

RESOLUTION NO. 24- 8973

RESOLUTION TO ACCEPT AMENDED GRANT AGREEMENT NUMBER 22-11321, A1 FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH), CALIFORNIA PUBLIC HEALTH WORKFORCE CAREER LADDER EDUCATION AND DEVELOPMENT PROGRAM.

WHEREAS, CDPH has authority to grant funds for the Projects under 2022-2023 State Budget Act (AB 179, Chapter 249, Statutes of 2022) and Health and Safety Code 131085(b)(4); and

WHEREAS, the purpose of the Grant amendment is to increase the grant funding to allow the Grantee to continue performing more of the same services as identified in the Exhibit A Grantee's Application and to reimburse the Grantee accordingly; additionally, Exhibit A, Attachment 1 and Exhibit B are being replaced in its entirety; and

WHEREAS, this amendment changes the total grant amount from \$50,032 to \$180,743 (One Hundred Eighty Thousand Seven Hundred Forty Three Dollars).

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors, County of Plumas, State of California as follows:

Accept and approve amended Grant Agreement Number 22-11321, A1 from the California Department of Public Health, California Public Health Workforce Career Ladder Education and Development Program and authorize the Director of Public Health to sign the amended Grant Agreement and all future amendments to said Agreement Number 22-11321.

The forgoing Resolution was duly passed and adopted by the Board of Supervisors, County of Plumas, State of California, at a regular meeting of said Board held on the 17th day of December 2024, by the following vote:

Ayes: Supervisors: Goss, Engel, Hagwood, McGowan, Ceresola

Noes:

Absent:

Abstain:

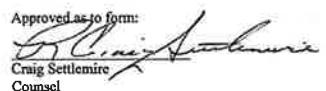


Chair, Plumas County Board of Supervisors

Attest:



Clerk, Plumas County Board of Supervisors

Approved as to form:

Craig Settemire
Counsel

CALIFORNIA Director's Office -- Operations PROGRAM

Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter “Department”

TO

County of Plumas, hereinafter “Grantee”

**Implementing the project, “California Public Health Workforce Career Ladder
Education and Development Program,” hereinafter “Project”**

AMENDED GRANT AGREEMENT NUMBER 22-11321, A1

The Department amends this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under **2022-2023 State Budget Act (AB 179, Chapter 249, Statutes of 2022) and Health and Safety Code 131085(b)(4)**.

PURPOSE FOR AMENDMENT: The purpose of the Grant amendment is to:

Increase the grant funding to allow the Grantee to continue performing more of the same services as identified in the Exhibit A Grantee’s Application and to reimburse the Grantee accordingly. Additionally, Exhibit A, Attachment 1 and Exhibit B are being replaced in its entirety.

AMENDED GRANT AMOUNT: This amendment changes the total grant amount **from \$50,032 to \$180,743 (One Hundred Eighty Thousand Seven Hundred Forty Three Dollars).**

REVISED Exhibit A, ATTACHMENT 1 – **Is hereby attached and will be incorporated by reference.**

REVISED Exhibit B BUDGET DETAIL AND PAYMENT PROVISIONS – **Is hereby attached and will be incorporated by reference.**

PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

California Department of Public Health	Grantee: <u>County of Plumas</u>
Name: Kristen Guerrero	Name: Dana Loomis
Address: 1615 Capitol Ave.	Address: 270 County Hospital Road
City, ZIP: Sacramento, CA	City, ZIP: Quincy CA 95971
Phone: 916-719-5784	Phone: 530-283-6342
Fax:	Fax:
E-mail: Kristen.guerrero@cdph.ca.gov	E-mail: danaloomis@countyofplumas.com

Direct all inquiries to:

California Department of Public Health, Director's Office	Grantee: <u>County of Plumas</u>
Attention: Kristen Guerrero	Attention: Dana Krinsky Nicole Reinert
Address: 1615 Capitol Ave.	Address: 270 County Hospital Road
City, Zip: Sacramento, CA	City, Zip: Quincy CA 95971
Phone: 916-719-5784	Phone: 530-283-6358- 6660
Fax:	Fax: nicolereinert@countyofplumas.com
E-mail: Kristen.guerrero@cdph.ca.gov	E-mail: danakrinsky@countyofplumas.com

All payments from CDPH to the Grantee; shall be sent to the following address:

Remittance Address
Grantee: <u>County of Plumas</u>
Attention "Cashier": DeLena Jones
Address: 270 County Hospital Road
City, Zip: Quincy CA 95971
Phone: 530-283-6358

Fax:

E-mail: delenajones@countyofplumas.com

Either party may make changes to the Project Representatives, or remittance address, by giving a written notice to the other party, said changes shall not require an amendment to this agreement but must be maintained as supporting documentation. Note: Remittance address changes will require the Grantee to submit a completed CDPH 9083 Governmental Entity Taxpayer ID Form or STD 204 Payee Data Record Form and the STD 205 Payee Data Supplement which can be requested through the CDPH Project Representatives for processing.

All other terms and conditions of this Grant shall remain the same.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date:

Dana Krinsky, Interim Director of Public
Health
Nicole Reinert, Director of Public Health
270 County Hospital Road
Quincy, CA 95971

Tim Bow, Procurement Officer
Vanessa Manson, Chief
Contracts and Purchasing Services Management Services
Section, Unit C
California Department of Public Health
1616 Capitol Avenue, Suite 74.317, MS
1802
P.O. Box 997377
Sacramento, CA 95899-7377



**California Department of Public Health
MEMORANDUM**

DATE: June 28, 2023

TO: Plumas County Public Health Agency

FROM: California Department of Public Health

SUBJECT: Notice of Award California Public Health Workforce Career Ladder and Education (PH-Career Ladder) Program – Rounds 1 and 2

In December 2022, the California Department of Public Health (CDPH) released the Career Ladder Funding Application in accordance with funding appropriated in the 2022 State Budget Act (AB 179, Chapter 249, Statutes of 2022) to create the California Public Health Workforce Career Ladder Education and Development Program (PH-Career Ladder).

Originally, the Administration's January budget plan proposed a reduction to current year funding, and as noted in the April 21, 2023, Memorandum, CDPH was only able to allocate a portion of the original funds to projects, and in such cases, only for use during the first two (2) years of the the program (Round 1 Funding Memorandum). Per the June 20, 2023 Memorandum, as part of the May Revision and 2023 Budget Act, the Administration restored all original funding to the PH-Career Ladder allowing CDPH to to allocate additional funding for the full four (4) year period of the program for all previously funded projects and to allow additional projects to be funded as well (Round 2 Funding Memorandum).

According to the Memorandum dated May 1, 2023 (the Round 1 Funding Notice of Award), Plumas County Public Health Agency was awarded funding for up to two years as requested for PH- Career Ladder Program Projects #1 and #3. Round 2 funding provides these projects with funding for years 3 and/or 4 of the program for a total of \$ 108,330.45.

In addition, as part of Round 2, Plumas County Public Health Agency was awarded for up to four years of funding as requested for PH—Career Ladder Project #2 in the amount of \$72,412.50 .

The total for all awarded projects over the 4-year period is \$80,720.

Round 1 and 2 Funding Summary of Awarded Project(s):

Project #1

Enhancing Nursing Capability, Priority #1.

Scope of Work:

This project enhances nursing capability in Plumas County by supporting current nursing staff in maintaining and improving skills, certifications and licensure and by growing nursing capacity among current public health staff who wish to transition to nursing careers.

Round 1 Awarded Funds:

FY 22/23: \$18,981

FY 23/24: \$15,457.41

Round 2 Awarded Funds:

FY 24/25: \$ 13,622

FY 25/26: \$ 18,904

Project #2

Enhancing Financial Management and Administration, Priority #2.

Scope of Work:

This project will support further education for members of administrative and fiscal staff that will enhance their ability to fulfill their current jobs while providing qualifications needed to progress within the agency as opportunities become available.

Round 2 Awarded Funds:

FY 22/23: \$15,000

FY 23/24: \$19,912.50

FY 24/25: \$22,500

FY 25/26: \$15,000

Project #3

Strengthening Public Health Leadership, Priority #3.

Scope of Work:

The purpose of this project is to strengthen leadership capacity and improve retention within the Plumas County Public Health Agency. The project will advance these goals by reimbursing costs of higher education in public health for three members of staff. The Assistant Director will obtain a certificate in Public Health Practice, a senior staff member will complete the MPH and obtain credentials as a Master Certified Health Education Specialist (MCHES), and another staff member will pursue education leading to a Bachelor's in Public Health.

Round 1 Awarded Funds:

FY 22/23: \$6,829

FY 23/24: \$8,765.04

Round 2 Awarded Funds:

FY 24/25: \$12,826

FY 25/26: \$12,946

Round 1 and 2 Combined Funding Schedule:

Funding can be requested via invoice to CDPH's Project Representative at the beginning of each Fiscal Year (FY), according to the payment schedule below:

FY 22/23	\$40,810
FY 23/24	\$44,134.95
FY 24/25	\$48,948
FY 25/26	\$46,850
TOTAL	\$180,742.95

Funding Terms

The grant's funding period will be July 1, 2022 through June, 30, 2026. The first year of funding is available for encumbrance or expenditure until June 30, 2024, to provide time to ramp up the program. Subsequent annual allocations must be expended within their respective fiscal year.

Reporting and Evaluation Requirements

CDPH will assess awarded LHJs' expenditure progress in December 2024, at which point CDPH will determine whether unused funds will need to be redirected to other LHJs or regional or collaborative workforce development efforts. CDPH will engage CHEAC, CCLHO/HOAC, and SEIU California during this assessment process, seeking to maximize awarded funds to LHJs.

CDPH requires awarded LHJs to report annually on the use of the funds and activities conducted. At a minimum, LHJs will be required to report:

- The number of individuals participating in eligible educational pursuits.
- Summary of types of credentials and skills attained through the program.
- Number of employees hired to provide coverage for employees attaining educational opportunities.

Local Health Jurisdiction's Project Representative:

Grantee: Plumas County Public Health Agency
Name: Dana Loomis
Address: 270 County Hospital Road
City, ZIP: Quincy CA 95971
Phone: 530-283-6342
E-mail: danaloomis@countyofplumas.com

Exhibit B
Budget Detail and Payment Provisions

1. Invoicing and Payment

A. Upon execution of the Grant and at the beginning of each State Fiscal Year (FY) (July 1), Grantee may submit a single invoice for each FY consistent with the table below for a total amount not to exceed the total amount specified on the CDPH 1229 Grant Agreement.

Grant Fiscal Year	Amount
2022/2023*	\$0.00
2023/2024	\$84,945
2024/2025	\$48,948
2025/2026	\$46,850
Total	\$180,743

*The first year of funding is available for encumbrance or expenditure until June 30, 2025, to provide time to ramp up the program.

B. Invoices shall include the Grant Number and shall be submitted electronically or in triplicate not more frequently than monthly in arrears to:

Kristen Guerrero
California Department of Public Health
Directors Office
1615 Capitol Ave.
Sacramento, CA 95814
Kristen.guerrero@cdph.ca.gov

C. Invoices shall:

- 1) Be prepared on Grantee letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
- 2) Bear the Grantee's name as shown on the Grant.
- 3) Identify the billing and/or performance period covered by the invoice.
- 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.

D. Amount awarded under this Grant is identified in the CDPH 1229 Grant Agreement.

2. Budget Contingency Clause

A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the

Exhibit B
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program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.

B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to Grantee to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. Timely Submission of Final Invoice

A. A final undisputed invoice shall be submitted for payment no more than thirty (30) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.

B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

5. Travel and Per Diem Reimbursement

Any reimbursement for necessary travel and per diem shall, unless otherwise specified in this Agreement, be at the rates currently in effect, as established by the California Department of Human Resources ([Cal HR](#)). If the Cal HR rates change during the term of the Agreement, the new rates shall apply upon their effective date and no amendment to this Agreement shall be necessary. No travel outside the State of California shall be reimbursed without prior authorization from the CDPH. Verbal authorization should be confirmed in writing. Written authorization may be in a form including fax or email confirmation.

CALIFORNIA Director's Office -- Operations PROGRAM

Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter “Department”

TO

County of Plumas, hereinafter “Grantee”

**Implementing the project, “California Public Health Workforce Career Ladder
Education and Development Program,” hereinafter “Project”**

AMENDED GRANT AGREEMENT NUMBER 22-11321, A1

The Department amends this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under **2022-2023 State Budget Act (AB 179, Chapter 249, Statutes of 2022) and Health and Safety Code 131085(b)(4).**

PURPOSE FOR AMENDMENT: The purpose of the Grant amendment is to:

Increase the grant funding to allow the Grantee to continue performing more of the same services as identified in the Exhibit A Grantee’s Application and to reimburse the Grantee accordingly. Additionally, Exhibit A, Attachment 1 and Exhibit B are being replaced in its entirety.

AMENDED GRANT AMOUNT: This amendment changes the total grant amount **from \$50,032 to \$180,743 (One Hundred Eighty Thousand Seven Hundred Forty Three Dollars).**

REVISED Exhibit A, ATTACHMENT 1 – **Is hereby attached and will be incorporated by reference.**

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PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

California Department of Public Health	Grantee: <u>County of Plumas</u>
Name: Kristen Guerrero	Name: Dana Loomis
Address: 1615 Capitol Ave.	Address: 270 County Hospital Road
City, ZIP: Sacramento, CA	City, ZIP: Quincy CA 95971
Phone: 916-719-5784	Phone: 530-283-6342
Fax:	Fax:
E-mail: Kristen.guerrero@cdph.ca.gov	E-mail: danaloomis@countyofplumas.com

Direct all inquiries to:

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Attention: Kristen Guerrero	Attention: Dana Krinsky Nicole Reinert
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Fax:	Fax: nicolereinert@countyofplumas.com
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E-mail: delenajones@countyofplumas.com

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All other terms and conditions of this Grant shall remain the same.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

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Date:

~~Dana Krinsky, Interim Director of Public Health~~
Nicole Reinert, Director of Public Health
270 County Hospital Road
Quincy, CA 95971

~~Tim Bow, Procurement Officer~~
Vanessa Manson, Chief
Contracts and Purchasing Services Management Services
Section, Unit C
California Department of Public Health
1616 Capitol Avenue, Suite 74.317, MS
1802
P.O. Box 997377
Sacramento, CA 95899-7377



**California Department of Public Health
MEMORANDUM**

DATE: June 28, 2023

TO: Plumas County Public Health Agency

FROM: California Department of Public Health

SUBJECT: Notice of Award California Public Health Workforce Career Ladder and Education (PH-Career Ladder) Program – Rounds 1 and 2

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Scope of Work:

This project will support further education for members of administrative and fiscal staff that will enhance their ability to fulfill their current jobs while providing qualifications needed to progress within the agency as opportunities become available.

Round 2 Awarded Funds:

FY 22/23: \$15,000

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Project #3

Strengthening Public Health Leadership, Priority #3.

Scope of Work:

The purpose of this project is to strengthen leadership capacity and improve retention within the Plumas County Public Health Agency. The project will advance these goals by reimbursing costs of higher education in public health for three members of staff. The Assistant Director will obtain a certificate in Public Health Practice, a senior staff member will complete the MPH and obtain credentials as a Master Certified Health Education Specialist (MCCHES), and another staff member will pursue education leading to a Bachelor's in Public Health.

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C. Invoices shall:

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2. Budget Contingency Clause

A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the

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program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.

B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to Grantee to reflect the reduced amount.

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