concerns of victims and witnesses. Our Victim Witness Advocate is available to ensure that crime victims and their family members are kept informed and supported throughout the criminal justice process and are treated with dignity, compassion, and respect.

The Victim/Witness Assistance Program serves all victims/witnesses of interpersonal crime. Victims/witnesses may suffer from physical injury, disability, emotional trauma, etc. The aftermath of a crime may leave people feeling alone and confused. Our Victim Advocates are here to help.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

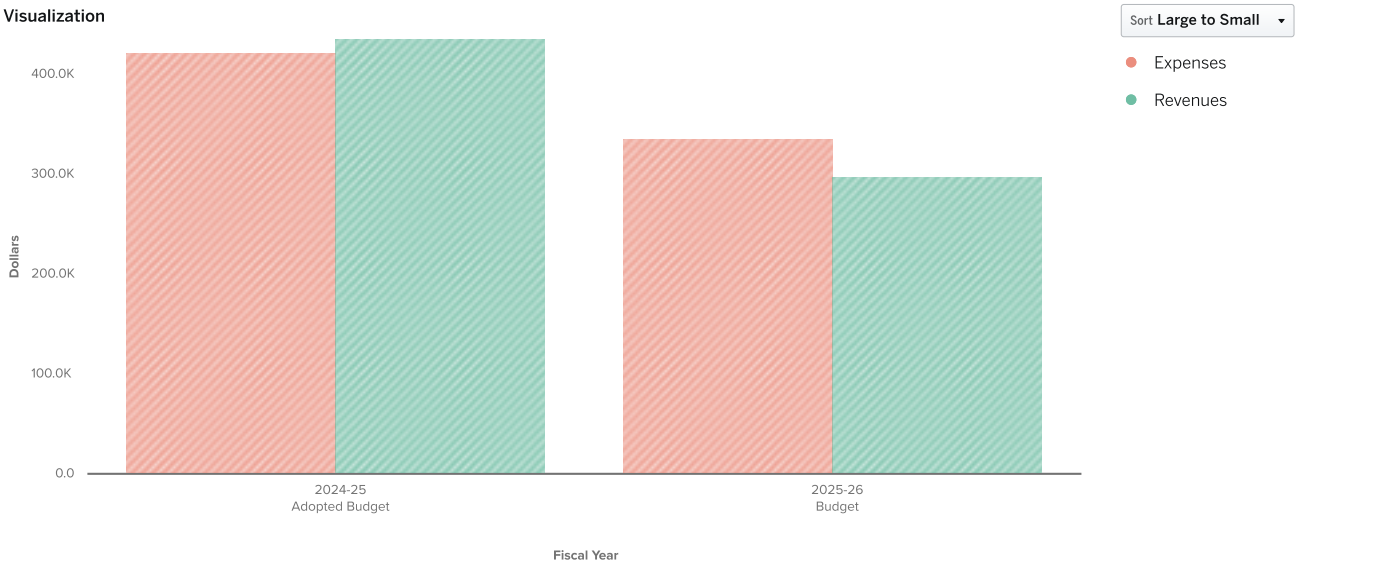
Back History Reset

Broken down by

Types

Victim Witness Placeholder New item Placeholder

Visualization



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Victim/Witness Advocate	2	2	2	2	1
Victim/Witness Coordinator	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**3**	**3**	**3**	**3**	**2**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44331P - CALEMA VWO	$25,674	$182,481	$60,740	$114,969
44331 - STATE-OCJP VICTIM WIT.VW	$272,152	$210,246	$81,788	$182,798
STATE & FEDERAL AID TOTAL	**$297,826**	**$392,727**	**$142,528**	**$297,767**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$10,096	$0
TRANSFERS TOTAL	**–**	**–**	**$10,096**	**$0**
REVENUES TOTAL	**$297,826**	**$392,727**	**$152,624**	**$297,767**
Expenses				
OTHER CHARGES				
530140 - EMERGENT COSTS-CLIENT SVC	$758	$461	$968	$6,687
OTHER CHARGES TOTAL	**$758**	**$461**	**$968**	**$6,687**
SALARIES & BENEFITS				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51120 - CELL PHONE ALLOW	$2,397	$2,800	$1,920	$0
51110 - COMPENSATION INSURANCE	$945	$552	$1,203	$1,809
51100 - FICA/MEDICARE OASDI	$13,444	$16,808	$15,039	$12,572
51090 - GROUP INSURANCE	$33,496	$42,044	$31,866	$45,942
51081 - OPEB LIABILITY	$7,135	$7,245	$6,963	$8,057
51020 - OTHER WAGES	$1,632	–	–	$0
51060 - OVERTIME PAY	$41,081	$39,176	$56,748	$0
51000 - REGULAR WAGES	$136,054	$182,939	$143,938	$164,328
51080 - RETIREMENT	$12,070	$45,018	$43,578	$39,179
51070 - UNEMPLOYMENT INSURANCE	$92	$88	$98	$124
SALARIES & BENEFITS TOTAL	**$248,346**	**$336,670**	**$301,353**	**$272,011**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	–	–	–	$1,300
525119 - LIABILITY SELF-FUND INSURANCE	$699	$918	$1,317	$1,584
521800 - OFFICE EXPENSE	$23,557	$3,035	$2,576	$4,385
525000 - OVERHEAD	–	–	–	$38,489
520201 - PHONE - LAND LINE (S)	$642	$515	$639	$800
520210 - POSTAGE/SHIP, MAIL COST	$2,000	$116	$190	$1,000
520233 - PRINTING SVC/CHRGS	$619	$650	$1,536	$1,000
527400 - TRAVEL- IN COUNTY	$6,400	$4,662	$5,256	$6,000
527500 - TRAVEL- OUT OF COUNTY	$1,182	–	–	$0
520902 - VEHICLE MAINTENANCE	$4,820	$1,142	$616	$3,000
SERVICES & SUPPLIES TOTAL	**$39,920**	**$11,038**	**$12,129**	**$57,558**
EXPENSES TOTAL	**$289,024**	**$348,170**	**$314,450**	**$336,256**
Surplus (Deficit)	$8,802	$44,557	-$161,827	-$38,489

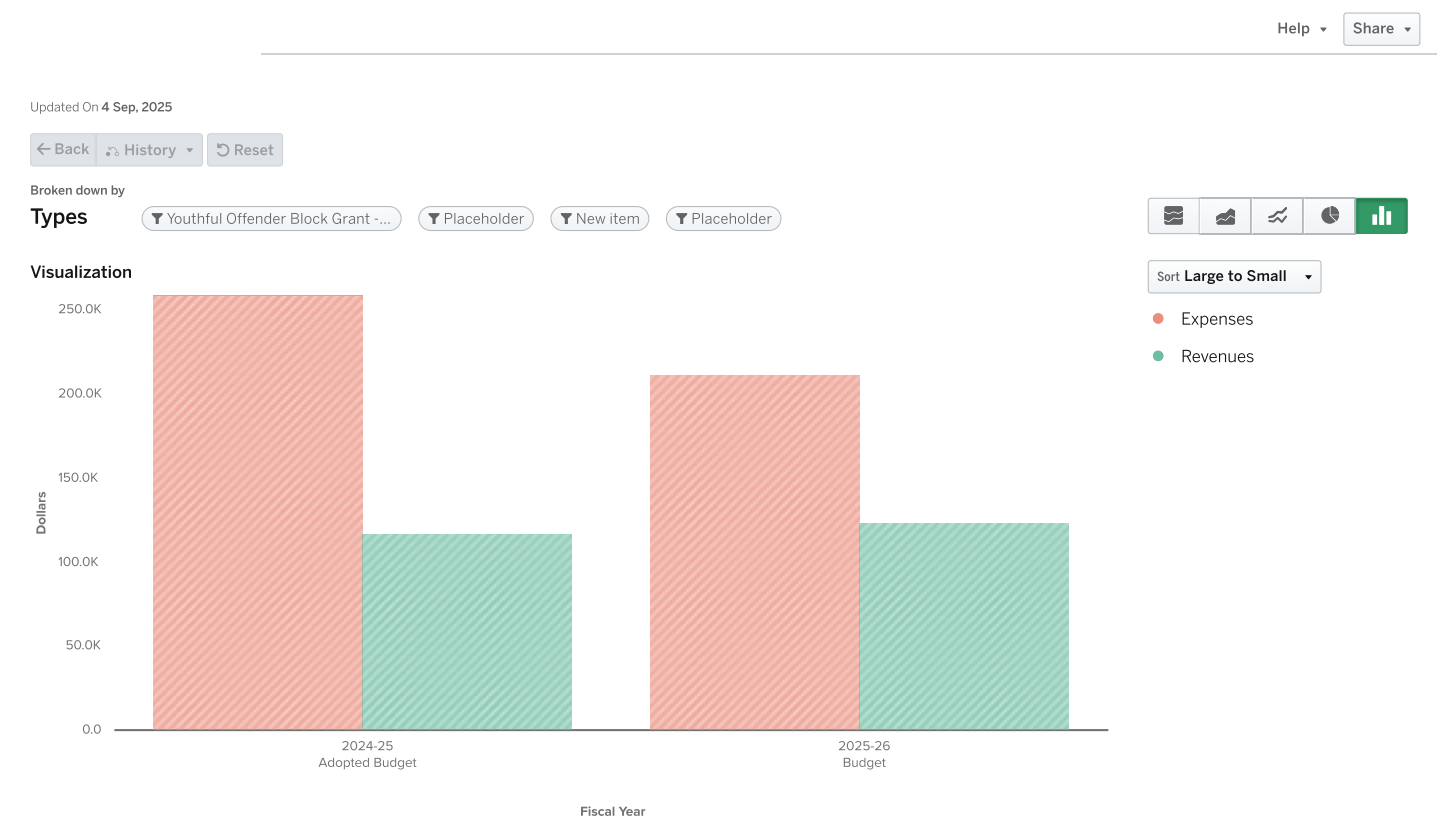
YOUTHFUL OFFENDER BLOCK GRANT - JUVENILE JUSTICE

Fund: 0046 Probation Grant Department(s)
Budget Unit: 20415 - Probation-Youthful Offender Block Grant - Juvenile Justice
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

DESCRIPTION

Juvenile Justice - The Youthful Offender Block Grant, as part of 2011 Realignment, provides State funding for counties to deliver appropriate rehabilitative and supervisory services to youthful offenders. These funds are used to support juvenile-related positions within the department, juvenile programs, mental health evaluations, staff training, and Juvenile Hall services.

REVENUE VS. EXPENDITURE



BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
48709 - TRN-PROB JJA YTH OFFNDR	$138,113	$133,522	$117,637	$124,106
TRANSFERS TOTAL	**$138,113**	**$133,522**	**$117,637**	**$124,106**
REVENUES TOTAL	**$138,113**	**$133,522**	**$117,637**	**$124,106**
Expenses				
OTHER CHARGES				
531200 - SUPPORT JUVENILE WARDS	$4,923	$6,454	$2,518	$7,000
530440 - SUPPORT -PROB	$44,201	$53,702	$54,115	$60,000
OTHER CHARGES TOTAL	**$49,124**	**$60,156**	**$56,633**	**$67,000**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$390	$0	–	$0
51070 - UNEMPLOYMENT INSURANCE	$38	$21	$10	$0
SALARIES & BENEFITS TOTAL	**$428**	**$21**	**$10**	**$0**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$500	$500	–	$600
520202 - CELL PHONE SERVICE	$1,700	$2,500	$1,700	$2,500
521231 - COMPUTERS<1500.00	–	$43	$205	$1,000
524803 - DRUG TESTING	$625	$1,266	$1,227	$1,500
524804 - DRUG TESTING SUPPLIES	$1,114	$373	$1,055	$1,200
524460 - JUVENILE OUTING/INCENTIVE	$105	$275	$95	$1,000
525119 - LIABILITY SELF-FUND INSURANCE	$288	$216	$140	$0
521800 - OFFICE EXPENSE	$817	$1,451	$1,090	$1,500
525250 - OUTREACH & OTHER PROG EXP	$156	$1,123	–	$2,000
525000 - OVERHEAD	–	–	–	$390
520201 - PHONE - LAND LINE (S)	$225	$203	$79	$250
520210 - POSTAGE/SHIP, MAIL COST	$106	–	$73	$100
520233 - PRINTING SVC/CHRGS	–	–	–	$100
521900 - PROFESSIONAL SVC	$8,138	$5,211	$2,932	$10,000
520410 - SOFTWARE LICENSE	$3,705	$4,474	$5,567	$7,000
527000 - TRAINING	–	$575	$920	$1,500
527400 - TRAVEL- IN COUNTY	$237	$58	$294	$1,000
527500 - TRAVEL- OUT OF COUNTY	$6,273	$5,995	$6,689	$10,000
520902 - VEHICLE MAINTENANCE	$1,500	$509	$1,430	$1,500
SERVICES & SUPPLIES TOTAL	**$25,488**	**$24,771**	**$23,496**	**$43,140**
TRANSFERS				
580002 - TRANSFER	$53,015	$62,102	$81,899	$101,352
TRANSFERS TOTAL	**$53,015**	**$62,102**	**$81,899**	**$101,352**
EXPENSES TOTAL	**$128,055**	**$147,050**	**$162,038**	**$211,492**
Surplus (Deficit)	$10,058	-$13,528	-$44,401	-$87,386

PUBLIC HEALTH

DEPARTMENT NARRATIVE

Department Head: Nicole Reinert
Title: Director

The mission of the Plumas County Public Health Agency is to promote and protect individual and community health and well-being. We do this through innovative partnerships, public planning and policy, and ensuring access to respectful services.

Plumas County Public Health Agency (PCPHA) is accredited through the Public Health Accreditation Board, highlighting PCPHA's commitment to community health by meeting national quality and performance standards. PCPHA consists of several divisions that support community health and wellbeing.

PCPHA's comprehensive range of nursing services include Communicable Disease Control, Family Planning, Immunization Programs, Home Visiting and Maternal and Child Health Services, Childhood Injury Prevention Program, STI/STD Testing, Outreach Clinics, Tuberculosis Testing, WIC Assessments, and Flu Shot Clinics.

Health Promotion and Chronic Disease Prevention programs focus on keeping people healthy by engaging and empowering individuals and communities to choose healthy behaviors and make changes that reduce the risk of developing chronic diseases and other morbidities. These programs include Youth Development and Substance Use Prevention, Tobacco Use Reduction (including electronic devices), Healthy Eating and Active Living, HIV Care & Treatment, Children's Oral Health, and Harm Reduction services.

Public Health Emergency Preparedness focuses on creating strategies, protocols, and training programs to ensure a prompt and efficient response to events such as natural disasters, disease outbreaks, or other emergencies that may impact public health.

In addition to these services, PCPHA holds previous General Fund Departments, Senior Nutrition and Transportation Services and Veteran's Services, which also support the health and wellbeing of the populations they assist. These services are integrated as distinct divisions within the agency. Unlike the other divisions of PCPHA, these divisions are partially funded by the general fund due to their background as general fund departments, and partially funded through grants and subvention funds.

Plumas County
Public Health Agency

GROWING HEALTHY COMMUNITIES

HIGHLIGHTS FROM THE PAST YEAR

Senior Service Nutrition
The department successfully passed the annual site visit, which exceeded expectations and showcased our commitment to serving the community. Our target for this initiative was to provide 22,500 meals, a goal we achieved and surpassed with remarkable results. Upon completion of the site visit, it was concluded that we served 25,476 meals, reflecting a 13% increase over our target.

Veterans Services
- Compensation Secured: $1.4 million in new VA benefits awarded to county veterans and dependents.
- Claim Surge: Claims submitted grew from 95 in FY21–22 to 241 in FY24–25, reflecting enhanced outreach and efficiency.

HIV Program
- Client Services:
  - 68 clients enrolled, 100% received case management
  - 90% achieved viral suppression

Oral Health Program
- Direct Services to Children:
  - 323 children screened
  - 245 received fluoride varnish
  - 155 prescribed sealants

Family First Home Visiting Program
- Services Delivered:
  - 11 childbirth and 13 infant massage classes (6 families each)
  - 50 breastfeeding visits (22 mothers)
  - 59 nutritional assessments (21 infants)
  - 63 mental health screenings (17 parents)
- Resources Provided: Diapers, cribs, safe sleep kits, gas/grocery vouchers, oral hygiene kits.

Tobacco Use Reduction Program (TURP)
- Youth Engagement: Expanded “Evicting Nicotine” school-based youth coalition across four chapters.
- Internship Revamp: Public Health Pipeline Internship now supports youth 15–24 with stipends and hands-on experience.
- Community Grants: Funded 11 local projects with $34,000; projects included drama programs, sober grad nights, and radio ads.

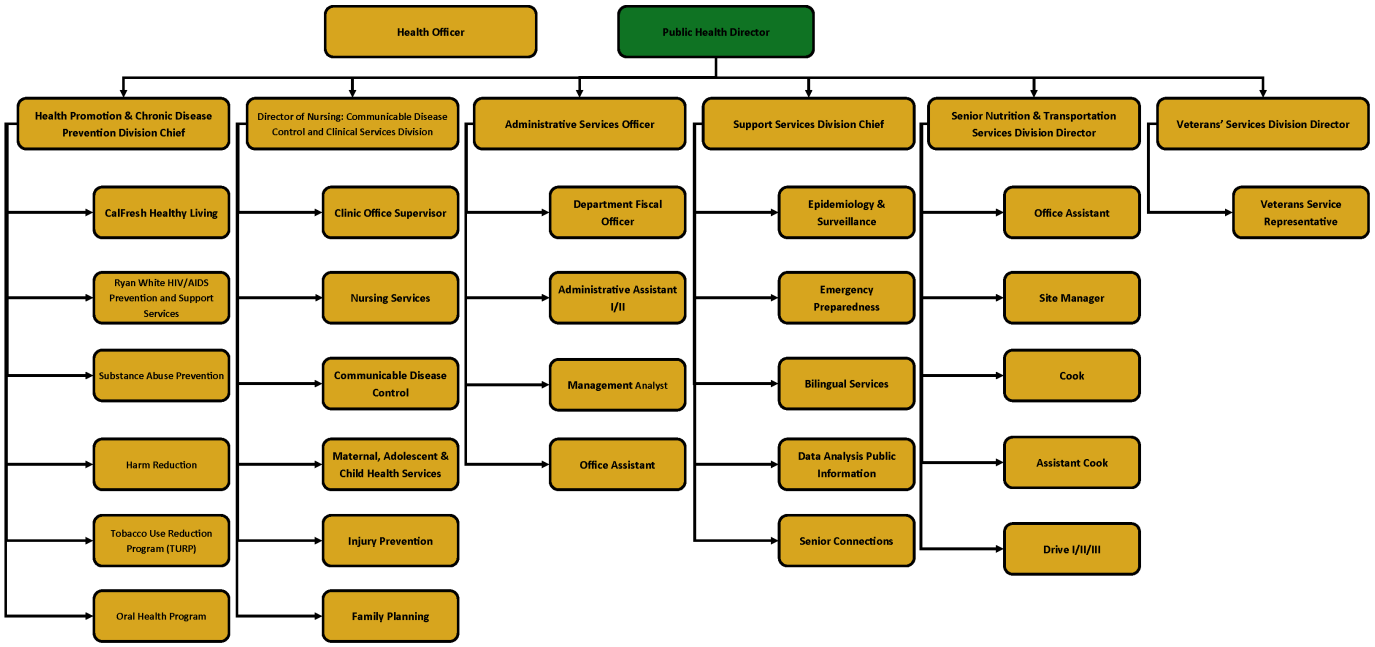
CalFresh Healthy Living (CFHL)
- Delivered nutrition education to preschoolers and hosted adult cooking classes, including a class for Spanish-speaking individuals.
- Invested $4,100+ in school gardens; expanded community garden partnerships.
- Addressed food insecurity through education and access in rural food desert areas.

Emergency Preparedness
PCPHA launched a collaborative project to install “Stop the Bleed” trauma kits in the schools throughout the county. With the support of local hospitals, EMS providers, law enforcement, and the school district, these kits are being placed in strategic locations across school campuses.

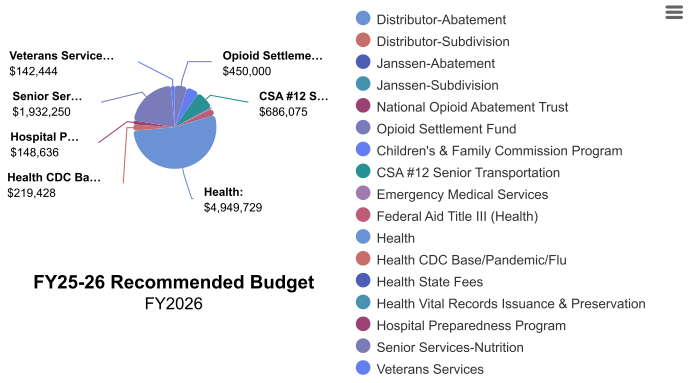
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Health CDC Base/Pandemic/Flu	0.61	0.61	0.63	0.73	0.66
Veterans Services	2	2.5	2.5	2.5	2
Federal Aid Title III (Health)	0.685	0.685	0.685	0.685	0.645
Senior Services-Transporation	0	0	0	0	4.129
Senior Services-Nutrition	11.3	11.3	12.3	12.3	8.236
Health	27.845	32.37	36.2	36.81	31.215
Children's & Family Commission Program	1.5	1.5	1.5	1.5	0
Hospital Preparedness Program	0.56	0.61	0.63	0.63	0.6
FULL-TIME EQUIVALENT POSITIONS	**44.5**	**49.575**	**54.445**	**55.155**	**47.485**

DEPARTMENT ORGANIZATIONAL CHART



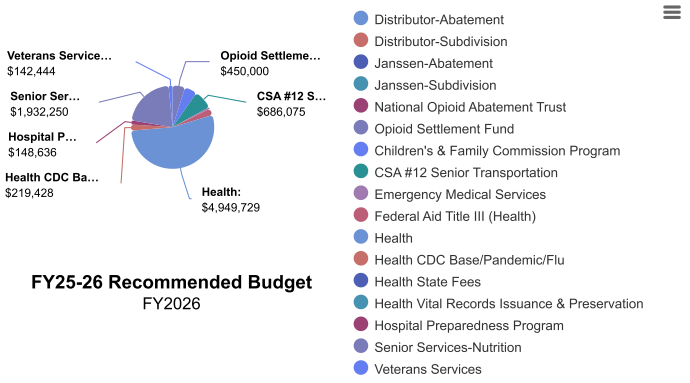
PROGRAMMATIC REVENUES



Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC EXPENDITURES



Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45083 - GEN SVC CHARGES FOR SERVICES	–	–	$491	$0
45140 - HEALTH FEES - OTHER	$11,800	$23,964	$34,115	$45,000
45137 - HLTH B & D 1605.5	$4	$2	$2	$200
45142 - HLTH EMS	$41,345	$44,508	$33,401	$54,205
45144 - HLTH H&S 103525.5CERTIFIE	$797	$867	$941	$0
45145 - HLTH H&S 103692 DIRECT FI	$768	$736	$812	$0
45106 - HLTH. H&S 10605 (A) BASE	$3,699	$4,026	$4,210	$0
45105 - HLTH. H & S 10610 REGULAR	$480	$460	$508	$0
45085 - HLTH. VITAL STAT. - FEES	$27	$16	$14	$0
45132 - HLTH. VRIP H & S 10605.3	$2,203	$2,390	$2,497	$1,800
45143 - MISC HLTH CONTRACTS	$257,838	$529,012	$388,521	$4,500
45143P - MISC HLTH CONTRACTS	–	$464,775	–	$0
45140P - MNT HLTH FEES-PR YEAR	$143	$828	$1,409	$0
CHARGES FOR SERVICES TOTAL	**$319,105**	**$1,071,585**	**$466,920**	**$105,705**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$398,214	$396,745	$444,377	$443,786
46211 - CONTRIB-GEN FUND	–	$48,513	–	$234,789
46239 - DONATIONS	$92,342	$70,904	$70,468	$66,500
46253 - REIMB - CO DISASTR RESPONS	$16	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$22,582	$33,928	$70,082	$0
46082 - SALE OF SURPLUS PROP	–	–	$6,335	$0
OTHER REVENUE TOTAL	**$513,154**	**$550,090**	**$591,262**	**$745,075**
STATE & FEDERAL AID				
44419 - FAMILIES 1ST COVID	$4,855	$0	–	$0
44427 - FED.AID HEALTH CAT.	–	–	$604,267	$244,319
44408 - FEDERAL STIMULUS (ARRA)	$153,441	–	–	$0
44141P - ST AID HLTH CAT PRIOR YR	$716,649	$1,187,269	$382,132	$0
44141 - ST.-AID HLTH CAT. PROGRAM	$1,324,880	$2,059,771	$2,408,167	$2,876,118
44142 - ST.-AID HLTH REALIGN. REV	$456,682	$554,372	$262,704	$120,000
44220 - STATE-AID VETERANS AFFAIR	$58,594	$2,929	$2,575	$57,444
44220P - STATE-AID VETERANS AFFAIR	$795	$46,648	$25,418	$0
44169P - STATE- CHILD/FAM COMM	$39,539	$130,128	$45,561	$0
44169 - STATE-CHILD & FAM. COMM.	$437,746	$342,819	$393,120	$420,418
44145 - STATE-CHILD LEAD GRANT	–	–	$151,165	$0
44145P - STATE-CHILD LEAD PR	$37,105	$14,046	–	$0
44027 - STATE GRANT	$59,105	–	–	$0
44149 - STATE-HEALTH ADMIN-TCS	$300,000	$300,000	$225,000	$300,000
44290 - STATE-OTHER	$18,503	$17,319	$14,146	$0
44213 - STATE - TITLE III (AAA)	$403,870	$619,459	$359,398	$566,081
44212 - STATE - USDA FUNDS (AAA)	$16,877	$11,358	$30,436	$21,000
44044 - STATE-VEH LIC FEES	$1,533,933	$1,004,242	$1,566,547	$1,300,000
44054 - ST-OPIOID SETTLEMENT	$465,336	$277,147	$1,304,046	$450,000
STATE & FEDERAL AID TOTAL	**$6,027,910**	**$6,567,506**	**$7,774,683**	**$6,355,380**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$66,400	$300,415	$487,436	$1,366,464
48000 - TRANSFER-IN	$50,000	$50,000	$95,000	$185,000
48001 - TRANSFER-IN1	$89,280	$60,922	$76,897	$85,000
48003 - TRANSFER-IN3	$4,582	$3,625	$1,143	$3,100
48004 - TRANSFER-IN4	$89,763	$105,362	$92,305	$110,000
48005 - TRANSFER-IN5	–	–	$29,488	$0
48008 - TRANSFER-IN8	–	–	–	$257,780
TRANSFERS TOTAL	**$300,025**	**$520,324**	**$782,269**	**$2,007,344**
USE OF MONEY & PROPERTY				
43016 - INTEREST INCOME	$16	$8	$2,843	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
43010 - INTEREST-INVESTED FUNDS	$66,521	$98,321	$125,757	$64,000
43998 - UNREALZED GAINS/LOSSES	$14,662	$16,415	–	$0
USE OF MONEY & PROPERTY TOTAL	**$81,198**	**$114,745**	**$128,600**	**$64,000**
REVENUES TOTAL	**$7,241,391**	**$8,824,250**	**$9,743,733**	**$9,277,504**
Expenses				
FIXED ASSETS				
549122 - BIOTERRORISM EQUIP	–	–	–	$15,540
542600 - EQUIPMENT	–	$10,734	–	$0
541500 - VEHICLE	$134,207	–	$89,983	$60,000
FIXED ASSETS TOTAL	**$134,207**	**$10,734**	**$89,983**	**$75,540**
OTHER CHARGES				
530120 - SUPPORT & CARE HOPWA	$37,321	$33,461	$40,907	$49,492
530100 - SUPPORT - CARE OF PERSONS	$56,335	$46,432	$53,908	$47,362
OTHER CHARGES TOTAL	**$93,655**	**$79,893**	**$94,815**	**$96,854**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$805	$420	$420	$840
51120 - CELL PHONE ALLOW	$5,255	$11,750	$11,700	$12,992
51110 - COMPENSATION INSURANCE	$81,372	$96,888	$113,417	$46,551
51100 - FICA/MEDICARE OASDI	$199,850	$221,592	$240,510	$255,133
51090 - GROUP INSURANCE	$344,648	$450,392	$530,787	$523,658
51150 - LIFE INSURANCE	$334	$70	$334	$371
51081 - OPEB LIABILITY	$126,040	$127,988	$131,000	$150,242
51020 - OTHER WAGES	$315,786	$320,392	$272,180	$484,000
51060 - OVERTIME PAY	$15,381	$50,345	$33,824	$4,000
51000 - REGULAR WAGES	$2,282,726	$2,530,244	$2,827,905	$3,277,105
51080 - RETIREMENT	$191,362	$695,097	$771,922	$757,718
51070 - UNEMPLOYMENT INSURANCE	$10,890	$10,128	$9,303	$9,118
SALARIES & BENEFITS TOTAL	**$3,574,450**	**$4,515,306**	**$4,943,302**	**$5,521,728**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	–	–	$1,095
523710 - ANNUAL PUB/REF MANUALS	$375	$213	–	$500
520215 - ANSWERING SERVICE	$1,483	$1,965	$2,134	$4,500
520930 - CAR SEATS	$1,466	$2,031	$2,000	$2,000
522400 - CCS TREATMENT	–	–	$1,350	$0
520202 - CELL PHONE SERVICE	$4,217	$2,083	$5,185	$7,620
52020 - COMMUNICATIONS	$270	$150	$220	$3,000
529500 - COMPUTER	$27,646	$38,865	$1,271	$8,136
520250 - COPY MACHINE LEASE	$4,400	$13,584	$17,820	$25,025
520404 - CUSTODIAL SERVICE	–	$2,700	$2,700	$3,000
524419 - DOT EXAM	$240	$777	–	$900
523300 - EDUCATE MATERIAL/INCENT	$11,962	$5,538	$18,844	$89,422
52330 - EDUCATIONAL NAT/INCENTIVE	–	–	-$1,931	$3,000
527802 - ELECTRIC CHARGES	$1,128	$1,748	$1,314	$1,500
524226 - ENVRNMNTL INSPECTION	$945	$945	$1,890	$1,000
520900 - EQUIPMENT MAINTENANCE	$38,388	$35,543	$39,850	$42,500
520300 - FOOD	$281,147	$274,940	$283,937	$275,000
521102 - FUEL - VEHICLE	$85,617	$70,460	$83,694	$90,000
520931 - HELMETS	$1,921	$1,319	$662	$2,000
520400 - HOUSEHOLD EXPENSE	$77,125	$57,307	$74,249	$72,985
527750 - IN CNTY HOSTING	–	$155	–	$0
52775 - IN-COUNTY HOSTING EVENTS	–	–	–	$8,000
52050 - INSURANCE	–	$8,000	$10,000	$12,384
520500 - INSURANCE	$40,427	$30,587	$39,308	$39,000
521501 - LAB TESTS	–	-$3,702	$0	$0
525119 - LIABILITY SELF-FUND INSURANCE	$88,072	$49,184	$51,439	$48,624
52340 - MEDIA/PROMOTIONAL ITEMS	–	–	–	$2,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521980 - MEDICAL SERVICE - PROF SV	–	–	–	$182
521500 - MEDICAL SUPPLIES	$40,623	$40,204	$22,628	$114,831
52160 - MEMBERSHIPS	–	$2,875	$4,075	$6,500
521600 - MEMBERSHIPS/ANNUAL DUES	$16,568	$11,394	$23,475	$26,413
52170 - MISCELLANEOUS EXPENSE	$5,608	$6,308	$4,627	$0
521700 - MISC EXPENSES	–	–	$265	$0
527380 - NON EMPLOYEE TRAVEL	$17,937	$2,820	$3,796	$4,082
520901 - OFFICE EQUIP MAINTENANCE	–	$454	–	$8,000
52180 - OFFICE EXPENSE	$484	$794	$500	$2,500
521800 - OFFICE EXPENSE	$27,710	$16,741	$16,003	$21,370
521230 - OFFICE FURNITURE/EQUIP	$2,515	$6,016	$186	$4,305
525250 - OUTREACH & OTHER PROG EXP	$2,277	$1,892	$823	$13,200
525000 - OVERHEAD	$503,163	$541,821	–	$925,889
520220 - PAPER/PAPER SUPPLIES	–	$1,780	–	$0
520201 - PHONE - LAND LINE (S)	$8,756	$13,047	$12,225	$12,700
520210 - POSTAGE/SHIP, MAIL COST	$3,095	$1,677	$979	$2,000
520261 - PRE-PRINTED FORMS	$644	–	$1,853	$2,200
527410 - CLIENT SERVICE EXP	$251	$792	$750	$5,000
52190 - PROFESSIONAL SERVICES	$356,217	$269,446	$295,993	$203,470
521900 - PROFESSIONAL SVC	$988,649	$619,678	$538,455	$670,104
523000 - PROMOTIONAL MATERIAL	$19,744	$13,308	$16,718	$15,200
527803 - PROPANE/OTHR HEATING FUEL	$2,903	$3,455	$2,759	$3,500
52370 - PUBLICATIONS-LEGAL NOTICE	$425	–	–	$0
520407 - REFUSE DISPOSAL	$169	$940	$173	$1,500
524200 - RENTS/LEASES STRUCTURES	$9,000	$7,200	$7,200	$9,700
521986 - SECURITY	$21,723	$23,362	$30,374	$25,228
520410 - SOFTWARE LICENSE	$7,505	$7,861	$5,360	$810
52525 - SPEC. DEPT. OUTREACH ACT.	$6,931	$8,599	$8,760	$15,000
524400 - SPECIAL DEPARTMENT EXPENSE	$222,099	$575,736	$260,282	$904,703
527400 - TRAVEL- IN COUNTY	$7,723	$19,985	$20,249	$20,593
527500 - TRAVEL- OUT OF COUNTY	$74,912	$106,214	$107,316	$97,608
52740 - TRAVEL ROUTINE	$2,155	$1,078	$109	$2,500
52750 - TRAVEL-SPECIAL	$1,271	$3,776	$1,835	$2,000
520902 - VEHICLE MAINTENANCE	$17,373	$17,463	$4,363	$13,200
527807 - WATER/SEWER CHARGES	$913	$816	$1,112	$1,500
SERVICES & SUPPLIES TOTAL	**$3,036,172**	**$2,921,923**	**$2,029,180**	**$3,878,979**
TRANSFERS				
570000 - TRANSFERS IN/OUT--IT	–	–	$255	$0
580004 - INTERFUND TRASNFER	$136,960	$178,101	$29,486	$41,969
580000 - TRANSFER	$206,466	$206,909	$205,224	$207,000
580001 - TRANSFER	$4,999	$4,999	$6,375	$4,999
580002 - TRANSFER	$2,000	$2,000	$2,000	$102,000
58000 - TRANSFER-OUT	–	–	–	$257,780
TRANSFERS TOTAL	**$350,426**	**$392,009**	**$243,339**	**$613,748**
EXPENSES TOTAL	**$7,188,910**	**$7,919,866**	**$7,400,618**	**$10,186,849**
Surplus (Deficit)	$52,481	$904,384	$2,343,115	-$909,345

CSA #12 SENIOR TRANSPORTATION

Fund: 0016 - CSA #12 Senior Transportation
Budget Unit: 20480 - CSA #12 Senior Transportation
Function: 09 - District Function
Activity: 99 - District Attorney

DESCRIPTION

This program was designed to address the unique transportation challenges faced by older adults in our community, ensuring they can access essential services such as out-of-town medical appointments with ease and confidence. Throughout the initiative, we successfully implemented a range of services tailored specifically for seniors. With positive feedback and strong community support, we are excited to continue expanding and improving our services to ensure that every senior has the transportation they need to thrive.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

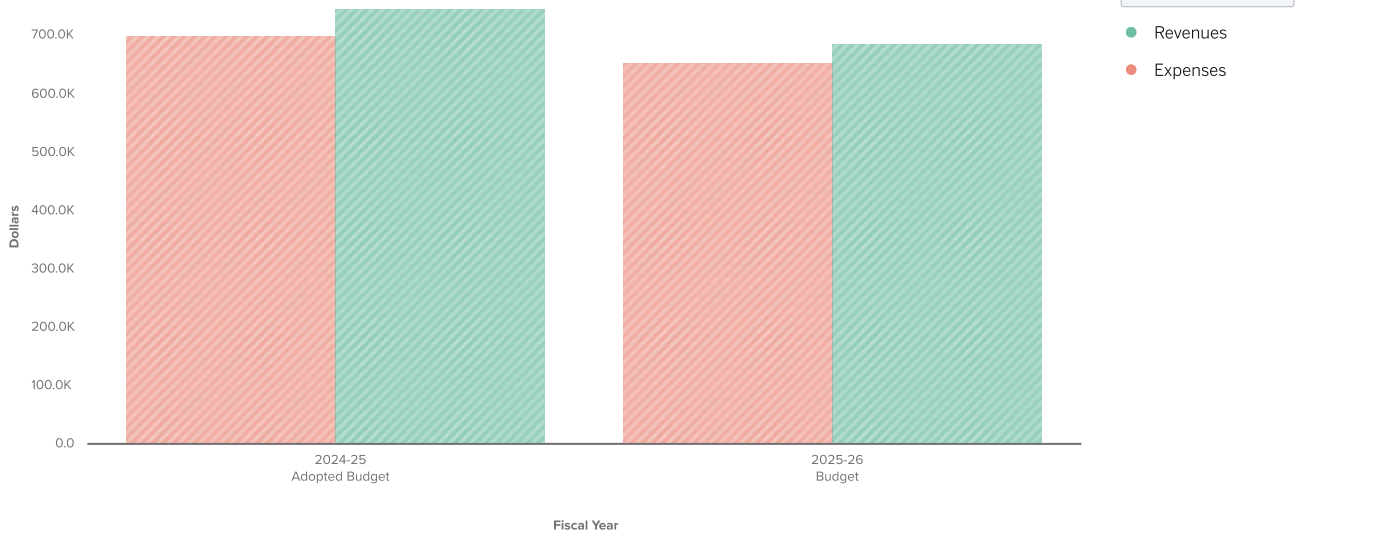
Back History Reset

Broken down by

Types

CSA #12 Senior Transportation | Placeholder | New item | Placeholder

Visualization



POSITION ALLOCATION

Position	FY2026
Full-Time Equivalent Positions	
Site Manager	0.899
Senior Services Division Director	0.33
Driver I/II/III	2.9
FULL-TIME EQUIVALENT POSITIONS	**4.129**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$359,788	$376,652	$409,483	$414,786
46211 - CONTRIB-GEN FUND	–	$48,513	–	$234,789
46239 - DONATIONS	$5,806	$4,551	$5,035	$6,500
46082 - SALE OF SURPLUS PROP	–	–	$6,335	$0
OTHER REVENUE TOTAL	**$365,594**	**$429,716**	**$420,853**	**$656,075**
STATE & FEDERAL AID				
44213 - STATE - TITLE III (AAA)	$30,139	$30,000	$15,260	$30,000
STATE & FEDERAL AID TOTAL	**$30,139**	**$30,000**	**$15,260**	**$30,000**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$2,307	$0
TRANSFERS TOTAL	**–**	**–**	**$2,307**	**$0**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
USE OF MONEY & PROPERTY				
43016 - INTEREST INCOME	$1	$1	$0	$0
43998 - UNREALZED GAINS/LOSSES	-$6	-$528	–	$0
USE OF MONEY & PROPERTY TOTAL	**-$5**	**-$527**	**$0**	**$0**
REVENUES TOTAL	**$395,729**	**$459,189**	**$438,420**	**$686,075**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	–	–	$317
51110 - COMPENSATION INSURANCE	$3,144	$1,256	$2,432	$3,376
51100 - FICA/MEDICARE OASDI	$18,810	$22,518	$26,713	$16,281
51090 - GROUP INSURANCE	$20,645	$29,817	$39,227	$36,004
51081 - OPEB LIABILITY	$6,659	$6,762	$6,498	$7,520
51020 - OTHER WAGES	$141,950	$146,636	$151,693	$150,000
51060 - OVERTIME PAY	$390	$1,732	$4,742	$4,000
51000 - REGULAR WAGES	$105,032	$142,936	$192,239	$211,447
51080 - RETIREMENT	$9,034	$38,993	$58,657	$50,418
51070 - UNEMPLOYMENT INSURANCE	$2,471	$2,960	$2,760	$2,931
SALARIES & BENEFITS TOTAL	**$308,135**	**$393,610**	**$484,962**	**$482,294**
SERVICES & SUPPLIES				
520202 - CELL PHONE SERVICE	$1,662	$996	$1,636	$1,500
524419 - DOT EXAM	$240	$777	–	$900
520900 - EQUIPMENT MAINTENANCE	$36,026	$33,611	$38,029	$40,000
521102 - FUEL - VEHICLE	$85,617	$70,460	$83,694	$90,000
525119 - LIABILITY SELF-FUND INSURANCE	$36,362	$9,106	$10,915	$11,096
521800 - OFFICE EXPENSE	$300	$92	$129	$300
525000 - OVERHEAD	$12,924	$19,281	–	$27,484
521986 - SECURITY	$95	$102	$132	$114
SERVICES & SUPPLIES TOTAL	**$173,226**	**$134,424**	**$134,535**	**$171,394**
EXPENSES TOTAL	**$481,361**	**$528,035**	**$619,497**	**$653,688**
Surplus (Deficit)	-$85,633	-$68,845	-$181,077	$32,387

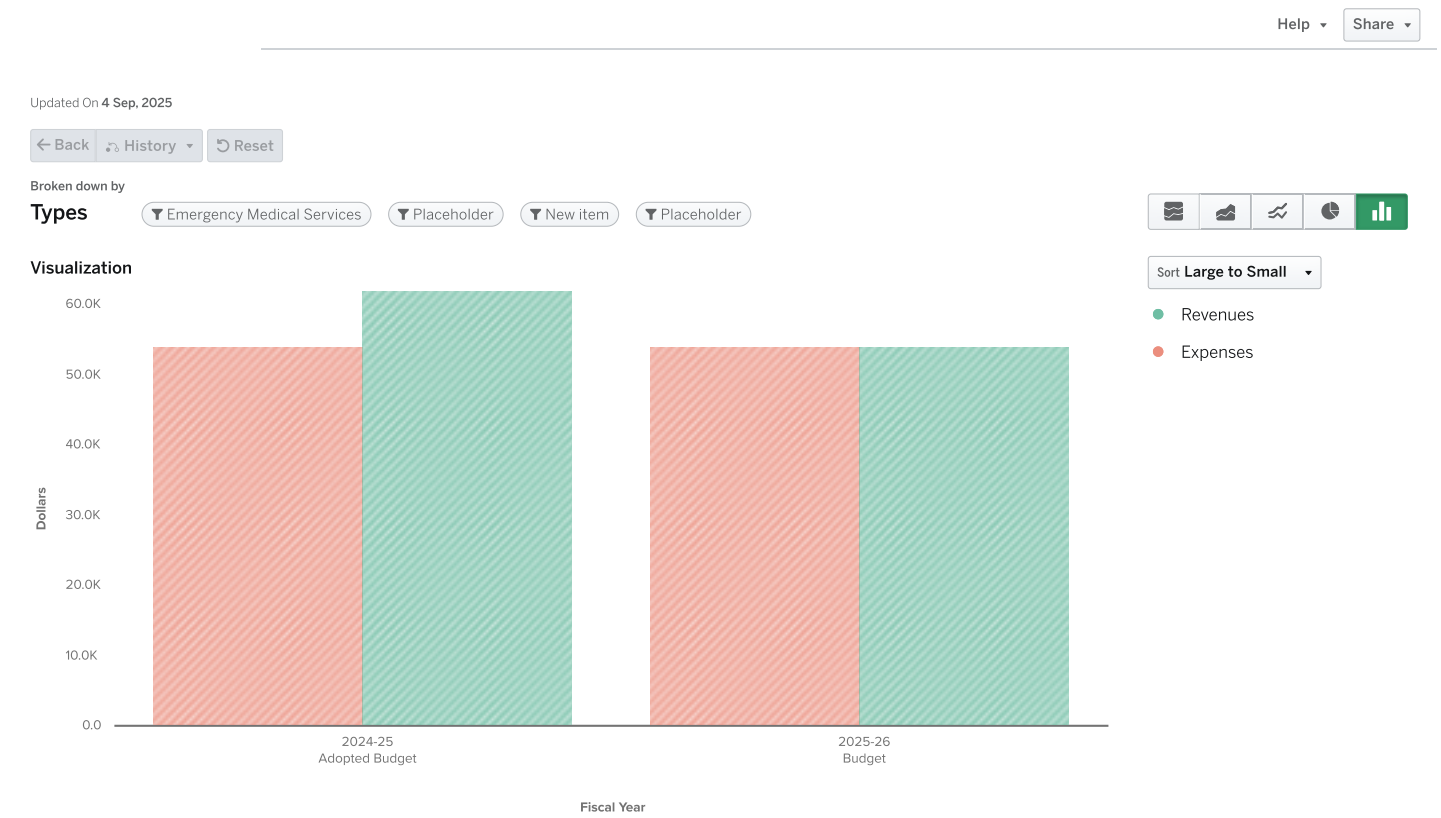
EMERGENCY MEDICAL SERVICES

Fund: 0015 0015DE E.M.S.
Budget Unit: 20621 - Emergency Medical Services
Function: 02 - Public Protection
Activity: 24 - Health

DESCRIPTION

This funding is accumulated from Plumas County court fees, collected by Plumas County Public Health Agency, and distributed to the local Sheriff's Office and Emergency Medical Services (EMS).

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45142 - HLTH EMS	$41,345	$44,508	$33,401	$54,205
CHARGES FOR SERVICES TOTAL	**$41,345**	**$44,508**	**$33,401**	**$54,205**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$541	$633	$458	$0
USE OF MONEY & PROPERTY TOTAL	**$541**	**$633**	**$458**	**$0**
REVENUES TOTAL	**$41,885**	**$45,141**	**$33,859**	**$54,205**
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	$231	$869	–	$965
521900 - PROFESSIONAL SVC	$32,678	$31,279	$31,318	$46,240
SERVICES & SUPPLIES TOTAL	**$32,909**	**$32,148**	**$31,318**	**$47,205**
TRANSFERS				
580000 - TRANSFER	$6,466	$6,909	$5,224	$7,000
TRANSFERS TOTAL	**$6,466**	**$6,909**	**$5,224**	**$7,000**
EXPENSES TOTAL	**$39,375**	**$39,057**	**$36,542**	**$54,205**
Surplus (Deficit)	$2,510	$6,083	-$2,683	$0

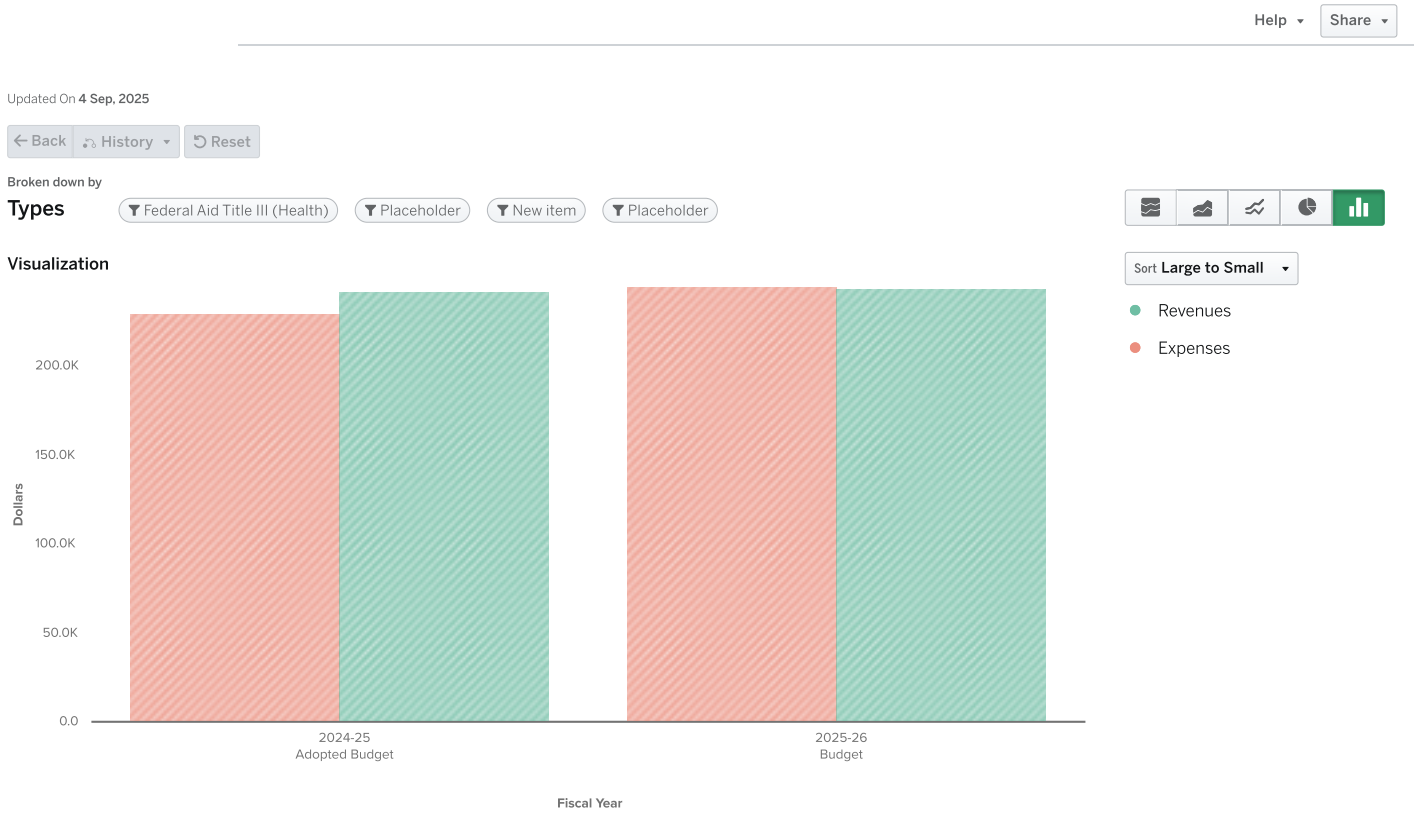
FEDERAL AID TITLE III (HEALTH)

Fund: 0015 Public Health
Budget Unit: 70559 - Federal Aid Title III (Health)
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

Plumas County Public Health receives both Title III funding and Health Resources and Services Administration (HRSA) funds for our Ryan White HIV/AIDS Program to improve access to treatment and specialty care for low-income and underserved people living with HIV. This program aims to prevent new infections and is a crucial component of the National HIV/AIDS Strategy to end the HIV epidemic in the United States by 2030.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Public Health Program Division Chief	0.435	0.025	0.025	0.025	0
Health Education Coordinator I/II OR Health Education Specialist OR Community Outreach Coordinator	0.14	0.42	0.55	0.55	0.55
Department Fiscal Officer I/II OR Management Analyst I/II OR Grant Compliance Officer OR PH Administrative Services Officer	0.11	0.11	0.11	0.11	0.075
Public Health Nurse I/II/III OR Registered Nurse I/II OR Licensed Vocational Nurse I/II	0	0.13	0	0	0
Pubic Health Director	0	0	0	0	0.02
FULL-TIME EQUIVALENT POSITIONS	**0.685**	**0.685**	**0.685**	**0.685**	**0.645**

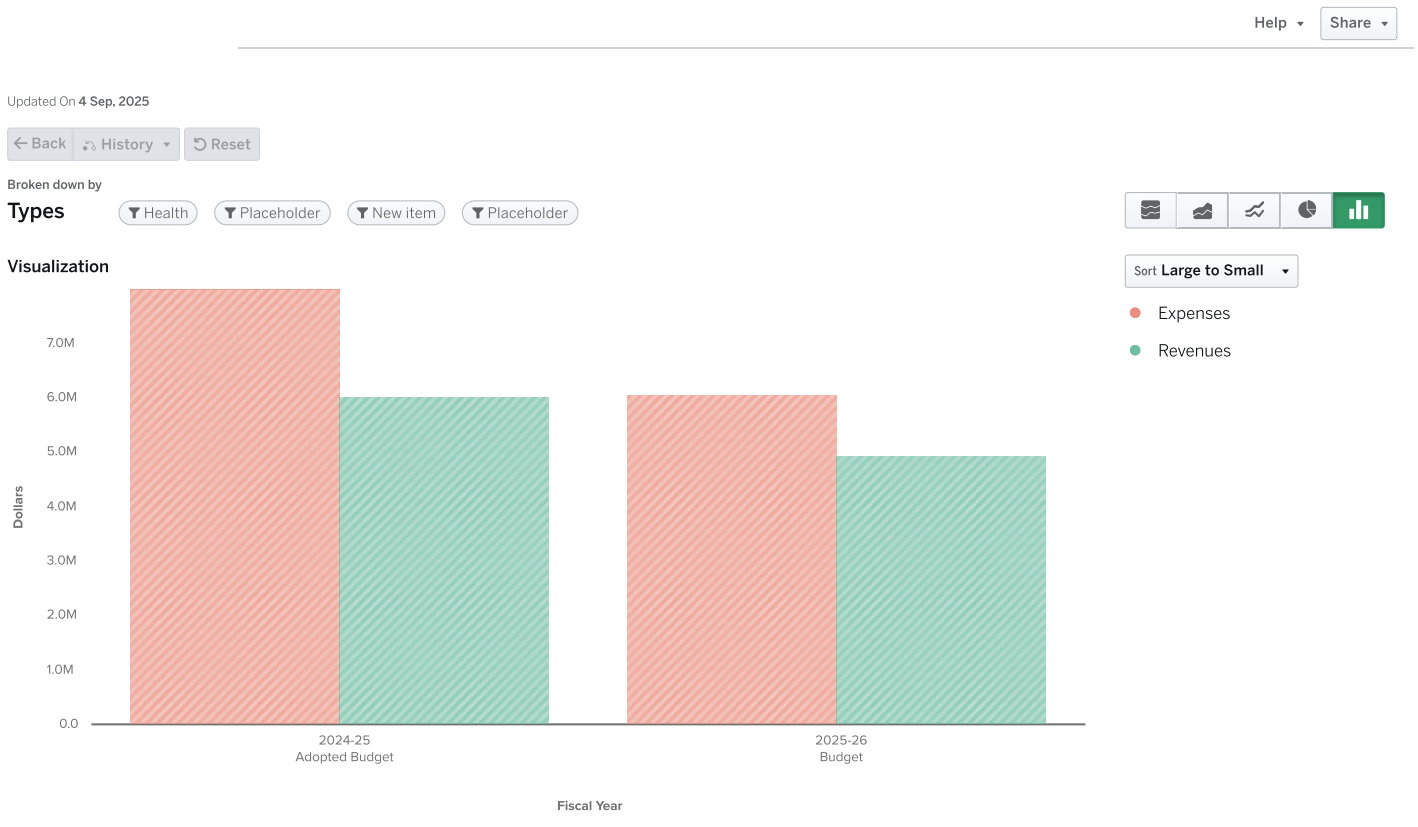
BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44427 - FED.AID HEALTH CAT.	–	–	$604,267	$244,319
STATE & FEDERAL AID TOTAL	**–**	**–**	**$604,267**	**$244,319**
REVENUES TOTAL	**–**	**–**	**$604,267**	**$244,319**
Expenses				
OTHER CHARGES				
530100 - SUPPORT - CARE OF PERSONS	$18,872	$19,479	$21,608	$13,682
OTHER CHARGES TOTAL	**$18,872**	**$19,479**	**$21,608**	**$13,682**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	–	–	$1
51110 - COMPENSATION INSURANCE	$605	$580	$720	$702
51100 - FICA/MEDICARE OASDI	$2,670	$2,506	$2,505	$3,164
51090 - GROUP INSURANCE	$6,916	$5,045	$8,153	$7,899
51150 - LIFE INSURANCE	–	–	–	$1
51081 - OPEB LIABILITY	$1,629	$1,654	$1,590	$1,840
51060 - OVERTIME PAY	$232	$513	$75	$0
51000 - REGULAR WAGES	$36,058	$31,904	$34,117	$41,356
51080 - RETIREMENT	$3,049	$9,632	$9,570	$9,892
51070 - UNEMPLOYMENT INSURANCE	$59	$50	$45	$43
SALARIES & BENEFITS TOTAL	**$51,218**	**$51,885**	**$56,774**	**$64,898**
SERVICES & SUPPLIES				
525119 - LIABILITY SELF-FUND INSURANCE	$447	$519	$612	$546
521800 - OFFICE EXPENSE	–	$130	–	$0
525000 - OVERHEAD	$5,305	$4,538	–	$6,718
521900 - PROFESSIONAL SVC	$106,703	$151,636	$133,581	$154,603
527500 - TRAVEL- OUT OF COUNTY	–	$952	$903	$4,177
SERVICES & SUPPLIES TOTAL	**$112,455**	**$157,776**	**$135,096**	**$166,044**
EXPENSES TOTAL	**$182,545**	**$229,139**	**$213,478**	**$244,624**
Surplus (Deficit)	-$182,545	-$229,139	$390,789	-$305

HEALTH

Fund: 0015 Public Health
Budget Unit: 70560 - Health
Function: 04 - Health & Sanitation
Activity: 24 - Health

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Public Health Emergency Preparedness Coordinator	0	1	0.8	0.8	0.3
Administrative Assistant I/II OR Office Assistant I/II/III OR Fiscal and Technical Services Assistant I/II/III	2.75	2.75	2.75	3.55	3.55
Director of Nursing	0.69	0.69	0.69	0.69	0.8
Health Education Coordinator I/II OR Health Education Specialist OR Community Outreach Coordinator	10.06	11.33	12.025	12.025	11
Pubic Health Director	1	1	1	1	1
Public Health Database Analyst	0	1	2	2	0.84

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Office Supervisor	1	0.825	1	1	1
Physicians Assistant OR Nurse Practioner	0.5	1	1	1	0
Department Fiscal Officer I/II OR Management Analyst I/II OR Grant Compliance Officer OR PH Administrative Services Officer	3.73	3.73	3.89	2.8	3.875
Public Health Nurse I/II/III OR Registered Nurse I/II OR Licensed Vocational Nurse I/II	5.8	6.07	8.07	8.07	6.05
Registered Dental Assistant I/II	0.75	0	0	0	0
Public Health Administrative Services Officer	0	0	0	0	0
Epidemiologist	0	1	1	1	1
Assistant Public Health Director	1	1	1	1	0
Public Health Program Division Chief	0.565	0.975	0.975	1.875	1.8
FULL-TIME EQUIVALENT POSITIONS	**27.845**	**32.37**	**36.2**	**36.81**	**31.215**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45083 - GEN SVC CHARGES FOR SERVICES	–	–	$491	$0
45140 - HEALTH FEES - OTHER	$11,800	$23,964	$34,115	$45,000
45143 - MISC HLTH CONTRACTS	$257,838	$529,012	$388,521	$4,500
45143P - MISC HLTH CONTRACTS	–	$464,775	–	$0
45140P - MNT HLTH FEES-PR YEAR	$143	$828	$1,409	$0
CHARGES FOR SERVICES TOTAL	**$269,782**	**$1,018,580**	**$424,536**	**$49,500**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	–	–	$15,719	$0
46251 - REIMBURSEMENTS/REFUNDS	$94	$3,886	$51	$0
OTHER REVENUE TOTAL	**$94**	**$3,886**	**$15,770**	**$0**
STATE & FEDERAL AID				
44141P - ST AID HLTH CAT PRIOR YR	$620,486	$995,038	$146,222	$0
44141 - ST.-AID HLTH CAT. PROGRAM	$1,242,106	$2,059,771	$2,321,387	$2,608,054
44142 - ST.-AID HLTH REALIGN. REV	$456,682	$554,372	$262,704	$120,000
44145 - STATE-CHILD LEAD GRANT	–	–	$151,165	$0
44145P - STATE-CHILD LEAD PR	$37,105	$14,046	–	$0
44149 - STATE-HEALTH ADMIN-TCS	$300,000	$300,000	$225,000	$300,000
44044 - STATE-VEH LIC FEES	$1,533,933	$1,004,242	$1,566,547	$1,300,000
STATE & FEDERAL AID TOTAL	**$4,190,311**	**$4,927,469**	**$4,673,026**	**$4,328,054**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$66,400	$66,295	$66,295	$66,295
48001 - TRANSFER-IN1	$89,280	$60,922	$76,897	$85,000
48003 - TRANSFER-IN3	$4,582	$3,625	$1,143	$3,100
48004 - TRANSFER-IN4	$89,763	$105,362	$92,305	$110,000
48008 - TRANSFER-IN8	–	–	–	$257,780
TRANSFERS TOTAL	**$250,025**	**$236,204**	**$236,640**	**$522,175**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$36,344	$50,519	$47,908	$50,000
43998 - UNREALZED GAINS/LOSSES	$9,557	$9,254	–	$0
USE OF MONEY & PROPERTY TOTAL	**$45,901**	**$59,773**	**$47,908**	**$50,000**
REVENUES TOTAL	**$4,756,113**	**$6,245,912**	**$5,397,879**	**$4,949,729**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	–	–	–	$60,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$60,000**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
OTHER CHARGES				
530120 - SUPPORT & CARE HOPWA	$37,321	$33,461	$40,907	$49,492
530100 - SUPPORT - CARE OF PERSONS	$37,462	$26,953	$32,300	$33,680
OTHER CHARGES TOTAL	**$74,783**	**$60,414**	**$73,207**	**$83,172**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$805	$420	$420	$840
51120 - CELL PHONE ALLOW	$5,255	$10,680	$10,600	$10,278
51110 - COMPENSATION INSURANCE	$69,482	$89,806	$101,586	$32,514
51100 - FICA/MEDICARE OASDI	$122,496	$134,631	$150,444	$172,768
51090 - GROUP INSURANCE	$242,193	$312,454	$361,819	$325,053
51150 - LIFE INSURANCE	$334	$70	$334	$370
51081 - OPEB LIABILITY	$85,427	$86,440	$88,425	$105,003
51020 - OTHER WAGES	$75,752	$67,771	$30,803	$200,000
51060 - OVERTIME PAY	$11,103	$42,650	$18,159	$0
51000 - REGULAR WAGES	$1,531,857	$1,694,222	$1,921,047	$2,251,154
51080 - RETIREMENT	$134,354	$489,046	$571,425	$520,962
51070 - UNEMPLOYMENT INSURANCE	$4,492	$4,126	$3,857	$4,572
SALARIES & BENEFITS TOTAL	**$2,283,549**	**$2,932,317**	**$3,258,919**	**$3,623,514**
SERVICES & SUPPLIES				
520215 - ANSWERING SERVICE	$1,483	$1,965	$2,134	$4,500
520930 - CAR SEATS	$1,466	$2,031	$2,000	$2,000
522400 - CCS TREATMENT	–	–	$1,350	$0
520202 - CELL PHONE SERVICE	$2,517	$895	$3,549	$6,120
529500 - COMPUTER	$26,290	$37,417	$1,271	$6,610
520250 - COPY MACHINE LEASE	$4,400	$13,334	$17,820	$24,525
520404 - CUSTODIAL SERVICE	–	$2,700	$2,700	$3,000
523300 - EDUCATE MATERIAL/INCENT	$11,680	$5,538	$18,844	$88,422
527802 - ELECTRIC CHARGES	$1,128	$1,748	$1,314	$1,500
520931 - HELMETS	$1,921	$1,319	$662	$2,000
527750 - IN CNTY HOSTING	–	$155	–	$0
520500 - INSURANCE	$40,427	$30,587	$39,308	$39,000
521501 - LAB TESTS	–	-$3,702	$0	$0
525119 - LIABILITY SELF-FUND INSURANCE	$45,103	$32,125	$30,722	$27,781
521500 - MEDICAL SUPPLIES	$40,623	$40,204	$22,628	$114,831
521600 - MEMBERSHIPS/ANNUAL DUES	$13,568	$8,394	$20,475	$23,413
527380 - NON EMPLOYEE TRAVEL	$14,783	$2,328	$608	$0
520901 - OFFICE EQUIP MAINTENANCE	–	$454	–	$8,000
521800 - OFFICE EXPENSE	$25,056	$15,896	$15,198	$20,000
521230 - OFFICE FURNITURE/EQUIP	$2,515	$6,016	$186	$4,305
525250 - OUTREACH & OTHER PROG EXP	$91	$277	–	$0
525000 - OVERHEAD	$444,721	$498,221	–	$776,683
520220 - PAPER/PAPER SUPPLIES	–	$1,780	–	$0
520201 - PHONE - LAND LINE (S)	$6,853	$10,018	$9,593	$9,000
520210 - POSTAGE/SHIP, MAIL COST	$975	$1,677	$979	$2,000
527410 - CLIENT SERVICE EXP	$251	$792	$750	$5,000
521900 - PROFESSIONAL SVC	$842,486	$414,771	$347,035	$456,000
523000 - PROMOTIONAL MATERIAL	$19,744	$13,308	$16,718	$15,200
527803 - PROPANE/OTHR HEATING FUEL	$2,903	$3,455	$2,759	$3,500
520407 - REFUSE DISPOSAL	$169	$940	$173	$1,500
524200 - RENTS/LEASES STRUCTURES	–	–	–	$2,500
521986 - SECURITY	$21,534	$23,159	$30,110	$25,000
520410 - SOFTWARE LICENSE	$7,505	$7,861	$5,360	$0
524400 - SPECIAL DEPARTMENT EXPENSE	$194,778	$541,337	$246,992	$150,763
527400 - TRAVEL- IN COUNTY	$6,328	$18,565	$18,453	$17,843
527500 - TRAVEL- OUT OF COUNTY	$58,419	$67,620	$76,521	$84,878
520902 - VEHICLE MAINTENANCE	$16,432	$16,670	$4,248	$12,000

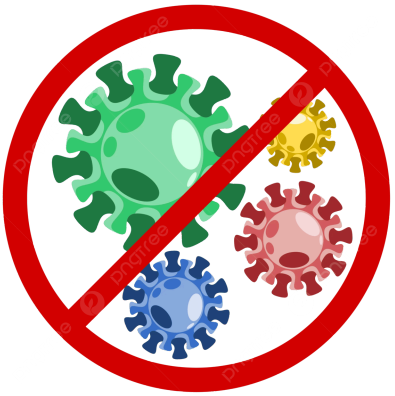
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
527807 - WATER/SEWER CHARGES	$913	$816	$1,112	$1,500
SERVICES & SUPPLIES TOTAL	**$1,857,061**	**$1,820,670**	**$941,571**	**$1,939,374**
TRANSFERS				
580004 - INTERFUND TRASNFER	$136,960	$178,101	$29,486	$41,969
580000 - TRANSFER	$200,000	$200,000	$200,000	$200,000
580001 - TRANSFER	$4,999	$4,999	$6,375	$4,999
580002 - TRANSFER	–	–	–	$100,000
TRANSFERS TOTAL	**$341,959**	**$383,100**	**$235,860**	**$346,968**
EXPENSES TOTAL	**$4,557,353**	**$5,196,500**	**$4,509,557**	**$6,053,028**
Surplus (Deficit)	$198,760	$1,049,412	$888,322	-$1,103,299

HEALTH CDC BASE/PANDEMIC/FLU

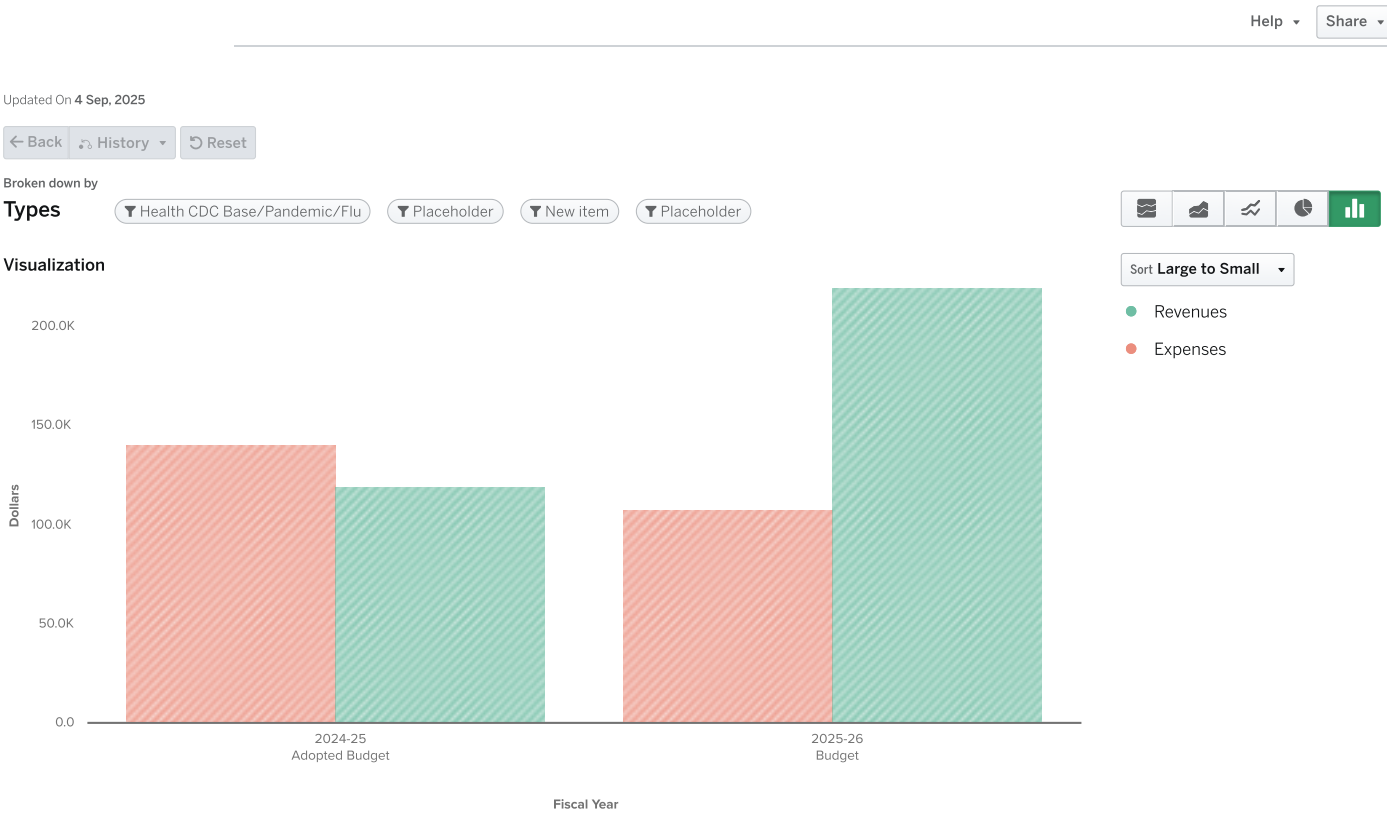
Fund: 0015 0015P Public Health Emergency Preparedness
Budget Unit: 70561 - Health CDC Base/Pandemic/Flu
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

This program is dedicated to preventing and controlling the spread of infectious diseases with the primary goal of protecting the health of the community and our most vulnerable populations. This is achieved by conducting surveillance of potential infectious diseases and identifying potential outbreaks by tracking disease trends. Response efforts are then coordinated by mobilizing resources, deploying personnel, and effectively communicating to increase public awareness about preventative measures, vaccinations, and disease transmission.



REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Public Health Emergency Preparedness Coordinator	0	0	0.1	0.1	0.3
Director of Nursing	0.18	0.18	0.18	0.18	0.1
Health Education Coordinator I/II OR Health Education Specialist OR Community Outreach Coordinator	0.35	0.35	0.35	0.35	0
Department Fiscal Officer I/II OR Grant Compliance Officer OR Management Analyst I/II OR PH Administrative Services Officer	0.08	0.08	0	0	0
Public Health Database Analyst	0	0	0	0	0.16
Public Health Program Division Chief	0	0	0	0.1	0.1
FULL-TIME EQUIVALENT POSITIONS	**0.61**	**0.61**	**0.63**	**0.73**	**0.66**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44141P - ST AID HLTH CAT PRIOR YR	$74,279	$89,651	$133,225	$0
44141 - ST.-AID HLTH CAT. PROGRAM	$17,850	–	$51,504	$119,428
STATE & FEDERAL AID TOTAL	**$92,129**	**$89,651**	**$184,729**	**$119,428**
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$100,000
TRANSFERS TOTAL	**–**	**–**	**–**	**$100,000**
USE OF MONEY & PROPERTY				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
43010 - INTEREST-INVESTED FUNDS	$2,841	-$188	-$3,201	$0
USE OF MONEY & PROPERTY TOTAL	**$2,841**	**-$188**	**-$3,201**	**$0**
REVENUES TOTAL	**$94,970**	**$89,463**	**$181,528**	**$219,428**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	$6	–	$576
51110 - COMPENSATION INSURANCE	$832	$797	$1,045	$976
51100 - FICA/MEDICARE OASDI	$3,735	$3,865	$2,628	$4,736
51090 - GROUP INSURANCE	$4,618	$7,008	$9,247	$14,576
51081 - OPEB LIABILITY	$1,299	$1,473	$1,694	$1,961
51020 - OTHER WAGES	–	-$49	-$16	$0
51060 - OVERTIME PAY	$203	$532	$705	$0
51000 - REGULAR WAGES	$50,138	$50,737	$35,580	$61,728
51080 - RETIREMENT	$4,325	$14,743	$12,861	$14,768
51070 - UNEMPLOYMENT INSURANCE	$81	$77	$66	$64
SALARIES & BENEFITS TOTAL	**$65,230**	**$79,190**	**$63,809**	**$99,385**
SERVICES & SUPPLIES				
520202 - CELL PHONE SERVICE	$38	–	–	$0
523300 - EDUCATE MATERIAL/INCENT	$282	–	–	$1,000
525119 - LIABILITY SELF-FUND INSURANCE	$686	$803	$891	$812
525000 - OVERHEAD	$27,031	$2,102	–	-$5,958
521900 - PROFESSIONAL SVC	$3,782	$18,992	$0	$0
520410 - SOFTWARE LICENSE	–	–	–	$810
524400 - SPECIAL DEPARTMENT EXPENSE	$2,186	$3,392	$2,154	$6,320
527400 - TRAVEL- IN COUNTY	$123	–	$56	$500
527500 - TRAVEL- OUT OF COUNTY	$8,517	$20,951	$15,387	$4,803
SERVICES & SUPPLIES TOTAL	**$42,645**	**$46,240**	**$18,488**	**$8,287**
EXPENSES TOTAL	**$107,875**	**$125,430**	**$82,297**	**$107,672**
Surplus (Deficit)	-$12,904	-$35,967	$99,230	$111,756

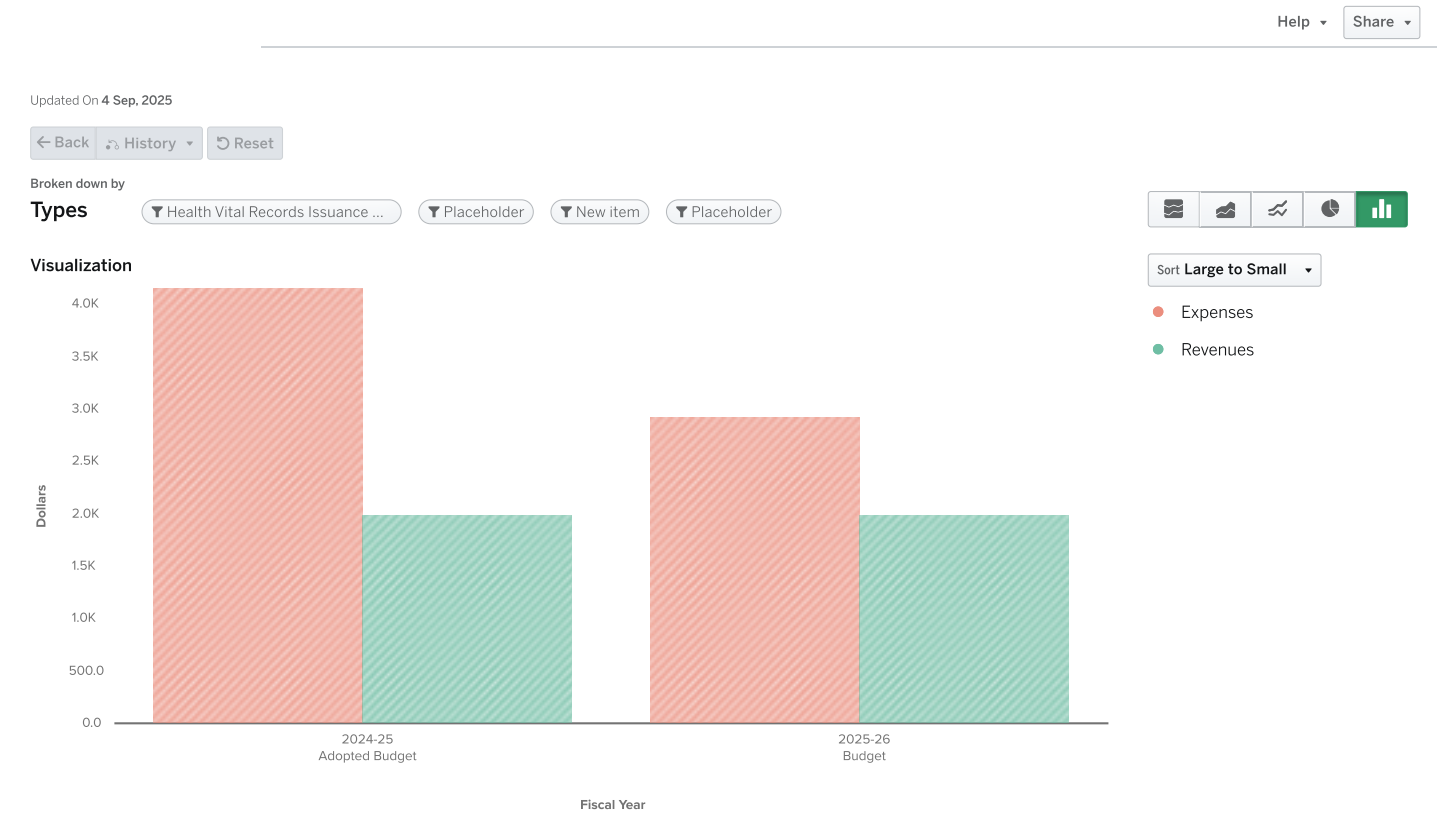
HEALTH VITAL RECORDS ISSUANCE & PRESERVATION

Fund: 0015 0015V Health Vital Statistics
Budget Unit: 20565 - Health Vital Records Issuance & Preservation
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

This department is responsible for maintaining the integrity and accessibility of birth and death certificates. Our commitment to accuracy, security, and customer service is paramount in serving the needs of our residents.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45137 - HLTH B & D 1605.5	$4	$2	$2	$200
45132 - HLTH. VRIP H & S 10605.3	$2,203	$2,390	$2,497	$1,800
CHARGES FOR SERVICES TOTAL	**$2,207**	**$2,392**	**$2,499**	**$2,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$262	$368	$388	$0
USE OF MONEY & PROPERTY TOTAL	**$262**	**$368**	**$388**	**$0**
REVENUES TOTAL	**$2,469**	**$2,760**	**$2,887**	**$2,000**
Expenses				
SERVICES & SUPPLIES				
521800 - OFFICE EXPENSE	–	–	–	$100
525000 - OVERHEAD	$1,150	$1,852	–	$631
520261 - PRE-PRINTED FORMS	$644	–	$1,853	$2,200
SERVICES & SUPPLIES TOTAL	**$1,794**	**$1,852**	**$1,853**	**$2,931**
EXPENSES TOTAL	**$1,794**	**$1,852**	**$1,853**	**$2,931**
Surplus (Deficit)	$676	$908	$1,034	-$931

HOSPTIAL PREPAREDNESS PROGRAM

Fund: 0015 0015P Public Health Emergency Preparedness
Budget Unit: 70566 - Hospital Preparedness Program
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

This program has been an essential component of our commitment to ensuring the safety, resilience, and health of our community. This program aims to strengthen the capability of hospitals and healthcare systems to respond effectively to emergencies, disasters, and other public health threats and is funded by a federal grant through the California Administration for Strategic Preparedness as a Response (CASPR).

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

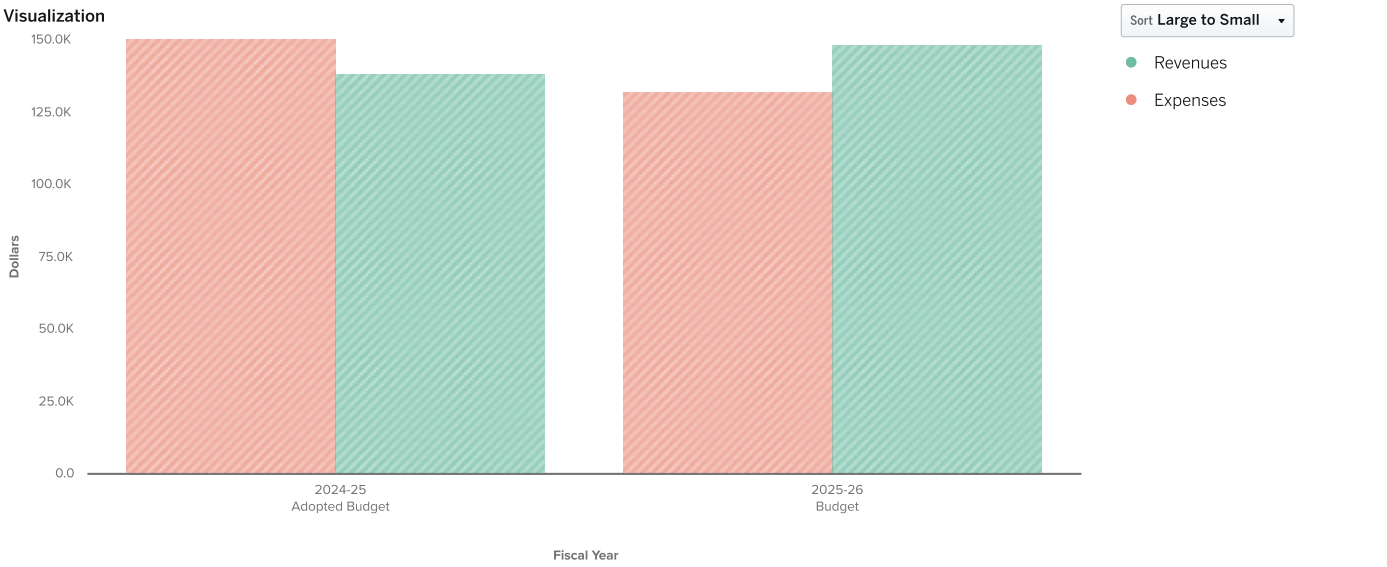
Back History Reset

Broken down by

Types

Hospital Preparedness Program | Placeholder | New item | Placeholder

Visualization



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Public Health Emergency Preparedness Coordinator	0	0	0.1	0.1	0.4
Director of Nursing	0.13	0.13	0.13	0.13	0.1
Health Education Coordinator I/II OR Health Education Specialist OR Community Outreach Coordinator	0.35	0.4	0.4	0.4	0
Department Fiscal Officer I/II OR Grant Compliance Officer OR Management Analyst I/II OR PH Administrative Services Officer	0.08	0.08	0	0	0
Public Health Database Analyst	0	0	0	0	0
Public Health Program Division Chief	0	0	0	0	0.1
FULL-TIME EQUIVALENT POSITIONS	**0.56**	**0.61**	**0.63**	**0.63**	**0.6**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44141P - ST AID HLTH CAT PRIOR YR	$21,885	$102,580	$102,685	$0
44141 - ST.-AID HLTH CAT. PROGRAM	$64,924	–	$35,276	$148,636
STATE & FEDERAL AID TOTAL	**$86,809**	**$102,580**	**$137,961**	**$148,636**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$4,660	$2,530	-$605	$0
USE OF MONEY & PROPERTY TOTAL	**$4,660**	**$2,530**	**-$605**	**$0**
REVENUES TOTAL	**$91,469**	**$105,110**	**$137,355**	**$148,636**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Expenses				
FIXED ASSETS				
549122 - BIOTERRORISM EQUIP	–	–	–	$15,540
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$15,540**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	$14	–	$576
51110 - COMPENSATION INSURANCE	$648	$661	$890	$877
51100 - FICA/MEDICARE OASDI	$3,528	$3,451	$1,882	$4,390
51090 - GROUP INSURANCE	$3,386	$6,012	$7,591	$17,410
51081 - OPEB LIABILITY	$1,299	$1,473	$1,462	$1,692
51060 - OVERTIME PAY	$157	$355	$238	$0
51000 - REGULAR WAGES	$47,105	$45,270	$25,715	$57,311
51080 - RETIREMENT	$4,045	$15,582	$10,258	$13,716
51070 - UNEMPLOYMENT INSURANCE	$64	$63	$57	$55
SALARIES & BENEFITS TOTAL	**$60,232**	**$72,881**	**$48,093**	**$96,027**
SERVICES & SUPPLIES				
525119 - LIABILITY SELF-FUND INSURANCE	$550	$655	$772	$704
527380 - NON EMPLOYEE TRAVEL	$3,155	$493	$3,188	$4,082
525000 - OVERHEAD	$4,372	$2,415	–	$4,756
521900 - PROFESSIONAL SVC	–	–	$24,021	$3,011
524400 - SPECIAL DEPARTMENT EXPENSE	$25,134	$31,007	$11,135	$5,400
527400 - TRAVEL- IN COUNTY	–	–	$365	$250
527500 - TRAVEL- OUT OF COUNTY	$195	$11,785	$11,675	$750
SERVICES & SUPPLIES TOTAL	**$33,406**	**$46,355**	**$51,156**	**$18,953**
TRANSFERS				
580002 - TRANSFER	$2,000	$2,000	$2,000	$2,000
TRANSFERS TOTAL	**$2,000**	**$2,000**	**$2,000**	**$2,000**
EXPENSES TOTAL	**$95,638**	**$121,236**	**$101,250**	**$132,520**
Surplus (Deficit)	-$4,169	-$16,126	$36,106	$16,116

NATIONAL OPIOID ABATEMENT TRUST

Fund: 0054 00541 National Opioid Abatement Trust
Budget Unit: 20541 - National Opioid Abatement Trust
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

These funds are received from the settlements with pharmaceutical companies due to their role in the opioid epidemic. Funds are allocated to address the ongoing opioid crisis by supporting the community at the prevention, treatment, recovery, and educational levels regarding opioid misuse and dependence.

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	–	$3,730	–	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**$3,730**	**–**	**$0**
REVENUES TOTAL	**–**	**$3,730**	**–**	**$0**
Surplus (Deficit)	$0	$3,730	$0	$0

OPIOID SETTLEMENT FUND

Fund: 0054 Opioid Settlement Fund
Budget Unit: 20054 - Opioid Settlement Fund
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

Sub Funds
20541 - National Opioid Abatement Trust
20542 - Distributor-Subdivision
20543 - Distributor-Abatement
20544 - Jannsen-Subdivision
20545 - Janssen-Abatement

California has joined national lawsuits against manufacturers, distributors, and other entities responsible for aiding the opioid epidemic and anticipates receiving funds from several opioid judgments. Plumas County receives annual allocations for a variety of different settlements. These funds will be used in an internal grant program to provide assistance to the community as related to the Opioid Epidemic. In FY 2025, the program will go live with funds distributed (and budgeted) in the FY 26 Recommended Budget.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

Back History Reset

Broken down by

Types

Opioid Settlement Fund | Placeholder | New item | Placeholder

Visualization

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44054 - ST-OPIOID SETTLEMENT	$465,336	$208,480	$1,168,909	$450,000
STATE & FEDERAL AID TOTAL	**$465,336**	**$208,480**	**$1,168,909**	**$450,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$6,410	$25,700	$54,580	$0
USE OF MONEY & PROPERTY TOTAL	**$6,410**	**$25,700**	**$54,580**	**$0**
REVENUES TOTAL	**$471,746**	**$234,179**	**$1,223,488**	**$450,000**
Expenses				
SERVICES & SUPPLIES				
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	–	$742,220
SERVICES & SUPPLIES TOTAL	**–**	**–**	**–**	**$742,220**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	–	$257,780
TRANSFERS TOTAL	**–**	**–**	**–**	**$257,780**
EXPENSES TOTAL	**–**	**–**	**–**	**$1,000,000**
Surplus (Deficit)	$471,746	$234,179	$1,223,488	-$550,000

SENIOR SERVICES-NUTRITION

Fund: 0001 0001N Senior Citizens Nutrition
Budget Unit: 20830 - Senior Services-Nutrition
Function: 05 - Public Assistance
Activity: 38 - Other Assistance

DESCRIPTION

The Senior Nutrition Department plays a vital role in promoting the health and well-being of older adults through tailored nutritional programs and services. Nutritious meal delivery services are offered throughout the county for those who qualify, and congregate dining options are encouraged in the Portola, Quincy, and Chester communities, ensuring seniors receive balanced meals and social experiences.

REVENUE VS. EXPENDITURE

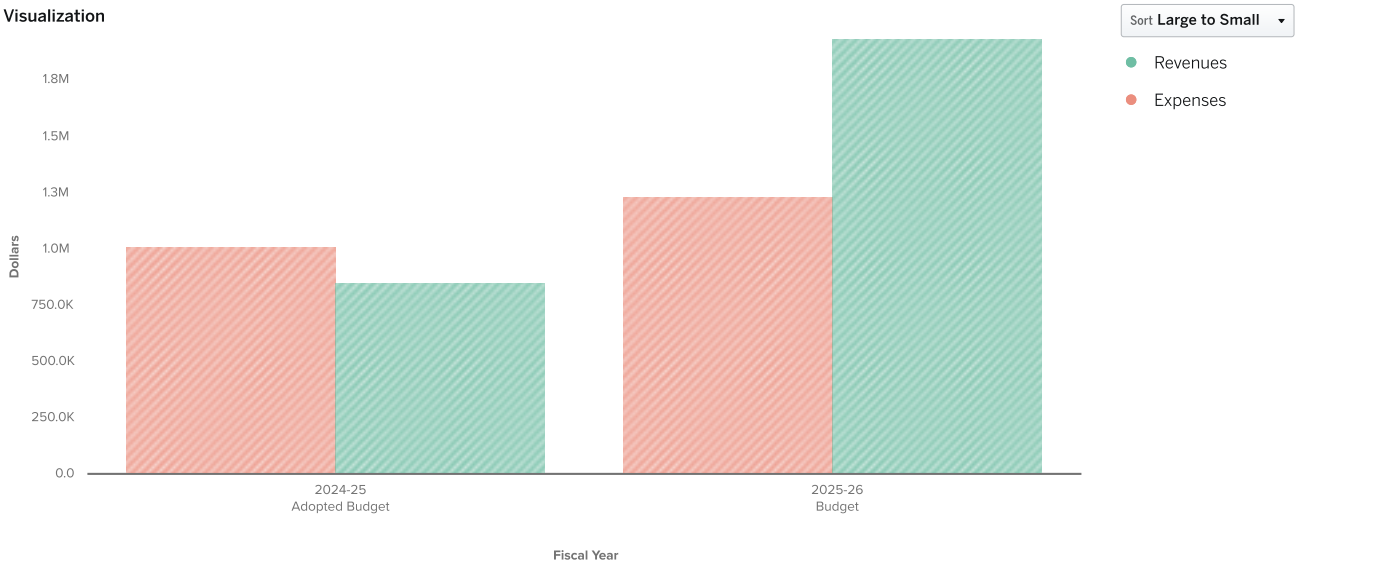
Updated On 4 Sep, 2025

Back History Reset

Broken down by

Types Senior Services-Nutrition Placeholder New item Placeholder

Visualization



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Office Assistant I/II/III	0	0	1	1	1
Head Cook	2.625	2.625	2.625	2.625	2.625
Assistant Cook	2.125	2.125	2.125	2.125	2.125
Senior Services Division Director	1	1	1	1	0.66
Site Manager	2.75	2.75	2.75	2.75	1.826
Driver I/II/III	2.8	2.8	2.8	2.8	0
FULL-TIME EQUIVALENT POSITIONS	**11.3**	**11.3**	**12.3**	**12.3**	**8.236**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$37,426	$20,093	$17,575	$15,000
46239 - DONATIONS	$86,291	$66,353	$65,433	$60,000
46253 - REIMB - CO DISASTR RESPONS	$16	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$746	$1,183	$102	$0
OTHER REVENUE TOTAL	**$124,479**	**$87,629**	**$83,110**	**$75,000**
STATE & FEDERAL AID				
44419 - FAMILIES 1ST COVID	$4,855	$0	–	$0
44408 - FEDERAL STIMULUS (ARRA)	$153,441	–	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
44027 - STATE GRANT	$59,105	–	–	$0
44213 - STATE - TITLE III (AAA)	$373,731	$589,459	$344,138	$536,081
44212 - STATE - USDA FUNDS (AAA)	$16,877	$11,358	$30,436	$21,000
STATE & FEDERAL AID TOTAL	**$608,009**	**$600,817**	**$374,574**	**$557,081**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	–	$234,120	$421,141	$1,300,169
48005 - TRANSFER-IN5	–	–	$27,181	$0
TRANSFERS TOTAL	**–**	**$234,120**	**$448,322**	**$1,300,169**
USE OF MONEY & PROPERTY				
43016 - INTEREST INCOME	$15	$8	$2,842	$0
USE OF MONEY & PROPERTY TOTAL	**$15**	**$8**	**$2,842**	**$0**
REVENUES TOTAL	**$732,503**	**$922,573**	**$908,849**	**$1,932,250**
Expenses				
FIXED ASSETS				
542600 - EQUIPMENT	–	$10,734	–	$0
541500 - VEHICLE	$134,207	–	$89,983	$0
FIXED ASSETS TOTAL	**$134,207**	**$10,734**	**$89,983**	**$0**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	–	–	$644
51110 - COMPENSATION INSURANCE	$3,779	$1,897	$3,790	$5,234
51100 - FICA/MEDICARE OASDI	$30,344	$36,390	$36,922	$35,365
51090 - GROUP INSURANCE	$60,430	$82,856	$98,150	$85,017
51081 - OPEB LIABILITY	$20,214	$20,526	$22,048	$25,512
51020 - OTHER WAGES	$55,715	$75,086	$53,160	$54,000
51060 - OVERTIME PAY	$114	$517	$2,207	$0
51000 - REGULAR WAGES	$325,895	$372,160	$417,180	$459,110
51080 - RETIREMENT	$28,284	$90,352	$79,993	$109,859
51070 - UNEMPLOYMENT INSURANCE	$2,551	$1,877	$1,604	$997
SALARIES & BENEFITS TOTAL	**$527,327**	**$681,662**	**$715,054**	**$775,738**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	–	–	$1,095
520202 - CELL PHONE SERVICE	–	$192	–	$0
524226 - ENVRNMNTL INSPECTION	$945	$945	$1,890	$1,000
520900 - EQUIPMENT MAINTENANCE	$2,362	$1,932	$1,820	$2,500
520300 - FOOD	$281,147	$274,940	$283,937	$275,000
520400 - HOUSEHOLD EXPENSE	$77,125	$57,307	$74,249	$72,985
525119 - LIABILITY SELF-FUND INSURANCE	$2,794	$3,499	$4,517	$4,867
521980 - MEDICAL SERVICE - PROF SV	–	–	–	$182
521800 - OFFICE EXPENSE	$734	$204	$677	$770
525000 - OVERHEAD	–	–	–	$78,420
520201 - PHONE - LAND LINE (S)	$1,700	$3,029	$2,632	$3,300
521900 - PROFESSIONAL SVC	$3,000	$3,000	$2,500	$10,250
524200 - RENTS/LEASES STRUCTURES	$9,000	$7,200	$7,200	$7,200
521986 - SECURITY	$95	$102	$132	$114
SERVICES & SUPPLIES TOTAL	**$378,902**	**$352,348**	**$379,555**	**$457,683**
EXPENSES TOTAL	**$1,040,436**	**$1,044,745**	**$1,184,592**	**$1,233,421**
Surplus (Deficit)	-$307,933	-$122,171	-$275,743	$698,829

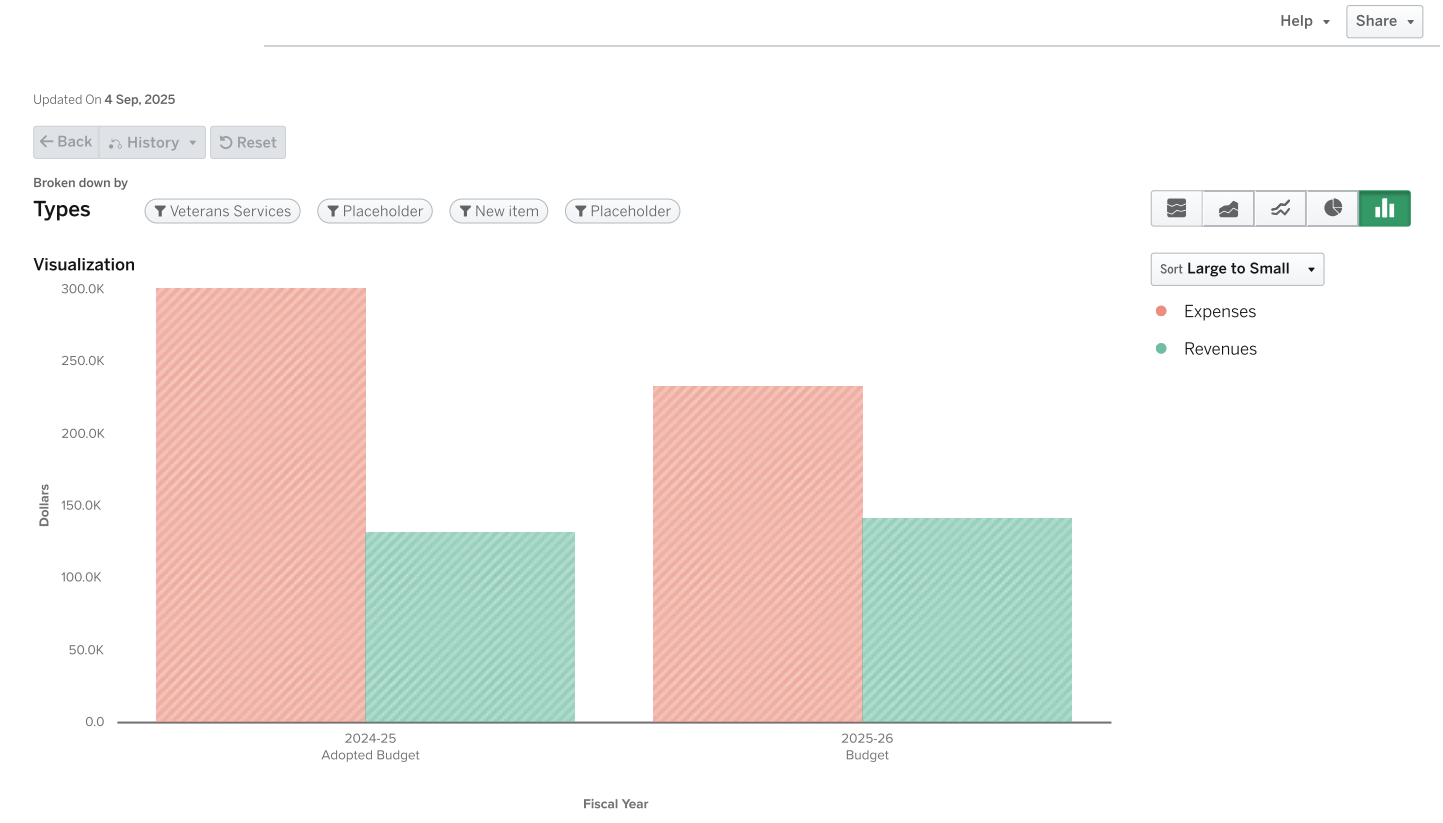
VETERANS SERVICES

Fund: 0001 General
Budget Unit: 20640 - Veterans Services
Function: 05 - Public Assistance
Activity: 31 - Veterans Service

DESCRIPTION

The Veterans Services Department is dedicated to honoring and supporting our nation's veterans by providing claims assistance, client advocacy, case maintenance, information, referrals, and other resources tailored to their unique needs. This department ensures that every Veteran receives the respect, assistance, and opportunities they deserve as they transition to civilian life and beyond.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Veterans Service Representative I/II OR Administrative Assistant I/II	1	1.5	1.5	1.5	1
Division Director Veteran Service Officer	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**2**	**2.5**	**2.5**	**2.5**	**2**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46239 - DONATIONS	$244	–	–	$0
OTHER REVENUE TOTAL	**$244**	**–**	**–**	**$0**
STATE & FEDERAL AID				
44220 - STATE-AID VETERANS AFFAIR	$58,594	$2,929	$2,575	$57,444
44220P - STATE-AID VETERANS AFFAIR	$795	$46,648	$25,418	$0
STATE & FEDERAL AID TOTAL	**$59,389**	**$49,577**	**$27,993**	**$57,444**
TRANSFERS				
48000 - TRANSFER-IN	$50,000	$50,000	$95,000	$85,000
TRANSFERS TOTAL	**$50,000**	**$50,000**	**$95,000**	**$85,000**
REVENUES TOTAL	**$109,633**	**$99,577**	**$122,993**	**$142,444**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	$1,050	$1,100	$600
51110 - COMPENSATION INSURANCE	$1,461	$545	$1,054	$1,372
51100 - FICA/MEDICARE OASDI	$8,296	$8,719	$9,073	$8,429
51090 - GROUP INSURANCE	$6,459	$7,200	$6,600	$37,699
51081 - OPEB LIABILITY	$5,946	$6,038	$5,802	$6,714
51020 - OTHER WAGES	$5,830	–	–	$0
51060 - OVERTIME PAY	$3,183	$4,046	$7,699	$0
51000 - REGULAR WAGES	$92,851	$99,632	$103,364	$109,499
51080 - RETIREMENT	$8,272	$23,943	$29,156	$26,103
51070 - UNEMPLOYMENT INSURANCE	$1,034	$853	$823	$256
SALARIES & BENEFITS TOTAL	**$133,333**	**$152,027**	**$164,671**	**$190,672**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$375	$213	–	$500
529500 - COMPUTER	$1,356	$1,449	–	$1,526
520250 - COPY MACHINE LEASE	–	$250	–	$500
525119 - LIABILITY SELF-FUND INSURANCE	$1,080	$1,205	$1,396	$1,318
521600 - MEMBERSHIPS/ANNUAL DUES	$3,000	$3,000	$3,000	$3,000
521700 - MISC EXPENSES	–	–	$265	$0
521800 - OFFICE EXPENSE	$1,619	$419	–	$200
525250 - OUTREACH & OTHER PROG EXP	$2,185	$1,615	$823	$13,200
525000 - OVERHEAD	–	–	–	$16,190
520201 - PHONE - LAND LINE (S)	$203	–	–	$400
520210 - POSTAGE/SHIP, MAIL COST	$2,120	–	–	$0
527400 - TRAVEL- IN COUNTY	$1,273	$1,420	$1,375	$2,000
527500 - TRAVEL- OUT OF COUNTY	$7,780	$4,905	$2,830	$3,000
520902 - VEHICLE MAINTENANCE	$942	$793	$116	$1,200

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
SERVICES & SUPPLIES TOTAL	**$21,934**	**$15,268**	**$9,805**	**$43,034**
TRANSFERS				
570000 - TRANSFERS IN/OUT--IT	–	–	$255	$0
TRANSFERS TOTAL	**–**	**–**	**$255**	**$0**
EXPENSES TOTAL	**$155,267**	**$167,295**	**$174,731**	**$233,706**
Surplus (Deficit)	-$45,633	-$67,718	-$51,738	-$91,262

PUBLIC WORKS

DEPARTMENT NARRATIVE

Department Head: Rob Thorman
Title: Director

The mission of the Public Works Department includes:

- Maintain, repair, design, and construct county roads, bridges, and stormwater drainage systems in accordance with local, state, and federal laws/standards to maximize public safety.
- Review and approve land development projects as they relate to the county road and drainage systems.
- Pursue and obtain federal and state funds for the county roads, bridges, and storm drainage systems.

The Department of Public Works strives to provide a safe, secure, and reliable infrastructure for the County. The Department serves the public as the Road Department by providing for the construction and maintenance of County roads and bridges.

The Road Department also provides staffing to serve the public for:

- Flood Control & Water Conservation District
- Solid Waste Division
- Engineering Department (County Engineer and County Surveyor)
- Walker Ranch Community Services District (water and sewer)
- Beckwourth Community Services Area (sewer)
- Transportation Commission
- County Service Area # 12 (Transit Operations)
- Quincy Lighting District
- Crescent Mills Lighting District

HIGHLIGHTS FROM THE PAST YEAR

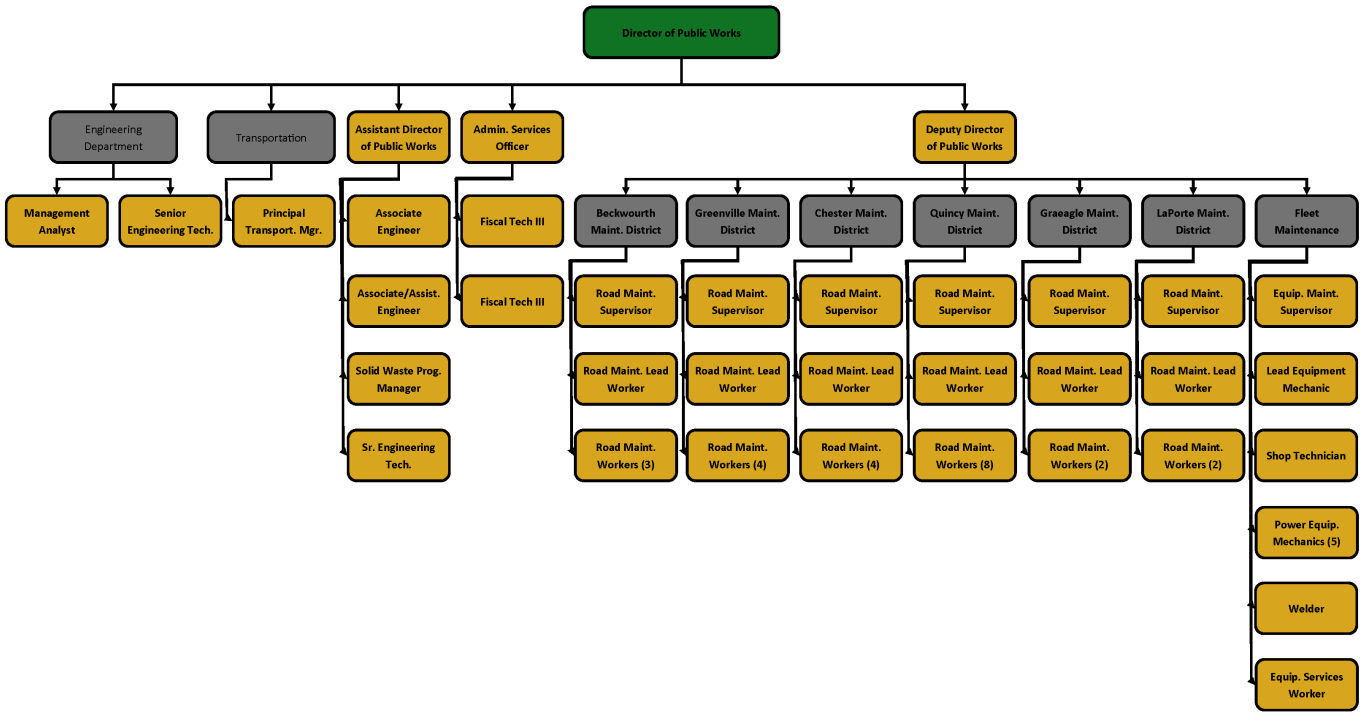
- Public Works has been successful at filling Road Worker positions, but struggles to hire Assistant Director, Transportation Planner and Assistant Engineer positions. Eric Braswell was promoted to Deputy Director in April after Joe Blackwell's retirement. Rob Thorman was appointed Director after John Mannle's retirement.
- Snake Lake Bridge project received authorization for construction funding
- Beckwourth-Calpine received authorization from Ca Transportation Commission for construction of paving overlay from Dyson Lane to the Sierra County Line.
- Flood Control was successful at selling 2,025 acre feet of water thereby keeping Flood Control sustainable.
- Solid Waste managed repair of three columns at the East Quincy transfer station paid for by Waste Management insurance.
- Solid Waste partnered with CalFire and Intermountain Disposal in acquiring an air curtain burner on loan as a pilot program for efficiently burning pinecones and needles.
- The Engineering Department instituted a revised Fire Safe Driveway fee to conduct additional site visits prior to permit and after construction.
- Beckwourth CSA continues to operate the sewer grinder pump that was added a few years back with no breakdowns to date.

- The Transportation Commission was successful at installing two dual port level 2 charging stations at Dame Shirley Park. An Electric Vehicle Master Plan is also underway County wide.
- CSA 12 received three new buses through a grant to maintain capital improvements.
- Quincy Lighting District upgraded the lighting fixtures to more efficient LED lighting.
- Crescent Mills Lighting District has no highlights for the year, and that is a good thing!

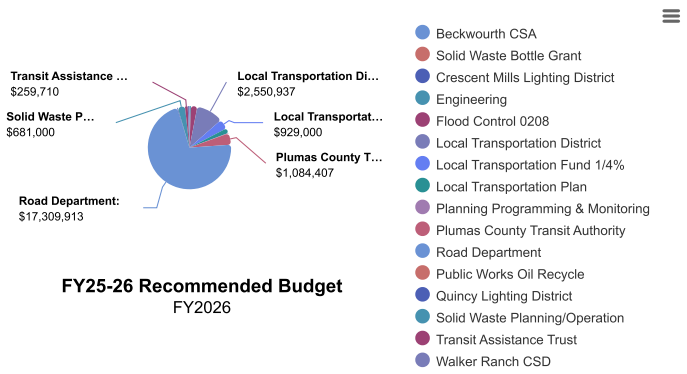
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Road Department	57	56	57	57	57
Engineering	2.5	2	2	2	2
FULL-TIME EQUIVALENT POSITIONS	**59.5**	**58**	**59**	**59**	**59**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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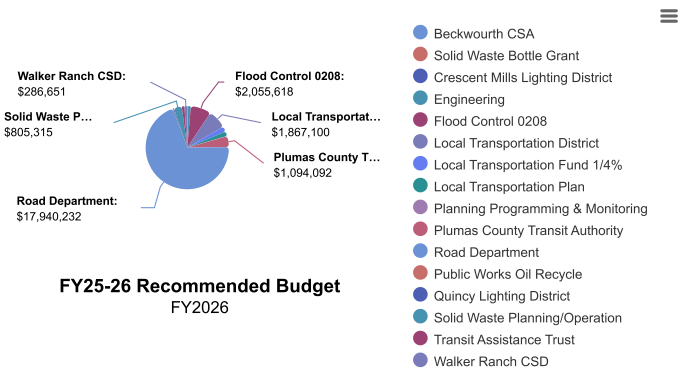
PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES	$1,451,806	$1,746,729	$1,394,452	$1,790,500
LICENSES & PERMITS				
41050 - FRANCHISES	$94,390	$94,096	$113,227	$100,000
LICENSES & PERMITS TOTAL	**$94,390**	**$94,096**	**$113,227**	**$100,000**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$1,268,497	$1,079,162	$1,038,904	$1,156,325
46607 - OTHER MISCELLANEOUS	$1,000,000	$1,000,000	$1,374,625	$0
46060 - OTHER-MISCELLANEOUS	$170,149	$111,671	$68,572	$18,500
46253 - REIMB - CO DISASTR RESPONS	$9,824	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$156,234	$330,537	$203,504	$238,000
46082 - SALE OF SURPLUS PROP	$573	$2,156	$2,677	$5,000
OTHER REVENUE TOTAL	**$2,605,277**	**$2,523,526**	**$2,688,281**	**$1,417,825**
STATE & FEDERAL AID				
44384 - 5339 BUS ACQUISITION GRANT	$502,599	$300	$36,161	$507,000
44414 - FEDERAL FTA5311	$127,807	$420,182	$242,522	$192,000
44418 - FEDERAL FTAS311(F)	$609,506	$266,013	$518,795	$425,000
44415 - FEDERAL - OTHER	$68,976	$219,186	$0	$400,000
44417 - FEDERAL RIP/STIP	$17,935	$90,150	$7,283	$50,000
44428 - FED - HBRR BRIDGE	$607,364	$162,505	$6,983	$4,500,000
44429 - FED- HR3	$227,968	$151,352	$0	$0
44005 - GRANT REVENUE	–	–	–	$168,207
44512 - HR 2389	$1,441,141	$1,475,370	$248,083	$2,750,000
44383 - LCTOP REVENUE	$0	$53,705	$58,048	$56,280
44039 - PP&M STIP	$51,000	$19,000	$49,306	$43,000
44031 - SB125 TIRCP	–	–	$1,257,263	$1,259,680
44037 - STATE AID-1/4 CONT	$927,543	$908,376	$1,315,683	$906,500
44210 - STATE-AID FOR DISASTER	$236,341	$106,971	$0	$0
44109 - STATE-AID OHV (LIC FEES)	$10,261	$27,382	$10,744	$30,000
44033 - STATE AID STIP	–	–	–	$1,500,000
44027 - STATE GRANT	$132,323	$98,216	$28,267	$120,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
44030 - STATE-HIGHWAY USERS TAX	$2,647,468	$2,795,590	$2,655,418	$2,902,011
44230 - STATE-HOMEOWNERS PROP.TAX	$972	$930	$910	$825
44120 - STATE-OHV GRANT RD MAINT	–	$73,469	$39,644	$314,000
44382 - STATE- PROP 1B	$2,442,199	$2,800,850	$2,757,545	$2,999,007
44053 - STATE RSTP EXCH	–	$205,670	$121,740	$105,977
44354 - STATE-TEA21 RSTP	$238,395	$238,395	$238,395	$238,395
44355 - STATE - TEA APPRT EXCHNG	$100,000	$100,000	$100,000	$100,000
44508 - ST-DIESEL TX/OIL RECYL	$12,075	$13,531	$5,842	$5,000
44508P - ST-DIESEL TX/OIL RECYL	$388	$0	–	$0
44035 - ST RURAL PLANNING ASSIST	$333,552	$451,190	$159,020	$216,500
STATE & FEDERAL AID TOTAL	**$10,735,813**	**$10,678,331**	**$9,857,651**	**$19,789,382**
TAX REVENUE				
40010 - CURRENT SECURED TAXES	$169,921	$175,693	$190,053	$175,800
40020 - CURRENT UNSECURED TAXES	$4,263	$5,034	$4,507	$4,420
40040 - PRIOR UNSECURED TAXES	$95	$71	$162	$90
40130 - SUPPLEMENTAL TAXES	$3,483	$3,176	$2,761	$2,220
40070 - TIMBER YIELD TAX	$4,155	$2,813	$3,216	$4,025
40060 - USE TAX	$300,030	$303,747	$22,071	$259,710
TAX REVENUE TOTAL	**$481,946**	**$490,534**	**$222,771**	**$446,265**
TRANSFERS				
480000 - TRANSFER	$4,976	$5,920	$3,553	$35,000
48000 - TRANSFER-IN	$240,414	$538,058	$338,898	$336,000
48021 - TRF IN - ARPA FUNDS	$253,000	–	–	$0
48100 - TRF IN DISASTER	$406,322	–	$408,335	$0
48005 - TRANSFER-IN5	–	–	$200,412	$0
TRANSFERS TOTAL	**$904,712**	**$543,978**	**$951,199**	**$371,000**
USE OF MONEY & PROPERTY				
43000 - INTEREST INCOME LEASE	–	-$2,878	–	$0
43010 - INTEREST-INVESTED FUNDS	$312,936	$485,519	$558,113	$330,522
43020 - RENTS & CONCESSIONS	$48,837	$50,259	$50,271	$40,000
43998 - UNREALZED GAINS/LOSSES	$101,421	$104,927	–	$0
USE OF MONEY & PROPERTY TOTAL	**$463,194**	**$637,827**	**$608,385**	**$370,522**
REVENUES TOTAL	**$16,737,138**	**$16,715,022**	**$15,835,966**	**$24,285,494**
Expenses				
FIXED ASSETS				
540110 - CAPITAL IMPROVEMENTS	–	–	–	$143,000
548210 - CHESTER TRF ST RECYCLE FC	–	$36,688	–	$15,000
549500 - COMPUTER HARDWARE	–	–	$0	$10,000
543260 - DOORS	–	–	–	$35,000
548211 - E.QUINCY TRF ST RECYCLE	–	–	–	$70,000
542600 - EQUIPMENT	–	–	–	$106,000
548212 - GRAEAGLE TRF ST RECYCLE	–	–	–	$60,000
545310 - LK DAVIS CONSTR PROJ	–	–	–	$30,000
54050 - OFFICE EQUIPMENT	–	–	–	$60,000
541900 - PW INDUSTRIAL EQUIP	$491,853	$27,132	$202,782	$710,000
548213 - DELLEKER TRF ST	–	–	–	$15,000
FIXED ASSETS TOTAL	**$491,853**	**$63,820**	**$202,782**	**$1,254,000**
OTHER CHARGES				
530608 - COMUPTER SUPPORT	$9,000	$10,500	$11,301	$14,000
53200 - CONTRIB.TO OTHER AGNCY.	$278,733	$175,250	$112,806	$71,918
532500 - RIGHT OF WAY	$1,950	$950	$500	$40,000
530601 - WE601 REG TRNS PLNNING	$5,257	$65,222	$41,096	$19,425
530602 - WE602 TRSN SYS PLN& MNG	$63,802	$67,118	$90,485	$96,330
530603 - WE603 ADMN & COORD	$103,463	$97,208	$113,420	$96,600
530604 - WE604 TRNS SUPP TDA	$69,122	$39,997	$66,756	$40,000
530605 - WE605 POLICY & PROCEDURE	$10,689	–	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
530609 - WE609 BICYCLE	$231,190	$344,773	$45,653	$190,000
530610 - WE610-OVRLL WRK PROG	$26,012	–	–	$0
OTHER CHARGES TOTAL	**$799,219**	**$801,018**	**$482,016**	**$568,273**
SALARIES & BENEFITS				
51121 - BOOT ALLOWANCE	$18,900	$18,556	$24,768	$30,600
51110 - COMPENSATION INSURANCE	$210,803	$163,912	$236,261	$339,076
51100 - FICA/MEDICARE OASDI	$249,044	$269,025	$276,876	$313,112
51090 - GROUP INSURANCE	$592,667	$677,138	$817,469	$940,272
51150 - LIFE INSURANCE	$334	$293	$273	$370
51081 - OPEB LIABILITY	$140,312	$142,479	$136,929	$158,445
51020 - OTHER WAGES	$106,322	$121,617	$133,607	$140,000
51060 - OVERTIME PAY	$221,961	$122,763	$127,090	$150,000
51200 - PER DIEM	$11,531	$3,600	$3,500	$6,000
51000 - REGULAR WAGES	$2,870,680	$3,186,023	$3,295,230	$4,061,716
51080 - RETIREMENT	$256,745	$821,103	$891,880	$979,524
51123 - TOOL ALLOWANCE	$6,000	$4,925	$4,379	$7,500
51070 - UNEMPLOYMENT INSURANCE	$13,975	$11,589	$10,509	$10,572
SALARIES & BENEFITS TOTAL	**$4,699,276**	**$5,543,024**	**$5,958,769**	**$7,137,187**
SERVICES & SUPPLIES				
527900 - ADMINISTRATION	$167,802	$173,473	$166,733	$175,000
524768 - BUS YARD	$697	–	–	$0
524601 - CARB COMPLIANCE EXP	–	$2,039	$8,056	$9,000
520202 - CELL PHONE SERVICE	$1,411	$1,477	$1,511	$2,000
529874 - CHAINS, VEHICLE	$49,358	$62,409	$162	$70,000
528500 - CHESTER DIVERSION DAM	$7,935	$11,863	$2,187	$25,000
524765 - CHIP SEAL	$78,620	$94,078	$162,371	$0
521850 - CLOSURE/POST CLOSURE	–	–	–	$10,000
524764 - COLD MIX	$68,035	$184,376	$163,443	$230,000
529851 - COMPUTER HARDWARE/SUPPL	$14,069	$1,917	$3,676	$10,000
52846 - CONTRI FOR BUS	$570,872	–	$36,161	$597,000
520230 - COPY CHARGES	$528	$439	$554	$1,150
520250 - COPY MACHINE LEASE	$2,985	$8,763	$7,898	$11,000
520980 - CUTTING EDGES -SUPPLY	$29,419	$23,272	$5,271	$40,000
524304 - DIGITAL CAMERA	–	–	$143	$500
527802 - ELECTRIC CHARGES	$75,712	$70,022	$80,443	$80,000
520900 - EQUIPMENT MAINTENANCE	$390,979	$350,722	$511,797	$490,000
523800 - EQUIP RENT/LEASE	$9,915	–	–	$20,000
521102 - FUEL - VEHICLE	$590,223	$461,924	$409,201	$600,000
520400 - HOUSEHOLD EXPENSE	$12,168	$12,913	$13,431	$14,000
520500 - INSURANCE	$8,472	$9,865	$9,724	$10,000
520203 - INTERNET SERVICE	$6,562	$8,715	$11,211	$12,000
525119 - LIABILITY SELF-FUND INSURANCE	$188,742	$136,831	$147,355	$241,953
529550 - LOAN REPAYMENT	–	$100,000	–	$0
521300 - MAINT.-BLDG. & GROUNDS	$9,614	$13,639	$43,383	$39,500
521600 - MEMBERSHIPS/ANNUAL DUES	$3,907	$3,859	$3,790	$4,850
521700 - MISC EXPENSES	-$181	–	–	$0
521800 - OFFICE EXPENSE	$10,515	$6,868	$6,064	$12,350
521230 - OFFICE FURNITURE/EQUIP	$1,078	$2,070	$412	$1,000
521104 - OIL, GREASE, LUBES--FLEET	$29,482	$39,430	$28,681	$30,000
528000 - OPERATIONS	$621	$584	$839	$2,000
525000 - OVERHEAD	$260,112	$385,957	$13	$612,346
524766 - PAINT HWY/BEADS	$48,171	$92,610	$92,944	$85,000
520220 - PAPER/PAPER SUPPLIES	$400	$90	–	$500
524763 - PAVING MATERIAL	$91,910	$279,972	$181,415	$330,000
520201 - PHONE - LAND LINE (S)	$8,020	$8,265	$9,245	$10,300
520210 - POSTAGE/SHIP, MAIL COST	$4,372	$1,343	$1,650	$2,100

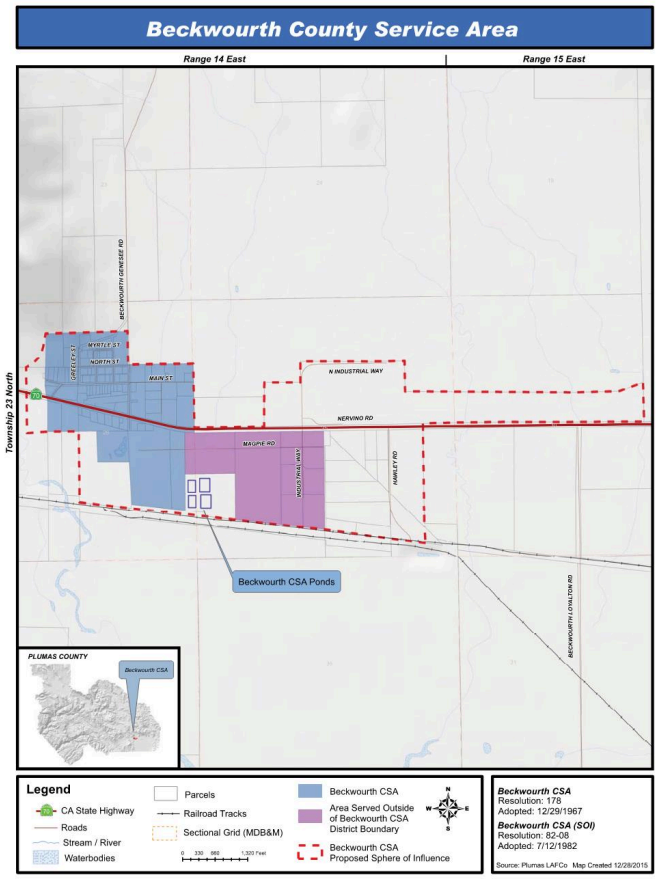
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
521107 - PRE-EMPLOYMENT COSTS	$230	–	–	$400
521820 - PRINTER	$624	$225	$86	$1,000
520234 - PRINTER SUPPLIES	$1,439	$1,973	$3,432	$3,700
52190 - PROFESSIONAL SERVICES	$94,829	$300,954	$272,621	$170,000
521900 - PROFESSIONAL SVC	$1,900,719	$2,072,687	$1,882,500	$9,447,307
521902 - PROFESSIONAL SVC - GRANT	$2,834	–	–	$0
527803 - PROPANE/OTHR HEATING FUEL	$136,752	$104,433	$94,435	$130,000
523700 - PUBLICATIONS-LEGAL NOTICE	$630	$709	$128	$4,250
52896 - PUBLIC TRANSIT	$1,513,815	$1,392,725	$1,997,483	$1,862,957
526003 - RADIO/PHONE -MOBILE	–	–	$1,965	$12,000
521220 - RECLMTN MINE-ROCKY PNT	$5,257	$5,312	$1,997	$21,000
521210 - RECLMTN MINE-WILLOW CRK	$5,069	$5,123	$1,997	$21,000
520407 - REFUSE DISPOSAL	$10,950	$11,410	$12,078	$12,000
524200 - RENTS/LEASES STRUCTURES	$34,302	$33,815	$32,079	$40,100
520940 - SAFETY EQUIPMENT/EXPENSES	$5,636	$3,892	$2,920	$5,000
524760 - SALT	$14,760	$6,599	$2,328	$23,660
524761 - SAND	$62,559	$85,222	$80,941	$60,000
524767 - SIGNS	$40,686	$38,495	$41,278	$50,000
524300 - SMALL TOOLS/INSTRUMENTS	$9,480	$14,326	$12,829	$17,000
520410 - SOFTWARE LICENSE	$24,182	$19,130	$35,374	$45,500
524400 - SPECIAL DEPARTMENT EXPENSE	$149,291	$163,593	$240,459	$207,000
525500 - TAX ADMIN FEE	$4,177	$4,115	$4,115	$4,422
529800 - TIRES, VEHCILE	$20,118	$29,832	$66,244	$30,000
520226 - TONER/COPY MACH SUPPL	$942	$108	–	$600
527000 - TRAINING	–	$1,589	$3,590	$9,000
527400 - TRAVEL- IN COUNTY	$7	–	–	$200
527500 - TRAVEL- OUT OF COUNTY	$2,735	$4,973	$5,483	$13,250
527800 - UTILITIES	$122,787	$135,263	$165,033	$162,500
527807 - WATER/SEWER CHARGES	$307,422	$263,019	$281,408	$325,000
522150 - WELL TESTING PROF SVC	$1,048	$2,408	$4,229	$4,500
SERVICES & SUPPLIES TOTAL	**$7,215,806**	**$7,251,715**	**$7,356,799**	**$16,461,895**
TRANSFERS				
570000 - TRANSFERS IN/OUT--IT	–	–	–	$18,897
580000 - TRANSFER	$835,318	$295,558	$120,639	$283,306
580001 - TRANSFER	$79,151	$56,863	$164,691	$28,000
58000 - TRANSFER-OUT	$46,683	–	–	$0
580717 - TRF-GRN WST INTR DPT CST	$58,413	$57,267	$72,407	$75,000
TRANSFERS TOTAL	**$1,019,564**	**$409,688**	**$357,737**	**$405,203**
EXPENSES TOTAL	**$14,225,718**	**$14,069,264**	**$14,358,104**	**$25,826,558**
Surplus (Deficit)	$2,511,420	$2,645,758	$1,477,862	-$1,541,064

BECKWOURTH COUNTY SERVICE AREA (CSA)

Fund: 0206 Beckwourth County Service Area
Budget Unit: 26080 - Beckwourth County Service Area
Function: 09 - District Function
Activity: 99 - District Activity

DESCRIPTION

Beckwourth CSA is a County Service Area managed by Engineering Department staff. This District provides sewer disposal service to customers in the district.



REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

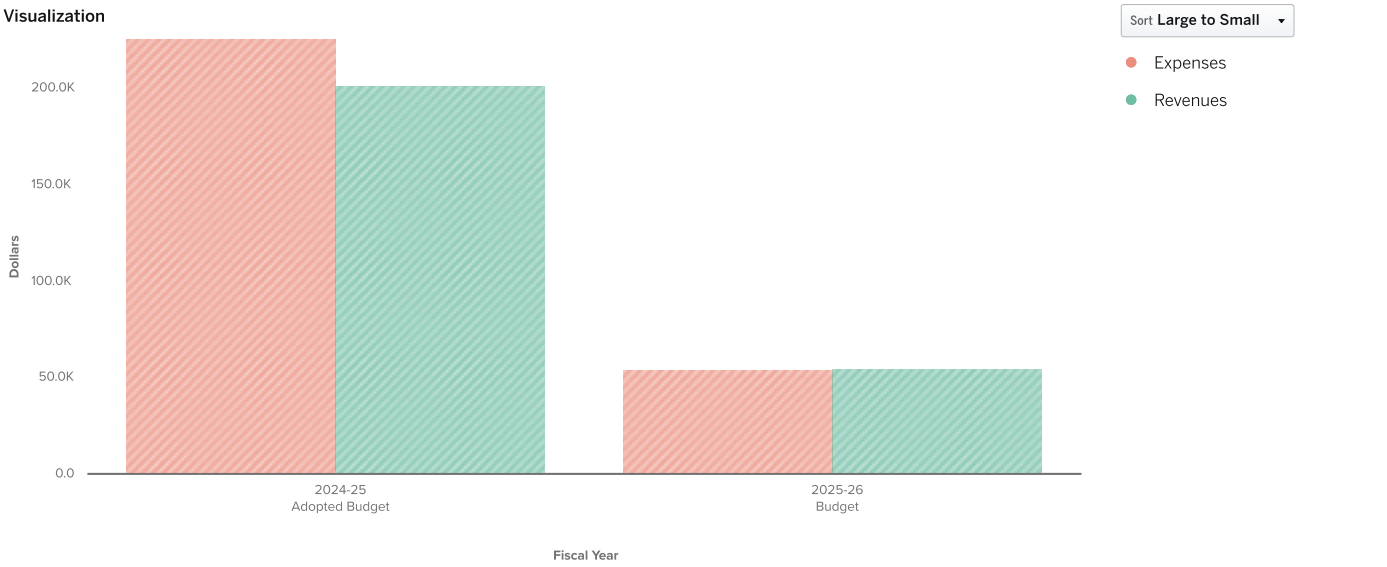
Back History Reset

Broken down by

Types

Beckwourth CSA Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45250 - SERVICE CHARGES	$34,709	$36,597	$38,582	$41,000
CHARGES FOR SERVICES TOTAL	**$34,709**	**$36,597**	**$38,582**	**$41,000**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$3,304	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$120,060	$135,578	$157,928	$0
OTHER REVENUE TOTAL	**$123,364**	**$135,578**	**$157,928**	**$0**
STATE & FEDERAL AID				
44230 - STATE-HOMEOWNERS PROP.TAX	$67	$57	$56	$70
STATE & FEDERAL AID TOTAL	**$67**	**$57**	**$56**	**$70**
TAX REVENUE				
40010 - CURRENT SECURED TAXES	$10,881	$10,715	$11,011	$10,000
40020 - CURRENT UNSECURED TAXES	$293	$308	$275	$300
40040 - PRIOR UNSECURED TAXES	$7	$4	$10	$10
40130 - SUPPLEMENTAL TAXES	$239	$194	$169	$200
40070 - TIMBER YIELD TAX	$16	$11	$13	$25
TAX REVENUE TOTAL	**$11,436**	**$11,233**	**$11,478**	**$10,535**
TRANSFERS				
48000 - TRANSFER-IN	–	$294,596	–	$0
TRANSFERS TOTAL	**–**	**$294,596**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$3,357	$2,423	$2,420	$3,000
43998 - UNREALZED GAINS/LOSSES	$1,378	$612	–	$0
USE OF MONEY & PROPERTY TOTAL	**$4,735**	**$3,035**	**$2,420**	**$3,000**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
REVENUES TOTAL	**$174,311**	**$481,096**	**$210,464**	**$54,605**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$90	$81	$156	$202
51100 - FICA/MEDICARE OASDI	$1,106	$1,102	$1,106	$1,148
51020 - OTHER WAGES	$14,455	$14,400	$14,455	$15,000
51070 - UNEMPLOYMENT INSURANCE	$236	$238	$273	$16
SALARIES & BENEFITS TOTAL	**$15,888**	**$15,821**	**$15,990**	**$16,366**
SERVICES & SUPPLIES				
525119 - LIABILITY SELF-FUND INSURANCE	$67	$112	$172	$200
529550 - LOAN REPAYMENT	–	$100,000	–	$0
521800 - OFFICE EXPENSE	$301	$184	$167	$300
525000 - OVERHEAD	$1,835	$845	–	$656
520201 - PHONE - LAND LINE (S)	$293	$343	$409	$300
520210 - POSTAGE/SHIP, MAIL COST	$645	$551	$568	$500
521900 - PROFESSIONAL SVC	$155,237	$342,075	$4,839	$8,000
524400 - SPECIAL DEPARTMENT EXPENSE	$11,956	$29,887	$7,370	$8,000
525500 - TAX ADMIN FEE	$252	$238	$238	$300
527800 - UTILITIES	$2,410	$1,749	$1,788	$1,500
SERVICES & SUPPLIES TOTAL	**$172,997**	**$475,983**	**$15,551**	**$19,756**
TRANSFERS				
580001 - TRANSFER	$47,179	$45,556	$161,382	$18,000
TRANSFERS TOTAL	**$47,179**	**$45,556**	**$161,382**	**$18,000**
EXPENSES TOTAL	**$236,063**	**$537,361**	**$192,923**	**$54,122**
Surplus (Deficit)	-$61,752	-$56,265	$17,540	$483

CRESCENT MILLS LIGHTING DISTRICT

Fund: 0202 Crescent Mills Lighting
Budget Unit: 26020 - Crescent Mills Lighting District
Function: 09 - District Function
Activity: 99 - District Activity

DESCRIPTION

Crescent Mills is a dependent lighting district managed by Engineering Department staff. This District provides street lighting for the community of Crescent Mills and is funded by property taxes and Road Department contributions.

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

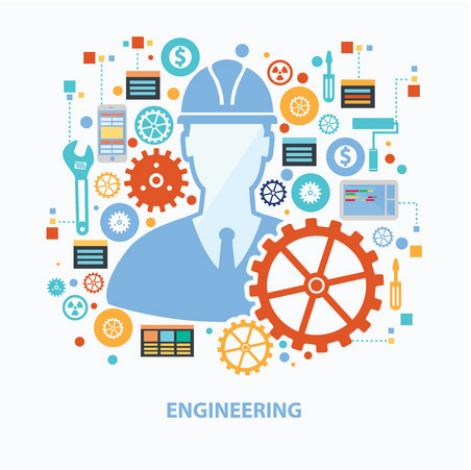
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44230 - STATE-HOMEOWNERS PROP.TAX	$5	$4	$4	$5
STATE & FEDERAL AID TOTAL	**$5**	**$4**	**$4**	**$5**
TAX REVENUE				
40010 - CURRENT SECURED TAXES	$823	$841	$899	$800
40020 - CURRENT UNSECURED TAXES	$21	$24	$21	$20
40040 - PRIOR UNSECURED TAXES	$0	$0	$1	$0
40130 - SUPPLEMENTAL TAXES	$17	$15	$13	$20
TAX REVENUE TOTAL	**$861**	**$881**	**$935**	**$840**
TRANSFERS				
48000 - TRANSFER-IN	$1,000	$1,000	–	$0
TRANSFERS TOTAL	**$1,000**	**$1,000**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$453	$469	$507	$300
43998 - UNREALZED GAINS/LOSSES	$149	$116	–	$0
USE OF MONEY & PROPERTY TOTAL	**$602**	**$585**	**$507**	**$300**
REVENUES TOTAL	**$2,468**	**$2,470**	**$1,446**	**$1,145**
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	$1,533	-$178	–	-$800
525500 - TAX ADMIN FEE	$21	$19	$19	$22
527800 - UTILITIES	$664	$857	$745	$1,000
SERVICES & SUPPLIES TOTAL	**$2,218**	**$698**	**$765**	**$222**
TRANSFERS				
580000 - TRANSFER	$2,388	$1,178	$102	$2,000
TRANSFERS TOTAL	**$2,388**	**$1,178**	**$102**	**$2,000**
EXPENSES TOTAL	**$4,606**	**$1,877**	**$867**	**$2,222**
Surplus (Deficit)	-$2,138	$593	$579	-$1,077

ENGINEERING

Fund: 0001 General
Budget Unit: 20210 - Engineering
Function: 01 - General Government
Activity: 16 - Other General

DESCRIPTION

The Engineering Department is tasked with a multitude of responsibilities including, but not limited to project development and mapping, map checking, code compliance of infrastructure improvements, Fire Safe Driveways, surveying, subdivision map act, large format copier/scanner service, as well as management of independent special districts.



REVENUE VS. EXPENDITURE

POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Recording Secretary	0.5	0	0	0	0
Senior Engineering Technician OR Engineering Technician I/II	1	1	1	1	1
Fiscal & Technical Service Assistant I/II/III	1	0	0	0	0
Management Analyst I/II	0	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**2.5**	**2**	**2**	**2**	**2**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45424 - ENGINEERING COPIES	$7,046	$7,550	$8,069	$7,000
45060 - ENGINEERING SERVICES .	$28,038	$24,847	$33,928	$28,000
45200 - OTHR SVC OR SVC TO CRTS	$25,245	$16,619	$16,571	$20,000
CHARGES FOR SERVICES TOTAL	**$60,329**	**$49,016**	**$58,569**	**$55,000**
TRANSFERS				
480000 - TRANSFER	$4,976	$5,920	$3,553	$0
48000 - TRANSFER-IN	$18,072	$18,407	$13,538	$26,000
48005 - TRANSFER-IN5	–	–	$3,712	$0
TRANSFERS TOTAL	**$23,048**	**$24,328**	**$20,803**	**$26,000**
USE OF MONEY & PROPERTY				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
43010 - INTEREST-INVESTED FUNDS	$88	$108	$108	$100
USE OF MONEY & PROPERTY TOTAL	**$88**	**$108**	**$108**	**$100**
REVENUES TOTAL	**$83,465**	**$73,451**	**$79,479**	**$81,100**
Expenses				
SALARIES & BENEFITS				
51121 - BOOT ALLOWANCE	$450	$450	$600	$600
51110 - COMPENSATION INSURANCE	$1,696	$504	$1,035	$1,417
51100 - FICA/MEDICARE OASDI	$8,105	$9,091	$10,009	$11,292
51090 - GROUP INSURANCE	$18,073	$23,847	$20,503	$16,228
51081 - OPEB LIABILITY	$4,757	$4,830	$4,642	$5,371
51060 - OVERTIME PAY	–	$203	–	$0
51000 - REGULAR WAGES	$108,054	$117,731	$130,820	$146,922
51080 - RETIREMENT	$9,573	$28,940	$31,279	$35,442
51070 - UNEMPLOYMENT INSURANCE	$212	$201	$177	$177
SALARIES & BENEFITS TOTAL	**$150,919**	**$185,798**	**$199,064**	**$217,449**
SERVICES & SUPPLIES				
520230 - COPY CHARGES	$495	$439	$385	$650
520250 - COPY MACHINE LEASE	–	$4,888	$4,808	$6,000
525119 - LIABILITY SELF-FUND INSURANCE	$1,254	$1,358	$1,503	$1,395
521800 - OFFICE EXPENSE	$957	$480	$388	$800
521230 - OFFICE FURNITURE/EQUIP	$471	–	–	$0
525000 - OVERHEAD	–	–	–	$51,719
520220 - PAPER/PAPER SUPPLIES	$400	$90	–	$500
520210 - POSTAGE/SHIP, MAIL COST	$188	$146	$898	$300
521900 - PROFESSIONAL SVC	$2,942	$5,060	$3,232	$5,000
520410 - SOFTWARE LICENSE	–	–	$352	$500
520226 - TONER/COPY MACH SUPPL	$942	$108	–	$600
527400 - TRAVEL- IN COUNTY	$7	–	–	$50
527500 - TRAVEL- OUT OF COUNTY	–	–	$1,503	$750
SERVICES & SUPPLIES TOTAL	**$7,656**	**$12,570**	**$13,068**	**$68,264**
TRANSFERS				
580000 - TRANSFER	$9,252	$13,112	$13,683	$15,000
TRANSFERS TOTAL	**$9,252**	**$13,112**	**$13,683**	**$15,000**
EXPENSES TOTAL	**$167,827**	**$211,479**	**$225,815**	**$300,713**
Surplus (Deficit)	-$84,362	-$138,028	-$146,336	-$219,613

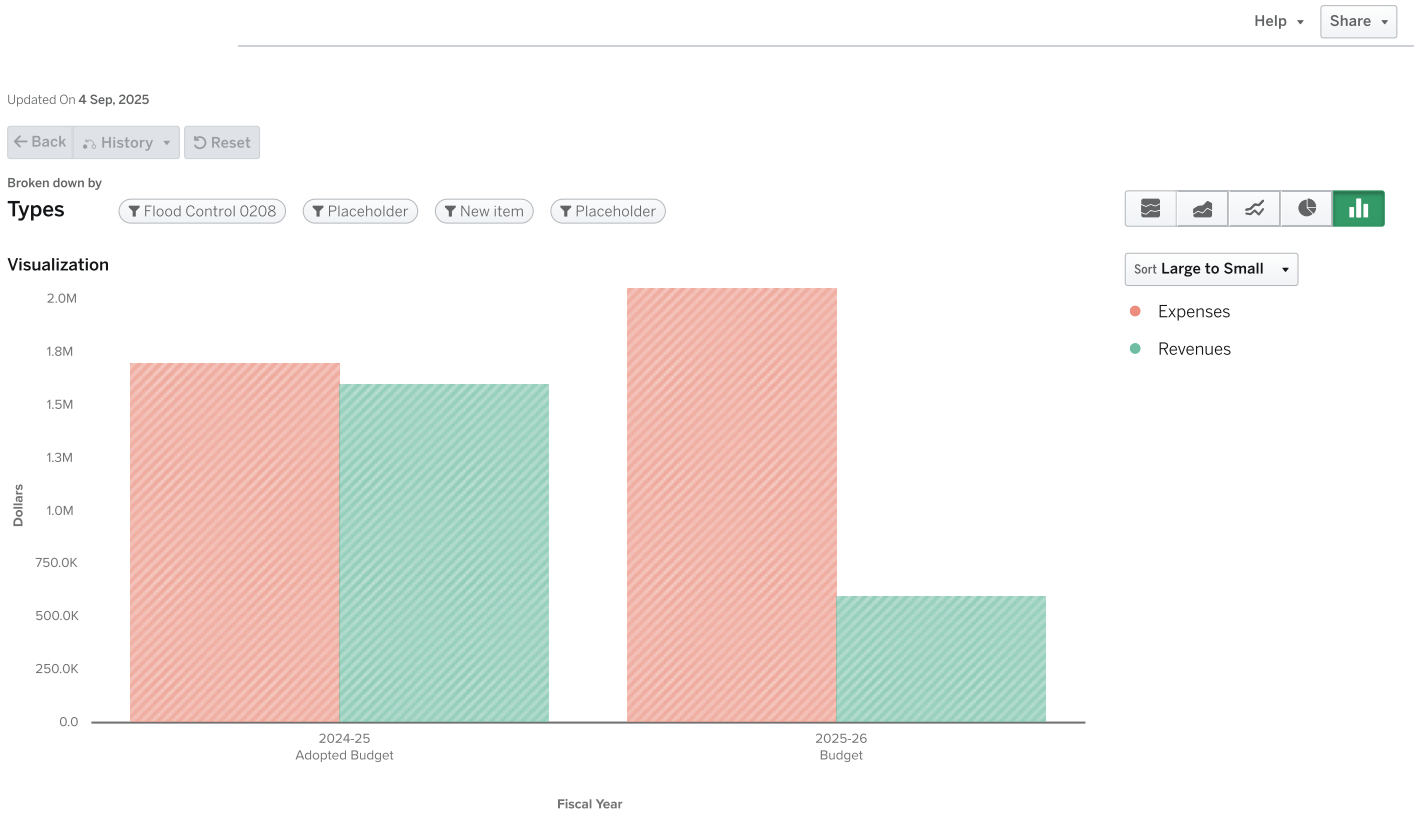
FLOOD CONTROL 0208

Fund: 0208 Flood Control 0208
Budget Unit: 26100 - Flood Control 0208
Function: 09 - District Function
Activity: 99 - District Activity

DESCRIPTION

Flood Control and Water Conservation District primarily manages the maintenance responsibility of the Chester Diversion Dam and administers the State Water Project for Plumas county including payment of State Water Allocation and invoicing of County water customers. A small amount of funding comes from property taxes.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45500 - WATER SERVICE FEE	$162,385	$211,809	$112,712	$408,000
45500P - WATER SERVICE FEE	$2,599	$0	–	$0
CHARGES FOR SERVICES TOTAL	**$164,984**	**$211,809**	**$112,712**	**$408,000**
OTHER REVENUE				
46607 - OTHER MISCELLANEOUS	$1,000,000	$1,000,000	$1,374,625	$0
46251 - REIMBURSEMENTS/REFUNDS	$27,652	$32,979	$35,868	$15,000
OTHER REVENUE TOTAL	**$1,027,652**	**$1,032,979**	**$1,410,493**	**$15,000**
STATE & FEDERAL AID				
44230 - STATE-HOMEOWNERS PROP.TAX	$646	$622	$609	$500
STATE & FEDERAL AID TOTAL	**$646**	**$622**	**$609**	**$500**
TAX REVENUE				
40010 - CURRENT SECURED TAXES	$115,942	$120,084	$130,051	$120,000
40020 - CURRENT UNSECURED TAXES	$2,834	$3,366	$3,014	$3,000
40040 - PRIOR UNSECURED TAXES	$63	$48	$108	$50
40130 - SUPPLEMENTAL TAXES	$2,315	$2,124	$1,847	$1,000
40070 - TIMBER YIELD TAX	$2,757	$1,866	$2,134	$3,000
TAX REVENUE TOTAL	**$123,910**	**$127,489**	**$137,154**	**$127,050**
TRANSFERS				
48000 - TRANSFER-IN	–	–	$145,000	$0
TRANSFERS TOTAL	**–**	**–**	**$145,000**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$29,066	$52,089	$77,104	$50,000
43998 - UNREALZED GAINS/LOSSES	$9,223	$10,071	–	$0
USE OF MONEY & PROPERTY TOTAL	**$38,288**	**$62,159**	**$77,104**	**$50,000**
REVENUES TOTAL	**$1,355,481**	**$1,435,057**	**$1,883,072**	**$600,550**
Expenses				
FIXED ASSETS				
545310 - LK DAVIS CONSTR PROJ	–	–	–	$30,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$30,000**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$78	$60	$59	$14
51070 - UNEMPLOYMENT INSURANCE	$8	$5	$2	$1
SALARIES & BENEFITS TOTAL	**$86**	**$65**	**$61**	**$15**
SERVICES & SUPPLIES				
527900 - ADMINISTRATION	$62,869	$57,746	$71,042	$75,000
528500 - CHESTER DIVERSION DAM	$7,935	$11,863	$2,187	$25,000
525119 - LIABILITY SELF-FUND INSURANCE	$58	$53	$25	$12
528000 - OPERATIONS	$621	$584	$839	$2,000
525000 - OVERHEAD	$8,555	$20,611	–	$25,591
521900 - PROFESSIONAL SVC	–	–	$182,293	$1,533,000
525500 - TAX ADMIN FEE	$2,866	$2,816	$2,816	$3,000
527500 - TRAVEL- OUT OF COUNTY	$0	–	–	$2,000
527807 - WATER/SEWER CHARGES	$300,921	$256,956	$274,048	$315,000
SERVICES & SUPPLIES TOTAL	**$383,825**	**$350,629**	**$533,249**	**$1,980,603**
TRANSFERS				
580000 - TRANSFER	$734,623	$148,699	$24,354	$45,000
TRANSFERS TOTAL	**$734,623**	**$148,699**	**$24,354**	**$45,000**
EXPENSES TOTAL	**$1,118,534**	**$499,392**	**$557,663**	**$2,055,618**
Surplus (Deficit)	$236,947	$935,665	$1,325,409	-$1,455,068

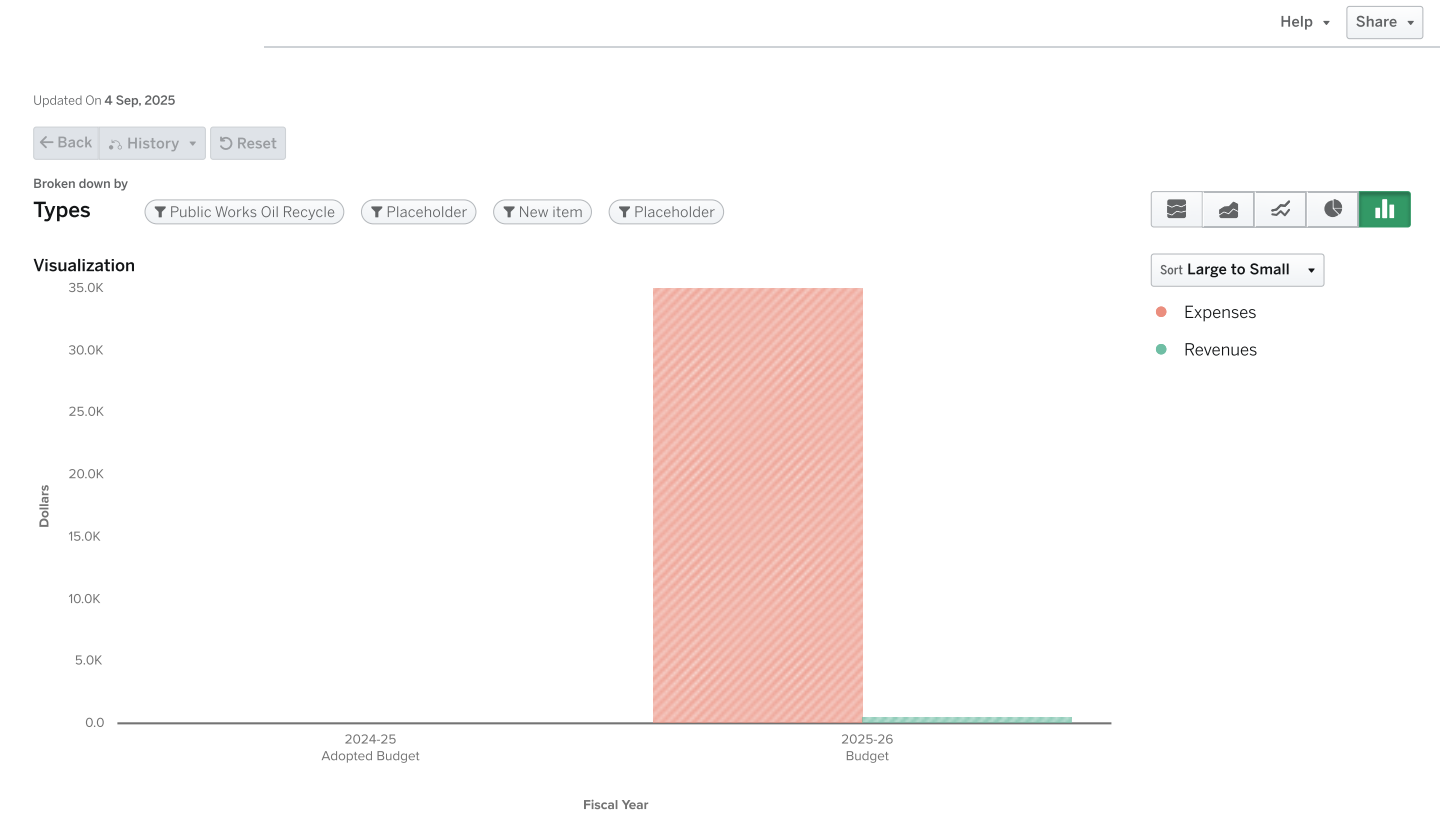
OIL RECYCLE GRANT

Fund: 0057 Solid Waste Grants (Public Works)
Budget Unit: 20704 - Oil Recycle Grant
Function: 03 - Public Ways & Facilities
Activity: 22 - Public Ways

DESCRIPTION

Appropriate expenditures in FY25/26 are needed to spend down the remaining cash balance in this fund so it can be closed and made inactive.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$366	–	–	$0
OTHER REVENUE TOTAL	**$366**	**–**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$787	$557	$603	$622
USE OF MONEY & PROPERTY TOTAL	**$787**	**$557**	**$603**	**$622**
REVENUES TOTAL	**$1,153**	**$557**	**$603**	**$622**
Expenses				
SERVICES & SUPPLIES				
521700 - MISC EXPENSES	-$10,000	–	–	$0
525000 - OVERHEAD	–	$124	–	$0
SERVICES & SUPPLIES TOTAL	**-$10,000**	**$124**	**–**	**$0**
TRANSFERS				
580000 - TRANSFER	–	–	–	$35,000
TRANSFERS TOTAL	**–**	**–**	**–**	**$35,000**
EXPENSES TOTAL	**-$10,000**	**$124**	**–**	**$35,000**
Surplus (Deficit)	$11,153	$433	$603	-$34,378

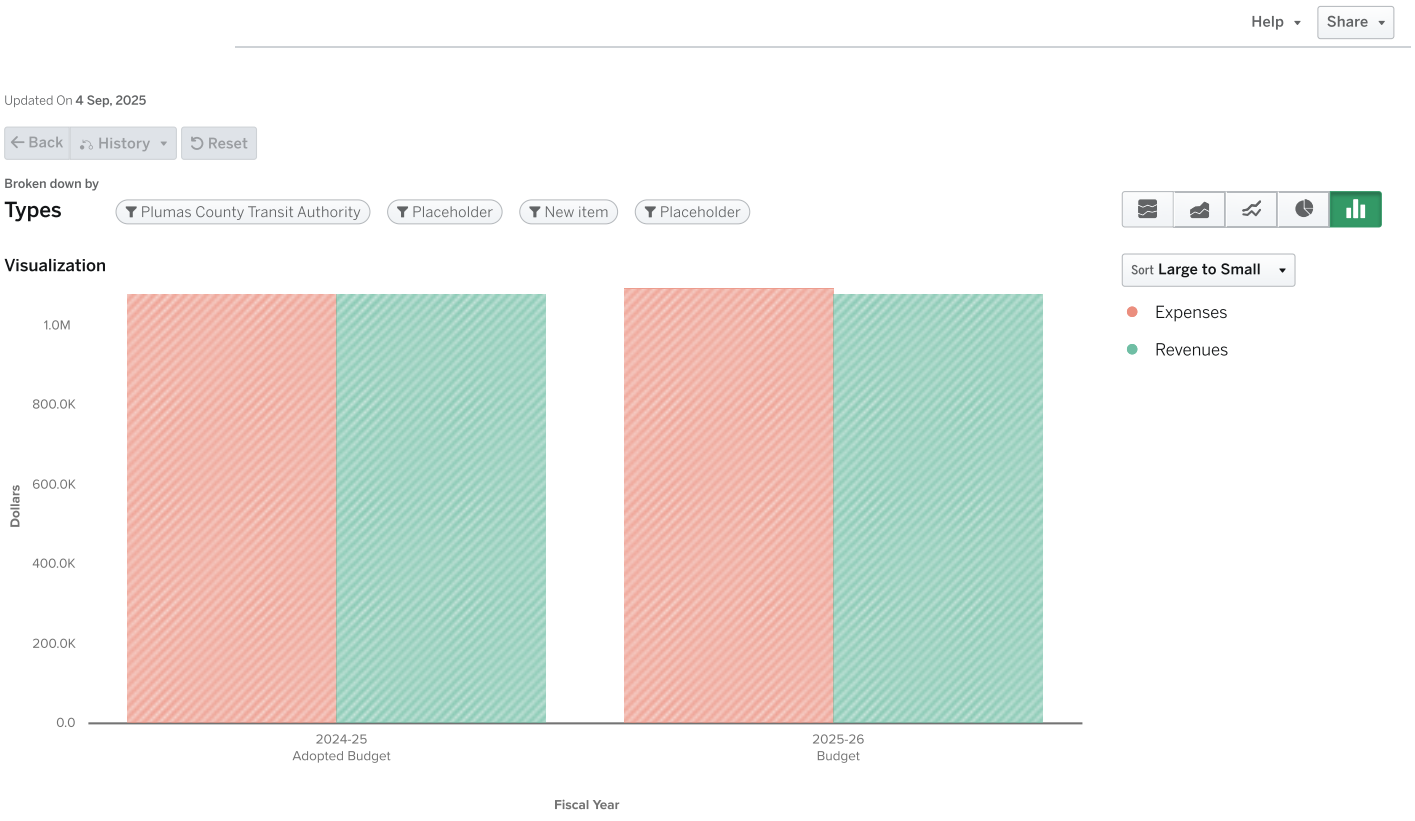
PLUMAS COUNTY TRANSIT AUTHORITY

Fund: 0115 Plumas County Transit Authority
Budget Unit: 20481 - Plumas County Transit Authority
Function: 03 - Public Ways & Facilities
Activity: 22 - Public Ways

DESCRIPTION

This is a congregate fund through which the County's 3rd Party Operator for the transit system is funded. Funding is from the Local Transportation Plan, Planning Programming & Monitoring, Transit Assistance Trust, Local Transportation District, and Local Transportation Fund 1/4%.

REVENUE VS. EXPENDITURE



BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$829,234	$903,912	$926,098	$1,084,407
OTHER REVENUE TOTAL	**$829,234**	**$903,912**	**$926,098**	**$1,084,407**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$2,940	$1,731	–	$0
USE OF MONEY & PROPERTY TOTAL	**$2,940**	**$1,731**	**–**	**$0**
REVENUES TOTAL	**$832,174**	**$905,643**	**$926,098**	**$1,084,407**
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	–	–	–	$9,685
521900 - PROFESSIONAL SVC	$829,234	$903,912	$926,098	$1,084,407
SERVICES & SUPPLIES TOTAL	**$829,234**	**$903,912**	**$926,098**	**$1,094,092**
EXPENSES TOTAL	**$829,234**	**$903,912**	**$926,098**	**$1,094,092**
Surplus (Deficit)	$2,940	$1,731	$0	-$9,685

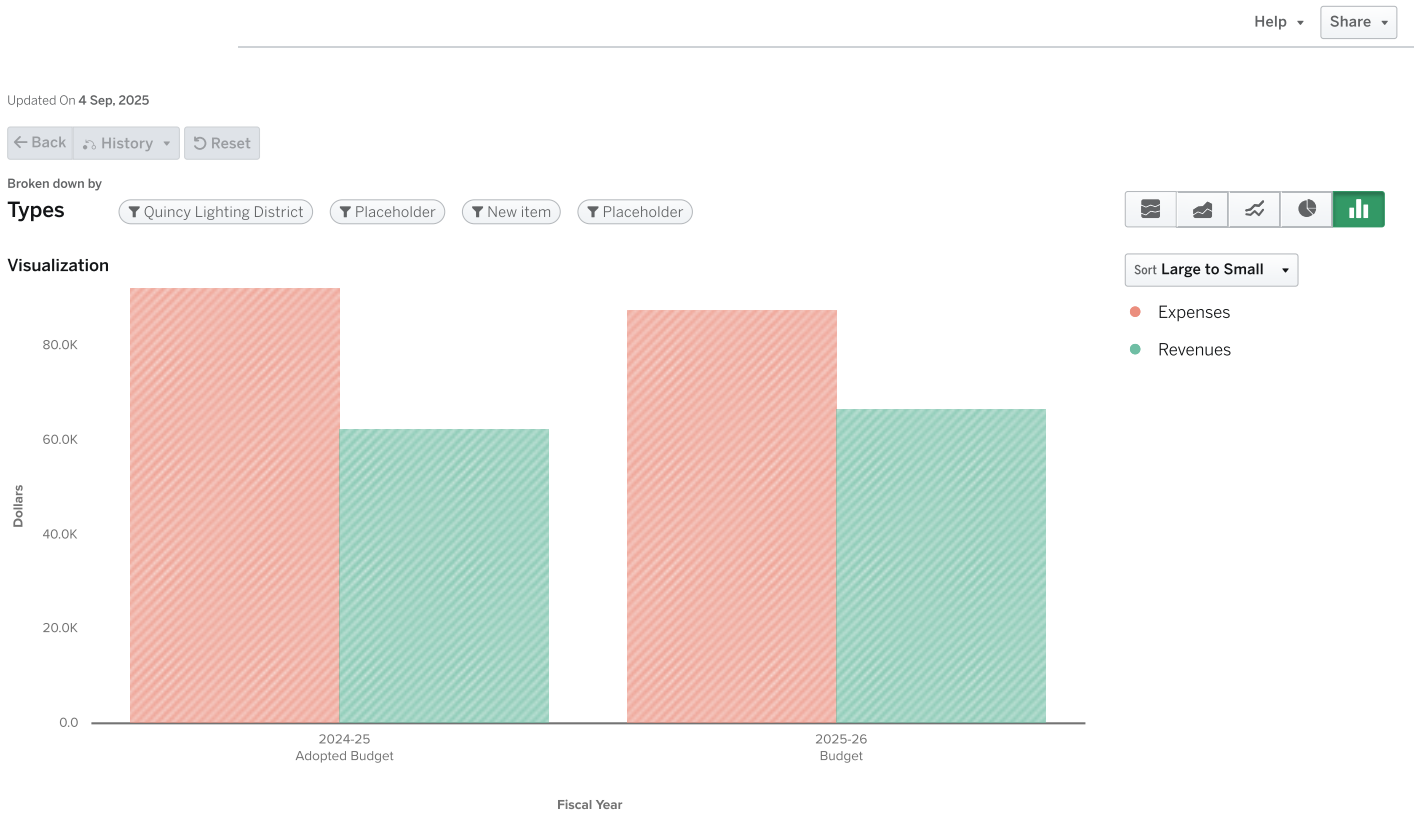
QUINCY LIGHTING DISTRICT

Fund: 0204 Quincy Lighting
Budget Unit: 26040 - Quincy Lighting District
Function: 09 - District Function
Activity: 99 - District Activity

DESCRIPTION

Quincy Lighting District is a dependent lighting district managed by Engineering Department staff. This District provides street lighting for the community of Quincy and is funded by property taxes and Road Department contributions.

REVENUE VS. EXPENDITURE



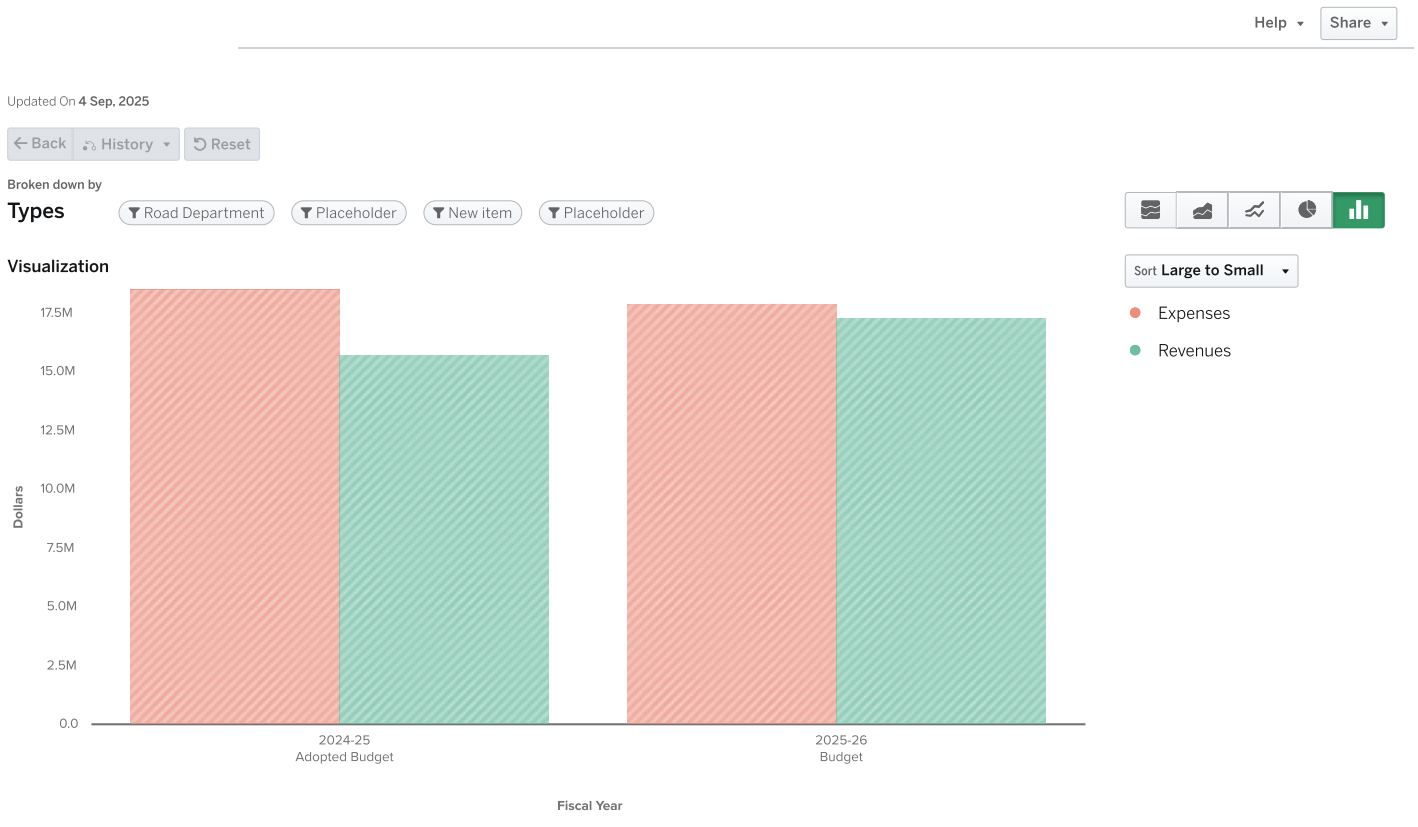
BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44230 - STATE-HOMEOWNERS PROP.TAX	$254	$247	$242	$250
STATE & FEDERAL AID TOTAL	**$254**	**$247**	**$242**	**$250**
TAX REVENUE				
40010 - CURRENT SECURED TAXES	$42,275	$44,052	$48,091	$45,000
40020 - CURRENT UNSECURED TAXES	$1,116	$1,336	$1,196	$1,100
40040 - PRIOR UNSECURED TAXES	$25	$19	$43	$30
40130 - SUPPLEMENTAL TAXES	$912	$843	$733	$1,000
TAX REVENUE TOTAL	**$44,327**	**$46,249**	**$50,063**	**$47,130**
TRANSFERS				
48000 - TRANSFER-IN	$36,000	$18,000	–	$18,000
TRANSFERS TOTAL	**$36,000**	**$18,000**	**–**	**$18,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$2,388	$2,034	$1,913	$1,500
43998 - UNREALZED GAINS/LOSSES	$737	$625	–	$0
USE OF MONEY & PROPERTY TOTAL	**$3,124**	**$2,659**	**$1,913**	**$1,500**
REVENUES TOTAL	**$83,706**	**$67,155**	**$52,218**	**$66,880**
Expenses				
SERVICES & SUPPLIES				
521300 - MAINT.-BLDG. & GROUNDS	–	–	$6,288	$8,000
525000 - OVERHEAD	$739	$120	–	-$196
524400 - SPECIAL DEPARTMENT EXPENSE	–	$800	–	$1,000
525500 - TAX ADMIN FEE	$1,039	$1,042	$1,042	$1,100
527800 - UTILITIES	$53,586	$63,023	$69,378	$70,000
SERVICES & SUPPLIES TOTAL	**$55,363**	**$64,985**	**$76,707**	**$79,904**
TRANSFERS				
580000 - TRANSFER	$0	–	$3,062	$8,000
580001 - TRANSFER	$27,845	$6,690	–	$0
TRANSFERS TOTAL	**$27,845**	**$6,690**	**$3,062**	**$8,000**
EXPENSES TOTAL	**$83,208**	**$71,675**	**$79,769**	**$87,904**
Surplus (Deficit)	$497	-$4,519	-$27,551	-$21,024

ROAD DEPARTMENT

Fund: 0002 Road
Budget Unit: 20521 - Road Department
Function: 03 - Public Ways & Facilities
Activity: 22 - Public Ways

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Public Works Maintenance Worker I/II/III	24	24	24	24	24
Director of Public Works	1	1	1	1	1
Senior Engineering Technician	0	0	1	1	1
Assistant Director of Public Works	1	1	1	1	1
Equipment Maintenance Supervisor	1	1	1	1	1
Principal Transporation Planner	0	1	1	1	1
Public Works Maintenance Supervisor	6	6	6	6	6

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Public Works Administrative Services Officer	0	1	1	1	1
Associate Engineer OR Solid Waste Program Manager/Associate Engineer OR Assistant Engineer OR Engineering Technician I/II	4	3	3	3	3
Welder	1	1	1	1	1
Power Equipment Mechanic I/II OR Mechanic/Shop Technician	6	6	6	6	6
Lead Power Equipment Mechanic	1	1	1	1	1
Deputy Director of Public Works	1	1	1	1	1
Engineering Technician I/II	0	0	0	0	0
Fiscal and Technical Services Assistant I/II/III	2	2	2	2	2
Public Works Fiscal Officer/Administrative Services Manager	1	0	0	0	0
Public Works Environmental Senior Planner	1	0	0	0	0
Equipment Service Worker	1	1	1	1	1
Public Works Maintenance Leadworker	6	6	6	6	6
FULL-TIME EQUIVALENT POSITIONS	**57**	**56**	**57**	**57**	**57**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45004 - FUEL FACILITY OTHER REV.	$107,693	$112,490	$103,021	$125,000
45442 - INTER-CO CHRG SVC	$533,141	$680,360	$535,054	$500,000
45009 - LDR FEES & CHARGES	$5,954	$5,229	$8,212	$6,500
45308 - OUTSIDE SERVICE REIM.	$3,436	$16,382	$17,286	$13,000
45308P - OUTSIDE SERVICE REIM.	$1,150	$0	$5,484	$0
45138 - RESTITUTION	$350	–	$540	$0
45261P - TRANSP & ENCROAC PERMITS	$60	$0	–	$0
45261 - TRANSP.& ENCROAC. PERMITS	$11,183	$7,289	$9,405	$12,000
CHARGES FOR SERVICES TOTAL	**$662,967**	**$821,750**	**$679,001**	**$656,500**
LICENSES & PERMITS				
41050 - FRANCHISES	$94,390	$94,096	$113,227	$100,000
LICENSES & PERMITS TOTAL	**$94,390**	**$94,096**	**$113,227**	**$100,000**
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$9,458	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$522	$74,561	$108	$157,000
46082 - SALE OF SURPLUS PROP	$573	$2,156	$2,677	$5,000
OTHER REVENUE TOTAL	**$10,553**	**$76,717**	**$2,785**	**$162,000**
STATE & FEDERAL AID				
44415 - FEDERAL - OTHER	$68,976	$219,186	$0	$400,000
44417 - FEDERAL RIP/STIP	$17,935	$90,150	$7,283	$50,000
44428 - FED - HBRR BRIDGE	$607,364	$162,505	$6,983	$4,500,000
44429 - FED- HR3	$227,968	$151,352	$0	$0
44512 - HR 2389	$1,441,141	$1,475,370	$248,083	$2,750,000
44210 - STATE-AID FOR DISASTER	$236,341	$106,971	$0	$0
44109 - STATE-AID OHV (LIC FEES)	$10,261	$27,382	$10,744	$30,000
44033 - STATE AID STIP	–	–	–	$1,500,000
44027 - STATE GRANT	$132,323	$98,216	$28,267	$120,000
44030 - STATE-HIGHWAY USERS TAX	$2,647,468	$2,795,590	$2,655,418	$2,902,011
44120 - STATE-OHV GRANT RD MAINT	–	$73,469	$39,644	$314,000
44382 - STATE- PROP 1B	$2,442,199	$2,800,850	$2,757,545	$2,999,007
44354 - STATE-TEA21 RSTP	$238,395	$238,395	$238,395	$238,395
44355 - STATE - TEA APPRT EXCHNG	$100,000	$100,000	$100,000	$100,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
44508 - ST-DIESEL TX/OIL RECYL	$12,075	$13,531	$5,842	$5,000
44508P - ST-DIESEL TX/OIL RECYL	$388	$0	–	$0
STATE & FEDERAL AID TOTAL	**$8,182,835**	**$8,352,966**	**$6,098,202**	**$15,908,413**
TAX REVENUE				
40070 - TIMBER YIELD TAX	$1,382	$935	$1,069	$1,000
TAX REVENUE TOTAL	**$1,382**	**$935**	**$1,069**	**$1,000**
TRANSFERS				
48000 - TRANSFER-IN	$185,342	$206,055	$180,360	$292,000
48021 - TRF IN - ARPA FUNDS	$253,000	–	–	$0
48100 - TRF IN DISASTER	$406,322	–	$408,335	$0
48005 - TRANSFER-IN5	–	–	$196,701	$0
TRANSFERS TOTAL	**$844,664**	**$206,055**	**$785,396**	**$292,000**
USE OF MONEY & PROPERTY				
43000 - INTEREST INCOME LEASE	–	-$2,878	–	$0
43010 - INTEREST-INVESTED FUNDS	$99,980	$184,535	$206,289	$150,000
43020 - RENTS & CONCESSIONS	$48,837	$50,259	$50,271	$40,000
43998 - UNREALZED GAINS/LOSSES	$30,883	$38,352	–	$0
USE OF MONEY & PROPERTY TOTAL	**$179,700**	**$270,268**	**$256,561**	**$190,000**
REVENUES TOTAL	**$9,976,490**	**$9,822,788**	**$7,936,241**	**$17,309,913**
Expenses				
FIXED ASSETS				
540110 - CAPITAL IMPROVEMENTS	–	–	–	$143,000
549500 - COMPUTER HARDWARE	–	–	$0	$10,000
543260 - DOORS	–	–	–	$35,000
542600 - EQUIPMENT	–	–	–	$106,000
54050 - OFFICE EQUIPMENT	–	–	–	$60,000
541900 - PW INDUSTRIAL EQUIP	$491,853	$27,132	$202,782	$710,000
FIXED ASSETS TOTAL	**$491,853**	**$27,132**	**$202,782**	**$1,064,000**
OTHER CHARGES				
532500 - RIGHT OF WAY	$1,950	$950	$500	$40,000
OTHER CHARGES TOTAL	**$1,950**	**$950**	**$500**	**$40,000**
SALARIES & BENEFITS				
51121 - BOOT ALLOWANCE	$18,450	$18,106	$24,168	$30,000
51110 - COMPENSATION INSURANCE	$208,939	$162,854	$234,631	$337,253
51100 - FICA/MEDICARE OASDI	$238,959	$258,549	$265,494	$300,213
51090 - GROUP INSURANCE	$574,594	$653,291	$796,966	$924,044
51150 - LIFE INSURANCE	$334	$293	$273	$370
51081 - OPEB LIABILITY	$135,555	$137,649	$132,287	$153,074
51020 - OTHER WAGES	$91,867	$107,217	$119,152	$125,000
51060 - OVERTIME PAY	$221,961	$122,560	$127,090	$150,000
51000 - REGULAR WAGES	$2,762,626	$3,068,292	$3,164,410	$3,914,794
51080 - RETIREMENT	$247,173	$792,163	$860,601	$944,082
51123 - TOOL ALLOWANCE	$6,000	$4,925	$4,379	$7,500
51070 - UNEMPLOYMENT INSURANCE	$13,519	$10,978	$9,944	$10,378
SALARIES & BENEFITS TOTAL	**$4,519,977**	**$5,336,876**	**$5,739,393**	**$6,896,708**
SERVICES & SUPPLIES				
524601 - CARB COMPLIANCE EXP	–	$2,039	$8,056	$9,000
520202 - CELL PHONE SERVICE	$1,411	$1,477	$1,511	$2,000
529874 - CHAINS, VEHICLE	$49,358	$62,409	$162	$70,000
524765 - CHIP SEAL	$78,620	$94,078	$162,371	$0
524764 - COLD MIX	$68,035	$184,376	$163,443	$230,000
529851 - COMPUTER HARDWARE/SUPPL	$14,069	$1,917	$3,676	$10,000
520230 - COPY CHARGES	$34	–	$169	$500
520250 - COPY MACHINE LEASE	$2,985	$3,874	$3,090	$5,000
520980 - CUTTING EDGES -SUPPLY	$29,419	$23,272	$5,271	$40,000
524304 - DIGITAL CAMERA	–	–	$143	$500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
527802 - ELECTRIC CHARGES	$75,712	$70,022	$80,443	$80,000
520900 - EQUIPMENT MAINTENANCE	$390,979	$350,722	$511,797	$490,000
523800 - EQUIP RENT/LEASE	$9,915	–	–	$20,000
521102 - FUEL - VEHICLE	$590,223	$461,924	$409,201	$600,000
520400 - HOUSEHOLD EXPENSE	$12,168	$12,913	$13,431	$14,000
520203 - INTERNET SERVICE	$6,562	$8,715	$11,211	$12,000
525119 - LIABILITY SELF-FUND INSURANCE	$187,363	$135,308	$145,655	$240,346
521300 - MAINT.-BLDG. & GROUNDS	$9,614	$13,639	$37,096	$21,500
521600 - MEMBERSHIPS/ANNUAL DUES	$2,657	$2,578	$2,439	$3,100
521800 - OFFICE EXPENSE	$9,238	$6,205	$5,509	$10,000
521230 - OFFICE FURNITURE/EQUIP	$607	$2,070	$412	$1,000
521104 - OIL, GREASE, LUBES--FLEET	$29,482	$39,430	$28,681	$30,000
525000 - OVERHEAD	$241,342	$351,941	$13	$500,771
524766 - PAINT HWY/BEADS	$48,171	$92,610	$92,944	$85,000
524763 - PAVING MATERIAL	$91,910	$279,972	$181,415	$330,000
520201 - PHONE - LAND LINE (S)	$7,726	$7,923	$8,836	$10,000
520210 - POSTAGE/SHIP, MAIL COST	$1,174	$513	$41	$1,000
521107 - PRE-EMPLOYMENT COSTS	$230	–	–	$400
521820 - PRINTER	$624	$225	$86	$1,000
520234 - PRINTER SUPPLIES	$1,439	$1,973	$3,432	$3,700
521900 - PROFESSIONAL SVC	$643,051	$425,343	$490,323	$6,500,000
527803 - PROPANE/OTHR HEATING FUEL	$136,752	$104,433	$94,435	$130,000
523700 - PUBLICATIONS-LEGAL NOTICE	$630	$709	$28	$3,500
526003 - RADIO/PHONE -MOBILE	–	–	$1,965	$12,000
521220 - RECLMTN MINE-ROCKY PNT	$5,257	$5,312	$1,997	$21,000
521210 - RECLMTN MINE-WILLOW CRK	$5,069	$5,123	$1,997	$21,000
520407 - REFUSE DISPOSAL	$10,950	$11,410	$12,078	$12,000
524200 - RENTS/LEASES STRUCTURES	$34,202	$33,715	$31,979	$40,000
520940 - SAFETY EQUIPMENT/EXPENSES	$5,636	$3,892	$2,920	$5,000
524760 - SALT	$14,760	$6,599	$2,328	$23,660
524761 - SAND	$62,559	$85,222	$80,941	$60,000
524767 - SIGNS	$40,686	$38,495	$41,278	$50,000
524300 - SMALL TOOLS/INSTRUMENTS	$9,480	$14,326	$12,829	$17,000
520410 - SOFTWARE LICENSE	$24,182	$19,130	$35,023	$45,000
524400 - SPECIAL DEPARTMENT EXPENSE	$46,229	$43,294	$124,230	$75,000
529800 - TIRES, VEHCILE	$20,118	$29,832	$66,244	$30,000
527000 - TRAINING	–	$1,589	$3,590	$9,000
527400 - TRAVEL- IN COUNTY	–	–	–	$150
527500 - TRAVEL- OUT OF COUNTY	$2,383	$4,713	$3,606	$7,500
527807 - WATER/SEWER CHARGES	$6,501	$6,062	$7,360	$10,000
SERVICES & SUPPLIES TOTAL	**$3,029,513**	**$3,051,325**	**$2,895,688**	**$9,892,627**
TRANSFERS				
570000 - TRANSFERS IN/OUT--IT	–	–	–	$18,897
580000 - TRANSFER	$43,975	$27,317	$4,719	$28,000
TRANSFERS TOTAL	**$43,975**	**$27,317**	**$4,719**	**$46,897**
EXPENSES TOTAL	**$8,087,268**	**$8,443,600**	**$8,843,082**	**$17,940,232**
Surplus (Deficit)	$1,889,222	$1,379,187	-$906,841	-$630,319

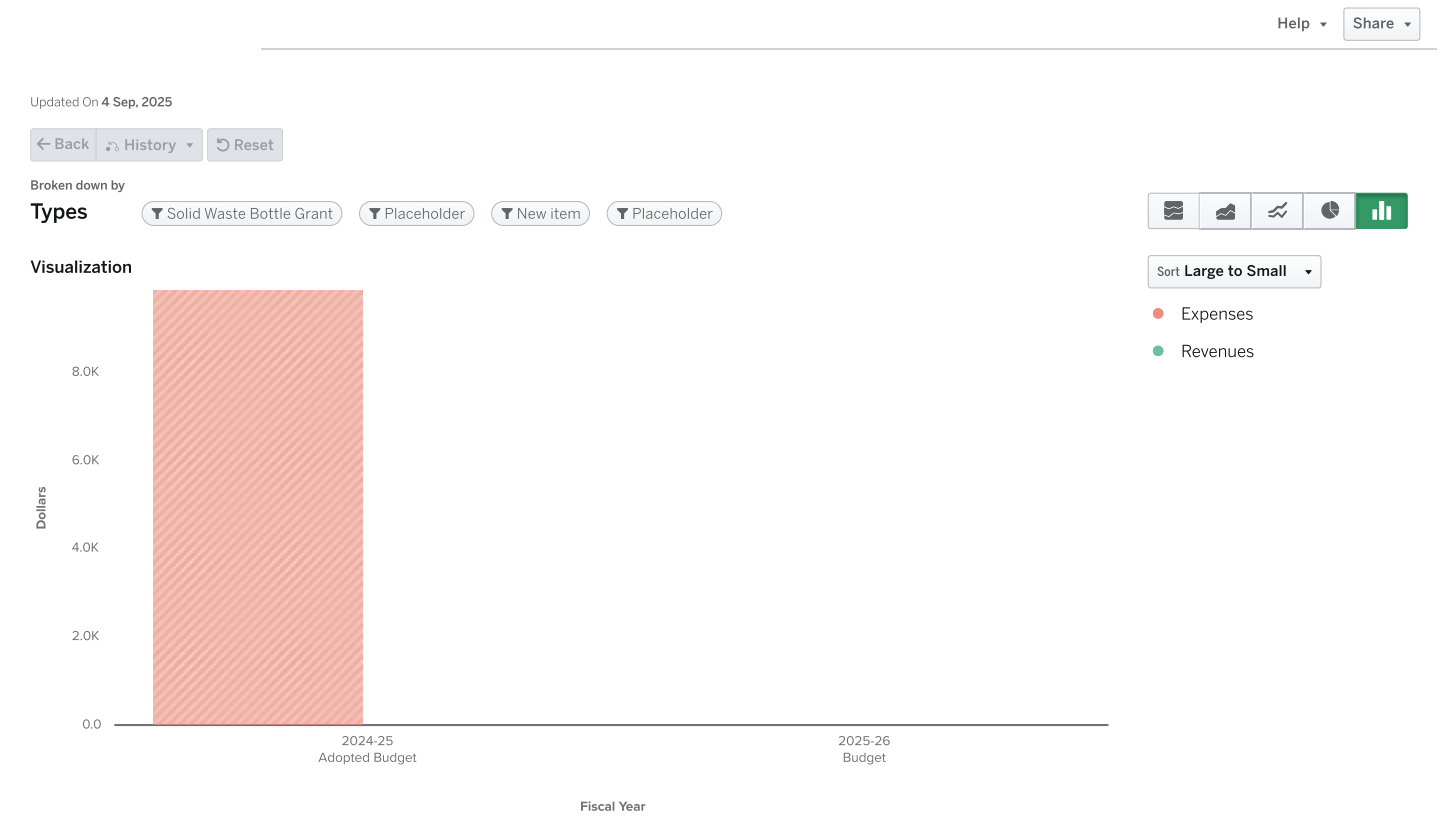
SOLID WASTE BOTTLE GRANT

Fund: 0057 Solid Waste Grants (Public Works)
Budget Unit: 20705 - Solid Waste Bottle Grant
Function: 04 - Health & Sanitation
Activity: 25 - Sanitation

DESCRIPTION

The purpose of the grant is to issue **up to $1,500,000 annually** in the form of grants for beverage container recycling and litter reduction programs to promote increased recycling of beverage containers throughout California and reduce beverage container litter in the waste stream.

REVENUE VS. EXPENDITURE



BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$391	$503	$515	$0
43998 - UNREALZED GAINS/LOSSES	$443	$331	–	$0
USE OF MONEY & PROPERTY TOTAL	**$834**	**$834**	**$515**	**$0**
REVENUES TOTAL	**$834**	**$834**	**$515**	**$0**
Expenses				
SERVICES & SUPPLIES				
521700 - MISC EXPENSES	$9,819	–	–	$0
525000 - OVERHEAD	-$14	-$37	–	$0
SERVICES & SUPPLIES TOTAL	**$9,805**	**-$37**	**–**	**$0**
EXPENSES TOTAL	**$9,805**	**-$37**	**–**	**$0**
Surplus (Deficit)	-$8,971	$871	$515	$0

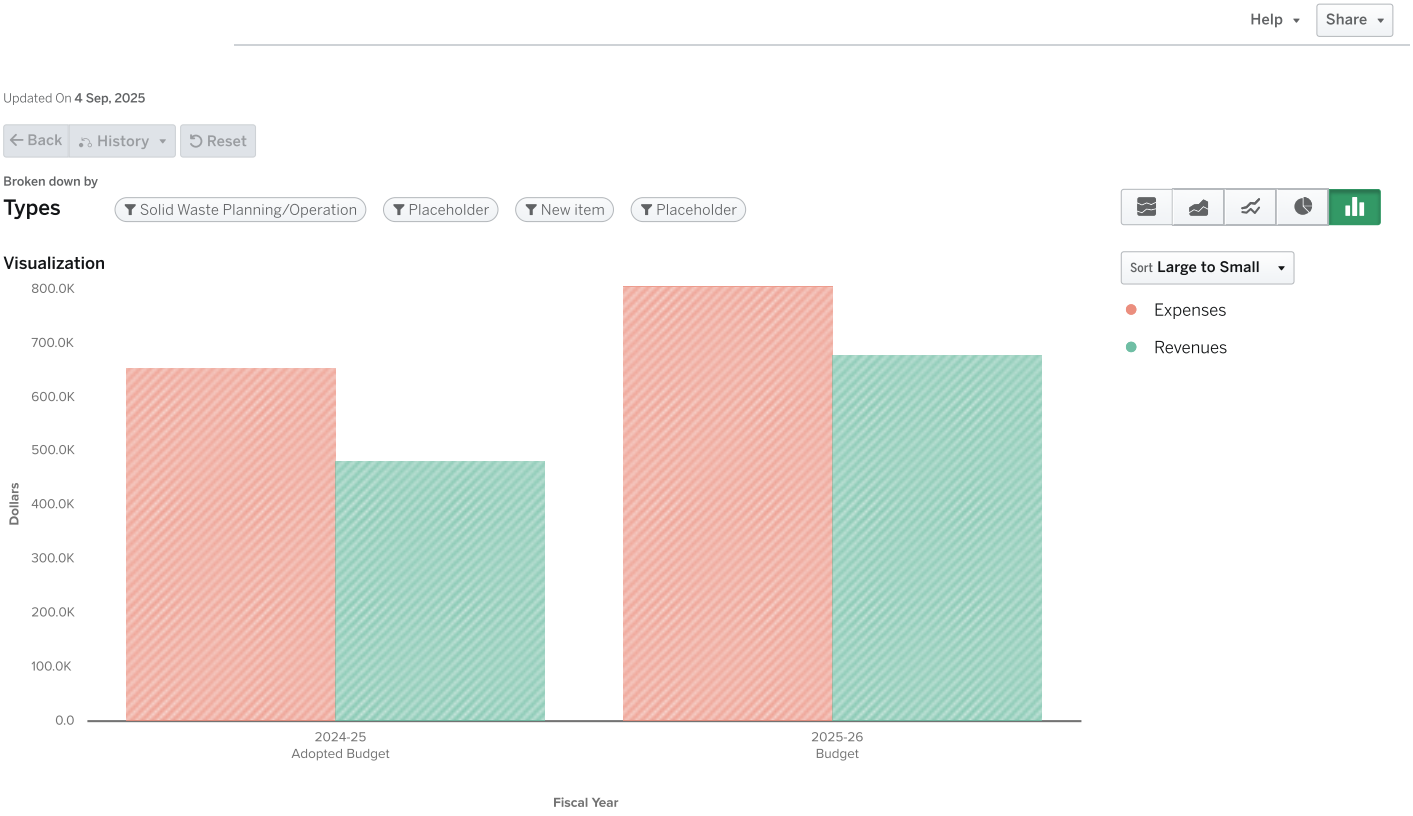
SOLID WASTE PLANNING/OPERATION

Fund: 0109 Solid Waste Planning/Operations
Budget Unit: 20579 - Solid Waste Planning/Operation
Function: 04 - Health & Sanitation
Activity: 25 - Sanitation

DESCRIPTION

Solid Waste primary task is managing the Solid Waste franchises in Plumas County and associated reporting to Cal Recycle. Other tasks include reporting on Gopher Hill and Chester landfills as well as managing the green waste program in Chester.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45073 - GREEN WASTE FEES	$6,099	$39,834	$10,660	$65,000
45306 - SOLID WASTE SURCHARGE	$336,389	$442,291	$374,961	$440,000
45306P - SURCHARGE PRIOR YR	$57,310	$0	–	$0
CHARGES FOR SERVICES TOTAL	**$399,798**	**$482,125**	**$385,622**	**$505,000**
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	$8,000	$87,419	$9,600	$66,000
OTHER REVENUE TOTAL	**$8,000**	**$87,419**	**$9,600**	**$66,000**
TRANSFERS				
480000 - TRANSFER	–	–	–	$35,000
TRANSFERS TOTAL	**–**	**–**	**–**	**$35,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$92,526	$116,520	$123,492	$75,000
43998 - UNREALZED GAINS/LOSSES	$29,741	$27,294	–	$0
USE OF MONEY & PROPERTY TOTAL	**$122,267**	**$143,814**	**$123,492**	**$75,000**
REVENUES TOTAL	**$530,065**	**$713,357**	**$518,714**	**$681,000**
Expenses				
FIXED ASSETS				
548210 - CHESTER TRF ST RECYCLE FC	–	$36,688	–	$15,000
548211 - E.QUINCY TRF ST RECYCLE	–	–	–	$70,000
548212 - GRAEAGLE TRF ST RECYCLE	–	–	–	$60,000
548213 - DELLEKER TRF ST	–	–	–	$15,000
FIXED ASSETS TOTAL	**–**	**$36,688**	**–**	**$160,000**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	–	$413	$380	$190
SALARIES & BENEFITS TOTAL	**–**	**$413**	**$380**	**$190**
SERVICES & SUPPLIES				
527900 - ADMINISTRATION	$104,933	$115,727	$95,692	$100,000
521850 - CLOSURE/POST CLOSURE	–	–	–	$10,000
521300 - MAINT.-BLDG. & GROUNDS	–	–	–	$10,000
521800 - OFFICE EXPENSE	$7	–	–	$750
525000 - OVERHEAD	$1,415	$8,018	–	$18,319
521900 - PROFESSIONAL SVC	$143,759	$141,591	$145,115	$176,900
523700 - PUBLICATIONS-LEGAL NOTICE	–	–	$100	$750
524200 - RENTS/LEASES STRUCTURES	$100	$100	$100	$100
524400 - SPECIAL DEPARTMENT EXPENSE	$80,978	$67,949	$86,606	$100,000
527500 - TRAVEL- OUT OF COUNTY	$352	$260	$373	$3,000
SERVICES & SUPPLIES TOTAL	**$331,544**	**$333,644**	**$327,987**	**$419,819**
TRANSFERS				
580000 - TRANSFER	$45,079	$105,252	$74,719	$150,306
580717 - TRF-GRN WST INTR DPT CST	$58,413	$57,267	$72,407	$75,000
TRANSFERS TOTAL	**$103,492**	**$162,519**	**$147,126**	**$225,306**
EXPENSES TOTAL	**$435,036**	**$533,264**	**$475,492**	**$805,315**
Surplus (Deficit)	$95,029	$180,093	$43,221	-$124,315

WALKER RANCH COMMUNITY SERVICE DISTRICT (CSD)

Fund: 0221 Walker Ranch CSD
Budget Unit: 26201 - Walker Ranch CSD
Function: 09 - District Function
Activity: 99 - District Activity

DESCRIPTION

Walker Ranch CSD is a dependent special district managed by Engineering Department staff. This district provided water and sewer service to customers in the district.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

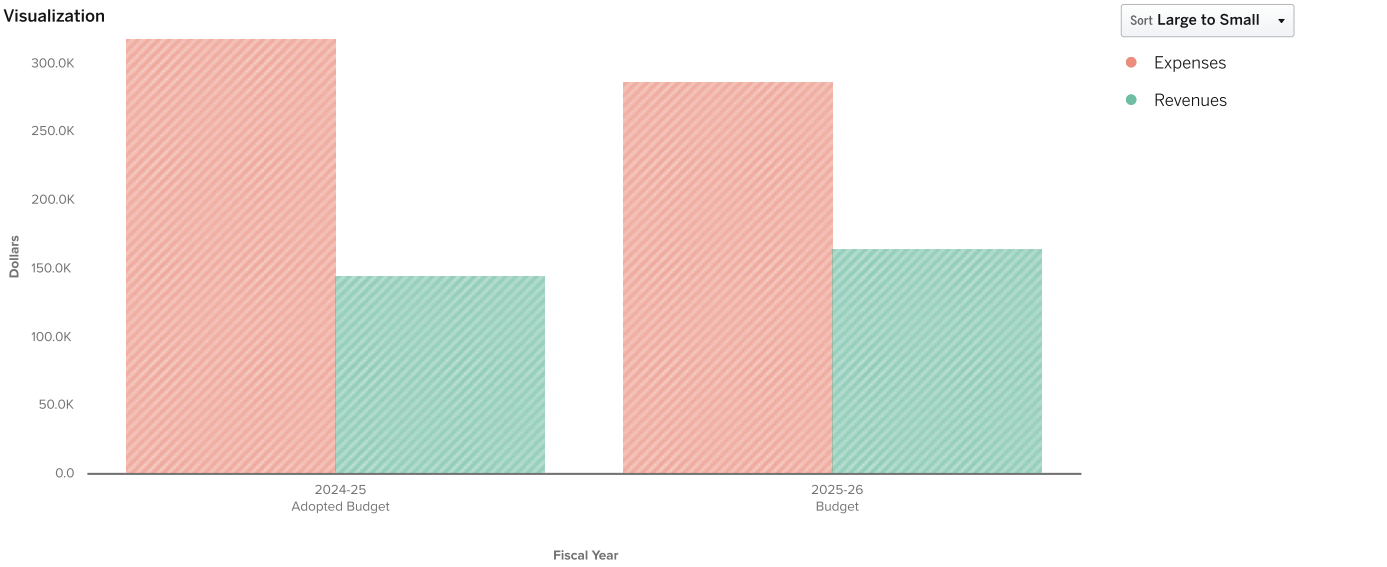
Back History Reset

Broken down by

Types

Walker Ranch CSD | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45210 - CONNECTION FEES	$15,000	$24,000	$15,000	$15,000
45250 - SERVICE CHARGES	$114,019	$109,786	$104,968	$110,000
CHARGES FOR SERVICES TOTAL	**$129,019**	**$133,786**	**$119,968**	**$125,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$33,715	$38,108	$32,518	$40,000
43998 - UNREALZED GAINS/LOSSES	$11,355	$9,591	–	$0
USE OF MONEY & PROPERTY TOTAL	**$45,070**	**$47,699**	**$32,518**	**$40,000**
REVENUES TOTAL	**$174,089**	**$181,485**	**$152,486**	**$165,000**
Expenses				
SERVICES & SUPPLIES				
520500 - INSURANCE	$8,472	$9,865	$9,724	$10,000
521600 - MEMBERSHIPS/ANNUAL DUES	$1,250	$1,281	$1,351	$1,750
521800 - OFFICE EXPENSE	$12	–	–	$500
525000 - OVERHEAD	$4,707	$4,513	–	$6,601
520210 - POSTAGE/SHIP, MAIL COST	$2,365	$133	$143	$300
521900 - PROFESSIONAL SVC	$126,495	$254,705	$130,600	$140,000
524400 - SPECIAL DEPARTMENT EXPENSE	$10,127	$21,663	$22,252	$23,000
527800 - UTILITIES	$66,127	$69,634	$93,122	$90,000
522150 - WELL TESTING PROF SVC	$1,048	$2,408	$4,229	$4,500
SERVICES & SUPPLIES TOTAL	**$220,603**	**$364,202**	**$261,422**	**$276,651**
TRANSFERS				
580001 - TRANSFER	$4,128	$4,617	$3,309	$10,000
TRANSFERS TOTAL	**$4,128**	**$4,617**	**$3,309**	**$10,000**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
EXPENSES TOTAL	$224,731	$368,819	$264,731	$286,651
Surplus (Deficit)	-$50,642	-$187,334	-$112,246	-$121,651

RISK MANAGEMENT

DEPARTMENT NARRATIVE

Department Head: Risk Management
Title: Travis Goings

The mission of Risk Management & Safety is to assist in identifying, monitoring, and managing risks to Plumas County. The team works to provide safe work environments for all Plumas County employees through training and practical applications.

Risk Management & Safety coordinates coverage programs for general, professional, vehicle, and travel liability as well as real property, equipment, and special events for the county. The team aids all departments in the identification and examination of risks, selection of risk control and risk financing techniques, evaluation of the result, and improvement of the management of risk by county entities. Also, the team reviews insurance requirements for agreements, contracts, and use of facilities recommended for Plumas County. The team ensures compliance with local, state, and federal occupational health regulations. Provides training, equipment guidance, safety testing, inspections, and procedural support. The team is the liaison with OSHA and related regulators.

Risk Management Department reviews workers' compensation claims, major capital projects and other agreements as requested. The team also tracks employee training and aids all department safety representatives by providing in-person and online training geared towards safety, and leadership. The team performs safety site inspections throughout each county department.

HIGHLIGHTS FROM THE PAST YEAR

Risk Management-
We obtained a 96.32% score on our 2024 Trindel audit. This is due to the hard work from the Risk Management team organizing trainings and a strong safety culture throughout all county departments.
The team has worked diligently with Trindel along with our secondary and excess insurers to limit and mitigate claims against the county and limit our exposures.
The team provided multiple training opportunities to the county employees including driving and trailering classes, CPR, supervisor, leadership & team building classes.

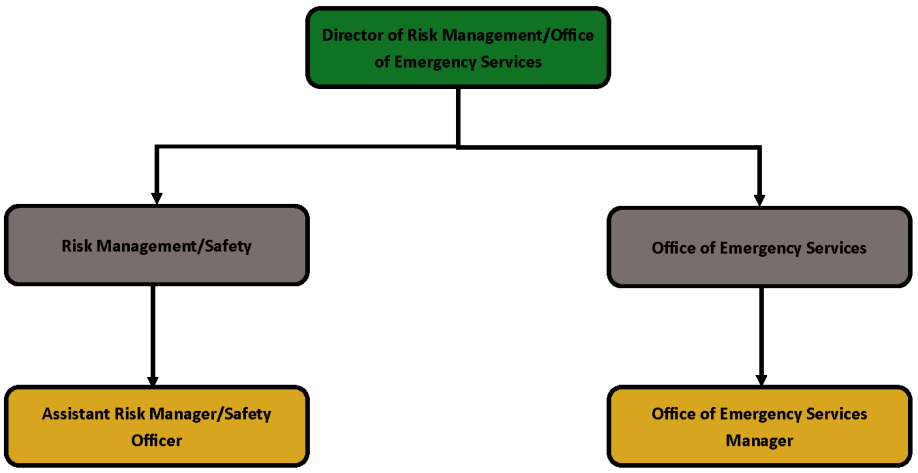
OES-
The team has been able to close out multiple prior emergency events through FEMA and Cal OES.
The team is in the process of completing a Multi Jurisdictional Hazard Mitigation Plan.
We have created a positive collaboration with the city of Portola and multiple other emergency organizations to work on future emergency's and disasters.

The team had two exercises simulating disasters, where we worked in coordination with multiple emergency responders and county stakeholders.

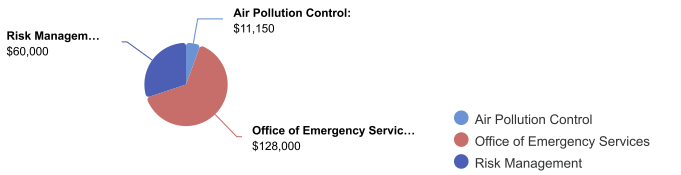
PERSONNEL SUMMARY

Program	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions				
Risk Management	2	2	2	2
Office of Emergency Services	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**3**	**3**	**3**	**3**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES

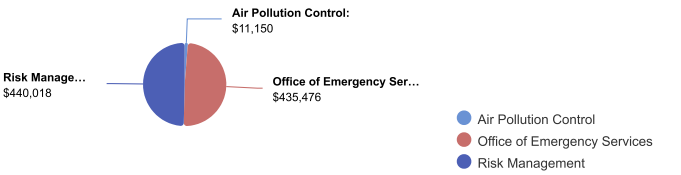


FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

View Report

PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$55,748	$567,003	$141,445	$0
46251 - REIMBURSEMENTS/REFUNDS	$73,510	$0	$0	$0
46059 - SAFETY INCENTIVE	–	–	–	$60,000
OTHER REVENUE TOTAL	**$129,258**	**$567,003**	**$141,445**	**$60,000**
STATE & FEDERAL AID				
44375 - STATE-CALOES HAZ MIT	–	–	$65,913	$0
44380 - STATE- EMPG/OES	–	–	–	$128,000
STATE & FEDERAL AID TOTAL	**–**	**–**	**$65,913**	**$128,000**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$22,000	$11,000	$10,820	$11,150
48000 - TRANSFER-IN	–	–	$432,534	$1,693
48005 - TRANSFER-IN5	–	–	$21,095	$0
TRANSFERS TOTAL	**$22,000**	**$11,000**	**$464,449**	**$12,843**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	-$67	-$70	-$75	$0
43998 - UNREALZED GAINS/LOSSES	-$90	$10	–	$0
USE OF MONEY & PROPERTY TOTAL	**-$157**	**-$60**	**-$75**	**$0**
REVENUES TOTAL	**$151,101**	**$577,943**	**$671,732**	**$200,843**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	–	–	–	$60,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$60,000**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$800	$1,720	$960	$0
51110 - COMPENSATION INSURANCE	–	$259	$724	$1,458
51100 - FICA/MEDICARE OASDI	$7,945	$17,710	$20,563	$22,452
51090 - GROUP INSURANCE	$15,544	$43,375	$63,210	$69,928
51150 - LIFE INSURANCE	$304	$533	$553	$705
51081 - OPEB LIABILITY	$2,378	$2,415	$6,963	$8,057
51020 - OTHER WAGES	–	–	–	-$40,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51060 - OVERTIME PAY	–	$21,183	$25,245	$42,000
51000 - REGULAR WAGES	$108,585	$215,948	$250,921	$293,475
51080 - RETIREMENT	$13,677	$66,067	$72,390	$74,476
51070 - UNEMPLOYMENT INSURANCE	–	$23	$44	$91
SALARIES & BENEFITS TOTAL	**$149,233**	**$369,233**	**$441,573**	**$472,642**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	$4,500	–	$25,000
520202 - CELL PHONE SERVICE	–	–	$777	$2,200
520200 - COMMUNICATIONS	–	–	–	$2,600
529851 - COMPUTER HARDWARE/SUPPL	-$2,650	$2,263	–	$3,000
520900 - EQUIPMENT MAINTENANCE	–	$1,241	$612	$126,500
521102 - FUEL - VEHICLE	$362	$931	$681	$3,000
525119 - LIABILITY SELF-FUND INSURANCE	–	–	$597	$1,155
521600 - MEMBERSHIPS/ANNUAL DUES	–	–	–	$2,500
52170 - MISCELLANEOUS EXPENSE	$3,795,916	–	$6,754	$0
520901 - OFFICE EQUIP MAINTENANCE	–	–	–	$1,000
521800 - OFFICE EXPENSE	$1,877	$2,829	$1,622	$4,700
521801 - Office Water	–	–	$224	$600
525000 - OVERHEAD	-$10	-$30	–	$17,022
520220 - PAPER/PAPER SUPPLIES	–	–	–	-$1
520201 - PHONE - LAND LINE (S)	$67	$1,854	$1,988	$3,300
520210 - POSTAGE/SHIP, MAIL COST	–	–	–	$150
521900 - PROFESSIONAL SVC	$40,738	$10,457	$10,820	$111,160
523804 - RADIO EQUIP RENT/LEASE	–	$5,157	$12,409	$16,500
520940 - SAFETY EQUIPMENT/EXPENSES	$188	$23	$148	$7,500
524400 - SPECIAL DEPARTMENT EXPENSE	–	$3,677	$118,290	$10,000
527000 - TRAINING	–	–	$200	$2,000
527001 - TRAINING PUT ON BY CNTY	–	–	–	$1,000
527400 - TRAVEL- IN COUNTY	$537	–	$86	$3,500
527500 - TRAVEL- OUT OF COUNTY	$130	$232	$2,059	$7,500
520108 - UNIFORMS	–	–	$239	$400
520902 - VEHICLE MAINTENANCE	–	$2,013	$1	$2,500
SERVICES & SUPPLIES TOTAL	**$3,837,155**	**$35,147**	**$157,507**	**$354,786**
TRANSFERS				
580000 - TRANSFER	–	–	$6,240	$0
58000 - TRANSFER-OUT	$406,322	–	$840,869	$1,693
TRANSFERS TOTAL	**$406,322**	**–**	**$847,109**	**$1,693**
EXPENSES TOTAL	**$4,392,710**	**$404,379**	**$1,446,189**	**$889,121**
Surplus (Deficit)	-$4,241,608	$173,564	-$774,457	-$688,278

AIR POLLUTION CONTROL

Fund: 0201 Air Pollution Control
Budget Unit: 26010 - Air Pollution Control
Function: 09 - District Function
Activity: 99 - District Activity

DESCRIPTION

In 1986 through an Agreement with Sierra and Nevada Counties, Plumas County agreed to provide funding for a tri-county air quality management district. California law requires all counties to participate in an air pollution control program. The mission statement for this District is to protect the public health with respect to air quality. Their customers are the citizens and businesses of their District. Their goals are to reduce air pollution, fulfill all mandates and promote cleaner and healthier communities throughout their District.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

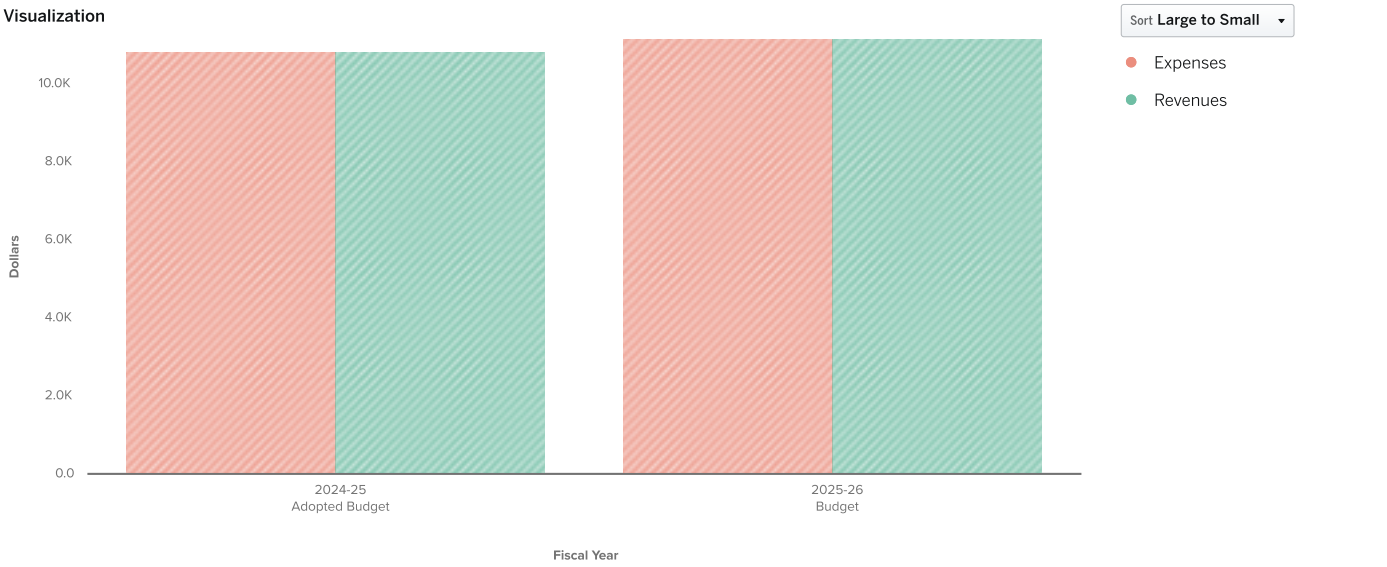
Back History Reset

Broken down by

Types

Air Pollution Control | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$22,000	$11,000	$10,820	$11,150
TRANSFERS TOTAL	**$22,000**	**$11,000**	**$10,820**	**$11,150**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	-$67	-$70	-$75	$0
43998 - UNREALZED GAINS/LOSSES	-$90	$10	–	$0
USE OF MONEY & PROPERTY TOTAL	**-$157**	**-$60**	**-$75**	**$0**
REVENUES TOTAL	**$21,843**	**$10,940**	**$10,745**	**$11,150**
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	-$10	-$30	–	-$10
521900 - PROFESSIONAL SVC	$10,457	$10,457	$10,820	$11,160
SERVICES & SUPPLIES TOTAL	**$10,447**	**$10,427**	**$10,820**	**$11,150**
EXPENSES TOTAL	**$10,447**	**$10,427**	**$10,820**	**$11,150**
Surplus (Deficit)	$11,396	$513	-$75	$0

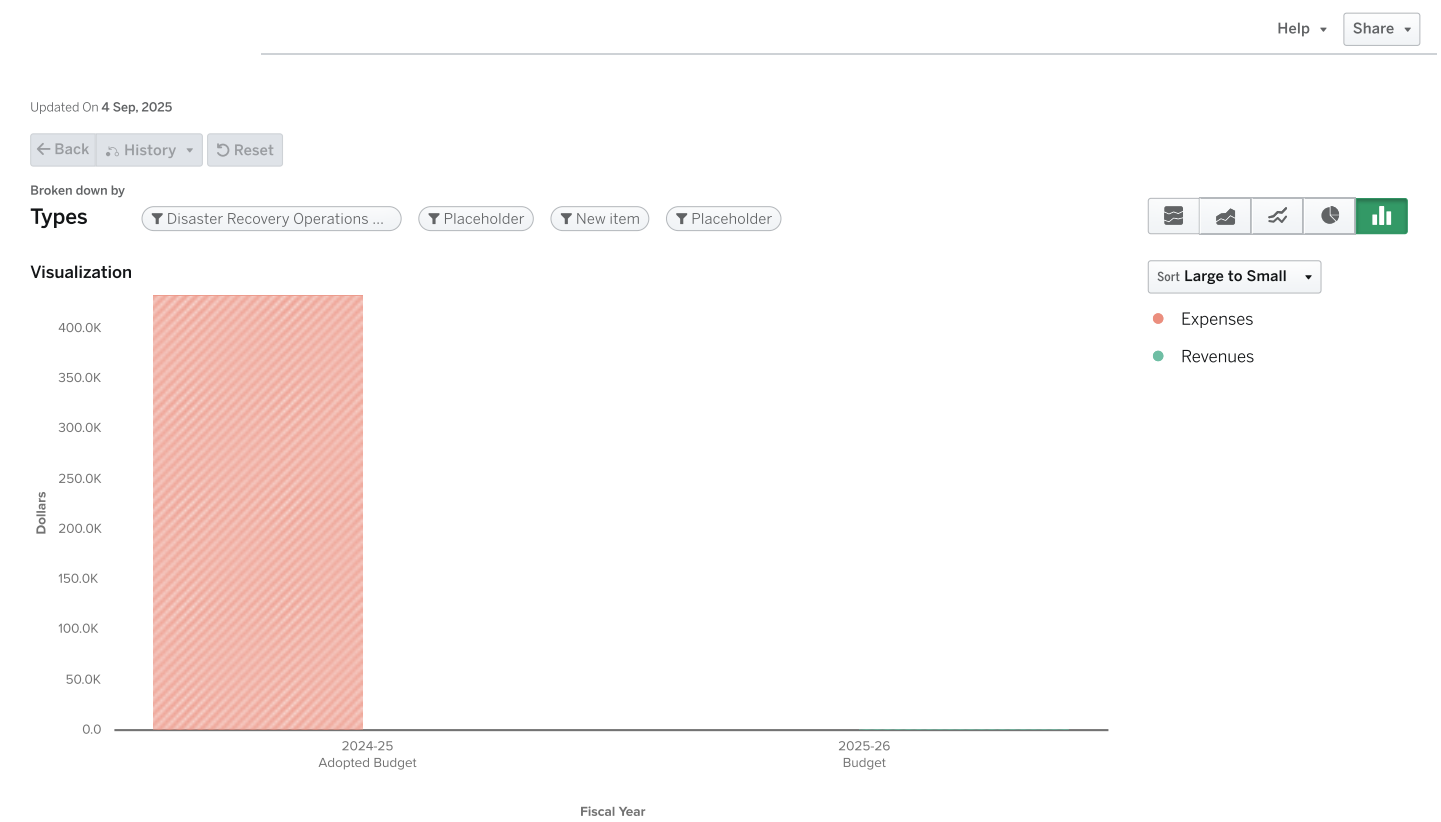
DISASTER RECOVERY OPERATIONS CENTER (DROC)

Fund: 0023 Disaster Recovery Operations Center (DROC)
Budget Unit: 20023 - Disaster Recovery Operations Center (DROC)
Function: 01 - General Government
Activity: 11 - Finance

DESCRIPTION

A County Disaster Recovery Operations Center (DROC) is a critical hub for managing and coordinating recovery efforts following a major disaster or emergency within a county. This center operates to ensure a swift, efficient, and organized recovery process, helping the community restore normalcy and rebuild after disasters such as hurricanes, earthquakes, floods, wildfires, and other significant incidents.

REVENUE VS. EXPENDITURE



BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$1,693
TRANSFERS TOTAL	**–**	**–**	**–**	**$1,693**
REVENUES TOTAL	**–**	**–**	**–**	**$1,693**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	–	$259	$332	$322
51070 - UNEMPLOYMENT INSURANCE	–	$23	$20	$20
SALARIES & BENEFITS TOTAL	**–**	**$282**	**$352**	**$342**
SERVICES & SUPPLIES				
529851 - COMPUTER HARDWARE/SUPPL	-$4,673	–	–	$0
525119 - LIABILITY SELF-FUND INSURANCE	–	–	$274	$255
525000 - OVERHEAD	–	–	–	$187
521900 - PROFESSIONAL SVC	$30,281	–	–	$0
SERVICES & SUPPLIES TOTAL	**$25,608**	**–**	**$274**	**$442**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	$432,534	$0
TRANSFERS TOTAL	**–**	**–**	**$432,534**	**$0**
EXPENSES TOTAL	**$25,608**	**$282**	**$433,160**	**$784**
Surplus (Deficit)	-$25,608	-$282	-$433,160	$909

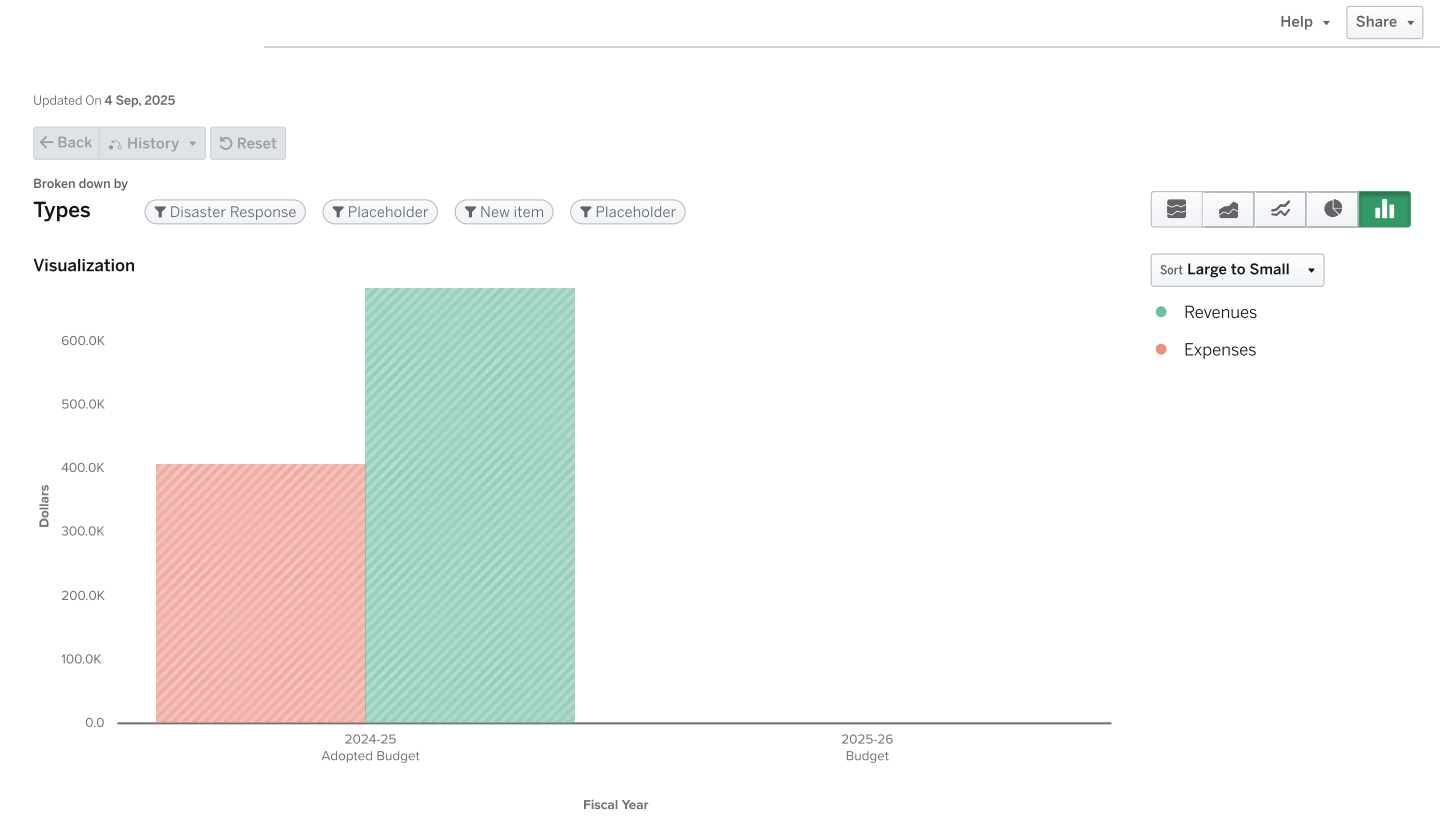
DISASTER RESPONSE

Fund: 0022 Disaster Response Fund
Budget Unit: 20022 - Disaster Response
Function: 01 - General Government
Activity: 11 - Finance

DESCRIPTION

This is a financial reserve established to support immediate and long-term recovery efforts following natural or man-made disasters. This is critical for providing swift aid, supporting emergency services, and facilitating the rebuilding of affected communities.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$55,748	$567,003	$141,445	$0
46251 - REIMBURSEMENTS/REFUNDS	$73,510	$0	$0	$0
OTHER REVENUE TOTAL	**$129,258**	**$567,003**	**$141,445**	**$0**
TRANSFERS				
48000 - TRANSFER-IN	–	–	$432,534	$0
TRANSFERS TOTAL	**–**	**–**	**$432,534**	**$0**
REVENUES TOTAL	**$129,258**	**$567,003**	**$573,979**	**$0**
Expenses				
SERVICES & SUPPLIES				
52170 - MISCELLANEOUS EXPENSE	$3,795,916	–	$6,754	$0
SERVICES & SUPPLIES TOTAL	**$3,795,916**	**–**	**$6,754**	**$0**
TRANSFERS				
58000 - TRANSFER-OUT	$406,322	–	$408,335	$1,693
TRANSFERS TOTAL	**$406,322**	**–**	**$408,335**	**$1,693**
EXPENSES TOTAL	**$4,202,238**	**–**	**$415,089**	**$1,693**
Surplus (Deficit)	-$4,072,980	$567,003	$158,889	-$1,693

OFFICE OF EMERGENCY SERVICES

Fund: 0001 General
Budget Unit: 20470 - Office of Emergency Services
Function: 01 - General Government
Activity: 21 - Other Protection

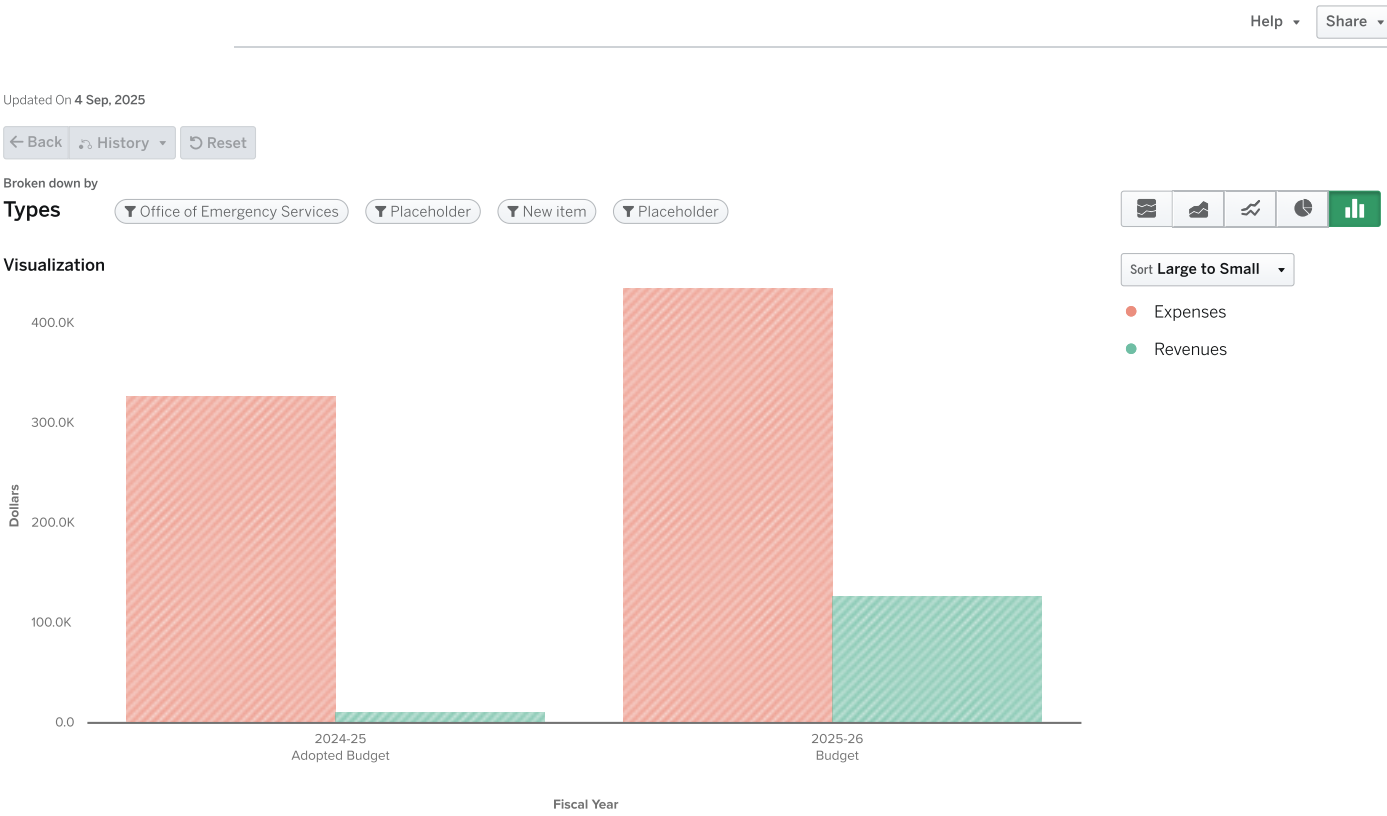
DESCRIPTION

The Office of Emergency Services is the emergency management agency for Plumas County. Plumas County OES is under the direction of the Plumas County Risk Management. The team coordinates disaster planning and response coordination during emergency events (wildfires, floods, etc.). The team works with Federal and State agency's to coordinate public assistance recovery from natural and human-caused disasters. This office maintains the county's Emergency Operations Plan. The team ensures training opportunities are available for coordinated efforts with other responding agency's throughout the county.

The OES department coordinates and operates the Emergency Operations Center during emergency events. They work with State, local and outside agency's to assist in sheltering operations during emergency events.

The vision of a safe and resilient Plumas County depends on effective leadership and meaningful partnerships. In these ways, the Office of Emergency Services strives to protect lives, minimize property damage, and assist individuals and communities more quickly recover from the effects of a disaster.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions				
Plumas County Office of Emergency Services - OES Manager	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**1**	**1**	**1**	**1**

BUDGET DETAIL - SCHEDULE 9

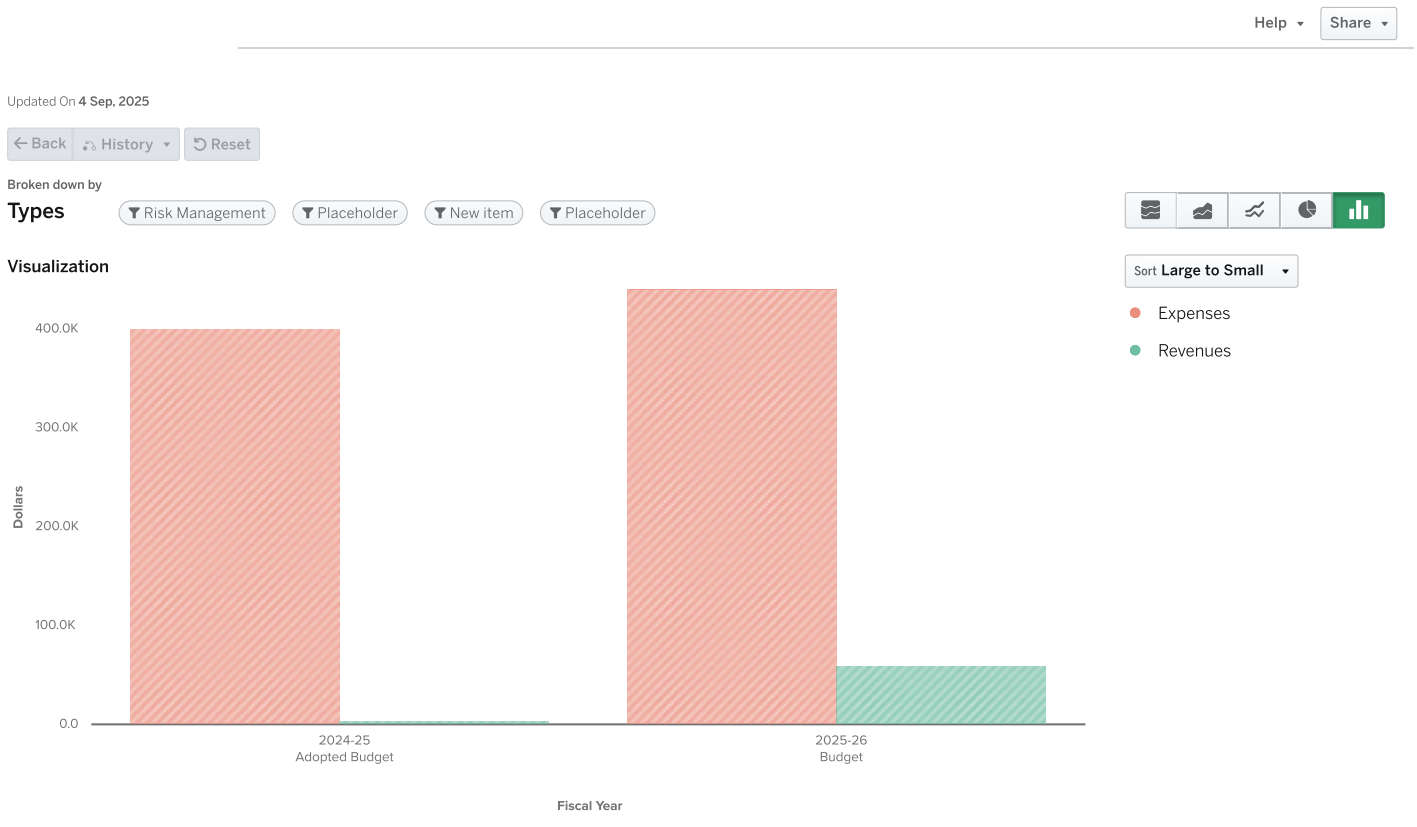
	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44375 - STATE-CALOES HAZ MIT	–	–	$65,913	$0
44380 - STATE- EMPG/OES	–	–	–	$128,000
STATE & FEDERAL AID TOTAL	**–**	**–**	**$65,913**	**$128,000**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$13,050	$0
TRANSFERS TOTAL	**–**	**–**	**$13,050**	**$0**
REVENUES TOTAL	**–**	**–**	**$78,962**	**$128,000**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	–	$760	$480	$0
51110 - COMPENSATION INSURANCE	–	–	$12	$219
51100 - FICA/MEDICARE OASDI	$247	$6,167	$7,086	$6,084
51090 - GROUP INSURANCE	–	$15,413	$29,693	$31,025

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51150 - LIFE INSURANCE	$11	$128	$134	$169
51081 - OPEB LIABILITY	–	–	$2,321	$2,686
51020 - OTHER WAGES	–	–	–	-$40,000
51060 - OVERTIME PAY	–	$20,473	$25,073	$40,000
51000 - REGULAR WAGES	$3,235	$59,346	$67,108	$79,517
51080 - RETIREMENT	$425	$21,364	$19,413	$18,054
51070 - UNEMPLOYMENT INSURANCE	–	–	$1	$14
SALARIES & BENEFITS TOTAL	**$3,918**	**$123,652**	**$151,320**	**$137,768**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	$4,500	–	$25,000
520202 - CELL PHONE SERVICE	–	–	$347	$800
520200 - COMMUNICATIONS	–	–	–	$2,600
520900 - EQUIPMENT MAINTENANCE	–	–	–	$125,000
521102 - FUEL - VEHICLE	–	–	$123	$1,000
525119 - LIABILITY SELF-FUND INSURANCE	–	–	$10	$174
521800 - OFFICE EXPENSE	–	–	$203	$1,000
525000 - OVERHEAD	–	–	–	$11,235
520220 - PAPER/PAPER SUPPLIES	–	–	–	-$1
520201 - PHONE - LAND LINE (S)	–	$1,854	$1,988	$2,700
521900 - PROFESSIONAL SVC	–	–	–	$100,000
523804 - RADIO EQUIP RENT/LEASE	–	$5,157	$12,409	$16,500
520940 - SAFETY EQUIPMENT/EXPENSES	–	–	–	$5,000
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	$116,846	$0
527400 - TRAVEL- IN COUNTY	–	–	$86	$1,500
527500 - TRAVEL- OUT OF COUNTY	–	–	$2,059	$5,000
520108 - UNIFORMS	–	–	$200	$200
SERVICES & SUPPLIES TOTAL	**–**	**$11,512**	**$134,270**	**$297,708**
TRANSFERS				
580000 - TRANSFER	–	–	$6,240	$0
TRANSFERS TOTAL	**–**	**–**	**$6,240**	**$0**
EXPENSES TOTAL	**$3,918**	**$135,164**	**$291,830**	**$435,476**
Surplus (Deficit)	-$3,918	-$135,164	-$212,868	-$307,476

RISK MANAGEMENT

Fund: 0001 General
Budget Unit: 20032 - Risk Management
Function: 01 - General Government
Activity: 10 - Legislative & Admin

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions				
Director of Risk Management & Safety	1	1	1	1
Office of Emergency Services Manager	1	0	0	0
Assistant Risk Manager/Occupational Safety & Health Specialist	0	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**2**	**2**	**2**	**2**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46059 - SAFETY INCENTIVE	–	–	–	$60,000
OTHER REVENUE TOTAL	**$0**	**–**	**–**	**$60,000**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$8,046	$0
TRANSFERS TOTAL	**–**	**–**	**$8,046**	**$0**
REVENUES TOTAL	**$0**	**–**	**$8,046**	**$60,000**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	–	–	–	$60,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$60,000**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$800	$960	$480	$0
51110 - COMPENSATION INSURANCE	–	–	$380	$917
51100 - FICA/MEDICARE OASDI	$7,697	$11,543	$13,477	$16,368
51090 - GROUP INSURANCE	$15,544	$27,962	$33,517	$38,903
51150 - LIFE INSURANCE	$293	$405	$419	$536
51081 - OPEB LIABILITY	$2,378	$2,415	$4,642	$5,371
51060 - OVERTIME PAY	–	$710	$172	$2,000
51000 - REGULAR WAGES	$105,350	$156,603	$183,813	$213,958
51080 - RETIREMENT	$13,252	$44,702	$52,977	$56,422
51070 - UNEMPLOYMENT INSURANCE	–	–	$23	$57
SALARIES & BENEFITS TOTAL	**$145,314**	**$245,299**	**$289,900**	**$334,532**
SERVICES & SUPPLIES				
520202 - CELL PHONE SERVICE	–	–	$430	$1,400
529851 - COMPUTER HARDWARE/SUPPL	$2,023	$2,263	–	$3,000
520900 - EQUIPMENT MAINTENANCE	–	$1,241	$612	$1,500
521102 - FUEL - VEHICLE	$362	$931	$558	$2,000
525119 - LIABILITY SELF-FUND INSURANCE	–	–	$313	$726
521600 - MEMBERSHIPS/ANNUAL DUES	–	–	–	$2,500
520901 - OFFICE EQUIP MAINTENANCE	–	–	–	$1,000
521800 - OFFICE EXPENSE	$1,877	$2,829	$1,419	$3,700
521801 - Office Water	–	–	$224	$600
525000 - OVERHEAD	–	–	–	$5,610
520201 - PHONE - LAND LINE (S)	$67	–	–	$600
520210 - POSTAGE/SHIP, MAIL COST	–	–	–	$150
520940 - SAFETY EQUIPMENT/EXPENSES	$188	$23	$148	$2,500
524400 - SPECIAL DEPARTMENT EXPENSE	–	$3,677	$1,445	$10,000
527000 - TRAINING	–	–	$200	$2,000
527001 - TRAINING PUT ON BY CNTY	–	–	–	$1,000
527400 - TRAVEL- IN COUNTY	$537	–	–	$2,000
527500 - TRAVEL- OUT OF COUNTY	$130	$232	–	$2,500
520108 - UNIFORMS	–	–	$39	$200
520902 - VEHICLE MAINTENANCE	–	$2,013	$1	$2,500
SERVICES & SUPPLIES TOTAL	**$5,184**	**$13,208**	**$5,389**	**$45,486**
EXPENSES TOTAL	**$150,499**	**$258,506**	**$295,289**	**$440,018**
Surplus (Deficit)	-$150,499	-$258,506	-$287,244	-$380,018

SHERIFF

DEPARTMENT NARRATIVE

Department Head: Chad Hermann
Title: Sheriff-Coroner

MISSION STATEMENT:
The mission of PCSO is to protect and serve the residents of Plumas County by providing vigorous, ethical, efficient law enforcement, and increasing public awareness of personal safety and security measures. In addition, PCSO provides humane custody and care for those incarcerated in the Plumas County Jail.

SUMMARY:
The members of the Plumas County Sheriff's Office (PCSO) are committed to providing constitutional, ethical, and professional service to the residents of Plumas County. These "Core Values" guide the members of PCSO as they work to fulfill their mission.

In order to accomplish the mission, PCSO encourages employee professionalism through improved communications and by providing continuous and productive training. PCSO is committed to providing a secure and comfortable work environment in which employees are encouraged to take pride in their work and strive for excellence. PCSO realizes the importance of individual commitment and recognizes outstanding employee performance.

PCSO serves all the residents of Plumas County by providing a complex mix of public safety and public service functions. PCSO provides around-the-clock law enforcement response to every region of the unincorporated County and the City of Portola. In addition to 24-hour policing, PCSO offers a full range of services which serve all of Plumas County as required by law such as coroner services, civil services, court security, and corrections. PCSO's organizational structure consists of four distinct but interrelated divisions:

The Operations Division oversees the Sheriff's patrol, dispatch, investigative, and coroner functions.

- Patrol: PCSO deploys teams of deputy sheriffs throughout the County to investigate criminal activity and engage in preventative patrols. Deputies respond to approximately 3,919 calls for service per year.
- Dispatch/Warrants: In 2024, the Sheriff's Dispatch Center received approximately 10641 calls of which approximately 7, 382 were 9-1-1 emergency calls. The Dispatch Center processed approximately 393 warrants, which includes entering all warrant data into in-house, state, and national databases.
- Coroner: The coroner function of PCSO involves the investigation of sudden and unexpected deaths in order to determine the circumstance, cause, and manner of those deaths. In 2024, 136 cases were investigated by the Coroner's Office.
- Other teams and units overseen by the Operations Division include the Special Weapons and Tactics Team (SWAT), the Boat Patrol Unit and Animal Control.

Corrections Division – The Corrections Division completed the move-in to the new 60-bed Plumas County Correctional Facility. The transition to the new direct supervision has been a needed transition from the old lineal style jail. Correctional Staff have been continually adapting to the new facility to make the operation and safety of the facility their top priority. In 2024, the average daily population in the jail was 26 inmates in 2024, a slight decrease from 34 in 2023. Annual bookings decreased from approximately 689 in 2023 to 538

in 2024. Corrections Division staff supervise and care for inmates within the jail by providing for their safety, security, and basic needs.

The Corrections Division includes a number of specialized working groups and units. These include programs to mitigate the risk of recidivism; the Jail Medical Unit, Classification Officers, the Inmate Transportation and Extradition Officer, the Alternative Custody Supervision (ACS) program, as well as food preparation and laundry services.

The Sheriff's Office continues to work diligently to mitigate on-going challenges brought about by AB 109, Proposition 47, Cal-Aim and other statutory changes to the criminal justice system.

Administrative Support Division – The Administrative Support Division provides direct and indirect support services and staff to the other Divisions by assisting with the following:

Civil Unit – Pursuant to state law, the Civil Unit processes, serves and enforces court documents, writs, and orders within Plumas County, including, but not limited to the following: restraining orders, evictions, wage garnishments, levies, subpoenas, and bench warrants. The Civil Unit is responsible for the collection and disbursement of collected funds. Approximately 643 civil service orders were processed in 2024.

Records Unit – This unit reviews and maintains all of the crime and incident reports generated by the Operations and Corrections Divisions. On average, the unit processes approximately 10,641 cases/calls each year, resulting in an average of more than 1,000 reports. These reports must be reviewed and routed appropriately for investigation and potential prosecution.

In addition, the Records Unit is responsible for compiling and reporting monthly and annual statistical data as required under the California Incident Based Reporting System (CIBRS), and California Racial Identity Profiling Act (RIPA). The Records Unit is also responsible for processing and maintaining the records on all Sex and Arson Registrants into the California Sex/Arson Registration system (CSAR). Approximately 56 sex offenders and two Arson offenders are currently registering with the Plumas County Sheriff's Office annually, one of which is a transient and must register every 30 days in addition to the annual requirement.

All permits and licenses for Sheriff's services are prepared, processed, and maintained through the Records Unit. A few of these permits include approximately 470 residential alarm permits, 75+ ABC Permits, and citizen concealed weapons (CCW) applications.

In 2024, the unit processed approximately 131 CCW applications, and maintained a total of 500 active CCW permits. The Records Unit is also available to the public for live scan fingerprinting services for employment, licenses, and permits. In the year 2024, the Records Unit processed about 665 fingerprinting services to the community at large.

Court Security Division – Provides security to both the Superior Courthouse and Courthouse annex within Plumas County. Court security includes courthouse entrance weapons screening of all persons entering the court buildings, custody of inmates awaiting court hearings, and safety of all persons within the court buildings including judicial officers, court employees, and members of the public. In a year, court security screens approximately 10,000 people and manages approximately 7,000 inmate appearances.

HIGHLIGHTS FROM THE PAST YEAR

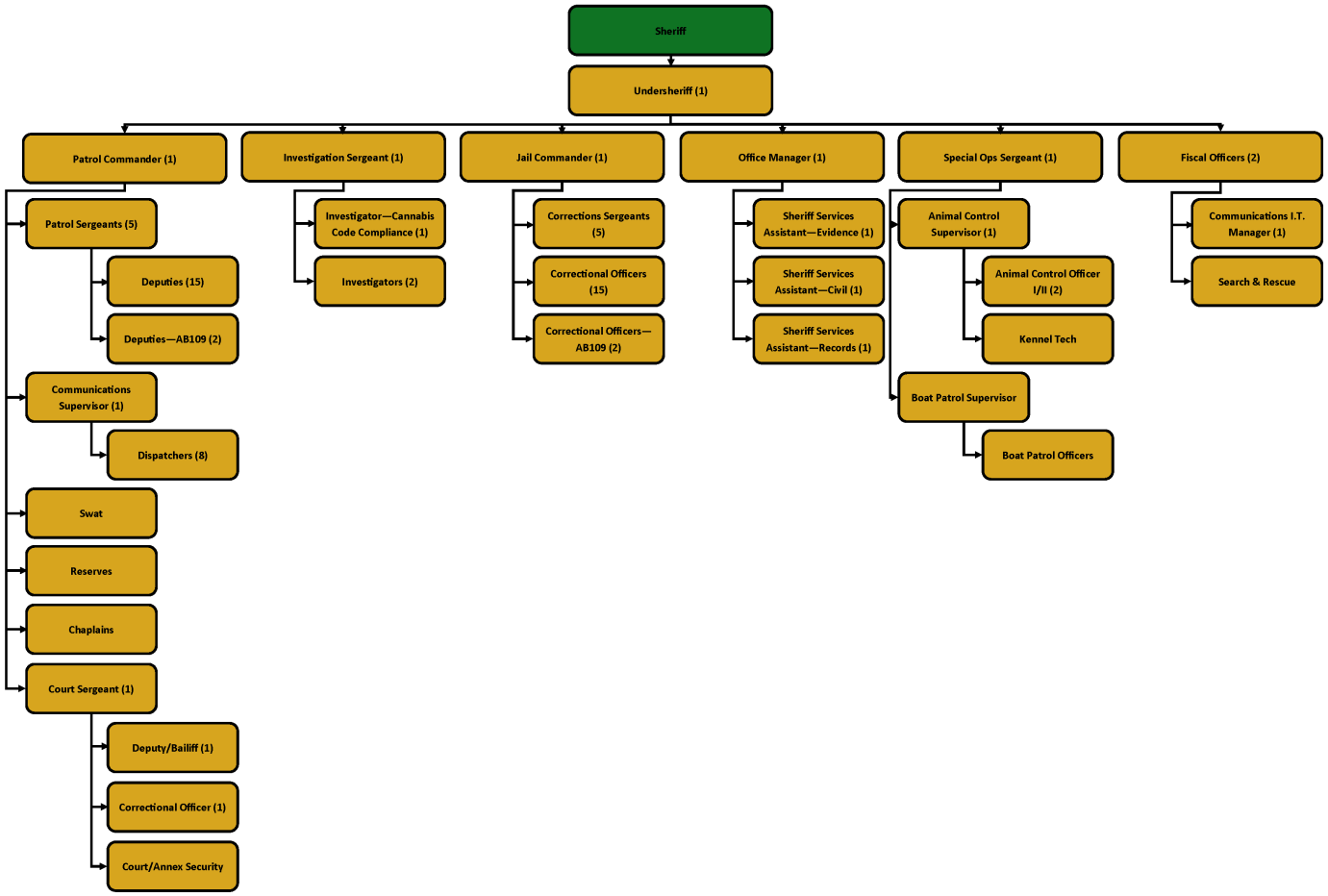
In Fiscal Year 2024/25 the Plumas County Sheriff's Office had several highlights through hard work and dedication from the members of our department,

- We were able to get hiring bonuses for Correctional Officers, Dispatch and Patrol Deputies. The bonus helped with recruitment and retention, thus cutting down on mandatory overtime to cover shifts. The reduced work provided staff with the opportunity to have time off and decompress rather than working 6 days per week.
- We completed the new jail project and moved into the facility in October. This was a heavy lift for staff, but the transition to the new facility went flawlessly. More importantly, the cost of the jail was nearly completed within the allotted budget.
- We were able to get our new Computer Dispatching, Report Management and Jail Management system operational and in use despite our in-house I.T. retiring as we started the project.
- Our partnerships with the County Department Heads have improved tremendously. We are working together to save money where possible while providing the best possible service to the county.
- We received grant funding for Boats and Waterways, an officer wellness program, funds for spay and neutering, a traffic collision software program, and the last phase of our body worn cameras.
- We have been working with Sierra Electronics to bolster the infrastructure of our communications systems to enhance public safety.
- We developed our plan and process to install laptops in patrol vehicles which will provide patrol staff with the ability to work remotely on reports within the county. This plan should be fully implemented in the upcoming fiscal year. We utilized Homeland Security grant funds to complete this project with no impact on the general fund.
- Due to the retirement of our in-house I.T., we have developed a great partnership with County I.T. and are working closely with them on much needed security measures and software upgrades.
- The basic work equipment upgrades within the Sheriff's Office have provided staff with a safer and healthier work environment.
- Successfully completed mandatory POST and BSCC training for the majority of staff.

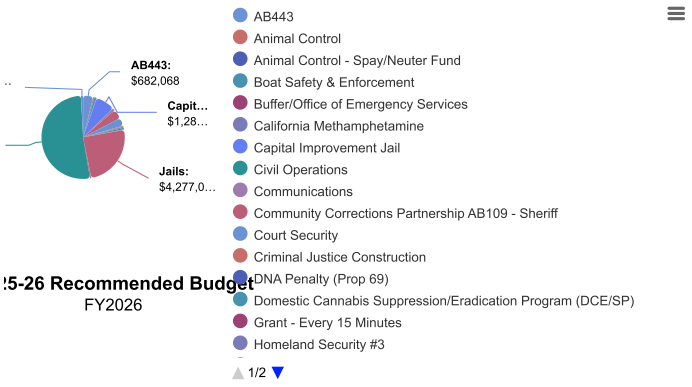
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Community Corrections Partnership AB109 - Sheriff	4	4	4	4	4
Animal Control	2	2	3	3	3
Jails	20	20	20	20	20
Court Security	3	3	3	3	3
Sheriff	45	43	45	45	45
FULL-TIME EQUIVALENT POSITIONS	**74**	**72**	**75**	**75**	**75**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES



!5-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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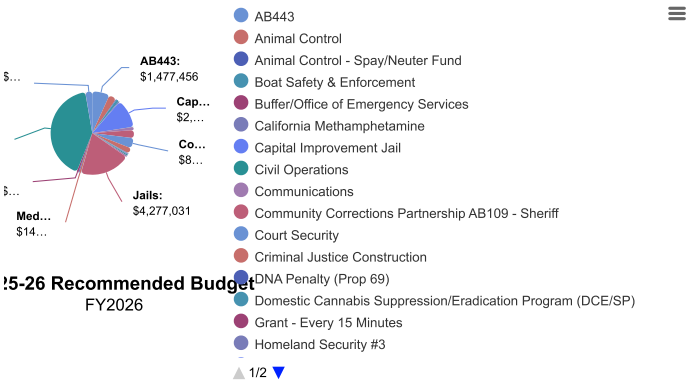
PROGRAMMATIC EXPENDITURES



!5-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45014 - ANIMAL ADOPTIONS	$600	$930	$750	$700
45012 - ANIMAL BOARD	$8,016	$3,473	$4,301	$3,200
45024 - ANIMAL CNTRL FEES & FINES	$949	$413	$489	$500

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
45015 - ANIMAL DISPOSAL	$1,550	$1,212	$1,200	$1,000
45013 - ANIMAL REDEMPTIONS	$2,615	$1,424	$1,900	$2,000
45351 - BOOKING FEE	$15,131	$22,571	$11,288	$0
45084 - CIVIL FEES	$528	$930	$1,822	$1,800
45080 - CIVIL PROCESS SERVICES	$10,532	$9,835	$10,809	$11,000
45426 - COPIES-REPORTS OR PLANS	$1,991	$2,541	$1,727	$2,500
45180 - EDUC. SVCS. / POST	$4,711	–	$36,662	$26,000
45223 - ELECTRONIC MONITORING FEE	$7,762	$15,525	$7,762	$0
45186 - FAIL TO APPR PC 853.7A	$115	$12	$143	$110
45121 - FINGERPRINTING FEES	$10,400	$9,535	$7,660	$9,500
45120 - LAW ENFORCMT-CITY-COUNTY	$130,000	$130,000	$130,000	$150,000
45040 - LEASE PAYMENT	–	$11,215	$70,255	$65,113
45200 - OTHR SVC OR SVC TO CRTS	$2,600	$2,715	$2,579	$3,000
45082 - S.O. CIVIL OPERATIONS	$8,203	$7,465	$8,129	$8,000
45421 - TESTING FEES - PROB & SO	$2,974	$2,770	$1,981	$2,500
CHARGES FOR SERVICES TOTAL	**$208,678**	**$222,567**	**$299,457**	**$286,923**
FINES & PENALTIES				
42014 - ASSETS FORFEITURE	–	–	$6,704	$0
42037 - DNA PENALTY (PROP 69)	$4,377	–	–	$4,000
42040 - OTHER COURT FINES	$43,925	$46,706	$43,046	$44,000
42041 - OTHER FINES	$8	–	–	$0
FINES & PENALTIES TOTAL	**$48,310**	**$46,706**	**$49,750**	**$48,000**
LICENSES & PERMITS				
41000 - ANIMAL LICENSES	$9,120	$11,347	$10,759	$10,500
41040 - OTHER LICENSES & PERMITS	$18,577	$16,793	$15,560	$19,000
LICENSES & PERMITS TOTAL	**$27,697**	**$28,140**	**$26,319**	**$29,500**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$36,807	$43,575	$39,684	$71,000
46018 - COMMISSARY	$38,608	$41,185	$42,193	$40,000
46070P - CONTRI OTHR AGENCY PRIOR	$1,532	–	–	$0
46239 - DONATIONS	$478	$7,496	$8,715	$25,600
46259 - FORFEITED DEPOSIT	$1,450	$1,250	$1,075	$150
46056 - MEDCOM - RADIO	–	$42,000	$18,000	$18,000
46024 - OTHER - SERVICE PROVIDED	$64,233	$69,082	$89,814	$96,000
46253 - REIMB - CO DISASTR RESPONS	$1,797	–	$103,658	$0
46251 - REIMBURSEMENTS/REFUNDS	$10,581	$539,058	$41,971	$101,573
46082 - SALE OF SURPLUS PROP	$8,441	$3,129	$145,927	$4,000
46170 - SHERF / RESERV CONTRACT	–	$648	$814	$0
OTHER REVENUE TOTAL	**$163,928**	**$747,423**	**$491,850**	**$356,323**
STATE & FEDERAL AID				
44500 - FEDL-LAW ENFORCEMENT	$36,055	$42,867	$42,085	$65,000
44520 - FEDL-OTHER & FAA	$12,788	$897	$4,966	$5,869
44109 - STATE-AID OHV (LIC FEES)	$48,439	$27,382	$10,744	$23,000
44358 - STATE - ASSET SEIZURE	–	–	$2,011	$0
44260 - STATE-BOAT PATROL	$267,417	$123,193	$127,523	$93,764
44380 - STATE- EMPG/OES	$258,176	$0	–	$0
44132 - STATE HOMELAND DEFENSE	$3,060	$7,300	$80,247	$159,632
44110 - STATE-OHV GRANT SHERIFF	$34,892	$20,268	$0	$32,857
44110P - STATE-OHV GRANT SHERIFF	–	$25,071	–	$0
44290P - STATE OTHER	$440	$0	–	$0
44290 - STATE-OTHER	$7,478,495	$11,747,862	$281,411	$1,282,834
44281 - STATE-STC JAIL TRAINING	$10,428	$10,479	$9,648	$14,470
44393 - ST- SLESF & JUVNL JST	$173,909	$196,135	$205,069	$158,500
STATE & FEDERAL AID TOTAL	**$8,324,099**	**$12,201,452**	**$763,705**	**$1,835,926**
TAX REVENUE				
40020 - CURRENT UNSECURED TAXES	$39,927	$39,436	$38,964	$38,964

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
40061 - SALES TAX 1/2% PUB SAFETY	$1,724,651	$1,375,931	$1,622,708	$1,825,641
TAX REVENUE TOTAL	**$1,764,577**	**$1,415,368**	**$1,661,672**	**$1,864,605**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$7,230,927	$8,437,259	$9,591,914	$10,501,380
480001 - TRANSFER FR OTHER AGENCY	–	–	$1,994	–
48000 - TRANSFER-IN	$52,998	$257,068	$72,704	$644,505
48001 - TRANSFER-IN1	$23,647	$1,795	$5,056	$21,686
48002 - TRANSFER-IN2	–	$5,462	–	$128,998
48003 - TRANSFER-IN3	$615	$359	$406	$6,158
48004 - TRANSFER-IN4	$139,829	–	–	$113
48021 - TRF IN - ARPA FUNDS	$235,950	$120,297	$351,274	$0
48079 - TRN-CCPIF AB109	$534,685	$568,117	$632,307	$632,715
48716 - TRN-SO CAL EMA	$29,486	$29,486	$29,486	$29,486
48715 - TRN-SO SLESA	$500,000	$500,000	$500,000	$500,000
48700 - TRN-ST SO TRIAL CRT SEC	$498,644	$489,970	$451,115	$441,000
48005 - TRANSFER-IN5	–	–	$252,137	$144
TRANSFERS TOTAL	**$9,246,780**	**$10,409,813**	**$11,888,393**	**$12,906,185**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$107,085	$99,064	$140,634	$8,850
43998 - UNREALZED GAINS/LOSSES	$16,761	$15,782	–	$0
USE OF MONEY & PROPERTY TOTAL	**$123,846**	**$114,846**	**$140,634**	**$8,850**
REVENUES TOTAL	**$19,907,916**	**$25,186,315**	**$15,321,781**	**$17,336,312**
Expenses				
FIXED ASSETS				
543900 - CAMERAS/CAMERA EQUIPMENT	–	–	–	$112,000
542200 - COMMUNICATION EQUIPMENT	$39,915	$41,841	–	$54,010
549500 - COMPUTER HARDWARE	–	$21,611	$6,540	$0
542600 - EQUIPMENT	$75,637	–	$19,052	$70,500
54500 - FENCING	–	–	–	$100,000
544130 - GENERATOR	$197,556	–	–	$45,000
541245 - INDUSTRIAL WASHER	–	$30,792	–	$0
549921 - LIVE SCAN - FINGER PRNT	–	–	$7,020	$0
545700 - PATROL EQUIPMENT	$17,266	$214,896	$25,473	$24,154
542203 - REPEATER EQUIP/INSTALL	–	–	–	$45,000
540412 - SOFTWARE	–	$120,297	–	$0
541500 - VEHICLE	$652,100	$232,291	$223,880	$400,000
FIXED ASSETS TOTAL	**$982,474**	**$661,728**	**$281,964**	**$850,664**
OTHER CHARGES				
530100 - SUPPORT - CARE OF PERSONS	$4,644	$2,371	$3,357	$10,000
OTHER CHARGES TOTAL	**$4,644**	**$2,371**	**$3,357**	**$10,000**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$25,730	$30,120	$27,860	$37,440
51125 - CLOTHING ALLOWANCE	$42,050	$48,675	$55,975	$69,925
51110 - COMPENSATION INSURANCE	$449,271	$392,478	$607,752	$590,205
51100 - FICA/MEDICARE OASDI	$197,449	$222,702	$251,630	$305,049
51090 - GROUP INSURANCE	$828,914	$776,216	$1,059,237	$1,418,181
51040 - HOLIDAY PAY	$22,304	$27,886	$35,233	$46,000
51150 - LIFE INSURANCE	$334	$334	$334	$1,472
51081 - OPEB LIABILITY	$173,605	$176,289	$174,064	$201,414
51020 - OTHER WAGES	$320,803	$401,244	$449,978	$554,500
51060 - OVERTIME PAY	$565,639	$582,847	$776,561	$831,000
51000 - REGULAR WAGES	$3,914,495	$4,360,946	$4,603,916	$5,526,439
51080 - RETIREMENT	$1,390,767	$1,881,538	$3,155,639	$2,380,299
51070 - UNEMPLOYMENT INSURANCE	$20,238	$15,489	$15,601	$17,944
SALARIES & BENEFITS TOTAL	**$7,951,599**	**$8,916,764**	**$11,213,781**	**$11,979,868**
SERVICES & SUPPLIES				

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
524900 - AMMUNITION/TACTICAL SUPP	$50,336	$68,519	$51,068	$163,203
524033 - ANIMAL FOOD/LITTER	$1,940	$2,452	$1,071	$2,800
524405 - ANIMAL -SPECIAL DEPT EXP	$61,127	$118,364	$149,175	$8,808
520411 - ANN SOFTWARE FEE/MAINT	$63,872	$105,432	$521,849	$420,498
521100 - BADGES	$329	$2,000	$874	$6,500
521103 - BATTERIES	$986	$75	$744	$4,500
524430 - CABLE RADIO/TV	$1,014	$1,964	$1,279	$2,000
521260 - CAMERA/CAMERA ACCESSORY	$18,865	–	–	$16,100
520202 - CELL PHONE SERVICE	$3,155	$2,346	$2,674	$10,050
520402 - CLEANING SUPPLIES	$343	$465	$1,216	$1,400
520700 - CLOTHING & SUPPL INMATE	$4,730	$5,901	$10,572	$8,200
524409 - COMMISSARY EXPENSES	$16,137	$25,353	$20,882	$40,000
521250 - COMMUNICATION EQUIP	$57,453	$27,221	$24,965	$132,573
520912 - COMMUNICATION EQUIP MAINT	$11,410	$20,183	$30,834	$71,803
520200 - COMMUNICATIONS	$2,904	$2,746	$2,752	$2,772
529500 - COMPUTER	$3,160	$10,058	$96,986	$15,000
529851 - COMPUTER HARDWARE/SUPPL	$6,014	$5,117	$29,738	$85,522
520250 - COPY MACHINE LEASE	$13,092	$9,800	$8,678	$12,500
524438 - CORONER EXPENSES	$66,608	$44,479	$52,527	$70,000
520419 - COVID PPE & CLEANING COST	$816	–	–	$0
520404 - CUSTODIAL SERVICE	$1,600	–	–	$0
524804 - DRUG TESTING SUPPLIES	–	–	–	$2,000
527802 - ELECTRIC CHARGES	$126,754	$163,394	$252,770	$220,000
520907 - EQUIP. MAINT.CONTRACT	$30,143	$30,143	$26,693	$80,000
520900 - EQUIPMENT MAINTENANCE	$33,392	$17,169	$27,857	$80,577
520303 - FOOD - INMATE	$128,244	$110,228	$85,005	$115,000
521102 - FUEL - VEHICLE	$173,557	$137,526	$135,014	$202,000
527804 - HEATING FUEL/OIL	$32,504	$25,940	$1,956	$10,000
526300 - HELICOPTER/AIRCRAFT EXP	$27,550	$25,425	$26,717	$42,000
520400 - HOUSEHOLD EXPENSE	$29,408	$35,739	$36,400	$37,000
520500 - INSURANCE	$2,130	$2,860	$3,101	$3,026
520203 - INTERNET SERVICE	$2,314	$2,470	$3,179	$3,500
526100 - INVESTIGATIONS	$1,938	$3,127	$3,900	$4,000
524550 - KITCHEN EQUIPMENT	$1,295	–	–	$4,000
525119 - LIABILITY SELF-FUND INSURANCE	$479,099	$539,532	$627,168	$205,285
521300 - MAINT.-BLDG. & GROUNDS	$10,574	$13,761	$8,502	$118,600
521980 - MEDICAL SERVICE - PROF SV	$159,757	$243,309	$242,749	$254,424
521500 - MEDICAL SUPPLIES	$193	$4,554	$5,727	$7,500
521600 - MEMBERSHIPS/ANNUAL DUES	$5,191	$5,579	$6,724	$7,694
521700 - MISC EXPENSES	$716	$1,044	$185	$11,442
526600 - NARCOTIC INVESTIGATION	–	-$2,000	–	$3,000
521800 - OFFICE EXPENSE	$8,295	$10,914	$14,856	$19,572
521230 - OFFICE FURNITURE/EQUIP	–	$100,249	$52,466	$46,880
525000 - OVERHEAD	$28,927	$30,356	–	$1,135,245
520220 - PAPER/PAPER SUPPLIES	$1,847	$1,990	$2,187	$2,850
521504 - PERSCRPTNS/PHARMACEUTICL	$84,156	$27,226	$19,944	$50,000
520406 - PEST CONTROL	$552	$606	$646	$700
520201 - PHONE - LAND LINE (S)	$29,401	$28,953	$27,941	$29,306
520290 - POSTAGE MACHINE RENT/LEAS	$715	$707	$684	$810
520210 - POSTAGE/SHIP, MAIL COST	$101	$450	$2,387	$2,800
521107 - PRE-EMPLOYMENT COSTS	$5,730	$5,881	$8,935	$9,000
520233 - PRINTING SVC/CHRGS	$790	$1,174	$1,163	$5,600
521900 - PROFESSIONAL SVC	$9,444,143	$12,329,277	$1,649,788	$1,171,664
527803 - PROPANE/OTHR HEATING FUEL	$36,105	$31,386	$59,931	$70,250
523804 - RADIO EQUIP RENT/LEASE	$34,281	$27,641	$31,144	$41,472
523670 - REF MANUAL/LAW,CODE BOOKS	$1,152	$1,166	$4,895	$7,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
520407 - REFUSE DISPOSAL	$15,465	$16,893	$18,579	$24,604
524200 - RENTS/LEASES STRUCTURES	–	$33,251	$11,084	$0
520940 - SAFETY EQUIPMENT/EXPENSES	$58,670	$14,671	$34,688	$140,325
521903 - SECURITY SYSTEM SVC	$1,620	$1,555	$3,405	$4,680
524050 - SPAY/NEUTER REBATE	$2,309	$4,890	$13,707	$46,677
524400 - SPECIAL DEPARTMENT EXPENSE	$61,131	$41,816	$56,108	$88,259
521505 - SPECIAL RX	$615	$366	$412	$5,867
524207 - STORAGE SPACE RENT	$11,592	$10,392	$10,392	$15,000
523711 - SUBSCRIPTIONS	–	–	$1,272	$1,500
528220 - TELEVISION(S)	$757	$82	–	$5,000
524870 - TEST -EMPLEE MED/IMMUN	$3,433	$3,250	$1,398	$3,500
528400 - CONTINGENCIES	–	–	–	$582,500
521240 - TOOLS & EQUIPMENT	$17,891	$6,960	$23,533	$163,600
527400 - TRAVEL- IN COUNTY	$5,905	$4,334	$5,645	$8,000
527500 - TRAVEL- OUT OF COUNTY	$93,866	$100,305	$120,434	$214,035
520108 - UNIFORMS	–	–	–	$200
527800 - UTILITIES	$38,291	$48,299	$47,960	$51,060
520902 - VEHICLE MAINTENANCE	$75,585	$127,187	$117,648	$187,000
521970 - VET SERVICE	$2,435	$9,903	$7,036	$7,500
527807 - WATER/SEWER CHARGES	$51,632	$63,324	$75,684	$73,040
SERVICES & SUPPLIES TOTAL	**$11,748,040**	**$14,897,731**	**$4,927,483**	**$6,700,773**
TRANSFERS				
580003 - INTER FUND TRANSFER	–	$586	–	$0
580004 - INTERFUND TRASNFER	$1,243	–	–	$0
580000 - TRANSFER	$147,829	–	–	$369,336
580001 - TRANSFER	–	–	–	$435
580002 - TRANSFER	–	–	–	$709
580005 - TRANSFER	–	$5,462	–	$0
580008 - TRANSFER	–	$135	–	$0
58000 - TRANSFER-OUT	–	–	–	$1,300,000
58001 - TRANSFER-OUT1	–	–	–	$594,000
580006 - TRF TO AOD	$4,215	$1,622	$8,676	$6,485
TRANSFERS TOTAL	**$153,287**	**$7,805**	**$8,676**	**$2,270,965**
EXPENSES TOTAL	**$20,840,043**	**$24,486,399**	**$16,435,261**	**$21,812,270**
Surplus (Deficit)	-$932,127	$699,916	-$1,113,480	-$4,475,958

AB 443 - RURAL & SMALL COUNTY LAW ENFORCEMENT

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70331 - AB 443 - Rural & Small County Law Enforcement
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Assembly Bill 443 (AB 443), passed by the California Legislature in 2023, focuses on enhancing the standards and protocols related to peace officers and the determination of bias in law enforcement. This bill mandates the Commission on Peace Officer Standards and Training (POST) to establish a clear definition of "biased conduct," which includes both explicit and implicit biases. Law enforcement agencies are required to use this definition in any investigations involving bias-related complaints or incidents.

REVENUE VS. EXPENDITURE

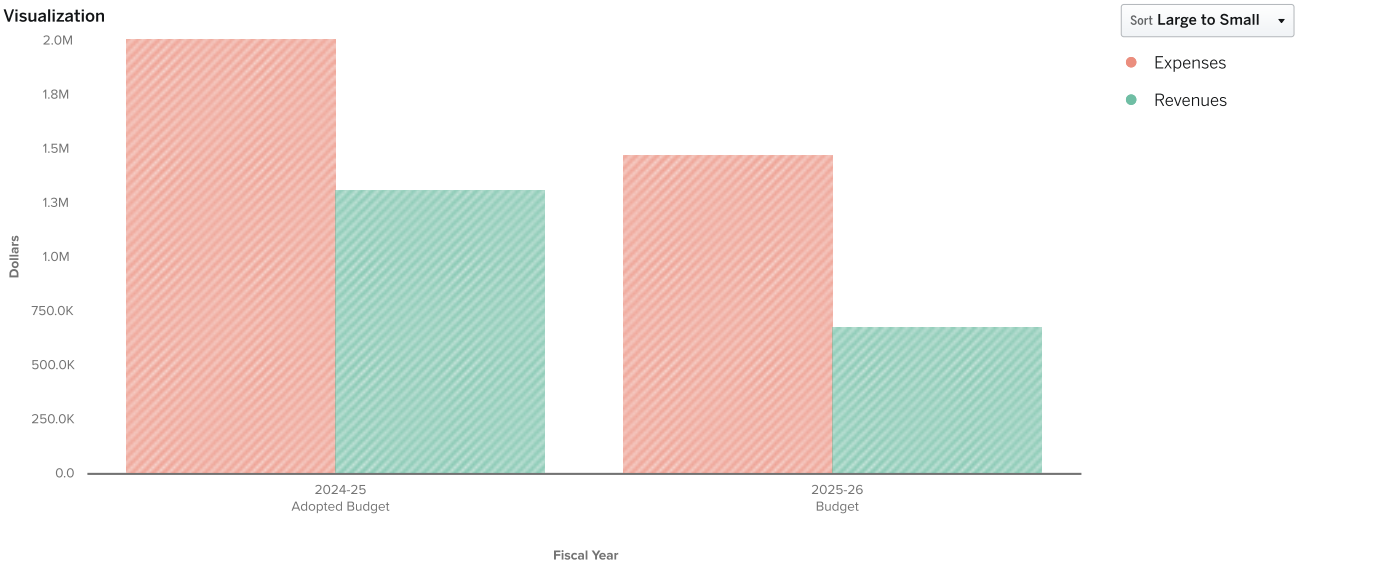
Updated On 4 Sep, 2025

Back History Reset

Broken down by

Types AB443 Placeholder New item Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$21,957	$26,362	$16,071	$0
46251 - REIMBURSEMENTS/REFUNDS	–	$113,439	$34,197	$0
46082 - SALE OF SURPLUS PROP	$4,890	$495	–	$0
OTHER REVENUE TOTAL	**$26,847**	**$140,296**	**$50,268**	**$0**
STATE & FEDERAL AID				
44520 - FEDL-OTHER & FAA	$5,988	$897	$4,966	$5,869
44290 - STATE-OTHER	$29,982	–	–	$0
STATE & FEDERAL AID TOTAL	**$35,970**	**$897**	**$4,966**	**$5,869**
TRANSFERS				
480001 - TRANSFER FR OTHER AGENCY	–	–	$1,994	–
48000 - TRANSFER-IN	$24,614	$228,108	$38,618	$164,154
48001 - TRANSFER-IN1	–	–	–	$12,045
48021 - TRF IN - ARPA FUNDS	–	$120,297	$351,274	$0
48715 - TRN-SO SLESA	$500,000	$500,000	$500,000	$500,000
TRANSFERS TOTAL	**$524,614**	**$848,405**	**$891,886**	**$676,199**
REVENUES TOTAL	**$587,431**	**$989,598**	**$947,120**	**$682,068**
Expenses				
FIXED ASSETS				
543900 - CAMERAS/CAMERA EQUIPMENT	–	–	–	$22,000
542600 - EQUIPMENT	$22,337	–	$19,052	$70,500
544130 - GENERATOR	–	–	–	$45,000
541245 - INDUSTRIAL WASHER	–	$30,792	–	$0
545700 - PATROL EQUIPMENT	–	$214,896	$14,500	$24,154

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
540412 - SOFTWARE	–	$120,297	–	$0
541500 - VEHICLE	$405,490	$232,291	$82,261	$200,000
FIXED ASSETS TOTAL	**$427,827**	**$598,276**	**$115,812**	**$361,654**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$547	$525	$558	$423
51100 - FICA/MEDICARE OASDI	$3,223	$2,004	$478	$2,661
51020 - OTHER WAGES	$26,027	$26,193	$0	$30,000
51060 - OVERTIME PAY	$47,319	–	$19,127	$25,000
51080 - RETIREMENT	–	–	$5,394	$0
51070 - UNEMPLOYMENT INSURANCE	$580	$398	$23	$23
SALARIES & BENEFITS TOTAL	**$77,696**	**$29,120**	**$25,579**	**$58,107**
SERVICES & SUPPLIES				
524900 - AMMUNITION/TACTICAL SUPP	$37,878	$56,290	$40,651	$150,143
520411 - ANN SOFTWARE FEE/MAINT	$45,730	$57,894	$444,772	$133,191
521100 - BADGES	$329	$2,000	$874	$5,500
521103 - BATTERIES	–	–	–	$2,500
521260 - CAMERA/CAMERA ACCESSORY	$60	–	–	$0
520912 - COMMUNICATION EQUIP MAINT	$942	$9,842	$16,406	$39,400
529500 - COMPUTER	$3,160	$10,058	$6,371	$10,000
529851 - COMPUTER HARDWARE/SUPPL	$3,523	$2,175	$6,209	$8,000
520907 - EQUIP. MAINT.CONTRACT	$30,143	$30,143	$26,693	$80,000
521102 - FUEL - VEHICLE	$53,997	$23,105	$14,184	$40,000
525119 - LIABILITY SELF-FUND INSURANCE	$405	$363	$316	$284
521300 - MAINT.-BLDG. & GROUNDS	–	$294	–	$59,900
521800 - OFFICE EXPENSE	$1,106	$4,477	$5,078	$7,500
521230 - OFFICE FURNITURE/EQUIP	–	$5,677	$6,252	$45,880
525000 - OVERHEAD	$13,028	$3,472	–	$738
520233 - PRINTING SVC/CHRGS	–	$868	–	$3,000
521900 - PROFESSIONAL SVC	$1,913	$23,646	$24,000	$30,000
520940 - SAFETY EQUIPMENT/EXPENSES	$28,049	$10,833	$6,813	$30,000
524400 - SPECIAL DEPARTMENT EXPENSE	$5,843	$15,610	$19,810	$16,965
521240 - TOOLS & EQUIPMENT	–	–	–	$27,500
527500 - TRAVEL- OUT OF COUNTY	$45,799	$37,032	$40,602	$60,000
520902 - VEHICLE MAINTENANCE	$39,239	$57,908	$69,455	$75,000
SERVICES & SUPPLIES TOTAL	**$311,145**	**$351,687**	**$728,487**	**$825,501**
TRANSFERS				
580003 - INTER FUND TRANSFER	–	$586	–	$0
580004 - INTERFUND TRASNFER	$1,243	–	–	$0
580000 - TRANSFER	$8,000	–	–	$225,000
580002 - TRANSFER	–	–	–	$709
580005 - TRANSFER	–	$5,462	–	$0
580008 - TRANSFER	–	$135	–	$0
580006 - TRF TO AOD	$4,215	$1,622	$8,676	$6,485
TRANSFERS TOTAL	**$13,458**	**$7,805**	**$8,676**	**$232,194**
EXPENSES TOTAL	**$830,126**	**$986,889**	**$878,555**	**$1,477,456**
Surplus (Deficit)	-$242,695	$2,710	$68,565	-$795,388

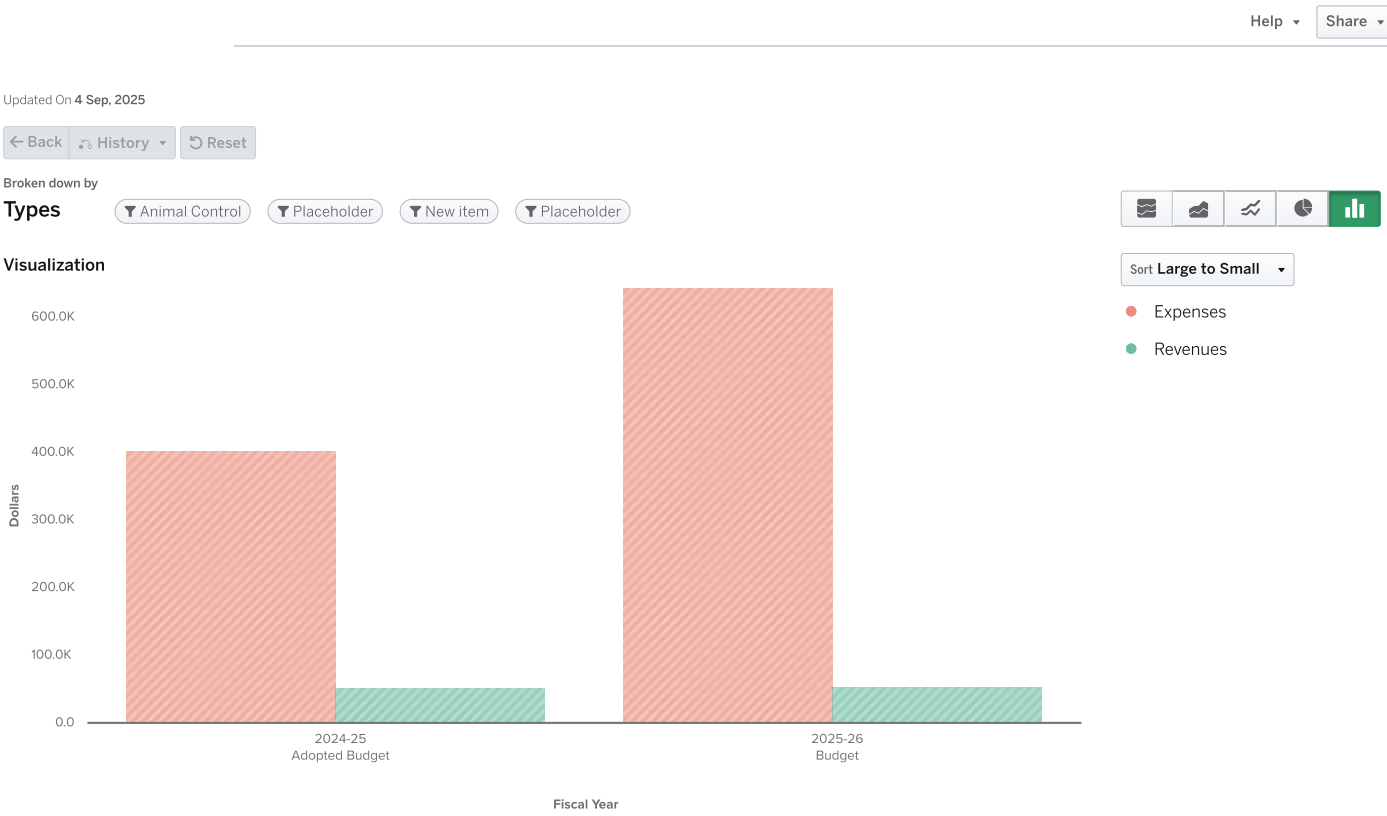
ANIMAL CONTROL

Fund: 0001 General
Budget Unit: 20428 - Animal Control
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION

Plumas County Animal Services is responsible for enforcing local and state laws related to the treatment and control of animals. This agency is operate under the jurisdiction of the Plumas County Sheriff's Office. Their primary goals are to ensure public safety, promote the humane treatment of animals, and manage issues related to stray, dangerous, or neglected animals.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Animal Control Supervisor	1	1	1	1	1
Animal Control Officer I/II	1	1	2	2	2
FULL-TIME EQUIVALENT POSITIONS	**2**	**2**	**3**	**3**	**3**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45014 - ANIMAL ADOPTIONS	$600	$930	$750	$700
45012 - ANIMAL BOARD	$8,016	$3,473	$4,301	$3,200
45015 - ANIMAL DISPOSAL	$1,550	$1,212	$1,200	$1,000
45013 - ANIMAL REDEMPTIONS	$2,615	$1,424	$1,900	$2,000
CHARGES FOR SERVICES TOTAL	**$12,781**	**$7,040**	**$8,151**	**$6,900**
LICENSES & PERMITS				
41000 - ANIMAL LICENSES	$9,120	$11,347	$10,759	$10,500
LICENSES & PERMITS TOTAL	**$9,120**	**$11,347**	**$10,759**	**$10,500**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	–	–	–	$36,000
46239 - DONATIONS	$130	–	–	$0
46082 - SALE OF SURPLUS PROP	–	–	$2,140	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
OTHER REVENUE TOTAL	**$130**	**–**	**$2,140**	**$36,000**
TRANSFERS				
48005 - TRANSFER-IN5	–	–	$34,943	$0
TRANSFERS TOTAL	**–**	**–**	**$34,943**	**$0**
USE OF MONEY & PROPERTY				
REVENUES TOTAL	**$22,031**	**$18,387**	**$55,993**	**$53,400**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$1,392	$482	$1,041	$1,547
51100 - FICA/MEDICARE OASDI	$8,908	$11,361	$12,950	$16,519
51090 - GROUP INSURANCE	$25,277	$35,681	$78,296	$80,040
51081 - OPEB LIABILITY	$4,757	$4,830	$6,963	$8,057
51020 - OTHER WAGES	$28,442	$19,915	$13,049	$27,500
51060 - OVERTIME PAY	$3,302	$2,489	$4,618	$6,000
51000 - REGULAR WAGES	$89,071	$133,285	$164,576	$189,924
51080 - RETIREMENT	$7,870	$36,347	$40,260	$45,368
51070 - UNEMPLOYMENT INSURANCE	$1,124	$997	$555	$1,698
SALARIES & BENEFITS TOTAL	**$170,143**	**$245,387**	**$322,306**	**$376,653**
SERVICES & SUPPLIES				
524033 - ANIMAL FOOD/LITTER	$1,940	$2,452	$1,071	$2,800
524405 - ANIMAL -SPECIAL DEPT EXP	$2,557	$2,695	$1,183	$3,000
520402 - CLEANING SUPPLIES	$343	$465	$1,216	$1,400
520250 - COPY MACHINE LEASE	$548	$452	$568	$800
527802 - ELECTRIC CHARGES	$26,095	$40,683	$39,365	$40,000
520900 - EQUIPMENT MAINTENANCE	–	–	–	$2,500
525119 - LIABILITY SELF-FUND INSURANCE	$1,029	$1,084	$1,322	$1,457
521300 - MAINT.-BLDG. & GROUNDS	$154	$1,667	$205	$2,700
521800 - OFFICE EXPENSE	$267	$122	$248	$300
525000 - OVERHEAD	–	–	–	$147,183
520220 - PAPER/PAPER SUPPLIES	$107	$190	$250	$250
520201 - PHONE - LAND LINE (S)	$428	$385	$499	$506
520210 - POSTAGE/SHIP, MAIL COST	$1	–	$200	$200
521900 - PROFESSIONAL SVC	$226	–	–	$1,500
527803 - PROPANE/OTHR HEATING FUEL	$41	$94	$52	$250
520407 - REFUSE DISPOSAL	$1,169	$1,275	$2,015	$2,000
524400 - SPECIAL DEPARTMENT EXPENSE	–	$500	$900	$0
521240 - TOOLS & EQUIPMENT	$241	$315	$176	$36,900
527400 - TRAVEL- IN COUNTY	$5,905	$4,334	$5,440	$7,000
527500 - TRAVEL- OUT OF COUNTY	–	$2,224	–	$1,000
520108 - UNIFORMS	–	–	–	$200
520902 - VEHICLE MAINTENANCE	$950	$2,570	$3,069	$4,000
521970 - VET SERVICE	$2,435	$9,903	$7,036	$7,500
527807 - WATER/SEWER CHARGES	$1,487	$1,398	$1,696	$2,200
SERVICES & SUPPLIES TOTAL	**$45,923**	**$72,807**	**$66,513**	**$265,646**
EXPENSES TOTAL	**$216,066**	**$318,194**	**$388,819**	**$642,299**
Surplus (Deficit)	-$194,035	-$299,807	-$332,826	-$588,899

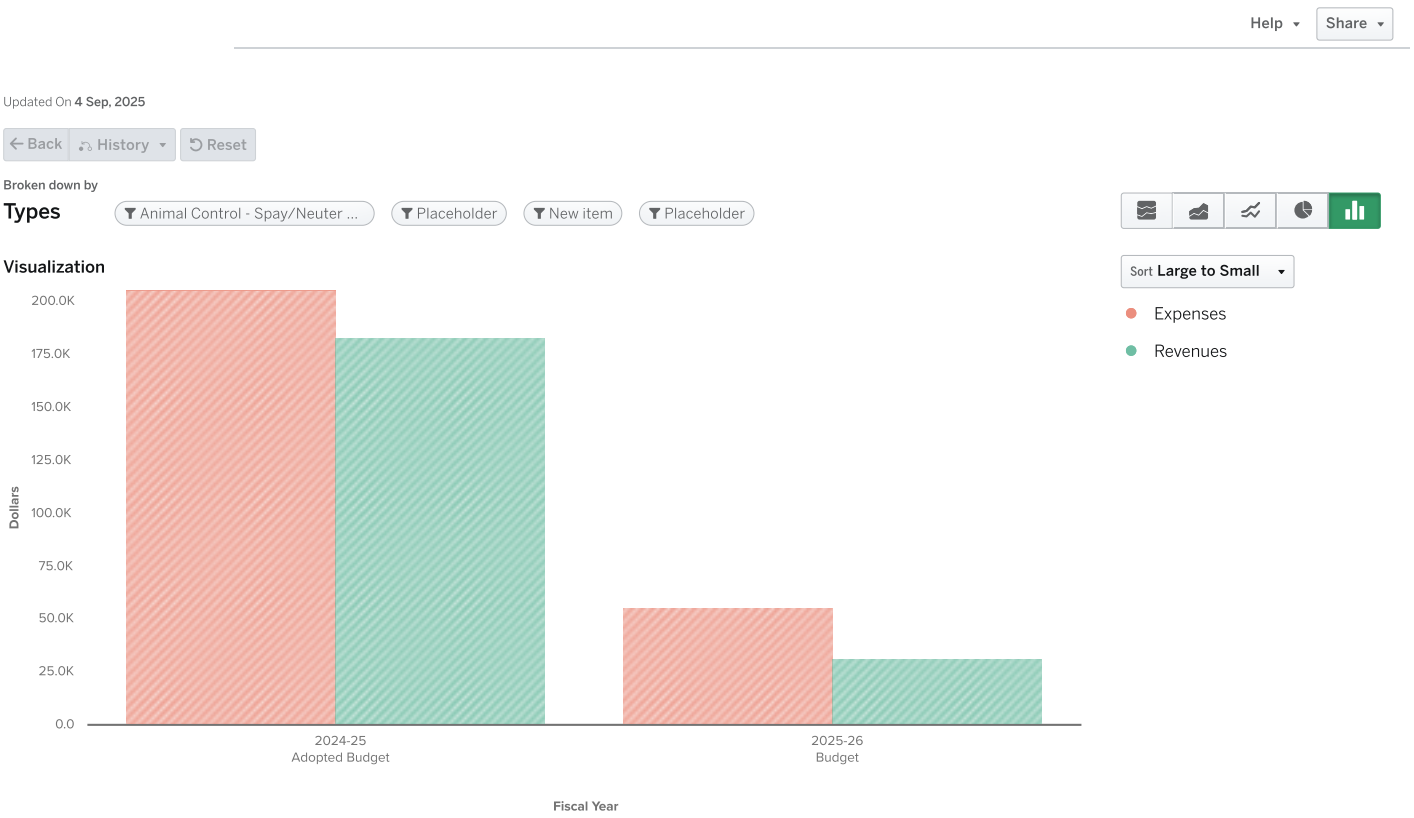
ANIMAL CONTROL - SPAY/NEUTER FUND

Fund: 0063 Animal Control Spay/Neuter
Budget Unit: 20424 - Animal Control - Spay/Neuter Fund
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION

When these funds are available, they provide Plumas County residents with vouchers to spay/neuter adoptable pets.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45024 - ANIMAL CNTRL FEES & FINES	$949	$413	$489	$500
CHARGES FOR SERVICES TOTAL	**$949**	**$413**	**$489**	**$500**
OTHER REVENUE				
46239 - DONATIONS	$348	$7,496	$8,715	$25,600
46259 - FORFEITED DEPOSIT	$1,450	$1,250	$1,075	$150
OTHER REVENUE TOTAL	**$1,798**	**$8,746**	**$9,790**	**$25,750**
STATE & FEDERAL AID				
44290 - STATE-OTHER	$180,000	$0	$150,000	$0
STATE & FEDERAL AID TOTAL	**$180,000**	**$0**	**$150,000**	**$0**
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$3,157
TRANSFERS TOTAL	**–**	**–**	**–**	**$3,157**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$1,348	$2,724	$3,357	$2,000
43998 - UNREALZED GAINS/LOSSES	$69	$1,252	–	$0
USE OF MONEY & PROPERTY TOTAL	**$1,417**	**$3,976**	**$3,357**	**$2,000**
REVENUES TOTAL	**$184,163**	**$13,135**	**$163,636**	**$31,407**
Expenses				
SERVICES & SUPPLIES				
524405 - ANIMAL -SPECIAL DEPT EXP	$58,570	$115,669	$147,992	$5,808
525000 - OVERHEAD	–	–	–	$3,157
524050 - SPAY/NEUTER REBATE	$2,309	$4,890	$13,707	$46,677
SERVICES & SUPPLIES TOTAL	**$60,879**	**$120,558**	**$161,699**	**$55,642**
EXPENSES TOTAL	**$60,879**	**$120,558**	**$161,699**	**$55,642**
Surplus (Deficit)	$123,284	-$107,423	$1,937	-$24,235

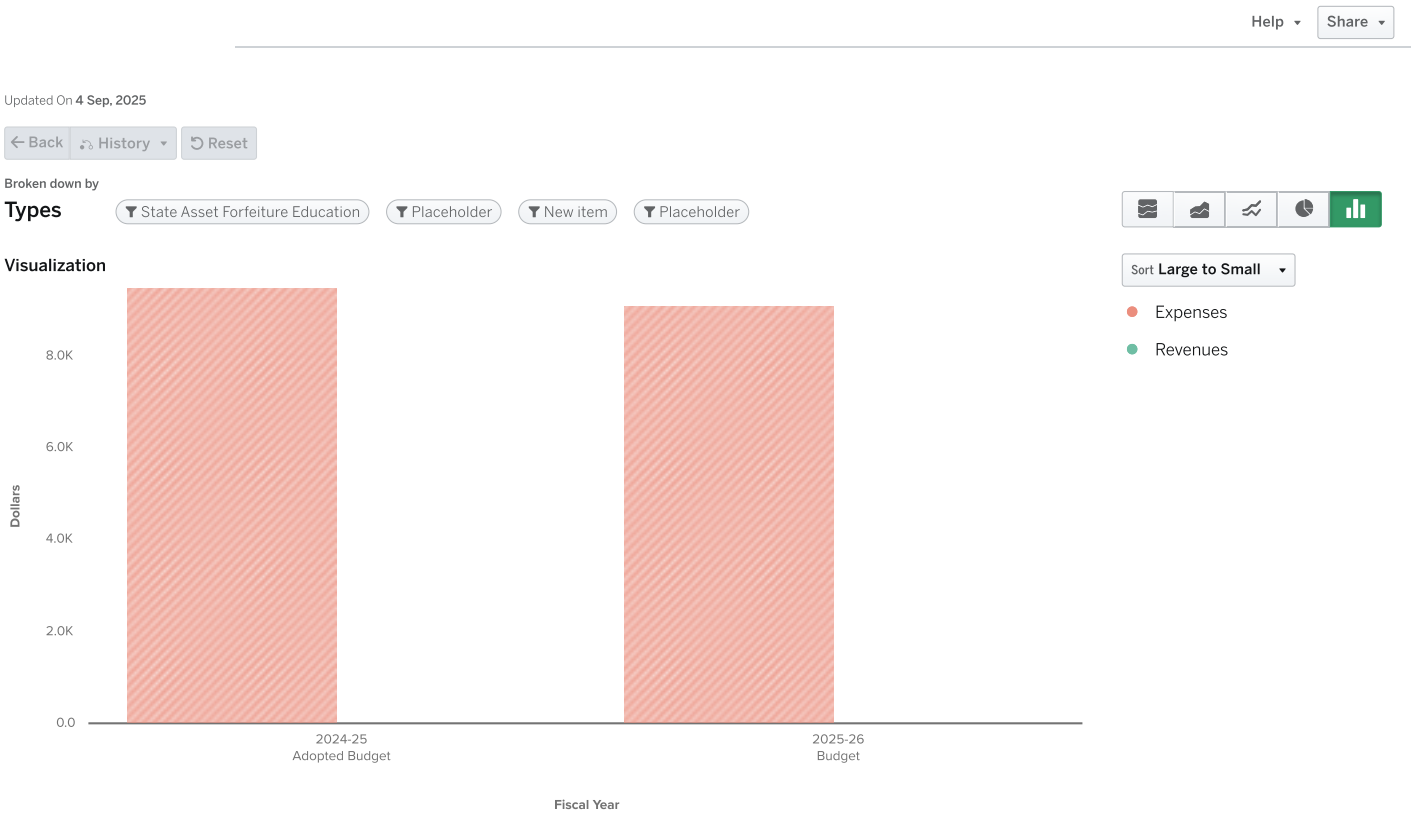
ASSET FORFEITURE EDUCATION

Fund: 0017 0017F Sheriff - Asset Forfeiture Education
Budget Unit: 70391 - Asset Forfeiture Education
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Asset forfeiture proceeds are generally required to be distributed in particular ways and used for particular purposes. One of the mandated purposes is providing anti-drug education.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44358 - STATE - ASSET SEIZURE	–	–	$2,011	$0
STATE & FEDERAL AID TOTAL	**–**	**–**	**$2,011**	**$0**
REVENUES TOTAL	**–**	**–**	**$2,011**	**$0**
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	-$36	-$3	–	$103
524400 - SPECIAL DEPARTMENT EXPENSE	$5,342	$908	$2,380	$8,998
SERVICES & SUPPLIES TOTAL	**$5,306**	**$905**	**$2,380**	**$9,101**
EXPENSES TOTAL	**$5,306**	**$905**	**$2,380**	**$9,101**
Surplus (Deficit)	-$5,306	-$905	-$369	-$9,101

BOATING SAFETY & ENFORCEMENT

Fund: 0017 0017G Sheriff - Grant
Budget Unit: 70350 - Boat Safety & Enforcement
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Plumas County Boat Patrol is responsible for ensuring the safety and regulation of waterways within Plumas County. They enforce local, state, and federal boating laws and promote safe boating practices. Boat Patrol is essential for maintaining safe and enjoyable waterways. Their efforts help to prevent accidents, protect natural resources, and ensure that recreational and commercial boating activities are conducted responsibly.

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44260 - STATE-BOAT PATROL	$267,417	$123,193	$127,523	$93,764
STATE & FEDERAL AID TOTAL	**$267,417**	**$123,193**	**$127,523**	**$93,764**
TAX REVENUE				
40020 - CURRENT UNSECURED TAXES	$39,927	$39,436	$38,964	$38,964
TAX REVENUE TOTAL	**$39,927**	**$39,436**	**$38,964**	**$38,964**
REVENUES TOTAL	**$307,344**	**$162,629**	**$166,487**	**$132,728**
Expenses				
FIXED ASSETS				
542600 - EQUIPMENT	$53,301	–	–	$0
FIXED ASSETS TOTAL	**$53,301**	**–**	**–**	**$0**
SALARIES & BENEFITS				
51125 - CLOTHING ALLOWANCE	$900	–	$1,600	$2,500
51110 - COMPENSATION INSURANCE	$1,333	$1,069	$1,303	$1,193
51100 - FICA/MEDICARE OASDI	$4,907	$5,472	$7,969	$8,415
51020 - OTHER WAGES	$62,152	$71,984	$100,427	$105,000
51060 - OVERTIME PAY	$1,914	$1,562	$1,836	$5,000
51070 - UNEMPLOYMENT INSURANCE	$6,772	$3,886	$5,086	$6,199
SALARIES & BENEFITS TOTAL	**$77,978**	**$83,974**	**$118,220**	**$128,307**
SERVICES & SUPPLIES				
521100 - BADGES	–	–	–	$1,000
520900 - EQUIPMENT MAINTENANCE	$20,432	$10,570	$17,070	$22,878
521102 - FUEL - VEHICLE	$22,150	$16,817	$12,474	$35,000
520500 - INSURANCE	$2,130	$2,476	$2,476	$2,526
525119 - LIABILITY SELF-FUND INSURANCE	$986	$1,011	$1,074	$971
525000 - OVERHEAD	$1,084	$881	–	$2,704
524400 - SPECIAL DEPARTMENT EXPENSE	$1,970	$302	–	$8,500
524207 - STORAGE SPACE RENT	$9,600	$8,400	$8,400	$13,000
521240 - TOOLS & EQUIPMENT	$9,773	$3,241	$7,417	$15,000
527400 - TRAVEL- IN COUNTY	–	–	$205	$1,000
527500 - TRAVEL- OUT OF COUNTY	–	–	–	$10,000
SERVICES & SUPPLIES TOTAL	**$68,125**	**$43,698**	**$49,117**	**$112,579**
EXPENSES TOTAL	**$199,403**	**$127,672**	**$167,337**	**$240,886**
Surplus (Deficit)	$107,940	$34,957	-$850	-$108,158

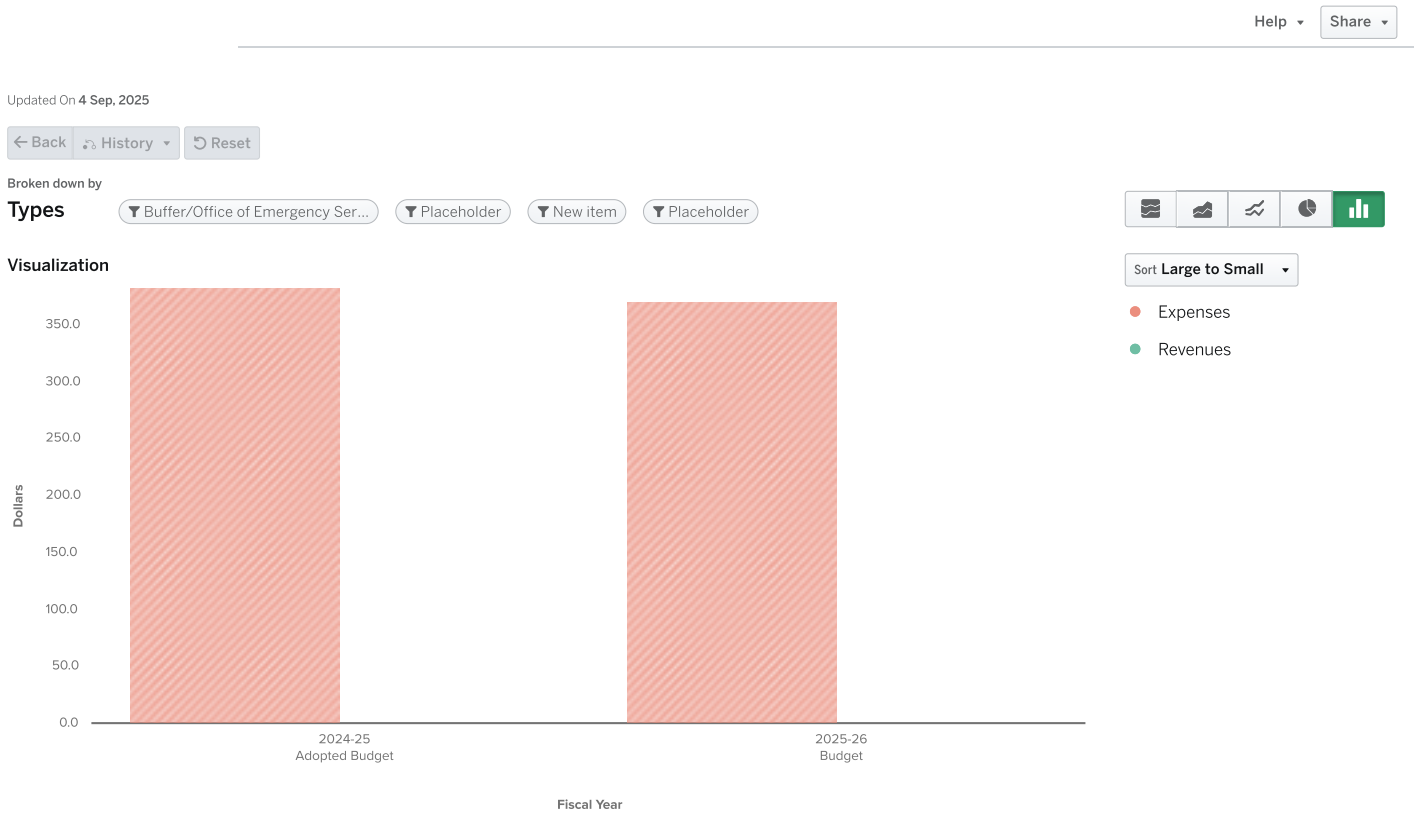
BUFFER/OFFICE OF EMERGENCY SERVICES

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70329 - Buffer/Office of Emergency Services
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The Office of Emergency Services was previously budgeted under the Sheriff's Office. This budget will be closed out in FY 25/26.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44380 - STATE- EMPG/OES	$258,176	$0	–	$0
STATE & FEDERAL AID TOTAL	**$258,176**	**$0**	**–**	**$0**
TRANSFERS				
48000 - TRANSFER-IN	$9,702	$4,500	–	$0
48002 - TRANSFER-IN2	–	$5,462	–	$0
TRANSFERS TOTAL	**$9,702**	**$9,962**	**–**	**$0**
REVENUES TOTAL	**$267,878**	**$9,962**	**–**	**$0**
Expenses				
FIXED ASSETS				
544130 - GENERATOR	$197,556	–	–	$0
FIXED ASSETS TOTAL	**$197,556**	**–**	**–**	**$0**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	$7,612	–	–	$0
521260 - CAMERA/CAMERA ACCESSORY	$13,360	–	–	$0
521250 - COMMUNICATION EQUIP	$7,947	–	–	$0
525000 - OVERHEAD	–	–	–	$345
520201 - PHONE - LAND LINE (S)	$1,701	–	–	$0
521900 - PROFESSIONAL SVC	$1,060	$0	–	$0
523804 - RADIO EQUIP RENT/LEASE	$7,515	–	–	$0
520940 - SAFETY EQUIPMENT/EXPENSES	$17,178	–	–	$0
524400 - SPECIAL DEPARTMENT EXPENSE	$2,295	–	–	$0
SERVICES & SUPPLIES TOTAL	**$58,667**	**$0**	**–**	**$345**
TRANSFERS				
580000 - TRANSFER	$139,829	–	–	$26
TRANSFERS TOTAL	**$139,829**	**–**	**–**	**$26**
EXPENSES TOTAL	**$396,052**	**$0**	**–**	**$371**
Surplus (Deficit)	-$128,174	$9,962	$0	-$371

CALIFORNIA MULTI JURISDICTIONAL ENFORCEMENT METHAMPHETAMINE

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70343 - California Multi-Jurisdictional Methamphetamine Enforcement (CalMMET)
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET) program is a statewide initiative designed to combat the production, distribution, and use of methamphetamine through coordinated law enforcement efforts. This program brings together various law enforcement agencies at the local, state, and federal levels to address the methamphetamine problem comprehensively and effectively.

The Cal-MMET program represents a comprehensive and collaborative approach to tackling the methamphetamine problem in California. By leveraging the strengths and resources of multiple jurisdictions and agencies, the program aims to achieve significant and lasting reductions in methamphetamine-related activities and their impact on communities.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

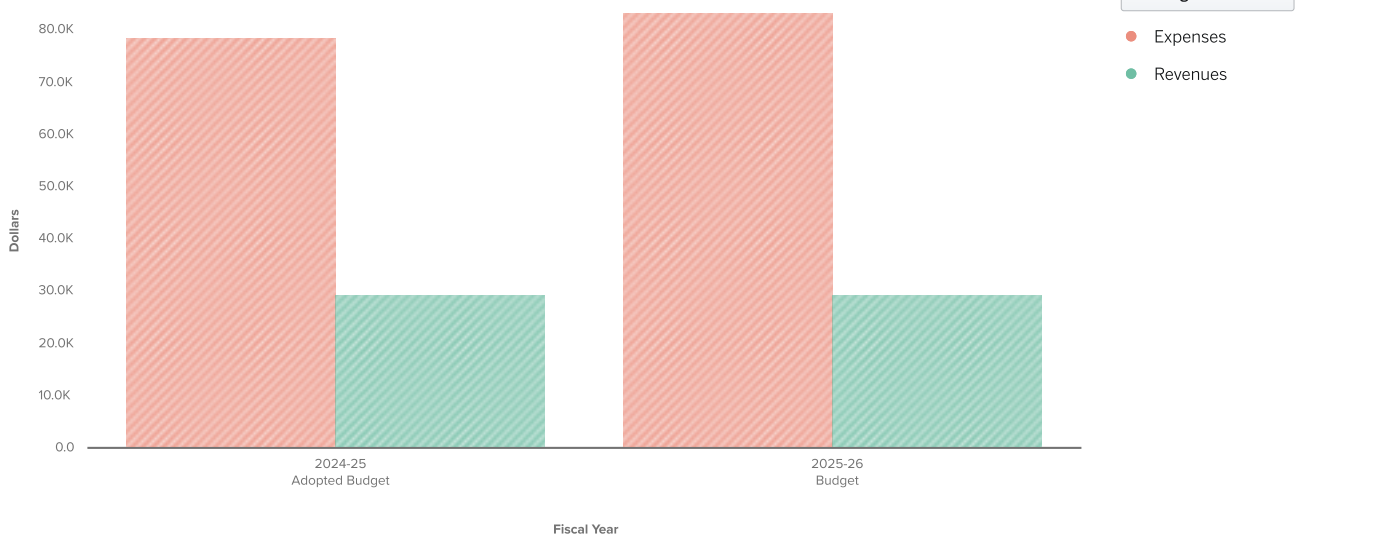
Back History Reset

Broken down by

Types

California Methamphetamine | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
48716 - TRN-SO CAL EMA	$29,486	$29,486	$29,486	$29,486
TRANSFERS TOTAL	**$29,486**	**$29,486**	**$29,486**	**$29,486**
REVENUES TOTAL	**$29,486**	**$29,486**	**$29,486**	**$29,486**
Expenses				
SALARIES & BENEFITS				
51100 - FICA/MEDICARE OASDI	$84	$85	$84	$290
51060 - OVERTIME PAY	$5,793	$5,877	$5,807	$20,000
SALARIES & BENEFITS TOTAL	**$5,877**	**$5,963**	**$5,892**	**$20,290**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	$11,262	$8,871	$6,061
521103 - BATTERIES	$516	–	$744	$1,500
521260 - CAMERA/CAMERA ACCESSORY	$44	–	–	$2,000
521102 - FUEL - VEHICLE	$12,864	$10,186	$8,310	$15,000
526600 - NARCOTIC INVESTIGATION	–	-$2,000	–	$3,000
525000 - OVERHEAD	$510	$416	–	$385
524400 - SPECIAL DEPARTMENT EXPENSE	$400	$2,203	$623	$5,500
528400 - CONTINGENCIES	–	–	–	$18,514
527500 - TRAVEL- OUT OF COUNTY	–	$375	$220	$3,000
520902 - VEHICLE MAINTENANCE	$2,500	$2,046	$267	$8,000
SERVICES & SUPPLIES TOTAL	**$16,835**	**$24,488**	**$19,034**	**$62,960**
EXPENSES TOTAL	**$22,712**	**$30,450**	**$24,926**	**$83,250**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Surplus (Deficit)	$6,775	-$964	$4,560	-$53,764

CAPITAL IMPROVEMENT JAIL

Fund: 0096 0096J Capital Improvement Jail
Budget Unit: 20141 - Capital Improvement Jail
Function: 01 - General Government
Activity: 36 - Plant Acquisition

DESCRIPTION

Capital improvements for jails involve significant investments to upgrade and maintain the correctional facility to ensure they meet current standards and future needs. In Plumas County, these improvements included the construction and completion of a new correctional facility. This account covered costs for construction and equipping the new jail facility which was finished in 2024.

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44290 - STATE-OTHER	$7,260,271	$11,731,894	$88,235	$1,282,834
STATE & FEDERAL AID TOTAL	**$7,260,271**	**$11,731,894**	**$88,235**	**$1,282,834**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$97,752	$87,716	$118,191	$0
USE OF MONEY & PROPERTY TOTAL	**$97,752**	**$87,716**	**$118,191**	**$0**
REVENUES TOTAL	**$7,358,023**	**$11,819,610**	**$206,426**	**$1,282,834**
Expenses				
FIXED ASSETS				
549500 - COMPUTER HARDWARE	–	–	$6,540	$0
FIXED ASSETS TOTAL	**–**	**–**	**$6,540**	**$0**
SERVICES & SUPPLIES				
521230 - OFFICE FURNITURE/EQUIP	–	$94,572	$46,214	$0
525000 - OVERHEAD	–	–	–	$128,649
521900 - PROFESSIONAL SVC	$8,732,810	$11,566,252	$989,034	$392,304
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	$4,767	$0
SERVICES & SUPPLIES TOTAL	**$8,732,810**	**$11,660,823**	**$1,040,016**	**$520,953**
TRANSFERS				
58000 - TRANSFER-OUT	–	–	–	$1,300,000
58001 - TRANSFER-OUT1	–	–	–	$594,000
TRANSFERS TOTAL	**–**	**–**	**–**	**$1,894,000**
EXPENSES TOTAL	**$8,732,810**	**$11,660,823**	**$1,046,556**	**$2,414,953**

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Surplus (Deficit)	-$1,374,787	$158,787	-$840,130	-$1,132,119

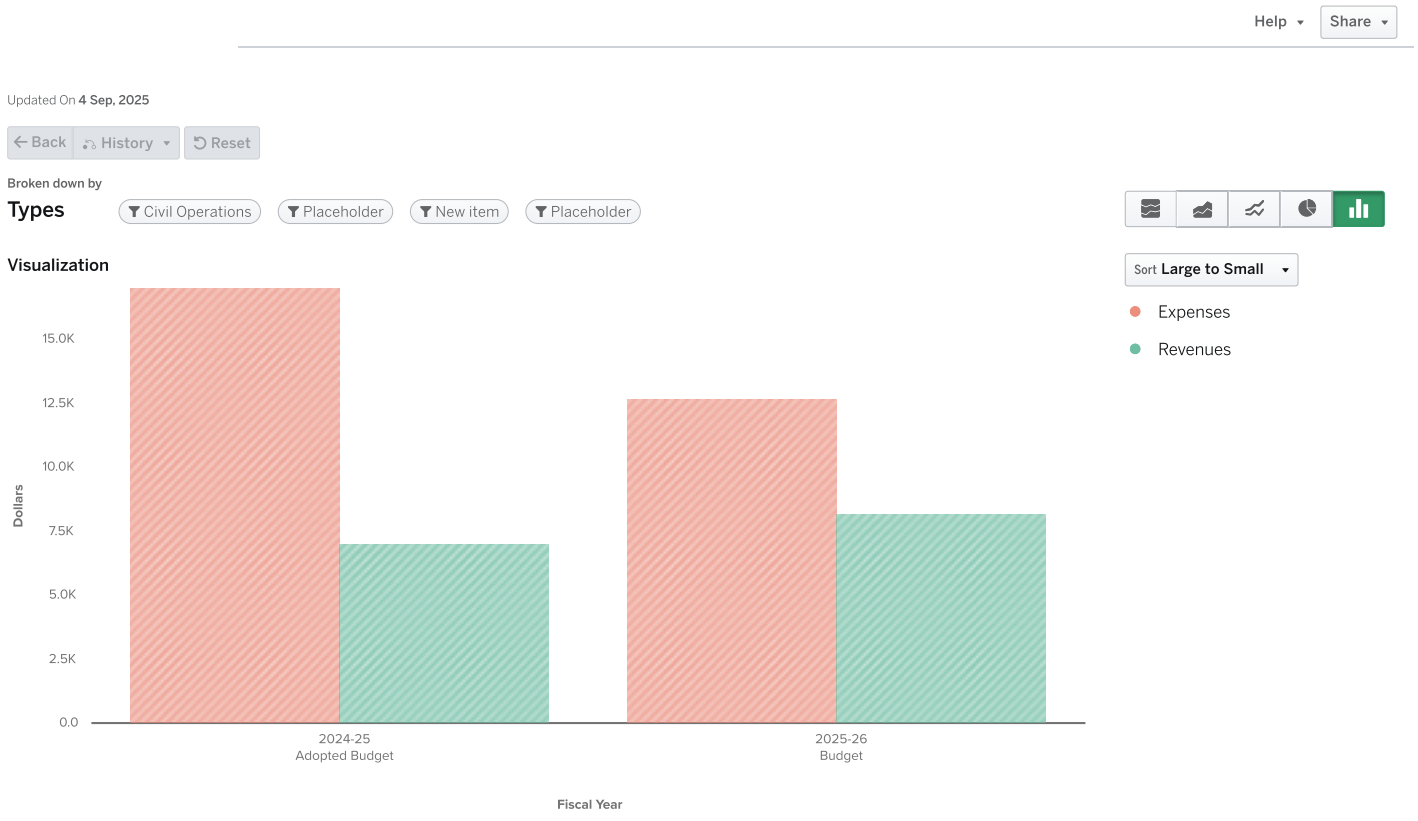
CIVIL OPERATIONS

Fund: 0017 0017C Sheriff Civil Operations
Budget Unit: 20342 - Civil Operations
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Expenses related to providing mandatory Civil operations in Plumas County.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45082 - S.O. CIVIL OPERATIONS	$8,203	$7,465	$8,129	$8,000
CHARGES FOR SERVICES TOTAL	**$8,203**	**$7,465**	**$8,129**	**$8,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$304	$395	$258	$200
USE OF MONEY & PROPERTY TOTAL	**$304**	**$395**	**$258**	**$200**
REVENUES TOTAL	**$8,507**	**$7,861**	**$8,387**	**$8,200**
Expenses				
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	$5,000	$4,893	$5,138	$5,344
529851 - COMPUTER HARDWARE/SUPPL	$139	–	–	$0
520250 - COPY MACHINE LEASE	$2,000	$1,654	$1,390	$1,600
521800 - OFFICE EXPENSE	–	–	–	$1,272
521230 - OFFICE FURNITURE/EQUIP	–	–	–	$1,000
525000 - OVERHEAD	-$79	$1,951	–	$2,226
520220 - PAPER/PAPER SUPPLIES	–	–	–	$300
520210 - POSTAGE/SHIP, MAIL COST	–	–	–	$100
520233 - PRINTING SVC/CHRGS	–	–	–	$100
527500 - TRAVEL- OUT OF COUNTY	–	$4,698	$2,041	$747
SERVICES & SUPPLIES TOTAL	**$7,060**	**$13,196**	**$8,570**	**$12,689**
EXPENSES TOTAL	**$7,060**	**$13,196**	**$8,570**	**$12,689**
Surplus (Deficit)	$1,447	-$5,335	-$183	-$4,489

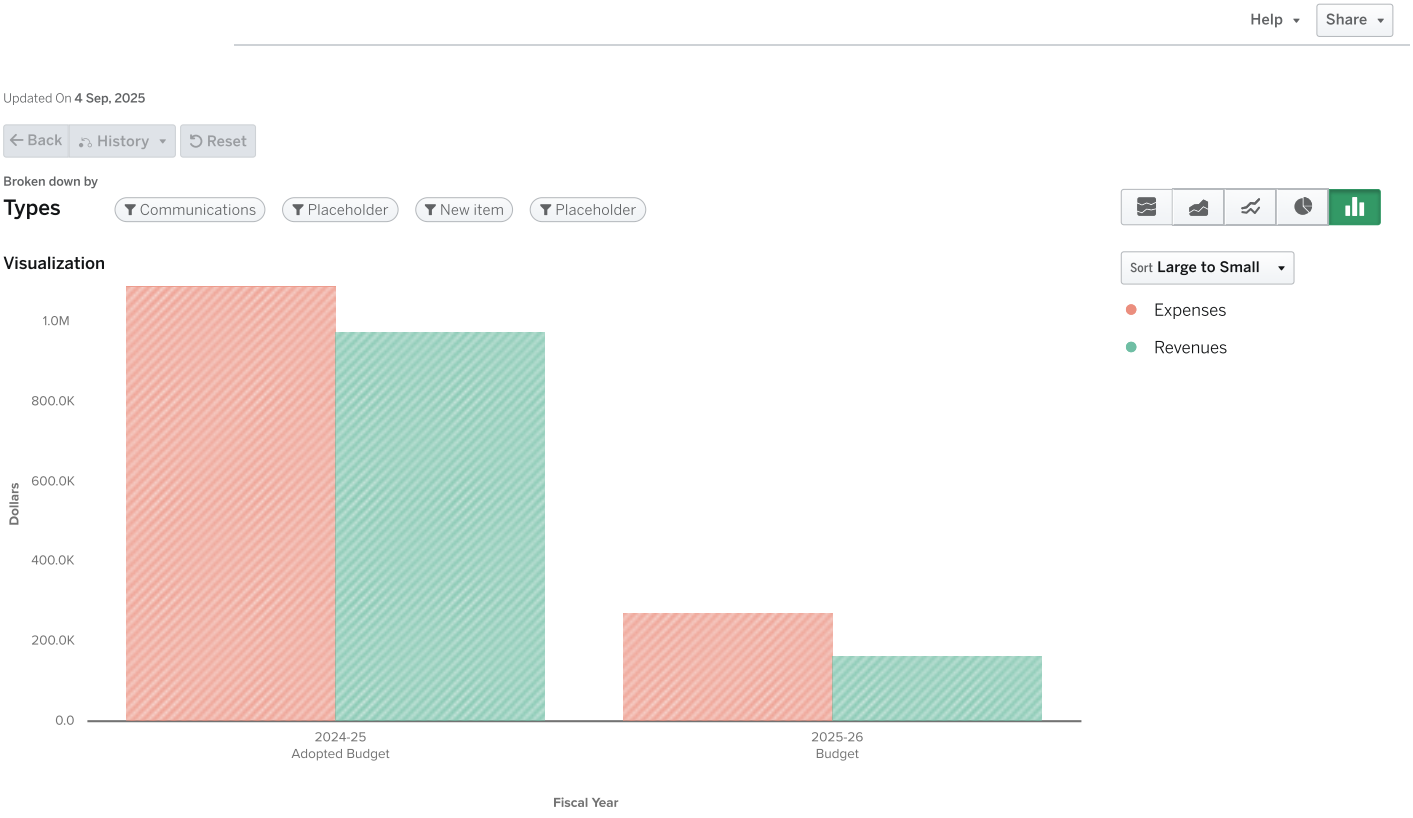
COMMUNICATIONS

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70375 - Communications
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Maintaining and managing the expenses of an emergency communications network is critical for ensuring reliable communication during crises. This involves various activities and cost considerations to keep the network operational and efficient. In late 2024, several components of the communications system have aged out of service and will need to be replaced in 2025.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45040 - LEASE PAYMENT	–	$11,215	$70,255	$65,113
CHARGES FOR SERVICES TOTAL	**–**	**$11,215**	**$70,255**	**$65,113**
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	$9,107	$78,699	$0	$98,573
OTHER REVENUE TOTAL	**$9,107**	**$78,699**	**$0**	**$98,573**
REVENUES TOTAL	**$9,107**	**$89,914**	**$70,255**	**$163,686**
Expenses				
FIXED ASSETS				
542200 - COMMUNICATION EQUIPMENT	$6,692	–	–	$17,000
FIXED ASSETS TOTAL	**$6,692**	**–**	**–**	**$17,000**
SERVICES & SUPPLIES				
521250 - COMMUNICATION EQUIP	$1,619	$15,467	$19,362	$112,073
525000 - OVERHEAD	–	–	–	$864
521900 - PROFESSIONAL SVC	–	–	$2,765	$0
523804 - RADIO EQUIP RENT/LEASE	$3,714	–	$2,403	$11,595
528400 - CONTINGENCIES	–	–	–	$81,453
527800 - UTILITIES	$38,291	$48,299	$47,960	$51,060
SERVICES & SUPPLIES TOTAL	**$43,624**	**$63,766**	**$72,491**	**$257,045**
EXPENSES TOTAL	**$50,317**	**$63,766**	**$72,491**	**$274,045**
Surplus (Deficit)	-$41,210	$26,147	-$2,236	-$110,359

COMMUNITY CORRECTIONS PARTNERSHIP AB109 - SHERIFF

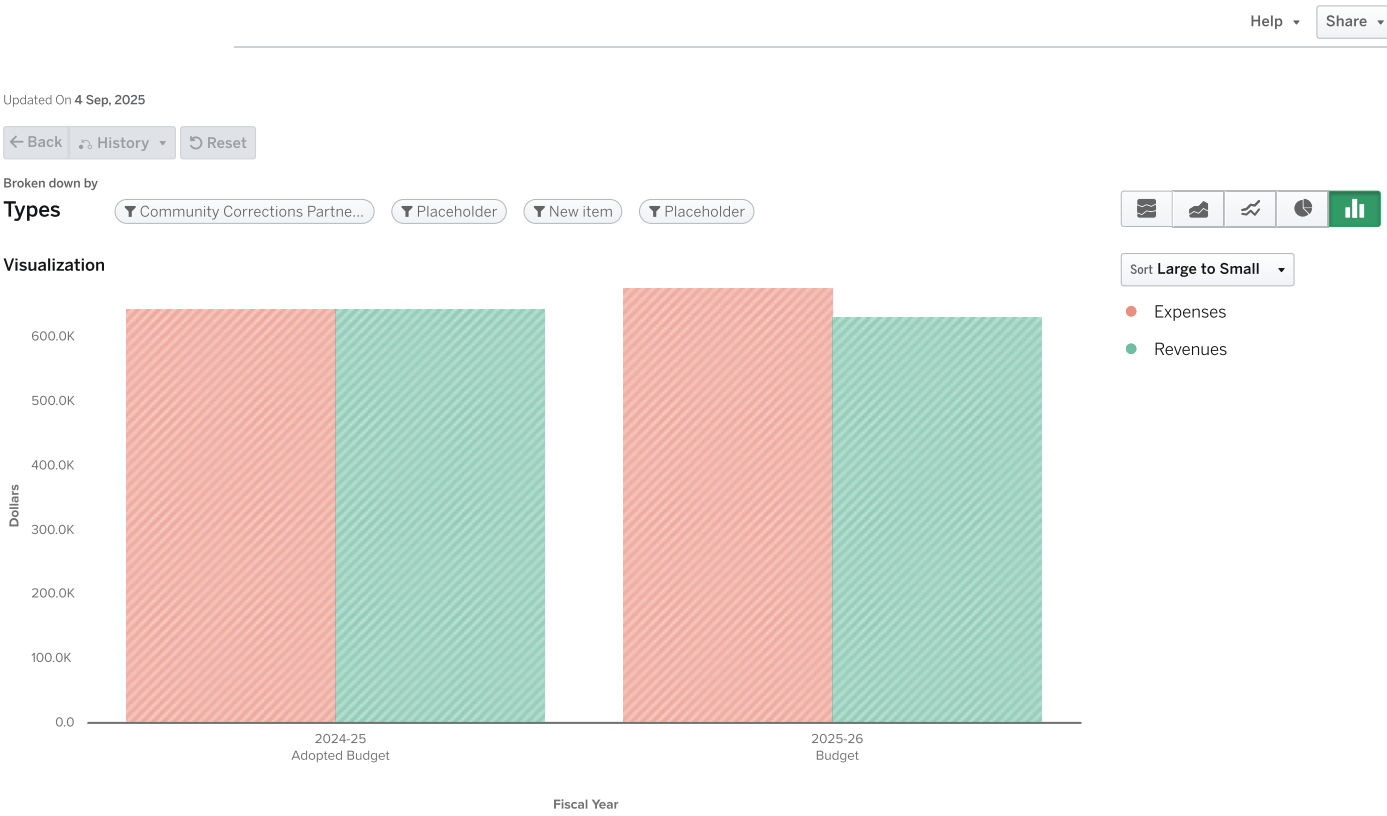
Fund: 00017 0017G Sheriff - Grants
Budget Unit: 70362 - Community Corrections Partnership AB109 - Sheriff
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The Community Corrections Partnership (CCP) was established as part of California's Public Safety Realignment under Assembly Bill 109 (AB 109) in 2011. This legislation shifted the responsibility for many non-violent, non-serious, and non-sexual offenders from state prisons to county jurisdictions. AB 109 aimed to reduce recidivism and improve public safety by encouraging local governments to strengthen their community corrections programs through evidence-based practices.

The CCP in each county is responsible for developing and implementing local plans to manage these offenders. These plans are submitted to the county Board of Supervisors for approval. The partnership typically includes various local officials such as the Chief Probation Officer (who chairs the CCP), the Sheriff-Coroner, the District Attorney, the Public Defender, and representatives from health and human services, the judiciary, and law enforcement.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Correctional Officer I/II	2	2	2	2	2
Deputy Sheriff I/II	2	2	2	2	2
FULL-TIME EQUIVALENT POSITIONS	**4**	**4**	**4**	**4**	**4**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45223 - ELECTRONIC MONITORING FEE	$7,762	$15,525	$7,762	$0
CHARGES FOR SERVICES TOTAL	**$7,762**	**$15,525**	**$7,762**	**$0**
TRANSFERS				
48000 - TRANSFER-IN	$8,000	–	–	$0
48079 - TRN-CCPIF AB109	$534,685	$568,117	$632,307	$632,715
48005 - TRANSFER-IN5	–	–	$12,741	$0
TRANSFERS TOTAL	**$542,685**	**$568,117**	**$645,048**	**$632,715**
REVENUES TOTAL	**$550,448**	**$583,642**	**$652,810**	**$632,715**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$1,200	$1,920	$1,120	$1,920
51125 - CLOTHING ALLOWANCE	$3,000	$3,700	$3,700	$3,700

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51110 - COMPENSATION INSURANCE	$3,123	$2,836	$3,715	$3,685
51100 - FICA/MEDICARE OASDI	$12,442	$14,137	$12,429	$13,031
51090 - GROUP INSURANCE	$19,527	$21,224	$47,387	$55,273
51040 - HOLIDAY PAY	$300	–	–	$0
51081 - OPEB LIABILITY	$9,513	$9,660	$9,283	$10,743
51060 - OVERTIME PAY	$57,572	$63,811	$63,458	$50,000
51000 - REGULAR WAGES	$212,903	$254,153	$236,054	$240,428
51080 - RETIREMENT	$23,466	$45,132	$99,972	$98,291
51070 - UNEMPLOYMENT INSURANCE	$305	$250	$218	$226
SALARIES & BENEFITS TOTAL	**$343,352**	**$416,824**	**$477,335**	**$477,297**
SERVICES & SUPPLIES				
520700 - CLOTHING & SUPPL INMATE	$980	$1,035	$1,348	$1,200
524804 - DRUG TESTING SUPPLIES	–	–	–	$2,000
520303 - FOOD - INMATE	$28,921	$29,171	$17,968	$25,000
520400 - HOUSEHOLD EXPENSE	$6,958	$7,842	$6,155	$8,000
525119 - LIABILITY SELF-FUND INSURANCE	$2,309	$2,598	$2,935	$2,895
521980 - MEDICAL SERVICE - PROF SV	$95,498	$119,468	$104,034	$104,424
525000 - OVERHEAD	$12,787	$17,790	–	$33,324
521504 - PERSCRPTNS/PHARMACEUTICL	$48,463	$984	$1,752	$15,000
521900 - PROFESSIONAL SVC	$3,471	$4,286	$2,880	$7,000
524400 - SPECIAL DEPARTMENT EXPENSE	$26,309	–	–	$0
SERVICES & SUPPLIES TOTAL	**$225,695**	**$183,175**	**$137,072**	**$198,843**
EXPENSES TOTAL	**$569,047**	**$599,999**	**$614,407**	**$676,140**
Surplus (Deficit)	-$18,599	-$16,357	$38,403	-$43,425

CORRECTIONS

Fund: 0001 0001S Sheriff
Budget Unit: 70380 - Corrections
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

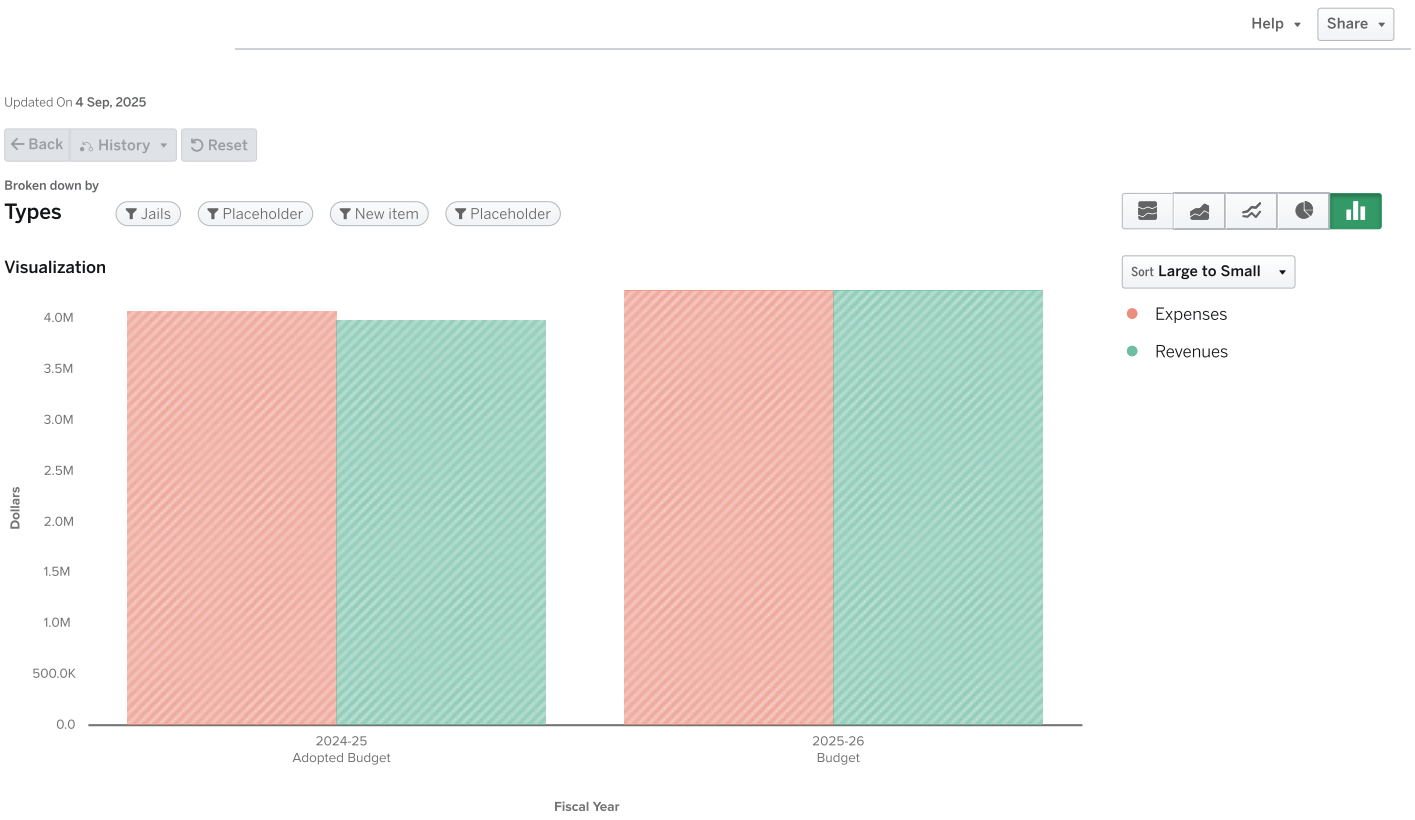
DESCRIPTION

Correctional Facility operations encompass a wide range of activities and responsibilities that ensure the safe, secure, and effective management of a detention facility. These operations are crucial for maintaining order, providing necessary services to inmates, and ensuring compliance with legal and regulatory standards. Key components of the facility's operations include:

1. **Security and Safety:**
   - Perimeter Security: Ensuring the facility is secure from unauthorized entry and escape through the use of fences, walls, surveillance cameras, and security personnel.
   - Inmate Supervision: Continuous monitoring of inmates through direct supervision or video surveillance to prevent violence, escape, and other incidents.
   - Emergency Preparedness: Developing and implementing plans for emergencies, such as fires, riots, natural disasters, and medical crises.
2. **Inmate Intake and Classification:**
   - Booking and Intake: Processing new inmates, including collecting personal information, conducting searches, and documenting belongings.
   - Classification: Assessing inmates to determine their security risk, housing needs, and any special requirements based on factors such as criminal history, behavior, and medical or mental health conditions.
3. **Housing and Facility Management:**
   - Inmate Housing: Assigning inmates to appropriate housing units based on classification assessments, ensuring separation of different categories of inmates (e.g., violent vs. non-violent).
   - Facility Maintenance: Regular upkeep of the facility's infrastructure, including plumbing, electrical systems, and HVAC, to ensure a safe and habitable environment.
4. **Health and Welfare Services:**
   - Medical Care: Providing routine and emergency medical services, including access to physicians, nurses, and mental health professionals.
   - Nutritional Services: Ensuring inmates receive adequate and balanced meals that meet dietary guidelines.
   - Mental Health Services: Offering mental health assessments, counseling, and treatment programs to address inmates' psychological needs.
5. **Rehabilitation and Programs:**
   - Educational Programs: Offering classes and vocational training to help inmates develop skills that can aid in their reintegration into society.
   - Rehabilitation Programs: Providing substance abuse treatment, anger management courses, and other programs aimed at reducing recidivism.
   - Recreational Activities: Facilitating physical activities and recreational opportunities to promote physical health and mental well-being.
6. **Legal and Regulatory Compliance:**
   - Adherence to Laws: Ensuring the facility operates in compliance with local, state, and federal laws, including inmate rights and conditions of confinement.
   - Inspections and Audits: Regularly conducting internal and external inspections and audits to identify and address any areas of non-compliance.
7. **Staff Management and Training:**
   - Hiring and Training: Recruiting qualified staff and providing ongoing training to ensure they are equipped to handle their responsibilities effectively and safely.

- Professional Development: Offering opportunities for career advancement and professional development to retain experienced personnel.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Correctional Officer I/II	15	15	15	15	15
Correctional Sergeant	5	5	5	5	5
FULL-TIME EQUIVALENT POSITIONS	**20**	**20**	**20**	**20**	**20**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45351 - BOOKING FEE	$15,131	$22,571	$11,288	$0
CHARGES FOR SERVICES TOTAL	**$15,131**	**$22,571**	**$11,288**	**$0**
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	$223	$6,642	$6,282	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
OTHER REVENUE TOTAL	**$223**	**$6,642**	**$6,282**	**$0**
STATE & FEDERAL AID				
44290 - STATE-OTHER	$1,000	–	$0	$0
44281 - STATE-STC JAIL TRAINING	$10,428	$10,479	$9,648	$14,470
STATE & FEDERAL AID TOTAL	**$11,428**	**$10,479**	**$9,648**	**$14,470**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$2,751,456	$3,295,799	$3,148,334	$4,055,055
48000 - TRANSFER-IN	–	–	–	$195,000
48001 - TRANSFER-IN1	–	–	–	$2,641
48002 - TRANSFER-IN2	–	–	–	$3,998
48003 - TRANSFER-IN3	$615	$359	$406	$5,867
48021 - TRF IN - ARPA FUNDS	$235,950	–	–	$0
48005 - TRANSFER-IN5	–	–	$40,512	$0
TRANSFERS TOTAL	**$2,988,021**	**$3,296,158**	**$3,189,251**	**$4,262,561**
REVENUES TOTAL	**$3,014,803**	**$3,335,850**	**$3,216,470**	**$4,277,031**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	$242,256	–	–	$0
FIXED ASSETS TOTAL	**$242,256**	**–**	**–**	**$0**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$1,050	$1,800	$2,975	$3,000
51125 - CLOTHING ALLOWANCE	$9,200	$11,350	$15,275	$19,300
51110 - COMPENSATION INSURANCE	$16,089	$12,823	$14,494	$13,606
51100 - FICA/MEDICARE OASDI	$55,971	$62,046	$88,592	$116,702
51090 - GROUP INSURANCE	$151,672	$123,134	$167,887	$303,794
51040 - HOLIDAY PAY	$3,129	$1,411	$6,538	$7,500
51081 - OPEB LIABILITY	$47,562	$48,298	$46,417	$53,709
51020 - OTHER WAGES	$22,110	$44,931	$67,127	$100,000
51060 - OVERTIME PAY	$157,022	$175,667	$258,866	$260,000
51000 - REGULAR WAGES	$580,753	$597,984	$832,719	$1,212,775
51080 - RETIREMENT	$47,220	$205,249	$253,174	$293,089
51070 - UNEMPLOYMENT INSURANCE	$4,566	$3,826	$3,617	$3,560
SALARIES & BENEFITS TOTAL	**$1,096,344**	**$1,288,519**	**$1,757,681**	**$2,387,035**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	–	–	$179,161
520700 - CLOTHING & SUPPL INMATE	$3,750	$4,865	$6,967	$7,000
529851 - COMPUTER HARDWARE/SUPPL	$91	$442	$500	$500
520250 - COPY MACHINE LEASE	$1,313	$1,654	$1,390	$1,600
520419 - COVID PPE & CLEANING COST	$816	–	–	$0
527802 - ELECTRIC CHARGES	$57,990	$65,091	$141,256	$112,000
520900 - EQUIPMENT MAINTENANCE	$3,956	$445	$6,845	$7,000
520303 - FOOD - INMATE	$99,324	$81,057	$67,036	$90,000
521102 - FUEL - VEHICLE	$12,485	$7,916	$8,112	$10,000
527804 - HEATING FUEL/OIL	$32,504	$25,940	$1,956	$10,000
520400 - HOUSEHOLD EXPENSE	$22,450	$27,897	$26,710	$29,000
525119 - LIABILITY SELF-FUND INSURANCE	$249,708	$201,693	$229,943	$10,099
521300 - MAINT.-BLDG. & GROUNDS	$4,813	$6,996	$4,900	$7,000
521980 - MEDICAL SERVICE - PROF SV	$64,260	$123,841	$138,715	$150,000
521500 - MEDICAL SUPPLIES	$193	$4,554	$5,727	$7,500
521800 - OFFICE EXPENSE	$1,980	$1,275	$1,958	$2,000
525000 - OVERHEAD	–	–	–	$313,252
520220 - PAPER/PAPER SUPPLIES	$472	–	$500	$500
521504 - PERSCRPTNS/PHARMACEUTICL	$35,693	$26,242	$18,192	$35,000
520406 - PEST CONTROL	$552	$606	$646	$700
520233 - PRINTING SVC/CHRGS	$158	–	$364	$500
521900 - PROFESSIONAL SVC	$583,761	$636,560	$616,820	$718,860

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
527803 - PROPANE/OTHR HEATING FUEL	$26,507	$24,606	$51,851	$55,000
520407 - REFUSE DISPOSAL	$9,339	$10,188	$11,259	$16,244
521903 - SECURITY SYSTEM SVC	$420	$315	$1,785	$3,060
524400 - SPECIAL DEPARTMENT EXPENSE	$15,760	$18,803	$15,159	$16,653
521505 - SPECIAL RX	$615	$366	$412	$5,867
527500 - TRAVEL- OUT OF COUNTY	$20,140	$18,204	$30,991	$35,000
527807 - WATER/SEWER CHARGES	$45,400	$57,392	$69,290	$66,500
SERVICES & SUPPLIES TOTAL	**$1,294,450**	**$1,346,949**	**$1,459,287**	**$1,889,996**
EXPENSES TOTAL	**$2,633,050**	**$2,635,469**	**$3,216,969**	**$4,277,031**
Surplus (Deficit)	$381,753	$700,381	-$499	$0

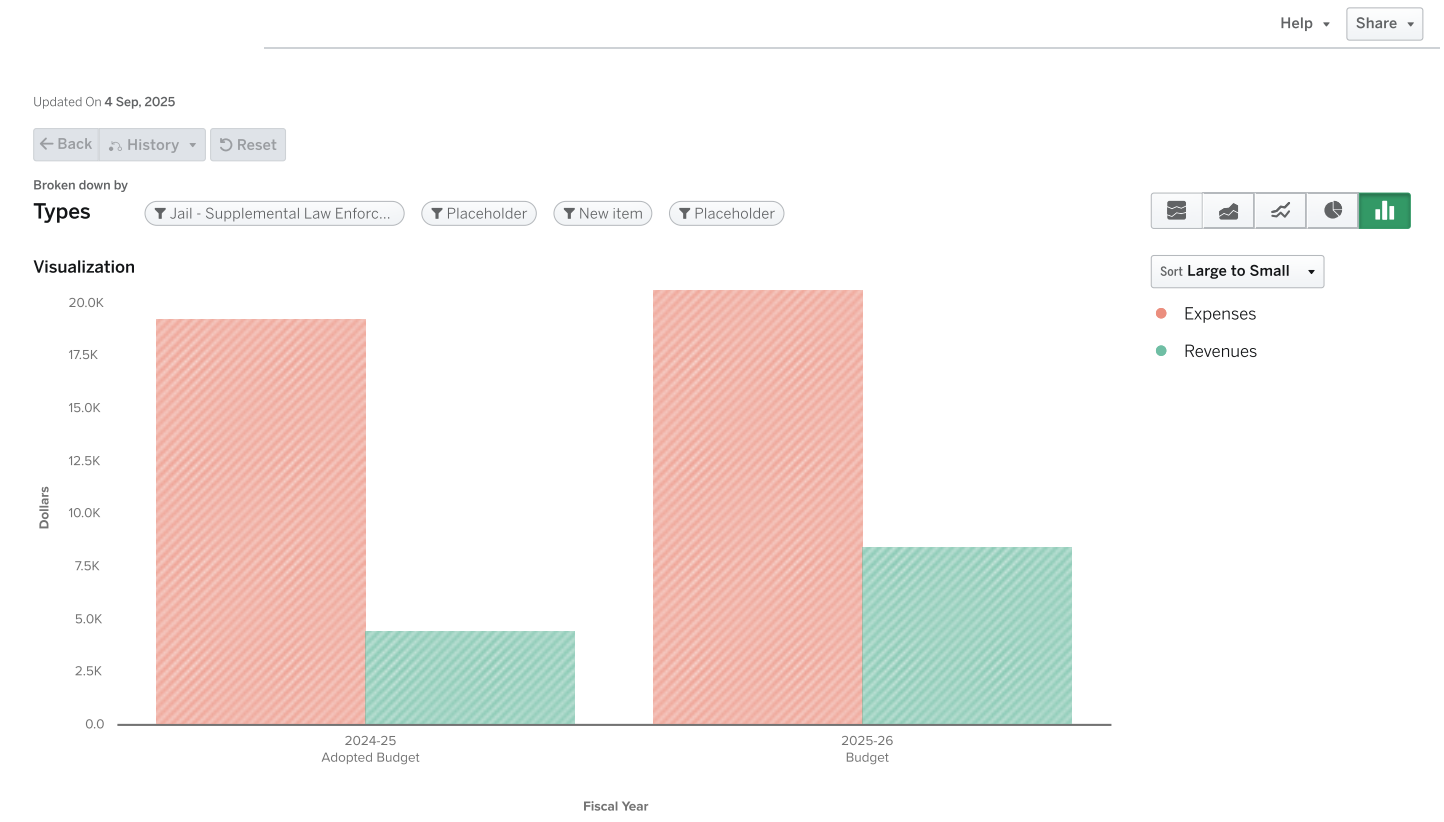
CORRECTIONS- SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND - CITIZENS OPTION FOR PUBLIC SAFETY (COPS)

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70359 - Corrections - Supplemental Law Enforcement Services Fund
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The Citizens Option for Public Safety (COPS) program is a state-funded initiative in California designed to provide financial support to local law enforcement agencies. The program, established in 1996, allocates funds to cities and counties to augment public safety expenditures, specifically for "front-line" law enforcement services. These funds are intended to supplement, not replace, existing public safety funding. This budget is for the funds allocated specifically to the jail.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	–	$3,389	–	$0
OTHER REVENUE TOTAL	**–**	**$3,389**	**–**	**$0**
STATE & FEDERAL AID				
44393 - ST- SLESF & JUVNL JST	$8,637	$9,976	$10,406	$8,500
STATE & FEDERAL AID TOTAL	**$8,637**	**$9,976**	**$10,406**	**$8,500**
REVENUES TOTAL	**$8,637**	**$13,365**	**$10,406**	**$8,500**
Expenses				
SERVICES & SUPPLIES				
524900 - AMMUNITION/TACTICAL SUPP	–	$4,229	–	$13,060
525000 - OVERHEAD	$70	$336	–	$235
520940 - SAFETY EQUIPMENT/EXPENSES	$3,000	$3,389	$13,070	$7,334
SERVICES & SUPPLIES TOTAL	**$3,070**	**$7,954**	**$13,070**	**$20,629**
EXPENSES TOTAL	**$3,070**	**$7,954**	**$13,070**	**$20,629**
Surplus (Deficit)	$5,568	$5,410	-$2,664	-$12,129

COURT SECURITY

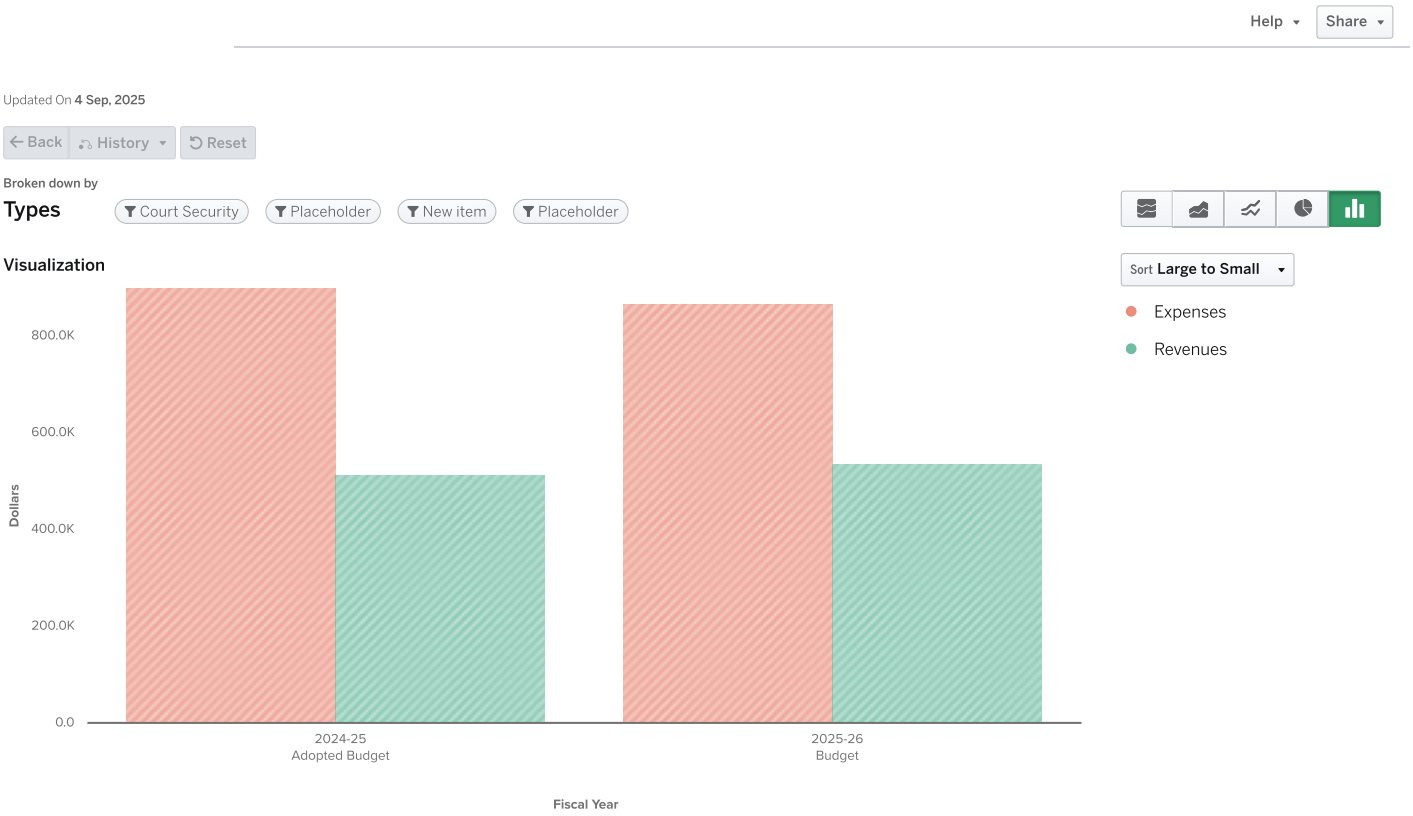
Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70387 - Court Security
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

County court security is a crucial aspect of maintaining safety and order within the Plumas County judicial facilities. The responsibilities for court security falls under the jurisdiction of the Sheriff's Department. These responsibilities include:

1. **Screening and Access Control**: Ensuring that all individuals entering the courthouse are screened for weapons and other prohibited items through the use of metal detectors, X-ray machines, and personal searches.
2. **Courtroom Security**: Providing security during court proceedings to ensure the safety of judges, jurors, witnesses, defendants, and the public. This may involve the presence of armed deputies or officers in the courtroom.
3. **Transporting Inmates**: Safely transporting inmates from detention facilities to the courthouse and back. This includes securing inmates in holding cells within the courthouse before and after their court appearances.
4. **Emergency Response**: Being prepared to respond to emergencies, such as medical incidents, threats, or acts of violence within the courthouse. This includes having a well-coordinated response plan and communication system.
5. **Monitoring and Surveillance**: Using surveillance cameras and other monitoring technologies to oversee the courthouse's interior and exterior for any suspicious activities or security breaches.
6. **Security Assessments and Planning**: Conducting regular security assessments to identify potential vulnerabilities and developing plans to address them. This may include updating security protocols and training staff on emergency procedures.
7. **Collaborating with Other Agencies**: Working with other law enforcement agencies, emergency services, and court administration to ensure comprehensive security coverage and effective incident management.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Correctional Officer I/II	1	1	1	1	1
Deputy Sheriff II	1	1	1	1	1
Deputy Sheriff Sergeant	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**3**	**3**	**3**	**3**	**3**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46024 - OTHER - SERVICE PROVIDED	$64,233	$69,082	$89,814	$96,000
46251 - REIMBURSEMENTS/REFUNDS	–	$297	–	$0
OTHER REVENUE TOTAL	**$64,233**	**$69,379**	**$89,814**	**$96,000**
TRANSFERS				
48700 - TRN-ST SO TRIAL CRT SEC	$498,644	$489,970	$451,115	$441,000
48005 - TRANSFER-IN5	–	–	$12,983	$0
TRANSFERS TOTAL	**$498,644**	**$489,970**	**$464,098**	**$441,000**
REVENUES TOTAL	**$562,877**	**$559,349**	**$553,912**	**$537,000**
Expenses				
FIXED ASSETS				
541500 - VEHICLE	$4,353	–	$68,811	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
FIXED ASSETS TOTAL	**$4,353**	–	**$68,811**	**$0**
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$400	$960	$1,240	$1,920
51125 - CLOTHING ALLOWANCE	$1,200	$2,000	$2,000	$3,425
51110 - COMPENSATION INSURANCE	$5,066	$4,483	$5,427	$5,220
51100 - FICA/MEDICARE OASDI	$13,366	$14,773	$15,937	$22,226
51090 - GROUP INSURANCE	$5,828	$27,658	$50,065	$60,100
51040 - HOLIDAY PAY	$488	–	$2,430	$3,500
51081 - OPEB LIABILITY	$7,135	$7,245	$6,963	$8,057
51020 - OTHER WAGES	$130,972	$147,176	$165,761	$192,000
51060 - OVERTIME PAY	$33,918	$47,886	$53,217	$70,000
51000 - REGULAR WAGES	$108,387	$168,410	$177,278	$225,582
51080 - RETIREMENT	$14,684	$33,760	$116,970	$124,313
51070 - UNEMPLOYMENT INSURANCE	$1,398	$1,376	$1,215	$1,144
SALARIES & BENEFITS TOTAL	**$322,843**	**$455,727**	**$598,504**	**$717,487**
SERVICES & SUPPLIES				
521102 - FUEL - VEHICLE	$8,990	$7,884	$5,287	$12,000
525119 - LIABILITY SELF-FUND INSURANCE	$3,746	$4,131	$4,493	$4,164
521800 - OFFICE EXPENSE	–	$41	$177	$500
525000 - OVERHEAD	–	–	–	$21,018
520940 - SAFETY EQUIPMENT/EXPENSES	$5,000	–	$10,024	$5,000
528400 - CONTINGENCIES	–	–	–	$100,996
521240 - TOOLS & EQUIPMENT	–	–	$916	$5,000
SERVICES & SUPPLIES TOTAL	**$17,736**	**$12,055**	**$20,897**	**$148,678**
EXPENSES TOTAL	**$344,932**	**$467,782**	**$688,211**	**$866,165**
Surplus (Deficit)	$217,945	$91,567	-$134,299	-$329,165

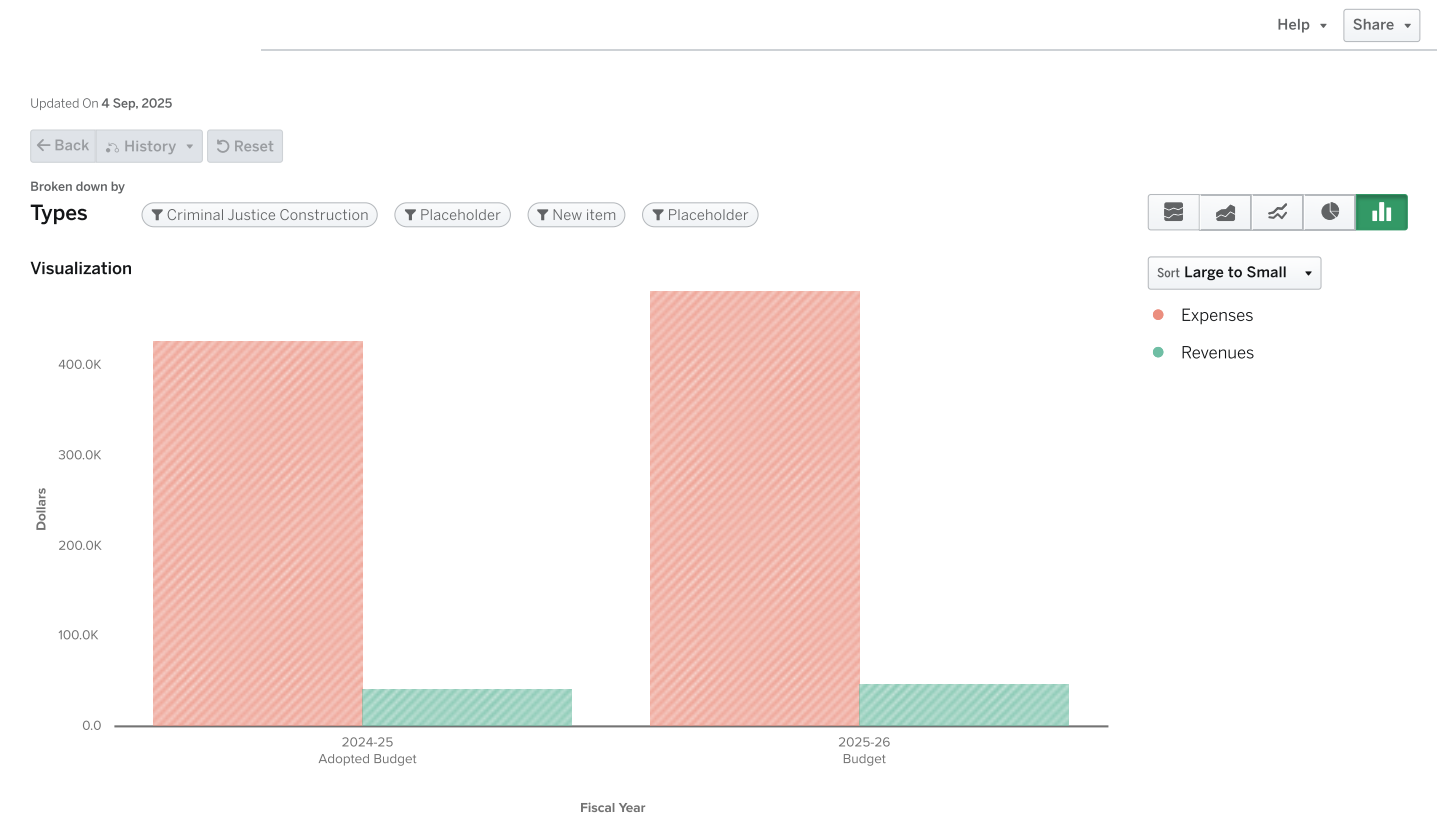
CRIMINAL JUSTICE CONSTRUCTION

Fund: 0093 Criminal Justice Construction Fund
Budget Unit: 20293 - Criminal Justice Construction
Function: 02 - Public Protection
Activity: 17 - Judicial

DESCRIPTION

These funds are used for the purpose of assisting in the construction, reconstruction, expansion, improvement, operation, or maintenance of the Plumas County criminal justice and court facilities and for improvement of criminal justice automated information systems.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
FINES & PENALTIES				
42040 - OTHER COURT FINES	$43,925	$46,706	$43,046	$44,000
FINES & PENALTIES TOTAL	**$43,925**	**$46,706**	**$43,046**	**$44,000**
OTHER REVENUE				
46251 - REIMBURSEMENTS/REFUNDS	–	$333,412	–	$0
OTHER REVENUE TOTAL	**–**	**$333,412**	**–**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$3,712	$3,006	$13,508	$3,000
43998 - UNREALZED GAINS/LOSSES	$1,617	$804	–	$0
USE OF MONEY & PROPERTY TOTAL	**$5,329**	**$3,810**	**$13,508**	**$3,000**
REVENUES TOTAL	**$49,255**	**$383,928**	**$56,554**	**$47,000**
Expenses				
FIXED ASSETS				
543900 - CAMERAS/CAMERA EQUIPMENT	–	–	–	$90,000
54500 - FENCING	–	–	–	$100,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$190,000**
SERVICES & SUPPLIES				
525000 - OVERHEAD	–	–	–	$2,304
521900 - PROFESSIONAL SVC	$116,213	$94,247	$10,028	$15,000
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	–	$7,531
528400 - CONTINGENCIES	–	–	–	$267,330
SERVICES & SUPPLIES TOTAL	**$116,213**	**$94,247**	**$10,028**	**$292,165**
EXPENSES TOTAL	**$116,213**	**$94,247**	**$10,028**	**$482,165**
Surplus (Deficit)	-$66,958	$289,681	$46,526	-$435,165

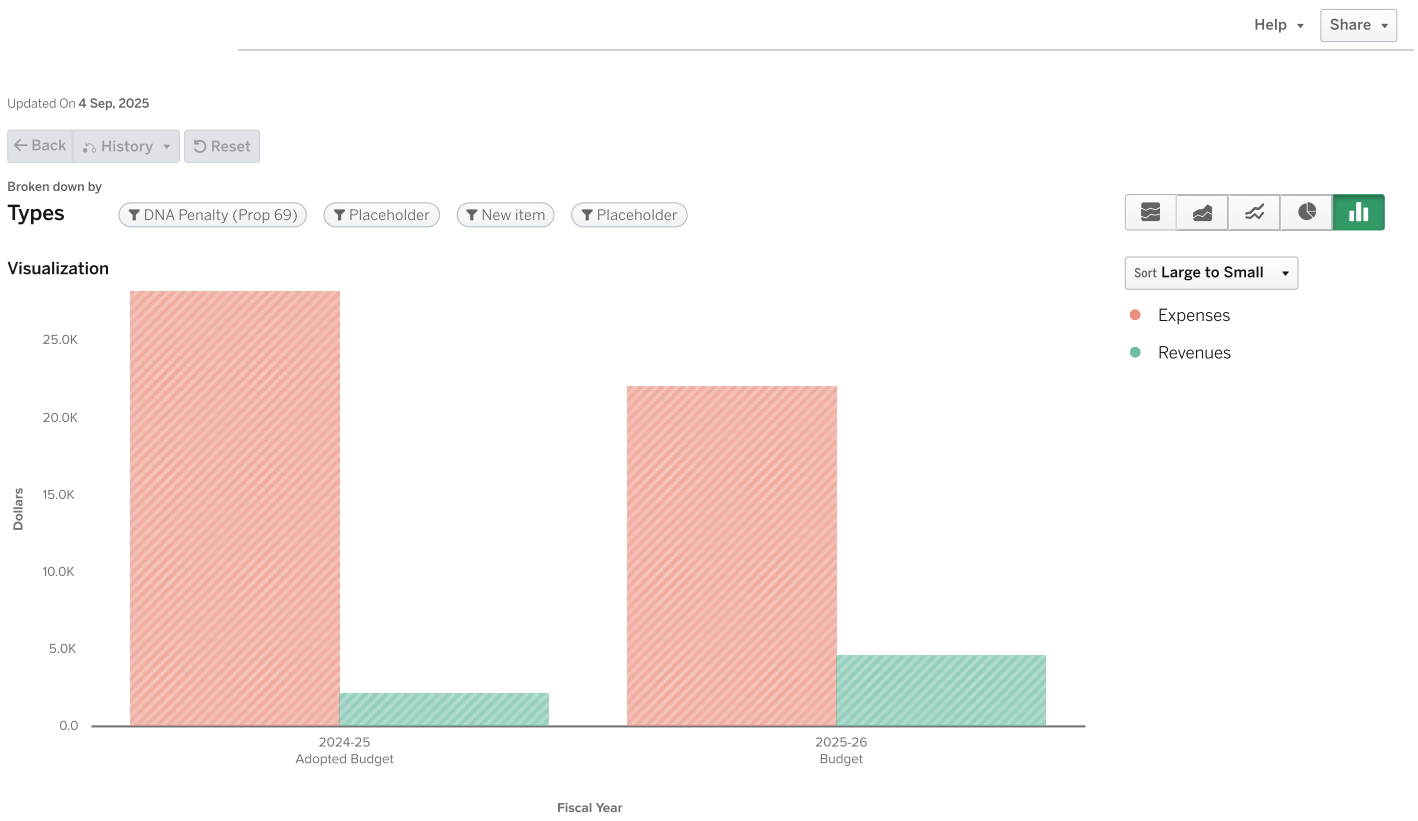
DNA PENALTY (PROP 69)

Fund: 0037 DNA Penalty (Prop 69)
Budget Unit: 20237 - DNA Penalty (Prop 69)
Function: 02 - Public Protection
Activity: 17 - Judicial

DESCRIPTION

These funds are used to reimburse the local sheriff or other law enforcement agencies for the collection of DNA specimens, samples, and print impressions. Specifically used to maintain the required live scan equipment.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
FINES & PENALTIES				
42037 - DNA PENALTY (PROP 69)	$4,377	–	–	$4,000
FINES & PENALTIES TOTAL	**$4,377**	**–**	**–**	**$4,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$654	$880	$824	$650
43998 - UNREALZED GAINS/LOSSES	$214	$217	–	$0
USE OF MONEY & PROPERTY TOTAL	**$868**	**$1,097**	**$824**	**$650**
REVENUES TOTAL	**$5,245**	**$1,097**	**$824**	**$4,650**
Expenses				
FIXED ASSETS				
549921 - LIVE SCAN - FINGER PRNT	–	–	$7,020	$0
FIXED ASSETS TOTAL	**–**	**–**	**$7,020**	**$0**
SERVICES & SUPPLIES				
520900 - EQUIPMENT MAINTENANCE	$1,920	$1,920	$2,450	$18,199
521700 - MISC EXPENSES	–	$370	–	$3,942
525000 - OVERHEAD	-$18	-$27	–	$8
SERVICES & SUPPLIES TOTAL	**$1,902**	**$2,263**	**$2,450**	**$22,149**
EXPENSES TOTAL	**$1,902**	**$2,263**	**$9,469**	**$22,149**
Surplus (Deficit)	$3,343	-$1,167	-$8,645	-$17,499

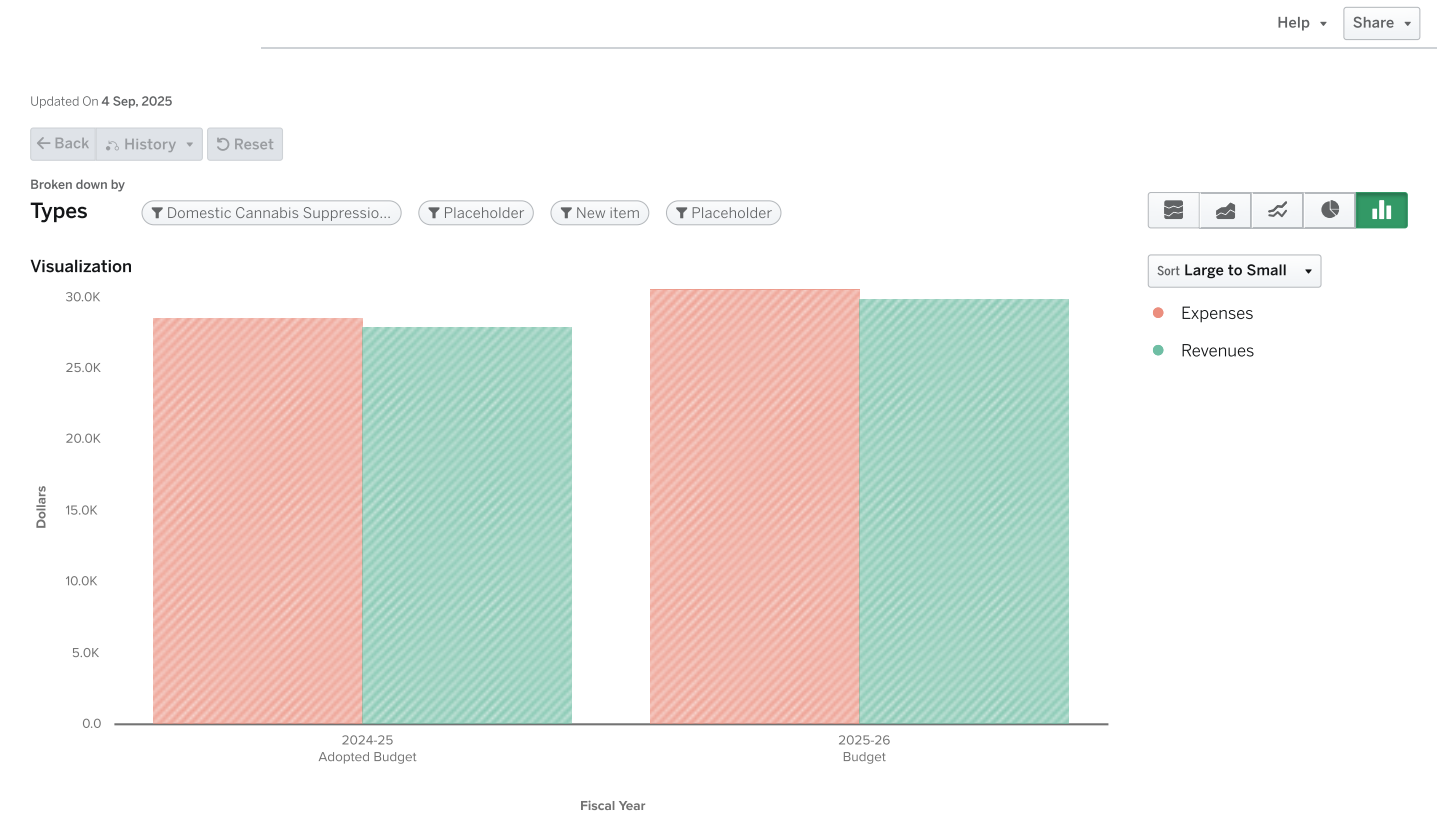
DOMESTIC CANNABIS ERADICATION/SUPPRESSION PROGRAM

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70348 - Domestic Cannabis Suppression/Eradication Program (DCE/SP)
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The Domestic Cannabis Suppression/Eradication Program (DCE/SP) is a nationwide initiative aimed at reducing the illegal cultivation of cannabis within the United States. The program is coordinated by the Drug Enforcement Administration (DEA) and involves collaboration with state and local law enforcement agencies to identify, suppress, and eradicate illicit cannabis cultivation operations. The program focuses on both public lands, such as national forests and parks, and private properties where illegal growing activities occur.

REVENUE VS. EXPENDITURE



BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44500 - FEDL-LAW ENFORCEMENT	$27,550	$25,425	$26,717	$30,000
STATE & FEDERAL AID TOTAL	**$27,550**	**$25,425**	**$26,717**	**$30,000**
TRANSFERS				
48001 - TRANSFER-IN1	$1,243	$586	–	$0
TRANSFERS TOTAL	**$1,243**	**$586**	**–**	**$0**
REVENUES TOTAL	**$28,793**	**$26,011**	**$26,717**	**$30,000**
Expenses				
SERVICES & SUPPLIES				
526300 - HELICOPTER/AIRCRAFT EXP	$27,550	$25,425	$26,717	$30,000
525000 - OVERHEAD	$596	$43	–	$130
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	–	$423
SERVICES & SUPPLIES TOTAL	**$28,146**	**$25,468**	**$26,717**	**$30,553**
EXPENSES TOTAL	**$28,146**	**$25,468**	**$26,717**	**$30,553**
Surplus (Deficit)	$647	$543	$0	-$553

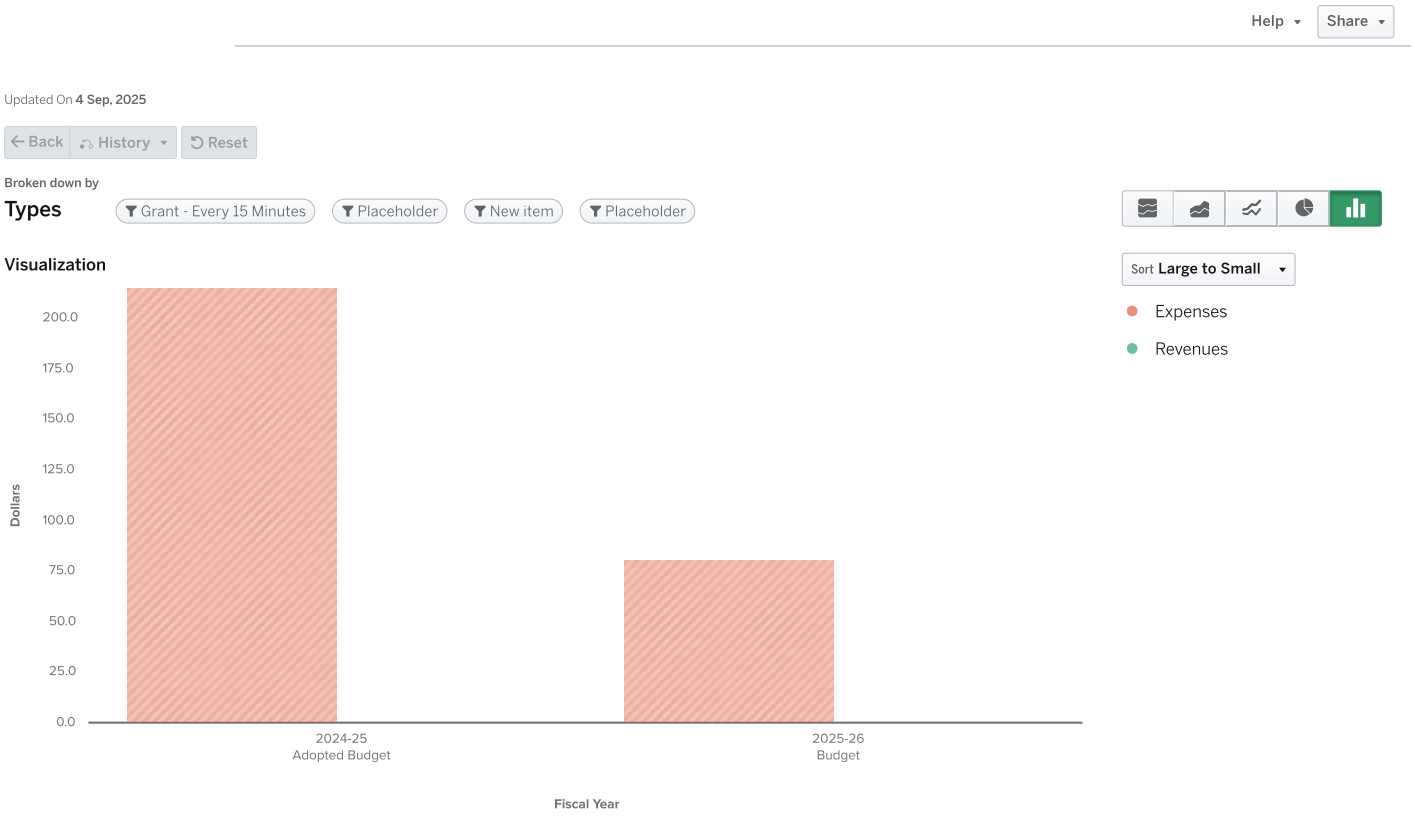
GRANT - EVERY 15 MINUTES

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70340 - Grant - Every 15 Minutes
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Grant funds for providing the CHP Every 15 Minutes Program - has not been funded in the past few years. This budget will be closed out in FY 25/26.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Expenses				
SERVICES & SUPPLIES				
521800 - OFFICE EXPENSE	–	–	$134	$0
525000 - OVERHEAD	-$46	-$58	–	-$6
SERVICES & SUPPLIES TOTAL	**-$46**	**-$58**	**$134**	**-$6**
TRANSFERS				
580000 - TRANSFER	–	–	–	$87
TRANSFERS TOTAL	**–**	**–**	**–**	**$87**
EXPENSES TOTAL	**-$46**	**-$58**	**$134**	**$81**
Surplus (Deficit)	$46	$58	-$134	-$81

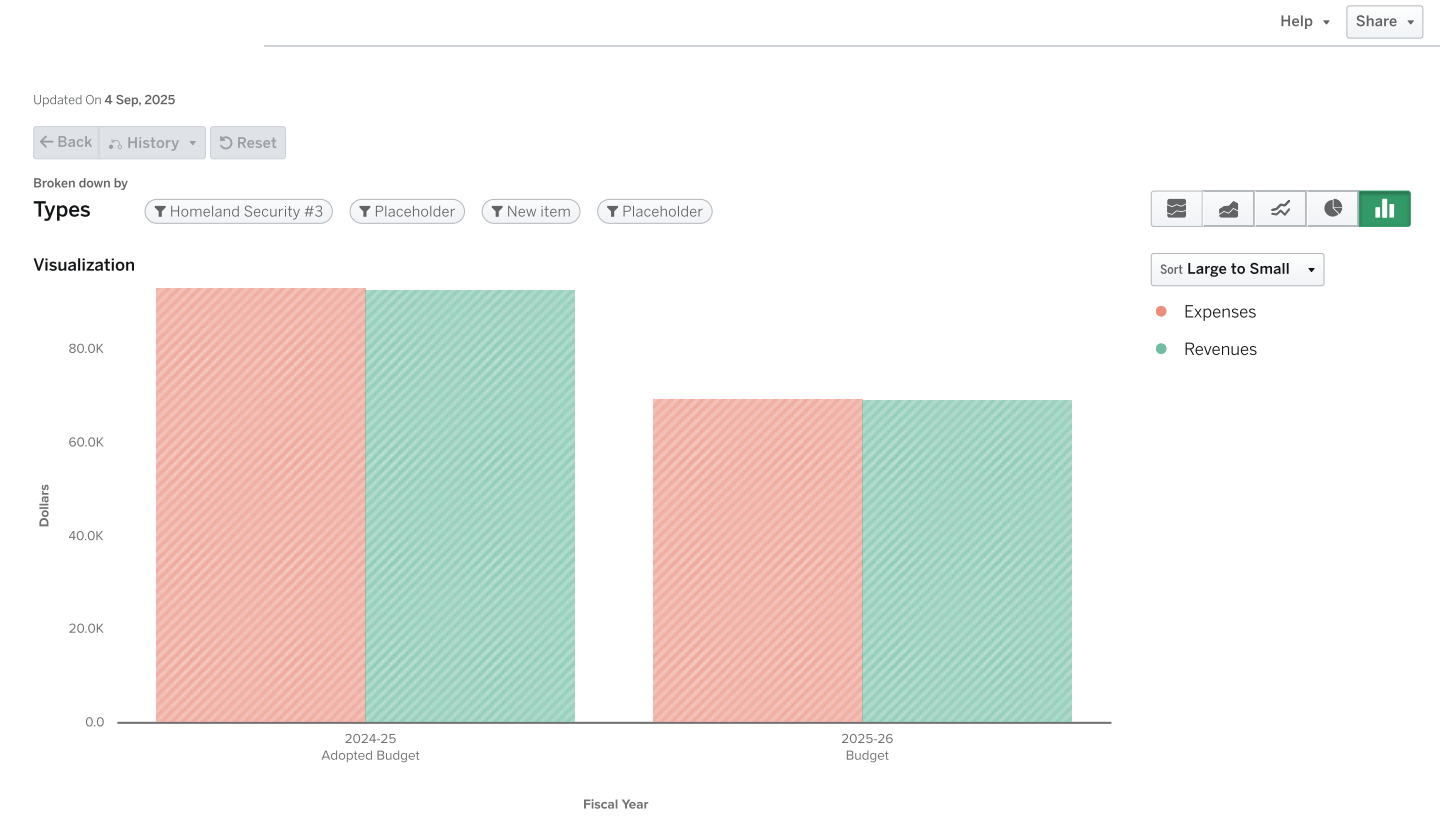
HOMELAND SECURITY #3 - FEDERAL HOMELAND SECURITY GRANT PROGRAM (HSGP)

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70386 - Homeland Security #3 - Federal Homeland Security Grant Program (HSGP)
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The Federal Homeland Security Grant Program (HSGP) is a suite of grant programs designed to enhance the ability of state, local, tribal, and territorial governments to prepare for, prevent, respond to, and recover from terrorist attacks and other disasters. Administered by the Federal Emergency Management Agency (FEMA), HSGP provides funding for a range of activities, including planning, equipment acquisition, training, exercises, and management and administration.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44132 - STATE HOMELAND DEFENSE	–	$0	$5,275	$68,624
STATE & FEDERAL AID TOTAL	**–**	**$0**	**$5,275**	**$68,624**
TRANSFERS				
48000 - TRANSFER-IN	–	–	–	$709
TRANSFERS TOTAL	**–**	**–**	**–**	**$709**
REVENUES TOTAL	**–**	**$0**	**$5,275**	**$69,333**
Expenses				
FIXED ASSETS				
542200 - COMMUNICATION EQUIPMENT	$33,223	–	–	$37,010
FIXED ASSETS TOTAL	**$33,223**	**–**	**–**	**$37,010**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	$1,403	–	–	$10,300
521260 - CAMERA/CAMERA ACCESSORY	$5,400	–	–	$7,800
521250 - COMMUNICATION EQUIP	$44,137	–	$5,275	$4,000
529851 - COMPUTER HARDWARE/SUPPL	–	–	$19,170	$6,514
525000 - OVERHEAD	–	–	–	$866
527500 - TRAVEL- OUT OF COUNTY	–	–	–	$3,000
SERVICES & SUPPLIES TOTAL	**$50,939**	**–**	**$24,445**	**$32,480**
EXPENSES TOTAL	**$84,162**	**–**	**$24,445**	**$69,490**
Surplus (Deficit)	-$84,162	$0	-$19,170	-$157

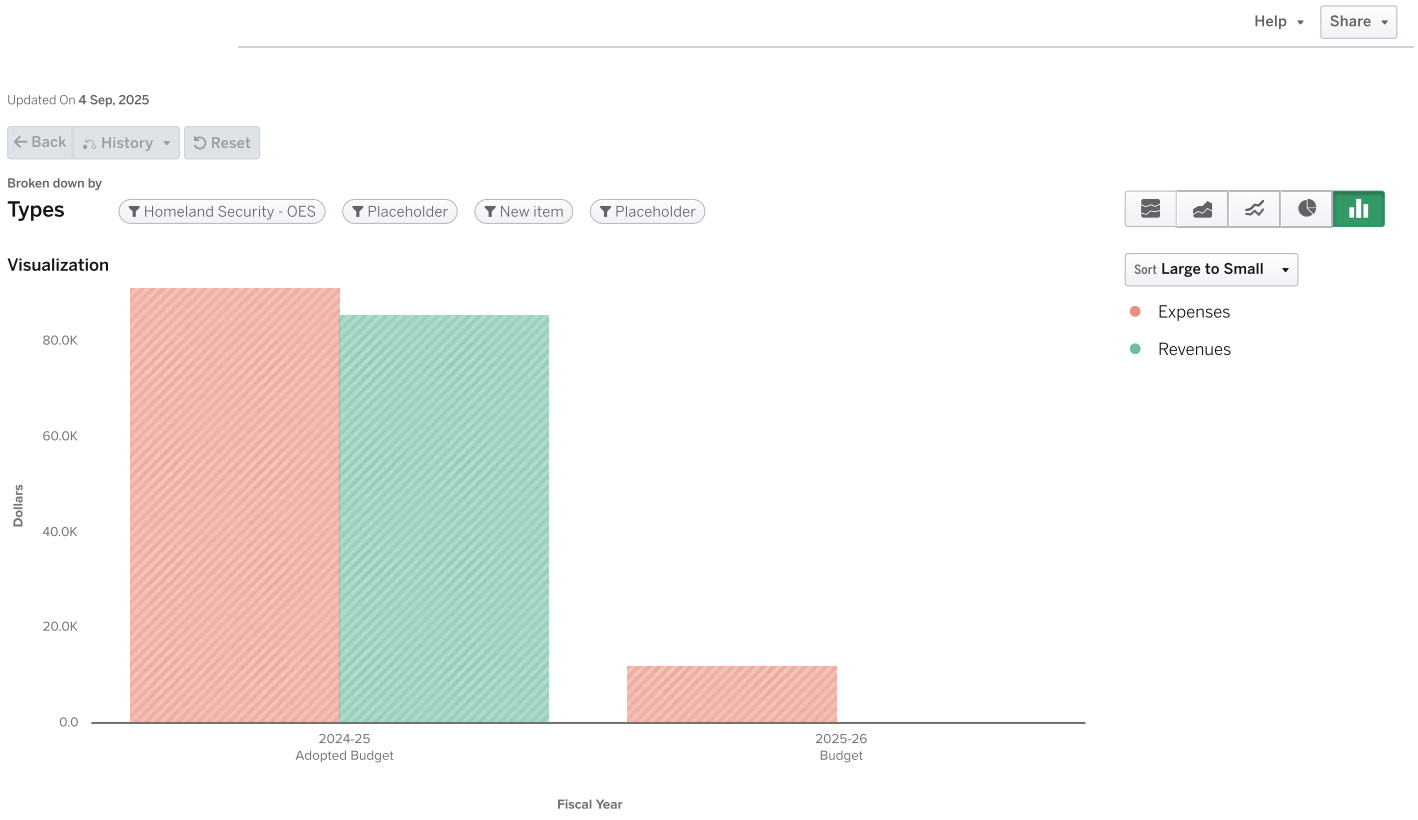
HOMELAND SECURITY - OES - FEDERAL HOMELAND SECURITY GRANT PROGRAM (HSGP)

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70345 - Homeland Security - OES - Federal Homeland Security Grant Program (HSGP)
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The Federal Homeland Security Grant Program (HSGP) is a suite of grant programs designed to enhance the ability of state, local, tribal, and territorial governments to prepare for, prevent, respond to, and recover from terrorist attacks and other disasters. Administered by the Federal Emergency Management Agency (FEMA), HSGP provides funding for a range of activities, including planning, equipment acquisition, training, exercises, and management and administration.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44132 - STATE HOMELAND DEFENSE	$0	$7,300	$6,507	$0
STATE & FEDERAL AID TOTAL	**$0**	**$7,300**	**$6,507**	**$0**
REVENUES TOTAL	**$0**	**$7,300**	**$6,507**	**$0**
Expenses				
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	$7,300	–	$0
521250 - COMMUNICATION EQUIP	–	$6,507	–	$0
529500 - COMPUTER	–	–	$64,769	$0
529851 - COMPUTER HARDWARE/SUPPL	–	–	$1,493	$0
525000 - OVERHEAD	-$349	$407	–	$20
527500 - TRAVEL- OUT OF COUNTY	–	–	$1,248	$0
SERVICES & SUPPLIES TOTAL	**-$349**	**$14,214**	**$67,510**	**$20**
TRANSFERS				
580000 - TRANSFER	–	–	–	$12,045
TRANSFERS TOTAL	**–**	**–**	**–**	**$12,045**
EXPENSES TOTAL	**-$349**	**$14,214**	**$67,510**	**$12,065**
Surplus (Deficit)	$349	-$6,914	-$61,003	-$12,065

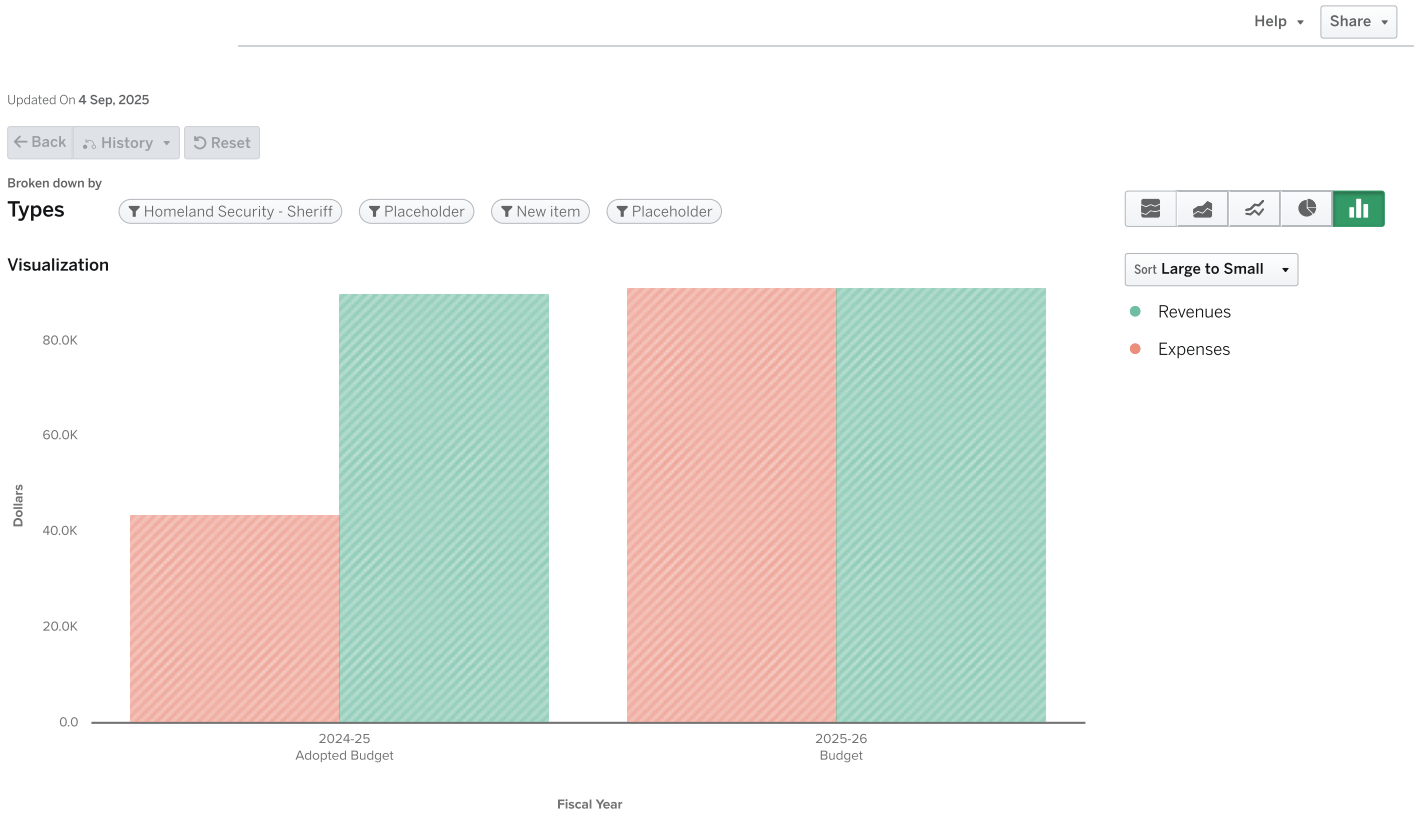
HOMELAND SECURITY - SHERIFF - FEDERAL HOMELAND SECURITY GRANT PROGRAM (HSGP)

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70344 - Homeland Security - Sheriff - Federal Homeland Security Grant Program (HSGP)
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The Federal Homeland Security Grant Program (HSGP) is a suite of grant programs designed to enhance the ability of state, local, tribal, and territorial governments to prepare for, prevent, respond to, and recover from terrorist attacks and other disasters. Administered by the Federal Emergency Management Agency (FEMA), HSGP provides funding for a range of activities, including planning, equipment acquisition, training, exercises, and management and administration.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44132 - STATE HOMELAND DEFENSE	$3,060	–	$68,465	$91,008
STATE & FEDERAL AID TOTAL	**$3,060**	**–**	**$68,465**	**$91,008**
REVENUES TOTAL	**$3,060**	**–**	**$68,465**	**$91,008**
Expenses				
FIXED ASSETS				
542200 - COMMUNICATION EQUIPMENT	–	$41,841	–	$0
FIXED ASSETS TOTAL	**–**	**$41,841**	**–**	**$0**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	–	–	$20,000
521250 - COMMUNICATION EQUIP	$3,060	$4,553	–	$4,500
529500 - COMPUTER	–	–	$22,071	$0
529851 - COMPUTER HARDWARE/SUPPL	–	–	–	$63,508
525000 - OVERHEAD	–	–	–	-$108
521240 - TOOLS & EQUIPMENT	–	–	–	$3,000
527500 - TRAVEL- OUT OF COUNTY	–	–	–	$108
SERVICES & SUPPLIES TOTAL	**$3,060**	**$4,553**	**$22,071**	**$91,008**
EXPENSES TOTAL	**$3,060**	**$46,394**	**$22,071**	**$91,008**
Surplus (Deficit)	$0	-$46,394	$46,394	$0

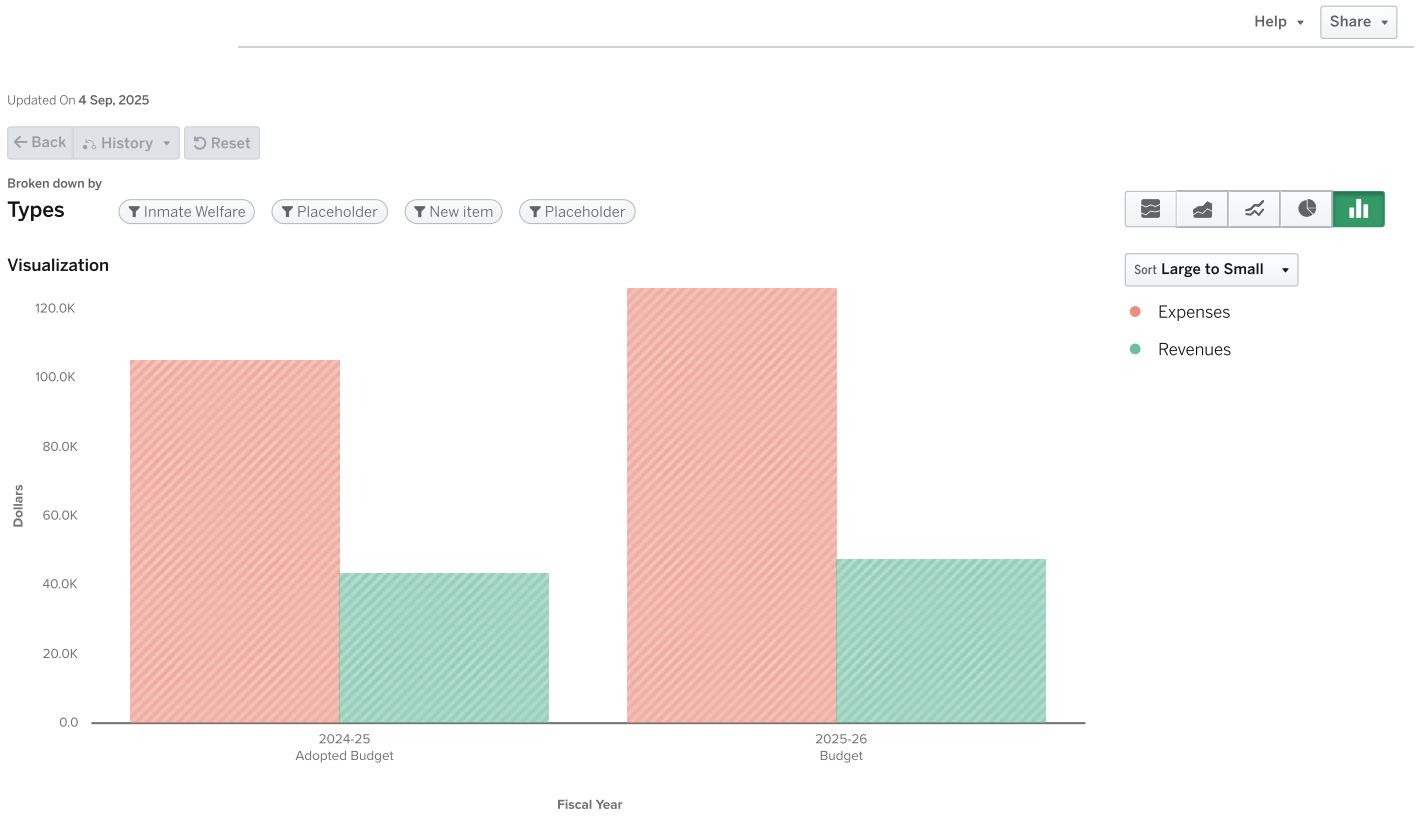
INMATE WELFARE

Fund: 0017 0017I Inmate Welfare Fund
Budget Unit: 22911 - Inmate Welfare
Function: 02 - Public Protection
Activity: 19 - Detention & Correction

DESCRIPTION

These funds are used exclusively for the benefit, education, and welfare of the inmates confined within the Plumas County Jail.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46018 - COMMISSARY	$38,608	$41,185	$42,193	$40,000
OTHER REVENUE TOTAL	**$38,608**	**$41,185**	**$42,193**	**$40,000**
TRANSFERS				
48000 - TRANSFER-IN	$4,215	$1,622	$8,676	$6,485
TRANSFERS TOTAL	**$4,215**	**$1,622**	**$8,676**	**$6,485**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$1,614	$2,277	$2,484	$1,000
USE OF MONEY & PROPERTY TOTAL	**$1,614**	**$2,277**	**$2,484**	**$1,000**
REVENUES TOTAL	**$44,438**	**$45,084**	**$53,352**	**$47,485**
Expenses				
OTHER CHARGES				
530100 - SUPPORT - CARE OF PERSONS	$4,644	$2,371	$3,357	$10,000
OTHER CHARGES TOTAL	**$4,644**	**$2,371**	**$3,357**	**$10,000**
SERVICES & SUPPLIES				
524430 - CABLE RADIO/TV	$1,014	$1,964	$1,279	$2,000
524409 - COMMISSARY EXPENSES	$16,137	$25,353	$20,882	$40,000
529851 - COMPUTER HARDWARE/SUPPL	–	–	–	$4,000
524550 - KITCHEN EQUIPMENT	$1,295	–	–	$4,000
521300 - MAINT.-BLDG. & GROUNDS	$3,657	$2,778	$798	$12,000
521700 - MISC EXPENSES	$716	$674	$185	$7,500
525000 - OVERHEAD	$1,622	$5,149	–	$6,485
520201 - PHONE - LAND LINE (S)	$245	$221	$217	$300
521900 - PROFESSIONAL SVC	$3,193	$4,286	$4,260	$7,000
523670 - REF MANUAL/LAW,CODE BOOKS	$1,152	$1,166	$4,895	$7,000
523711 - SUBSCRIPTIONS	–	–	$1,272	$1,500
528220 - TELEVISION(S)	$757	$82	–	$5,000
528400 - CONTINGENCIES	–	–	–	$15,171
521240 - TOOLS & EQUIPMENT	–	–	–	$4,000
SERVICES & SUPPLIES TOTAL	**$29,787**	**$41,672**	**$33,788**	**$115,956**
EXPENSES TOTAL	**$34,430**	**$44,044**	**$37,145**	**$125,956**
Surplus (Deficit)	$10,008	$1,041	$16,208	-$78,471

MEDCOM

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70357 - Medcom
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

These funds are used for maintaining emergency medical communications equipment and services.

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46056 - MEDCOM - RADIO	–	$42,000	$18,000	$18,000
OTHER REVENUE TOTAL	**–**	**$42,000**	**$18,000**	**$18,000**
TRANSFERS				
48000 - TRANSFER-IN	$6,466	$6,909	$5,224	$0
48001 - TRANSFER-IN1	–	–	–	$7,000
TRANSFERS TOTAL	**$6,466**	**$6,909**	**$5,224**	**$7,000**
REVENUES TOTAL	**$6,466**	**$48,909**	**$23,224**	**$25,000**
Expenses				
FIXED ASSETS				
542203 - REPEATER EQUIP/INSTALL	–	–	–	$45,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$45,000**
SERVICES & SUPPLIES				
521250 - COMMUNICATION EQUIP	–	–	–	$10,000
520912 - COMMUNICATION EQUIP MAINT	$9,983	$10,342	$13,153	$30,403
525000 - OVERHEAD	-$159	-$117	–	$326
528400 - CONTINGENCIES	–	–	–	$60,202
SERVICES & SUPPLIES TOTAL	**$9,824**	**$10,225**	**$13,153**	**$100,931**
EXPENSES TOTAL	**$9,824**	**$10,225**	**$13,153**	**$145,931**
Surplus (Deficit)	-$3,358	$38,684	$10,071	-$120,931

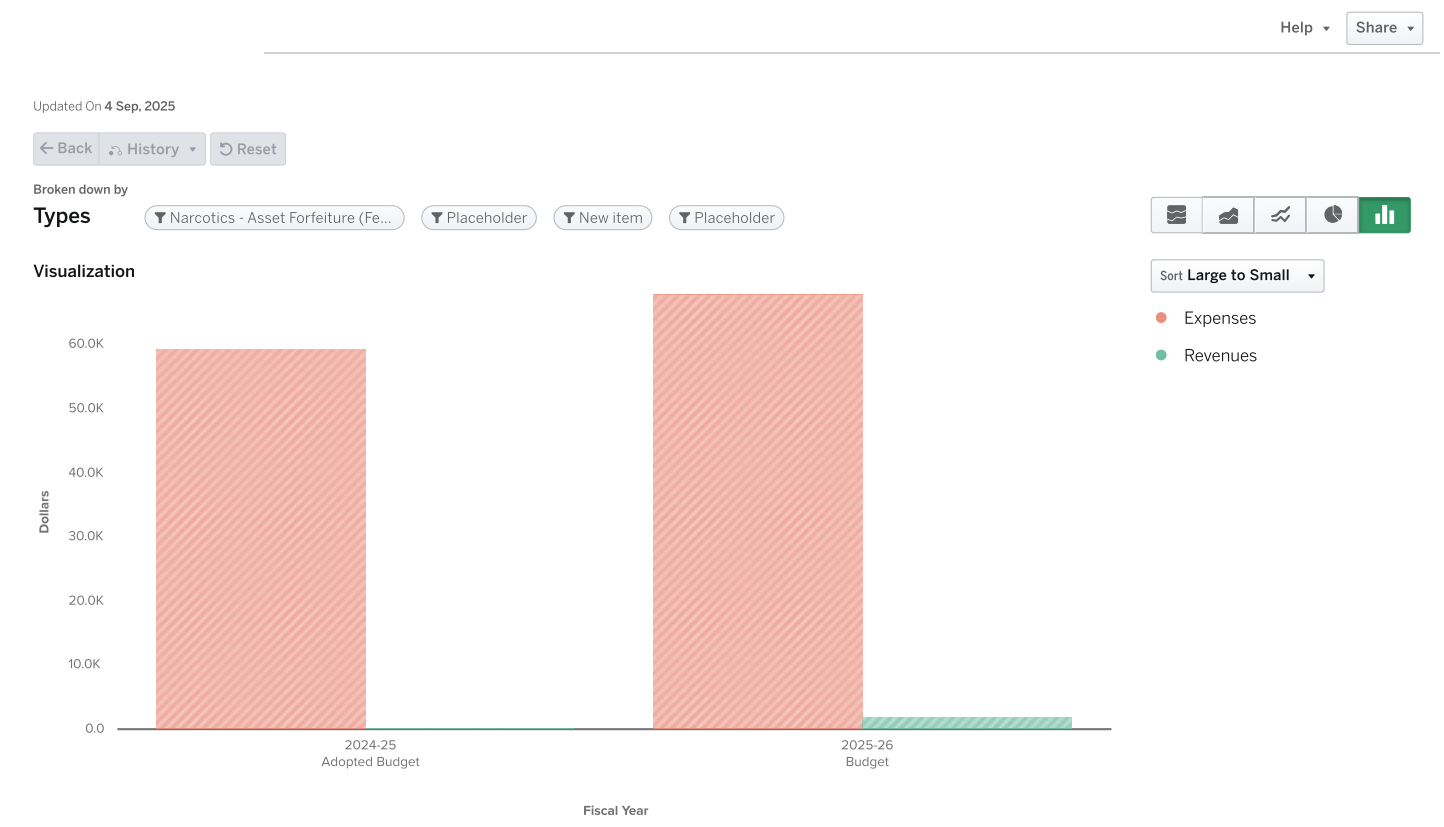
NARCOTICS - ASSET FORFEITURE (FEDERAL)

Fund: 0017 0017N Narcotics Fund
Budget Unit: 20343 - Narcotics - Asset Forfeiture (Federal)
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Federal Narcotics Asset Forfeiture programs are critical tools used by law enforcement agencies to disrupt and dismantle drug trafficking organizations by seizing assets derived from or used in criminal activities. These programs aim to deprive criminals of the proceeds of their illegal activities, thus weakening their financial infrastructure and operational capabilities. Asset forfeiture is also intended to deter crime by removing the financial incentives associated with drug trafficking and other narcotics-related offenses.

REVENUE VS. EXPENDITURE



BUDGET DETAIL -

SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
FINES & PENALTIES				
42014 - ASSETS FORFEITURE	–	–	$6,704	$0
FINES & PENALTIES TOTAL	**–**	**–**	**$6,704**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$1,700	$2,066	$2,012	$2,000
43998 - UNREALZED GAINS/LOSSES	$14,861	$13,509	–	$0
USE OF MONEY & PROPERTY TOTAL	**$16,561**	**$15,575**	**$2,012**	**$2,000**
REVENUES TOTAL	**$16,561**	**$15,575**	**$8,716**	**$2,000**
Expenses				
SERVICES & SUPPLIES				
521260 - CAMERA/CAMERA ACCESSORY	–	–	–	$2,000
526300 - HELICOPTER/AIRCRAFT EXP	–	–	–	$12,000
525000 - OVERHEAD	-$132	-$95	–	$24
524207 - STORAGE SPACE RENT	$1,992	$1,992	$1,992	$2,000
528400 - CONTINGENCIES	–	–	–	$38,834
521240 - TOOLS & EQUIPMENT	–	–	$379	$5,000
527500 - TRAVEL- OUT OF COUNTY	–	$4,039	–	$8,000
SERVICES & SUPPLIES TOTAL	**$1,860**	**$5,936**	**$2,371**	**$67,858**
EXPENSES TOTAL	**$1,860**	**$5,936**	**$2,371**	**$67,858**
Surplus (Deficit)	$14,701	$9,639	$6,345	-$65,858

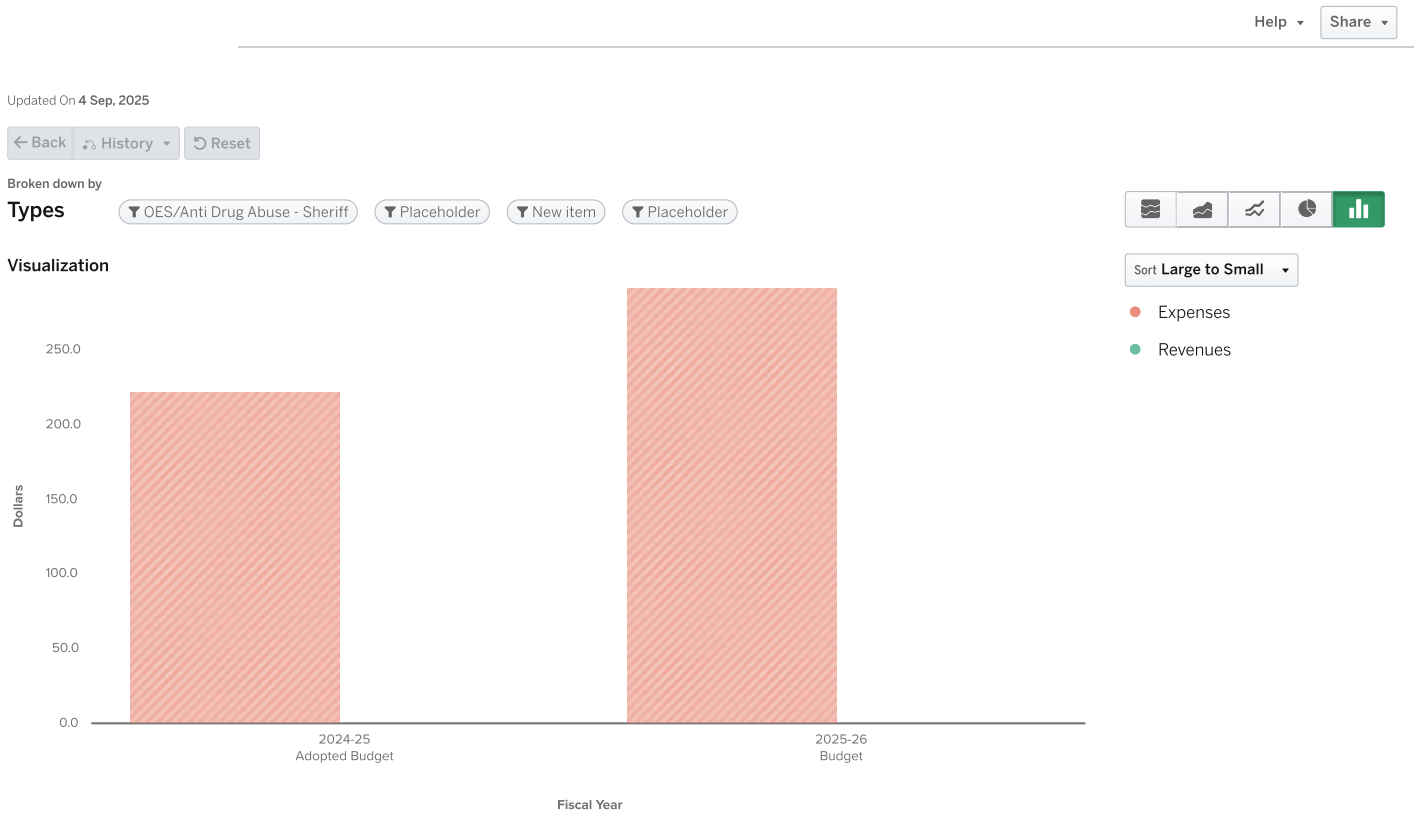
OES/ANTI DRUG ABUSE - SHERIFF

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70385 - OES/Anti Drug Abuse - Sheriff
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Provided anti-drug abuse enforcement. No longer funded and budget is for expenses relating to when program was funded. This budget will be closed out in FY 25/26.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
48000 - TRANSFER-IN	–	$135	–	$0
TRANSFERS TOTAL	**–**	**$135**	**–**	**$0**
REVENUES TOTAL	**–**	**$135**	**–**	**$0**
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$170	$156	$68	$0
51070 - UNEMPLOYMENT INSURANCE	$17	$4	–	$0
SALARIES & BENEFITS TOTAL	**$187**	**$160**	**$68**	**$0**
SERVICES & SUPPLIES				
525119 - LIABILITY SELF-FUND INSURANCE	$126	$47	–	$0
SERVICES & SUPPLIES TOTAL	**$126**	**$47**	**–**	**$0**
TRANSFERS				
580001 - TRANSFER	–	–	–	$291
TRANSFERS TOTAL	**–**	**–**	**–**	**$291**
EXPENSES TOTAL	**$313**	**$207**	**$68**	**$291**
Surplus (Deficit)	-$313	-$72	-$68	-$291

OFF HIGHWAY VEHICLE GRANT

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70384 - Off Highway Vehicle Grant
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The Off-Highway Vehicle (OHV) Grant Program provides funding to support the development, maintenance, and management of off-highway vehicle recreational areas, trails, and facilities. These grants aim to enhance recreational opportunities while promoting safe and environmentally responsible use of OHVs, such as all-terrain vehicles (ATVs), dirt bikes, snowmobiles, and four-wheel drive vehicles.

REVENUE VS. EXPENDITURE

Updated On 4 Sep, 2025

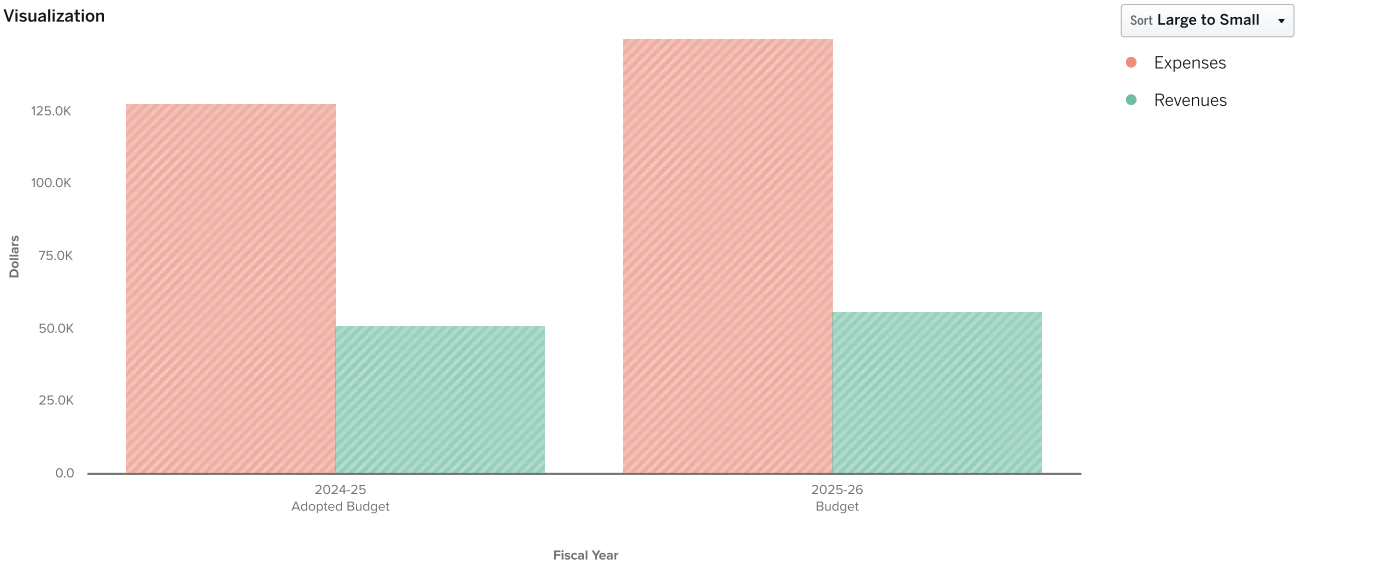
Back History Reset

Broken down by

Types

Off Highway Vehicle Grant | Placeholder | New item | Placeholder

Visualization



BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46082 - SALE OF SURPLUS PROP	–	–	$27,192	$0
OTHER REVENUE TOTAL	**–**	**–**	**$27,192**	**$0**
STATE & FEDERAL AID				
44109 - STATE-AID OHV (LIC FEES)	$48,439	$27,382	$10,744	$23,000
44110 - STATE-OHV GRANT SHERIFF	$34,892	$20,268	$0	$32,857
44110P - STATE-OHV GRANT SHERIFF	–	$25,071	–	$0
STATE & FEDERAL AID TOTAL	**$83,331**	**$72,720**	**$10,744**	**$55,857**
REVENUES TOTAL	**$83,331**	**$72,720**	**$37,936**	**$55,857**
Expenses				
FIXED ASSETS				
545700 - PATROL EQUIPMENT	$17,266	–	$10,973	$0
FIXED ASSETS TOTAL	**$17,266**	**–**	**$10,973**	**$0**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	–	$0	–	$2
51100 - FICA/MEDICARE OASDI	$618	$417	$1,031	$1,015
51060 - OVERTIME PAY	$41,150	$26,013	$45,948	$70,000
51070 - UNEMPLOYMENT INSURANCE	–	–	–	$1
SALARIES & BENEFITS TOTAL	**$41,768**	**$26,431**	**$46,978**	**$71,018**
SERVICES & SUPPLIES				
520900 - EQUIPMENT MAINTENANCE	$4,766	$3,529	$826	$25,000
525119 - LIABILITY SELF-FUND INSURANCE	–	–	$2	$2
525000 - OVERHEAD	$284	-$40	–	$781
521240 - TOOLS & EQUIPMENT	$6,949	$3,130	$2,934	$20,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
527500 - TRAVEL- OUT OF COUNTY	–	–	–	$33,180
SERVICES & SUPPLIES TOTAL	**$11,999**	**$6,618**	**$3,762**	**$78,963**
EXPENSES TOTAL	**$71,033**	**$33,049**	**$61,714**	**$149,981**
Surplus (Deficit)	$12,298	$39,671	-$23,778	-$94,124

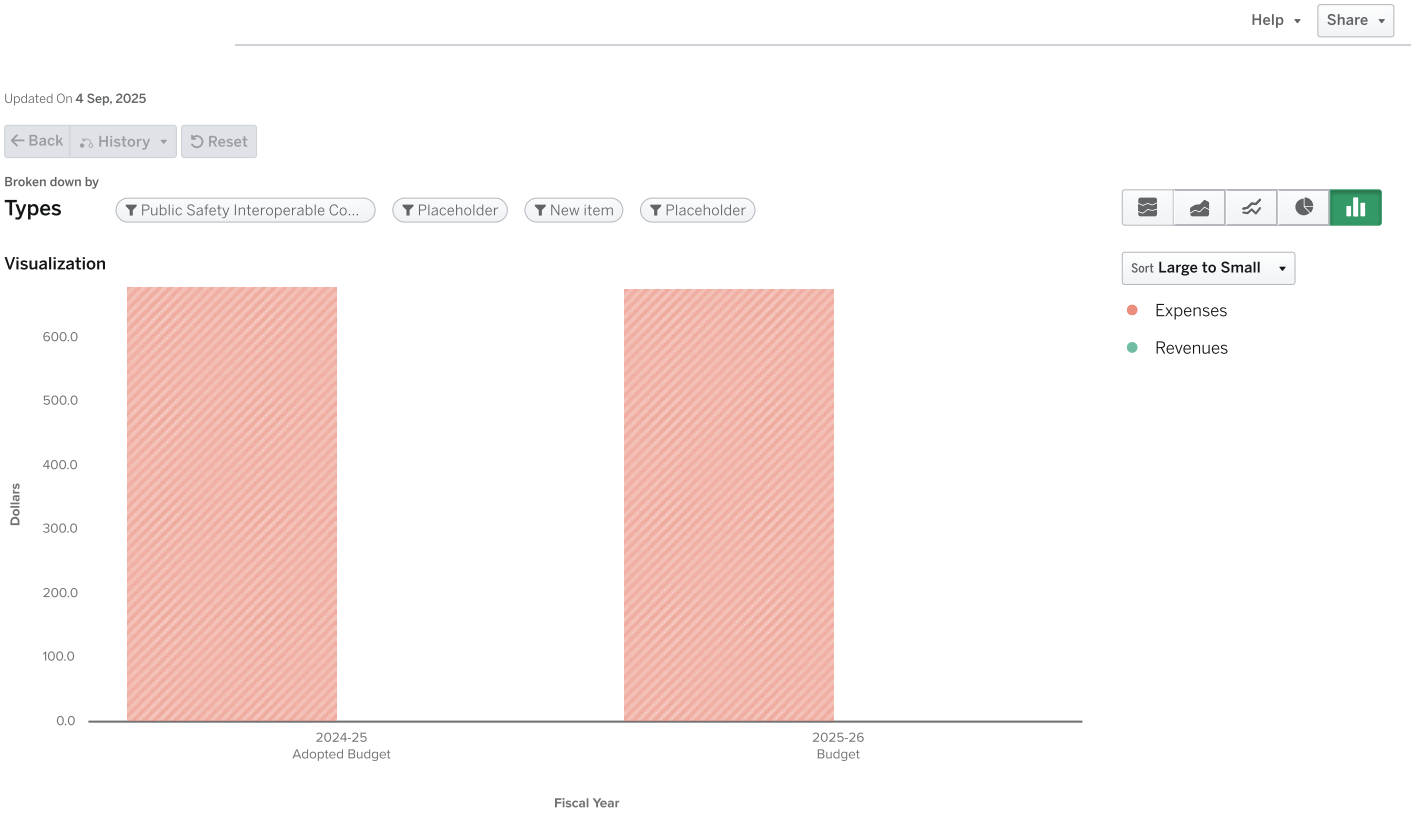
PUBLIC SAFETY INTEROPERABLE COMMUNICATION GRANT

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70339 - Public Safety Interoperable Communication Grant
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Former communication grant funding is no longer received. This budget will be closed out in the FY 25/26.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	-$19	-$25	–	-$6
SERVICES & SUPPLIES TOTAL	**-$19**	**-$25**	**–**	**-$6**
TRANSFERS				
580000 - TRANSFER	–	–	–	$539
580001 - TRANSFER	–	–	–	$144
TRANSFERS TOTAL	**–**	**–**	**–**	**$683**
EXPENSES TOTAL	**-$19**	**-$25**	**–**	**$677**
Surplus (Deficit)	$19	$25	$0	-$677

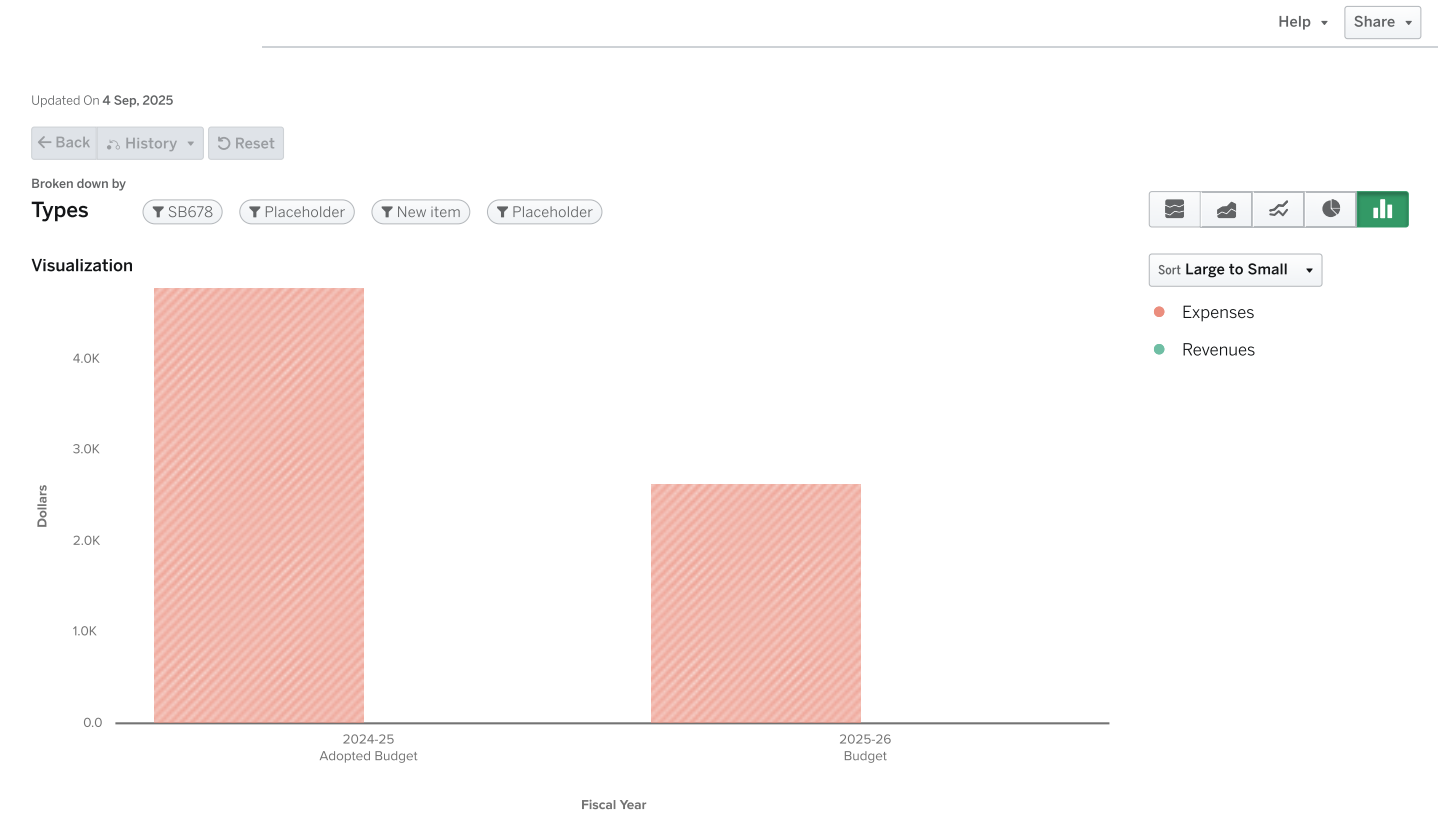
SB678

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70388 - SB678
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

This program provided for community corrections programs the Sheriff/Jail assisted with. It is no longer funded and the budget represented here is for expenses related to when the program was funded. This budget will be closed out in FY 25/26.

REVENUE VS. EXPENDITURE



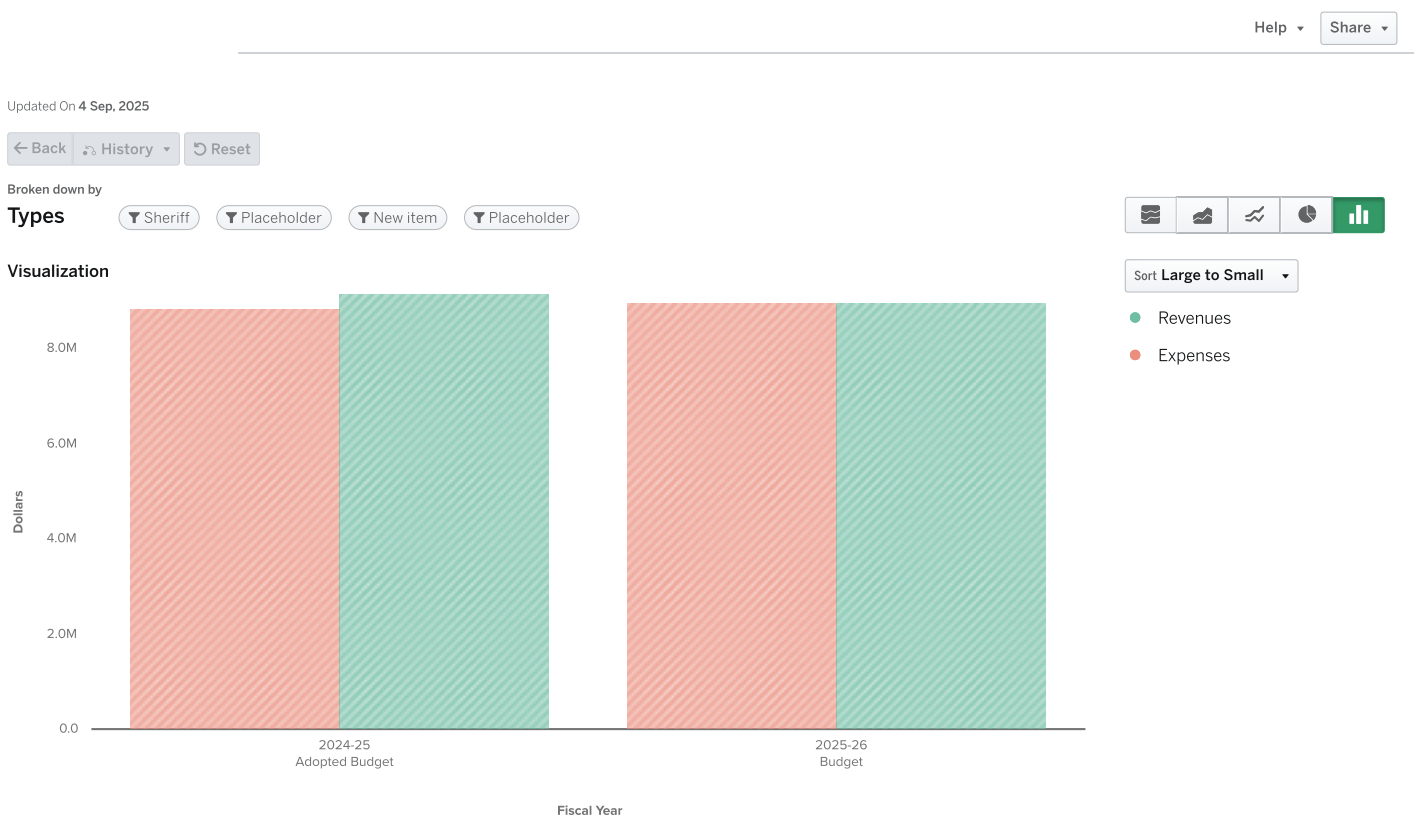
BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Expenses				
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$641	$580	$356	$0
51070 - UNEMPLOYMENT INSURANCE	$62	$24	–	$0
SALARIES & BENEFITS TOTAL	**$703**	**$604**	**$356**	**$0**
SERVICES & SUPPLIES				
520700 - CLOTHING & SUPPL INMATE	–	–	$2,256	$0
525119 - LIABILITY SELF-FUND INSURANCE	$474	$255	–	$0
SERVICES & SUPPLIES TOTAL	**$474**	**$255**	**$2,256**	**$0**
TRANSFERS				
580000 - TRANSFER	–	–	–	$2,641
TRANSFERS TOTAL	**–**	**–**	**–**	**$2,641**
EXPENSES TOTAL	**$1,177**	**$859**	**$2,612**	**$2,641**
Surplus (Deficit)	-$1,177	-$859	-$2,612	-$2,641

SHERIFF

Fund: 0001 0001S Sheriff
Budget Unit: 70330 - Sheriff
Function: 02 - Public Protection
Activity: 18 - Police Protection

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Sheriff Investigator Sergeant/Code Compliance Supervisor	1	1	1	1	1
Patrol Commander	1	1	1	1	1
Sheriff's Special Operations Sergeant	1	1	1	1	1
Sheriff/Coroner	1	1	1	1	1
Communications Supervisor	1	1	1	1	1
Deputy Sheriff II Communications Equipment Coordinator	1	1	1	1	0
Undersheriff	1	1	1	1	1
Sheriff's Investigator/Cannabis Code Compliance	1	1	1	1	1
Sheriff Services Assistant I/II	3	3	3	3	3
Jail Commander	1	1	1	1	1

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Sheriff's Dispatcher I/II	8	8	8	8	8
Deputy Sheriff I/II	14	14	15	15	16
Sheriff's Sergeant	6	6	5	5	5
Sheriff's Office Manager	0	0	1	1	1
Sheriff's Investigator	2	2	2	2	2
Sheriff Fiscal Officer I/II	1	1	2	2	2
Sheriff Deputy/Training/Policy Advisor	1	0	0	0	0
Sheriff Emergency Services & Training Coordinator	1	0	0	0	0
FULL-TIME EQUIVALENT POSITIONS	**45**	**43**	**45**	**45**	**45**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45084 - CIVIL FEES	$528	$930	$1,822	$1,800
45080 - CIVIL PROCESS SERVICES	$10,532	$9,835	$10,809	$11,000
45426 - COPIES-REPORTS OR PLANS	$1,991	$2,541	$1,727	$2,500
45180 - EDUC. SVCS. / POST	$4,711	–	$36,662	$26,000
45186 - FAIL TO APPR PC 853.7A	$115	$12	$143	$110
45121 - FINGERPRINTING FEES	$10,400	$9,535	$7,660	$9,500
45120 - LAW ENFORCMT-CITY-COUNTY	$130,000	$130,000	$130,000	$150,000
45200 - OTHR SVC OR SVC TO CRTS	$2,600	$2,715	$2,579	$3,000
45421 - TESTING FEES - PROB & SO	$2,974	$2,770	$1,981	$2,500
CHARGES FOR SERVICES TOTAL	**$163,852**	**$158,337**	**$193,382**	**$206,410**
FINES & PENALTIES				
42041 - OTHER FINES	$8	–	–	$0
FINES & PENALTIES TOTAL	**$8**	**–**	**–**	**$0**
LICENSES & PERMITS				
41040 - OTHER LICENSES & PERMITS	$18,577	$16,793	$15,560	$19,000
LICENSES & PERMITS TOTAL	**$18,577**	**$16,793**	**$15,560**	**$19,000**
OTHER REVENUE				
46070 - CNTRB FR OTHR AGENCY	$14,850	$17,213	$23,612	$35,000
46070P - CONTRI OTHR AGENCY PRIOR	$1,532	–	–	$0
46253 - REIMB - CO DISASTR RESPONS	$1,797	–	$103,658	$0
46251 - REIMBURSEMENTS/REFUNDS	$1,251	$3,180	$1,492	$3,000
46082 - SALE OF SURPLUS PROP	$2,197	$2,359	$116,546	$4,000
46170 - SHERF / RESERV CONTRACT	–	$648	$814	$0
OTHER REVENUE TOTAL	**$21,627**	**$23,400**	**$246,122**	**$42,000**
STATE & FEDERAL AID				
44500 - FEDL-LAW ENFORCEMENT	$8,505	$17,442	$15,368	$35,000
44290P - STATE OTHER	$440	$0	–	$0
44290 - STATE-OTHER	$7,242	$15,968	$4,976	$0
STATE & FEDERAL AID TOTAL	**$16,187**	**$33,409**	**$20,345**	**$35,000**
TAX REVENUE				
40061 - SALES TAX 1/2% PUB SAFETY	$1,724,651	$1,375,931	$1,622,708	$1,825,641
TAX REVENUE TOTAL	**$1,724,651**	**$1,375,931**	**$1,622,708**	**$1,825,641**
TRANSFERS				
48211 - CONTRI TRANS FR CO GEN	$4,479,471	$5,141,460	$6,443,580	$6,446,325
48000 - TRANSFER-IN	–	$15,794	$20,187	$275,000
48001 - TRANSFER-IN1	$22,404	$1,209	$5,056	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
48002 - TRANSFER-IN2	–	–	–	$125,000
48003 - TRANSFER-IN3	–	–	–	$291
48004 - TRANSFER-IN4	$139,829	–	–	$113
48005 - TRANSFER-IN5	–	–	$150,959	$144
TRANSFERS TOTAL	**$4,641,703**	**$5,158,463**	**$6,619,781**	**$6,846,873**
USE OF MONEY & PROPERTY				
REVENUES TOTAL	**$6,586,606**	**$6,766,334**	**$8,717,899**	**$8,974,924**
Expenses				
SALARIES & BENEFITS				
51120 - CELL PHONE ALLOW	$23,080	$25,440	$22,525	$30,600
51125 - CLOTHING ALLOWANCE	$27,750	$31,625	$33,400	$41,000
51110 - COMPENSATION INSURANCE	$420,909	$369,524	$580,790	$564,529
51100 - FICA/MEDICARE OASDI	$97,930	$112,406	$112,160	$124,190
51090 - GROUP INSURANCE	$626,610	$568,519	$715,603	$918,974
51040 - HOLIDAY PAY	$18,387	$26,475	$26,265	$35,000
51150 - LIFE INSURANCE	$334	$334	$334	$1,472
51081 - OPEB LIABILITY	$104,638	$106,256	$104,438	$120,848
51020 - OTHER WAGES	$51,100	$91,045	$103,613	$100,000
51060 - OVERTIME PAY	$217,649	$259,541	$323,685	$325,000
51000 - REGULAR WAGES	$2,923,382	$3,207,113	$3,193,290	$3,657,730
51080 - RETIREMENT	$1,297,525	$1,561,050	$2,639,870	$1,819,238
51070 - UNEMPLOYMENT INSURANCE	$5,414	$4,728	$4,887	$5,093
SALARIES & BENEFITS TOTAL	**$5,814,710**	**$6,364,056**	**$7,860,862**	**$7,743,674**
SERVICES & SUPPLIES				
524900 - AMMUNITION/TACTICAL SUPP	$12,458	$8,000	$10,417	$0
520411 - ANN SOFTWARE FEE/MAINT	$4,128	$4,078	$3,223	$23,339
521103 - BATTERIES	$470	$75	–	$500
521260 - CAMERA/CAMERA ACCESSORY	–	–	–	$4,300
520202 - CELL PHONE SERVICE	$3,155	$2,346	$2,674	$10,050
521250 - COMMUNICATION EQUIP	$690	$693	$328	$2,000
520912 - COMMUNICATION EQUIP MAINT	$485	–	$1,275	$2,000
520200 - COMMUNICATIONS	$2,904	$2,746	$2,752	$2,772
529500 - COMPUTER	–	–	$3,775	$5,000
529851 - COMPUTER HARDWARE/SUPPL	$2,261	$2,500	$2,366	$3,000
520250 - COPY MACHINE LEASE	$9,231	$6,040	$5,329	$8,500
524438 - CORONER EXPENSES	$66,608	$44,479	$52,527	$70,000
520404 - CUSTODIAL SERVICE	$1,600	–	–	$0
527802 - ELECTRIC CHARGES	$42,670	$57,620	$72,148	$68,000
520900 - EQUIPMENT MAINTENANCE	$2,318	$705	$665	$5,000
521102 - FUEL - VEHICLE	$63,070	$71,618	$72,522	$65,000
520500 - INSURANCE	–	$384	$625	$500
520203 - INTERNET SERVICE	$2,314	$2,470	$3,179	$3,500
526100 - INVESTIGATIONS	$1,938	$3,127	$3,900	$4,000
525119 - LIABILITY SELF-FUND INSURANCE	$220,316	$328,350	$387,083	$185,413
521300 - MAINT.-BLDG. & GROUNDS	$1,950	$2,026	$2,598	$37,000
521600 - MEMBERSHIPS/ANNUAL DUES	$5,191	$5,579	$6,724	$7,694
521800 - OFFICE EXPENSE	$4,942	$5,000	$7,260	$8,000
525000 - OVERHEAD	–	–	–	$469,875
520220 - PAPER/PAPER SUPPLIES	$1,268	$1,800	$1,437	$1,800
520201 - PHONE - LAND LINE (S)	$27,027	$28,347	$27,225	$28,500
520290 - POSTAGE MACHINE RENT/LEAS	$715	$707	$684	$810
520210 - POSTAGE/SHIP, MAIL COST	$100	$450	$2,187	$2,500
521107 - PRE-EMPLOYMENT COSTS	$5,730	$5,881	$8,935	$9,000
520233 - PRINTING SVC/CHRGS	$632	$306	$799	$2,000
527803 - PROPANE/OTHR HEATING FUEL	$9,556	$6,686	$8,029	$15,000
523804 - RADIO EQUIP RENT/LEASE	$23,052	$27,641	$28,741	$29,877

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
520407 - REFUSE DISPOSAL	$4,957	$5,430	$5,305	$6,360
524200 - RENTS/LEASES STRUCTURES	–	$33,251	$11,084	$0
520940 - SAFETY EQUIPMENT/EXPENSES	$5,444	$449	$4,780	$5,000
521903 - SECURITY SYSTEM SVC	$1,200	$1,240	$1,620	$1,620
524400 - SPECIAL DEPARTMENT EXPENSE	$3,212	$3,489	$7,105	$8,500
524870 - TEST -EMPLEE MED/IMMUN	$3,433	$3,250	$1,398	$3,500
521240 - TOOLS & EQUIPMENT	$928	$275	$11,712	$12,000
527500 - TRAVEL- OUT OF COUNTY	$27,927	$33,733	$45,331	$60,000
520902 - VEHICLE MAINTENANCE	$32,897	$43,000	$44,997	$55,000
527807 - WATER/SEWER CHARGES	$4,744	$4,533	$4,698	$4,340
SERVICES & SUPPLIES TOTAL	**$601,519**	**$748,305**	**$857,436**	**$1,231,250**
EXPENSES TOTAL	**$6,416,229**	**$7,112,361**	**$8,718,298**	**$8,974,924**
Surplus (Deficit)	$170,377	-$346,028	-$399	$0

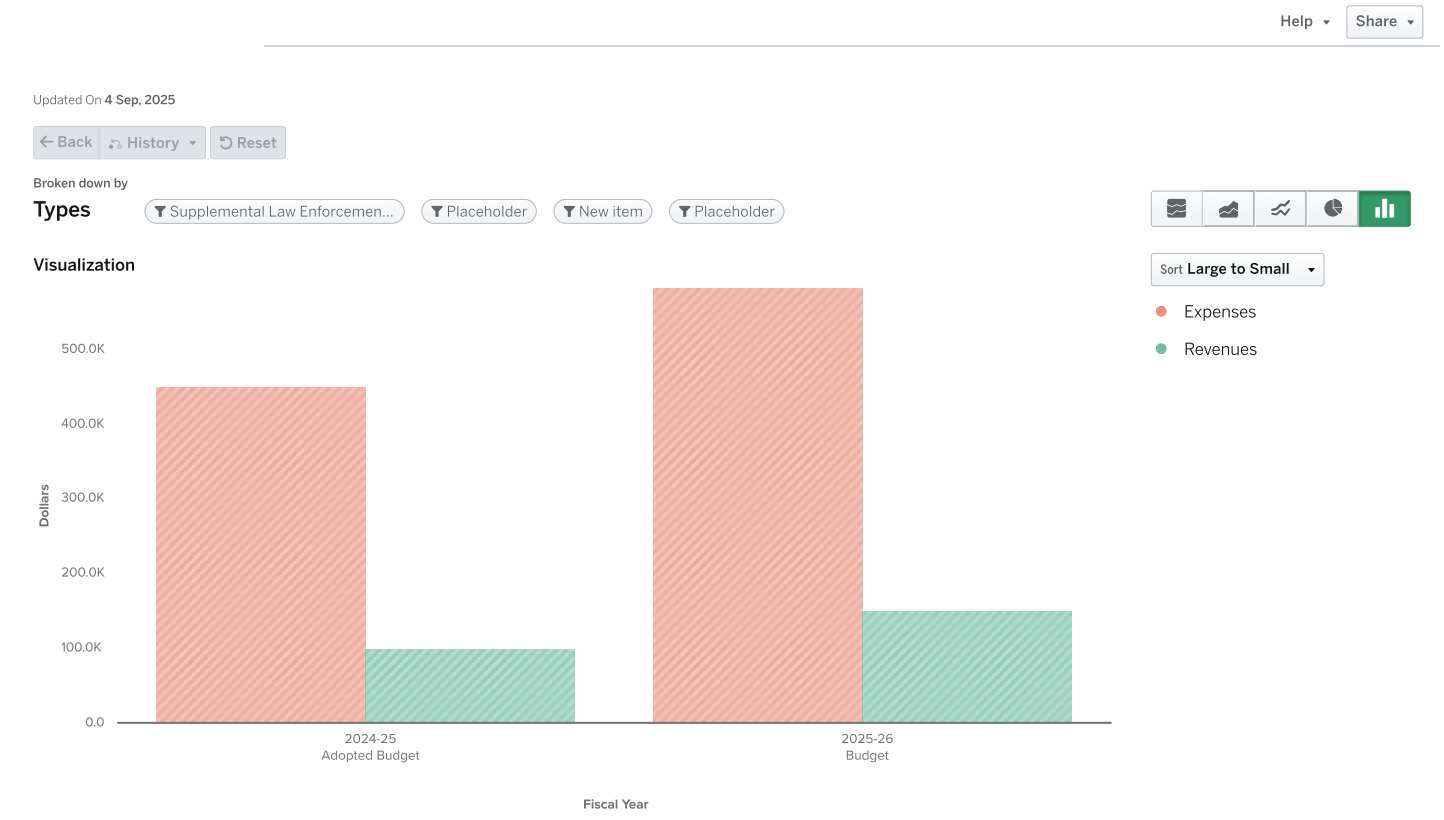
SHERIFF - SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND - CITIZENS OPTION FOR PUBLIC SAFTEY (COPS)

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70356 - Supplemental Law Enforcement Services Fund - Sheriff
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

The Citizens Option for Public Safety (COPS) program is a state-funded initiative in California designed to provide financial support to local law enforcement agencies. The program, established in 1996, allocates funds to cities and counties to augment public safety expenditures, specifically for "front-line" law enforcement services. These funds are intended to supplement, not replace, existing public safety funding. This budget is for the funds allocated specifically to the Sheriff's Office.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS		FY25-26 RECOMMENDED BUDGET	
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46082 - SALE OF SURPLUS PROP	$1,354	$275	$49	$0
OTHER REVENUE TOTAL	**$1,354**	**$275**	**$49**	**$0**
STATE & FEDERAL AID				
44290 - STATE-OTHER	–	–	$38,200	$0
44393 - ST- SLESF & JUVNL JST	$165,271	$186,159	$194,663	$150,000
STATE & FEDERAL AID TOTAL	**$165,271**	**$186,159**	**$232,863**	**$150,000**
REVENUES TOTAL	**$166,626**	**$186,434**	**$232,912**	**$150,000**
Expenses				
FIXED ASSETS				
549500 - COMPUTER HARDWARE	–	$21,611	–	$0
541500 - VEHICLE	–	–	$72,809	$200,000
FIXED ASSETS TOTAL	**–**	**$21,611**	**$72,809**	**$200,000**
SERVICES & SUPPLIES				
520411 - ANN SOFTWARE FEE/MAINT	–	$20,005	$59,845	$43,102
521102 - FUEL - VEHICLE	–	–	$14,125	$25,000
525000 - OVERHEAD	$5	$260	–	$270
520940 - SAFETY EQUIPMENT/EXPENSES	–	–	–	$92,991
524400 - SPECIAL DEPARTMENT EXPENSE	–	–	$5,363	$15,189
521240 - TOOLS & EQUIPMENT	–	–	–	$35,200
520902 - VEHICLE MAINTENANCE	–	$21,664	-$140	$45,000
SERVICES & SUPPLIES TOTAL	**$5**	**$41,929**	**$79,192**	**$256,752**
TRANSFERS				
580000 - TRANSFER	–	–	–	$125,000
TRANSFERS TOTAL	**–**	**–**	**–**	**$125,000**
EXPENSES TOTAL	**$5**	**$63,540**	**$152,001**	**$581,752**
Surplus (Deficit)	$166,621	$122,894	$80,911	-$431,752

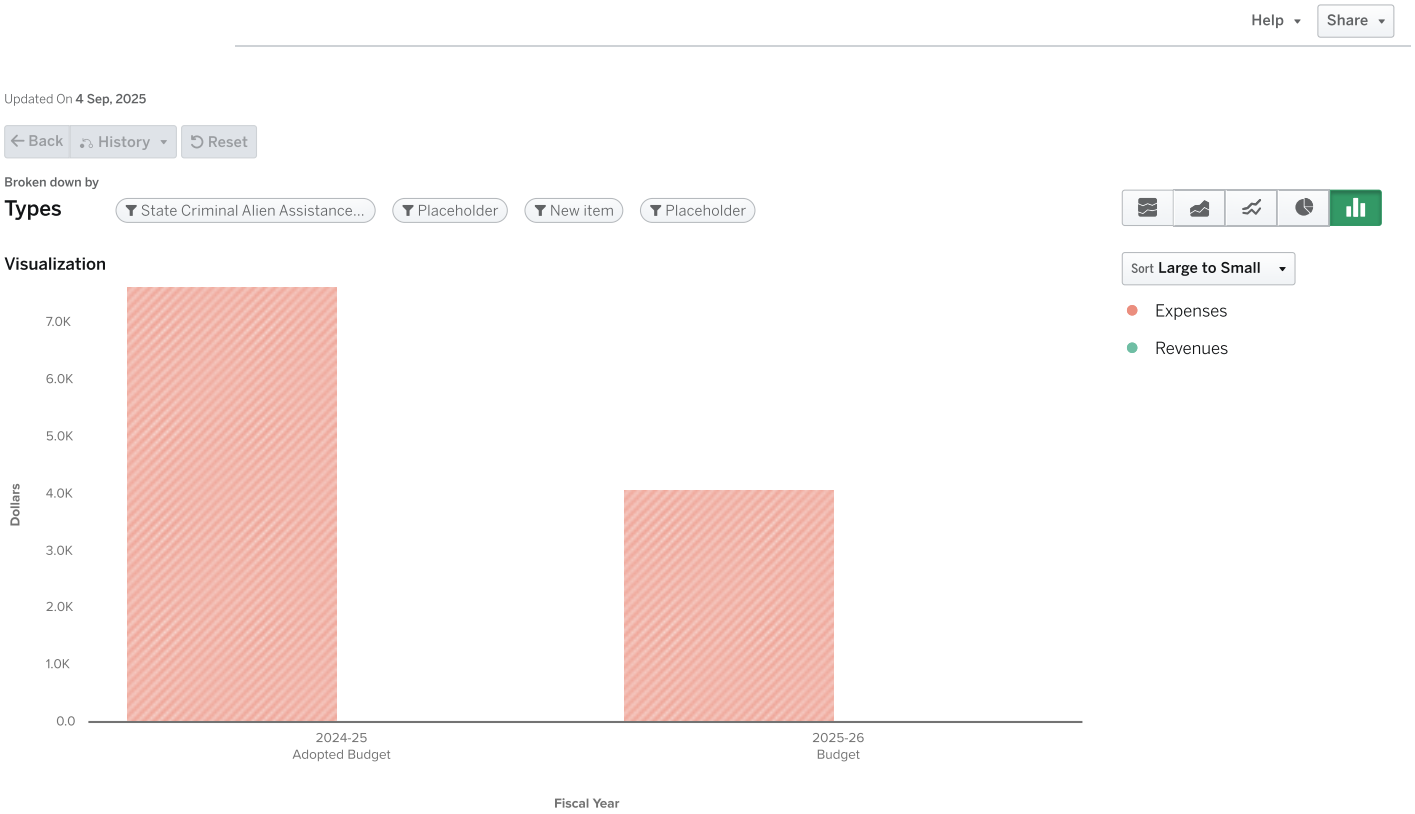
STATE CRIMINAL ALIEN ASSISTANCE PROGRAM

Fund: 0017 0017G Sheriff - Grants
Budget Unit: 70338 - State Criminal Alien Assistance Program
Function: 02 - Public Protection
Activity: 18 - Police Protection

DESCRIPTION

Federal funds received for expenses related to housing undocumented individuals in the Plumas County jail. This grant is no longer applied for and the budget will be closed out in FY 25/26.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44520 - FEDL-OTHER & FAA	$6,800	–	–	$0
STATE & FEDERAL AID TOTAL	**$6,800**	**–**	**–**	**$0**
REVENUES TOTAL	**$6,800**	**–**	**–**	**$0**
Expenses				
SERVICES & SUPPLIES				
520400 - HOUSEHOLD EXPENSE	–	–	$3,535	$0
525000 - OVERHEAD	-$221	$16	–	$93
521900 - PROFESSIONAL SVC	$1,496	–	–	$0
SERVICES & SUPPLIES TOTAL	**$1,275**	**$16**	**$3,535**	**$93**
TRANSFERS				
580000 - TRANSFER	–	–	–	$3,998
TRANSFERS TOTAL	**–**	**–**	**–**	**$3,998**
EXPENSES TOTAL	**$1,275**	**$16**	**$3,535**	**$4,091**
Surplus (Deficit)	$5,525	-$16	-$3,535	-$4,091

SOCIAL SERVICES

DEPARTMENT NARRATIVE

Department Head: Vacant
Title: Director

Our pledge is to provide services courteously and professionally. We will be respectful, compassionate, supportive, and impartial. Efficiency, integrity, and respect for individual dignity will govern how we deliver services to Plumas County citizens.

Social Services:
The Plumas County Department of Social Services serves the public by administering county, state, and federal benefits including:

- County Medical Services Program (CMSP)
- General Assistance
- Medi-Cal
- CalFresh
- CalWORKs
- Foster Care
- Welfare-to-Work
- Child Protective Services
- Adult Protective Services
- In-Home Supportive Services
- Public Guardianship

Administration – Coordinates all business and support activities for the department including: support staff, records, mail, supplies, procurement, budget and finance, contract administration, civil rights/American Disabilities Act (ADA) compliance, information systems, and vehicle maintenance.

Eligibility and Employment Services – Administers Medi-Cal and Affordable Care Act Health Plans, Cal-Fresh, CalWORKs, Foster Care, General Assistance, the Welfare to Work program, and other public assistance programs

Social Services – Provides for the protection of children, the aged, and the dependent adult population. In addition, the In-Home Support Services (IHSS) program enables seniors, dependent adults, and children who might otherwise require a higher level of care to remain safely in their homes

Public Guardian:
The Public Guardian-Conservator serves as a conservator of a person and/or estate of individuals needing protective intervention. The two types of conservatorship, Lanterman-Petris-Short (LPS) and probate can only be established by order of the superior court. As probate conservators, Public Guardians are involved in all aspects of their clients' lives, including financial management, housing, medical care, placement, and advocacy. As LPS conservators, Public Conservators are responsible for directing the mental health treatment and placement of their clients. Referrals for probate conservatorship usually come from another community agency, institution, or physician. Referrals for LPS conservatorship can only come from a psychiatrist.

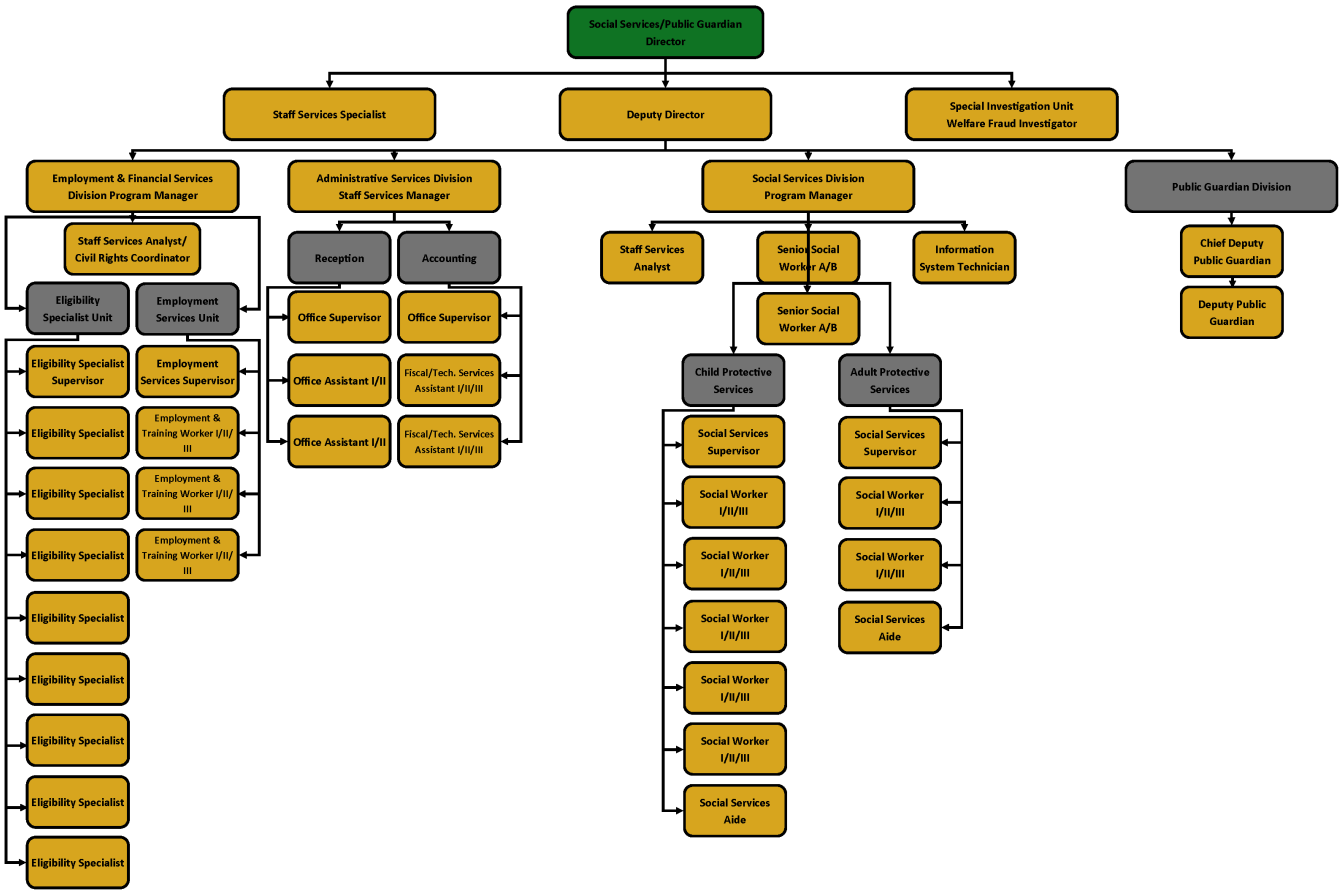
HIGHLIGHTS FROM THE PAST YEAR

None to report. (Due to the transition and vacancy in the Director position)

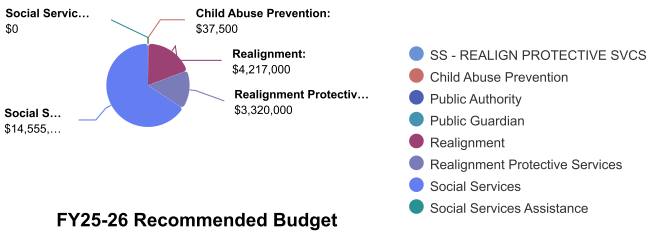
PERSONNEL SUMMARY

Program	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Public Guardian	1.5	1.5	1.5	1.5	1.5
Social Services	41	41	41	41	41
FULL-TIME EQUIVALENT POSITIONS	**42.5**	**42.5**	**42.5**	**42.5**	**42.5**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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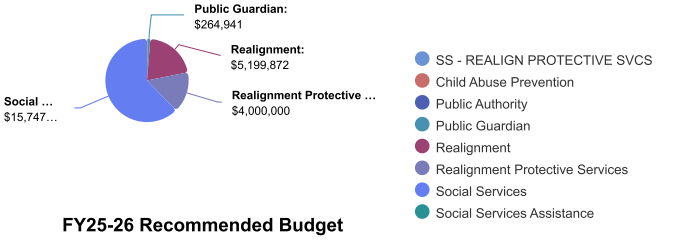
PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45064 - CHILDREN'S TRUST FEES	$2,299	$2,634	$2,598	$2,500
CHARGES FOR SERVICES TOTAL	**$2,299**	**$2,634**	**$2,598**	**$2,500**
OTHER REVENUE				
46209 - ADMIN REPAYMENT	$13,349	$16,825	$16,443	$20,000
46070 - CNTRB FR OTHR AGENCY	$1,987	$1,897	–	$3,500
46500 - CONTRIBS. FROM PUBLIC	$27,983	$20,280	$26,566	$10,000
46253 - REIMB - CO DISASTR RESPONS	$1,874	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$503	$13,122	$505,755	$2,000
46210 - REPAYMENT OF AID	$48,768	$67,567	$172,404	$100,000
OTHER REVENUE TOTAL	**$94,465**	**$119,690**	**$721,168**	**$135,500**
STATE & FEDERAL AID				
44381 - ACCESS TO TECH GRANT	$26,258	$38,080	$17,098	$0
44520 - FEDL-OTHER & FAA	$28,400	$28,611	$28,437	$30,000
44430 - FEDL-PUBLIC ASST.PROGRAM	$870,062	$776,389	$1,265,483	$1,500,000
44400 - FEDL-WELFARE PUB. ADMIN.	$1,111,024	$1,157,457	$880,377	$1,000,000
44061 - STATE ARC ASSISTANCE	$2,016,914	$2,305,301	$2,504,544	$2,500,000
44091 - STATE ARC ASSISTANCE	$29,246	$12,399	$4,835	$100,000
44090 - STATE-PUBLIC ASST.PROGRAM	$409,954	$618,583	$143,246	$100,000
STATE & FEDERAL AID TOTAL	**$4,491,858**	**$4,936,820**	**$4,844,019**	**$5,230,000**
TRANSFERS				
48000 - TRANSFER-IN	$18,000,000	$3,000,000	$5,368,000	$9,200,000
48782 - TRN-FAMILY SPT SUBACT	$422,117	$596,391	$589,340	$605,000
48725 - TRN-SS ADULT FOSTER CARE	$286,131	$285,058	$129,438	$200,000
48720 - TRN-SS ADULT PROTCT SVC	$1,461,548	$2,514,427	$2,183,994	$2,500,000
48780 - TRN-SS CAL WORKS MOE	$350,010	$447,532	$407,786	$482,000
48781 - TR-SS-PROTECTIVE SVC	$2,026,544	$3,088,481	$2,504,135	$3,100,000
48520 - TRN - CBCAP FROM SS	–	$17,701	$17,568	$20,000
TRANSFERS TOTAL	**$22,546,350**	**$9,949,590**	**$11,200,259**	**$16,107,000**
USE OF MONEY & PROPERTY				
43067 - BOOTH RENTAL	$380	$20	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
43010 - INTEREST-INVESTED FUNDS	$767,650	$577,881	$654,020	$655,000
43998 - UNREALZED GAINS/LOSSES	$166,137	$152,026	–	$0
USE OF MONEY & PROPERTY TOTAL	**$934,167**	**$729,927**	**$654,020**	**$655,000**
REVENUES TOTAL	**$28,069,140**	**$15,738,662**	**$17,422,064**	**$22,130,000**
Expenses				
FIXED ASSETS				
541501 - VEHICLE 4X4	–	–	–	$150,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$150,000**
OTHER CHARGES				
531400 - EMERGENT SHELTER	–	–	–	$12,000
531300 - GENERAL RELIEF	$19,819	$8,238	$5,391	$100,000
532800 - IHSS/PCS PROGRAM	$662,997	$692,890	$752,677	$800,000
532600 - ILP PROGRAM	$3,934	$12,716	$15,026	$22,000
530900 - SPPRT CARE AFDC/FC/AAP/KN	$1,955,525	$2,199,809	$2,822,968	$3,500,000
530700 - SUPPORT CARE AFDC FG/U	$1,409,585	$1,187,627	$1,467,151	$2,000,000
532305 - TOP REFUNDS	$1,657	$4,830	$2,707	$8,000
OTHER CHARGES TOTAL	**$4,053,517**	**$4,106,110**	**$5,065,920**	**$6,442,000**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$2,118	$1,680	$1,750	$2,520
51120 - CELL PHONE ALLOW	$11,000	$12,950	$10,225	$6,900
51110 - COMPENSATION INSURANCE	$69,285	$83,029	$76,304	$70,452
51100 - FICA/MEDICARE OASDI	$144,913	$155,050	$155,100	$220,471
51090 - GROUP INSURANCE	$360,380	$396,411	$454,785	$812,159
51150 - LIFE INSURANCE	$334	$306	$223	$367
51081 - OPEB LIABILITY	$101,070	$102,632	$98,636	$114,133
51020 - OTHER WAGES	$47,044	$50,779	$65,296	$165,100
51060 - OVERTIME PAY	$40,704	$62,382	$74,300	$70,000
51000 - REGULAR WAGES	$1,814,110	$1,882,202	$1,893,866	$2,880,800
51080 - RETIREMENT	$166,018	$567,548	$609,854	$687,674
51070 - UNEMPLOYMENT INSURANCE	$14,541	$12,638	$10,975	$10,790
SALARIES & BENEFITS TOTAL	**$2,771,517**	**$3,327,607**	**$3,451,314**	**$5,041,366**
SERVICES & SUPPLIES				
520206 - ACCESS TO TECH GRANT EXP	$25,858	$40,824	$11,656	$0
525130 - AFDC CHILDCARE	$129,479	$131,137	$179,482	$234,000
524130 - AIR TRAVEL NON-EMPLEE	$699	–	$1,410	$2,500
524900 - AMMUNITION/TACTICAL SUPP	–	–	–	$500
525100 - ANCILLARY, ETC SP DEPT	$210	$912	$1,150	$20,000
523710 - ANNUAL PUB/REF MANUALS	$404	$72	$454	$700
525080 - CAPIT EXPENSES- STATE	$79,322	$93,583	$230,062	$323,500
520202 - CELL PHONE SERVICE	$456	$456	$537	$18,480
523501 - CHILD ABUSE AWARENESS MO	$106	$2,387	$88	$3,300
523500 - CHILDRENS FAIR EXP	$6,356	$9,265	$9,985	$8,500
521231 - COMPUTERS<1500.00	$6,279	–	$74,921	$20,000
526900 - CONTRACTS	$364,751	$370,597	$490,459	$458,500
520250 - COPY MACHINE LEASE	$7,518	$6,976	$7,966	$9,515
525200 - DATA PROCESSING FEES	$536	$597	$1,605	$3,000
520907 - EQUIP. MAINT.CONTRACT	$5,929	$8,612	$7,453	$12,275
527411 - FOSTER CARE - COUNTY ONLY FUND	$50,453	$54,268	$70,367	$50,000
524170 - GRANT	$735	$1,640	–	$3,500
527750 - IN CNTY HOSTING	–	–	$740	$800
527550 - IN COUNTY HOSTING	$4,400	$2,423	$3,581	$5,000
525119 - LIABILITY SELF-FUND INSURANCE	$82,674	$37,158	$41,421	$40,007
521600 - MEMBERSHIPS/ANNUAL DUES	$26,966	$28,212	$31,952	$54,330
521800 - OFFICE EXPENSE	$18,743	$21,277	$20,273	$34,500
521230 - OFFICE FURNITURE/EQUIP	$475	$396	$2,078	$5,000
525000 - OVERHEAD	$550,826	$705,507	–	$960,049

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
520201 - PHONE - LAND LINE (S)	$4,007	$5,425	$11,818	$11,720
520225 - PO BOX RENT/ANNUAL FEES	$140	$298	$308	$600
520290 - POSTAGE MACHINE RENT/LEAS	$4,600	$4,600	$4,847	$6,000
520210 - POSTAGE/SHIP, MAIL COST	$39,230	$33,733	$42,425	$50,250
520261 - PRE-PRINTED FORMS	–	$351	–	$500
527410 - CLIENT SERVICE EXP	$9,752	$6,336	$4,819	$12,000
521900 - PROFESSIONAL SVC	$720,866	$1,965,924	$1,342,039	$1,651,500
523000 - PROMOTIONAL MATERIAL	$697	$1,150	$184	$3,300
523700 - PUBLICATIONS-LEGAL NOTICE	$2,372	$2,748	$2,862	$3,000
521986 - SECURITY	$19,813	$21,308	$27,704	$22,420
520410 - SOFTWARE LICENSE	–	–	–	$5,000
524400 - SPECIAL DEPARTMENT EXPENSE	$2,855	$4,328	$24,384	$40,000
524207 - STORAGE SPACE RENT	$2,436	$2,639	$2,153	$3,000
527000 - TRAINING	$8,534	$15,954	$51,060	$72,000
527400 - TRAVEL- IN COUNTY	$6,895	$9,280	$9,663	$20,000
527500 - TRAVEL- OUT OF COUNTY	$24,038	$30,651	$35,201	$79,000
520902 - VEHICLE MAINTENANCE	$10,715	$11,622	$11,840	$46,000
SERVICES & SUPPLIES TOTAL	**$2,220,125**	**$3,632,648**	**$2,758,948**	**$4,294,246**
TRANSFERS				
57001 - INTERFUND TRANSFER	–	–	–	$100,800
570000 - TRANSFERS IN/OUT--IT	–	–	–	$20,000
580000 - TRANSFER	$18,000,000	$3,000,000	$5,368,000	$9,200,000
58000 - TRANSFER-OUT	$100,800	$67,200	–	$0
58520 - TRN - CBCAP TO CAP COUNCI	–	$17,701	$17,568	$20,000
TRANSFERS TOTAL	**$18,100,800**	**$3,084,901**	**$5,385,568**	**$9,340,800**
EXPENSES TOTAL	**$27,145,959**	**$14,151,266**	**$16,661,750**	**$25,268,412**
Surplus (Deficit)	$923,181	$1,587,396	$760,314	-$3,138,412

CHILD ABUSE PREVENTION

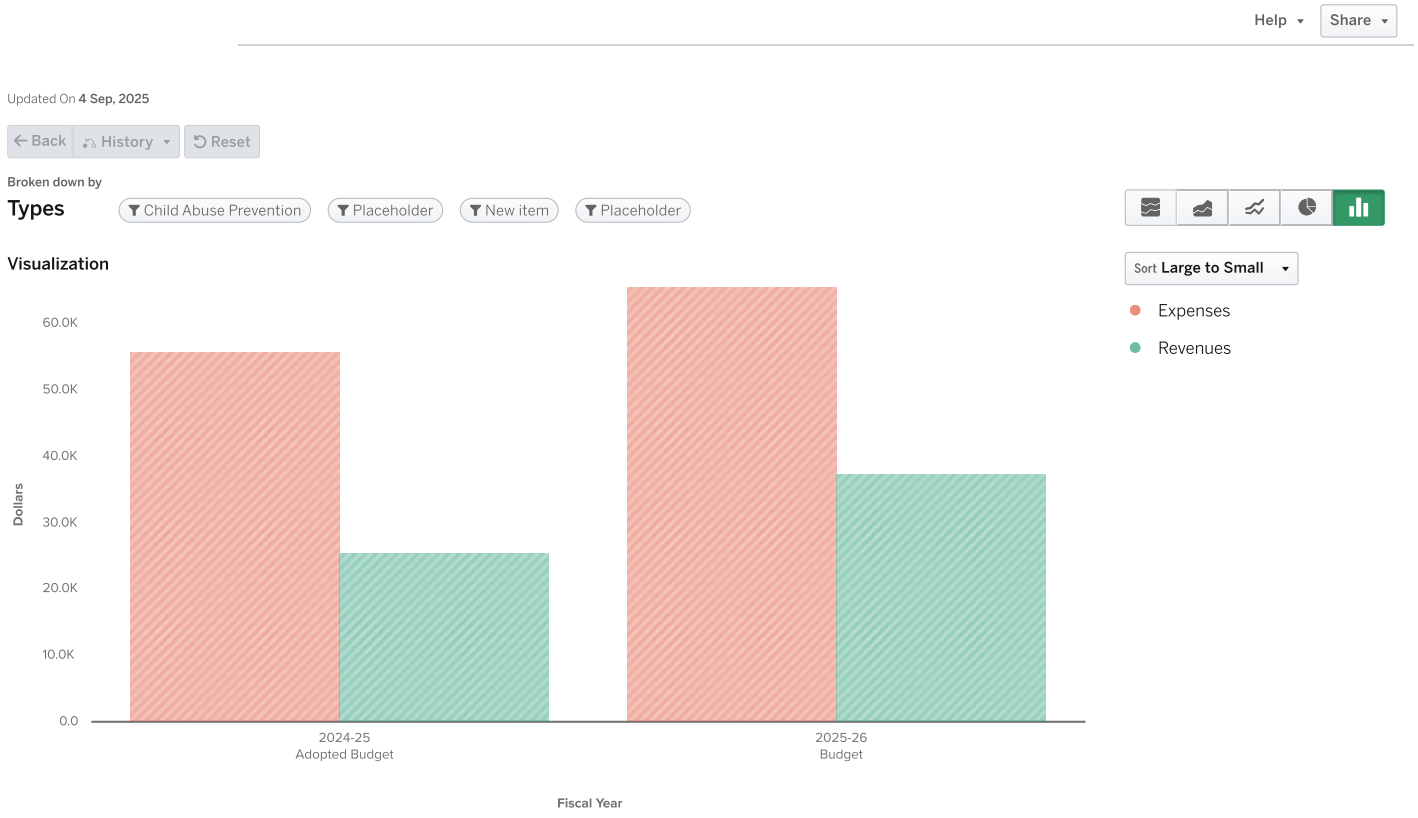
Fund: 0004 Child Abuse Prevention
Budget Unit: 22341 - Child Abuse Prevention
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION

Child Abuse Prevention (CAP): CAPC Functions Child Abuse Prevention Council functions include, but not be limited to, the following:

- To provide a forum for interagency cooperation and coordination in the prevention, detection, treatment, and legal processing of child abuse cases.
- To promote public awareness of the abuse and neglect of children and the resources available for intervention and treatment.
- To encourage and facilitate training of professionals in the detection, treatment, and prevention of child abuse and neglect.
- To recommend improvements in services to families and victims.
- To encourage and facilitate community support for child abuse and neglect programs.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45064 - CHILDREN'S TRUST FEES	$2,299	$2,634	$2,598	$2,500
CHARGES FOR SERVICES TOTAL	**$2,299**	**$2,634**	**$2,598**	**$2,500**
OTHER REVENUE				
46500 - CONTRIBS. FROM PUBLIC	$27,983	$20,280	$26,566	$10,000
46251 - REIMBURSEMENTS/REFUNDS	$255	–	–	$0
OTHER REVENUE TOTAL	**$28,238**	**$20,280**	**$26,566**	**$10,000**
TRANSFERS				
48520 - TRN - CBCAP FROM SS	–	$17,701	$17,568	$20,000
TRANSFERS TOTAL	**–**	**$17,701**	**$17,568**	**$20,000**
USE OF MONEY & PROPERTY				
43067 - BOOTH RENTAL	$380	$20	–	$0
43010 - INTEREST-INVESTED FUNDS	$4,402	$5,364	$5,974	$5,000
43998 - UNREALZED GAINS/LOSSES	$1,303	$1,327	–	$0
USE OF MONEY & PROPERTY TOTAL	**$6,084**	**$6,711**	**$5,974**	**$5,000**
REVENUES TOTAL	**$36,622**	**$47,327**	**$52,705**	**$37,500**
Expenses				
SERVICES & SUPPLIES				
523501 - CHILD ABUSE AWARENESS MO	$106	$2,387	$88	$3,300
523500 - CHILDRENS FAIR EXP	$6,356	$9,265	$9,985	$8,500
526900 - CONTRACTS	$23,494	$26,373	$21,586	$38,500
527550 - IN COUNTY HOSTING	$4,400	$2,423	$3,581	$5,000
521600 - MEMBERSHIPS/ANNUAL DUES	–	–	–	$330
525000 - OVERHEAD	$920	$6,816	–	$6,593
523000 - PROMOTIONAL MATERIAL	$697	$1,150	$184	$3,300
SERVICES & SUPPLIES TOTAL	**$35,973**	**$48,414**	**$35,423**	**$65,523**
EXPENSES TOTAL	**$35,973**	**$48,414**	**$35,423**	**$65,523**
Surplus (Deficit)	$648	-$1,087	$17,282	-$28,023

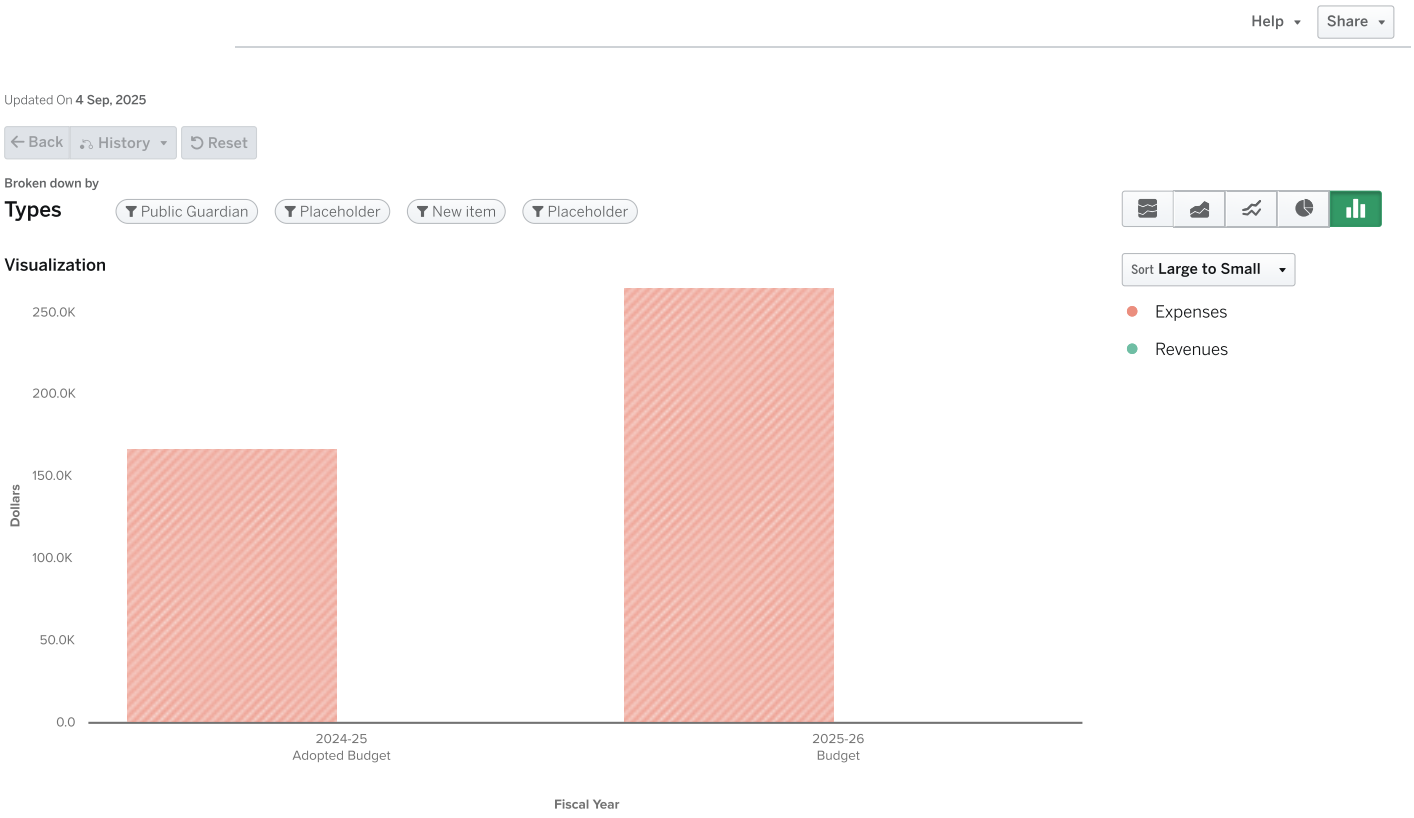
PUBLIC GUARDIAN

Fund: 20430 - Public Guardian
Budget Unit: 20430 - Public Guardian
Function: 02 - Public Protection
Activity: 21 - Other Protection

DESCRIPTION

The Public Guardian is responsible for the care of individuals who are no longer able to make decisions or care for themselves. A conservatorship is a legal process where a 3rd party (conservator) is given the legal authority to manage the financial affairs and/or the care of another individual (conservatee). The Superior Court determines whether a person is unable to care for and make decisions for themselves and whether a conservatorship is appropriate. Once appointed by the court, the Public Guardian assumes personal and/or financial responsibilities for the care of the conservatee and their needs and assets.

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Deputy Public Guardian/Conservator I/II	0.5	0.5	0.5	0.5	0.5
Chief Deputy Public Guardian/Conservator	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**1.5**	**1.5**	**1.5**	**1.5**	**1.5**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46253 - REIMB - CO DISASTR RESPONS	$14	–	–	$0
OTHER REVENUE TOTAL	**$14**	**–**	**–**	**$0**
REVENUES TOTAL	**$14**	**–**	**–**	**$0**
Expenses				
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	–	–	–	$420
51120 - CELL PHONE ALLOW	–	–	–	$300
51110 - COMPENSATION INSURANCE	$554	$337	$698	$989
51100 - FICA/MEDICARE OASDI	$5,062	$6,483	$7,215	$8,714
51090 - GROUP INSURANCE	$24,462	$30,257	$34,343	$35,899
51081 - OPEB LIABILITY	$3,567	$3,622	$3,481	$4,028
51020 - OTHER WAGES	–	$10,473	$416	$15,100

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
51060 - OVERTIME PAY	–	$405	$235	$0
51000 - REGULAR WAGES	$74,082	$78,229	$97,983	$116,831
51080 - RETIREMENT	$6,499	$21,953	$21,256	$27,044
51070 - UNEMPLOYMENT INSURANCE	$54	$51	$62	$75
SALARIES & BENEFITS TOTAL	**$114,280**	**$151,810**	**$165,689**	**$209,400**
SERVICES & SUPPLIES				
523710 - ANNUAL PUB/REF MANUALS	$404	$72	$454	$700
525119 - LIABILITY SELF-FUND INSURANCE	$410	$530	$832	$954
521600 - MEMBERSHIPS/ANNUAL DUES	$2,050	$2,050	$4,032	$4,000
521800 - OFFICE EXPENSE	–	$464	$160	$500
525000 - OVERHEAD	–	–	–	$39,397
520201 - PHONE - LAND LINE (S)	$220	$219	$256	$720
520225 - PO BOX RENT/ANNUAL FEES	$140	$152	$154	$300
520210 - POSTAGE/SHIP, MAIL COST	$25	–	–	$250
520261 - PRE-PRINTED FORMS	–	$351	–	$500
521900 - PROFESSIONAL SVC	$991	$1,500	$979	$1,500
521986 - SECURITY	$637	$684	$890	$720
527000 - TRAINING	–	$455	$455	$2,000
527500 - TRAVEL- OUT OF COUNTY	$213	$208	$2,571	$4,000
SERVICES & SUPPLIES TOTAL	**$5,090**	**$6,685**	**$10,783**	**$55,541**
EXPENSES TOTAL	**$119,370**	**$158,496**	**$176,473**	**$264,941**
Surplus (Deficit)	-$119,357	-$158,496	-$176,473	-$264,941

REALIGNMENT

Fund: 0013 0013R Social Services - Realignment
Budget Unit: 70593 - Realignment
Function: 05 - Public Assistance
Activity: 26 - Administration

DESCRIPTION

In 1991, the legislature realigned several health and social services programs from the state to the counties. To offset the added expenses to Counties, a fund was established to earmark portions of Vehicle License Fees (VLF) and Sales Tax revenues for the programs, known as 1991 Realignment

REVENUE VS. EXPENDITURE

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
48782 - TRN-FAMILY SPT SUBACT	$422,117	$596,391	$589,340	$605,000
48725 - TRN-SS ADULT FOSTER CARE	$286,131	$285,058	$129,438	$200,000
48720 - TRN-SS ADULT PROTCT SVC	$1,461,548	$2,514,427	$2,183,994	$2,500,000
48780 - TRN-SS CAL WORKS MOE	$350,010	$447,532	$407,786	$482,000
TRANSFERS TOTAL	**$2,519,806**	**$3,843,408**	**$3,310,557**	**$3,787,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$514,847	$290,202	$335,956	$430,000
USE OF MONEY & PROPERTY TOTAL	**$514,847**	**$290,202**	**$335,956**	**$430,000**
REVENUES TOTAL	**$3,034,653**	**$4,133,610**	**$3,646,513**	**$4,217,000**
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	$116	-$142	–	-$128
SERVICES & SUPPLIES TOTAL	**$116**	**-$142**	**–**	**-$128**
TRANSFERS				
580000 - TRANSFER	$14,000,000	$2,000,000	$3,368,000	$5,200,000
TRANSFERS TOTAL	**$14,000,000**	**$2,000,000**	**$3,368,000**	**$5,200,000**
EXPENSES TOTAL	**$14,000,116**	**$1,999,858**	**$3,368,000**	**$5,199,872**
Surplus (Deficit)	-$10,965,463	$2,133,752	$278,513	-$982,872

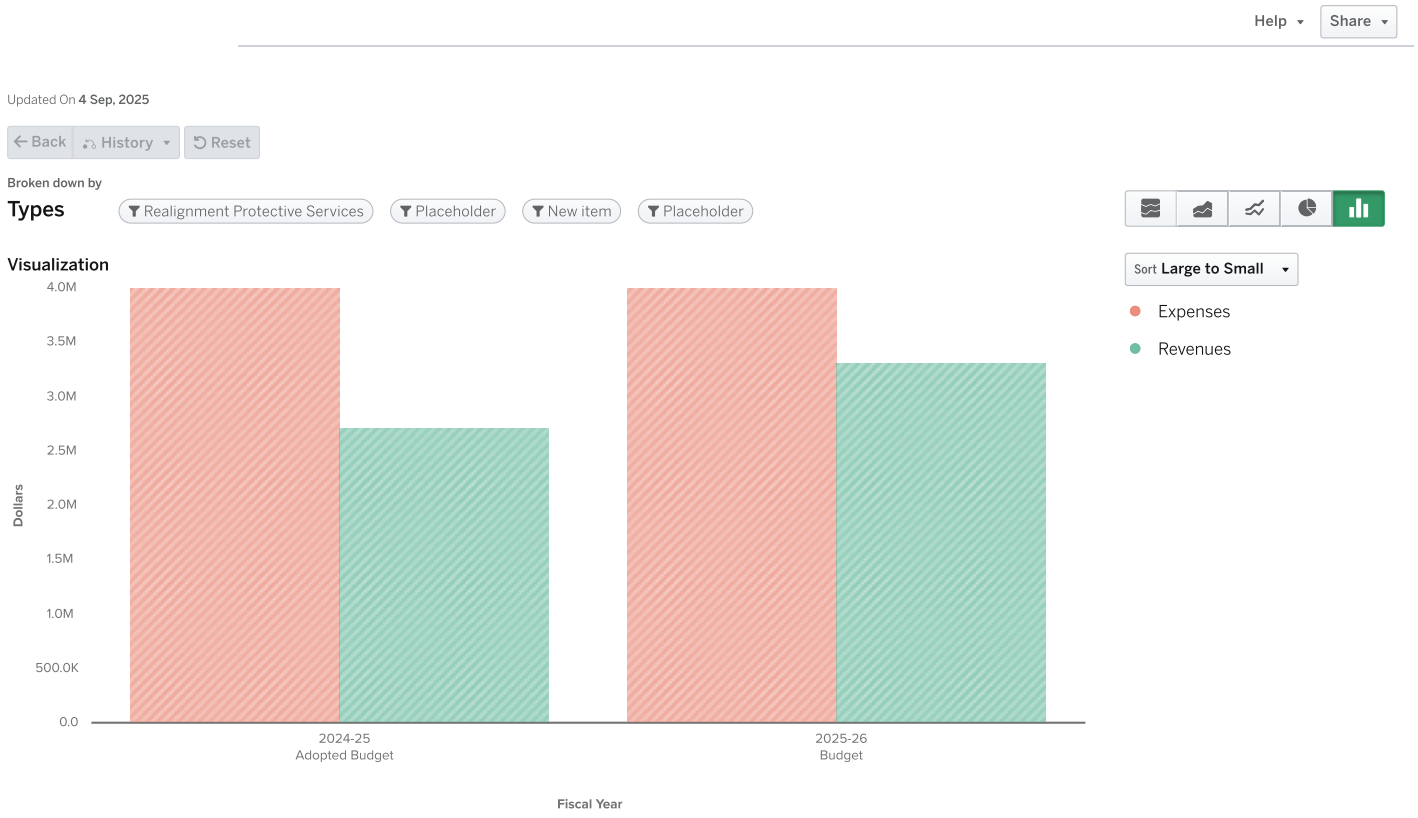
REALIGNMENT PROTECTIVE SERVICES

Fund: 0013 0013P Realignment - Protective Services
Budget Unit: 70595 - Realignment Protective Services
Function: 05 - Public Assistance
Activity: 26 - Administration

DESCRIPTION

The 2011 California realignment was a significant shift of responsibilities and funding for certain state programs to counties, primarily focused on public safety, mental health, and social services. Counties receive dedicated funding sources, including a portion of sales tax and vehicle license fees, to manage the newly transferred programs.

REVENUE VS. EXPENDITURE



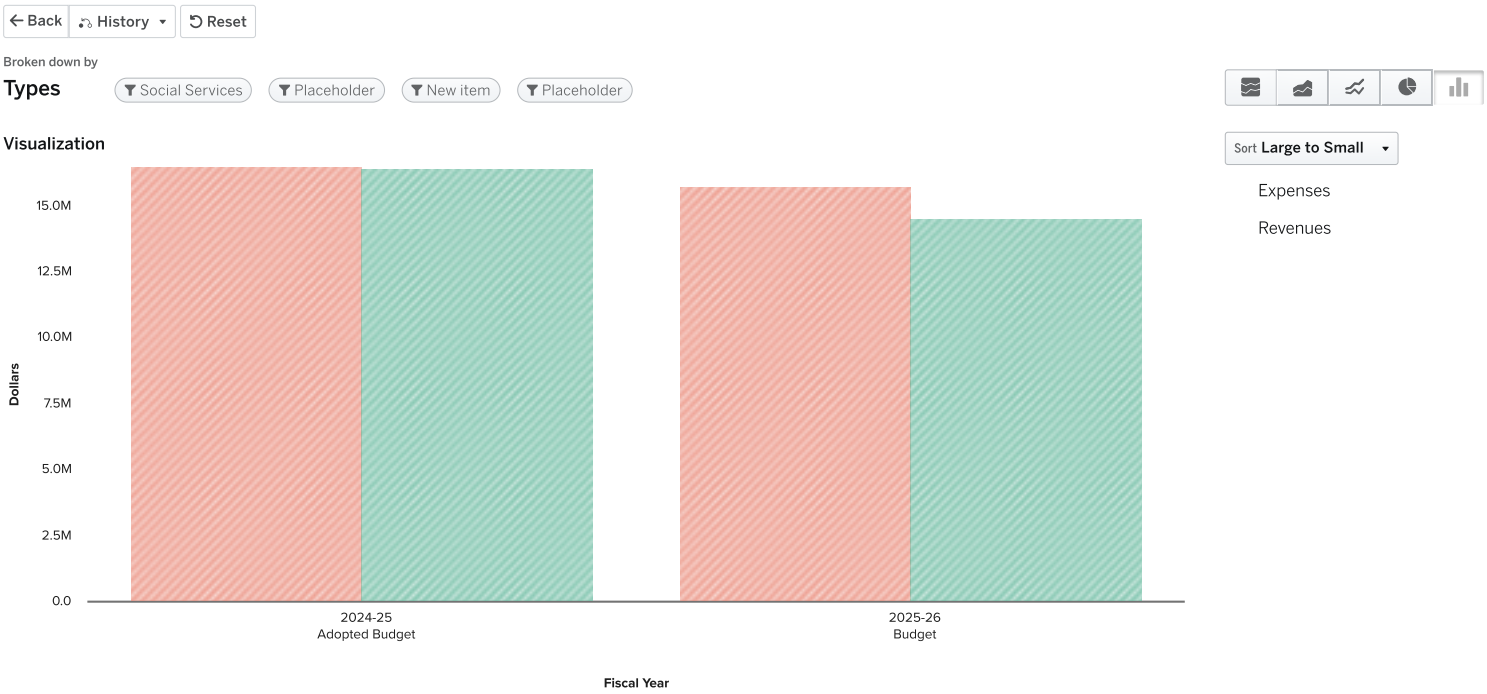
BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
TRANSFERS				
48781 - TR-SS-PROTECTIVE SVC	$2,026,544	$3,088,481	$2,504,135	$3,100,000
TRANSFERS TOTAL	**$2,026,544**	**$3,088,481**	**$2,504,135**	**$3,100,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$248,401	$282,315	$312,090	$220,000
USE OF MONEY & PROPERTY TOTAL	**$248,401**	**$282,315**	**$312,090**	**$220,000**
REVENUES TOTAL	**$2,274,945**	**$3,370,796**	**$2,816,225**	**$3,320,000**
Expenses				
TRANSFERS				
580000 - TRANSFER	$4,000,000	$1,000,000	$2,000,000	$4,000,000
TRANSFERS TOTAL	**$4,000,000**	**$1,000,000**	**$2,000,000**	**$4,000,000**
EXPENSES TOTAL	**$4,000,000**	**$1,000,000**	**$2,000,000**	**$4,000,000**
Surplus (Deficit)	-$1,725,055	$2,370,796	$816,225	-$680,000

SOCIAL SERVICES

Fund: 0013 Department of Social Services
Budget Unit: 70590 - Social Services
Function: 05 - Public Assistance
Activity: 26 - Administration

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Eligibility Specialist Supervisor	1	1	1	1	1
Staff Services Analyst I/II	2	2	2	2	2
Office Assistant I/II/III	2	2	2	2	2
Staff Services Manager	1	1	1	1	1
Office Supervisor	2	2	2	2	2
Welfare Fraud Investigator I/II	1	1	1	1	1
Social Worker I/II/III	7	7	7	7	7
Social Services Supervisor I/II	2	2	2	2	2
Employment and Training Supervisor	1	1	1	1	1
Social Services Director/Public Guardian/Public Conservator	1	1	1	1	1

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Staff Services Specialist	0	0	0	0	1
Deputy Director/Social Services Program Manager	1	1	1	1	1
Information Systems Technician	1	1	1	1	1
Program Manager I/II	1	1	1	1	1
Senior Social Worker A/B	2	2	2	2	2
Fiscal and Technical Services Assistant I/II/III	2	2	2	2	2
Social Services Aide	2	2	2	2	2
Employment and Training Worker I/II/III	3	3	3	3	3
Administrative Assistant I/II	1	1	1	1	0
Eligibility Specialist I/II/III	8	8	8	8	8
FULL-TIME EQUIVALENT POSITIONS	**41**	**41**	**41**	**41**	**41**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
OTHER REVENUE				
46209 - ADMIN REPAYMENT	$13,349	$16,825	$16,443	$20,000
46070 - CNTRB FR OTHR AGENCY	$1,987	$1,897	–	$3,500
46253 - REIMB - CO DISASTR RESPONS	$1,861	–	–	$0
46251 - REIMBURSEMENTS/REFUNDS	$248	$13,122	$505,755	$2,000
46210 - REPAYMENT OF AID	$48,768	$67,567	$172,404	$100,000
OTHER REVENUE TOTAL	**$66,213**	**$99,410**	**$694,602**	**$125,500**
STATE & FEDERAL AID				
44381 - ACCESS TO TECH GRANT	$26,258	$38,080	$17,098	$0
44520 - FEDL-OTHER & FAA	$28,400	$28,611	$28,437	$30,000
44430 - FEDL-PUBLIC ASST.PROGRAM	$870,062	$776,389	$1,265,483	$1,500,000
44400 - FEDL-WELFARE PUB. ADMIN.	$1,111,024	$1,157,457	$880,377	$1,000,000
44061 - STATE ARC ASSISTANCE	$2,016,914	$2,305,301	$2,504,544	$2,500,000
44091 - STATE ARC ASSISTANCE	$29,246	$12,399	$4,835	$100,000
44090 - STATE-PUBLIC ASST.PROGRAM	$409,954	$618,583	$143,246	$100,000
STATE & FEDERAL AID TOTAL	**$4,491,858**	**$4,936,820**	**$4,844,019**	**$5,230,000**
TRANSFERS				
48000 - TRANSFER-IN	$18,000,000	$3,000,000	$5,368,000	$9,200,000
TRANSFERS TOTAL	**$18,000,000**	**$3,000,000**	**$5,368,000**	**$9,200,000**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$164,834	$150,698	–	$0
USE OF MONEY & PROPERTY TOTAL	**$164,834**	**$150,698**	**–**	**$0**
REVENUES TOTAL	**$22,722,906**	**$8,186,929**	**$10,906,621**	**$14,555,500**
Expenses				
FIXED ASSETS				
541501 - VEHICLE 4X4	–	–	–	$150,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$150,000**
OTHER CHARGES				
531400 - EMERGENT SHELTER	–	–	–	$12,000
531300 - GENERAL RELIEF	$19,819	$8,238	$5,391	$100,000
532800 - IHSS/PCS PROGRAM	$662,997	$692,890	$752,677	$800,000
532600 - ILP PROGRAM	$3,934	$12,716	$15,026	$22,000
530900 - SPPRT CARE AFDC/FC/AAP/KN	$1,955,525	$2,199,809	$2,822,968	$3,500,000
530700 - SUPPORT CARE AFDC FG/U	$1,409,585	$1,187,627	$1,467,151	$2,000,000
532305 - TOP REFUNDS	$1,657	$4,830	$2,707	$8,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
OTHER CHARGES TOTAL	**$4,053,517**	**$4,106,110**	**$5,065,920**	**$6,442,000**
SALARIES & BENEFITS				
51128 - BILINGUAL ALLOWANCE	$2,118	$1,680	$1,750	$2,100
51120 - CELL PHONE ALLOW	$11,000	$12,950	$10,225	$6,600
51110 - COMPENSATION INSURANCE	$68,730	$82,692	$75,606	$69,463
51100 - FICA/MEDICARE OASDI	$139,851	$148,567	$147,885	$211,757
51090 - GROUP INSURANCE	$335,919	$366,153	$420,442	$776,260
51150 - LIFE INSURANCE	$334	$306	$223	$367
51081 - OPEB LIABILITY	$97,503	$99,010	$95,155	$110,105
51020 - OTHER WAGES	$47,044	$40,306	$64,880	$150,000
51060 - OVERTIME PAY	$40,704	$61,976	$74,065	$70,000
51000 - REGULAR WAGES	$1,740,027	$1,803,973	$1,795,883	$2,763,969
51080 - RETIREMENT	$159,519	$545,595	$588,598	$660,630
51070 - UNEMPLOYMENT INSURANCE	$14,487	$12,587	$10,913	$10,715
SALARIES & BENEFITS TOTAL	**$2,657,237**	**$3,175,796**	**$3,285,624**	**$4,831,966**
SERVICES & SUPPLIES				
520206 - ACCESS TO TECH GRANT EXP	$25,858	$40,824	$11,656	$0
525130 - AFDC CHILDCARE	$129,479	$131,137	$179,482	$234,000
524130 - AIR TRAVEL NON-EMPLEE	$699	–	$1,410	$2,500
524900 - AMMUNITION/TACTICAL SUPP	–	–	–	$500
525100 - ANCILLARY, ETC SP DEPT	$210	$912	$1,150	$20,000
525080 - CAPIT EXPENSES- STATE	$79,322	$93,583	$230,062	$323,500
520202 - CELL PHONE SERVICE	$456	$456	$537	$18,480
521231 - COMPUTERS<1500.00	$6,279	–	$74,921	$20,000
526900 - CONTRACTS	$341,257	$344,224	$468,874	$420,000
520250 - COPY MACHINE LEASE	$7,518	$6,976	$7,966	$9,515
525200 - DATA PROCESSING FEES	$536	$597	$1,605	$3,000
520907 - EQUIP. MAINT.CONTRACT	$5,929	$8,612	$7,453	$12,275
527411 - FOSTER CARE - COUNTY ONLY FUND	$50,453	$54,268	$70,367	$50,000
524170 - GRANT	$735	$1,640	–	$3,500
527750 - IN CNTY HOSTING	–	–	$740	$800
525119 - LIABILITY SELF-FUND INSURANCE	$82,264	$36,628	$40,589	$39,053
521600 - MEMBERSHIPS/ANNUAL DUES	$24,916	$26,162	$27,920	$50,000
521800 - OFFICE EXPENSE	$18,743	$20,813	$20,113	$34,000
521230 - OFFICE FURNITURE/EQUIP	$475	$396	$2,078	$5,000
525000 - OVERHEAD	$542,793	$711,305	–	$923,605
520201 - PHONE - LAND LINE (S)	$3,787	$5,206	$11,562	$11,000
520225 - PO BOX RENT/ANNUAL FEES	–	$146	$154	$300
520290 - POSTAGE MACHINE RENT/LEAS	$4,600	$4,600	$4,847	$6,000
520210 - POSTAGE/SHIP, MAIL COST	$39,205	$33,733	$42,425	$50,000
527410 - CLIENT SERVICE EXP	$9,752	$6,336	$4,819	$12,000
521900 - PROFESSIONAL SVC	$719,876	$1,964,424	$1,341,059	$1,650,000
523700 - PUBLICATIONS-LEGAL NOTICE	$2,372	$2,748	$2,862	$3,000
521986 - SECURITY	$19,177	$20,624	$26,814	$21,700
520410 - SOFTWARE LICENSE	–	–	–	$5,000
524400 - SPECIAL DEPARTMENT EXPENSE	$2,855	$4,328	$24,384	$40,000
524207 - STORAGE SPACE RENT	$2,436	$2,639	$2,153	$3,000
527000 - TRAINING	$8,534	$15,499	$50,605	$70,000
527400 - TRAVEL- IN COUNTY	$6,895	$9,280	$9,663	$20,000
527500 - TRAVEL- OUT OF COUNTY	$23,825	$30,443	$32,631	$75,000
520902 - VEHICLE MAINTENANCE	$10,715	$11,622	$11,840	$46,000
SERVICES & SUPPLIES TOTAL	**$2,171,949**	**$3,590,163**	**$2,712,741**	**$4,182,728**
TRANSFERS				
57001 - INTERFUND TRANSFER	–	–	–	$100,800
570000 - TRANSFERS IN/OUT--IT	–	–	–	$20,000
58000 - TRANSFER-OUT	$100,800	$67,200	–	$0

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
58520 - TRN - CBCAP TO CAP COUNCI	–	$17,701	$17,568	$20,000
TRANSFERS TOTAL	**$100,800**	**$84,901**	**$17,568**	**$140,800**
EXPENSES TOTAL	**$8,983,502**	**$10,956,970**	**$11,081,854**	**$15,747,494**
Surplus (Deficit)	$13,739,404	-$2,770,042	-$175,232	-$1,191,994

TREASURER-TAX COLLECTOR

DEPARTMENT NARRATIVE

Department Head: Julie White
Title: Treasurer-Tax Collector

The Office of Treasurer is an elected office that serves three functions – Treasury, Tax, and Central Collections. While the activities of each function are unique, the primary purpose of the department is cash management of revenue owed to the County, investment, and safekeeping of all funds in the county treasury. The department is committed to providing excellent customer service and ensuring effective utilization of the public's tax dollars through a program of investment management and fiduciary responsibility.

Treasury - Provides banking and investment services to all County departments as well as special districts. The combined deposits constitute a "pooled" banking and investment portfolio, the purpose of which is to save operating expenses by consolidating banking activities, thereby utilizing excess liquidity to achieve investment returns for all funds on deposit.

Tax Collector – Is responsible for the billing, collection, and accounting of all personal and real property taxes levied in the county. Further, the tax collector collects taxes on mobile homes, business license fees in unincorporated areas, transient occupancy tax, and various other taxes and special assessments.

Centralized Collections – Is responsibilities of the Centralized Collections including but not limited to, the following:

- Court Ordered Fines
- Juvenile Hall Fees
- Library Fines
- Parking
- Probation Fees
- Public Defender Fees
- Restitution and Delinquent Traffic Citations

HIGHLIGHTS FROM THE PAST YEAR

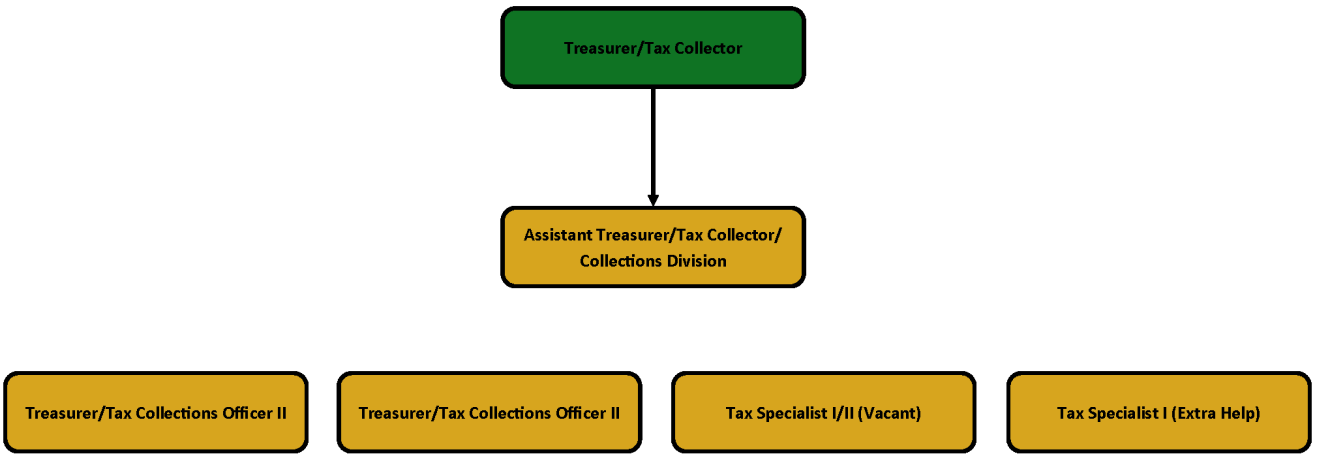
- Mailed 1,296 Fiscal Year (F/Y) 2023-2024 Delinquent Secured property tax notices.
- Mailed 2,709 F/Y 2024-2025 Current Unsecured property tax bills.
- Mailed 23,537 F/Y 2024-2025 Current Secured property tax bills.
- Mailed over 1,500 corrected property tax bills for special assessments.
- Sent 2,460 Reminder Notices for Secured property tax bills.
- Processed Current Unsecured late notices, 10-day lien notices, liens and releases upon payment.
- Seized a bank account for Delinquent Unsecured property taxes for over $34,000.
- Sent 2,191 Transient Occupancy Tax (T.O.T.) Returns and continue to work with the Megabyte software system to progress in the implementation.
- Assisted Feather River Tourism (Plumas County Tourism) with data to initiate petitions to continue the 2% Assessment of gross T.O.T. receipts.
- Conducted a Tax Defaulted Property Tax Auction starting with 107 parcels. In conclusion 3 properties were withdrawn, 27 property owners paid before the sale, 24 sold at auction and 53 will be re-offered in September 2025. Plumas County is a Teeter County, this reimburses the General Fund for property taxes apportioned and all penalties, interest and fees go to the General Fund.
- 251 Passports were processed; we are one of the only certification offices in the state where you do not need an appointment to process a passport.
- The Treasury is continuing to move forward with the Sympro investment software and to establish a Treasury Oversight Committee.

- Continuing to cross train staff in balancing the Treasury and banks daily.
- The Collections Division has sent several Code Compliance Citations for collections on behalf of the Building/Code Compliance department.
- Collection Division continues to collect on delinquent traffic citations, library fines, animal shelter fees, probation/criminal accounts and restitution.
- Processed and organized thousands of returned mail and researched for correct addresses to forward to the County Assessor's office for accurate tax bill mailings.

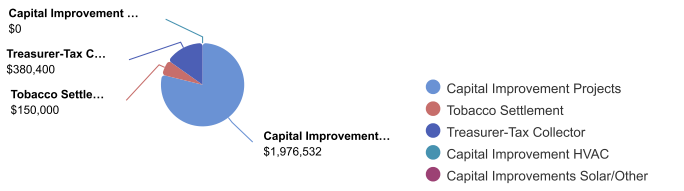
PERSONNEL SUMMARY

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Treasurer/Tax Collector	1	1	1	1	1
Treasurer/Tax Collections Officer I/II OR Treasurer/Tax Specialist I/II	3	3	3	3	3
Assistant Treasurer/Tax Collector	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**5**	**5**	**5**	**5**	**5**

DEPARTMENT ORGANIZATIONAL CHART



PROGRAMMATIC REVENUES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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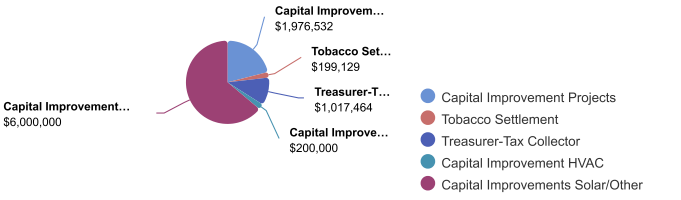
PROGRAMMATIC EXPENDITURES



FY25-26 Recommended Budget
FY2026

Data Updated: Sep 05, 2025, 10:22 AM

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PROGRAMMATIC BUDGET DETAIL

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45006 - 5% SUPP. ADMIN. FEE	$46,422	$24,682	$32,692	$25,000
45010 - ASSM-TAX COLLECTOR FEES	$17,457	$34,238	$30,882	$30,000
45027 - COMPREHENSIVE COLL FEE	$24,298	$15,775	$11,576	$15,000
45002 - INTEREST INV. ADMIN. CHG.	$151,879	$271,579	$68,000	$135,000
45770 - PASSPORT FEES	$10,535	$8,290	$9,487	$7,500
45028 - RETURN CHECK FEES	$2,217	$800	$690	$700
45005 - SB 2557 COLLECTION CHARGE	$46,492	$46,532	$46,532	$45,000
45008 - SPEC. ASSMT.HANDLING CHG	$6,098	$5,998	$7,366	$7,000
45011 - TBID - TREAS 2% OF 2%	$4,179	$4,895	$4,605	$3,000
45003 - TOT 3% COLLECTION FEE	$20,193	$104,501	$89,163	$55,000
45007 - TREAS $20 DEL COST	$41,580	$64,300	$53,920	$49,000
45091 - TREAS. COLLECTION FEES	$7,474	$2,899	$32,498	$7,000
CHARGES FOR SERVICES TOTAL	**$378,823**	**$584,490**	**$387,411**	**$379,200**
CONTROLS				
49002 - Proceeds from Loan	–	–	$1,450,000	$0
CONTROLS TOTAL	**–**	**–**	**$1,450,000**	**$0**
LICENSES & PERMITS				
41010 - BUSINESS LICENSES	$200	$200	$600	$200
LICENSES & PERMITS TOTAL	**$200**	**$200**	**$600**	**$200**
OTHER REVENUE				
46030 - PROB / RESTIT COLLECT FEE	$1,617	$43	$63	$1,000
46253 - REIMB - CO DISASTR RESPONS	$829	–	–	$0
OTHER REVENUE TOTAL	**$2,446**	**$43**	**$63**	**$1,000**
STATE & FEDERAL AID				
44365 - ST- TOBACCO SETTLMNT	$193,061	$172,174	$163,327	$150,000
STATE & FEDERAL AID TOTAL	**$193,061**	**$172,174**	**$163,327**	**$150,000**
TRANSFERS				
48000 - TRANSFER-IN	$6,000	$6,000	$1,200,000	$200,000
48001 - TRANSFER-IN1	–	–	$2,283,125	$1,776,532
48002 - TRANSFER-IN2	–	$1,566,197	–	$0

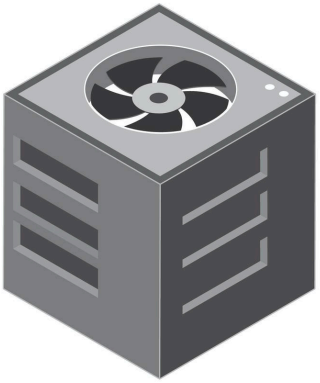
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
48005 - TRANSFER-IN5	–	–	$22,391	$0
TRANSFERS TOTAL	**$6,000**	**$1,572,197**	**$3,505,516**	**$1,976,532**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$22,728	$36,135	$59,796	$0
43998 - UNREALZED GAINS/LOSSES	$35,388	$39,195	–	$0
USE OF MONEY & PROPERTY TOTAL	**$58,116**	**$75,329**	**$59,796**	**$0**
REVENUES TOTAL	**$638,646**	**$2,404,434**	**$5,566,714**	**$2,506,932**
Expenses				
FIXED ASSETS				
540110 - CAPITAL IMPROVEMENTS	–	–	–	$6,200,000
540412 - SOFTWARE	–	$11,181	$39,940	$50,000
FIXED ASSETS TOTAL	**–**	**$11,181**	**$39,940**	**$6,250,000**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$35,239	$2,004	$3,733	$4,867
51100 - FICA/MEDICARE OASDI	$23,054	$26,228	$26,194	$33,754
51090 - GROUP INSURANCE	$68,719	$81,561	$102,139	$135,180
51150 - LIFE INSURANCE	$334	$334	$334	$370
51081 - OPEB LIABILITY	$11,890	$12,074	$11,604	$13,428
51020 - OTHER WAGES	$9,110	$11,705	$19,071	$20,000
51060 - OVERTIME PAY	–	$132	$53	$0
51000 - REGULAR WAGES	$317,668	$345,787	$344,890	$441,227
51080 - RETIREMENT	$32,781	$96,096	$91,440	$109,123
51070 - UNEMPLOYMENT INSURANCE	$537	$434	$382	$377
SALARIES & BENEFITS TOTAL	**$499,333**	**$576,356**	**$599,841**	**$758,326**
SERVICES & SUPPLIES				
524705 - BANK FEES/COSTS	$27,598	$22,341	$12,050	$40,000
529500 - COMPUTER	–	–	–	$7,000
520250 - COPY MACHINE LEASE	$2,112	$2,851	$0	$3,000
529350 - INTEREST ON LOAN	$378,609	–	$630,316	$730,547
525119 - LIABILITY SELF-FUND INSURANCE	$4,075	$4,517	$5,146	$4,838
520213 - MAILERS/COSTS COLLECTIONS	$1,180	$2,688	$1,252	$2,500
521600 - MEMBERSHIPS/ANNUAL DUES	$400	$450	$500	$500
520901 - OFFICE EQUIP MAINTENANCE	–	–	–	$1,000
521800 - OFFICE EXPENSE	$4,372	$4,514	$2,859	$6,000
521801 - Office Water	–	–	$540	$2,500
525000 - OVERHEAD	$691	-$1,169	–	$40,114
520201 - PHONE - LAND LINE (S)	$317	$285	$436	$500
520210 - POSTAGE/SHIP, MAIL COST	$19,707	$10,362	$19,483	$21,000
529506 - PRINCIPAL ON LOAN	$790,000	$1,169,932	$1,125,000	$1,205,000
521900 - PROFESSIONAL SVC	$62,081	$54,909	$544,001	$95,000
523700 - PUBLICATIONS-LEGAL NOTICE	–	$150	–	$1,000
520214 - TAX BILL COSTS	$6,175	$15,942	$14,802	$17,000
527400 - TRAVEL- IN COUNTY	–	$0	–	$300
527500 - TRAVEL- OUT OF COUNTY	$1,361	$3,077	$4,466	$7,000
SERVICES & SUPPLIES TOTAL	**$1,298,678**	**$1,290,850**	**$2,360,849**	**$2,184,799**
TRANSFERS				
580000 - TRANSFER	–	$600,000	–	$0
58000 - TRANSFER-OUT	–	–	$200,000	$200,000
TRANSFERS TOTAL	**–**	**$600,000**	**$200,000**	**$200,000**
EXPENSES TOTAL	**$1,798,011**	**$2,478,387**	**$3,200,631**	**$9,393,125**
Surplus (Deficit)	-$1,159,365	-$73,953	$2,366,084	-$6,886,193

CAPITAL IMPROVEMENT HVAC

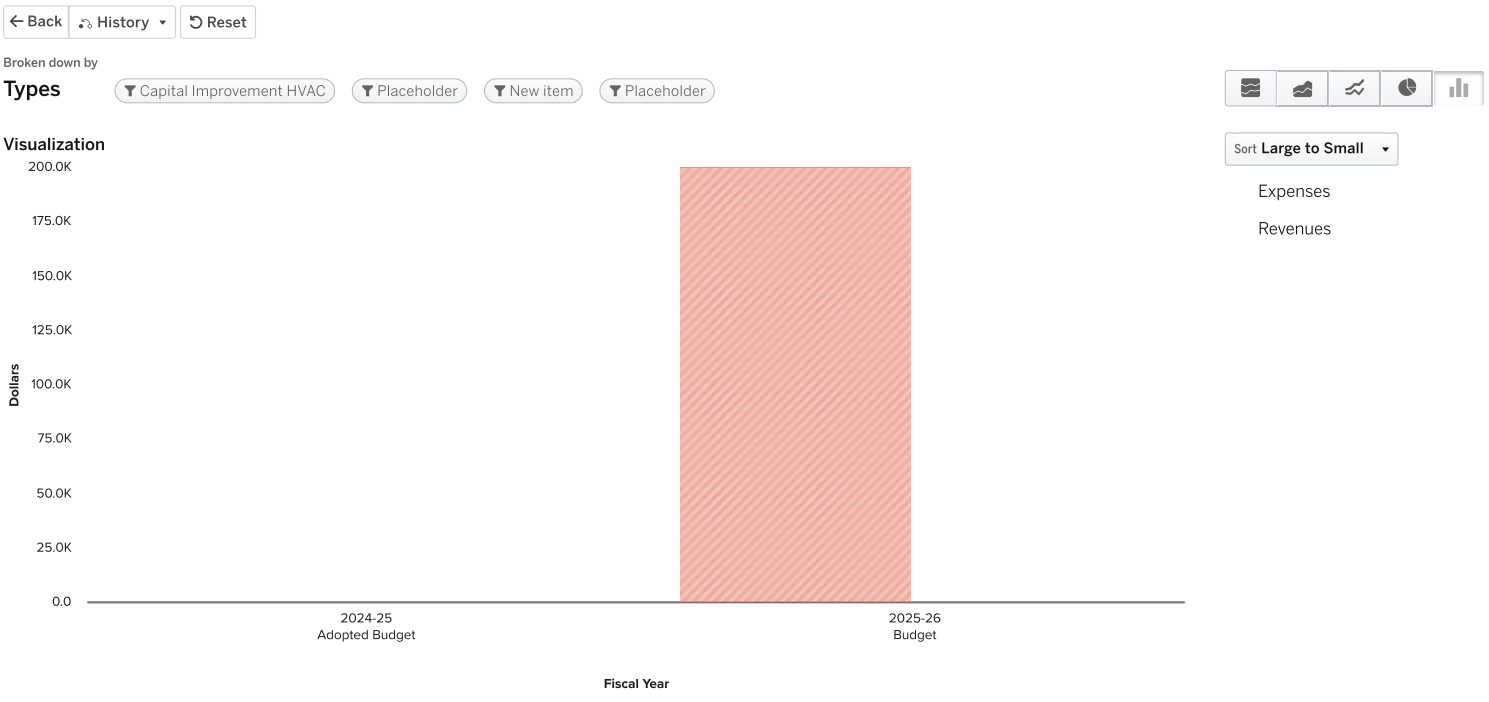
Fund: 0096 0096E Capital Improvement Energy
Budget Unit: 20142 - Capital Improvement HVAC
Function: 00 - Undefined
Activity: 00 - Undefined

DESCRIPTION

Plumas County has a current Capital Improvement Project utilizing Opterra (formerly Engie). The project includes interior and exterior LED lighting in several County buildings, solar installation at the Annex Building and replacing HVAC systems. The project was funded by a $8.46 million 2024 Equipment Lease Purchase Agreement, (the "2024 ELPA") and the $1.45 million 2024 Lease Agreement (the "2024 Lease") with Webster National Bank. The 2024 ELPA funded several energy projects and the 2024 Lease funded two HVAC replacement projects.



REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CONTROLS				
49002 - Proceeds from Loan	–	–	$1,450,000	$0
CONTROLS TOTAL	**–**	**–**	**$1,450,000**	**$0**
TRANSFERS				
48000 - TRANSFER-IN	–	–	$1,000,000	$0
TRANSFERS TOTAL	**–**	**–**	**$1,000,000**	**$0**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	–	–	$41,772	$0
USE OF MONEY & PROPERTY TOTAL	**–**	**–**	**$41,772**	**$0**
REVENUES TOTAL	**–**	**–**	**$2,491,772**	**$0**
Expenses				
FIXED ASSETS				
540110 - CAPITAL IMPROVEMENTS	–	–	–	$200,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$200,000**
SERVICES & SUPPLIES				
521900 - PROFESSIONAL SVC	–	–	$480,121	$0
SERVICES & SUPPLIES TOTAL	**–**	**–**	**$480,121**	**$0**
EXPENSES TOTAL	**–**	**–**	**$480,121**	**$200,000**
Surplus (Deficit)	$0	$0	$2,011,651	-$200,000

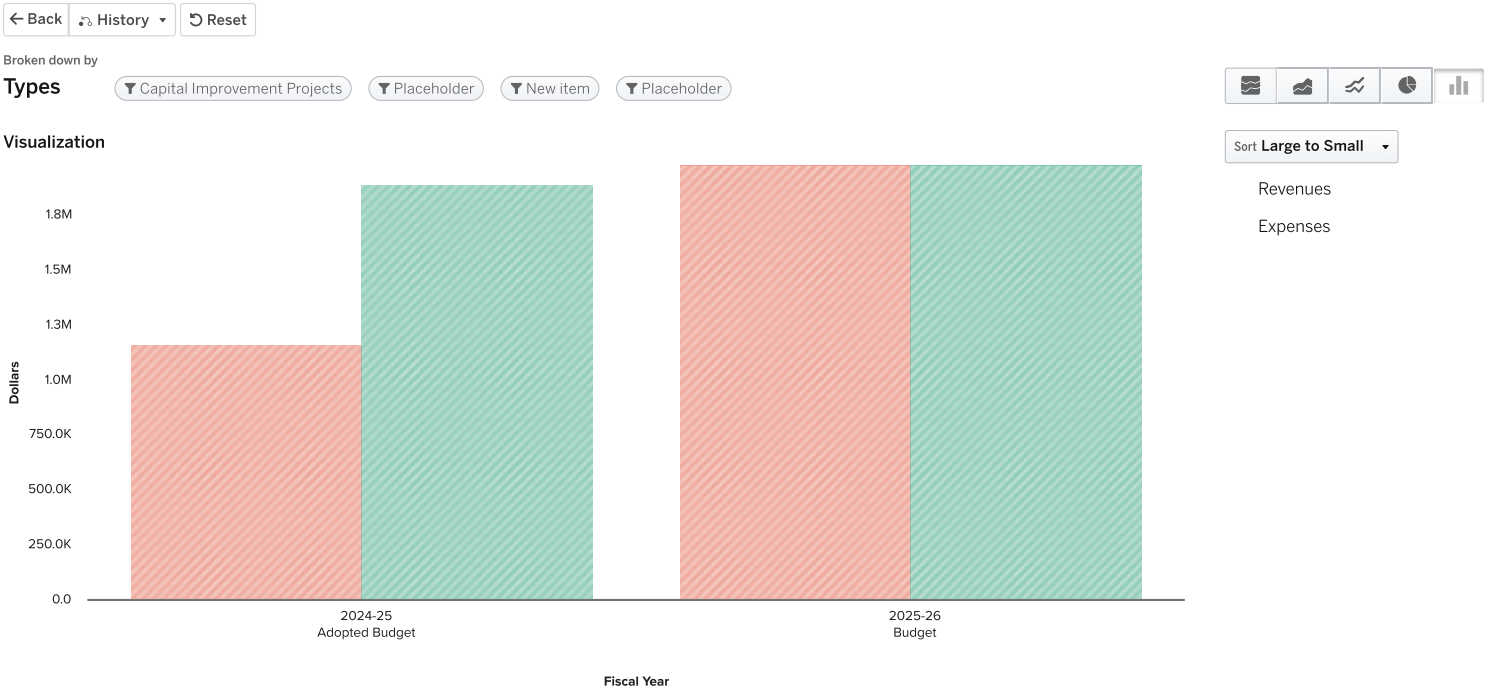
CAPITAL IMPROVEMENT PROJECTS

Fund: 0096 Capital Improvements
Budget Unit: 20140 - Capital Improvement Projects
Function: 01 - General Government
Activity: 36 - Plant Acquisition

DESCRIPTION

Capital Improvement Projects are multi-year investments in County facilities, infrastructure, and equipment that preserve assets, enhance service delivery, and reduce long-term operating costs. Projects are prioritized based on health and safety, regulatory compliance, asset condition, and alignment with County goals.

REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				

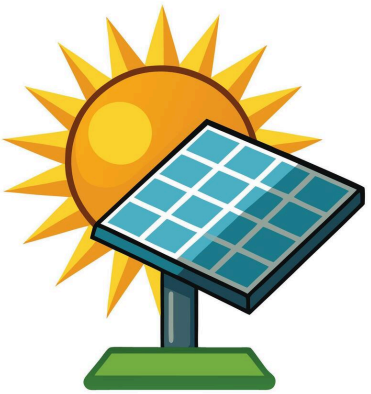
	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
TRANSFERS				
48000 - TRANSFER-IN	–	–	$200,000	$200,000
48001 - TRANSFER-IN1	–	–	$2,283,125	$1,776,532
48002 - TRANSFER-IN2	–	$1,566,197	–	$0
TRANSFERS TOTAL	**–**	**$1,566,197**	**$2,483,125**	**$1,976,532**
USE OF MONEY & PROPERTY				
43998 - UNREALZED GAINS/LOSSES	$28,405	$31,224	–	$0
USE OF MONEY & PROPERTY TOTAL	**$28,405**	**$31,224**	**–**	**$0**
REVENUES TOTAL	**$28,405**	**$1,597,421**	**$2,483,125**	**$1,976,532**
Expenses				
SERVICES & SUPPLIES				
529350 - INTEREST ON LOAN	$378,609	–	$630,316	$730,547
525000 - OVERHEAD	–	–	–	$40,985
529506 - PRINCIPAL ON LOAN	$790,000	$1,169,932	$1,125,000	$1,205,000
SERVICES & SUPPLIES TOTAL	**$1,168,609**	**$1,169,932**	**$1,755,316**	**$1,976,532**
EXPENSES TOTAL	**$1,168,609**	**$1,169,932**	**$1,755,316**	**$1,976,532**
Surplus (Deficit)	-$1,140,204	$427,489	$727,809	$0

CAPITAL IMPROVEMENT SOLAR/OTHER

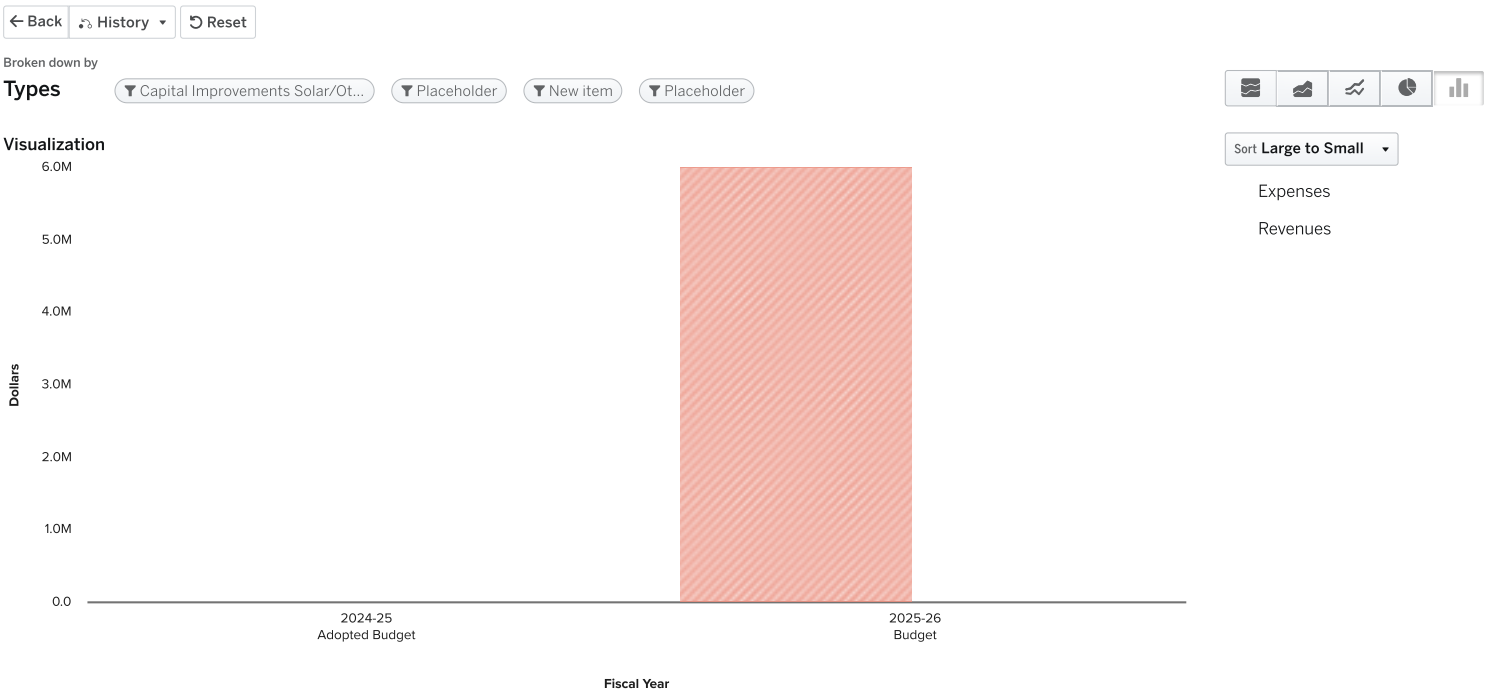
Fund: 0096 0096E Capital Improvement Energy
Budget Unit: 20143 - Capital Improvement Solar/Other
Function: 01 - General Government
Activity: 00 - Undefined

DESCRIPTION

Plumas County has a current Capital Improvement Project utilizing Opterra (formerly Engie). The project includes interior and exterior LED lighting in several County buildings, solar installation at the Annex Building and replacing HVAC systems. The project was funded by a $8.46 million 2024 Equipment Lease Purchase Agreement, (the "2024 ELPA") and the $1.45 million 2024 Lease Agreement (the "2024 Lease") with Webster National Bank. The 2024 ELPA funded several energy projects and the 2024 Lease funded two HVAC replacement projects.



REVENUE VS. EXPENDITURE



BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Expenses				
FIXED ASSETS				
540110 - CAPITAL IMPROVEMENTS	–	–	–	$6,000,000
FIXED ASSETS TOTAL	**–**	**–**	**–**	**$6,000,000**
EXPENSES TOTAL	**–**	**–**	**–**	**$6,000,000**
Surplus (Deficit)	$0	$0	$0	-$6,000,000

TOBACCO SETTLEMENT

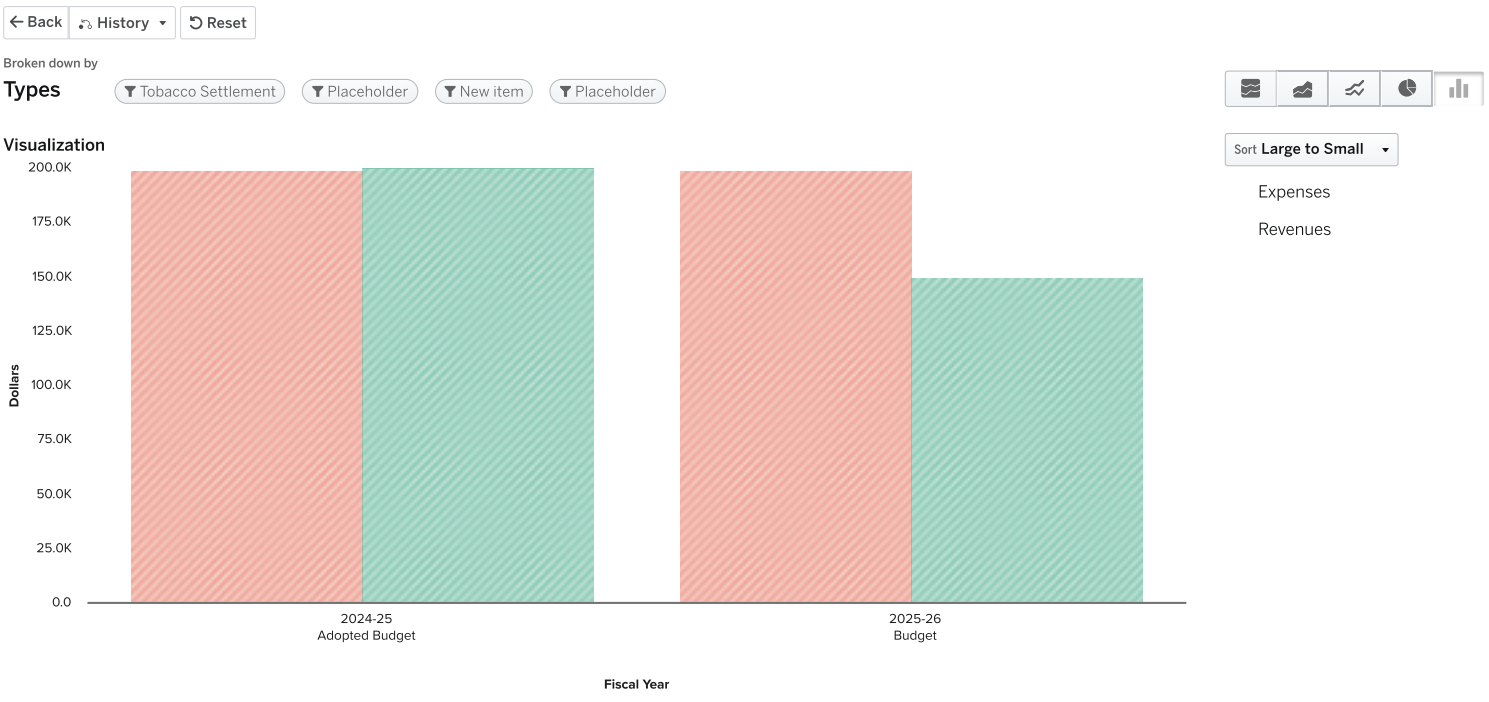
Fund: 0053 Tobacco Settlement Fund
Budget Unit: 40044 - Tobacco Settlement
Function: 04 - Health & Sanitation
Activity: 24 - Health

DESCRIPTION

The Tobacco Settlement Fund is derived from the Master Settlement Agreement (MSA) reached in 1998 between major tobacco companies and 46 states, including California. Under this agreement, tobacco manufacturers make annual payments to states in perpetuity to compensate for public health costs associated with tobacco-related illnesses.

Counties in California receive a portion of these funds through the state's allocation process. The use of Tobacco Settlement Funds varies by jurisdiction but is generally directed toward health-related programs and services. Eligible uses may include public health initiatives, healthcare access, tobacco prevention and cessation efforts, and capital improvements to health facilities.

REVENUE VS. EXPENDITURE



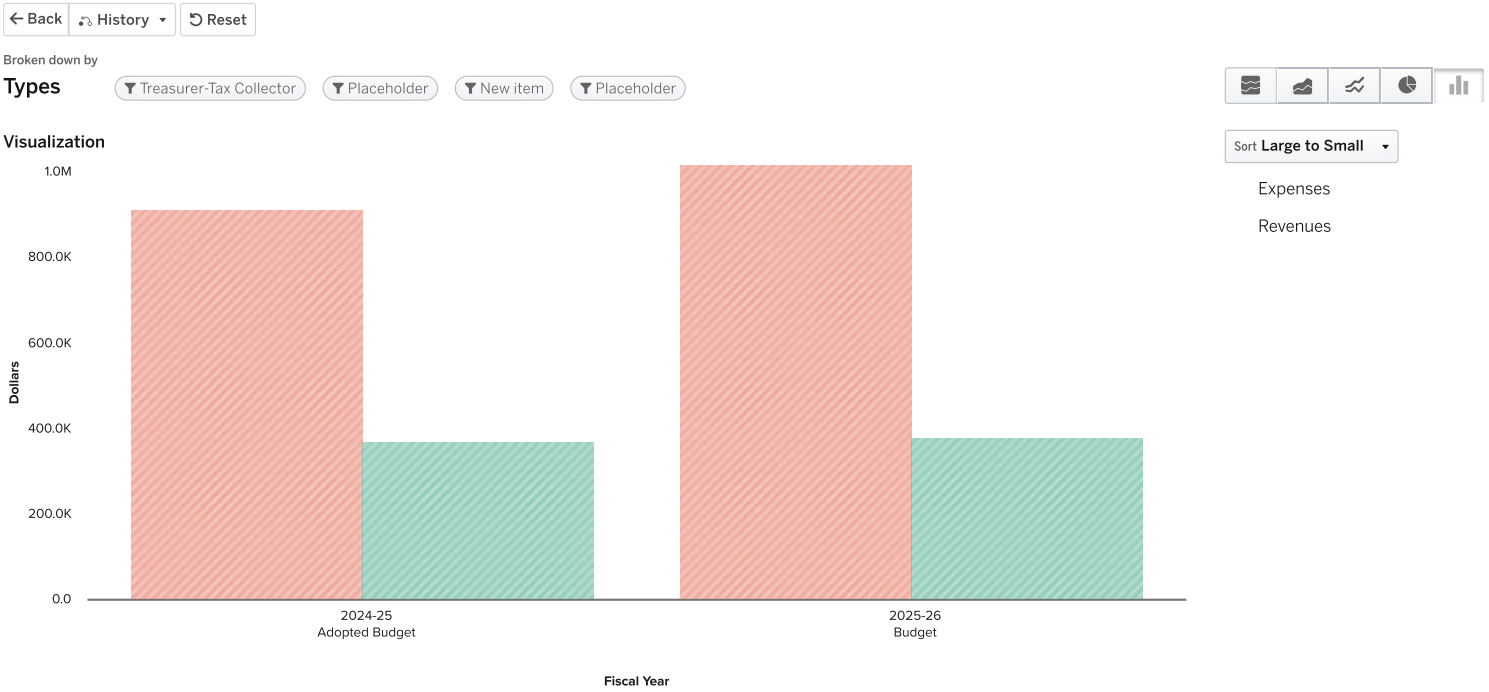
BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
STATE & FEDERAL AID				
44365 - ST- TOBACCO SETTLMNT	$193,061	$172,174	$163,327	$150,000
STATE & FEDERAL AID TOTAL	**$193,061**	**$172,174**	**$163,327**	**$150,000**
USE OF MONEY & PROPERTY				
43010 - INTEREST-INVESTED FUNDS	$22,728	$36,135	$18,024	$0
43998 - UNREALZED GAINS/LOSSES	$6,983	$7,971	–	$0
USE OF MONEY & PROPERTY TOTAL	**$29,711**	**$44,105**	**$18,024**	**$0**
REVENUES TOTAL	**$222,772**	**$216,279**	**$181,351**	**$150,000**
Expenses				
SERVICES & SUPPLIES				
525000 - OVERHEAD	$691	-$1,169	–	-$871
SERVICES & SUPPLIES TOTAL	**$691**	**-$1,169**	**–**	**-$871**
TRANSFERS				
580000 - TRANSFER	–	$600,000	–	$0
58000 - TRANSFER-OUT	–	–	$200,000	$200,000
TRANSFERS TOTAL	**–**	**$600,000**	**$200,000**	**$200,000**
EXPENSES TOTAL	**$691**	**$598,831**	**$200,000**	**$199,129**
Surplus (Deficit)	$222,081	-$382,552	-$18,649	-$49,129

TREASURER-TAX COLLECTOR

Fund: 0001 General
Budget Unit: 20050 - Treasurer-Tax Collector
Function: 01 - General Government
Activity: 11 - Finance

REVENUE VS. EXPENDITURE



POSITION ALLOCATION

Position	FY2022	FY2023	FY2024	FY2025	FY2026
Full-Time Equivalent Positions					
Treasurer/Tax Collector	1	1	1	1	1
Treasurer/Tax Collections Officer I/II OR Treasurer/Tax Specialist I/II	3	3	3	3	3
Assistant Treasurer/Tax Collector	1	1	1	1	1
FULL-TIME EQUIVALENT POSITIONS	**5**	**5**	**5**	**5**	**5**

BUDGET DETAIL - SCHEDULE 9

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
Revenues				
CHARGES FOR SERVICES				
45006 - 5% SUPP. ADMIN. FEE	$46,422	$24,682	$32,692	$25,000
45010 - ASSM-TAX COLLECTOR FEES	$17,457	$34,238	$30,882	$30,000
45027 - COMPREHENSIVE COLL FEE	$24,298	$15,775	$11,576	$15,000
45002 - INTEREST INV. ADMIN. CHG.	$151,879	$271,579	$68,000	$135,000
45770 - PASSPORT FEES	$10,535	$8,290	$9,487	$7,500
45028 - RETURN CHECK FEES	$2,217	$800	$690	$700
45005 - SB 2557 COLLECTION CHARGE	$46,492	$46,532	$46,532	$45,000
45008 - SPEC. ASSMT.HANDLING CHG	$6,098	$5,998	$7,366	$7,000
45011 - TBID - TREAS 2% OF 2%	$4,179	$4,895	$4,605	$3,000
45003 - TOT 3% COLLECTION FEE	$20,193	$104,501	$89,163	$55,000
45007 - TREAS $20 DEL COST	$41,580	$64,300	$53,920	$49,000
45091 - TREAS. COLLECTION FEES	$7,474	$2,899	$32,498	$7,000
CHARGES FOR SERVICES TOTAL	**$378,823**	**$584,490**	**$387,411**	**$379,200**
LICENSES & PERMITS				
41010 - BUSINESS LICENSES	$200	$200	$600	$200
LICENSES & PERMITS TOTAL	**$200**	**$200**	**$600**	**$200**
OTHER REVENUE				
46030 - PROB / RESTIT COLLECT FEE	$1,617	$43	$63	$1,000
46253 - REIMB - CO DISASTR RESPONS	$829	–	–	$0
OTHER REVENUE TOTAL	**$2,446**	**$43**	**$63**	**$1,000**
TRANSFERS				
48000 - TRANSFER-IN	$6,000	$6,000	–	$0
48005 - TRANSFER-IN5	–	–	$22,391	$0
TRANSFERS TOTAL	**$6,000**	**$6,000**	**$22,391**	**$0**
REVENUES TOTAL	**$387,470**	**$590,734**	**$410,466**	**$380,400**
Expenses				
FIXED ASSETS				
540412 - SOFTWARE	–	$11,181	$39,940	$50,000
FIXED ASSETS TOTAL	**–**	**$11,181**	**$39,940**	**$50,000**
SALARIES & BENEFITS				
51110 - COMPENSATION INSURANCE	$35,239	$2,004	$3,733	$4,867
51100 - FICA/MEDICARE OASDI	$23,054	$26,228	$26,194	$33,754
51090 - GROUP INSURANCE	$68,719	$81,561	$102,139	$135,180
51150 - LIFE INSURANCE	$334	$334	$334	$370
51081 - OPEB LIABILITY	$11,890	$12,074	$11,604	$13,428
51020 - OTHER WAGES	$9,110	$11,705	$19,071	$20,000
51060 - OVERTIME PAY	–	$132	$53	$0
51000 - REGULAR WAGES	$317,668	$345,787	$344,890	$441,227
51080 - RETIREMENT	$32,781	$96,096	$91,440	$109,123
51070 - UNEMPLOYMENT INSURANCE	$537	$434	$382	$377
SALARIES & BENEFITS TOTAL	**$499,333**	**$576,356**	**$599,841**	**$758,326**
SERVICES & SUPPLIES				
524705 - BANK FEES/COSTS	$27,598	$22,341	$12,050	$40,000
529500 - COMPUTER	–	–	–	$7,000
520250 - COPY MACHINE LEASE	$2,112	$2,851	$0	$3,000
525119 - LIABILITY SELF-FUND INSURANCE	$4,075	$4,517	$5,146	$4,838
520213 - MAILERS/COSTS COLLECTIONS	$1,180	$2,688	$1,252	$2,500
521600 - MEMBERSHIPS/ANNUAL DUES	$400	$450	$500	$500
520901 - OFFICE EQUIP MAINTENANCE	–	–	–	$1,000
521800 - OFFICE EXPENSE	$4,372	$4,514	$2,859	$6,000
521801 - Office Water	–	–	$540	$2,500
520201 - PHONE - LAND LINE (S)	$317	$285	$436	$500
520210 - POSTAGE/SHIP, MAIL COST	$19,707	$10,362	$19,483	$21,000
521900 - PROFESSIONAL SVC	$62,081	$54,909	$63,880	$95,000

	ACTUALS			FY25-26 RECOMMENDED BUDGET
	FY2023	FY2024	FY2025	FY2026
523700 - PUBLICATIONS-LEGAL NOTICE	–	$150	–	$1,000
520214 - TAX BILL COSTS	$6,175	$15,942	$14,802	$17,000
527400 - TRAVEL- IN COUNTY	–	$0	–	$300
527500 - TRAVEL- OUT OF COUNTY	$1,361	$3,077	$4,466	$7,000
SERVICES & SUPPLIES TOTAL	**$129,378**	**$122,087**	**$125,412**	**$209,138**
EXPENSES TOTAL	**$628,711**	**$709,624**	**$765,194**	**$1,017,464**
Surplus (Deficit)	-$241,242	-$118,890	-$354,728	-$637,064

ALL FUNDS SUMMARY

GOVERNMENTAL FUNDS SUMMARY

SCHEDULE 2

FUND BALANCE - GOVERNMENTAL FUNDS

SCHEDULE 3

OBLIGATED FUND BALANCE - BY GOVERNMENTAL FUNDS

SCHEDULE 4

SUMMARY OF ADDITIONAL FINANCING SOURCES BY SOURCE AND FUND GOVERNMENTAL FUNDS

SCHEDULE 5

DETAIL OF ADDITIONAL SOURCES BY FUND AND ACCOUNT GOVERNMENTAL FUNDS

SCHEDULE 6

SUMMARY OF FINANCING USES BY FUNCTION AND FUND GOVERNMENTAL FUNDS

SCHEDULE 7

DETAIL OF FINANCING USES BY FUNCTION, ACTIVITY AND BUDGET UNIT GOVERNMENTAL FUNDS

SCHEDULE 8

FINANCING SOURCES AND USES BY BUDGET UNIT BY OBJECT GOVERNMENTAL FUNDS

SCHEDULE 9

OPERATION OF INTERNAL SERVICE FUND

SCHEDULE 10

OPERATION OF ENTERPRISE FUND

SCHEDULE 11

SPECIAL DISTRICTS AND OTHER AGENCIES SUMMARY - NONENTERPRISE

SCHEDULE 12

SPECIAL DISTRICTS AND OTHER AGENCIES - NONENTERPRISE

SCHEDULE 13

SPECIAL DISTRICTS AND OTHER AGENCIES NONENTERPRISE - OBLIGATED FUND BALANCES

SCHEDULE 14

SPECIAL DISTRICTS AND TOHER AGENCIES SUMMARY NONENTERPRISE FINANCING SOURCES AND USES BY BUDGET UNIT BY OBJECT

SCHEDULE 15

CAPITAL & FIXED ASSETS

FY 2025-2026

Budget Unit	Asset Type	Item Description	Amount Requested 2025/26
Agricultural Commissioner - 20425	Improvements	Conference System/Remodel	$10,500.00
Behavioral Health - 70571	Equipment	Vehicle	$80,000.00
Clerk-Recorder - 20100	Equipment	Election Equipment	$121,371.00
Clerk-Recorder - 20559	Equipment	Election Equipment	$30,000.00
Clerk-Recorder - 22281	Equipment	Computer Hardware	$4,000.00
Clerk-Recorder - 22411	Equipment	Equipment	$20,000.00
Clerk-Recorder - 22411	Equipment	Computer Hardware	$20,000.00
County Counsel - 20080	Equipment	Software	$22,000.00
County Counsel - 20080	Equipment	Computer Hardware	$3,000.00
District Attorney - 70301	Equipment	Vehicle 4x4	$60,000.00
Facility Services - 20120	Improvements	Fire alarm in Courthouse/Elevator in Assessor's building	$325,000.00
Facility Services - 20120	Improvements	Other Improvement Projects	$615,500.00
Facility Services - 20756	Improvements	Pickleball Courts	$50,000.00
Facility Services - 20891	Equipment	Equipment Replacement	$20,000.00
Facility Services - 20892	Improvements	Beacon Tower Quincy Construction	$301,143.00
Facility Services - 20892	Improvements	ALP Quincy	$287,325.00

Facility Services - 20892	Improvements	Perimeter Fence Quincy	$101,000.00
Facility Services - 20892	Improvements	ALP Rogers	$284,800.00
Facility Services - 20892	Improvements	Fuel Farm Chester	$149,255.00
Facility Services - 20892	Improvements	Reseal Taxiway/Apron Chester	$45,000.00
Facility Services - 20892	Improvements	Reseal - Beckwourth	$45,000.00
Information Technology - 20220	Improvements	Remodel	$7,000.00
Probation - 20409	Equipment	Vehicle	$50,000.00
Public Health - 70560	Equipment	Vehicle	$60,000.00
Public Health - 70566	Equipment	Equipment	$15,540.00
Public Works - 20521	Equipment	PW Industrial Equipment	$710,000.00
Public Works - 20521	Doors	Replacement Shop Doors	$35,000.00
Public Works - 20521	Hardware	Office Plotter and Scanner	$10,000.00
Public Works - 20521	Equipment	CRAFCO Agg Patcher	$106,000.00
Public Works - 20521	Improvements	Fuel pumps for the Graeagle and Beckwourth maintenance yards	$143,000.00
Public Works - 20521	Equipment	Security Cameras for Maintenance Shop	$60,000.00
Public Works - 20579	Improvements	Chester Transfer Site - Recycle	$15,000.00
Public Works - 20579	Improvements	Quincy Transfer Site - Recycle	$70,000.00
Public Works - 20579	Improvements	Graeagle Transfer Site - Recycle	$60,000.00
Public Works - 20579	Improvements	Delleker Transfer Site - Recycle	$15,000.00
Public Works - 26100	Improvements	Lake Davis Construction Project	$30,000.00
Risk Management - 20032	Equipment	Vehicle	$60,000.00
Sheriff - 20293	Fencing	Fencing & Gates	$100,000.00
Sheriff - 20293	Cameras/Camera Equipment	Security Cameras	$90,000.00
Sheriff - 70331	Cameras/Camera Equipment	Cameras	$22,000.00

Sheriff - 70331	Equipment	Vehicles	$200,000.00
Sheriff - 70331	Equipment	SAR Equipment	$70,500.00
Sheriff - 70331	Patrol Equipment	SAR Equipment	$24,154.00
Sheriff - 70331	Equipment	Generator	$45,000.00
Sheriff - 70356	Equipment	Vehicle	$200,000.00
Sheriff - 70357	Equipment	Repeater Replacement	$45,000.00
Sheriff - 70375	Equipment	Equipment	$17,000.00
Sheriff - 70386	Equipment	Equipment	$37,010.00
Social Services - 70590	Equipment	Vehicle 4x4	$150,000.00
Treasurer-Tax Collector - 20050	Equipment	Software$	$50,000.00
Treasurer-Tax Collector - 20142	Improvements	HVAC Leaseback Lease	$200,000.00
Treasurer-Tax Collector - 20143	Improvements	Solar and Other Equipment Lease	$6,000,000.00
		TOTALS	**$11,292,098.00**

PROP 4 RESOLUTION

TAX RATE AND BONDS RESOLUTION

Going to the Board of Supervisors on September 9th, 2025.

GLOSSARY

- **Adopted Budget** - The spending plan approved by resolution of the Board of Supervisors after the required public hearing and deliberations on the Recommended Budget. The Adopted Budget must be balanced with Total Financing Sources equal to Total Financing Uses.
- **Account** - A line item classification of expenditure or revenue. Example: "Office Expense" is an account in the category of "Services & Supplies."
- **Appropriation** - Authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation is usually time limited and must be expended or obligated before June 30th, the end of the fiscal year.
- **Assessed Valuation** - A value set upon real estate or other property by a government as a basis for levying taxes.
- **Allocated Positions** - Staff (or Employee) Positions approved by Board of Supervisors and provided for in the County Salary Ordinance. Represents the maximum number of permanent positions that may be filled at any time.
- **Available Fund Balance** - The amount of Fund Balance available for financing expenditures and other funding requirements in the current period after deducting obligated Fund Balance.
- **Budget** - The planning and controlling document for financial operation with appropriations and revenues for a given period of time, usually one year.
- **Budget Unit** - The midlevel classification of appropriations that includes one or more objects of expenditure to fund a department, division or set of goal-related functions. A department or agency may have one or more budget units assigned to it.
- **Budgeted Positions** - The number of full-time equivalent positions to be funded in the Budget (12 months, 260 days and 2080 hours all equal 1.00 budgeted position).
- **Capital Assets** - A tangible or intangible asset of significant value acquired for use in operations that will benefit more than a single fiscal period. Capital Assets must both have a long-term character such as land, buildings, equipment and vehicles and exceed the minimum capitalization threshold as established by County policy.
- **Capital Projects** - A tangible or intangible asset of significant value acquired for use in operations that will benefit more than a single fiscal period. Capital Assets must both have a long-term character such as land, buildings, equipment and vehicles and exceed the minimum capitalization threshold as established by County policy.
- **Contingency** - An amount appropriated for unforeseen expenditure requirements. Transfers from this budget unit to any other budget unit for specific use require a four-fifths vote of the Board of Supervisors.
- **County Service Area (CSA)** - A special district created to provide financing for the provision of a specific service or service (such as street lighting and drainage) in a defined area.
- **Department** - An organizational unit of County government used to group programs of a like nature under the direction of an elected or appointed county official.

- **Discretionary Program or Service** - A program or service where the Board of Supervisors may exercise its freedom of choice with respect to the level of funding or the type of service or program provided.
- **Encumbrance** - Encumbrances are not yet instituted in Plumas County but are Funds obligated but not yet spent for a specific purpose, usually backed by a purchase order, contract, or other commitment, which are chargeable to an appropriation. Encumbrances are used as a management tool to ensure that expenditures do not exceed the amount appropriated and expire at year-end.
- **Enterprise Fund** - A fund type used to account for the expenditures and means of financing of an activity, which is predominantly self-supported by user charges. The use of funds for a specific purpose.
- **Fiscal Year** - Twelve-month period for which a budget is prepared. Plumas County's fiscal year is July 1 through June 30 of each year.
- **Fixed Asset** - See Capital Assets.
- **Full-time Equivalent (FTE)** - One full-time equivalent (FTE) is equal to a full time position (12 months, 260 days and 2080 hours all equal 1.00 FTE). Two half-time positions (each 20 hours per week) is equivalent to 1.0 FTE.
- **Function** - A group of related budget units and programs aimed at accomplishing a major service for which County government is responsible. These designations are made by the State Controller. Example: "Public Protection" is a function.
- **Fund** - A separate fiscal and accounting entity within the County, and the highest level classification of appropriations. Each fund is a separate unit for accounting and budgeting purposes. The fund accounting process allows the County to budget and account for revenues that are restricted by law or policy to a specific use or purpose in accordance with nationally recognized rules of governmental accounting and budgeting. Funds may contain one or more budget units.
- **Fund Balance** - The difference between assets and liabilities reported in a governmental fund.
- **Fund Type** - Categories into which all funds used in a governmental accounting are classified. Fund types are: Governmental Fund types consisting of a General Fund, Special Revenue Funds, Capital Project Funds and Debt Service Funds; Proprietary Fund types consisting of Enterprise Funds and Internal Services Funds; Fiduciary Funds consisting of Trust and Agency Funds.
- **General Fund** - The main operating fund providing general County services.
- **General Purpose Revenue** - Revenue received by the County that does not have a restriction as to what programs and services it must be used for. The Board of Supervisors may use General Purpose Revenue for any governmental purpose that it chooses once state-mandated County match requirements are met. The largest source of General Purpose Revenue is property tax.
- **General Reserve** - The portion of the General Fund's net assets not available for appropriation during the fiscal year, as the funds are held for future years in anticipation of limited-duration budget shortfalls, emergencies, and to ensure sufficient working capital for cash flow.
- **Grant** - A contribution from one governmental unit to another usually made for a specific purpose and time period.
- **Internal Service Fund (ISF)** - A fund used to account for specified services provided to County departments on a cost-reimbursement basis. The services performed are charged to the using department. Example: Workers' Compensation.
- **Interfund Transfer** - A transfer made between budget units in different funds for services rendered and received. The service rendering budget unit shows these transfers as revenue, as opposed to expenditure reduction.

- **Intrafund Transfer** - A transfer made between budget units within the same fund for services rendered and received. The service rendering budget unit shows these transfers as an expenditure reduction and not as a revenue.
- **Imprest Cash** - A sum of money set aside for making change or paying small obligations for which the issuance of a voucher or warrant would be too expensive and time-consuming.
- **Maintenance of Effort** - Federal or state statutory or regulatory program requirements that the County must maintain to participate in a program and/or to receive funding for a program. Typically, a Maintenance of Effort requirement means that the County must commit a certain amount of its own discretionary funds toward a certain program or purpose in order to continue receiving State or federal funds for that same purpose.
- **Mandated Program or Service** - A program or service required by federal or state government that the County is legally obligated to carry out.
- **Object of Expenditure** - Unique identification number and title for an expenditure category or means of financing. Example: Salaries & Employee Benefits.
- **Obligated Fund Balance** - All amounts that are unavailable for financing budgetary requirements in the budget year. This includes nonspendable, restricted, committed, and assigned fund balances.
- **Other Wages** - Temporary employees of the County who are not included in the salary ordinance and typically do not receive benefits. Other Wage workers assist with seasonal, peak, or emergency workloads of limited duration. Other Wage workers can be used where no authorized position exists, but where funding exists to cover the cost.
- **Purchase Order** - An authorization for the purchase of specific goods or services.
- **Realignment Revenue** - Revenue collected by the state and allocated to counties for realigned programs. The 1991 realignment legislation transferred mental health, public health and social services programs from the state to county control, altered program cost-sharing ratios, and provided counties with dedicated tax revenues from the sales tax and vehicle license fee. The 2011 realignment legislation transferred criminal justice, including oversight of state prisoners, as well as additional mental health and social services program from the state to county control.
- **Real Property** - Land and the structures affixed to it.
- **Recommended Budget** - The budget recommended to the Board of Supervisors by the County Administrative Officer for the upcoming fiscal year. The Recommended Budget also documents budget requests made by each County department.
- **Restricted Cash** - Funds held in reserve until the legal or contractual requirement for use of the funds has been met.
- **Revenue** - Funds received to finance governmental services from various sources and treated as income to the County. Examples: property taxes and sales taxes.
- **Salaries and Employee Benefits** - An object of expenditure used to account for the total cost of compensating county employees for their labor. Included in this object are regular salaries, Other Wage worker's salaries, overtime, and standby pay, and the county's share of health, dental, retirement, social security and workers' compensation costs.
- **Secured Taxes** - Taxes levied on real property in the County, which are "secured" by property liens.
- **Services & Supplies** - An object of expenditure, which provides for the operating expenses of County departments other than salaries and benefits, capital assets or other charges.
- **Special District** - A unit of local government generally organized to perform a single function. Special districts are governed either by the Board of Supervisors or locally elected or appointed boards, and their operations are accounted for in separate funds.

- **Special Revenue Fund** - A fund type used to account for the expenditures and means of financing of an activity, which is restricted to a specific purpose. Example: Public Health Fund.
- **Strategic Reserve** - Funds set aside by the Board of Supervisors comprised of committed fund balance and considered a stabilization arrangement.
- **Tax Levy** - The amount of tax dollars billed to taxpayers based on the imposition of the tax rate on the assessed valuation of property.
- **Tax Rate** - The rate per one hundred dollars of the assessed valuation necessary to produce the tax levy.
- **Transfers-Out** - Non-recurring transfers of equity from one fund to another. Also called Operating Transfers.
- **Unincorporated Area** - The areas of the County except for the City of Portola.
- **Unsecured Tax** - A tax on properties such as office furniture, equipment, and boats that are not physically attached to real property.

GUIDE TO THE BUDGET

This Guide is provided to explain in everyday terms how Plumas County government plans and accounts for its finances in order to meet its obligation to be stewards of the public's money. Plumas County government provides for the basic safety, health, and welfare of its citizens by providing a variety of services to the public. The County provides such a wide variety of social, health, environmental, public safety, and other services it is a challenge to keep citizens informed and involved in the business of government. Hopefully, this Guide will make it easier to understand how at least some of the County's financial activities work.

WHAT IS THE BUDGET?

The annual budget of Plumas County government is a statement of the financial policy and plan for the coming fiscal year. The budget document presents in detail, the financial plan for the County, including its sources of revenue (resources) and the allocation of these resources to the programs of the County. The Board of Supervisors adopts the budget by passing a Resolution authorizing an appropriation of funds.

WHAT IS AN APPROPRIATION?

An appropriation is a common term for the authorization granted by the Board of Supervisors to make expenditures and incur obligations for specific purposes. An appropriation is time-limited and must be expended before the end of the fiscal year.

WHAT ARE REVENUES?

Revenues consist of income received through taxes, licenses, and permits, grants from other governments, charges for services, fines, and forfeits, and other miscellaneous sources. Revenues are one component of available financial resources which are used to fund appropriations.

WHAT ARE EXPENDITURES?

Expenditures occur when the County buys goods and services and pays its employees. Expenditures can be categorized into three types: operating expenditures, capital expenditures, and debt service expenditures. Operating expenditures are the day-to-day spending on salaries, supplies, utilities, services, and contracts. Capital expenditures are generally for acquisition of major assets such as land and buildings or for the construction of buildings or other improvements. Debt expenditures repay borrowed money and interest on that borrowed money.

WHAT IS A FUND?

For accounting purposes, the County is organized into many separate fiscal entities known as funds. Each fund is a separate division for accounting and budgeting purposes. The fund accounting structure allows the County to budget and account for revenues that are restricted by law or policy to a specific use or purpose in accordance with nationally recognized rules of governmental accounting and budgeting.

The County budget consists of many funds. Each fund may be thought of as a separate checking account to be used for a specific purpose. All funds of the County fall into one of six major categories. The following is a brief description of the six fund categories.

General Fund: The General Fund finances most services that the County provides. This includes law enforcement and other criminal justice, community development and land use planning, elections and voter registration, fire protection, library services and administration. The General Fund is basically a "catch-all" to account for County operations that do not have to be recorded in a different fund.

Special Revenue Funds: Special revenue funds are used to account for revenues that are used for specific purposes. An example is the Road Fund where we record the transportation allocations and taxes received from the State which must be used for roads and bridges.

Capital Projects Funds: The Capital Projects Fund is used to account for the acquisition and/or construction of major capital facilities. Debt Service Funds: Debt service funds are used by the County to account for the accumulation of resources for, and the repayment of, borrowed money and any interest on these debts.

Enterprise Funds: Enterprise funds are established to account for operations that are financed and operated in a manner similar to private businesses with the intent that the cost of goods or services provided will be recovered primarily through charges for services. Enterprise funds are used to account for all costs such as Solid Waste Planning/Operations, Airports, Plumas County Transit Authority, and Senior Transportation. Internal Service Funds: Internal service funds are used by the County to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County on a cost reimbursement basis. An example of an internal service fund is the Workers' Compensation Fund.

WHAT USE FUNDS?

Reason 1: Fund accounting is required by the State. California State law governs how counties and cities in the State will account for their revenues and expenditures. All cities and counties are audited annually to ensure that they have followed the accounting rules.

Reason 2: Whenever a city or county receives dollars from the State or federal government in the form of a grant, the city or county must account for those dollars in the manner prescribed by the State or United States government, audits are conducted to ensure that these accounting rules are followed.

Reason 3: Whenever a local government approaches the financial market to borrow money, the local government must provide financial statements, prepared in accordance with national accounting standards, which accurately portray the financial condition of the local government. Financial institutions and investors will loan money to the local government only if the local government can demonstrate through its financial statements that it will be able to repay the debt.

Reason 4: The County, like all other local governments nationwide, uses fund accounting because this system of accounting is the standard prescribed by national organizations that are associations of accountants and finance professionals from cities and counties all over the country. The principles used to account for businesses, called Generally Accepted Accounting Principles (GAAP), are established by the Financial Accounting Standards Board (FASS). Similarly, principles used to account for local government finances are established by the Governmental Accounting Standards Board (GASS).

WHAT IS A TRANSFER?

Interfund operating transfers represent subsidies and contributions between funds. An example of operating transfers is the transfer of funds from the General Fund to the Public Health Fund for the County's mandated contribution to public health programs. Another example is the transfer of funds from the General Fund and/or other operating funds to the Capital Projects Fund to account for Capital Projects.

WHAT IS A FUND BALANCE?

Fund balance is the difference between the assets and liabilities of the fund. It is good financial policy to have a reasonable amount of fund balance for emergencies and to carry the fund through slack times in revenue collections. In a given year, if revenues exceed expenditures, the fund balance will increase; if expenditures exceed revenues then the fund balance will decrease.

ACCOUNTING FOR TAX DOLLARS?

It is the responsibility of the County Auditor-Controller to account for the receipt and expenditure of all County funds. The County Auditor-Controller annually issues what is referred to as the Annual Audit to show the financial condition of every County fund and details of each fund's revenues and expenditures that fiscal year.

A BALANCED BUDGET

By law, each separate fund must have a balanced budget. This means that revenues, plus fund balance carryovers, must equal the appropriations and increases in reserves. So for each fund, the budget spells out where the dollars are coming from and how they will be spent.

THE OPERATING BUDGET - SERVICES TO THE PUBLIC

The majority of services provided by the County to its citizens are accounted for in operating funds, which include the General Fund, Public Health Fund, Behavioral Health Fund, and Road Fund.

The expenditure budget for all funds is itemized into categories, often called line items but sometimes referred to as objects, sub-objects, accounts, and subaccounts, depending on the level of detail. These line item categories are used to account for expenditures made. However, for budgeting and planning allocations, the object level of detail is used. The various line items are grouped into several object categories. These are:

Salaries and Benefits: This is the amount paid for services rendered by employees in accordance with the rates, hours, terms, and conditions authorized by law or stated in employment agreements. This category includes overtime, vacation and sick pay, health insurance, retirement, social security, and unemployment insurance.

Services and Supplies: This category of expenditures is for goods and services other than those provided by County personnel. This includes articles and commodities purchased for consumption, such as office and operating supplies, as well as professional and other services such as insurance and utilities.

Other Charges: This category is used to account for a variety of costs including support and care of individuals in the County's care, such as mental health institutionalization; debt service payments; and interfund expenditures, such as services provided between departments in different funds.

Capital Assets: Formerly referred to as fixed assets, this category of expenditures is for the acquisition of, rights to, or additions to capital assets, such as land, buildings, improvements, machinery, and equipment.

Transfers Out: This category of expenditures represents contributions to other funds for operating subsidies (i.e. transfers).

Special Items: This category includes significant transactions that are unusual and/or infrequent in occurrence as well as intrafund transfers used to record charges for services provided by one department to other departments within the same fund.

NOTICE IS HEREBY GIVEN:

1. That the Plumas County Recommended Budget for Fiscal Year 2025/2026 (July 1, 2025, to June 30, 2026) pursuant to Government Code Section 29064(a) is available for inspection at the office of the Clerk of the Board of Supervisors, Room 309, Courthouse, Quincy CA.

2. The Plumas County Board of Supervisors will conduct its hearing on the Fiscal Year 2025/2026 County Budget at 9:00 a.m. on September 15, 2025, to 9:00 a.m. on September 30, 2025. The hearing will take place in the Board of Supervisors' Chambers in the County Courthouse, Third Floor, Room 308, Quincy, California. Any member of the general public may appear at the hearing and be heard regarding any item of the budget or for the inclusion of additional items. All proposals for revisions shall be in writing to the Clerk of the Board before the close of the public hearing. Members of the public are strongly encouraged to submit their comments using e-mail address Public@countyofplumas.com

Post in Mountain Messenger, and Plumas Sun on September 5, 2025.

PLUMAS COUNTY
PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Rob Thorman, Director of Public Works**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Adopt RESOLUTION to authorize the Manager of Flood Control to transfer Operation and Maintenance responsibilities and to pay associated transfer costs; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. Roll call vote.**

Recommendation:
Flood Control Manager recommends that the Flood Control Governing Board approve the Resolution authorizing the Manager to transfer the O&M responsibility to the City of Portola and to pay DWR associated costs estimated at $20,000.

Background and Discussion:
Flood Control has been working to transfer the Grizzly Valley Pipeline operation and maintenance responsibility to the City of Portola. Transferring the Grizzly Valley Pipeline operation and maintenance responsibility to the City of Portola requires approval from DWR, since DWR retains ownership of the pipeline.

DWR has invoiced for $20,000 for turnout related cost per article 10 (d) of the Water Supply Contract. DWR advance is for reimbursement of DWR time in coordinating the transfer and drafting the transfer agreement.

The Resolution authorizing the transfer and payment of associated costs has been approved as to form by County Counsel.

Action:

Adopt **RESOLUTION** to authorize the Manager of Flood Control to transfer Operation and Maintenance responsibilities and to pay associated transfer costs; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote.**

Fiscal Impact:

No General Fund impact. Flood Control Dist.

Attachments:
1. 6538 FINAL
2. 2020-12-02 - Grizzly Valley Pipeline to City of Portola -CCTS-3899
3. Invoice 26-041-U
4. Treatment Plant

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF THE PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT GRANTING THE AUTHORIZATION FOR MANAGER OF THE PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT TO TRANSFER OPERATION AND MAINTENANCE RESPONSIBILITES AND TO PAY ASSOCIATED TRANSFER COSTS

WHEREAS, the Board of the Plumas County Flood Control and Water Conservation District has already approved the transfer granting the Lake Davis Water Treatment plant as depicted on the Satellite Map attached hereto as Exhibit A. to the City of Portola; and,

WHEREAS, the Board of the Plumas County Flood Control and Water Conservation District acknowledges that the Grizzly Valley Pipeline (GVP) connects Lake Davis to the Lake Davis Water treatment Plant and the Department of Water Resources has expressed its ability to complete the requirements necessary for transferring the Operations and Maintenance responsibilities from the Plumas County Flood Control and Water Conservation District to the City of Portola in exchange for an approximate fee of $20,000 for turnout related cost based on time and materials; and,

WHEREAS, the GVP extends from Grizzly Valley Dam and Lake Davis to a point near the City of Portola, with a portion constructed within the channel of Big Grizzly Creek; and,

WHEREAS, the GVP crosses a variety of properties wherein the Plumas County Flood Control and Water Conservation District has been granted various interests in land to allow the GVP to cross these properties; and,

WHEREAS, the Board of the Plumas County Flood Control and Water Conservation District has found and determined that it is in the best interest of the County of Plumas to hereby grant any interest in property that intersects with the GVP along with the responsibilities for Operation and Maintenance from the Plumas County Flood Control & Water Conservation District to the City of Portola with the understanding, that the City of Portola will accept said interests in property along with all responsibilities for Operations and Maintenance; and,

WHEREAS, the manager of the Plumas County Flood Control and Water Conservation District is the most knowledgeable and best suited to oversee this project.

NOW, THEREFORE, THE BOARD OF THE PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT HEREBY RESOLVES authorizes the Manager of the Plumas County Flood Control and Water Conservation District to reimburse DWR for any fees or costs, up to an amount of $30,000 for DWR-incurred costs associated with executing the agreement for transferring O&M responsibilities for the GVP.

NOW, THEREFORE, THE BOARD OF THE PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT HEREBY RESOLVES to hereby grant any interest in property that allows for the placement of and access to the GVP along with the responsibilities for Operation and Maintenance from the Plumas County Flood Control & Water Conservation District to the City of Portola

NOW, THEREFORE, THE PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT HEREBY ACKNOWLEDGES that the City of Portola will perform all operation and maintenance responsibilities for the GVP immediately upon the completion of the transfer of O&M

PASSED, APPROVED AND ADOPTED this_____day of_____, 2025 by the following vote:

AYES:_____

NOES: _____

ABSTAIN: _____

ABSENT: _____

_____

Kevin Goss, Chair Board of Supervisors

ATTEST:

_____

Allen Hiskey, Clerk of the Board

Approved as to form:

Joshua Brechtel, Attorney
County Counsel's Office

Lake Davis Water Treatment Plant
Legend
Google Earth
Image © 2025 Airbus
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200 ft

PLUMAS COUNTY FLOOD CONTROL & CONSERVATION DISTRICT
1834 East Main Street, Quincy, CA 95971 *Telephone: (530) 283-6268*

December 2, 2020

Mr. Pedro Villalobos, Chief
State Water Project Analysis Office
Department of Water Resources
PO Box 942836
Sacramento, CA 94236-0001

SUBJECT: Transfer of Operation and Maintenance Responsibilities for Grizzly Valley Pipeline to City of Portola

Dear Mr. Villalobos:

This letter is in response to your October 18, 2017 letter, copy attached, regarding Plumas County Flood Control & Water Conservation District (District) request to transfer local operation and maintenance (O&M) responsibilities of the Grizzly Valley Pipeline (GVP) from District to the City of Portola (City).

I understand from the above referenced letter that Department of Water Resources (DWR) requires written statement from Portola, draft copy attached, indicating its desire to accept operation and maintenance responsibilities and written acknowledgement from PCFCWCD of its continued Water Supply Contract obligation to pay for all Water Supply Contract costs associated with the GVP.

PCFCWCD acknowledges its continued Water Supply Contract per agreement with DWR dated December 26, 1963. Any cost associated with the Grizzly Valley Pipeline O&M would be the responsibility of the City of Portola.

Operation and Maintenance of the Grizzly Valley Pipeline in the agreement between DWR and the District dated June 10, 1970, would be transferred to the City of Portola.

Very truly yours,

Robert A. Perreault Jr., P.E.
Manager, Plumas County Flood
Control and Conservation District

Cc: Gabriel Hydrick, County Administrator
Lauren Knox, Portola City Manager
Craig Settlemire, County Counsel
Rob Thorman, Public Works

Attachment: October 18, 2017 letter from DWR to Manager, PCFC&WCD
Draft proposed letter from City of Portola to DWR

DEPARTMENT OF WATER RESOURCES
1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791

OCT 18 2017

Mr. Robert A. Perreault
Director of Public Works
Plumas County Flood Control & Water Conservation District
1834 East Main Street
Quincy, California 95971-9795

Dear Mr. Perreault:

This is in response to your June 23, 2014, letter to Ms. Nancy Quan of my staff regarding a request to transfer local maintenance responsibilities of the Grizzly Valley Pipeline (GVP) from Plumas County Flood Control & Water Conservation District (PCFCWCD), pursuant to the attached June 10, 1970 Agreement between the Department of Water Resources (DWR) and PCFCWCD, to the City of Portola (Portola). My staff later confirmed with you that the intent is for PCFCWCD to transfer both the operation and maintenance (O&M) responsibilities of the GVP to Portola.

On September 26, 2017, DWR staff met with PCFCWCD and Portola staff at the Lake Davis Water Treatment Plant for the purpose of discussing the potential transfer of O&M responsibilities of the GVP from PCFCWCD to Portola. If O&M responsibilities are transferred to Portola, please note that PCFCWCD will remain responsible for all costs associated with the GVP. In order to proceed with this transfer, DWR must receive a written request from Portola indicating its desire to accept these O&M responsibilities and a written acknowledgment from PCFCWCD of its continued Water Supply Contract obligation to pay for all costs associated with the GVP. In addition, the current Grizzly Valley Dam and Lake Davis O&M Manual, dated June 1992, will need updating as a result of this transfer.

If you have any questions or need additional information, please contact Dietlind Wiesner at (916) 653-8127 or Lincoln King of my staff at (916) 653-4389.

Sincerely,

Pedro Villalobos, Chief
State Water Project Analysis Office

cc: Mr. Robert Meacher
Portola City Manager
35 Third Avenue
Portola, California 96122

Mr. Todd Roberts
Portola Public Works Director
35 Third Avenue
Portola, California 96122

Proposed City of Portola Draft Letter to Mr. Pedro Villalobos

December 2, 2020

Mr. Pedro Villalobos, Chief
State Water Project Analysis Office
PO Box 942836
Sacramento, CA 94236-0001

SUBJECT: Transfer of Operation and Maintenance Responsibilities for Grizzly Valley Pipeline to City of Portola

Dear Mr. Villalobos:

I understand from your October 18, 2017 letter to Robert Perreault, Manager Plumas county Flood Control & Water Conservation District, that Department of Water Resources (DWR) requires a written statement from City of Portola (Portola) indicating its desire to accept operation and maintenance responsibilities associated with the Grizzly Valley Pipeline (GVP) and to pay for all associated operation and maintenance costs associated with the GVP.

City of Portola does hereby accept Operation and Maintenance of the Grizzly Valley Pipeline as stated in the agreement between DWR and the Plumas County Flood Control & Conservation District dated June 10, 1970.

Very truly yours,

Lauren Knox.
City Manager

Cc: Gabriel Hydrick, County Administrator
Craig Settlemire, County Counsel
Rob Thorman, Public Works
Bob Perreault, Manager, PCFC&WCD

INVOICE

STATE OF CALIFORNIA
CALIFORNIA NATURAL RESOURCES AGENCY
DEPARTMENT OF WATER RESOURCES
P. O. BOX 942836
SACRAMENTO, CA 94236-0001

Mr. Robert Thorman
Director of Public Works
Plumas County Flood Control and
Water Conservation District
1834 East Main Street
Quincy, California 95971-9795

Invoice #	26-041-U
Date	August 25, 2025
Customer #	85

Authority: Letter dated December 2, 2020, authorizes Department of Water Resources (DWR) to invoice the Plumas County Flood Control and Water Conservation District (District) for DWR-incurred costs associated with executing the agreement for transferring Operation and Maintenance (O&M) responsibilities for the Grizzly Valley Pipeline (GVP). GVP extends from Grizzly Valley Dam and Lake Davis to a point near the City of Portola, with a portion constructed within the channel of Big Grizzly Creek.

Type Billing: **Delivery Structure Advance**

Per Article 10 (d) of the Long-term Water Supply Contract:

Advance for Turnout Related Costs	$	20,000.00
Total Amount Due September 24, 2025	**$**	**20,000.00**

Lake Davis Water Treatment Plant
Legend
Google Earth
Image © 2025 Airbus
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200 ft

PLUMAS COUNTY
BEHAVIORAL HEALTH DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Che Shannon, Management Analyst II**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Adopt a RESOLUTION adopting the Behavioral Health Department's Mental Health Services Act (MSHA) Program and Expenditure Plan Annual Update FY 24/25 and authorizing the Department Director to submit the plan to the California Department of Health Care Services and signature authority for implementation of the Mental Health Services Act Program and Annual Update; approved as to form by County Counsel; discussion and possible action; Roll call vote**

Recommendation:

Adopt a **RESOLUTION** adopting the Behavioral Health Department's Mental Health Services Act (MSHA) Program and Expenditure Plan Annual Update FY 24/25 and authorizing the Department Director to submit the plan to the California Department of Health Care Services and signature authority for implementation of the Mental Health Services Act Program and Annual Update; approved as to form by County Counsel; discussion and possible action; **Roll call vote**

Background and Discussion:

Respectfully requesting that the Board of Supervisors vote to accept the final draft of the Mental Health Services Act, MHSA, Annual Update for Fiscal Year 24/25 for submittal to the Department of Health Care Services.

Action:

Adopt a **RESOLUTION** adopting the Behavioral Health Department's Mental Health Services Act (MSHA) Program and Expenditure Plan Annual Update FY 24/25 and authorizing the Department Director to submit the plan to the California Department of Health Care Services and signature authority for implementation of the Mental Health Services Act Program and Annual Update; approved as to form by County Counsel; discussion and possible action; **Roll call vote**

Fiscal Impact:

No General Fund Impact

Attachments:

1. Item No. 3.A.1
2. MHSA Annual Update FY 24-25
3. BH Commission Minutes

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF PLUMAS COUNTY

ADOPTING BEHAVIORAL HEALTH DEPARTMENT'S MENTAL HEALTH SERVICES ACT (MHSA) PROGRAM AND EXPENDITURE PLAN ANNUAL UPDATE FY 24/25 AND AUTHORIZING THE DEPARTMENT DIRECTOR TO SUBMIT THE PLAN TO THE CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES AND SIGNATURE AUTHORITY FOR IMPLEMENTATION OF THE MENTAL HEALTH SERVICES ACT PROGRAM AND ANNUAL UPDATE.

WHEREAS, approving An Annual Update Plan for Plumas County Mental Health Services Act (MHSA) is necessary to assure continued MHSA funding;

WHEREAS, California Statute requires the County Board of Supervisors approve the MHSA Annual Update to the MHSA 3 year plan that was adopted by the board on October 10, 2023; the 24/25 annual update reflects monetary changes to specific contract partners in order to meet the needs of the programs they provide.

WHEREAS, The Behavioral Health Commission has reviewed and approved the 24/25 Annual Update to go to a 30-Day public comment that occurred May 7, 2025, through June 6, 2025 and a public hearing and adoption by the Behavioral Health Commission that occurred on June 11, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Plumas, State of California, hereby adopts the Plumas County Mental Health Services Act Program and Expenditure Plan Annual Update FY 24/25; designates the Plumas County Behavioral Health Department as the county's administrator of the MHSA Plan; and authorizes the Director of Behavioral Health to submit the plan and sign related documents for implementation, reporting, and acquisition of funds for the Plumas County MHSA Program.

Passed and ADOPTED by the County Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said board on the _____ Day of July 2025, by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

ABSTAIN: Supervisors:

_____

Kevin Goss, Chair Board of Supervisors

ATTEST BY:

_____

Allen Hiskey, Clerk of the Board

Approved as to Form

Joshua Brechtel
County Counsel Office

PLUMAS COUNTY
MENTAL HEALTH SERVICES ACT ANNUAL UPDATE FY 24/25 DRAFT

PLUMAS COUNTY BEHAVIORAL HEALTH

Mental Health Services Act

Annual Update FY 24/25

POSTED FOR PUBLIC COMMENT

The MHSA FY2023-2026 Three-Year Plan was available for public review and comment from August 2, 2023 through September 1, 2023. We welcome your written feedback.

The 24/25 Annual Update Public Comment Period is open From

May 8, 2025 – June 6, 2025

Comments for the 24/25 Annual Update may be made by contacting Kristy Pierson or during the Public Hearing, to be held on

Public Hearing Information:

Behavioral Health Commission Meeting

Wednesday, June 11th @ 1:00pm Court House Board Room

Comments or Questions? Please contact:

Kristy Pierson MHSA Coordinator
MHSA Three-Year Plan Feedback
Plumas County Behavioral Health
270 County Hospital Rd., Suite 109, Quincy, CA 95971
Phone: (530) 283-6307; 7011200 Fax: (530) 283-6045

e-mail: kpierson@pcbh.services *Thank you!*

MHSA COUNTY FISCAL ACCOUNTABILITY CERTIFICATION

County/City: _____

☐ Three-Year Program and Expenditure Plan
☐ Annual Update
☐ Annual Revenue and Expenditure Report

Local Mental Health Director	**County Auditor-Controller/City Financial Officer**
Name:	Name:
Telephone Number: E-mail:	Telephone Number: E-mail:
Local Mental Health Mailing Address:	

I hereby certify that the Three-Year Program and Expenditure Plan, Annual Update or Annual Revenue and Expenditure Report is true and correct and that the County has complied with all fiscal accountability requirements as required by law or as directed by the State Department of Health Care Services and the Mental Health Services Oversight and Accountability Commission, and that all expenditures are consistent with the requirements of the Mental Health Services Act (MHSA), including Welfare and Institutions Code (WIC) sections 5813.5, 5830, 5840, 5847, 5891, and 5892; and Title 9 of the California Code of Regulations sections 3400 and 3410. I further certify that all expenditures are consistent with an approved plan or update and that MHSA funds will only be used for programs specified in the Mental Health Services Act. Other than funds placed in a reserve in accordance with an approved plan, any funds allocated to a county which are not spent for their authorized purpose within the time period specified in WIC section 5892(h), shall revert to the state to be deposited into the fund and available for counties in future years.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/revenue and expenditure report is true and correct to the best of my knowledge.

_____ _____ _____
Local Mental Health Director (PRINT) Signature Date

I hereby certify that for the fiscal year ended June 30,_____ , the County/City has maintained an interest-bearing local Mental Health Services (MHS) Fund (WIC 5892(f)); and that the County's/City's financial statements are audited annually by an independent auditor and the most recent audit report is dated for the fiscal year ended June 30,_____. I further certify that for the fiscal year ended June 30,_____, the State MHSA distributions were recorded as revenues in the local MHS Fund; that County/City MHSA expenditures and transfers out were appropriated by the Board of Supervisors and recorded in compliance with such appropriations; and that the County/City has complied with WIC section 5891(a), in that local MHS funds may not be loaned to a county general fund or any other county fund.

I declare under penalty of perjury under the laws of this state that the foregoing, and if there is an Annual Revenue and Expenditure report attached, is true and correct to the best of my knowledge.

_____ _____ _____
County Auditor Controller / City Financial Officer (PRINT) Signature Date

COUNTY:_____Plumas_____
(Check one:)

☐ **THREE-YEAR PROGRAM & EXPENDITURE PLAN**
FISCAL YEARS 202__ - 202__ through FY 202__ - 202__

☒ **ANNUAL UPDATE FY 2024_- 2025_**

☐ **UPDATE FY 202__ - 202___**

DESCRIPTION & CHARACTERISTICS OF COUNTY

Plumas County is a rural county that lies in the far northern end of the Sierra Nevada range. The region's rugged terrain marks the transition point between the northern Sierra Nevada Mountains and the southern end of the Cascade Range. More than 75% of the county's 2,553 square miles is National Forest. The Feather River, with its several forks, flows through the county. Quincy, the unincorporated county seat, is about 80 miles northeast from Oroville, California, and about 85 miles from Lake Tahoe and Reno, Nevada. State highways 70 and 89 traverse the county. The county's communities are nestled in different geographic areas, such as Chester in the Almanor basin, the communities of Greenville and Taylorsville in Indian Valley, the town of Quincy in American Valley, Blairsden, Graeagle, and Clio in Mohawk Valley, and the town of Portola, which lies west of Sierra Valley on Highway 70.

Population Estimates

The county's population is approximately 18,834 *(US Census 2024 Population Estimates Program) which is a reduction of 609 people, or 3% of the total population from 2022 US Census*. Plumas County's largest town is the incorporated city of Portola, home to approximately 2,100 residents *(US Census 2020 Population Estimates Program)*. The town of Quincy, the county seat, has an estimated population of 1630, and East Quincy a population of 2376, with the greater Quincy area's (American Valley and surroundings) population at approximately 7,000. The County's population is comprised of 90.4% Caucasian or White, approximately 10.6% identify as Hispanic or Latino, those who identify as two or more races is 4.2%, 3.1% are Native American or Alaska Native, and the balance consists of individuals from other race/ethnicity groups.

There are over 1,700 veterans who are residents, which represents up to 9.4% of the County population. Approximately 17% of the population is under 18 years of age with 4% of that being children under the age of 5 (US Census 2024); 46% are ages 18-65, with over 65 years at 33%. The US Census shows that 49.9% of the total population is female.

The US Census estimates that 5.5% of the population of Plumas County speaks a language other than English at home, with the predominate language being Spanish. However, Plumas County has no threshold language, per the Department of Health Care Services (DHCS) formula, but Plumas County Behavioral Health strives to offer services and materials in Spanish and any primary language of the individual client.

Social Determinants of Health

Plumas County's unique topography and geography (multiple and diverse, isolated communities separated into high valleys by overlapping mountain ranges) directly affect each communities' social determinants of health. Generational poverty and the ongoing decrease of once prosperous natural resource industries have made long-term deleterious economic impacts on rural communities in Northern California, as well as cutting financial reimbursement levels to local infrastructure (reducing Secure Rural Schools Act funding and declining timber receipts), lack of affordable housing and healthcare options, chronic under- and unemployment, few adult vocational/tech educational opportunities due to many years of funding cuts and underfunding local vocational programs, and the lack of innovation and shoring up of economic development programs, have contributed to long-term health disparities in this rural county.

- In 2022, 13.3% of Plumas County Residents identified as food insecure which has decreased from the 22% - 31% rate in 2020. Higher food prices in 2024 will likely spike this percentage again.
- Median household income in Plumas County has decreased slightly and remains below state and national levels, $64,946 compared to California's of $95,521 (*US Census Bureau 2024).*
- 12.7% of county households live below the Federal Poverty level.
- Plumas County ranks 54th of 58 counties for overall health outcomes (2022).
- Demand for and low inventory of affordable housing impacts families' overall income spent on renting, thus impacting financial health – greater competition for affordable rentals. Families who may otherwise stay in county must move away to find affordable housing.
- Plumas County lacks inventory to meet the permanent affordable housing needs of local individuals and families (affordability of homes to purchase).
- Increasingly higher estimates of overall depression-related feelings in 7th, 9th, and 11th graders in study years 2020/21 at the height of the pandemic.

Homelessness and the Plumas County 2023 Point In Time (PIT) Count

Plumas County Behavioral Health MHSA program has been providing direct homeless services for a number of years to new and ongoing clients, as well as referrals for homeless services and other emergency supports to the lead agency, Plumas Crisis Intervention and Resource Center, for residents who don't meet eligibility for mental health services at PCBH. As part of the department's commitment to meet community needs for homeless services, PCBH partners with multiple agencies, such as Plumas Rural Services, Environmental Alternatives, and PCIRC.

The 2023 Point-in-Time Survey collected data on a total of 134 individuals experiencing homelessness in Plumas County. Of these individuals:

- 58 were sheltered, 76 unsheltered.
- 76 were male, 49 were female.

- Most individuals were ages 25-34 (18%), or ages 55-64 (28%)
- There were 18 children under the age of 18.
- 40% reported they have lived in the county all or the majority of their lives.
- 27% of individuals have only been in the county 1-5 years.
- 3 unsheltered individuals were veterans.
- Less than 7% of reported mental health being a reason for being homeless.
- Nearly 22% reported that they were impacted by the Fire.

The 2024 Point-in-Time Survey was a "Sheltered" count and data was collected on 9 individuals. The next full PIT count will be conducted in 2025 and will be reported in the new 3 year plan.

Plumas County agencies and the local Housing Continuum of Care (CoC) Advisory Board continue to work towards expanding the continuum of housing services for homeless individuals and families, including increasing the affordable housing inventory for both rentals and homebuying and housing for special populations, such as initiatives funded through the CA Department of Housing and Community Development (HCD)

Access to affordable permanent housing with supportive services is a significant barrier that prolongs suffering for individuals and their families. The table below gives an overview of the PIT count demographics.

Age Group	% of Total	Race	% of Total	Gender	% of Total	Language Spoken	% of Total	Threshold (Y/N)
0-5 yrs.	4.6%	White	84.3%	Female	38.2%	English	92.7%	Y
6-18 yrs.	9.3%	Black or African American	0%	Male	59.3%	Spanish	7.3%	N
18-65 yrs.	81.2%	Asian	0%			Vietnamese		
65 & older	4.6%	Native Hawaiian or other Pacific Islander	0%			Cantonese		
Military Status	**% of Total**	American Indian or Alaska Native	5.4%			Mandarin		
		Other				Tagalog		
Veteran	2.3%	More than one race	0%			Cambodian		
Active Duty		**Ethnicity**	**% of Total**			Hmong		
Civilian						Russian		
		Hispanic	4.6%			Farsi		
		Non-Hispanic	91.4%			Arabic		
						Other (Specify)		

Unserved Populations	Underserved Populations
Veterans	**Private insurance**
Senior Citizens	**Mild/Moderate**
	Youth

Plumas County is a frontier county with limited resources in comparison to the rest of California. After Covid 19 and the Dixie fire, Plumas County experienced a large decrease in staffing, especially among the licensed clinicians and continues to struggle will low staffing. Plumas County has had multiple open positions for clinicians for the past 4 years with no applicants. PCBH is currently down 50% of its clinical staff.
Plumas County is still recovering from the Dixie Fire in 2021. The residents of the county continue to experience trauma from this event which creates a greater need to address the trauma among our entire community.
Mental Health has also become a greater focus after Covid-19 and we are finding that multiple agencies are looking to hire their own clinicians and they are able to offer higher wages and better benefits and hours than the county. Over the past 2 years we have lost multiple clinical staff members to other local agencies due to the perks that these agencies can offer.
The needs of the unserved and underserved populations are difficult to address due to a combination of meeting medical necessity for severely mentally ill, alternate insurance carriers and a lack of staffing to provide the services. Plumas County has limited resources and a lack of non-profit agencies to contract with for services. Plumas County also struggles with a lack of managed care options.
Veterans, Senior Citizens, and those with private insurance are referred to managed care providers which is very difficult to find in Plumas County. This leaves these individuals having to travel to Reno or Chico to get mental health services, both of which are anywhere from 1-2 hours away from any given Plumas County community.
Plumas County youth are another underserved population. PCBH has partnered with the local school district to help narrow this gap, but it continues to be a struggle for youth who do not have Medi-Cal insurance. PCBH obtained the MHSSA grant in partnership with Plumas Unified School District in 2021 to help provide free mental health services for all students. This service is called “E-Therapy” and is a telehealth service offered at each school site in the county. During the 24/25 school year E-Therapy provided 147 unduplicated students with services before May 1, 2025 and a total of 1,798 total therapy sessions. In other words, an extra 147 students were able to receive mental health services this year that otherwise wouldn’t have been able to receive services due to their insurance or difficulties with travel to see a provider.
The fully served clients would include our FSP clients who are eligible for ancillary services that could include, but are not limited to, assistance with utilities, clothing, food, rental assistance, housing, gas or bus passes to get to appointments or a job etc. FSP is a whatever it takes model to help a client stabilize. Non-FSP clients are eligible for up to $300 a year in ancillary assistance.

Threshold Language	% of Service Providers
English	100%

A. Percentages of diverse cultural, racial/ethnic and linguistic groups represented among direct service providers, as compared to percentage of the total population needing services and the total population currently being served.

Ethnicity	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served	Race	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
Hispanic		1.3%	10%	White		72%	82%
Non-Hispanic				African American or Black		1.3%	1.8%
More Than One Ethnicity				Asian		0.7%	1.3%
Unknown		0.97%	3%	Native Hawaiian or Other Pacific Islander			
				Alaska Native or Native American		2.3%	4.0%
				Other		.01%	1.5%
				More Than One Race			
				Unknown		9.7%	6.6%

Gender	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
Female		53%	48%
Male		46%	51%

Language Spoken	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
English	100%	95%	97.4%
Spanish		3.8%	1.1%
Vietnamese			
Cantonese			
Mandarin			
Tagalog			
Cambodian			
Hmong			
Russian			
Farsi			
Arabic			
Other		0 .4%	1.5%

Veteran	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
Yes			
No			
Declined to Answer	100%		

Disability							
Communication	**% of Direct Service Providers**	**% of Total Population Needing Services**	**% of Total Population Currently Being Served**	**Disability Types**	**% of Direct Service Providers**	**% of Total Population Needing Services**	**% of Total Population Currently Being Served**
Seeing				Mental (not SMI)			
				Physical/Mobility			
Hearing or Having Speech Understood				Chronic Health Condition			
Other (specify)				Other (specify)			

The main barrier that Plumas County faces for being able to implement programs is the lack of staffing and the lack of resources available in a frontier county. It is difficult to run a program when you don't have people to staff it or community agencies to contract with to provide the services. Plumas County is severely limited on agencies that have the staffing or capacity to run programs as well.

MHSA Community Program Planning and Local Review Process

County: PLUMAS **30-day Public Comment period:**

Date of Public Hearing:

The Plumas County Behavioral Health (PCBH) MHSA Community Program Planning Process for the 24/25 Annual Update and Expenditure Plan, builds upon the continuous planning process that started several years ago and operates under the MHSA 2023-2026 Three Year Plan. Over the past several years, this planning process has developed into obtaining input from diverse stakeholders through focus groups, stakeholder meetings, and survey results.

Components addressed by the planning process included Community Services and Supports (CSS); Prevention and Early Intervention (PEI); Innovation; Workforce Education and Training (WET); Capital Facilities/Technological Needs (CFTN); and Housing. In addition, PCBH provides basic education regarding mental health policy; program planning and implementation; monitoring and quality improvement; evaluation; and fiscal and budget components.

In addition to reviewing stakeholder input, we analyzed data on our client service utilization to determine if clients are successfully achieving positive outcomes. Outcome and service utilization data is regularly analyzed and reviewed by management to monitor clients' progress over time. This data has helped us to understand service utilization and evaluate client access and has been instrumental in our planning process to continually improve mental health services.

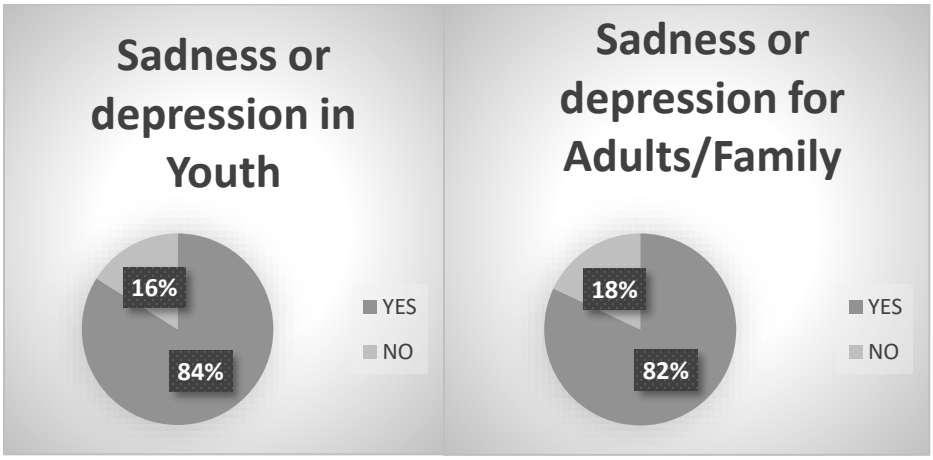
A primary goal of this Annual Update includes a focus on funding for continuing programming that offers expanded services to underserved and unserved populations, with program changes to address stakeholder feedback obtained in the 2023, 2024 and 2025 stakeholder meetings and the development of the 2023-2026 Three Year Plan.

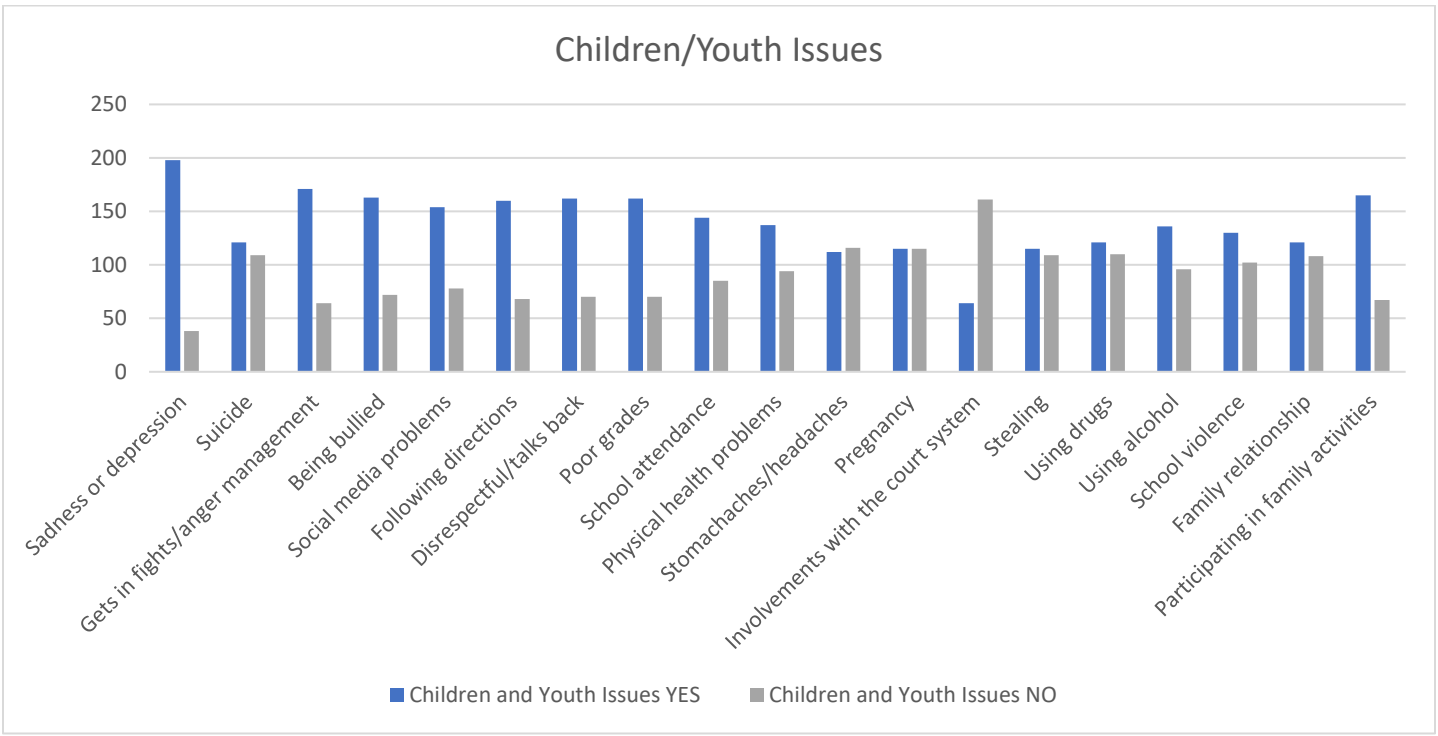
MHSA Program staff disseminated over 300 surveys and collected 281 Community Mental Health Priority surveys in February 2023. MHSA program staff obtained input from 32 youth, 9 Law Enforcement, 14 senior citizens, 9 Veterans, 76 school staff, 82 clients and 59 community members.

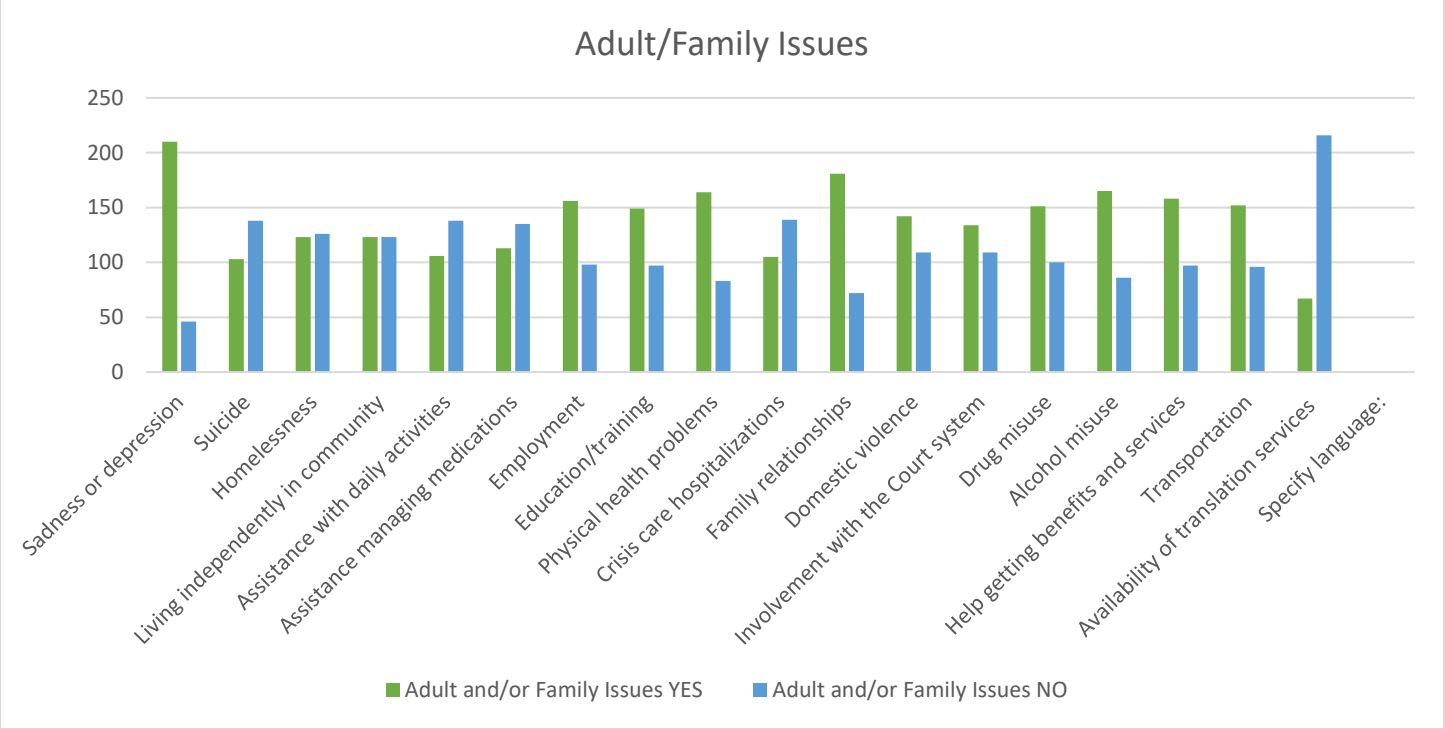
The top areas of concern to stakeholders are:

1. Sadness and Depression among youth and adults
2. Improving access to services for children and their families
3. Family Relationships
4. Anger Management
5. Alcohol Misuse
6. Physical health problems
7. Help getting benefits and services
8. Employment

9. Bullying, poor grades and disrespectful youth
10. Domestic Violence
11. Involvement with the court system
12. Homelessness







Plumas County MHSA Program staff scheduled 2 Community Program Planning meetings for all stakeholders and community members. The meeting held on March 11, 2025 was in person at the Quincy Wellness Center at 1:00pm and had 8 participants. The stakeholder meeting held on March 12, 2025 at 10:00am was held online and had 3 participants. MHSA staff engaged the stakeholders in open conversations about the current needs and gaps of Plumas County and how the remainder of the 2023-2026 Three Year Plan will operate given the changes that Proposition 1 will bring in 2026 and the time it will take to adjust to these changes so Plumas County can be ready to implement the new guidelines on time. Most stakeholders showed more interest in the BHSA and how it will change programming in Plumas County. There was less interest during these stakeholder meetings on the annual update and the final year of MHSA.

The MHSA Coordinator conducted the stakeholder surveys in 2023 where most of the stakeholder input was collected. The community meetings for this annual update were held in early 2025 but due to the changes that BHSA will bring, most stakeholders were interested in the BHSA.
See Appendix A. for supporting documents.

In the Appendices, the following documents may be included:

A. The outline of the training or the presentation offered or provided to stakeholders, clients, and family members of clients who are participating in the CPPP.
B. Copies of email blasts, website screenshots, flyers, notices in social and print media, etc. that were used to offer the training to stakeholders, clients, and family members of clients who are participating in the CPPP.
C. Copies of materials used to announce planning meetings and other CPPP activities as well as presentations/handouts for the meetings and other activities.

DEMOGRAPHIC	CPPP PARTICIPANTS	County Total Population
Age Group		
Youth (under 21)	32	
21-59	237	
60 and older	23	
Race/Ethnicity		
American Indian or Alaskan Native	20	
Asian	10	
Black or African American	3	
Hispanic or Latino	19	
Native Hawaiian or Pacific Islander		
White	210	
Multi-racial		
Other	21	
Gender		
Female	170	
Male	86	
Other	25	
Language Spoken at Home		
English	292	
Spanish	unknown	
Other	unknown	

AFFLICIATION/AREA OF INTEREST	CPPP PARTICIPANTS
Adults and Older Adults with SMI	82
Families of children & Tay with SMI	32
Behavioral Health Service Providers	
Law Enforcement Agencies	9
Education	77
Social Services Agencies	
Veterans	7
Representatives of Veterans	2
SUD Providers	
Health Care providers	
Senior Citizens	14
Community Members	69
Other	

Plumas County Behavioral Health staff created an MHSA 101 slideshow that covers the basic components, funding categories and the purpose and requirement of each category. However, the slideshow was not shown during the 2024 and 2025 stakeholder meetings because Proposition 1 will change these guidelines under the new 3 year plan. A hard copy of this slideshow can be found in appendix A. A new slideshow will be developed to cover the guidelines under BHSA that will begin in July 2026 but will need to be available for the community and stakeholders in late 2025 for planning purposes.

Plumas County makes every attempt and effort to gain stakeholder involvement and feedback in the MHSA. The MHSA coordinator holds a quarterly MHSA meeting, a quarterly Cultural Competency meeting, attends and reports at the monthly Behavioral Health Commission Meetings. The MHSA Coordinator has also gone out into the community to meet with other agencies, schools, other therapy providers in the community and MHSA contract partners to invite them to any of the meetings and to answer any questions about the MHSA.

The Behavioral Health Commission is updated monthly on the MHSA and is made up of consumers or family members, community members, youth, and a Board of Supervisors attendee. In recent months we have been able to get other community agencies to regularly attend the Commission meetings such as a representative from Veterans Services and Plumas Charter School. The Commission reviews all the MHSA plans and updates before they are posted for the 30-day public comment or sent to the Board of Supervisors for final approval.

Stakeholder meetings were scheduled online and accessible for everyone in each of the 4 communities. Over 300 surveys were handed out throughout the community in 2023 and a total of 281 were returned with stakeholder feedback about problem areas and needed services in this county.

Stakeholder Comments and Feedback from the 2023 Stakeholder Survey:

- The Work Crew Reinstated
- Bring back Mountain Visions & Work Crew
- Services are very limited in our county
- More IEP
- A big area of concern in the lack of Mental Health therapist as well as a community care facility for those suffering from mental health issues
- I am answering the questions for people I have seen that need help. So many kids need help
- Suicide for kids as young as 6 yrs old (services needed)
- Help with major PTSD and major anxiety disorder
- We all need to be important mentally, physically, emotionally, spiritually. I am tired of being the mental patient
- Support our library, children and youth activities
- Services county wide for cultural indigenous people of this land

- A close relative uses your services. Dr. B is amazing while I find your therapy/counseling lacking. Doesn't spend more than 10 minutes w/ client and no goals provided. Its like they are filling a quota to get funded.
- I do suffer from mental health issues and heart artery issues. Over past few years I am extremely grateful finding resources to help me
- I believe that many of these services are required. The stories I hear about bullying issues within the school district, youth taking their lives or attempting too. My family member went to PCBH, doctor told him he didn't need meds. He's been manic for 2 months at least, was 5150 but released 2 weeks later and is full on manic again.
- (clients name) has trouble focusing on school work in class. He gets distracted easily. Hard time following directions. He has had been sent to the office many times. He can't ride the bus because of behavior problems. He was suspended from school for fighting.
- Trauma counseling
- Services for children are needed
- Services for children are needed
- Services for children are needed
- Anger management for teens is needed
- Help for teens, NOT severe mental illness, support
- Children: Afraid of shooting
- Fire survivor family therapy is needed
- Family Groups
- Family Groups
- Family group counseling for family unit together (not just individually) more in person in Quincy vs Telehealth
- I just need a different provider my current one isn't helping anymore or available enough. I need case management as well since my previous one quit.
- Children/youth sexual assault is a problem
- People who have Agoraphobia had more access to class/support over the phone.
- Closer facilities for 5150 hospitalizations
- What can I do to help
- Vocational plumbing and heating school
- Some counselors don't' call patients back at all
- More help for the parents dealing with unruly kids
- Plumas County needs a Rec center in Portola
- The doctors in the area are not listening to patients. I've had friends sent home only to have to be sent to Reno for proper care. Friend who's 14 year old sent home with "stomach bug" that died in Reno from juvenile diabetes because they wouldn't do the tests the mother asked for. I know multiple cancer patients who were told they didn't have anything wrong. They all got diagnosed in Reno of Chico. We need better doctors.
- I am age 75 (since age 28, have had sensations) I live alone. I am enrolled in one class at FRC British Literature 1785 to present. I walk to -from school. I am in stress reduction group workshop. One day a month I work, recording secretary.
- Education in nutrition, life skills, managing finances, health exercise.
- Our SSC has made a huge difference and is really needed
- I think there is difficulty for people in our community who are just out of high school to access resources while still dependents of family when what they need is to gain independence but can't if parents won't waive them. Its difficult for some populations to find a safe place to be.
- Counseling services in Spanish
- I think many people are not aware of which services are available

- There is so much need for mental health services for youth, family and parents. Housing is also an increasing need for many families
- Parenting classes and support groups
- Need for housing and job employment opportunities. Provide trade education to enhance our community as well as give others more job opportunities.
- Feeling included with peers/relationships is a problem.
- More counselors available across all fields
- More counselors available
- Housing not available
- Sexual abuse
- Homelessness
- Healthy recreational programs and activities
- Open safe place for LBGTQ
- Trauma counseling
- What happened to the counseling for fire victims?
- Low self esteem
- I am NOT aware of M.H. services for non-medi-cal
- Services needed for all, no matter what Insurance!!!!
- Cutting
- Vaping
- Vaping
- Services specifically for younger children counseling
- Unhealthy relationship dynamics – youth
- We don't have enough therapists locally
- Bring back Wilderness therapy, TAY and work programs
- These services might be available but people without medi-cal have a hard time accessing them.
- Sexual harassment
- Parenting skills, motivation, emotional support
- Parenting skills
- Its difficult to quantify how many families have difficulty with parent/family issues. Its not all of these issues all of the time. These items apply to a family for a time/place maybe temporarily. These issues seem to come and go in waves.
- Need someone to help with truancy
- Our SSC and full time counselors are invaluable. I think that readily available and easily accessible MH services are critical too. Especially on weekends, holidays and after school hours.
- Hard to convey understanding of parental situations as I do not have access to them as easily as with students. I do suspect possible domestic unrest in families, but no real direct evidence. I talk with (school staff member) about starting up a parental support group through the school and mental health outlets in the future. Community providers can come in once a month to give parents educational tools. Reading support, parent to parent support, educational work, tracking system, mental health coping skills, financial planning. A link between behavioral health, PRS, PCS, Rethink Industries.
- Addiction to phones, devices, social media
- I had a very interesting conversation with a group of 5th graders that expressed their personal issues with being LBGTQ. Many feel as though they can't tell parents and some have not told teachers either. This was very informative conversation to me, learning how some students prefer to be addressed (pronouns) and each sharing issues they have had at home or at school regarding being LBGTQ. I believe they need a place to come together outside their regular friend groups and have these tough conversations.

- My experience is most of the veterans here at EPHC feel they have utilized the services they have needed and want. The younger generation to get what they have coming. Hats, t-shirts, pens, pizza is what these guys want.
- We need more mental health providers and services for the area
- Transportation to outside services in Reno or Chico
- IHSS access not good
- Pro-active Chaplin, availability offered possibly local ministers on a rotation (weekly)
- Divorce: this needs to be its own subject. Have seen this hit our kids/parents hard in the community

The draft 3 year plan will be posted to the county website and announced at the Behavioral Health Commission Meeting and the Board of Supervisors meeting. Hard copies will be printed out and posted at all of the Wellness Centers throughout the county. A hard copy will also be delivered to the following agencies: Plumas Rural Services, Environmental Alternatives, Sheriffs substations, CHP office, Chester Elementary School, Chester High School, Greenville Elementary School, Greenville High School, Quincy Elementary School Pioneer Campus, Quincy Elementary School Alder Campus, Quincy High School, Plumas Charter School, Portola High School, C. Roy Carmichael Elementary School, county libraries in the communities of Portola, Quincy, and Chester, Public Health, Social Services, Quincy Court House, Plumas Sun. Notice of the 30 day public comment will be posted on all public billboards in all 4 communities with a link to the posted draft document. The community of Greenville was lost in the Dixie Fire so the MHSA Coordinator will make contact with the Greenville Long Term Recovery Group and will provide them with a copy of the draft plan and inquire about other ways of advertising for the 30 day public comment within this community. Please see Appendix B for supporting documentation.

In the Appendices, the following documents may be included: newspaper articles, radio ads, flyers, billboards, website postings, email blasts, website screenshots, flyers, notices in social and print media, etc. are examples of methods that were used as described above.

10. LOCAL REVIEW PROCESS

A. 30-DAY PUBLIC COMMENT PERIOD
BEGIN DATE: END DATE:

B. DATE OF PUBLIC HEARING
Held by County Behavioral Health Advisory Board (BHAB) or Commission at the close of the 30-day comment period on draft Three-Year Plan/Annual Update.

MHSA 24/25 Annual Update Public Comments

In the Appendices, the following documents are included: copies of the Meeting Notice(s), as well as the Meeting Agenda and Minutes from the County BHAB.

11. DATE OF ADOPTION BY COUNTY BOARD OF SUPERVISORS: _____

In the Appendices, the County Board of Supervisors' Board Resolution/Minute Order is included.

MHSA Community Services and Supports (CSS)

The PCBH MHSA Community Supports and Services (CSS) program will continue to provide ongoing services to all ages [children (ages 0-15); transition age youth (TAY, ages 16-25); adults (ages 18-59); older adults (ages 60+)]; all genders; and all races/ethnicities.

The CSS Program includes *Full-Service Partnerships*, which embrace a "whatever it takes" service approach in helping individuals achieve their goals. Services for all populations help reduce ethnic disparities, offer peer support, and promote value-driven, evidence-based practices to address the individual's mental health needs. These services emphasize wellness, recovery, and resiliency and offer integrated services for clients of all ages and their families. Services are delivered in a timely manner and are sensitive to the cultural needs of the individual.

Outreach and Engagement activities address hard-to-reach populations, such as seniors, individuals who abuse substances, and those released from incarceration. Outreach activities that focus on Native American and veteran populations improve access to needed mental health services and improve overall community wellness.

Additionally, clinical and case management services will continue to be available in each of the four communities, at the schools, and at Wellness Centers. There will be a new focus on integrating mental health service with health care services to promote health and wellness for all clients.

Service Utilization

The CSS Program includes comprehensive assessment services; wellness and recovery action planning; case management services; individual and group mental health services; same-day and after-hours crisis services; medication vouchers; education and employment support; training and anti-stigma events; linkages to needed services; and emergency lodging and transitional housing support for Full-Service Partnership and outreach & engagement clients.

To understand service utilization for our existing behavioral health services, data was analyzed to show the number of CSS clients served in Calendar Years 2022 and 2023 by age and race/ethnicity.

PCBH CSS Clients (FY24-25) By Age As of May 1st

0 - 17 years	105	27.3%
18 - 20 years	30	7.0%
21 - 65 years	255	60.1%
65+ years	34	5.6%
Total	424	100%

PCBH CSS Clients (FY24-25) By Ethnicity As of May 1st

White, Non-Hispanic	293	69.3%
Hispanic - Mexican	34	8.0%
Native American	11	2.5%
Other Ethnicities	11	2.5%
Unknown	75	17.7%
Total	424	100%

N<11 = not reportable – combined in “Other”

PCBH CSS Clients (FY24-25) By Gender As of May 1st

Male	203	47.8%
Female	217	51.2%
Other	4	NR
Total	424	100%

NR = not reportable due to N<11

The Plumas County MHSA Three-Year Plan, 2023-26, continues to serve Plumas County consumers and their families in each community through a comprehensive plan of improving Systems of Care behavioral health access in all communities. It continues to improve access to services and to provide high-quality and expanded services in the schools through school-based services and in the communities at PCBH Wellness Centers. The plan continues the Department’s goals of client and family driven services with opportunities for Full-Service Partners to improve their outcomes through meaningful employment and education.

Improvements in expansion of service deliveries by PCBH include increased behavioral health services in the County jail, a completely revised system to meet DHCS’s standards for network adequacy, ensuring new client contact and the intake/assessment appointment occur within the10-day window, an improved access through the Department’s open access model at all 3 clinic locations with plans to return to the Greenville after the wellness center there was lost in the Dixie Fire. PCBH has expanded telehealth days of operation with 2 new contracted telehealth providers. PCBH was able to rent office space in the community of Greenville 2 days a week to provide telehealth and telemed services in this community. PCBH has been unable to locate an appropriate option to re-open a Wellness Center in Greenville.

In early 2025, PCBH discussed closing the Quincy Wellness Center for a variety of reasons. Initially the Quincy Wellness Center was meant to replace the Drop-In Center which was located outside of town. The property where the Drop-In Center was located was put up for sale and so the Drop-In Center was moved to downtown Quincy and was renamed the Quincy Wellness Center. The intent was for this location to be more accessible to all clients, especially those without transportation. Unfortunately, this Center has never been utilized like the Drop-In Center was. When the Quincy Wellness Center opened, it was fully staffed with front desk staff, therapists, case managers and a

nurse. Since then, the Wellness Center has lost both therapists, both case managers and the nurse that was working at this center. PCBH has not been able to replace these positions and therefore, the services that were being offered at the Quincy Wellness Center have greatly reduced. The center is currently being staffed by a part-time extra help peer, and the Site Coordinator Supervisor. Services in the center have gone from a couple of hundred people a month down to an average of 30 people a month or 1-2 interactions per 8 hour work day. In looking at these numbers, it is not fiscally appropriate to keep this center open. In March of 2025, this information was presented to the Behavioral Health Commission and they approved shutting the center down. PCBH is currently in the process of notifying the Board of Supervisors of this change and working with the lease holder to fully close the center in 2025.

The closure of the Quincy Wellness Center will not affect the available services in the Community of Quincy because the main Mental Health office is located there. The community of Quincy is still able to provide more resources than the outlying communities and therefore the Wellness centers in Portola and Chester are a priority for PCBH to keep open.

A. Full-Service Partnerships

Plumas County's current Full-Service Partnership program enrolls from fifteen (15) to thirty (30) clients at any given time (FSP census in 2022/2023 for the entire year was 25), who demonstrate the highest need for supports and services, based on criteria including a diagnosis of severe mental illness, or severe emotional disturbance in a minor, and other risk factors, including but not limited to being homeless or at risk for homelessness, hospitalization, or incarceration. PCBH continues to make progress in developments and supports for the FSP program. Since 2020 a formalized procedure has been used to review each client for enrollment as full-service partners through the Department's Utilization Management (UM) review process, with quarterly re-assessment and status updates.

In any given program year through June 30, 2026, MHSA Plan Year, PCBH is projecting it will provide Full-Service Partnership services and supports to the following number of clients by MHSA age category:

Projected FSP Enrollment by Age:

0 - 15 years	6	15%
16 - 25 years	10	25%
26 - 59 years	14	35%
60+ years	8	20%
Total	**40**	**100%**

In Fiscal year 24/25 the FSP Enrollment had a large decrease, only serving 16 individuals as FSP. 8 of these individuals were housed, 3 provided emergency lodging, and 11 were provided non-housing related ancillary services. The projected FSP numbers have gradually decreased each year and will be re-evaluated for the new BHSA three-year plan.

For the past 9 years, PCBH has been contracting with Environmental Alternative, Inc. (EA) to assist with the identified need for greater oversight, intensive case management and housing stability for the Department's Full-Service Partner clients. The program has shown success in helping FSP clients to stabilize, remain housed, engaged in therapy, and working with their case managers in decreasing functional impairments and homelessness, prolonged suffering, and unemployment. There has been a decrease in negative outcomes associated with a serious mental illness for full-service partners, specifically hospitalization, incarceration, and homelessness.

EA's program has become more comprehensive by adding therapeutic services to those already in place and an on-site 24/7 peer staff. Participants will be identified and referred by PCBH Utilization Management process, and a service plan will be created by PCBH clinical staff and EA to best meet the participant's needs and treatment goals, while the partner lives in a safe, stable environment and receives a scaffolded "whatever it takes" system of support and resources.

At the beginning of the 3- year plan, EA and PCBH partnered for EA to add a work crew to their service delivery which will further help clients to gain daily living skills such as budgeting, banking, establishing a consistent schedule, learning skills appropriate for the work force, communication and a safe environment for clients to learn skills for managing their symptoms. Unfortunately, due

to staffing shortages, EA was unable to get its work crew up and running during the 23/24 or 24/25 fiscal years.

a. Outreach and Engagement

Plumas County Behavioral Health provides outreach and engagement services to individuals who participate in the PCBH intake and assessment process, participate in Wellness Center activities, and to those who are discharged from hospital or jail. The purpose of outreach and engagement is to assist unserved and underserved individuals in accessing services and supports that will ensure completion of the initial intake, from assessment through criteria and diagnosis, to approval for services; the period of outreach and engagement is typically characterized as the first 30 days of assessment, diagnosis, utilization review, and assignment of a therapist, and in some cases a case manager. This period varies dependent on the client's ability to engage with PCBH staff, and in many cases, to obtain lodging, food assistance, and other supports which are needed to become stable and engage in services.

Outreach and engagement may be offered to previous clients who are re-engaging in services after an absence; these supportive services may help the individual to stabilize and may include emergency lodging, emergency food or utility assistance, and often transportation assistance in the form of a bus pass, or, depending on need, transportation support. MHSA CSS funds are the primary source used for outreach and engagement expenditures.

When an individual meets diagnosis criteria of a serious mental illness or co-occurring diagnosis of serious mental illness and substance use disorder, or functional impairments that may be associated with an undiagnosed mental illness, the process may culminate in the therapist and client working to develop a problem list for ongoing therapeutic services.

In Fiscal Year 2023-24, PCBH provided outreach and engagement and client support services to more than 36 new and re-engaging clients. PCBH provided direct support for clients, such as clothing vouchers, one-time supports, emergency food assistance, bus passes, etc. Emergency lodging through outreach and engagement services and emergency lodging through client support services were also achieved.

Some of these clients were later enrolled in Full-Service Partnership housing programs with local contracted service provider – Environmental Alternatives for intensive case management, therapeutic services, transitional housing, basic needs support, employment and education support, and transportation and peer services.

b. Full-Service Partnership (FSP) Programs

Full-Service Partners receive both mental health and non-mental health services as allowed expenditures, per the California Code of Regulations (CCR), Title 9 Chapter 3620. Mental health services include, but are not limited to, alternative and culturally specific treatments, peer support, wellness centers, supportive services to assist the client and, when appropriate, the client's family in obtaining and maintaining employment, housing, and/or education. Non-mental health care includes but is not limited to food, clothing, rent subsidies, housing vouchers, house payments, residence in a drug/alcohol rehabilitation program, transitional and temporary housing, cost of health care treatment, cost of treatment of co-occurring conditions, and respite care.

1.	**Program Name**	Environmental Alternatives Full-Service Partnership (FSP) Program and Transitional Housing			
Program Partner		Environmental Alternatives, Inc.			
FY24/25 Budget		Up to $765,113 MHSA funds/$157,000 in federal funds Roll Over from FY 24/25 of $500,000 for necessary maintenance and repairs to sustain appropriate housing units and create ADA access units.			
Program Type			New	X	Continuing
MHSA Emphasis			General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement (O/E)		
Age Groups Served			Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY24/25		14 adults and older adults enrolled at any one time (FY22/23 served over the course of one year)			
Anticipated Cost per Client:		$25,000-$47,900			

Program Deliverables

Environmental Alternatives is a non-profit organization with the knowledge and ability to fulfill the mission of providing comprehensive services to homeless PCBH FSP clients and offers a program tailored to meet their identified needs. EA took on our 3 transitional housing units as of July 1, 2023. These 4 units are for a lower level of care and do not require 24/7/365 overview. These units are designed to house a client for up to 3 months in preparation for obtaining their own housing.

Goal

The goal of this program is to provide up to ten (10) qualified individuals (longer term housing) and four (3) individuals (transition housing) who meet eligibility for *MHSA Full-Service Partnership* through Plumas County Behavioral Health's Utilization Management (UM) review process with:

- a single-occupancy residence,10% of the units (at least 1 unit) will be designated as Transitional Sober Living Environment (TSLE) housing for co-occurring individuals, and a broad array of services and supports to promote:
- a stable and secure living arrangement
- progressively increased normalcy and integration in accord with participant capacities
- sustained periods of non-incarceration and non-hospitalization with decreases in overall incarcerations and hospitalizations
- optimal use of existing community resources
- accommodations for mental and physical disabilities
- improved health outcomes and quality of life
- harm reduction interventions to support sober living
- individualized goals and outcomes to improve independent living skills
- individualized permanent housing planning to optimize community integration upon program exit
- individualized vocational/educational planning and support

Program Philosophy

The qualifying population has been identified as needing targeted help and services because of higher-than-average risk factors for homelessness, incarceration, hospitalization and/or failure to respond favorably to normal intervention efforts. It is therefore important for this program to maintain a tolerance for and understanding of participant setbacks. For example, participants who have been previously discharged from the program should not be automatically rejected for future services. Rather, it challenges the program to develop alternative strategies and practices for handling especially difficult cases. Flexibility and consistency are hallmarks of the program's orientation.

Success for the targeted population is best measured by identifying small gains and evolving stability, as viewed against a background of less desirable outcomes for these individuals. Program tolerance for non-conformity and abnormality is the norm, while implementing program and community standards for greater participant acceptance.

It is the program's belief that participants will respond favorably to enduring relationships emphasizing understanding, non-judgmental acceptance, and security. Therefore, all participants are assigned a

staff mentor whose major responsibility is to develop a trusting and comforting relationship. Employees assigned that task assume the complex role of an advocate, facilitator, coordinator and guide to participants. Thus, this program intends to blend the role of a standard case manager with characteristics of an emotionally invested mentor. The interpersonal bond becomes a foundational resource in assisting participants to sustain progress and stability.

I. TARGET POPULATION:

County-referred MHSA FSP clients who are Plumas County Medi-Cal beneficiaries:

These are Seriously Mentally Ill (SMI) adults, many of whom will have a co-occurring substance use disorder (SUD) diagnosis, as identified by Plumas County Behavioral Health's Utilization Management review process.

For these FSP participants, there are up to ten (10) units available across two program campuses during this contract period and four (4) transitional units. For services to be eligible for payment, all eligible clients must be approved by the County specifically, as follows:

A. The County will provide initial signed approval for service authorization.

B. All MHSA FSPs will require a County-approved Utilization Review (UR) process every three months.

II. PROGRAM DELIVERABLES:

A. Wraparound services will include formal therapeutic interventions (i.e. risk assessment, crisis prevention and stabilization, individualized treatment planning, targeted case management, and access and utilization of formal and informal supports and referrals).

B. 24/7/365 Coverage - Contractor will be available 24 hours per day, seven days per week, and 365 days per year (24/7/365), with a minimum of five client contacts each week, to facilitate the therapeutic, rehabilitative, case management, and transportation needs of each client; to ensure clients have access to the support they need, including meeting clients who are in crisis in the emergency room. The exception being the 4 transitional units which are designed for clients to have independence as they move towards obtaining their own housing over a 3 month period.

Response staff may include case managers, rehab counselors, therapists, and peer support staff. Staff changes will be communicated to PCBH immediately and no later than one business day, so that EHR access may be revoked.

C. Maintain consistent high-fidelity FSP Community-Integrated Service, with wraparound principles.

D. Provide individual and group services specific to each client's unique needs, including but not limited to:

1. Feedback Informed Treatment (FIT)
2. Trauma Focused Cognitive Behavioral Therapy (TFCBT)
3. Dialectical Behavioral Therapy (DBT)
4. Substance Use Disorder support and intervention
5. Motivational Interviewing (MI)
6. Seeking Safety

E. Consistent outreach and engagement strategies to enable each client to live in his/her own residence, to find and maintain meaningful activities in their community – whether vocational, educational, or service-oriented, to better manage symptoms of his/her illness, and to receive support in maintaining optimism that their recovery is achievable:

1. Feedback Informed Treatment (FIT) to increase client engagement and maximize clinician responsiveness to client perception of outcomes
2. Motivational interviewing
3. Education regarding available services
4. Determining and re-evaluating at 3-month intervals, each client's strengths and challenges, interests, risk indicators and life goals
5. Assuring services are provided in ways that meet the cultural and linguistic needs of each client
6. Assuring client identification and development of meaningful life activities and roles within his/her community
7. Locate and secure safe, affordable and appropriate housing options based on each client's needs and stated preferences
8. Concurrent/Collaborative Documentation

F. Provide clients with the following housing retention support strategies:

1. Assistance with obtaining federal housing subsidies (Housing Choice Voucher Program) as available
2. Training in skills necessary to maintain acquired housing
3. Timely linkage with utility resources
4. Payment of rental and utility obligations
5. Housing repair and maintenance
6. Budget skill development
7. Client rental share of cost to build skills in self sufficiency
8. Unit turnover at time of move out

G. Provide vocational readiness support and training to all clients, including:
1. Developing employment resources in the community through linkage and partnerships
2. Partnering with community-based employment services to assess work skills and training needs

H. Assist participants with linkage to and coordinate supports with primary care team and Conservator, as assigned.

I. After-care services for clients transitioning to independent permanent housing:
1. Case management, titrating to less frequency, as appropriate to need

2. Therapy a minimum of two times per month

3. Service delivery type, duration and frequency to be determined by periodic PCBH UM review.

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III. MONITORING:

Contractor shall track and report quarterly to MHSA or as noted on the following:

A. Partnership Assessment Form (PAF) for FSP Clients due: no later than twenty (20) days from the date of referral

B. Quarterly (3M) Report for FSP Clients due: no later ten (10) days after the completion of each three-month service

C. Key Event Tracking (KET) Forms for FSP Clients due: within 72 hours of the key event occurrence (i.e., Psychiatric Hospital Days, Incarceration Days, Homeless Days, Emergency Interventions, Employment Change, etc.)

D. Utilize and provide County with Client Feedback Informed Treatment (FIT) trajectories.

E. Bi-annual Adult Needs and Strengths (ANSA) and Milestones of Recovery Survey (MORS) completion for each client, as well as development of the participant's Individual Services and Supports Plan (ISSP).

F. Bi-Annual completion of the State Consumer Perception Survey and applicable MHSA stakeholder input.

G. Additional indicators of effectiveness and timeliness of engagement strategies, including:
1. Stability and tenure of community-based housing
2. Participation in non-mental health activities in the community

3. Service utilization (e.g., groups)
4. Each clients' self-report through individual wellness self-perception surveys at 3-month intervals beginning at the 6th month after enrollment.

H. Meet quarterly with PCBH program staff to review compliance with program deliverables, monitoring, and participant outcome measures

IV. MEASURABLE PROGRAM OUTCOMES:

Contractor will ensure that the following program participant outcomes are achieved:

A. 80% of program participants will demonstrate a 75% decrease in incarcerations and hospitalizations compared to their pre-program levels in the year prior to program enrollment.

B. 80% of program participants will have completed an employment and training needs assessment within the first six months of enrollment in the program.

C. 80% of program participants who remain in the program at least 9 months will obtain a community-based job or volunteer opportunity that is commensurate with their skill level and that aligns with their mental health treatment goals.

D. 60% of program participants will report an increased overall wellness in their self-perception score at the end of the program year, including improved measures of physical wellness, a sense of belonging, hope for their recovery, and greater life purpose.

E. 60% of program participants living with a co-occurring severe mental illness and a substance use disorder will engage in SUD treatment at least 80% of their sessions.

F. Contractor will provide Medi-Cal billable specialty mental health services with a productivity expectation set at 50%.

<u>Other Program Outcomes</u>

- Maintain housing stability – with plan to move to permanent housing
- Improve functioning and self sufficiency
- Increase engagement in treatment and case management services
- Establish positive support system
- Community of practice standard

Federal Financial Participation (FFP) will be reimbursed to the department for Medi-Cal billable direct services based on the approved Plumas County Behavioral Health Medi-Cal Fee Schedule. This program incorporates funding braided from the following agencies:

MHSA, SAMHSA Mental Health and Substance Abuse Prevention and Treatment Funding:

23-24 Description of Funding Source	Not to exceed:
MHSA Community Services and Supports FSP Program	$765,113.00
SAMHSA Substance Abuse Prevention and Treatment Block Grant (SABG) Housing Services (TSLE)	$100,000.00
Repairs, Maintenance, upkeep of Housing units	$500,000.00
Total	$1,365,113.00

MHSA FSP and SAMHSA Housing Programs

For FSP therapeutic, housing, and supportive services, Contractor will bill a monthly bundled rate of $7,105.00 per participant for the ten (10) long term units. This reflects an array of "whatever it takes" therapeutic and case management services, including but not limited to tracking medication supply and availability, psychiatric and therapy appointments, attorney, probation, and/or court obligations, and medical treatment coordination. Staff to participant ratio is 1:5 in accordance with need for heightened participant monitoring. Contractor will bill a monthly bundled rate of $ for the four (4) transitional units.

In some cases, participants who may have difficulty transitioning to an EA therapist may continue to receive therapy from the existing PCBH provider until such time as a transition is suitable. In such cases, the fee for bundled care shall be reduced by $600 per month, from $7,105.00 to $6,505.00.

Individuals who have successfully completed this program and have moved into an independent permanent living arrangement may be provided with a continuation of therapeutic and case management services by Contractor, and costs for these services will be based on the current, approved Plumas County Behavioral Health Medi-Cal Fee Schedule.

Federal SAMHSA funds will be used to pay for transitional sober living environment housing for PCBH clients living with a co-occurring severe mental illness (SMI) and a substance use disorder. TSLE housing costs will be invoiced under a separate line item of up to $1,222 per month for rent, utilities, and furnishing.

During the 24/25 and 25/26 fiscal years, EA will be working with PCBH to determine what maintenance and upkeep types of projects will need to be completed to sustain the housing units and ensure that they are up to code. Some of these projects may include, but are not limited to, new

roofing, plumbing repairs, ADA updates, mold removal, safety repairs etc. Up to an additional $500,000 may be spent to help secure/improve/maintain these housing units for PCBH clients.

2.	**Program Name**	Plumas County Wellness Centers: Chester, Quincy, & Portola		
Program Agency		Plumas County Behavioral Health		
FY24/25 Budget		Up to $218,000 Operating Costs + $514,000 Personnel Costs		
Program Type		New	X	Continuing
MHSA CSS Program	X	General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
	X	Outreach and Engagement		
Age Groups Served	X	Children (0-15)		
	X	Transitional Age Youth (16-25)		
	X	Adult (26-59)		
	X	Older Adult (60+)		
Expected Number Reached and Served in FY24/25:		2,500 unduplicated across four centers		
Estimated Average Cost Per Visit:		$70.00 (before Medi-Cal services offset as FFP)		

Wellness Centers in Plumas County have played a crucial role in the expansion of mental health and substance disorders services across the county. These centers are an essential location for outreach to community members and engagement of clients in the breadth of services offered at PCBH.

In the Fall of 2021, the Greenville Wellness Center was lost in the Dixie Fire. PCBH has worked with the Greenville Long Term Recovery team to develop a plan for getting a wellness center back in Greenville. There are currently no options for a Wellness Center in Greenville due to the complete destruction of the town and there being no buildings to rent. Land and property owners are tied up in litigation with PG&E which prevents them from doing anything with their land until the lawsuits are completed. PCBH cannot own or build anything and are at the mercy of finding a building to rent once rebuilding starts. PCBH was able to locate office space with the Plumas District Hospital Clinic in

Greenville to allow for 1-2 days a week of therapy and tele-med services only until we can get a full Wellness Center back in the community.

In early 2021, Plumas County Behavioral Health began renovation plans for the Quincy wellness Center. The Drop-in Center in Quincy was located outside of town and was difficult for some clients to access. The Drop in Center was County owned property and the County made the decision to sell the property which required plans for relocating the Drop In Center which is now called the Quincy Wellness Center. The process was completed, and we moved into the new center in June of 2022. The Quincy Wellness Center as well as the Portola and Chester Wellness Centers are staffed by one site supervisor (located at the QWC) and three site coordinators, 1 located at each of the 3 centers.

In early 2025, PCBH discussed closing the Quincy Wellness Center for a variety of reasons. Initially the Quincy Wellness Center was meant to replace the Drop-In Center which was located outside of town. The property where the Drop-In Center was located was put up for sale and so the Drop-In Center was moved to downtown Quincy and was renamed the Quincy Wellness Center. The intent was for this location to be more accessible to all clients, especially those without transportation. Unfortunately, this Center has never been utilized like the Drop-In Center was. When the Quincy Wellness Center opened, it was fully staffed with front desk staff, therapists, case managers and a nurse. Since then, the Wellness Center has lost both therapists, both case managers and the nurse that was working at this center. PCBH has not been able to replace these positions and therefore, the services that were being offered at the Quincy Wellness Center have greatly reduced. The center is currently being staffed by a part-time extra help peer, and the Site Coordinator Supervisor. Services in the center have gone from a couple of hundred people a month down to an average of 30 people a month or 1-2 interactions per 8 hour work day. In looking at these numbers, it is not fiscally appropriate to keep this center open. In March of 2025, this information was presented to the Behavioral Health Commission and they approved shutting the center down. PCBH is currently in the process of notifying the Board of Supervisors of this change and working with the lease holder to fully close the center in 2025.

The closure of the Quincy Wellness Center will not affect the available services in the Community of Quincy because the main Mental Health office is located there. The community of Quincy is still able to provide more resources than the outlying communities and therefore the Wellness centers in Portola and Chester are a priority for PCBH to keep open.

Wellness Centers play an integral part of the community-based service delivery model that Plumas County Behavioral Health has been developing since 2014. Direct individual and group services are provided within the Wellness Centers and incorporate appropriate and existing SMI/SED therapeutic services, including comprehensive assessment services, wellness and recovery action planning (WRAP), case management services and crisis services; education and employment support, mental health training and anti-stigma events, linkages to needed services, housing support, as well as transportation, and peer to peer advocacy and peer group facilitation. Over the past 9 years, the Wellness Centers have proven to be an integral part of each community and has greatly decreased the challenges for individuals to access services.

PCBH Wellness Centers reflect characteristics and needs of their respective communities. General features of all Wellness Centers, as well as some community-specific information are summarized below:

- Facility locations that are easy-to-access, *consumer-friendly*, and provide a *community-based alternative* to a traditional clinic atmosphere.
- Full-time supervising site coordinator supervises three site coordinators, one in each of the wellness centers in Portola, Quincy and Chester (all PCBH employees)
- Office space made available to other county agencies and non-profit direct service providers, including but not limited to, Public Health Agency, Veterans Services, Social Services, Probation, and community-based organizations who provide direct services
- Telepsychiatry and telemedicine services
- Training and professional development as well as clinical supervision to support peer advocacy staff who work with clinical and wellness center staff
- Space for PCBH licensed clinicians and client support specialist (case managers) staff to provide clinical services
- Localized outreach and engagement efforts to underserved populations
- Resource referrals to PCIRC and other service-based agencies; ongoing food/clothing distributions
- Space and funding for community-based wellness activities, such as yoga, tai chi, art, children's afterschool and holiday programs (outreach to families), smoking cessation, etc.

PCBH Wellness staff began collecting and reporting center utilization data in 2017-18 using an electronic collecting tool on a tablet at each center. Data was collected beginning in January 2018. Visitors voluntarily sign in and self-report their reason for the visit. They may indicate multiple reasons during the same date, so this data represents some duplicated clients and visitors. Data collected include individual and group activities, other agency services and classes, such as Probation check in, Plumas Rural Services parenting classes, and Social Services benefits eligibility, wellness activities. Each site has community access desktops and libraries of books and DVDs.

The centers are located in each community, and they provide peer to peer support for clients and family members in need; the peer advocates will also help the Wellness Center site coordinator to identify community needs for developing wellness programming, and when possible, they may facilitate peer-run groups/activities.

Each of the centers will offer a range of services that are consumer-focused and recovery-based, helping PCBH to enhance and to improve access to our mental health services system. These services will include wellness and recovery focused programs such as nutrition, smoking cessation; individual and group services; as well as consumer-run activities (art, yoga), walking, and other activities that focus on engagement and wellness.

Each center has both clinical and case management staff, a site coordinator, four-wheel drive vehicle(s), and other transportation options. Additionally, community and agency partners who might be centralized in another part of the county are able to meet additional local needs by using "flex" space to provide one on one counseling and supports. Examples of this partnership include Social

Services eligibility and social workers, Veterans Services case management and outreach workers, as well as Plumas Rural Services children and families' programs.

Outcomes

- Improve access, timeliness and linkage to services, decreasing duration of untreated mental illnesses
- Improve outreach and engagement to community members and unserved and underserved populations
- Increase sense of community connections and well-being
- Increase access to services by targeted populations through funded-partner direct service delivery (TAY, Seniors, Children and Families, and Veterans)
- Decrease social isolation and increase access to peer advocacy, support, and wellness activities
- Increase engagement in treatment and case management services
- Expand workability by offering peer employment opportunities to those with lived experience

General Systems Development: Community-Based Wellness Centers

FY24/25 Wellness Center Utilization (July 2024 – April 2025)

Chester – 1874

Portola – 1227

Quincy – 827 (Only 168 from January 1, 2025 – April 21, 2025. 73 working days for an average of 2 people per day)

3.	**Program Name**	Adult and Transition Age Youth (TAY) Peer Employment Program			
Program Agency		Plumas County Behavioral Health			
FY24/25 Budget		$50,000.00			
Program Type			New	X	Continuing
MHSA CSS Program		X	General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement		
Age Groups Served		X	Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Number Reached and Served in FY24/25:		10 Adult and 12 TAY clients			
Estimated Average Cost Per Client:		$4,500 for adults and $1,500 for TAY clients			

The Adult Peer Work Program at PCBH enrolls highly motivated clients who wish to return to work in some capacity, some of whom receive Supplement Security Income or SSDI. These consumers participate and contribute to their communities by working abbreviated work schedules and are often supervised by an outside work site supervisor.

PCBH case managers transport and work with the consumers on improving their functional impairments in the work setting: the Program is designed to assist clients to develop the skills that will help them manage their mental illness symptoms as they are placed in a work situation where they're completing routine tasks while engaging with other program participants and a work supervisor.

The case managers also work with the individual clients to practice stress management and to work on strengthening coping skills that help the client to better self-regulate and to start transitioning into a job setting within their community. The program enrollment is set at up to 9 months running from early spring to late fall depending on weather conditions. Clients are limited to 1 term in the adult work crew to allow more clients to access this service and to prevent clients from becoming financially dependent on the program.

The Adult Peer Employment Program plans to enroll ten clients with an average attendance of eight participants per session. Outcomes will include participants who will transition to community-based employment and participants will report decreased feelings of isolation, an increase in self-confidence, and increased motivation to search for job opportunities outside of the program. Clients will also learn daily living skills such as budgeting, money management, banking, resume building, interviewing skills etc.

The program was moved to the Community Services and Supports (CSS) component in FY18/19 to better align with the goals of the CSS component, offering a supportive employment program to consumers living with a serious mental illness (SMI).

During Covid-19 and the Dixie Fire, PCBH lost staffing and had to put a halt to the adult work program. We were able to re-establish the program in Spring of 2023.

Plumas County Behavioral Health began its Transition Age Youth Employment program in 2015. In summer 2017, the program transitioned from a year-round after school and summer program to a brief-intervention model of case management rehabilitation interventions in a typical youth summer work field setting. During 2020 and 2021 the program experienced a lot of changes from not being able to operate at all due to Covid restrictions to an increase in the workable season and hours due to lifted regulations when outdoors and the youth remaining out of school and having more flexible schedules and workable hours outside of summer. Unfortunately, during the summer of 2021, Plumas County was victim to the Dixie Fire and the program was not able to run due to unhealthy air quality from the smoke. In late summer of 2021, the community of Greenville was lost to the Dixie Fire which resulted in the loss of staffing and the overall loss of the program. PCBH would like to bring back the TAY program and has plans to do so but due to continued staffing shortages it has been difficult to find the appropriate staffing necessary to run this program. PCBH identified a staff member who was in the process of completing their master's degree and was planning to run the program beginning Summer of 2024 but this staff member was offered a high paying position elsewhere and left the department. PCBH will continue to identify staff that can re-start this valuable programming.

The TAY Peer Employment Program is a collaborative, community-based mental health program which supports the participant in building emotional self-regulation and other stress-reducing coping skills in a vocational and social setting; the program operates for seven weeks over the course of each summer. The Programs bridge two program fiscal years: from late June through early August. Workdays are typically Monday through Wednesday from 9AM to 1PM.

To address the unique needs of Transitional Age Youth in Plumas County, partnerships were established with area nonprofits, Rugged Roots Farm and Sierra Buttes Trail Stewardship, which operate within resource and conservation management, the most specialized industries in the county. Projects with Sierra Buttes Trail Stewardship take place on the South Park Trail system of the Cascades, Bucks Lake Wilderness, and Mt. Hough, and may include trail building and maintenance, trail engineering, and removal of forest overgrowth.

Projects with Rugged Roots Farm take place at the farm site in Quincy and includes agriculture and the farm to fork model of healthy foods and production and distribution. The Rugged Roots Farm also offers different community opportunities to access healthy foods such as their “Farm Bucks” program, accepting EBT and distributing a box of fresh fruits and vegetables weekly to the Wellness Centers throughout the county.

One day a week, clients spend engaging in the evidence-based program, *Working at Gaining Employment Skills (W.A.G.E.S.)*, which included professional skills development and practice, the creation of resumes and cover letters, and engagement in mock interviews.

During all activities, PCBH staff trained in a variety of evidence-based treatment modalities provide therapeutic interventions to individual participants and to the group. Treatment modalities utilized included Cognitive Behavioral Therapy, Solution-Focused Therapy and Mindfulness-Based Cognitive Therapy.

All participants will complete the program from start to finish. All participants are expected to complete 80% or more of the work activities (17/21 workdays). Progress will be monitored through documentation by program staff in individual Electronic Health Records and in communication with participants’ individual treatment teams.

It is expected that 80% of participants may be able to terminate services shortly after program completion by meeting all their treatment goals.

Previous participants have gone on to obtain internships through the Forest Service, employment within PCBH, and other community agencies. Throughout the duration of the program, participants will receive support from their individual case management specialists and clinicians at PCBH and education about community resources through visits to the Alliance for Workforce Development and local wellness centers.

MHSA CSS funding is used for the TAY consumer salaries and benefits, transportation, as well as program supplies and equipment. Case management services are billed through Medi-Cal.

This program was moved to the Community Services and Supports (CSS) component to better align with the goals of that category offering a supportive employment program to consumers with a serious mental illness (SMI) or serious mental disturbance (SED). Program cost per participant is less than $1,500 per year.

Due to the potential for environmental risks to clients, PCBH will provide snacks and water or Gatorade to help prevent any environmental illness such as heat stroke or low blood sugar that could

result in an emergency while out in the field on the TAY or Adult work crew. The safety of our staff and clients is our number 1 priority.

4. Program Name	Environmental Alternatives FSP Work Program			
Program Agency	Environmental Alternatives			
FY23/24 Budget	$50,000.00			
Program Type	x	New		Continuing
MHSA CSS Program		General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
		Outreach and Engagement		
Age Groups Served		Children (0-15)		
	X	Transitional Age Youth (16-25)		
	X	Adult (26-59)		
	X	Older Adult (60+)		
Expected Number Reached and Served in FY24/25:	14 Adults			
Estimated Average Cost Per Client:	$3500			

The Work Program at Environmental Alternatives will operate similarly to the PCBH Adult work program but E.A. will focus working with the FSP population that is housed through E.A. and receives their case management services from E.A. staff.

E.A. case managers transport and work with the consumers on improving their functional impairments in the work setting: the Program is designed to assist clients to develop the skills that will help them manage their mental illness symptoms as they are placed in a work situation where they're completing routine tasks while engaging with other program participants and a work supervisor.

The case managers also work with the individual clients to practice stress management and to work on strengthening coping skills that help the client to better self-regulate and to start transitioning into a job setting within their community. Clients will also learn daily living skills such as budgeting, money management, banking, resume building, interviewing skills etc. The goal for clients in the E.A. work

program will be to transition from E.A. housing to their own established housing while having gained the skills to be financially independent of E.A. and PCBH services.

EA was unable to get a work program up and running during the 23/24 Fiscal year due to a shortage in staffing. PCBH is hopeful that EA will be able to obtain a full staff and begin this program in 2025.

5.	**Program Name**	Housing Purchase TBD			
Program Partner		TBD			
FY24/25 Budget		Up to $800,000			
Program Type		x	New		Continuing
MHSA Emphasis			General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement (O/E)		
Age Groups Served			Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY24/25					
Anticipated Cost per Client:		One time cost to obtain additional housing units			

Program Deliverables

PCBH was in the process of having discussions with the Spanish Creek Motel and partnering agencies to acquire the property to expand the amount of transitional housing units we have for the SMI population. Unfortunately, the property was sold to another individual before these discussions could be finalized. PCBH has continued to look for potential housing options throughout the 23/24 and 24/25 fiscal years.

Goal

The goal of this program is to provide up to ten (10) qualified individuals who meet eligibility for *MHSA Full-Service Partnership* through Plumas County Behavioral Health's Utilization Management (UM) review process with:

- a single-occupancy residence.
- a stable and secure living arrangement.
- progressively increased normalcy and integration in accord with participant capacities
- sustained periods of non-incarceration and non-hospitalization with decreases in overall incarcerations and hospitalizations
- optimal use of existing community resources
- accommodations for mental and physical disabilities
- improved health outcomes and quality of life
- harm reduction interventions to support sober living
- individualized goals and outcomes to improve independent living skills
- individualized permanent housing planning to optimize community integration upon program exit
- individualized vocational/educational planning and support

During the 23/24 and 24/25 Fiscal years, PCBH has been working to identify potential options for additional housing throughout Plumas County. PCBH has identified a couple of options for low income apartments through RCHDC, and is working with the building department, community members, Ad Hoc groups, and RCHDC to identify appropriately zoned properties for an apartment complex where 10 of the units will be specifically for Behavioral Health clients.

PCBH plans to use these funds to start the development process and for predevelopment costs upon approval from DHCS.

6.	**Program Name**	Dixie Fire Replacement Vehicles			
Program Partner		Plumas County Behavioral Health			
FY24/25 Budget		$90,000 (insurance replacement), up to $250,000 for program and Wellness Center vehicles			
Program Type		x	New		Continuing
MHSA Emphasis		x	General Systems Development (Non-FSP)	x	Full-Service Partnership (FSP)
		x	Outreach and Engagement (O/E)		
Age Groups Served		x	Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY 24/25		3 replacement vehicles covered by insurance from loss in the Dixie Fire. Additional 3 vehicles including but not limited to a multi-passenger vehicle, utility vehicle, utility trailer for groups and work programs.			
Anticipated Cost per Client:		Case Managers and clinicians will have access to use these vehicles to provide services up to 250 clients annually			

Program Deliverables

In August of 2021 the Dixie Fire went through the community of Greenville and destroyed the Greenville Wellness center along with 3 MHSA vehicles. The 3 vehicles that were destroyed in the fire will be replaced with insurance payouts. However, it was determined that additional vehicles would be needed to run programs more effectively and efficiently.

Goal

The goal of the vehicle purchases will be to provide staff members with safe and reliable vehicles for providing in-the-field services to clients. Plumas county is a frontier county spread out over 2,553

square miles. This requires PCBH staff to travel to multiple communities and locations to provide adequate services to their clients.

Vehicles were not purchased during the 23/24 fiscal year but the process for researching appropriate vehicle options was started. PCBH identified 6 vehicles for purchase, 2 Ford Escapes, 2 Subaru Outbacks, and 2 Honda CRVs. The 2 Ford Escapes were purchased in March 2025. The remaining 4 vehicles contracts are currently with County Counsel and we hope to have the process completed before June 30, 2025. There is a possibility that the contracts on the 4 remaining vehicles may roll over into FY 25/26. The vehicle purchases will be completed by June 30, 2026.

A total of 8 PCBH vehicles were retired due to high mileage, safety concerns, or extensive repairs needed on these vehicles.

Program Name	School-Based Tiered Therapy Services
Program Partner	Plumas Unified School District
FYI 24/25 Expenditure	$251,932.00
CSS Program Type	School Based Community Supports and Services
Age Groups Served	Children and their families (0-15)
	Transition Age Youth (16-25)
Reduction of Negative Outcomes:	School failure/dropout, suicide, removal of child from their family's home, prolonged suffering
Number of Participants	1275
Program cost per participant:	$198 per student

This program began as an Innovation program with the goal to improve response to and decrease occurrence of potential threats in Plumas County schools, including presentation of suicidal ideation, reported self-harm behaviors, and reported bullying behaviors by establishing improved communication and sharing of resources across agencies and improving school climate. The primary tools created to address this goal were specific protocol development to address threats and bullying complaints, implementation of Positive Behavior Interventions and Supports grades K-12, and the addition of Student Services Coordinators in each community, serving grades K-12. At the end of the first year, the program transitioned to a Prevention and Early Intervention Project-Plumas Unified School District School Based Prevention Services with the goal to increase access and provide outreach for increasing recognition of early signs of mental illness.

Over the past few years, these services have transitioned into more direct services for the mild to moderate population. PUSD serves all students on a Tiered basis. Tier 1 would be direct services for all students such as classroom groups, teaching mindfulness techniques in a classroom, general interventions among students etc. These Tier 1 interventions are similar to community based groups that would be offered in a Wellness Center.

Tier 2 interventions would be small groups or one on one services with students who need a higher level of care or interventions from the general population of students. These students meet the mild to moderate population.

Tier 3 interventions would typically mean the student is moderate to severe and needs a referral to PCBH. Often times these students need weekly or daily check-ins, interventions, redirection and support from school staff.

Background:

The PUSD School-Based Program utilizes Positive Behavior Interventions and Supports (PBIS), a research supported framework developed out of the University of Oregon and now implemented nationwide. PBIS allows for a data driven application of evidence-based social/emotional and behavioral interventions to students on a tiered level. This has been further expanded to include academics and attendance under the umbrella framework of Multi-Tiered Systems of Support (MTSS) across PUSD. PBIS is the framework under MTSS used to organize and deliver social/emotional and behavioral supports.

Tier I of PBIS serves all students across the district by applying a universal approach to teaching behavior expectations at schools, through a systematic process verified by fidelity measures to ensure the framework is being applied appropriately. Universal behavior expectations are taught to students by staff, positive behaviors within the expectations are reinforced by all staff and retaught repeatedly throughout the year. The mantra is: teach, reinforce, reteach, reinforce again. Research shows that 75% of the student body should respond favorably to this approach. For the students who do not respond as determined by data, they move up to the next tier of supports.

In Tier II of PBIS, students are identified by intervention teams with data-driven decision making, not anecdotal reporting, as being non-responsive to Tier I interventions. These students are then assigned to different evidence-based Tier II interventions, either administered directly by or in conjunction with Student Services Coordinator support. Each school site has an intervention team that meets at least 2x monthly to review data and students in need of intervention.

In Tier III of PBIS, the 5-7% of students who are non-responsive to Tier II level interventions are then identified through the same data-driven intervention team process and referred to Tier III level supports, which include a referral to Plumas County Behavioral Health (PCBH) for a mental health assessment to determine the individual's level of need, whether mild to moderate or moderate to severe, through the Utilization Management (UM) Committee review process. Individuals who are assessed and require mild to moderate level of mental health services will be referred to Plumas Unified School District for school-based mental health services. For those individuals who are assessed by PCBH and meet a higher level of need, they will be reviewed through the UM process to receive moderate to severe community and school-based specialty mental health services by PCBH staff. Other Tier III supports provided by PUSD include IEP evaluations and supports, as well as Truancy Prevention Team interventions for academic and attendance issues.

Explanation:

It is in Tier II identification where students who are beginning to manifest signs of mental illness typically rise to this level of need for support. In the past, school sites were missing them through lack of consistent intervention team meetings and lack of Tier II interventions. Through the intervention team process, students are identified that need increased access and linkage to treatment and the referral process is engaged at this point, months earlier than the previous system allowed for, which typically responded when a student's level of need rose to Tier III, or severe/crisis status. Research supports that 60% of students who receive Tier II interventions will assimilate back into the general population. This results in more cost-effective interventions being utilized sooner and fewer students advancing to Tier III, subsequently helping to keep from overloading the system with referrals.

Challenges:

School-based activities:

- Student Service Coordinators in each community - fully staffed in Quincy, Portola and Chester all school year- partially staffed in Greenville.
- Lead Student Service Coordinator for supervision of paraprofessional social work

services- staffed all year.

- PBIS Implementation -
  - C Roy Carmichael Elementary - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year
  - Portola Jr Sr High School - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year.
  - Quincy Elementary - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year.
  - Quincy Jr Sr High School - Tier II Booster training- successful implementation of Tier I and Tier II with fidelity measures met end of year.
  - Indian Valley Elementary and Greenville Jr Sr High School - Tier II Booster training; successful implementation of Tier I and Tier II with fidelity measure met end of year.
  - Chester Elementary - Tier II Booster with new leadership this year; successful implementation of Tier and Tier II with fidelity measures met at the end of the year.
  - Chester Jr Sr High School - Tier II Booster training- successful implementation of Tier I with fidelity measures met throughout the year and Tier II met by the end of the year.
  - PUSD has found that it takes a long time with consistent leadership at a site to implement PBIS with fidelity. As leadership becomes more stable at our sites in transition, we aim to see stable rates of fidelity met in practice of PBIS principles.
- September - Suicide Prevention Month- Grades 7-12 awareness campaigns on campuses throughout PUSD with social media push out of information and resources - local, national, and internet-based resources shared.
- October - Bullying Prevention Month- Grades K-12 awareness campaigns on several campuses throughout PUSD with social media and newsletter push out of information and district protocol shared. Challenge Day to be held at each 7-12 campus throughout the district and anti-bullying assemblies with curriculum support at CRC.
- May - Mental Health Awareness Month- Grades K-12 awareness campaigns on several campuses throughout PUSD with social media and newsletter push out of information and resources- local, national, and internet-based resources shared.

Paraprofessional social work practiced at each site throughout the year provided coordination of services, referrals to services, mentorship, and reteaching of school wide expectations.

Types of treatments individuals may be referred to:

- Plumas County Behavioral Health
- Plumas Rural Services- Child Abuse Prevention Treatment (CHAT) Program, 0-5 Counseling Services Program, Private Insurance Provider Program, Mild to Moderate Provider Program
- Eastern Plumas Health Care- Mild to Moderate Provider Program Behavioral Health
- On-line Private Providers of Telehealth services under Private Insurance – Live Health Online, MDLive
- 7 Cups of Tea- online support provider (free and paid for services)
- North Fork Family Medicine- Mild to Moderate Provider and Private Insurance

- Local area private providers- Kathleen Toland, MFT; David Schaffer, LCSW; Aly Makena, MFT etc.
- Private Providers out of the area determined by insurance - Reno, Chico, Truckee, Susanville

Individuals Who Followed through on Referrals and Engaged in Treatment:

There are multiple challenges within the school system for tracking follow-throughs on referrals and treatment outside of the school system.

The most notable challenge has been the lack of Behavioral Health providers in our area despite significant recruitment efforts. It is easier now to track how many referrals the schools have sent to the different provider options for our students, however as seen above tracking when the follow-through and engagement occurs still has some barriers that we will continue to work out.

Additionally, PUSD has suffered a staffing shortage and funding decrease resulting in one community in the county not having consistent SSC coverage. This has impaired our ability to collect data accurately. The numbers reported are less than what occurred due to this barrier. Keeping the PUSD Behavioral Health Specialist positions staffed has also proved to be a challenge. PUSD will continue to coordinate with PCBH on the efficacy of this model and make changes as indicated.

A big success to date has been with the implementation of Tier II interventions at school sites. As Tier II interventions get more widely utilized and applied, the students who respond well should reintegrate back into Tier I level of functioning leaving a much smaller number requiring Tier III level of intervention. This should decrease the overall number of referrals over time to specialized services.

Additionally, PUSD has begun to create an overarching Multi-Tiered System of Support (MTSS) which will incorporate multiple levels of interventions for social, emotional, behavioral, and academic needs. The addition of this umbrella should help us identify those students who may need further intervention that are not receiving it.

Another major success is that all our school sites are practicing PBIS with fidelity across Tiers I and II as of the end of this fiscal year.

The implementation of this project has reinforced past knowledge that successful implementation takes a long time and persistent investment in the process. Staffing changes, staffing shortages, trial and error all take time to smooth out and fill gaps that arise over time. This tells the team to anticipate a longer amount of time for successful implementation. Additionally, the team's understanding of the cultural differences across communities in our county also contributes to each community developing at a slightly different rate with some being stronger than others in some areas. Lastly, it also reinforces

that mistakes occur, and periodic evaluation is a good tool to help target gap areas and address problems.

It was also learned and reinforced that even though small interventions can have powerful impacts, shortage of resources can still stifle application of interventions and supports for students. It has challenged the teams to work smarter with the resources available.

PUSD has a very large transient population. This poses a challenge to school culture and access and linkage to services. Resources are often applied to students who are here temporarily and that likely holds up the referral process for students in need who have more permanent residence here in Plumas County.

At some school sites, it has been experienced by staff that when small interventions are applied it does result in prevention of increase in symptoms. Students who would have historically been automatically referred to Tier III level services in the past have shown strong responses and movement to wellness with Tier II interventions. As staff sees this reinforced over time, the stronger the Tier II implementation should become.

	Program Name	School-Based Mental Health Services and Multi-Tiered Systems of Support			
Program Partner		Plumas Charter School			
FY25/26 Cost		$140,000			
Program Status		New	x	Continuing	
Emphasis	x	Community Support Service		Early Intervention	
Age Groups Served	X	Children (0-15)			
	X	Transitional Age Youth (16-25)			
		Adult (26-59)			
		Older Adult (60+)			
Program and/or Strategy	X	Access & Linkage	X	Early Intervention	
	x	Outreach for Increasing Recognition	X	Suicide Prevention or Other Prevention Program	
		Stigma & Discrimination	X	Improving Timely Access to Services	
Estimated number to be served		Up to 350			
Estimated cost per person		$400.00			

PCBH will be contracting with the local Charter School to expand school based services and to meet increasing need for school-based mental health services, to serve up to an additional 350 students.

The Community Services and Supports portion of the program utilize MTSS (Multi Tiered System of Support) research supported framework developed out of the University of Oregon and now implemented nationwide. MTSS is under the umbrella of PBIS and allows for data driven application of evidence-based social/emotional and behavioral interventions to students on a tiered level. Plumas Charter currently uses MTSS and will begin working to implement PBIS. This has been further expanded to include academics and attendance under the umbrella framework of Multi-Tiered Systems of Support (MTSS) across PUSD. PBIS is the framework under MTSS used to organize and deliver social/emotional and behavioral supports.

Tier I of PBIS serves all students across the district by applying a universal approach to teaching behavior expectations at schools through a systematic process verified by fidelity measures to ensure the framework is being applied appropriately. Universal behavior expectations are taught to students by staff, positive behaviors within the expectations are reinforced by all staff and retaught repeatedly throughout the year. The mantra is: teach, reteach, reinforce, reteach again, reinforce. Research shows that 75 percent of the student body should respond favorably to this approach. For the students who do not respond, they move up to the next tier of supports.

In Tier II of PBIS, students are identified by intervention teams with data-driven decision making, not anecdotal reporting, as being non-responsive to Tier I interventions. These students are then assigned to different evidence-based Tier II interventions, either administered directly by or in conjunction with Student Service Coordinator support.

Research out of the University of Oregon has shown that 60% of students who participate in Tier II level supports when non-responsive to Tier I will reintegrate into Tier I level functioning and not require referrals to the most intensive Tier III supports. This is precisely where both prevention and early intervention occur as students who begin to manifest signs of mental illness typically rise to this level of need for support. If we apply the evidence-based interventions with these students, research tells us that 60% will not go on to need Tier III level of supports, which often includes treatment for severe mental illness.

In Tier III of PBIS, the 5-7% of students who are non-responsive to Tier II level interventions are then identified through the same data-driven intervention team process and referred to Tier III level supports, which include a referral to Plumas County Behavioral Health for a mental health assessment to determine the individual's level of need, whether mild to moderate or moderate to severe, through the Utilization Management (UM) Committee review process.

Individuals who are assessed and require a mild to moderate level of mental health services will be referred to Plumas Charter for school-based mental health services. For those individuals who are assessed by PCBH and meet a higher level of need, they will be reviewed through the UM process to receive moderate to severe community- and school-based specialty mental health services by PCBH staff.

Other Tier III supports provided by Plumas Charter include IEP evaluation and supports, as well as Truancy Prevention Team interventions for academic and attendance issues.

Both Tier I and Tier II services provided at each school site through PBIS are focused on social/emotional and behavioral supports. When schools address social/emotional and behavioral issues within the framework of PBIS, data reports that this helps reduce risk factors for developing a potentially serious mental illness and builds protective factors such as emotional literacy, emotional regulation skills, improved conflict resolution and relationship skills. Tiers I and II support the goal of improving mental health, including the reduction of negative outcomes such as suicidality, school failure and drop out, and prolonged suffering. Tiers I, II and III are focused on capturing data points to determine levels of support including specific risk factors such as biological family history, neurological history, behavioral/social/economic/environmental risks, chronic medical conditions, adverse childhood

experiences (ACEs), trauma, ongoing stress, exposure to drugs, poverty, family conflict, domestic violence, racism and social inequities, prolonged isolation, previous mental illness, previous suicide attempts, and family history of mental illness or suicide attempts.

Tier I and II supports also promote recovery and related improved functional outcomes for a mental illness early in its emergence. The data points gathered in the intervention team process through behavioral referrals and parent and teacher requests for assistance allow Plumas Charter to identify the risk factors above through prevention and promote recovery through the Tier II, and when needed, Tier III supports applied to the students and families in need.

Functional outcomes addressed include intervention with suicide risk, interventions applied to address risk of school failure and drop out, and intervention to identify and decrease prolonged suffering. Plumas Charter Early Intervention supports also include supports for family members of students, provided by or supported through Plumas Charter staff.

Deliverables:

- Plumas Charter will provide PBIS Tier I and Tier II infrastructure practice with fidelity in all communities within the district.
- Plumas Charter will provide a .5 FTE Student Services Coordinator/Behavioral Health Clinician in each community with student population less than 400 as funding allows.
- Plumas Charter will provide evidence-based Tier II interventions to students who are in need as determined by intervention teams (data collections and requests for assistance)
- Plumas Charter will provide awareness activities on campuses physically and virtually through social media for suicide prevention as well as mental health awareness.
- Plumas Charter will provide referral to PCBH for all Tier III individuals for assessment and level of care determination.
- Plumas Charter will provide mild to moderate school-based mental health services for those individuals who are determined by PCBH to qualify for a lower level of care.

Measurable outcomes:

- Plumas Charter will improve timely access to services for the underserved population of school children and youth. Site-based intervention teams meet once to four times monthly to review student data and requests for assistance. It is through this process that students are identified for necessary Tier II and Tier III services. Plumas Charter will be able to report out the number of students referred to services across the district quarterly (see below for collection method).
- Plumas Charter will provide access and linkage to treatment through the intervention teams student data screening process as well as through requests generated from awareness month activities – suicide prevention and mental health awareness. Intervention teams meet once to four times monthly. Referrals are generated through the Request for Assistance process at each site and intervention team recommendations through data analysis on students.
- Plumas Charter will provide supports using non-stigmatizing and non-discriminatory strategies by providing a tiered approach to supports which starts with application to the entire student body as well as awareness activities both on physical campus and virtually through social media outlets. Making it available to all students decreases stigma and discrimination.
- PCBH will be able to measure the access to services by comparing the number of intakes completed from school referrals with the reported number of referrals from Plumas Charter at the quarterly reporting periods.

- Plumas Charter will provide mild to moderate school-based mental health services for those individuals who are determined by PCBH to qualify for a lower level of care. The productivity standard is set at 50% due to other prevention and referral related tasks.

Data collection methods:

- Plumas Charter will utilize their student database to extract demographic reporting of students served.
- Plumas Charter will utilize intervention team data-based decision making to ensure identification of students in need of Tier II supports in each community.
- Plumas Charter will report the number of students within the district receiving Tier II evidence-based supports. These numbers will be collected through intervention team meeting minutes by school site.
- Plumas Charter will report the number of students within the district receiving Tier III referrals to mental health services, reporting PCBH referrals and non-profit or private referrals separately. These numbers will be collected through intervention team meeting minutes by school site.
- Plumas Charter will report the number of family members of students at risk that are supported by Plumas Charter Staff across the district. These numbers will be collected by Plumas Charter Staff documentation of daily contacts.

Projected number of students served through Tier I and Tier II supports:

Children and their families (0-15)	>250
Transition Age Youth (TAY) (16-25)	>50
Adult (26-59)	0
Older Adult (60+)	0

Contractor will provide services in accordance with the following provisions.

I. Service Locations

Services will be provided at the following location(s).

Plumas Charter School Quincy Campus

1425 E. Main

Quincy CA, 95971

Indian Valley Academy – Taylorsville

Taylorsville, CA 95983

Plumas Charter School Chester Campus

135 Main St

Chester, CA 96020

II. Purpose

Provide Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Specialty Mental Health Services (SMHS) for full scope Medi-Cal eligible Plumas County children, ages 5-21, through the Mental Health Services Act (MHSA) Community Supports and Services Program for elementary, junior high, and high school students enrolled at Plumas Charter School, who don't respond to Tier I and Tier II PBIS interventions and supports. A listing and description of these services are detailed in Section VI of this Scope of Work.

Goal

The goal of the EPSDT SMHS is to provide school-based screenings and referrals for assessment by PCBH Utilization Review process and to provide school-based mental health services for individuals who meet criteria for mild to moderate mental health services.

III. Target Population

County-referred Plumas County Medi-Cal beneficiaries.

These are children and youth who will be assessed by PCBH staff in each community and identified by Plumas County Behavioral Health Utilization Review team as either needing mild to moderate mental health services or moderate to severe specialty mental health services. It is expected that Plumas Charter will provide mild to moderate school-based mental health services. For services to be eligible for payment, all eligible clients must be approved by the County specifically, as follows:

1. The County will require periodic review for continued service authorization through the Utilization Review (UR) process.

IV. MONITORING

Track and report annually or as noted on the following:

I. Child and Adolescent Needs and Strengths-50 (CANS): The CANS tool is an evidence-based tool to measure children and youth functional outcomes in California. The CANS is a structured assessment used for identifying youth and family actionable needs and useful strengths. It provides a framework for developing and communicating about a shared vision and uses youth and family information to inform planning, support decisions, and monitor outcomes. The CANS is completed at intake, every six months thereafter, and at discharge.

J. The Pediatric Symptom Checklist (PSC) is a 35-item parent/caregiver-report psychosocial screen designed to facilitate the recognition of cognitive, emotional, and behavioral problems so that appropriate interventions can be initiated as early as possible. The PSC is completed at intake, every six months thereafter, and at discharge.

K. Bi-Annual completion of: State Consumer Perception Survey.

L. Chart reviews will be conducted by PCBH staff to support compliance with Medi-Cal documentation standards. Plumas Charter will be held to the documentation standards that are expected by the Department of Healthcare Services.

7.	**Program Name**	Crisis Support for Local Hospitals			
Program Partner		Eastern Plumas Health Care, Plumas District Hospital, & Seneca			
FY24/25 Budget		$60,000			
Program Type		x	New		Continuing
MHSA Emphasis		x	General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement (O/E)		
Age Groups Served			Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY24/25		Up to 120 individual crisis situations			
Anticipated Cost per Client:		$500			

Program Deliverables

The purpose of this program is to provide support to the local hospitals that are dealing with 5150 holds and assessments. Since Plumas County is rural, all 5150 hospitalizations are out of county placements. It can often be difficult to locate and secure a bed in contracted hospitals which requires patients to be in the local Emergency Room for multiple hours. This contract will help the hospitals to find supporting staff to sit with these patients while they are waiting for a bed. It is imperative that the emergency rooms have adequate staff to sit with these patients to keep them safe while not reducing the staff that is available to handle other emergencies. A patient on a 5150 hold must always be watched. This program will help provide the funding needed for the hospitals to hire sitters to ensure that not only the 5150 patient is being appropriately cared for but that there are still adequate staff to handle other life-threatening emergencies in the ER.

Goal

The goal of this program will be to improve access and care for those in crisis and in need of round-the-clock observation. This will not only improve care for SMI patients in the emergency room, but it will also improve the collaboration and working relationships between PCBH and the local hospitals. When agencies can work together and have positive working relationships, we are able to improve the care we provide to our patients.

PCBH has reached out to the local hospitals throughout the 23/24 and 24/25 fiscal years, but has not received any response from hospital administration in order to put these contracts into place.

Prevention and Early Intervention (PEI)

The Plumas County MHSA Prevention and Early Intervention (PEI) Program consists of contracted community-based programs working with targeted populations to address mitigating negative outcomes - school failure, removal of children from their homes, suicide, and prolonged suffering – that may result from untreated mental illness through programs of Prevention, Early Intervention, Outreach for Increasing Recognition of Early Signs of Mental Illness, Access and Linkage to Treatment Program, Improve Timely Access to Services for Underserved Populations Program, Stigma and Discrimination Reduction Program, and Suicide Prevention Program.

Combined, these programs connected with over 4,000 (over 20% of) Plumas County residents either through indirect prevention, suicide prevention, and stigma and discrimination reduction and outreach and engagement programming or through direct referrals to services, supports, and case management. Plumas County commits a majority of its PEI funding (75.6%) to programs for those under 25 years of age, targeting elementary, high school, and college-based outreach and access and linkage to hard-to-engage and hard-to-serve child and adolescent populations through school-based and afterschool programs. Veterans and Seniors are other large populations in Plumas County which receive PEI funding for programs targeting these underserved populations.

For FY 24/25 most of the PEI program budgets were increased in order to help the partners expand their services and find ways of maintaining services after July 1, 2026 when the new BHSA takes affect and most of these programs will be at risk of losing support from MHSA funds. PCBH has continued these increases into the 25/26 FY.

Each of the following PEI programs provides unique experiences, services, resources, and supports to Plumas County populations which are typically unserved to hard-to-serve, due to difficulty in engaging, stigma blocking discussion of mental illness, bullying behaviors, or isolation.

Program Name	Veterans Services Office – Veterans Outreach
Program Partner	Plumas County Public Health Agency
FY2025/26 Expenditure	$85,000
PEI Program Type	Improving Timely Access to Services for Underserved Populations
Age Groups Served	Transitional Age Youth (16-25)
	Adult (26-59)
	Older Adult (60+)
Reduction of Negative Outcomes:	Unemployment, homelessness, suicide, and prolonged suffering
Number of Participants	Targeted outreach: 1,777 veterans MHSA demographic data collected: 474
Program cost per participant:	$105.49

SERVICE ORGANIZATIONS – Meetings attended and attendees. (Program Activity 1 A, B, and C.)

- Quincy VFW Post 3835 – 07/17 (5), 08/21 (6), 09/18 (6) Three meetings attended with 17 attendees and changes in CA law re veteran mental health criminal diversion.

- Greenville American Legion Post 568 07/09 (6), 09/10 (6), 10/08 (5). Three meetings with 17 attendees and changes in CA law re veteran metal health criminal diversion.

- Portola American Legion Post 3755 – 09/04 (9). One meeting with 9 attendees and changes in CA law re veteran mental health diversion.

- Portola VFW Post 3758 –07/02 (5), 08/03 (7), 10/11 (5). 3 meetings attended with 17 attendees and changes in CA law re veteran mental health diversion.

- Attended American Legion District 15 meeting on 08/07/2024. The meeting was attended to collaborate and maintain local Post interaction with their district representatives.

Totals for Service Organization meetings:

- Total meetings attended – 10
- Total attendees – 60
- Presentations – 1.

EVENING CLASSES AND PORTOLA AND CHESTER OPEN OFFICES. (Program Activity A, B, and C.)

- "VA 101-End of Life Benefits" was presented with 58 attendees at the 3 presentations as follows:
  - Portola CA – 10/17/2024 with 24 attendees. Food and drink served.
  - Quincy CA – 11/07/2024 with 29 attendees. Food and drinks were served.
  - Chester CA – 10/24/2024 with 5 attendees. Food and drinks were served.

- Veteran Services office open in Portola – July 2 and 16 (7), September 3 (1), August 6 and 20 (8), October 1 (5), November 5 and 19 (8), and December 17 (3) January 7 (4) and 21 (4) February 4 (5) and 18 (2) March 4 (4) and 18 (4) April 1 (2) and 15 (3) . 60 veterans or dependents seen during the period.
- Veteran Services office open in Chester – JULY 9 AND 23 (7), August 13 and 27 (10), September 10 (7), October 8 (7) and December 10 (0), January 7 (3) and 21 (5), February 11 (3) and 18 (4), March 11 (5) and 25 (4), April 8 (4) . 59 veterans or dependents seen during the period.
- "VA 101:Healthcare Benefits" was presented with 12 attendees at the 4 presentations as follows:
  - Chester CA-03/06/2025 with 0 attendees. Food and drinks were prepared to be served.
  - Portola CA-03/13/2025 with 6 attendees. Food and Drinks were served.
  - Quincy CA-03/20/2025 with 4 attendees. Food and drinks were served.
  - Greenville CA-03/27/2025 with 2 attendees. Food and drinks were served.

COMMUNTIY EVENTS. (Program Activity A, B, and C)

- Greenville CA Gold Digger Days July 20, 2024. 16 veteran or dependent contacts.
- Plumas/Sierra County Fair, Quincy CA. Booth staffed 4 days July 25 to July 28 with 44 veteran, dependent or public contacts.
- PLUMAS COUNTY VETERAN STAND DOWN 09/28/2024. 27 veteran contacts.
- Sierra County Veteran Stand Down 10/19/2024. 12 veteran contacts.
- Feather River Job Fair 09/17/2024. 1 veteran contact.
- Groundhog Festival 02/01/2025. 13 veteran contact

PARTNERSHIP COLLABORATIVES. (Program Activity 4)

- Plumas Crisis Resource Intervention Center- PCRIC Board of Director meeting attendance on 08/15, 09/19, 10/2 and 10/17.
- Plumas County 20000 Lives meetings held on 09/04 and 12/04.
- Elder/Dependent Adult Multidisciplinary Team Meeting – 09/09.
- Plumas Sierra Community Resource Team – 10/03.
- Plumas County Behavioral Health Commission member meetings on 08/07, 09/04, 10/02, and 11/06.

VETERAN VAN TRANSPORTATION TO VA SIERRA NEVADA HEALTHCARE RENO NV (Program Activity 3B.)

- 30 trips with a total of 38 passengers.

Attachment 8 e.

California Department of Veteran Affairs reported production. The increased veteran/dependents payments for compensation and pension and enrolling veterans in VA Healthcare (increased compensation and pension improve health and reduce the potential of suicide risk and homelessness) for the first half of the fiscal year (07/01-12/31/2024 FY 23-24):

- 212 veterans or dependents assisted with 76 monetary or benefit related claim submissions.
- $ 382,027.29 in retroactive payments received.
- $ 192,531.36 in new monthly payments received.
- 86 veterans/dependents assisted for the first time and 61% success rate on submitted claims.
- 17 new VA Healthcare/CHAMP VA claims submitted, and 4 College Fee Waiver applications granted.

TOTAL NEW REVENUE TO COUNTY VETERANS/DEPENDENTS FOR THE FISCAL YEAR - $574,558.65.

SEMI ANNUAL (07/01/2024 – 12/31/2024) FICAL YEAR 24/25 SUMMARY.

- Service Organizations.

Meetings attended – 10

Attendees – 60

Presentations – 3

- Community Events.

Events attended – 5

Day of attendance – 8

Contacts – 100

- Evening Classes.

Number of classes – 3

Attendees – 58

- Remote (Portola and Chester) office staffing – 16 with 62 veterans dependent seen.
- Partnership Collaboratives.

Number of events attended – 12

- Radio Interview – 0.
- Suicide Preventions Training classes – 0
- VAN/travel to VA SNHCS Reno NV.

Number of trips – 22

Riders – 29

- CALVET New Revenue and Assistance Data

Total Retroactive payments for year - $382,027.29

New monthly payments average - $192531.36

Total new revenue paid for year $574,558.65

Total new VA Healthcare applications submitted – 17.

Total Veterans/dependents assisted with claims – 212.

Total new veterans/dependents assisted -86.

UPDATE (01/01/2025-04/21/2025)

California Department of Veteran Affairs reported production. The increased veteran/dependents payments for compensation and pension and enrolling veterans in VA Healthcare (increased compensation and pension improve health and reduce the potential of suicide risk and homelessness) From 01/01/2025 to 04/21/2025.

Total benefits claims filed for this period- 66

Total retroactive payments for this period- $237,576.98

New monthly payments for this period- $32,996.98

Program Name	Senior Connections
Program Partner	Plumas County Public Health Agency
FY24/25 Expenditure	$95,000
PEI Program Type	Access and Linkage to Treatment
Age Groups Served	Adult (26-59)
	Older Adult (60+)
Reduction of Negative Outcomes:	Prolonged suffering and suicide
Number of Participants	Targeted outreach: 344 seniors MHSA demographic data collected: 92 seniors Case-managed home visits: 65 seniors
Program cost per participant:	$351.35

Overview:

Senior Connections supports Plumas County seniors, their families, caregivers, and friends.
Our mission is to assist with resources in and outside the County. At times, we advocate for issues related to health, housing, financial, and elder abuse, both physical and emotional situations.
We work closely with Sr Nutrition, Sr Transportation, IHSS, APS, PRS, Plumas Bank, Senior Solutions, among other community members, to support and provide services and resources available in the County.
The primary focus for Senior Connections is to visit our homebound seniors on the delivery nutrition program. Visits and phone calls consist of a brief but necessary mental health assessment to determine if there are depression issues or other potential mental or behavioral health conditions that need further attention. The referral to Behavioral Health is voluntary and must be initiated by the individual. Contact information is provided, and follow-up with the individual usually takes place 2-4 weeks after the initial visit.
Sr Connections started the new fiscal year a bit modified. FMLA leave for July resulted in no physical visits, no ride-along activities, and limited phone calls.
August had limited ability to do home visiting. Phone communication, referrals, and follow-up calls were managed. September through December, normal activities resumed. Number of Sr Nutrition participants for Q-1
July 202
August 225
September 223
Visits 1st Quarter 2024 – 15
Portola- 7, Quincy-3, Chester-3 *Graeagle-1*Loyalton SNF-1 (Former Plumas County resident).
*Graeagle and Loyalton are not part of Senior Nutrition deliveries, but have senior clients who were visited. Referrals -16, included -Behavioral Health -2, Veterans-2, Cremation-1, APS-1, IHSS-1, CalAim-1, Passages-2, Alzheimers-1, Parkinson-1, Housing-1, PRS-2, Hospice-1. Referral follow-up- 6.
**Phone support conversations handled during the quarter averaged 11-16 per month. These are not clients of the program. They are typically family members who live out of the county or

state, and friends helping neighbors who seek assistance. We do not maintain client records for these calls. Most found our services on the County Public Health website.
Number of Sr Nutrition participants for Q2
October 219
November 226
December 216
Visits 2nd Quarter 2024 - 32
Portola-2, plus ride along, Quincy-15, Greenville-15, plus ride-along, *Graeagle-1*Loyalton SNF-1 Referrals- 19, included -Behavioral Health -4, PRS-1, PCIRC-1, Legal Services-1, IHSS- 1, CalAIM 1, PhoneBuddy-3, Passages- 4, APS-1, DOJ-1, Public Guardian-1. Referral follow-up- 11
**Phone support conversations handled during the quarter averaged 14 per month.
There has been a significant increase in adult children of aging Plumas County parents and relatives contacting the County to inquire about resources available.
Managing calls involved Sr Transportation and Sr Nutrition. This year saw a surge in assisted living, skilled nursing, memory care, and primarily home health support in-home care. Many County seniors are undergoing medical treatments and surgeries outside of the County. When they return home, the resources are limited to nonexistent medical care and support.
Sr Connections is also a member of the AFN Committee and participates in the MDT Quarterly meetings.
Noteworthy of the 2nd quarter were visits to the Congregate sites, Portola, Quincy, and Chester, from Passages Medicare consultant Carrie Alden. She helped seniors with enrollment questions at the sites and by referral calls. Sr Connections also distributed File of Life magnets for seniors to display on their refrigerator to alert First Responders of medical conditions. More will be distributed next quarter.

Senior Connections has been designed to enhance basic-need programs for the older adult population already provided through Plumas county Senior Services. The enhancements offered are intended to reduce prolonged suffering in the older adult population, especially inhomebound seniors, who are indentified as underserved in Plumas County.

Enrollment/ targeted “underserved” group:

The MHSA-funded prevention program employs strategies of improving timely access to services of underserved population and access and linkage to treatment through support of home visits by a public health education senior specialist to homebound seniors through linkage with the Senior Nutrition Program, and screens participants for early signs of depression or other mental ilness.

This approach provided staff of Senior Connections the opportunity to quickly identify individuals who may otherwise remain underseved and may need a referral for a mental health intake and assessment. The program also connects seniors to the greater community to combat isolation and improve whole health outcomes through social connection and education.

The program enhances ongoing collaboration and partnerships with Behavioral Health and other key community partners to provide this underserved population with access and linkage to

menatl health services, thereby increasing timely access. These activities and strategies will decrease negative outcomes of prolonged suffering that may result from untreated mental illness in homebound seniors.

Future projects include creating a resource link on the PCPHA website for resources and intersting articles our seniors, families and caregivers. Continue to hand out information flyers to congregate sites and lunches delivered. In collaboration with AFN, PRS and MDT in supporting, protecting, and providing services to this population.

Activity name: Home Visits and Referrals	Q1#	Q2#	Q3#	Q4#	23-24 Total
Number of Home-Bound Seniors receiving contact from home visitor	32	49	55	49	185
Number of case management and information sharing contacts (clients, referrals, callbacks)					
Total number of referrals	6	13	27	32	78+
• Mental Health Services	2	4	2	5	13
• Veterans Services	2	1	0	1	4
• Senior Life Solutions	0	0	0	1	1
• Adult Protective Services	0	0	3	1	4
• Housing	1	0	2	2	5
• Legal Services of Northern California	1	0	0	1	2
• HICAPP Medicare Advising	0	2	2	2	6
• Home Health	0	0	0	0	0
• Utilities Assistance / CA Lifeline phone	0	0	0	1	1
• Transportation	0	0	6	2	8
• IHSS	0	3	4	3	10
• Caregiver Support	0	1	0	7	8
• Vision and Hearing	1	0	0	0	1
• Meal participation	0	0	2	3	5
• Alzheimer's	0	0	4	1	5
• Parkinson	0	0	0	1	1
Number of referral follow-up surveys*:	3	11	18	22	54

*All referrals were followed up by phone contact with client or referral agency.

	Program Name	Native Youth, Family, and Elders Prevention Program			
Program Partner		Roundhouse Council			
FY24/25 Budget Cost		$95,000.00			
Program Status			New	X	Continuing
Emphasis		X	Prevention		Early Intervention
Age Groups Served		X	Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Program and/or Strategy			Access & Linkage		Early Intervention
			Outreach for Increasing Recognition	X	Suicide Prevention or Other Prevention Program
		X	Stigma & Discrimination		Improving Timely Access to Services
Estimated number to be served		40			
Estimated cost per person		$1,250.00			

Roundhouse Council is a community-based non-profit organization dedicated to providing language and cultural activities and education and resource support to Native American youth, families, and elders in Plumas County. This program focuses on reducing negative outcomes that may result from untreated mental illness, including school failure, suicide, and prolonged suffering.

Unfortunately, during the Dixie Fire in 2021, Roundhouse lost their Greenville facility and many of the items used in the following programming. The Roundhouse Council is working to re-establish the programming they lost during the fire and has plans to get back to providing all of the following services once their center is rebuild in the Greenville area. Roundhouse continues to offer the services and programming that they are able to including language services, children and youth services and community education through tribal activities and presentations.

<u>Youth Activities</u>

Roundhouse Council will work with local Native youth, providing them afterschool, weekend, and summer programming. Youth are offered Language, Traditional Dance, Hand game practice, along with youth prevention strategies, such as wellness groups and teen activity nights, as well as Native-specific mental illness stigma and discrimination reduction strategies. When appropriate, the organization provides a means for warm referral to other agencies, including Plumas County Behavioral Health, for its participants and their families.

Roundhouse recently added Wellness Art projects and Traditional Plant medicines and gardening to their programming. These programs are designed to help reduce stress and improve moods along with native children gaining traditional knowledge that can be passed down to future generations.

Wellness Groups

Roundhouse Council will partner with two main facilitators who travel regularly to Indian Valley from out of county. Roundhouse Council's Cultural Coordinator will assist current facilitators during their groups, optimizing the effectiveness of these interactions, measuring attendance and collecting participant demographics, and moderating communication among participants and community members.

Roundhouse Council staff has made connections with other tribes and villages and will invite them to visit and share their knowledge with our students on a one on one basis and in a group setting - these individuals will visit this program site multiple times over to impart generational and tribal knowledge.

Staff will continue to reach out to Native individuals who have experience working with Native youth programs and who would like to offer their knowledge to assist in our current youth programs. The skill level of these facilitators ranges in program knowledge geared towards Native American people and the different ways they interpret and internalize information that pertains to mental, physical and spiritual wellness: White Bison, 12-step programs, *Fatherhood and Motherhood Is Sacred*, Sacred Native Institute's *Healthy Relationships,* and *Tobacco Is Sacred, Drugs and Alcohol Are Not Traditional,* are a few programs these facilitators are trained to provide.

These are family-oriented programs that can be formulated to focus on youth and multi-generational participants. The importance of reaching out to different individuals and inviting them to participate in this program helps to keep the program new for returning participants, while continuing to bring in the facilitators who have already built rapport with them.

Staff has reached out to the local Tribal TANF office in Greenville to partner on creation of wellness-focused groups; this is an opportunity to reach more Native people in the community who may not currently participate in Roundhouse Council programs and will allow Roundhouse facilitators to partner with other Native American educators utilized by the TANIF program to create future events and programs designed specifically for Native youth.

Skill Building

Roundhouse facilitators will continue to work with local youth on traditional dance, hand-games, and Native language. These lessons are taught and retaught to assist youth in retaining the cultural

curriculum to pass the teachings on to others in their families and communities for those who didn't have this opportunity, and as a legacy for the next generation of Native children.

Roundhouse Council will invite additional facilitators to share their unique talents with student participants, such as their ability to make dance regalia. Dance regalia can take years to make: the work that goes into dance regalia is time consuming and tedious. There are many individual pieces that need to be made in order to create a full dance outfit.

Many of these pieces are made with natural materials and need to be treated as live spirits; part of the teachings of making one's own dance *Reigns*, another term for regalia, is that they must make them in a good way, because the emotions one feels while creating the dance Rigens is what one puts into the feathers, requiring the participant to want to feel happy for the Rigens to offer up good prayers. Creating one's own dance Rigens also demonstrates the owner's sense of pride in self and teaches patience.

Language Program

There was a time in Native American History when tribes were not allowed to speak their language or practice their religion; practices that were punishable by death. The traditional teachings that RC can share with Native youth was passed down by Elders who retained the teaching of prior generations who practiced in fear of what could happen should they get caught. To be able to continue what RC has started with Native youth is a blessing from their Creator and is a solemn responsibility.

Roundhouse Council's Language program was born out of long-held recordings of local Elders who spoke the Maidu Language. Together with these recordings, the Maidu dictionary, and primary sources online and in the Berkeley Archives, RC and its educators have been able to start a language program.

The facilitators have used these recordings and created lesson plans for the Language group. This has been an ongoing learning process for the youth who participate in the Language group. Unfortunately, Maidu is not the first Language of RC participants, and without regular practice by RC's Language group, it will not survive for this and subsequent generations.

Gatherings of Native Americans

Roundhouse Council will plan and host a GONA, or Gathering of Native Americans, each year of the Plan; this is where collaboration and partnerships with other Native programs will be beneficial: during a GONA the need for multiple facilitators is required for the breakout sessions and to assist if needed when the conversation intensifies, for the potential of one-on-one counseling, when needed. Roundhouse Council has observed that many Native adults are not as willing to participate in weekly groups, but they are willing to participate in occasional functions, such as a GONA, Big Time or Hand game Tournament.

GONAs are intended to provide tools for emotional, spiritual and physical wellness and subject matter can be based around issues that are important to youth, adults and multi-generations.

Big Times are also Gatherings of the people and are an opportunity for Native communities to gather to Dance and Pray for the people. A Big Time will be held for a few hours or many days: some Big Times are just for an opportunity to be social with other groups, while others are spiritual.

Hand game tournaments are a Traditional game that is believed to have been around since the beginning of time. The game has since been modernized and Tournaments now are played for money prizes, while for prior generations, play was for merchandise, such as tools or jewelry.

While Hand game tournaments are incentivized with prizes, the game is deeply rooted in the ritual of play and connected through time singing the same songs. The songs are unique to people's Tribal areas but have been shared along the Hand game Circuit.

GONAs, Big Times, and Hand game Tournaments are traditional ways for Native People to come together to share their common history and culture. These events highlight Tribal commonalities and differences drawing on the strengths that all Tribal people share: the love of their culture and the motivation to preserve it for future generations.

Family Night Dinners and Elder Luncheons

During the next three years, Roundhouse Council will continue to work with students on culturally specific programs focusing on Tribal youth's mental, physical and spiritual wellness. Roundhouse Council will continue to meet the needs of the community by hosting bi-weekly Family Night dinners and monthly Elders' Luncheons.

While these meals help to supplement participating families' monthly food budgets, especially for struggling families who receive county aid, such as food stamps, they provide opportunities for Roundhouse Council leaders to assess wellbeing and to provide outreach when needed.

During family nights, the community members play games, tell stories, watch movies, or just visit. This allows Native families to stretch their monthly food budgets and have a break from cooking. Family night dinners offer a time for families to socialize in a safe and welcoming environment, while participating in activities that focus on harm reduction and are drug and alcohol free.

The Elders' Luncheons serve Elders from Indian Valley and Quincy. This has been a longtime function of Roundhouse Council, and it provides an opportunity for Native Elders to get out of their homes and visit amongst each other. No activities are planned during this time because the Elders would rather chat with each other and socialize about the "good ol' days." Before everyone goes home the staff likes to share program schedules, in case any of the Elders would like to join Language group activities, family night dinners, cultural field trips, or offer to share their lived experience and knowledge during youth wellness groups.

Program Participants and Outcomes

Roundhouse Council anticipates serving a minimum of 20 youth and 20 adults each year during the three-year MHSA program. Proposed outcomes include the following:

- 100% of those participating in Multi-Generational Wellness programs will have an increased knowledge of and connection to Native American culture, traditions, skills and language

- 100% of those participating will have increased connections to supports and linkages to services that may identify early signs of a mental illness, reducing mental health disparities among Native American families and decreasing prolonged suffering, suicide, and school failure
- 100% of those participating will receive timely access to supports and will experience reduced perceptions of stigma and discrimination in seeking and receiving mental health services
- All participants will have an increased sense of connection to family and community

Roundhouse Council will use sign-in sheets to show participation. Participation is voluntary and to have continual participation shows success of the program, along with feedback from the facilitators. Evaluation forms will be filled out by group facilitators to indicate their perceptions of group progress and to indicate when changes or adjustments are required. There will also be check-ins with all participants on a quarterly basis to assess to what extent the participants perceive the groups are progressing and if they are needed.

The Executive Director of Roundhouse Council will be responsible to guide staff in collecting demographic and outcomes data for Plumas County Behavioral Health MHSA Program, including sexual orientation and gender identity information, as age appropriate. The Executive Director will prepare required program and outcomes reports and submit these upon the established timelines of the MHSA Program.

Roundhouse Council regularly seeks federal, state, foundation, and corporate grant funding to support and sustain programming. The agency utilizes grant writing services provided by the Lassen-Plumas-Sierra Community Action Agency as in-kind to their program for development and support of long-term sustainability.

Program Name	Youth Prevention Services – Visions
Program Partner	Plumas Rural Services
FY24/25 Expenditure	$30,000
PEI Program Type	Prevention: Access and Linkage to Treatment and Suicide Prevention
Age Groups Served	Children and their families (0-15)
	Transitional Age Youth (TAY) (16-25)
Reduction of Negative Outcomes:	Suicide risk, school failure/dropout, removal of children from their homes, and prolonged suffering
Number of Participants	15
Program cost per participant:	$1200

The Visions Youth Prevention Program provides prevention services for up to 30 girls and nonbinary youth, ages 11-18, serving 10-15 in person at any given time. Originally grounded in research on girls' development, the program was updated in 2022-23 to reflect the changing needs of adolescents and the youth-led desire to increase inclusion in the program. Youth participants in the formerly named Girl's Rite program saw a need to offer this space for their nonbinary classmates in 2022, and the Visions program developed through their leadership and drive.

Visions provides space for girls and nonbinary youth that supports participants' capacity for building self-confidence, physical and emotional resiliency, healthy relationships, and participating in regular physical activity. This work promotes these five protective and promotive factors of the Youth Thrive prevention framework, which is a trauma-informed, strengths-based youth development program to mitigate risk of and/or reduce negative outcomes that may result from untreated mental illness, such as suicide risk, school failure or dropout, and risk of removal of an adolescent from the family home. We know these risks increase significantly for LGBTQ+ youth, including gender non-conforming youth.

According to a 2011 study in the Journal of Adventure Education and Outdoor Learning, "all-girls programs create a space for adolescent girls to feel safe, increase their connection with others, and provide freedom from stereotypes." Furthermore, outdoor experiences for teens result in enhanced self-esteem, self-confidence, independence, autonomy, and initiative, with positive results persisting for years.

Visions will be delivered in Quincy with after-school meetings weekly during the school year. During these sessions, the program utilizes research-based, age-appropriate curricula focused on guided discussions, youth-developed group guidelines, journaling, positive self-talk, and peer and adult nonviolent communication.

Discussions and activities are dedicated to finding passion and purpose in life; establishing positive, non-violent communication techniques; providing emotional support; problem solving; and building and sustaining trusting relationships. Through regular discussion and interaction, the coordinator fosters bonds with participants that enables them to use her as a resource when they are facing challenges, including providing warm referrals for mental health assessment, as needed.

Professional women, nonbinary adults and other ally adults in the community are invited to speak and participate in the program regularly, fostering positive relationships with adults in the participants' own community. In addition to promoting protective factors described above, this work fosters an early introduction to possible future professions for participants, giving them relatable role models within their community and aspirational goals that insulate against future risks of unemployment and homelessness.

Program facilitator deliverables include:

Holding at least two (2) afterschool meetings per month during the school year

Leading seven (7) full-day excursions over the summer

Leading one (1) multi-day campout over the summer

Referrals to an early intervention or other mental health services will be tracked, reported, and a follow-up call or meeting with the participant and family will be conducted.

Measurable outcomes:

This prevention and improving timely access program will focus on reducing negative outcomes that may result from an untreated mental illness through building protective factors. By the end of the program year and through participant self-assessment or self-perception questionnaires, the program expects:

increase of at least 60% of enrolled youth who report a perception of increased self-confidence.

increase of at least 40% of enrolled youth who report a perception of an improved or a healthier relationship with family members or other primary social connections.

increase of at least 40% of enrolled youth who report perception of improved emotional self-regulation or emotional resiliency.

Decrease of at least 40% of enrolled youth reporting feelings of depression, sadness, or suicidal ideation.

Data collection methods:

PRS collects MHSA-specific demographic data for participants from initial enrollment forms. The Visions Coordinator tracks participation at meetings and other events. PRS also collects data on protective and promotive factors intended to mitigate risk and enhance healthy development and wellbeing. This data on factors of youth resilience, access to system of supports, social/emotional/physical well-being is surveyed via a pre- and post-questionnaire; answers to this questionnaire also help the coordinator to hone meeting topics for participants' needs.

A. *Suicide Prevention Program and Mental Health Awareness Campaign*

Program Name	Suicide Prevention Program and Mental Health Awareness Campaign
Program Partner	PCBH, FRC, PUSD
FY 24/25 Expenditure	$40,000.00
PEI Program Type	Suicide Prevention / Community awareness
Age Groups Served	Children and their families (0-15)
	Transition Age Youth (16-25)
	Adult (26-59)
	Older Adult (60+)
Reduction of Negative Outcomes:	Community awareness allows the different community members to also be a support to each other.

MHSA funding supports Plumas County's

During the 23/24 and 24/25 FY PCBH staff took on the challenge to create a county wide Awareness program for suicide prevention and mental health awareness. During the month of September, Suicide Prevention signs were put up in each community and at each Wellness Center. Both banners and yard signs were used to help build awareness throughout the county. Each clinical office was also equipped with suicide prevention gear and swag for clients and community members. Staff also attended local events like the college job fair, the Children's Fair and other local events to help expand the outreach to the community. During the month of May, PCBH staff prepared "Wellness Kits" for all the 7th, 9th, and 11th grade students throughout the county. The Wellness Kits included a copy of "The 5-Minute Mindfulness Journal for Teens" along with Mental Health Awareness items including stress balls, stickers, pens, cooling towles, and a Life Skills booklet that teaches basic life skills from hygiene to budgeting. Mental Health Awareness signage was also put up throughout the county using banners and yard signs. Each Wellness Center also provided copies of the journals and swag for clients and community members.

MHSA PEI regulations state that counties with a population under 100,000 may report the demographic information required for the County's entire Prevention and Early Intervention Component instead of by each Program or Strategy (Section 3560.010(e) ***CA Code of Regulations Title 9, Division 1, Chapter 14, Article 5, 9§ 3560.010 Annual Prevention and Early Intervention Program and Evaluation Report***)

Prevention and Early Intervention Program Demographics – Combined

Small counties with a population under 100,000 are required to disaggregate their demographic data, due to their small reporting size numbers. Plumas County MHSA Program combines all data into one set of numbers broken down by demographic categories, such as age, race, ethnicity, gender, etc.

NR = Not reportable, census is too small to maintain participant privacy

- Age

Children (0-15)	1376
Transitional Age Youth (TAY) (16-25)	369
Adult (26-59)	36
Older Adult (60+)	94
Declined to state	0
Total	1875

- Race

American Indian or Alaska Native	140
Asian	4
Black or African American	46
Native Hawaiian or other Pacific Islander	NR
White	1456
Other	NR
More than one race	NR
Declined to state	
Total	1646

- Ethnicity

Hispanic or Latino as follows		
	Caribbean	NR
	Central American	NR
	Mexican/Mexican-American/Chicano	336
	Puerto Rican	NR
	South American	NR
	Other	NR
	Declined to state	134
Non-Hispanic or non-Latino as follows		67
	African	NR
	Asian Indian/South Asian	NR
	Cambodian	NR
	Chinese	NR
	Eastern European	NR
	European	NR
	Filipino	NR
	Japanese	NR
	Korean	NR
	Middle Eastern	NR
	Vietnamese	NR

	Other	NR
	Declined to state	
More than one ethnicity		358
Decline to state		
Total		895

- Primary Language – Plumas County has no threshold language

English	1737
Spanish	121
Other	2
Declined to state	NR
Total	1860

- Sexual Orientation

Gay or Lesbian	NR
Heterosexual or Straight	129
Bisexual	NR
Questioning or unsure of sexual orientation	NR
Queer	NR
Another sexual orientation	NR
Declined to state	1718
Total	1847

Many programs do not ask or collect data on gender identity or sexual orientation.

- Disability

Yes, report the number that apply in each domain of the following:			
	Communication domain separately by each of the following:	Difficulty seeing	1
	85	Difficulty hearing, or having speech understood	2
		Other (specify)	NR
	Mental domain not including a mental illness (including but not limited to a learning disability, developmental disability, dementia)		292
	Physical/mobility domain		1
	Chronic health condition (including, but not limited to, chronic pain)		38
	Other: NR		
No			
Decline to state			

Total*			334

*Respondents may have chosen more than one category

- Veteran status

Yes	292
No	1462
Decline to state	
Total	1754

- Gender

Assigned at birth	Male	997
	Female	873
	Decline to state	5
Total		
Current gender identity	Male	
	Female	
	Transgender	NR
	Genderqueer	NR
	Questioning or unsure of gender identity	NR
	Another gender identity	NR
	Decline to state	
Total		1875

Many programs do not ask or collect data on gender identity or sexual orientation.

	Program Name	Tai Chi				
Program Partner		Kiara Vicini				
FY25/26 Cost		$25,000				
Program Status			New		X	Continuing
Emphasis		X	Prevention			Early Intervention
Age Groups Served			Children (0-15)			
			Transitional Age Youth (16-25)			
		x	Adult (26-59)			
		X	Older Adult (60+)			
Program and/or Strategy		X	Access & Linkage			Early Intervention
		X	Outreach for Increasing Recognition			Suicide Prevention
			Stigma & Discrimination		X	Improving Timely Access to Services
Estimated number to be served		Up to 100				
Estimated cost per person		$180.00				

The Tai Chi program falls under the description of activities available at the Wellness Centers (please see page 29). It was recognized that this program was serving primarily senior citizens which is an underserved population and therefore it was more appropriate for the Tai Chi program to be a PEI supported program.

Tai Chi is a beneficial and effective aid for mental health. Multiple studies have shown that Tai Chi reduces anxiety, improves depression and increases endorphins. It is a good stress management tool, improves mood, self-esteem and sleep quality- important aspects of mental health. Harvard Medical School even stated that though Tai Chi is known as moving meditation it should be known as moving Medication!

As for the benefit for those who suffer from more serious mental afflictions; two clinical studies on people with depression found significant improvement in the cohort of participants who were treated

with medication and 12 weeks of Tai Chi 3 x week compared to those who were only treated with medication.

In this Tai Chi program, we have 5 classes each week ongoing, and we had 40 to 50 attendees since the beginning of the year. Many of these participants attend 2 or more times per week.

These classes offer a welcoming, healing place to go. The participants who attend regularly have developed a sense of belonging, those that are doing well have a ripple effect towards providing aid to others in the community who are struggling with mental illness.

INNOVATION (INN)

In the fall of 2022, Plumas County joined the Crisis Now Collaborative Innovation project. The MHSA Coordinator worked with the coordinating agency into the spring of 2023 to develop an innovation project that would work for Plumas County. It was determined that the cost of this innovation project would cost more than Plumas Counties annual allocation and therefore it was not feasible for Plumas County to continue with this innovation project. Plumas County will continue to try and find an appropriate innovation project for the county dynamics.

In Fiscal year 23/24 the MHSA reform was announced and voted on which will change how everything operates, and INN will no longer be its own funding category. Considering these changes, Plumas County has not entered into any new innovation projects in FY 23/24 or FY 24/25.

Workforce Education and Training (WET)

WET Mental Health Loan Assumption Program for Behavioral Health Staff

While there has been an MHSA loan assumption program run at the state level through the Office of Statewide Health Planning and Development (OSHPD), Plumas County Behavioral

Health identified a need for greater local incentives in efforts to “grow our own” behavioral health staff for hard-to-fill clinical and other positions.

Local authority to develop a County Mental Health Loan Assumption Program is described in California Code of Regulations Title 9, Division 1, Chapter 14, Article 8 – Workforce Education and Training, Subsection 3850, which states, “Workforce Education and Training funds may be used to establish a locally administered Mental Health Loan Assumption Program to pay a portion of the educational costs of individuals who make a commitment to work in the Public Mental Health System in a position that is hard-to-fill or in which it is hard to retain staff, as determined by the County. This program may be established at the county level.”

The program may enroll up to six PCBH full-time employees, with a projected allocation to this program each year of $60,000 for up to $10,000/per year loan assumption for each full-time employee with twelve continuous months of employment working for Plumas County Behavioral Health. The mandated MHSA maximum per employee is $60,000 whether they apply for local WET funds or through the statewide competitive OSHPD program. Having a local loan assumption program allows for PCBH to offer this incentive regardless of the state funding and volatility available with the statewide OSHPD program. FY 23/24 five applicants applied for grants and five grants were offered.

Relias Training (WET)

Training continues to drive clinical practice and influence organizational performance.

In early 2019 Plumas County Behavioral Health rolled out, Relias Learning Management Systems. The Relias LMS is a healthcare learning management system that helps administrators evaluate clinical skills, ensure compliance, and create custom learning plans for staff. Relias management system tracks all training in one place. An online learning system like Relias assisted PCBH in keeping accurate records on each employee’s training. Reports are easily pulled so that PCBH has documentation for state requirements.

In FY 24/25 PCBH allocated funds to each staff member for them to obtain required trainings that are not offered through Relias including but not limited to, trainings for CEU’s to help with staff retention, specific trainings related to the individual’s specialty or special interests (Eg. Art therapy for children, DBT, EMDR), training specific to their job etc. PCBH plans to allocate these funds in FY 25/26 as well.

The budgeted amount for WET during FY 24/25 and 25/26 will be $128,000 which will include Relias, Loan Assumption, supporting appropriate countywide department training and the allocation for staff members. PCBH has recognized the need to invest in our staff and to

provide them with the resources and training they need to meet their full potential within our department.

Capital Facilities and Technology Needs (CFTN)

Plumas County Behavioral Health had no Capital Facilities and Technology Needs program nor plan to expend CFTN funds in FY 24/25 or FY 25/26.

FY 2023-24 THROUGH FY 2025-26 THREE-YEAR MHSA EXPENDITURE PLAN & FUNDING SUMMARY AND COMPONENT WORKSHEETS

County: **PLUMAS** Date: **04/21/25**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CSS Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
Full-Service Partnership Programs						
1.ENVIRONMENTAL ALTERNATIVES PLUMAS COMMONS	1,046,000	779,000			110,000	157,000
3. Purchase for housing	800,000	800,000				
4. PCBH Personnel and Operations for FSP Clients	978,647	978,647				
Non-FSP Programs (General Systems Development and Outreach and Engagement)						
1.PCBH PERSONNEL AND OPERATIONS	940,268	940,268				
2. Local Hospital Crisis Support	60,000	60,000				
3. TAY WORK PROGRAM	20,000	20,000				
4. ADULT WORK PROGRAM	30,000	30,000				
5. PEER EMPLOYEE SALARIES/BENEFITS	100,000	100,000				
6. WET FUNDS Transfer	84,457	84,457				
7. Vehicles	250,000	250,000				
Subtotal	1,484,725	1,484,725			110,000	157,000
CSS Administration	148,472	148,472				
CSS MHSA Housing Program Assigned Funds	2,824,647	2,557,647				
Total CSS Program Estimated Expenditures	4,457,845	4,190,845		0	110,000	157,000
FSP Programs as Percent of Total	63%					

Plumas County Behavioral Health Personnel and Operations Detail – FY24-25

PCBH Personnel				
Position Description	**Location/Description**	**Annual Salary**	**Full-Time Equivalent**	**Total with Benefits**
MHSA Coordinator	Quincy	85,503.18	1.00	121,861.24
Client Housing and Supports Case Manager	Greenville		1.00	
Wellness Center Supervising Site Coordinator	All	54,331.70	1.00	85,468.48
Wellness Center Site Coordinator	Quincy -	42,558.21	1.00	69,868.13
Wellness Center Site Coordinator	Portola	43,314.11	1.00	70,911.20
Wellness Center Site Coordinator	Chester	42,265.60	1.00	87,293.96
BH Client Support Services Tech	All	44,494.14	1.00	82,379.22
BH Client Support Services Tech	All	35,936.85	1.00	60,731.32
BH Management Analyst	Quincy	17,638.40	0.25	26,837.10
BH Information Systems Technician	Quincy	9,889.32	0.20	15,745.50
BH Clinical Records	Quincy	24,211.20	0.50	35,346.73
BH Administrative Assistant	Quincy	22,409.15	0.50	36,299.65
Case Management Specialist	Quincy	40,778.64	0.50	70,433.33
Case Management Specialist	Portola	30,586.40	0.50	47,454.25
Case Management Specialist	All	55,036.80	1.00	104,271.04
Case Management Specialist	Quincy	37,300.70	0.50	56,719.32
BH Therapist	Portola	33,166.75	0.50	56,257.68
BH Therapist	Chester	17,316.00	0.25	30,975.79
BH Therapist	Quincy	34,085.76	0.50	48,972.65
BH Therapist	Quincy	69,264.00	1.00	123,903.15
Additional Benefits, Overtime, & Retirement				30,000
Personnel Total		**740,087**		**1,261,729**
PCBH Operations				
Wellness Center Peer Advocates	All	$100,000	3.50	$100,000
TAY and Adult Work Crew	All	$50,000	5.00	$50,000
Client Resources	Bus passes, grocery cards, petty cash for purchases by CM, clothing vouchers, and client incentives			$30,000
Client Water - 4 sites @ $500/year				$2,000
MHSA Advertising				$8,000
MHSA Community Planning Process				$50,000
PCBH Computers (laptops and desktops)				$10,000
Furnishings/Improvements				$5,000

Transportation (Fuel and maintenance)				$18,500
Office Supplies/Equipment				$20,000
Telecom Contribution to PC				$40,000
Plumas County - Norcal Housing CoC - Participation fee and HMIS licensure fee				$7,500
Behavioral Health Commission	Computers, meeting ads, annual meeting			$4,000
PCBH Operations Total				**$345,000**
PCBH Wellness Centers				
Wellness Center Rentals and Utilities				$130,000
Wellness Integration and Peer Support Activities (stipends and events x 3 sites) – nutrition classes, finance and budgeting, smoking cessation, restorative yoga, music and art, walking group, etc.		$10,000		$30,000
Materials and Supplies x 3 sites		$5,000		$15,000
Office Supplies		$5,000		$15,000
Furnishings		$2,000		$6,000
Consumables Chester, Quincy, & Portola		$5,000		$15,000
Janitorial and other contracted services (snow removal, etc.)		$2,000		$6,000
Wellness Centers Total				**$217,000**
Total MHSA Program Costs				$1,793,730
Administrative Costs @ 10%				$179,373
CSS PCBH Operations Total				**$1,973,103**

.

FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Prevention and Early Intervention (PEI) Component Worksheet

County: **PLUMAS** Date: **04/21/25**

	FISCAL YEAR 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated PEI Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
PEI Programs – Prevention and Early Intervention						
1. Veterans Services Outreach, Referral and Access to Care	*50,000*	*50,000*				
2. Plumas County Public Health Agency – Senior Connections	*65,000*	*65,000*				
3. PUSD – School-Based Mental Health Services and Multi-Tiered Systems of Support	*251,932*	*251,932*				
4. Roundhouse Council – Native Youth, Family, and Elders	*50,000*	*50,000*				
5. Plumas Rural Services – Visions Youth Prevention Program	*18,882*	*18,882*				
6.Suicide Prevention and Mental Health Awareness PCBH, FRC, PUSD	15,000	15,000				
7. Plumas Charter School	140,000	140,000				
8.Plumas Arts	25,000	25,000				
PEI Administration	54,581	54,581				
Total PEI Program Estimated	**670,395**	**670,395**				

FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Innovation (INN) Component Worksheet

County: **PLUMAS** Date: **04/21/25**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated INN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
INN Programs						
1.	0					
2.	0					
3.	0					
4.	0					
5.	0					
6.	0					
7.	0					
8.	0					
INN Administration	0					
Total INN Program Estimated Expenditures	0	0	0	0	0	0

FY 2023-24 Through FY 2025-26Three-Year Mental Health Services Act
Expenditure Plan Workforce Education and Training (WET) Component Worksheet

County: **PLUMAS** Date: **04/21/25**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated WET Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
WET Programs						
1. Behavioral Health Employee Loan Assumption Program	40,000	40,000				
2. Regional WET Partnership	14,737	14,737				
3. Relias Web-Based Training Program	12,000	12,000				
4. PCBH Clinical Training Priorities	52,818	52,818				
WET Administration	8,445	8,445				
Total WET Program Estimated Expenditures	**128,000**	**128,000**	0	0	0	0

FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act Expenditure Plan Capital Facilities and Technology Needs (CFTN) Component Worksheet

County: **PLUMAS** Date: **04/21/25**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CFTN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
CFTN Programs - Capital Facilities Projects						
	0					
	0					
Greenville Wellness Center Re-Build	0					
	0					
	0					
	0					
	0					
CFTN Programs - Technological Needs Projects						
	0					
	0					
Greenville Wellness Center Technology	0					
	0					
	0					
Public Wellness Center Computers	0					
	0					
	0					
	0					
	0					
CFTN Administration	0					
Total CFTN Program Estimated Expenditures	**0.00**	0	0	0	0	0

FY 23-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Community Services and Supports (CSS) Component Worksheet

County: **PLUMAS** Date: **04/21/25**

	Fiscal Year 2025-26					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CSS Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
Full-Service Partnership Programs						
1.ENVIRONMENTAL ALTERNATIVES PLUMAS COMMONS	1,036,000	879,000				157,000
2. Purchase for housing	800,000	800,000				
3.Environmental Alternatives – Housing Repairs and Maintenance	500,000	500,000				
4. PCBH Personnel and Operations for FSP Clients	794,768	794,768				
Non-FSP Programs (General Systems Development and Outreach and Engagement)						
1.PCBH PERSONNEL AND OPERATIONS	808,880	808,880				
2.PUSD School based services	251,932	251,932				
3. Plumas Charter School based services	140,000	140,000				
4. Local Hospital Crisis Support	60,000	60,000				
5. TAY WORK PROGRAM	20,000	20,000				
6. ADULT WORK PROGRAM	30,000	30,000				
7. PEER EMPLOYEE SALARIES/BENEFITS	100,000	100,000				
8. WET FUNDS Transfer	92,902	92,902				
9. Vehicles	250,000	250,000				
Subtotal	1,753,714	1,753,714				157,000
CSS Administration	175,371	175,371				
CSS MHSA Housing Program Assigned Funds	3,130,768	2,973,768				
Total CSS Program Estimated Expenditures	5,059,854	4,902,854		0	0	157,000
FSP Programs as Percent of Total	62%					

Plumas County Behavioral Health Personnel and Operations Detail – FY25-26

*****_These costs could increase by up to 15% due to annual raises and increases in operating costs_

PCBH Personnel				
Position Description	**Location/Description**	**Annual Salary**	**Full-Time Equivalent**	**Total with Benefits**
MHSA Coordinator	Quincy	101,632.96	1.00	176,935.69
Client Housing and Supports Case Manager	Greenville		1.00	
Wellness Center Supervising Site Coordinator	All	70,016.45	1.00	111,742.76
Wellness Center Site Coordinator	Quincy -			
Wellness Center Site Coordinator	Portola	51,731.68	1.00	105,706.6
Wellness Center Site Coordinator	Chester	40,209.31	1.00	57,394.77
BH Client Support Services Tech	All	42,040.57	1.00	71,810.00
BH Client Support Services Tech	All	45,691.36	1.00	97,084.65
BH Management Analyst	Quincy	21,723.33	0.25	33,636.96
BH Information Systems Technician	Quincy	12,046.77	0.20	19,555.81
BH Clinical Records	Quincy	26,632.32	0.50	39,952.67
BH Administrative Assistant	Quincy	26,460.72	0.50	43,670.67
Case Management Specialist	Quincy	47,441.68	0.50	83,650.65
Case Management Specialist	Portola	31,208.32	0.50	46,484.46
Case Management Specialist	All	61,615.84	1.00	119,815.25
Case Management Specialist	Quincy	35,715.68	0.50	56,257.68
BH Therapist	Portola	42,067.87	0.50	71,848.96
BH Therapist	Chester	19,196.32	0.25	35,367.03
BH Therapist	Quincy	38,392.64	0.50	70,734.05
BH Therapist	Quincy	76,785.28	1.00	141.468.11
Additional Benefits, Overtime, & Retirement				30,000
Personnel Total		**790,609.10**		**1,271,648.66**
PCBH Operations				
Wellness Center Peer Advocates	All	$100,000	3.50	$100,000
TAY and Adult Work Crew	All	$50,000	5.00	$50,000
Client Resources	Bus passes, grocery cards, petty cash for purchases by CM, clothing vouchers, and client incentives			$30,000
Client Water - 2 sites @ $500/year				$1,000
MHSA Advertising				$8,000
MHSA Community Planning Process				$50,000
PCBH Computers (laptops and desktops)				$10,000

Furnishings/Improvements				$5,000
Transportation (Fuel and maintenance)				$18,500
Office Supplies/Equipment				$20,000
Telecom Contribution to PCBH				$40,000
Plumas County - Norcal Housing CoC - Participation fee and HMIS licensure fee				$7,500
Behavioral Health Commission	Computers, meeting ads, annual meeting			$4,000
PCBH Operations Total				**$344,000**
PCBH Wellness Centers				
Wellness Center Rentals and Utilities				$80,000
Wellness Integration and Peer Support Activities (stipends and events x 2 sites) – nutrition classes, finance and budgeting, smoking cessation, restorative yoga, music and art, walking group, etc.		$10,000		$20,000
Materials and Supplies x 2 sites		$5,000		$10,000
Office Supplies		$5,000		$10,000
Furnishings		$2,000		$4,000
Consumables Chester & Portola		$5,000		$10,000
Janitorial and other contracted services (snow removal, etc.)		$2,000		$4,000
Wellness Centers Total				**$138,000**
Total MHSA Program Costs				$1,753,649
Administrative Costs @ 10%				$175,364
CSS PCBH Operations Total				**$1,929,013**

FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Prevention and Early Intervention (PEI) Component Worksheet

County: **PLUMAS** Date: **04/21/25**

	FISCAL YEAR 2025-26					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated PEI Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
PEI Programs – Prevention and Early Intervention						
1. Veterans Services Outreach, Referral and Access to Care	*85,000*	*85,000*				
2. Plumas County Public Health Agency – Senior Connections	*85,000*	*85,000*				
3. Roundhouse Council – Native Youth, Family, and Elders	*85,000*	*85,000*				
4. Plumas Rural Services – Visions Youth Prevention Program	*30,000*	*30,000*				
5.Suicide Prevention and Mental Health Awareness PCBH, FRC, PUSD	40,000	40,000				
6.Tai Chi	25,000	25,000				
PEI Administration	35,000	35,000				
Total PEI Program Estimated	385,000	385,000				

FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Innovation (INN) Component Worksheet

County: **PLUMAS** Date: **04/21/25**

	Fiscal Year 2025-26					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated INN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
INN Programs						
9.	0					
10.	0					
11.	0					
12.	0					
13.	0					
14.	0					
15.	0					
16.	0					
INN Administration	0					
Total INN Program Estimated Expenditures	0	0	0	0	0	0

FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Workforce Education and Training (WET) Component Worksheet

County: **PLUMAS** Date: **04/21/25**

	Fiscal Year 2025-26					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated WET Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
WET Programs						
1. Behavioral Health Employee Loan Assumption Program	40,000	40,000				
2. Regional WET Partnership	14,737	14,737				
3. Relias Web-Based Training Program	12,000	12,000				
4. PCBH Clinical Training Priorities	52,818	52,818				
WET Administration	8,445	8,445				
Total WET Program Estimated Expenditures	**128,000**	**128,000**	0	0	0	0

FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act Expenditure Plan Capital Facilities and Technology Needs (CFTN) Component Worksheet

County: **PLUMAS** Date: **04/21/25**

	Fiscal Year 2025-26					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CFTN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
CFTN Programs - Capital Facilities Projects						
	0					
	0					
Greenville Wellness Center Re-Build	0					
	0					
	0					
	0					
	0					
CFTN Programs - Technological Needs Projects						
	0					
	0					
Greenville Wellness Center Technology	0					
	0					
	0					
Public Wellness Center Computers	0					
	0					
	0					
	0					
	0					
CFTN Administration	0					
Total CFTN Program Estimated Expenditures	**0.00**	0	0	0	0	0

APPENDICES

Plumas County Mental Health

Stakeholder Survey

Plumas County Mental Health is updating our Mental Health Services Act (MHSA) three-year plan. We are asking community agencies to provide us information on our existing services and to identify issues for children/youth and parents/families who need mental health services. Please indicate each issue as a concern or not by circling "*Yes*" or "*No*".

Children and Youth Issues

Children/Youth		
Sadness or depression	**Yes**	**No**
Suicide	**Yes**	**No**
Gets in fights/anger management	**Yes**	**No**
Being bullied	**Yes**	**No**
Social media problems	**Yes**	**No**
Lying	**Yes**	**No**
Following directions	**Yes**	**No**
Disrespectful/talks back	**Yes**	**No**
Poor grades	**Yes**	**No**
School attendance	**Yes**	**No**
Physical health problems	**Yes**	**No**
Stomachaches/headaches	**Yes**	**No**
Pregnancy	**Yes**	**No**
Involvement with the Court system	**Yes**	**No**
Stealing	**Yes**	**No**
Using drugs	**Yes**	**No**
Using alcohol	**Yes**	**No**
School violence	**Yes**	**No**
Family relationship	**Yes**	**No**
Participating in family activities	**Yes**	**No**
Other: _____		

Adult and/or Family Issues

Parent/Family		
Sadness or depression	**Yes**	**No**
Suicide	**Yes**	**No**
Homelessness	**Yes**	**No**
Living independently in community	**Yes**	**No**
Assistance with daily activities	**Yes**	**No**
Assistance managing medications	**Yes**	**No**
Employment	**Yes**	**No**
Education/training	**Yes**	**No**
Physical health problems	**Yes**	**No**
Crisis care hospitalizations	**Yes**	**No**
Family relationships	**Yes**	**No**
Domestic violence	**Yes**	**No**
Involvement with the Court system	**Yes**	**No**
Drug misuse	**Yes**	**No**
Alcohol misuse	**Yes**	**No**
Help getting benefits and services	**Yes**	**No**
Transportation	**Yes**	**No**
Availability of translation services Specify language:_____	**Yes**	**No**
Other: _____		

Additional comments or concerns:

Questions about Mental Health Services

1. **What Mental Health services are you currently aware of being available in Plumas County?** *(Please check all that apply.)*

❑ Individual Counseling
❑ Group Counseling
❑ Family Counseling
❑ Case Management
❑ Anger Management
❑ Couples Counseling
❑ Alcohol and Other Drug Counseling
❑ Psychiatric Medication Management
❑ Other *Specify)*:_____

❑ I am not aware of any Mental Health services in Plumas County.

2. Are there other Mental Health services needed in Plumas County? *(Please check all that apply.)*

❑ Individual Counseling
❑ Group Counseling
❑ Family Counseling
❑ Case Management
❑ Anger Management
❑ Couples Counseling
❑ Alcohol and Other Drug Counseling
❑ Psychiatric Medication Management
❑ Services available in another language (*Specify*):_____
❑ Other (*Specify)*:_____
_____

Please tell us a little about yourself:

Stakeholder agency/organization you are affiliated with:	
Job function within agency/organization you are affiliated with:	
Gender: ❑ Male ❑ Female ❑ Other	**Race/Ethnicity:** ❑ White/Caucasian ❑ Hispanic ❑ Black/African American ❑ Native American ❑ Asian ❑ Other: _____

Please return your completed survey by **February 17th** to:
MHSA - Plumas County Mental Health
270 County Hospital Rd #109
Quincy, CA 95971
Questions? Please call us: (530) 283-6307 ext 1200

Thank you for your participation!

Behavioral Health
Mental Health Services Act
Join Us for a Community Meeting!

Learn how the Mental Health Services Act (MHSA) funding and programs benefit our communities.
Share your ideas with Behavioral Health staff on how we can improve community mental health programming.

Who: Behavioral Health clients & their family members and Plumas County residents (all MHSA stakeholders)
Why: Plumas County Behavioral Health would like your feedback and input. Your feedback is important and appreciated!

Where and When:
Chester, Greenville, Quincy, and Portola Communities

Please Join us In Person or Online:

In Person – Tuesday, March 11, 2025 @ 1:00pm
Quincy Wellness Center
455 Main Street Quincy

Online – Wednesday, March 12, 2025 @ 10:00am

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjUyNTFkOTItYWJhYy00NmNkLWI0ZDktNTJmNjczOWI2NWQ4%40thread.v2/0?context=%7b%22Tid%22%3a%22e891a1de-5579-4a76-9478-a11eae388174%22%2c%22Oid%22%3a%222074979d-8df6-447c-9941-f5c072b731d2%22%7d

Questions? Please contact: Kristy Pierson, Plumas County MHSA Coordinator, at (530) 283-6307, ext. 7011200 or kpierson@pcbh.services

Plumas County Behavioral Health

Invites you to attend

The Quarterly MHSA and Cultural Competency Meetings

Your input is important!

Please join us on:

March 14, 2024 10:00 a.m.

June 13, 2024 10:00 a.m.

September 12, 2024 10:00 a.m.

December 12, 2024 10:00 a.m.

Please contact Kristy Pierson at kpierson@pcbh.services for the link to this meeting. You can also attend the meeting from your local Wellness Center.

These meetings will focus on discussions related to the Mental Health Services Act (MHSA) funding and available services, along with cultural competency discussions for appropriate and positive service delivery.

MENTAL HEALTH SERVICES ACT

PRUDENT RESERVE ASSESSMENT/REASSESSMENT

County/City:_____

Fiscal Year:_____

Local Mental Health Director

Name:_____

Telephone:_____

Email:_____

I hereby certify[1] under penalty of perjury, under the laws of the State of California, that the Prudent Reserve assessment/reassessment is accurate to the best of my knowledge and was completed in accordance with California Code of Regulations, Title 9, section 3420.20 (b).

_____ _____

Local Mental Health Director (PRINT NAME) Signature Date

[1] Welfare and Institutions Code section 5892 (b)(2)

Plumas County Behavioral Health Commission Meeting
6/11/2025 1 pm Plumas County Board of Supervisors' Room, Quincy, CA
Approved at 8/6/2025 meeting.

STANDING ORDERS

Call to Order / Roll Call

Call to Order: Mimi Hall called the meeting to order at 1:00 pm.

Roll Call/Attendance:

Commissioners: Bill Cook, Kendrah Fredricksen, Kristin Gyford, Mimi Hall, Megan McCrorey, Merle Rusky, Stephanie Swithenbank, Kristy Tucker (quorum established)

Commissioners Absent: Liberty Gott, Valerie Sheldon

PCBH Staff: Jacob Grigg, Jessica McGill, Kristy Pierson, Gary Sanderson, Sharon Sousa

County Counsel: N/A

Public in Attendance (in-person): Jesslan Avlos (EPHC), Rhonda Wayson, Ericka Thompson (PDH SLS), Denise Pyper, Lisa Beck (PCBH)

Public in Attendance (by Teleconference): "iwojek"

Pledge of Allegiance

Additions to or Deletions from the Agenda/Approval – *For urgent items only.* **Merle moved to approve. Megan seconded. Motion carried.**

Public Comment – N/A

ACTION AGENDA

1. **Behavioral Health Commission**
   a. Review and approve draft PCBHC minutes of May 7, 2025
      i. **Bill moved to approve the minutes. Megan seconded.** (Merle, Stephanie, and Kristin abstained.) **Motion carried.**
   b. Public Hearing for MHSA FY24-25 Annual Update
      i. Kristi – did not receive any public comments prior to today; on page 35 of report re: housing purchase – amount will change to $350,000 (from $800,000) – was originally for purchase of a hotel for FSP – working with RCHDC – we can now only provide pre-development costs (not FSP which requires 51% CN&S portion 1.7 million of total). The funding will change with BHSA, and the remaining portion will roll over to new funding.
      ii. Comments: Denise – Pg. 11 re: Family Members on BH Commission – must be at least 20%; pg. 42 Ali McKenna – is she still a provider? – yes, as telehealth; pg. 50 Crisis Support – what will happen to this money? Money not used will be rolled over into BHSA. Veterans Service Report – she said is a great report! Pg. 68 table – Denise asked for clarification (Kristi clarified). Pg. 72 WET funding – some have moved, others have stayed – money is paid out after they have worked the hours. Pg. 58 typo – 2nd paragraph (interesting). Kristin "Cultural

Competency" – how to change wording? If it comes from State/Feds, it has to go through them.

iii. **Kendrah moved to recommend the MHSA Annual Update to the Board of Supervisors with the changes noted today, Bill seconded. Motion carried.**

2. **Informational Announcements & Reports**
   a. Commissioners Reports and Announcements
      i. Stephanie – QHS using Neuro-sequential model via Scott Cash, Wendy James – Prevention coordinator; will work on graphs showing how to meet students' needs which will be shared with staff.
      ii. Kendrah – Pride month – see local events on FB and flyers in town. It is important to support the LGBTQ+ community, especially from a MH/BH perspective.
      iii. Kristin – Rite Aid is closing July 2nd; Mimi has been working with Karen Shad to make sure folks have access for insurance as well as physical access; Rob Thorman has contacted Caltrans – need encroachment modification permit for parking; new hours will be 9 am to 6 M-F; 9 am to 2 pm Saturdays.
      iv. Kristin – official PDH pet assistance therapy – "Wonder" (dog) is ADA approved.
   b. Presentation by PCBH system of care stakeholders
      i. Ericka Thompson – PDH Senior Life Solutions
         1. Supporting Seniors' Mental Health Together – opened in 2021, with a second program in 2024
         2. 14% of adults over 60 have MH disorder – common symptoms: depression, anxiety, grief, loss of independence, coping with new health diagnosis, etc.
         3. Symptoms and risk factors – for loved ones and clients
         4. Voluntary outpatient program for those 65 and over; therapy and support tailored to meet older adults' needs
         5. Coping and communication skills; 36% overall improvement at discharge; 56% improvement on depression scale, 51% improvement on clinical outcomes in evaluation
         6. Other outpatient programs show 84% reduction in hospitalizations, 58% reduction in ER visits, which reduce health care costs
         7. BH providers and family – can see changes in client's mood, behavior, daily activities; early intervention is best
         8. Older adults' decline in activities – not making appointments, not doing self-care or errands, not cleaning, loss of sleep, sadness, fatigue, difficulty making decisions, feeling of worthlessness
         9. 2 therapists (CBT), physical care: Ericka is RN – monitoring vitals, addressing sleep quality, hygiene; coordinator with doctors
         10. Case Management, transportation, provide resource lists
         11. Referral Process – anyone can make a referral; observe symptoms, collect client's contact info (phone #), submit to SLS (name, DOB, reason)
         12. MH is just as important as physical health, especially for seniors
         13. Be proactive, reach out to SLS with referrals/questions; together a meaningful difference can be made (see hand-outs: business cards, pamphlets, etc.)

14. EPHC is developing a similar (but separate) program – hope to open in the fall (interviewing for program director and therapist).

ii. Schedule is in process, with the next few months as follows:
1. July: Plumas Rural Services (PRS)
2. August: Eastern Plumas Health Care (Jesslan, EPHC)

c. Housing projects/plans for BH clients
i. Sharon reported that RCHDC sent an email saying they may not be able to complete a project for PC due to short timeline and lack of funding.
ii. We will have to do an RFP to find another developer. Mimi knows someone who might be willing to consult with us.

3. Behavioral Health Department

a. Director's Report (Sharon Sousa)
i. Staffing – good news: Keegan Hood is now licensed – now have 3 licensed therapists; new site coordinator: Dakota; posted for a CM and Continuum Care Coordinator (for housing, court reports, IMD's, etc.); bad news – practicum student Mahlia Armitage has resigned (was pursuing MSW); PC has some teenage girls who need long-term providers (one has had 6 therapists); 2 social services staff will become practicum students (short-term).
ii. Greenville/Taylorsville numbers: 55 residents receiving services (from 2023) – only 5 sessions held in shared PDH Greenville office. Mimi said the BoS is talking about rebuilding public buildings. There are other offices/spaces which may be able to provide space for case management (Vets Hall, Indian Valley School, Round-house council, etc.).
iii. Budget time – SUD and MHSA funding is okay, MH program is expanding more than bringing in revenue (Cal-AIM's amount is going down). Lack of therapists means not enough billable hours. Our provider contracts are very expensive, and they often have waitlists (e.g. after-hours psychiatrists, telehealth therapists). $4 million shortfall.
iv. Big audit seems to have gone well; still submitting some paperwork; it will be some months before we know the results.

b. Quality Assurance Improvement (Jessica McGill) – see separate report
i. May was very busy. EQRO review was heavy on data – they are waiting for results (probably will not hear anything until September 2025). Triennial review – seemed to go well.
ii. DHCS Correspondence and BHINs
1. 25-018 Payer of Last Resort – DNA
2. 25-019 Transgender, Gender Diverse, Intersex Cultural Competency – required training (will be done in August) – will be open to other providers in community (at Vet's Hall)
3. 25-020 Adult & Youth Screening – required to use this new tool which allows more flexibility for "screening-in" especially for SMI population
4. 25-021 MHSA county population – for funding allotment
5. 25-022 Launch of web-based MH forms
6. 25-023 supersedes 22-045 regarding sanctions for non-compliance

iii. Access and Utilization for May
1. 274 open charts, 205 unduplicated clients, 75% penetration rate (goal = 80%)

2. 84 youth (big increase from previous month); 122 adults
3. New Intakes: 27
4. Crisis Services: 48 (21% in jail)
5. Mobile Crisis Unit: 4
6. Psych Placements: 4
7. 5150's: 10

iv. Grievances – 1 confidentiality, 1 change of provider
v. Next QIC meeting will be August 28th at 10 am

c. MHSA Report (Kristy Pierson)
   i. May was MH Awareness month – gave out wellness kits to specified grade levels (some leftover kits are available)
   ii. MHSA did their audit – they received one finding re: individuals getting connected with services in the community
d. BH Commission Information and Improvement – N/A

Public Comment – N/A

Adjourned as BH Commission and reconvened as AOD commission.

Alcohol and Other Drug Advisory Board

1. **Action Agenda**
   a. N/A
2. **Informational Announcements & Reports**
   a. AOD Report (Gary Sanderson) – see separate report
      i. Very busy with the big audit – preliminarily there were 9 corrective actions (down significantly from previous years); they are working on this.
      ii. Monitoring for contract providers (e.g. Granite, Aegis narcotic treatment program, PDH)
      iii. Open Substance Use Block Grant CAP – 6 open years of CAPS – working on corrective action plan for 2023-24; they have submitted plan for 2022-23.
      iv. Charles Abernathy is new staff – in training and co-facilitating groups.
   b. Quality Assurance Improvement
      i. BHINs – nothing new
      ii. Access and Utilization for May
         1. 48 SUS charts open, 30 unduplicated clients, 62% penetration rate
         2. 5 youth (voluntary), 25 adults
         3. New intakes: 7 (up from last month)
         4. 0 residential placements
         5. No grievances to report

Adjournment: Meeting adjourned by Mimi @ 2:53 pm
Next meeting: **July 2, Courthouse: Supervisors' Board Room**, 1 pm to 3 pm.

Respectfully submitted, Kendrah Fredricksen,

Secretary, Plumas County Behavioral Health Commission

PLUMAS COUNTY
BEHAVIORAL HEALTH DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Che Shannon, Management Analyst II**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Adopt RESOLUTION Declaring certain items possessed by Plumas County Behavorial Health are surplus (3 desks, a round table, and 1-4 drawer filing cabinet), and to authorize the donation of said items to Roundhouse Council, Inc., a non-profit; (No General Fund Impact); approved as to form by County Counsel. Roll call vote**

Recommendation:
Adopt **RESOLUTION** Declaring certain items possessed by Plumas County Behavorial Health are surplus and to authorize the donation of said items to Roundhouse Council, Inc., a non-profit; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

Background and Discussion:
Under Governmend Code §25372 the Board of Supervisors may donate or lease any real or personal property that the Board determines to by surplus to any public agency or organization exempt from taxation and is 1) organized for the care, teaching, or training of children or developmentally disabled children, 2) organized for the care, teaching, or training of Native Americans Cal Gov Code §25372, or 3) organized to provide health or human services.

Action:

Adopt **RESOLUTION** Declaring certain items possessed by Plumas County Behavorial Health are surplus and to authorize the donation of said items to Roundhouse Council, Inc., a non-profit; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

Fiscal Impact:

No Fiscal Impact

Attachments:
1. Resolution

RESOLUTION NO. 25-_____

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS DECLARING CERTAIN ITEMS POSSESSED BY PLUMAS COUNTY BEHAVIORAL HEALTH ARE SURPLUS AND TO AUTHORIZE THE DONATION OF SAID ITEMS TO ROUNDHOUSE COUNCIL, INC., A NON-PROFIT

WHEREAS, the Plumas County Behavioral Health department has, in its possession**,** 3 desks, a round table, and one 4-drawer file cabinet; and

WHEREAS Plumas County Behavioral Health department have no plans to utilize these items; office items have been first offered to other County Offices; and

WHEREAS, under Government Code 25372 the board of supervisors may donate or lease any real or personal property that the board determines to be surplus to any public agency or organization exempt from taxation and is 1) organized for the care, teaching, or training of children or developmentally disabled children, 2) organized for the care, teaching, or training of Native Americans Cal Gov Code § 25372, or 3) organized to provide health or human services; and

WHEREAS, Roundhouse Council Inc., is a California non-profit corporation, and exempt from taxation pursuant to section 501(c)(3) of the Internal Revenue Code for one or more of the purposes described in Government Code section 25372.

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors of the County of Plumas, State of California, that this Board:

1. Finds that each of the above recitals are true and correct;

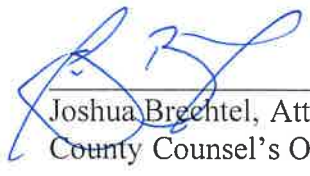
2. Declares that the office items in the possession of Plumas County Behavioral Health department are surplus; and

3. Authorizes such surplus personal property to be donated to Roundhouse Council Inc., a California non-profit corporation that is exempt pursuant to section 501(c)(3) of the Internal Revenue Code.

Passed and adopted passed and adopted by the Board of Supervisors, County of Plumas, State of California, at a regular meeting of said Board held on the ___ day of September 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Approved as to form:



Joshua Brechtel, Attorney
County Counsel's Office

_____
Chair, Plumas County Board of Supervisors

ATTEST:

_____
Clerk, Board of Supervisors

PLUMAS COUNTY
PROBATION
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Keevin Allred, Chief Probation Officer**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Accept the Recommendation from the Executive Committee of the Community Corrections Partnership (CCP) to approve the Public Safety Realignment Budget, in the amount of $1,529,299.88, for the 2025-2026 fiscal year.**

Recommendation:
Accept the Recommendation from the Executive Committee of the Community Corrections Partnership (CCP) to approve the Public Safety Realignment Budget, in the amount of $1,529,299.88, for the 2025-2026 fiscal year.

Background and Discussion:
On August 20th, 2025, the Community Corrections Partnership Executive Committee voted on the Public Safety Realignment budget for the 2025-2026 fiscal year. Recommended funding for county agencies and community-based organizations, totaling $1,529,299.88, are awarded as follows:

- Alternative Sentencing Program $389,669.55
- Sheriff's Office $632,715.06
- Probation Department $266,483.99
- Plumas Crisis Intervention and Resource Center - North Star Navigation Center $124,470.00
- Plumas County Behavioral Health Program $115,961.28

Action:

It is respectfully requested that the Board of Supervisors approve the funding recommendation from the executive committee of the Community Corrections Partnership for FY2025-2026.

Fiscal Impact:

No General Fund Impact. The Community Corrections Partnership funds, through AB109, are a state-funded grant, and part of the 2011 realignment.

Attachments:
1. CCP Exp Report - FY25.26
2. Public Safety Realignment - AB109 Allocation FY25.26 - FINAL - Amended

Plumas County Community Corrections Partnership

Budget Recommendation - Fiscal Year 2025/2026

Agency	Requested Budget	1st Qtr Expenses	2nd Qtr Expenses	3rd Qtr Expenses	4th Qtr Expenses	Total Expenses	Remaining Budget
District Attorney	389,669.55					0.00	389,669.55
Sheriff's Dept.	632,715.06					0.00	632,715.06
Probation Dept.	266,483.99					0.00	266,483.99
Behavioral Health	115,961.28					0.00	115,961.28
PCIRC	124,470.00					0.00	124,470.00
Totals	**1,529,299.88**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**1,529,299.88**

AB 109 ALLOCATIONS - Fiscal Year 2025-2026		
PROBATION DEPARTMENT	**FY 25-26**	**Totals**
Staffing Wages:		$ 107,920.94
1 Deputy Probation Officer II - 40 Hours a week	$ 63,675.04	
1 Deputy Probation Officer III - 4 Hours a week	$ 6,914.07	
1 Deputy Probation Officer II - 16 Hours a week	$ 26,678.08	
1 Department Fiscal Officer II - 2 Hours a week	$ 3,589.87	
1 Management Analyst II - 4 Hours a week	$ 7,063.88	
Staffing Benefits:		$ 54,845.49
FICA	$ 8,255.95	
Retirement	$ 33,876.38	
Health Insurance	$ 8,313.16	
Overtime	$ 4,400.00	
Equipment and Supplies:		$ 21,517.56
Phone - Cellular Service	$ 2,000.00	
Phone - Land Line Service	$ 250.00	
Safety Equipment - Radios, Bulletproof vests	$ 1,000.00	
Software Licenses - Caseload Pro & Noble	$ 5,000.00	
Computer Equipment	$ 1,000.00	
Office Equipment and Supplies	$ 1,067.56	
Training	$ 3,500.00	
Drug Testing Supplies	$ 7,000.00	
Reference Manuals - Law & Code Books	$ 200.00	
Non-Employee Incentives	$ 500.00	
Ongoing Supervision Costs:		$ 82,200.00
Travel - In County	$ 1,500.00	
Travel - Out of County	$ 5,000.00	
Drug Testing and Treatment	$ 11,700.00	
Professional Services - PRCS	$ 8,000.00	
Professional Services - Housing	$ 42,000.00	
Program Expenses	$ 3,000.00	
Electronic Monitoring	$ 8,000.00	
Emergency Sheltering	$ 3,000.00	
Total		**$ 266,483.99**

DISTRICT ATTORNEY / ALTERNATIVE SENTENCING PROGRAM	FY 25-26	Totals
Staffing Wages:		$ 182,771.00
1 Alternative Sentencing Manager - 40 Hours a week	$ 85,509.00	
1 Community Case Manager - 40 Hours a week	$ 48,631.00	
1 Community Case Manager - 40 Hours a week	$ 48,631.00	
Staffing Benefits:		$ 142,188.00
FICA	$ 14,115.00	
Retirement	$ 64,743.00	
Workman's Comp	$ 2,383.00	
Unemployment Insurance	$ 251.00	
Health Insurance	$ 52,121.00	
OPEB	$ 7,135.00	
Cell Phone Allowance	$ 1,440.00	
Travel Costs:		$ 5,042.55
Air Transporation/Uber/Parking/mileage (to/within airport)	$ 1,385.55	
Subsistence (5 nights, 3 employees, 3 rooms)	$ 1,837.00	
Training Registration	$ 900.00	
Per Diem ($230 [To Cover 5 days] * 3 employees)	$ 920.00	
Equipment and Supplies:		$ 22,868.00
Liability Insurance	$ 2,200.00	
Copier Lease	$ 5,000.00	
Office Equipment	$ 2,000.00	
Internet Search Engine	$ 11,368.00	
Fuel	$ 300.00	
Consumable Supplies - Paper/Ink/Folders/Postage	$ 2,000.00	
Other Costs:		$ 36,800.00
Other Costs - Client Services	$ 15,000.00	
Emergency Services/Transitional Living Environment Propane/Elec.	$ 21,800.00	
Total		**$ 389,669.55**

SHERIFF'S OFFICE	FY 25-26	Totals
Staffing Wages:		$ 280,147.20
1 Deputy Sheriff II - 40 Hours a week	$ 68,515.20	
1 Deputy Sheriff II - 40 Hours a week	$ 70,595.20	
1 Correctional Officer I - 40 Hours a week	$ 52,208.00	
1 Correctional Officer II - 40 Hours a week	$ 54,828.80	
Overtime Costs	$ 34,000.00	
Staffing Benefits:		$ 145,207.86
FICA	$ 12,806.42	
Retirement	$ 53,172.44	
Workman's Comp	$ 3,715.00	
Unemployment Insurance	$ 218.00	
Health Insurance	$ 59,148.00	
OPEB	$ 9,513.00	
Liability Insurance	$ 2,935.00	
Clothing Allowance	$ 3,700.00	
Contracts:		$ 98,370.00
Norfolk Family Medicine	$ 13,000.00	
May Nursing Services	$ 65,500.00	
Joseph Schad - Medical Director	$ 19,870.00	
Equipment and Supplies:		$ 84,200.00
Inmate Food	$ 35,000.00	
Household Expenses	$ 8,000.00	
Inmate Clothing & Personal Supplies	$ 1,200.00	
Prescriptions & Pharmaceuticals	$ 13,000.00	
Medical & Dental Expenses	$ 25,000.00	
Testing Supplies	$ 2,000.00	
Ongoing Supervision Costs:		$ 24,790.00
Electronic Monitoring	$ 7,000.00	
Overhead Charges	$ 17,790.00	
Total		**$ 632,715.06**

PCIRC - NORTH STAR NAVIGATION CENTER	FY 25-26	Totals
Operating Expenses		$ 124,470.00
Daily Cost per Bed: $135.00 * 922 Nights	$ 124,470.00	
Total	**OK**	**$ 124,470.00**

BEHAVIORAL HEALTH	FY 25-26	Totals
Staffing Wages:		$ 26,837.72
1 BH Unit Supervisor - Nursing	$ 10,112.96	
1 Behavioral Health Management Specialist - Senior	$ 9,709.44	
1 BH Therapist	$ 7,015.32	
Staffing Benefits:		$ 26,723.56
FICA	$ 2,017.31	
Retirement	$ 9,253.24	
Overhead/Workman's Comp/Unemployment Insurance	$ 8,908.00	
Health Insurance	$ 4,325.58	
Overtime	$ 2,219.43	
Contracts:		$ 62,400.00
Dr. Kwame Buabeng - 4 hr/wk x $300 x 52 wks	$ 62,400.00	
Total		**$ 115,961.28**

AB 109 - GRAND TOTAL		$ 1,529,299.88

PLUMAS COUNTY
HUMAN RESOURCES DEPARTMENT
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Cyndi Tweedle, Human Resources Analyst II**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Adopt RESOLUTION to adopt Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 25/26 preliminary recommended budget; approved as to form by County Counsel; discussion and possible action. Roll call vote**

Recommendation:

Adopt **RESOLUTION** to adopt Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 25/26 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Background and Discussion:

Plumas County's pay schedule has been updated to reflect new base wages for the Probation and Probation Mid-Management units (Resolution No. 2025-9052) and the Public Works and Public Works Mid-Management & Supervisor units (Resolution No. 2025-9053) and to meet the CalPERS CCR 370.5 Statutory and Regulatory Requirements for Publicly Available Pay Schedule. These wage increases have General Fund impact.

Action:

Adopt **RESOLUTION** to adopt Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 25/26 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Fiscal Impact:

General Fund Impact as approved in FY 25/26 recommended budget

Attachments:

1. 6478 FINAL for 09-16-2025

RESOLUTION NO. 2025- _____

RESOLUTION TO ADOPT PLUMAS COUNTY'S PAY SCHEDULE

WHEREAS, Plumas County (County) is contracted with CalPERS and therefore it is the County's responsibility to comply with all terms and conditions set forth in the County's contract with CalPERS and to ensure all reportable information is compliant with the Public Employees' Retirement Law (PERL), Public Employees' Pension Reform Act of 2013 (PEPRA), and Title 2 of the California Code of Regulations (CCR), and

WHEREAS, the County is aware that publicly available Pay Schedules are required by CalPERS and are a critical component to verify all members' pay rates when calculating members' retirement benefits, and

WHEREAS, Subdivision (a) of CCR section 570.5 defines the requirements for a publicly available Pay Schedule used to determine pay rates and the proposed Pay Schedule meets those requirements, and

WHEREAS, this Pay Schedule reflects new job classification wage ranges for the Probation and Probation Mid-Management units outlined in the Memoranda of Understanding approved by the Board of Supervisors on August 19, 2025, per Resolution 2025-9052. It also reflects new job classification wage ranges for the Public Works and Public Works Mid-Management & Supervisor units outlined in the Memoranda of Understanding approved by the Board of Supervisors on August 19, 2025, per Resolution 2025-9053. The updated wages are effective August 24, 2025, and have General Fund impact, and

WHEREAS, Human Resources is requesting the adoption of the revised Pay Schedule for Fiscal Year 2025/2026.

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve this Resolution to adopt Plumas County's revised Pay Schedule attached as Exhibit A.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 16th day of September 2025 by the following vote:

AYES:
NOES:
ABSENT:

_____
Chairperson, Board of Supervisors

ATTEST:

_____
Clerk of the Board

Approved as to form:

_____
Joshua Brechtel, Attorney
County Counsel's Office

County of Plumas
Pay Schedule

Effective as of 08/19/2025 per Board of Supervisors Resolution Number 2025-9051; revised as of 08/24/2025 per Resolution Numbers 2025-9052 and 2025-9053 and adopted by the Board as of 09/XX/2025 per Resolution Number 2025-XXXX

CONFIDENTIAL EMPLOYEE UNIT

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
ACCOUNTANT	$23.29	$24.45	$25.69	$26.97	$28.33	$29.76	$31.25	$32.81	$34.46	$36.19	$38.00	$39.90
ACCOUNTANT AUDITOR 1	$26.32	$27.64	$29.03	$30.49	$32.02	$33.62	$35.30	$37.08	$38.92	$40.89	$42.93	$45.08
ACCOUNTANT AUDITOR 2	$29.01	$30.46	$32.00	$33.59	$35.28	$37.06	$38.90	$40.84	$42.91	$45.05	$47.30	$49.67
ASSISTANT AUDITOR/CONTROLLER	$33.56	$35.23	$37.00	$38.86	$40.81	$42.88	$45.01	$47.27	$49.63	$52.12	$54.73	$57.47
ASST RISK MGR/OCC SAFETY & HEALTH SPEC	$31.41	$32.98	$34.62	$36.36	$38.19	$40.10	$42.11	$44.23	$46.42	$48.75	$51.19	$53.75
CHIEF DEPUTY AUDITOR	$32.01	$33.61	$35.29	$37.07	$38.91	$40.88	$42.93	$45.07	$47.34	$49.72	$52.21	$54.82
CLERK OF THE BOARD	$30.83	$32.38	$34.00	$35.70	$37.48	$39.36	$41.33	$43.40	$45.56	$47.85	$50.24	$52.75
DEPUTY COUNTY COUNSEL 1	$42.06	$44.17	$46.39	$48.72	$51.15	$53.70	$56.40	$59.21	$62.17	$65.29	$68.55	$71.98
DEPUTY COUNTY COUNSEL 2	$46.89	$49.24	$51.70	$54.29	$57.00	$59.85	$62.84	$65.99	$69.29	$72.74	$76.38	$80.20
DEPUTY COUNTY COUNSEL 3	$52.75	$55.39	$58.16	$61.06	$64.12	$67.32	$70.70	$74.23	$77.94	$81.83	$85.92	$90.22
FISCAL SUPPORT COORDINATOR	$21.93	$23.05	$24.19	$25.41	$26.70	$28.03	$29.44	$30.93	$32.48	$34.10	$35.81	$37.60
HELP DESK SPECIALIST	$24.00	$25.21	$26.48	$27.81	$29.21	$30.67	$32.21	$33.83	$35.52	$37.30	$39.17	$41.13
HR PAYROLL SPECIALIST 1	$25.39	$26.66	$28.02	$29.41	$30.90	$32.45	$34.06	$35.78	$37.58	$39.47	$41.44	$43.51
HR PAYROLL SPECIALIST 2	$28.00	$29.40	$30.89	$32.44	$34.05	$35.77	$37.57	$39.46	$41.43	$43.52	$45.70	$47.99
HUMAN RESOURCES ANALYST 1	$26.31	$27.63	$29.02	$30.48	$32.01	$33.61	$35.29	$37.07	$38.91	$40.88	$42.92	$45.07
HUMAN RESOURCES ANALYST 2	$29.01	$30.46	$32.00	$33.59	$35.28	$37.06	$38.90	$40.84	$42.91	$45.05	$47.30	$49.67
HUMAN RESOURCES TECHNICIAN 1	$20.39	$21.42	$22.50	$23.62	$24.81	$26.04	$27.35	$28.73	$30.16	$31.67	$33.25	$34.91
HUMAN RESOURCES TECHNICIAN 2	$22.50	$23.62	$24.82	$26.06	$27.38	$28.73	$30.17	$31.68	$33.27	$34.92	$36.67	$38.51
HUMAN RESOURCES TECHNICIAN 3	$23.86	$25.05	$26.30	$27.62	$29.01	$30.46	$32.00	$33.59	$35.28	$37.06	$38.91	$40.86
LEAD FISCAL & TECH SERV ASST	$19.45	$20.43	$21.45	$22.53	$23.67	$24.85	$26.09	$27.40	$28.78	$30.23	$31.74	$33.33
MANAGEMENT ANALYST 1	$26.31	$27.63	$29.02	$30.48	$32.01	$33.61	$35.29	$37.07	$38.91	$40.88	$42.92	$45.07
MANAGEMENT ANALYST 2	$29.01	$30.46	$32.00	$33.59	$35.28	$37.06	$38.90	$40.84	$42.91	$45.05	$47.30	$49.67
NETWORK/EDR ADMINISTRATOR	$32.24	$33.87	$35.56	$37.36	$39.23	$41.20	$43.26	$45.42	$47.69	$50.07	$52.57	$55.20
OFFICE OF EMERGENCY SERVICES-OES MGR.	$32.07	$33.67	$35.35	$37.13	$39.00	$40.95	$43.00	$45.14	$47.41	$49.79	$52.28	$54.89
PARALEGAL 1	$25.39	$26.66	$28.02	$29.41	$30.90	$32.45	$34.06	$35.78	$37.58	$39.47	$41.44	$43.51
PARALEGAL 2	$28.00	$29.40	$30.89	$32.44	$34.05	$35.77	$37.57	$39.46	$41.43	$43.52	$45.70	$47.99
PARALEGAL 3	$32.09	$33.70	$35.39	$37.17	$39.04	$41.00	$43.05	$45.22	$47.48	$49.86	$52.35	$54.97
PAYROLL SPECIALIST 1	$25.39	$26.66	$28.02	$29.41	$30.90	$32.45	$34.06	$35.78	$37.58	$39.47	$41.44	$43.51
PAYROLL SPECIALIST 2	$28.00	$29.40	$30.89	$32.44	$34.05	$35.77	$37.57	$39.46	$41.43	$43.52	$45.70	$47.99
SAAS SYSTEMS ADMINISTRATOR	$34.73	$36.47	$38.29	$40.22	$42.23	$44.34	$46.56	$48.90	$51.34	$53.90	$56.60	$59.43
SYSTEMS ANALYST 1	$30.49	$32.02	$33.62	$35.30	$37.08	$38.92	$40.89	$42.96	$45.09	$47.37	$49.74	$52.23
SYSTEMS ANALYST 2	$33.56	$35.23	$37.00	$38.86	$40.81	$42.88	$45.01	$47.27	$49.63	$52.12	$54.73	$57.47

County of Plumas
Pay Schedule

Effective as of 08/19/2025 per Board of Supervisors Resolution Number 2025-9051; revised as of 08/24/2025 per Resolution Numbers 2025-9052 and 2025-9053 and adopted by the Board as of 09/XX/2025 per Resolution Number 2025-XXXX

CONTRACT EMPLOYEES

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
AIRPORT MANAGER	$22.03	$23.14	$24.29	$25.51	$26.78	$28.12	$29.53	$31.00	$32.55	$34.18
ASSISTANT COUNTY COUNSEL	$55.44	$58.21	$61.12	$64.18	$67.39	$70.76	$74.29	$78.01	$81.91	$86.01
BH DEPUTY DIRECTOR	$45.00	$47.25	$49.62	$52.11	$54.72	$57.46	$60.34	$63.36	$66.53	$69.86
DISASTER RECOVERY COORDINATOR	$35.00	$36.77	$38.60	$40.54	$42.57	$44.70	$46.93	$49.28	$51.74	$54.33
GRANT MANAGER	$35.00	$36.77	$38.60	$40.54	$42.57	$44.70	$46.93	$49.28	$51.74	$54.33

County of Plumas
Pay Schedule

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DEPARTMENT HEADS

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
AG COMM/SEALER OF WTS & MEAS	$48.00	$50.40	$52.92	$55.57	$58.34	$61.26	$64.32	$67.54	$70.92	$74.46
ALCOHOL & DRUG ADMINISTRATOR	$36.06	$37.87	$39.77	$41.76	$43.85	$46.05	$48.36	$50.78	$53.32	$55.99
BEHAVIORAL HEALTH DIRECTOR	$58.00	$60.90	$63.95	$67.14	$70.50	$74.02	$77.73	$81.61	$85.69	$89.98
CHIEF PROBATION OFFICER	$45.00	$47.25	$49.61	$52.09	$54.70	$57.43	$60.30	$63.32	$66.49	$69.81
COUNTY ADMINISTRATIVE OFFICER	$75.00	$78.75	$82.69	$86.82	$91.16	$95.72	$100.51	$105.53	$110.81	$116.35
COUNTY COUNSEL	$70.71	$74.25	$77.96	$81.86	$85.95	$90.25	$94.76	$99.50	$104.47	$109.69
COUNTY FAIR MANAGER	$42.00	$44.10	$46.31	$48.62	$51.05	$53.60	$56.28	$59.10	$62.05	$65.16
COUNTY LIBRARIAN	$38.00	$39.90	$41.90	$43.99	$46.19	$48.50	$50.92	$53.47	$56.14	$58.95
DIRECTOR OF BUILDING SERVICES	$47.00	$49.35	$51.82	$54.41	$57.13	$59.99	$62.98	$66.13	$69.44	$72.91
DIRECTOR OF CHILD SUPPORT SVCS	$42.00	$44.10	$46.31	$48.62	$51.05	$53.60	$56.28	$59.10	$62.05	$65.16
DIRECTOR OF FACILITY SERVICES	$40.00	$42.00	$44.10	$46.31	$48.62	$51.05	$53.60	$56.28	$59.10	$62.05
DIRECTOR OF INFO TECHNOLOGIES	$48.00	$50.40	$52.92	$55.57	$58.34	$61.26	$64.32	$67.54	$70.92	$74.46
DIRECTOR OF PUBLIC HEALTH	$58.00	$60.90	$63.95	$67.14	$70.50	$74.02	$77.73	$81.61	$85.69	$89.98
DIRECTOR OF PUBLIC WORKS	$55.00	$57.75	$60.64	$63.67	$66.85	$70.20	$73.71	$77.39	$81.26	$85.32
DIRECTOR OF RISK MANAGEMENT AND SAFETY	$45.00	$47.25	$49.61	$52.09	$54.70	$57.43	$60.30	$63.32	$66.49	$69.81
ENVIRONMENTAL HEALTH DIRECTOR	$48.00	$50.40	$52.92	$55.57	$58.34	$61.26	$64.32	$67.54	$70.92	$74.46
HUMAN RESOURCES DIRECTOR	$50.00	$52.50	$55.13	$57.88	$60.78	$63.81	$67.00	$70.36	$73.87	$77.57
MUSEUM DIRECTOR	$30.00	$31.50	$33.08	$34.73	$36.47	$38.29	$40.20	$42.21	$44.32	$46.54
PLANNING DIRECTOR	$55.38	$58.15	$61.06	$64.11	$67.31	$70.68	$74.21	$77.93	$81.82	$85.91
SOCIAL SERV DIR/PUB GUARD/PC	$50.00	$52.50	$55.13	$57.88	$60.78	$63.81	$67.00	$70.36	$73.87	$77.57

County of Plumas
Pay Schedule

Effective as of 08/19/2025 per Board of Supervisors Resolution Number 2025-9051; revised as of 08/24/2025 per Resolution Numbers 2025-9052 and 2025-9053 and adopted by the Board as of 09/XX/2025 per Resolution Number 2025-XXXX

ELECTED OFFICALS

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
ASSESSOR	$47.31	$0.00	$0.00	$0.00	$0.00	$49.68	$52.16	$54.77	$57.51	$60.38
AUDITOR/CONTROLLER	$48.84	$0.00	$0.00	$0.00	$0.00	$51.29	$53.85	$56.55	$59.37	$62.36
BOARD OF SUPERVISORS-CPI 2014	$22.08	$0.00	$0.00	$0.00	$0.00	$23.19	$24.35	$25.56	$26.84	$28.19
BOARD OF SUPERVISORS-CPI 2018	$24.29	$0.00	$0.00	$0.00	$0.00	$25.51	$26.78	$28.12	$29.53	$31.00
BOARD OF SUPERVISORS-NON PERS-CPI 2022	$30.36	$0.00	$0.00	$0.00	$0.00	$31.87	$33.47	$35.14	$36.90	$38.74
BOARD OF SUPERVISORS-PERSABLE-CPI 2022	$28.38	$0.00	$0.00	$0.00	$0.00	$29.80	$31.29	$32.85	$34.50	$36.22
BOARD OF SUPERVISORS-NON PERS-CPI 2023	$31.62	$0.00	$0.00	$0.00	$0.00	$33.20	$34.86	$36.60	$38.43	$40.35
BOARD OF SUPERVISORS-PERSABLE-CPI 2023	$29.56	$0.00	$0.00	$0.00	$0.00	$31.04	$32.59	$34.22	$35.93	$37.73
BOARD OF SUPERVISORS-NON PERS-CPI 2024	$32.83	$0.00	$0.00	$0.00	$0.00	$34.48	$36.20	$38.01	$39.91	$41.90
BOARD OF SUPERVISORS-PERSABLE-CPI 2024	$30.70	$0.00	$0.00	$0.00	$0.00	$32.23	$33.84	$35.53	$37.31	$39.18
BOARD OF SUPERVISORS-NON PERS-CPI 2025	$33.73	$0.00	$0.00	$0.00	$0.00	$35.41	$37.18	$39.04	$40.99	$43.04
BOARD OF SUPERVISORS-PERSABLE-CPI 2025	$31.53	$0.00	$0.00	$0.00	$0.00	$33.11	$34.76	$36.50	$38.32	$40.24
CLERK-RECORDER **	$47.31	$0.00	$0.00	$0.00	$0.00	$49.68	$52.16	$54.77	$57.51	$60.38
DISTRICT ATTORNEY	$86.84	$0.00	$0.00	$0.00	$0.00	$91.18	$95.74	$100.52	$105.54	$110.84
SHERIFF/CORONER	$60.23	$0.00	$0.00	$0.00	$0.00	$63.25	$66.41	$69.73	$73.20	$76.87
TREASURER/TAX COLLECTOR **	$47.31	$0.00	$0.00	$0.00	$0.00	$49.68	$52.16	$54.77	$57.51	$60.38

**** Stipends adopted by Ordinance #07-1059 on 09/02/2007, revised as of 06/29/2025 per Ordinance #22-1142 adopted 03/01/2022**

CLERK-RECORDER	$4.38	$0.00	$0.00	$0.00	$0.00	$4.60	$4.83	$5.07	$5.33	$5.59
TREASURER/TAX COLLECTOR	$5.30	$0.00	$0.00	$0.00	$0.00	$5.57	$5.85	$6.14	$6.45	$6.77

County of Plumas
Pay Schedule

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OE3 PUBLIC WORKS

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
ASSISTANT ENGINEER	$35.13	$36.89	$38.73	$40.68	$42.72	$44.87	$47.11	$49.49	$51.95	$54.56	$57.30	$60.17
ASSOCIATE ENGINEER	$35.74	$37.51	$39.40	$41.38	$43.45	$45.63	$47.92	$50.34	$52.84	$55.51	$58.28	$61.19
ENGINEERING AIDE	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.59	$33.17	$34.83
ENGINEERING TECHNICIAN 1	$24.68	$25.93	$27.25	$28.60	$30.04	$31.55	$33.14	$34.79	$36.54	$38.38	$40.30	$42.32
ENGINEERING TECHNICIAN 2	$26.69	$28.01	$29.44	$30.92	$32.46	$34.09	$35.81	$37.60	$39.48	$41.48	$43.56	$45.74
EQUIPMENT SERVICE WORKER	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.59	$33.17	$34.83
FISCAL/TECHNICAL SERVICES ASSISTANT 1	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.59	$33.17	$34.83
FISCAL/TECHNICAL SERVICES ASSISTANT 2	$21.38	$22.45	$23.57	$24.75	$25.98	$27.30	$28.67	$30.12	$31.60	$33.19	$34.85	$36.59
FISCAL/TECHNICAL SERVICES ASSISTANT 3	$23.57	$24.75	$25.98	$27.30	$28.67	$30.12	$31.60	$33.19	$34.85	$36.60	$38.43	$40.35
LEAD POWER EQUIPMENT MECHANIC	$27.74	$29.15	$30.62	$32.15	$33.78	$35.45	$37.25	$39.13	$41.09	$43.15	$45.31	$47.58
MANAGEMENT ANALYST 1	$26.74	$28.06	$29.49	$30.95	$32.51	$34.13	$35.86	$37.64	$39.53	$41.51	$43.59	$45.77
MANAGEMENT ANALYST 2	$29.73	$31.22	$32.78	$34.42	$36.14	$37.97	$39.88	$41.87	$43.96	$46.16	$48.47	$50.90
MECHANIC/SHOP TECHNICIAN	$25.15	$26.41	$27.73	$29.14	$30.60	$32.13	$33.77	$35.44	$37.22	$39.09	$41.04	$43.10
POWER EQUIPMENT MECHANIC 1	$23.27	$24.43	$25.66	$26.95	$28.30	$29.73	$31.23	$32.79	$34.44	$36.16	$37.97	$39.86
POWER EQUIPMENT MECHANIC 2	$25.15	$26.41	$27.73	$29.14	$30.60	$32.13	$33.77	$35.44	$37.22	$39.09	$41.04	$43.10
PRINCIPAL TRANSPORTATION PLANNER	$41.37	$43.44	$45.62	$47.91	$50.33	$52.83	$55.50	$58.27	$61.19	$64.25	$67.45	$70.83
PUBLIC WORKS MAINTENANCE LEADWORKER	$24.75	$25.98	$27.30	$28.67	$30.12	$31.60	$33.19	$34.85	$36.60	$38.41	$40.34	$42.36
PUBLIC WORKS MAINTENANCE WORKER 1	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.59	$33.17	$34.83
PUBLIC WORKS MAINTENANCE WORKER 2	$21.38	$22.45	$23.57	$24.75	$25.98	$27.30	$28.67	$30.12	$31.60	$33.19	$34.85	$36.59
PUBLIC WORKS MAINTENANCE WORKER 3	$23.57	$24.75	$25.98	$27.30	$28.67	$30.12	$31.60	$33.19	$34.85	$36.60	$38.43	$40.35
PUBLIC WORKS SENIOR ENV. PLANNER	$35.74	$37.51	$39.40	$41.38	$43.45	$45.63	$47.92	$50.34	$52.84	$55.51	$58.28	$61.19
SENIOR ENGINEERING TECHNICIAN	$29.40	$30.87	$32.44	$34.06	$35.76	$37.54	$39.45	$41.42	$43.49	$45.66	$47.95	$50.35
SOLID WASTE PROGRAM MANAGER	$32.43	$34.05	$35.75	$37.53	$39.41	$41.38	$43.45	$45.63	$47.92	$50.33	$52.83	$55.48
TRANSPORTATION PLANNER	$35.13	$36.89	$38.73	$40.68	$42.72	$44.87	$47.11	$49.49	$51.95	$54.56	$57.30	$60.17
WELDER	$24.42	$25.65	$26.93	$28.28	$29.72	$31.22	$32.77	$34.43	$36.15	$37.98	$39.88	$41.88

County of Plumas
Pay Schedule

Effective as of 08/19/2025 per Board of Supervisors Resolution Number 2025-9051; revised as of 08/24/2025 per Resolution Numbers 2025-9052 and 2025-9053 and adopted by the Board as of 09/XX/2025 per Resolution Number 2025-XXXX

OE3 PUBLIC WORKS MID-MGMT

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
ASSISTANT DIRECTOR OF PUBLIC WORKS	$43.43	$45.61	$47.89	$50.31	$52.82	$55.48	$58.26	$61.18	$64.22	$67.45	$70.83	$74.37
DEPUTY DIRECTOR OF PUBLIC WORKS	$43.43	$45.61	$47.89	$50.31	$52.82	$55.48	$58.26	$61.18	$64.22	$67.45	$70.83	$74.37
EQUIPMENT MAINTENANCE SUPERVISOR	$32.43	$34.05	$35.75	$37.53	$39.41	$41.38	$43.45	$45.63	$47.92	$50.33	$52.83	$55.48
PUBLIC WORKS ADMIN SERVICES OFFICER	$42.33	$44.44	$46.66	$49.01	$51.47	$54.04	$56.75	$59.60	$62.60	$65.74	$69.03	$72.48
PW FISCAL OFFICER/ADMIN SERVICES MANAGER	$37.31	$39.19	$41.16	$43.22	$45.40	$47.67	$50.07	$52.57	$55.20	$57.97	$60.87	$63.92
PW ROAD MAINTENANCE SUPERVISOR	$28.66	$30.10	$31.59	$33.20	$34.87	$36.61	$38.46	$40.38	$42.42	$44.53	$46.75	$49.10

County of Plumas
Pay Schedule

Effective as of 08/19/2025 per Board of Supervisors Resolution Number 2025-9051; revised as of 08/24/2025 per Resolution Numbers 2025-9052 and 2025-9053 and adopted by the Board as of 09/XX/2025 per Resolution Number 2025-XXXX

OE3 GENERAL

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
4-H REPRESENTATIVE	$20.59	$21.62	$22.69	$23.85	$25.04	$26.30	$27.63	$29.01	$30.47	$31.99	$33.59	$35.27
ACCOUNTANT	$21.65	$22.75	$23.89	$25.08	$26.36	$27.68	$29.07	$30.53	$32.05	$33.66	$35.34	$37.11
ACCOUNTING TECHNICIAN	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36
ADMINISTRATIVE ASSISTANT 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
ADMINISTRATIVE ASSISTANT 2	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50	$34.12
AG & STANDARDS INSPECTOR 1	$24.27	$25.48	$26.76	$28.11	$29.51	$30.99	$32.54	$34.19	$35.89	$37.70	$39.59	$41.56
AG & STANDARDS INSPECTOR 2	$28.22	$29.65	$31.12	$32.67	$34.32	$36.04	$37.85	$39.75	$41.75	$43.84	$46.03	$48.33
AG & STANDARDS INSPECTOR 3	$31.13	$32.69	$34.34	$36.06	$37.86	$39.77	$41.76	$43.86	$46.05	$48.36	$50.78	$53.32
AG & STANDARDS TECHNICIAN 1	$18.74	$19.69	$20.68	$21.73	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.60	$32.13
AG & STANDARDS TECHNICIAN 2	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25
AG & STANDARDS TECHNICIAN 3	$22.35	$23.47	$24.66	$25.89	$27.20	$28.57	$30.00	$31.50	$33.08	$34.75	$36.49	$38.31
AG & STANDARDS MANAGEMENT ANALYST 1	$25.12	$26.39	$27.72	$29.11	$30.56	$32.09	$33.70	$35.39	$37.17	$39.04	$40.99	$43.04
AG & STANDARDS MANAGEMENT ANALYST 2	$27.94	$29.34	$30.81	$32.36	$33.98	$35.70	$37.48	$39.36	$41.33	$43.40	$45.57	$47.85
ALCOHOL & DRUG PREV COORD	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
ALCOHOL & DRUG THERAPIST 1	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25	$45.41
ALCOHOL & DRUG THERAPIST 2	$29.23	$30.70	$32.23	$33.86	$35.55	$37.33	$39.20	$41.17	$43.23	$45.41	$47.67	$50.06
ALTERNATIVE SENTENCING COORD	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.13	$33.76	$35.44	$37.21	$39.07
ANIMAL CONTROL OFFICER 1	$21.29	$22.34	$23.46	$24.64	$25.86	$27.16	$28.52	$29.94	$31.44	$33.01	$34.66	$36.39
ANIMAL CONTROL OFFICER 2	$24.64	$25.86	$27.16	$28.52	$29.94	$31.44	$33.01	$34.66	$36.39	$38.23	$40.14	$42.15
ANIMAL SHELTER ATTENDANT	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
APPRAISAL ASSISTANT	$20.68	$21.73	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.13	$33.74	$35.42
APPRAISER 1	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
APPRAISER 2	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24	$41.21
APPRAISER 3	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25	$45.41
ASSISTANT COOK	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
ASSISTANT MUSEUM DIRECTOR	$19.22	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96
ASSISTANT PLANNER	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
ASSOCIATE PLANNER	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
AUDITOR ACCOUNTING CLERK 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
AUDITOR ACCOUNTING CLERK 2	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
AUDITOR ACCOUNTING TECH 1	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.53	$34.16	$35.87	$37.66
AUDITOR/APPRAISER 1	$20.68	$21.73	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.13	$33.74	$35.42
AUDITOR/APPRAISER 2	$22.36	$23.50	$24.67	$25.91	$27.20	$28.58	$30.00	$31.50	$33.09	$34.75	$36.49	$38.31
AUDITOR/APPRAISER 3	$24.66	$25.89	$27.19	$28.57	$29.99	$31.49	$33.08	$34.74	$36.48	$38.30	$40.22	$42.23
BH ADMINISTRATIVE ASSISTANT 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
BH ADMINISTRATIVE ASSISTANT 2	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50	$34.12

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
BH CASE MGMT SPECIALIST 1	$24.37	$25.61	$26.87	$28.23	$29.65	$31.13	$32.69	$34.34	$36.06	$37.87	$39.76	$41.75
BH CASE MGMT SPECIALIST 2	$26.86	$28.22	$29.62	$31.12	$32.68	$34.33	$36.04	$37.86	$39.77	$41.75	$43.84	$46.03
BH CASE MGMT SPECIALIST SR	$29.36	$30.86	$32.40	$34.01	$35.73	$37.51	$39.39	$41.37	$43.45	$45.62	$47.90	$50.30
BH CLINICAL RECORDS SPECIALIST	$21.24	$22.32	$23.44	$24.61	$25.85	$27.15	$28.51	$29.93	$31.44	$33.01	$34.66	$36.39
BH QUALITY ASSURANCE COORD	$32.49	$34.10	$35.82	$37.62	$39.50	$41.48	$43.56	$45.76	$48.04	$50.46	$52.98	$55.63
BH SITE COORDINATOR	$22.55	$23.69	$24.87	$26.13	$27.42	$28.81	$30.26	$31.76	$33.37	$35.04	$36.79	$38.63
BH SUBSTANCE USE DISORDER COUNSELOR I	$28.26	$29.68	$31.16	$32.73	$34.36	$36.09	$37.91	$39.81	$41.80	$43.89	$46.08	$48.39
BH SUBSTANCE USE DISORDER COUNSELOR II	$31.41	$32.98	$34.62	$36.36	$38.19	$40.10	$42.11	$44.23	$46.42	$48.75	$51.19	$53.75
BH SUPERVISING SITE COORD	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
BH SUPPORT SERVICES COORD	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61
BH SUPPORTIVE SERVICES TECH 1	$18.99	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50
BH SUPPORTIVE SERVICES TECH 2	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50	$34.12
BH SYSTEMS ANALYST	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
BH THERAPIST 1	$30.39	$31.91	$33.51	$35.20	$36.95	$38.81	$40.76	$42.80	$44.95	$47.21	$49.57	$52.05
BH THERAPIST 2	$33.48	$35.18	$36.92	$38.79	$40.73	$42.77	$44.92	$47.18	$49.54	$52.03	$54.63	$57.36
BH THERAPIST SENIOR	$36.97	$38.83	$40.78	$42.82	$44.97	$47.23	$49.60	$52.09	$54.68	$57.43	$60.30	$63.32
BLDG & GRNDS MAINT TECHNICIAN	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25	$37.01	$38.86	$40.80
BLDG & GRNDS MAINT WORKER 1	$18.66	$19.59	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97
BLDG & GRNDS MAINT WORKER 2	$19.59	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57
BLDG & GRNDS MAINT WORKER 3	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25	$37.01	$38.86
BOOKMOBILE LIBRARY ASSISTANT	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98
BRANCH LIBRARY ASSISTANT 1	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98
BRANCH LIBRARY ASSISTANT 2	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63
BUILDING INSPECTOR 1	$23.49	$24.66	$25.91	$27.21	$28.58	$30.03	$31.53	$33.10	$34.76	$36.51	$38.34	$40.25
BUILDING INSPECTOR 2	$27.18	$28.56	$29.98	$31.48	$33.07	$34.73	$36.47	$38.29	$40.22	$42.23	$44.34	$46.56
BUILDING PLANCHECK INSPECTOR	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65	$50.03
BUILDING PLANS EXAMINER 1	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
BUILDING PLANS EXAMINER 2	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
CADASTRAL DRAFTING SPECIALST	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25	$45.41
CHILD SUPPORT ACCOUNTING SPEC	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
CHILD SUPPORT ASSISTANT I	$18.54	$19.47	$20.45	$21.47	$22.55	$23.67	$24.86	$26.12	$27.42	$28.79	$30.25	$31.77
CHILD SUPPORT ASSISTANT II	$20.45	$21.47	$22.55	$23.67	$24.86	$26.12	$27.42	$28.79	$30.25	$31.77	$33.36	$35.03
CHILD SUPPORT ASSISTANT III	$21.42	$22.50	$23.63	$24.80	$26.06	$27.37	$28.74	$30.18	$31.69	$33.28	$34.94	$36.69
CHILD SUPPORT LEGAL CLERK I	$19.20	$20.15	$21.16	$22.21	$23.33	$24.50	$25.72	$27.01	$28.36	$29.77	$31.26	$32.82
CHILD SUPPORT LEGAL CLERK II	$21.10	$22.14	$23.28	$24.43	$25.66	$26.94	$28.30	$29.71	$31.20	$32.76	$34.40	$36.12
CHILD SUPPORT LEGAL CLERK III	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36	$38.18
CHILD SUPPORT SPECIALIST 1	$21.48	$22.55	$23.69	$24.87	$26.13	$27.42	$28.81	$30.26	$31.76	$33.37	$35.04	$36.79
CHILD SUPPORT SPECIALIST 2	$23.11	$24.27	$25.48	$26.76	$28.11	$29.51	$30.99	$32.54	$34.19	$35.89	$37.68	$39.57
CHILD SUPPORT SPECIALIST 3	$25.06	$26.30	$27.62	$29.00	$30.46	$31.98	$33.58	$35.26	$37.02	$38.87	$40.81	$42.85
CODE ENFORCEMENT OFFICER	$29.50	$30.98	$32.53	$34.16	$35.88	$37.69	$39.57	$41.55	$43.62	$45.82	$48.11	$50.52
COLLECTIONS OFFICER 1	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
COLLECTIONS OFFICER 2	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
COMMUNITY OUTREACH COORDINATOR	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
CUSTODIAN	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
DA INVESTIGATIONS SPECIALIST	$29.35	$30.84	$32.38	$34.00	$35.72	$37.50	$39.38	$41.36	$43.44	$45.61	$47.89	$50.29
DA INVESTIGATIVE ASSISTANT	$23.52	$24.70	$25.93	$27.23	$28.60	$30.05	$31.55	$33.14	$34.79	$36.53	$38.36	$40.27
DEPUTY CHILD SUP ATTORNEY 1	$31.43	$33.00	$34.64	$36.39	$38.23	$40.15	$42.16	$44.28	$46.49	$48.82	$51.26	$53.82
DEPUTY CHILD SUP ATTORNEY 2	$34.67	$36.41	$38.25	$40.17	$42.19	$44.30	$46.51	$48.84	$51.29	$53.87	$56.56	$59.39

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
DEPUTY CLERK-RECORDER 1	$18.92	$19.88	$20.88	$21.93	$23.05	$24.21	$25.43	$26.70	$28.04	$29.45	$30.92	$32.47
DEPUTY CLERK-RECORDER 2	$21.79	$22.88	$24.04	$25.23	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32
DEPUTY DISTRICT ATTORNEY 1	$41.02	$43.08	$45.23	$47.49	$49.86	$52.35	$54.97	$57.72	$60.61	$63.64	$66.82	$70.16
DEPUTY DISTRICT ATTORNEY 2	$45.66	$47.95	$50.34	$52.86	$55.51	$58.28	$61.19	$64.25	$67.46	$70.84	$74.38	$78.10
DEPUTY DISTRICT ATTORNEY 3	$50.84	$53.38	$56.05	$58.85	$61.80	$64.89	$68.13	$71.53	$75.12	$78.87	$82.81	$86.95
DEPUTY PUB GUARD/CONSERVATOR 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
DEPUTY PUB GUARD/CONSERVATOR 2	$19.93	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.50	$34.12
DISTRICT ATTORNEY INVESTIGATOR	$27.19	$28.56	$29.99	$31.49	$33.07	$34.74	$36.48	$38.30	$40.23	$42.24	$44.35	$46.57
DRINKING DRIVER COORDINATOR	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
DRIVER 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
DRIVER 2	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68
DRIVER 3	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
ELECTIONS COORDINATOR	$28.78	$30.24	$31.74	$33.35	$35.02	$36.78	$38.64	$40.58	$42.61	$44.76	$47.00	$49.35
ELECTIONS SERVICES ASSISTANT 1	$18.92	$19.88	$20.88	$21.93	$23.05	$24.21	$25.43	$26.70	$28.04	$29.45	$30.92	$32.47
ELECTIONS SERVICES ASSISTANT 2	$21.79	$22.88	$24.04	$25.23	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32
ELECTIONS SPECIALIST	$25.23	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32	$39.19	$41.15	$43.21
ELIGIBILITY SPECIALIST 1	$18.66	$19.59	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97
ELIGIBILITY SPECIALIST 2	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25
ELIGIBILITY SPECIALIST 3	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97	$33.57	$35.25	$37.01	$38.86
EMPLOYMENT & TRAINING WORKER 1	$21.12	$22.17	$23.30	$24.45	$25.69	$26.96	$28.33	$29.73	$31.23	$32.80	$34.44	$36.16
EMPLOYMENT & TRAINING WORKER 2	$23.28	$24.43	$25.66	$26.94	$28.30	$29.71	$31.21	$32.78	$34.41	$36.15	$37.96	$39.86
EMPLOYMENT & TRAINING WORKER 3	$25.65	$26.93	$28.29	$29.70	$31.20	$32.77	$34.40	$36.14	$37.94	$39.84	$41.83	$43.92
ENVIRONMENTAL HEALTH AIDE	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61
ENVIRONMENTAL HEALTH SPEC 1	$28.36	$29.78	$31.27	$32.86	$34.49	$36.22	$38.05	$39.96	$41.95	$44.06	$46.26	$48.58
ENVIRONMENTAL HEALTH SPEC 2	$31.28	$32.87	$34.51	$36.23	$38.06	$39.97	$41.97	$44.07	$46.28	$48.60	$51.03	$53.58
ENVIRONMENTAL HEALTH SPEC 3	$34.42	$36.16	$37.96	$39.88	$41.87	$43.97	$46.19	$48.50	$50.93	$53.47	$56.14	$58.95
ENVIRONMENTAL HEALTH TECH 1	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61
ENVIRONMENTAL HEALTH TECH 2	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
EPIDEMIOLOGIST	$40.81	$42.86	$45.00	$47.25	$49.60	$52.09	$54.68	$57.43	$60.30	$63.33	$66.50	$69.82
EXECUTIVE ASSISTANT-PLANNING	$19.22	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96
FAIR FISCAL COORDINATOR 1	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
FAIR FISCAL COORDINATOR 2	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
FAMILY VIOLENCE OFFICER	$21.82	$22.92	$24.07	$25.28	$26.55	$27.88	$29.28	$30.75	$32.29	$33.91	$35.61	$37.39
FIELD SERVICES ASSISTANT	$18.30	$19.23	$20.20	$21.22	$22.30	$23.41	$24.57	$25.83	$27.13	$28.49	$29.91	$31.41
FISCAL & TECH SERVICES ASST 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
FISCAL & TECH SERVICES ASST 2	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68
FISCAL & TECH SERVICES ASST 3	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31	$36.03
GEO INFO SYS (GIS) PLANNER 1	$25.88	$27.18	$28.56	$29.98	$31.48	$33.07	$34.73	$36.47	$38.29	$40.22	$42.23	$44.34
GEO INFO SYS (GIS) PLANNER 2	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.00
HAZ MAT SPECIALIST 1	$28.36	$29.78	$31.27	$32.86	$34.49	$36.22	$38.05	$39.96	$41.95	$44.06	$46.26	$48.58
HAZ MAT SPECIALIST 2	$31.28	$32.87	$34.51	$36.23	$38.06	$39.97	$41.97	$44.07	$46.28	$48.60	$51.03	$53.58
HAZ MAT SPECIALIST 3	$34.42	$36.16	$37.96	$39.88	$41.87	$43.97	$46.19	$48.50	$50.93	$53.47	$56.14	$58.95
HEAD COOK	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
HEALTH AIDE 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
HEALTH AIDE 2	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
HEALTH EDUCATION COORDINATOR 1	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
HEALTH EDUCATION SPECIALIST	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
HIV SPECIALTY CLINIC THERAPIST	$29.23	$30.70	$32.23	$33.86	$35.55	$37.33	$39.20	$41.17	$43.23	$45.41	$47.67	$50.06
INFORMATION SYSTEMS TECHNICIAN	$26.07	$27.37	$28.74	$30.18	$31.69	$33.29	$34.96	$36.71	$38.54	$40.48	$42.50	$44.63
LEAD DEPUTY CLERK-RECORDER	$25.23	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32	$39.19	$41.15	$43.21
LEGAL SECRETARY	$22.37	$23.51	$24.68	$25.92	$27.21	$28.59	$30.03	$31.52	$33.10	$34.76	$36.50	$38.32
LEGAL SECRETARY - SENIOR	$23.74	$24.93	$26.19	$27.51	$28.89	$30.33	$31.86	$33.45	$35.12	$36.88	$38.72	$40.66
LEGAL SECRETARY - TRAINEE	$20.28	$21.32	$22.39	$23.51	$24.70	$25.93	$27.24	$28.60	$30.04	$31.54	$33.12	$34.77
LEGAL SERVICES ASSISTANT 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
LEGAL SERVICES ASSISTANT 2	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
LIBRARIAN	$25.11	$26.38	$27.71	$29.10	$30.56	$32.09	$33.70	$35.40	$37.17	$39.04	$40.99	$43.04
LIBRARY AIDE	$18.37	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42
LIBRARY LITERACY CLERK	$18.37	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42
LIBRARY TECHNICIAN	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36
LICENSED VOCATIONAL NURSE 1-BH	$24.12	$25.34	$26.62	$27.95	$29.35	$30.84	$32.38	$34.00	$35.72	$37.50	$39.38	$41.34
LICENSED VOCATIONAL NURSE 1-PH	$24.12	$25.34	$26.62	$27.95	$29.35	$30.84	$32.38	$34.00	$35.72	$37.50	$39.38	$41.34
LICENSED VOCATIONAL NURSE 2-BH	$25.33	$26.61	$27.94	$29.34	$30.82	$32.37	$33.99	$35.71	$37.49	$39.37	$41.34	$43.41
LICENSED VOCATIONAL NURSE 2-PH	$25.33	$26.61	$27.94	$29.34	$30.82	$32.37	$33.99	$35.71	$37.49	$39.37	$41.34	$43.41
LITERACY PROGRAM ASSISTANT 1	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98
LITERACY PROGRAM ASSISTANT 2	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63
MANAGEMENT ANALYST 1	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
MANAGEMENT ANALYST 2	$28.09	$29.49	$30.97	$32.52	$34.14	$35.87	$37.68	$39.56	$41.54	$43.60	$45.78	$48.07
MENTORING COORDINATOR	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
MUSEUM REGISTRAR	$18.37	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42
NATURAL RESOURCES ANALYST	$24.66	$25.89	$27.19	$28.57	$29.99	$31.49	$33.08	$34.74	$36.48	$38.30	$40.22	$42.23
NURSE PRACTITIONER	$55.54	$58.32	$61.25	$64.32	$67.52	$70.92	$74.47	$78.20	$82.12	$86.22	$90.53	$95.06
OFFICE ASSISTANT 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
OFFICE ASSISTANT 2	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68
OFFICE ASSISTANT 3	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31	$36.03
OFFICE AUTOMATION ANALYST	$26.50	$27.82	$29.22	$30.68	$32.21	$33.84	$35.54	$37.31	$39.18	$41.14	$43.20	$45.36
OFFICE AUTOMATION SPECIALIST	$21.82	$22.92	$24.07	$25.28	$26.55	$27.88	$29.28	$30.75	$32.29	$33.91	$35.61	$37.39
PARALEGAL 1	$19.22	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96
PARALEGAL 2	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61	$36.34
PARALEGAL 3	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
PERMIT TECHNICIAN	$19.68	$20.67	$21.71	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.14	$33.75
PHYSICIAN ASSISTANT	$55.54	$58.32	$61.25	$64.32	$67.52	$70.92	$74.47	$78.20	$82.12	$86.22	$90.53	$95.06
PLANNING TECHNICIAN	$21.30	$22.35	$23.47	$24.65	$25.88	$27.18	$28.55	$29.96	$31.47	$33.04	$34.69	$36.43
PREVENTION AIDE	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
PROG COMPL & TRAINING ANALYST	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.34	$39.24
PROGRAMMER ANALYST	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25	$45.41
PROJECT MANAGER	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.06	$52.56	$55.19
PROPERTY TAX ASSESSMENT SPEC 1	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63
PROPERTY TAX ASSESSMENT SPEC 2	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36	$38.18
PROPERTY TAX ASSESSMENT TECH	$18.37	$19.28	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
PSYCHIATRIC NURSE 1	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
PSYCHIATRIC NURSE 2	$34.99	$36.74	$38.59	$40.52	$42.55	$44.68	$46.92	$49.28	$51.74	$54.35	$57.07	$59.92
PSYCHIATRIC TECHNICIAN	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
PUBLIC HEALTH DATABASE ANALYST	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
PUBLIC HEALTH EMERGENCY PREPAREDNESS COORDINATOR	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
PUBLIC HEALTH NURSE 1	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
PUBLIC HEALTH NURSE 2	$34.99	$36.74	$38.59	$40.52	$42.55	$44.68	$46.92	$49.28	$51.74	$54.35	$57.07	$59.92
PUBLIC HEALTH NURSE 3	$38.73	$40.68	$42.72	$44.87	$47.11	$49.49	$51.95	$54.56	$57.30	$60.17	$63.18	$66.34
QUALITY ASSURANCE COORDINATOR	$29.23	$30.70	$32.23	$33.86	$35.55	$37.33	$39.20	$41.17	$43.23	$45.41	$47.67	$50.06
RECORDS MANAGEMENT TECH 1	$18.15	$19.06	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12
RECORDS MANAGEMENT TECH 2	$20.02	$21.02	$22.08	$23.19	$24.35	$25.58	$26.86	$28.22	$29.63	$31.12	$32.68	$34.31
REGISTERED DENTAL ASSISTANT 1	$24.12	$25.34	$26.62	$27.95	$29.35	$30.84	$32.38	$34.00	$35.72	$37.50	$39.38	$41.34
REGISTERED DENTAL ASSISTANT 2	$25.33	$26.61	$27.94	$29.34	$30.82	$32.37	$33.99	$35.71	$37.49	$39.37	$41.34	$43.41
REGISTERED NURSE 1 - BH	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
REGISTERED NURSE 1 - PH	$31.24	$32.82	$34.45	$36.19	$38.02	$39.92	$41.92	$44.02	$46.23	$48.55	$50.98	$53.53
REGISTERED NURSE 2 - BH	$34.99	$36.74	$38.59	$40.52	$42.55	$44.68	$46.92	$49.28	$51.74	$54.35	$57.07	$59.92
REGISTERED NURSE 2 - PH	$34.99	$36.74	$38.59	$40.52	$42.55	$44.68	$46.92	$49.28	$51.74	$54.35	$57.07	$59.92
SENIOR BUILDING INSPECTOR	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
SENIOR BUILDING PLNCHK INSP	$32.12	$33.76	$35.45	$37.22	$39.10	$41.06	$43.13	$45.29	$47.56	$49.93	$52.43	$55.05
SENIOR DISTRICT ATTORNEY INVST	$29.95	$31.46	$33.03	$34.71	$36.44	$38.27	$40.19	$42.21	$44.33	$46.55	$48.88	$51.32
SENIOR PERMIT TECHNICIAN	$22.13	$23.27	$24.42	$25.65	$26.93	$28.29	$29.70	$31.20	$32.77	$34.40	$36.12	$37.93
SENIOR PLANNER	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
SENIOR SOCIAL WORKER A	$30.62	$32.14	$33.77	$35.45	$37.25	$39.09	$41.05	$43.11	$45.28	$47.54	$49.92	$52.41
SENIOR SOCIAL WORKER B	$33.50	$35.19	$36.94	$38.80	$40.74	$42.79	$44.92	$47.20	$49.57	$52.05	$54.65	$57.39
SITE MANAGER	$20.92	$21.97	$23.07	$24.23	$25.44	$26.73	$28.07	$29.49	$30.95	$32.53	$34.16	$35.86
SOCIAL SERVICES AIDE	$18.87	$19.81	$20.82	$21.87	$22.96	$24.10	$25.32	$26.60	$27.93	$29.33	$30.80	$32.34
SOCIAL WORKER 1	$24.37	$25.61	$26.87	$28.23	$29.65	$31.13	$32.69	$34.34	$36.06	$37.87	$39.76	$41.75
SOCIAL WORKER 2	$26.86	$28.22	$29.62	$31.12	$32.68	$34.33	$36.04	$37.86	$39.77	$41.75	$43.84	$46.03
SOCIAL WORKER 3	$29.36	$30.86	$32.40	$34.01	$35.73	$37.51	$39.39	$41.37	$43.45	$45.62	$47.90	$50.30
STAFF SERVICES ANALYST 1	$26.19	$27.49	$28.88	$30.33	$31.86	$33.45	$35.15	$36.89	$38.74	$40.69	$42.72	$44.86
STAFF SERVICES ANALYST 2	$28.86	$30.32	$31.85	$33.44	$35.12	$36.88	$38.73	$40.68	$42.72	$44.87	$47.11	$49.49
STAFF SERVICES SPECIALIST	$25.27	$26.54	$27.86	$29.26	$30.72	$32.25	$33.88	$35.59	$37.38	$39.25	$41.21	$43.27
SUBSTANCE USE DISORDER SPEC 1	$23.40	$24.56	$25.82	$27.12	$28.48	$29.90	$31.41	$32.98	$34.62	$36.37	$38.19	$40.10
SUBSTANCE USE DISORDER SPEC 2	$25.82	$27.12	$28.49	$29.92	$31.42	$32.99	$34.64	$36.37	$38.20	$40.10	$42.11	$44.21
TELECOMMUNICATIONS TECHNICIAN	$26.49	$27.83	$29.22	$30.70	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38
TREAS/TAX COLLECTIONS OFFCR 1	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37	$39.24
TREAS/TAX COLLECTIONS OFFCR 2	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
TREASURER/TAX SPECIALIST 1	$20.24	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63
TREASURER/TAX SPECIALIST 2	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36	$38.18
TREASURER/TAX TECHNICIAN	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36
VETERANS SERVICE REP 1	$18.30	$19.23	$20.20	$21.22	$22.30	$23.41	$24.57	$25.83	$27.13	$28.49	$29.91	$31.41
VETERANS SERVICE REP 2	$20.17	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61
VICTIM/WITNESS ADVOCATE	$22.83	$23.96	$25.16	$26.42	$27.75	$29.14	$30.61	$32.13	$33.76	$35.44	$37.21	$39.07
WELFARE FRAUD INVESTIGATOR 1	$26.57	$27.90	$29.29	$30.76	$32.31	$33.94	$35.64	$37.43	$39.29	$41.26	$43.32	$45.49
WELFARE FRAUD INVESTIGATOR 2	$28.80	$30.25	$31.75	$33.36	$35.02	$36.77	$38.63	$40.57	$42.59	$44.74	$46.98	$49.33

County of Plumas
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OE3 MID-MANAGEMENT

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
A&D PROG CLINICIAN/SUPERVISOR	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
ALCOHOL & DRUG PROG CHIEF	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
ALTERNATIVE SENTENCING MANAGER	$30.66	$32.19	$33.80	$35.50	$37.28	$39.14	$41.11	$43.16	$45.33	$47.61	$49.99	$52.49
ANIMAL CONTROL SUPERVISOR	$27.16	$28.52	$29.94	$31.44	$33.01	$34.66	$36.39	$38.23	$40.15	$42.16	$44.27	$46.48
ASSESSOR'S OFFICE MANAGER	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
ASSISTANT BUILDING OFFICIAL	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
ASSISTANT COUNTY ASSESSOR	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.06	$52.56	$55.19
ASSISTANT DISTRICT ATTORNEY	$63.69	$66.87	$70.21	$73.72	$77.41	$81.28	$85.35	$89.62	$94.09	$98.79	$103.73	$108.92
ASSISTANT PLANNING DIRECTOR	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
ASST COUNTY CLERK-RECORDER	$31.83	$33.43	$35.10	$36.85	$38.70	$40.65	$42.68	$44.84	$47.07	$49.43	$51.90	$54.50
ASST DIR DEPT OF CHILD SUP SVC	$39.13	$41.09	$43.14	$45.30	$47.56	$49.94	$52.44	$55.06	$57.81	$60.70	$63.74	$66.93
ASST DIRECTOR OF PUBLIC HEALTH	$45.34	$47.62	$50.01	$52.51	$55.14	$57.90	$60.81	$63.88	$67.06	$70.41	$73.93	$77.63
ASST TREASURER/TAX COLLECTOR	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.06	$52.56	$55.19
BH ADMIN SERVICES OFFICER	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
BH AOD PROGRAM ADMIN	$43.73	$45.93	$48.24	$50.66	$53.19	$55.85	$58.65	$61.60	$64.68	$67.93	$71.33	$74.89
BH CONTINUING CARE COORDINATOR	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
BH QUAL IMPROVEMENT/COMPL MGR	$43.73	$45.93	$48.24	$50.66	$53.19	$55.85	$58.65	$61.60	$64.68	$67.93	$71.33	$74.89
BH UNIT SUPERVISOR	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
BH UNIT SUPERVISOR-NURSING	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
BLDG/GRDS MAINT SUPERVISOR 1	$24.22	$25.43	$26.70	$28.03	$29.45	$30.92	$32.47	$34.08	$35.79	$37.61	$39.49	$41.47
BLDG/GRDS MAINT SUPERVISOR 2	$25.43	$26.70	$28.03	$29.45	$30.92	$32.47	$34.08	$35.79	$37.61	$39.49	$41.46	$43.54
BUILDING OFFICIAL	$39.15	$41.12	$43.18	$45.34	$47.62	$50.01	$52.51	$55.14	$57.90	$60.81	$63.85	$67.04
CHIEF APPRAISER	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
CHIEF CODE ENFORCEMENT OFFICER	$34.17	$35.89	$37.70	$39.58	$41.56	$43.64	$45.83	$48.13	$50.53	$53.06	$55.71	$58.50
CHIEF DEP PUB GRDN/CONSERVATOR	$29.36	$30.86	$32.40	$34.01	$35.73	$37.51	$39.39	$41.37	$43.45	$45.62	$47.90	$50.30
CHILDRENS SERVICES COORDINATOR	$34.71	$36.44	$38.27	$40.19	$42.21	$44.32	$46.53	$48.86	$51.32	$53.89	$56.58	$59.41
COMMUNITY CARE CASE MANAGER	$21.19	$22.26	$23.38	$24.54	$25.80	$27.08	$28.45	$29.87	$31.37	$32.96	$34.61	$36.34
DA ADMINISTRATOR/ASSISTANT PUBLIC ADMIN	$25.27	$26.54	$27.86	$29.26	$30.72	$32.25	$33.88	$35.59	$37.38	$39.25	$41.21	$43.27
DEPUTY AG COMM/SEALER OF WEIGHTS & MEASURE	$34.25	$35.97	$37.76	$39.66	$41.64	$43.73	$45.91	$48.21	$50.63	$53.16	$55.82	$58.61
DEP DIR/SOC SERV PROGRAM MGR	$40.85	$42.92	$45.07	$47.33	$49.70	$52.18	$54.80	$57.54	$60.42	$63.46	$66.63	$69.96
DEPARTMENT FISCAL OFFICER 1	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
DEPARTMENT FISCAL OFFICER 2	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
DIRECTOR OF NURSING - PH	$47.49	$49.87	$52.38	$54.99	$57.74	$60.63	$63.68	$66.87	$70.21	$73.73	$77.42	$81.29
DIV DIR VETERANS SVCS OFFICER	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22	$45.38	$47.65
ELIGIBILITY SUPERVISOR	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
EMPLOYMENT & TRNG WKR SUP	$31.36	$32.95	$34.58	$36.32	$38.15	$40.06	$42.06	$44.17	$46.39	$48.72	$51.16	$53.71
FISCAL SUPPORT COORD	$22.11	$23.21	$24.38	$25.61	$26.88	$28.24	$29.66	$31.13	$32.70	$34.34	$36.06	$37.86

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
GEO INFO SYSTEM (GIS) COORD	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.06	$52.56	$55.19
GRANT COMPLIANCE OFFICER	$21.81	$22.91	$24.06	$25.28	$26.55	$27.87	$29.28	$30.75	$32.29	$33.90	$35.60	$37.37
HEALTH EDUCATION COORDINATOR 2	$30.69	$32.22	$33.85	$35.54	$37.32	$39.19	$41.16	$43.22	$45.40	$47.66	$50.04	$52.55
LIBRARY LITERACY PROGRAM COORD	$21.25	$22.32	$23.44	$24.62	$25.84	$27.14	$28.49	$29.92	$31.42	$32.98	$34.63	$36.36
MNTL HLTH SERVICES ACT COORD	$34.71	$36.44	$38.27	$40.19	$42.21	$44.32	$46.53	$48.86	$51.32	$53.89	$56.58	$59.41
OFFICE SUPERVISOR	$22.50	$23.62	$24.82	$26.06	$27.38	$28.73	$30.17	$31.68	$33.27	$34.92	$36.67	$38.51
PERMIT MANAGER	$25.26	$26.51	$27.85	$29.24	$30.71	$32.24	$33.87	$35.56	$37.36	$39.23	$41.19	$43.25
PH ADMIN SERVICES OFFICER	$40.00	$41.99	$44.09	$46.30	$48.62	$51.06	$53.61	$56.31	$59.14	$62.11	$65.22	$68.48
PROGRAM CHIEF-NURSING	$35.53	$37.31	$39.18	$41.15	$43.21	$45.39	$47.65	$50.05	$52.55	$55.18	$57.94	$60.84
PROGRAM MANAGER 1	$36.97	$38.83	$40.78	$42.82	$44.97	$47.23	$49.60	$52.09	$54.68	$57.43	$60.30	$63.32
PROGRAM MANAGER 2	$38.83	$40.78	$42.82	$44.97	$47.23	$49.60	$52.09	$54.68	$57.43	$60.30	$63.32	$66.48
PUBLIC HEALTH PROG DIV CHIEF	$33.81	$35.51	$37.29	$39.15	$41.12	$43.18	$45.34	$47.62	$50.01	$52.51	$55.14	$57.89
RECORDS MGMT COORDINATOR	$21.82	$22.92	$24.07	$25.28	$26.55	$27.88	$29.28	$30.75	$32.29	$33.91	$35.61	$37.39
SENIOR SERVICES DIVISION DIR.	$25.88	$27.18	$28.56	$29.98	$31.48	$33.07	$34.73	$36.47	$38.29	$40.22	$42.23	$44.34
SOCIAL SERVICES SUPERVISOR 1	$32.04	$33.65	$35.35	$37.13	$39.00	$40.95	$43.00	$45.14	$47.41	$49.79	$52.28	$54.89
SOCIAL SERVICES SUPERVISOR 2	$36.97	$38.83	$40.78	$42.82	$44.97	$47.23	$49.60	$52.09	$54.68	$57.43	$60.30	$63.32
STAFF SERVICES MANAGER	$35.52	$37.30	$39.17	$41.14	$43.20	$45.36	$47.64	$50.03	$52.54	$55.17	$57.93	$60.82
VICTIM/WITNESS COORDINATOR	$30.66	$32.19	$33.80	$35.50	$37.28	$39.14	$41.11	$43.16	$45.33	$47.61	$49.99	$52.49

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PROBATION MID-MANAGEMENT

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
DEPARTMENT FISCAL OFFICER 1	$25.74	$27.05	$28.40	$29.84	$31.32	$32.88	$34.54	$36.28	$38.08	$40.00	$42.00	$44.10
DEPARTMENT FISCAL OFFICER 2	$28.38	$29.80	$31.30	$32.86	$34.52	$36.26	$38.06	$39.97	$41.98	$44.08	$46.28	$48.59
SUPERVISING PROBATION OFFICER	$30.56	$32.09	$33.69	$35.38	$37.15	$39.01	$40.96	$43.01	$45.16	$47.42	$49.79	$52.28

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PROBATION ASSC

	HOURLY RATE											
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**	**L6**	**L7**
ADMINISTRATIVE ASSISTANT 1	$18.47	$19.38	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.57
ADMINISTRATIVE ASSISTANT 2	$19.38	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.57	$33.15
DEPUTY PROBATION OFFICER 1	$22.13	$23.27	$24.42	$25.65	$26.93	$28.29	$29.70	$31.20	$32.77	$34.40	$36.12	$37.93
DEPUTY PROBATION OFFICER 2	$23.95	$25.16	$26.43	$27.75	$29.15	$30.61	$32.13	$33.76	$35.45	$37.24	$39.10	$41.06
DEPUTY PROBATION OFFICER 3	$26.40	$27.72	$29.12	$30.56	$32.09	$33.69	$35.38	$37.15	$39.01	$40.96	$43.01	$45.16
DETENTION COORDINATOR	$23.39	$24.55	$25.81	$27.09	$28.46	$29.89	$31.39	$32.97	$34.61	$36.33	$38.15	$40.06
LEGAL SERVICES ASSISTANT 1	$18.47	$19.38	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.57
LEGAL SERVICES ASSISTANT 2	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.59	$33.17	$34.83
MANAGEMENT ANALYST 1	$26.13	$27.43	$28.81	$30.26	$31.76	$33.37	$35.04	$36.78	$38.63	$40.57	$42.60	$44.73
MANAGEMENT ANALYST 2	$29.07	$30.53	$32.05	$33.66	$35.34	$37.13	$38.98	$40.94	$42.99	$45.14	$47.40	$49.77
OFFICE ASSISTANT 1	$18.47	$19.38	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.57
OFFICE ASSISTANT 2	$19.38	$20.36	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.57	$33.15
OFFICE ASSISTANT 3	$21.36	$22.45	$23.56	$24.74	$25.99	$27.27	$28.64	$30.07	$31.57	$33.15	$34.81	$36.55
PROB PROG COORD/ADMIN ASSIST	$23.25	$24.43	$25.64	$26.94	$28.30	$29.71	$31.21	$32.79	$34.43	$36.15	$37.96	$39.86
PROBATION ASSISTANT	$18.65	$19.58	$20.56	$21.58	$22.67	$23.79	$25.00	$26.26	$27.58	$28.95	$30.40	$31.92
PROBATION REPORT WRITER	$22.22	$23.33	$24.51	$25.73	$27.04	$28.39	$29.81	$31.31	$32.87	$34.53	$36.26	$38.07

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SHERIFF EMPLOYEE ASSC

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
ASSISTANT PROGRAM MANAGER	$19.03	$19.99	$20.99	$22.04	$23.15	$24.30	$25.52	$26.80	$28.14	$29.57
CORRECTIONAL OFFICER 1	$22.78	$23.91	$25.11	$26.37	$27.69	$29.09	$30.54	$32.07	$33.69	$35.37
CORRECTIONAL OFFICER 2	$25.10	$26.36	$27.68	$29.08	$30.54	$32.08	$33.68	$35.38	$37.14	$39.01
CORRECTIONAL SERGEANT	$27.84	$29.22	$30.70	$32.23	$33.86	$35.54	$37.32	$39.19	$41.16	$43.22
CRIME ANALYST	$21.42	$22.50	$23.63	$24.80	$26.06	$27.37	$28.74	$30.18	$31.69	$33.28
DEP SHERIFF 2/COM EQUIP COORD	$35.29	$37.06	$38.90	$40.86	$42.91	$45.06	$47.33	$49.70	$52.20	$54.80
DEPUTY SHERIFF 1	$25.82	$27.12	$28.49	$29.92	$31.42	$32.99	$34.64	$36.37	$38.20	$40.10
DEPUTY SHERIFF 2	$28.44	$29.88	$31.37	$32.94	$34.60	$36.34	$38.15	$40.06	$42.07	$44.18
DEPUTY SHERIFF 2-ADVANCED	$29.94	$31.45	$33.02	$34.69	$36.43	$38.26	$40.18	$42.18	$44.29	$46.54
DEPUTY SHERIFF 2-INTERMEDIATE	$29.30	$30.77	$32.32	$33.94	$35.63	$37.43	$39.31	$41.28	$43.34	$45.52
SH INVSTG/CANNABIS CODE COMPL	$34.49	$36.23	$38.03	$39.94	$41.94	$44.05	$46.26	$48.59	$51.01	$53.57
SHERIFF DISPATCHER 1	$22.78	$23.91	$25.11	$26.37	$27.69	$29.09	$30.54	$32.07	$33.69	$35.37
SHERIFF DISPATCHER 2	$24.32	$25.54	$26.83	$28.16	$29.58	$31.07	$32.62	$34.26	$35.98	$37.78
SHERIFF DISPATCHER 2 - INTERMEDIATE	$25.06	$26.30	$27.62	$29.00	$30.46	$31.98	$33.58	$35.26	$37.02	$38.87
SHERIFF DISPATCHER 2 - ADVANCED	$25.54	$26.83	$28.16	$29.58	$31.07	$32.62	$34.26	$35.98	$37.78	$39.66
SHERIFF EMERGENCY SERVICES & TRAINING COORD.	$27.88	$29.28	$30.73	$32.29	$33.91	$35.62	$37.40	$39.28	$41.24	$43.31
SHERIFF INVESTIGATOR	$30.59	$32.12	$33.76	$35.45	$37.22	$39.10	$41.06	$43.13	$45.29	$47.56
SHERIFF INVESTIGATOR SERGEANT	$37.30	$39.17	$41.14	$43.19	$45.35	$47.63	$50.02	$52.51	$55.14	$57.90
SHERIFF INVESTIGATOR-ADVANCED	$32.20	$33.83	$35.51	$37.30	$39.17	$41.14	$43.19	$45.35	$47.63	$50.02
SHERIFF INVESTIGATOR-INTERMED	$31.52	$33.10	$34.77	$36.52	$38.35	$40.27	$42.28	$44.40	$46.63	$48.97
SHERIFF SERGEANT	$32.12	$33.76	$35.45	$37.22	$39.10	$41.06	$43.13	$45.29	$47.56	$49.93
SHERIFF SERGEANT-ADVANCED	$34.64	$36.37	$38.21	$40.12	$42.13	$44.24	$46.46	$48.79	$51.23	$53.78
SHERIFF SERGEANT-INTERMEDIATE	$33.89	$35.59	$37.38	$39.26	$41.23	$43.30	$45.46	$47.74	$50.14	$52.64
SHERIFF SERVICES ASSISTANT 1	$20.57	$21.59	$22.68	$23.82	$25.02	$26.28	$27.60	$28.98	$30.44	$31.97
SHERIFF SERVICES ASSISTANT 2	$22.67	$23.81	$25.01	$26.27	$27.59	$28.97	$30.43	$31.96	$33.56	$35.24

County of Plumas
Pay Schedule

Effective as of 08/19/2025 per Board of Supervisors Resolution Number 2025-9051; revised as of 08/24/2025 per Resolution Numbers 2025-9052 and 2025-9053 and adopted by the Board as of 09/XX/2025 per Resolution Number 2025-XXXX

SHERIFF EMPLOYEE ASSC MID-MGMT

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
ASST DIR OF EMERGENCY SERVICES	$29.09	$30.54	$32.08	$33.68	$35.38	$37.14	$39.01	$40.96	$43.01	$45.17
COMMUNICATIONS SUPER ADVANCED	$29.41	$30.90	$32.45	$34.07	$35.77	$37.57	$39.46	$41.42	$43.50	$45.68
COMMUNICATIONS SUPER INTERMED	$28.85	$30.30	$31.82	$33.42	$35.08	$36.84	$38.70	$40.64	$42.67	$44.81
COMMUNICATIONS SUPERVISOR	$28.01	$29.41	$30.90	$32.45	$34.07	$35.77	$37.57	$39.46	$41.42	$43.50
JAIL COMMANDER	$40.09	$42.12	$44.23	$46.45	$48.77	$51.20	$53.78	$56.48	$59.32	$62.29
SH INV SGT/CODE COMPLIANCE SUP	$40.09	$42.12	$44.23	$46.45	$48.77	$51.20	$53.78	$56.48	$59.32	$62.29
SHERIFF ADMIN SERGEANT	$37.30	$39.17	$41.14	$43.19	$45.35	$47.63	$50.02	$52.51	$55.14	$57.90
SHERIFF FISCAL OFFICER 1	$28.68	$30.11	$31.62	$33.19	$34.87	$36.62	$38.47	$40.39	$42.41	$44.53
SHERIFF FISCAL OFFICER 2	$33.85	$35.54	$37.34	$39.22	$41.18	$43.25	$45.43	$47.69	$50.09	$52.60
SHERIFF PATROL COMMANDER	$40.09	$42.12	$44.23	$46.45	$48.77	$51.20	$53.78	$56.48	$59.32	$62.29
SHERIFF'S OFFICE MANAGER	$28.56	$29.99	$31.49	$33.07	$34.73	$36.47	$38.30	$40.22	$42.24	$44.36
SHERIFF'S SPECIAL OPS SGT	$37.30	$39.17	$41.14	$43.19	$45.35	$47.63	$50.02	$52.51	$55.14	$57.90

County of Plumas
Pay Schedule

Effective as of 08/19/2025 per Board of Supervisors Resolution Number 2025-9051; revised as of 08/24/2025 per Resolution Numbers 2025-9052 and 2025-9053 and adopted by the Board as of 09/XX/2025 per Resolution Number 2025-XXXX

UNDERSHERIFF

	HOURLY RATE									
Job Title	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**L1**	**L2**	**L3**	**L4**	**L5**
UNDERSHERIFF	$46.06	$48.37	$50.79	$53.33	$56.00	$58.80	$61.74	$64.83	$68.08	$71.49

PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Kevin Goss, Supervisor - District 2, Chair**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Adopt Policy on Plumas County Sick Leave for Elected Department Heads; not approved as to form by County Counsel; discussion and possible direction to staff.**

Recommendation:
Adopt Policy on Plumas County Sick Leave for Elected Department Heads; not approved as to form by County Counsel; discussion and possible direction to staff.

Background and Discussion:
Elected Department Heads in Plumas County do not earn sick or vacation leave while serving in office. In the past, Plumas County has allowed classified employees who later become Elected Department Heads to "freeze" their sick leave. This frozen sick leave could be paid out when they left county service, following the Personnel Rules.

Until now, there has been no written policy about paying out this previously earned sick leave. The County past practice has been to note the amount of sick leave on the employee's Personnel Action Form. Because of inconsistent record-keeping about pay rates, Plumas County needs a clear policy that:

- Addresses the lack of policy for current Elected Department Heads
- Provides clear rules for future Elected Department Heads

Action:

Adopt Policy on Plumas County Sick Leave for Elected Department Heads; not approved as to form by County Counsel; discussion and possible direction to staff.

Fiscal Impact:

Possible General Fund Impact.

Attachments:
1. Policy for Elected Sick Leave

COUNTY OF PLUMAS, CALIFORNIA

Subject:	Policy Number: 25- 001	Page Number:
PLUMAS COUNTY SICK LEAVE POLICY FOR ELECTED DEPARTMENT HEADS		1
	Originally Adopted:	Last Revised Date:

Introduction

This policy sets guidelines for paying out sick leave that Elected Department Heads earn during time as a classified employee. We created this policy to make clear how elected department heads can use sick leave they earned while working as regular county employees. The purpose of this policy is to provide guidance as to payment of previously accrued sick leave to future elected department heads, and to provide clarity and consistency to current Elected Department Heads.

Scope

This policy applies to all individuals who:

- Serve as Elected Department Heads in Plumas County; and
- Previously worked as classified employees for the county; and
- Earned sick leave during their time as classified employees

This policy does not apply to Appointed Department Heads or members of the Board of Supervisors.

Background

Elected Department Heads in Plumas County do not earn sick or vacation leave while serving in office. In the past, Plumas County has allowed classified employees who later become Elected Department Heads to "freeze" their sick leave. This frozen sick leave could be paid out when they left county service, following the Personnel Rules.

Until now, there has been no written policy about paying out this previously earned sick leave. The County past practice has been to note the amount of sick leave on the employee's Personnel Action Form. Because of inconsistent record-keeping about pay rates, Plumas County needs a clear policy that:

- Addresses the lack of policy for current Elected Department Heads
- Provides clear rules for future Elected Department Heads

COUNTY OF PLUMAS, CALIFORNIA

Policy Statement

1. **Sick Leave for Classified Employees Who Become Elected Officials**

    - All Elected Department Heads who earned county sick leave before taking office can receive payment of a portion of their sick leave balance when they leave county service in good standing.
    - The payment amount will be based on their years of service, as stated in the Plumas County Personnel Rules.
    - "Good standing" means an Elected Department Head who retires, resigns, or does not win re-election. An Elected Department Head removed from office through a court proceeding for willful or corrupt misconduct will not be in good standing and cannot receive sick leave payment.
    - Elected Department Heads may choose to:
        - Receive payment when they leave their classified position, o*r*
        - "Freeze" their sick leave to be paid when they leave elected office
    - If they choose to receive payment when leaving elected office, they may take a cash payment or convert the sick leave to pay for health insurance premiums as allowed by Personnel Rules.
    - If a classified employee belongs to a bargaining unit that allows converting sick leave to service credits, this conversion must happen when they leave their classified position.
    - Time served as an Elected Department Head counts toward years of service when calculating the percentage of sick leave paid.
    - Elected Department Heads do not earn additional sick leave while serving in office.

2. **Pay Rate for Current Elected Department Heads**

    - Elected Department Heads who are in office when this policy takes effect, or who leave elected service in 2025, will have their sick leave paid at their final pay rate as an Elected Department Head.
    - They may also convert this sick leave to Health Insurance Premiums at this rate.
    - This change is to address the lack of a written policy in the past.

3. **Pay Rate for Future Elected Department Heads**

    - Elected Department Heads who take office after December 31, 2025, and choose to "freeze" their sick leave, will have their sick leave frozen at their pay rate as a classified employee at the time they became a department head.

    - Their classified pay rate will also be used to convert their sick leave to Health Insurance Premiums at this rate

Implementation

1. **Administrative Process**

    - Starting December 31, 2025, the Human Resources Department will create a form to attach to the Elected Department Head's transitional Personnel Action Form (PAF) that documents:

- The amount of accrued sick leave
- The applicable pay rate when a classified employee becomes an elected department head
- The employee's current years of service

  - The Auditor/Controller's Office will process and pay out the accrued sick leave following Section 20.01(3) of the Plumas County Personnel Rules.
  - A record of any sick leave paid out before taking office will be kept in the employee's personnel file.

Compliance and Review

Dates (Adopted, Revised, Next Review)

Issue Date:			
Revision Date:		**Planned Review Date:**	

PLUMAS COUNTY
COUNTY COUNSEL
MEMORANDUM

TO:	**Honorable Chair and Board of Supervisors**
FROM:	**Josh Brechtel, County Counsel**
MEETING DATE:	**September 16, 2025**
SUBJECT:	**Conference with Legal Counsel: Existing litigation — Plumas County, Plantiffs v. Sierra Pacific Land and Timber Company, The Towers of California LLC - a subsidiary of - Vertical Bridge, Verizon Wireless, JFC Construction, Defendants, Superior Court of California, County of Plumas, Case No. CV25-00207, pursuant to subdivision (a) of Government Code §54959.9**

Recommendation:

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Background and Discussion:

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Action:

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Fiscal Impact:

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Attachments:

1. 20250903203740

SUM-100

SUMMONS
(CITACION JUDICIAL)

FOR COURT USE ONLY
(SOLO PARA USO DE LA CORTE)
ENDORSED
Plumas Superior Court
SEP 03 2025
SUE SELEGEAN-DOSTAL
Clerk of the Court
By M. Bastian
Deputy Clerk

NOTICE TO DEFENDANT:
(AVISO AL DEMANDADO):
SIERRA PACIFIC LAND AND TIMBER COMPANY Parcel Owner, THE TOWERS OF CALIFORNIA, a subsidiary of VERTICAL BRIDGE, et al.

YOU ARE BEING SUED BY PLAINTIFF:
(LO ESTÁ DEMANDANDO EL DEMANDANTE):
PLUMAS COUNTY

NOTICE! You have been sued. The court may decide against you without your being heard unless you respond within 30 days. Read the information below.

You have 30 CALENDAR DAYS after this summons and legal papers are served on you to file a written response at this court and have a copy served on the plaintiff. A letter or phone call will not protect you. Your written response must be in proper legal form if you want the court to hear your case. There may be a court form that you can use for your response. You can find these court forms and more information at the California Courts Online Self-Help Center (*www.courtinfo.ca.gov/selfhelp*), your county law library, or the courthouse nearest you. If you cannot pay the filing fee, ask the court clerk for a fee waiver form. If you do not file your response on time, you may lose the case by default, and your wages, money, and property may be taken without further warning from the court.

There are other legal requirements. You may want to call an attorney right away. If you do not know an attorney, you may want to call an attorney referral service. If you cannot afford an attorney, you may be eligible for free legal services from a nonprofit legal services program. You can locate these nonprofit groups at the California Legal Services Web site (*www.lawhelpcalifornia.org*), the California Courts Online Self-Help Center (*www.courtinfo.ca.gov/selfhelp*), or by contacting your local court or county bar association. **NOTE:** The court has a statutory lien for waived fees and costs on any settlement or arbitration award of $10,000 or more in a civil case. The court's lien must be paid before the court will dismiss the case.
¡AVISO! *Lo han demandado. Si no responde dentro de 30 días, la corte puede decidir en su contra sin escuchar su versión. Lea la información a continuación.*

Tiene 30 DÍAS DE CALENDARIO después de que le entreguen esta citación y papeles legales para presentar una respuesta por escrito en esta corte y hacer que se entregue una copia al demandante. Una carta o una llamada telefónica no lo protegen. Su respuesta por escrito tiene que estar en formato legal correcto si desea que procesen su caso en la corte. Es posible que haya un formulario que usted pueda usar para su respuesta. Puede encontrar estos formularios de la corte y más información en el Centro de Ayuda de las Cortes de California (www.sucorte.ca.gov), en la biblioteca de leyes de su condado o en la corte que le quede más cerca. Si no puede pagar la cuota de presentación, pida al secretario de la corte que le dé un formulario de exención de pago de cuotas. Si no presenta su respuesta a tiempo, puede perder el caso por incumplimiento y la corte le podrá quitar su sueldo, dinero y bienes sin más advertencia.

Hay otros requisitos legales. Es recomendable que llame a un abogado inmediatamente. Si no conoce a un abogado, puede llamar a un servicio de remisión a abogados. Si no puede pagar a un abogado, es posible que cumpla con los requisitos para obtener servicios legales gratuitos de un programa de servicios legales sin fines de lucro. Puede encontrar estos grupos sin fines de lucro en el sitio web de California Legal Services, (www.lawhelpcalifornia.org), en el Centro de Ayuda de las Cortes de California, (www.sucorte.ca.gov) o poniéndose en contacto con la corte o el colegio de abogados locales. AVISO: Por ley, la corte tiene derecho a reclamar las cuotas y los costos exentos por imponer un gravamen sobre cualquier recuperación de $10,000 ó más de valor recibida mediante un acuerdo o una concesión de arbitraje en un caso de derecho civil. Tiene que pagar el gravamen de la corte antes de que la corte pueda desechar el caso.

The name and address of the court is:
(El nombre y dirección de la corte es):
Plumas County Superior Court, 520 Main Street, Room 104, Quincy, CA 95971

CASE NUMBER
(Número del Caso)
CV25-00207

The name, address, and telephone number of plaintiff's attorney, or plaintiff without an attorney, is:
(El nombre, la dirección y el número de teléfono del abogado del demandante, o del demandante que no tiene abogado, es):
Joshua Brechtel, 520 Main Street, Room 115, Quincy, CA 95971, (530) 283-6240

DATE:
(Fecha) SEP 03 2025
Clerk, by
(Secretario) M. Bastian , Deputy
(Adjunto)

(For proof of service of this summons, use Proof of Service of Summons *(form POS-010).)*
(Para prueba de entrega de esta citatión use el formulario Proof of Service of Summons, *(POS-010)).*

[SEAL]

NOTICE TO THE PERSON SERVED: You are served
1. ☐ as an individual defendant.
2. ☐ as the person sued under the fictitious name of *(specify)*:
3. ☐ on behalf of *(specify)*:
   under: ☐ CCP 416.10 (corporation)
   ☐ CCP 416.20 (defunct corporation)
   ☐ CCP 416.40 (association or partnership)
   ☐ other *(specify)*:
   ☐ CCP 416.60 (minor)
   ☐ CCP 416.70 (conservatee)
   ☐ CCP 416.90 (authorized person)
4. ☐ by personal delivery on *(date)*:

Form Adopted for Mandatory Use
Judicial Council of California
SUM-100 [Rev. July 1, 2009]

SUMMONS

Code of Civil Procedure §§ 412.20, 465
www.courts.ca.gov

CM-010

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address)
Joshua Brechtel SBN: 314552
520 Main Street, Room 115, Quincy, CA 95971

TELEPHONE NO 530-283-6240 FAX NO
EMAIL ADDRESS
ATTORNEY FOR (Name) County of Plumas

FOR COURT USE ONLY

ENDORSED
Plumas Superior Court
SEP 03 2025
SUE SELEGEAN-DOSTAL
Clerk of the Court
By M. Bastian
Deputy Clerk

SUPERIOR COURT OF CALIFORNIA, COUNTY OF PLUMAS
STREET ADDRESS 520 Main Street, Room 104
MAILING ADDRESS
CITY AND ZIP CODE Quincy, CA 95971
BRANCH NAME

CASE NAME:
Plumas County v. Sierra Pacific Land and Timber Company, et al.

CASE NUMBER
CV25-00207

JUDGE
DEPT

CIVIL CASE COVER SHEET

[ ] **Unlimited** (Amount demanded exceeds $35,000)
[x] **Limited** (Amount demanded is $35,000 or less)

Complex Case Designation

[ ] Counter [ ] Joinder
Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402)

Items 1–6 below must be completed (see instructions on page 2).

1. Check **one** box below for the case type that best describes this case:

Auto Tort
- [ ] Auto (22)
- [ ] Uninsured motorist (46)

Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort
- [ ] Asbestos (04)
- [ ] Product liability (24)
- [ ] Medical malpractice (45)
- [ ] Other PI/PD/WD (23)

Non-PI/PD/WD (Other) Tort
- [ ] Business tort/unfair business practice (07)
- [ ] Civil rights (08)
- [ ] Defamation (13)
- [ ] Fraud (16)
- [ ] Intellectual property (19)
- [ ] Professional negligence (25)
- [ ] Other non-PI/PD/WD tort (35)

Employment
- [ ] Wrongful termination (36)
- [ ] Other employment (15)

Contract
- [ ] Breach of contract/warranty (06)
- [ ] Rule 3.740 collections (09)
- [ ] Other collections (09)
- [ ] Insurance coverage (18)
- [ ] Other contract (37)

Real Property
- [ ] Eminent domain/Inverse condemnation (14)
- [ ] Wrongful eviction (33)
- [ ] Other real property (26)

Unlawful Detainer
- [ ] Commercial (31)
- [ ] Residential (32)
- [ ] Drugs (38)

Judicial Review
- [ ] Asset forfeiture (05)
- [ ] Petition re: arbitration award (11)
- [ ] Writ of mandate (02)
- [ ] Other judicial review (39)

Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400–3.403)
- [ ] Antitrust/Trade regulation (03)
- [ ] Construction defect (10)
- [ ] Mass tort (40)
- [ ] Securities litigation (28)
- [ ] Environmental/Toxic tort (30)
- [ ] Insurance coverage claims arising from the above listed provisionally complex case types (41)

Enforcement of Judgment
- [ ] Enforcement of judgment (20)

Miscellaneous Civil Complaint
- [ ] RICO (27)
- [ ] Other complaint *(not specified above)* (42)

Miscellaneous Civil Petition
- [ ] Partnership and corporate governance (21)
- [x] Other petition *(not specified above)* (43)

2. This case [ ] is [x] is not complex under rule 3.400 of the California Rules of Court. If the case is complex, mark the factors requiring exceptional judicial management:
   a. [ ] Large number of separately represented parties
   b. [ ] Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve
   c. [ ] Substantial amount of documentary evidence
   d. [ ] Large number of witnesses
   e. [ ] Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court
   f. [ ] Substantial postjudgment judicial supervision
3. Remedies sought *(check all that apply)*: a. [ ] monetary b. [x] nonmonetary; declaratory or injunctive relief c. [ ] punitive
4. Number of causes of action *(specify)*:
5. This case [ ] is [x] is not a class action suit.
6. If there are any known related cases, file and serve a notice of related case. *(You may use form CM-015.)*

Date: 9/3/2025
Joshua Brechtel
(TYPE OR PRINT NAME) (SIGNATURE OF PARTY OR ATTORNEY FOR PARTY)

NOTICE
- Plaintiff must file this cover sheet with the first paper filed in the action or proceeding (except small claims cases or cases filed under the Probate Code, Family Code, or Welfare and Institutions Code). (Cal. Rules of Court, rule 3.220.) Failure to file may result in sanctions.
- File this cover sheet in addition to any cover sheet required by local court rule.
- If this case is complex under rule 3.400 et seq. of the California Rules of Court, you must serve a copy of this cover sheet on all other parties to the action or proceeding.
- Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.

Form Adopted for Mandatory Use
Judicial Council of California
CM-010 [Rev. January 1, 2024]

CIVIL CASE COVER SHEET

Cal. Rules of Court, rules 2.30, 3.220, 3.400–3.403, 3.740
Cal. Standards of Judicial Administration, std. 3.10
www.courts.ca.gov

INSTRUCTIONS ON HOW TO COMPLETE THE COVER SHEET

To Plaintiffs and Others Filing First Papers. If you are filing a first paper (for example, a complaint) in a civil case, you **must** complete and file, along with your first paper, the Civil Case Cover Sheet contained on page 1. This information will be used to compile statistics about the types and numbers of cases filed. You must complete items 1 through 6 on the sheet. In item 1, you must check **one** box for the case type that best describes the case. If the case fits both a general and a more specific type of case listed in item 1, check the more specific one. If the case has multiple causes of action, check the box that best indicates the **primary** cause of action. To assist you in completing the sheet, examples of the cases that belong under each case type in item 1 are provided below. A cover sheet must be filed only with your initial paper. Failure to file a cover sheet with the first paper filed in a civil case may subject a party, its counsel, or both to sanctions under rules 2.30 and 3.220 of the California Rules of Court.

To Parties in Rule 3.740 Collections Cases. A "collections case" under rule 3.740 is defined as an action for recovery of money owed in a sum stated to be certain that is not more than $25,000, exclusive of interest and attorney's fees, arising from a transaction in which property, services, or money was acquired on credit. A collections case does not include an action seeking the following: (1) tort damages, (2) punitive damages, (3) recovery of real property, (4) recovery of personal property, or (5) a prejudgment writ of attachment. The identification of a case as a rule 3.740 collections case on this form means that it will be exempt from the general time-for-service requirements and case management rules, unless a defendant files a responsive pleading. A rule 3.740 collections case will be subject to the requirements for service and obtaining a judgment in rule 3.740.

To Parties in Complex Cases. In complex cases only, parties must also use the Civil Case Cover Sheet to designate whether the case is complex. If a plaintiff believes the case is complex under rule 3.400 of the California Rules of Court, this must be indicated by completing the appropriate boxes in items 1 and 2. If a plaintiff designates a case as complex, the cover sheet must be served with the complaint on all parties to the action. A defendant may file and serve no later than the time of its first appearance a joinder in the plaintiff's designation, a counter-designation that the case is not complex, or, if the plaintiff has made no designation, a designation that the case is complex.

CASE TYPES AND EXAMPLES

Auto Tort
- Auto (22)–Personal Injury/Property Damage/Wrongful Death
- Uninsured Motorist (46) *(if the case involves an uninsured motorist claim subject to arbitration, check this item instead of Auto)*

Other PI/PD/WD (Personal Injury/ Property Damage/Wrongful Death) Tort
- Asbestos (04)
  - Asbestos Property Damage
  - Asbestos Personal Injury/ Wrongful Death
- Product Liability *(not asbestos or toxic/environmental)* (24)
- Medical Malpractice (45)
  - Medical Malpractice–Physicians & Surgeons
- Other Professional Health Care Malpractice
- Other PI/PD/WD (23)
  - Premises Liability (e.g., slip and fall)
  - Intentional Bodily Injury/PD/WD (e.g., assault, vandalism)
  - Intentional Infliction of Emotional Distress
  - Negligent Infliction of Emotional Distress
  - Other PI/PD/WD

Non-PI/PD/WD (Other) Tort
- Business Tort/Unfair Business Practice (07)
- Civil Rights (e.g., discrimination, false arrest) *(not civil harassment)* (08)
- Defamation (e.g., slander, libel) (13)
- Fraud (16)
- Intellectual Property (19)
- Professional Negligence (25)
  - Legal Malpractice
  - Other Professional Malpractice *(not medical or legal)*
- Other Non-PI/PD/WD Tort (35)

Employment
- Wrongful Termination (36)
- Other Employment (15)

Contract
- Breach of Contract/Warranty (06)
  - Breach of Rental/Lease Contract *(not unlawful detainer or wrongful eviction)*
  - Contract/Warranty Breach–Seller Plaintiff *(not fraud or negligence)*
  - Negligent Breach of Contract/ Warranty
  - Other Breach of Contract/Warranty
- Collections (e.g., money owed, open book accounts) (09)
  - Collection Case–Seller Plaintiff
  - Other Promissory Note/Collections Case
- Insurance Coverage *(not provisionally complex)* (18)
  - Auto Subrogation
  - Other Coverage
- Other Contract (37)
  - Contractual Fraud
  - Other Contract Dispute

Real Property
- Eminent Domain/Inverse Condemnation (14)
- Wrongful Eviction (33)
- Other Real Property (e.g., quiet title) (26)
  - Writ of Possession of Real Property
  - Mortgage Foreclosure
  - Quiet Title
  - Other Real Property *(not eminent domain, landlord/tenant, or foreclosure)*

Unlawful Detainer
- Commercial (31)
- Residential (32)
- Drugs (38) *(if the case involves illegal drugs, check this item; otherwise, report as Commercial or Residential)*

Judicial Review
- Asset Forfeiture (05)
- Petition Re: Arbitration Award (11)
- Writ of Mandate (02)
  - Writ–Administrative Mandamus
  - Writ–Mandamus on Limited Court Case Matter
  - Writ–Other Limited Court Case Review
- Other Judicial Review (39)
  - Review of Health Officer Order
  - Notice of Appeal–Labor Commissioner Appeals

Provisionally Complex Civil Litigation (Cal. Rules of Court Rules 3.400–3.403)
- Antitrust/Trade Regulation (03)
- Construction Defect (10)
- Claims Involving Mass Tort (40)
- Securities Litigation (28)
- Environmental/Toxic Tort (30)
- Insurance Coverage Claims *(arising from provisionally complex case type listed above)* (41)

Enforcement of Judgment
- Enforcement of Judgment (20)
  - Abstract of Judgment (Out of County)
- Confession of Judgment *(non-domestic relations)*
- Sister State Judgment
- Administrative Agency Award *(not unpaid taxes)*
- Petition/Certification of Entry of Judgment on Unpaid Taxes
- Other Enforcement of Judgment Case

Miscellaneous Civil Complaint
- RICO (27)
- Other Complaint *(not specified above)* (42)
  - Declaratory Relief Only
  - Injunctive Relief Only *(non-harassment)*
  - Mechanics Lien
  - Other Commercial Complaint Case *(non-tort/non-complex)*
  - Other Civil Complaint *(non-tort/non-complex)*

Miscellaneous Civil Petition
- Partnership and Corporate Governance (21)
- Other Petition *(not specified above)* (43)
  - Civil Harassment
  - Workplace Violence
  - Elder/Dependent Adult Abuse
  - Election Contest
  - Petition for Name Change
  - Petition for Relief From Late Claim
  - Other Civil Petition

JOSHUA BRECHTEL, SBN 314552
Plumas County Counsel
520 Main Street, Room 115
Quincy, CA 95971
Tel.: (530) 283-6240

Attorneys for Plaintiffs

ENDORSED
Plumas Superior Court
SEP 03 2025
SUE SELEGEAN-DOSTAL
Clerk of the Court
By M. Bastian
Deputy Clerk

IN THE SUPERIOR COURT OF THE STATE OF CALIFORNIA

IN AND FOR THE COUNTY OF PLUMAS

****

COUNTY OF PLUMAS, a political subdivision of the State of California.

Plaintiffs,

v.

SIERRA PACIFIC LAND AND TIMBER COMPANY, a corporation
Parcel Owner
THE TOWERS OF CALIFORNIA LLC
a subsidiary of VERTICAL BRIDGE
Ground Land Lease Owner and Cell Tower Owner
VERIZON WIRELESS, a corporation,
Anchor Tenant and Permit Applicant
JFC CONSTRUCTION, a corporation
Contractor
; and DOES 1 through 100, inclusive,

Defendants.

Case No. CV25-00207

COMPLAINT FOR:

(1) – PUBLIC NUISANCE
(2) - VIOLATION OF CALIFORNIA NATIVE AMERICAN GRAVES PROTECTION AND REPATRIATION ACT

Plaintiff, COUNTY OF PLUMAS, alleges:

1. Plaintiff, County of Plumas ("County") is, and at all times mentioned herein was, a political subdivision of the State of California.

2. Defendant is constructing a cell phone tower on private land in Plumas County, California. The construction of this tower will be hereby referenced as "Project".

3. The construction site contains an Indian burial site of cultural and historical significance to Native American tribes.

4. Defendant's construction activities have disrupted or threaten to disrupt this Indian burial site.

5. The disruption of the burial site threatens the potential destruction and permanent desecration of Native American cultural resources.

6. The Indian burial site constitutes a tribal cultural resource under California law.

7. Defendant has not implemented adequate measures to protect the Indian burial site during construction.

8. The destruction of the Indian burial site would cause irreparable harm to Native American cultural heritage.

9. The public interest strongly favors the preservation and protection of Native American ancestral burial sites.

10. The balance of equities favors temporarily delaying construction to protect irreplaceable cultural resources rather than allowing permanent desecration of burial sites.

JURISDICTION

The project which is the subject matter of this action ("Project") is located in the County of Plumas, State of California with a common street address of 1006 Powerline Road, Greenville, California, 95471.

This Court is the proper venue for this case pursuant to Cal Code Civ Proc § 392, as this action involves real property located in Plumas County, California, and the alleged injuries to the Indian burial site occurred in Plumas County.

FIRST CAUSE OF ACTION

(Public Nuisance)

11. Plaintiff repeats and realleges the allegations set forth in paragraphs 1 through 15 as if fully set forth herein.

12. Defendant has created a condition that is offensive to the senses and interferes with the comfortable enjoyment of life and property.

13. Defendant's disruption of the Indian burial site through construction activities is offensive to the senses and interferes with cultural and religious practices.

14. The condition created by defendant affects at the same time an entire community or neighborhood, or a considerable number of persons.

15. The disruption and potential destruction of the Indian burial site affects the Native American community, the residents of Plumas County, and all who value the preservation of cultural heritage.

16. The public nuisance created by defendant is injurious to the cultural, spiritual, and historical interests of the community.

SECOND CAUSE OF ACTION

(Violation of California Native American Graves and Repatriation Act)

Plaintiff repeats and realleges the allegations set forth in paragraphs 1 through 16 as if fully set forth herein.

17. Defendant has disturbed or threatens to disturb Native American human remains or cultural items.

18. The Indian burial site contains Native American human remains and/or cultural items protected under Cal Health & Saf Code § 8010.

19. Defendant has disturbed or threatens to disturb these remains or cultural items without proper authorization or consultation with appropriate Native American tribes.

20. Defendant's actions violate the protections afforded to Native American burial sites under California law.

WHEREFORE, Plaintiff County of Plumas respectfully requests that this Court enter judgment in its favor and against Defendant, and grant the following relief:

1. A preliminary injunction pursuant to Cal Code Civ Proc § 526, immediately halting all construction activities that may impact the Indian burial site until this matter can be fully adjudicated;

2. A permanent injunction pursuant to Cal Code Civ Proc § 526, prohibiting defendant from constructing the cell phone tower in a manner that would damage or desecrate the Indian burial site, and requiring appropriate protective measures for any construction in the vicinity;

3. A judicial declaration pursuant to Cal Code Civ Proc § 1060, that defendant's construction activities violate California law protecting Native American cultural resources and burial sites;

4. An order pursuant to Cal Code Civ Proc § 731, abating the public nuisance created by defendant's construction activities;

5. A writ of mandate pursuant to Cal Code Civ Proc § 1085, compelling any relevant government agencies to enforce applicable laws protecting Native American cultural resources and to properly review any permits issued for the cell tower construction;

5. Such other relief as the Court deems just and proper.

Dated: September 3, 2025

JOSHUA BRECHTEL,
County Counsel, County of Plumas
Attorney for Plaintiffs

DECLARATION

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct based on my knowledge and belief, and that this declaration is executed at Quincy, California.

Dated: 4.3.2025

Joshua Brechtel, County Counsel
Plumas County

JOSHUA BRECHTEL State Bar No. 314552
Plumas County Counsel
520 Main Street, Room 115
Quincy, CA 95971
(530) 283-6240 (Voice)

Attorney for Plumas County

ENDORSED
Plumas Superior Court
SEP 03 2025
SUE SELEGEAN-DOSTAL
Clerk of the Court
By M. Bastian
Deputy Clerk

SUPERIOR COURT OF THE STATE OF CALIFORNIA

COUNTY OF PLUMAS

PLUMAS COUNTY

Petitioner

v.

SIERRA PACIFIC LAND AND TIMBER COMPANY
Parcel Owner
THE TOWERS OF CALIFORNIA
a subsidiary of VERTICAL BRIDGE
Ground Land Lease Owner and Cell Tower Owner
VERIZON WIRELESS
Anchor Tenant and Permit Applicant
JFC CONSTRUCTION
Contractor

Respondent

Case No. CV25-00207

EX PARTE PETITION FOR TEMPORARY INJUNCTION ON FURTHER CONSTRUCTION OF A CELL PHONE TOWER LOCATED AT 1006 POWERLINE ROAD, GREENVILLE RD, CA 95947

Date: September 3, 2025

Date: 9/4/25
Time: 9:00AM
Dept: 2

TO THE HONORABLE COURT:

INTRODUCTION

The County of Plumas respectfully submits this ex parte application for a temporary injunction to prevent further construction of a cell phone tower on private property located at 1006 Powerline

Rd, Greenville, Ca 95947, near Native American burial grounds and to set a date for a full evidentiary hearing. This application is brought pursuant to Cal Code Civ Proc § 527 and related statutes.

FACTUAL BACKGROUND

The property at issue is located at 1006 Powerline Road, Greenville, Ca 95947, where construction of a cell phone tower is currently underway. Adjacent to this property lies a site of significant cultural and historical importance: Native American burial grounds that have been in use for hundreds of years and are protected under Federal and California law. These burial grounds are sacred to the Washoe family of Native Americans and are recognized as a vital part of their cultural heritage. Although the Plumas County Building Department issued a building permit for the tower, this was a purely ministerial act, and the County would be able to demonstrate that the permit was issued without proper consideration of laws protecting Native American burial sites. It has, very recently, come to the attention of the County that the cell phone tower is being built close to the Washoe Family traditional burial grounds. This cemetery has been in use for hundreds of years and there are concerns that have been expressed by the Washoe Family members that some of the older burial sites may not have any markers and the construction may disturb the remains that are buried in this area. Plumas County is requesting that all construction be halted in order to ensure that the remains interred in this area, and the site itself are treated with the deference and respect that they are due. As the Respondents have indicated their intent to pour the concrete footings today, Petitioner is requesting a temporary halt of construction activities to ensure that all appropriate safeguards have been put in place for the proposed site.

The construction activities pose an imminent threat to the integrity of the burial grounds, including but not limited to; potential excavation, vibration damage, and other disturbances.

Immediate judicial intervention is necessary to prevent irreparable harm to this culturally significant site. Additionally, the County and tribal representatives are requesting the installation of a tribal monitor pursuant to the guidelines in the Native American Graves Protection and Repatriation Act (NAGPRA).

LEGAL BASIS FOR RELIEF

1. **Standards for Injunctive Relief**

Under California law, injunctive relief is appropriate where there is a showing of irreparable harm, a likelihood of success on the merits, and a balance of equities favoring the applicant. The County satisfies these criteria:

- **Irreparable Harm**: The destruction or disturbance of Native American burial grounds constitutes irreparable harm, as such damage cannot be undone. Any disturbance of the Native Americans at rest in the burial grounds, which have been in use continuously for centuries for the Washoe Family, would cause such harm to the Washoe Family that no court could ever provide sufficient relief to make them whole again.
- **Likelihood of Success**: The County is likely to prevail on the merits under the Native American Historic Resource Protection Act, which prohibits the destruction or defacement of Native American cultural sites. Under California law, Native American burial sites are afforded certain protections, even on private land, through statutes such as *Cal Pub Resources Code § 5097.94, Cal Pub Resources Code § 5097.98*, and *Cal Pub Resources Code § 5097.99*. These statutes emphasize the importance of treating Native American burial sites and associated remains with dignity and ensuring consultation with Native American descendants or the Native American Heritage Commission (NAHC). At this time, there has been no indication that any discussions have taken place between any of the Respondents and the Washoe Family in regard to the safeguarding of their sacred site.
- **Balance of Equities**: The potential for harm to the burial grounds far outweighs any inconvenience to the construction project, which can be temporarily halted without

significant prejudice whereas any harm to the burial grounds of the Washoe Family would never be repaired.

- **Native American Historic Resource Protection Act**: The Act provides for the protection of Native American burial grounds and prohibits their unlawful excavation or destruction. The ongoing construction activities threaten to violate these protections, necessitating immediate judicial intervention. The County desires to ensure that the proposed construction does not negatively impact the cemetery and that appropriate protections are in place. The Plumas County Planning Director has requested documents from Respondents to ensure compliance with FCC regulations and NEPA compliance on September 2, 2025, and the County is waiting for those documents to be produced but more time is needed to ensure compliance with these regulatory bodies.

PROCEDURAL REQUIREMENTS

This application complies with the procedural requirements for ex parte relief:

- **Notice**: The County requests that notice be waived due to the immediate danger posed by the construction activities, although appropriate notice will be provided upon issuance of the temporary injunction. "(c) No temporary restraining order shall be granted without notice to the opposing party, unless both of the following requirements are satisfied:
(1) It appears from facts shown by affidavit or by the verified complaint that great or irreparable injury will result to the applicant before the matter can be heard on notice. (*Cal Code Civ Proc § 527).* The Petitioner is reliably informed that concrete for the footing is being planned to be poured today, September 3, 2025. Should the construction continue, irreparable injury will be caused to the resting place of hundreds of years of Washoe Family members.
- **Factual Showing**: The Petitioner has attached letters (Exhibit A and B) from the Plumas County Board of Supervisors as well as Dwayne Anthony Washoe Jr., demonstrating and describing irreparable harm and immediate danger to the burial grounds. Declarations

were unavailable due to the very short notice that the County received of these activities but is another reason why more time is needed to ensure the respectful and appropriate treatment of these ancient burial grounds.

REQUEST FOR RELIEF The County respectfully requests that the Court issue a temporary injunction:

1. Halting all construction activities related to the cell phone tower on the property located at 1006 Powerline Rd., Greenville, Ca, 95947.
2. Preserving the status quo pending a full evidentiary hearing on the matter at the convenience of the Court.

CONCLUSION

For the foregoing reasons, the County respectfully requests that the Court grant this ex parte application for a temporary injunction to protect the Native American burial grounds from irreparable harm until a full evidentiary hearing can be held, and any other relief be granted that the Court considers proper in order to preserve this important cultural site.

Dated: 9.3.25

Joshua Brechtel
Plumas County Counsel
Attorney for Petitioner

DECLARATION

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct based on my knowledge and belief, and that this declaration is executed at Quincy, California.

Dated: 9.3.25

Joshua Brechtel, County Counsel
Plumas County

EXHIBIT A

EXHIBIT A

OFFICE OF THE
BOARD OF
SUPERVISORS
COUNTY OF PLUMAS
Plumas County Courthouse
520 Main Street, Room 309
Quincy, California 95971-9115
Phone:(530) 283-6170

KEVIN GOSS
DISTIRCT 2 SUPERVISOR
Chair of the Board of Supervisors

kevingoss@countyofplumas.com

August 25, 2025

Verizon Wireless
Hans Vestberg, Chairman and CEO
hans.vestberg@verizon.com
Jay Day, Executive Director, Government and External Affairs
jay.day@verizon.com
Jeremy Stroup, Municipal Engagement Partner
Jeremy.stroup@verizon.com

Re: Opposition to Proposed Cell Tower Development in Greenville, California

Dear Verizon Wireless Leadership,

As Plumas County Supervisor for District 2, I am writing to express my strong opposition—and that of many community members—to the proposed cell tower site in Greenville on Power Line Road. While I fully support improved connectivity and recognize the vital role reliable communication plays in our rural county, this project does not at all reflect a thoughtful or appropriate balance between technology and community values.

The area you have identified is still reeling from the massive devastation of the Dixie Fire. Families are only beginning to rebuild their homes, their lives, and their sense of stability. Our residents are working hard to restore not only structures, but the deep sense of community, beauty, and stewardship that has defined this region for generations. The introduction of a large, industrial tower into the heart of this recovery zone risks undermining that effort in profound and lasting ways.

Of particular concern is the tower's proximity to the Washoe family cemetery, a site of cultural, spiritual, and historic importance for the tribal and broader community. To erect such a structure nearby demonstrates a lack of sensitivity to the Indigenous people of this land and to the memory of their ancestors. At a time when we should be honoring heritage and respecting the sacred, this proposal threatens to do the opposite.

In addition, the tower would impose real economic harm. Homeowners who have poured their time, energy, and funds into rebuilding after catastrophic loss are now being asked to shoulder an additional burden—the loss of property value directly tied to industrial encroachment. Those who have not yet rebuilt, already struggling under the strain of loss and displacement, now face the added uncertainty of whether their homes and neighborhoods will ever again feel whole.

Connectivity is essential, and I am eager to work with Verizon and other providers to find solutions that expand access without compromising the integrity of the places we love. But progress cannot come at the expense of a community that has already endured so much. A project of this nature requires not just technical feasibility but cultural awareness, environmental stewardship, and respect for those most directly impacted.

I respectfully urge Verizon to withdraw this proposal and engage in a collaborative process with Plumas County, tribal representatives, and local residents to identify alternative solutions that meet our shared goals. With care and partnership, we can strengthen communication infrastructure while also honoring the resilience, dignity, and future of this community.

Thank you for your time and thoughtful consideration.

Sincerely,

Kevin Goss

Kevin Goss
District 2 Supervisor
Chair, Plumas County Board of Supervisors

cc: trinacunningham.maidu@gmail.com; donnar@enterpriserancheria.org; matthew.hatcher@mooretown.org; eazana@mooretown.org; reginald.pagaling@nahc.ca.gov; jblittle@dyerpress.org; harlalee@rocketmail.com; indianoutlaw25@hotmail.com; hugoadrian@gmail.com; trinitymanning99@gmail.com; dannyymanning@gmail.com; shelbyleung@gmail.com; kself@greenvillerancheria.com cjimenez@greenvillerancheria.com; ahart@sir-nsn.gov; bernadette.nieto@washoetribe.us; fsteele@berrycreekrancheria.com; drinkwiz@sbcglobal.net; konkowvalleybandpoctribalchair@gmail.com; brftcrtn@sti.net; wemoons@yahoo.com; Siakumne@gmail.com

EXHIBIT B

EXHIBIT B

Statement Regarding Proposed Verizon Cell Tower Near the Washoe Family Cemetery

My name is Dwayne Anthony Washoe Jr., and I am here today to speak on behalf of the Washoe family and the Washoe family cemetery.

The Washoe Cemetery is more than just a resting place. It is sacred ground, a place of history, remembrance, and respect for our loved ones and ancestors. Families come here to grieve, to honor, and to find peace. For generations, this land has been set aside as a place of dignity and reflection, and it holds deep personal and cultural meaning to us.

The proposed construction of a Verizon cell tower on Sierra Pacific Industries (SPI) land in such close proximity to this cemetery raises serious concerns. The burial grounds of the Washoe family cemetery are positioned to face west, in alignment with long-held spiritual and Native beliefs. This orientation is deeply meaningful and intentional, reflecting respect for tradition and cultural practices. The fact that this tower would stand in clear eyesight of these sacred grounds directly disrupts that spiritual connection and the peace this place is meant to provide.

It is also important to note that the Washoe burial sites are not limited to the marked cemetery. There are older, unmarked burial grounds outside the cemetery boundaries that date back hundreds of years. These sites cannot be easily seen today, yet they remain sacred, carrying with them history and ancestral ties that must be respected. Any development in this area risks disturbing these unmarked graves and erasing pieces of history that cannot be replaced.

We are also concerned about long-term impacts to the land itself. Construction activities could risk disturbing the soil, water, and natural setting around the cemetery. The presence of heavy equipment and infrastructure may alter the environment in ways that are permanent and irreversible.

Beyond physical impacts, there is the moral obligation we all share to protect sacred ground. Cemeteries and ancestral burial sites are places that deserve respect, quiet, and preservation. Allowing such a project to move forward here would set a precedent that commercial interests can outweigh the dignity of our families and our history.

We are not against progress, technology, or better communication services. But there are countless other locations where a cell tower could be placed without encroaching on a cemetery or ancestral burial grounds and the sacred memories they hold.

On behalf of the Washoe family and all who care about preserving this place, I, Dwayne Anthony Washoe Jr., respectfully urge Verizon and Sierra Pacific Industries to halt ongoing construction immediately and reconsider this project's location. We ask that the sanctity of the Washoe Cemetery, along with the unmarked ancestral burial grounds surrounding it, be honored and protected, and that a new, more appropriate site be selected—one that does not come at the expense of our history, our culture, and the respect due to those who came before us.

Thank you. D.A. Date: 9-1-25